

**MORROW COUNTY
REQUEST FOR PROPOSAL**

FOR

**PROJECT MANAGEMENT SERVICES FOR
FACILITY PLANNING, BUILDING DESIGN, CONSTRUCTION, AND
COMPLETION**

ADDENDUM ISSUED JULY 13, 2017

Issued by:

Morrow County
110 N. Court Street
P.O. Box 788
Heppner, OR 97836

The following question(s) and response(s) are provided for the benefit of all potential respondents to the RFP. Responses are provided by Jerry Sorte, Administrative Officer

1. July 13, 2017

- a. Question: Does a comprehensive project list for the County currently exist?
- b. Response: The motivation for the issuance of this RFP is to move forward a project to evaluate County facilities in the Irrigon-Boardman area and to assist the County in reaching a solution. The County has experienced crowding at the Irrigon Annex (205 Third Street NE, Irrigon, OR 97844) which houses the Irrigon Justice Court, Planning, and Parole and Probation offices. The County also leases offices for Veterans Services and the County Clerk in Irrigon. Additional County offices, including Public Health, District Attorney, and Juvenile Departments are also located in Boardman. The County is seeking proposals for project management services in order to assist with evaluating facility needs in the Boardman-Irrigon Area, to assist with the development of options, and to assist with implementation of the selected option(s) as described in the project scope. This effort should take into consideration all county facilities in north Morrow County.

Based on preliminary planning work, the County would like to more closely evaluate the space requirements, construction costs, and options for better accommodating the following number of employees:

- | | | |
|----|---------------------|-------------|
| a. | Planning Department | 5 employees |
|----|---------------------|-------------|

b.	Justice Court	3 employees
c.	Sheriff's Office	3+ employees
d.	District Attorney	2 employees
e.	Juvenile	2 employees
f.	Veteran's Services	1 employee
g.	County Clerk	1 employee
h.	Transportation	1 employee
i.	Additional shared offices	2 employees
j.	Future Expansion	2 employees
	Total:	22+ employees

These numbers are estimates only, but are provided in order to provide additional context to the scope of the project.