**MORROW COUNTY FAIR**

**WILKINSON ARENA RENTAL**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_Event Times:(lights on)\_\_\_\_\_\_\_\_\_\_(lights off)\_\_\_\_\_\_\_\_\_\_\_

***The Wilkinson Arena will not be considered reserved until the fees have been paid. To book the arena we ask for a two week notice if extra grooming is needed.***

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| Plan I | Full Day-More than 6 hours.  Half Day-4-6 hours.  Includes lights, bleachers, clean restrooms and arena groomed once with water.  *$500.00 Deposit (Returned to renter following inspection of facilities. If damage occurs or garbage is not cleaned up deposit will be retained*.  **PROOF OF INSURANCE REQUIRED.** | $300  $175 |
| Plan II | Weekend-from Friday at 6:00 p.m. until Sunday at 6:00 p.m. includes lights, bleachers, clean-restrooms and arena grooming on Friday before arrival, Saturday morning and Sunday morning.  *$500.00 Deposit. (Returned to renter following inspection of facilities. If damage occurs or garbage is not cleaned up deposit will be retained*.  **PROOF OF INSURANCE REQUIRED.** | $600 |
| Open Riding | Hourly rate token operated. Age 17 & under requires adult supervision | $5 hr  w/lights |
| 4-H/FFA | Morrow County, structured programs only. 1 week advance reservation required. Subject to bumping by paying party on weekend (token operated\*) | FREE |
| Groom | Extra grooming, 1st hour  Each additional hour $60 $60 x \_\_\_\_\_\_\_\_\_\_hours = | $100 |

TOTAL $ \_\_\_\_\_\_\_\_\_

Tractor Driver needed: Date \_\_\_\_\_\_\_\_\_\_\_\_ Start time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Time: \_\_\_\_\_\_\_\_\_

* Riding in the outside arena or outside warm up arena is allowed
* Parking is to be in the front parking lot, but more parking is available in the back. Do not park near or on the side of the camper trailers. Please clean up after your horses.

No horses allowed on ANY lawn.

\***Tokens available at Fair Office and MCGG Feed Store** during business hours.

The renters of the Wilkinson Arena shall be fully and solely responsible for any and all injury or damage to persons or property arising by reason of renters’ use of the premises or any activity occurring as the direct or indirect result therefrom, and shall hold the Morrow County Fair Board and Morrow County harmless therefrom. The renters shall further indemnify and defend Morrow County and the Morrow County Fair against any and all claims of liability stemming from the use of the premises and /or their presence on the Fair Grounds whether or not their presence is authorized by this agreement.

Morrow County Fairgrounds requires that all events be covered by general liability insurance in the amount of $1,000,000 per occurrence/$2,000,000 general aggregate, including bodily injury and property damage. The insurance will name Morrow County Fair, MC Fair Board & Morrow County as an additional insured.

**Extra Grooming** is based off an hourly rate with the tractor and driver. 1st hour is $100, each additional hour is $60 per hour. Please determine how many hours a driver will be needed before booking. The times a driver will be needed should be stated on the rental form.

Personal equipment (rakes, 4-wheelers) can be brought in but used at your own risk. Morrow County is not liable for use of misuse of personal equipment, or actions.

**The renter is responsible for clean up after each usage, equipment must be put outside of the arena fence.** The MCFB and Morrow County are notresponsible for lost or stolen property.

Make checks payable to: Morrow County Fair

Dated: \_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments or Questions? Call MCF 541-676-9474 or 541-379-2998, E-mail: mcfair@morrowcountyor.gov

PO Box 464, Heppner, OR 97836