

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, April 4, 2018 at 10:30 a.m.*

Port of Morrow Riverfront Center, Wells Springs Room
2 Marine Drive, Boardman, Oregon*

***Please note the Boardman location and different start time**

Amended

1. **Call to Order and Pledge of Allegiance – 10:30 a.m.**
2. **City and Citizen Comments** – This is the time provided for individuals seeking to address the Board regarding issues that are not already on the agenda.
3. **Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
4. **Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
5. **Consent Calendar**
 - a. Accounts Payable dated April 5th
 - b. Minutes: March 21st Work Session
 - c. Federal Lands Access Program Proposal to chip seal from the junction of Highway 207 and Willow Creek Road to Coal Mine Hill – 23 miles (Sandi Pointer, Public Works Management Assistant)
 - d. Request to surplus equipment to be sold by sealed bid (Sandi Pointer, Public Works Management Assistant)
 - e. Fair Board Appointment Request
 - f. Safety Committee Appointment Request (Karen Wolff, Human Resources Director)
 - g. Preston Replat, City of Irrigon
 - h. Eastern Oregon Coordinated Care Organization - Community Benefit Initiative Reinvestment Program Agreement in support of Nurse Care Manager
6. **Department Reports**
 - a. Treasurer's Monthly Report (Gayle Gutierrez, Treasurer)
7. **Business Items**
 - a. ~~Oregon Health Authority Agreement #154659 Amendment 1, Environmental Health Services (Sheree Smith, Public Health Director)~~
 - b. Request to establish The Loop, Morrow County Transportation, Statewide Transportation Improvement Fund Advisory Committee (Anita Pranger, Coordinator, The Loop)
 - c. Surveyor Contract (Justin Nelson, County Counsel)
8. **Department Reports, continued**
 - a. Fair Office Quarterly Report
 - b. Administrator's Monthly Written Report
 - c. **Sheriff's Office Monthly Report**
9. **Correspondence**
10. **Commissioner Reports**

- 11. Executive Session:** Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations
- 12. Signing of documents**
- 13. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

Board of Commissioners Work Session Minutes
March 21, 2018
Port of Morrow Riverfront Center
Boardman, Oregon

Present

Chair Don Russell

Commissioner Jim Doherty

Commissioner Melissa Lindsay

Darrell Green, Administrator

Karen Wolff, Human Resources Director

Richard Tovey, County Counsel

Kate Knop, Finance Director

Roberta Lutchter, Executive Assistant

Call to Order: 11:04 a.m.

Human Resources and Finance Department Restructure

Darrell Green, Administrator

Karen Wolff, Human Resources Director

Kate Knop, Finance Director

Mr. Green provided an update to the Board on the proposal to bring the Human Resources Department (HR) and Finance Department (FD) closer together, physically, and to realign duties in both departments so they make better sense, both to internal and external customers. Mr. Green discussed several ideas to rearrange office space in the lower level of the Bartholomew Building but said he will wait to hear Crow Engineering's analysis for efficient use of that area.

Ms. Wolff expressed some concern at the use of the term "Administrative Services" and asked if a new department would be created.

Ms. Knop said HR and FD would remain individual departments, however, the HR budget would be combined with the FD budget and renamed Administrative Services. She went on to say the ultimate goal is to have Administrative Services and Internal Services with internal service charges, possibly based on square footage or usage. This would enable the County to better understand total costs instead of having them within multiple budgets, she said.

The Commissioners said they were supportive of the restructure idea and appreciated the update.

Review Crow Engineering's Irrigon Facility Plans – Planning Department

Carla McLane, Planning Director

Ms. McLane reviewed Crow Engineering's first draft of the proposed facility in Irrigon and, in greater detail, discussed the Planning Department section. She commented on what she liked and didn't, and presented a rough layout illustrating her vision for the Planning Department.

Adjourned: 12:15 p.m.



AGENDA ITEM COVER SHEET
 Morrow County Board of Commissioners
 (Page 1 of 2)

(For BOC Use)
 Item #
5c

Please complete for each agenda item submitted for consideration by the Board of Commissioners
 (See notations at bottom of form)



Staff Contact: Matt Scrivner
 Department: MC Public Works - Road
 Short Title of Agenda Item: **Proposal for Oregon Federal Lands Access Program**

Phone Number (Ext): 541-989-9500
 Requested Agenda Date: 4-4-2018

This Item Involves: (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Other

<input type="checkbox"/> N/A	<u>Purchase Pre-Authorizations, Contracts & Agreements</u>
Contractor/Entity:	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Reviewed By:

 DATE: 3-28-18	Department Head	Required for all BOC meetings
 DATE: 3/29/18	Admin. Officer/BOC Office	Required for all BOC meetings
J. Nelson email 3-29-18 DATE: 3-29-18	County Counsel	*Required for all legal documents
_____ DATE: _____	Finance Office	*Required for all contracts; other items as appropriate.
_____ DATE: _____	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Road Dept. is putting in a proposal for the 2018 Oregon Federal Lands Access Program (FLAP) this program solicits for capital improvement, enhancement, surface preservation and safety. Morrow County wishes to ask for funds for Willow Creek and Coalmine hill a 23 miles stretch from Hwy 207 to the top of Coalmine hill. Total project of \$662,200.80 and requesting from the FLAP program of being \$473,595.10. The remainder will be labor, Equipment considered the Force Account. Project to be completed 2021.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Public Works requests BOC to accept the application and direct Don Russell to sign on behalf of the County.

Attach additional background documentation as needed.

2018 Oregon Federal Lands Access Program

Proposal ID #: **OR-FY18-**
(For WFL Use Only)

(To be completed jointly by Federal Land Manager and State/County/Local/Tribal Government)

Project Name	Willow Creek / Coalmine Hill Chipseal		
Route Name/Number	Willow Creek Rd / #678 - Coalmine Hill / #603		
Federal Land(s) Accessed (Show on Map)	See Attached		
Agency (ies) with Title to Road, Bridge, Trail or Transit System	Morrow County Road		
Agency (ies) with Title to Enhancement Facility	Morrow County		
Agency (ies) with Maintenance Responsibility for Road, Bridge, Trail or Transit System	Morrow County		
Agency (ies) with Maintenance Responsibility for Enhancement Facility	Morrow County		
Type of Proposal	<input type="checkbox"/> Capital Improvements <input type="checkbox"/> Transit <input type="checkbox"/> Safety Only <input type="checkbox"/> Enhancement <input type="checkbox"/> Planning <input checked="" type="checkbox"/> Surface Preservation <input type="checkbox"/> Research		
Key Items of Work (check all that apply)	<input type="checkbox"/> Paving <input type="checkbox"/> Earthwork <input type="checkbox"/> Major Concrete Structures <input type="checkbox"/> Bridges <input type="checkbox"/> Major Culverts <input type="checkbox"/> Road Base or Surface Course <input type="checkbox"/> Roadside Safety Structures <input type="checkbox"/> Planning Study <input type="checkbox"/> Bicycle/Pedestrian Facilities <input type="checkbox"/> Safety Enhancements <input checked="" type="checkbox"/> Chip Seal <input type="checkbox"/> Transit Facilities or Operations <input type="checkbox"/> Ancillary Parking Areas, Pullouts/Interpretive Sites <input type="checkbox"/> Major Drainage Improvements <input type="checkbox"/> Other (specify) _____		
Proposed Work Summary	Beginning at Jct. Hwy 207 near the City of Heppner, OR. And terminus at mile post 23 at boundary of Forest Service Road 53		
Primary Visitor Destinations (Show on Map)	Map Attached - Cutsforth Park, Hunting, Fishing, Hiking and winter recreation.		
High Use Federal Recreation Sites and/or Federal Economic Generators (Show on Map)	Umatilla National Forest access - Map Attached.		
Project Termini (Location)	Mile Posts	Latitude (Decimal Degrees)	Longitude (Decimal Degrees)
	Begin	0.0 @ Jct. 207	45°20'29.96 N
	End	23miles	45°09'42.05" N
	Nearest Town	Heppner, Oregon	Fed Congressional District
Estimated Total Project Costs	\$662,200.80		
Funds Requested from Federal Lands Access Program	\$473,595.10		
Project Length (miles)	23	County	Morrow
Required Local Match (10.27%)	\$173451.20	From	Morrow County
Other Funding Contributions to Project		From	

Acres of Federal Land Accessed by the Project								
Functional Classification of the Roadway (Show official designations of route)	<input type="checkbox"/> National Highway System		<input checked="" type="checkbox"/> Major Collector		<input type="checkbox"/> Local Road			
	<input type="checkbox"/> Arterial		<input type="checkbox"/> Minor Collector					
Traffic Volumes	Current Actual Counts Estimated				20 Year Projections		Basis for Projections? (e.g. Transportation Plan, population growth rate...)	
	Start of Project	End of Project	Start of Project	End of Project	Start of Project	End of Project		
Average Daily Traffic (ADT) on Highway	320		350	400	350	420		
Seasonal Average Daily Traffic (peak season) (SADT) on Highway								
% Trucks		40%	50%	50%	50%	65%	MC Transportation Plan	
% Federal Land Related		ALL						
Comments								
		NBI Structure Number	Dimensions (Overall Length x Width)	Bridge Type			No. of Spans	NBIS Sufficiently Rating (1-100)
+	-	N/A		N/A			N/A	
Problem Statement: What purpose does this transportation facility serve? What is the need for this project? Who will this project serve (such as skiers, communities, hikers...)? What are the conditions requiring relief? Describe the consequences if these conditions are not addressed. Describe physical and functional deficiencies, anticipated changes in use, safety problems, capacity issues, bridge deficiencies, pavement or surface conditions, etc.								
Timber harvest, recreation, connectivity to Umatilla County forest goods as well as emergency services. Primary route for permanent residence including fifty (50) plus residents of Blake ranch addition as well as other residents on the Willow Creek Rd. seasonal cabins at Penland Lake and Ditch creek area. This includes a year round mail route, school bus and emergency services. The road was built in 1988 and upon completion has been vigorously maintained by Morrow County realizing it significant to our local growing economy.								
Detailed Description of Proposed Capital Improvement, Enhancement, or Surface Preservation: Describe how the proposed project will address the problem. Describe the overall design concept, scope of work, any unusual design elements, design or operational standards, and any work affecting structures (bridges and major culverts). Include widths, surfacing type, surfacing depth, earthwork needs, roadside safety features, ancillary parking areas, signing improvements, bridge work, guardrail improvements, etc. Include optimum year work should be done and year work needs to be done no later than.								
The roadway is twenty eight (28') feet wide with two (2) twelve (12') foot travel lanes and two (2') foot paved shoulders. The surface type is asphalt concrete pavement with a depth of six (6") inches having been paved with two (2) three (3") inch lifts. It currently has been crack sealed two (2) times with a one shot .58 per sq. yard of high float chip seal oil and 1/2 spec. chip seal rock, done in a two part project 1997/1998. The current chip seal is twelve (12) years old and has reached or surpassed its projected life span.								
Detailed Description of Proposed Transit Service: Provide operational details of the proposed service. What are specific destinations the route will serve? Is the service year-round or seasonal? What are the operating dates/service hours/day of week? Describe transit route details, including miles, number of stops, and variability in service operations. Describe any marketing, way finding, or other information that will be disseminated to promote service.								
Due to the existing investment by Morrow Co., in crack sealing, the need to chip seal in 2011 ²⁰²¹ is at primary importance to maximize value of preservation work potential. Future improvements will include possible expansion of Cutsforth Park as well as forest user's growth. Any future fuel reduction projects will depend on this route and be significantly impacted by the condition of the road, possible funding sources would be County, State and federal aid.								
Detailed Description of Proposed Planning: Describe the details of this planning and the final product that will be developed. Would this planning effort support projects that could be submitted under future Federal Lands Access Program requests for proposals?								
This project is currently in the county transportation plan. This project will correct a fair pavement condition roadway to a good pavement condition roadway. With this, project completion the road will be upgraded to a better condition and should last another seven (7) to ten								

(10) years before more work will need to be done.	
Detailed Description of Proposed Research: Describe the type of research and the final product for this effort. Describe the need for the research and how this research enhances safety, access or stainability.	
Right-of-Way Acquisition: Describe which agency (agencies) has title for the project and how that title is documented. Describe which agency (agencies) has maintenance responsibilities for the project. Does new ROW need to be acquired? If so, how much, how many owners, and what is the anticipated time (months) to acquire all needed ROW? How does the applicant plan to acquire the ROW? Will coordination with any railroads be needed? What is your agency's experience acquiring ROW for federally-funded or assisted projects? Include supporting documentations which clearly shows which agency has title or maintenance responsibility of the facilities.	
No right-of-way acquisition at this time.	
Utilities: Identify utilities in the roadway corridor or project site. Would relocation be needed? What agreements exist and who pays for relocation costs?	
No Utilities effected.	
Project is identified within the following (Check all that apply and show plan name)	
<input checked="" type="checkbox"/> System Transportation Plan	Morrow County 2012 Transportation System Plan
<input type="checkbox"/> Federal Land Management Plan	
<input type="checkbox"/> Regional Transportation Plan	
<input checked="" type="checkbox"/> County Transportation System Plan	Morrow County 2012 Transportation System Plan
<input type="checkbox"/> Tribal Transportation Plan	N/A
Would the proposal require modification or amendments to any of these plans?	None

Which of the following environmental and social issues are within the project area?

	Yes	No	Unknown	Comments
Wetlands	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Threatened & endangered Species	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other Fish & Wildlife Habitat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wildlife Movement Corridors	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Wild & Scenic River	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Non-Attainment Air Quality Areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Cultural/Archeological/Historic Sites	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Public Parks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wildlife Refuge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Hazardous Materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Stream Encroachments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Describe any other environmental or social issues that should be considered that are within the project area: Is the route included in an area receiving special management considerations for water quality, wildlife security, connectivity?

Fish and wildlife services actively Promote wildlife conservation which could help secure future food supplies. Individual crops can suffer different diseases, while an entire field of just one crop could succumb to a single blight. So continued services are active and continue to visit these areas. Any and all timber operations, which support local and business.

Significant possibility of forest health management project being viable and dependant on transportation. Thus making the route, a key portion of any forest health projects. Further all recreation projects or activities to be utilized or enjoyed by visitors are likewise dependent on access.

Describe the range of attitudes, both support and opposition, that this proposed project may receive from organizations, the public and within your own agency: State the basis for this supposition and include coordination efforts and public involvement efforts completed to date.

Regionally several communities are directly or indirectly effected by the use and condition of this route, timber related Pilot Rock, Saw mill, Ukiah loggers still operate with this route being the most important. Heppner Loggers, tourism recreation as well forest management personnel. Being dependent on this as the sole access to this section of the Umatilla National Forest Heppner Ranger Dist. And the only connector to Ukiah and the Umatilla National Forest Ukiah ranger dist. And economic benefit derived from this portion of the Umatilla National Forest is directly connected to the route. Opposition is rare for this route.

The lead agency for project delivery will be WFLHD: The project proponents may request another agency take the lead for project delivery. If recommending a different agency be lead, indicate below which agency and provide rationale for recommendation. The rationale should include why another agency should take the lead, previous experience in delivering Federal-Aid (Title 23) funded projects, any certifications to deliver Federal-Aid funded projects, and ability to satisfy Federal Highway Administration project delivery requirements. The final decision for project delivery resides with the PDC.

****Transit Supplemental Questions:** *For Transit Proposals only*, please answer the following: If transit service is currently being provided to this Federal Land Management Agency unit or service has been provided in the past, please provide details about service parameters, ridership, cost per passenger, and any other pertinent information. What revenue will be collected to support the service? Describe fare pricing, discounts, pass programs, etc. Provide number, type, and age of current fleet. What is the daily number of riders estimated currently and/or at project completion? Describe how the proposed transit service will be financially sustainable with current and future sources of funding.

N/A

****Research Supplemental Questions:** *For Research Proposals only*, please answer the following: Please provide details on how this research is broad-based and not narrowly focused on a localized problem. Provide specific examples showing how this research product can be used across multiple agencies.

N/A

Cost Estimate for Capital Improvement, Enhancement, and Surface Preservation Projects

Fill-in estimates for appropriate items. Add items as needed. Use Current Unit Prices.

Quantity	Item	Unit Price	Unit	Total
	Clearing and Grubbing		Acres	
	Roadway Excavation		Cubic Yards	
	Imported Borrow		Cubic Yards	
	Sub-Excavation		Cubic Yards	
	Water / Dust Abatement		Gallons	
	Recycled Asphalt (milling, pulverizing, ripping)		Square Yards	
	Asphalt concrete pavement		Tons	
	Aggregate Base (may include stabilization)		Cubic Yards	
	Aggregate Sub-Base		Cubic Yards	
	Major Culverts		Each	
	Minor Culverts		Each	
	Retaining Walls		Square Feet	
	Rip Rap & Slope Protection		Cubic Yards	
	Revegetation		Acres	
	Signing		Square Feet	
	Pavement Marking		Linear Feet	
	Roadside Safety (barriers, guardrail)		Linear Feet	
	Bridges		Lump Sum	
108,240	Traffic Control	\$0.14	Lump Sum	\$15,153.60
	Utility Relocation		Lump Sum	
Use table on the next page for additional items.				
Sub-Total				\$662,200.80
	Mobilization (As percentage of Sub-Total) Typically 10%, input estimated percentage in decimal form. For example: 0.10		Lump Sum	\$0.00
	Contingencies(As percentage of Sub-Total) Costs to cover undefined items. Typically 30%, input estimated percentage in decimal form. For example: 0.30		Lump Sum	\$0.00
Total Estimated Construction Cost				\$662,200.80
Estimated Preliminary Engineering Costs (As a percentage of the Total Estimated Construction Cost) Typically 5 to 25 percent, depending upon project scope and complexity. Input estimated percentage in decimal form. For example: 0.15				0
Estimated Right of Way Costs				\$0.00
Total Estimated Preliminary Engineering Costs				\$0.00
Estimated Construction Engineering Costs (As a percentage of the Total Estimated Construction Cost) Typically 5 to 20 percent, depending upon project scope and complexity. Input estimated percentage in decimal form. For example: 0.10				324
Estimated Construction Engineering Costs				214,553,059.2
	Construction Modifications (CM) Cost to cover changes during construction, typically 10% of construction cost. Input in decimal form. For example: 0.10		Lump Sum	\$0.00
Total Project Costs				215,215,260

Cost Estimate for Capital Improvement, Enhancement, and Surface Preservation Projects (Cont.)

Add items as needed. Use Current Unit Prices.

		Quantity	Item	Unit Price	Unit	Total
+	-	599	CRS-2P Ton - Chip seal oil - 17.1 mies - 3/4 - 1/2 Rock	\$495.00		\$296,505.00
+	-	239	CRS-2P Ton - Chip seal oil - 5.9 miles - 1" rock	\$495.00		\$118,305.00
+	-	5,779	3/4"-1/2" Chip seal rock -	\$6.45		\$37,274.55
+	-	2,243	1" Chip seal Rock	\$6.45		\$14,467.35
+	-	4,858	Choke Material - 1/4 - 10	\$1.45		\$7,044.10
+	-	800	Hours of Trucks (10 yard capacity) 10 trucks run 80 hours	\$105.00		\$84,000.00
+	-	80	Distributer	\$195.00		\$15,600.00
+	-	160	80 hours of two rubber tired roller	\$73.27		\$11,723.20
+	-	80	1 steel drum roller	\$73.27		\$5,861.60
+	-	80	hours of a chip spreader	\$185.32		\$14,825.60
+	-	160	hours of Ground Crew	\$86.00		\$13,760.00
+	-	80	hours of Loader	\$64.51		\$5,160.80
+	-	80	hours of water truck	\$94.00		\$7,520.00
+	-	96	hours of Pilot Car	\$47.50		\$4,560.00
+	-	288	hours of three flaggers	\$18.50		\$5,328.00
+	-	96	hours of working foreman/supervision	\$53.25		\$5,112.00
Sub-Total						\$647,047.20

Comments:

Cost Estimate for Transit Projects

Add items as needed. Use Current Unit Prices.

		Quantity	Item	Unit Price	Unit	Total
+	-		N/A			
Total Project Costs						

Comments:

Cost Estimate for Planning and Research Projects

Add items as needed. Use Current Unit Prices.

		Quantity	Item	Unit Price	Unit	Total
+	-		N/A			
Total Project Costs						

Comments:

Required Local Contribution to Project: Describe the type and source of funds to provide the required 10.27% local match. Describe any soft match, in-kind match, or eligible Federal funds that will be used to satisfy the match requirement.

In- Kind match will include Equipment and Labor work that will be used for the project. Morrow County has been proven to do a considerable amount of their own work and rock material is processed.

Other Contributions to the Project: Describe any additional contributions secured or being sought to implement the project proposal. Does this opportunity possibly leverage other funds?

How does the project relate to the following evaluation criteria?

1. SAFETY

Improvement of the Transportation Network for the safety of its users.

- a) How would the proposed project improve unsafe conditions such as crash sites, inadequate sight distance, roadside hazards, poor vertical/horizontal alignment, hazardous intersections, inadequate lane and shoulders widths, etc?
In the response include how many and what type of crashes have occurred on the project site in the last five years, describe the basis for your information, include reported accidents and anecdotal information. Provide maps showing accidents locations.
- b) How does the proposed project address potentially unsafe locations other than crash sites identified above, such as locations where recreational use may create traffic conflicts?
- c) How does the project address safety for a wide range of users (freight, destination motorists, touring motorists, bicyclists, pedestrians, public transportation)?

"Chip Sealing" is a common pavement maintenance practice that extends pavement life and provides a good driving surface. It can keep good pavement in good condition by sealing out water. Crashes only are the fault of the motorist with speed and negligence.

2. PRESERVATION

Improvement of the transportation infrastructure for economy of operation and maintenance.

- a) If the proposal includes a bridge, what is the National Bridge Inventory System (NBIS) bridge rating? How will the project extend the service life of the bridge and/or improve the NBIS bridge rating? Would the proposal increase the NBIS rating above Poor (a "Poor" rating is equivalent to "Structurally Deficient" rating starting in 2018).
- b) What is the current condition of the existing surfacing? If the surfacing is pavement, what is the Pavement Condition Index (PCI)? If the surface is gravel, what is the PASER rating? How would the project improve the surface condition?
- c) Is the road included in a surface management system?
- d) How will this project reduce maintenance or operating costs?

The roadway is starting to show signs of deterioration and with the chip seal will seal and the chips are then compacted to orient the chips for maximum adherence to the asphalt, and excess stone is swept from the surface. Enhance safety by providing good skid resistance, provide an effective moisture barrier for the underlying pavement against water intrusion by sealing cracks in the pavement. Prevent deterioration of the asphalt surface from the effects of aging and oxidation due to water and sun. In hot weather, chip seals re-seal cracks by flowing back together.

3. RECREATION AND ECONOMIC

Development and utilization of the Federal Land and its resources. (Show on map)

- a) Describe any high use Federal recreation sites or Federal economic generators (as determined by the Federal Land Manager) that are accessed by this project. How many visitors access/use the site annually? How does the project enhance access to these sites?
- b) Which Federal Lands are accessed by this project? How many acres of Federal Land are accessed by the project? If multiple Federal Lands are accessed, itemize acreage by agency
- c) How will the proposed project improve the transportation network to support the community's economic goals/needs or meet the needs identified in the National Scenic Byway management plan?

Chipseals -- used to extend the life of asphalt pavements -- are applied by evenly distributing a thin base of hot emulsion onto an existing pavement and then embedding well-graded aggregate. The aggregate is evenly distributed over the seal spray, then rolled into a smooth pavement surface.

4. MOBILITY

Continuity of the transportation network serving the Federal Land and its dependent communities. Mobility of the users of the transportation network and the goods and services provided

- a) Identify and list the planning documents directedly related to this project. What is the local or regional priority (high, medium, low) of the project considering the Federal Land, State or County network? How does this proposal fit within these plans and what are the consequences to the transportation system of not addressing these needs?
- b) Does the proposed project connect to a designated route on the Federal Land Management Agency's FLTP inventory? Are there any future improvements planned on the designated route?
- c) How would the proposed project address travel impediments on the route (e.g. missing links, travel restrictions, bottlenecks, size/load limits) to improve the continuity of the transportation network? What work has been completed on adjacent sections to create route continuity? Is the road the sole access to the area?
- d) How would the proposed improvements reduce travel time and congestion, increase comfort, and convenience for the federal land user?
- e) How would the proposed project improve the choices for alternative modes of travel (pedestrian, bike, bus, or rail)? Would the proposed project make any ADA improvements?

5. SUSTAINABILITY AND ENVIRONMENTAL QUALITY

Protection and enhancement of the rural environment associated with the Federal Lands and its resources.

Note: It is assumed all projects will be constructed in accordance with all environmental regulations. This scoring is for projects which enhance environmental goals.

If applicable, describe how the project:


- a) Contributes to the environmental goals and objectives of the Federal Land Management Agency and/or other applicable land management plans.
- b) Enhances wildlife connectivity, wildlife habitat and/or aquatic organism passage.
- c) Enhances water quality, riparian and/or wetland function.
- d) Uses design, materials or techniques that would exceed the minimum environmental requirements and/or mitigates an existing environmental problem.
- e) Promotes sustainable practices (e.g. reduces greenhouse gas or vehicle miles traveled).

6. READINESS AND SUPPORT

Project readiness, local support, financial support, capacity and project delivery

- a) List project support, describe how funding this proposal fits with agency priorities and describe the previous federal investment, if known.
- b) Describe the applicant's share of project costs, type of funds, availability of funds and certainty of funds.
- c) Describe the project readiness, and the preferred project delivery schedule (with the knowledge that construction funding for project will be programmed for 2022 and 2023).

2018 Oregon Federal Lands Access Program
JOINT ENDORSEMENT - This project is supported and endorsed by
 (add agency endorsements as needed)

Project Name	Willow Creek / Coalmine Hill Chipseal
Federal Land Agency (ies)	USDA - Forest Service, Umatilla National Forest
Federal Land Unit Manager's Name	Slater R. Turner
Title	Acting Forest Supervisor
Electronic Signature	
Date	March 30, 2018
Email Address	sturner@fs.fed.us
Telephone	(541) 278-3716
Point of Contact	Lonnie Ruchert
Title	Forest Road Manager
Email Address	lruchert@fs.fed.us
Telephone	(541) 278-3779
State, County, Local, or Tribal Government	County
Agency Official's Name	Don Russell
Title	Chair, Morrow County Board of Commissioners
Electronic Signature	
Date	April 4, 2018
Email Address	drussell@co.morrow.or.us
Telephone	541-676-5613
Point of Contact	Sandi Pointer
Title	Public Works Management Assistant
Email Address	spointer@co.morrow.or.us
Telephone	541-989-9500

***Signatures (electronic signatures are acceptable) are required for BOTH the Federal Land Management Agency being accessed and the State, County, Local or Tribal Government.

Willow Creek / Coalmine Hill Chip seal estimate

17.1 miles x 28' width with 3/4" - 1/2" rock (Shot rate of .52)

5.9 miles x 28' width with 1" rock (shot rate of .60)

		Tons	Rate	Total
Chip seal oil	CRS-2P	599	\$ 495.00	\$ 296,505.00
		239	\$ 495.00	\$ 118,305.00
Chip seal rock	3/4" - 1/2" County rock from Pit# 228 1" County rock from pit # 228	5779	\$ 6.45	\$ 37,274.00
		2243	\$ 6.45	\$ 14,467.00
Choke material	1/4 -10 County rock from Pit # 228	4858	\$ 1.45	\$ 7,044.10
TOTAL MATERIAL COSTS				\$ 473,595.10

	Quantity	Hours	Rate	Total
Trucks (10 yard capacity)	10	80	\$ 105.00	\$ 84,000.00
Distributor	1	80	\$ 195.00	\$ 15,600.00
Rubber tired Roller	2	160	\$ 73.27	\$ 11,723.20
Steel drum roller	1	80	\$ 73.27	\$ 5,861.60
Chip spreader	1	80	\$ 185.32	\$ 14,825.60
Ground crew	2	160	\$ 86.00	\$ 13,760.00
Loader	1	80	\$ 64.51	\$ 5,160.80
Water truck	1	80	\$ 94.00	\$ 7,520.00
Pilot car	1	96	\$ 47.50	\$ 4,560.00
Flaggers	3	288	\$ 18.50	\$ 5,328.00
Supervision	1	96	\$ 53.25	\$ 5,112.00
TOTAL LABOR COSTS				\$ 173,451.20

TOTAL PROJECT COST **\$ 647,046.30**

Notes:

Morrow County will take the lead on the entire project.
 \$662,200.80 for the entire project, Force Account with Equipment and Labor
 \$188,605.70 leaving the ask for the FLAP program \$473,595.10

OIL PROJECTS BY YEAR		\$ PER TON	TONS	BUDGET		Actual costs
2017	<u>TOWER ROAD (MP 6-7)</u>	\$ 55.00	1,850	\$ 101,750.00	Spring 2018	\$ 101,750.00
	Remove cattleguards and overlay rail crossing					
	<u>ELLA ROAD (2.5 Miles)</u>	\$ 55.00	4,100	\$ 225,500.00	Completed	\$ 218,393.50
	2" Overlay of hot mix oil					
	<u>WILSON/LAUREL INTERSECTION</u>	\$ 55.00	1,800	\$ 99,000.00	Completed	\$ 66,838.82
	Install left turn on Wilson (2-2" asphalt lifts)					
	<u>PAVER PATCHING FOR CHIP SEALS</u>	\$ 55.00	9,090	\$ 500,000.00	Completed	\$ 277,009.85
	I-G, Baker, Ella				Spring 2018	\$ 222,990.15
	<u>DIVISION ROAD (1.64 Miles)</u>	\$ 55.00	2,950	\$ 162,250.00	Completed	\$ 162,250.00
	2" overlay from canal crossing to Wyoming					
	<u>PATTERSON FERRY ROAD (.75 Miles)</u>	\$ 55.00	3,300	\$ 181,500.00	Completed	\$ 181,500.00
	2" overlay / I84 headed North towards 730					
	<u>West Main (lone)</u>	\$ 55.00	500	\$ 27,500.00	Completed	\$ 26,741.00
	lone-gooseberry to HWY 74					
	<u>IRRIGON AREA ROADS</u>	\$ 55.00	5,863	\$ 322,500.00	Completed	\$ 86,950.00
	Crack seal / patching material / unknown winter damage					\$ 275,576.68
				\$ 1,620,000.00		\$ 1,620,000.00
2018	<u>IONE-BOARDMAN ROAD (5.9 Miles)</u>	\$ 55.00	15,350	\$ 844,250.00		
	Juniper lane to Ella road (3" lift)					
	<u>HOMESTEAD LANE (5 Miles)</u>	\$ 55.00	8,636	\$ 475,000.00		
	2" Overlay with Hot Mix					
	<u>PAVER PATCHING FOR CHIP SEALS</u>	\$ 55.00	11,218	\$ 616,992.00		
	Columbia, Wilson, Kunze					
				\$ 1,936,242.00		
2019	<u>McNAB LANE (5.67 Miles)</u>	\$ 55.00	9,793	\$ 538,650.00		
	2" Overlay with Hot Mix					
	<u>PATTERSON FERRY ROAD (6.2 Miles)</u>	\$ 511.42	182	\$ 93,000.00		
	Chip seal with 5/8" rock					
	<u>COLUMBIA LANE (2.39 Miles)</u>	\$ 511.42	70	\$ 35,850.00		
	Chip seal with 5/8" rock					
	<u>WILSON LANE (5.75 Miles)</u>	\$ 511.42	169	\$ 86,250.00		
	Chip seal with 5/8" rock					
	<u>KUNZE LANE (6 Miles)</u>	\$ 511.42	176	\$ 90,000.00		
	Chip seal with 5/8" rock					
	<u>TOWER ROAD (8.47 Miles)</u>	\$ 511.42	248	\$ 127,050.00		
	Chip seal with 5/8" rock					
	<u>ALPINE LANE (2 Miles)</u>	\$ 511.42	59	\$ 30,000.00		
	Chip seal with 5/8" rock					
	<u>KILKENNY ROAD (2.89 Miles)</u>	\$ 511.42	85	\$ 43,350.00		
	Chip seal with 5/8" rock					
	<u>IONE-GOOSEBERRY (19.42 Miles)</u>	\$ 511.42	570	\$ 291,300.00		
	Chip seal with 5/8" rock					
				\$ 1,335,450.00		
2020	<u>BASELINE ROAD (12.1 Miles)</u>	\$ 55.00	10,363	\$ 570,000.00		
	Paver patching 4.8 Miles					
	<u>CLARKS CANYON (15.97 Miles)</u>	\$ 55.00	6,909	\$ 380,000.00		
	Paver patching 4 miles					
	<u>LITTLE BUTTER CREEK (5.2 Miles)</u>	\$ 55.00	8,981	\$ 494,000.00		
	2" Overlay with Hot Mix					
	<u>PAVER PATCHING FOR CHIP SEALS</u>	\$ 55.00	6,045	\$ 332,500.00		
	Coalmine hill, Willow creek					
				\$ 1,776,500.00		
2021	<u>COALMINE HILL (5.9 Miles)</u>	\$ 511.42	2321	\$ 118,700.00		
	Chip seal with 1" rock					
	<u>WILLOW CREEK ROAD (17.1 Miles)</u>	\$ 511.42	580	\$ 296,400.00		
	Chip seal with 5/8" rock					
	<u>CLARKS CANYON (15.97 Miles)</u>	\$ 511.42	468	\$ 239,550.00		
	Chip seal with 5/8" rock					
	<u>ELLA ROAD (4.7) BAKER (2.3)</u>	\$ 511.42	205	\$ 105,000.00		
	Chip seal with 5/8" rock					
	<u>MYERS LANE (5.54 Miles)</u>	\$ 511.42	162	\$ 83,100.00		
	Chip seal with 5/8" rock					
	<u>BASELINE ROAD (12.1 Miles)</u>	\$ 511.42	355	\$ 181,500.00		
	Chip seal with 5/8" rock					
	<u>HALVORSEN LANE (4.8 Miles)</u>	\$ 55.00	8,290	\$ 456,000.00		
	2" Overlay with Hot Mix					
				\$ 1,480,250.00		

Willow Creek/Coalmine



Going South
low level of vitality



Headed North



In the process of becoming progressively worse.



March 30, 2018

Project Selection Committee:

The Umatilla National Forest would like to offer its support for a project proposed by Morrow County, under the Oregon Federal Lands Access Program. The proposal is for the **Willow Creek / Coalmine Hill Chipseal** project.

This segment of the Blue Mountain Scenic Byway is vital to Morrow County and users of the Umatilla National Forest, as well as local residents that depend upon this route for access to their properties.

The project is consistent with future management of the forest transportation system, and would ensure safe and adequate access to the Umatilla National Forest and its many resources.

If we can offer further support or answer any questions please call Lonnie Ruchert at 541-278-3779, or Joe Neer at 541-278-3749.

Sincerely,

SLATER R. TURNER

Acting Forest Supervisor



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Road Dept. is wanting to surplus high mileage and older Equipment.

1. 1988 Chevrolet 4X2 Cab and Chassis - ROAD
2. 1996 Chevrolet 2WD pickup - ROAD
3. Plow attachment with hydraulic bumper - ROAD
4. 1992 Cushman cart - PARKS
5. Kawasaki SS mule - PARKS
6. 2002 Polaris Ranger - PARKS
7. 8 Ft. Trailer - GENERAL MAINT.
8. 12 Ft. Trailer - GENERAL MAINT.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to accept items as surplus and direct Public Works to sale items through a sealed bid process. Revenue derived from sale will be reimbursed to the department. Attached shows minimum bid requested and small description.

Attach additional background documentation as needed.

Morrow County Public Works is currently requesting bids for Vehicles that are presented for silent bids at The Public Works office 365 Hwy. 74, Lexington, OR. 97839.

Vehicles and specifications are on display or you may contact Morrow County Public Works at P.O. Box 428, 365 Hwy 74, Lexington, OR 97839 phone 541-989-9500.

All items are sold "AS IS-WHERE IS" without any guarantees or warranty expressed or implied. Specifically, but without limitation, Morrow County makes no representation or warranty that any of the vehicles conform to any standard in respect of safety, pollution, or fit for any particular purpose. Morrow County make no guarantee as to the authenticity, of any particular age, year of manufacture, model, make, mileage, hours, condition, or defect of any vehicle being sold. Bidders are encouraged to make their own physical inspection and rely solely on that inspection before bidding. Failure to inspect does not negate that Bidders responsibility to perform under the auction terms and conditions.

Sealed bids will be received no later than 4:00 p.m., **May 3, 2018**. Morrow County Public Works Office in Lexington. Bids will be opened at 9:00 a.m. on May 7, 2018 at the Morrow County Public Works office in Lexington, OR.

Successful bidder will be required to take possession and remove vehicle within **30 days** of being notified their bid has been accepted Morrow County makes no warranties as to vehicles condition.

Payment in full must be completed with certified check, cashier's check, or cash. Payment in full is required before buyer will receive vehicle title from Morrow County. Buyer is required to register the vehicle in the buyer's name, and present that registration to Morrow County prior to the vehicle being released to the buyer. Failure to perform these steps within 30 days of being notified that bid has been accepted will nullify the winning bid, and Morrow County may offer vehicle to next highest bidder or choose to relist the vehicle at auction.

Morrow County does not discriminate on the basis of race, color, national origin, religion, sex or handicapped status in employment or the provision of services.

#115
1996 Chevrolet Pickup, 206
K Miles, 5 speed, Manual
Transmission, V8 Engine,
A/C, Tilt wheel, CC,
AM/FM Stereo and gray
cloth trim.
Min. Bid \$1,000.00

148
1988 Chevrolet, 281 K
Miles, Custom Deluxe, 4X2
Cab and Chassis.
Min Bid \$500.00

**Front end Plow with
BOSS Bumper**
Off of Mid 90's Ford F250
Min Bid \$250.00

#530
1992 Cushman cart, Needs
Ignition and carburetor
cleaning.
Min. Bid \$300.00

#723
Kawasaki SS Mule, Rear
end is out
Min. Bid \$400.00

570
2002 Polaris Range, 6X6,
Series 11, 500 CC
Min. Bid \$3,000.00

8Ft. Trailer
800 lbs. Capacity
Min. Bid \$200.00

12Ft. Trailer
1200 lbs. Capacity
Min. Bid \$250.00



ALL VEHICLES ARE SOLD AS IS!

Successful bidder will be required to take possession and remove vehicle within **30 days** of being notified their bid has been accepted Morrow County makes no warranties as to vehicles condition. Vehicle's **SOLD AS IS** Certified check, cashier's check or cash must make payment.

SURPLUS VEHICLES

Morrow County makes no warranties as to vehicles condition. Vehicle's **SOLD AS IS.**

VEHICLE NUMBER

\$

BID AMOUNT

Minimum Bid \$ _____

This is listed under description of vehicle.

Name _____

Mailing Address _____

Phone _____

Best way to contact you

ALL VEHICLES ARE SOLD AS IS!

Successful bidder will be required to take possession and remove vehicle within **30 days** of being notified their bid has been accepted.

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Vehicle's **SOLD AS IS**

Certified check, cashier's check or cash must make payment

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#115

1996 Chevrolet Pickup, 206 K Miles, 5 speed, Manual Transmission, V8 Engine, A/C, Tilt wheel, CC, AM/FM Stereo and gray cloth trim.
Min. Bid \$1,000.00

148

1988 Chevrolet, 281 K Miles, Custom Deluxe, 4X2 Cab and Chassis.
Min Bid \$500.00

Front end Plow with BOSS Bumper

Off of Mid 90's Ford F250
Min Bid \$250.00

#530

1992 Cushman cart, Needs Ignition and carburetor cleaning.
Min. Bid \$300.00

#723

Kawasaki SS Mule, Rear end is out
Min. Bid \$400.00

570

2002 Polaris Range, 6X6, Series 11, 500 CC
Min. Bid \$3,000.00

8Ft. Trailer

800 lbs. Capacity
Min. Bid \$200.00

12Ft. Trailer

1200 lbs. Capacity
Min. Bid \$250.0

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#115
1996 Chevrolet pickup

206 K miles, 5 speed manual tran., V8 engine, A/C, Tilt wheel, CC, AM/FM stereo and gray cloth trim.

Min. Bid \$1,000.00



#148
1988 Chevrolet

281K miles, Custom Deluxe 30, 4X2 Cab & Chassis.

Min. Bid \$500.00



Front end Plow with
BOSS Bumper
Off of Mid 90's Ford F250
Min. Bid \$250.00



#530
1992 Cushman

1CUNH2229NL001
Needs ignition and carb
cleaning
Min. Bid \$300.00



#723
Kawasaki SS Mule

KAF620A
Rear end out.
Min Bid \$400.00



#570
2002 Polaris Ranger

6X6, Series 11, 500 CC

Min Bid \$3,000.00



Trailer 8Ft.

8Ft. 800 Lbs. capacity

Min Bid \$200.00



Trailer 12 Ft.

12 Ft. 1200 Lbs. ability

Min Bid \$250.00



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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
 (Page 1 of 2)

(For BOC Use)
 Item #
 5e

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Ann Jones
 Department: Fair
 Short Title of Agenda Item: **Morrow County Fair Board Appointment**

Phone Number (Ext): 541-676-9474
 Requested Agenda Date: April 4, 2018

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input checked="" type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input checked="" type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
 Contractor/Entity Address:
 Effective Dates – From: _____ Through: _____
 Total Contract Amount: _____ Budget Line:
 Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Ann Jones	3/26/18	Department Head	Required for all BOC meetings
_____	DATE	Admin. Officer/BOC Office	Required for all BOC meetings
_____	DATE	County Counsel	*Required for all legal documents
_____	DATE	Finance Office	*Required for all contracts; other items as appropriate.
_____	DATE	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

There currently is one open position on the Fair Board and we have received a letter of interest from Jeromy Wilson, We feel that Jeromy will be a great asset to the Morrow County Fair Board and would like to see him appointed.

2. FISCAL IMPACT:

n/a

3. SUGGESTED ACTION(S)/MOTION(S):

The Fair Board asks that you appoint Jeromy Wilson to the the Morrow County Fair Board beginning April 4, 2018 and ending December 31, 2021.

Attach additional background documentation as needed.

Jeremy Wilson
53868 Hwy 74
Heppner, Or 97836

To whom it may concern:

I am writing to express my interest in the open fair board position for Morrow County. Many events and programs in small communities rely on volunteers; individuals who are willing to give their time and effort in order to make great things happen. I believe I have the background, work ethic, and ideas to bring a new perspective to be a valuable member of the fair board.

I grew up showing livestock in the Wallowa County 4H program and still stay fairly involved as my wife is a livestock 4H leader and my two youngest are in the clover bud program. I realize the fair board is more than just livestock but the process of putting on the event as a whole.

My one reservation and something I want to make you aware of is that I run a hand crew out of the Tupper guard station during the summer. My availability during fair week will depend on many factors that are mostly out of my control.

If my lack of summer availability can be something we can work around I would be more than interested in serving on the board. Thank you for your consideration.

Jeremy Wilson



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use) Item # 5f

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Karen Wolff
 Department: Human Resources
 Short Title of Agenda Item: Safety Committee Appointments
(No acronyms please)

Phone Number (Ext): 5620
 Requested Agenda Date: 4/4/2018

This Item Involves: (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Consent Agenda Eligible <input type="checkbox"/> Discussion & Action Estimated Time: <input type="checkbox"/> Purchase Pre-Authorization <input type="checkbox"/> Other

<input type="checkbox"/> N/A Contractor/Entity: Contractor/Entity Address: Effective Dates – From: Total Contract Amount: Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Purchase Pre-Authorizations, Contracts & Agreements</u> Through: Budget Line:
---	--

Reviewed By: *Karen Wolff* Department Head Required for all BOC meetings
DATE

_____ Admin. Officer/BOC Office Required for all BOC meetings
DATE

_____ County Counsel *Required for all legal documents
DATE

_____ Finance Office *Required for all contracts; other items as appropriate.
DATE

_____ Human Resources *If appropriate
DATE

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Safety Committee membership is comprised of three (3) employees and three (3) managers. One employee and one manager from each of the three Unions. Serving in Ex Officio capacities are the Human Resources Director and the General Maintenance Supervisor.

The Sheriff's Office management representative has been Kristen Bowles. Due to operational needs of the Sheriff's Office Communications Center, Melissa Ross, Administrative Lt. will now be serving in that position.

The Road Department management representative has been Matt Scrivner. Following his promotion to Public Works Director and due to the operational needs of the Road Department, Eric Imes will now be serving in that position.

The Board of Commissioners has asked to have terms of committees identified as we work through committee memberships. To that end, I am proposing reappointment of the existing members and identifying their terms of membership, along with the two new appointments.

2. FISCAL IMPACT:

None.

3. SUGGESTED ACTION(S)/MOTION(S):

Move to appoint Eric Imes as the Road Department management representative and Melissa Ross as the Sheriff's Office management representative to the Safety Committee, terms ending 12/31/2020.

Move to set terms for the Safety Committee membership on a rotating schedule as follows:

Road employee	12/31/2019
Road management	12/31/2020
Sheriff's Office employee	12/31/2019
Sheriff's Office management	12/31/2020
General Employee employee	12/31/2020
General Employee management	12/31/2019

Attach additional background documentation as needed.

Safety Committee Membership April 2018

		<u>Appointed</u>	<u>Term Expires</u>
<u>Road Department</u>			
Employee:	Bob Gates		12/31/2019
Management:	Eric Imes	4/4/2018	12/31/2020
<u>Sheriff's Office</u>			
Employee:	Erik Patton		12/31/2019
Management:	Melissa Ross	4/4/2018	12/31/2020
<u>General Employees</u>			
Employee:	LeAnn Wright	8/10/2016	12/31/2020
Management:	Sheree Smith		12/31/2019
 <u>Ex Officio</u>			
Human Resources			
General Maintenance Supervisor			

**Safety Committee
(August 2016)**

Chairman:

Bob Gates

Members:

Erik Patton

Matt Scrivner (appointed 1-14-15)

Kristen Bowles

Sheree Smith

LeAnn Wright (appointed by AFSCME Executive Bd. 7-7-16; County Court
agreed by Consensus on 8-10-16)

Ex Officio:

Karen Wolff

Tony Clement

2. Role of the Safety Committee

The following activities have been assigned to the Safety Committee:

- Recommending programs for the safety and health of employees.
- Make recommendations on changes in policy or procedures to the Commissioners or supervisors as needed.
- Monitoring the programs and work procedures designed for employee safety and health.
- Dealing with employee complaints and suggestions on safety and ensuring timely response to our employees.
- Monitoring employee hazard reports and recommending action.
- Promoting health training and education of employees.
- Conducting investigations of safety hazards.

The committee provides a means for our employees to work together on identifying hazards and developing acceptable solutions for safety problems.

3. Selection of Committee Members

Morrow County's committee membership is equally composed of employee and management representatives. The secretary of the safety committee will be the county court office staff person and a non voting member of the committee.

Employee members are selected on the basis of their interest in, or commitment to, safety and health matters as well as their familiarity with the work processes. Employees will be volunteers who are genuinely concerned and motivated to keep their workplace safer. Members will have staggered terms so that all new members will not start at the same time. After the initial staggered terms each member will serve two year minimum terms.

The committee will elect a chairperson to conduct the meetings. The secretary will write and distribute the minutes, and assist with the preparation of agendas and reports, as well as facilitate mailings of forms and correspondence.

4. Safety Committee Operations

Specific provisions need to be made for the following:

- Frequency of meetings (at least monthly).
- A quorum must be present to have a meeting.
(51% of voting membership)
- Special meetings.
- Members' training plans to meet the regulations.

04/02/18

Roberta,

The reason for this Replat coming to the Board of Commissioners is based on Oregon Revised Statute 92.100(d) which states, "All subdivision plats must also be approved by the county assessor and the governing body of the county in which the property is located before recording." The subject Replat is reconfiguring lots within the original Irrigon town plat, which qualifies as a Subdivision under the law.

I have not communicated with Aaron Palmquist, Irrigon City Manager, but would surmise that this action is to accommodate creation of a buildable lot (or address current development over a lot line). Building Codes prohibit construction over a parcel or lot line, including those lot lines in original town plats. This action could become routine as Irrigon grows and requires landowners to become compliant with subdivision and building codes requirements.

Let me know if you need any additional information.

I support forwarding it to the Board with a do sign recommendation.

Carla

From: Ron McKinnis [<mailto:RonM@portofmorrow.com>]

Sent: Wednesday, March 28, 2018 2:27 PM

To: Roberta Lutcher <rlutcher@co.morrow.or.us>

Subject: Preston Replat for County Court

Roberta,

Attached is a copy of the plat that has been reviewed and signed by all but the commissioners and the assessor.

Thanks!

Ron

PRESTON REPLAT

A Replat of Lots 13, 14, 15, & 16 of Block 30, Plat of Irrigon, City of Irrigon, Oregon
 Township 5N, Range 26 E., W.M., Section 24
 Northeast 1/4 of Southeast 1/4
 for:

Richard & Eloisa Preston
 P.O. Box 823
 Hermiston, Oregon 97838

Legal Description: Deed 2017-40997
 Lots 13, 14, 15, & 16 of Block 30, IRRIGON, in the City of Irrigon
 County of Morrow and State of Oregon.

SURVEYOR'S CERTIFICATE & NARRATIVE:

I, Ronald V. McKinnis, being a Registered Professional Land Surveyor of the State of Oregon, certify that I have correctly surveyed and monumented the land more particularly described in the Legal Description shown hereon according to ORS Chapter 92 of the State of Oregon.

The purpose of this survey was to configure four Lots by Replat, Lots 13, 14, 15 & 16 of Block 30 of the Plat of Irrigon, into 3 Lots as directed by the owners. All the lots are under the ownership of Richard & Eloisa Preston. This Survey is Based on a survey by Stratton (Meyers Replat) as Stratton held the Section Lines for control consistent with the original Plat of Irrigon. The Basis of Bearing for this survey was the Center Line of Washington Avenue calculated from information from Meyers Replat by Stratton. I found the monuments as indicated and held by Stratton. I reconstructed Block 30 by proportioning the found distances along Washington Ave., Oregon Ave., Fourth Street, and Fifth Street. The Initial Point is my set rebar with plastic cap at the Northwest Corner of Lot 1. I found a number of 1/2" rebar in concrete that are of unknown origin, Edwards noted that they were of a 1960's era survey that he reported as unrecorded. This survey was performed using a Trimble RTK Total Station.

OWNER'S DECLARATION:

We, the undersigned owners of the lands as shown on this plat, do hereby acknowledge that we have caused this plat to be created, we authorized that this Plat be prepared in accordance with the provisions of ORS Chapter 92, and we recognize this Plat as the Official Plat and Map of the Replat as filed in the County of Morrow, State of Oregon.

Richard Preston

Eloisa Preston

On this _____ day of _____, 2018, the above individuals, Richard & Eloisa Preston, appeared personally before me and are known to me to be the identical individuals who executed the plat dedication and acknowledged that they did so freely and voluntarily of their own will.

Before me: _____
 Notary Public for Oregon
 My Printed Name is _____
 My Commission No. is _____
 My Commission Expires _____

Reference:
 Stratton for Meyers, Meyers Replat, #1547-C
 Edwards for Wadkins, Wadkins Replat, #1545-C
 Edwards for Brown, Brown Replat, #1449-C
 Edwards for Sullivan, #C-1141-E, 915

I do hereby certify that this is a true and exact copy of the Original Preston Replat, as filed for the Preston's in Morrow County, Oregon.

Ronald V. McKinnis, PLS #2431

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

OREGON
 RONALD V. MCKINNIS
 JAN. 23, 1990
 2431
 Expires 12-31-18

SCALE 1" = 60 Ft.



Revised 02-14-2018

APPROVALS:

I certify that I have examined and approved this Replat on this _____ day of _____, 2018

Morrow County Surveyor

I certify that I have examined and approved this Replat on this _____ day of _____, 2018

West Extension Irrigation District

I certify that I have examined and approved this Replat on this _____ day of _____, 2018

City of Irrigon
 City Manager/ Planner

I certify that I have examined and approved this Replat on this _____ day of _____, 2018

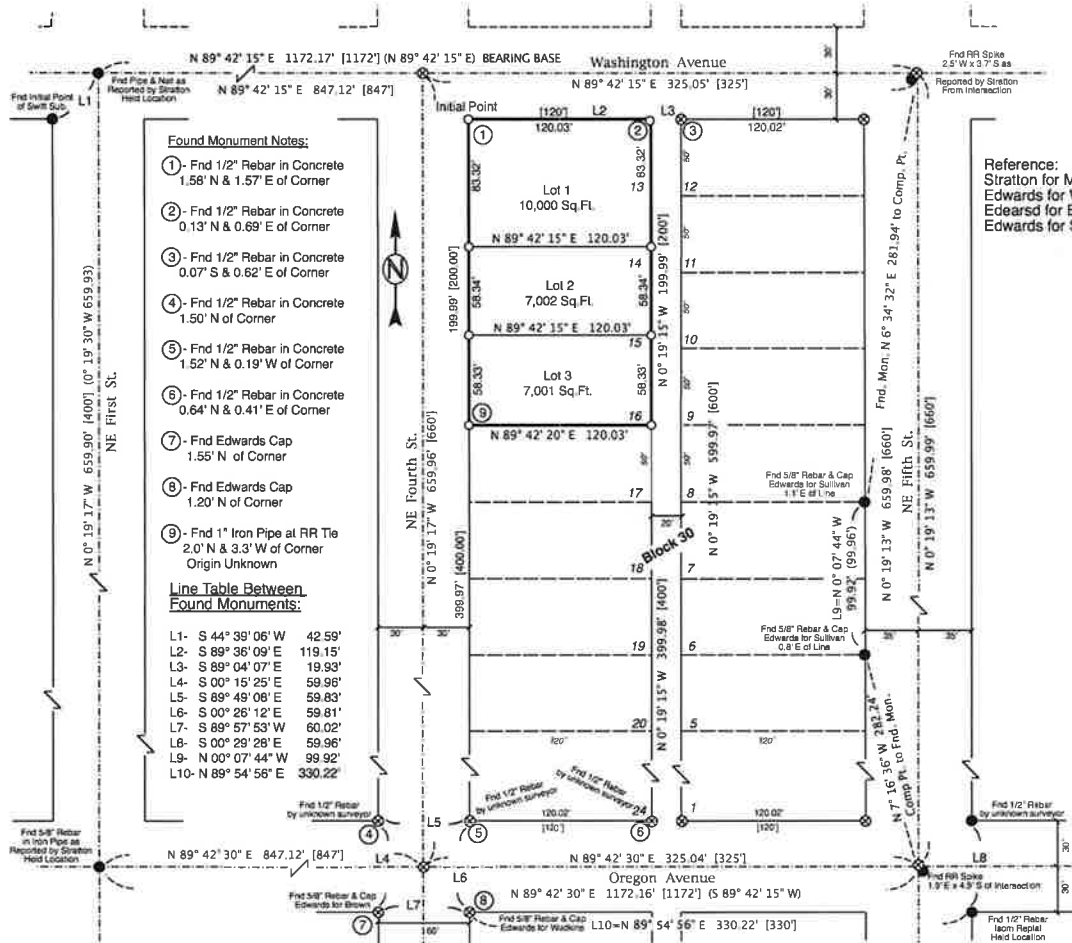
Morrow County Tax Assessor
 Morrow County Tax Collector

Morrow County Commissioner

Morrow County Commissioner

Morrow County Commissioner

Morrow County Clerk
 Recording Information



LEGEND

- Found Monument As Noted
- Set 5/8" x 30" Rebar W/ Plastic Cap, PLS #2431
- ⊗ CALCULATED POINT - Not Set
- STREET CENTER LINES
- Replat Boundary
- [000] Record - Irrigon Plat
- (000) Stratton for Meyers, Edwards for Sullivan
- ① Notes for Found Monument

December, 2017

ENGINEERING - LAND SURVEYING - WATER RIGHTS
R. V. MCKINNIS ENGINEERING
 79980 Prindle Loop Road
 Hermiston, Oregon 97838
 (541) -567-2017



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5h

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Sheree Smith Phone Number (Ext): 5212
Department: Health Requested Agenda Date:
Short Title of Agenda Item: EOCCO Community Benefit Initiative Reinvestment Program Agreement

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity: Eastern Oregon Coordinated Care Organization (EOCCO), LLC
Contractor/Entity Address: 601 SW 2nd Avenue, Portland, Or 97204
Effective Dates - From: 03/15/18 Through: 03/14/19
Total Contract Amount: \$50,000 Budget Line: 101-114-3-30-3471
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Table with 4 columns: Name, Date, Title, and Remarks. Rows include Sheree Smith (Department Head), Admin. Officer/BOC Office, Justin Nelson (County Counsel), and Kate Knop (Finance Office).

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Health Dept has received a continuation grant for the CARE program which was originally implemented in FY 2015. The CARE Team represents a collaboration of many community partners and the braiding of funds together.

The agreement represents continued supports from the EOCCO for this next funding cycle of 3/15/18 to 03/14/19 and represents a bit of a fiscal challenge as it spans from the middle of one fiscal year into the middle of the next.

The EOCCO grant dollars have been used towards the Nurse Case Manager position within the CARE Team.

2. FISCAL IMPACT:

Currently the Nurse Case Manager position is shared between two different Nurses to fulfill the 1 FTE. CARE Staff are already in place and this grant will support the continuance of the current CARE staff into the next fiscal year.

3. SUGGESTED ACTION(S)/MOTION(S):

Approval and signature of the Agreement with EOCCO.

Attach additional background documentation as needed.

**EOCCO Community Benefit Initiative Reinvestment Program
Agreement**

Grantor: Eastern Oregon Coordinated Care Organization, LLC (“EOCCO”)
601 SW 2nd Avenue
Portland, Oregon 97204

Grantee: Morrow County
PO Box 779
110 Court Street
Heppner, OR 97836
Principal Contact: Sheree Smith, Public Health Director

Project Title: CARE Program Coordinator - Nurse Care Manager

Total Amount of Grant: \$50,000.00 (“the Grant Funds”)

Grant Period: March 15, 2018 to March 14, 2019 (the “Grant Period”)

A. Purpose of Grant Agreement

The Eastern Oregon Coordinated Care Organization (EOCCO) is investing in a fourth round of Transformation Grants and Local Community Advisory Council (LCAC) Grants to further EOCCO’s transformation plans and support clinical and community efforts toward achieving the Triple Aim.

The purpose of this agreement (the “Grant Agreement”) is to enable EOCCO to award the Grant Funds to the Grantee for eligible costs of the project as described in the following attached exhibits that are fully incorporated into this agreement.

Exhibit A: Submitted Proposal

B. Term

This Grant Agreement shall be effective from March 15, 2018 to March 14, 2019.

C. Design and Implementation of Project

Grantee agrees to complete the project in accordance with the plans and specifications contained in its application during the designated term.

EOCCO and the Grantee may agree in writing to modify the objectives, methods, or timeline of the project for which Grant Funds have been awarded. Grantee agrees to notify EOCCO within 30 days of the change about any significant change in personnel of the project and any development that significantly affects operations of the project or the organization.

D. Contingencies

Grantee agrees to the following:

Not Applicable

E. Disbursement Schedule

Grant Funds shall be disbursed according to the following schedule:

After contract execution	\$22,500.00
After review and approval of first Progress Report	\$22,500.00
After review and approval of Final Report	\$5,000.00

F. Records

Grantee shall provide EOCCO, upon request, with all information relating to the results, findings or methods, and/or publications developed under the Grant. EOCCO may withhold any future payments of the Grant if it has not received all reports required to be submitted by Grantee and if such reports do not meet EOCCO's reporting requirements. Any reports may be disseminated by EOCCO, both during and after the term of this agreement, without the prior written consent of Grantee.

Grantee shall maintain all financial records related to this Grant in accordance with generally accepted accounting principles. Grantee shall retain such financial records for at least one (1) year after completion of this Grant.

At the request of EOCCO, Grantee shall permit reasonable access to its files, records, accounts and personnel associated with the Grant by EOCCO or its designated representatives for the purpose of making financial audits, verifications, and program evaluations concerning this Grant as EOCCO deems necessary.

G. Grant Reports and Reconciliation

Grantee agrees to submit written periodic progress reports on Grant activities, budget changes, and expenditures using a structured evaluation form provided by EOCCO pursuant to the following schedule:

Date Report is Due

July 16, 2018
November 16, 2018
March 28, 2019

Reporting Period

March 15, 2018 through July 2, 2018
July 3, 2018 through November 2, 2018
Final Report covering entire grant period

H. Use of Grant Funds

Grantee will use the funds for the purposes approved by EOCCO described in this Agreement and understands that any alternative use of funds must be authorized in writing in advance by EOCCO.

Grantee may expend the Grant Funds for Personnel Expenses only for staff that are directly working on this project. Expenses for legal counsel, accounting and similar expenses are not considered Personnel Expenses for this Project.

Grantee may expend the Grant Funds for approved travel expenses at rates not to exceed current state rates (for non-represented employees) in effect at the time the expenses are incurred. All travel shall be conducted in the most efficient and cost-effective manner and result in the best value to EOCCO. Personal expenses will not be authorized at any time. Amounts for travel expenses are included in, and not in addition to the Grant.

Grantee may reallocate up to 10% of the budgeted amount for a line item of the EOCCO-approved budget, to other line item(s) in the EOCCO-approved budget, without EOCCO's approval.

Grantee may not reallocate any amount from any line item of the EOCCO-approved budget in an aggregate amount greater than 10% of the amount for that line item, to other line item(s) in the EOCCO-approved budget, without EOCCO's approval.

In the event Grantee adjusts its line-item budget as described, Grantee shall report such adjustment in writing to EOCCO with its next expenditure report after making the adjustment.

I. Unexpended Grant Funds

If not all of the Grant Funds have been expended, or Grantee anticipates all funds will not be expended, by March 14, 2019, Grantee shall pay back the unexpended funds no later than ten days after the date of its final financial report. EOCCO will review the final financial report and will make any adjustments necessary to satisfy EOCCO's Grant payment standards. In the event the adjustments alter the amount of unexpended funds, then the party owing the adjustment shall pay the difference required to reconcile the funds within ten days of EOCCO's adjustment.

Requests to use unexpended funds after the contracted project end date of March 14, 2019 will be granted in rare circumstances; grantee should make all reasonable efforts to expend funds during the Grant Period. In the event that funds are anticipated to not be expended during the Grant Period, requests must be submitted in writing using a structured form and submission instructions provided by EOCCO no later than 30 days prior to the contracted project end date of March 14, 2019.

J. No Guarantee of Future Funding

Grantee acknowledges that the receipt of this Grant does not imply a commitment on behalf of EOCCO to continue funding beyond the terms listed in this Grant Agreement.

K. Publicity

Grantee agrees to appropriately credit the participation of EOCCO in any advertisement, publicity, or public comment related to the project for which funds are awarded.

Grantee will allow EOCCO to review and approve the text and content of any proposed publicity concerning this Grant prior to its release. If this Grant is to be used for a film, video, book, or other such product, EOCCO reserves the right to request a screening or preview of the product, during the final production stages, before deciding whether or not to be credited as a funder of the product.

At the request of EOCCO, Grantee agrees to issue a press release to relevant media outlets announcing the Grant and promoting the project and its value to the community and region.

EOCCO may prepare its own publicity regarding this Grant, both during and after the term of this agreement, without Grantee's consent.

L. Access to Records and Facilities

Grantee acknowledges and agrees that EOCCO and their duly authorized representatives shall have access to all records related to the Grant to perform examinations and audits.

Grantee shall, upon request and without charge, provide a suitable work area and copying capabilities to facilitate such a review or audit. This right also includes timely and reasonable access to Grantee's personnel for the purpose of interview and discussion related to such documents. The rights of access in this subsection are not limited to the required retention period, but such shall last as long as the records are retained.

M. Governing Law, Consent to Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, the "claim") between EOCCO and Grantee that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Multnomah County for the State of Oregon; provided, however, if a claim must be brought in a federal forum, then it shall be conducted solely and exclusively within the United States District Court for the District of Oregon in Portland, Oregon. **Grantee, by execution of this Agreement, hereby consents to the in personal jurisdiction of said courts.**

N. Compliance with Laws

Grantee shall comply with all State and local laws, regulations, executive orders and ordinances applicable to this Agreement or to the performance of Work as they may be adopted, amended or repealed from time to time, including but not limited to the following: (i) ORS Chapter 659A.142; (ii) OHA rules pertaining to the provision of integrated and coordinated care and services, OAR Chapter 410, Division 141; (iii) all other OHA Rules in OAR Chapter 410; (iv) rules in OAR Chapter 309 pertaining to the provisions of mental health services; (v) rules in OAR Chapter 415 pertaining to the provision of Substance use Disorders services; (vi) state law establishing requirements for Declaration for Mental health Treatment in ORS 127.700 through 127.737; and (vii) all other applicable requirements of State civil rights and rehabilitation statutes, rules and regulation. These laws, regulations, executive orders and ordinances are incorporated by reference herein to the extent that they are applicable to this Agreement and required by law to be so incorporated. EOCCO's performance under this Agreement is conditioned upon Grantee's compliance with the provisions of ORS 279B.220, 279B.230, 279B.235 and 279B.270, which are incorporated by reference herein.

O. Termination

EOCCO reserves the right to discontinue, modify, or withhold any payments to be made under this Grant. At its sole discretion, EOCCO may terminate this Agreement:

1. Without cause upon 90 days' prior written notice by EOCCO to Grantee; or
2. Immediately upon written notice to Grantee if there is a threat to the health, safety or welfare of any of the Grantee's clients, including any Medicaid eligible individual, under its care.

EOCCO reserves the right to require a total or partial refund of any Grant Funds, if, in EOCCO's sole discretion, such action is necessary:

1. Because Grantee has failed to make substantial progress in the completion of the project;
2. Because Grantee has not fully complied with the terms and conditions of the Grant and the Grant Agreement;
3. To protect the purpose and objectives of the Grant;
4. To comply with any law or regulation applicable to Grantee, EOCCO, or this Grant.

Upon termination, EOCCO shall conduct an accounting of Grant payments paid to Grantee.

P. Limitation of Liability

In no event shall EOCCO be liable for any damages, including, but not limited to direct, indirect, special, incidental or consequential damages or expenses for any negligence, breach of contract or any other act arising out of or relating to this agreement or the activities covered herein.

In no event shall EOCCO or its affiliates be responsible for Grantee's debts or liabilities in the event of insolvency.

Q. Indemnification

Grantee agrees to defend, indemnify, and hold harmless EOCCO, its officers, directors, employees, agents, and members of the Grant Committee from and against any claim, including expenses of investigation and defense of such claim, including any expenses related to appeals, arising out of or in any way connected with this Grant or the expenditure of Grant Funds.

R. Entire Agreement

This Agreement constitutes the entire understanding between the parties as to the subject matter of this agreement and supersedes all other agreements, whether written or oral, between the parties.

S. Severability

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

T. Counterparts

This Agreement and any subsequent amendments may be executed in several counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement and any amendments so executed shall constitute an original.

U. Amendments

No amendment to this Agreement will be effective unless it is in writing and signed by both parties.

V. No Assignment

Neither party may assign any of its rights or delegate any of its obligations under this agreement without the prior written consent of the other party. Any purported assignment or delegation in breach of this section will be void.

W. Survival

Sections M, N, P, Q, R, T, U, and W of this Agreement shall survive the expiration or termination of this Agreement, as well as those provisions of this Agreement that by their context are meant to survive. Expiration or termination of this Agreement shall not extinguish or prejudice EOCCO's right to enforce this Agreement with respect to any default by Grantee that has not been cured.

Grantee accepts responsibility for complying with this agreement's terms and conditions and will exercise full control over the Grant and the expenditure of Grant Funds.

On behalf of Grantee, I understand and agree to the above terms and conditions of the EOCCO Transformation Funds Grant Program Agreement and certify my authority to execute this agreement on Grantee's behalf.

Grantee Signature: _____

Printed Name: _____

Title: _____

Date: _____

Moda Signature: _____

Printed Name: _____

Title: _____

Date: _____

Community Benefit Initiative Reinvestments

2018 Application Summary

Applicant Name: Morrow County Health Department

Project Title: CARE Program Continuation

Type of Application:

- LCAC
- Opt In
 - Adolescent Well Care Visits
 - Childhood Immun and Devel Screenings
 - Cigarette Smoking Prevalence
 - Colorectal Cancer Screening
 - ED Utilization
 - Population Health Mgmt
- Continuing Project**
- New Idea
- Pilot Project

Overall Strengths of the Proposal:

- The project proposal is written clearly and the application is complete
- The project proposal has clearly identified incentive measure targets and an established timeline of activities.
- The project proposal involves established collaboration with a variety of community partners, including partner financial commitment to the program, and improves the likelihood of long term success
- A signed Memorandum of Understanding between these partners is attached
- The project has demonstrated program successes, and clearly documented data to support these successes

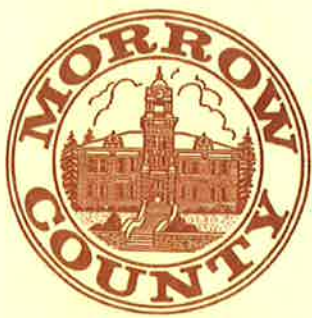
Overall Weaknesses of the Proposal:

- Despite partner engagement & financial commitment, the writers identify concerns for sustainability if the CCO is not able to continue to support funding for the program.
- It is unclear if they will identify # of EOCCO members receiving services

- It is unclear if they will bill for CHW services

Suggestions for Improvements/Technical Assistance Areas:

- Encourage continued data collection as in previous years



TREASURER

100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

Gayle L. Gutierrez

April 4, 2018

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in.

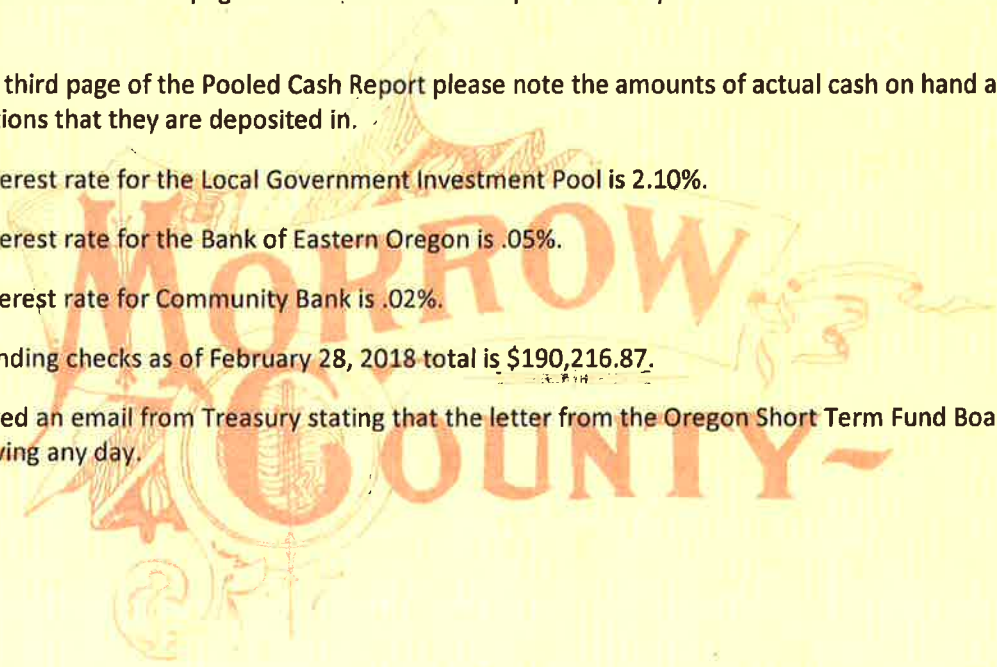
The interest rate for the Local Government Investment Pool is 2.10%.

The interest rate for the Bank of Eastern Oregon is .05%.

The interest rate for Community Bank is .02%.

Outstanding checks as of February 28, 2018 total is \$190,216.87.

I received an email from Treasury stating that the letter from the Oregon Short Term Fund Board should be arriving any day.



FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500	GENERAL FC W/TREASURER	9,327,870.07 (2,070,459.47)	7,257,410.60	
200-100-1-10-1500	HERITAGE TRAIL FC W/TREAS	17,339.02	24.29	17,363.31	
201-100-1-10-1500	ROAD EQUIP FC W/TREASURER	257,999.92	361.44	258,361.36	
202-100-1-10-1500	ROAD FC W/TREASURER	319,558.34	126,948.81	446,507.15	
203-100-1-10-1500	FINLEY BUTTES FC W/TREASURER	166,100.52	232.70	166,333.22	
204-100-1-10-1500	YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92	
205-100-1-10-1500	AIRPORT FC W/TREASURER	16,484.03	248,796.26	265,280.29	
206-100-1-10-1500	LAW LIBRARY FC W/TREASURER	35,610.26 (151.32)	35,458.94	
207-100-1-10-1500	911 FC W/TREASURER	148,035.97 (12,852.04)	135,183.93	
208-100-1-10-1500	SURVEYOR PRES FC/TREASURER	199,047.61	1,419.67	200,467.28	
209-100-1-10-1500	CSEPP FC W/TREASURER	0.00	0.00	0.00	
210-100-1-10-1500	FINLEY BUTTES LIC. FC W/TREAS	622,851.98 (178.43)	622,673.55	
211-100-1-10-1500	MCSO CO SCHOOL FC W/TREAS	222.27	6.47	228.74	
212-100-1-10-1500	ISD COMMON SCH FC W/TREASURER	21.64	0.64	22.28	
214-100-1-10-1500	FAIR FC W/TREASURER	157,881.55 (732.24)	157,149.31	
215-100-1-10-1500	COMP EQUIP FC W/TREASURER	44,325.04	15,077.11	59,402.15	
216-100-1-10-1500	STF FC W/TREASURER	21,076.94 (10,246.97)	10,829.97	
217-100-1-10-1500	PROGRAMMING RES FC W/TREASURER	54,343.61	15,091.14	69,434.75	
218-100-1-10-1500	ENFORCEMENT FC W/TREAS	22,506.70	31.53	22,538.23	
219-100-1-10-1500	VIDEO LOTTERY FC W/TREAS	31,742.50	18,848.00	50,590.50	
220-100-1-10-1500	VICTIM/WITNESS FC W/TREAS	16,942.73 (6,824.77)	10,117.96	
222-100-1-10-1500	WILLOW CREEK FEES FC W/TREAS	34,588.74	48.46	34,637.20	
223-100-1-10-1500	CAMI GRANT FC W/TREAS	18,271.23 (2,501.19)	15,770.04	
224-100-1-10-1500	WEED EQUIP RES. FC W/TREAS	9,513.68 (4,315.77)	5,197.91	
225-100-1-10-1500	STF VEHICLE FC W/TREAS	140,477.59	196.80	140,674.39	
226-100-1-10-1500	FAIR ROOF FC W/TREAS	17,659.08	24.74	17,683.82	
227-100-1-10-1500	HEPPNER ADMIN BLDG FC W/TREAS	48,625.76	197,265.26	245,891.02	
228-100-1-10-1500	SAFETY COMMITTEE FC W/TREAS	21,221.24 (656.65)	20,564.59	
229-100-1-10-1500	BLEACHER RESERVE FC W/TREAS	26,173.78	36.67	26,210.45	
230-100-1-10-1500	RODEO FC W/TREAS	45,971.52	64.40	46,035.92	
231-100-1-10-1500	JUSTICE COURT FC W/TREAS	57,749.03	54,101.44	111,850.47	
233-100-1-10-1500	CLERKS RECORD FC W/TREAS	16,845.17	151.19	16,996.36	
234-100-1-10-1500	DUII IMPACT FC W/TREAS	26,325.65	36.88	26,362.53	
236-100-1-10-1500	FAIR IMPROV. FUND FC W/TREAS	5,582.23	7.82	5,590.05	
237-100-1-10-1500	BUILDING PERMIT FC W/TREAS	573,704.78	803.73	574,508.51	
238-100-1-10-1500	PARK FC W/TREAS	321,098.31 (45,025.93)	276,072.38	
240-100-1-10-1500	EQUITY FC W/TREAS	84,725.77	118.70	84,844.47	
241-100-1-10-1500	BUILDING RESERVE FC W/TREAS	169,157.89	48,232.71	217,390.60	
243-100-1-10-1500	LIQUOR CONTROL FC W/TREAS	820.63	1.15	821.78	
245-100-1-10-1500	WPF FC W/TREASURER	12,257.73	0.00	12,257.73	
321-100-1-10-1500	FOREST SERVICE FC W/TREAS	60,300.55	84.48	60,385.03	
322-100-1-10-1500	COURT SECURITY FC W/TREAS	146,676.13 (7,736.78)	138,939.35	
500-100-1-10-1500	ECHO WINDS FC W/TREAS	41,651.41	58.35	41,709.76	
501-100-1-10-1500	SHEPHERDS FLAT FC W/TREAS	1,646,111.82	2,306.11	1,648,417.93	
502-100-1-10-1500	MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00	
504-100-1-10-1500	STO FC W/TREAS	43,140.51 (65.52)	43,074.99	
505-100-1-10-1500	IONE/LEX CEM-IRRIG FC W/TREAS	10,729.97	15.03	10,745.00	
510-100-1-10-1500	P & P FC W/TREAS	104,746.15 (32,199.04)	72,547.11	
514-100-1-10-1500	IONE SD B & I FC W/TREAS	1,809.97	40.06	1,850.03	

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500	BOARDMN URB REN FC W/TREAS		473.37	23.79	497.16
516-100-1-10-1500	RADIO DIST FC W/TREAS		6,685.19	(3,587.31)	3,097.88
519-100-1-10-1500	WEST BOARDMN URA FC W/TREAS		393.65	31.77	425.42
521-100-1-10-1500	PGE CARTY FC W/TREAS		50,376.59	70.57	50,447.16
617-100-1-10-1500	MO CO HEALTH DIST FC W/TREAS		37,527.42	(21,056.26)	16,471.16
618-100-1-10-1500	IRRIGON SEWER FC W/TREAS		0.00	0.00	0.00
619-100-1-10-1500	WEST EXTENSION FC W/TREAS		0.00	0.00	0.00
620-100-1-10-1500	BLACK MNT FC W/TREAS		0.01	0.00	0.01
621-100-1-10-1500	CITY OF BOARDMAN B & I FC W/TR		3,930.51	86.60	4,017.11
622-100-1-10-1500	CITY OF HEPPNER B & I FC W/TRE		0.26	(0.01)	0.25
623-100-1-10-1500	CITY OF IRRIGON B & I FC W/TRE		2,044.53	54.18	2,098.71
624-100-1-10-1500	CITY OF LEXINGTON B & I FC W/T		1,125.00	120.38	1,245.38
625-100-1-10-1500	BOARDMAN PARK & REC B & I		0.00	0.00	0.00
626-100-1-10-1500	MAN. STRUCTURE OMBUDSMAN		49.75	2.80	52.55
628-100-1-10-1500	WILLOW CREEK PARK B & I FC W/T		3,081.12	9.04	3,090.16
629-100-1-10-1500	PORT OF MORROW B & I FC W/TREA		0.00	0.00	0.00
630-100-1-10-1500	PORT OF MORROW FC W/TREAS		3,308.13	(1,774.64)	1,533.49
631-100-1-10-1500	CITY OF BOARDMAN FC W/TREAS		16,765.42	653.22	17,418.64
632-100-1-10-1500	CITY OF HEPPNER FC W/TREAS		3,563.40	148.11	3,711.51
633-100-1-10-1500	CITY OF IONE FC W/TREAS		565.94	22.30	588.24
634-100-1-10-1500	CITY OF IRRIGON FC W/TREAS		1,749.15	65.42	1,814.57
635-100-1-10-1500	CITY OF LEXINGTON FC W/TREAS		339.89	11.73	351.62
636-100-1-10-1500	BOARDMAN RFPD FC W/TREAS		25,898.65	(15,881.79)	10,016.86
638-100-1-10-1500	HEPPNER RFPD FC W/TREAS		543.62	20.79	564.41
639-100-1-10-1500	IRRIGON RFPD FC W/TREAS		1,017.00	38.44	1,055.44
640-100-1-10-1500	IONE RFPD FC W/TREAS		566,770.50	(5,037.12)	561,733.38
641-100-1-10-1500	S GILLIAM RFPD FC W/TREAS		109.02	1.22	110.24
642-100-1-10-1500	BOARDMAN CEMETERY FC W/TREAS		218.17	11.99	230.16
643-100-1-10-1500	HEPPNER CEMETERY FC W/TREAS		457.15	17.83	474.98
644-100-1-10-1500	IONE-LEX CEMETERY FC W/TREAS		103,287.97	1,628.61	104,916.58
645-100-1-10-1500	IRRIGON CEMETERY FC W/TREAS		191.31	8.77	200.08
646-100-1-10-1500	WILLOW CREEK PARK FC W/TREAS		1,346.91	50.23	1,397.14
647-100-1-10-1500	BOARDMAN PARK FC W/TREAS		2,303.57	126.14	2,429.71
648-100-1-10-1500	IRRIGON PARK FC W/TREAS		762.17	33.22	795.39
649-100-1-10-1500	BOARDMAN PK B&I FC W/TREASURER		5,798.22	409.14	6,207.36
650-100-1-10-1500	MO CO UNIFIED REC FC W/TREAS		911,231.30	(250,441.32)	660,789.98
651-100-1-10-1500	HEPPNER WATER CONTROL FC W/TRE		86.05	3.51	89.56
652-100-1-10-1500	MO CO SCHOOL DIST FC W/TREAS		65,273.32	1,415.95	66,689.27
653-100-1-10-1500	MO CO SCHOOL B & I FC W/TREAS		1,823,093.01	19,595.17	1,842,688.18
654-100-1-10-1500	UMATILLA-MORROW ESD FC W/TREAS		24,157.00	(12,986.17)	11,170.83
655-100-1-10-1500	CHAPLAINCY PROG FC W/TREAS		13.58	0.02	13.60
656-100-1-10-1500	IONE-LEX CEM PERP FC W/TREAS		25,844.75	0.00	25,844.75
657-100-1-10-1500	IONE-LEX CEM EQUIP FC W/TREAS		13,220.63	(925.53)	12,295.10
658-100-1-10-1500	BMCC FC W/TREASURER		11,649.61	343.54	11,993.15
659-100-1-10-1500	BMCC B & I FC W/TREASURER		3,800.42	214.46	4,014.88
660-100-1-10-1500	NORTH MO VECTOR CONT FC W/TREA		10,001.02	(6,169.72)	3,831.30
662-100-1-10-1500	IONE LIBRARY DIST FC W/TREAS		405.74	14.82	420.56
663-100-1-10-1500	OREGON TRAIL LIB FC W/TREAS		9,310.00	(5,375.88)	3,934.12
665-100-1-10-1500	STATE & FED WILDLIFE FC W/TREA		0.00	0.00	0.00
666-100-1-10-1500	STATE FIRE PATROL FC W/TREAS		1,735.63	44.64	1,780.27
667-100-1-10-1500	ROTT FC W/TREASURER		0.00	0.00	0.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
668-100-1-10-1500	TAX APPEALS FC W/TREAS		0.00	0.00	0.00
669-100-1-10-1500	SCHOLARSHIP TRUST FC W/TREAS		10,335.07	14.48	10,349.55
670-100-1-10-1500	ADV COLL 04-05 FC W/TREAS		0.00	0.00	0.00
671-100-1-10-1500	ADV COLL 03-04 FC W/TREAS		301.14	452.31	753.45
672-100-1-10-1500	ADV COLL 05-06 FC W/TREAS		0.00	0.00	0.00
673-100-1-10-1500	PREPAID TAX FC W/TREAS		0.00	0.00	0.00
674-100-1-10-1500	SALE OF CO LAND FC W/TREAS		0.00	0.00	0.00
675-100-1-10-1500	TREASURER TRUST FC W/TREAS		1,089.84	1.53	1,091.37
676-100-1-10-1500	IONE RFPD RESERVE FC W/TREAS		164,465.06	230.41	164,695.47
678-100-1-10-1500	STATE ADMIN CONT FC W/TREAS		0.00	0.00	0.00
680-100-1-10-1500	PERSONAL PROPERTY SALES FC W/T		0.00	0.00	0.00
681-100-1-10-1500	COUNTY A & T FC W/TREAS		8,185.34	2,753.74	10,939.08
682-100-1-10-1500	STATE FIRE FC W/TREAS		0.00	0.00	0.00
683-100-1-10-1500	PILOT ROCK RFPD FC W/TREAS		1,788.46	19.84	1,808.30
684-100-1-10-1500	FINLEY BUTTES CLOSURE FC W/TRE		1,193,466.09	1,671.98	1,195,138.07
685-100-1-10-1500	STATE HOUSING FC W/TREAS		2,788.95	2,645.73	5,434.68
686-100-1-10-1500	IONE LIBRARY BLDG FC W/TREAS		35,827.63	50.19	35,877.82
687-100-1-10-1500	FINLEY BUTTES TRUST FC W/TREAS		0.00	0.00	0.00
688-100-1-10-1500	IONE SCHOOL DIST FC W/TREAS		6,364.33	253.01	6,617.34
690-100-1-10-1500	HEPPNER RURAL FIRE DIST BOND		296.84	33.54	330.38
691-100-1-10-1500	CITY OF HEPPNER BND FC W/TREAS		421.42	46.17	467.59
693-100-1-10-1500	IRRIGON TIPPAGE FC W/TREAS		0.00	0.00	0.00
695-100-1-10-1500	M.C. RET. PLAN TR. FC W/TREAS	(281.25)	0.00	(281.25)
697-100-1-10-1500	UNSEG TAX INT FC W/TREAS		0.00	0.00	0.00
698-100-1-10-1500	INTEREST EARNED FC W/TREAS		0.00	0.00	0.00
699-100-1-10-1500	UNSEGREGATED TAX FC W/TREAS		0.00	0.00	0.00
TOTAL CLAIM ON CASH			20,377,609.51	(1,753,298.50)	18,624,311.01
			=====	=====	=====

CASH IN BANK - POOLED CASH

999-100-1-10-1501	AP POOLED BEO		598,376.94	(489,663.01)	108,713.93
999-100-1-10-1502	PAYROLL BEO		155,849.61	3,546.74	159,396.35
999-100-1-10-1503	STATE TREASURY POOL		19,767,115.07	(1,263,636.77)	18,503,478.30
999-100-1-10-1504	CERTIFICATES OF DEPOSIT		0.00	0.00	0.00
999-100-1-10-1505	WELLS FARGO INVESTMENTS		0.00	0.00	0.00
999-100-1-10-1506	UNION BANK OF CALIFORNIA		0.00	0.00	0.00
999-100-1-10-1507	COMMUNITY BANK		100.12	0.00	100.12
SUBTOTAL CASH IN BANK - POOLED CASH			20,521,441.74	(1,749,753.04)	18,771,688.70

WAGES PAYABLE

999-100-2-60-6001	WAGES PAYABLE		144,258.58	3,545.46	147,804.04
SUBTOTAL WAGES PAYABLE			144,258.58	3,545.46	147,804.04

TOTAL CASH IN BANK - POOLED CASH			20,377,183.16	(1,753,298.50)	18,623,884.66
			=====	=====	=====



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 1 of 2)

Item #
7b

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Anita Pranger Phone Number (Ext): 541-676-LOOP(5667)
 Department: Public Transportation Requested Agenda Date: April 4, 2018
 Short Title of Agenda Item: Establish The Loop Morrow Co Transportation STIF Advisory Committee

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Consent Agenda Eligible <input type="checkbox"/> Discussion & Action Estimated Time: <input type="checkbox"/> Purchase Pre-Authorization <input checked="" type="checkbox"/> Other
---	--

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
 Contractor/Entity Address:
 Effective Dates – From: Through:
 Total Contract Amount: Budget Line:
 Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Anita Pranger	March 22, 2018	Department Head	
	<small>DATE</small>		Required for all BOC meetings
		Admin. Officer/BOC Office	
	<small>DATE</small>		Required for all BOC meetings
		County Counsel	
	<small>DATE</small>		*Required for all legal documents
		Finance Office	
	<small>DATE</small>		*Required for all contracts; other items as appropriate.
		Human Resources	
	<small>DATE</small>		*If appropriate

**Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.*

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

With the passage of HB2017 The Loop Morrow County Transportation will get funds through the Statewide Transportation Improvement Fund (STIF). Before I am able to apply for these funds I have to have an advisory committee in place. I would like to request the establishment of a seven person board. I have included Section 732-040-0035 Advisory Committees and Section 732-040-0040 Advisory Committee Composition from the ODOT STIF Rules Advisory Committee so you can review how the State is requesting the advisory committee be established.

2. FISCAL IMPACT:

With the addition of this money to my program I will be able to grow and serve a wider base population in Morrow County.

3. SUGGESTED ACTION(S)/MOTION(S):

Move to establish a seven member The Loop Morrow County Transportation STIF advisory committee.

Attach additional background documentation as needed.

**Oregon Department of Transportation
Statewide Transportation Improvement Fund
Rules Advisory Committee Recommendation on General and Formula Fund Rules
DRAFT, Feb. 20, 2018**

732-040-0035

Advisory Committees

(1) The Governing Body of each Qualified Entity shall appoint an Advisory Committee for the purpose of advising and assisting the Qualified Entity in carrying out the purposes of the STIF and prioritizing Projects to be funded by STIF moneys received by the Qualified Entity. An Advisory Committee may also advise the Qualified Entity regarding the opportunities to coordinate STIF funded Projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

(2) The Qualified Entity shall ensure that:

(a) The Advisory Committee is guided by written bylaws that include, at a minimum: the Committee's name and purpose; the number of Committee members; Committee membership criteria; the appointment process; the terms of office for the committee members; the Committee's meeting schedule; and Committee procedures and member duties, including procedures to provide public notice of meetings, to foster public engagement, and to comply with Oregon public meeting and public records laws; and the Committee's process to review

Public Transportation Service Provider proposals and the decision-making criteria identified in these rules. The bylaws must include a definition of "high percentage of Low-Income Households" for the Committee's use in evaluating proposed Projects. The Qualified Entity shall prepare the written bylaws described in this provision and set the terms of office for the Advisory Committee members. The Qualified Entity may seek input on the bylaws from the Advisory Committee.

(b) Copies of Advisory Committee bylaws, meeting minutes and meeting notices are published by the Qualified Entity and made available for public review in a reasonable and timely manner and are maintained for six years.

(c) The Agency is notified of changes in the Advisory Committee membership when the Qualified Entity submits its STIF Plan or grant application.

(3) A Qualified Entity may use another standing advisory committee or combine committees to meet the requirements of these rules as long as that committee also meets all of the committee requirements contained herein.

(4) The Qualified Entity shall appoint an Advisory Committee composed of members that represent diverse interests, perspectives, geography, and the population demographics of the area, as described in OAR 732-040-0040.

(5) In addition to any other duties, the Advisory Committee may also propose any changes to the policies or practices of the Governing Body of the Qualified Entity that the Advisory Committee considers necessary to ensure that:

(a) A Public Transportation Service Provider that has received STIF funds has applied the moneys received in accordance with and for the purposes described in the Project proposal; and

(b) A Project proposal submitted by a Public Transportation Service Provider does not fragment the provision of public transportation services.

732-040-0040

Advisory Committee Composition

(1) If the Qualified Entity is an Indian Tribe, then the Advisory Committee must be composed of at least three members, each of whom must be able to represent the public transportation needs of individuals served by the Indian Tribe. The Governing Body may authorize a larger Advisory Committee.

(2) If the Qualified Entity is a Transportation District or county, then the Advisory Committee must be composed of at least five members. The Governing Body may authorize a larger Advisory Committee.

(3) If the Qualified Entity is a Mass Transit District, then the Advisory Committee must be composed of at least seven members. The Governing Body may authorize a larger Advisory Committee.

(4) To be qualified to serve on the Advisory Committee for a Qualified Entity that is a Transportation or Mass Transit District or county, an individual must:

(a) Be knowledgeable about the public transportation needs of residents or employees located within or traveling to and or from the Transportation or Mass Transit District or county; and

(b) Be a person who is a member of or represents one or more of the following:

- (A) local governments, including land use planners;
- (B) Public Transportation Service Providers;
- (C) non-profit entities which provide public transportation services;
- (D) neighboring public transportation service providers;
- (E) employers;
- (F) social and human service providers;
- (G) transit users;
- (H) transit users who depend on transit for accomplishing daily activities;
- (I) individuals age 65 or older;
- (J) people with disabilities;
- (K) low-income individuals;
- (L) social equity advocates;
- (M) environmental advocates;
- (N) bicycle and pedestrian advocates;
- (O) people with limited English proficiency;
- (P) educational institutions; or,
- (Q) major destinations for users of public transit.

(5) Notwithstanding other provisions of this rule, if a Qualified Entity is a Mass Transit District, a Transportation District or a county, then its Advisory Committee must include at least one member who is a member of or represents each of the following three groups:

- (a) low-income individuals;
- (b) individuals age 65 or older or people with disabilities; and
- (c) Public Transportation Service Providers or non-profit entities which provide public transportation services.

(6) A Qualified Entity that is a Mass Transit District or a Transportation District shall include Advisory Committee members from both within and outside district boundaries.

Stat. Auth.: ORS 184.761(4)(a)

Stats. Implemented: ORS 184.761

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8 **CONTRACT BETWEEN MORROW COUNTY**
9 **AND WITNESS TREE SURVEYING**

10
11 **Contract for Equipment and Materials for**
12 **Morrow County Surveyor**
13
14
15
16

17 This Contract is between Morrow County, a political subdivision of the State of Oregon, hereafter called
18 **County**, and Witness Tree Surveying, hereafter called **Contractor**.

- 19
20 **1. Effective Date and Duration.** This contract shall become effective on the date at which this Contract has
21 been signed by every party hereto. This Contract shall expire on December 31, 2020 unless earlier terminated,
22 amended, or extended as authorized in this contract.
23
24 **2. Statement of Work.** Contractor shall provide **County** the use of the following items and material for duties
25 required by the Morrow County Surveyor. **Contractor** shall keep listed equipment in functional condition
26 so that it can be used by Morrow County Surveyor. Any insurance costs, repair costs, or replacement costs
27 for the listed items shall be the sole responsibility of **Contractor**. Listed items shall remain available for use
28 by the contractor in their normal private business.
29
30 a. The office of Witness Tree Surveying which includes the desk and map file cabinet, a computer with
31 internet access, an HP large format printer, a legal/letter size copier/scanner/fax/printer machine,
32 assorted electronic file storage media, calculators, surveying and office software, and sufficient space
33 for one county owned file cabinet.
34 b. GPS surveying system with associated software.
35 c. Robotic Total Station with associated software.
36 d. Assorted bi-pods, tripods and tri-brachs.
37 e. Assortment of batteries and battery chargers.
38 f. One four wheeler.
39 g. One pickup truck with commercial insurance.
40 h. Assorted hand tools (shovels, digging bars, post hole digger, timber scribe, steel stamps, fencing tools,
41 etc..) for use in monument installation.
42 i. Gas powered impact drill for monument installations in rock.
43 j. Personal protective clothing and safety supplies.
44 k. Road signs and traffic safety cones.

45
46
47 **3. Consideration**

48 a. **County** agrees to pay **Contractor** \$33,000.00 per year, paid on a monthly basis by **County**.
49
50

51 **4. Subcontracts and Assignment; Successors and Assigns.**

52 a. Contractor shall not enter into any subcontracts for any of the Work required by this Contract, or assign or
53 transfer any of its interest in this Contract, without **County's** prior written consent. b. The provisions of this
54 contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective
55 successors and assigns, if any.
56

57 **5. No Third Party Beneficiaries.** **County** and Contractor are the only parties to this Contract and are the only
58 parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to
59 give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third
60 persons are individually identified by name herein and expressly described as intended beneficiaries of the terms
61 of this Contract.
62

63 **6. Representations and Warranties**

64 **a. Contractor's Representations and Warranties.** Contractor represents and warrants to **County** that (1)
65 Contractor has the power and authority to enter into and perform this Contract, (2) this Contract, when
66 executed and delivered, shall be a valid and binding obligation of Contractor enforceable in accordance with
67 its terms.
68

69 **b. Warranties Cumulative.** The warranties set forth in this section are in addition to, and not in lieu of, any
70 other warranties provided.
71

72 **7. Indemnity.** Contractor shall defend, save, hold harmless, and indemnify the State of Oregon and **County**,
73 their officers, employees, agents, from and against all claims, suits, or actions, losses, damages, liabilities costs
74 and expenses of any nature whatsoever resulting from, arising out of, or relating to the activities of Contractor
75 or its officers, employees, subcontractors, or agents under this Contract for any malfunction or negligence caused
76 by use or action of listed items in this Contract.
77

78
79 **8. Termination**

80 **a. Parties Right to Terminate For Convenience.**

- 81 i) This Contract may be terminated at any time by mutual written consent of the parties.
82 ii) This Contract may be terminated by either party with 30-day written notice to other party.
83 iii) This Contract shall be terminated if **Contractor** is deceased.
84

85 **9. Limitation of Liabilities. NEITHER PARTY SHALL BE LIABLE FOR (I) ANY INDIRECT,**
86 **INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES UNDER THE CONTRACT OR (ii)**
87 **ANY DAMAGES OF ANY SORT ARISING SOLELY FROM THE TERMINATION OF THIS**
88 **CONTRACT IN ACCORDANCE WITH ITS TERMS.**
89

90 **10. Records Maintenance; Access.** Contractor shall maintain all fiscal records relating to this Contract in
91 accordance with generally accepted accounting principles. In addition, Contractor shall maintain any other records
92 pertinent to this Contract in such a manner as to clearly document Contractor's performance. Contractor
93 acknowledges and agrees that **County** and the Oregon Secretary of State's Office and the federal government and
94 their duly authorized representatives shall have access to such fiscal records and other books, documents, papers,
95 plans and writings of Contractor that are pertinent to this Contract to perform examinations and audits and make
96 excerpts and transcripts. Contractor shall retain and keep accessible all such fiscal records, books, documents,
97 papers, plans, and writings for a minimum of three (3) years, or such longer period as may be required by applicable

98 law, following final payment and termination of this Contract, or until the conclusion of any audit, controversy or
99 litigation arising out of or related to this Contract, whichever date is later.

100
101 **11. Compliance with Applicable Law.** Contractor shall comply with all federal, state and local laws, regulations,
102 executive orders and ordinances applicable to the Work under this Contract.

103
104 **12. Survival.** All rights and obligations shall cease upon termination or expiration of this Contract.

105
106 **13. Notice.** Except as otherwise expressly provided in this Contract, any communication between the parties
107 hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the
108 same, postage prepaid, to Contractor or **County** at the address or number set forth on the signature page of this
109 Contract, or to such other addresses or numbers as either party may hereafter indicate pursuant to this Section.
110 Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing.
111 Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the
112 transmission is generated by the transmitting machine. To be effective against **County**, such facsimile
113 transmission must be confirmed by telephone notice to **County's** Contract Administrator. Any communication
114 or notice by personal delivery shall be deemed to be given when actually delivered.

115
116 **14. Severability.** The parties agree that if any term or provision of this contract is declared by a court of
117 competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions
118 shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the
119 contract did not contain the particular term or provision held to be invalid.

120
121
122 **CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY ACKNOWLEDGES THAT**
123 **CONTRACTOR HAS READ THIS CONTRACT, UNDERSTANDS IT, AND AGREES TO BE BOUND**
124 **BY ITS TERMS AND CONDITIONS.**

125 **CONTRACTOR DATA AND CERTIFICATION**

126 **Name (tax filing):** Witness Tree Surveying

127 **Address:** P.O. Box G, Pilot Rock, Oregon 97868

128 **Business Designation** (check one):

129 Corporation Partnership Limited Partnership Limited Liability Company
130 Limited Liability Partnership Sole Proprietorship

131 **Federal Tax ID#:** _____ - _____ **or SSN#:** _____ - _____ - _____

132
133 Above payment information must be provided prior to contract approval. This information will be reported to
134 the Internal Revenue Service (IRS) under the name and taxpayer I.D. number submitted. (See IRS 1099 for
135 additional instructions regarding taxpayer ID numbers.) Information not matching IRS records could subject
136 contractor to 31 percent backup withholding.

137
138 **Certification:** The individual signing on behalf of Contractor hereby certifies and swears under penalty of
139 perjury: (a) the number shown on this form is Contractor's correct taxpayer identification; (b) Contractor is not
140 subject to backup withholding because (i) Contractor is exempt from backup withholding, (ii) Contractor has not
141 been notified by the IRS that Contractor is subject to backup withholding as a result of a failure to report all interest
142 or dividends, or (iii) the IRS has notified Contractor that Contractor is no longer subject to backup withholding;
143 (c) s/he is authorized to act on behalf of Contractor, s/he has authority and knowledge regarding Contractor's
144 payment of taxes, and to the best of her/his knowledge, Contractor is not in violation of any Oregon tax laws; (d)
145 Contractor is an independent contractor as defined in ORS 670.600; and (e) the above Contractor data is true and
146 accurate.

148 **CONTRACTOR**

149
150 By: _____ Title: _____ Date: _____

151
152
153 **COUNTY**

154 **MORROW COUNTY BOARD OF COMMISSIONERS**

155
156 Date: _____

157 ATTEST:

158
159
160 _____
161 County Clerk

Don Russell, Chair

162
163 _____
164 Jim Doherty, Commissioner

165
166 _____
167 Melissa Lindsay, Commissioner

168
169 _____
170 Approved as to form:
County Counsel

4/2/18

Morrow County Fair Report:

Fair Dates for 2018: August 13-19

I have gotten all my changes made to my online program that superintendents wanted to see. Hopefully it makes it easier for them and patrons.

Sponsorship packets were sent out in February and have received back a good number of them back already.

I am currently working on the premium book. Lots of things to change in it this year.

We have booked our music for Wednesday and Thursday night of fair, we are currently working on entertainment for the kids for the week (bounce houses, OMSI, arcade room). We are discussing a couple different contest ideas for kids and adults.

We had one of our board members step down as she moved out of the county and we were able to fill that position very quickly, and currently have an appointment request to fill the last position.

The building and arenas are seeing good usage.

With a new 4-H agent hired we have plans on meeting in April so sit down with each other to make 4-H and Fair run better for everyone.



Administration

P.O. Box 788 • 110 N. Court St.
Heppner, OR 97836 • (541) 676-2529

Darrell J. Green
County Administrator
dgreen@co.morrow.or.us

TO: Board of Commissioners

FROM: Darrell Green, County Administrator

DATE: April 4, 2018

RE: Administrator Monthly Report for March 2018.

The month of March, I continue working on projects, day to day administrative tasks and meetings with Department Directors and Elected Officials.

Below are the highlights of the month:

- 1) North Morrow County Facility - We held several Work Sessions throughout the month of March focused on feedback from the Department Directors who will have offices in the new building. We will review the feedback and excellent ideas, then forward the information to Crow Engineering to create a building plan that reflects our needs.
- 2) Leadership Team - Our current team is comprised of Matt Scrivner, Karen Wolff, Tom Meier, Gayle Gutierrez, Mike Gorman, John Bowles and Commissioner Lindsay. The team enthusiastically share their ideas as they worked on the value of communication. We spent the majority of the last meeting finalizing the behaviors of good communication. Our next step is to document those behaviors of ourselves and others.
- 3) Committees and Boards - I attended my first AOC County Administrator meeting in Salem. The ERB, State of Oregon Employment Relations Board, presented what they do and how they can be a resource for counties. I was able to meet the Executive Director of AOC, Mike McArthur and few others from around the state.
I attended the Parks Committee meeting at the new Public Works conference room in Lexington. I have a better understanding of our Parks Department.
I was able to attend several department budget meetings with Kate. These meetings have been informative and meaningful.
- 4) The Landing Lodge RFP process is complete. We are working on creating the contract between Morrow County and Barbara Harris.
- 5) FTE Ask process - Overall, I believe the process was satisfactory. We will revisit and update deadlines and information submitted for future FTE Asks.
- 6) Retirement plan - We are making progress towards cost savings and revisions. We should be able to focus more resources on this once we complete the County budget.
- 7) Admin Restructure - We are working on roles and goals. Our next big goal is to remodel the lower level to accommodate both departments.
- 8) Temporary admin help - We started and are still looking for some short term help for Roberta.

Morrow County Sheriff's Office

Monthly Report

April 4, 2018

Board of Commissioner Meeting



March 2018 Monthly Stats

❖ Total Arrests – 43 (12 of these lodged in Jail)

- | | |
|---------------------------|--|
| ❖ 25 - Warrants | 1 - Driving While Under Influence of Intoxicants |
| ❖ 1 – Criminal Mischief | 3 - Theft – Various degrees |
| ❖ 1 - Menacing | 1 - Unauthorized Use of Motor Vehicle |
| ❖ 1 - Probation Violation | 1 - Sex Abuse I |
| ❖ 2 - Harassment | 2 - Driving While Suspended |
| ❖ 5 - Criminal Trespass | |

Motor Vehicle Accidents – 12

Concealed Handgun License – 20

Civil Paper Service - 92 persons served with civil papers

Traffic Stops – 200 (of these 130 were warnings, only 70 received citations)

Press Release - Active Shooter and other Major Incidents

Morrow County Sheriff Kenneth Matlack has directed the Sheriff's Office to engage in continuous training on many different law enforcement scenarios and this includes training with other law enforcement agencies. The idea is to be on the same page and be trained on the same procedures, when one agency responds to assist another, we are one cohesive unit. By working together as a team we are able to provide better service to the public. Our number one goal is to preserve life and provide public safety and security.

It's important to have the personnel and resources to properly and safely provide the services required. Having deputies patrolling the county 24 hours a day 7 days a week and having School Resource Officers in our schools is required to maintain public safety and security. Our School Resource Officers are in the schools working with the students and staff daily. We want the students, staff and parents to be comfortable contacting law enforcement with issues or concerns and we accomplish this by building relationships.

Active shooter incidents are a major concern and can occur anywhere, from large cities to small communities. During an active shooter incident, the key is to stop the threat. We won't wait for a SWAT team or ten deputies to respond before deciding what to do. We will rely on our training and respond accordingly.

If we hear shots, we react. We go to the shots and neutralize the threat, period. There is no excuse for not reacting. If we don't react, people are hurt or killed. That is not acceptable. Our duty is to preserve life and provide public safety and security. We plan and train for the worse and hope for the best.

John A. Bowles, Morrow County Undersheriff



**DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
201 NORTH THIRD AVENUE
WALLA WALLA, WA 99362-1876**

March 30, 2018

Planning, Programs, and Project
Management Division

Dear Interested Party:

The Walla Walla District Corps of Engineers (Corps) signed the final Finding of No Significant Impact (FONSI) for the St. Hilaire Columbia River Pump Station Expansion and East Improvement District (EID) New Pump Station project on March 28, 2018.

The Corps proposes to amend St. Hilaire's existing pump station Real Estate easement to allow for the expansion of their irrigation pump station. The Corps is also proposing to issue a new easement to the EID for the construction of a new pump station within St. Hilaire's existing easement area/footprint.

The draft FONSI and EA were made available to potentially interested members of the public, Tribes, and local, state, and Federal agencies for a 15-day review and comment period from February 23 through March 9, 2018. One comment document was received which has been addressed and incorporated into the final FONSI. Through the analysis in the EA, consultation with the Tribes and other agencies, and the public review process, the Corps did not identify any significant environmental impacts related to the proposed action which is issuing an amendment to St. Hilaire and a new easement to the EID. The signing of the FONSI concludes the Corps environmental compliance process for this project.

The final signed FONSI and supporting documents are available in electronic form through the Corps website at www.nww.usace.army.mil/Missions/Environmental-Compliance/. If you have any questions or need additional information, please contact Ms. Anneli Colter, Environmental Coordinator, at 509-527-7245.

Sincerely,

FRANCIS.MICHAEL.SC
OTT.1151172349

Digitally signed by
FRANCIS MICHAEL SCOTT.1151172349
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI,
ou=USA, cn=FRANCIS MICHAEL SCOTT.1151172349
Date: 2018.03.30 14:41:11 -0700

Michael S. Francis
Chief, Environmental Compliance Section



DEPARTMENT OF THE NAVY
NAVAL AIR STATION WHIDBEY ISLAND
3730 NORTH CHARLES PORTER AVENUE
OAK HARBOR, WASHINGTON 98278-5000

3700
Ser N00RM/1101
30 Mar 18

Mr. Alec J. Shebiel
Government Affairs
Umatilla Electric Cooperative
2805 SE 34th Avenue
Portland, OR 97202

Dear Mr. Shebiel:

Thank you for letter of March 5, 2018 providing additional information regarding your request for height restriction variances to Navy-held avigation easements east of Naval Weapons Station Training Facility (NWSTF) Boardman. We appreciate your efforts to clarify the timing issues facing Umatilla Electric Cooperative (UEC) and understand the balance between the various interconnected projects in Morrow County. We also appreciate the information provided by Morrow County, the Port of Morrow, and the Northeast Oregon Water Association in support of UEC's efforts in Morrow County.

The Navy is committed to cooperating with Idaho Power Corporation, Bonneville Power Administration, UEC, and associated stakeholders on the Boardman to Hemingway (B2H) project. The Navy has taken a lead role in facilitating communication between these stakeholders, with a goal of achieving an amicable solution for power transmission along Bombing Range Road that takes into account the Navy's mission priorities and federal property management responsibilities.

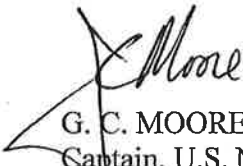
The Navy agrees that bundling all actions with UEC could result in delaying the review and approval process. Therefore, we have opted to review each of UEC's requests separately, with initial priority being given to your request for a height restriction variance to the avigation easements east of NWSTF Boardman. I am pleased to report that the Navy completed its environmental review of granting the variances and issued a Categorical Exclusion on March 13, 2018. The Navy's real estate subject matter experts are currently completing your request. We understand the importance of your request and are working to complete this process as expeditiously as possible.

Regarding UEC's two remaining outstanding actions, the removal of defunct UEC infrastructure from NWSTF Boardman and formalization of the utility easement, we request that UEC commit in writing to resolving these matters by March 31, 2019.

3700
Ser N00RM/

My point of contact for this issue is Ms. Kimberly Peacher, commercial (360) 930-4085 or email Kimberly.peacher@navy.mil.

Sincerely,


G. C. MOORE
Captain, U.S. Navy
Commanding Officer

Copy to:

Ms. Ruchi Sadhir, OR Governor's Energy Policy Advisor
Idaho Power Corporation
Bonneville Power Administration
The Honorable Ron Wyden, United States Senator
The Honorable Jeff Merkley, United States Senator
The Honorable Greg Walden, House of Representative of the State of Oregon
Ms. Melissa Lindsey, Morrow County Commissioner
Morrow County Planning Department