

# MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, February 21, 2018 at 8:30 a.m.\*

Port of Morrow Riverfront Center, Wells Springs Room

2 Marine Drive, Boardman, Oregon

(Please note the earlier start time)

1. **Call to Order and Pledge of Allegiance – 8:30 a.m.**
2. **City and Citizen Comments** – This is the time provided for individuals wishing to address the Board regarding issues that are not already on the agenda.
3. **Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
4. **Business Items**
  - a. West Extension Irrigation District request to sign Affidavit for Partial Abandonment of a Ground Water Certificate of Registration (Bev Bridgewater, District Manager; Carla McLane, Planning Director)
5. **9:15 a.m. Recess to meet with U.S. Representative Greg Walden**
6. **10:15 a.m. Reconvene**
7. **Business Items, continued**
  - a. U.S.D.A. Wildlife Services Update (Chris Lulay, Wildlife Specialist)
  - b. North East Area Commission on Transportation appointment recommendations
  - c. Authorization to add Working Foreman position to the Road Department (Matt Scrivner, Public Works Director)
  - d. Discussion prior to February 28<sup>th</sup> meeting of Special Districts regarding the NextEra Energy Inc. Strategic Investment Program Agreement (Mike Gorman, Assessor/Tax Collector)
8. **Consent Calendar**
  - a. Approve Claims: Accounts Payable dated January 18<sup>th</sup>; Manual Check to Trailer World for two General Maintenance trailers in the amount of \$9,093.25; Payroll Payables, Immediates & Electronic dated February 13<sup>th</sup> in the amount of \$147,616.53
  - b. Minutes: January 24<sup>th</sup> Regular Meeting; February 7<sup>th</sup> Business Meeting
  - c. Revised Vehicle Purchase Pre-Authorization Request, Planning Department
9. **Correspondence**
10. **Commissioner Reports**
11. **Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets are also available the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and

the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell Green, Administrator at (541) 676-2529.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4a

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Carla McLane
Department: Planning Department
Short Title of Agenda Item:

Phone Number (Ext): 541-922-4624/Ext 5505
Requested Agenda Date: 02212018

West Extension Irrigation District (WEID) Water Right Abandonment

This Item Involves: (Check all that apply for this meeting.)
List of checkboxes for various meeting items: Order or Resolution, Ordinance/Public Hearing, Appointments, etc.

Contractor/Entity: N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Carla McLane 02162018 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

This request is from the West Extension Irrigation District (WEID) to abandon certain ground water rights once part of the subject property, but removed for road purposes. The current owner, as I understand it, is wanting to obtain WEID rights, but must first remove these old ground water rights. I will leave the technical discussion to Bev Bridgewater, WEID Manager, who will be in attendance on Wednesday.

I will add that both Planning and Public Works have no concerns with this from a county management perspective. While the form is a bit funky, Rich Tovey has approved as to form.

**2. FISCAL IMPACT:**

None.

**3. SUGGESTED ACTION(S)/MOTION(S):**

"I move to approve the Affidavit for the Partial Abandonment of a Ground Water Certificate or Registration and authorize Chair Russell to sign on behalf of the County"

Attach additional background documentation as needed.



**Affidavit for the Partial Abandonment of a  
Ground Water Certificate of Registration**

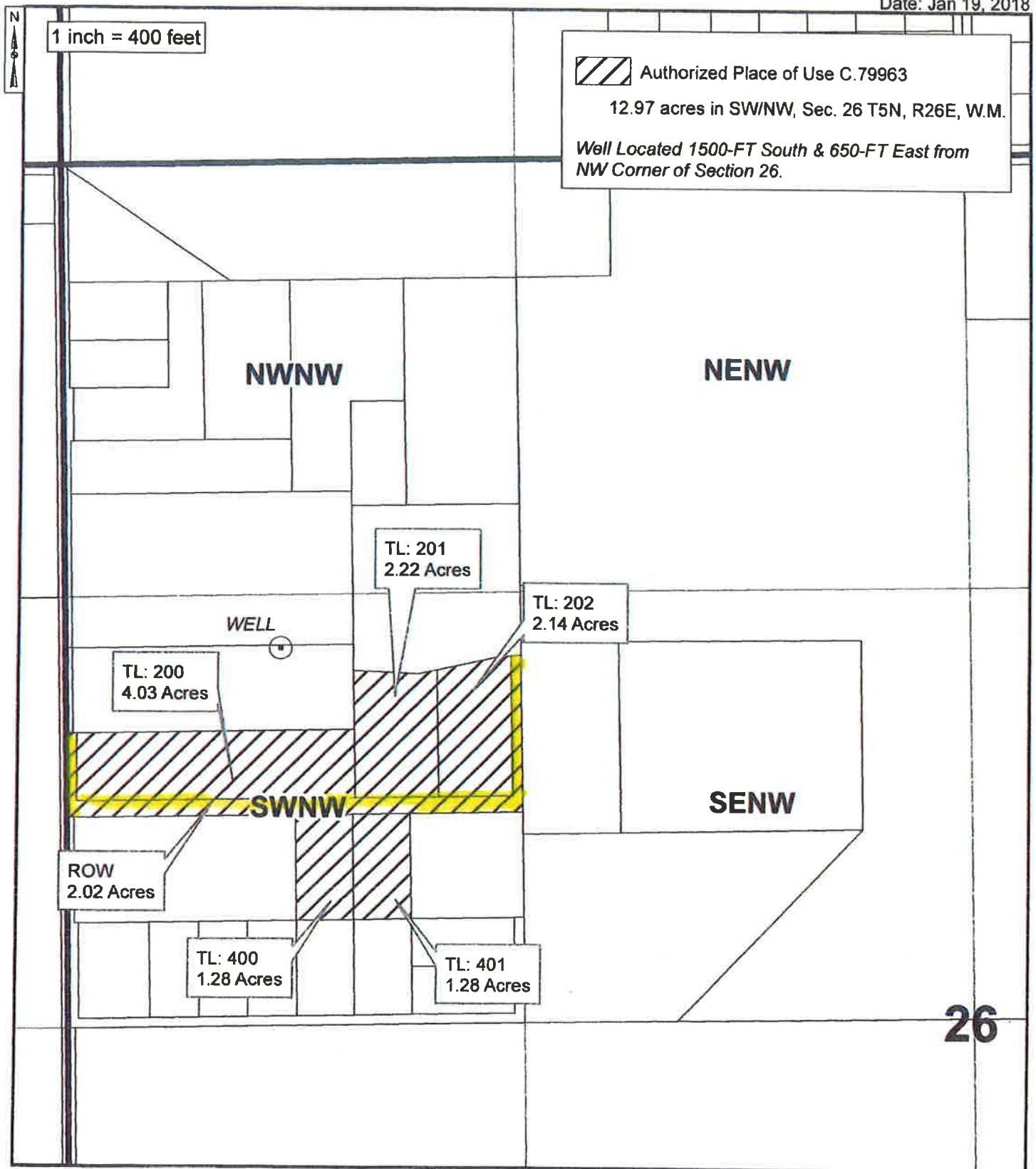
Morrow County

Right of Way Legal Description

Gravel Pit Lane and Rights of Way as recorded on Partition Plat 2006-11.

WATER RIGHT PARTIAL CANCELLATION  
TOWNSHIP 5 NORTH, RANGE 26 EAST, WILLAMETTE MERIDIAN  
Morrow County

Date: Jan 19, 2018



# **USDA-APHIS-WILDLIFE SERVICES**

**Reporting period February 15, 2017 - February 15, 2018**

**Morrow County, Oregon**

## **Species Take Data**

- Coyotes – 265
- Ravens – 41
- European Starlings – 8,400
- Pigeons – 30
- Raccoons – 4
- Skunks – 4
- Beaver – 1

## **Resources Protected**

- Cattle, Beef
- Cattle, Calves
- Cattle, Dairy
- Cattle, Dairy Calves
- Pigs, Piglets
- Sheep, Adults
- Sheep, Lambs
- Goats, Adults
- Chickens
- Guinea Fowl
- Irrigation Dikes/Ditches
- Hay, Alfalfa
- Hay, Mixed Species
- Field Corn
- Wheat, Grain

**Total work tasks for reporting period – 559**

**Protected Resources Estimated Value - \$14,914,444.00**





# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

---

## **1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

New appointments are needed for Morrow County's At-Large Voting Member and At-Large Alternate. They are currently Ron McKinnis and Lisa Mittelsdorf, both with the Port of Morrow.

Two people with the Port of Morrow are willing to serve in these positions. They are:

1. Tim Patton, Utility & Maintenance Manager
2. Jacob Cain, Project Engineer

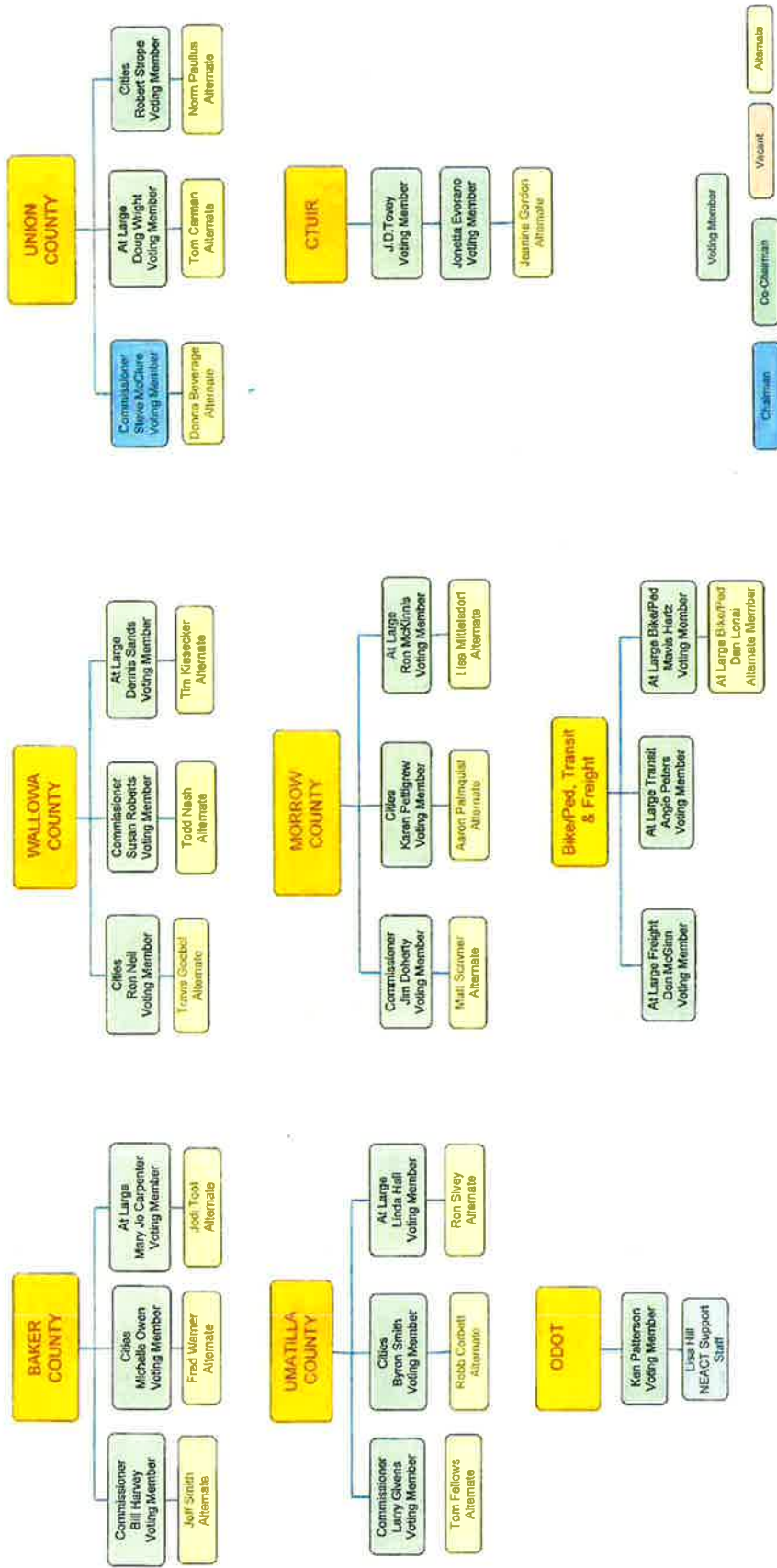
## **2. FISCAL IMPACT:**

## **3. SUGGESTED ACTION(S)/MOTION(S):**

Move to appoint Tim Patton to the NEACT At-Large Voting Member position and Jacob Cain to NEACT At-Large Alternate position, term to be effective February 21, 2018.

Attach additional background documentation as needed.

**NEACT**  
Voting Members & Alternates  
2017 - 2019



# North East Area Commission on Transportation (NEACT)

## OPERATING BYLAWS

Adopted: October 3, 2002

UPDATES 9/10/2003

UPDATED 7/17/2006

UPDATED – 08/10/2008

NO UPDATES – 8/05/2010

UPDATED – 10/4/2012

UPDATED – 7/1/2014

UPDATED 02/05/2015

## **Article 1. Representation**

**Section 1.05** The jurisdictions representing Baker, Union, Wallowa, Morrow and Umatilla counties, and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) have been granted a charter establishing an Area Commission on Transportation (ACT) for the North East Oregon Region by the Oregon Transportation Commission (OTC) as of June 20, 2002.

## **Article 2. Authority**

**Section 2.05** The Area Commissions on Transportation (ACTs) are advisory bodies chartered under authority of the Oregon Transportation Commission (OTC). The OTC retains oversight and final decision-making authority to assure efficient management of the State Transportation System. The North East Area Commission on Transportation (NEACT) will address all aspects of transportation (highway, bike, pedestrian, rail, transit, marine, air, freight, and transportation safety) with primary focus on the state transportation system. NEACT will also consider regional and local transportation issues if they affect the state system. Multi-ACT collaboration may be requested to facilitate broader consideration of regional issues.

**Section 2.06** NEACT shall function as an advisory body to the OTC, which has final decision authority. Recommendations to the Oregon Transportation Commission will be made in accordance with the approved Statewide Transportation Improvement Program (STIP) Development Timeline. In making recommendations to the OTC, NEACT shall apply both regional and statewide perspective to its considerations.

## **Article 3. Mission**

**Section 3.05** NEACT will provide a forum for local government agencies and the private sector to discuss, understand and coordinate long-range transportation issues affecting the northeast Oregon region.

**Section 3.06** NEACT will collaborate on the development process and application of criteria for determining transportation infrastructure, capital investments and project prioritization in the northeast Oregon region.

**Section 3.07** NEACT will make recommendations to the OTC on priorities for state transportation infrastructure and capital investments through the development of an implementation strategy. This will be based on staff recommendations through technical committees (see Section 4.10) and appropriate state and local transportation plans.

**Section 3.08** NEACT will advocate northeast Oregon regional transportation issues to the public, neighboring regions, area legislators and other interested organizations.

**Section 3.09** NEACT will advise the OTC on state and regional policies affecting the northeast Oregon region's transportation system.

#### **Article 4. Structure and Membership**

**Section 4.05** Except as noted, the county governments and their respective counties appoint members. The five county commissions shall assure that membership on the NEACT includes representation from the mandated constituencies and a well-balanced perspective on transportation in their county. All modes of transportation will be represented and appointed by NEACT.

Interested parties for the bike/ped and transit representatives and alternates will submit applications to the appropriate County Commission for consideration. Each County Commission will review applicants and make recommendations to NEACT for final approval.

Base (voting) membership for NEACT is as follows:

- (a) One member of the Commission from each county: Baker, Umatilla, Union, Wallowa and Morrow. (5) Plus alternates.
- (b) One member representing and selected by the cities of each county: Baker, Umatilla, Union, Wallowa and Morrow. (5) Plus alternates.
- (c) Two representatives of the Confederated Tribes of the Umatilla Indian Reservation to be appointed by the Board of Trustees of the CTUIR (2) plus alternates.
- (d) One at-large representative from each county: Baker, Umatilla, Wallowa, Union and Morrow, selected by the Commission of the county. (5) Plus alternates.
- (e) ODOT Region 5 Area Manager
- (f) One at-large representative for Bike/Ped
- (g) One at-large representative for transit
- (h) One at-large representative for freight

**Section 4.06** Ex-Officio (Non-Voting) Members are considered an invaluable resource and serve the NEACT in an advisory role. NEACT Ex-Officio Members may include:

- (a) Oregon Transportation Commissioners, state legislators, and local congressional aides
- (b) Region Solutions Team (RST)
- (c) Walla Walla Valley Metropolitan Planning Organization (WWVMPO)
- (d) State and federal agencies such as US Forest Service, BLM, Fish and Wildlife, Department of Environmental Quality, Department of Land Conservation and Development, Department of Aviation
- (e) City and county road district or department
- (f) Regional groups that have an interest in transportation issues such as housing advocates, NE Oregon Economic Development District and Greater Eastern Oregon Development Corporation, law enforcement agencies, etc.

**Section 4.07** Voting members will serve as representatives of their respective constituencies and thus will be responsible for communication with constituencies regarding NEACT activities and decisions. Communications should include ensuring input and feedback on transportation programs, funding and issues.

Section 4.08 The NEACT boundaries encompass a geographical community of interest with the following policies in common:

- (a) Northeast Oregon has been a major transportation route for centuries and includes portions of one of the most important routes in the nation, the Oregon Trail. Transportation, in all forms, still plays an important role in the region.
- (b) The Federal government is a major landholder in the five counties represented in the NEACT. The interaction with the Forest Service and BLM on transportation issues is important to the region especially the Federal Forest highway program.
- (c) While road systems throughout the NEACT are inadequately funded, local agencies, cities and counties, have the greatest unmet need. The NEACT should encourage policies that recognize the need for adequate funding of the road system regardless of jurisdiction.
- (d) Recreational transportation is an important element in the economies of communities of the NEACT region. The NEACT needs to be involved in all aspects of recreational transportation including scenic by-ways, snowmobile and ATV trail systems, bike paths, hiking trails and any other systems that enhance recreational and tourism opportunities.
- (e) The large area and low population density of the NEACT region highlight the importance of adequately funding the maintenance and preservation of the existing road systems. NEACT supports policies that meet this need.
- (f) The Hanford Nuclear Facility to NEACT are of importance to the communities of the five counties of NEACT. Any proposed transportation of hazardous material from those facilities and emergency evacuation plans for those facilities is important to NEACT and NEACT should be informed and involved in those processes.
- (g) The Columbia – Snake River systems, bound four of the five counties of NEACT. NEACT should be involved in any proposals that impact those systems.
- (h) The presence of Interstate 82 and 84, the UP railroad mainline and the slack water navigation on the Columbia and Snake rivers in the NEACT area highlights the importance of freight mobility and Inter-modal facilities to the region. NEACT supports any opportunity to enhance both freight mobility and Inter-modal opportunities.
- (i) Interstate 84 is a major transportation component for the region. NEACT supports a level of funding for the Interstate system that optimizes the performance of that system.
- (j) Because of the rural nature of the area, air transportation has an important role in the region's transportation system. NEACT supports both the regional airport at Pendleton and the general aviation airports throughout the region.

Section 4.09 Meeting Schedule – NEACT will meet bimonthly on the first Thursday of the month, with the stipulation that more frequent meetings may be called, depending on work agendas. Meetings will be from 9:00 a.m. to 12 noon, unless the meeting agenda warrants an extended time. Meetings will be held in La Grande at the Oregon Department of Transportation Building at 3012 Island Avenue. Meetings may be held in other locations as defined by the Chair. Any change in time, schedule or location will be reported to the public and media at least 2 weeks in advance.

Section 4.10 NEACT may choose to establish technical advisory committees to assist in the consideration of technical aspects of policy matters and/or to prepare alternatives and recommendations to be forwarded to the OTC.

## **Article V.      Basis for Decision Making**

**Section 5.05** NEACT recommendations shall be based on state and local transportation plans and policies, such as:

- (a) Oregon Transportation Plan and supporting mode plans (e.g., Oregon Highway Plan and Oregon Public Transportation Plan)
- (b) State corridor and facility plans
- (c) Transportation Planning Rule, *OAR 660-012*
- (d) Transportation system plans
- (e) Federal transportation planning regulations
- (f) Local government plans, regulations, and ordinances
- (g) Project selection criteria and prioritization factors *approved by the OTC*, including Oregon Transportation Management System data
- (h) State Agency Coordination Programs, *OAR 731-15*
- (i) *Additional criteria established by the OTC*
- (j) *Oregon Government Standards and Practices, ORS Chapter 244*
- (k) Oregon Public Meeting Laws

**Section 5.06** NEACT may use additional criteria to select and rank projects provided the criteria do not conflict with any criteria established by the OTC. If additional criteria are used, NEACT will inform those developing project proposals about the criteria.

**Section 5.07** Recommendations to the OTC will be documented and forwarded to the OTC with the factors used to develop the recommendation, including any additional criteria used by the NEACT in forming the recommendation.

**Section 5.08** NEACT may review Bridge and Preservation projects, based on OTC criteria, and may provide information to ODOT regarding any special circumstances within the NEACT area that may apply to the prioritized list.

**Section 5.09** Prior to participating in the process of updating the State Transportation Improvement Program (STIP), the members shall establish a specific procedure to be used. That procedure shall at least describe the role of any technical committees, public outreach efforts, and include a timeline and a description of the decision making process the NEACT will use to establish regional STIP priorities.

**Section 5.10** Because of the fundamental importance placed on recommendations by the ACTs, NEACT will communicate with the following entities, and others, that may have knowledge or interest in the NEACT area:

- (a) Oregon Transportation Commission
- (b) South East Area Commission on Transportation
- (c) ODOT Advisory Committees
- (d) Region Solution Team
- (e) Walla Walla Valley Metropolitan Planning Organization (WVWVMO)
- (f) Regional Partnerships and Regional Investment Boards



- (g) Tribal Governments
- (h) Local Governments, Transit and Port Districts
- (i) Stakeholder groups (e.g., environmental, business, state and federal agencies with land holdings within the ACT boundary)
- (j) Statewide Modal Partners and Committees

## **Article 6. Decision Making**

**Section 6.05** Only voting members or alternates for voting shall be allowed to participate in any consensus process or voting process. All entities described under Article 4 are entitled to attend NEACT meetings and participate in meeting discussions.

**Section 6.06** 51% (a majority) of the NEACT voting members shall constitute a quorum for the conduct of NEACT business. The chair will determine if a quorum is present before the meeting is called to order. If a quorum is not present, the chair may decide to continue the meeting. Unanimous consent cannot be given when a quorum is not present. The only business that can be transacted when a quorum is not present is:

- (a) to take measures to obtain a quorum,
- (b) to fix the time to which to adjourn, and
- (c) to adjourn, or
- (d) to take a recess.

If an important opportunity would be lost unless acted upon immediately, the voting members present at the meeting can--at their own risk--act in the emergency in the hope that their actions will be ratified at a later meeting at which a quorum is present.

**Section 6.07** NEACT will use a consensus decision-making process, when a quorum of voting members is present, and will foster a collaborative approach to problem solving. Consensus is a group process where the input of everyone is carefully considered and an outcome is crafted that best meets the needs of the group. Consensus is based on the belief that each person has some part of the truth and that no one person has all of it. Members may choose not to block the consensus even though they do not fully agree with the decision. Members are encouraged to voice and have recorded all views. Once a consensus decision has been reached, all members agree to support that decision.

**Section 6.08** Sufficient time will be provided for the members to seek advice from constituents, agencies, or other experts, when desired, before a decision is adopted. All voting members or an appointed alternate present at the meeting are included in the consensus process. If a jurisdiction or organization has more than one member present, the alternate will abstain from the final consensus count. Any voting member may abstain from the consensus and may request to be acknowledged as abstaining in any publication of the consensus. Abstaining is a choice not to block the decision.

**Section 6.09** An absent member, not represented by an alternate, will be deemed to have consented to a consensus decision on any issue that was clearly listed on the agenda, unless he/she has notified another member or staff of his/her objection in advance. When one or more members are

absent from the meeting, the members present will determine the need to go forward with the decision or to defer the decision to another time.

Section 6.10 If any member feels strong opposition to a proposed consensus decision, he/she will explain his/her concern with the proposed decision to the group, and the group will make every attempt to understand the concern and the underlying interests. The group may decide to delegate the issue to a working group for further exploration, development and/or recommendation for the full group.

Section 6.11 If the group is unable to reach consensus with any of the approaches above, and if a majority of the group feels it is important to reach a decision on the issue in controversy, the group will vote and report the majority and minority views to the OTC. It is the intent of NEACT to use the voting system infrequently so as not to subordinate the focus and intent of the group.

## **Article 7. Officers**

Section 7.05 Officers shall consist of a Chair and a Vice Chair selected by the voting membership. The Chair and Vice Chair shall be from different counties, and/or the Tribe and the two positions shall rotate among representatives from each of the five counties and the Tribe.

Section 7.06 Officers (Chair and Vice Chair) shall serve a three-year term and the Vice Chair shall assume the office of Chair upon completion of a three-year term as Vice Chair. If the Chair cannot fill the position for the entire 3 years the Vice Chair will assume the duties in the interim. At the end of the Vice Chairs' 3 years, he/she will assume the Chair position and a new Vice Chair will be elected. (subject to Section 6.05)

Section 7.07 The Chair shall preside at all NEACT meetings and shall be an ex-officio member of all committees. The Chair may vote on any item before the NEACT; however, she/he may not vote if her/his vote would create a tie. The Chair is the official spokesperson for the NEACT unless this responsibility is specifically delegated. The NEACT Chair shall appoint chairs of all committees.

Section 7.08 In the absence of the Chair, the Vice Chair shall execute all the functions of the Chair. In the event that the Chair cannot complete her/his full-term, the Vice Chair shall assume the office of Chair and serve the remainder of the term and a new Vice Chair shall be selected. (See Section 6.06)

Section 7.09 No person shall serve as Chair or Vice Chair for a period of more than thirty-five (35) consecutive months.

### Section 7.10

Terms for all officers shall begin on June 1.

## **Article 8. Media Relations**

Section 8.05 All members are free to speak to the press or to various groups on issues before NEACT. Members should not represent NEACT views unless the group has reached a decision on an item. Members should not characterize the views or comments made by other individual members. Specific media inquiries about NEACT will be directed to the Chair.

## **Article 9. Meeting Conduct**

**Section 9.05** Members will treat each other with respect and in a manner that provides opportunity for group decision making. Conflict will also be addressed in keeping with the operating guidelines.

**Section 9.06** Because NEACT meets the definition of a “Governing Body” and falls under the requirements of the Public Meetings Law, (ORS 192.610 to 192.690), NEACT members shall comply with the requirements of Oregon Government Standards and Practices laws concerning conflict of interest.

**Section 9.07** Roberts Rules of Order (a.k.a. parliamentary procedure) will serve as the authority for the operation of the NEACT in all cases not covered by these bylaws. The NEACT may formulate additional specific standing rules and rules of order to govern the conduct of its meetings provided they do not conflict with these bylaws.

## **Article 10. Subcommittee Formation**

**Section 10.05** NEACT members can form any subcommittee, such as a technical advisory committee, on the basis of need. Members will be asked to submit names of resource persons in their communities. Subcommittees will form and/or disband per ongoing needs of NEACT, as determined by the Chair.

## **Article 11. Public Involvement**

### **Section 11.05 Meeting Notification**

- (a) The Communication Liaison (ODOT) will notify local media sources (newspaper, radio and TV) of each regular meeting two weeks in advance.
- (b) NEACT members will post notices at local public institutions (city hall, libraries, community centers, etc.) in their respective counties.
- (c) When NEACT conducts or sponsors a special meeting (e.g. STIP or Oregon Transportation Investment Act, OTIA, meetings), the Communication Liaison will use paid advertisements with local media to inform the public two weeks in advance.
- (d) ODOT staff will develop a mailing list of all special interest groups in the five county areas and the Tribe.
- (e) All meeting notices will be posted to the ODOT ACT and ODOT NEACT Websites.
- (f) All meeting notices will contain an offer to provide an interpreter for hearing-impaired persons on proper notice. A good faith effort will be made to comply with any requests.

### **Section 11.06 Meeting Location**

- (g) NEACT meetings will be held in locations that meet accessibility requirements of the Americans with Disabilities Act (ADA) and are easily accessible by the general public, and contain adequate seating and facilities to encourage attendance.

- (h) Regular meetings will be held at the Region 5 building in La Grande, Oregon (3012 Island Avenue) except when otherwise announced. Any meetings held away from the La Grande location will be at Americans with Disabilities Act (ADA) accessible locations.

#### Section 11.07 Meeting Materials

- (a) ODOT staff will provide technical materials and supporting documentation for agenda items two weeks prior to the NEACT meeting. These materials will be posted to the NEACT Website and be available to the members and the public.
- (b) For decision items, information will be distributed to everyone at the meeting.

#### Section 11.08 Meeting Agenda

- (a) NEACT/ODOT staff will provide an advance agenda to the membership two weeks prior to the NEACT meeting.
- (b) The agenda will be posted to the ACT and NEACT Websites.
- (c) All NEACT correspondence received or distributed between meetings will be made available electronically prior to the next scheduled meeting

#### Section 11.09 Meeting minutes

Minutes shall be taken for all NEACT meetings and shall contain:

- (a) List all members present.
- (b) All motions, proposals and resolutions proposed, and their disposition, will be in the minutes.
- (c) Results of all votes/decisions. Secret ballots are prohibited.
- (d) Substance of all discussion
- (e) Reference to all documents discussed
- (f) After each meeting, minutes shall be prepared and distributed to the members 2 weeks in advance of next meeting.
- (g) The previous meeting's minutes will be provided electrically prior to the next scheduled meeting
- (h) Minutes will be posted on the ODOT ACT and ODOT NEACT Website.

#### Section 11.10 Meeting schedule

- (a) Any regularly scheduled meeting of NEACT will be held on the first Thursday of the scheduled month and begin at 9:00 am.
- (b) Any changes to the regular meeting schedule will be announced via media to the public.

Section 11.11 NEACT meetings held for special purposes such as meetings to develop projects priorities for Draft STIP using approved criteria, Draft STIP public hearings or any special meeting will use paid advertising to announce date, time and location to the media.

Section 11.12 The NEACT chair can keep order at meetings and can "reasonably" regulate the use of cameras and tape recorders.

Section 11.13 No smoking is permitted at any meeting of the NEACT.

Section 11.14 The public shall be provided opportunities to speak to the merits of proposals and can forward their own proposals. Public comment will be taken at any time during the meeting.

Section 11.15 Copies of all correspondence received prior to the meeting will be available to NEACT members and the public at the meeting.

Section 11.16 The NEACT public involvement process shall demonstrate explicit consideration and response to public input during the planning and program development process.

## **Article XII. ODOT Staff Support**

### **Section 12.05**

The NEACT voting member appointed by ODOT will:

- (a) Serve as a communication liaison between the NEACT, ODOT Region 5, and ODOT Director's Office.
- (b) Bring a statewide perspective to discussions of local transportation issues.
- (c) Coordinate timely preparation of agenda items for action by the NEACT.
- (d) Provide technical and policy information in a timely manner to assist the NEACT in carrying out its roles and responsibilities.
- (e) Provide information on project status.
- (f) Coordinate presentations and education regarding state and federal programs and priorities.
- (g) Advise the NEACT of ODOT views during program and project discussions.
- (h) Provide staff support as agreed upon.
- (i) Advise on technical or policy issues relating to transportation safety, bicycle and pedestrian facilities, passenger rail and freight, trucking, public transportation, scenic byways, motor carriers and state/local government relationships.

### **Section 12.06**

ODOT will provide administrative staff to supply support to NEACT as follows:

- (a) Take minutes, distribute to membership 2 weeks before the next regular meeting.
- (b) Prepare agenda, distribute to membership 2 weeks before the next regular meeting.
- (c) Supply copies of documents and correspondence for each meeting.
- (d) Keep current list of all members, stakeholders, resources, etc.
- (e) Support the Chair and Vice Chair with NEACT business (e.g. correspondence, copies, etc.)
- (f) Keep files of NEACT documents and information in both electronic and hard copy form.
- (g) Post appropriate information to the ODOT ACT and ODOT NEACT Websites in accordance with applicable ODOT Internet Policies.
- (h) Supply all administrative supplies needed to conduct the NEACT meetings.
- (i) Distribute meeting notices and arrange for paid advertisement when needed.

**Article XIII. Organization Procedures**

**Section 13.05** All meetings and committee functions will be conducted in a public process and every attempt will be made to involve the broadest spectrum of regional transportation stakeholders (See Article 11).

**Section 13.06** The Chair may call special meetings for any purpose or purposes. Notice of time and place of any special meeting shall be given to each member, either personally or by personal mail or electronic mail, at least three days prior to such meetings. Notice shall state the purpose of the meeting.

**Section 13.07** Only voting members or alternates for voting members that have been appointed to the NEACT shall be allowed to participate in any consensus process or voting process. All entities described under Article 4 are entitled to attend NEACT meetings and participate in meeting discussions either in person or by teleconference.

**Section 13.08** Each NEACT member shall be given a copy of these bylaws and subsequent amendments.

**Section 13.09** The NEACT bylaws may be amended, as necessary, by a 2/3-majority vote of all NEACT voting members. Proposed amendment changes or additions must be submitted in advance to the NEACT secretary (no later than 2 weeks before next meeting) and included in the agenda for the upcoming meeting stating that the amendment will be considered. At the meeting, discussion will be conducted and the amendment change will be tabled for vote at the following meeting.



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

See attached letter

**2. FISCAL IMPACT:**

Projected \$ 36,272.32 for the remaining of the 2017-2018 budget cycle. \$ 108,816.95 annually moving forward. With the additional funding of HB2017 for the 2017-2018 budget cycle in excess of \$ 100,000.00 there would need to be a budget adjustment to increase revenue and add appropriations to personnel services.

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approve adding another "working foreman" position to the road department.

Attach additional background documentation as needed.





# PUBLIC WORKS DEPARTMENT

*Airport    General Maintenance    Road Department    Parks    Transfer Stations*

---

365 W. Highway 74  
P.O. Box 428  
Lexington, OR. 97839  
Phone: (541) 989-9500  
Fax: (541) 989-8352

Matt Scrivner  
Public Works Director

Sandi Putman  
Management Asst.

Eric Imes  
Asst. Road Master

Kirsti Cason  
Administrative Asst.

February 15, 2018

Board of Commissioner's

RE: Working foreman position

Commissioner's

Public Works/Road department would like to add another "Working Foreman" position to the road crew. This position would be a union represented position and be a wage scale of \$3,951-\$5,036 depending on experience and work history. This position would allow for better use of the existing crew level in allowing there to be multiple projects being worked on at the same time.

Bridge work is a task that this foreman or the other would be able to take a few crew members and complete without having to have the other foreman be removed from larger projects. I have been in the assistant road master position for the last three years and I have seen a great need for another foreman position to take on tasks and projects. Before adding more crew members there is a great need for another foreman to handle the over sight of projects and bridge work.

The road department has received additional funding to complete the 2017-2018 budget season with the new HB2017 transportation funding of nearly \$100,000.00. There are projections of \$645,000.00 additional funding in 2018-2019 and continuing into the future. Also we have been awarded an FFA grant for improvements to the airport that must be completed before the end of the 2017-2018 budget in the amount of \$225,000.00 of county road crew personnel and equipment for construction of the project.

The road department has had a road crew level of 19 employees prior to 2001, 17 employees from 2001-2005 and 15 employees since 2005. Please find attached breakdown of county road crew levels.

It is my recommendation that we add another Working foreman to the road crew immediately and add this to our 2018-2019 budget. I feel adding this position at this time will allow the road department to complete the airport project within this budget cycle, complete bridge work that is needed, establish a succession plan and have this position in place before the summer paving season. If this position is filled from the existing road crew, which is highly likely, it would benefit the county and the road crew by hiring what would be an open position before paving season to allow some time for that new hire to get adapted to the position.

The following is the total Personnel services costs for the last (3) fiscal years:

2014/2015 \$ 1,612,341.97

2015/2016 \$ 1,799,517.51

2016/2017 \$ 1,897,109.91

2017/2018 \$ 2,052,570.00 (budget) \$ 870,170.03 as of December 31<sup>st</sup> 2017.

Please find the following documents: Working foreman job description, Road scale, breakdown of crew level within the road department from 2001 – Present and pay scale for foreman 6.

Sincerely



Matt Scrivner

Public Works Director

## JOB DESCRIPTION

**Date Prepared:** May 21, 1995  
Updated November 28, 2011

**Position Title:** Working Foreman

**Department:** Public Works

**Supervisor:** Assistant Public Works Director

**Position Overview:** Under the limited supervision of the Assistant Public Works Director, the Working Foreman provides supervision and direction to the Road Crew. Also, this position performs a variety of work with the various pieces of heavy equipment including but not limited to: grader, loader, backhoe, bulldozer, three axel dump truck, snowplow, paver, sanding truck, water truck, rock crusher and chip spreader. In addition, this position installs signs, flags and performs routine daily maintenance on the equipment.

**Resources Influenced:**

**Annual Operating Budget:**

**Total Employees in your chain-of-command:** (Varies)

**Reporting Positions:**

**Working Environment:** Work is performed at the Public Works Shop and throughout Morrow County's road system. Work is done primarily in construction and maintenance environments within the public right-of-way. Work is performed without regard to weather conditions.

**Qualifications:**

1. Experience - Eight years of experience in heavy construction or road construction.
2. One year of experience in the operation of two of the following pieces of equipment: front end loader, power shovel or bulldozer. Experience must also include three months of operating a grader to blue stake tolerances.  
Or
3. Successful completion of a training course in the operation of heavy equipment and six months experience in the operation of two of the following pieces of equipment: front end loader, power shovel or bulldozer. Experience must also include three months of operating a grader to blue stake tolerances.
4. Three years of experience supervising construction projects and related staff.
5. Equipment used - Road grader, bulldozer, roller, paver, chip spreader, self

propelled paint striper, distributor, tractor-trailer truck, pug mill, backhoe, dump truck with pup.

6. Ability and skill to motivate and direct the assigned crew members.
7. Knowledge and ability to implement daily and routine maintenance procedures.
8. Knowledge and ability to implement safety procedures related to the operation of equipment and working in the public right-of-way.
9. Ability to learn and implement the practices and procedures of the Morrow County Public Works Department.
10. Ability to learn and implement county procedures, regulations and requirements with respect to procurement, safety, operations and organization.
11. Ability to effectively use oral and written communication in the performance of duties and responsibilities.

**Essential Job Functions:**

**Physical:**

1. Ability to manipulate (lift, carry move) heavy weights of up to 75 pounds on a regular basis.
2. Ability to twist and bend and climb as needed to perform hand labor.
3. Ability to climb on and off of various types of equipment to be used as needed.
4. Ability to work in temperature extremes for prolonged periods of time.
5. Ability to stand for extended periods of time.
6. Ability to walk 400 yards.
7. Ability to push, pull, and guide materials over 75 pounds.
8. Ability to climb, stoop, kneel and crouch on a regular basis.

**Mental:**

1. Ability to read, write and speak English.
2. Ability to read and understand work designs for projects.
3. Ability to read and understand operator's manuals for various equipment.

4. Ability to read grade stakes involved in a construction project.
5. Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate specialized equipment and read technical (including blueprints) and safety information.
6. Requires auditory ability to hear machinery sounds and alarms.
7. Requires near and far visual acuity to read printed materials, moving objects, and observe work-in-progress.

**Job Duty Outline:**

- I. Manage and supervise the Road Crew.
  - A. Maintain "on call" status for road maintenance problems.
  - B. Develop work schedule to accomplish assigned projects.
  - C. Process time cards for crew.
  - D. Develop and maintain records and files, as required.
- II. Daily and routine equipment maintenance.
  - A. Check fluid levels.
  - B. Inspect tires, hoses and belts.
  - C. Inspect safety equipment. (fire extinguisher, seat belt, roll bar (cage), turn signals, windshield, lights, etc.)
- III. Road and highway maintenance and repair.
  - A. Haul gravel, asphalt, chips and equipment as needed for County projects.
  - B. Operate backhoe.
  - C. Hand patch.
  - D. Cut brush.
  - E. Load trucks.
  - F. Clean ditches.
  - G. Remove mud and snow slides.
  - H. Snow removal.
  - I. Oil road maintenance and repair.
  - J. Place and maintain traffic signs.
- IV. Road and highway construction.
  - A. Widen roads and highways.
  - B. Grade road bed.
  - C. Place road base material.
  - D. Distribute oil.
  - E. Apply paving.
  - F. Chip seal
  - G. Paint stripes and markings.

- V. Provide flagging and traffic control for maintenance and construction operations.
- VI. Perform repairs and conduct maintenance on projects such as sidewalks and roadways, athletic field equipment, and classroom equipment.
- VII. Requires knowledge of occupational hazards and safe work practices.
- VIII. Performs other duties as assigned that support the overall objective of the position.
- IX. Department Organization
  - A. Communicate with other department employees to effectively and efficiently coordinate work programs.
  - B. Communicate with employees from other departments and agencies in order to coordinate and implement the work program.
  - C. Communicate with members of the general public in order to coordinate work programs and provide appropriate information about county activities.

COLA 3.000%

ROAD SCALE  
2017 - 2018

|                            | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|----------------------------|--------|--------|--------|--------|--------|--------|
|                            | 1      | 2      | 3      | 4      | 5      | 6      |
| MAINTENANCE SPECIALIST     | 3,270  | 3,433  | 3,605  | 3,785  | 3,974  | 4,173  |
| Mechanic                   | 3,596  | 3,776  | 3,965  | 4,163  | 4,371  | 4,590  |
| Sr. Mechanic               | 3,709  | 3,894  | 4,089  | 4,293  | 4,508  | 4,733  |
| SR. MAINTENANCE SPECIALIST | 3,632  | 3,814  | 4,004  | 4,205  | 4,415  | 4,635  |
| Work Foreman               | 3,946  | 4,143  | 4,351  | 4,568  | 4,796  | 5,036  |
| Weed Manager               | 3,951  | 4,148  | 4,355  | 4,573  | 4,802  | 5,042  |

**Matt Scrivner**

---

**From:** Ronda Fox  
**Sent:** Wednesday, February 14, 2018 1:19 PM  
**To:** Matt Scrivner

| <b>WORKING FORMAN 6</b>      |                     |
|------------------------------|---------------------|
| <b>FY 17-18</b>              |                     |
| YR.SALARY                    | \$60,434.40         |
| HEALTH&DENTAL FAMILY         | \$23,590.56         |
| FICA                         | \$3,746.93          |
| RETIRE                       | \$14,987.73         |
| UNEMP                        | \$806.40            |
| DISAB.                       | \$62.00             |
| LIFE                         | \$52.00             |
| W.C. 5506                    | \$4,260.63          |
| MEDICARE                     | \$876.30            |
| <br>                         |                     |
| TOTAL                        | \$48,382.55         |
| OVERHEAD                     | \$23.26             |
| AVG HR COST                  | \$29.06             |
| AVG OT COST                  | \$43.58             |
| TOTAL COST                   | <b>\$52.32</b>      |
| TOTAL COST W/OT              | <b>\$66.84</b>      |
| <b>ESTIMATED ANNUAL COST</b> | <b>\$108,816.95</b> |
|                              | 02/14/2018          |

Ronda Fox  
Finance Management Assistant  
Morrow County  
[rfox@co.morrow.or.us](mailto:rfox@co.morrow.or.us)  
**541-676-5616**





Roac Crew #'s

|           | Director | Asst rd | crusher sup | weed insp | Office | shop mech | rd crew |  |
|-----------|----------|---------|-------------|-----------|--------|-----------|---------|--|
| previous  |          |         |             |           |        |           |         | 19 listed no \$ on 2001-2002 budget    |
| 2001-2002 | 1        | 1       | 0           | 1         | 1      | 2         | 17      |  |
| 2002-2003 | 1        | 1       | 0           | 1         | 2      | 2         | 17      |  |
| 2003-2004 | 1        | 1       |             | 0         | 2      | 2         | 17      |  |
| 2004-2005 | 1        | 1       |             | 0         | 2      | 2         | 17      |  |
| 2005-2006 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2006-2007 | 1        | 1       |             | 0         | 3      | 2         | 15      |  |
| 2007-2008 | 1        | 1       |             | 0         | 3      | 2         | 15      |  |
| 2008-2009 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2009-2010 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2010-2011 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2010-2012 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2012-2013 |          |         |             |           |        |           |         | could not find budgets for these years |
| 2013-2014 |          |         |             |           |        |           |         |  |
| 2014-2015 | 1        | 1       |             | 0         | 2      | 2         | 14      |  |
| 2015-2016 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2016-2017 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |
| 2017-2018 | 1        | 1       |             | 0         | 2      | 2         | 15      |  |



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Carla McLane Phone Number (Ext): 5505
Department: Planning Requested Agenda Date: 02/14/2018
Short Title of Agenda Item: Vehicle Purchase - Planning Department

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity: Hermiston Chrysler Dodge Jeep Ram, Jack Monagle
Contractor/Entity Address: 81143 US-395, Hermiston OR 97838
Effective Dates - From: January 24, 2018 Through: February 2018
Total Contract Amount: \$ 23,232 Budget Line: 237-115-5-40-440X
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Carla McLane 02162018 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

UPDATE: THE DEALER DID NOT BID A VEHICLE ON THE LOT, BUT AN ORDER WITHOUT DISCLOSING THAT COULD ADD 90 DAYS TO THE TIME LINE. THEY HAVE IDENTIFIED A COMPARABLE VEHICLE, BUT THE PURCHASE PRICE IS \$1,100 MORE - OR \$23,232.

The Planning Department seeks to purchase a vehicle to replace the Dodge Durango, which was totaled in an accident on November 3, 2017. Purchase of a new vehicle is requested to be paid from the Building Permit Fund - Capital Outlay, budget line 237-115-5-40-440X. We sought bids from six local dealerships, which yielded bids from three: Ford, Toyota and Jeep dealers in Hermiston. The comparable vehicles -- mid-size SUVs, seating at least five, 4-wheel drive or all-wheel drive (ability to go off-road for site visits,) with fog lights -- are as follows, with other factors we used to compare them:

2018 Ford Escape:

\$25,247.00    22/28 mpg    19/20 safety rating    maintenance & repairs \$5,598 (5 years)

2018 Toyota RAV-4:

\$24,903        22/28 mpg    18/20 safety rate    maintenance & repairs \$5,281 (5 years)

2018 Jeep Cherokee Latitude 4x4:

\$22,132        20/27 mpg    17/20 safety        maintenance & repairs \$4,322 (5 years)

The insurance compensation of \$6,299.00, booked as revenue, could be an offset to the purchase price, but would not change the need to allocate the full purchase price within the budget process.

**2. FISCAL IMPACT:**

This action will require a budget resolution to amend the Building Permit Fund to allow for this expenditure. The Planning Department had originally included a new vehicle out of this fund in the requested budget for this fiscal year, but it was removed by then Administrator Jerry Sorte. He indicated other funds would be available. Planning staff still believe this is the best source of funds for a Planning Department vehicle.

**3. SUGGESTED ACTION(S)/MOTION(S):**

UPDATE: NEW MOTION - "I MOVE AUTHORIZATION OF THE PURCHASE OF A 2018 JEP CHEROKEE FOR A PURCHASE PRICE NOT TO EXCEED \$23,232 USING BUILDING PERMIT FUNDS"

Carla McLane, Planning Director, recommends purchase of the 2018 Jeep Cherokee Latitude 4x4, from Hermiston CDJR. Not only is this the lowest bid, further investigation suggests the Jeep will also have the lowest costs for maintenance and repairs. The suggested motion would be:

"I move to authorize the purchase of a 2018 Jeep Cherokee Latitude for a purchase price of \$22,132 using Building Permit Funds."

Attach additional background documentation as needed.



# Purchase Pre-Authorization Request

Purchase pre-authorization is required prior to all purchases in excess of \$5,000.

DATE: May 5, 1994

RE: Purchasing Policy

It shall be the policy of Morrow County to require the Finance Director to sign-off on all major purchases. Examples of major purchases may include trips and conferences, lease agreements, or equipment and should include all capital outlay purchases.

Normal operating supplies such as paper, even in large quantities, would not require a sign off. This is particularly important for purchases not anticipated at the time of budget, such as a piece of equipment that breaks down.

The purchasing sign-off should take place before the request comes to the County Court for pre- approval. This allows the County Court to be aware of the expenditure before the obligation is incurred and to be assured that there are adequate funds to cover the request.

Staff Contact: Carla McLane Phone Number (Ext): 5505

Department: Planning Date: 02082018

Purchase Amount: \$ 23,232 Budget Line: 237-115-5-40-440X

Is the purchase a "public improvement?"  No  Yes, Address ORS 279C

Does the purchase amount exceed \$10,000?  No  Yes, See Page 2

Description:

UPDATE: NEW PURCHASE AMOUNT OF \$23,232.00.

The Planning Department seeks to purchase a vehicle to replace the totaled Dodge Durango. Purchase is requested to be paid from the Building Permit Fund - Capital Outlay, budget line 237-115-5-40-440X.

Finance Director signature

Department signature

Board of Commissioners

Date

2/16/2018

Original or copies of signed contract should be sent to the following:

- Finance Department (Signed Original)  Department (Copy for file)
- BOC Office (Copy for file)

**Purchase Pre-Authorization Request - Addendum for Intermediate Procurements  
Purchases in Excess of \$10,000 but less than \$150,000**

Note: The County may not artificially divide or fragment a procurement so as to constitute an intermediate procurement under this section. Purchases in excess of \$150,000 require a formally solicited Request for Proposals.

**Requirements of ORS 279B.070:**

*(3) When conducting an intermediate procurement, a contracting agency shall seek at least three informally solicited competitive price quotes or competitive proposals from prospective contractors. The contracting agency shall keep a written record of the sources of the quotes or proposals received. If three quotes or proposals are not reasonably available, fewer will suffice, but the contracting agency shall make a written record of the effort the contracting agency makes to obtain the quotes or proposals. [ORS 279B.070(3)]*

Quote/Proposal 1:

2018 Ford Escape SE 4WD, \$25,247  
Jack Monagle, Tom Denchel Ford Country, Hermiston

Quote/Proposal 2:

2018 Toyota RAV-4 AWD, \$24,903  
Mike Frink, Rogers Toyota of Hermiston

Quote/Proposal 3:

2018 Jeep Cherokee Latitude 4x4, \$23,232  
Jack Monagle, Hermiston CDJR

\*Attach documentation as needed

*(4) If a contracting agency awards a contract, the contracting agency shall award the contract to the offeror whose quote or proposal will best serve the interests of the contracting agency, taking into account price as well as considerations including, but not limited to, experience, expertise, product functionality, suitability for a particular purpose and contractor responsibility under ORS 279B.110. [ORS 279B.070(3)]*

Staff Recommendation:

UPDATE: TO OBTAIN A VEHICLE IN A TIMELY MANNER AN UPDATED BID IS ATTACHED FOR THE JEEP CHEROKEE AT \$1,100 MORE THAN THE FIRST BID. STILL THE LOWEST.

Carla McLane, Planning Director, recommends purchase of the 2018 Jeep Cherokee Latitude 4x4, from Hermiston CDJR. Not only is this the lowest bid, further investigation suggests the Jeep will also have the lowest costs for maintenance and repairs.

2/15/2018 received from Jack Managle

2018 MODEL YEAR

# Jeep CHEROKEE LATITUDE 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$25,895**

**Jeep CHEROKEE LATITUDE 4X4**  
 Exterior Color: Black  
 Interior Color: Black  
 Engine: 2.4L I4 MultiAir® Engine  
 Transmission: 5-Speed Automatic Transmission  
**STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)**  
 FUNCTIONAL/SAFETY FEATURES  
 Advanced Multistage Front Airbags  
 Supplemental Side-Curtain Front and Rear Airbags  
 Supplemental Front Seat-Mounted Side Airbags  
 Passenger Inflatable Knee-Bolster Airbag  
 LATCH Ready Child Seat Anchor System  
 81-Xenon High Intensity Discharge Headlamps  
 Jeep Active Drive I  
 Selec-Terrain™ System  
 Hill Start Assist  
 ParkView® Rear Back Up Camera  
 Keyless Entry with Panic Alarm  
 All Speed Traction Control  
 Electronic Stability Control  
 Electronic Roll Mitigation  
 Anti-Lock 4-Wheel Disc Brakes  
 Speed Control  
 Tire Pressure Monitoring Display  
 Trailer Sway Damping

INTERIOR FEATURES  
 Uconnect®3 with 5-inch Display  
 5.0-inch Touchscreen Display  
 Integrated Voice Command with Bluetooth®  
 Cluster 3.5-inch TFT Black and White Display  
 USB Charging Port in Console Bin  
 Audio Jack Input for Mobile Devices  
 6-Way Manual Passenger Seat Adjust  
 12-Volt Cargo Power Outlet  
 Remote SD Card Slot  
 TR / Telescope Steering Column  
 Illuminated Front Cup Holders  
 Jeep Cargo Management System  
 Power Windows with Driver's One-Touch-Down Feature

EXTERIOR FEATURES  
 17-inch x 7-inch Aluminum Wheels  
 225/65R17 SUV All Season Tires  
 Automatic Headlamps  
 LED Daytime Running Headlamps  
 LED Tail Lamps  
 Bright Exhaust Tip  
 Bright Side Roof Rails  
 Accent / Body-Color Fascias  
 Power Mirrors  
 Body-Color Door Handles  
**OPTIONAL EQUIPMENT (May Replace Standard Equipment)**  
 Customer Preferred Package 21J  
**Deathlon Charge**

**TOTAL PRICE: \* \$26,990**

**WARRANTY COVERAGE**  
 5-year or 60,000-mile Powertrain Limited Warranty.  
 3-year or 36,000-mile Basic Limited Warranty.  
 Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR/60000 MILE POWERTRAIN WARRANTY**

22995.00  
 115.00 5% SALES TAX  
 93.00 TITLE TRANSFER  
 500 \$ PLAK REG.  
 24.00 NEW PLATES  
 923232.00

Assembly Plant of Origin: BELVIDERE, ILLINOIS, U.S.A.  
 VIN: 1C4PJMC63JD-603518 1442K 0313



DO NOT REMOVE THIS LABEL FROM THE VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED FROM THIS VEHICLE TO BE REUSED TO IDENTIFY ANOTHER VEHICLE. THIS LABEL IS THE PROPERTY OF CHRYSLER FINANCIAL SERVICES GROUP LLC. ALL RIGHTS RESERVED. © 2018 CHRYSLER FINANCIAL SERVICES GROUP LLC. ALL RIGHTS RESERVED. THIS LABEL IS THE PROPERTY OF CHRYSLER FINANCIAL SERVICES GROUP LLC. ALL RIGHTS RESERVED.

For more information visit: [www.jeep.com](http://www.jeep.com) or call 1-877-IAM-JEEP

FCA US LLC

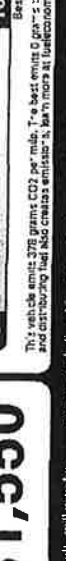
## Fuel Economy and Environment

**23 MPG** combined city/hwy  
**21 city**  
**28 highway**  
**4.3 gallons per 100 miles**

**Annual fuel COST \$1,550**

**You spend \$1,000 in fuel costs over 5 years** compared to the average new vehicle.

**Fuel Economy & Greenhouse Gas Rating** (outside only)  
 Smog Rating (inside only)



**fuelconomy.gov**  
 Calculate separate estimates and compare vehicles.

## GOVERNMENT 5-STAR SAFETY RATINGS

**Overall Vehicle Score** ★★★★★  
 Based on the combined ratings of frontal side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

**Frontal Crash** Driver ★★★★★ Passenger ★★★★★  
 Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

**Side Crash** Front seat ★★★★★ Rear seat ★★★★★  
 Based on the risk of injury in a side impact.

**Rollover** ★★★★★  
 Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (1 = lowest, 5 being the highest). Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) p. 1-368-327-4210

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

## PARTS CONTENT INFORMATION

**FOR VEHICLES IN THIS COUNTRY:**  
**U.S./CANADIAN PARTS CONTENT: 72% MAJOR SOURCES OF FOREIGN PARTS CONTENT:**

**MEXICO : 18%**  
 NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

**FOR THIS VEHICLE:**  
**FINAL ASSEMBLY POINT:** BELVIDERE, ILLINOIS, U.S.A.  
**COUNTRY OF ORIGIN:** ENGINE: UNITED STATES  
**TRANSMISSION:** UNITED STATES



**VEHICLE PROTECTION**  
 A PRODUCT OF FCA US LLC  
 MOPAR. For more Vehicle Protection for your vehicle, visit [www.fca.com](http://www.fca.com).

\* Subject to availability - ALSO, THERE IS AN IDENTICAL VEHICLE AVAILABLE EXTERIOR COLOR - LIGHT BROWN/STONE PEARL COAT. - SAME PRICE.



Editor/News Desk,

Please provide this information to your readers/viewers as soon as possible.

---

NAVAL AIR STATION WHIDBEY ISLAND, Wash. - In accordance with fire management directives and protocols, Navy personnel will conduct tumbleweed mitigation on the Naval Weapons Systems Training Facility (NWSTF) Boardman along Bombing Range Road from March 5-9, 2018; weather permitting.

The tumbleweeds will be mitigated by controlled burn to manage the buildup of the seed bed from years of crushing the tumbleweeds along the eastern fence line. This preemptive action will minimize the spread of tumbleweeds and reduce the amount of available fuel prior to the annual fire season.

For more information, please contact the NAS Whidbey Island Public Affairs Office at (360) 257-2286, or by email at [WHDB\\_NASWI\\_PAO@navy.mil](mailto:WHDB_NASWI_PAO@navy.mil).

---

Michael Welding  
Public Affairs Officer  
3730 N Charles Porter Ave.  
Oak Harbor, Wash., 98278  
360-257-2286  
[Michael.welding@navy.mil](mailto:Michael.welding@navy.mil)





Chamber of Commerce

P.O. Box 1232

Heppner, OR 97836

541-676-5536

E-mail: [heppnerchamber@centurytel.net](mailto:heppnerchamber@centurytel.net)

Website: [www.heppnerchamber.com](http://www.heppnerchamber.com)

Facebook: <http://www.facebook.com/Heppnerchamberofcommerce>

February 13, 2018

Don Russell, Chair, County Commissioners

Melissa Lindsay, County Commissioner

Jim Doherty, County Commissioner

Morrow County Board of Commissioners

PO Box 788

Heppner, OR 97836

Dear Don, Melissa and Jim:

Thank you for your support of the Blue Mountain Century Scenic Bikeway, a State Designated Scenic Bikeway. Your support was vital to the designation of the bikeway. We are excited about the progress and would like to provide you with an update.

Some of the successes of the bikeway this past year are:

- We are confident that some of the local businesses in our communities have seen an increase in business due to more cycling tourists patronizing their business. We are seeing more and more bicyclists coming to ride our bikeway.
- The committee will work with Ukiah and Morrow County Parks to find ways to install bike racks.
- We will be working with local landowners, county, state and federal agencies to develop a rest stop with water and a portable restroom in the Vinson/Lena area.
- We successfully held our 6<sup>th</sup> annual organized bikeway ride event in September, which attracted participants from around the states of Oregon and Washington.
- For more information on this or any other state bikeway, check out "Travel Oregon" or "Oregon Parks and Recreation" websites!

Thank you again for your continued support of the Blue Mountain Century Scenic Bikeway designation. If you have any questions or comments regarding the bikeway, please contact me.

Sincerely,

Sheryll Bates,

Executive Director

Heppner Chamber of Commerce (sponsor of bikeway)