

**The Loop - Morrow County Public Transit**  
**Advisory Committee Agenda**  
October 18, 2022, at 3:00 pm

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Public Works Conference Room  
365 W. Hwy 74 – Lexington OR. 97839

**See Virtual Meeting Information on Page 2**

- 1. Call to Order, Welcome, and Roll Call**
- 2. Public Comment**
- 3. Approve Minutes**
  - a. July 2022
- 4. STIF Plan Application Review/Approve FY 23/25**
- 5. Update - Transportation Coordinator, Katie Imes**
  - a. Ridership/Drivers
  - b. Budget
  - c. Letter of Interest Sent for STIF Discretionary Funding
  - d. 5310 Discretionary Grant Application – **AWARDED \$38,752**
  - e. 5339 Discretionary Facilities Grant Application **AWARDED \$200,000**
  - f. 5339 Discretionary Vehicle Replacement Grant – RFQ Released
  - g. Covid Relief Application Review **AWARDED \$158,529**
  - h. Projects: Transit Facility – Preliminary Site Design, CTP Update, GOHBI/MOU Update, Transit Operations Supervisor Position, Dispatching Software – RFQ Released.
- 6. Other Business**
  - a. MCPT Committee Membership
    1. Six active members, three vacancies
    2. Two active alternates, and seven alternate vacancies

**Next Meeting:**

January 17th, 2023 Location: Heppner Upper Bartholomew Conference Room

**Adjourn**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Katie Imes at 1-844-676-5667 or 541-676-5667

## Virtual Meeting Information

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Morrow County is inviting you to a scheduled Zoom meeting.

Topic: MC Public Transit Advisory Meeting

Time: Oct 18, 2022 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84735924235?pwd=NngrZCsxREE1ZDRFckh6K0U0cTZHUT09>

Meeting ID: 847 3592 4235

**Passcode: 747570**

One tap mobile

+12532158782,,84735924235#,,,,\*747570# US (Tacoma)

+13462487799,,84735924235#,,,,\*747570# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

Meeting ID: 847 3592 4235

Passcode: 747570

Find your local number: <https://us02web.zoom.us/u/kotFpKjSv>

**The Loop - Morrow County Public Transit**

**Advisory Committee Minutes**

July 19, 2022, at 2:00 pm

Boardman City Hall • 200 City Center Circle • Boardman, OR 97818

**1. Call to Order, Welcome, and Roll Call**

**a. Call to Order at 2:05**

**b. Aaron Palmquist: Welcome All**

**c. Roll Call**

- Aaron Palmquist: City of Irrigon - Chair
- Sheryll Bates: Heppner
- George Nairns: Planning Department
- Debbie Radie: Boardman Foods – Vice Chair
- Katie Imes: Transit Manager
- Heidi Turrell: Dispatcher
- Matt Hughart: Kittleson & Associates
- Karen Pettigrew: City of Boardman
- Linda Skendzel: Vet Services

**2. Public Comment**

**a. No Public Comment**

**3. Approve Minutes**

**a. April 19th, 2022**

**b. May 18<sup>th</sup>, 2022**

- **Motion:** To approve the minutes of April 19, 2022, and May 18, 2022, as presented.
- **Motion By:** Sheryll Bates, Motion 2<sup>nd</sup> by Karen Pettigrew. Motion carries at 2:07

**4. Kittelson and Associates – CTP Update Review**

*CPT Update by Matt Hughart*

**Aaron:** Should we put the date when certain services ended?

**Matt:** For the sake of this presentation they are not included, but all of the details are in the main document.

**Debbie:** I have heard from community leaders they don't want to encourage bus/greyhound stations. Have you heard about that? Is this something we are charged with?

**Aaron:** I have heard about it. Though for this document we include it as this is a planning document, not an execution document correct?

**Matt:** This document is for planning for the future.

**Debbie:** The purpose of this committee now, is for all types of transportation. Are we just focusing on The Loop and transportation from local connectors, or are we now in charge of all types of transportation?

**Katie:** Morrow County receives several revenue streams, we are encouraged to look at the needs and the gaps and where we want to put the revenue. As far as private providers coming into the county, we don't have any control over it, but we can support it. We can support access to private transit providers, but we don't have any sway.

**Debbie:** Let's say Greyhound, it is our concern to reach out to these companies and make them a nice bus stop, is this our responsibility?

**Aaron:** We would encourage and work with Transportation initiatives that are going to improve services for people of disabilities, ethnicities, etc. It doesn't mean we are going to go out and do it.

**Debbie:** Karen, if a company came to the city of Boardman, and say wanted to make a large bus depot, who would they have to go to?

**Karen:** They would have to come to the city of Boardman for planning services, permits, etc.

**Aaron:** Do we have an UBER or something similar in our CTP?

**Debbie:** Is that our responsibility?

**Aaron:** For this plan it is.

**Debbie:** This document is going over all the transportation options, are we going to do all of these?

**Aaron:** This is just a planning document and an overview of what is out there. This is not a budget or anything. This is giving us options. Is there a need for this service?

**Debbie:** Are we going out for grants to improve... Let's say the Airport or things of that nature.

**Katie:** No, not at all. That would be public works. This is just an overview of transportation services in the county.

**Matt:** One way to wrap this discussion up, which is good for clarifications, is that the key term here is Coordinated. Morrow County is relatively small, but if you reach out to coordinate who is there with services already that we can work and connect with?

**Aaron:** We don't see a lot of items that are difficult items to implement.

**Debbie:** The question I have, is how will these stops be maintained. will there be bathrooms and trash cans? I think that will be equally important to the success of this.

**Matt:** That will require both internal and inter-agency coordination. Establishing regular coordination meetings, conducting feedback sessions, and coordinating with the public and private agencies.

**Katie:** A good example is we have some Veteran Affairs funding that we use in conjunction with some STF funding and both of those programs support multiple population groups. We do have to keep records and reporting separated from that program.

**Aaron:** Is there a way to put the funding source? Like with Connect Oregon? The city of Boardman with bus stops and businesses.

**Aaron:** I think we need to update the timelines. A more realistic timeline, broader, that is putting expectations that are not realistic at all.

**Katie:** But the thing we are facing right now is the buses. I mean if the buses we here today, we would be more than 50% into getting started. With COVID and everything shutting down, the time has increased.

**Aaron:** the step program with ODOT that's five years out. I think we need to have broader timelines because when you're going to go for some step or even connect Oregon, that's a five-year cycle before you even get into that financial budget, procurement, and authorization with ODOT.

**Matt:** So that is the meat of the current draft. The next step is to take the feedback I have heard in the presentation today, refine it, and then we will present the final plan to everyone at the Board of Commissioners sometime in the next month and a half, assuming everything goes according to the current schedule.

**Debbie:** One more question, is there a timeline for this? Is there something pushing you or us to make sure this is done and approved by a certain time?

**Matt:** There is a contractual element, but I don't think there is a fiscal year timeframe.

**Katie:** We have a timeline with Kittleson, and it is on the agenda next month. And then with the state of Oregon, we are required to update this every 3 to 5 years and we are past the five years now.

**Aaron:** Also there is a grant requirement to get this updated to move on to the next step right?

**Katie:** Yes, we are getting ready to redo our state plan, so this all works together. The sooner this gets updated the better.

**Debbie:** Do the three county commissioners move to approve this, or is there a county planning? Who has to approve this?

**Katie:** The commissioners have to approve it.

**Debbie:** Are we ready to answer any questions they have?

**Katie:** We are ready to implement the Boardman Circular and the Hermiston Connector. We have done a lot of planning work surrounding these different projects. I feel confident presenting this to the commissioners.

## 5. Update - Transportation Coordinator, Katie Imes

### a. Ridership/Drivers

We are continuing to see an increase in our ridership. Also an increase in non-ambulatory riders. Also an increase in denials, no drivers, or vehicles available.

**Aaron:** This is only dial-a-ride, will these numbers continue to be tracked separately?

**Katie:** Yes, both fixed route and dial a ride with being tracked separately.

**Katie:** Kayak will be responsible for recording their data for the Hermiston Connector.

**Debbie:** This public transportation is going to need lots of marketing, can't just put a sign somewhere and expect everyone to know about the services. I am not sure what the budget is for this, but I think it is very important for us.

**George:** I agree, people are so used to driving that they think they will be losing something, so we need to put a positive spin on it. I think that will be the hardest part. Even when we start doing transportation in South county, commuting is part of the culture and everyone is so used to driving everywhere. We need to make sure we are spinning it as a positive so they will see the benefit.

**Aaron:** Could you make a note on how it would impact the fixed route if people start jumping off this active service? We don't want to lose that, I think it could impact us.

### b. Budget

*216 STF Budget:*

We do have revenue coming, it hasn't all come in yet.

**Aaron:** Didn't we get any STF funding last year?

**Katie:** Yes, but ODOT is behind. This budget is not accurate.

*225:*

**Katie:** This account is not very active. This is our new vehicle fund.

**Category E?:** Only bus we have completed transaction, this bus is on its way. This bus is for the Heppner/Boardman bus, and will not be in service for a while.

**Aaron:** Can we use it somewhere else?

**Katie:** We could, it's not what is called out for.

**Katie:** Category D requires CDL though.

**Karen:** The future expense, that is used for when something like the buses costs more than expected correct?

**Katie:** That is exactly what it is for.

**George:** can we use that bus for something else? Doesn't ODOT count the years not the miles for the useful life?

**Katie:** ODOT counts the mileage in the useful life of a vehicle.

504:

**Katie:** These are all federal funds. The Vet grant fund was completed last month.

**Katie:** the 5311 grant is a big dollar grant and we haven't tapped into that because that is for personnel and also to purchase the dispatch software. You see a lot of activity that you see here in the materials and services because of CARES dollars.

**George:** Question on the Fuel, did we accommodate the increase in the budget?

**Katie:** Yes we increased it by 30%

**Aaron:** There is a tax exemption for fuel tax as you are a government organization. You should talk to Sandy at public works. You should explore that as you are tax-exempt.

**Debbie:** I have a couple of questions. What is the bus shed rent?

**Katie:** That is Stoke's Landing bus shed. This is a lease agreement.

**Debbie:** Going forward, we are building a bus shed, we wouldn't be paying bus shed rent in the future. Another question is about volunteer drivers, are there still volunteer drivers? Am I still a volunteer driver?

**Katie:** Yes, but you are inactive, we do have positions open.

**Debbie:** Are there still volunteers? Can I still volunteer?

**Katie:** We do not have any volunteers, but you and Brenda P have been inactive, so we would have to retrain you.

**Debbie:** So is that \$5,000 in volunteer going away then?

**Katie:** I don't know for sure, I have to look at the new budget.

**Debbie:** Is the COVID situation, do we have everything? Are we prepared for COVID if we have to do mitigation?

**Katie:** That is all based on the rider, The Loop we are doing everything we can do to protect the rider, but no more masks, the barriers are down. The riders can sit in the front seat now. But masks are always available and we sanitize after every ride.

**Debbie:** What did we do when we shut down?

**Katie:** We never shut down the services. The vehicles were always running. Our numbers did drop dramatically.

**George:** Dr. Offices shut down or were doing zoom calls so that didn't help the numbers. It was the choice of riders, not the mandates.

**Katie:** The commissioners never shut the service down.

c. 5310 Discretionary Grant Application – **AWARDED \$38,752**  
Preventative Maintenance

d. 5339 Discretionary Facilities Grant Application **AWARDED \$200,000**  
Capital and it should be \$250,000.

**Katie:** This is for phase 2 of our transit facility project, and this is specifically for project administration.

- e. 5339 Discretionary Vehicle Replacement Grant Application **AWARDED \$53,838**

**Katie:** This is for an ADA van.

**Aaron:** Where would this vehicle go?

**Katie:** That is to be determined, but most likely into Irrigon as it has the highest non-ambulatory riders.

**Aaron:** But they could use this somewhere else?

**Katie:** Yes for use, Boardman could use it.

**Aaron:** Where are we parking all of these vehicles?

**Katie:** The old vehicles get parked outside.

**Debbie:** One more thing, we are talking about land or a place to build a barn and stuff, There is some land available next to the new fire station in Boardman.

**Katie:** This is a good time to update the committee on where we are on land. We are doing a feasibility study. There are three sites we have looked at. Site B, we are currently in negotiations on right now, it is on Olsen and Columbia, and we are super close to closing on this property.

- f. Covid Relief Application Review ***Pending \$191,048***

- g. Projects: Transit Facility – Planning Phase, CTP Update, GOHBI/MOU Update, Heppner Office moved to Lexington Public Works, Transit Operations Supervisor Position, STIF Plan Training.

Working with the city of Boardman to finish the sidewalk project along that area. All of our engineers are involved in the process.

GOBHI Update: Cost Analysis of our services versus what we are charging and we went back to them with a contract increase from \$25 one way to \$70 one way.

Office Update: We have moved our office to the Public Works building, so now we have enough space to hire another position. Everything went smoothly. We hope to hire another dispatcher and an Operations Supervisor, and that position will be released in early fall.

STIF Plan Training: ODOT, I will have more information at the next meeting.

## 6. Other Business

- a. MCPT Committee Membership

- 1. Six active members, four vacancies

- 2. Two active alternates, and seven alternate vacancies

**Katie:** Debbie I have emailed all of the people you recommend and I haven't heard back from anyone of them.



**Debbie:** I would recommend, is to find a buddy, and bringing them with you to the next meeting. Is that something that we can do?

**George:** I am wondering if we could even ask the businesses. Get them to realize that we are going to be getting their employees to work. That we need some volunteers.

**Karen:** Unless you are assigned by your job or an actual user, It has been hard to find a random volunteer for this committee, unless you are really into transportation.

**Sheryll?:** Maybe create a letter of talking points for use when we are talking to community leaders.

### **Adjourn**

- Meeting Adjourned at 3:48

### **Next Meeting:**

October 18th, 2022 Location: Lexington Public Works Conference Room



**THE LOOP - MORROW COUNTY PUBLIC TRANSIT**

P.O. Box 495 · Heppner, Oregon 97836 · (541) 676-5667 · 1-855-644-4560

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**Statewide Transportation Improvement Fund Plan**  
**Biennium 2023-2025**  
**ESTIMATED REVENUE \$835,747**

**Executive Summary of Projects and Estimated STIF Revenue**

**1. Capital Projects**

- a. Local Match for Transit Facility Project Administration (5339) \$50,000
- b. Local match for capital vehicles (STIF Disc./5339 Disc.) \$26,000
- c. Bus stop signage, shelters, and passenger amenities \$45,000

**Capital Projects Total = \$121,000**

**2. Capital Reserve**

- a. Unanticipated match requirements for State or Federal funding \$20,000
- b. Unanticipated equipment investments \$20,000
- c. Capital Replacement Plan \$20,000

**Capital Reserve Projects Total = \$60,000**

**3. Operations Projects**

- a. Transit Operations/Drivers \$582,000
- b. Local Match for State and Federal funding (5310,5311, STIF Disc.) \$336,888
- c. Marketing and Outreach \$15,000
- d. Driver Professional Development Program \$12,000
- e. Carevan Contracted Services \$13,000
- f. Other emerging opportunities to come before the QE and Advisory Committee

**Operations Projects Total = \$958,888**

**Grand Total Projects 1,2 and 3 = \$1,139,888**  
**20% Contingency added to project total per**  
**DOR = \$167,149**

4. **Operations Reserve – Est. Carry Over Funds from prior STIF cycles \$253,514**

Preservation of pending STIF Discretionary funded projects for FY 2023-2025

- 1) Demand Response Program - Operations
- 2) Boardman Circulator
- 3) Heppner to Boardman Connector
- 4) Hermiston Boardman Connector



# STIF Plan 2023-25

Qualified Entities

Advisory Committees

Local Plans

Accountability

Plan Adoption

Projects and Summary

## 6. Projects

Beginning this cycle, you may now upload Sub-Recipient Project Applications instead of manually entering the information for each sub-recipient. All uploaded Sub-Recipient Project Applications must be approved by the Qualified Entity's Governing Body, and will be recognized as part of the Qualified Entity's STIF Plan.

In addition to this, any Qualified Entities with their own STIF Plan projects may enter that information directly into the STIF Plan, or may choose to upload their own Sub-Recipient Project Application. In all cases, you cannot split information for a single entity between the STIF Plan and an uploaded Sub-Recipient Project Application. All project information for a given entity must be contained either solely within the Sub-Recipient Project Application or STIF Plan itself.

**Important note:** If you'd like to use this optional upload feature, please enter the total amount from each Sub-Recipient Project Application in the conditional boxes that will appear below (this information can be found in the last section of the Sub-Recipient Project Application). This will ensure that the sum of all Qualified Entity and sub-recipient projects are included in STIF Plan section 7. STIF Plan Summary.

Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan? \*

Yes

No

### 6.1 Project Detail Entry

#### ⊗ Project 1

Qualified Entity or Sub-Recipient Name \*

Morrow County

Project Name \*

Capital Projects

Limit 50 characters

Project Description \*

Funds capital projects in the following priority:

- 1) Up to \$26,000 for local match on capital vehicles;
- 2) Up to \$50,000 for local match to develop and construction of a bus barn/transit facility;
- 3) Up to \$39,500 for bus stop signage, shelters, and passenger amenities;

Limit 1000 Characters

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)? \*

Yes

No

Do you plan to expend funding in a future STIF Plan period? \*

Yes

No

**Project budget share to improve, expand or maintain public transportation service**

Improve or Expand Service \*

Maintain Service

10%

If project is maintaining an existing service, describe rationale. \*

maintain safe, reliable fleet for our demand response program.

Limit 500 Characters

Local Plan from which this project is derived: \*

Local Plan page number \*

### Multi-Phase Project

Is your project part of a larger, multi-phase project? \*

Yes 

Project Timeline \*

2021-2026

Total Project Budget (All Phases) \*

\$2,848,000.00

Other Planned Funding Sources \*

- STIF
- Federal
- Other State
- Local

Phase represented in current STIF Plan \*

Phase II - New Transit Facility - Project Administration

Limit 200 Characters

### 6.1.1 Project Scope

#### Task 1

Task Description \*

Local match for one vehicle as follows:

- 1 - Cat. E3 van (replacement for demand response service)
- 2- Cat. E vans (replacement for demand response service)

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

## Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

- By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

## What type of capital vehicle purchases are included in this task? \*

- Replacement
- Expansion
- Lease
- Rebuild
- Vehicle Overhaul

**Vehicle Replacement 11.12****Replacement Vehicle Information**

### 1. Vehicles to be Replaced

	Year *	Make/Model *	Category *	VIN *	Total Seats / ADA Seats *	Current Miles *
⊗	2,018	Dodge/Cara	E (11.	2C7WDGBG1J	4/1	93,242
⊗	2,016	Dodge/Cara	E (11.	2C4RDGBG3G	7/0	117,627
⊗	2,015	Dodge/Cara	E (11.	2C4RDGCG8F	7/0	129,687

+ Add Vehicle

### 2. Condition of Vehicles

	VIN *	Condition *	Vehicle Maintenance History (Issues, Repairs, etc.) *
⊗	2C7WDGBG1JR224E	Adequate	Regular preventative maintenance, Annual DOT inspections, Annual wheelchair ramp inspections, and rock chip repairs.
⊗	2C4RDGBG3GR143E	Marginal	Regular preventative maintenance, Annual DOT inspections, and rock chip repairs.



	VIN *	Condition *	Vehicle Maintenance History (Issues, Repairs, etc.) *
⊗	2C4RDGCG8FR5699	Marginal	Regular preventative maintenance, Annual DOT inspections, and rock chip repairs.

+ Add Vehicle

### 11.12 Vehicle Information

	Vehicle ALI *	Make/Model *	Quantity *	Cost Each *	Total	Length *	# of seats at desks with seats / # ADAs	# of seats with ADA	Fuel System *
⊗	11.12.15 V:	Chrysler	1	\$75,000	\$75,000.00	<20'	5/1	5	Hybrid-
⊗	11.12.15 V:	Toyota/	2	\$45,000	\$90,000.00	<20'	7/0	7	Hybrid-
					\$165,000.00				

+ Add Vehicle

### 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 ›	FY 2025 ›	Total
STIF	\$26,000.00		\$26,000.00
Federal	\$67,297.50		\$67,297.50
Other State	\$72,000.00		\$72,000.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve			\$0.00
	\$165,297.50	\$0.00	\$165,297.50

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

**⊗ Outcome Measure 1**

**All Project Types**

Other Measure

Capital Improvements Completed ▼

Number of Units:

3

[+ Add Outcome Measure](#)

**⊗ Task 2**

Task Description \*

Local match for the development and construction of a bus barn/transit facility

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category \***

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

**6.1.2 Expenditure Estimates**

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 ↕	FY 2025 ↕	Total
STIF	\$50,000.00		\$50,000.00
Federal	\$200,000.00		\$200,000.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve			\$0.00
	\$250,000.00	\$0.00	\$250,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

#### ⊗ Outcome Measure 1

##### All Project Types

Other Measure

Plans Created ▼

Number of Units:

1

+ Add Outcome Measure

#### ⊗ Task 3

Task Description \*

This project is to provide bus stop shelters, signage, and installation of passenger amenities. These improvements will benefit all riders including students grades 9-12 who will be first-time target constituents of Morrow County public transit

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

## Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

## Signs/Shelters Purchase

### Signs/Shelters Information

	Description *	Quantity *	Unit Cost *	Total Cost
⊗	Shelters	4	\$8,000.00	\$32,000.00
⊗	Shelter Installation	4	\$1,000.00	\$4,000.00
⊗	Signs (includes poles and installation)	15	\$600.00	\$9,000.00
				\$45,000.00

+ Add Item

### 6.1.2 Expenditure Estimates



### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 ›	FY 2025 ›	Total
STIF	\$22,500.00	\$22,500.00	\$45,000.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve			\$0.00
	\$22,500.00	\$22,500.00	\$45,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

**Outcome Measure 1**

**All Project Types**

Other Measure

Capital Improvements Completed



Number of Units:

4 bus stop shelters and 15 b

+ Add Outcome Measure

+ Add Task

### 6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

## **STIF Criteria**

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2024 STIF	FY 2025 STIF
Total	Total
\$98,500.00	\$22,500.00

### Fund Allocation (Must not exceed 100% per criterion per fiscal year)

*If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.*

Criterion	FY 2024 *	FY 2025 *
Criterion 1	45.0%	15.0%
Criterion 2	15.0%	45.0%
Criterion 3	0.0%	0.0%
Criterion 4	0.0%	0.0%
Criterion 5	15.0%	15.0%
Criterion 6	10.0%	10.0%
Criterion 7	5.0%	5.0%
Criterion 8	10.0%	10.0%
	100.00%	100.00%

### 6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects. \*

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

### 6.4 Project Summary

Project Name

Capital Projects

STIF Project Grand Total

\$121,000.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2024 STIF  
Project Total  
\$98,500.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2025 STIF  
Project Total  
\$22,500.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

**Funds Supporting Student Transportation**

FY 2024 percent of STIF Funds supporting student transportation 5%	FY 2025 percent of STIF Funds supporting student transportation 5%
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**Funds Supporting Older and Disabled Persons Transportation**

**Funds from Previous Biennia**

FY 2024 STIF Funds From Previous Cycle \$0.00 <i>Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2025 STIF Funds From Previous Cycle \$0.00 <i>Includes FY 21- 23 Unspent Funds, Interest Accrued, Program Reserve</i>
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⊗ **Project 2**

Qualified Entity or Sub-Recipient Name \*

Morrow County

Project Name \*

Capital Reserve

**Limit 50 characters**

Project Description \*

Preserving capital investments by STIF Discretionary and Formula. In order of priority, the following projects will have our remaining resources (and those carried over) placed in reserve.

- 1) Unanticipated match requirement increases;
- 2) Unanticipated equipment investments;
- 3) Capital Replacement Plan

Limit 1000 Characters

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)? \*

Yes

No

Do you plan to expend funding in a future STIF Plan period? \*

Yes

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service \*

Maintain Service

If project is maintaining an existing service, describe rationale. \*

In the event Morrow County requires additional match, equipment or vehicle replacement/expansion, this project will assist with any unanticipated shortfall. All tasks will support our demand response program and our fixed route program

Limit 500 Characters

Local Plan from which this project is derived: \*

Local Plan page number \*

## Multi-Phase Project

Is your project part of a larger, multi-phase project? \*

No 

### 6.1.1 Project Scope

#### Task 1

Task Description \*

Match requirements for State and Federal grant opportunities.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)



## Program Reserve Task Category

Task Category Amount \*

\$20,000.00

### 6.1.2 Expenditure Estimates

#### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 ↕	FY 2025 ↕	Total
STIF			\$0.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve	\$10,000.00	\$10,000.00	\$20,000.00
	\$10,000.00	\$10,000.00	\$20,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

**⊗ Outcome Measure 1**

**All Project Types**

Other Measure

Reserve Funds Created



Number of Units:

N/A

[+ Add Outcome Measure](#)

**⊗ Task 2**

Task Description \*

Capital equipment investments

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

## Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

## Equipment Purchase

### Equipment Information

Description *	Quantity *	Unit Cost *	Total Cost
⊗ General equipment that supports transit operations	1	\$20,000.00	\$20,000.00
			\$20,000.00

+ Add Item

### 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 ↕	FY 2025 ↕	Total
STIF			\$0.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve	\$10,000.00	\$10,000.00	\$20,000.00
	\$10,000.00	\$10,000.00	\$20,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

**⊗ Outcome Measure 1**

**All Project Types**

Other Measure

Reserve Funds Created



Number of Units:

N/A

[+ Add Outcome Measure](#)

**⊗ Task 3**

Task Description \*

Capital Replacement Plan

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

**Program Reserve Task Category**

Task Category Amount \*

**6.1.2 Expenditure Estimates**

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 ›	FY 2025 ›	Total
STIF			\$0.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve	\$10,000.00	\$10,000.00	\$20,000.00
	\$10,000.00	\$10,000.00	\$20,000.00

By checking this box, I confirm that this project task is only funded by STIF.



### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

⊗ **Outcome Measure 1**

**All Project Types**

Other Measure

Reserve Funds Created



Number of Units:

N/A

+ Add Outcome Measure

+ Add Task

### 6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

**STIF Criteria**

- 1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
- 2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
- 3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
- 4. Procurement of low or no emission buses for use in areas with 200,000 or more.
- 5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.
- 6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
- 7. Implementation of programs to provide student transit service for students in grades 9-12.
- 8. Services for older adults and people with disabilities.

FY 2024 STIF	FY 2025 STIF
Total	Total
\$30,000.00	\$30,000.00

### Fund Allocation (Must not exceed 100% per criterion per fiscal year)

*If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.*

Criterion	FY 2024 *	FY 2025 *
Criterion 1	20.0%	20.0%
Criterion 2	10.0%	10.0%
Criterion 3	0.0%	0.0%
Criterion 4	0.0%	0.0%
Criterion 5	30.0%	30.0%
Criterion 6	5.0%	5.0%
Criterion 7	5.0%	5.0%
Criterion 8	30.0%	30.0%
	100.00%	100.00%

### 6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects. \*

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

### 6.4 Project Summary

Project Name

Capital Reserve

STIF Project Grand Total

\$60,000.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2024 STIF  
Project Total  
\$30,000.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2025 STIF  
Project Total  
\$30,000.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

**Funds Supporting Student Transportation**

FY 2024 percent of STIF Funds supporting student transportation 5%	FY 2025 percent of STIF Funds supporting student transportation 5%
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**Funds Supporting Older and Disabled Persons Transportation**

**Funds from Previous Biennia**

FY 2024 STIF Funds From Previous Cycle \$30,000.00 <i>Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2025 STIF Funds From Previous Cycle \$30,000.00 <i>Includes FY 21- 23 Unspent Funds, Interest Accrued, Program Reserve</i>
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⊗ **Project 3**

Qualified Entity or Sub-Recipient Name \*

Morrow County

Project Name \*

Operations Projects

**Limit 50 characters**

Project Description \*

Delivers the operations and match for Morrow County Public Transit - The Loop program necessary to preserve and expand existing services in the following priority.

Limit 1000 Characters

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)? \*

Yes

No

Do you plan to expend funding in a future STIF Plan period? \*

Yes

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service \*

Maintain Service

30%

70%

If project is maintaining an existing service, describe rationale. \*

Retain drivers and maintain operations for demand response program.

Limit 500 Characters

Local Plan from which this project is derived: \*

Morrow County Coordinated Human Services Public Transportati

Local Plan page number \*

1,2,3

## Multi-Phase Project

Is your project part of a larger, multi-phase project? \*

No 

### 6.1.1 Project Scope

#### Task 1

Task Description \*

Supports the ongoing expenses of delivering public transit services in Morrow County that were established under the first cycle of STIF Formula, STIF Discretionary awards and STE Formula

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support. \*

- Fixed Route
- Demand Response

### Operations Task Category

Task Category Amount \*

### 6.1.2 Expenditure Estimates

#### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type *	FY 2024 ↕	FY 2025 ↕	Total
STIF	\$232,004.00	\$232,004.00	\$464,008.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds	\$58,996.00	\$58,996.00	\$117,992.00
Prior Biennia Interest Accrued	\$0.00		\$0.00
Prior Biennia Program Reserve	\$0.00	\$0.00	\$0.00
	\$291,000.00	\$291,000.00	\$582,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures



### Minimum required measures for operations tasks

Revenue Miles \*

Revenue Hours \*

Rides \*

Number of people with access to transit (within 1/2 mile of transit stop for fixed route) \*

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route) \*

Number of new shared stops with other transit providers (reducing fragmentation in transit services) \*

Is this project supporting student transportation? \*

Is this project supporting services for older adults and people with disabilities? \*

### Outcome Measures for Older Adults and People with Disabilities

Outcome 1 Placeholder for older adults and people with disabilities

Outcome 2 Placeholder for older adults and people with disabilities

Please select at least one outcome measure that best reflects the benefit of this task.

+ Add Outcome Measure

⊗ **Task 2**

Task Description \*

Provides the match for 5310,5311 and STIF Discretionary grant programs.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

## Program Reserve Task Category

Task Category Amount \*

\$336,888.00

### 6.1.2 Expenditure Estimates

#### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 †	FY 2025 †	Total
STIF	\$145,899.50	\$145,899.50	\$291,799.00
Federal	\$223,000.50	\$213,312.00	\$436,312.50
Other State	\$631,000.00	\$785,000.00	\$1,416,000.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds	\$16,708.50	\$16,708.50	\$33,417.00
Prior Biennia Interest Accrued	\$5,836.00	\$5,836.00	\$11,672.00
Prior Biennia Program Reserve	\$0.00	\$0.00	\$0.00
	\$1,022,444.50	\$1,166,756.00	\$2,189,200.50

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

#### ⊗ Outcome Measure 1

##### All Project Types

Other Measure

Reserve Funds Created



Number of Units:

N/A

+ Add Outcome Measure

#### ⊗ Task 3

Task Description \*

Development and delivery of brand materials for promotion, outreach, and marketing.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

**Communications Task Category**

Task Category Amount \*

**6.1.2 Expenditure Estimates**

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type *	FY 2024 ↕	FY 2025 ↕	Total
STIF	\$7,500.00	\$7,500.00	\$15,000.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve			\$0.00
	\$7,500.00	\$7,500.00	\$15,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

**Outcome Measure 1**

**Communications**

Number of impressions (# of times a person receives the information, tracked by advertisers) or other measures that indicate how many people receive information about transit service.

3,000

Number of new users due to communications (could be determined by asking a question about how the rider learned about this service as part of a regular onboard survey)

500

### All Project Types

Other Measure

Marketing Materials Created



Number of Units:

N/A

+ Add Outcome Measure

### ⊗ Task 4

Task Description \*

Driver Professional Development Program - CDL Assistance

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

Category \*

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

**Program Reserve Task Category**

Task Category Amount \*

**6.1.2 Expenditure Estimates**



### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 †	FY 2025 †	Total
STIF	\$6,000.00	\$6,000.00	\$12,000.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve			\$0.00
	\$6,000.00	\$6,000.00	\$12,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

⊗ **Outcome Measure 1**

**All Project Types**

Other Measure

FTEs/Contractors Added ▼

Number of Units:

2

+ Add Outcome Measure

⊗ **Task 5**

Task Description \*

Contracted Services with Good Shepherd Medical System - CareVan Transportation. This service provides residents living in Boardman and Irrigon free transit to Good Shepherd Medical Facilities

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category \***

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

**6.1.2 Expenditure Estimates**

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type *	FY 2024 †	FY 2025 †	Total
STIF	\$6,500.00	\$6,500.00	\$13,000.00
Federal			\$0.00
Other State			\$0.00
Local			\$0.00
Other Funds			\$0.00
Prior Biennia STIF Funds			\$0.00
Prior Biennia Interest Accrued			\$0.00
Prior Biennia Program Reserve			\$0.00
	\$6,500.00	\$6,500.00	\$13,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

⊗ **Outcome Measure 1**

**All Project Types**

Other Measure

Services Added ▼

Number of Units:

4

+ Add Outcome Measure

+ Add Task

### 6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

**STIF Criteria**

- 1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
- 2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
- 3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
- 4. Procurement of low or no emission buses for use in areas with 200,000 or more.
- 5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.
- 6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
- 7. Implementation of programs to provide student transit service for students in grades 9-12.
- 8. Services for older adults and people with disabilities.

FY 2024 STIF	FY 2025 STIF
Total	Total
\$479,444.00	\$479,444.00

### Fund Allocation (Must not exceed 100% per criterion per fiscal year)

*If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.*

Criterion	FY 2024 *	FY 2025 *
Criterion 1	30.0%	30.0%
Criterion 2	10.0%	10.0%
Criterion 3	0.0%	0.0%
Criterion 4	0.0%	0.0%
Criterion 5	10.0%	10.0%
Criterion 6	10.0%	10.0%
Criterion 7	5.0%	5.0%
Criterion 8	35.0%	35.0%
	100.00%	100.00%

### 6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects. \*

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

### 6.4 Project Summary

Project Name

Operations Projects

STIF Project Grand Total

\$958,888.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2024 STIF  
Project Total  
\$479,444.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2025 STIF  
Project Total  
\$479,444.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*



**Funds Supporting Student Transportation**

FY 2024 percent of STIF Funds supporting student transportation 5%	FY 2025 percent of STIF Funds supporting student transportation 5%
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**Funds Supporting Older and Disabled Persons Transportation**

**Funds from Previous Biennia**

FY 2024 STIF Funds From Previous Cycle \$81,540.50 <i>Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2025 STIF Funds From Previous Cycle \$81,540.50 <i>Includes FY 21- 23 Unspent Funds, Interest Accrued, Program Reserve</i>
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⊗ **Project 4**

Qualified Entity or Sub-Recipient Name \*

Morrow County

Project Name \*

Operations Reserve

**Limit 50 characters**

### Project Description \*

Preserving services created by STIF Discretionary and Formula. In order of priority, the following projects will have our remaining resources (and those carried over) placed in reserve:

- 1) Demand Response Program - Operations
- 1) Boardman/Port of Morrow Circular
- 2) Heppner to Boardman Connector
- 3) Hermiston to Boardman Connector
- 5) Other emerging opportunities to come before the OE and Advisory Committee

**Limit 1000 Characters**

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)? \*

Yes

No

Do you plan to expend funding in a future STIF Plan period? \*

Yes

No

If yes, what is the expenditure amount? \*

*This will be added to the total amount of STIF funds requested.*

What is the project type that you are carrying forward funds for? \*

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

### 6.4 Project Summary

Project Name

Operations Reserve

STIF Project Grand Total

\$253,514.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

FY 2024 STIF

FY 2025 STIF

Project Total

Project Total

\$0.00

\$0.00

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

*Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve*

## **Funds Supporting Student Transportation**

FY 2024 percent of STIF Funds supporting student transportation	FY 2025 percent of STIF Funds supporting student transportation
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**Funds Supporting Older and Disabled Persons Transportation**

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**Funds from Previous Biennia**

FY 2024 STIF Funds From Previous Cycle \$0.00 <i>Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2025 STIF Funds From Previous Cycle \$0.00 <i>Includes FY 21- 23 Unspent Funds, Interest Accrued, Program Reserve</i>
---	--

+ Add Project

**7. STIF Plan Summary**

STIF Plan Grand Total	Amount Carried Forward
\$1,393,402.00	\$253,514.00

*Includes FY 21-23  
Unspent Funds, Interest  
Accrued, Program  
Reserve*

STIF Revenue Totals for Plan Period  
1170321

**Does not include FY 21-23 Unspent Funds, Interest Accrued, Program Reserve**

FY 2024 Total STIF Funds From Previous Cycle	FY 2025 Total STIF From Previous Cycle
\$111,540.50	\$111,540.50
<i>Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve</i>	<i>Includes FY 21-23 Unspent Funds, Interest Accrued, Program Reserve</i>
FY 2024 Total STIF Funds	FY 2025 Total STIF Funds
\$607,944.00	\$531,944.00
FY 2024 Student STIF Funds	FY 2025 Student STIF Funds
\$30,397.20	\$26,597.20
FY 2024 Percent of STIF Funds supporting student transportation	FY 2025 Percent of STIF Funds supporting student transportation
5.00%	5.00%
FY 2024 Older and Disabled Persons STIF Funds	FY 2025 Older and Disabled Persons STIF Funds
\$186,655.40	\$179,055.40

### **Effective Date**

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

### **Signature**

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here:

[STIF Plan Signature Page](#)

Upload signature page here. \*

or drag files here.

*Limit 100 MB*

**MORROW COUNTY PUBLIC TRANSIT - DEMAND RESPONSE SERVICE TOTAL QUARTERLY RIDES,  
CANCELLATIONS & DENIALS**

July to September 2022

**July 2022**

City	Rides	Other Ride Data		
Boardman	70	<b>Cancellations</b>	23	Vet 3
Irrigon	229	<b>Denied</b>	20	Vet 5
Heppner	113	<b>Non Ambulatory Rides</b>	266	
<b>Total</b>	<b>412</b>	<b>Veteran Rides</b>	96	

**August 2022**

City	Rides	Other Ride Data		
Boardman	104	<b>Cancellations</b>	20	Vet 6
Irrigon	184	<b>Denied</b>	10	Vet 1
Heppner	136	<b>Non Ambulatory Rides</b>	300	
<b>Total</b>	<b>424</b>	<b>Veteran Rides</b>	85	

**September 2022**

City	Rides	Other Ride Data		
Boardman	97	<b>Cancellations</b>	42	Vet 2
Irrigon	251	<b>Denied</b>	11	Vet 1
Heppner	118	<b>Non Ambulatory Rides</b>	335	
<b>Total</b>	<b>466</b>	<b>Veteran Rides</b>	104	

**QUARTERLY TOTALS**

<b>TOTAL RIDES</b>	<b>1,302</b>		
<b>TOTAL NON AMBULATORY RIDES</b>	<b>901</b>		
<b>TOTAL VETERAN RIDES</b>	<b>285</b>		
<b>TOTAL CANCELLATIONS</b>	<b>85</b>	<b>Vet</b>	<b>11</b>
<b>TOTAL DENIED</b>	<b>41</b>	<b>Vet</b>	<b>7</b>

**CURRENT DRIVERS**

**HEPPNER**

Jesse Husband  
Donnie McNeil  
Darrell Williams

**IRRIGON**

Bobbie Veatch  
Brenda Aliangan  
Connie Shultz  
Ron Aliangan

**BOARDMAN**

Phyllis Gilbertson  
John Blazer

**CONTRACTED SERVICES**

Kayak Public Transit  
Irrigon Rides  
**150**

Good Shepard  
Carevan  
Rides

**data not available**

Morrow County - The Loop Budget

216 - Special Transportation Fund

Transportation Fund Summary as of September 29, 2022

For Fiscal Year 2022/2023

Starting Account Balance \$ 700,000.00 \$ 653,506.34

REVENUE	Current Budget Amount	YTD Actual Amount
<b>Funding Streams</b>		
State STF Funds	\$ 67,700.00	\$ 16,925.00
Maintenance Grant	\$ -	\$ -
STF Discretionary	\$ -	\$ -
HRTG - Veterans	\$ -	\$ -
STIF Funds	\$ 330,904.00	\$ 73,513.00
STIF Discretionary	\$ 507,072.00	\$ -
<b>Total Grant Revenue</b>	<b>\$ 905,676.00</b>	<b>\$ 90,438.00</b>
Donations	\$ 500.00	\$ 530.00
GOBHI	\$ 3,000.00	\$ 2,100.00
<b>Total Charges for Services</b>	<b>\$ 3,500.00</b>	<b>\$ 2,630.00</b>
Reimbursements	\$ -	\$ -
<b>Total Reimbursements</b>	<b>\$ -</b>	<b>\$ -</b>
Investment Earnings	\$ 3,500.00	\$ 1,912.51
<b>Total</b>	<b>\$ 3,500.00</b>	<b>\$ 1,912.51</b>
<b>Total Revenues</b>	<b>\$ 912,676.00</b>	<b>\$ 94,980.51</b>

EXPENDITURES	Current Budget Amount	YTD Actual Amount
<b>Personnel</b>		
Coordinator	\$ -	\$ -
Dispatcher	\$ 32,990.00	\$ 7,240.80
Part Time Drivers	\$ 194,278.00	\$ 20,808.79
Extra Help	\$ 1,500.00	\$ -
Personnel Benefits	\$ 69,906.00	\$ 5,292.53
<b>Total Personnel</b>	<b>\$ 298,674.00</b>	<b>\$ 33,342.12</b>
<b>Material &amp; Services</b>		
Fuel	\$ 26,000.00	\$ 9,237.19
Tires	\$ -	\$ -
Operating - Outreach	\$ 7,500.00	\$ -
Maintenance	\$ -	\$ -
Telephone	\$ 6,720.00	\$ 426.51
Lodging and Meals	\$ 2,000.00	\$ -
Registration & Dues	\$ 1,950.00	\$ 1,797.50
Mileage	\$ -	\$ 143.75
Contracted Services	\$ 168,540.00	\$ 21,026.43
Insurance	\$ 15,000.00	\$ -
Software	\$ 1,800.00	\$ 50.16
Electricity	\$ 500.00	\$ 83.79
Office Expense	\$ 1,000.00	\$ -
Driver Expense	\$ 500.00	\$ -
Training/Mileage	\$ 2,000.00	\$ -
Bus Shed Rent	\$ 1,800.00	\$ 450.00
Maint. - Operating	\$ 3,000.00	\$ 925.14
Maint. - Vehicle	\$ -	\$ -
Miscellaneous	\$ 500.00	\$ -
Telephone/Data	\$ -	\$ -
Volunteer Drivers	\$ 5,000.00	\$ -
CareVan	\$ 6,500.00	\$ -
Fixed Route	\$ 358,000.00	\$ -
MDT's	\$ 2,000.00	\$ -
Surveillance	\$ -	\$ -
Drug & Alcohol	\$ 1,750.00	\$ -
<b>Total Material &amp; Services</b>	<b>\$ 612,060.00</b>	<b>\$ 34,140.47</b>
<b>Capital Outlay</b>		
Equipment	\$ 38,000.00	\$ -
Copier/Desk & Other	\$ 39,500.00	\$ -
Vehicle	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ 77,500.00</b>	<b>\$ -</b>

OTHER REQUIREMENTS	Current Budget Amount	YTD Actual Amount
<b>Other Requirements</b>		
Transfer to GF Indirect	\$ -	\$ -
Transfer to Vehicle Reserve	\$ 504,874.00	\$ -
Transfer to 5310 - Match	\$ 6,370.00	\$ -
Transfer to 5311 - Match	\$ 52,678.00	\$ -
Contingency	\$ 60,520.00	\$ -
<b>TOTAL OTHER REQUIREMENTS</b>	<b>\$ 624,442.00</b>	<b>\$ -</b>

**TOTAL EXPENDITURES \$ 1,612,676.00 \$ 67,482.59**

Ending Account Balance \$ - \$ 681,004.26



**Morrow County - The Loop Budget**

*225 - Vehicle Fund Reserve*

Transportation Fund Summary as of September 29, 2022

For Fiscal Year 2022/2023

<b>Starting Account Balance</b>	\$	<b>100,000.00</b>	\$	<b>117,705.00</b>
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<b>REVENUE</b>		<b>Current Budget Amount</b>		<b>YTD Actual Amount</b>
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<b>Grant Revenue</b>				
HRTG - Veterans	\$	-	\$	-
Discretionary Vehicle Replacement	\$	-	\$	-
State STF Grant	\$	-	\$	-
<b>Total Revenue</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Investment Earnings</b>				
Investment Earnings	\$	2,000.00	\$	373.00
<b>Total</b>	<b>\$</b>	<b>2,000.00</b>	<b>\$</b>	<b>373.00</b>

<b>Miscellaneous Revenue</b>				
Sale of Equipment	\$	-	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Reimbursements</b>				
Reimbursed Items	\$	-	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Transfer from Other Funds</b>				
Transfer from STF Fund	\$	484,874.00	\$	-
Transfer from STF Bus Shed	\$	20,000.00	\$	-
Transfer from 5311	\$	12,000.00	\$	-
Transfer from 5339 Discretionary	\$	51,000.00	\$	-
<b>Total Other Requirements</b>	<b>\$</b>	<b>567,874.00</b>	<b>\$</b>	<b>-</b>

<b>TOTAL REVENUE</b>	<b>\$</b>	<b>569,874.00</b>	<b>\$</b>	<b>373.00</b>
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<b>EXPENDITURES</b>		<b>Current Budget Amount</b>		<b>YTD Actual Amount</b>
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<b>Capital Outlay</b>				
Equipment	\$	12,000.00	\$	-
Vehicle - Cat C	\$	134,029.00	\$	119.50
Vehicle - Cat D	\$	281,745.00	\$	-
Vehicle - Cat E	\$	69,100.00	\$	-
Vehicle Replacement	\$	40,000.00	\$	-
<b>Total Capital Outlay</b>	<b>\$</b>	<b>536,874.00</b>	<b>\$</b>	<b>119.50</b>

<b>Reserved for Future Expense</b>				
Reserved for Future Expense	\$	113,000.00	\$	-
<b>Total Reserve for Future</b>	<b>\$</b>	<b>133,000.00</b>	<b>\$</b>	<b>-</b>

<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>669,874.00</b>	<b>\$</b>	<b>119.50</b>
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<b>Ending Account Balance</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>117,958.50</b>
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Morrow County - The Loop Budget

504 - FTA Grant Fund

Transportation Fund Summary as of September 29, 2022

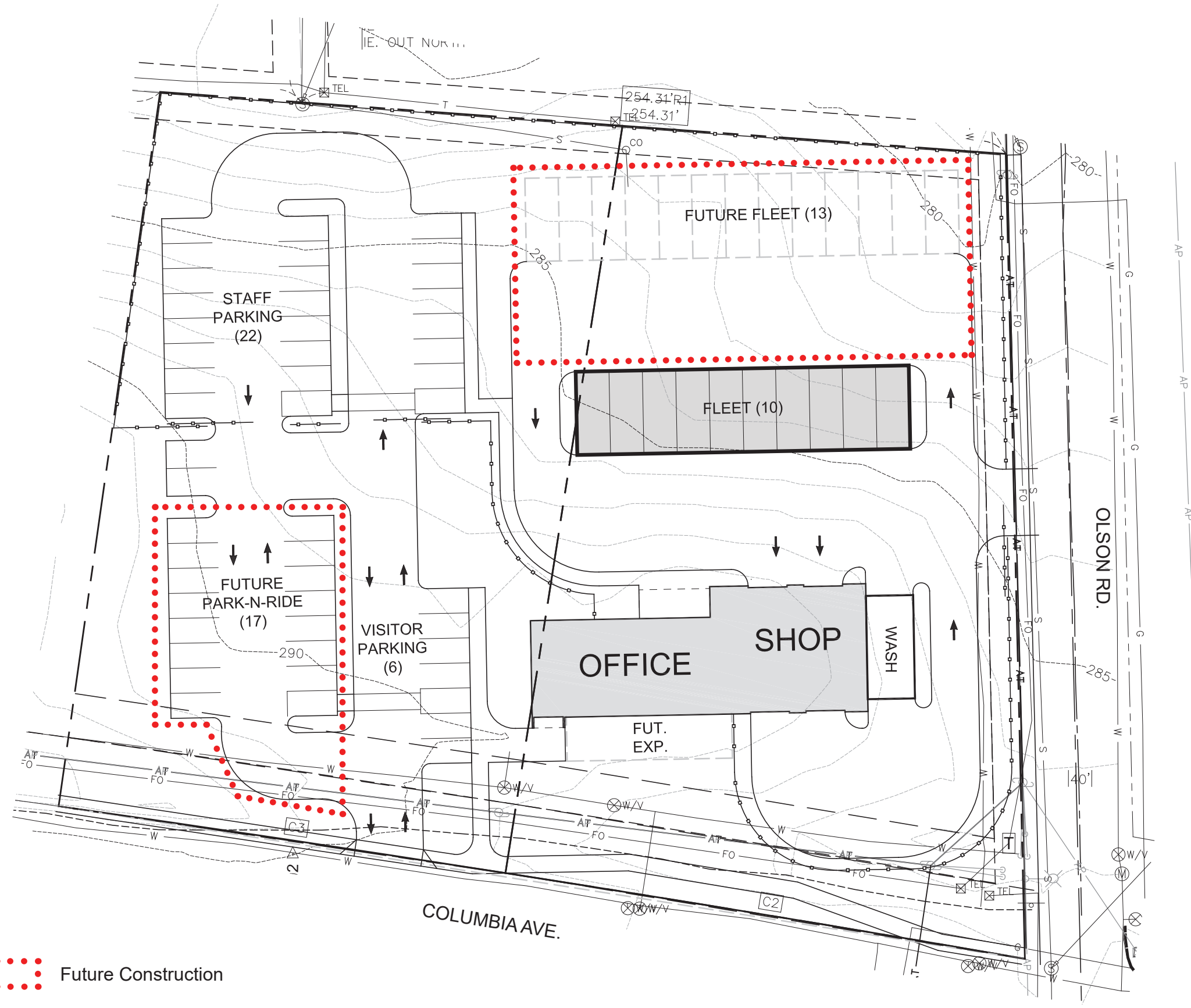
For Fiscal Year 2022/2023

Starting Account Balance (July 2022) \$0.00 \$ 36,575.91

REVENUE	Current Budget Amount	YTD Actual Amount
<b>Funding Streams</b>		
STO Operating Grant	\$ -	\$ -
5310 - FTA Grant	\$ 62,021.00	\$ -
5311 - Grant	\$ 342,956.00	\$ -
5310 - Discretionary Grant	\$ 38,752.00	\$ -
HB 2017 Grant	\$ -	\$ -
5304 - Grant	\$ 25,000.00	\$ -
HRTG - Vets	\$ 45,000.00	\$ -
5311 Cares	\$ 30,000.00	\$ -
5339 Discretionary	\$ 451,000.00	\$ -
5339 Formula	\$ -	\$ -
<b>Total Grant Revenue</b>	<b>\$ 994,729.00</b>	<b>\$ -</b>
<b>Charges for Services</b>		
Bus Receipts	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Investment Earnings</b>		
Investment Earnings	\$ 1,000.00	\$ 370.89
<b>Total</b>	<b>\$ 1,000.00</b>	<b>\$ 370.89</b>
<b>Reimbursements</b>		
Reimbursed Items	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfer from Other Fund</b>		
Trans From STF Match	\$ 6,370.00	\$ -
Trans From STF Match - 5	\$ 52,678.00	\$ -
<b>Total Transfer</b>	<b>\$ 59,048.00</b>	<b>\$ -</b>
<b>TOTAL REVENUE</b>	<b>\$ 1,054,777.00</b>	<b>\$ 370.89</b>

EXPENDITURES	Current Budget Amount	YTD Actual Amount
<b>Personnel</b>		
Coordinator	\$ 45,874.00	\$ 14,096.09
Dispatcher	\$ -	\$ -
Personnel Benefits (Includes Hazard Pay for Drivers)	\$ 51,730.00	\$ 12,253.33
<b>Total Personnel</b>	<b>\$ 97,604.00</b>	<b>\$ 26,349.42</b>
<b>Material &amp; Services</b>		
Fuel	\$ 14,668.00	\$ -
Tires	\$ 12,950.00	\$ -
Maintenance	\$ -	\$ -
Publishing	\$ 20,000.00	\$ 998.15
Telephone	\$ 9,220.00	\$ 2,318.96
Lodging and Meals	\$ 2,000.00	\$ -
Registration & Dues	\$ -	\$ -
Mileage	\$ 1,000.00	\$ -
Contracted Services	\$ 275,000.00	\$ 13,341.00
Insurance	\$ 15,000.00	\$ 3,725.33
Software	\$ 7,300.00	\$ 29.99
RSVP	\$ -	\$ -
Drivers Expense	\$ 1,000.00	\$ 160.00
Office Expense	\$ 2,500.00	\$ 797.90
Training/Mileage	\$ 1,000.00	\$ -
Maint. - Operating	\$ 23,000.00	\$ 1,340.46
Maint. - Vehicle	\$ 34,650.00	\$ 735.08
Miscellaneous	\$ 3,000.00	\$ -
Contr Serv - Vol Driver	\$ 5,000.00	\$ -
Contract - Transit	\$ 12,000.00	\$ -
5311 Grant	\$ -	\$ -
Outreach Supplies	\$ 5,000.00	\$ -
MDT's	\$ -	\$ -
Surveillance	\$ 1,500.00	\$ -
Drug & Alcohol	\$ 2,750.00	\$ 260.00
<b>Total Material &amp; Services</b>	<b>\$ 448,538.00</b>	<b>\$ 23,706.87</b>
<b>Capital Outlay</b>		
Equipment	\$ 76,956.00	\$ -
Office Software	\$ 50,000.00	\$ -
STF Vehicle	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ 126,956.00</b>	<b>\$ -</b>
<b>Other Requirements</b>		
GF-IND Co	\$ -	\$ -
Transfer to STF	\$ -	\$ -
Transfer to STF Reserve	\$ 63,000.00	\$ -
Contingency	\$ 318,679.00	\$ -
<b>Total Other Requirements</b>	<b>\$ 381,679.00</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,054,777.00</b>	<b>\$ 50,056.29</b>

Ending Account Balance \$ - \$ (13,109.49)



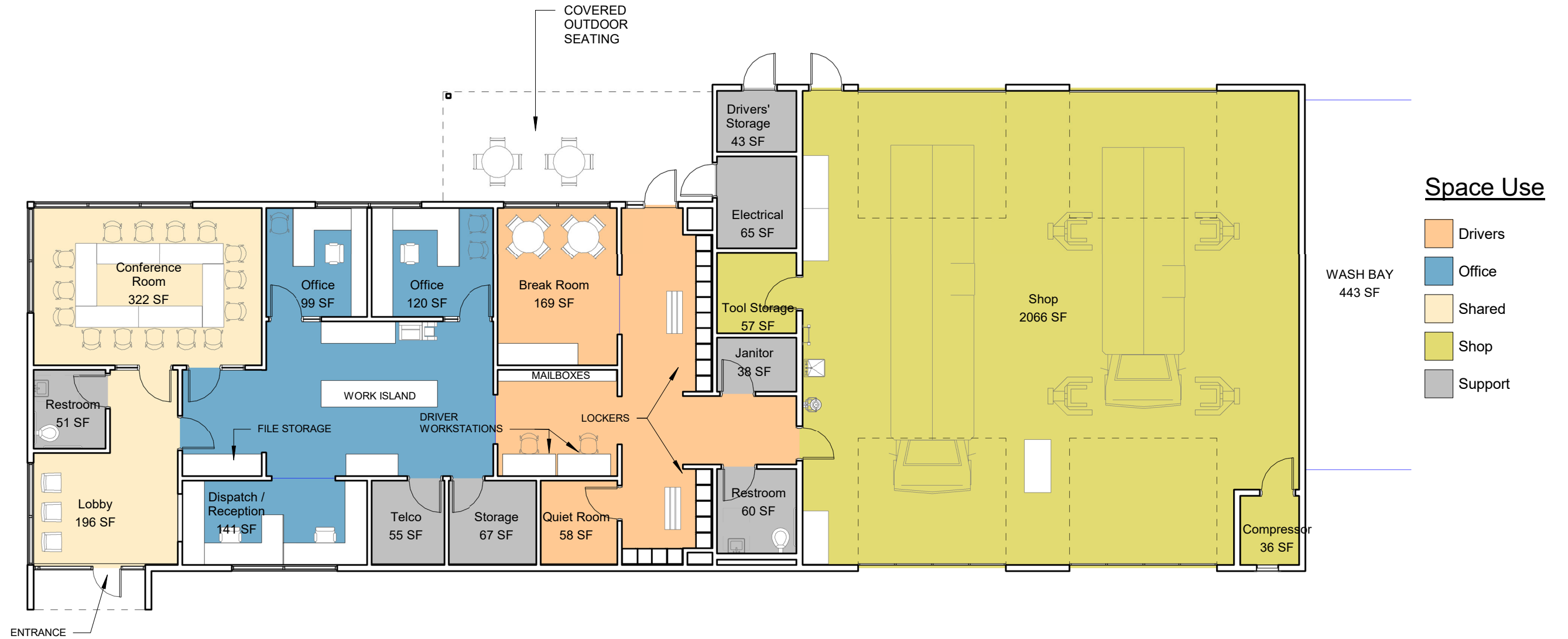
### SITE PLAN - OPTION 3

Morrow County Transit Facility

SHT #: SK-1

09/14/2022





# GROUND FLOOR PLAN



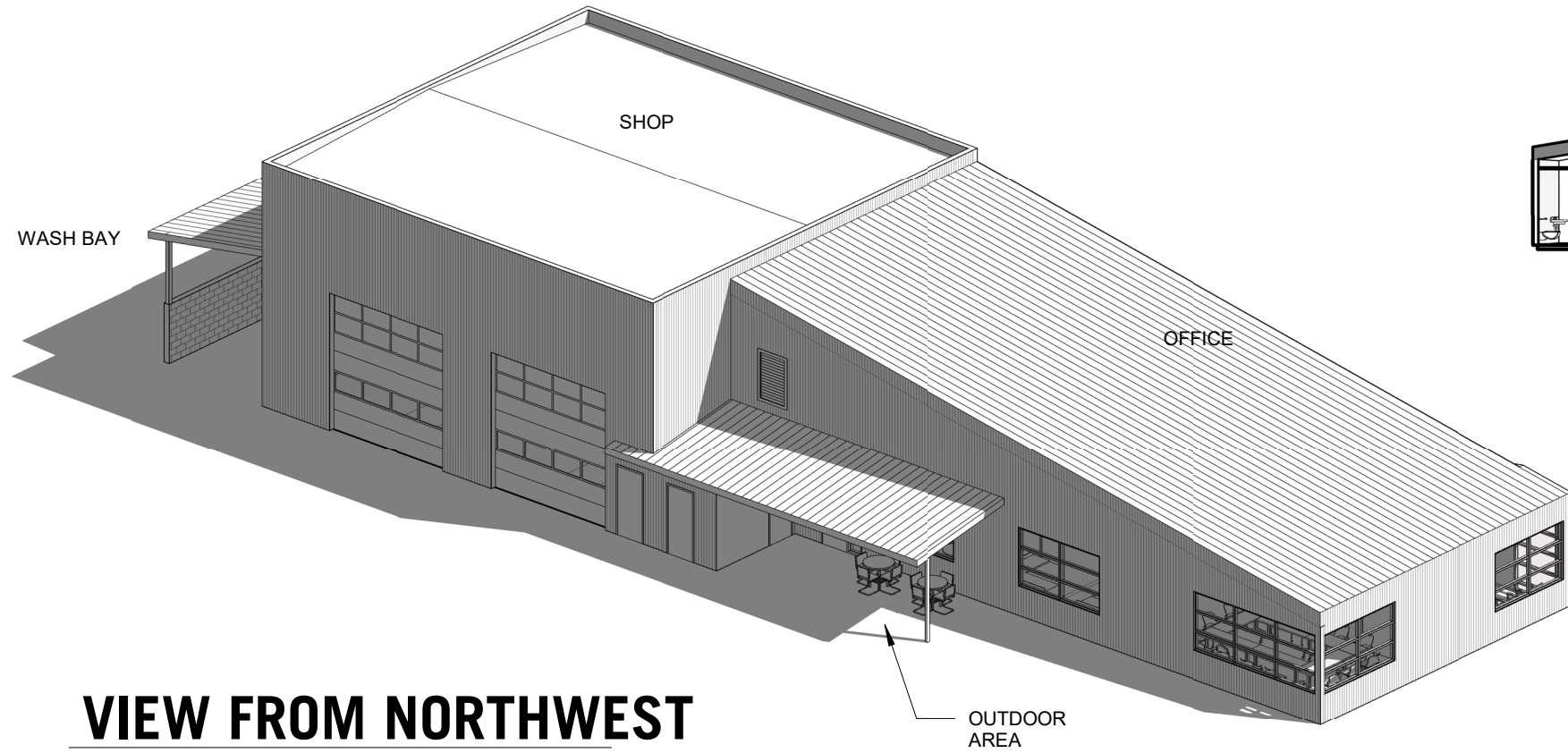
3/32" = 1'-0"

**Changes made in this revision:**

1. Office layout flipped around east/west axis to move the entrance to the south and breakroom to the north.
2. Shop expanded by 5' in length and 5' in width.
3. Compressor Room moved to south side.
4. Added Tool Storage Room to secure tools and high-value parts.

Area Schedule (Gross Building)	
Name	Area
OFFICE	2599 SF
SHOP	2205 SF
	4803 SF

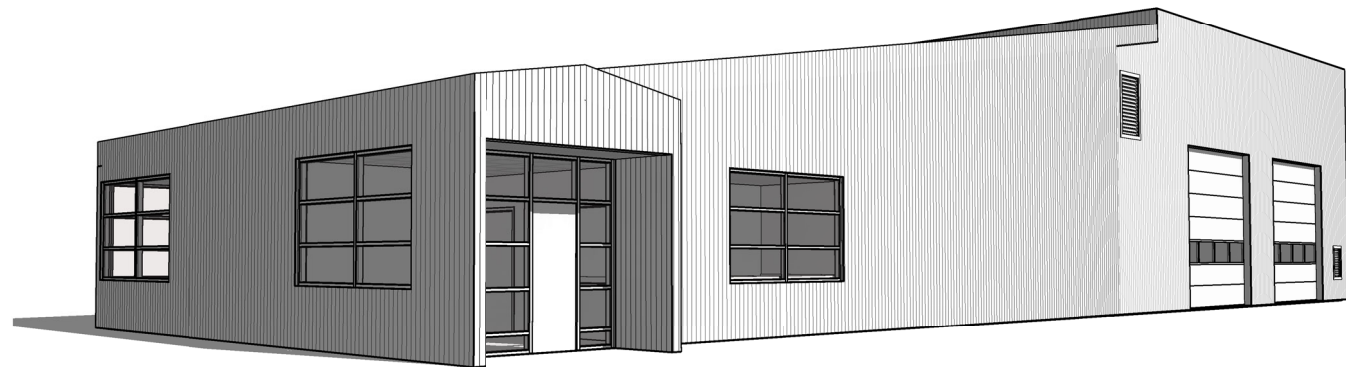
NOTE: SHOP IS CURRENTLY SHOWN 200 SF LARGER THAN ORIGINALLY PROGRAMMED



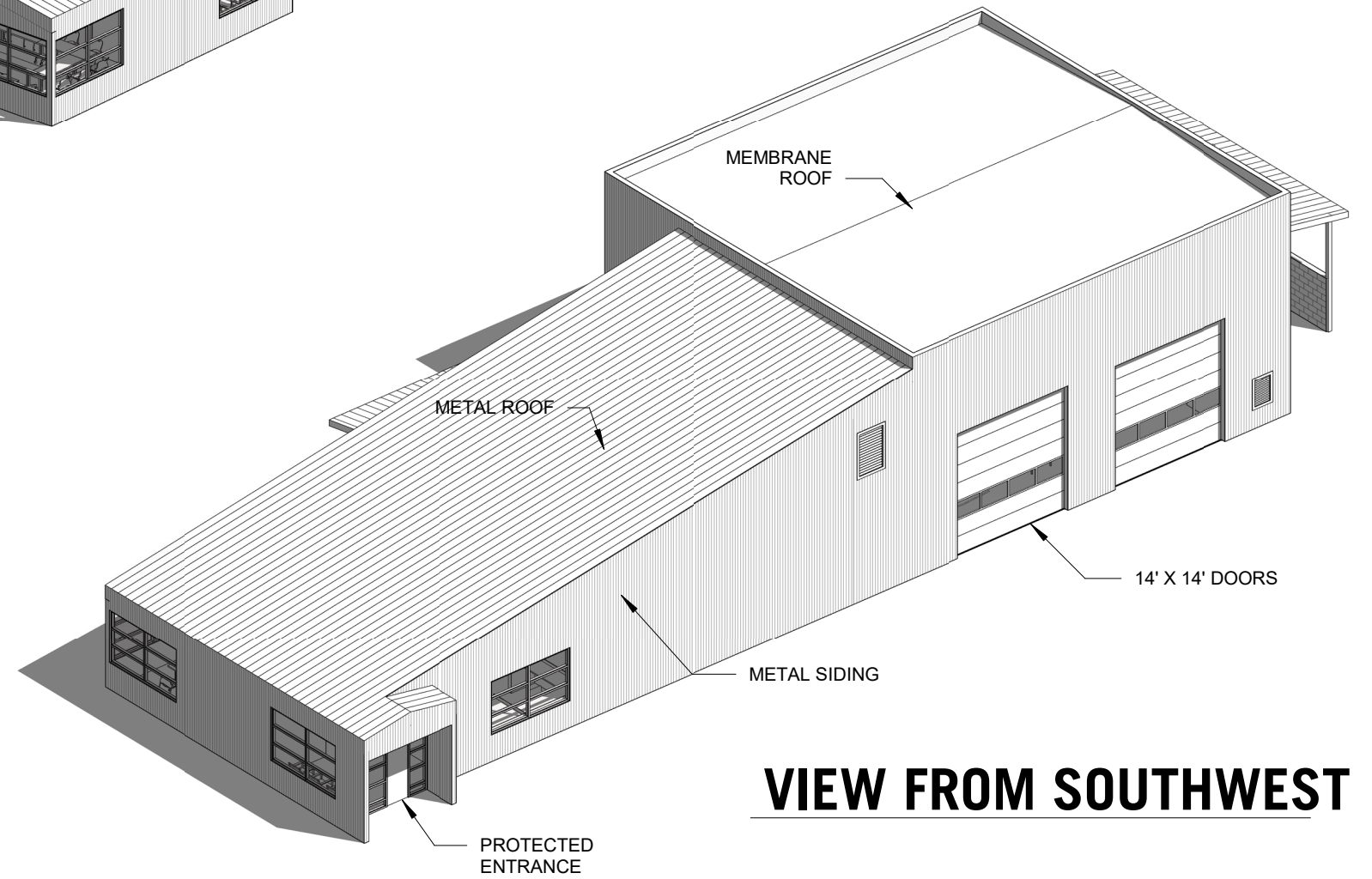
**VIEW FROM NORTHWEST**



**LONGITUDINAL SECTION PERSPECTIVE**



**ENTRANCE VIEW**



**VIEW FROM SOUTHWEST**

**3D VIEWS**

Morrow County Transit Facility

SHT #: SK-3

09/14/2022



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**Morrow County Public Transit Advisory Committee (MCPT)  
INFORMATION SHEET**

**Goal and Purpose**

The MCPT committee assists the county in recommending, developing, and reviewing public transit services for the residents living in Morrow County. MCPT committee’s goal is to provide safe, caring, and reliable transportation services to enhance the quality of life.

**MCPT Committee Meetings**

This committee meets quarterly in July, October, January, and April. Meetings are on the third Tuesday of the month starting at 3 pm. A virtual option is available to attend.

**MCTP Committee Representation**

The committee is formed of nine positions, each position also has an alternate position as. Alternate members may stand in as voting members if their designated voting member is absent. The committee is comprised of each community of Morrow County – Boardman, Irrigon, Ione, Lexington, Heppner. Each member must represent their community in at least one of the following areas:

- Local governments, including land use planners
- People with disabilities
- Veterans
- Low-income individuals
- Social equity advocates
- Environmental advocates
- Black, indigenous, and people of color
- Bicycle and pedestrian advocates
- People with limited English proficiency
- Public health, social, and human service providers
- Transit users who depend on transit for accomplishing daily activities
- Individuals age 65 or older
- Educational institutions
- Public Transportation Service Providers
- Non-profit entities which provide public transportation service
- Neighboring Public Transportation Service Providers or
- Major destinations for users of public transit

For more information about this committee please contact Katie Imes, Transit Manager at MCPT – The Loop 541-676-5667 or kimes@co.morrow.or.us

<b>Morrow County Public Transportation Advisory Committee</b>			
<b>2022</b>			
<b>Members</b>	<b>Minimum Members: 5</b>	<b>Maximum Members: 9</b>	<b>Term allowance: 3 years</b>
<b>NAMES</b>	<b>REPRESENTING</b>		<b>TERM EXPIRATION</b>
<b>Member</b>	<b>Vacancy</b>	<b>People with limited English proficiency - At Large</b>	
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Karen Pettigrew</b>	<b>Boardman/Low Income</b>	<b>12/31/2023</b>
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Debbie Radie - Vice Chair</b>	<b>Port of Morrow Employers/Employees</b>	<b>12/31/2024</b>
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Sheryll Bates</b>	<b>Heppner/Seniors</b>	<b>10/30/2024</b>
Alternate	<b>Debra Khaljani</b>		<b>12/31/2022</b>
<b>Member</b>	<b>Aaron Palmquist - Chair</b>	<b>Irrigon/Low Income</b>	<b>6/30/2024</b>
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Vacancy</b>	<b>Ione</b>	
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Vacancy</b>	<b>Lexington</b>	
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Katie Imes</b>	<b>County Staff/Transit Manager</b>	<b>12/31/2022</b>
Alternate	<b>Vacancy</b>		
<b>Member</b>	<b>Stephanie Case</b>	<b>County Staff/Local Planner</b>	<b>12/31/2022</b>
Alternate	<b>George Nairns</b>		<b>12/31/2022</b>

**Morrow County Public Transportation Advisory Committee**

2022

Members		Minimum Members: 5	Maximum Members: 9	Term allowance: 3 years
NAMES		REPRESENTING		TERM EXPIRATION
Member	Vacancy	People with limited English proficiency - At Large		
Alternate	Vacancy			
Member	Karen Pettigrew	Boardman/Low Income		12/31/2023
Alternate	Vacancy			
Member	Debbie Radie - Vice Chair	Port of Morrow Employers/Employees		12/31/2024
Alternate	Vacancy			
Member	Sheryll Bates	Heppner/Seniors		10/30/2024
Alternate	Debra Khaljani			
Member	Aaron Palmquist - Chair	Irrigon/Low Income		6/30/2024
Alternate	Vacancy			
Member	Vacancy	Ione		
Alternate	Vacancy			
Member	Vacancy	Lexington		
Alternate	Vacancy			
Member	Katie Imes	County Staff/Transportation Coordinator		12/31/2022
Alternate	Vacancy			
Member	Stephanie Case	County Staff/Local Planner		12/31/2022
Alternate	George Nairns			