

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, December 13, 2017 at 9:00 a.m.
Irrigon Branch of the Oregon Trail Library District, Community Room
490 N.E. Main Ave., Irrigon, Oregon

- 1. Call to Order and Pledge of Allegiance - 9:00 a.m.**
- 2. City and Citizen Comments** – This is the time provided for individuals wishing to address the Board regarding issues that are not already on the agenda.
- 3. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 4. Consent Calendar**
 - a. Approve Claims: Accounts Payable dated December 14th; manual check dated December 1st in the amount of \$39.00; December 2017 retirement taxes dated December 4th in the amount of \$17,571.15; December 2017 one-time retirement tax Federal withholding dated December 4th in the amount of \$556.50; Five Payroll Payables: Monthlies, dated November 29th in the amount of \$163,441.97; HRA VEBA, dated December 6th in the amount of \$3,000; Two Employee Finals, dated December 1st in the amount of \$11,137.46; Immediates & Electronic dated December 5th in the amount of \$162,263.91; Immediates & Electronic, dated November 21st in the amount of \$151,438.29
 - b. Minutes: November 29th Business Meeting; Work Session
 - c. Request to issue credit card to County Administrator
- 5. Business Items**
 - a. Transitional Housing Discussion (Sheriff Ken Matlack)
 - b. Review Draft Road Committee Bylaws (Matt Scrivner, Public Works Director)
 - c. Board of Commissioners Committee & Board Assignments for 2018
 - d. Resolution Number R-2017-31 – Approving an agreement between sponsors of the Columbia River Enterprise Zone and Vadata Inc.
 - e. Columbia River Enterprise Zone II Board Appointments Discussion
 - f. Planning Commission Appointment Recommendations (Carla McLane, Planning Director)
- 6. Staff Reports**
 - a. Planning Department Monthly Report (Carla McLane, Planning Director)
- 7. Correspondence**
- 8. Commissioner Reports**
- 9. Administrator’s Report** – Retirement Plan Update (Darrell J. Green)
- 10. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

**Morrow County Board of Commissioners
Business Meeting Minutes
November 29, 2017
Bartholomew Building Upper Conference Room
Heppner, Oregon**

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Kim Cutsforth, Interim Administrative Officer
Roberta Lutcher, Executive Assistant

Call to Order and Pledge of Allegiance: 7:50 a.m.

Open Agenda: Add: a discussion on the status of the concessionaire contract at the Off Highway Vehicle (OHV) Park's restaurant, The Landing Lodge; and an update on the Morrow/Umatilla County Local Public Safety Coordinating Council (LPSCC) Coordinator

Business ItemsWelcome New County Administrator

Chair Lindsay welcomed Darrell Green as the new County Administrator.

Mr. Green said his first few days have gone well and he has found people to be encouraging and positive.

Ms. Cutsforth said she and Mr. Green visited most of the Departments and interacted with staff.

Congratulate Commissioner Doherty on becoming Association of Oregon Counties (AOC)
Second Vice-President

Chair Lindsay congratulated Commissioner Doherty and asked him what he thought it would entail.

Commissioner Doherty said he plans to be a part of driving legislation that can help Morrow County, while still remembering he also represents every County in the State. He said the focus will be to take care of his base first and then build out from there.

Regarding how his new responsibilities might impact Morrow County, Commissioner Doherty explained in the past year he and Commissioner Russell regularly attended the monthly AOC legislative session updates in Salem and that will continue for both of them. There is also a budget within AOC that will fund his attendance at some regional and national conferences.

Update on Morrow/Umatilla Counties LPSCC Coordinator Position

Chair Lindsay said a staffing change took place, but Morrow and Umatilla Counties plan to maintain the partnership and move forward in the shared position. She noted the Coordinator position is, in fact, an employee of AOC.

OHV Park Concessionaire at The Landing Lodge

Ms. Cutsforth explained the contract with John and Barbara Harris to act as the concessionaire at The Landing expired in November and the County was in the process of reviewing that contract with the possibility of renewing it. To that end, she said she and Parks General Manager Greg Close met with the Harris' representative and had multiple email communications regarding the possible terms of a new contract, but all parties could not agree. She said the County's five-percent portion of the gross revenue at The Landing dropped by half from the first year of the contract with the Harris' to the second (\$9,600 in the first year; \$3,500 in the second year). The County was subsidizing double what it had been, said Ms. Cutsforth. On the other hand, she continued, The Landing may always need to be subsidized in some form as its presence is considered a way to attract people to the OHV Park. She said the County will issue a request for proposals and she encouraged the Harris' to submit a proposal, but they declined.

Ms. Cutsforth said this is coming before the Board at this point because there have been negative comments about the County made on Facebook, and a great deal of misinformation as a result. Those posts also included contact information for the Commissioners, Public Works Director, and Parks General Manager and encouraged people to make contact with them. Ms. Cutsforth suggested a response be drafted for the email communications received by the County. It was decided to continue the conversation to the regular 9:00 a.m. BOC Meeting.

Adjourned: 8:27 a.m.

Morrow County Board of Commissioners Work Session Minutes
November 29, 2017
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Darrell J. Green, County Administrator
Kim Cutsforth, Interim Administrative Officer

Call to Order and Pledge of Allegiance: 1:25 p.m.

Request for Proposals for Project Management Services for Facility Planning Submitter Interviews

Matt Jones, Crow Engineering
Hunter Wylie, Crow Engineering

It was noted the representatives scheduled from M. Merino Consulting notified the County this morning they would need to reschedule due to an emergency.

An interview then took place with Mr. Jones and Mr. Wylie. North County facility planning was discussed, as well as the proposal submitted by Crow Engineering.

The Board determined a decision would not be made until an interview can take place with M. Merino Consulting.

Adjourned: 2:39 p.m.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4c

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Kate Knop
Department: Finance
Short Title of Agenda Item: Request to issue bank credit card to Admin. Officer
Phone Number (Ext): 5302
Requested Agenda Date: 12/13/2017

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 10 mins
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel *Required for all legal documents
Kate Knop Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Administrator Officer has previously been issued a Bank of Eastern Oregon credit card with a limit of \$3,000. The limit is equivalent to those of the Board of Commissioners. The card has historically been used for gas, meals outside of the county, and other incidentals. It could also be used in case of an emergency.

The Interim Administrative Officer's card has been canceled with intent to re-issue to the new Administrative Officer, Darrell Green.

2. FISCAL IMPACT:

County credit issued to Administrative Officer with a limit up to \$3,000.

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve the re-issuance of the Bank of Eastern Oregon credit card to the Administrative Officer with a credit limit of \$3,000.

Attach additional background documentation as needed.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Discussion regarding transitional housing - see attached paperwork.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Attach additional background documentation as needed.

Roberta Lutcher

From: Justin Nelson
Sent: Thursday, November 30, 2017 11:11 AM
To: Roberta Lutcher; Kate Knop; Richard Tovey
Cc: Darrell Green
Subject: RE: Sheriff's Office December 13th Agenda Item

Everyone,

Thank you for forwarding this to us.

Neither Richard or myself have been involved in this. I heard some rumblings about this during the AOC Conference, but nothing from MCSO.

Since this is not a contract, I can see why they did not put it through us. However, I would not be surprised if the BoC wanted this vetted through county counsel to determine if there are any concerns or anything like that- insurance, liability, etc. It is one thing to house someone in a hotel, but placing a person in a county owned residence would lead to its own special insurance issues- which I am not sure have been addressed yet.

I may look into this some more, but I would feel more comfortable if either Admin or a member of the BoC would request County Counsel review this- always worry about stepping on toes and overstepping our bounds as County Counsel.

-Justin

From: Roberta Lutcher
Sent: Thursday, November 30, 2017 9:23 AM
To: Kate Knop <kknop@co.morrow.or.us>; Richard Tovey <rtovey@co.morrow.or.us>; Justin Nelson <jnelson@co.morrow.or.us>
Subject: Sheriff's Office December 13th Agenda Item

Hello,
Melissa Ross dropped this off yesterday for placement on the December 13th agenda. I noticed it hadn't been routed to Finance or County Counsel so I called her. Even though this is only in the discussion phase, we agreed it should be routed to your offices in order to be prepared for the discussion on the 13th. Please send your approvals/comments to me and I will make note of them on the cover sheet (or attach comments if that's what you'd like).

Thank you,

Roberta Lutcher
Executive Assistant
Morrow County Board of Commissioners
541-676-5613 (5303)
P.O. Box 788
110 N. Court St.

Roberta Lutcher

From: Kate Knop
Sent: Friday, December 08, 2017 11:42 AM
To: Roberta Lutcher; Richard Tovey; Justin Nelson
Subject: RE: Sheriff's Office December 13th Agenda Item

I approve the agenda item for further discussion.

Kate Knop

Finance Director
Morrow County
P.O. Box 867
Heppner, OR 97836
541-676-5615 or x5302
kknop@co.morrow.or.us



From: Roberta Lutcher
Sent: Thursday, November 30, 2017 9:23 AM
To: Kate Knop <kknop@co.morrow.or.us>; Richard Tovey <rtovey@co.morrow.or.us>; Justin Nelson <jnelson@co.morrow.or.us>
Subject: Sheriff's Office December 13th Agenda Item

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Melissa Ross dropped this off yesterday for placement on the December 13th agenda. I noticed it hadn't been routed to Finance or County Counsel so I called her. Even though this is only in the discussion phase, we agreed it should be routed to your offices in order to be prepared for the discussion on the 13th. Please send your approvals/comments to me and I will make note of them on the cover sheet (or attach comments if that's what you'd like).

Thank you,

Roberta Lutcher
Executive Assistant
Morrow County Board of Commissioners
541-676-5613 (5303)
P.O. Box 788
110 N. Court St.
Heppner, OR 97836
Email: rlutcher@co.morrow.or.us



MORROW COUNTY SHERIFF

325 Willow View Drive :- P.O. Box 159
Heppner, Oregon 97836
Phone: (541) 676-5317
Fax: (541) 676-5577

Kenneth W. Matlack, Sheriff
John A. Bowles, Undersheriff

SAMPLE POLICY

Transitional House Rules and Directives

Staying in the Transitional House is a privilege, not a right. Your occupancy of this facility does not constitute a renter/rentee agreement. Violation of any of the rules or directives listed below is a violation of your conditions of supervision and may result in an intervention or sanction, which could include your removal from this facility.

1. At any time, day or night, officers from Morrow County Parole and Probation, Morrow County Sheriff's Office or a law enforcement agency representing the Morrow County Sheriff's Office may stop by the Transitional House for a visit. As an occupant of the Transitional House, you agree to allow these officers to visit and to roam freely into any room they choose. Violation of this rule will result in immediate removal from the Transitional House.
2. No tobacco use (smoking, chewing, etc) is allowed inside the Transitional House. All tobacco use must be done outdoors. All cigarette butts must be placed inside a container (not thrown on the ground), or this facility will become a Tobacco-Free housing.
3. Absolutely no alcohol or illegal drugs are allowed in the Transitional House or on the property (including vehicles allowed on the property). If found under the influence of any intoxicants, residents will be permanently removed from the Transitional House.
4. Visitors are not allowed in the Transitional House or on the property. Friends or family may pick you up and take you elsewhere, but they are not allowed to visit in the Transitional House or on the property. Special permission may be approved, but only in advance and by the P&P staff.
5. Any damage to the Transitional House, property or grounds may result in a violation of supervision and/or charging of a new crime. Theft of any property, either that belonging to Morrow County or a housemate, will result in a violation of supervision and/or a new charge. Any damage to the Transitional House or property will be immediately reported to Morrow County Parole and Probation.
6. Pornographic materials of any kind are not allowed in the Transitional House or on the property.
7. Sexual relationships are not allowed in the Transitional House or on the property.
8. If you make a mess, clean it up.
9. Curfew is 11pm until 6am, unless your Parole/Probation Officer gives permission to leave earlier or return later. Work and treatment schedules will be accommodated, but must receive permission from a PO.
10. Fees: \$200 per month, or \$8 per day, plus a \$10 deposit for a key. Non-payment can result in termination and can be a violation of supervision.
11. Morrow County Parole and Probation will not be held responsible for any missing or stolen personal property while you reside at the Transitional House. Any personal clothing or property left at the Transitional House will be disposed of immediately if you abandon it, abscond supervision or change residences without permission.
12. Mandatory Transitional House maintenance: Every resident of the Transitional House will complete at least one (1) hour of House or ground maintenance per day. This time must be logged on a maintenance form and submitted to the PO's office each Friday.

Additional Transitional House rules/directives:

1. Dishes will not be allowed to sit in the sink. When you have finished eating, they will be cleaned and put away.
2. Garbage will not be left in kitchen, bedrooms or bathrooms. Throw it away in a garbage can and take the cans out regularly.
3. No hording. Do not bring an excessive amount of personal property into the Transitional House. Excessive will be determined by P&P Staff.
4. Personal property (clothing, etc) will not be stored anywhere other than in the bedrooms.
5. Toiletries will be permitted to remain in the bathrooms.
6. Bathrooms will be cleaned weekly at a minimum, including sink, shower/tub and toilet, no exceptions.
7. Household sweeping, mopping, cleaning, etc, will also be conducted weekly.
8. Blankets are not to be hung over the windows. Mini-blinds or privacy curtains will be provided.
9. Lawn maintenance during the summer months will be done weekly.
10. Snow removal will be done by 8am during winter months. The areas where snow is to be removed is all walkways to front and rear entrances and any steps.
11. Bunks will be made daily. There should not be clutter on the bed areas. Keep your area tidy.

Keep the house clean. There is no law or mandate that a facility like the Transitional House, must exist. If it is not maintained in a satisfactory manner, it will be closed.

By signing below, I understand the directives as listed above. I also understand that by violating any of these directives may result in a probation violation and or immediate removal from the facility. I understand that Morrow County is not liable or held responsible for any personal property that is stolen or removed from the Transitional House.

Print name

Date

Signature

PO

After Recording Return To:

Morrow County Assessor/Tax Collector
P.O. Box 247
Heppner, Oregon 97836

Tax Foreclosure Deed

This Deed, made this 2 day of October, 2017 between Michael Gorman, Assessor and Tax Collector, Morrow County, State of Oregon, Grantor, and Morrow County, a political subdivision of the State of Oregon, Grantee,

WHEREAS, a General Judgment of the Circuit Court of the State of Oregon, in and for the County of Morrow, duly entered on October 2, 2015, in Case No. 15-CV-154 wherein Morrow County, Oregon was the Plaintiff, and Patricia A Hannigan was the former property owner;

WHEREAS, the hereunder described real property was, by said general judgement, sold subject to redemption, to Morrow County.

WHEREAS, the said real property has been held by Morrow County, Oregon, for the period of two (2) years from and after the date of said General Judgment, and no redemption has been made; and notice of the expiration of redemption period, Exhibit A, has been given as required by law; and

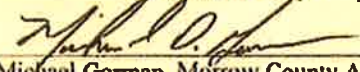
WHEREAS, Pursuant to ORS 312.200, I have this day executed this deed conveying to Morrow County, Oregon, a political subdivision to the State of Oregon the following described property:

Lot 3, Lewis Addition, in the City of Irrigon, County of Morrow and State of Oregon

5N2625AA-204. Acct No 8183. 62402

Now, therefore, I, Michael Gorman, Assessor and Tax Collector, for Morrow County, Grantor, do hereby grant, bargain, sell, and convey unto Morrow County, Oregon, Grantee, and its assignees that real property described herein.

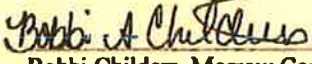
Given under my hand officially this 2 day of October, 2017.


Michael Gorman, Morrow County Assessor & Tax Collector

State of Oregon, County of Morrow) ss.

On this date, October 2nd, 2017 before me, as County Clerk for Morrow County, State of Oregon, personally came Michael Gorman, Assessor & Tax Collector for Morrow County, State of Oregon, known to me to be the individual described in, and who executed the above deed, and acknowledged to me that he executed the same.

In witness whereof I have hereunto set my hand and official seal the day and year in this certificate first above written.


Bobbi Childers, Morrow County Clerk



MORROW COUNTY, OREGON 2017-41054
F-TFD
Clt=1 Str=23 TC 10/02/2017 03:35:26 PM
\$10.00 \$11.00 \$20.00 \$10.00 \$51.00



00032604201700410540020029

I, Bobbi Childers, County Clerk for Morrow County, Oregon, certify that the instrument identified herein was recorded in the Clerk records.

Bobbi Childers - County Clerk



EXHIBIT "A"

AFFIDAVIT OF PUBLICATION

STATE OF OREGON }
County of Morrow } ss:

I, DAVID E. SYKES,

being first duly sworn, depose and say that I am the PUBLISHER of the HEPPIER-GAZETTE TIMES, a newspaper of general circulation, as defined by O.R.S. 193.010 and 193.020; printed and published at Heppner, Oregon: that the Two year redemption period of real properties in the 2015 delinquent tax lien foreclosure proceedings

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 successive and consecutive weeks in the following issues: September 13, 20, 2017

[Signature]

Subscribed and sworn before me this 26th day of September, 2017

[Signature: April Elaine Hilton-Sykes]
Notary Public for Oregon

My Commission Expires:

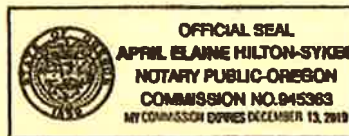
(SEAL)

PUBLIC NOTICE

PUBLIC NOTICE hereby is given, that the two-year period for the redemption

of real properties included in the 2015 delinquent tax lien foreclosure proceedings instituted by Morrow County, Oregon, on August 26, 2015, in the circuit court of the State of Oregon for Morrow County, Case No. 15-CV-154 and included in the judgment entered therein on October 2, 2015 will expire on October 2, 2017.

All properties ordered sold under the judgment, unless redeemed on or before October 2, 2017 will be deeded to Morrow County, Oregon immediately on expiration of the period of redemption, and every right or interest of any person in such properties will be forfeited forever to Morrow County, Oregon. Published: September 13 and 20, 2017



STATEMENT OF TAX ACCOUNT
MORROW COUNTY TAX COLLECTOR
P.O. BOX 247
HEPPNER, OR 97836
(541) 676-5607

28-Sep-2017

HANNIGAN, PATRICIA A
 KONTUR, SUZANNE
 314 TUCKER AVE
 UMATILLA, OR 97882-9317

Tax Account #	62402	Lender Name	
Account Status	A	Lender ID	
Roll Type	MS	Property ID	1003 5N2625-AA-00204
Situs Address	285 SE FOURTH ST IRRIGON, OR 97844	Interest To	Sep 28, 2017

Tax Summary

Tax Year	Tax Type	Total Due	Current Due	Interest Due	Discount Available	Original Due	Due Date
2016	ADVALOREM	\$271.32	\$245.16	\$26.16	\$0.00	\$245.16	Nov 15, 2016
2015	ADVALOREM	\$322.48	\$254.59	\$67.89	\$0.00	\$254.59	Nov 15, 2015
2014	ADVALOREM	\$540.20	\$413.85	\$126.35	\$0.00	\$413.85	Nov 15, 2014
2013	ADVALOREM	\$609.11	\$407.69	\$201.42	\$0.00	\$407.69	Nov 15, 2013
2012	ADVALOREM	\$720.76	\$428.32	\$292.44	\$0.00	\$428.32	Nov 15, 2012
2011	ADVALOREM	\$448.55	\$242.74	\$205.81	\$0.00	\$364.12	Nov 15, 2011
2011	FEE	\$147.29	\$147.29	\$0.00	\$0.00	\$147.29	Nov 15, 2011
2010	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$361.54	Nov 15, 2010
2009	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$351.71	Nov 15, 2009
2008	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$358.79	Nov 15, 2008
2007	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$309.07	Nov 15, 2007
2006	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$354.99	Nov 15, 2006
2005	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$382.73	Nov 15, 2005
2004	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$390.55	Nov 15, 2004
2003	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$423.22	Nov 15, 2003
2002	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$494.90	Nov 15, 2002
2001	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$489.30	Nov 15, 2001
2000	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$434.38	Nov 15, 2000
1999	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$424.07	Nov 15, 1999
1998	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$406.57	Nov 15, 1998
1997	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$395.36	Dec 15, 1997
1996	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$450.34	Nov 15, 1996
1995	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$428.34	Nov 15, 1995
1994	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$420.80	Nov 15, 1994
Total		\$3,059.71	\$2,139.64	\$920.07	\$0.00	\$9,137.68	

TAX NOTATION...

NOTATION CODE	DATE ADDED	DESCRIPTION
FORECLOSURE	1-Oct-2015	CASE NO 15 CV 154

STATEMENT OF TAX ACCOUNT
MORROW COUNTY TAX COLLECTOR
P.O. BOX 247
HEPPNER, OR 97836
(541) 676-5607

28-Sep-2017

HANNIGAN, PATRICIA A
KONTUR, SUZANNE
314 TUCKER EST
UMATILLA, OR 97882-9317

Tax Account #	8183	Lender Name	
Account Status	A	Lender ID	
Roll Type	Real	Property ID	1003 5N2625-AA-00204
Situs Address	285 SE FOURTH ST IRRIGON, OR 97844	Interest To	Sep 28, 2017

Tax Summary

Tax Year	Tax Type	Total Due	Current Due	Interest Due	Discount Available	Original Due	Due Date
2016	ADVALOREM	\$432.86	\$391.14	\$41.72	\$0.00	\$391.14	Nov 15, 2016
2015	ADVALOREM	\$497.42	\$392.70	\$104.72	\$0.00	\$392.70	Nov 15, 2015
2014	ADVALOREM	\$503.10	\$385.43	\$117.67	\$0.00	\$385.43	Nov 15, 2014
2013	ADVALOREM	\$527.63	\$353.16	\$174.47	\$0.00	\$353.16	Nov 15, 2013
2012	ADVALOREM	\$602.74	\$358.19	\$244.55	\$0.00	\$358.19	Nov 15, 2012
2011	ADVALOREM	\$371.92	\$201.27	\$170.65	\$0.00	\$301.91	Nov 15, 2011
2011	FEE	\$234.15	\$234.15	\$0.00	\$0.00	\$234.15	Nov 15, 2011
2010	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$288.19	Nov 15, 2010
2009	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$273.21	Nov 15, 2009
2008	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$250.86	Nov 15, 2008
2007	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$234.91	Nov 15, 2007
2006	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$257.63	Nov 15, 2006
2005	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$252.81	Nov 15, 2005
2004	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$235.03	Nov 15, 2004
2003	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$233.05	Nov 15, 2003
2002	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$165.72	Nov 15, 2002
2001	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$163.88	Nov 15, 2001
2000	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$145.57	Nov 15, 2000
1999	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$142.26	Nov 15, 1999
1998	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$136.42	Nov 15, 1998
1997	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$132.56	Dec 15, 1997
1996	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$203.86	Nov 15, 1996
1995	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$143.58	Nov 15, 1995
1994	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$273.75	Nov 15, 1994
Total		\$3,169.82	\$2,316.04	\$853.78	\$0.00	\$5,949.97	

TAX NOTATION...

NOTATION CODE	DATE ADDED	DESCRIPTION
FORECLOSURE	1-Oct-2015	CASE NO 15 CV 154

MORROW COUNTY ASSESSOR
Manufactured Structure Assessment Report
FOR ASSESSMENT YEAR 2017

10/25/2017 2:41:23 PM

Account # 62402
Code - Tax # 1003
Mailing Address HANNIGAN, PATRICIA A
MORROW COUNTY
PO BOX 788
HEPPNER, OR 97836

TAX STATUS ASSESSABLE
ACCT STATUS ACTIVE
SUBTYPE REAL
HOME ID 142998
X NUMBER 142998

SITUS ADDRESS	SITUS CITY
285 SE FOURTH ST	IRRIGON

APPRAISER CYDE ESTES

VALUE SUMMARY							
CODE AREA		AV	RMV	MAV	TREND %	RMV EXCEPTION	CPR %
1003	IMPR.	\$13,210	\$13,210	\$23,730	107% IMPR.	\$0	

Manufactured Structure Information

VIN #	64242CKPD22752	STAT CLASS	052 +
BRAND	VILLA WEST	QUALITY	100
MODEL		CONDITION	
YEAR BUILT	1977	MA / SA / NH	01 / 00 / 000
STICKER #		BEDROOMS / BATHS	2 / 2

Real Property Information

REAL ACCOUNT #	8183	MA / SA / NH	01 / 00 / 000
MAP	5N2625AA00204	PROP CLASS	109
UNIT	6999	RMV CLASS	109
PARK NAME			
COMMENTS			

FLOORS

DESCRIPTION	CLASS	SQFT	SIZE TYPE	TYPE OF HEAT	RMV
FIRST FLOOR DR-1 LR-1 KT-1 BD-2 FB-2 U-1	5	1,464	S	HEAT-MS: HEAT PUMP	11,504
DIMENSIONS: 61 X 24					
PLBG: FULL BATH	2	0		HEAT-MS: HEAT PUMP	1464 660
EXT WALL: METAL BEVEL SIDING	1464	0		ROOF COVER: COMP SHINGLE	1464 0
FOUNDATION: AVG SKIRTING	170	182		ROOF STYLE: GABLE	1464 0
Total Floor RMV					12,346

EXEMPTIONS / SPECIAL ASSESSMENTS / POTENTIAL LIABILITY

TYPE

APPRAISAL MAINT: 2018 - TAX STATUS CHANGE TO NON-ASSESSABLE (MISC REDTAG - IN HOUSE), 2018 - TAX STATUS CHANGE TO NON-ASSESSABLE ()

COMMENTS:

MORROW County Assessor's Summary Report

Real Property Assessment Report

FOR ASSESSMENT YEAR 2017

October 25, 2017 2:42:56 pm

Account # 8183
 Map # 5N2625-AA-00204
 Code - Tax # 1003-8183
 Legal Descr LEWIS
 Lot - 3
 Mailing Name MORROW COUNTY
 Agent
 In Care Of
 Mailing Address PO BOX 247
 HEPPNER, OR 97836

Tax Status ASSESSABLE
 Acct Status ACTIVE
 Subtype NORMAL
 Deed Reference # 2017-41054
 Sales Date/Price 10-02-2017 / \$0.00
 Appraiser CYDE ESTES

Prop Class 109 MA SA NH Unit
 RMV Class 109 01 00 000 6999-1

Situs Address(s)	Situs City
ID# 285 SE FOURTH ST	IRRIGON

Value Summary						
Code Area		AV	RMV	MAV	RMV Exception	CPR %
1003	Land	15,280	27,710	15,280	Land	0
	Impr.	2,560	7,570	2,560	Impr.	0
Code Area Total		17,840	35,280	17,840		0
Grand Total		17,840	35,280	17,840		0

Land Breakdown											
Code Area	ID#	RFD	Ex	Plan Zone	Value Source	TD%	LS	Size	Land Class	LUC	Trended RMV
1003	1	R		R1	Residential	107	A	0.17	MKT	*	14,980
1003	2	R		R1	Site Development	107	A	0.00	MKT	*	12,730
Grand Total								0.17			27,710

Improvement Breakdown											
Code Area	ID#	Yr Built	Stat Class	Description	TD%	Total Sq. Ft.	Ex%	MS Acct #			Trended RMV
1003	3		396	DECKS-PATIOS-PORCHES	107	0					6,070
1003	2		194	RESIDENTIAL - MISC		0					1,500
1003	1	1977	052	MOBILE HOME, CL-5 DOUBLE WIDE	107	1,464		R - 62402			13,220
Grand Total						1,464					20,790

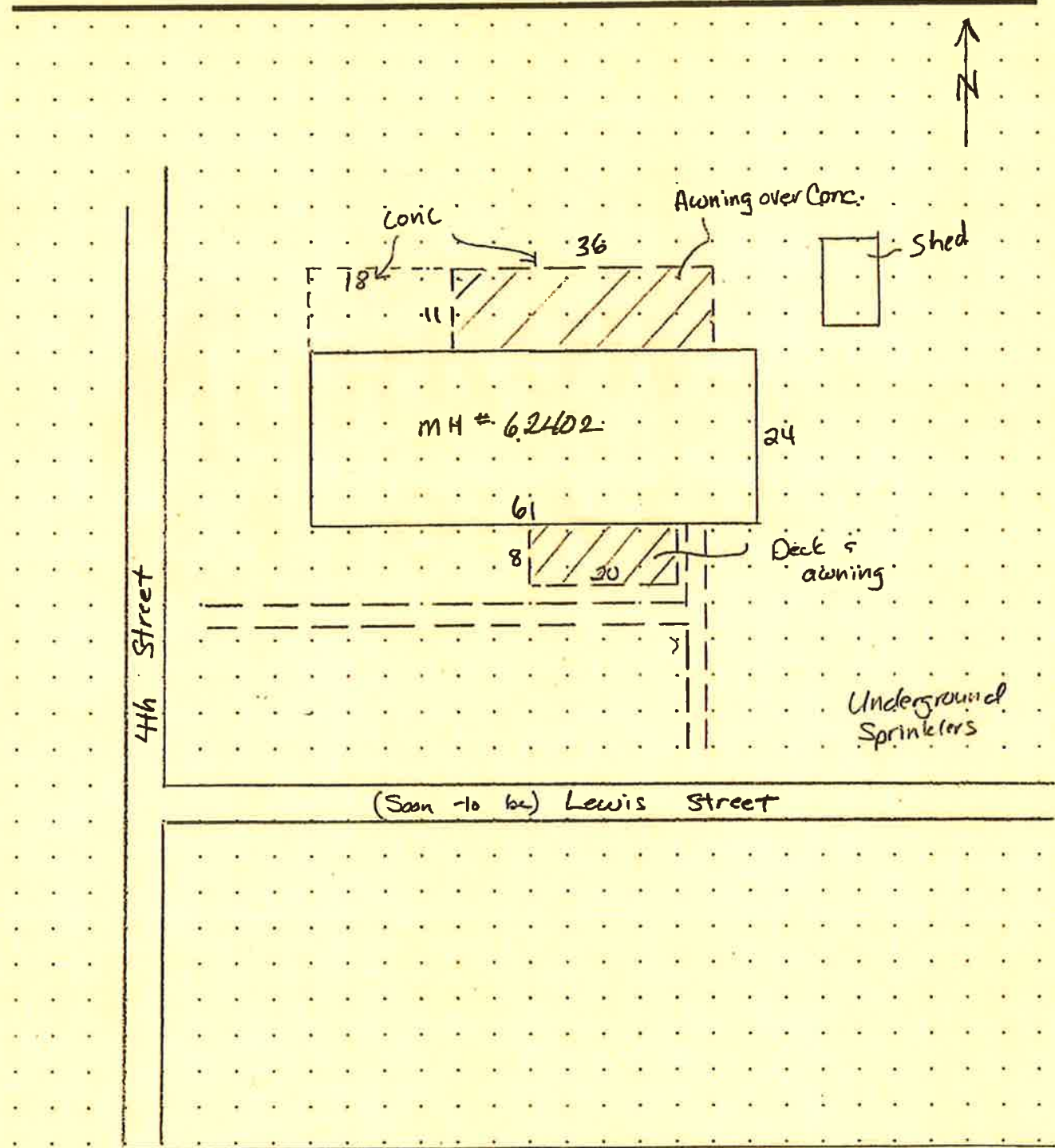
MS Account(s): 1003-R-62402

*** The Real MS value is not included in the total of the real account

Appr Maint: 2018 - TAX STATUS CHANGE TO NON-ASSESSABLE (MISC REDTAG - IN HOUSE), 2018 - TAX STATUS CHANGE TO NON-ASSESSABLE

BUILDING DIAGRAM

Drawn by B. Jones Date 7-22-94 ACCOUNT NO. SN26 25AA 204
CK'd/Rev. by _____ Date _____
CK'd/Rev. by _____ Date _____ Code Area 10-3 Ref.# 8183





Kenneth Matlack

From: Dan Robbins
Sent: Thursday, November 09, 2017 7:45 AM
To: Karen Wolff; Kenneth Matlack; John Bowles
Subject: Property in Irrigon





Dan Robbins
Director
Morrow County Parole and Probation
541-314-5222
Sent from my iPhone

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Road Committee updated and expanded their by-laws

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Review and if changes need to be made, request County Council to review changes.
If there are no changes to the bylaws, then a motion to approve County Counsel to draft a resolution to adopt the bylaws of the Morrow County Road Committee.

Attach additional background documentation as needed.

MORROW COUNTY ROAD COMMITTEE BYLAWS

Article I: Name

The name of this advisory committee shall be the Morrow County Road Committee

Article II: Duties of Committee Members

- Section 1. Committee members shall become familiar with the operations, standards and financing needs of the Morrow County Road Department.
- Section 2. Committee members shall provide advisory recommendations only to the Morrow County Board of Commissioners, Public Works Director, Road Master and Assistant Road Master. These recommendations shall follow all County policies and consider all budgetary needs.

Article III: Membership

- Section 1. Requests for appointment shall be presented to Public Works in writing by the candidate. Public Works shall provide these to the Morrow County Board of Commissioners for approval and appointment.
- Section 2. The applications shall be in letter form containing complete information regarding qualifications and reasons for interest in Committee membership. The letter shall be signed and dated by the applicant.
- Section 3. The Committee shall consist of nine members appointed by the Morrow County Board of Commissioners.
- Section 4. Members shall be appointed to a term of three years, beginning on the date of appointment by the Morrow County Board of Commissioners.
- Section 5. A second group of nine shall comprise the alternate voting members who may stand in as voting members if their designated voting member is absent. This group shall be selected in the same manner as the voting members using the same criteria for geographic location.
- Section 6. Members shall reside or own property within Morrow County.
- Section 7. Membership shall consist of: one member from each of the five incorporated communities in Morrow County; one representative of north Morrow County and one representative of south Morrow County; two members at-large (one being from north Morrow County and one being from south Morrow County); agricultural representation shall be given preference for one of the at-large positions. This shall comprise the Morrow County Road Committee Membership.
- Section 8. Terms shall be for three year periods, from the date of appointment by the Morrow County Board of Commissioners, or from the date of the January 12, 2017 meeting for pre-existing members.

Article IV: Responsibilities of Committee Members

- Section 1. Committee members shall attend regularly scheduled meetings or give notice of needed absence.

- Section 2. Committee members shall provide to Morrow County Public Works and the Morrow County Board of Commissioners ongoing assistance with review of the Transportation System Plan as related to the Morrow County Road System.
- Section 3. Any decisions in regard to the Road Plan shall follow the recommendation of the Road Master/Assistant Road Master who shall follow the Morrow County Public Works Department's Road Maintenance/Reconstruction Prioritization Policy set forth by the Morrow County Court, July 31, 2013.
- Section 4. The Morrow County Road Master and Assistant Road Master shall furnish a yearly Work Plan that is not only compliant with policy, but also within a reasonably projected budget amount. The Road Committee shall review and give input as to any additions or changes it would like to make that are compliant with policy and budgetary needs.
- Section 5. Committee members shall serve as community spokespersons and advocate for effective programs to maintain and improve the County Road System.
- Section 6. Committee members shall review and be given input as to previous years' work completed, as well as cost of that work. The upcoming Work Plan and budget shall also be reviewed at regularly scheduled meetings. All information that pertains to these matters shall be furnished by staff.

Article V: Vacancies

- Section 1. The governing body shall make appointments as necessary to fill vacancies.
- Section 2. Requests for appointment shall be presented to Public Works in writing by the candidates. These applications shall be in letter form containing complete information regarding qualifications and reasons for interest in Committee membership. The letter shall be signed and dated by the applicant.
- Section 3. Public Works shall provide these to the Morrow County Board of Commissioners for approval and appointment.

Article VI: Staffing

- Section 1. Staff shall generate all agenda items, organize meeting locations and furnish all needed informational documents two weeks prior to the meeting. Staff will record all minutes and all motions and all subsequent actions. All meeting minutes shall be filed with the Public Works Office under the care of the Public Works Director.
- Section 2. Staff shall not have voting privileges, and will only furnish technical assistance to the Committee.
- Section 3. All decisions in regard to suggested policy or Road Work Plans shall be vetted for compliance to policy by the Road Master/Assistant Road Master and submitted to the Committee for review. After any required Planning Department review, decisions will then be forwarded to the County governing body for final discussion and approval.

Section 4. The Committee shall elect a spokesperson to refer any item or issue to the Morrow County Board of Commissioners that might be relevant to the Morrow County Transportation System Plan or Road Committee business.

Article VII: Coordination with the Morrow County Planning Department

Section 1. Land use requirements shall be coordinated with the Planning Department.

Section 2. The Road Committee shall also function only in an advisory capacity for recommendations forwarded to the Planning Commission.

Section 3. Any and all Planning Department or Planning Commission review processes must be strictly adhered to.

DRAFT

Committee/Board Assignments – 2017

Item # 5c

Airport Advisory Committee – Commissioner Russell
Board of Property Tax Appeals – Commissioner Russell
Boardman Community Development Association – Commissioner Russell
Budget Committee – All
Columbia Development Authority – Commissioner Russell; Commissioner Doherty - Alternate
Columbia River Enterprise Zone II Board – Commissioner Russell; Commissioner Lindsay
CAPECO – Commissioner Lindsay
Community Renewable Energy Association – Commissioner Doherty
Court Security – Administrative Officer Jerry Sorte
Cultural Coalition – Commissioner Lindsay
Early Childhood Committee – Commissioner Russell
Eastern Oregon Counties Association – Commissioner Russell
Eastern Oregon Jobs Council – Commissioner Doherty (mandatory a Commissioner be on this board)
Equity Fund Committee – All
Fair Board – All to rotate as convenient & will coordinate for proper public notice, if necessary
Forest Collaborative – Commissioner Lindsay
Governor’s Advisory Committee on Energy and Agriculture – Commissioner Lindsay (this committee will be wrapping up by spring 2017)
GEODC – Commissioner Doherty; Commissioner Lindsay
ICABO - All
Irrigon-Boardman Emergency Assistance Center – Commissioner Russell
Local Community Advisory Council – Commissioner Russell
Local Public Safety Coordinating Council – Commissioner Lindsay
Lower Umatilla Basin Groundwater Management Area – Commissioner Doherty
Morrow County Advisory Board for Community Counseling Solutions – Commissioner Doherty
Military Economic Advisory Committee – Commissioner Lindsay
Morrow County Citizens Economic Development Task Force – not mandatory, all can attend if interested but will coordinate for public notice requirements
Neighborhood Center of South Morrow County – Commissioner Lindsay
North East Area Commission on Transportation – Commissioner Doherty
Oregon Association of County Engineers and Surveyors – Commissioner Russell (not a County function)
Parks Committee – Commissioner Russell
Planning Commission – (not required)
Regional Community Advisory Council – Commissioner Russell
Regional Solutions – Commissioner Lindsay
Regional Travel Shed Analysis & Transit Development Analysis – Commissioner Doherty
Road Committee – All; will coordinate for required notice
Rodeo Committee – Commissioner Lindsay
Soil & Water Conservation District – Commissioner Russell; Commissioner Lindsay
Solid Waste Advisory Committee – Commissioner Russell
The Loop – Morrow County Transportation – Commissioner Doherty
Willow Creek Valley Economic Development Group – Commissioner Doherty
Wolf Depredation Advisory Committee – Commissioner Doherty

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF APPROVING)
AN AGREEMENT BETWEEN THE)
SPONSORS OF THE COLUMBIA)
RIVER ENTERPRISE ZONE AND)
VADATA, INC.)

RESOLUTION N

Without
NDA reference

WHEREAS, Morrow County, the Port of Morrow and the City of Boardman are Sponsors of the Columbia River Enterprise Zone (II); and

WHEREAS, the Columbia River Enterprise Zone (I) was originally established in 1998 and the Columbia River Enterprise Zone (II) was reauthorized in 2009; and

WHEREAS, the Columbia River Enterprise Zone (II) is governed by an Intergovernmental Agreement which sets forth governance; and

WHEREAS, the Columbia River Enterprise Zone (II) Board has negotiated with Vadata, Inc., for extended abatement under the Rural Long-term Enterprise Zone requirements outlined in Oregon Administrative Rule Chapter 123 Division 690; and

WHEREAS, the Columbia River Enterprise Zone (II) Board and Manager both recommend approval of the Agreement; and

WHEREAS, Vadata Inc., has submitted the necessary application to the Columbia River Enterprise Zone Manager;

**THE MORROW COUNTY BOARD OF COMMISSIONERS RESOLVES AS
FOLLOWS:**

To approve the Agreement as negotiated by the Columbia River Enterprise Zone (II) Board with Vadata Inc., and to approve signature of the Agreement.

This Resolution shall be effective immediately.

Dated this 13th day of December, 2017

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Approved as to form:

Attest:

Bobbi Childers, County Clerk

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

NDA reference

IN THE MATTER OF APPROVING)
AN AGREEMENT BETWEEN THE)
SPONSORS OF THE COLUMBIA)
RIVER ENTERPRISE ZONE AND)
VADATA, INC.)

RESOLUTION NUM

WHEREAS, Morrow County, the Port of Morrow and the City of Boardman are Sponsors of the Columbia River Enterprise Zone (II); and

WHEREAS, the Columbia River Enterprise Zone (I) was originally established in 1998 and the Columbia River Enterprise Zone (II) was reauthorized in 2009; and

WHEREAS, the Columbia River Enterprise Zone (II) is governed by an Intergovernmental Agreement which sets forth governance; and

WHEREAS, the Columbia River Enterprise Zone (II) Board has negotiated with Vadata, Inc. for extended abatement under the Rural Long-term Enterprise Zone requirements outlined in Oregon Administrative Rule Chapter 123 Division 690; and

WHEREAS, the Columbia River Enterprise Zone (II) Board and Manager both recommend approval of the Agreement; and

WHEREAS, Vadata Inc. has submitted the necessary application to the Columbia River Enterprise Zone Manager;

**THE MORROW COUNTY BOARD OF COMMISSIONERS RESOLVES AS
FOLLOWS:**

To support the Agreement as negotiated by the Columbia River Enterprise Zone (II) Board with Vadata Inc. by signing this statutorily required Resolution and to continue to abide by the Non-Disclosure Agreement previously entered into.

This Resolution shall be effective immediately.

Dated this 13th day of December, 2017

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Approved as to form:

Attest:

Bobbi Childers, County Clerk



NONDISCLOSURE AGREEMENT

AGENCY: Complete BOX below and FAX to (206) 266-7010 or e-mail to contracts-legal@amazon.com.

Governmental Entity Name: <u>Morrow County</u>	Address: <u>P.O. Box 788</u>
By (signature): <u>Terry K. Tallman</u>	<u>Heppner, OR 97836</u>
Printed Name: <u>TERRY K. TALLMAN</u>	Fax No.: <u>541-676-5621</u>
Title: <u>County Judge</u>	Email Address: <u>kwolpp@co.morrow.or.us</u>
Date Signed: <u>03/19/2014</u>	

This Nondisclosure Agreement (this "Agreement") is entered into by Agency for the benefit of Amazon.com, Inc. and its Affiliates ("Amazon"). In connection with a proposed transaction or relationship between Agency and Amazon, Agency may receive information on Amazon's operations and businesses. In consideration of the receipt of such information, the Agency agrees as follows:

1. **Confidential Information.** "Affiliate" means, with respect to any entity, any other entity that directly or indirectly controls, is controlled by or is under common control with that entity, and "Confidential Information" means all nonpublic information relating to Amazon or disclosed by Amazon or its Affiliates to the above-referenced governmental entity, its Affiliates or agents of any of the foregoing (collectively, "Agency") that is designated as confidential or that, given the nature of the information or the circumstances surrounding its disclosure, reasonably should be considered as confidential.

2. **Exclusions.** Confidential Information excludes information that (i) is or becomes publicly available without breach of this Agreement, (ii) can be shown by documentation to have been known to Agency at the time of its receipt from Amazon, (iii) is disclosed to Agency from any third party who did not acquire or disclose such information by a wrongful or tortious act, or (iv) can be shown by documentation to have been independently developed by Agency without reference to any Confidential Information.

3. **Use of Confidential Information.** Agency may use Confidential Information only in pursuance of its business relationship with Amazon. Except as provided in this Agreement, Agency will not disclose Confidential Information to anyone without Amazon's prior written consent. Agency will take all reasonable measures to avoid disclosure, dissemination or unauthorized use of Confidential Information, including, at a minimum, those measures it takes to protect its own confidential information of a similar nature.

4. **Agency Personnel.** Agency will restrict the possession, knowledge and use of Confidential Information to each of its employees and subcontractors who (i) has a need to know the Confidential Information, and (ii) is legally obligated to protect the Confidential Information to the same or greater degree as required under this Agreement. Agency will ensure that its employees, subcontractors and Affiliates comply with this Agreement.

5. **Disclosures to Governmental Entities.** Agency may disclose Confidential Information as required to comply with (a) orders of governmental entities with jurisdiction over it and (b) applicable freedom of information or public records laws, if Agency (i) gives Amazon prior written notice sufficient to allow Amazon to seek a protective order or other remedy (except to the extent that Agency's compliance would cause it to violate an order of the governmental entity or other legal requirement), (ii) discloses only such information as is required by the governmental entity and/or the applicable freedom of information or public records law (including by limiting disclosure and redacting disclosed materials to the maximum extent permitted under any exemptions or exceptions to such laws), and (iii) uses commercially reasonable efforts to obtain confidential treatment for any Confidential Information so disclosed.

6. **Ownership of Confidential Information.** All Confidential Information will remain the exclusive property of Amazon. Amazon's disclosure of Confidential Information will not constitute an express or implied grant to Agency of any rights to or under Amazon's patents, copyrights, trade secrets, trademarks or other intellectual property rights. Agency will not use any trade name, trademark, logo or any other proprietary rights of Amazon (or any of its Affiliates) in any manner without prior written authorization of such use by a Vice President of Amazon (or its applicable Affiliate).

7. **Notice of Unauthorized Use.** Agency will notify Amazon immediately upon discovery of any unauthorized use or disclosure of Confidential Information or any other breach of this Agreement. Agency will cooperate with Amazon in every reasonable way to help Amazon regain possession of such Confidential Information and prevent its further unauthorized use and disclosure.

8. **Return of Confidential Information.** Agency will return or destroy all tangible materials embodying Confidential Information (in any form and including, without limitation, all summaries, copies and excerpts of Confidential Information) promptly following Amazon's written request.

9. **Injunctive Relief.** Agency acknowledges that a breach of its obligations under this Agreement could cause irreparable harm to Amazon as to which monetary damages may be difficult to ascertain or an inadequate remedy. Agency agrees that Amazon will have the right, in addition to its other rights and remedies, to seek injunctive relief for any violation of this Agreement.

10. **Scope; Termination.** This Agreement covers Confidential Information received by Agency prior and subsequent to the date hereof. This Agreement is effective as of the date Confidential Information is first received and will continue for 3 years, after which it automatically renews unless either party terminates this Agreement by providing at least 90 days prior written notice to the other party, provided, that Agency's obligations with respect to Confidential Information will survive for 5 years following termination of this Agreement, and Sections 6, 9, 10, and 11 will survive indefinitely and the confidentiality obligations of this Agreement will continue to apply to the Confidential Information for as long as the information continues to constitute a trade secret or does not otherwise fall within an exclusion described in Section 2.

11. **Miscellaneous.** This Agreement constitutes the entire agreement between the parties relating to the matters discussed herein and may be amended, modified, or waived only with the mutual written consent of the parties. Agency may not assign this Agreement without Amazon's written consent. If a provision of this Agreement is held invalid under applicable law, such invalidity will not affect any other provision of this Agreement that can be given effect. All notices hereunder will be in writing and will be sent by overnight courier, confirmed facsimile transmission certified mail. Notices to Agency will be delivered to the address set forth above. Notices to Amazon will be delivered, Attn: General Counsel, to: 410 Terry Avenue North, Seattle, WA 98109-5210; Fax No. 206/266.7010.

Columbia River Enterprise Zone II Board Members 2017

City of Boardman

Karen Pettigrew, Manager
200 City Center Circle
P.O. Box 229
Boardman, OR 97818
541-481-9252 (W)
kpettigrew@cityofboardman.com

Sandy Toms, Mayor
200 City Center Circle
P.O. Box 229
Boardman, OR 97818
541-481-9252 (W)
541-815-5345 (C)
mayor@cityofboardman.com

Del Turner (Alternate)
PO Box 146
Boardman OR 97818
541-720-0604
turnerd@cityofboardman.com

Port of Morrow

Gary Neal, General Manager
2 Marine Drive
P.O. Box 200
Boardman, OR 97818
541-481-7678 (W)
541-571-1670 (C)
garyn@portofmorrow.com

Jerry Healy, Port Commissioner
645 Hager Street
Heppner, OR 97836
541-377-7192 (C)
jerry@windwave.tc

Lisa Mittelsdorf, ED Director (Alternate)
2 Marine Drive
P.O. Box 200
Boardman, OR 97818
541-481-7678 (W)
541-571-1671 (C)
lisam@portofmorrow.com

Morrow County

Don Russell, Commissioner
69247 Kunze Lane
Boardman, OR 97818
541-481-4277 (H)
541-676-5620 (W)
drussell@co.morrow.or.us

Melissa Lindsay
75655 Baseline Lane
Heppner OR 97836
541-256-0366
mlindsay@co.morrow.or.us

Greg Sweek, Assessor (Retired) (Alternate)
135 N. Court St
Heppner, OR 97836
541-676-5121 (H)
541-377-1750 (C)
gpsweek@gmail.com

Enterprise Zone Manager

Carla McLane, Planning Director
Morrow County Planning Department
P.O. Box 40
Irrigon, OR 97844
541-922-4624
541-676-9061 ext 5505
541-314-3139 (C)
cmclane@co.morrow.or.us



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
5f

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Carla McLane
Department: Planning
Short Title of Agenda Item:

Phone Number (Ext): 5505
Requested Agenda Date: 12/13/2017

Planning Commissioners' Appointment

This Item Involves: (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input checked="" type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

<input checked="" type="checkbox"/> N/A	<u>Purchase Pre-Authorizations, Contracts & Agreements</u>
Contractor/Entity:	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Reviewed By: Carla McLane 12/11/17 DATE Department Head Required for all BOC meetings

_____ _____ DATE Admin. Officer/BOC Office Required for all BOC meetings

_____ _____ DATE County Counsel *Required for all legal documents

_____ _____ DATE Finance Office *Required for all contracts; other items as appropriate.

_____ _____ DATE Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Planning Commission has three positions that will reach end term on 12/31/2017. These Commissioners have been contacted regarding their interest in reappointment: Mifflin Devin, Boardman; Kathy Neal, Boardman; and Rod Taylor, lone. Kathy Neal has resigned. Mr. Devin and Mr. Taylor have both communicated interest in continuing to serve. This leaves one Boardman position still open and without any current interested parties.

Over the past month recruitment efforts have included advertising via multiple news outlets, as well as letters to individuals who previously indicated interest in serving on the Planning Commission. These efforts have yielded one letter of interest for the lone position. This was from Bobbi Childers, Morrow County Clerk. Her letter is attached. Rod Taylor has served on the Planning Commission since 1/1/2010 when he was first appointed to serve representing Boardman. He was reassigned to lone on 2/20/2013, where he has continued to serve to the present date.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

As your Planning Director I recommend the motion, "I move to approve reappointment of Mifflin Devin to Position 1 on the Planning Commission, to serve 1/1/2018-12/31/2021."

Regarding Position 4, lone, the incumbent as well as another qualified individual have shown interest in serving on the Commission. Rod Taylor's eight years of service has been appreciated, and there is no reason to not continue allowing him to serve. The second candidate would also be suitable to serve. As your Planning Director I would find either candidate sufficient for the position.

According to the Board's choice, I recommend a motion be made as follows: "I move to appoint (Bobbi Childers / Rod Taylor) to fill the lone Planning Commission position, to serve 1/1/2018-12/31/2021." +

Attach additional background documentation as needed.

December 6, 2017

Carla McLane,
Morrow County Planner
PO Box 40
Irrigon, OR 97844

Bobbi Childers
66289 Cemetery Rd.
PO Box 226
Ione, OR 97843

Dear Ms. McLane,

I'm writing to you about the vacancy for an Ione citizen on the Morrow County's Planning Commission. I would like you to consider me as a member for the Ione area, I think that I would be able to represent the area I live in well.

I currently work with real property deeds and such in the recording of records in my office and I have a working knowledge of how all of that process works. I would like to see how the other processes work, and hopefully take part in it. I am a property owner in Morrow County.

I do not think that my status as County Clerk should hinder me, as I do not set policy dealing with any lands in Morrow County.

Please consider this a request to be part of the Morrow County Planning process. I have seen Morrow County excel in many areas and would like to be part of that in the future.

Respectfully,
Bobbi Childers



PLANNING DEPARTMENT

P. O. Box 40 • Irrigon, Oregon 97844
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MEMORANDUM

To: Morrow County Board of Commissioners
From: Carla McLane, Planning Director
Date: December 11, 2017
RE: Planning Update

I want to start by thanking each of you for your concern over the past month or so since my accident. While the bruising has healed on the outside there is still much to heal on the inside, something I continue to work on. Planning Department staff have stepped up and work continues, but there have been a few items that will just have to wait to be accomplished. This Planning Update will address a couple of items that continue to move ahead.

Code Enforcement Ordinance: Work continues with a dedicated group of county staff that have suggested changes and updates with a Final Draft almost ready to be released and discussed. As work has progressed additional questions have been brought forth that need additional vetting by staff, which will be the focus over the next couple of weeks.

At this point we are targeting January for discussion with the Board, followed by the required 20 day posting and two public hearings. A tentative schedule would be to discuss the Final Draft on January 10, post the Final Draft on or before January 19, hold a hearing in Heppner on February 7 and a second hearing in Irrigon on February 14 (after the required 20 day comment period). This can still achieve adopting timely for the upcoming growing season that is the concern of Dave Pranger, Weed Manager/Inspector.

Natural Hazard Mitigation Plan - Implementation and Exercise: In late 2016 Morrow County and our communities adopted the current Natural Hazard Mitigation Plan, which was effective on January 1, 2017, and acknowledged by FEMA on February 28, 2017. Then on June 14, 2017, you appointed the current members to the required Steering Committee which meets twice a year to review the Plan and work towards implementing the many included Action Items.

At the 2017 Fall Steering Committee meeting, after discussing this years devastating fire season, the Steering Committee agreed to hold an exercise this next Spring focusing on one of our forest recreation communities (most likely Penland Lake, but a final determination is still pending). There is concern that many who live and recreate in the forest have limited information about fire risk and prevention, so the focus of the exercise would be coordinated response coupled with landowner defensible protections implementation.

A subcommittee has been formed which is using a FEMA based template to build a tabletop exercise to be implemented in the March to May time frame. Work has been initiated to reach out to various local, state and federal partners to participate in this exercise. The subcommittee

has also identified that this would be an opportunity to have the Board of Commissioners gain an understanding of how a disaster is handled from start to finish, including you and other principle county staff on the invitation list as either participants or observers. It is our intent to follow up this exercise with community outreach concerning appropriate fire protection and defensible space implementation.

Planning Commission Work Plan: At this months Planning Commission meeting a number of update projects were discussed, including but not limited to: Article 9 Administrative Provisions, changes to Article 4 which would lead to information about roads being moved to Article 5 and incorporating new language about rural addressing and other road related actions, park planning including the anticipated Goal 4 Exception to allow enhanced uses at the OHV Park, various transportation related planning projects including a needed update to the Transportation System Plan, incorporating the Subdivision Ordinance into the current Zoning Ordinance, and a look at buildable lands and our housing use zones. The Planning Department will be drafting a 'five year work plan' for the Planning Commission to discuss more thoroughly at the January and possibly February meetings; once completed they would like to have a work session with the Board of Commissioners to assure that both bodies are working towards the same goals. There is also interest in revisiting the Planning Commission bylaws early in the new year.