

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, December 6, 2017 at 9:00 a.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, OR

- 1. Call to Order and Pledge of Allegiance - 9:00 a.m.**
- 2. City and Citizen Comments** – This is the time provided for individuals seeking to address the Board regarding issues that are not already on the agenda.
- 3. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 4. Public Hearing: To hear testimony and receive written comment on the formation of an Oregon State University Extension Service District**
- 5. Consent Calendar**
 - a. Accounts Payable dated December 7th
 - b. Minutes: Executive Session of November 8th; Regular Meeting Minutes of November 15th
 - c. Oregon Health Authority Intergovernmental Agreement #153168, Tort Liability Coverage as a Provider for Psychiatric Security Review Board (PSRB); and PSRB – County Third Party Amendment (Justin Nelson, County Counsel)
- 6. Business Items**
 - a. Willow Creek Valley Economic Development Group Update (Sheryll Bates, Executive Director, Heppner Chamber of Commerce)
 - b. Sheriff's Office Marine Program Boat Purchase/Reimbursement (Sgt. Randy Rayburn)
 - c. Contract between Morrow County Sheriff's Office and Community Counseling Solutions for Mental Health Services (Sheriff Ken Matlack)
 - d. Columbia Basin Electric Cooperative Request for Wheatridge Project Easement (Justin Nelson, County Counsel)
- 7. Department Reports**
 - a. County Administrator's Monthly Report (Darrell J. Green, County Administrator; Kim Cutsforth, Interim Administrative Officer)
 - b. Treasurer's Monthly Report (Gayle Gutierrez, Treasurer)
- 8. Correspondence**
- 9. Commissioner Reports**
- 10. Recess - Lunch - Reconvene 1:00 p.m.**
- 11. Request for Proposals for Project Management Services for Facility Planning**
Submitter Interview
 - a. 1:15-2:00 p.m. – M. Merino Consulting (Michael Merino)
- 12. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

As compiled from Oregon Revised Statutes, 2015 version,
by John Punches, OSU Extension Service,
john.punches@oregonstate.edu
June 26, 2017

Twenty-five Oregon counties currently support local Extension activities by means of service districts, and several other counties are considering districts as they seek ways to supplement dwindling county general funds. Service districts are municipal corporations, overseen by elected officials, with the authority to collect taxes and fees in order to provide specific services to persons residing within their boundaries. Distillation of the numerous Oregon statutes describing district formation can be a daunting task for those unfamiliar with the process, and authorization for formation of an Extension service district differs in some manners from the “normal” special districts process. This document has been developed to help Extension leaders negotiate the formation process, but will also be of use to county legal advisors, commissioners, judges, and planning departments. It is not intended to replace the professional judgment and experience of local legal counsel, nor should it be used in place of direct reference to applicable statutes. It will, however, serve as a starting point for those persons investigating or undertaking formation of an Extension service district.

Please note that while every attempt has been made to ensure this document accurately reflects the district formation process described in Oregon statutes, it does not attempt to capture additional requirements or variations proscribed by counties, cities or boundary commissions. Persons considering district formation would be well advised to confer with their county planning department and/or legal counsel to identify local modifications to, and interpretation of, the formation process.

Extension Service District Formation

Authorization for formation of an “agricultural educational extension services” district is found in ORS 451.010(1)(i). That body of statute identifies the process by which components of county government may be specifically supported by

means of service districts. It dictates that the county board/court must serve as the district’s governing body (ORS 451.485), allows ad valorem taxes to be assessed to support the district’s operation (ORS 451.490(5)), and states that a permanent tax rate can be established if the district has not previously imposed ad valorem taxes (ORS 451.547).

It further stipulates that the process of district formation is to be conducted per ORS 198.705-198.955 (the statutes for special district formation), with some modification or additions as specified in ORS 451.

Within the constraints of ORS 451 and 198, two mechanisms of formation are available for Extension Service districts: 1) petition, or 2) order of initiation. This document focuses on the latter option, as it is generally the more preferable of the two, but for the purpose of comparison a brief overview of the petition process is included.

Formation by Petition

A successful petition for formation of a county service facility generally requires valid signatures from 15% of registered voters (some specific exceptions occur in Lane and Washington counties, and other modifications may apply if your county includes a boundary commission). A petition also requires designation of three primary petitioners, filing of an election security deposit, and completion of an economic feasibility study. A successful petition, in essence, forces the county board/court to initiate the formation process as described in the remainder of this document. The petition must be submitted no later than 180 days in advance of the targeted election, and the signatures must have been gathered within the six months preceding filing. *This means that signature gathering for a group attempting formation by petition must start almost one year in advance of the target election. Details about the content of petitions can be found in ORS 198.750.*

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

Formation by Order of Initiation: Overview

Many of the Extension Service districts in Oregon have been initiated directly by a county's board/court, thereby eliminating the need for a petition and, importantly, an election bond. The process of initiation by board/court order can be summarized as follows:

- The board/court agrees in principle to initiate the process of formation, and directs Extension and/or its supporters to obtain resolutions from city governments supporting the proposed order of initiation. It may also direct Extension to prepare a feasibility study and/or master plan identifying financial needs and describing the proposed district's services and their integration with other county departments/services.
- Resolutions of support are obtained from each incorporated city within the proposed district's boundaries.
- The board/court files an Order of Initiation that states its intent to form a district to support Extension. This must be accompanied by resolutions from all participating cities.
- A public hearing on the issue of formation is scheduled to occur not less than 30 days nor more than 50 days from the Order of Initiation. Public notice of the hearing is made.
- At the hearing, the board/court takes public comment and determines whether formation of the district would be of benefit. If it determines the district will be beneficial, it issues an Order of Approval for the district's name and boundaries.
- An official meets and bounds description of the proposed district's boundaries is submitted to the Oregon Department of Revenue (DOR) and the assessor's office prior to March 31 of the calendar year in which tax revenue collection will begin.

- A final public hearing is scheduled to occur 20 to 50 days after the order of approval to consider the need for an election. Public notice is provided.
- At the final hearing, the board/court issues an Order of Election recognizing the fact that the district is seeking a permanent tax rate limit (which the author assumes will generally be the case). The board/court causes notice of the election to be published, and the election is set at the next May or November election for which the filing deadline can be met (*See endnote regarding election dates.*)
- An election is held.
- Within 30 days of the election, the board/court enters an Order Establishing and Forming the district (if passed by voters) or an order dismissing the issue (if defeated by voters). Copies of this order are forwarded to the Oregon Department of Revenue, county assessor and Secretary of State.

Formation by Order of Initiation: Detailed Description

The formation process includes numerous statutory requirements and requires careful management of its timeline to ensure completion. To aid in this process, a detailed description of formation by order of initiation follows, with reference to specific statutes where appropriate. Example orders, resolutions and notices are linked within this document or are available directly at <http://extension.oregonstate.edu/employees/government-relations/extension-service-districts>. (*If using our documents, be certain you have them reviewed by your county's legal counsel and modified to fit your county's specific style of government.*)

Step 1: County Agrees to Start Process.

A functional starting point for district formation is to convince the county board/court to make a formal statement in a public meeting agreeing to initiate the district formation process (at a specific

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

point in the future) and directing the Extension Service or citizen committee to work with the county's incorporated cities to obtain resolutions (described in step 2). While there is no statutory mandate to obtain this statement from the county board/court, it serves the important purpose of committing the county to carrying through with the initiation when the time is appropriate, and legitimizes the city-resolution-gathering process. Obtaining this statement may involve months of discussion and negotiation, or may be as simple as picking up the phone – all depending the disposition of your board/court members and Extension's relationship with them. If the board/court is unwilling to commit to initiation in a formal manner, it is probably prudent to assume a petition will be necessary and proceed accordingly.

Note that the county bears the cost of formation or attempted formation of a district if it issues an order of initiation (ORS 198.845). This may be a concern for some board/court members, but may be offset by pointing out the following:

- *The county stands to retain a valuable service, which it has traditionally supported, without further burden on the county's general fund*
- *Avoiding the petition stage eliminates the burden of signature validation, an activity that would fall upon the county's election department*
- *Extension, through its experience with formation of such districts in other counties, can coordinate much of the formation process itself, minimizing needs for legal counsel or other county support time*
- *The election will, under normal circumstances, happen at either a May or November election. Since no special election will be required, the marginal cost of adding the district question will be minimal*

Step 2: City Resolutions.

If any part of the territory of the proposed district lies within an incorporated city, the order of initiation must be accompanied by a certified copy of a resolution from the city's governing body approving the order (ORS 198.835(3)).

Each resolution serves as an official statement by a city that it agrees to include its area within the district's boundaries, should the district be approved by voters. Lacking such consent, the county board/court may not include the area within the city's limits in the proposed district, and that area will not have the opportunity to vote on the issue nor will its residents be served by the district if passed. The process of gathering city resolutions takes time, and supporters of district formation will need to be well organized to ensure that each city within the county approves its resolution of support prior to the county's order of initiation.

Example City Resolution:

- [2012 sample city resolution.pdf](#)

Step 3: Order of Initiation.

ORS 198.835 authorizes the county board/court to initiate formation of a district by order of initiation. This act requires no special notification process, other than that normally associated with public meetings, and it is typically adopted at a regular meeting. This order is the first step in the official formation process from the county's perspective.

The order must state:

- the board's intent to form the district
- the principal act that authorizes formation (i.e., ORS 451).
- the name and boundaries of the proposed district
- the date, time and place of a public hearing on initiation of formation

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

- the type of “service facilities” (i.e. services) the district will be authorized to provide (i.e. agricultural educational extension services). (Note that this last item is an additional requirement per ORS 451.435 (3)).

The hearing described above must be held not less than 30 days, nor more than 50 days, from the date of the order of initiation. (ORS 198.800(1)(b))

Example Order of Initiation:

- [2012 sample order initiation.pdf](#)

Step 4: Notice of Hearing on Intent to Form District

Per ORS 198.800(2), notice of the hearing on initiation must be posted in at least three public places and published by two insertions in a newspaper. The notice must state:

- That the board/court has entered an order declaring its intent to initiate formation
- The purpose for which the district is to be formed
- The name and boundaries of the proposed district
- The time and place of the hearing
- That all interested persons may appear and be heard

Example of Notice of First Hearing:

- [2012 sample notice 1st hearing.pdf](#)

Step 5: Hearing on Intent to Form District

At the stated time of the hearing, the board/court considers whether the area would be benefited by the district (ORS 198.805). The board may “...

consider local comprehensive planning for the area, economic, demographic and sociological trends and projections pertinent to the proposal; past and prospective physical development of land that would directly or indirectly be affected by the proposed boundary change...” Areas not deemed to be benefited by the proposed district may be excluded. Cities may not be included without the consent of their governing bodies (ORS 198.805, citing ORS 199.462).

If the board/court approves the order (or a modified version of the order), it enters an order of approval. The order states the name of the district and describes its boundaries as determined by the board/court, and fixes the time and location of a final hearing on the issue of formation (ORS 198.810). This hearing must occur not less than 20 nor more than 50 days after the date of the order.

Example of Order of Approval:

- [2012 sample order approval.pdf](#)

Step 6: Boundary Description Submitted to ODR and Assessor

Boundaries of the proposed district, including a meets and bounds survey description and a map, must be filed with county assessor and Department of Revenue (DOR) per ORS 308.225 to enable tax collection (ORS 451.542). This must occur by March 31 of the calendar year in which tax collection will begin. Boundaries subject to voter approval in an election to be held before July 1 of the same year, and that ultimately become final before July 1 of that year, may be submitted to meet this requirement. This means that the district does NOT have to be approved by voters at the time the boundaries are filed, but must be in appropriate form and must not change between the time it is submitted and approved by voters. A copy of the county’s Order of Approval, accompanied by the final description of the proposed district, is sufficient to allow DOR and the county assessor to prepare for potential tax collection should the district be approved. (Once the district is approved at election, a copy of the county’s Order of Formation (see step 9) stimulates DOR and the assessor to initiate tax collection.)

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

For countywide districts (typical of Extension Service districts), referral to the statutory description of the county may be sufficient to meet the Department's meets and bounds survey requirement. These descriptions are found in ORS 201.

DOR recommends that a preliminary boundary description be submitted well in advance of the deadline. DOR will review this draft and provide feedback to help ensure the final version meets the Department's requirements.

Example Boundary Description:

- [boundry_description.pdf](#)

Step 7: Notice of Final Hearing

ORS 198.810(2) requires that notice of the final hearing be made by publication, but provides no specific directions on how this is to be accomplished. As such, the notice falls under the general provisions of ORS 198.730. Thus, the notice must appear in one or more newspapers of general circulation within the area of the proposed district, and must commence at least 15 days prior to the date of the hearing with last publication made at least 5 days prior to the hearing. This implies, but does not specifically require, two insertions. Note that, for the final hearing, there is no requirement that the notice be publically posted – only that it be published. The notice must include the date, time and place of the final hearing, state the purpose of the hearing, and invite electors to participate.

Example of Notice of Final Hearing:

- [2012_sample_notice_2nd_hearing.pdf](#)

Step 8: Final Hearing on Formation

The purpose of the final hearing is to determine if an election is required. If the order of initiation included a permanent rate limit for operating taxes for the proposed district, the county must hold an election on the question of forming the district (ORS 198.810(4)(a)). (Since this will likely be a forgone conclusion from the point of initiation, one might be

tempted to skip this step and proceed directly to an election. This is not an option – this second hearing is required by statute.)

The date of the election can be either the next May or November election for which the filing deadline can be met (ORS 198.815(2)). (*See endnote on election dates.*)

Example Order for Election:

- [2012_sample_order_election.pdf](#)

ORS 198.815 describes the election process:

- Board/court provides order for holding of an election on issue of formation
- Order fixes date of election as either next May or November election for which filing deadline can be met.
- Order requires county official in charge of election to include map or description of boundaries using generally recognized features and a statement of the permanent rate (must comply with ORS 250.035)
- Board/court causes notice of election to be published by two insertions
- Ballot title must state that a single question is being proposed: Shall district be formed and shall permanent rate limit specified in ballot title be adopted as maximum rate of operating taxes for that district.
- Ballot title must comply with ORS 250.036.
- Approval requires a majority of votes cast .

The county board/court will be responsible for issuing the order of election. This will activate the county's elections department or county clerk, who will be responsible for election notification and associated processes. Development of the ballot title and accompanying explanatory statement should be

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

coordinated with the county clerk. Guidance for this step can be obtained from Department of Revenue publication 150-504-421 *Tax Election Ballot Measures*, available at http://www.oregon.gov/DOR/forms/FormsPubs/tax-election-ballot-measures_504-421.pdf

A Bit of Election Strategy

Success at the polls will depend upon the extent to which voters value Extension, and how well Extension's supporters have made the case that the tax revenues requested are the best option for supporting continuation of services. A strong history of outreach in the community, coupled with a high level of customer service, positions Extension for a favorable vote. A tax rate viewed as extravagant may prove fatal, so careful consideration of budget needs (vs. wants) is critical. Furthermore, since Extension employees are prohibited by law from engaging in political activity while on the job (and it's difficult for many of us to identify when we're not on the job), lobbying for passage of the formation measure must be led by other Extension supporters. A Political Action Committee (PAC) should be formed for this purpose, and care will be required to ensure Extension volunteers involved in the campaign act in manners that will keep their organizations out of trouble with the IRS (an issue for any 501(c)(3) non-profit) or the USDA (an issue for 4-H).

Step 9: Hold the Election

The election itself will be conducted by your county's election department, under the direction of the county clerk. Results will be reported to the county board/court as the initiator of the election action.

Step 10: Formation or Dismissal

Following the election, if the board/court determines a majority of votes cast were in favor, the board/court enters an order establishing and forming the district. The order states the district's name, purpose, and boundaries, that it was formed with an election, that it is authorized to provide

agricultural educational extension services, and declares it established. If the measure failed, the board/court issues an order of dismissal. (ORS 198.820)

Example of Order of Establishment:

- [2012 sample order establishment.pdf](#)

As mentioned previously, a copy of the order of establishment/formation must be provided to the Oregon Department of Revenue and the county assessor to stimulate collection of tax revenues on behalf of the newly formed district. Should the district measure fail at election, a copy of the order of dismissal must be sent to DOR and the assessor so they will know, for certain, that revenue collection should be foregone.

The newly formed district is a component unit of your county government. A copy of the order of formation must be filed with the Oregon Secretary of State to ensure they recognize the newly formed governmental unit.

Post-formation Budget Requirements

The newly formed district will be required to comply with local budget law, as described in ORS 294.305 – 294.565, as a prerequisite to expending money or collecting ad valorem tax revenues. Note that a specific exemption is made for the first year of operation for districts formed between March 1 and June 30 – they are allowed to operate without an approved budget for their first year of operation, but henceforth must comply fully with local budget development and approval procedures (ORS 294.338). The DOR Local Budget Manual is an excellent guide on this subject. It and other support materials are available on the local budget section of the DOR website, <http://www.oregon.gov/DOR/programs/property/Pages/local-budget.aspx>.

Your newly formed district will be required to adopt a resolution to impose and categorize tax rate and amount per ORS 310.060, and file copies of the resolution, tax certification form (LB-50) and successful ballot measure with the assessor's office by July 15 of the calendar year in which you intend to initiate collection of tax revenues.

FORMATION OF AN EXTENSION SERVICE DISTRICT BY ORDER OF INITIATION

Formation in Review

Formation of an Extension Service district is a complex process involving numerous actions, which must occur in a specific order and meet numerous statutory requirements. County governments will be generally familiar with the process as it relates to special districts, but may need to be reminded of specific items dictated by ORS 451 for county service districts. The process can be summarized as follows:

- Get the county to agree to initiate the formation process, or use the petition process to “force” initiation.
- Obtain resolutions from incorporated cities to include their area in the proposed district.
- Have the county issue an order of initiation.
- Publish notice of, and hold, a first hearing on formation. During the hearing determine the proposed district’s boundaries.
- Communicate boundaries to DOR and the county assessor.
- Publish notice of, and hold, a second hearing and determine the need for an election
- Publish notice of the election.
- Develop ballot title and measure description, complying with elections rules.
- Count on your supporters to make a strong case for an Extension Service district.
- Win the election!
- Have the county issue an order of formation, and send a copy to DOR and the assessor. Let the Secretary of State know you’re a newly formed county government unit.
- Have the governing body of the newly formed district pass a resolution imposing and categorizing taxes. Get this and associated forms to the assessor.
- Follow Local Budget Law for preparation of future budgets.

Extension has detailed timelines that will help you stay on track for May and November formation elections – but please do NOT rely on these blindly! Develop your own timeline to accommodate your county board/court’s meeting schedule, and allow plenty of time for unpredicted delays. District formation is a complex process that must be managed carefully to ensure *every* deadline is met.

Endnote on Formation Election Dates

Prior to 2010, ballot measures considering formation of districts that included a permanent rate limit for operating taxes could be voted upon only in primary or general elections, which by default limited them to even-number years. The 2010 and 2011 legislative sessions eased these limitations and made this type of district formation possible at any May or November election. (ORS 198.815(2))

Example Resolutions, Orders, Notices and other documents are available in both PDF and Word (editable) versions at: <http://extension.oregonstate.edu/employees/government-relations/extension-service-districts>.



Oregon State University
Extension Service

OSU Extension Service prohibits discrimination in all its programs, services, activities, and materials.

Morrow County Board of Commissioners Meeting Minutes
November 15, 2017
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present via Telephone

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Karen Wolff, Human Resources Director
Justin Nelson, County Counsel

Present at Bartholomew Building

Kim Cutsforth, Interim Administrative Officer
Roberta Lutcher, Executive Assistant

Call to Order: 8:45 a.m.

City and Citizen Comments: No comments

Open Agenda: No items

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable dated November 16th in the amount of \$318,790.74*
- 2. Three Payroll Payables, Immediates & Electronic dated November 7th – Regular; HRA VEBA; Employee Final*
- 3. Appointment of Raymond DeLoe to the Morrow County Fair Board for the remainder of Zachary Lantis' term, effective this date and ending December 31, 2017, and continuing the appointment for an additional three years beginning January 1, 2018 through December 31, 2021*
- 4. Employment Contract Extension for Kim Cutsforth as Interim Administrative Officer, ending on December 1, 2017*
- 5. Person/Professional Services Contract with Ryan Miller and Sons for soil removal and replacement at the indoor Wilkinson Arena and outdoor Fairgrounds Arena in the amount of \$20,390 with funding provided by the Howard & Beth Bryant Foundation*

Commissioner Doherty seconded. Unanimous approval.

Adjourned: 8:46 a.m.



AGENDA ITEM COVER SHEET
 Morrow County Board of Commissioners
 (Page 1 of 2)

Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
 (See notations at bottom of form)

Staff Contact: Sgt. Randy Rayburn
 Department: Sheriff's Office
 Short Title of Agenda Item: **Marine Program Boat Purchase/Reimbursement**

Phone Number (Ext): 541-676-5317
 Requested Agenda Date: December 6, 2017

This Item Involves: (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input checked="" type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input checked="" type="checkbox"/> Purchase Pre-Authorization
<input checked="" type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

<input type="checkbox"/> N/A	<u>Purchase Pre-Authorizations, Contracts & Agreements</u>
Contractor/Entity: Oregon State Marine Board	
Contractor/Entity Address: 435 Commercial St. NE, Salem, OR 97301	
Effective Dates – From: July 1, 2017	Through: June 30, 2018
Total Contract Amount: \$55,000.	Budget Line: 101-113-5-40-4415
Does the contract amount exceed \$5,000? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Reviewed By:

_____	Department Head	Required for all BOC meetings
<i>[Signature]</i>	DATE: 12/4/17	
_____	Admin. Officer/BOC Office	Required for all BOC meetings
<i>[Signature]</i>	DATE: _____	
_____	County Counsel	*Required for all legal documents
<i>[Signature]</i>	DATE: 11/29/17	
_____	Finance Office	*Required for all contracts; other items as appropriate.
<i>[Signature]</i>	DATE: _____	
_____	Board Chair	*If appropriate
<i>[Signature]</i>	DATE: _____	

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The marine boats that MCSO operates are owned by Morrow County, but the Oregon State Marine Board is the lien holder.

Oregon State Marine Board is taking the 1996 ThunderJet Boat out of service, given the age and the cost to maintain the older equipment.

Oregon State Marine Board is providing \$55,000 and the trade-in of the 1996 boat, toward the purchase of a new boat for the MCSO Marine Program to operate.

MCSO put out four bids for a new boat for our Marine Program, with the request that the 1996 boat be taken in for trade.

We received two bids back, and two other responses with no bids.

2. FISCAL IMPACT:

Zero fiscal impact to Morrow County if bid #1 is accepted.

3. SUGGESTED ACTION(S)/MOTION(S):

MCSO suggests accepting bid#1 from Riverwild.

Attach additional background documentation as needed.

Morrow County Sheriff's Office

Bid Proposals

1. Riverwild Boats Cost for 24' jet boat \$70,000, trade in 1996 Thunderjet allowance \$15,000. Marine Board contribution \$55,000. Total \$70,000 no cost to Morrow County
2. Rogeu Jet cost for 24' jet boat \$92,800, trade in 1996 Thunderjet allowance \$23,000. Marine Board contribution \$55,000. Total \$78,000 leaving a balance of \$14,800 for Morrow County to cover.
3. Northriver sent an email back saying they did not take boats in trade so no bid was received.
4. Umpqua boats sent an email back informing me they do not build any inboard boats at this time.

I would request that Riverwild be awarded the bid for the new 24' open patrol boat.

Sgt. Randy Rayburn



 Reply all |   Delete Junk |  ...



RE: boat reimbursement

DG DAVIS Ginger * OSMB <Ginger.DAVIS@oregon.gov>

To: Randy Rayburn; 

 Reply all | 

Tue 11/21/2017 7:33 AM

Inbox

Once we receive your request for reimbursement with a copy of the boat payment, we can process it an about 1-2 weeks.

Ginger Davis
Oregon State Marine Board
Boating Safety Program Analyst
503 378-2621
Ginger.davis@oregon.gov

From: Randy Rayburn [mailto:sgtrayburn@co.morrow.or.us]
Sent: Monday, November 20, 2017 3:29 PM
To: DAVIS Ginger * OSMB
Subject: boat reimbursement

Ginger:

We are in the process of the new boat bids and getting ready to meet with County Court next week. When we get the process done through the county court and through the marine board where we are going to take delivery of the new boat I know we are allotted \$55,000 from the marine board and the County will pay the \$55,000 then I will submit for reimbursement how long will that take to get it back to the county? this is one of the questions they will have for me.

Sgt. Randy Rayburn



 Reply all |  Delete Junk | 



RE: boat reimbursement

DG DAVIS Ginger * OSMB <Ginger.DAVIS@oregon.gov>

To: Randy Rayburn; 

 Reply all | 

Tue 11/21/2017 7:33 AM

Inbox

Once we receive your request for reimbursement with a copy of the boat payment, we can process it an about 1-2 weeks.

Ginger Davis
Oregon State Marine Board
Boating Safety Program Analyst
503 378-2621
Ginger.davis@oregon.gov

From: Randy Rayburn [mailto:sgtrayburn@co.morrow.or.us]
Sent: Monday, November 20, 2017 3:29 PM
To: DAVIS Ginger * OSMB
Subject: boat reimbursement

Ginger:

We are in the process of the new boat bids and getting ready to meet with County Court next week. When we get the process done through the county court and through the marine board where we are going to take delivery of the new boat I know we are allotted \$55,000 from the marine board and the County will pay the \$55,000 then I will submit for reimbursement how long will that take to get it back to the county? this is one of the questions they will have for me.

Sgt. Randy Rayburn

Reply all | Delete Junk |

State of Oregon Boat Purchase Program

HM HEE Mervin W * OSMB <Mervin.W.HEE@oregon.gov>

Reply all |

To: Randy Rayburn;

Mon 11/27/2017 10:27 AM

Per directions form the Oregon State Attorney General's' Office

OSMB can't purchase equipment and gift it to county agencies. We are a "Pass Through" agency. We provide funding for Boating Safety Law Enforcement through a contract agreement. The County Agency is the registered owner and OSMB will be the Lien Holder.

Procedures (the same procedure that was followed in 2013)

1. We(agency and OSMB) develop specifications. County to purchase and OSMB to reimburse the cost of the boat, not to exceed \$55,000 + any funds generated from liquidating the replaced boat.
2. Once bids are completed, agency files a PLATEFORM PURCHASE PROPOSAL.
3. Once approved by the Marine Board Director, OSMB will write a contract amendment add the boat purchase dollars to the existing contract.
4. Your agency will then place the order.
5. When the boat is completed, your agency will file a reimbursement request (including a copy of the payment for the boat and the MSOs)
6. OSMB will register the boat and trailer. Morrow County will be the registered owner and OSMB will be the Lien Holder.

**24' Center Console Jet
OSMB Specifications
Morror County**

2017 Morrow 24' Center Console Jet

Boat:
Year: 2017
Model:
Length: 24'

Dimensions

Zolotone with clear or AUE 360/PPG
Marine Grade 5086 in all exposed areas of the hull
Hull Seams Fully Welded
Keel Protector Strip
Non-Skid Decks
Length: 24'
Beam: 102
Bottom Width: 84"
Side Height: 32"-36"
Bottom Thickness: .250
Side Thickness: .190
Transom Thickness: .250
Lifting /Turning Stakes: 4 to 6
.160 Box Girder or Equivalent
Longitudinal Supports: 2 Per Side
Beaching Plate
Reinforced Gunnels
Side Protection: Rub Rails & Fender Pockets
Swim Deck /Dive Platform
Swim Deck /Dive Platform Hand Rails
Folding Boarding Ladder
Aluminum or Stainless Steel Fasteners
Bottom and Transom Overlays
Fuel Tank: 70 Gallon
Tow Post: Bow (removable) and Trasom
Seven 10" Cleals with Backing
Arch for Law Enforcement Equipment
Arch LED Enforcement lights
Anchor and Rope Locker with Bow Roller
2 Welded Bow Eyes
Gunnel Hand Rails
Two Transducer Brackets
Intake overlay
Transom Overlay

Hull Options

Dead Rise

Console

Welded 5052 Aluminum Console
Grab Handles on Each Side of Console
Fold Down Windshied
Windshield 1/4 Inch Safety Glass
Locked Storage Box with Cushion
Storage Box Construction
Heater and Defroster
Hatches and Compartments to have Watertight Doors
Radio Compartment attached to Tee Top
Bow Storage Boxes
Bench Control Seating

Propulsion

90 Amp Alternator
6.2L Indmar Ford Raptor 440
Hamilton 212 Pump
Catalytic Exhust Manifolds
Exhust Turn Downs
Dual Control Levers
Flowe Tec Steering
Self-Draining Heat Exchanger
Top Mounted Starter
Sand Trap
Oil Drain Kit
Clean Out Port
Stomp Gate
Sound Proofing Inside Engine Cover
Hinged Aluminum Engine Cover
Oil and Fuel Coolers
Closed Cooling

Top

Welded Aluminum Hard Tee Top
LED Lighting Under Top
Lockable Electronics Box
Grab Handles

Section #	Approve	Comments
1.2		Interior, gunnels and console
1.3		
1.4		
1.5		.250 X 2" 5086 alloy bow to transom
1.6		Non-skid covering
1.7		Not to include swim step and transom extensions
1.8		
1.9		Minimum
1.10		Agency to specify
1.11		Minimum
1.12		Minimum
1.13		Minimum
1.15		Minimum
1.14		
1.16		Agency to specify
1.17		
1.18		
1.19		double 3" D shaped rubber rails with fender pockets
1.20		Additional details listed on OSMB standard specifications
1.21		
1.22		
1.23		
1.24		Additional details listed on OSMB standard specifications
1.25		Aluminum Construction
1.26		Additional details listed on OSMB standard specifications
1.28		
1.29		Includes radio antennas and deck/side lights
1.30		
1.31		One on each side of transom
1.32		Additional details listed on OSMB standard specifications
1.33		One mounted on each side of the transom
2.1		To be determined by builder and agency
3.1		Extra Wide 2 person console
3.2		
3.3		
3.4		
3.5		In front of console
3.6		Additional details listed on OSMB standard specifications
3.7		Additional details listed on OSMB standard specifications
3.8		
3.9		
		Two removable storage boxes with seat cushions
4.1		
4.2		V8 SOHC
4.3		With Jet Turbo Impeller.
4.4		
4.5		
4.6		Heavy duty billet aluminum
4.7		Heavy duty billet aluminum
4.8		
4.10		
4.11		Additional details listed on OSMB standard specifications
4.12		
4.13		Additional details listed on OSMB standard specifications
4.14		
4.15		
5.1		
5.2		
5.3		
5.4		
5.5		
5.6		Agency to specify

24' Center Console Jet

Minimum Head Room: 78"

All Weather Enclosure
 Arch for Law enforcement Lights
 Enclosure Construction
 Welded Tee Top Supports
 LED Deck Lights

5.7	
5.8	
5.9	
6.1	
6.2	
6.3	
6.4	
6.5	
6.7	
6.8	
6.9	
6.10	
6.11	
6.12	
6.13	
6.14	
6.16	
6.17	

Additional details listed on OSMB standard specifications

Electrical

Electral System: 12 volt Negative Ground
 Dual 90 AMP Batteries with Selector Switthch
 Batteries Secured in Transom or Motor Compartment
 Jump Start Battery Receptacle
 Battery Maintenance Charger
 Lighted (Red) Instrumentation
 Oil and Temp Alarm System
 USCG Navigation Lights
 Waterproof Circuits with Resettable Fuses
 Four 12 volt Accessory Receptacles
 Fuses and Cables per Specifications
 Four Extra Switches and Fuses
 6 LED Deck Lights
 No Exposed Wires or Cables
 All Electral Shall Comply with ABYC Standards
 Install Agency Provided Police Equipment

Gel or AGM
 includes a set of jumper cables
 Marine grade w/waterproof covers, 2 under gunnels near transom.
 Agency to Specify

Section #

Other Equipment

Wash Down Pumps
 Horn
 Instructional Time
 Heavy Duty Marine Heater with Defoggers
 Water/Fuel Separator Filter
 Heavy Windshield Wiper
 Fire Com
 Two 2000 GPH Bilge Pumps
 Depth Finder/GPS
 Rack and Pinion Steering
 Motor and Pump Manuals
 MSOs for Boat and Trailer Upon Delivery
 Bow Docking Lights
 Life Time Hull Warranty
 3 year Engine Warranty
 Warranty Forms Upon Delivery

7.1	
7.2	
7.11	
7.3	
7.4	
7.5	
7.6	
7.7	
7.8	
7.9	
7.13	
7.14	
7.12	
7.12	

4 to 6 hours per agency requirements
 2 station wireless
 Lowrance HDS 7 with structure scan and transducer

Section #

Boat Trailer

Commercial Grade Trailer
 Welded Galvanized or Aluminum
 2 inch Coupler
 Tandem Axle
 Disc Brakes
 UHMW Bunks/Side Guides
 Tongue Jack
 Commercial grade 15" Tires
 Matching Spare Tire
 6" X 20" Step in Front of Winch Stand
 LED Submersible Lights
 Sealed Oil Bath Wheel Bearings
 Round RV Seven Prong Plug
 Fender Construction Per Specifications
 Heavy Duty Winch and Nylon Strap
 Two Heavy Duty Bow/Trailer Chains
 Two Heavy Duty Trailer/Vehicle Chains
 Trailer VIN

8.1	
8.2	
8.3	
8.4	
8.5	
8.6	
8.7	
8.8	
8.9	
8.10	
8.11	
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8.15	
8.16	
8.16	
8.17	

To accommodate the size and weight of the vessel fully loaded
 No bolt together framing
 All four wheels
 No wood bunks
 Minimum 225/75 R 15 10 ply
 Stamped in to frame or welded plate

Performance Criteria

Capable of 40 MPH with Full Load
 Able to Carry 1200 lbs on Plane
 Capable of running in 6 inches of water on a full plane

9.1
 9.2
 9.3

COSTS		Procurement Justification	
		Year	Make
		Trade-In:	
		Trade-In:	
		Trade-In:	

TOTAL PRICE
 OSMB
 County Trade-In #1
 County Trade-In #2
 County Trade-In #3
 County Cash Match

24' Center Console Jet

Comments:

Reviewed By:

Review Date:

Bid Requirements

Variations From Specifications

Inprogress Inspections

Successful bidders must be a recognized manufacturer/vendor (by the Oregon State Marine Board) of heavy duty aluminum water craft who have been in business continuously for a minimum of 24 months to the bid opening date.

The bid proposal must comply with all conditions and specifications. The bid shall list any variations from the listed standard specifications, this includes agency specific request, options, and variations. It is not the intent of these specifications to restrict a manufacturer's ingenuity in design or to conflict with standard marine construction practices

Manufacture to notify the County /OSMB during the following stages of construction to assure compliance with design

Stage 1, final open hull welding, before deck/flooring,

Stage 2, upper deck/structures installed.

Stage 3, deck floors, motor and electrical installed

Stage 4, Completed boat and trailer


The Oregon State Marine Board and the County reserve the right to conduct inprogress inspections during normal business hours.



 Reply all |   Delete  Junk |  



Morrow County Boat

RR Randy Rayburn

To: riverwildboats@gmail.com; 

 Reply all | 

Mon 11/20/2017 7:21 AM

Sent Items

Morrow Work Sheet 24 ... 
48 KB

 Show all 1 attachment (48 KB) 

Bob:

Bob can you look over the supplied bid request attached, Morrow County Sheriff's Office is seeking bid for a new patrol boat and wanting to trade in out 1996 26' Thunderjet boat. The Thunderjet can be viewed at Jackson County Search and Rescue. Thunder Jet had new engine installed at 827 hours with a 8.1L Kodiak Marine engine. Hamilton 212 pump was rebuilt two years ago. Also installed was a sea pump to assist cooling.

I would request bids be sent back by 11/24/27.

Thank you

Sgt. Randy Rayburn

Morrow County Sheriff Office

541-676-5317 office

541-314-5204 cell

River Wild Custom Boats

11/20/17

1450 S.E. M St.

Grants Pass, OR 97526

Fax: 541-955-9229 Cell: 541-660-4848

Ein # 61-1475187

Bid Prepared For Morrow County Sheriff 24' Center Console Tee Top Inboard

Hull Specifications:

24' in length

102" Beam

7'. 250 5086 bottom

Side height 32" .190

Transom thickness .250

12-17 degree full vee bottom w/lift strakes

.250 bottom doubler to ½ " 48" towards bow

¾" x 3" 6061T6 backing intake bars

Top and side D rubber rail w/fender pocket system

70 gal. aluminum coast guard approved fuel tank

(7) 10" welded cleats

Tow posts: transom/bow removable

2 welded bow eyes

2 welded transom eyes

Diamond plate bow deck w/anchor/rope locker

Bow roller

Full swim deck w/folded boarding latter

Stainless steel fasteners

Keel protector .250 x 2"

Dual transducer brackets

Hull anode

Gunnel handrails

(2) 40" seat boxes w/cushions locking, removable in front of console

Propulsion

6.2 Ford Raptor 440 H.P. fuel injected motor/high output alternator, oil/fuel coolers. Catalytic exhaust/top mount starter

Hamilton 212 jet pump w/turbo imp. 2.9

Dual lever flo-tec control

Sand trap

Oil drain hose

Stomp grate

90 Degree S.S. exhaust turn downs
Aluminum engine cover w/sound proofing

Options

MDO floor boards vinyl covered
Front storage boxes w/cushioned lid, removable
Install state marine board supplied firecom

Paint/Decals

Interior paint Aue 360 grey std.
Sheriff decals both sides and transom

Console:

Grab handles each side
Fixed windshield ¼" safety glass
Lockable storage box in front of console, removable with cushion
Heater/defroster
Bench seat on motor box folding
2 cup holders
Locking radio compartment, we will discuss together

Top:

Tee top design welded frame, canvas topgun material top
LED dome light under top
Grab handles
Arch for law enforcement equipment
78" headroom minimum
All weather enclosure
Anchor points for tying up rope for pull point

Electrical

Dual gel batteries w/all switch
Batteries secured in transom area
Jump start receptacle w/cables
Battery charger/maintainer
Four 12 volt power ports w/covers 2 at transom under gunnel
U.S.C.S. Approve LED nav. lights
6 LED deck lights
Oil/temp alarm
Full instrumentation/oil/fuel/tach/volts/Hr./engine temp
8 Blue RW LED lights emergency on top structure
PA/Siren

Other Equipment

Wash down pump
Windshield wiper mounted on top of console
Water/fuel separator
Two 2000 G.P.H. bilge pumps 1 manual 1 auto

Flo-tec rack/pinion steering
Bow docking lights
MSO's boat/trailer
Lifetime hull warranty
Install morrow county supplied police radio/LED light bars
Manuals
Instructional time 4 hrs.

Trailer

Welded aluminum RW trailer
2" coupler
4 surge disc brakes
15" D rated radial tires
Matching spare tire
LED lights
Oil bath hubs w/10 year warranty
1500 LB. tongue jack
6" X 20" welded step in front of winch stand
HD bow chain
HD safety chains
Stamped trailer vin#
7 round RV plus metal style
U.H.M.W. bunks/side guides

Performance

Capable of 40 mph w/full load
Able to carry 1200 lbs. to plane
Capable of running in 6" of water on full plain

- **Complies with O.S.M.B Standards Enforcement Platform**
- **Lifetime Hull and Workmanship Warranty**
- **Lead time 120 – 150 days**


Total Boat Bid	\$70,000.00
Trade-In 1997 Thunder Jet	-\$15,000.00
Total After Trade-In	\$55,000.00



 Reply all |   Delete  Junk |  



Morrow County Boat

RR Randy Rayburn

To: bruce@roguejet.com; 



 Reply all | 

Mon 11/20/2017 7:25 AM

Sent Items

Morrow Work Sheet 24 ... 

48 KB

 Show all 1 attachment (48 KB)  Download

Bruce:

Bruce can you look over the supplied bid request attached, Morrow County Sheriff's Office is seeking bid for a new patrol boat and wanting to trade in out 1996 26' Thunderjet boat. The Thunderjet can be viewed at Jackson County Search and Rescue. Thunder Jet had new engine installed at 827 hours with a 8.1L Kodiak Marine engine. Hamilton 212 pump was rebuilt two years ago. Also installed was a sea pump to assist cooling.

I would request bids be sent back by 11/24/27.

Thank you

Sgt. Randy Rayburn

Morrow County Sheriff Office

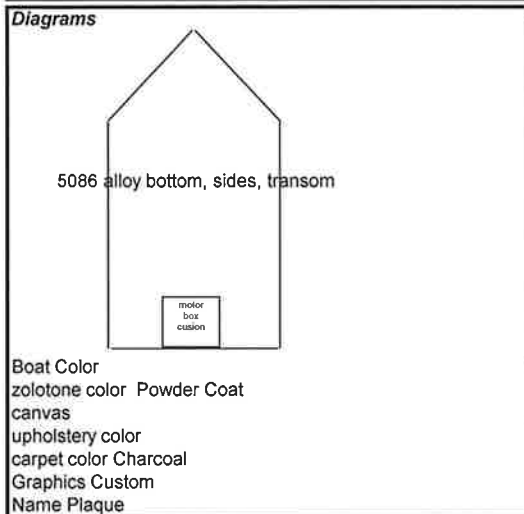
541-676-5317 office

541-314-5204 cell

Customer Morrow County Sheriff Department
 Address
 Phone
 email



2845 Merry Lane
 White City, Oregon
 97503



Boat Color
 zolotone color Powder Coat
 canvas
 upholstery color
 carpet color Charcoal
 Graphics Custom
 Name Plaque

Standard Features

Guardian Aluminum tandem axle trailer- disc brakes both axles, UHMW bunks & side guides (aluminum wheels)
 15" radial tires, LED lights, Vault oil bath hubs

Powder Coat

Carpeted Interior Sides and dash
 Marine Vinyl Floor
 Heater/defroster system

Horn
 Navigation Lights
 Dual Battery + Switch GEL or AGM
 Dual Bilge Pumps and auto switch (2,000 gph)
 Bilge Blower

Water Separator
 Instrument Panel - Fuel, hours, volts, temp, oil pressure, with oil/temp alarm system
 Bow rope guide with jam cleat
 5 welded cleats (8 inch)

Diamond Plate (step deck, trim, fore deck)
 Engine Heat Exchanger

Keel Plate (Heavy Duty) .250 x6' x 30"
 Transom Kicker Motor "pocket" cut-out
 Welded diamond plate swim board
 Heavy duty bracing around engine and jet
 Transducer bracket
 4 heavy duty lifting/turning strakes
 10 year government warranty
 Paint all diamond plate

Specifications

Model	"Coastal" 24'
Length	24'
Beam	102"
Side Height	36 inches
Bottom Width	78"
Deadrise	18 degree transom 50 bow
Fuel Capacity	80 Gallon
Standard Power	Ford Raptor 440
Standard Pump	Hamilton 212 with turbo impeller
6 lifting/turning strakes	
Side Thickness	0.160
Bottom Thickness	0.250
Transom Thickness	0.250
Box Girder Thickness	0.160

Optional Features (and Deducts)

Government Price "2018"		\$	92,800
Additions to Base Price			
Center console model with		incl.	
Powder coat		incl.	
Ford "Raptor" 6.2 @ 410 h.p.	stainless exhaust turn downs	incl.	
Seat cushion with folding back on center console		incl.	
Beaching plate on bottom bow area		incl.	
Law enforcement swim platform w/handles and hooks		incl.	
Law enforcement welded folding ladder		incl.	
3" "D" rubber 2 rows on sides		incl.	
bottom transom overlay 6'		incl.	
Sea water strainer in place of sand trap		incl.	
Wash down pump system		incl.	
Spare tire, rim, and mount for trailer (15" tires are standard)		incl.	
Upgrade to 15" 225X15 10 ply radial tires		incl.	
Panoramic windshield wiper		incl.	
Stainless steel bow docking lights		incl.	
Custom Billet Rack and Pinion Steering 3/4 turn lock to lock		incl.	
Custom Billet Flow Tec Shift/Throttle system (dual controls)		incl.	
Locking storage box with cushion in front of center console		incl.	
Jumper cable system		incl.	
battery maintenance charger		incl.	
Custom coordinated color upholstery		incl.	
Intake clean out system (stomp grate)		incl.	
Install agency provide police radios		incl.	
Diamond plate welded on bow sides		incl.	
Billet intake base for jet drive		incl.	
4 12V receptacles		incl.	
Boat Serial # RQJT			
Engine Serial #			
Jet Serial #			
Trailer serial #			
6 LED deck lights		incl.	
Wash down pump system		incl.	
Bow removable tow post and transom permanent		incl.	
7 10" welded cleats		incl.	
welded gunnel railing		incl.	
2 - 18"X36" aluminum boxes with cushions and folding backs		incl.	
Center console with super welded "T" top Slant forward windshield		incl.	
Attached to gunnels, roof welded arch, welded grab handles, locking door on inside roof radio compartment and console compartment		incl.	
Minimum 78" head room		incl.	
red/white dome light		incl.	
All weather enclosure for "T" top		incl.	
Lowrance HDS-7 Gen3 insight M/H/TotalScan		incl.	
2 station wireless FireCom system		incl.	
Serial # AHO10032E696			
Trade-in 96' 26' Thunderjet	Total	\$	92,800
w/Tricker trailer, 8.1 Chev engine	Trade-in boat and trailer	\$	23,000
Hamilton 212 jet drive		\$	69,800

Rogue Jet Signature _____

Customer Signature _____



 Reply all |  Delete Junk | 



Morrow County Boat

RR Randy Rayburn

To: SALES@NORTHRIVERBOATS.COM; 

 Reply all | 

Mon 11/20/2017 7:31 AM

Sent Items

Morrow Work Sheet 24 ... 
48 KB

 Show all 1 attachment (48 KB) Download

Sales:

Sales can you look over the supplied bid request attached, Morrow County Sheriff's Office is seeking bid for a new patrol boat and wanting to trade in out 1996 26' Thunderjet boat. The Thunderjet can be viewed at Jackson County Search and Rescue. Thunder Jet had new engine installed at 827 hours with a 8.1L Kodiak Marine engine. Hamilton 212 pump was rebuilt two years ago. Also installed was a sea pump to assist cooling.

I would request bids be sent back by 11/24/27.

Thank you

Sgt. Randy Rayburn
Morrow County Sheriff Office
541-676-5317 office
541-314-5204 cell

RE: Morrow County Boat

MB Mike Blocher <mikeb@northriverboats.com>

Reply all |

To: Randy Rayburn; Cc: Jordan Allen <jordana@northriverboats.com>

Mon 11/20/2017 3:37 PM

You replied on 11/20/2017 3:41 PM.

Hi Randy,

Thank you for the email and for the opportunity to bid on your new boat. I wanted to touch base with you regarding the trade-in before we started working on a quote for you. We don't currently take boats in on trade. We will gladly provide a bid that doesn't have trade-in consideration if that is something that you would accept. If you won't consider a bid without the trade, then we would not be able to provide a quotation to you at this time. We hope that you will consider this option and look forward to providing you a competitive quote.

Best regards,

Mike Blocher
Director of Sales
North River Boats
[1750 Green Siding Road](#)
[Roseburg, OR 97471](#)
W: 541-673-2438 X121
C: 541-391-0103
E: mikeb@northriverboats.com
www.northriverboats.com

From: Randy Rayburn [mailto:sgtrayburn@co.morrow.or.us]
Sent: Monday, November 20, 2017 7:32 AM
To: Mike Blocher <mikeb@northriverboats.com>
Subject: Morrow County Boat

Sales:

Sales can you look over the supplied bid request attached, Morrow County Sheriff's Office is seeking bid for a new patrol boat and wanting to trade in out 1996 26' Thunderjet boat. The Thunderjet can be viewed at Jackson County Search and Rescue. Thunder Jet had new engine installed at 827 hours with a 8.1L Kodiak Marine engine.

Reply all | Delete Junk |

Morrow County Boat

RR Randy Rayburn

To: Larryaverett@gmail.com;

Reply all |

Mon 11/20/2017 3:48 PM

Morrow Work Sheet 24...

48 KB

Download

Larry:

Larry can you look over the supplied bid request attached, Morrow County Sheriff's Office is seeking bid for a new patrol boat and wanting to trade in out 1996 26' Thunderjet boat. The Thunderjet can be viewed at Jackson County Search and Rescue. Thunder Jet had new engine installed at 827 hours with a 8.1L Kodiak Marine engine. Hamilton 212 pump was rebuilt two years ago. Also installed was a sea pump to assist cooling.

I would request bids be sent back by 11/24/27.

Thank you

Sgt. Randy Rayburn

Morrow County Sheriff Office

541-676-5317 office

541-314-5204 cell

Reply all | Delete | Junk | ...



RE: Morrow County Boat

LA Larry Averett <larryaverett@gmail.com>

To: Randy Rayburn; ↕

Reply all | ↕

Wed 11/22/2017 6:52 AM

Inbox

Randy appreciate your interest in Umpqua marine and boats but at this time we don't do any in board boats. We just do outboards.

Larry Averett
Umpqua Marine Boats
541-580-4748

On Nov 21, 2017 7:56 AM, "LarryAverett" <larryaverett@gmail.com> wrote:

Randy I'll take a look, thanks.

Sincerely,

Larry Averett

Umpqua Marine & Boats

[541-580-4748](tel:541-580-4748)

larryaverett@gmail.com

www.umpquamarineboats.com



OEM for



Yamaha and Mercury Motors

CONFIDENTIALITY INFORMATION

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USE OR FURTHER DISCLOSE THE PI. STATE AND FEDERAL LAWS PROVIDE FOR SUBSTANTIAL PENALTIES AGAINST THOSE WHO INAPPROPRIATELY USE OR DISCLOSE PI. INADVERTENT RECEIPT OF THIS EMAIL DOES NOT GRANT A LICENSE OR OWNERSHIP INTEREST IN THE PI CONTAINED HEREIN. IF YOU HAVE RECEIVED THIS EMAIL IN ERROR, PLEASE CONTACT THE SENDER IMMEDIATELY AT [\(541\) 580-4748](tel:5415804748) AND ARRANGE FOR THE RETURN OR DESTRUCTION OF THE PI.

From: Randy Rayburn [mailto:sgtrayburn@co.morrow.or.us]

Sent: Monday, November 20, 2017 3:48 PM

To: Larryaverett@gmail.com

Subject: Morrow County Boat

Larry:

Larry can you look over the supplied bid request attached, Morrow County Sheriff's Office is seeking bid for a new patrol boat and wanting to trade in out 1996 26' Thunderjet boat. The Thunderjet can be viewed at Jackson County Search and Rescue. Thunder Jet had new engine installed at 827 hours with a 8.1L Kodiak Marine engine. Hamilton 212 pump was rebuilt two years ago. Also installed was a sea pump to assist cooling.

I would request bids be sent back by 11/24/27.

Thank you

Sgt. Randy Rayburn

Morrow County Sheriff Office

[541-676-5317](tel:5416765317) office

[541-314-5204](tel:5413145204) cell

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Morrow County Sheriff's Office since 2010 has partnered with Community Counseling Solutions of Heppner, OR to provide Mental Health Services to the Sheriff's Office and its Parole and Probation Division for the citizens of Morrow County.

On the 12-09-2016 Purchase Pre-Authorization Request for Community Counseling Solutions to provide mental health services to the Morrow County Sheriff's Office and its Parole and Probation Division, the request identified the expenses of \$ 24,000 to be paid to Community Counseling Solutions for services to be provided from July 1, 2016 to June 30, 2017. As part of the request, letters of interest for bids were submitted 11-08-2016 to Community Counseling Solutions of Heppner, Lifeways, Inc of Hermiston and New Horizons of Hermiston.

The proposal required 20 hours per week in Heppner, OR to provide services including mental health assessment and treatment, drug and alcohol counseling and treatment, batterer's intervention, sex offender treatment and DUII evaluation and treatment. Community Counseling Solutions submitted a complete services proposal, Lifeways, Inc did not submit a proposal and New Horizons was not able to provide all of the treatment components. The County Court (soon to be the County Board of Commissioners) approved the contract.

The Sheriff's Office has a very good professional relationship with Community Counseling Solutions and they continue to provide quality mental health related assessment and services. The Sheriff's Office wishes to continue its professional relationship with CCS with a contract extension. Unfortunately, we were unable to complete the contract extension prior to the June 30, 2017 deadline.

Since July 1, 2017, Community Counseling Solutions has continued to provide mental health services to the Morrow County Sheriff's Office through its Community Corrections Division.

2. FISCAL IMPACT:

The required contract amount of \$ 24,000.00 is provided by the Oregon Department of Corrections to the Morrow County Sheriff's Office through its Community Corrections Division.

3. SUGGESTED ACTION(S)/MOTION(S):

It is requested that the County Board of Commissioners approve a contract to Community Counseling Solutions in the amount of \$ 24,000 to be paid quarterly and starting retroactively from July 1, 2017 to June 30, 2018.

Attach additional background documentation as needed.

Since July 1, 2017, Community Counseling Solutions has continued to provide mental health services to the Morrow County Sheriff's Office through its Community Corrections Division.

The Morrow County Sheriff's Office requests that Community Counseling Solutions be granted a contract in the amount of \$ 24,000.00 to be paid quarterly retroactively from July 1, 2017 to June 30, 2018.

51 Contract as if the subcontractor were the Contractor. County's consent to any subcontract shall not
52 relieve Contractor of any of its duties or obligations under this Contract.

53 b. The provisions of this Contract shall be binding upon and shall inure to the benefit of the parties
54 hereto, and their respective successors and assigns, if any.

55

56 **7. No Third Party Beneficiaries.** County and Contractor are the only parties to this Contract and are the
57 only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be
58 construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons
59 unless such third persons are individually identified by name herein and expressly described as intended
60 beneficiaries of the terms of this Contract.

61

62 **8. Funds Available and Authorized**

63 a. Contractor shall not be compensated for work performed under this contract by any other County or
64 department of the State of Oregon. County has sufficient funds currently available and authorized for
65 expenditure to finance the costs of this Contract.

66 b. County will only pay for completed work that is accepted by County.

67

68 **9. Representations and Warranties**

69 a. Contractor's Representations and Warranties. Contractor represents and warrants to County that (1)
70 Contractor has the power and authority to enter into and perform this Contract, (2) this Contract, when
71 executed and delivered, shall be a valid and binding obligation of Contractor enforceable in accordance
72 with its terms, (3) the Work under this Contract shall be performed in a good and workmanlike manner
73 and in accordance with the highest professional standards, and (4) Contractor shall, at all times during
74 the term of this Contract be qualified, professionally competent, and duly license to perform the Work.

75 b. Warranties Cumulative. The warranties set forth in this section are in addition to, and not in lieu of,
76 any other warranties provided.

77

78 **10. Indemnity.** Contractor shall defend, save, hold harmless, and indemnify the State of Oregon and
79 County, their officers, employees, agents, from and against all claims, suits, or actions, losses, damages,
80 liabilities costs and expenses of any nature whatsoever resulting from, arising out of, or relating to the
81 activities of Contractor or its officers, employees, subcontractors, or agents under this Contract.

82

83 **11. Insurance.** Contractor shall provide insurance as required by State law. Contractor will carry
84 professional liability or general liability insurance, sufficient to cover all the services which are provided
85 under the agreement. Said insurance will have a combined single limit equivalent of not less than \$500,00
86 each claim, incident, or occurrence.

87

88 **12. Termination**

89 a. Parties Right to Terminate For Convenience. This Contract may be terminated at any time by
90 mutual written consent of the parties.

91 b. County's Right to Terminate for Convenience. County may, at its sole discretion, terminate this
92 Contract, in whole or in part, upon thirty (30) days notice to Contractor.

93 c. Remedies- i) In the event of termination pursuant to Sections 13a. or 13b., Contractor's sole remedy
94 shall be a claim for the sum designated for accomplishing the Work multiplied by the percentage of
95 Work completed and accepted by County, less previous amounts paid and any claim(s) which State
96 has against Contractor. If previous amounts paid to Contractor exceed the amount due to Contractor
97 under this subsection, Contractor shall pay any excess to County upon demand.

98 d. Contractor's Tender upon Termination. Upon receiving a notice of termination of this Contract,
99 Contractor shall immediately cease all activities under this Contract, unless County expressly
100 directs otherwise in such notice of termination. Upon termination of this Contract, Contractor shall
101 deliver to County all documents, information, works-in-progress and other property that are or

102 would be deliverables had the Contract been completed. Upon County request, Contractor shall
103 surrender to anyone County designates, all documents, research or objects or other tangible things
104 needed to complete the Work.
105

106 **13. Limitation of Liabilities. EXCEPT FOR LIABILITY ARISING UNDER OR RELATED TO**
107 **SECTION 9(a), NEITHER PARTY SHALL BE LIABLE FOR (i) ANY INDIRECT, INCIDENTAL,**
108 **CONSEQUENTIAL OR SPECIAL DAMAGES UNDER THE CONTRACT OR (ii) ANY**
109 **DAMAGES OF ANY SORT ARISING SOLELY FROM THE TERMINATION OF THIS**
110 **CONTRACT IN ACCORDANCE WITH ITS TERMS.**
111

112 **14. Records Maintenance; Access.** Contractor shall maintain all fiscal records relating to this Contract in
113 accordance with generally accepted accounting principles. In addition, Contractor shall maintain any other
114 records pertinent to this Contract in such a manner as to clearly document Contractor's performance.
115 Contractor acknowledges and agrees that County and the Oregon Secretary of State's Office and the federal
116 government and their duly authorized representatives shall have access to such fiscal records and other books,
117 documents, papers, plans and writings of Contractor that are pertinent to this Contract to perform examinations
118 and audits and make excerpts and transcripts. Contractor shall retain and keep accessible all such fiscal
119 records, books, documents, papers, plans, and writings for a minimum of three (3) years, or such longer period
120 as may be required by applicable law, following final payment and termination of this Contract, or until the
121 conclusion of any audit, controversy or litigation arising out of or related to this Contract, whichever date is
122 later.
123

124 **15. Compliance with Applicable Law.** Contractor shall comply with all federal, state and local laws,
125 regulations, executive orders and ordinances applicable to the Work under this Contract. Without limiting the
126 generality of the foregoing, Contractor expressly agrees to comply with: (i) Title VI of Civil Rights Act of
127 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and
128 ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v)
129 all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and
130 regulations. County's performance under this Contract is conditioned upon Contractor's compliance with the
131 provisions of ORS 279.312, 279.314, 279.316, 279.320, and 279.555, which are incorporated by reference
132 herein.
133

134 **16. Force Majeure.** Neither County nor Contractor shall be held responsible for delay or default caused
135 by fire, riot, acts of God, or war where such cause was beyond, respectively, County's or Contractor's
136 reasonable control. Contractor shall, however, make all reasonable efforts to remove or eliminate such a
137 cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its
138 obligations under this contract.
139

140 **17. Survival.** All rights and obligations shall cease upon termination or expiration of this Contract, except
141 for the rights and obligations set forth in Sections 1, 9, 10, 11, 13, 14, 15, 19, and 24.
142

143 **18. Time is of the Essence.** Contractor agrees that time is of the essence under this Contract.
144

145 **19. Notice.** Except as otherwise expressly provided in this Contract, any communication between the
146 parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or
147 mailing the same, postage prepaid, to Contractor or County at the address or number set forth on the
148 signature page of this Contract, or to such other addresses or numbers as either party may hereafter indicate
149 pursuant to this Section 21. Any communication or notice so addressed and mailed shall be deemed to be
150 given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to
151 be given when receipt of the transmission is generated by the transmitting machine. To be effective against
152 County, such facsimile transmission must be confirmed by telephone notice to County's Contract

153 Administrator. Any communication or notice by personal delivery shall be deemed to be given when
154 actually delivered.

155
156 **20. Severability.** The parties agree that if any term or provision of this contract is declared by a court of
157 competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and
158 provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced
159 as if the contract did not contain the particular term or provision held to be invalid.

160
161 **21. Counterparts.** This Contract may be executed in several counterparts, all of which when taken
162 together shall constitute one agreement binding on all parties, notwithstanding that all parties are not
163 signatories to the same counterpart. Each copy of the Contract so executed shall constitute an original.

164
165 **22. Disclosure of Social Security Number.** Contractor must provide Contractor's Social Security number
166 unless Contractor provides a federal tax ID number. This number is requested pursuant to ORS 305.385,
167 OAR 125-20-410(3) and OAR 150-305.100. Social Security numbers provided pursuant to this authority
168 will be used for the administration of state, federal and local tax laws.

169
170 **23. Governing Law, Venue, Consent to Jurisdiction.** This Contract shall be governed by and construed
171 in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim,
172 action, suit or proceeding (collectively, "Claim") between County (and/or any other County or department of
173 the State of Oregon) and Contractor that arises from or relates to this Contract shall be brought and conducted
174 solely and exclusively within the Circuit Court of Morrow County for the State of Oregon; provided, however,
175 if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively
176 within the United States District Court for the District of Oregon. CONTRACTOR, BY EXECUTION OF
177 THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID
178 COURTS.

179
180 **24. Merger.** This contract and any attached exhibits constitute the entire agreement between the parties
181 on the subject matter hereof. There are no understandings, agreements, or representations, oral or written,
182 not specified herein regarding this Contract. No waiver, consent, modification or change of terms of this
183 Contract shall bind either party unless in writing and signed by both parties and all necessary State approvals
184 have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the
185 specific instance and for the specific purpose given. The failure of County to enforce any provision of this
186 Contract shall not constitute a waiver by County of that or any other provision.

187
188 **CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY ACKNOWLEDGES THAT**
189 **CONTRACTOR HAS READ THIS CONTRACT, UNDERSTANDS IT, AND AGREES TO BE**
190 **BOUND BY ITS TERMS AND CONDITIONS.**

191 **CONTRACTOR DATA AND CERTIFICATION**

192
193 **Name (tax filing):** COMMUNITY COUNSELING SOLUTIONS

194
195 **Address:** 120 S. Main Street, HEPPNER, OR 97836

196
197 **Citizenship, if applicable:** Non-resident alien Yes No

198
199 **Business Designation (check one):**

200 Corporation Partnership Limited Partnership Limited Liability Company

201 Limited Liability Partnership Sole Proprietorship Other _____

202 **Federal Tax ID#:** 34-2057513 **or SSN#:** _____

203 Above payment information must be provided prior to contract approval. This information will be reported
204 to the Internal Revenue Service (IRS) under the name and taxpayer I.D. number submitted. (See IRS 1099
205 for additional instructions regarding taxpayer ID numbers.) Information not matching IRS records could
206 subject contractor to 31 percent backup withholding.

207
208 **Certification:** The individual signing on behalf of Contractor hereby certifies and swears under penalty of
209 perjury: (a) the number shown on this form is Contractor's correct taxpayer identification; (b) Contractor is
210 not subject to backup withholding because (i) Contractor is exempt from backup withholding, (ii) Contractor
211 has not been notified by the IRS that Contractor is subject to backup withholding as a result of a failure to
212 report all interest or dividends, or (iii) the IRS has notified Contractor that Contractor is no longer subject to
213 backup withholding; (c) s/he is authorized to act on behalf of Contractor, s/he has authority and knowledge
214 regarding Contractor's payment of taxes, and to the best of her/his knowledge, Contractor is not in violation
215 of any Oregon tax laws (including, without limitation, those listed in Exhibit B); (d) Contractor is an
216 independent contractor as defined in ORS 670.600; and (e) the above Contractor data is true and accurate.

217
218 **CONTRACTOR**
219 **COMMUNITY COUNSELING SOLUTIONS, INC**

220
221 By: Kimberly Lindsay Title: Director Date: 11-8-17

222
223 Phone number: 504-676-9001

224
225 **COUNTY**
226 **MORROW COUNTY BOARD OF COMMISSIONERS**

227 Date: _____

228
229
230
231 _____
232 Melissa Lindsay, Chair

233
234 _____
235 Don Russell, Commissioner

236
237
238 _____
239 Jim Doherty, Commissioner

240
241 Attest:
242
243
244 _____
245 Bobbi Childers, County Clerk

246
247
248 Approved as to Form:
249
250 _____
251
252 Morrow County Counsel



MORROW COUNTY SHERIFF

325 Willow View Drive :- P.O. Box 159
Heppner, Oregon 97836
Phone: (541) 676-5317
Fax: (541) 676-5577

Kenneth W. Matlack, Sheriff
John A. Bowles, Undersheriff

11-09-16

Letter of Interest

The Morrow County Sheriff's Office is seeking letters of interest from qualified applicants to provide in Heppner Oregon treatment and assessment services to include 20 hours per week for mental health assessment and treatment, drug and alcohol counseling and treatment, batterer's intervention, sex offender treatment and DUII evaluation and treatment.

These services are required to be performed in south Morrow County each week. Providing services outside of Morrow County is not requested.

Currently services may be provided to approximately 25 probation office clients.

Letters of interest are to be received at the Morrow County Sheriff's Office, PO Box 159 Heppner, OR 97836 no later than 11-25-16.

Sheriff Kenneth W. Matlack

Mailed to:
• CCS
• Lifeumps
• New Horizons
Nov 8, 2014
4:45 pm
MK

**Purchase Pre-Authorization Request - Addendum for Intermediate Procurements
Purchases in Excess of \$10,000 but less than \$150,000**

Note: The County may not artificially divide or fragment a procurement so as to constitute an intermediate procurement under this section. Purchases in excess of \$150,000 require a formally solicited Request for Proposals.

Requirements of ORS 279B.070:

(3) When conducting an intermediate procurement, a contracting agency shall seek at least three informally solicited competitive price quotes or competitive proposals from prospective contractors. The contracting agency shall keep a written record of the sources of the quotes or proposals received. If three quotes or proposals are not reasonably available, fewer will suffice, but the contracting agency shall make a written record of the effort the contracting agency makes to obtain the quotes or proposals. [ORS 279B.070(3)]

Quote/Proposal 1:

Community Counseling Solutions
Heppner, OR

Quote/Proposal 2:

Lifeways (No Response)
Hermiston, OR

Quote/Proposal 3:

New Horizons
Hermiston, OR

*Attach documentation as needed

(4) If a contracting agency awards a contract, the contracting agency shall award the contract to the offeror whose quote or proposal will best serve the interests of the contracting agency, taking into account price as well as considerations including, but not limited to, experience, expertise, product functionality, suitability for a particular purpose and contractor responsibility under ORS 279B.110. [ORS 279B.070(3)]

Staff Recommendation:



Purchase Pre-Authorization Request

Purchase pre-authorization is required prior to all purchases in excess of \$5,000.

DATE: May 5, 1994

RE: Purchasing Policy

It shall be the policy of Morrow County to require the Finance Director to sign-off on all major purchases. Examples of major purchases may include trips and conferences, lease agreements, or equipment and should include all capital outlay purchases.

Normal operating supplies such as paper, even in large quantities, would not require a sign off. This is particularly important for purchases not anticipated at the time of budget, such as a piece of equipment that breaks down.

The purchasing sign-off should take place before the request comes to the County Court for pre-approval. This allows the County Court to be aware of the expenditure before the obligation is incurred and to be assured that there are adequate funds to cover the request.

Staff Contact: Sheriff Matlack Phone Number (Ext): 541-676-5317

Department: Sheriff's Office Date: December 09, 2016

Purchase Amount: \$24,000 Budget Line: 510-113-5-20-2435

Is the purchase a "public improvement?" No Yes, Address ORS 279C

Does the purchase amount exceed \$10,000? No Yes, See Page 2

Description:

Refer to the attached Letter of Interest dated 11-09-2016 to explain the service requested. The assigned amount for the required services has been set at \$24,000.

[Signature]
Finance Director signature

Kenneth Matlack, Sheriff
Department signature

[Signature]
County Court

12/14/2016
Date

Original or copies of signed contract should be sent to the following:

- Finance Department (Signed Original) Department (Copy for file)
- County Court (Copy for file)



Contract Review Sheet

Contract Number: _____

County Counsel Review

Date: 1-6-17-Contract

Sheriff Ken Matlack

Staff Contact: Sheriff Matlack Phone Number (Ext): 541-676-5317

Department: Sheriff's Office Agenda Date: _____

Contractor Name: Community Counseling Solutions

Address: _____

City, State, Zip: Heppner, OR 97836

Effective Dates – From: 07/01/2016 Through: 06/30/2017

Total Contract Amount: 24,000 Budget Line: _____

Does the contract amount exceed \$5,000? Yes No

If Yes, Attach Purchase Pre-Authorization Request

Background and Discussion:

Morrow County Services for Mental Health and related services for Morrow County Parole and Probation are currently provided by Community Counseling Solutions including treatment and assessment for Mental Health, drug and alcohol counseling, batterers intervention, sex offender treatment and DUII evaluation and treatment. Our effort is to provide services and assessments for Morrow County residents and others by service providers located in Morrow County. By integrating with local providers it provides a more seamless and shared response by Morrow County providers whenever possible.

Fiscal Impact:

Original or copies of signed contract should be sent to the following:

- Clerk (Original for recording) Finance Department (Copy for file)
- County Court (Copy for file) Department – For distribution to the contractor
- Other _____

**Update from County Administrative Office
December 6, 2017**

- The County narrowed the search and held interviews for the new County Administrator. Welcome Darrel Green.

- The County has extended the closing date on the Public Works Property in Boardman. The property has not completed the Planning process with the City of Boardman. This process is expected to be completed by the end of this week. Stephen Haddock will then complete the legal description and verify that the easement meets approval from the City of Boardman, the seller and the County. The seller has requested that the County delay closing until after the first of the year.

- The Department helped to facilitate the retirement of Burke O'Brien, long time Public Works Director. Burke's position was filled internally by the Assistant Road Master Matt Scrivner. Matt's first official day as Public Works Director was December 1st. The County is currently advertising for his replacement.

- The Department assisted the Parks Department in an attempt to negotiate with the current concessionaires at The Landing at the OHV Park. Unfortunately, the attempt was unsuccessful and the County is currently seeking proposals for the operation of The Landing. Legal counsel will be reviewing the updated policy and plan.

- The County interviewed one of two candidates for the North End Facilities Plan. A decision will be made after the interview of the second proposal.

- The County hosted David Rabiner for a leadership training. The attendance was overwhelming and the program was well received. Several Department Heads have requested an additional program in a larger venue that could include more people.



100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

TREASURER

Gayle L. Gutierrez

December 6, 2017

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in.

The interest rate for the Local Government Investment Pool is 1.45%.

The interest rate for the Bank of Eastern Oregon is .05%.

The interest rate for Community Bank is .02%.

Outstanding checks as of October 31, 2017 total is \$327,852.27.

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: OCTOBER 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500		GENERAL FC W/TREASURER	4,704,445.90 (238,731.47)	4,465,714.43
200-100-1-10-1500		HERITAGE TRAIL FC W/TREAS	17,249.91	20.56	17,270.47
201-100-1-10-1500		ROAD EQUIP FC W/TREASURER	256,673.87	305.93	256,979.80
202-100-1-10-1500		ROAD FC W/TREASURER	614,243.58 (180,482.07)	433,761.51
203-100-1-10-1500		FINLEY BUTTES FC W/TREASURER	45,102.91	53.76	45,156.67
204-100-1-10-1500		YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92
205-100-1-10-1500		AIRPORT FC W/TREASURER	16,368.52	142,402.51	158,771.03
206-100-1-10-1500		LAW LIBRARY FC W/TREASURER	37,161.07 (346.43)	36,814.64
207-100-1-10-1500		911 FC W/TREASURER	79,681.33	56,963.97	136,645.30
208-100-1-10-1500		SURVEYOR PRES FC/TREASURER	220,848.65 (25,879.59)	194,969.06
209-100-1-10-1500		CSEPP FC W/TREASURER	0.00	0.00	0.00
210-100-1-10-1500		FINLEY BUTTES LIC. FC W/TREAS	403,575.57 (256,111.90)	147,463.67
211-100-1-10-1500		MCSO CO SCHOOL FC W/TREAS	143,721.30 (142,132.14)	1,589.16
212-100-1-10-1500		ISD COMMON SCH FC W/TREASURER	13,405.80 (13,251.15)	154.65
214-100-1-10-1500		FAIR FC W/TREASURER	50,801.70 (4,484.91)	46,316.79
215-100-1-10-1500		COMP EQUIP FC W/TREASURER	53,306.24	63.54	53,369.78
216-100-1-10-1500		STF FC W/TREASURER	22,165.60	4,427.65	26,593.25
217-100-1-10-1500		PROGRAMMING RES FC W/TREASURER	54,064.29	64.44	54,128.73
218-100-1-10-1500		ENFORCEMENT FC W/TREAS	22,391.02	26.69	22,417.71
219-100-1-10-1500		VIDEO LOTTERY FC W/TREAS	38,845.91	46.30	38,892.21
220-100-1-10-1500		VICTIM/WITNESS FC W/TREAS	5,890.87 (6,849.16) (958.29)
222-100-1-10-1500		WILLOW CREEK FEES FC W/TREAS	221.03	0.26	221.29
223-100-1-10-1500		CAMI GRANT FC W/TREAS	15,789.38	6,471.94	22,261.32
224-100-1-10-1500		WEED EQUIP RES. FC W/TREAS	5,043.70	6.01	5,049.71
225-100-1-10-1500		STF VEHICLE FC W/TREAS	136,920.74	163.20	137,083.94
226-100-1-10-1500		FAIR ROOF FC W/TREAS	17,568.31	20.94	17,589.25
227-100-1-10-1500		HEPPNER ADMIN BLDG FC W/TREAS	41,381.23	7,052.26	48,433.49
228-100-1-10-1500		SAFETY COMMITTEE FC W/TREAS	14,805.75	17.65	14,823.40
229-100-1-10-1500		BLEACHER RESERVE FC W/TREAS	26,039.24	31.04	26,070.28
230-100-1-10-1500		RODEO FC W/TREAS	35,762.95	42.63	35,805.58
231-100-1-10-1500		JUSTICE COURT FC W/TREAS	76,783.86 (6,859.75)	69,924.11
233-100-1-10-1500		CLERKS RECORD FC W/TREAS	16,180.93	179.88	16,360.81
234-100-1-10-1500		DUII IMPACT FC W/TREAS	26,190.34	31.22	26,221.56
236-100-1-10-1500		FAIR IMPROV. FUND FC W/TREAS	5,553.54	6.62	5,560.16
237-100-1-10-1500		BUILDING PERMIT FC W/TREAS	521,019.62	20,912.48	541,932.10
238-100-1-10-1500		PARK FC W/TREAS	293,546.39 (16,639.82)	276,906.57
240-100-1-10-1500		EQUITY FC W/TREAS	183,781.10	219.05	184,000.15
241-100-1-10-1500		BUILDING RESERVE FC W/TREAS	192,379.02	229.30	192,608.32
243-100-1-10-1500		LIQUOR CONTROL FC W/TREAS	816.41	0.97	817.38
245-100-1-10-1500		WPF FC W/TREASURER	17,257.73 (5,000.00)	12,257.73
321-100-1-10-1500		FOREST SERVICE FC W/TREAS	60,056.57	71.58	60,128.15
322-100-1-10-1500		COURT SECURITY FC W/TREAS	141,835.96	1,530.17	143,366.13
500-100-1-10-1500		ECHO WINDS FC W/TREAS	478.56	0.57	479.13
501-100-1-10-1500		SHEPHERDS FLAT FC W/TREAS	298,998.52	356.38	299,354.90
502-100-1-10-1500		MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00
504-100-1-10-1500		STO FC W/TREAS	38,233.68 (3,189.49)	35,044.19
505-100-1-10-1500		IONE/LEX CEM-IRRIG FC W/TREAS	10,674.83	12.72	10,687.55
510-100-1-10-1500		P & P FC W/TREAS	172,687.06 (20,974.52)	151,712.54
514-100-1-10-1500		IONE SD B & I FC W/TREAS	109.04	12,557.17	12,666.21

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: OCTOBER 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500	BOARDMN URB REN FC W/TREAS		24.64	3,382.24	3,406.88
516-100-1-10-1500	RADIO DIST FC W/TREAS		180.04	21,044.05	21,224.09
519-100-1-10-1500	WEST BOARDMN URA FC W/TREAS		15.28	2,895.31	2,910.59
521-100-1-10-1500	PGE CARTY FC W/TREAS		0.00	0.00	0.00
617-100-1-10-1500	MO CO HEALTH DIST FC W/TREAS		963.67	111,864.92	112,828.59
618-100-1-10-1500	IRRIGON SEWER FC W/TREAS		0.00	0.00	0.00
619-100-1-10-1500	WEST EXTENSION FC W/TREAS		0.00	0.00	0.00
620-100-1-10-1500	BLACK MNT FC W/TREAS		0.00	0.01	0.01
621-100-1-10-1500	CITY OF BOARDMAN B & I FC W/TR		244.60	27,260.87	27,505.47
622-100-1-10-1500	CITY OF HEPPNER B & I FC W/TRE		0.00	0.52	0.52
623-100-1-10-1500	CITY OF IRRIGON B & I FC W/TRE		122.33	14,247.98	14,370.31
624-100-1-10-1500	CITY OF LEXINGTON B & I FC W/T		2,166.90	816.73	2,983.63
625-100-1-10-1500	BOARDMAN PARK & REC B & I		0.00	0.00	0.00
626-100-1-10-1500	MAN. STRUCTURE OMBUDSMAN		2.51	357.71	360.22
628-100-1-10-1500	WILLOW CREEK PARK B & I FC W/T		2,989.26	38.73	3,027.99
629-100-1-10-1500	PORT OF MORROW B & I FC W/TREA		0.00	0.00	0.00
630-100-1-10-1500	PORT OF MORROW FC W/TREAS		89.09	10,414.25	10,503.34
631-100-1-10-1500	CITY OF BOARDMAN FC W/TREAS		929.28	118,331.89	119,261.17
632-100-1-10-1500	CITY OF HEPPNER FC W/TREAS		196.40	25,218.94	25,415.34
633-100-1-10-1500	CITY OF IONE FC W/TREAS		31.58	3,996.95	4,028.53
634-100-1-10-1500	CITY OF IRRIGON FC W/TREAS		98.90	12,326.97	12,425.87
635-100-1-10-1500	CITY OF LEXINGTON FC W/TREAS		19.60	2,389.03	2,408.63
636-100-1-10-1500	BOARDMAN RFPD FC W/TREAS		597.78	68,021.76	68,619.54
638-100-1-10-1500	HEPPNER RFPD FC W/TREAS		30.53	3,834.70	3,865.23
639-100-1-10-1500	IRRIGON RFPD FC W/TREAS		57.35	7,170.40	7,227.75
640-100-1-10-1500	IONE RFPD FC W/TREAS		429,196.63	7,027.00	422,169.63
641-100-1-10-1500	S GILLIAM RFPD FC W/TREAS		1.41	7.25	8.66
642-100-1-10-1500	BOARDMAN CEMETERY FC W/TREAS		10.83	1,565.20	1,576.03
643-100-1-10-1500	HEPPNER CEMETERY FC W/TREAS		25.61	3,227.02	3,252.63
644-100-1-10-1500	IONE-LEX CEMETERY FC W/TREAS		55,876.57	2,641.40	53,235.17
645-100-1-10-1500	IRRIGON CEMETERY FC W/TREAS		10.22	1,359.91	1,370.13
646-100-1-10-1500	WILLOW CREEK PARK FC W/TREAS		75.29	9,494.06	9,569.35
647-100-1-10-1500	BOARDMAN PARK FC W/TREAS		114.50	16,523.24	16,637.74
648-100-1-10-1500	IRRIGON PARK FC W/TREAS		41.15	5,405.30	5,446.45
649-100-1-10-1500	BOARDMAN PK B&I FC W/TREASURER		243.65	42,135.79	42,379.44
650-100-1-10-1500	MO CO UNIFIED REC FC W/TREAS		338,859.45	57,339.35	396,198.80
651-100-1-10-1500	HEPPNER WATER CONTROL FC W/TRE		4.59	607.68	612.27
652-100-1-10-1500	MO CO SCHOOL DIST FC W/TREAS		4,096.17	452,840.42	456,936.59
653-100-1-10-1500	MO CO SCHOOL B & I FC W/TREAS		269,386.15	116,460.58	385,846.73
654-100-1-10-1500	UMATILLA-MORROW ESD FC W/TREAS		646.15	75,860.58	76,506.73
655-100-1-10-1500	CHAPLAINCY PROG FC W/TREAS		13.51	0.02	13.53
656-100-1-10-1500	IONE-LEX CEM PERP FC W/TREAS		25,657.25	187.50	25,844.75
657-100-1-10-1500	IONE-LEX CEM EQUIP FC W/TREAS		13,152.68	15.68	13,168.36
658-100-1-10-1500	BMCC FC W/TREASURER		693.89	81,466.99	82,160.88
659-100-1-10-1500	BMCC B & I FC W/TREASURER		200.26	27,325.62	27,525.88
660-100-1-10-1500	NORTH MO VECTOR CONT FC W/TREA		228.67	26,015.86	26,244.53
662-100-1-10-1500	IONE LIBRARY DIST FC W/TREAS		22.47	2,859.40	2,881.87
663-100-1-10-1500	OREGON TRAIL LIB FC W/TREAS		231.50	26,714.24	26,945.74
665-100-1-10-1500	STATE & FED WILDLIFE FC W/TREA		0.00	0.00	0.00
666-100-1-10-1500	STATE FIRE PATROL FC W/TREAS		106.02	12,085.03	12,191.05
667-100-1-10-1500	EOPT FC W/TREASURER		0.00	0.00	0.00

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: OCTOBER 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
668-100-1-10-1500		TAX APPEALS FC W/TREAS	0.00	0.00	0.00
669-100-1-10-1500		SCHOLARSHIP TRUST FC W/TREAS	10,281.95	12.26	10,294.21
670-100-1-10-1500		ADV COLL 04-05 FC W/TREAS	4,113.25 (4,113.25)	0.00
671-100-1-10-1500		ADV COLL 03-04 FC W/TREAS	0.00	299.95	299.95
672-100-1-10-1500		ADV COLL 05-06 FC W/TREAS	0.00	0.00	0.00
673-100-1-10-1500		PREPAID TAX FC W/TREAS	0.00	0.00	0.00
674-100-1-10-1500		SALE OF CO LAND FC W/TREAS	0.00	0.00	0.00
675-100-1-10-1500		TREASURER TRUST FC W/TREAS	1,084.24	1.29	1,085.53
676-100-1-10-1500		IONE RFPD RESERVE FC W/TREAS	163,619.75	195.02	163,814.77
678-100-1-10-1500		STATE ADMIN CONT FC W/TREAS	0.00	0.00	0.00
680-100-1-10-1500		PERSONAL PROPERTY SALES FC W/T	0.00	0.00	0.00
681-100-1-10-1500		COUNTY A & T FC W/TREAS	31,243.61 (24,834.87)	6,408.74
682-100-1-10-1500		STATE FIRE FC W/TREAS	0.00	0.00	0.00
683-100-1-10-1500		PILOT ROCK RFPD FC W/TREAS	21.42	118.97	140.39
684-100-1-10-1500		FINLEY BUTTES CLOSURE FC W/TRE	1,187,331.95	1,415.20	1,188,747.15
685-100-1-10-1500		STATE HOUSING FC W/TREAS	10,726.99 (7,481.30)	3,245.69
686-100-1-10-1500		IONE LIBRARY BLDG FC W/TREAS	35,643.50	42.48	35,685.98
687-100-1-10-1500		FINLEY BUTTES TRUST FC W/TREAS	0.00	0.00	0.00
688-100-1-10-1500		IONE SCHOOL DIST FC W/TREAS	355.79	44,974.01	45,329.80
690-100-1-10-1500		HEPPNER RURAL FIRE DIST BOND	9.07	2,260.28	2,269.35
691-100-1-10-1500		CITY OF HEPPNER BND FC W/TREAS	13.52	3,199.08	3,212.60
693-100-1-10-1500		IRRIGON TIPPAGE FC W/TREAS	0.00	0.00	0.00
695-100-1-10-1500		M.C. RET. PLAN TR. FC W/TREAS	17,571.15 (17,571.15)	0.00
697-100-1-10-1500		UNSEG TAX INT FC W/TREAS	0.00	0.00	0.00
698-100-1-10-1500		INTEREST EARNED FC W/TREAS	0.00	0.00	0.00
699-100-1-10-1500		UNSEGREGATED TAX FC W/TREAS	0.00	2.00	2.00
TOTAL CLAIM ON CASH			11,825,888.00	715,319.24	12,541,207.24

CASH IN BANK - POOLED CASH

999-100-1-10-1501		AP POOLED BEO	567,115.64	1,088,551.69	1,655,667.33
999-100-1-10-1502		PAYROLL BEO	11,586.33	1.12	11,587.45
999-100-1-10-1503		STATE TREASURY POOL	11,246,659.56 (373,233.57)	10,873,425.99
999-100-1-10-1504		CERTIFICATES OF DEPOSIT	0.00	0.00	0.00
999-100-1-10-1505		WELLS FARGO INVESTMENTS	0.00	0.00	0.00
999-100-1-10-1506		UNION BANK OF CALIFORNIA	0.00	0.00	0.00
999-100-1-10-1507		COMMUNITY BANK	100.12	0.00	100.12
SUBTOTAL CASH IN BANK - POOLED CASH			11,825,461.65	715,319.24	12,540,780.89

WAGES PAYABLE

999-100-2-60-6001		WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE			0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH			11,825,461.65	715,319.24	12,540,780.89
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