

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, October 4, 2017 at 9:00 a.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, OR

- 1. Call to Order and Pledge of Allegiance - 9:00 a.m.**
- 2. City and Citizen Comments** – This is the time provided for individuals seeking to address the Board regarding issues that are not already on the agenda.
- 3. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 4. Consent Calendar**
 - a. Accounts Payable dated October 5th; Three Payroll Payables Immediates & Electronic dated September 13th, September 26th, and HRA VEBA dated September 13th
- 5. Business Items**
 - a. Discussion – Morrow County acquisition of U.S. Forest Service 21 Road (Burke O'Brien, Public Works Director)
- 6. Department Reports**
 - a. Administrative Officer Monthly Report (Kim Cutsforth, Interim Administrative Officer)
 - b. Fair Office Update (Ann Jones, Fair Secretary)
 - c. Treasurer's Monthly Report (Gayle Gutierrez, Treasurer)
 - d. County Counsel/District Attorney Quarterly Report (Justin Nelson, County Counsel/DA)
- 7. Correspondence**
- 8. Commissioner Reports**
- 9. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Kim Cutsforth, Interim Administrative Officer at (541) 676-2529.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
5a

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Burke O'Brien
Department: Public Works
Person Attending BOC Meeting (REQUIRED):
Short Title of Agenda Item:

Phone Number (Ext): 541-989-9500
Requested Agenda Date: 10-4-2017
Burke O'Brien
21 Road / USFS road easement

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Discussion Only
Discussion & Action
Estimated Time: 30-45 Minutes
Department Report
Other:

N/A For Contracts and Agreements Only
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No
If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:
Burke O'Brien 9-28-2017 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel Required for all legal documents
Finance Office Required for all contracts; Other items as appropriate.
Human Resources If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests must be received by the Board's office by 5:00 PM on the Thursday prior to the Board of Commissioners Wednesday meeting. This form needs to be completed, including County Counsel and Finance review for all contracts, and submitted to the Board of Commissioners Office by noon on the Monday preceding the Board's Wednesday meeting.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM:

21 Road / USFS road easement

2. ISSUES, BACKGROUND, AND DISCUSSION:

Possible Morrow County easement over USFS 21 road.

3. OPTIONS:

None

4. FISCAL IMPACT:

(-) Additional road maintenance (+) Flap grants for entire road system

5. STAFF RECOMMENDATIONS:

Agreement with USFS for County to acquire entire 21 road system

6. SUGGESTED ACTION(S) / MOTION(S):

Motion to allow MCPW to work with USFS to draft documents for MCPW to acquire the entire 21 road into our road system for maintenance and road authority for use of USFS rock sources.

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

Clerk (Original for recording)

Finance Department (Copy for file)

Board of Commissioners (Copy for file)

Department – For distribution

Other _____

Date; September 28th, 2017

MEMORANDUM

RE; FOREST SERVICE TRANSFER OF 21 ROAD

To; Morrow County Board of Commissioners

Chair Melissa Lindsay

Commissioner Don Russell

Commissioner Jim Doherty

From: Burke O'Brien

Morrow County Public Works Director

Ann Niesen

Heppner District Ranger

Lori Sietz

Heppner Ranger District Road Engineer

At our last meeting we discussed several positive reasons to look into this matter and pursue the transfer of the 21 road.

From the County perspective we see the 21 Road as Major Connector between two sections of County road already in existence. The South End being the East of Morphine section that was done in 2000 as a Legal easement. To the North West section which is a preexisting County Road that connects a contiguous County Road system from the outskirts of Heppner to the Grant County Line.

Many County property owners depend on the Northern Section of the 21 road to access property and Cabin sites in the area including the Penland Lake area. Further many livestock growers who utilize USFS Grazing Permits use this road system to access their allotments throughout the grazing season.

The Southern Section is equally valuable to local residents for many of the same reasons as previously listed.

Morrow County has one County Park on the Willow Creek Road Cutsforth Park, which is owned and managed by Morrow County. The users of this facility come for a variety of reasons and spend time exploring the mountains around the area by automobile. Thus our County Roads such as the 21 Road and Penland Lake Road are routinely traveled by tourist and recreation enthusiast.

On the South end there are two Morrow County Parks. Anson Wright and the OHV Park. Anson Wright is not as impacted as Cutsforth or the OHV Park by users of the 21 or East of Morphine Road, however many people do use the road simply for tourism including sightseeing.

During the fall hunting becomes big business in Morrow County and during this time the 21 Road both County and USFS sections are a main stay of travel for hunters. The forest is connected by the 21 Road in both directions North Bound and South Bound traffic. These hunters may be staying in remote camp sites on National Forest or in Camp Grounds as well as County Parks.

The OHV Park has often become the site for large fire camps during a burn and this traffic may use the 21 road heavily during a fire situation. The USFS has a guard station located just inside the Forest Service boundary of the 21 Road just past the County Section of that Road. These crews may disperse on the 21 road either North or South depending on the need. If they go south, they will primarily use the well maintained section of the 21 road, Morphine section of County Road. In this case travel is safer and the road condition good. If they disperse to the North on the USFS section of the 21 road travel can be very dangerous and very rough due to a lack of ongoing maintenance.

This road is the main east west connection on the Heppner Ranger District. In the summer this road is used by recreation traffic, range permitted grazers, loggers, USFS employees, wildland fire responders and emergency service responders both county and forest. The road not being properly maintained creates unsafe travel and often times a choice between using highway 207 instead of the more direct connection via the 21 road.

Morrow County grades its gravel roads as a rule 2 times per year. The Forest Service usually 1 time per year in the spring. This lack of late summer or fall blading leaves the road in a severe case of disrepair for late season traffic, it also creates a dangerous situation when vehicles are trying to avoid holes or washboard sections of road by crossing over from side to side on the road. Hunters and ranchers are forced to drive on a very rough and dangerous road while traveling from one section of the forest to the other.

Looking at the County road system in the forest it is apparent that the 21 road is a major asset to Morrow County and an asset that is currently not well maintained through the Forest service section. With this in mind we have had discussions with the Local Ranger Ann Niesen and her road engineer Lori Seitz about maintenance of the road. This road is a Forest Service priority and they are able to blade it once a year but clearly it could use an additional blading. /In the past we had the same issue with the section of the 21 road that goes along the boundary of the OHV Park. The County requested and was granted an easement over this section and has maintained it to a much higher standard ever since. In addition, the County has the ability to apply for FLAP funding, and has been successful in obtaining this funding for both the Sunflower Road and the 21 Road near the OHV Park.

We would like to propose that the remaining section of the 21 road still under USFS control be granted an easement to Morrow County that we can better serve the public for the above mentioned reasons which include recreation, commerce, emergency response and the general wellbeing and safety of the motoring public.

In turn the USFS will allow the County the optional use of USFS rock pits which in the past the County has used from time to time under separate agreements. The County would have authority over the road as far as use by logging or other commercial Forest driven uses as well as authority over motor vehicle laws and regulations.

We feel that looking at this as a benefit to the County as a whole by making a better and safer road for users and emergency needs would in and of itself be value but also to enhance the outdoor experience for hunting and recreation. This would make our forest road system more connective and viable in the future.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
6b

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Ann Jones
Department: Fair Office
Person Attending BOC Meeting (REQUIRED):
Short Title of Agenda Item:

Phone Number (Ext): 541-676-9474
Requested Agenda Date: 10-4-17
Ann Jones
Department Report

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Discussion Only
Discussion & Action
Estimated Time:
Department Report
Other:

N/A For Contracts and Agreements Only
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No
If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:
Ann Jones DATE Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel Required for all legal documents
Finance Office Required for all contracts; Other items as appropriate.
Human Resources If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests must be received by the Board's office by 5:00 PM on the Thursday prior to the Board of Commissioners Wednesday meeting. This form needs to be completed, including County Counsel and Finance review for all contracts, and submitted to the Board of Commissioners Office by noon on the Monday preceding the Board's Wednesday meeting.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM:

Department Report

2. ISSUES, BACKGROUND, AND DISCUSSION:

3. OPTIONS:

4. FISCAL IMPACT:

5. STAFF RECOMMENDATIONS:

6. SUGGESTED ACTION(S) / MOTION(S):

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:			
<input type="checkbox"/>	Clerk (Original for recording)	<input type="checkbox"/>	Finance Department (Copy for file)
<input type="checkbox"/>	Board of Commissioners (Copy for file)	<input type="checkbox"/>	Department – For distribution
<input type="checkbox"/>	Other _____		

10/2/17

Morrow County Fair Report:

Fair week started out Monday August 14th with 170 open class exhibitors bringing in over 700 exhibits in Open Class. Last year had 200 open class exhibitors. 4-H/FFA had 186 exhibitors this year and 178 last year.

Tuesday we had water problems with a line being broken and the well pump going down. Tony worked very hard to make sure he got this taken care of as soon as possible, we are very thankful to have local contractors that made this a priority.

Gate Receipts this year for Wednesday-Friday totaled \$7263. We revised our gate charges this year so it was in line with 4-H ages. So ages 8 & up were \$4 a day or \$10 week and 7 & under free, with our senior citizen day being ALL DAY Thursday at \$2. Gate admission last year totaled \$6055 and prices were: Adults \$4 day or \$10 week ages 6-12 \$2 daily or \$5 week under 6 free and senior day until 5pm \$2.

Our premium payout this year for 4-H & FFA came to \$4464.63 and Open Class totaled \$2304. Grand total: \$6768.63. Last year was about \$7500

The upgrades to the grounds this year were very much appreciated by the board and the community. Thank You to public works for their time and dedication to seeing that these projects got done in time for fair. The change from a fairgrounds caretaker to full time public works was an adjustment for many with some things working well and a few that did not, I feel that if fair and public works has a pre fair meeting to go over everyone's needs that would be beneficial. The fan in the Wilkinson Arena made a huge difference on the comfort level! The addition of the PA System to the barns and the outside was outstanding, with the PA System in place in made it possible to announce when different events were starting, we were able to notify all 4-H & FFA exhibitors when they needed to be somewhere, notify fair attendees that needed to move their vehicles to avoid towing and the number one most important reason to have it we were able to connect a young boy with his parents in a matter of minutes of announcing that he was in the fair office.

This year the Morrow County Sheriff's Office had extra patrol available every day of fair and we cannot THANK them enough for this!

We added an event to the schedule this year, on Wednesday night we added a dinner provided by Paradise Rose and live music from Cory Peterson this event was very well attended and helped bring in a few people that night and made it possible for those families that stay here all night or who have been here all day something to enjoy.

I updated to an online program this year to take in entries which was received with mixed reviews from exhibitors and superintendents. However it did save some time and I am now working on my fixes to the program to hopefully make it easier on all involved next year.

In all we had a successful 2017 fair on all ends.

Item # 6C



100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

TREASURER

Gayle L. Gutierrez

October 4, 2017

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

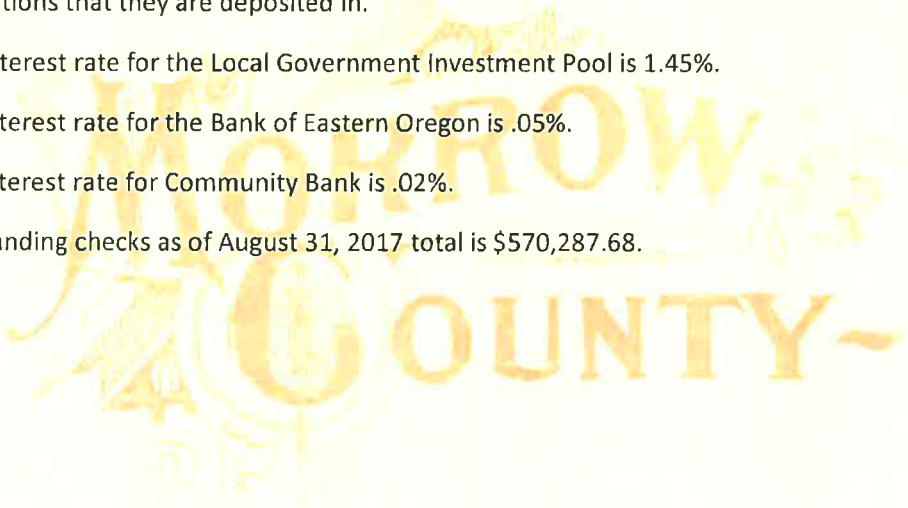
On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in.

The interest rate for the Local Government Investment Pool is 1.45%.

The interest rate for the Bank of Eastern Oregon is .05%.

The interest rate for Community Bank is .02%.

Outstanding checks as of August 31, 2017 total is \$570,287.68.



MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: AUGUST 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500		GENERAL FC W/TREASURER	6,675,675.66	(1,200,636.69)	5,475,038.97
200-100-1-10-1500		HERITAGE TRAIL FC W/TREAS	17,208.50	21.18	17,229.68
201-100-1-10-1500		ROAD EQUIP FC W/TREASURER	465,924.44	(209,551.66)	256,372.78
202-100-1-10-1500		ROAD FC W/TREASURER	1,051,928.15	(529,475.67)	522,452.48
203-100-1-10-1500		FINLEY BUTTES FC W/TREASURER	78,554.11	31,018.06	109,572.17
204-100-1-10-1500		YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92
205-100-1-10-1500		AIRPORT FC W/TREASURER	19,371.91	(8,762.17)	10,609.74
206-100-1-10-1500		LAW LIBRARY FC W/TREASURER	31,919.59	5,397.62	37,317.21
207-100-1-10-1500		911 FC W/TREASURER	114,659.02	(23,371.90)	91,287.12
208-100-1-10-1500		SURVEYOR PRES FC/TREASURER	217,813.02	1,817.61	219,630.63
209-100-1-10-1500		CSEPP FC W/TREASURER	0.00	0.00	0.00
210-100-1-10-1500		FINLEY BUTTES LIC. FC W/TREAS	262,936.51	123,308.78	386,245.29
211-100-1-10-1500		MCSD CO SCHOOL FC W/TREAS	237.55	(177.31)	60.24
212-100-1-10-1500		ISD COMMON SCH FC W/TREASURER	23.12	(17.24)	5.88
214-100-1-10-1500		FAIR FC W/TREASURER	96,637.96	(35,216.36)	61,421.60
215-100-1-10-1500		COMP EQUIP FC W/TREASURER	53,178.27	65.44	53,243.71
216-100-1-10-1500		STF FC W/TREASURER	60,963.32	(26,060.39)	34,902.93
217-100-1-10-1500		PROGRAMMING RES FC W/TREASURER	53,934.50	66.37	54,000.87
218-100-1-10-1500		ENFORCEMENT FC W/TREAS	22,337.26	27.49	22,364.75
219-100-1-10-1500		VIDEO LOTTERY FC W/TREAS	50,031.65	13,762.83	63,794.48
220-100-1-10-1500		VICTIM/WITNESS FC W/TREAS	11,385.47	(724.22)	10,661.25
222-100-1-10-1500		WILLOW CREEK FEES FC W/TREAS	220.50	0.27	220.77
223-100-1-10-1500		CAMI GRANT FC W/TREAS	22,497.84	(5,967.33)	16,530.51
224-100-1-10-1500		WEED EQUIP RES. FC W/TREAS	5,031.59	6.19	5,037.78
225-100-1-10-1500		STF VEHICLE FC W/TREAS	136,592.03	168.10	136,760.13
226-100-1-10-1500		FAIR ROOF FC W/TREAS	17,526.13	21.57	17,547.70
227-100-1-10-1500		HEPPNER ADMIN BLDG FC W/TREAS	41,281.89	50.80	41,332.69
228-100-1-10-1500		SAFETY COMMITTEE FC W/TREAS	14,950.29	(46.53)	14,903.76
229-100-1-10-1500		BLEACHER RESERVE FC W/TREAS	25,976.73	31.97	26,008.70
230-100-1-10-1500		RODEO FC W/TREAS	45,803.83	4,008.07	49,811.90
231-100-1-10-1500		JUSTICE COURT FC W/TREAS	61,339.12	(2,238.02)	59,101.10
233-100-1-10-1500		CLERKS RECORD FC W/TREAS	15,846.39	201.62	16,048.01
234-100-1-10-1500		DUII IMPACT FC W/TREAS	26,140.21	19.41	26,159.62
236-100-1-10-1500		FAIR IMPROV. FUND FC W/TREAS	5,540.21	6.82	5,547.03
237-100-1-10-1500		BUILDING PERMIT FC W/TREAS	488,692.70	31,715.75	520,408.45
238-100-1-10-1500		PARK FC W/TREAS	203,558.58	(21,128.67)	182,429.91
240-100-1-10-1500		EQUITY FC W/TREAS	183,339.89	225.63	183,565.52
241-100-1-10-1500		BUILDING RESERVE FC W/TREAS	195,178.91	240.20	195,419.11
243-100-1-10-1500		LIQUOR CONTROL FC W/TREAS	814.45	1.00	815.45
245-100-1-10-1500		WPF FC W/TREASURER	17,257.73	0.00	17,257.73
321-100-1-10-1500		FOREST SERVICE FC W/TREAS	59,912.39	73.73	59,986.12
322-100-1-10-1500		COURT SECURITY FC W/TREAS	139,508.73	1,261.72	140,770.45
500-100-1-10-1500		ECHO WINDS FC W/TREAS	477.41	0.59	478.00
501-100-1-10-1500		SHEPHERDS FLAT FC W/TREAS	298,280.71	367.08	298,647.79
502-100-1-10-1500		MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00
504-100-1-10-1500		STO FC W/TREAS	26,600.07	12,079.92	38,679.99
505-100-1-10-1500		IONE/LEX CEM-IRRIG FC W/TREAS	4,270.19	6,392.12	10,662.31
510-100-1-10-1500		P & P FC W/TREAS	147,072.15	54,918.81	201,990.96
514-100-1-10-1500		IONE SD B & I FC W/TREAS	3,807.84	(3,296.58)	511.26

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: AUGUST 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500	BOARDMN URB REN FC W/TREAS		440.86 (324.50)	116.36
516-100-1-10-1500	RADIO DIST FC W/TREAS		3,402.46 (2,587.44)	815.02
519-100-1-10-1500	WEST BOARDMN URA FC W/TREAS		267.76 (237.07)	30.69
617-100-1-10-1500	MO CO HEALTH DIST FC W/TREAS		21,076.97 (16,743.40)	4,333.57
618-100-1-10-1500	IRRIGON SEWER FC W/TREAS		0.00	0.00	0.00
619-100-1-10-1500	WEST EXTENSION FC W/TREAS		0.00	0.00	0.00
620-100-1-10-1500	BLACK MNT FC W/TREAS		0.00	0.00	0.00
621-100-1-10-1500	CITY OF BOARDMAN B & I FC W/TR		4,269.89 (3,008.79)	1,261.10
622-100-1-10-1500	CITY OF HEPPNER B & I FC W/TRE		0.60 (0.60)	0.00
623-100-1-10-1500	CITY OF IRRIGON B & I FC W/TRE		2,081.12 (1,601.23)	479.89
624-100-1-10-1500	CITY OF LEXINGTON B & I FC W/T		2,116.84	40.14	2,156.98
625-100-1-10-1500	BOARDMAN PARK & REC B & I		0.00	0.00	0.00
626-100-1-10-1500	MAN. STRUCTURE OMBUDSMAN		45.90 (34.64)	11.26
628-100-1-10-1500	WILLOW CREEK PARK B & I FC W/T		2,838.39	137.98	2,976.37
629-100-1-10-1500	PORT OF MORROW B & I FC W/TREA		0.00	0.00	0.00
630-100-1-10-1500	PORT OF MORROW FC W/TREAS		1,914.02 (1,510.73)	403.29
631-100-1-10-1500	CITY OF BOARDMAN FC W/TREAS		16,072.89 (11,563.85)	4,509.04
632-100-1-10-1500	CITY OF HEPPNER FC W/TREAS		3,474.77 (2,465.88)	1,008.89
633-100-1-10-1500	CITY OF IONE FC W/TREAS		556.88 (402.40)	154.48
634-100-1-10-1500	CITY OF IRRIGON FC W/TREAS		1,742.13 (1,257.29)	484.84
635-100-1-10-1500	CITY OF LEXINGTON FC W/TREAS		345.21 (247.97)	97.24
636-100-1-10-1500	BOARDMAN RFPD FC W/TREAS		12,483.36 (9,842.96)	2,640.40
638-100-1-10-1500	HEPPNER RFPD FC W/TREAS		537.86 (388.84)	149.02
639-100-1-10-1500	IRRIGON RFPD FC W/TREAS		1,009.37 (728.34)	281.03
640-100-1-10-1500	IONE RFPD FC W/TREAS		436,642.53 (5,321.88)	431,320.65
641-100-1-10-1500	S GILLIAM RFPD FC W/TREAS		1.07	0.29	1.36
642-100-1-10-1500	BOARDMAN CEMETERY FC W/TREAS		189.44 (137.83)	51.61
643-100-1-10-1500	HEPPNER CEMETERY FC W/TREAS		451.51 (323.86)	127.65
644-100-1-10-1500	IONE-LEX CEMETERY FC W/TREAS		79,503.93 (18,755.05)	60,748.88
645-100-1-10-1500	IRRIGON CEMETERY FC W/TREAS		180.90 (128.91)	51.99
646-100-1-10-1500	WILLOW CREEK PARK FC W/TREAS		2,804.73 (2,435.50)	369.23
647-100-1-10-1500	BOARDMAN PARK FC W/TREAS		2,001.73 (1,456.51)	545.22
648-100-1-10-1500	IRRIGON PARK FC W/TREAS		721.98 (513.82)	208.16
649-100-1-10-1500	BOARDMAN PK B&I FC W/TREASURER		4,489.20 (4,067.14)	422.06
650-100-1-10-1500	MO CO UNIFIED REC FC W/TREAS		335,383.54	2,596.59	337,980.13
651-100-1-10-1500	HEPPNER WATER CONTROL FC W/TRE		72.91 (63.76)	9.15
652-100-1-10-1500	MO CO SCHOOL DIST FC W/TREAS		73,006.33 (54,407.05)	18,599.28
653-100-1-10-1500	MO CO SCHOOL B & I FC W/TREAS		263,129.26	5,268.28	268,397.54
654-100-1-10-1500	UMATILLA-MORROW ESD FC W/TREAS		12,418.27 (9,485.25)	2,933.02
655-100-1-10-1500	CHAPLAINCY PROG FC W/TREAS		13.47	0.02	13.49
656-100-1-10-1500	IONE-LEX CEM PERP FC W/TREAS		25,657.25	0.00	25,657.25
657-100-1-10-1500	IONE-LEX CEM EQUIP FC W/TREAS		13,121.10	16.15	13,137.25
658-100-1-10-1500	BMCC FC W/TREASURER		13,336.93 (10,187.13)	3,149.80
659-100-1-10-1500	BMCC B & I FC W/TREASURER		4,490.72 (3,327.32)	1,163.40
660-100-1-10-1500	NORTH MO VECTOR CONT FC W/TREA		4,098.53 (3,091.69)	1,006.84
662-100-1-10-1500	IONE LIBRARY DIST FC W/TREAS		682.79 (573.90)	108.89
663-100-1-10-1500	OREGON TRAIL LIB FC W/TREAS		4,134.69 (3,099.71)	1,034.98
665-100-1-10-1500	STATE & FED WILDLIFE FC W/TREA		0.00	0.00	0.00
666-100-1-10-1500	STATE FIRE PATROL FC W/TREAS		1,874.01 (1,408.24)	465.77
667-100-1-10-1500	EOTT FC W/TREASURER		0.00	0.00	0.00
668-100-1-10-1500	TAX APPEALS FC W/TREAS		0.00	0.00	0.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
669-100-1-10-1500		SCHOLARSHIP TRUST FC W/TREAS	10,257.27	12.62	10,269.89
670-100-1-10-1500		ADV COLL 04-05 FC W/TREAS	3,340.41	768.02	4,108.43
671-100-1-10-1500		ADV COLL 03-04 FC W/TREAS	0.00	0.00	0.00
672-100-1-10-1500		ADV COLL 05-06 FC W/TREAS	0.00	0.00	0.00
673-100-1-10-1500		PREPAID TAX FC W/TREAS	0.00	0.00	0.00
674-100-1-10-1500		SALE OF CO LAND FC W/TREAS	0.00	0.00	0.00
675-100-1-10-1500		TREASURER TRUST FC W/TREAS	1,081.64	1.33	1,082.97
676-100-1-10-1500		IONE RFPD RESERVE FC W/TREAS	163,226.94	200.88	163,427.82
678-100-1-10-1500		STATE ADMIN CONT FC W/TREAS	0.00	0.00	0.00
680-100-1-10-1500		PERSONAL PROPERTY SALES FC W/T	0.00	0.00	0.00
681-100-1-10-1500		COUNTY A & T FC W/TREAS	18,045.01	10,918.47	28,963.48
682-100-1-10-1500		STATE FIRE FC W/TREAS	0.00	0.00	0.00
683-100-1-10-1500		PILOT ROCK RFPD FC W/TREAS	15.95	4.59	20.54
684-100-1-10-1500		FINLEY BUTTES CLOSURE FC W/TRE	1,184,481.48	1,457.69	1,185,939.17
685-100-1-10-1500		STATE HOUSING FC W/TREAS	4,467.74	3,868.09	8,335.83
686-100-1-10-1500		IONE LIBRARY BLDG FC W/TREAS	35,557.93	43.76	35,601.69
687-100-1-10-1500		FINLEY BUTTES TRUST FC W/TREAS	0.00	0.00	0.00
688-100-1-10-1500		IONE SCHOOL DIST FC W/TREAS	12,229.91	(10,503.90)	1,726.01
690-100-1-10-1500		HEPPNER RURAL FIRE DIST BOND	190.13	(169.63)	20.50
691-100-1-10-1500		CITY OF HEPPNER BND FC W/TREAS	283.27	(252.74)	30.53
693-100-1-10-1500		IRRIGON TIPPAGE FC W/TREAS	0.00	0.00	0.00
695-100-1-10-1500		M.C. RET. PLAN TR. FC W/TREAS	0.00	0.00	0.00
697-100-1-10-1500		UNSEG TAX INT FC W/TREAS	0.00	0.00	0.00
698-100-1-10-1500		INTEREST EARNED FC W/TREAS	0.00	0.00	0.00
699-100-1-10-1500		UNSEGREGATED TAX FC W/TREAS	0.00	0.00	0.00
TOTAL CLAIM ON CASH			14,324,658.22	(1,936,715.84)	12,387,942.38

CASH IN BANK - POOLED CASH

999-100-1-10-1501	AP POOLED BEO	621,745.30	(440,725.43)	181,019.87
999-100-1-10-1502	PAYROLL BEO	11,583.65	632.43	12,216.08
999-100-1-10-1503	STATE TREASURY POOL	13,690,802.80	(1,495,991.96)	12,194,810.84
999-100-1-10-1504	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00
999-100-1-10-1505	WELLS FARGO INVESTMENTS	0.00	0.00	0.00
999-100-1-10-1506	UNION BANK OF CALIFORNIA	0.00	0.00	0.00
999-100-1-10-1507	COMMUNITY BANK	100.12	0.00	100.12
SUBTOTAL CASH IN BANK - POOLED CASH		14,324,231.87	(1,936,084.96)	12,388,146.91

WAGES PAYABLE

999-100-2-60-6001	WAGES PAYABLE	0.00	630.88	630.88
SUBTOTAL WAGES PAYABLE		0.00	630.88	630.88

TOTAL CASH IN BANK - POOLED CASH		14,324,231.87	(1,936,715.84)	12,387,516.03
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Roberta Lutcher

From: Kim Cutsforth
Sent: Friday, September 29, 2017 11:32 AM
To: Roberta Lutcher
Subject: FW: minutes

From: Gayle Gutierrez
Sent: Friday, September 29, 2017 9:16 AM
To: Melissa Lindsay <mlindsay@co.morrow.or.us>; Don Russell <drussell@co.morrow.or.us>; Jim Doherty <jdoherty@co.morrow.or.us>; Kim Cutsforth <kcutsforth@co.morrow.or.us>
Subject: minutes

Good Morning,

I was reading the September 20th minutes and I had a comment on the CCS March Allotment payment that was missed. I just wanted to clear something up. On those payments, I fill out a claim form and submit them through the regular AP process. I do not do manual checks for those payments. I missed filling out a claim form for the month of March. I am unaware of any processes, concerning manual checks, that have been changed in a formal manner. I am aware that the Finance Department must have contacted the department heads and told them that they have to go through the Finance Department instead of the Treasurer's office without my knowledge. The reason why I was contacted first in the past was to make sure I had enough funds in the bank to do the check. Just a little clarification.

Thanks and have a great weekend.

Gayle L. Gutierrez
Morrow County Treasurer
541-676-5630