

**MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA**  
**Wednesday, March 21, 2018 at 9:00 a.m.**  
**Port of Morrow Riverfront Center, Wells Springs Room**  
**2 Marine Drive, Boardman, Oregon**

- 1. Call to Order and Pledge of Allegiance - 9:00 a.m.**
- 2. City and Citizen Comments** – This is the time provided for individuals wishing to address the Board regarding issues that are not already on the agenda.
- 3. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 4. Consent Calendar**
  - a. Approve Claims: Accounts Payable dated March 22<sup>nd</sup>; Payroll Payroll Payables, Monthlies, dated February 27<sup>th</sup> in the amount of \$182,350.39; Four Payroll Payables, Immediates & Electronic: February 27<sup>th</sup> in the amount of \$149,164.03; March 14<sup>th</sup> in the amount of \$149,608.85; HRA VEBA dated February 27<sup>th</sup> in the amount of \$3,125; Employee Final dated February 16<sup>th</sup> in the amount of \$1,147.67
  - b. Minutes: February 28<sup>th</sup>; March 7<sup>th</sup>; March 14<sup>th</sup>
  - c. Affidavit for the Voluntary Cancellation of a Portion of a Water Right Certificate
  - d. Sign Intergovernmental Agreement for Strategic Investment Program Distribution of Community Service Fee (Portland General Electric, 2014)
- 5. Business Items**
  - a. Elected Official Compensation – Cost of Living Adjustment Recommendation
- 6. Correspondence**
- 7. Commissioner Reports**
- 8. Sign documents**
- 9. Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets are also available the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.



**Morrow County Board of Commissioners Meeting Minutes**  
**February 28, 2018**  
**Bartholomew Building Upper Conference Room**  
**Heppner, Oregon**

**Present**

Chair Don Russell  
Commissioner Jim Doherty  
Commissioner Melissa Lindsay  
Darrell Green, Administrator  
Kate Knop, Finance Director  
Justin Nelson, County Counsel  
Roberta Lutchter, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:00 a.m.

**City and Citizen Comments:** Assessor/Tax Collector Mike Gorman requested the Board take up the Order for the Treasurer to pay the Senior Deferral Lien as soon as possible so the Treasurer can make the transfer today. Chair Russell noted it was the first Business Item on the agenda.

**Open Agenda:** Requests to add three manual check payments to Claims; and review a Planning Department comment letter regarding the Mid-Columbia River Regional Master Plan and Associated Environmental Assessment.

**Consent Calendar**

Commissioner Lindsay requested to remove the Airport Asphalt Contract.

*Commissioner Doherty moved to approve the following items in the Consent Calendar, noting the removal of the Airport Asphalt Contract with Pioneer Asphalt Inc.:*

- 1. Accounts Payable dated February 28<sup>th</sup> in the amount of \$32,505.64; Manual Check to Chevron in the amount of \$1,400.43; Manual Check to Shell in the amount of \$781.15; Manual Check to U.S. Cellular in the amount of \$475.84*
  - 2. Letter to the U.S. Army Corps of Engineers requesting Cooperating Agency status for the Mid-Columbia River Regional Master Plan and Associated Environmental Assessment*
- Commissioner Lindsay seconded. Unanimous approval.*

**Business Items**

Order for Treasurer to Pay Lien

Mike Gorman, Assessor/Tax Collector

The Order allows the Treasurer to pay the Senior Deferral Lien regarding the property once owned by Sally Marlatt (640 Elder St., Heppner).

*Commissioner Lindsay moved to approve Order No. OR-2018-3: In the Matter of Payment to the Department of Revenue for Deferred Taxes and Interest Not Collected on Property Subject to Waste or Abandonment. Commissioner Doherty seconded. Unanimous approval.*

Airport Asphalt Contract with Pioneer Asphalt, Inc.

The Commissioners requested to review the attachments that were referenced in the contact but not attached to their copies.

*Commissioner Doherty moved to postpone the Airport Asphalt Contract with Pioneer Asphalt, Inc. for one week. Commissioner Lindsay seconded. Unanimous approval.*

Rock Quarry Agreement with Arcus LLC

Matt Scrivner, Public Works Director

During the discussion of this agreement, Commissioner Lindsay requested future rock quarry agreements contain an "Heirs and Assigns" clause.

*Commissioner Lindsay moved to approve the Agreement with Arcus LLC for use of the quarry site located on Big Buttercreek Lane; term to be February 28, 2018 through February 28, 2023 with optional one-year renewals up to 10 years; County shall pay 0.25¢ per solid yard for crushed rock extracted, and \$200 per year for stockpiling gravel on the property. Commissioner Doherty seconded. Unanimous approval.*

Surplus Vehicles

Darrell Green, Administrator

Mr. Green explained Undersheriff John Bowles is requesting five vehicles be declared surplus and sold at State Surplus in Salem. Mr. Green said two Department Directors are interested in two of the vehicles on the list (Tom Meier, Juvenile Director; Carla McLane, Planning Director).

*Commissioner Lindsay moved to approve declaring the following vehicles as surplus, and grant permission to Undersheriff Bowles to transport them to Salem to be sold:*

- 1. 2014 Dodge Charger, Vehicle Identification Number (VIN) 2C3CDXKT4EH288405*
- 2. 2013 Dodge Charger, VIN 2C3CDXAT6DH617850*
- 3. 2007 Dodge Charger, VIN 2BKA43H67H12182*

*Commissioner Doherty seconded. Unanimous approval.*

Resolution No. R-2018-5 General Fund Loan to Airport Fund

Resolution No. R-2018-6 General Fund and Parks Fund Increases in Budget

Kate Knop, Finance Director

*Commissioner Doherty moved to approve Resolution No. R-2018-5: In the Matter of General Fund Making a Loan to Airport Fund, Pursuant to ORS 294.468. Commissioner Lindsay seconded. Unanimous approval.*

*Commissioner Doherty moved to approve Resolution No. R-2018-6: In the Matter of Appropriations for Fiscal Year Beginning July 1, 2017. Commissioner Lindsay seconded. Unanimous approval.*

Extend Commercial Lease Agreement with Community Counseling Solutions (CCS)

Darrell Green, Administrator

Mr. Green explained CCS requested an extension of the lease agreement for space in the Gilliam-Bisbee Building because their new facility has not been completed.

*Commissioner Lindsay moved to approve the Commercial Lease Agreement with Community Counseling Solutions; term to be March 1, 2018 through June 30, 2018; rent to remain the same at \$1,900 per month. Commissioner Doherty seconded. Unanimous approval.*

**Department Reports**

Monthly Department Reports were provided by Public Works Director Matt Scrivner; and Administrative Lieutenant Melissa Ross for the Sheriff's Office.

**Commissioner Reports**

- Commissioner Doherty reported the Morrow County Wolf Depredation Advisory Committee applied for an Oregon Department of Agriculture Grant of \$25,000. The funds primarily would be used to support wolf deterrent measures by livestock producers. He said it continues to be a struggle to recruit livestock producers to participate, but that will most likely change because wolves are in-County. Commissioner Doherty also discussed efforts to recalculate the formula for distribution of Payment in Lieu of Taxes (PILT) funds to counties. On another matter, he said he met with Forest Service personnel about the Ellis Project where County roads were discussed. He said he will also bring Mr. Scrivner into the discussions.
- Commissioner Lindsay reported on meetings she attended: CAPECO in Pendleton; Compensation Committee in Heppner; and a meeting with the Navy, Idaho Power, and the Bonneville Power Administration at Whidbey Island. She said the Navy stressed its mission at the Boardman Bombing Range was "mission critical" and the taxpayers of the United States were number one. She said she could not disagree, but Morrow County's agricultural community also needs to be protected.
- Chair Russell attended a Columbia Development Authority workshop with representatives of the Confederated Tribes of the Umatilla Indian Reservation, Umatilla County Commissioner Bill Elfering, and others. It was held to help everyone involved understand the cultural issues impacting the timeline for the transfer of the Umatilla Chemical Depot land. Chair Russell also attended a Department of Environmental Quality public hearing on Portland General Electric's (PGE) request for an amendment to the air permit for the Carty Gas Plant. He said poor road conditions likely prevented a larger turnout. He said comments from six people from the Portland area revolved around haze in the Columbia Gorge. He said statistics from the Regional Airshed Group show the wind only blows from eastern Oregon toward Portland 21 days a year, and the

primary reason for haze is unregulated auto emissions from the Portland area, not what is coming from Boardman.

**Break:** 10:30 a.m.    **Resumed:** 10:40 a.m.

### **Work Session – Public Works Building Options in Boardman**

Matt Scrivner, Public Works Director

Mr. Scrivner reviewed preliminary floor plans for a Public Works Yard building in Boardman. The plans reflected different levels of completion depending on the amount the Board opts to commit to the project (from truck parking bays only, to a finished building including bays, office and meeting space). After various discussions concerning the cost savings if it's built in one construction phases vs. multiple phases spread over several years; steel vs. wood construction; the actual need for office space or not; and how the project grew to include a structure of this size; the Commissioners delayed further discussion until dollar amounts associated with the new Irrigon facility are known and until Mr. Scrivner can work-up more precise numbers for the options discussed.

**Recessed:** 11:40 a.m.

### **Public Hearing**

Wheatridge Wind Energy Strategic Investment Program (SIP) Agreement and Distribution of the Community Service Fee

**Call to Order and Pledge of Allegiance:** 1:30 p.m.

Chair Russell explained this Public Hearing was to determine the distribution of the \$500,000 Community Service Fee (CSF) associated with the Wheatridge Wind Energy/NextEra Energy, Inc., SIP. He noted the County opted not to take its portion of the fee. This was met by applause from the Special District representatives in the audience.

County Counsel Justin Nelson distributed copies of prior agreements and said the format for this agreement will be very similar. He said there is no guarantee of money at this point because the project has not been built. Don't plan budgets based on these funds, he cautioned.

Mr. Gorman discussed the challenges in creating a map of the affected taxing districts because the County hasn't received a final plot plan of the wind tower locations. He added Business Oregon's Business Incentives Coordinator, Arthur Fish, informed him the Public Hearing had to be held or they would determine the distribution.

Following a brief question and answer session, the following motion was made:

*Tom Wolff, representing the Heppner Rural Fire Protection District, moved to follow the example of previous SIP agreements in that each Special District tax rate be used and assigned a percentage, using 100%, and divide up the available amount by that rate. Bob Houser,*

*representing the Morrow County Health District, seconded. Discussion: Cyde Estes, representing the Morrow County Unified Recreation District, asked that the proposed Oregon State University 4-H, Extension & Agricultural Research Service District be considered for inclusion in this agreement. Discussion.*

*Mr. Wolff moved to amend his motion to allow the inclusion of the potential OSU 4-H, Extension & Agricultural Research Service District if approved by voters of the County. Mr. Houser seconded. Discussion: Clerk Bobbi Childers suggested the motion include the date of the election – May 15, 2018.*

*Mr. Wolff moved to withdraw his motion and start again. Mr. Wolff moved that the Special Districts involved today would divide up the available amount based on relative percentage of their tax rates and allow participation by the OSU 4-H, Extension & Agricultural Research Service District, if it is approved in the May 15, 2018 election by voters of the County. Mr. Houser seconded. Vote:*

*Morrow County Commissioners: Aye*

*Morrow County Health District (Mr. Houser): Aye*

*Umatilla-Morrow Radio Data District (Shawn Halsey): Aye*

*Port of Morrow (Jerry Healy): Aye*

*Morrow County Unified Recreation District (Ms. Estes): Aye*

*Boardman Rural Fire Protection District (Marc Rogelstad): Aye*

*Heppner Rural Fire Protection District (Mr. Wolff): Aye*

*Oregon Trail Library District (Kathy Street): Aye*

*Ione Library District (Bobbi Childers): Aye*

*Ione Rural Fire District (Virgil Morgan): Aye*

*Ione-Lexington Cemetery District (Maureen McElligott): Aye*

*Willow Creek Park District (Skip Matthews): Aye*

*Unanimous approval*

Mr. Nelson said a draft intergovernmental will be sent to each group for signature. Mr. Gorman asked that it be signed as soon as possible because the deadline to submit to Business Oregon is March 23<sup>rd</sup>.

**Adjourned:** 2:03 p.m.

**Morrow County Board of Commissioners Meeting Minutes**  
**March 7, 2018**  
**Bartholomew Building Upper Conference Room**  
**Heppner, Oregon**

**Present**

Chair Don Russell  
Commissioner Jim Doherty  
Commissioner Melissa Lindsay  
Darrell Green, Administrator  
Kate Knop, Finance Director  
Justin Nelson, County Counsel  
Richard Tovey, County Counsel  
Roberta Lutchter, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:02 a.m.

**City and Citizen Comments:** No comments

**Open Agenda:** Request to add Surveyor Compensation discussion

**Consent Calendar**

*Commissioner Doherty moved to approve the following items in the Consent Calendar, noting the removal of the January 24<sup>th</sup> minutes:*

- 1. Accounts Payable dated March 8<sup>th</sup> in the amount of \$208,475.74; March 2018 Retirement Taxes dated March 1<sup>st</sup> in the amount of \$18,767.41*
- 2. Contract with Pioneer Asphalt, Inc., for the Lexington Airport Apron Construction and Reconfiguration Project in the amount of \$199,156.25, and authorize Chair Russell to sign on behalf of the County.*
- 3. Intergovernmental Agreement for Strategic Investment Program (SIP) Distribution of Community Service Fee regarding the Wheatridge Wind Energy, LLC, et al., SIP, and authorize Chair Russell to sign on behalf of the County.*
- 4. Purchase Pre-Authorization Request from the Sheriff's Office for a 2018 Dodge Charger from Withnell Dodge, Salem, in the amount of \$24,231, and authorize Chair Russell to sign on behalf of the County. (This will replace a vehicle totaled in an accident, and will be reimbursed in full by the County's insurance carrier.)*

*Commissioner Lindsay seconded. Unanimous approval.*

**Department Reports**

Treasurer's Monthly Report

Treasurer Gayle Gutierrez reviewed her report. She also said she sent letters to the Bank of Eastern Oregon and Community Bank authorizing informational access to accounts for Administrator Darrell Green.

**Business Items**



Update from Oregon Water Resources Department (OWRD), North Central Region

Mike Ladd, Region Manager

Greg Silbernagel, Watermaster District 5 – Pendleton

Ken Thiemann, Watermaster District 21 – Condon

- Mr. Thiemann provided a PowerPoint presentation on the Heppner – Lexington Conservation Pipeline Project.
- Mr. Silbernagel reviewed the Morrow County Time Spreadsheet, which showed time logged by OWRD staff on various projects in Morrow County.
- Mr. Ladd discussed several items including ongoing water permit issues with Lost Valley Farm; work being done in conjunction with NOWA (Northeast Oregon Water Association); and a long-term project that could someday mean an inter-basin transfer of water for this region.

Government Accounting Standards Board (GASB) 75 Actuarial Contract

Kate Knop, Finance Director

Ms. Knop explained GASB, the board which oversees government financial statements and policies, now requires accounting and financial reporting for post-employment benefits other than pensions. CIS (Morrow County's carrier for liability insurance and Workers' Compensation insurance) has an agreement with Milliman Actuaries to conduct the first report at no cost to the County, however, there will be a fee in subsequent years.

*Commissioner Doherty moved to approve the GASB 75 Actuarial Services Agreement with CIS and Milliman, and authorize Chair Russell to sign on behalf of the County. Commissioner Lindsay seconded. Unanimous approval.*

Willow Creek Park District Request Asking the County to Donate 25' x 43' Parcel of Property for Multi-Use Fit Park in Heppner

Kim Cutsforth, Director, Howard & Beth Bryant Foundation

Ms. Cutsforth said the requested parcel would be the location of a storage shed for lawn maintenance equipment, etc. The Park District would be responsible for surveying costs, lot line adjustment procedures, and any other transfer costs, she added.

*Commissioner Doherty moved to transfer the 25' x 43' parcel requested by Ms. Cutsforth to the Willow Creek Park District. Commissioner Lindsay seconded. Unanimous approval.*

Part-Time Temporary Job Postings

Darrell Green, Administrator

Mr. Green said the recent internal posting of a part-time Temporary Office Assistant in the Board of Commissioners Office resulted in concern expressed by the Commissioners that it hadn't been brought to the Board. [Internal postings are sent to all staff but are open to anyone to apply.] He said temporary help was previously budgeted in the BOC Office with an associated line item so he chose to initiate the process to bring in help for the Executive Assistant who has fallen behind

due to the increased number of BOC meetings (Work Sessions, Business Meetings, Executive Sessions, etc.).

Chair Russell said his preference would be to give the Administrator authority to do this because the Commissioners do not need to micro-manage every \$1,000-2,000 spent, especially in this case where it's limited hours on a short-term basis.

Commissioner Doherty said he agreed with Chair Russell but was caught unaware by the posting. He said latitude should be allowed if something is budgeted and the Commissioners are informed.

Commissioner Lindsay said she heard what was being said about latitude but she feared every Department Director would then create a part-time position in their budgets.

Various ideas for finding part-time temporary help were discussed.

Commissioner Doherty said Mr. Green should inform the Board of plans to spend these funds so the Board can approve or not. He said the same will be expected of Department Directors so they don't "earmark" funds at Budget time. He said he regretted having to do this with the Administrator but perhaps this will hold back any flood gates. Commissioner Lindsay agreed.

Mr. Green said he would present the job description for review and possible approval by the Board.

**Break:** 10:37 a.m.    **Resumed:** 10:44 a.m.

#### Surveyor Compensation Discussion

Kate Knop, Finance Director

Stephen Haddock, Surveyor

Chair Russell asked Ms. Knop if the County received a reply from the Internal Revenue Service (IRS) as to the employment status of the Surveyor. She said the IRS opted not respond to the request and suggested the County contact the Social Security Administrator for the State of Oregon. The Social Security Administrator's response was since the Surveyor's guaranteed wage exceeds the pass-through fees, withholdings should be required. Ms. Knop said she also asked if an Elected Official can receive a guaranteed wage and pass-through fees, but she hasn't received a response. Lengthy discussion ensued.

*Chair Russell moved to pay the Surveyor \$3,000 per month plus fees, part-time, no benefits. Commissioner Lindsay seconded. Discussion. Chair Russell rephrased his motion to state for the first quarter, compensate the Surveyor at \$3,000 per month as a W2 employee and the County will work to determine the method of compensation on the pass-through fees, part-time, no benefits. Commissioner Lindsay seconded. Discussion. Unanimous approval.*

### Miscellaneous

Commissioner Lindsay said Clerk Bobbi Childers previously asked the Board to clarify its intentions regarding the Surveyor being an appointed position. Commissioner Lindsay asked why a vote hadn't taken place to-date. Commissioner Doherty said he understood if no action was taken, the position becomes appointed by default. Chair Russell said the Board has made that clear to Ms. Childers.

### **Department Reports, continued**

#### Administrator's Monthly Report

Mr. Green discussed his report.

### **Correspondence**

- Letter from Oregon Parks and Recreation Department informing Chair Russell he was appointed to the Oregon Outdoor Recreation Committee as the representative for Counties East of the Cascades.
- Public Notice regarding Carty Generating Station – Carty Solar Farm, Request for Amendment for Site Certificate, Request for Special Advisory Group Review.
- Notice from Oregon Department of Transportation of the relocation of the DMV Office in Hermiston to 810 S. Highway 395.

### **Commissioner Reports**

The Commissioners provided reports on recent meetings they attended and discussed upcoming meetings. It was noted a joint meeting with the Umatilla County Board of Commissioners will take place Tuesday, March 20<sup>th</sup>, 1:00 p.m. at the Umatilla County Courthouse, Room 130.

**Adjourned:** 12:21 p.m.

**Morrow County Board of Commissioners Meeting Minutes**  
**March 14, 2018**  
**Irrigon Branch of the Oregon Trail Library District, Community Room**  
**Irrigon, Oregon**

**Present**

Chair Don Russell  
Commissioner Jim Doherty  
Commissioner Melissa Lindsay  
Darrell Green, Administrator  
Karen Wolff, Human Resources Director  
Richard Tovey, County Counsel  
Roberta Lutchter, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:01 a.m.

**City and Citizen Comments**

- Irrigon City Manager Aaron Palmquist provided a brief update. He said Irrigon was awarded a \$2,500,000 grant for sewer improvements but it will entail a 50% loan. He also offered his opinion on the plans discussed at last week's Work Session regarding the County facility to be built in Irrigon. The Commissioners stressed this was the first of what will likely be multiple drafts produced by Crow Engineering before it even reaches the public input phase.

**Open Agenda:** No items

**Consent Calendar**

Commissioner Lindsay requested removal of the Parks Department Purchasing Pre-Authorization Request.

*Commissioner Doherty moved to approve the following items in the Consent Calendar:*

1. *Accounts Payable dated March 15<sup>th</sup> in the amount of \$338,732.76*
2. *Minutes: January 24<sup>th</sup>, February 14<sup>th</sup>, February 21<sup>st</sup>*
3. *Buildable Lands Inventory and Housing Analysis Intergovernmental Agreement and Request for Proposals to Complete the Inventory and Analysis*
4. *Job Description for Part-Time Temporary Office Assistant (Board of Commissioners Office)*

*Commissioner Lindsay seconded. Unanimous approval.*

**Business Items**

Morrow County School District Funding Request – Day Treatment Behavior Classroom

Dirk Dirksen, Superintendent, Morrow County School District

Kimberly Lindsay, Director, Community Counseling Solutions

Jeanne McCarty, Director of Child & Family Services, Greater Oregon Behavioral Health, Inc. (GOBHI)

Mr. Dirksen discussed the need for a program to assist elementary-age children utilizing a separate day treatment behavior classroom facility. It would be broken into two age groups, kindergarten-third grades, and fourth-sixth grades. Mr. Dirksen said the plan is to use modular structures to house the program. Ms. Lindsay and Ms. McCarty outlined the need for the program, how it would work, and the benefits. Discussion. Mr. Dirksen said he will present the \$25,000-50,000 funding request to the County during Budget Hearings in April.

#### Irrigon Area Groundwater Update

Bev Bridgewater, Manager, West Extension Irrigation District

Aaron Palmquist, Irrigon City Manager

This was a continuation of the February 14<sup>th</sup> and 21<sup>st</sup> agenda items regarding an Affidavit for the Partial Abandonment of a Groundwater Certificate of Registration for a portion of a County road in the Irrigon area. After discussion and clarification, Ms. Bridgewater offered to return with appropriate form for next week's Consent Calendar.

#### Parks Purchasing Pre-Authorization Request – Polaris Ranger

Greg Close, Parks Manager

Commissioner Lindsay asked questions about the budget for this request in order to assure the funding source was grants and not County dollars. Mr. Close emphasized the Parks Department is funded through grants and user fees, and added he was confident grant funding would remain consistent for "quite some time."

*Commissioner Lindsay moved to approve the Purchase Pre-Authorization Request from the Parks Department for an XP900 Ranger Titanium from John Day Polaris in the amount of \$19,168, and authorize Chair Russell to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

#### Planning Commission Appointment Request

Stephanie Loving, Planner I

Stephen Wrecsics, GIS Planning Tech

Four letters of interest were received for the Planning Commission Position #2 vacancy created by the resignation of Ken Bailey, Heppner. They were: Brian Thompson, Heppner; Steven Rhea, Heppner; Tripp Finch, Heppner; and Mike Alldritt, Lexington. Discussion.

*Commissioner Doherty moved to appoint Brian Thompson to Position #2 of the Planning Commission, to serve the remainder of the term effective March 14, 2018 through December 31, 2019. Commissioner Lindsay seconded. Unanimous approval.*

#### **Department Reports**

##### Planning Department Monthly Report

Stephanie Loving, Planner I

Stephen Wrecsics, GIS Planning Tech

Ms. Loving and Mr. Wrecsics presented Planning Director Carla McLane's report in her absence.

**Correspondence**

- Finance Department Budget Calendar for Fiscal Year 2018-2018
- Agenda for the Morrow County Budget Committee Meetings of April 17-19

**Commissioner Reports**

A few points of discussion during Commissioner Reports were:

- Commissioner Doherty will provide a summary on Rural Renewable Energy Development Zones in the near future.
- Current status of the part-time vacancy for the Local Public Safety Coordinating Council (LPSCC) Coordinator for Morrow County and the disappointing way it's been handled by the Association of Oregon Counties as the responsible party and funding entity.
- Chair Russell discussed an op-ed written by Dirk Dirksen stating the graduation rates for Morrow County are actually much better than statistics reflect because of the unusual way in which the State of Oregon compiles and interprets the data.
- Discussion as to why the Director of the Department of Land Conservation and Development, Jim Rue, was invited by the Navy to a meeting in San Diego when no representatives from Morrow County were even aware the meeting was taking place (Boardman Bombing Range airspace was discussed). Mr. Rue declined the invitation.

**Adjourned:** 10:35 a.m.



# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

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## **1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

On April 9, 2014 a public hearing was held for the distribution of the Community Service Fee in regards to the PGE SIP for their Carty Plant. A motion was made and passed by unanimous vote from all districts involved for the distribution. An IGA was sent out to all districts, unfortunately we cannot find a signed copy from the County. In order to satisfy the Business Oregon Commission, we need a signed copy from the County.

## **2. FISCAL IMPACT:**

## **3. SUGGESTED ACTION(S)/MOTION(S):**

Sign the attached IGA

Attach additional background documentation as needed.



INTERGOVERNMENTAL AGREEMENT FOR  
STRATEGIC INVESTMENT PROGRAM (SIP) DISTRIBUTION  
OF COMMUNITY SERVICE FEE UNDER ORS 285C.609(6)

The governments of the County of Morrow County (“the county”), Morrow County Health District, Port of Morrow, Boardman Rural Fire District, North Morrow Vector Control, Oregon Trail Library District, Radio & Data District, Morrow County Unified Recreation District (collectively “the parties”) do hereby enter into this INTERGOVERNMENTAL AGREEMENT for the purpose of distribution, amongst the parties, of the community service fee collected in each of 15 years (“the fee payment”), respective to an eligible project of the Strategic Investment Program (“SIP”) under Oregon Revised Statute (ORS) 265C.600 to 285C.626 and 307.123.

RECITAL AND FINDINGS

- WHEREAS, the parties believe there is good reason to enter this Amended Intergovernmental Agreement in order to set forth the intent of the parties.
- WHEREAS, the Oregon Legislature has established SIP to promote local hiring and industrial competitiveness in Oregon for exceptionally large capital investments.
- WHEREAS, SIP provides for local governments to enter into agreements with business firms engaged in a traded-sector industry, in order to attract and retain long-term investment and employment in exchange for limitations on the taxable assessment of property.
- WHEREAS, the Oregon Business Development Commission approved the Strategic Investment Program between Morrow County and Portland General Electric Company (“the firm”) at the request of the county effective March 11<sup>th</sup>, 2011.
- Whereas, Portland General Electric Company (“the firm”) has entered into an agreement to receive SIP tax treatment with submitted necessary commitments to the county under ORS 285C.609(4)(a).
- WHEREAS, pursuant to the agreement with the firm, the firm will make the fee payment to the county in each of 15 years subject to SIP tax treatment in an amount equal to twenty-five percent (25%) of the property tax savings resulting from the SIP exemption on property for the current property tax year, up to a maximum in any one year of \$500,000, consistent with ORS 285C.609.
- WHEREAS, the fee payment is not considered as payment in lieu of taxes.
- WHEREAS, under ORS 285C.609 the county shall distribute the collected fee payment based on an additional agreement that is entered into among the county and at least enough local taxing districts listed under ORS 198.010 OR 198.180 to

account for seventy-five percent (75%) or more of all such districts' property tax authority where the SIP-assessed property is located, including the government of any city where the project is located within its corporate limits.

- WHEREAS, the location of the proposed SIP project is located in tax code area 25-11 for which the following local taxing districts listed under ORS 198.010 or 198.180 have permanent, local option rate, and bonded debt authority to levy ad valorem taxes on real and personal property within those areas: Morrow County Health District, Port of Morrow, Boardman RFD, Oregon Trail Library, North Morrow Vector Control, Radio & Data District, and Morrow County Unified Recreation District.

NOW, THEREFORE, in consideration of mutual agreements, covenants and promises contained hereunder, the parties do hereby agree as follows:

1. DISTRIBUTION AND DISBURSEMENT

- 1.1 Within thirty (30) days of collecting the fee payment from the firm, the county shall disburse a portion of each year's collected amount to all of the other parties as computed under this section.
- 1.2 Morrow County and the special districts located within tax code area 25-11, Morrow County Health District, Port of Morrow, Boardman RFD, Oregon Trail Library, North Morrow Vector Control, Radio & Data District and Morrow County Unified Recreation District have agreed to a distribution as follows:

20% of the fee shall be distributed to the Morrow County School District. The remaining portion of the fee shall be divided on a pro rata basis (based on the tax rate existing at the time of distribution) amongst the voting members. Morrow County is a non-voting member and will not receive under this agreement.

2. REPORTING AND ADMINISTRATION

- 2.1 With each disbursement the county shall provide to the party a statement showing the fee payment, the shares distributed to each party and the property tax rates used for the computations under Section 1, above.
- 2.2 Upon request by any party, the county, with assistance from the county assessor, shall furnish to each party relevant current and previous assessed values of the firm's property by tax code area - with and without SIP - and the resulting property tax savings for the firm.
- 2.3 The county shall notify all parties if the firm fails to make the fee payment, which may be done once with the first year during the term of this agreement, when the failure is a consequence either of disallowance of the firm's SIP benefit, or of the

SIP project property's real market value not exceeding the taxable portion under ORS 307.123(1)(a), effectively negating property tax savings for the firm.

3. EFFECTIVE DATE/TERM OF AGREEMENT

3.1 This agreement shall be effective upon the date of April 9, 2014, or on the date of determination by the Oregon Economic and Community Development Commission that the firm's project property shall receive SIP tax treatment, whichever occurs later.

3.2 The agreement shall expire on June 30 of the tax year at the conclusion of the 15-year period under ORS 307.123(1)(b).

Accepting for Morrow County:

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for Morrow County Health District:

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for Port of Morrow

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for Boardman RFD

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for Oregon Trail Library District

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for North Morrow Vector Control

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for Morrow County Unified Recreation District

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting for the Radio & Data District

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Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Morrow County Court**  
**April 9, 2014**  
**Boardman, Oregon**

**Present**

Judge Terry Tallman  
Commissioner Ken Grieb  
Commissioner Leann Rea  
Karen Wolff, Executive Secretary/Personnel Director  
Ryan Swinburnson, County Counsel  
Mike Gorman, Assessor/Tax Collector  
Roberta Lutchter, Court Secretary

**Audience**

Don Russell, Port of Morrow Commissioner and Morrow County Commissioner candidate

Judge Tallman called the meeting to order at 9:08 a.m.

**City and Citizen Comments – Irrigon**

No comments

**Open Agenda**

Judge Tallman would like to add a discussion regarding Fair issues. Undersheriff Steve Myren and Burke O'Brien would like to address the Court concerning their respective departments.

Sheriff's Office Update

Undersheriff Steve Myren

Undersheriff Myren said Sheriff Ken Matlack was unable to attend last week's scheduled update, so he is appearing today in case the Court has any questions or concerns. Undersheriff Myren spoke about last week's explosion at the Northwest Pipeline natural gas facility in Plymouth, Washington, just across the Columbia River from Umatilla, Oregon. He said at the time, he notified Ms. Wolff, who in turn, notified the Commissioners. The situation had the potential to be much worse than what actually transpired, he said.

Miscellaneous Sheriff's Office items:

- An erratic driver was stopped on I-84 near the Port of Morrow and then ran across the interstate and attempted to steal a Umatilla Electric Cooperative vehicle. He was arrested.
- There have been a number of unauthorized entries into vehicles.
- Multiple complaints of drivers going over 100 miles per hour on I-84. He said many of the drivers are coming from construction-related projects off Tower Road – citations were issued.
- Gilliam County Sheriff's Office assisted with a drug detection canine search at Heppner Jr./Sr. High School – nothing was found.
- Wire thefts are increasing, which could be tied to high potency methamphetamine also in the area. He said people are stealing from scrap piles on farms and ranches and the owners have not noticed the thefts immediately.

- Marine calls are starting to come in to tow people/boaters off of rocks.
- Undersheriff Myren said he attended an Emergency Management Conference last week and anticipates \$42,000 to support Morrow County's Emergency Management budget.
- Suggested the Commissioners consider using SIP (Strategic Investment Program) funds to replace computers with sensitive information at risk for security breaches (Health Department and Sheriff's Office computers, and possibly others) because Microsoft is no longer supporting the Windows XP operating system (from the Microsoft website: "After 12 years, support for Windows XP ended April 8, 2014. There will be no more security updates or technical support for the Windows XP operating system."). He explained 10 computers in the Sheriff's Office need replacing because of this, at an estimated cost of \$13,000 – something not anticipated in the Sheriff's Office budget. Judge Tallman said the Court would take note, but cannot act at this time.
- Sheriff's Office will use Emergency Management funds to augment camera capabilities at some important intersections in communities throughout the County for arterial and infrastructure protection. Undersheriff Myren is attempting to partner with civic-minded property owners who would cover the approximate cost of \$12 per month to power the camera. He said it wouldn't impact anyone's internet, since it will be run over the current aircard system. Locations around the Port of Morrow and schools would be welcome, he said.

### Public Works Update

Burke O'Brien, Public Works Director

Judge Tallman asked Mr. O'Brien to inform the Court of the recent meeting both of them had with Ann Niesen, Ranger, Heppner Ranger District. Mr. O'Brien said there were valuable discussions on the following:

- Coalmine Hill – outdoor winter recreation enthusiasts would like this area open, but there is not funding to make this happen. Mr. O'Brien suggested to Ms. Niesen that people with these interests consider using the OHV Park instead.
- Public Works will meet with the Ranger District a few times a year to maintain communication on such topics as logging sales/locations in order to monitor the impact on roads.

### Lexington Airport

Mr. O'Brien said over the last few weeks, a false perception has developed that changes at the Lexington Airport are impacting the location of future wind turbines. He said this is not the case, no changes are taking place. Confusion could stem from updating the Airport Master Plan, which takes place on a regular basis and evaluates existing facilities. He said those designing plans for the placement of future turbines probably did not consult current airport information – which is available to anyone. He asked if the turbines could be relocated - the airport didn't create the situation that those are in the wrong location. Judge Tallman added plans are not yet set in stone. Discussion. The Commissioners decided to place this on the agenda for discussion the last week of April when they will meet in Heppner.

Mr. O'Brien informed the Commissioners the Courthouse Clock Tower should be replaced sometime between June 1<sup>st</sup>-15<sup>th</sup>. He said the planned road upgrades for the new Administration

Building will take place near the end of building construction, so the two projects will not be happening at the same time.

Mr. O'Brien said Public Works was no longer using an older two-wheel drive pick-up and decided to offer it to the Fairgrounds in exchange for an old military type vehicle, which isn't running. He said this older vehicle will be included in a future vehicle auction by Public Works.

### **Minutes**

*Commissioner Rea moved to approve the minutes of April 2<sup>nd</sup>, as presented. Commissioner Grieb seconded. Unanimous approval.*

### **Claims**

*Commissioner Rea moved to approve the Payroll Payables, Immediate & Electronic, dated March 19, 2014; Payroll Payables, Immediate & Electronic, Employee Final and Employee Missed, dated March 20, 2014; and Accounts Payable, dated April 10, 2014, in the amount of \$104,401.45. Commissioner Grieb seconded. Unanimous approval.*

### **County Counsel Report**

Ryan Swinburnson

Mr. Swinburnson said the Ejectment Proceeding will be filed next week on the occupant of the manufactured home which sits on County owned property in Boardman.

Heppner Cistern – Mr. Swinburnson provided background information – The County was willing to sell a property to Kyle Robinson for the cost of attorney fees for the transaction. Mr. Robinson's attorney responded the County should seal the cistern in some way. The County Court declined. Mr. Swinburnson said this information was sent to Mr. Robinson's attorney at the time, however, Mr. Robinson does not consider the issue closed. Mr. Swinburnson said he sent a letter directly to Mr. Robinson making the same offer to sell in exchange for attorney fees.

Pacific Ethanol – Mr. Gorman and retired Assessor/Tax Collector Greg Sweek will be deposed on April 18<sup>th</sup>.

Love's Travel Stops appeal – the Land Use Board of Appeals veered from their original decision to not consolidate the four appeals, and is now consolidating into one appeal. He said this means he'll be preparing four briefs in order to respond to all (petitioners and respondents). He said he will request to extend the 21 day time frame for the briefs. Mr. Swinburnson also noted the attorney for Love's, Bill Kabeiseman, contacted the Association of Oregon Counties (AOC) and the League of Oregon Cities (LOC) indicating the outcome of this case could have a far reaching impact pertaining to the possibility of onerous notice requirements.

### **Department Report**

#### Personnel Update

Karen Wolff

Ms. Wolff reported:

- Advertising is taking place for the two open positions with Public Health.
- The Parks General Manager candidate was chosen – Greg Close.



- Multiple applications have been received for the Special Transportation and Justice Court position.
- The furnishings from State Surplus for the new Administration Building will arrive next week and will be housed in the Gilliam-Bisbee Building and the old Lexington School Gymnasium. The trucks due to arrive will use the mill site as a staging area. Ms. Wolff viewed the furnishings in Seattle last week and said everything appears to be in very good shape. She said the move coordinator with Lancaster Logistics, Melanie Russell, indicated the furnishings were in good condition and of nice quality, and the County got a bargain. Ms. Wolff explained the inventory of the furnishings will have to be maintained for 18 months since they are from a federal source.

### **New Business**

#### Bid Award – Portable Toilets

##### Contracts

Ms. Wolff said last week's bids were reviewed by Public Works and they recommend awarding the bid to CB's LLC.

*Commissioner Grieb moved to award the bid for Portable Toilets to CB's LLC Portable Restrooms. Commissioner Rea seconded. Unanimous approval.*

*Commissioner Grieb moved to approve the contract with CB's LLC Portable Restrooms for 12 Standard Units, one ADA Unit, and one Trailer Unit at a total monthly cost of \$880, with additional pumping not on the regular schedule, at a rate of \$1.00 per mile. Contract period begins April 11, 2014 and ends March 16, 2015. Commissioner Rea seconded. Unanimous approval.*

#### Sixth Amendment to Oregon Health Authority (OHA) 2013-2015 Intergovernmental Agreement (IGA)

Mr. Swinburnson said this is a revision of the form to be used to report Family Planning quarterly revenue and expenditure reports and does not involve funding changes.

*Commissioner Rea moved to approve the Sixth Amendment to the OHA 2013-2015 IGA for the Financing of Public Health Services, Agreement #142023, and authorize Judge Tallman to sign on behalf of the County. Commissioner Grieb seconded. Unanimous approval.*

#### Personal/Professional Services Contract with Andy Ashbeck Trucking, LLC

*On the recommendation of Public Works, Commissioner Rea moved to approve the Morrow County Personal/Professional Services Contract with Andy Ashbeck Trucking, LLC. Commissioner Grieb seconded. Unanimous approval.*

### **Correspondence Reviewed**

- Notices of Public Hearings to consider a moratorium that would prohibit medical marijuana facilities in Morrow County or any of its incorporated Cities and Towns.

## **Department Report**

### Planning Update

Carla McLane, Planning Director

Ms. McLane presented a plat for signatures to accept a road dedication. Planning Staff, the Surveyor, and the Assessor, all worked with Terry Thompson on completing this large project. It included five property line adjustments, culminating in this Partition Plat, she said.

*Commissioner Rea moved to approve the County Court signatures on the Gwendolyn E. Thompson Estate Land Partition No. 2014-\_\_\_\_, situated in Sections 25 and 36, Township 3 South, Range 26 East, W.M., Sections 3 and 31, Township 3 South, Range 27 East, W.M., Section 1, South Range 24 east, W.M., Morrow County Oregon. Commissioner Grieb seconded. Unanimous approval.*

Ms. McLane discussed:

- A Resolution by the Coos County Commission – “In the Matter of Encouraging Congress to Enact Legislation to Allow Counties to Change, Amend, and Correct Flood Insurance Rate Maps”
- The Department of Environmental Quality Onsite Program 2013 Legislative Session Budget Note Workgroup, Final Report

### **New Business**

Military Airspace Advisory Committee (MAAC) White Paper on airspace issues

MAAC Members:

Rick McArdle, Navy, Whidbey Island

Larry Lindsay, Landowner

Bob Guertin, Developer

Jake Madison, Landowner

Jerry Reitmann, Landowner

Barry Beyeler, City of Boradman

Ms. McLane wanted to acknowledge the past participation on the committee by Nate Rivera, representing Umatilla Electric Cooperative. He is now working for the City of Hermiston and has been replaced on the committee by Steve Meyers, UEC Member Services Administrator.

Ms. McLane said MAAC has been meeting for a year and wants to present to the County Court its findings, to date, and what it sees as the next steps. She discussed the draft White Paper, particularly pages 11 and 24. Page 11 explains “The conundrum to be addressed – Bottom line – where does private property end and airspace begin? And whose airspace? Commercial flight? Airport considerations? Military operations?...” Page 24 outlines the Conclusions – “The Military Airspace Advisory Committee agrees that R-5701 has value as a military training area and that the wind resource under R-5701 has value to developers and landowners. Other considerations include economic development which could include transmission lines, new agricultural technology and crop, and other investment. At play are national security concerns;

local health, safety and welfare concerns; administrative law relative to airspace restrictions and use; and ultimately how to balance those parts.”

Ms. McLane said the State of Oregon energy perspective has not been represented at MAAC meetings and the hope is they will realize it and participate. Judge Tallman agreed, saying his attempts to involve the State have been unsuccessful. Ms. McLane said there is some State agency interest but there is a disconnect among these agencies and renewable energy groups resulting in agencies being unsure what their roles should be. Discussion ensued. Ms. McLane encouraged the Court to allow the Committee to continue to meet to finalize the White Paper and pull various groups to the table – Congressional representatives, Whidbey Island, landowners, developers, State agency staffers, etc. That’s the culminating piece, the point in time when the County says we’re not the decision maker...we can be the convener of the conversation and the entity that pushed to get parties to continue...you convened MAAC, you need to take it to the next level. Commissioner Rea agreed saying we need to keep plugging along until eventually we find the right set of ears, if we drop this now, we’ve wasted the last several months. Discussion. Mr. Guertin said it would be helpful moving forward to get a decision maker from the Navy at the table. All others at the table are decision makers, but we don’t have that on the Navy side. Further discussion.

Judge Tallman proposed an end date for Committee activity. Ms. McLane said it would be difficult to determine, but she would need at least two months to get the right people to the next meeting, such as Representatives Bill Hansell and Greg Smith, at a minimum, and State and Federal agency representatives. Commissioner Grieb said he couldn’t see the Court imposing an end date for the Committee. Mr. McArdle suggested the Governor’s Regional Solutions Center could be an entity to work through. Ms. McLane agreed, adding she has already spoken to Scott Fairley, Governor’s Staff, Eastern Oregon Regional Solutions Center.

*Commissioner Rea moved to continue the Military Airspace Advisory Committee program for one year with an option to renew for an additional year. Commissioner Grieb seconded. Unanimous approval.*

**12:07 p.m. Commissioner Grieb left the meeting.**

Ms. McLane said she would work to arrange the next meeting and report back to the Court. She asked the Court to acknowledge the amount of work this Committee has undertaken. The Court thanked the Committee members.

**Recessed 12:13 p.m.**

**Public Hearing  
Carty SIP (Strategic Investment Program)  
Community Service Fee Allocation**

Greg Barron, North Morrow Vector Control  
Tod Case, Blue Mountain Community College  
Dirk Dirksen, Morrow County School District

Cyde Marie Estes, Morrow County Unified Recreation District  
Mike Gorman, Assessor/Tax Collector  
Dan Grigg, Morrow County Health District  
Eileen Hendricks, Port of Morrow  
Larry Mills, Morrow County Health District  
Lisa Mittelsdorf, Port of Morrow  
Karen Pettigrew, City of Boardman  
Marsha Richmond, Oregon Trail Library District  
Marc Rogelstad, Boardman Rural Fire Protection District/Radio & Data District  
Don Russell, Port of Morrow Commissioner, Morrow County Commissioner candidate

Judge Tallman reconvened the County Court meeting at 1:32 p.m. and said he is convening the Public Hearing for the Special Taxing Districts as it relates to the Carty SIP. He said last year's meeting of this group decided to meet after funds had actually been received and we are now looking at how to distribute the \$500,000 to the local taxing districts. He went on to say the School District has received clarification on the question of whether or not it could receive SIP funds without impacting its share of funding from the State, and asked Mr. Dirksen to explain. Mr. Dirksen said the District contacted the Oregon Department of Education, and was told SIP money received is not considered local revenue.

Judge Tallman asked the representatives of the taxing districts if they had any comments about how the group should proceed with determining distribution. Mr. Carlson asked to know the County's position. Judge Tallman said the Commissioners have not formally discussed the matter. Commissioner Rea offered her opinion, saying since the group last met, the Commissioners have done a great deal of long range planning, and as a result, she said she feels the County has adequate funding from other sources and would be agreeable to allowing the special districts to share, percentage-wise, leaving the County out of the formula.

Commissioner Grieb said he has come to the same conclusion, things are different now, financially.

Judge Tallman agreed with his fellow Commissioners, adding there are other places the County can find funding...we don't feel we need to be a part of this distribution.

Ms. Mittelsdorf asked if the County has made a decision on the \$1.9 million it anticipates from the project. Judge Tallman and Commissioner Rea said no, the County has not because the project has not been completed and we are not assured the funding will be there. They further explained the County took the same approach with Shepherds Flat fees. Ms. Mittelsdorf asked wouldn't that be part of your long range planning process. Commissioner Rea said yes, however, it is factored in years into the future. Judge Tallman said we don't think it's prudent to suggest where to spend money we don't have. Commissioner Rea said some long range planning funds have come from wind money, not the Carty Project. We have blank spots in long range planning for the anticipation of the Carty Project, she said. Judge Tallman said until the Carty Project plugs into the electric grid, there is nothing certain about the County receiving that funding. Discussion ensued concerning when the project may be online.

Mr. Carlson brought the discussion back to the basic issue of whether or not the schools and BMCC will share in the distribution. Discussions. Ms. Estes said the SIP money is intended to help support special districts, and the Rec. District has been supportive of schools, but with the possibility of the Coal Fire Plant shutting down, and the subsequent loss of revenue to the County, the schools will still be able to rely on their funding formulas from other sources...we need to consider how to protect the revenue sources for the special districts.

Mr. Rogelstad said growth has hit the Rural Fire Protection District hard and he envisions losing volunteers and needing to hire staff to provide necessary protection. I'm in agreement with Ms. Estes, understanding the school district gets money for students through the State.

Ms. Estes said the Recreation District Board discussed several options and is not opposed to another alternative, especially since the County has been so gracious.

Mr. Carlson asked if the group would consider giving the school district a lesser amount as opposed to what is called for in the distribution formula (50%). He suggested \$100,000. Discussion.

*Mr. Carlson moved to allocate \$100,000 to the Morrow County School District and the balance distributed among the Special Districts based on percentages listed in the taxing authority. Ms. Hendricks seconded.*

Ms. Estes asked Mr. Gorman if the funding projection over 15 years declines or not. Discussion as to how to adequately phrase the motion.

*Mr. Carlson amended his previous motion to state: Twenty percent (20%) of the Community Service Fee (instead of \$100,000) to Morrow County School District and the balance distributed pro-rata to the Special Districts based on percentages listed in the taxing authority. Ms. Hendricks seconded.*

Commissioner Rea suggested wording should be inserted specifying Special Districts existing as of this date. Discussion. Ms. Estes said "pro-rata" means tax rate at the time. Mr. Swinburnson agreed.

*A roll call vote on the amended motion was taken:*

<i>Health District</i>	<i>Yes</i>
<i>Port of Morrow</i>	<i>Yes</i>
<i>Recreation District</i>	<i>Yes</i>
<i>Rural Fire Protection District</i>	<i>Yes</i>
<i>N. Morrow Vector Control</i>	<i>Yes</i>
<i>Oregon Trail Library District</i>	<i>Yes</i>
<i>Radio &amp; Data District</i>	<i>Yes</i>

*Amended motion passed unanimously.*

Further discussion of Commission Rea's suggestion to specify language to districts existing at this time. Discussion. Mr. Swinburnson said what will stand is the motion. Judge Tallman said clarifying language should be included to reflect the intentions of the group. Discussion. Mr.

Carlson said he is not in favor of further amending the motion and called for a question on the motion.

*Judge Tallman said the question is called to vote on the motion as amended – Mr. Carlson moved to allocate twenty percent (20%) of the Community Service Fee (instead of \$100,000) to Morrow County School District and the balance distributed pro-rata to the Special Districts based on the percentages listed in the taxing authority. Ms. Hendricks seconded.*

*A roll call vote was taken:*

<i>Health District</i>	<i>Yes</i>
<i>Port of Morrow</i>	<i>Yes</i>
<i>Recreation District</i>	<i>Yes</i>
<i>Rural Fire Protection District</i>	<i>Yes</i>
<i>N. Morrow Vector Control</i>	<i>Yes</i>
<i>Oregon Trail Library District</i>	<i>Yes</i>
<i>Radio &amp; Data District</i>	<i>Yes</i>

*Motion passed unanimously.*

Mr. Dirksen said he appreciated the consideration given by the group and its cooperation.

Mr. Swinburnson said he would draw up the agreement and send it to Mr. Gorman to distribute for signature.

### **Public Hearing closed at 2:29 p.m.**

#### Miscellaneous

Ms. Wolff said new information received indicates the trucks with the furnishings from State surplus will arrive Tuesday and Wednesday of next week. She said it was suggested cardboard be placed on the floors at both locations where the furnishings will be stored to protect the floors and act as a moisture barrier. Ms. Wolff said the estimate for one building was \$500, so the two buildings may be up to \$800. She asked if the Commissioners wanted to authorize the expenditure.

*Commissioner Rea moved to authorize spending up to \$800 on cardboard to protect the floors and serve as a moisture barrier at the Gilliam-Bisbee Building and the Lexington School Gymnasium while the furnishings for the new Administration Building are stored at these locations. Commissioner Grieb seconded. Unanimous approval.*

#### **Commissioner Reports**

Judge Tallman said previous Long Range Planning included discussions on additional paving at the Fairgrounds, so he has asked Mr. O'Brien to present an estimate with Public Works providing labor and materials. Commissioner Grieb said he agrees with the idea, if the amount is not prohibitive. Commissioner Rea asked that flooding issues be taken into consideration when adding asphalt – such as channeling water appropriately using diversion bumps.

Judge Tallman also reported Fair sponsorship money is already ahead of last year's amount.

**Adjourn – 3:00 p.m.**



## PLANNING DEPARTMENT

P. O. Box 40 • Irrigon, Oregon 97844  
(541) 922-4624 or (541) 676-9061 x 5503  
FAX: (541) 922-3472

### PUBLIC NOTICE

March 7, 2018

Dear Adjoining Landowner and Interested Parties:

Under provisions of the Morrow County Zoning Ordinance you are an "adjoining landowner" or an interested party concerned with the hearing on the attached Public Notice. The Morrow County Planning Commission will hold a public hearing on Tuesday, March 27, 2018, at 7:00 p.m. at the Port of Morrow Riverfront Center in Boardman, Oregon.

You may obtain a copy of the Preliminary Findings of Fact regarding the application from our office anytime after Friday, March 16, 2018. If you have any information you feel should be addressed in the findings and/or conditions, please contact our office. If you object to the request or feel that certain aspects need to be discussed in a public forum, you are invited to attend the Planning Commission hearing on March 27, 2018. You may also submit comments in writing. The deadline for written comments is 5:00 p.m., on Monday, March 26, 2018.

If you wish to be advised of the results of a particular hearing please send a request to this office.

Cordially,

A handwritten signature in cursive script that reads "Carla McLane".

Carla McLane  
Planning Director

Enclosures: Public Notice  
Map



**PUBLIC NOTICE**  
**MORROW COUNTY LAND USE HEARING**

**THE MORROW COUNTY PLANNING COMMISSION** will hold the following hearings of public interest on Tuesday, March 27, 2018 at 7:00 p.m. at the Port of Morrow Riverfront Center, Boardman, Oregon.

**Land Partition LP-N-465: Neila and James Coffman, applicants and owners.** The property is described as tax lot 1400 of Assessor's Map 5N 26E 23A. The property is zoned Rural Residential(RR) and located off Washington Lane, just west of West 4<sup>th</sup> Street, Irrigon. Request is to partition the property into three parcels. Criteria for approval is the Morrow County Subdivision Ordinance Article 5 Land Partitioning.

**Conditional Use Permit CUP-N-329 and Comprehensive Plan and Map, and Zoning Map Amendments AC-117-18, ACM-118-18, and AZM-119-18: Aaron Heideman, applicant and owner.** The property is described as tax lots 2801 and 2807 of Assessor's Map 1N 26. The property is zoned EFU and located off Kemp Lane northeast of Lexington. Request is to allow by conditional use request mining and processing of aggregate resources and amend the Comprehensive Plan to add a locally significant aggregate site to Morrow County's Map and Inventory of Natural Resources Aggregate and Mineral Resources, also to amend the Zoning Map to include the site within the Significant Resource Overlay Zone. Criteria for approval includes the Morrow County Zoning Ordinance (MCZO) Article 3 Section 3.010 EFU, Article 6 Conditional Uses, Article 8 Amendments and Morrow County Comprehensive Plan (MCCP) Natural Resources Element and Review and Revision Process. This is the first of at least two public hearings with the final hearing before the Board of Commissioners.

**Conditional Use Permit CUP-N-330: Wade Aylett, applicant and owner.** The property is described as tax lot 500 of Assessor's Map 4N 27 20D. The property is zoned Farm Residential (FR) and located off Gunclub Lane near Interstate 84. Request is to allow mining and processing of aggregate resources at the site. Criteria for approval includes MCZO Article 3 Section 3.041 Farm Residential Use Zone and Article 6 Conditional Uses.

**Conditional Use Permit CUP-N-169(B):Threemile Canyon Farms, applicant and owner.** The property is described as tax lot 112 of Assessor's Map 3N 23. The property is located south of Interstate 84 off Threemile Road and is zoned Exclusive Farm Use. Request is to amend CUP-N-169(A) to include the addition of a gas conditioning facility. The conditioning facility will prepare biogas produced by Threemile Canyon Farm's dairy operations for injection into a 2-mile-long pipeline that will deliver gas to the existing Gas Transmission Northwest LLC Carty Lateral Pipeline. Criteria for approval include MCZO Article 3 Section 3.010 and Article 6 Conditional Uses.

**Comprehensive Plan Amendment AC-120-18: Morrow County, proponent.** Request is to adopt a Parks Master Plan as a resource document in support of Goal 8 Recreation of the Comprehensive Plan. The Parks Master Plan is applicable to Morrow County Parks – Anson Wright, Cutsforth and OHV. The criteria for approval are found in MCCP Review and Revision Process. This is the first of at least two public hearings with the final hearing before the Board of Commissioners.

Opportunity to voice support or opposition to the above proposal or to ask questions will be provided. Failure to raise an issue in person or by letter or failure to provide sufficient specificity to afford the decision maker an opportunity to respond to the issue precludes appeal



# Morrow County Oregon County Parks



**Legend**

- County Boundary
- County Seat
- City
- Runway Length
- Airport
- City Limits
- Highway
- Arterial/Collector

Coordinate System: NAD 1983 HRS2007 StatePlane Oregon North FIPS 3601 F1 Int  
 Projection: Lambert Conformal Conic  
 Datum: NAD 1983 NSRS2007

Cartography By: Stephen Wreccics  
 Date Saved: 11/20/2017  
 Morrow County Planning Department

This map (or data product) is for planning purposes only. It is not intended to be used for description, conveyance, authoritative definition of legal boundary, or property title. This is not a survey product. Users are encouraged to examine the documentation or metadata associated with the data for which this map is based on for information related to its accuracy, currentness, and limitations.

Service Layer Credits: Content may not reflect National Geographic's current map policy. Sources: National Geographic, Esri, DeLorme, HERE, UHEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, increment P Corp.

### Park Information w/ Distances and drive times from Cities

#### Anson Wright Park

Adjacent to Rock Creek, Anson Wright Park provides a quiet relaxing atmosphere for camping and recreation. Guests often report seeing wildlife as they cross through the park.

Condon	53.6 miles	🕒 1:27
Heppner	25.5 miles	🕒 0:35
Irrigon	72.1 miles	🕒 1:38
Spray	29.1 miles	🕒 0:47
Ukiah	70.0 miles	🕒 1:37

#### Cutsforth Park

Adjacent to National Forest Service (USFS) and Private lands. Cutsforth Park provides a forested atmosphere, retreat for camping, angling, hunting, family or public gathering, or relaxing. The park is located along the Blue Mountain and Blue Mountain Century Scenic Bikeways.

Condon	80.8 miles	🕒 1:46
Heppner	21.2 miles	🕒 0:29
Irrigon	67.8 miles	🕒 1:32
Spray	73.8 miles	🕒 1:47
Ukiah	25.5 miles	🕒 0:40

#### Morrow-Grant County Off Highway Vehicle (OHV) Park

Adjacent to Highway 207, the park has over 8125 acres in South Morrow and Grant County. Twenty four designated camp sites are available for self-contained recreational vehicles in addition to tent sites. Sites are equipped with outdoor fire rings, picnic tables and garbage containers. The park has a Track system that allows for various skill levels of riding. The OHV park provides a washdown area to inhibit the spread of noxious and other weeds.

Condon	72.8 miles	🕒 1:31
Heppner	32.8 miles	🕒 0:48
Irrigon	79.4 miles	🕒 1:51
Spray	21.8 miles	🕒 0:34
Ukiah	77.4 miles	🕒 1:51

