

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, September 19, 2018 at 9:00 a.m.

Port of Morrow Riverfront Center, Wells Springs Room

2 Marine Drive, Boardman, Oregon

AMENDED

1. **Call to Order and Pledge of Allegiance: 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Approve Claims: Accounts Payable dated September 20th;
 - b. Minutes: September 5th
 - c. Statewide Transportation Improvement Fund (STIF) Advisory Committee appointments
 - d. Morrow County Fairgrounds/Football Field Lease Agreement with Morrow County School District
5. **Business Items**
 - a. Recognition of Sheriff's Office Employees - Marine Deputy Mike Cahill, Lt. Kristen Bowles and Deputy Marcy Walton
 - b. Surveyor Fee (Darrell Green, Administrator)
 - c. Collective Bargaining Agreements – General Employees & Road Employees (Darrell Green, Administrator)
6. **Correspondence**
7. **Commissioner Reports**
8. **Sign documents**
9. **Executive Session:** Pursuant to ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection
10. **Resolution No. R-2018-19** - In the Matter of the Morrow County Retirement Plan. A Resolution Amending Resolution No. R-15-2013 (Kate Knop, Finance Director)
11. **Morrow County Retirement Plan** – Specific Employee Retirement Determination (Kate Knop, Finance Director)
12. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets are also available the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners
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(For BOC Use) Item # 10

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Kate Knop Phone Number (Ext): 5302
 Department: Finance Requested Agenda Date: 9/19/18
 Short Title of Agenda Item: Morrow County Retirement Resolution R-2018-19
(No acronyms please)

This Item Involves: (Check all that apply for this meeting.)	
<input checked="" type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Consent Agenda Eligible <input type="checkbox"/> Discussion & Action Estimated Time: <input type="checkbox"/> Purchase Pre-Authorization <input type="checkbox"/> Other

<input type="checkbox"/> N/A Contractor/Entity: Contractor/Entity Address: Effective Dates – From: Total Contract Amount: Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Purchase Pre-Authorizations, Contracts & Agreements</u> Through: Budget Line:
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Reviewed By:

 _____ <small>DATE</small> 9/18/18	Department Head	Required for all BOC meetings
_____ <small>DATE</small>	Admin. Officer/BOC Office	Required for all BOC meetings
_____ <small>DATE</small>	County Counsel	*Required for all legal documents
 _____ <small>DATE</small> 9/18/19	Finance Office	*Required for all contracts; other items as appropriate.
_____ <small>DATE</small>	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

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1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Board of Commissioners of Morrow County resolve to revoke the delegations contained in Resolution R-15-2013 and give authority to the Board to determine whether to grant or deny claims for benefits from the Retirement Plan, prescribe forms to use for claim benefits from the Retirement Plan, and review, hear, and respond to request for review of decision by the County denying claims for benefits from the Retirement Plan. The County Finance Director has concurrent authority to prescribe forms to use to claim benefits from the Retirement Plan. Also, the Board of Commissioners hereby ratifies and adopts the forms to claim benefits that were in use immediately before the adoption of this resolution. Finally, the resolution takes effect immediately on passage.

2. FISCAL IMPACT:

N/A

3. SUGGESTED ACTION(S)/MOTION(S):

A motion to approve Resolution R-2018-19 in regards to the Morrow County Retirement Plan.

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

IN THE MATTER OF THE)
MORROW COUNTY RETIREMENT)
PLAN) RESOLUTION NO. R-2018-19

A RESOLUTION AMENDING RESOLUTION R-15-2013

Findings

- A. The Morrow County Retirement Plan (the Retirement Plan) authorizes the County to (1) determine whether to grant or deny claims for benefits from the Retirement Plan, (2) prescribe forms to use to claim benefits from the Retirement Plan, and (3) review, hear, and respond to requests for review of decision by the County denying claims for benefits from the Retirement Plan

- B. County Court adopted Resolution R-15-2013 on September 4, 2013, delegating the authorities in A. above to the Finance Director and Personnel Director.

- C. Except as set forth below, the Board of Commissioners now desires to revoke those delegations and retain for itself the authorities in A. above.

Based on these findings, The Board of Commissioners of Morrow County resolves as follows

- Section 1. The Board of Commissioners revokes the delegations contained in Resolution R-15-2013.

- Section 2. The Board of Commissioners has authority to (1) determine whether to grant or deny claims for benefits from the Retirement Plan, (2) prescribe forms to use to claim benefits from the Retirement Plan, and (3) review, hear, and respond to requests for review of decision by the County denying claims for benefits from the Retirement Plan. The County Finance Director has concurrent authority to prescribe forms to use to claim benefits from the Retirement Plan.

- Section 3. The Board of Commissioners hereby ratifies and adopts the forms to claim benefits that were in use immediately before the adoption of this resolution.

- Section 4. This resolution takes effect immediately on passage.

Dated this 19th day of September, 2018.

**MORROW COUNTY BOARD OF
COMMISSIONERS
MORROW COUNTY, OREGON**

Don Russell, Chair

Jim Doherty, Commissioner

Melissa Lindsay, Commissioner

Approved as to Form:

Morrow County Counsel