

# MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, June 14, 2017 at 9:00 AM

Irrigon Branch of the Oregon Trail Library District, Community Room  
490 N.E. Main Ave., Irrigon, OR

**\*AMENDED\***

- 1. Call to Order and Pledge of Allegiance - 9:00 AM**
- 2. City and Citizen Comments** – This is the time provided for individuals wishing to address the Board regarding issues that are not already on the agenda.
- 3. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 4. Consent Calendar**
  - a. Approve Claims: Accounts Payable dated June 15, 2017; June 2017 Retirement Taxes dated June 5, 2017; June 2017 One-Time Retirement Taxes dated June 7, 2017; Payroll Payables, Immediates & Electronic dated May 10, 2017 and May 24, 2017; Payroll Payables, Immediates & Electronic HRA dated May 10, 2017; Payroll Payables, Monthlies dated June 1, 2017
  - b. Board of Commissioners Meeting Minutes: May 31, 2017; Executive Session May 31, 2017
- 5. Business Items**
  - a. Use of County Easement for Heppner-Lexington Pipeline Project
  - b. Irrigon-Boardman Facility Planning – BMCC Boardman Building Discussion
  - c. Visa Credit Card Limit Increase (Kate Knop, Finance Director)
  - d. Barnett & Moro, P.C., Certified Public Accounts – Audit Engagement Letter (Kate Knop, Finance Director)
  - e. Purchase Pre-Authorization Request, Wilkinson Arena Fan (Ann Jones, Fair Secretary)
  - f. Park Campsite Fee Increase Recommendation (Burke O'Brien, Public Works Director; Greg Close, Parks General Manager)
  - g. Second Reading and Adoption – Ordinance No. ORD-2017-1: An Ordinance Amending the Morrow County Transportation System Plan Appendix B Table 1 High Priority Recommended Roadway System Projects, Table 2 Medium Priority Recommended Roadway System Projects, and Table 3 Bridge Deficiencies (Carla McLane, Planning Director)
- 6. Staff Reports**
  - a. Planning Department monthly report (Carla McLane, Director)
- 7. Correspondence**
- 8. Commissioner Reports**
- 9. Executive Session:** Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 10. Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Jerry Sorte, Administrative Officer at (541) 676-2529.



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
 (Page 1 of 2)

Item #  
5b

**This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.**

Staff Contact: Jerry Sorte  
 Department: Board of Commissioners  
 Person Attending BOC Meeting (Required): Jerry Sorte and Burke O'Brien  
 Short Title of Agenda Item: Irrigon-Boardman Facility Planning – BMCC Boardman Building Discussion

Phone Number (Ext): BOC  
 Requested Agenda Date: June 14, 2017

<b>This Item Involves:</b> (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input checked="" type="checkbox"/> Discussion Only
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Department Report
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other:

<input checked="" type="checkbox"/> N/A	<b>For Contracts and Agreements Only</b>
Contractor/Entity: Oregon Health Authority	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Attach Purchase Pre-Authorization Request if Applicable	

Reviewed By:

_____	Department Head	Required for all BOC meetings
<i>DATE</i>		
_____	Admin. Officer/BOC Office	Required for all BOC meetings
<i>DATE</i>		
_____	County Counsel	Required for all legal documents
<i>DATE</i>		
_____	Finance Office	Required for all contracts; Other items as appropriate.
<i>DATE</i>		
_____	Human Resources	If appropriate
<i>DATE</i>		

**Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.**

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

1. TITLE OF AGENDA ITEM: Irrigon-Boardman Facility Planning – BMCC Boardman Building Discussion

2. ISSUES, BACKGROUND, AND DISCUSSION:

As we continue to plan for County facilities in the Irrigon and Boardman area, the Board has discussed the option of utilizing the Blue Mountain Community College building in Boardman at 300 NE Front Street, Boardman, OR. On June 6, I met with Commissioner Russell, the Public Works Director, Public Health Director, and the County’s contracted engineer and building contractor to make a walk-through of that building. The general consensus of our engineer and contractor was that the building is in good shape and could be remodeled if needed to meet the specific needs of the County.

I met with the Justice of the Peace and staff at the Irrigon Annex on June 8, 2017. At that meeting it was clear that the Annex is undersized to meet the current space requirements.

3. OPTIONS:

One option for the Board to consider is to purchase the BMCC building in order to meet the County’s immediate space needs. The Planning department could be moved to that location until a permanent solution is found. Any remaining space in the building could be used for administrative staff as needed. This would allow the Justice Court to rearrange their offices into a more productive layout. The BMCC building could also be remodeled in the future to accommodate Public Health.

4. FISCAL IMPACT:

BMCC is conducting an appraisal of the subject building. An asking price for the building has not been provided at this time.

5. STAFF RECOMMENDATIONS:

I recommend that this Board pursue this option if the County is able to acquire the building for a reasonable cost. This option would meet our immediate space needs, allow the Justice Court to better use the Irrigon Annex, and provide an expansion opportunity for the County. This move would also provide the County time to pursue a comprehensive evaluation of options in the Irrigon-Boardman area.

6. SUGGESTED ACTION(S) / MOTION(S):

No action is needed at this time; however, staff recommends that the Board consider the above option.

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording)         | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution      |
| <input type="checkbox"/> Other _____                            |   |



## AGENDA ITEM COVER SHEET

### Morrow County Board of Commissioners

(Page 1 of 2)

Item #  
**50**

**This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.**

Staff Contact: Kate Knop/Mike Gorman Phone Number (Ext): 5302  
 Department: Finance/Assessor Requested Agenda Date: 6/14/17  
 Person Attending BOC Meeting (Required): Kate Knop  
 Short Title of Agenda Item: Visa Credit Limit Increase – Assessor Card

<b>This Item Involves:</b> (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Discussion Only
<input type="checkbox"/> Public Comment Anticipated:	<input checked="" type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time: <b>5 minutes</b>
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Department Report
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other:

<input type="checkbox"/> N/A	<b>For Contracts and Agreements Only</b>
Contractor/Entity:	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Attach Purchase Pre-Authorization Request if Applicable	

Reviewed By:

	Department Head	Required for all BOC meetings
<div style="display: flex; align-items: center;"> <span style="font-size: 2em; margin-right: 10px;">AA</span> <span style="border-bottom: 1px solid black; width: 100px;"></span> </div>	<div style="display: flex; align-items: center;"> <span style="font-size: 0.8em; margin-right: 5px;">DATE</span> <span style="border-bottom: 1px solid black; width: 100px;"></span> </div>	Required for all BOC meetings
	County Counsel	Required for all legal documents
	Finance Office	Required for all contracts; Other items as appropriate.
	Human Resources	If appropriate

**Note:** All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board’s office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Visa Credit Limit Increase – Assessor Card

2. ISSUES, BACKGROUND, AND DISCUSSION:

The Assessor's Office has one visa card issued with a current credit limit of \$2,500. The Assessor has requested an increase to \$5,500.

3. OPTIONS:

1. Approve Assessor credit limit request.
2. Discuss individual request or evaluate all credit limits.

4. FISCAL IMPACT:

N/A

5. STAFF RECOMMENDATIONS:

N/A

6. SUGGESTED ACTION(S) / MOTION(S):

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording)         | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution      |
| <input type="checkbox"/> Other _____                            |   |



## AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners  
(Page 1 of 2)

Item #  
5d

**This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.**

Staff Contact: Kate Knop Phone Number (Ext): 5302  
 Department: Finance Requested Agenda Date: 6/14/2017  
 Person Attending BOC Meeting (Required): Kate Knop  
 Short Title of Agenda Item: Barnett & Moro – Audit Engagement Letter

<b>This Item Involves:</b> (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Discussion Only <input type="checkbox"/> Discussion & Action Estimated Time: <input type="checkbox"/> Department Report <input checked="" type="checkbox"/> Other:

<input type="checkbox"/> N/A Contractor/Entity: Contractor/Entity Address: Effective Dates – From: Total Contract Amount: Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Attach Purchase Pre-Authorization Request if Applicable	<b>For Contracts and Agreements Only</b>  Through: Budget Line:
---	--

Reviewed By:

	Department Head	Required for all BOC meetings
 <small>DATE</small> 6-12-17	Admin. Officer/BOC Office	Required for all BOC meetings
 <small>DATE</small> 6/8/17	County Counsel	Required for all legal documents
 <small>DATE</small> 6/8/17	Finance Office	Required for all contracts; Other items as appropriate.
<small>DATE</small> 	Human Resources	If appropriate

**Note:** All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

1. TITLE OF AGENDA ITEM: Barnett & Moro – Audit Engagement Letter
2. ISSUES, BACKGROUND, AND DISCUSSION:  
Attached is the updated audit engagement letter that must be signed annually. This is the second year of a three year contract with Barnett & Moro, P.C.
3. OPTIONS:
4. FISCAL IMPACT:
5. STAFF RECOMMENDATIONS:
6. SUGGESTED ACTION(S) / MOTION(S):

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording)         | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution      |
| <input type="checkbox"/> Other _____                            |   |



**BARNETT & MORO, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

495 E. Main  
Hermiston, OR 97838  
(541) 567-5215  
(541) 567-0497 Fax

DENNIS L. BARNETT, C.P.A.  
GERALD J. MORO, C.P.A.  
KRISTIE L. SHASTEEN, C.P.A.  
CAMERON W. ANDERSON, C.P.A.  
RICHARD L. STODDARD, C.P.A.  
BETSY J. BENNETT, C.P.A.  
PAUL A. BARNETT, C.P.A.  
REBECCA K. RAMOS BAUTISTA, C.P.A.  
MITCHELL L. BOYLAN, C.P.A.

---

May 8, 2017

Jerry Sorte, County Administrator  
and County Commissioners  
Morrow County, Oregon  
P.O. Box 867  
Heppner, OR 97836

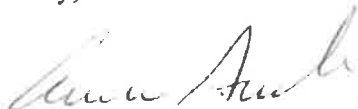
Ladies and Gentlemen:

Enclosed is an updated engagement letter. Engagement letters are required to be signed annually. No contract is enclosed because Barnett & Moro, P.C. is under contract to audit Morrow County's financial statements through the year ending June 30, 2018. The terms included in the updated engagement letter agree to the existing contract.

Please sign a copy of the engagement letter and return it to our office.

Thank you for your continued confidence and trust in Barnett & Moro, P.C. Please contact me if you have questions or concerns.

Sincerely,



Cameron W. Anderson, CPA

Enclosures

**BARNETT & MORO, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

495 E. Main  
Hermiston, OR 97838  
(541) 567-5215  
(541) 567-0497 Fax

DENNIS L. BARNETT, C.P.A.  
GERALD J. MORO, C.P.A.  
KRISTIE L. SHASTEEN, C.P.A.  
CAMERON W. ANDERSON, C.P.A.  
RICHARD L. STODDARD, C.P.A.  
BETSY J. BENNETT, C.P.A.  
PAUL A. BARNETT, C.P.A.  
REBECCA K. RAMOS BAUTISTA, C.P.A.  
MITCHELL L. BOYLAN, C.P.A.

May 8, 2017

Jerry Sorte, County Administrator  
and County Commissioners  
Morrow County, Oregon  
P.O. Box 867  
Heppner, OR 97836

We are pleased to confirm our understanding of the services we are to provide Morrow County, Oregon for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Morrow County, Oregon as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Morrow County, Oregon's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Morrow County, Oregon's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Pension Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies Morrow County, Oregon's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it

in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards.
- 2) Combining and individual non-major fund financial statements.
- 3) Other Schedules.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the County Commissioners of Morrow County, Oregon. We cannot provide assurance that unmodified opinions will be expressed.

Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Morrow County, Oregon's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Morrow County, Oregon's major programs. The purpose of these procedures will be to express an opinion on Morrow County, Oregon's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Morrow County, Oregon in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for (1) designing, implementing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to Morrow County, Oregon; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Barnett & Moro, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to State of



Morrow County, Oregon

Page 8

May 8, 2017

Oregon or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barnett & Moro, PC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

It is our policy to keep records related to this engagement for seven years. However, Barnett & Moro, P.C. does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

Cameron W. Anderson is the engagement shareholder and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee is based upon the scope of the services stated in this letter. If the scope of our work changes because of a request from you or from unusual circumstances that arise, a change in our fee will be mutually agreed to before we proceed. Our fee is also based on the fact that your records will be ready for audit by September 30 of each year. If your records are not ready for audit by September 30, an additional fee of \$1,000 will be incurred.

Our fee for your audit for the year ending June 30, 2017 will be calculated using the June 30, 2016 audit fee of \$31,500 as a base, and will be increased by any respective increase in the June Consumer Price Index. If Morrow County, Oregon is not subject to a single audit, the fee will be decreased by \$1,500. This is the same fee structure that was in the original contract that covers the June 30, 2017 audit.

Either party may cancel this contract by giving written notice prior to March 1 of the year to be audited.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2014 peer review report was previously provided to you in a prior engagement.

We appreciate the opportunity to be of service to Morrow County, Oregon and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Morrow County, Oregon  
Page 9  
May 8, 2017

Barnett & Moro, P.C.



Cameron W. Anderson

**RESPONSE:**

This letter correctly sets forth the understanding of Morrow County, Oregon.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BARNETT & MORO, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

495 E. Main  
Hermiston, OR 97838  
(541) 567-5215  
(541) 567-0497 Fax

DENNIS L. BARNETT, C.P.A.  
GERALD J. MORO, C.P.A.  
KRISTIE L. SHASTEEN, C.P.A.  
✓ CAMERON W. ANDERSON, C.P.A.  
RICHARD L. STODDARD, C.P.A.  
BETSY J. BENNETT, C.P.A.  
✓ PAUL A. BARNETT, C.P.A.  
✓ REBECCA K. RAMOS BAUTISTA, C.P.A.  
MITCHELL L. BOYLAN, C.P.A.

August 15, 2016

Kate Knop  
Finance Director  
P.O. Box 867  
Heppner, OR 97836

Dear Kate:

This letter outlines some of the information we will need for the audit.

**PRELIMINARY WORK:**

We will be in touch to schedule preliminary field work. We will be testing controls for cash receipts and cash disbursements.

**POST CLOSING AUDIT WORK:**

We will need the following information and schedules:

- 1) Copy of 2016-2017 budget documents and publication notices
- 2) Budget resolutions and modifications for 2015-2016 budget
- 3) List of Federal Financial Assistance received
- 4) Any federal and state correspondence and reports on compliance for grant programs
- 5) Vacation pay liability
- 6) Updated organization chart
- 7) Any policy or procedure guidelines that have been updated
- 8) List of any related party transactions
- 9) Copies of any new lease agreements
- 10) Bank reconciliations and cash summary schedules as of June 30
- 11) Analysis of investment assets and investment income
- 12) Receivables listing and aging as of June 30
- 13) Schedule of property tax transactions
- 14) Schedule of property tax collections in July and August 2015
- 15) Completed fixed asset listings and list of additions or deletions
- 16) Schedules of accountability, elected officials
- 17) Accounts payable
- 18) Accrued liabilities

Kate Knop  
Morrow County  
Page 2  
August 15, 2016

- 19) Property taxes paid in advance
- 20) First check and last check issued during year
- 21) First cash receipt number and last cash receipt number
- 22) Summary of cash on hand by location
- 23) Monthly pension contributions paid
- 24) Gross wages by month
- 25) Wages covered by pension plan by month
- 26) Analysis of unsegregated interest receivable, if applicable
- 27) Capital leases payable (new agreements)
- 28) Printout of property taxes receivable at June 30, 2016
- 29) Printout of property taxes receivable at August 31, 2016

**TRIAL BALANCE INFORMATION:**

We plan to prepare the trial balance information before field work begins. Please let us know when the following information is available:

- a. General ledger printout
- b. Revenue summary printout
- c. Expenditure summary printout
- d. Cash summary of ownership by fund
- e. Bank reconciliations
- f. First and last numbers of checks written, cash receipts, and tax receipts

**CONFIRMATIONS:**

Please give the bank confirmation forms to Gayle (or the person with signature authority). Please review the bank confirmation forms and make any changes or additions on the blank confirmation forms provided. Please copy the enclosed confirmation letters on the appropriate County letterhead, obtain signatures, and return them to us. We will mail them from our office. Please notify us if there are any new or additional bank accounts or lease agreements for which we have not provided a confirmation.

Please let us know if you have any concerns or if there is anything we should be aware of. Thank you for your assistance.

Sincerely,



Cameron W. Anderson

Enclosures



# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Purchase Pre-Authorization for Wilkinson Arena Fan
2. ISSUES, BACKGROUND, AND DISCUSSION: Fair Board is looking at purchasing and installing a MacroAir Airvolutions D780 24' Brushless fan in the Wilkinson Arena. Over the years it has been one of the publics biggest complaints about how hot it is during animal showing and the Youth Livestock Auction. In an effort to help eliviate some of these we would like to purchase a fan to install above the sale ring. We have also been in contact with the Morrow County Livestock Growers and have been told they can contribute \$5,000 to this project as they see it as a benefit for all involved.
3. OPTIONS: 3 fan quotes: NuEra \$6700 w/shipping & mounting supplies; Napa \$6,639 pick up in store & no mounting supplies; Energy Logic \$8,100 w/shipping & mounting supplies.  
2 Electric Quotes (as only 2 contractors willing to install): Doyle Electric \$2,508.15 w/install; Wights Electric \$2,520 w/install
4. FISCAL IMPACT: Total cost for this project is \$9208.15. We have acquired 3 separate bids for the fan itself and for the electric work that will need done. With only 2 of the electric contractors willing to install the fan itself.
5. STAFF RECOMMENDATIONS:
  1. Purchase fan from NuEra and use the services of Doyle Electric
  2. Purchase from NuEra and use the services of Wight Electric
6. SUGGESTED ACTION(S) / MOTION(S):

Move to approve the purchase of a fan for the Wilkinson Arena from NuEra for \$6,700 with electric install from Doyle Electric for \$2,508.15; total cost being \$9,208.15

  - Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording)         | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution      |
| <input type="checkbox"/> Other _____                            |   |



# Purchase Pre-Authorization Request

Purchase pre-authorization is required prior to all purchases in excess of \$5,000.

DATE: May 5, 1994

RE: Purchasing Policy

It shall be the policy of Morrow County to require the Finance Director to sign-off on all major purchases. Examples of major purchases may include trips and conferences, lease agreements, or equipment and should include all capital outlay purchases.

Normal operating supplies such as paper, even in large quantities, would not require a sign off. This is particularly important for purchases not anticipated at the time of budget, such as a piece of equipment that breaks down.

The purchasing sign-off should take place before the request comes to the County Court for pre- approval. This allows the County Court to be aware of the expenditure before the obligation is incurred and to be assured that there are adequate funds to cover the request.

Staff Contact: Ann Jones Phone Number (Ext): 676-9474

Department: Fair Date: 6-7-17

Purchase Amount: 9208.15 Budget Line: 241-241-5.40.4401

Is the purchase a "public improvement?"  No  Yes, Address ORS 279C

Does the purchase amount exceed \$10,000?  No  Yes, See Page 2

Description: Purchase and installation of a macroAir Airvolution D780 24' brushless fan for the Wilkinson Arena

[Signature]  
Finance Director signature

Ann Jones  
Department Signature

Board of Commissioners

Date

Original or copies of signed contract should be sent to the following:

- Finance Department (Signed Original)  Department (Copy for file)
- BOC Office (Copy for file)

**Purchase Pre-Authorization Request - Addendum for Intermediate Procurements  
Purchases in Excess of \$10,000 but less than \$150,000**

Note: The County may not artificially divide or fragment a procurement so as to constitute an intermediate procurement under this section. Purchases in excess of \$150,000 require a formally solicited Request for Proposals.

**Requirements of ORS 279B.070:**

(3) *When conducting an intermediate procurement, a contracting agency shall seek at least three informally solicited competitive price quotes or competitive proposals from prospective contractors. The contracting agency shall keep a written record of the sources of the quotes or proposals received. If three quotes or proposals are not reasonably available, fewer will suffice, but the contracting agency shall make a written record of the effort the contracting agency makes to obtain the quotes or proposals. [ORS 279B.070(3)]*

Quote/Proposal 1:

FAN: NuEra \$6,700.- / <sup>DOYLE</sup> ELECTRIC: \$2508.15

Quote/Proposal 2:

FAN: napa: \$6,639.  
must purchase mounting  
supplies separate / WIGHTS  
Electric = 2,520.-

Quote/Proposal 3:

FAN: Energy logic: \$8,100. / only 2 companies willing  
to do install.

\*Attach documentation as needed

(4) *If a contracting agency awards a contract, the contracting agency shall award the contract to the offeror whose quote or proposal will best serve the interests of the contracting agency, taking into account price as well as considerations including, but not limited to, experience, expertise, product functionality, suitability for a particular purpose and contractor responsibility under ORS 279B.110. [ORS 279B.070(3)]*

Staff Recommendation:



June 5, 2017

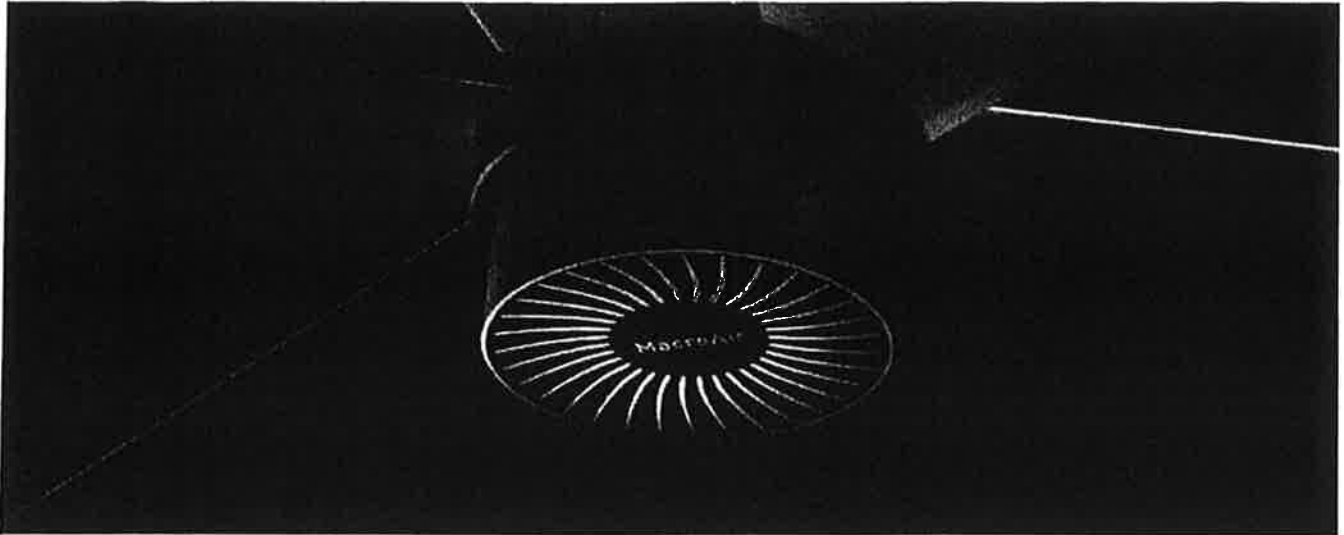
Board of Commissioners,

Over the last few years it has been mentioned that it is extremely hot in the Wilkinson Arena during the buyers auction of fair week, in an effort to keep people in the arena and help with the heat Pat Tolar has done some research on a giant fan and we are asking for your help with the purchasing of this in an effort to improve the arena for the public.

We contacted a total of 4 electricians for the electric work and the installation of the fan only 2 of the 4 were interested in the installation. I have included all 4 bids for your information.

The Morrow County Livestock growers have been in contact with Pat Tolar Fair Board Chairman and have stated that they will pay for 50% of the total cost. So the Fair is asking for the other 50% of cost.

# AirVolution<sup>D</sup> 780



## Extra-Large Spaces

Designed for heavy-duty applications, a breakthrough in motor design allows the powerful AirVolution-D 780 fan to generate 75% more wind power. This makes it perfect for extra-large spaces like warehouses, airplane hangars, airports and stadiums. The fan's durable design also eliminates the gearbox for easy installation, zero maintenance and operation that's practically inaudible. To ensure safe and reliable performance, the full line is Wash Down rated for indoor or outdoor use.

## Key Specs

- Airfoil sizes 20 to 24 ft. integrate into any extra-large space
- Airfoils also available in black and other customizable colors
- 45% lighter for easy installation, less wear and tear
- On-board AirBrain adapts to input voltages, optimizes motor control
- No gearbox means quiet operation and no maintenance
- Integrates into HVAC and other automated building systems via gateway
- Wash Down Duty rated for indoor/outdoor use (IP65)
- Backed by a 50,000-hour-warranty

## Touchscreen Remote

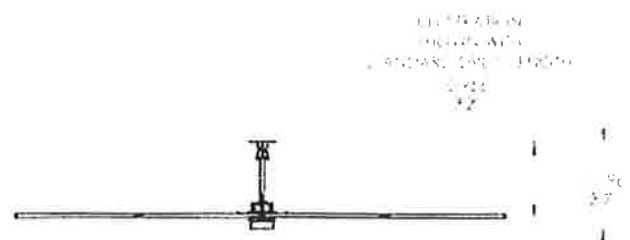


- 20 speed settings
- Forward and reverse
- Integrated warranty hour counter



## Mounting Dimensions

*Illustration shown with standard extension*



## Basic Specifications

Airfoil Diameter	20ft	24ft
Airfoil Blade	Extruded Anodized Aluminum Airfoils   7.375" Blade Width	
Number of Airfoils	6	6

# AirVolution<sup>D</sup> 780

PERFORMANCE	20 ft	24 ft
Max Displacement Forward*	250,000 CFM	346,000 CFM
Max Displacement Reverse*	187,000 CFM	256,000 CFM
Variable Speed	1 - 75 RPM	1 - 64 RPM
Max Power Usage	1,180 W	1,550 W
Recommended Industry Spacing**	105 ft	115 ft
Max Affected Area***	20,000 ft <sup>2</sup>	22,000 ft <sup>2</sup>
Sound Level dBA at 100% Speed ****	57	56

WEIGHTS		
Hanging Weight	214 lbs	239 lbs

MOTOR AND DRIVE TRAIN		
Motor Type		Gearless Direct Drive
Equivalent Horsepower Rating		2.1 HP
Max Operating Temp		140° F [60° C]

MAX AMP DRAW// RECOMMENDED FUSE		
208-240 VAC Single Phase	12.5A / 15	15 1A / 20
277 VAC Single Phase	9.4A / 10	11 3A / 15
208-240 VAC Three Phase	6.8A / 10	8.2A / 10
380 VAC Three Phase	3.7A / 5	4.5A / 5
480 VAC Three Phase	2.9A / 5	3.5A / 5
600 VAC Three Phase	2.3A / 5	2.8A / 5

POWER AND CONTROLS		
Power Source High		3-Phase [380-600] VAC +/- 5%, 50/60 Hz
Power Source Low		1-Phase or 3-Phase [208-277] VAC +/- 5%, 50/60 Hz
Control Options		Digital Touchpad Standard, MacroAir Controller 6 and 30, AirLynk – BacNet/LonWorks

INSTALLATION		
Mounting Hardware		AVD Universal Mount
Drop Length		In addition to the standard drop length supplied, optional drop lengths are available in 1 Inch increments Guy wires required with Universal Mount; with Rapid Mount Industrial, guy wires are optional.

RATINGS AND COMPLIANCE		
Fire and Sprinkler		NFPA Compliant
Wash Down Duty Rating		IP65
Certifications		UL 507, CE

\* Calculation based on AMCA 230-99 equation.

\*\* Delivers 2.8 - 4.2 ft/s of average air speed in the occupied space. This relates to perceived cooling or set point change of 4.9-6.1° F. Consult EnergyLogic LLC for more details.

\*\*\* Delivers 2.7 - 3.8 ft/s of average air speed in the occupied space. This relates to perceived cooling or set point change of 4.8-5.8° F. Consult EnergyLogic LLC for more details.

\*\*\*\* Sound testing taken with sensor 5 ft above the ground and 20 ft from the center of the fan at 20 ft high



# NuEra

14409 NE 79th St.  
Vancouver WA 98682  
(800) 347-9575 www.nueraheat.com

## Estimate

Date	Estimate #
6/6/2017	402

Name / Address
Patrick Tolar 81712 Pleasant View Road Irrigon, OR 97844

Project

Item	Description	Qty	Rate	Total
60-10024-00	MacroAir Airvolution D 780 (208-277 Volt AC) 24 foot brushless fan Includes safety cable, standard drop rod and digital controller		7,900.00	7,900.00T
Discount	Less discount		-10.00%	-790.00
60-50109-00	Rapid Mount Industrial I-beam hardware kit. (required to eliminate guy wires)		240.00	240.00T
Discount	Less discount (EnergyLogic Spring special)		-800.00	-800.00
Shipping	Shipping & Handling		150.00	150.00T

Unless otherwise agreed to the following terms apply to this estimate: •Estimate is valid for 30 days from date of estimate Incentives supplied by manufacturers generally have expiration dates but we guarantee them for 30 days from the date of estimate •Payment terms are generally 50% deposit prior to shipment with the remainder due within 30 days of shipment. •Sales tax is collected for sales within the State of Washington	<b>Subtotal</b>	\$6,700.00
	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$6,700.00

## Morrow County Fairgrounds

---

**From:** Pat Tolar <PatT@portofmorrow.com>  
**Sent:** Tuesday, June 06, 2017 10:29 AM  
**To:** Morrow County Fairgrounds  
**Subject:** FW: EnergyLogic HVLS Fan Quote

**From:** Ted Bertauski [mailto:tbertauski@energylogic.com]  
**Sent:** Tuesday, June 06, 2017 10:22 AM  
**To:** Pat Tolar <PatT@portofmorrow.com>  
**Subject:** EnergyLogic HVLS Fan Quote

Pat,

Thank you for your interest in our fans. Please find a quote for an AirVolution-D 780 24' HVLS fan below. Let me know if you have any questions or need additional information.

1 – AirVolution-D 780 24' 240/1 or 208/3 with an I-beam mounting kit and a 20-speed controller included: \$7,900  
Freight: \$200  
Total: \$8,100

Thanks again,

**Ted Bertauski / Business Development Manager**

**energylogic™**

5901 Crossings Boulevard | Antioch, TN 37013

615.471.5230 **direct** | 615.471.5202 **fax**

[www.energylogic.com](http://www.energylogic.com)

**CONFIDENTIALITY NOTICE** – This email may contain EnergyLogic proprietary information intended for the sole use of the recipient(s). Any use by others is prohibited. If you are not the intended recipient, please contact the sender and delete all copies of the message.

### Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by **Mimecast Ltd**, an innovator in Software as a Service (SaaS) for business. Providing a **safer** and **more useful** place for your human generated data. Specializing in; Security, archiving and compliance. To find out more [Click Here](#).



**Fan - AirVolution 780 D - 24 ft,  
208VAC - 277VAC**

PRODUCT LINE  
energylogic

PART #  
EL 06000891

FITMENT  
This item is not vehicle specific.

WARRANTY  
 Download



RESERVE ONLINE PRICE Qty  
(USD) 1

MONTHLY  
SPECIAL

**\$6,639.00** /Each

Call Store for Availability.  
(641) 481-8200

Joe

RESERVE IN STORE  
NAPA Auto Parts  
210 S Main St  
Boardman, OR 97818  
(641) 481-8200  
Change Store

**SPECIFICATIONS**

**FEATURES & BENEFITS**

No information available.

Buyer's Guide

**SAFETY DATA SHEET**

No information available.

Does not include  
mount - would have  
to purchase separate



PROPOSAL FOR  
MORROW COUNTY FAIRGROUNDS  
ATTN: ANN  
HEPPNER, OR  
(541) 256-0640  
03/16/17

The following is our estimate to mount, install and wire a 24' Airvolution-D-780 paddle fan as per Ann's spec sheet.

Material & labor	\$	2,323.15
Scissors lift	\$	185.00

**Note:**

1. Fan and mounting material provided by Morrow County

**WHEN THIS PROPOSAL IS ACCEPTED, MORROW COUNTY FAIRGROUNDS WILL BE RESPONSIBLE FOR PAYMENT UNLESS OTHER ARRANGEMENTS ARE MADE PRIOR TO THE START OF ANY WORK**

Authorized Signature \_\_\_\_\_ Leo Doyle \_\_\_\_\_ Acceptance Signature \_\_\_\_\_ Date \_\_\_\_\_

Labor is warranted for 90 days and parts are warranted as stated in manufacturer's warranty. Warranty does not apply in the case of an Act of God or negligence on the customer's part, unless otherwise stated in writing. All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees. We may withdraw this proposal if not accepted within 60 days of the above date.

*The above prices, specifications and conditions are satisfactory and are hereby accepted for Morrow County Fairgrounds and Doyle Electric, Inc is authorized to do the work as specified. Payment will be made as outlined above. Payment is due in full upon completion of the above work unless prior arrangements have been made*

**Wight's Electric**  
PO Box 468  
Heppner, OR 97836  
United States

# ESTIMATE

**ADDRESS**  
Ann Jones  
Morrow County Fairgrounds  
Heppner, Oregon 97836  
United States

**ESTIMATE #** 1005  
**DATE** 03/17/2017

---

ACTIVITY	QTY	RATE	AMOUNT
<b>Material</b>	1	595.0	595.00
Permit		0	
150'- 1/2 emt conduit.			
1/2 emt fittings.			
#10 THHN wire for fan.			
1-2 pole ITE breaker.			
<b>Labor</b>	19	75.00	1,425.00
2 guys for one day. Also hanging fan after Electric is done.			
<b>Sales</b>		500.0	500.00
Lift rental.		0	
<b>TOTAL</b>			<b>\$2,520.00</b>

Accepted By

Accepted Date





**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
 (Page 1 of 2)

Item # 5f
--------------

**This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.**

Staff Contact: Greg Close/Burke O'Brien  
 Department: Morrow County Parks  
 Person Attending BOC Meeting (Required):  
 Short Title of Agenda Item: Park Campsite Fee Increase Recommendation

Phone Number (Ext): 541-989-9500  
 Requested Agenda Date: June 14, 2017

<b>This Item Involves:</b> (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Discussion Only
<input type="checkbox"/> Public Comment Anticipated:	<input checked="" type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time: <b>5 Minutes</b>
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Department Report
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other:

<input type="checkbox"/> N/A	<b>For Contracts and Agreements Only</b>
Contractor/Entity:	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Attach Purchase Pre-Authorization Request if Applicable	

Reviewed By:

<u>Burke O'Brien</u> DATE: 6/5/17	Department Head	Required for all BOC meetings
<u>Justin Nelson</u> DATE: 6/12/17	Admin. Officer/BOC Office	Required for all BOC meetings
_____	County Counsel	Required for all legal documents
_____	Finance Office	Required for all contracts; Other items as appropriate.
_____	Human Resources	If appropriate

**Note:** All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

1. **TITLE OF AGENDA ITEM:** Park Campsite Fee Increase Recommendation

2. **ISSUES, BACKGROUND, AND DISCUSSION:**

Due to reductions in revenues at the parks from various sources, and not having increased park rates for the past several years. The parks department has had to make reductions at all parks. The Parks Department conducted a poll of the Parks Committee Members regarding campsite rate increases on February 23, 2017. The results of the poll were presented to the Parks Committee Members at the next Parks Committee Meeting held on March 06, 2017.

MC Parks Committee Board discussed the fees and the date as to implement the increase. The Committee came to a decision to increase campsite rates by \$5.00. This does not include cabins, or other amenities just campsites only those that are dry/tent, partial (power/water), full (power/water/sewer) sites.

Memorandum from Parks Committee Chair Thomas Wolff for recommendation to the Board of Commissioners to increase campsite rates at parks signed March 20, 2017

Minutes from March 06, 2017 Parks Committee Attached, Memorandum from Parks Committee Chair attached

3. **OPTIONS:**

Approve fee recommendation from Parks Committee

Not approve

Other

4. **FISCAL IMPACT:**

Impact would increase campsite revenues and Reservation processing fees

5. **STAFF RECOMMENDATIONS:**

Approve the \$5.00 campsite increase

6. **SUGGESTED ACTION(S) / MOTION(S):**

Move to approve campsite increases and to come before the Board of Commissioners with order to approve the new fees and next scheduled meeting for the Consent Calendar

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

Clerk (Original for recording)  Finance Department (Copy for file)

Board of Commissioners (Copy for file)  Department – For distribution

Other MC PW/Parks Dept.

## Kirsti Cason

---

**From:** Justin Nelson  
**Sent:** Monday, June 05, 2017 12:18 PM  
**To:** Kirsti Cason; Richard Tovey  
**Cc:** Morrow Co Parks Manager  
**Subject:** RE: Agenda Packet - Campsite rate increase request

It looks fine to me. Did we use a order in the past to set the park prices? Not sure it is required, but I guess it is fine either way. I usually don't sign off on the agenda sheets- usually the person requesting our review will just indicate that I approved on the line, and will save the email in case any questions come up.

If you end-up needing the order, you will need to obtain the next order number from Roberta. It would probably also be a general order that would include all the rates for the parks if we are updating them.

-Justin

---

*Justin W. Nelson  
Morrow County District Attorney  
Morrow County Counsel  
100 S. Court St.  
P.O. Box 664  
Heppner, OR 97836  
Office: (541) 676-5626  
Fax: (541) 676-5660  
Email: [jnelson@co.morrow.or.us](mailto:jnelson@co.morrow.or.us)*

---

**From:** Kirsti Cason  
**Sent:** Monday, June 05, 2017 12:11 PM  
**To:** Justin Nelson <[jnelson@co.morrow.or.us](mailto:jnelson@co.morrow.or.us)>; Richard Tovey <[rtovey@co.morrow.or.us](mailto:rtovey@co.morrow.or.us)>  
**Cc:** Morrow Co Parks Manager <[mcparksmgr@co.morrow.or.us](mailto:mcparksmgr@co.morrow.or.us)>  
**Subject:** FW: Agenda Packet - Campsite rate increase request

Justin/Richard,

Could one of you please sign off on the park rate increase recommendation agenda sheet for June 14, 2017 and return to me.

This is to review/present the recommendation for the parks campsite fee increases.

If all goes well will also need an order for the following week (June 21, 2017) to adopt the new campsite fees.

Should you have any questions please contact myself or Burke.

Thank you

~Kirsti

**Kirsti Cason**

Administrative Assistant  
Morrow County Public Works Dept.  
Road Dept. - Gen. Maint. - Airport  
Transfer Station - Parks

P.O. Box 428  
Lexington, Oregon 97839  
Phone: 541-989-9500  
Cell: 541-256-0186  
Fax: 541-989-8352  
Park Reservations: 541-989-8214  
E-mail: [kcason@co.morrow.or.us](mailto:kcason@co.morrow.or.us)

"NOTICE: This message (including attachments) is covered by the United States Electronic Communication Privacy Act, 18 U.S.C. sections 2510-2521, and various similar acts and laws worldwide, and is CONFIDENTIAL. If you believe that it has been sent to you in error, do not read it. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error and then delete it. Thank you." Finally, the recipient should check this email and any attachments for the presence of viruses. The individual and organization accepts no liability for any damage caused by any virus transmitted by this email.

---

**From:** Roberta Lutcher  
**Sent:** Monday, June 05, 2017 9:56 AM  
**To:** Kirsti Cason <[kcason@co.morrow.or.us](mailto:kcason@co.morrow.or.us)>  
**Subject:** fees

Ok, he just walked by and I got additional clarification. We don't necessarily have to do fee updates every July 1, so there isn't one planned at this time. The idea is someone will "pitch the idea" of the fee increase at the June 14<sup>th</sup> meeting and get feedback from the Board. If they are ok with the increase, the Order appears the following week on the Consent Calendar. If you want to be prepared in advance, the next Order number is: OR-2017-4. Sounds like you'll be working with County Counsel.

*Roberta Lutcher*  
*Executive Assistant*  
*Morrow County Board of Commissioners*  
*541-676-5613 (5303)*  
*P.O. Box 788*  
*110 N. Court St.*  
*Heppner, OR 97836*  
*Email: [rlutcher@co.morrow.or.us](mailto:rlutcher@co.morrow.or.us)*



---

**From:** Roberta Lutcher  
**Sent:** Monday, June 05, 2017 9:05 AM  
**To:** Burke O'Brien <[bobrien@co.morrow.or.us](mailto:bobrien@co.morrow.or.us)>; Morrow Co Parks Manager <[mcparksmgr@co.morrow.or.us](mailto:mcparksmgr@co.morrow.or.us)>; Kirsti Cason <[kcason@co.morrow.or.us](mailto:kcason@co.morrow.or.us)>  
**Subject:** Campsite rate increase request

All,

Jerry asked that I let you know we're putting this on next week's agenda as a separate fee request. Could I please have an Agenda Item Cover Sheet filled out to accompany the letter from the Parks Committee Chair? (We're in Irrigon on June 14<sup>th</sup>, fyi.)

Thank you,

*Roberta Lutchner*  
*Executive Assistant*  
*Morrow County Board of Commissioners*  
*541-676-5613 (5303)*  
*P.O. Box 788*  
*110 N. Court St.*  
*Heppner, OR 97836*  
*Email: [rlutchner@co.morrow.or.us](mailto:rlutchner@co.morrow.or.us)*





March 20, 2017

## Morrow County Parks

Anson Wright • Cutsforth • OHV

Morrow County Parks  
P.O. Box 428  
Lexington, Oregon 97839  
Phone: (541) 989-9500  
Fax: (541) 989-8352  
Reservations: (541) 989-8214

Burke O'Brien  
Public Works Director

Sandi Putman  
Management Assistant

Greg Close  
Parks Operation Manager

Kirsti Cason  
Administrative Assistant

### MEMORANDUM

**TO:** Morrow County Board of Commissioners

**FROM:** Morrow County Parks Committee Board

**RE:** RECOMMENDATION INCREASE CAMPSITE RATES AT PARKS;

**ISSUE:**

Budget income shortfall

**BACKGROUND:**

Due to reductions in revenues at the parks, and not having increased parks rates for the past several years. The parks department had to make reductions at all parks. The Morrow County Parks Department conducted a poll of the Parks Committee Members regarding campsite rate increases; then took this information to the Parks Committee. The Parks Committee was presented with the findings from the poll; held a vote; and are recommending to increase park campsite rates.

**ACTION:** Options available to the Board of Commissioners include the following:

1. Increase all park campsite rates by \$5.00 (excluding buildings, bbq, gazebos, cabins)
2. Implement new rates at parks as of July 1, 2017
2. Other.

**ATTACHMENT/S:**

\* Parks Committee Meeting Minutes March 06, 2017

Respectfully,

Thomas Wolff  
Morrow County Parks Committee Chair

**MORROW COUNTY PARKS MEETING**  
**Monday, March 06, 2017 @ 1:00pm**  
**Location: Columbia Basin Electric Co-Op, Conference Room**  
**171 West Linden Way, Heppner, Oregon 97836**

~\*\* MINUTES \*\*~

**Present:**

Committee members present:

Greg Close – MC Public Works Dept., Kirsti Cason – MC Public Works Dept.,  
Staci Osmin – MC Public Works Dept., Sandy McDonald – MC Parks Host,  
Ann Niesen – USFS-Heppner Ranger District; Sheryll Bates – Heppner Chamber of  
Commerce, Kim Cutsforth – Willow Creek Parks District, Thomas (Tom) Wolff – South  
Morrow Enterprises, LLC

Public Attendees:

Jerry Roberts – MC Sheriff Dept., Richard Stokoe – MC Sheriff Dept.

**Call to Order**

Chairman Thomas Wolff called meeting to order at 1:04pm

**Pledge of Allegiance**

**Introductions/Attendance**

**Park Rate Increase Proposal:**

Tom W – Greg Close discuss Park Rate increases

Tom W – Letter from Burke O'Brien supporting \$5 rate increase and implementing as soon as possible – Copies of letter provided in meeting packets

Greg C – Discussed Poll

- Phone poll and results conducted on Thursday, February 23, 2017

Tom W – Who was contacted during poll

Greg C/Kirsti C – MC Parks Committee Board Members

Greg C/Kirsti C- Campsite revenue spreadsheet comparisons using 2016 figures

- Spreadsheet shows 2016 rates in comparison if \$2, \$3, or \$5 higher per day/night

Greg C – recommends increases due to budgets

Kim C – clarification regarding what type of site would see increase

Kirsti C – Last rate increase 2011

- Rate increased by a percentage across board

Sheryll B – believes that should make increase in one lump sum rather than multiple increases

Greg C/Kirsti C – explained that MC parks is lower than majority of State Parks campsite rates

- KOA base rates more on type of site and power

Tom W – asked for clarification as to what AVR means in spreadsheets

Kirsti C – AVR means Average Daily Rate; this information is from the online reservation system that was implemented a couple of years ago allowing us to pull this information

Tom W to Greg C – What is it your looking for the committee to do regarding this information

Greg C – 1.) Do you support a rate increase

2.) If yes, how much of an increase \$2, \$3, or \$5

Tom W – what is the process once approved by committee  
Greg C/Kirsti C – committee makes recommendation then goes to Board of Commissioners for final approval  
Kim C – suggest raise by \$5 as stated previously one raise rather than multiple smaller  
Tom W to Ann N – How do the campsite rates compare to USFS rates  
Ann N - \$10 Bull Prairie (all dry) but looking at doing rate increases  
Kirsti C – Deschutes USFS sites average \$14  
Kirsti C – Explained that last round of increases there was initially there was some negative feedback from guests, but over course of few weeks most understood.  
- Suggested that if do decide to move forward to implement new rates in Jan 2018  
1.) Keeps rates the same for all campers for 2017  
2.) Majority of reservations in for major events for the 2017 season  
3.) Allow time for implementation of new rates into reservation system  
Kirsti C – in letter from Burke Obrien he supports implementing July 1, 2017  
Greg C – supports implementing July 1, 2017  
Tom W to Sandy M – did you see any issues from guests on last rate increase  
o agrees with implementing July 1, 2017  
Sheryll B – need to make sure that the system logistically would work to be implemented

Tom W – Requests for Public comment regarding implementing new rates

July 1, 2017 vs January 01, 2018

Kim C – understands budgeting issue but also understands logistics to implement  
o recommends January 01, 2018

Tom W – commented as from a campers perspective January 1 vs July 1, 2017 it would be the same camping season so can understand the issue with the July 1, 2017 implementation

Greg C – explains that with July 1, 2017 implementation it is easing into the January 1, 2018

- Group Discussion regarding implementation dates

Tom W – two items needing motions 1.) park rates, 2.) date of implementation of new rates

Kim C – Moves that fees increase by \$5.00 for campsites only at all county parks

Seconded by Jerry Roberts

Call for vote – all in favor say I

Those oppose the same

Tom W – Motion Approved

Greg C – Motion to start new campsite rates as of July 1, 2017

Seconded by Richard Stokoe

Tom W - call for vote by raising right hand

In Favor – Six (6) Against – Four (4)

Tom W - Motion Approved

### Wrap-Up:

Tom W – any other issues of comments

Kirsti C – set meeting date for Parks Committee to meet again to approve documents from the Parks Plan Sub-Committee



**Announcements:**

Morrow County Parks Committee Regular Meeting - Spring  
▪ Monday, March 20, 2017 @ 1:00pm  
Columbia Basin Electric Co-Op, Conference Room

**Adjourned:**

Meeting/Activities Adjourned at 1:29 p.m.

**Question raised regarding vote after meeting adjournment:**

Kirsti C -- Contacted Greg C regarding votes as there were two (2) individuals whom voted that are not members of the existing MC Parks Committee Board

Greg C -- had same questions after meeting was adjourned and requested to contact Tom W as he is Chair of the Parks Committee

Kirsti C contacted Tom W via telephone and explained the situation -- Tom indicated that he realized that as well after the meeting

Kirsti C asked Tom W if Burke's letter would be accepted as a vote in favor of the proposed increases and the July 1, 2017 implementation date which would not change the current vote (Rate increase of \$5 and a July 1, 2017 implementation)

Tom W said that the letter would not be accepted however he would accept a notarized proxy vote regarding the campsite raise & July 2017/January 2018 implementation votes

Burke O -- Submitted a notarized proxy vote to be added to the meeting information

**Minutes submitted by:** Kirsti Cason  
Morrow County Public Works Assistant

**Approved by:** Morrow County Parks Committee

**Date Approved:** March 20, 2017

Morrow County Parks  
Anson Wright, Cutsforth, OHV

*Current Rates  
2016/2017 FY*

		Dry/Primitive	Site Fee	Proc. Fee	Water Only	Site Fee	Proc. Fee	Partial	Site Fee	Proc. Fee	Full	Site Fee	Proc. Fee
1	Day	13.20	12.00	1.20	16.50	15.00	1.50	19.80	18.00	1.80	23.10	21.00	2.10
2	Day	26.40	24.00	2.40	33.00	30.00	3.00	39.60	36.00	3.60	46.20	42.00	4.20
3	Day	39.60	36.00	3.60	49.50	45.00	4.50	59.40	54.00	5.40	69.30	63.00	6.30
4	Day	52.80	48.00	4.80	66.00	60.00	6.00	79.20	72.00	7.20	92.40	84.00	8.40
5	Day	66.00	60.00	6.00	82.50	75.00	7.50	99.00	90.00	9.00	115.50	105.00	10.50
6	Day	79.20	72.00	7.20	99.00	90.00	9.00	118.80	108.00	10.80	138.60	126.00	12.60
7	Weekly	79.20	72.00	7.20	99.00	90.00	9.00	118.80	108.00	10.80	138.60	126.00	12.60
8	wk + day	92.40	84.00	8.40	115.50	105.00	10.50	138.60	126.00	12.60	161.70	147.00	14.70
9	wk + day	105.60	96.00	9.60	132.00	120.00	12.00	158.40	144.00	14.40	184.80	168.00	16.80
10	wk + day	118.80	108.00	10.80	148.50	135.00	13.50	178.20	162.00	16.20	207.90	189.00	18.90
11	wk + day	132.00	120.00	12.00	165.00	150.00	15.00	198.00	180.00	18.00	231.00	210.00	21.00
12	wk + day	145.20	132.00	13.20	181.00	165.00	16.50	217.80	198.00	19.80	254.10	231.00	23.10
13	wk + day	158.40	144.00	14.40	198.00	180.00	18.00	237.60	216.00	21.60	277.20	252.00	25.20
14	2 Week	158.40	144.00	14.40	198.00	180.00	18.00	237.60	216.00	21.60	277.20	252.00	25.20
15	2 wk + day	171.60	156.00	15.60	214.50	195.00	19.50	257.40	234.00	23.40	300.30	273.00	27.30
16	2 wk + day	184.80	168.00	16.80	231.00	210.00	21.00	277.20	252.00	25.20	323.40	294.00	29.40
17	2 wk + day	198.00	180.00	18.00	247.50	225.00	22.50	297.00	270.00	27.00	346.50	315.00	31.50
18	2 wk + day	211.20	192.00	19.20	264.00	240.00	24.00	316.80	288.00	28.80	369.60	336.00	33.60
19	2 wk + day	224.40	204.00	20.40	280.50	255.00	25.50	336.60	306.00	30.60	392.70	357.00	35.70
20	2 wk + day	237.60	216.00	21.60	297.00	270.00	27.00	356.40	324.00	32.40	415.80	378.00	37.80
21	3 Week	237.60	216.00	21.60	297.00	270.00	27.00	356.40	324.00	32.40	415.80	378.00	37.80
22	3 wk + day	250.80	228.00	22.80	313.50	285.00	28.50	376.20	342.00	34.20	438.90	399.00	39.90
23	3 wk + day	264.00	240.00	24.00	330.00	300.00	30.00	396.00	360.00	36.00	462.00	420.00	42.00
24	3 wk + day	277.20	252.00	25.20	346.50	315.00	31.50	415.80	378.00	37.80	485.10	441.00	44.10
25	3 wk + day	290.40	264.00	26.40	363.00	330.00	33.00	435.60	396.00	39.60	508.20	462.00	46.20
26	3 wk + day	303.60	276.00	27.60	379.50	345.00	34.50	455.40	414.00	41.40	531.30	483.00	48.30
27	3 wk + day	316.80	288.00	28.80	396.00	360.00	36.00	475.20	432.00	43.20	554.40	504.00	50.40
28	Month	291.50	255.00	26.50	363.00	330.00	33.00	435.60	462.00	46.20	508.20	462.00	46.20
29	Month	291.50	255.00	26.50	363.00	330.00	33.00	435.60	462.00	46.20	508.20	462.00	46.20
30	Month	291.50	255.00	26.50	363.00	330.00	33.00	435.60	462.00	46.20	508.20	462.00	46.20
31	Month	291.50	255.00	26.50	363.00	330.00	33.00	435.60	462.00	46.20	508.20	462.00	46.20

Check-In 2:00pm

Check-Out 12:00pm

Darker Color Prices above reflect site/cabin fee plus 10% processing fee/tax\*.

Lighter Colors is fees itimized out.

\*Processing fee/tax helps pay for credit card fees and reservation processing costs



Morrow County Parks  
Anson Wright, Cutsforth, OHV

*Current Rates  
2016/2017 FY*

		SME Cabin	Site Fee	Proc. Fee	MC Cabin (AW)	Site Fee	Proc. Fee	MC Juniper	Site Fee	Proc. Fee	4-H Bullid.	Cleaning	Site Fee	Proc. Fee
1	Day	49.50	45.00	4.50	49.50	45.00	4.50	88.00	80.00	8.00	105.00	50.00	50.00	5.00
2	Day	99.00	90.00	9.00	99.00	90.00	9.00	176.00	160.00	16.00	160.00	50.00	100.00	10.00
3	Day	148.50	135.00	13.50	148.50	135.00	13.50	264.00	240.00	24.00	215.00	50.00	150.00	15.00
4	Day	198.00	180.00	18.00	198.00	180.00	18.00	352.00	320.00	32.00	270.00	50.00	200.00	20.00
5	Day	247.50	225.00	22.50	247.50	225.00	22.50	440.00	400.00	40.00	325.00	50.00	250.00	25.00
6	Day	297.00	270.00	27.00	297.00	270.00	27.00	528.00	480.00	48.00	380.00	50.00	300.00	30.00
7	Weekly	346.50	315.00	31.50	297.00	270.00	27.00	528.00	480.00	48.00	435.00	50.00	350.00	35.00
8	wk + day	396.00	360.00	36.00	346.50	315.00	31.50	616.00	560.00	56.00	490.00	50.00	400.00	40.00
9	wk + day	445.50	405.00	40.50	396.00	360.00	36.00	704.00	640.00	64.00	N/A			
10	wk + day	495.00	450.00	45.00	445.50	405.00	40.50	792.00	720.00	72.00	N/A			
11	wk + day	544.50	495.00	49.50	495.00	450.00	45.00	880.00	800.00	80.00	N/A			
12	wk + day	594.00	540.00	54.00	544.50	495.00	49.50	968.00	880.00	88.00	N/A			
13	wk + day	643.50	585.00	58.50	594.00	540.00	54.00	1,056.00	960.00	96.00	N/A			
14	2 Week	693.00	630.00	63.00	594.00	540.00	54.00	1,056.00	960.00	96.00	N/A			
15	2 wk + day	742.50	675.00	67.50	643.50	585.00	58.50	1,144.00	1,040.00	104.00	N/A			
16	2 wk + day	792.00	720.00	72.00	693.00	630.00	63.00	1,232.00	1,120.00	112.00	N/A			
17	2 wk + day	841.50	765.00	76.50	742.50	675.00	67.50	1,320.00	1,200.00	120.00	N/A			
18	2 wk + day	891.00	810.00	81.00	792.00	720.00	72.00	1,408.00	1,280.00	128.00	N/A			
19	2 wk + day	940.50	855.00	85.50	841.50	765.00	76.50	1,496.00	1,360.00	136.00	N/A			
20	2 wk + day	990.00	900.00	90.00	891.00	810.00	81.00	1,584.00	1,440.00	144.00	N/A			
21	3 Week	1,039.50	945.00	94.50	891.00	810.00	81.00	1,584.00	1,440.00	144.00	N/A			
22	3 wk + day	1,089.00	990.00	99.00	940.50	855.00	85.50	1,672.00	1,520.00	152.00	N/A			
23	3 wk + day	1,138.50	1,035.00	103.50	990.00	900.00	90.00	1,760.00	1,600.00	160.00	N/A			
24	3 wk + day	1,188.00	1,080.00	108.00	1,039.50	945.00	94.50	1,848.00	1,680.00	168.00	N/A			
25	3 wk + day	1,237.50	1,125.00	112.50	1,089.00	990.00	99.00	1,936.00	1,760.00	176.00	N/A			
26	3 wk + day	1,287.00	1,170.00	117.00	1,138.50	1,035.00	103.50	2,024.00	1,840.00	184.00	N/A			
27	3 wk + day	1,336.50	1,215.00	121.50	1,188.00	1,080.00	108.00	2,112.00	1,920.00	192.00	N/A			
28	Month	N/A			N/A			N/A			N/A			
29	Month	N/A			N/A			N/A			N/A			
30	Month	N/A			N/A			N/A			N/A			
31	Month	N/A			N/A			N/A			N/A			

**NO DISCOUNT for  
Weekly or Monthly rates  
for SME Cabins**

**Cleaning - Cleaning Fee ONE  
TIME Charge that is Non-  
Refundable**



Morrow County Parks Rates  
 Anson Wright, Cutsforth, OHV  
 Recommended Rates June 2017

		Dry/Primitive	Site Fee	Proc. Fee	Water Only	Site Fee	Proc. Fee	Partial	Site Fee	Proc. Fee	Full	Site Fee	Proc. Fee
1	Day	18.70	17.00	1.70	37.40	20.00	2.00	25.30	23.00	2.30	28.60	26.00	2.60
2	Day	31.90	29.00	2.90	63.80	35.00	3.50	45.10	41.00	4.10	51.70	47.00	4.70
3	Day	45.10	41.00	4.10	90.20	50.00	5.00	64.90	59.00	5.90	63.80	58.00	5.80
4	Day	58.30	53.00	5.30	116.60	65.00	6.50	84.70	77.00	7.70	64.90	59.00	5.90
5	Day	71.50	65.00	6.50	143.00	80.00	8.00	104.50	95.00	9.50	121.00	110.00	11.00
6	Day	84.70	77.00	7.70	169.40	95.00	9.50	124.30	113.00	11.30	144.10	131.00	13.10
7	Weekly	84.70	77.00	7.70	169.40	95.00	9.50	124.30	113.00	11.30	144.10	131.00	13.10
8	wk + cay	97.90	89.00	8.90	195.80	110.00	11.00	144.10	131.00	13.10	167.20	152.00	15.20
9	wk + cay	111.10	101.00	10.10	222.20	125.00	12.50	163.90	149.00	14.90	190.30	173.00	17.30
10	wk + cay	124.30	113.00	11.30	248.60	140.00	14.00	183.70	167.00	16.70	213.40	194.00	19.40
11	wk + cay	137.50	125.00	12.50	275.00	155.00	15.50	203.50	185.00	18.50	236.50	215.00	21.50
12	wk + cay	150.70	137.00	13.70	301.40	170.00	17.00	223.30	203.00	20.30	259.60	236.00	23.60
13	wk + cay	163.90	149.00	14.90	327.80	185.00	18.50	243.10	221.00	22.10	282.70	257.00	25.70
14	2 Week	163.90	149.00	14.90	327.80	185.00	18.50	243.10	221.00	22.10	282.70	257.00	25.70
15	2 wk + day	177.10	161.00	16.10	354.20	200.00	20.00	262.90	239.00	23.90	305.80	278.00	27.80
16	2 wk + day	190.30	173.00	17.30	380.60	215.00	21.50	282.70	257.00	25.70	328.90	299.00	29.90
17	2 wk + day	203.50	185.00	18.50	407.00	230.00	23.00	302.50	275.00	27.50	352.00	320.00	32.00
18	2 wk + day	216.70	197.00	19.70	433.40	245.00	24.50	322.30	293.00	29.30	375.10	341.00	34.10
19	2 wk + day	229.90	209.00	20.90	459.80	260.00	26.00	342.10	311.00	31.10	398.20	362.00	36.20
20	2 wk + day	243.10	221.00	22.10	486.20	275.00	27.50	361.90	329.00	32.90	421.30	383.00	38.30
21	3 Week	243.10	221.00	22.10	486.20	275.00	27.50	361.90	329.00	32.90	421.30	383.00	38.30
22	3 wk + day	256.30	233.00	23.30	512.60	290.00	29.00	381.70	347.00	34.70	444.40	404.00	40.40
23	3 wk + day	269.50	245.00	24.50	539.00	305.00	30.50	401.50	365.00	36.50	467.50	425.00	42.50
24	3 wk + day	282.70	257.00	25.70	565.40	320.00	32.00	421.30	383.00	38.30	490.60	446.00	44.60
25	3 wk + day	295.90	269.00	26.90	591.80	335.00	33.50	441.10	401.00	40.10	513.70	467.00	46.70
26	3 wk + day	309.10	281.00	28.10	618.20	350.00	35.00	460.90	419.00	41.90	536.80	488.00	48.80
27	3 wk + day	322.30	293.00	29.30	644.60	365.00	36.50	480.70	437.00	43.70	559.90	509.00	50.90
28	Month	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00
29	Month	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00
30	Month	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00
31	Month	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00

Check-In 2:00pm

Check-Out 12:00pm

Darker Color Prices above reflect site/cabin fee plus 10% processing fee/tax\*.  
 Lighter Colors is fees itimized out.

\*Processing fee/tax helps pay for credit card fees and reservation processing costs



Morrow County Parks Rates  
 Anson Wright, Cutsforth, OHV  
 Recommended Rates June 2017

		SME Cabin	Site Fee	Proc. Fee	MC Cabin (AW)	Site Fee	Proc. Fee	MC Juniper	Site Fee	Proc. Fee	4-H Build.	Cleaning	Site Fee	Proc. Fee
1	Day	49.50	45.00	4.50	49.50	45.00	4.50	88.00	80.00	8.00	105.00	50.00	50.00	5.00
2	Day	99.00	90.00	9.00	99.00	90.00	9.00	176.00	160.00	16.00	160.00	50.00	100.00	10.00
3	Day	148.50	135.00	13.50	148.50	135.00	13.50	264.00	240.00	24.00	215.00	50.00	150.00	15.00
4	Day	198.00	180.00	18.00	198.00	180.00	18.00	352.00	320.00	32.00	270.00	50.00	200.00	20.00
5	Day	247.50	225.00	22.50	247.50	225.00	22.50	440.00	400.00	40.00	325.00	50.00	250.00	25.00
6	Day	297.00	270.00	27.00	297.00	270.00	27.00	528.00	480.00	48.00	380.00	50.00	300.00	30.00
7	Weekly	346.50	315.00	31.50	297.00	270.00	27.00	528.00	480.00	48.00	435.00	50.00	350.00	35.00
8	wk + day	396.00	360.00	36.00	346.50	315.00	31.50	616.00	560.00	56.00	490.00	50.00	400.00	40.00
9	wk + day	445.50	405.00	40.50	396.00	360.00	36.00	704.00	640.00	64.00	N/A			
10	wk + day	495.00	450.00	45.00	445.50	405.00	40.50	792.00	720.00	72.00	N/A			
11	wk + day	544.50	495.00	49.50	495.00	450.00	45.00	880.00	800.00	80.00	N/A			
12	wk + day	594.00	540.00	54.00	544.50	495.00	49.50	968.00	880.00	88.00	N/A			
13	wk + day	643.50	585.00	58.50	594.00	540.00	54.00	1,056.00	960.00	96.00	N/A			
14	2 Week	693.00	630.00	63.00	594.00	540.00	54.00	1,056.00	960.00	96.00	N/A			
15	2 wk + day	742.50	675.00	67.50	643.50	585.00	58.50	1,144.00	1,040.00	104.00	N/A			
16	2 wk + day	792.00	720.00	72.00	693.00	630.00	63.00	1,232.00	1,120.00	112.00	N/A			
17	2 wk + day	841.50	765.00	76.50	742.50	675.00	67.50	1,320.00	1,200.00	120.00	N/A			
18	2 wk + day	891.00	810.00	81.00	792.00	720.00	72.00	1,408.00	1,280.00	128.00	N/A			
19	2 wk + day	940.50	855.00	85.50	841.50	765.00	76.50	1,496.00	1,360.00	136.00	N/A			
20	2 wk + day	990.00	900.00	90.00	891.00	810.00	81.00	1,584.00	1,440.00	144.00	N/A			
21	3 Week	1,039.50	945.00	94.50	891.00	810.00	81.00	1,584.00	1,440.00	144.00	N/A			
22	3 wk + day	1,089.00	990.00	99.00	940.50	855.00	85.50	1,672.00	1,520.00	152.00	N/A			
23	3 wk + day	1,138.50	1,035.00	103.50	990.00	900.00	90.00	1,760.00	1,600.00	160.00	N/A			
24	3 wk + day	1,188.00	1,080.00	108.00	1,039.50	945.00	94.50	1,848.00	1,680.00	168.00	N/A			
25	3 wk + day	1,237.50	1,125.00	112.50	1,089.00	990.00	99.00	1,936.00	1,760.00	176.00	N/A			
26	3 wk + day	1,287.00	1,170.00	117.00	1,138.50	1,035.00	103.50	2,024.00	1,840.00	184.00	N/A			
27	3 wk + day	1,336.50	1,215.00	121.50	1,188.00	1,080.00	108.00	2,112.00	1,920.00	192.00	N/A			
28	Month	N/A			N/A			N/A			N/A			
29	Month	N/A			N/A			N/A			N/A			
30	Month	N/A			N/A			N/A			N/A			
31	Month	N/A			N/A			N/A			N/A			

**NO DISCOUNT for Weekly or Monthly rates for SME Cabins**

**Cleaning - Cleaning Fee ONE TIME Charge that is Non-Refundable**



# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

- 
1. TITLE OF AGENDA ITEM: Planning Update.
  
  2. ISSUES, BACKGROUND, AND DISCUSSION: There are three items of specific interest today, as follows:
    - Appointment of the Military Economic Advisory Committee members (attached)
    - Appointment of the Natural Hazards Mitigation Plan Steering Committee (attached)
    - Informational Briefing on the Oregon Air National Guard Final Environmental Impact Statement related to the Red Hawk Military Operations Area (MOA) that is proposed to be established over a portion of Morrow County (select portions attached)
  
  3. OPTIONS: For the appointments the options would be to:
    - A. Appoint those recommended.
    - B. Amend the recommended membership.
    - C. Delay or determine there is no interest in appointment.

For the Red Hawk MOA the options would be to:

- A. Comment.
- B. Not comment.

4. FISCAL IMPACT: There is no direct fiscal impact to any of these discussions.
  
5. STAFF RECOMMENDATIONS: For the appointments staff would recommend appointing as presented. For the Red Hawk MOA staff have no specific recommendation.
  
6. SUGGESTED ACTION(S) / MOTION(S): For the appointments suggested motions would be:
  - "I MOVE APPOINTMENT OF THE MILITARY ECONOMIC ADVISORY COMMITTEE MEMBERS AS PRESENTED"
  - "I MOVE APPOINTMENT OF THE NATURAL HAZARDS MITIGATION PLAN STEERING COMMITTEE MEMBERS AS PRESENTED"

Any motion related to the Red Hawk MOA will need to reflect the discussion and decisions made.

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording)         | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution      |
| <input type="checkbox"/> Other _____                            |   |





## Military Economic Advisory Committee Interested Parties

Michael Vaughn PO Box 70 (83707) 1221 W. Idaho St. Boise, ID 83702 (208) 388-6354 <a href="mailto:mvaughn@idahopower.com">mvaughn@idahopower.com</a>	Idaho Power	Anders Johnson, TPL-OPP-2 Bonneville Power Administration PO Box 61409 Vancouver WA 98666-1409 <a href="mailto:aljohnson@bpa.gov">aljohnson@bpa.gov</a>	BPA
Bob Levy 822 Hwy 395 South #423 Hermiston, OR 97838 (541) 449-8627 <a href="mailto:boblevy@windyriverfarms.com">boblevy@windyriverfarms.com</a>	NOWA	Jorden Noyes 1211 Washington Avenue LaGrande, OR 97850 (541) 624-2400 <a href="mailto:Jorden.Noyes@mail.house.gov">Jorden.Noyes@mail.house.gov</a>	Rep. Walden
Andrew O'Connell 6007 NE 35 <sup>th</sup> Ave. Portland, OR 97211 (503) 284-3626 <a href="mailto:andrew@diversifiedwinds.com">andrew@diversifiedwinds.com</a>	Diversified Winds	Max Woods Kellen Tardaewether 625 Marion St. NE Salem, OR 97301-3742 (503) 378-5050 <a href="mailto:maxwell.woods@state.or.us">maxwell.woods@state.or.us</a> <a href="mailto:Kellen.Tardaewether@oregon.gov">Kellen.Tardaewether@oregon.gov</a>	ODOE
Gary Neal PO Box 200 Boardman, OR 97818 (541) 481-7678 <a href="mailto:garyn@portofmorrow.com">garyn@portofmorrow.com</a>	Port of Morrow	Jeff Caines 3040 25 <sup>th</sup> Street SE Salem, OR 97302-1125 (503) 378-2529 <a href="mailto:jeff.caines@aviation.state.or.us">jeff.caines@aviation.state.or.us</a>	ODA
Michelle Colby PO Box 427 Condon, OR 97823 (541) 384-2381 <a href="mailto:michelle.colby@co.gilliam.or.us">michelle.colby@co.gilliam.or.us</a>	Gilliam County	--Regional Representative-- EOU Badgely Hall, Room 233A La Grande, OR 97850 (541) 962-3982	DLCD
Tamra Mabbott 216 SE 4 <sup>th</sup> Pendleton, OR 97801 <a href="mailto:tamra@co.umatilla.or.us">tamra@co.umatilla.or.us</a>	Umatilla County	Jon Jinings 650 SW Columbia St Millpoint Bldg. 7100 Bend, OR 97701 <a href="mailto:jon.jinings@state.or.us">jon.jinings@state.or.us</a>	DLCD
Karen Wagner 310 SE 2nd Street, Suite 105 Pendleton, OR 97801 (541) 278-1129 <a href="mailto:Karen_Wagner@merkley.senate.gov">Karen_Wagner@merkley.senate.gov</a>	Sen. Merkley	Scott Fairley Economic Revitalization Team 233 Badgely Hall 1 University Blvd La Grande, OR 97850 (541) 429-2120 <a href="mailto:scott.g.fairley@oregon.gov">scott.g.fairley@oregon.gov</a>	Governor's Office
Kathleen Cathey 105 Fir Street, Suite 201 La Grande, OR 97850 (541) 962-7691 <a href="mailto:kathleen_cathey@wyden.senate.gov">kathleen_cathey@wyden.senate.gov</a>	Sen. Wyden		

J.R. Cook  
2 Marine Drive, Suite 100  
Boardman OR 97818  
(541) 969-8026  
[jrcook@northeastoregonwater.org](mailto:jrcook@northeastoregonwater.org)

NOWA

Don Rice                      Greenwood Tree Farm  
PO Box 870  
Hermiston, OR 97838  
(541) 561-7976  
[don.rice@gwrglobal.com](mailto:don.rice@gwrglobal.com)

Marika Sitz                      Oregon Water Coalition  
2 Marine Drive, Suite 100  
Boardman OR 97818  
(541) 969-8938  
[marika@oregonwatercoalition.org](mailto:marika@oregonwatercoalition.org)

Brian and Lorie Sullivan              Sullivan Farms  
75181 Sullivan Road  
Ione, OR 97843  
(541) 481-3043  
[loriesullivan13@hotmail.com](mailto:loriesullivan13@hotmail.com)

Mathew Vickery                      Agri Northwest  
Land and Government Affairs Director  
6716 W. Rio Grande Avenue  
Kennewick WA 99336  
509-820-3234 (O)  
[mvickery@deseretranches.com](mailto:mvickery@deseretranches.com)

## NHMP Steering Committee

### Cities and Town

Karen Pettigrew  
Kevin Kennedy  
PO Box 229  
200 City Center Circle  
Boardman OR 97818  
(541) 481-9252  
[PettigrewK@cityofboardman.com](mailto:PettigrewK@cityofboardman.com)  
[KennedyK@cityofboardman.com](mailto:KennedyK@cityofboardman.com)

City of Boardman

Edie Ball  
—*waiting for alternate*—  
PO Box 756  
Heppner OR 97836  
(541) 676-9618  
[heppner@centurytel.net](mailto:heppner@centurytel.net)

City of Heppner

Rod Taylor  
Kim Carter  
PO Box 361  
lone OR 97843  
541-422-7414  
541-571-6704 (C)  
[rodrick.taylor66@gmail.com](mailto:rodrick.taylor66@gmail.com)  
[cityofioneor@gmail.com](mailto:cityofioneor@gmail.com)

City of lone

Aaron Palmquist  
Keith White  
PO Box 428  
Irrigon OR 97844  
(541) 922-3047  
[aaron.palmquist@ci.irrigon.or.us](mailto:aaron.palmquist@ci.irrigon.or.us)  
[keith.white@ci.irrigon.or.us](mailto:keith.white@ci.irrigon.or.us)

City of Irrigon

Janette Eldrige  
PO Box 416  
Lexington OR 97839  
(541) 989-8515  
[town055@centurytel.net](mailto:town055@centurytel.net)

Town of Lexington

### Fire Departments

Steve Rhea  
PO Box 1034  
Heppner OR 97836  
(541) 980-4232  
[srhea0512@gmail.com](mailto:srhea0512@gmail.com)

Heppner Fire

Larry Burns  
704 NE Main Street  
Irrigon OR 97844  
(541) 922-3133 (O)  
(541) 720-0188 (C)  
[IRFPD2011@gmail.com](mailto:IRFPD2011@gmail.com)

Irrigon Fire

### *alternate for Chief Burns:*

Marc Rogelstad  
300 SW Wilson Lane  
Boardman OR 97818  
(541) 481-3473 (O)  
[mrogelstad@boardmanfd.com](mailto:mrogelstad@boardmanfd.com)

Boardman Fire

### Electric Cooperatives

Tom Wolff  
Debbie Langford  
PO Box 398  
Heppner OR 97836-0398  
(541) 676-9146  
[tommyw@columbiabasin.cc](mailto:tommyw@columbiabasin.cc)  
[debbiel@columbiabasin.cc](mailto:debbiel@columbiabasin.cc)

Columbia Basin Electric

Gerri Dickmeier  
PO Box 1148  
Hermiston, OR 97838  
(541) 289-1344  
[gerri.dickmeier@umatillaelectric.com](mailto:gerri.dickmeier@umatillaelectric.com)

Umatilla Electric

### Land Managers

Janet Greenup  
Soil & Water Conservation District  
PO Box 127  
430 West Linden Way  
Heppner OR 97836  
(541) 676-5452 ext. 109  
[swcdmanager@centurytel.net](mailto:swcdmanager@centurytel.net)

SWCD Manager

## County Departments

John Bowles           Emergency Management

(541) 314-2502

[jbowles@co.morrow.or.us](mailto:jbowles@co.morrow.or.us)

Terry Harper

(541) 314-5203

[tharper@co.morrow.or.us](mailto:tharper@co.morrow.or.us)

Randy Rayburn

(541) 314-5204

[rrayburn@co.morrow.or.us](mailto:rrayburn@co.morrow.or.us)

PO Box 159

Heppner OR 97836

(541) 676-9061 ext. 5820

Shelley Wight           Health Department

Sheree Smith

PO Box 799

Boardman OR 97818

(541) 676-5421 / (541) 481-4200

(541) 676-9061 ext. 5237

[swight@co.morrow.or.us](mailto:swight@co.morrow.or.us)

[ssmith@co.morrow.or.us](mailto:ssmith@co.morrow.or.us)

Carla McLane           Planning Department

Kymerli Erevia

PO Box 40

Irrigon OR 97844

(541) 922-4624

[cmclane@co.morrow.or.us](mailto:cmclane@co.morrow.or.us)

[kerevia@co.morrow.or.us](mailto:kerevia@co.morrow.or.us)

Sandra Pointer           Public Works

Burke O'Brien

PO Box 428

Lexington OR 97839

(541) 989-9500

(541) 676-9061 ext. 5701

[spointer@co.morrow.or.us](mailto:spointer@co.morrow.or.us)

[bobrien@co.morrow.or.us](mailto:bobrien@co.morrow.or.us)



## PLANNING DEPARTMENT

P. O. Box 40 • Irrigon, Oregon 97844  
(541) 922-4624 or (541) 676-9061 x 5503  
FAX: (541) 922-3472

### MEMORANDUM

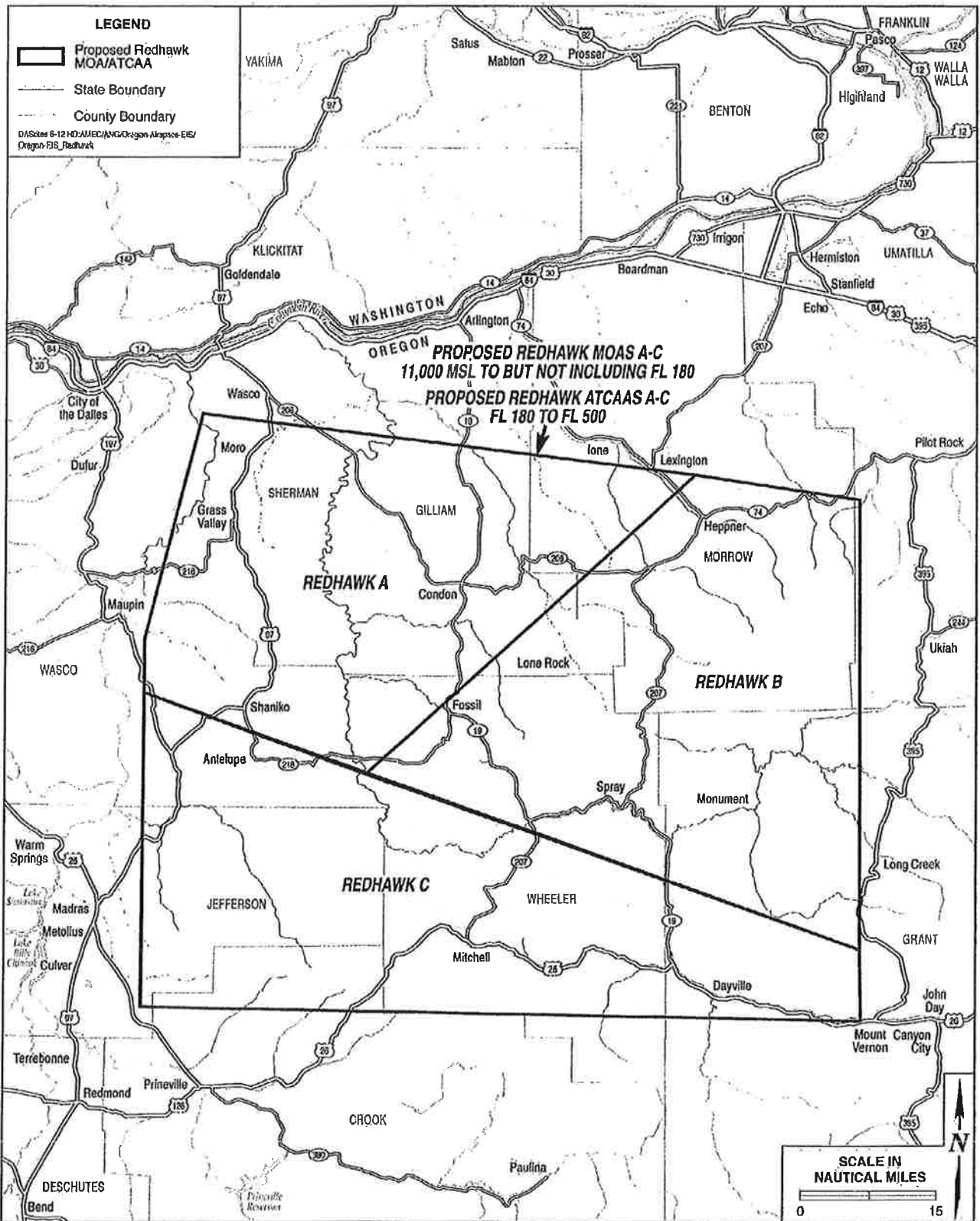
To: Morrow County Board of Commissioners  
From: Carla McLane, Planning Director  
Date: June 8, 2017  
RE: Planning Update  
Red Hawk Military Operation Area (MOA)  
Release of Final Environmental Impact Statement (fEIS)

**BACKGROUND:** In mid 2013 the Air Force, with their Oregon Air National Guard partner, initiated an environmental review of their training airspace and release on May 17, 2017 a Notice of Intent in the Federal Register. This was followed by Scoping Meetings across Oregon. Written comments were required prior to July 21, 2013, which Morrow County provided asking to be a Cooperating Agency for the process. In that same letter the County identified concerns related to emergency response within the Red Hawk MOA, which is proposed as a winter time training area over the Blue Mountains and other high elevation areas. The Cooperating Agency request was denied via letter dated March 25, 2014. (See attached documents - map and three letters.)

From the time scoping was announced and initiated it was two years before the draft Environmental Impact Statement was released in July 2015. County staff reviewed the draft EIS and submitted comment on September 8, 2015 (see attached).

**CURRENT ACTIVITY:** It has recently come to my attention that the final EIS has been released (see attached notice document and printed web page providing links to the fEIS). Attached for your review are selections from the fEIS that address the comments made both during scoping and to the dEIS by the previous County Court. While they responded generally to the wind energy comments, they avoided or possibly did not understand, the request by the County Court in the September 8, 2015, letter to address impacts to wind development from the Fossil Radar Range that could create further restrictions from development and use of the Red Hawk MOA.

**OPTIONS:** Planning staff would suggest two options: 1) do nothing, or 2) send comment which would need to be completed by June 18, 2017. The outstanding, or area that has not been addressed, are impacts to or by the Fossil Radar Range.



**Figure 4**  
**Proposed Redhawk MOAs and ATCAAs**  
**Proposed Airspace Establishment and Modification**



No warranty is made by the State/Territory/National Guard Bureau as to the accuracy, reliability, or completeness of these data for individual use or aggregate use with other data. This map is a "living document," in that it is intended to change as new data become available and are incorporated into the Enterprise GIS database.

**Contracting Activity:** Dept of the Army, W071 Endist Walla Walla, Walla Walla, WA.

**Service Type/Location:** Operations Support Service, Defense Health Headquarters, 7700 Arlington Blvd., Falls Church, VA.

**NPA:** Linden Resources, Inc., Arlington, VA.

**Contracting Activity:** Washington Headquarters Services (WHS), Acquisition Directorate, Washington, DC.

**Deletion**

On 4/5/2013 (78 FR 20622–20623), the Committee for Purchase From People Who Are Blind or Severely Disabled published notice of proposed deletions from the Procurement List.

After consideration of the relevant matter presented, the Committee has determined that the service listed below is no longer suitable for procurement by the Federal Government under 41 U.S.C. 8501–8506 and 41 CFR 51–2.4.

**Regulatory Flexibility Act Certification**

I certify that the following action will not have a significant impact on a substantial number of small entities. The major factors considered for this certification were:

1. The action will not result in additional reporting, recordkeeping or other compliance requirements for small entities.
2. The action may result in authorizing a small entity to provide the service to the Government.
3. There are no known regulatory alternatives which would accomplish the objectives of the Javits-Wagner-O'Day Act (41 U.S.C. 8501–8506) in connection with the service deleted from the Procurement List.

**End of Certification**

Accordingly, the following service is deleted from the Procurement List:

**Service**

**Service Type/Location:** Janitorial/Custodial Service, U.S. Army Reserve Center: Wilkes-Barre, 1001 Highway 315, Wilkes-Barre, PA.

**NPA:** United Rehabilitation Services, Inc., Wilkes-Barre, PA.

**Contracting Activity:** Dept of the Army, W6QM MICC-Ft Dix (RC-E), Fort Dix, NJ.

**Barry S. Lineback,**  
*Director, Business Operations.*

[FR Doc. 2013–11766 Filed 5–16–13; 8:45 am]

BILLING CODE 6353–01–P

**DEPARTMENT OF DEFENSE**

**Notice of Intent (NOI) To Prepare an Environmental Impact Statement (EIS) for Proposed Establishment and Expansion of Military Airspace In Support of the Oregon Air National Guard (ORANG), Portland International Airport, Portland, and Kingsley Field, Klamath Falls, OR**

**AGENCY:** Department of the Air Force; DOD.

**ACTION:** Notice of Intent.

**SUMMARY:** Pursuant to the National Environmental Policy Act (NEPA) of 1969, as amended (42 U.S.C. 4321, et seq.), the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA (40 CFR parts 1500–1508), and Air Force policy and procedures (32 CFR part 989), the Air Force is issuing this notice to advise the public of its intent to prepare an Environmental Impact Statement (EIS) for the proposed establishment and expansion of Special Use Airspace over portions of Oregon and a small area over northwestern Nevada and southwestern Washington. The proposal would provide adequately sized and configured airspace within close proximity to ORANG flying units to support advanced 21st-century air-to-air tactical fighter technologies and current and evolving training mission requirements and ensure efficient and realistic mission-oriented training. The training would take place Monday through Friday and during one weekend per month.

In support of the ORANG's 142d and 173d Fighter Wings, the Air Force and the National Guard Bureau (NGB) are proposing (Alternative A) to expand, modify, and establish air-to-air training airspace areas in four locations around the state: (1) Proposed expansion of Warning Area 570 (W–570) to the west over the Pacific Ocean; (2) proposed establishment of the Eel Military Operations Area (MOA) directly underneath the existing Eel Air Traffic Control Assigned Area which is aligned north/south along the Oregon coast from approximately Astoria to Lincoln City and adjacent to W–570; (3) proposed establishment of the Redhawk MOA in north central Oregon roughly bounded by Highway 97/197 on the west, the towns of Wasco and Lexington on the north, US Highway 395 on the east, and US Highway 26 on the south; and (4) proposed expansion of the existing Juniper/Hart MOA Complex to the east approximately 20 miles which would extend from approximately Burns to Frenchglen in Oregon and to Big

Mountain in northwestern Nevada. Four alternatives and the No-Action Alternative will be analyzed. Alternative B includes the majority of airspace changes proposed for Alternative A; however, the Eel MOA would not be established. Alternative C includes the airspace changes proposed under Alternative A but the Redhawk MOA would not be established. Alternative D includes the airspace changes under Alternative A but would not include the eastward expansion of Juniper/Hart MOA Complex. Reasonable alternatives, which satisfy the underlying purpose and need for the proposed action, that are identified during the scoping process will also be assessed.

**Information:** NGB will conduct public scoping meetings to solicit input concerning the proposal. The scoping process assists in determining the scope of issues to be addressed and to help identify significant environmental issues to be analyzed in depth in the EIS. Comments will be accepted at any time during the environmental impact analysis process; however, to ensure that NGB has sufficient time to consider public feedback in the preparation of the Draft EIS, scoping comments should be submitted to the address below no later than 60 days from the date of this notice.

Scoping meetings will be held in the following Oregon communities: Tillamook (June 17), Astoria (June 18), Condon (June 19), Burns (June 20), and Prineville (June 21). Specific meeting times and locations will be provided in notices that will appear in *The Oregonian* and regional media outlets. Additional information will be made available at [www.142fw.af.mil](http://www.142fw.af.mil) and [www.173fw.af.mil](http://www.173fw.af.mil).

**ADDRESSES:** Robert Dogan, National Guard Bureau/A7AM, 3501 Fetchet Avenue, Joint Base Andrews, MD 20762–5157. Email: [ang.env.comments@ang.af.mil](mailto:ang.env.comments@ang.af.mil).

Henry Williams Jr.,  
*Acting Air Force Federal Register Liaison Officer.*

[FR Doc. 2013–11800 Filed 5–16–13; 8:45 am]

BILLING CODE 5001–10–P

**DEPARTMENT OF DEFENSE**

**Notice of Intent To Prepare an Environmental Impact Statement for the Main Operating Base 2 (MOB–2) for the Beddown of KC–46A Tanker Aircraft**

**AGENCY:** Department of the Air Force, DOD.



## COUNTY COURT

P. O. Box 788 • Heppner, Oregon 97836  
(541) 676-5620 • FAX (541) 676-5621

TERRY K. TALLMAN, Judge  
email: [ttallman@co.morrow.or.us](mailto:ttallman@co.morrow.or.us)  
Boardman, Oregon  
LEANN REA, Commissioner  
email: [lrea@co.morrow.or.us](mailto:lrea@co.morrow.or.us)  
Heppner, Oregon  
KEN GRIEB, Commissioner  
email: [kgrieb@co.morrow.or.us](mailto:kgrieb@co.morrow.or.us)  
Heppner, Oregon

July 16, 2013

Mr. Robert Dogan,  
NGB/A7AM  
Shepperd Hall  
3501 Fetchet Avenue  
Joint Base Andrews, MD 20762-5157

RE: Environmental Impact Statement for Proposed Establishment and Modification of  
Military Training Airspace, Oregon Air National Guard, OR

Dear Mr. Dogan:

The Morrow County Court appreciates the opportunity to comment during the initial Scoping phase of what we know will be a long and involved process. It is specifically the proposed Redhawk MOA of interest in Morrow County, which if approved, will cover the southern half of Morrow County.

At this early date the two Morrow County departments that have evaluated the proposal are Planning and Emergency Management. With a floor of 11,000 feet AGL we do not anticipate any concerns with land use or noise, however with the proposed winter training schedule over the Blue Mountains the County does have emergency preparedness and response concerns. For this reason we want to request Cooperating Agency status for this action and would like to ask you to add Carla McLane, Planning Director, to your contact list.

The County is currently acting or has recently acted as a Cooperating Agency with three other federal actions - the Boardman-to-Hemingway transmission line (BLM), the recently suspended Cascade Crossing transmission line (USFS) and the soon to be under construction Carty Lateral gas pipeline (FERC). Additionally we have been working with the Army and the Navy on separate actions underway concerning the Umatilla Army Depot closure and the enhanced uses proposed at the Boardman Bombing Range respectfully. Both of these actions also have Oregon Army National Guard components. We have an understanding of what it means to take on this role and the impacts it can have.

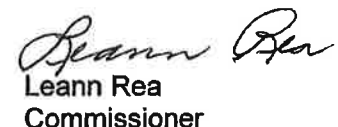
We look forward to working with you and others on this process. Should you have any questions concerning this letter or our request for Cooperator Agency status please contact Carla McLane, Planning Director. Her contact information is as follows: 205 NE Third Street, P.O. Box 40, Irrigon, Oregon, 97844, 541-922-4624, [cmclane@co.morrow.or.us](mailto:cmclane@co.morrow.or.us).

Thank you for your consideration of our request.

Cordially,

  
Terry K. Tallman  
Judge

  
Ken Grieb  
Commissioner

  
Leann Rea  
Commissioner





## NATIONAL GUARD BUREAU

3501 FETCHET AVENUE  
JOINT BASE ANDREWS MD 20762-5157

NGB/A7AM

25 March 2014

Carla McLane  
Morrow County Planning Director  
205 NE Third Street  
P.O. Box 40  
Irrigon, OR 97844

RE: Cooperating Agency Request for the Environmental Impact Statement for the Proposed Establishment and Modification of Oregon Military Training Airspace, Oregon Air National Guard

Dear Ms. McLane,

The National Guard Bureau (NGB) is in receipt of your letter dated 16 July 2013 requesting to be a Cooperating Agency on the Environmental Impact Statement (EIS) for the Proposed Establishment and Modification of Oregon Military Training Airspace. Thank you for speaking with me on 18 March 2014 to discuss your concerns on the proposed action and the environmental impact analysis process.

We recognize your concerns pertaining to emergency preparedness and response, particularly in the area of the proposed Redhawk Military Operations Area (MOA). The U.S. Air Force has procedures, which the NGB adheres to, in place to respond to mishaps off-installation. As you mentioned during our conversation, in regards to previous incidents involving military aircraft in both Oregon and Washington, Morrow County wishes to have further conversation about its role and responsibilities should an incident occur. We believe that the appropriate level of engagement for this topic would be direct contact between Morrow County and the Flight Safety officer at the 142 Fighter Wing, rather than participation as a Cooperating Agency on this EIS. Please keep in mind that the Federal Aviation Administration is a Cooperating Agency for this proposed action and the final decision making authority on matters pertaining to the National Airspace System. At this point in the environmental impact analysis process the Redhawk MOA has not been approved.

Again, we appreciate your response and look forward to comments you may have on the Draft EIS expected this spring. As you requested, a hard copy will be sent to the address provided on the County's letter. The Notification of Availability for the Draft EIS is expected to be published in the Federal Register in May and will indicate how to review the document, where the public hearings will be held, and how to submit comments. Should you have any additional questions regarding flight safety and incident response, please contact the Flight Safety officer, Lt Col William Kopp, at (503) 335-4024. If you don't find a workable way ahead with the local Flight Safety officer, please give me a call, (240)-612-8855.

A handwritten signature in black ink, appearing to read "K. Marek".

KEVIN MAREK, GS-13, REM  
Plans and Requirements Branch

cc: ORANG



P. O. Box 788 • Heppner, Oregon 97836  
(541) 676-5620 • FAX (541) 676-5621

## COUNTY COURT

TERRY K. TALLMAN, Judge  
email: ttallman@co.morrow.or.us  
Boardman, Oregon  
LEANN REA, Commissioner  
email: lrea@co.morrow.or.us  
Heppner, Oregon  
DON RUSSELL, Commissioner  
email: drussell@co.morrow.or.us  
Boardman, Oregon

September 8, 2015

Mr. Kevin Marek  
NGB/A7AM  
Shepperd Hall  
3501 Fetchet Avenue  
Joint Base Andrews, MD 20762-5157

RE: Oregon Airspace Initiative EIS

Dear Mr. Marek:

The Morrow County Court appreciates the opportunity to comment on the draft Environmental Impact Statement (dEIS) for the Oregon Airspace Initiative. It is specifically the proposed Redhawk Military Operations Area (MOA) that is of interest, which if approved, will cover the southern half of Morrow County with a floor of 11,000 feet Mean Sea Level (MSL). The dEIS identifies a proposed action and several alternatives. This letter does not delve into the specifics of those alternatives, but is focused on the Redhawk proposal overall.

As stated during the Scoping phase of this process Morrow County does not anticipate any concerns with land use or noise, however with the proposed winter training schedule over the Blue Mountains the County does have emergency preparedness and response concerns. This concern appears to be defined as part of Chapter 3.7 Safety, more specifically at 3.7.2 Existing Conditions 3.7.2.2 Other Aircraft Related Safety Issues Weather-Related Incidents, but does not specifically address incidents that would require search and rescue or other emergency preparedness activities. Addressing the Safety concerns from Chapter 3.7 as Safety Impacts is found at Chapter 4.7 Safety, however the base concern raised by Morrow County does not appear to be addressed.

Morrow County finds that the draft Environmental Impact Statement does not adequately address the potential safety impacts should a plane be forced to land or crash land within the Redhawk MOA during winter training missions, nor does the draft Environmental Impact Statement address how local emergency response entities would cooperate with the Oregon National Guard and the Air Force should such an incident happen.

Since Scoping has concluded another issue has been raised of local concern. Wind energy developments throughout the area have been experiencing difficulties with obtaining the necessary clearances through the Federal Aviation Administration (FAA) because of 'clutter' as seen through the Fossil Radar Range. The concern is that the approval and use of the Redhawk MOA will exacerbate the already difficult task of obtaining clearance through the FAA leading to a further reduction in approved wind energy development projects. Several of the small counties underlying the Redhawk MOA are looking to renewable energy development as an economic opportunity into the future. As the Oregon Air National Guard is not proposing on

ground activities with an economic benefit, Morrow County wants to be sure that the development and use of the Redhawk MOA would not further curtail current economic endeavors.


Morrow County requests that the final Environmental Impact Statement address impacts of the Redhawk MOA on the Fossil Radar Range, further impacting renewable, particularly wind, energy development within and around Morrow County.

We look forward to working with you and others on this process. Should you have any questions concerning this letter please contact Carla McLane, Planning Director. Her contact information is as follows: 205 NE Third Street, P.O. Box 40, Irrigon, Oregon, 97844, 541-922-4624, [cmclane@co.morrow.or.us](mailto:cmclane@co.morrow.or.us).

Thank you for your consideration of our comments.

Cordially,

  
Terry K. Tallman  
Judge

  
Leann Rea  
Commissioner

  
Don Russell  
Commissioner

## Oregon National Guard Military Airspace Initiative

The Oregon Air National Guard, working with the National Guard Bureau, United States Air Force, and its contractor, Amec, have produced an Environmental Impact Statement (EIS), which proposes the establishment and modification of Oregon military training airspace in four locations around the state and extending into small parts of Southeast Washington and Northern Nevada.

The military training airspace is critical to fulfill the missions of both the 142nd Fighter Wing, in Portland, and the 173rd Fighter Wing, at Kingsley Field, in Klamath Falls, Oregon. The 142nd Fighter Wing defends our homeland with F-15 Eagle fighter jets, guarding the Pacific Northwest skies, from northern California to the Canadian border, on 24-hour Aerospace Control Alert as part of Air Combat Command and the North American Aerospace Defense Command (NORAD). Additionally, they train to conduct air-to-air combat missions in support of overseas requirements. In addition, the 173rd Fighter Wing is home to the only F-15 pilot training school in the nation for the U.S. Air Force.

The changes to the airspace training areas will help the Oregon Air National Guard produce the best air-to-air combat pilots, and serve our state and nation in times of peace and war as it provides unequalled, mission-ready aerospace superiority.

The proposed changes include modifications and additions to military training airspace located over northwestern, north-central and south-central Oregon and the Pacific Ocean. In addition, minor portions of the proposed airspace would be located above a small area of northwestern Nevada and the southwestern-most corner of Washington.

The much-needed changes allow for the increased F-15 student pilot load at Kingsley Field as well as safer training options when ocean temperatures and weather make training over the Pacific unsafe, in case of a pilot ejection.

The changes apply only to the airspace, and not the ground or water under the training area borders.

Public involvement has been of primary importance in complying with National Environmental Policy Act and the Environmental Impact Analysis Process has provided multiple opportunities for public involvement including town hall events, and meetings with elected officials and multiple avenues for comment from the Oregon public.

The public has an important role in providing input during this process to help National Guard Bureau and the Oregon Air National Guard make more informed decisions about implementing this proposal. The final version of the EIS and appendices are available on both fighter wing websites, as well as the Oregon



[Home](#) > [Resources](#) > [Oregon Airspace Initiative](#)

## OREGON AIRSPACE INITIATIVE

**UPDATE:** *The Final Environmental Impact Statement for Proposed Establishment and Modification of Oregon Military Training Airspace has been prepared.*

The Final EIS is available to the public as announced in the Notice of Availability as published in the Federal Register on July 24, 2015. More information below.

The purpose of the proposed Oregon Airspace Initiative is to provide properly-configured and located military airspace which will provide efficient, realistic mission-oriented training with adequate size, and within reasonably close proximity, to support advanced 21st century air-to-air tactical fighters and evolving training requirements of the Oregon Air National Guard (ANG).

Several factors have driven the Proposed Action for the Establishment and Modification of Oregon Military Training Airspace. Among these factors are travel distance and time required to access existing training airspace areas, the frequency of weather conditions which limit the availability of coastal airspace areas for operational training, and finally, the need to modify the configuration and vertical limits in order to effectively meet the needs of the evolving missions and technological advancements of the F-15 Eagle.

In accordance with the National Environmental Policy Act (NEPA) of 1969 (42 United States Code [USC] 4321-4347), Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA (40 Code of Federal Regulations [CFR] Parts 1500-1508), and 32 CFR Part 989 et seq., Environmental Impact Analysis Process [EIAP]), the National Guard Bureau (NGB) is preparing a Draft Environmental Impact Statement (EIS) that considers the potential consequences to the human and natural environment that may result from implementation of this action. The NGB, 142nd FW, 173rd FW, and the FAA continue to cooperate on the airspace proposal and the analysis within the document. The Notice of Intent (NOI) to prepare the EIS was published in the Federal Register on May 17, 2013.

Public involvement is of primary importance in complying with NEPA, which requires full and honest disclosure of potential environmental impacts to the public. The EIAP provides multiple opportunities for public involvement. The public has an important role in providing input during this process to help the NGB make more informed decisions about implementing this proposal.

We have provided on this page the Final EIS and other documents which explain and highlight details of this Oregon Airspace Initiative proposal. Any questions or comments should be directed to: [usaf.jbanafw.ngb-a7.mbx.a7a-nepa-comments@mail.mil](mailto:usaf.jbanafw.ngb-a7.mbx.a7a-nepa-comments@mail.mil). Please include "Oregon Airspace Initiative EIS" in the subject line.

OR

**By U.S. Mail to:**

Kevin Marek, NGB/A7AM  
Shepherd Hall  
3501 Fetchel Avenue  
Joint Base Andrews MD 20762-5157

## REVIEW MORE PROJECT BACKGROUND AND DETAILS

- [Deployment of Chaff and Flares in Military Operations Areas](#)
- [Oregon Final EIS](#)
- [Oregon Final EIS Appendices](#)
- [Review the Notice of Availability](#)
- [Review the Notice of Intent \(NOI\)](#)
- [Review the Oregon Airspace Initiative Maps \(Figures 1-4\)](#)
- [Review the Frequently Asked Questions](#)
- [Review the ACC Aircraft Noise Brochure](#)
- [Review the Oregon Airspace Noise Background](#)
- [Review the What? Where? Why? for the Oregon Airspace Initiative](#)

Site Map  
IG

Questions  
FOIA

USA.gov  
No FEAR Act

EEO  
Link Disclaimer


**173RD FIGHTER WING**
**21ST CENTURY GUARD RIHMEN**
[HOME](#)
[NEWS](#)
[ABOUT US](#)
[UNITS](#)
[CONTACT US](#)
[Search 173rd Fighter Wing](#)
[Home](#) > [About Us](#) > [Oregon Airspace Initiative](#)

## OREGON FINAL EIS & APPENDICES

- [Oregon Final EIS](#)
- [Appendix A-Public Notices and Federal Register Notice](#)
- [Appendix B-Public Involvement and Agency Correspondence](#)
- [Appendix C-Draft EIS Comments and Responses](#)
- [Appendix D-Description of Airspaces](#)
- [Appendix E-Noise](#)
- [Appendix F-Air Quality](#)
- [Appendix G-Land Use and Land Management](#)
- [Appendix H-Tribal Outreach](#)
- [Appendix I-Wildlife Hazard Analysis](#)
- [Appendix J-FAA Cooperating Agency Correspondence](#)



## OREGON AIRSPACE INITIATIVE

**UPDATE: The Final Environmental Impact Statement for Proposed Establishment and Modification of Oregon Military Training Airspace has been prepared**

The purpose of the proposed Oregon Airspace Initiative is to provide properly-configured and located military airspace which will provide efficient, realistic mission-oriented training with adequate size, and within reasonably close proximity, to support advanced 21st century air-to-air tactical fighters and evolving training requirements of the Oregon Air National Guard (ANG).

Several factors have driven the Proposed Action for the Establishment and Modification of Oregon Military Training Airspace. Among these factors are travel distance and time required to access existing training airspace areas, the frequency of weather conditions which limit the availability of coastal airspace areas for operational training, and finally, the need to modify the configuration and vertical limits in order to effectively meet the needs of the evolving missions and technological advancements of the F-15.

In accordance with the National Environmental Policy Act (NEPA) of 1969 (42 United States Code [USC] 4321-4347), Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA (40 Code of Federal Regulations [CFR] Parts 1500-1508), and 32 CFR Part 989 et seq., Environmental Impact Analysis Process (EIAAP), the National Guard Bureau (NGB) is preparing a Draft Environmental Impact Statement (EIS) that considers the potential consequences to the human and natural environment that may result from implementation of this action. The NGB, 142nd FW, 173rd FW, and the FAA continue to cooperate on the airspace proposal and the analysis within the document. The Notice of Intent (NOI) to prepare the EIS was published in the Federal Register on 17 May 2013.

Public involvement is of primary importance in complying with NEPA, which requires full and honest disclosure of potential environmental impacts to the public. The EIAAP provides multiple opportunities for public involvement. The public has an important role in providing input during this process to help the NGB make more informed decisions about implementing this proposal.

We have provided on this page the Final EIS and other documents which explain and highlight details of this Oregon Airspace Initiative proposal. Any questions or comments should be directed to: [usaf.jbanafw.ngb-a7.mbx.a7a-nepa-comments@mail.mil](mailto:usaf.jbanafw.ngb-a7.mbx.a7a-nepa-comments@mail.mil). Please include "Oregon Airspace Initiative EIS" in the subject line.

OR

By U.S. Mail to:

Kevin Marok, NGB/A7AM  
 Sheppard Hall  
 3501 Felchet Avenue  
 Joint Base Andrews MD 20762-5157



**APPENDIX C**

**DRAFT EIS COMMENTS AND RESPONSES**





## COUNTY COURT

P. O. Box 788 • Heppner, Oregon 97836  
(541) 676-5620 • FAX (541) 676-5621

TERRY K. TALLMAN, Judge  
email: ttallman@co.morrow.or.us  
Boardman, Oregon  
LEANN REA, Commissioner  
email: lrea@co.morrow.or.us  
Heppner, Oregon  
DON RUSSELL, Commissioner  
email: drussell@co.morrow.or.us  
Boardman, Oregon

September 8, 2015

Mr. Kevin Marek  
NGB/A7AM  
Shepperd Hall  
3501 Fetchet Avenue  
Joint Base Andrews, MD 20762-5157

RE: Oregon Airspace Initiative EIS

Dear Mr. Marek;

The Morrow County Court appreciates the opportunity to comment on the draft Environmental Impact Statement (dEIS) for the Oregon Airspace Initiative. It is specifically the proposed Redhawk Military Operations Area (MOA) that is of interest, which if approved, will cover the southern half of Morrow County with a floor of 11,000 feet Mean Sea Level (MSL). The dEIS identifies a proposed action and several alternatives. This letter does not delve into the specifics of those alternatives, but is focused on the Redhawk proposal overall.

As stated during the Scoping phase of this process Morrow County does not anticipate any concerns with land use or noise, however with the proposed winter training schedule over the Blue Mountains the County does have emergency preparedness and response concerns. This concern appears to be defined as part of Chapter 3.7 Safety, more specifically at 3.7.2 Existing Conditions 3.7.2.2 Other Aircraft Related Safety Issues Weather-Related Incidents, but does not specifically address incidents that would require search and rescue or other emergency preparedness activities. Addressing the Safety concerns from Chapter 3.7 as Safety Impacts is found at Chapter 4.7 Safety, however the base concern raised by Morrow County does not appear to be addressed.

Morrow-1

Morrow County finds that the draft Environmental Impact Statement does not adequately address the potential safety impacts should a plane be forced to land or crash land within the Redhawk MOA during winter training missions, nor does the draft Environmental Impact Statement address how local emergency response entities would cooperate with the Oregon National Guard and the Air Force should such an incident happen.

Since Scoping has concluded another issue has been raised of local concern. Wind energy developments throughout the area have been experiencing difficulties with obtaining the necessary clearances through the Federal Aviation Administration (FAA) because of 'clutter' as seen through the Fossil Radar Range. The concern is that the approval and use of the Redhawk MOA will exacerbate the already difficult task of obtaining clearance through the FAA leading to a further reduction in approved wind energy development projects. Several of the small counties underlying the Redhawk MOA are looking to renewable energy development as an economic opportunity into the future. As the Oregon Air National Guard is not proposing on

Morrow-2



ground activities with an economic benefit, Morrow County wants to be sure that the development and use of the Redhawk MOA would not further curtail current economic endeavors.

Morrow-2  
(cont.)

Morrow County requests that the final Environmental Impact Statement address impacts of the Redhawk MOA on the Fossil Radar Range, further impacting renewable, particularly wind, energy development within and around Morrow County.

We look forward to working with you and others on this process. Should you have any questions concerning this letter please contact Carla McLane, Planning Director. Her contact information is as follows: 205 NE Third Street, P.O. Box 40, Irrigon, Oregon, 97844, 541-922-4624, [cmclane@co.morrow.or.us](mailto:cmclane@co.morrow.or.us).

Thank you for your consideration of our comments.

Cordially,

  
Terry K. Tallman  
Judge

  
Leann Rea  
Commissioner

  
Don Russell  
Commissioner

## LOCAL GOVERNMENT AGENCIES

**Morrow County (McLane)-1:** As described in the NGB response to the County's scoping letter, dated 25 March 2014, the USAF has procedures in place – and the NGB in turn adheres to these – that establish response measures and protocols when off-installation mishaps occur. In the event of a catastrophic mishap, emergency response duties would not fall on local jurisdictions; it would be the responsibility of the nearest active-duty installation to respond to the crash site. In the extremely unlikely event that a catastrophic mishap occurs in close proximity to a densely populated area, it is likely that in addition to personnel from the nearest active-duty installation, first responders would include local police and fire departments. In this extremely unlikely scenario, Oregon ANG would coordinate an orchestrated effort to respond to the crash site and would provide a clear chain of command and instructions regarding first-responder procedures as there are special evidence-handling procedures that must be followed during active-duty military investigations. In any event, it would ultimately be the responsibility of the Oregon ANG and the USAF to manage the response at the crash site and to ensure adherence to all applicable response measures and protocols.

**Morrow County (McLane)-2:** The potential for wind energy development beneath the proposed airspaces, including the proposed Redhawk MOA Complex, is discussed extensively in Section 5.1.2.1, *Regional Wind Energy Development*. Given the relatively high potential for wind energy development in Oregon, a number of wind turbine development projects have been proposed throughout the state. In administering Title 14 of the Code of Federal Regulations (CFR) §77, the FAA strives to promote air safety and the efficient use of the navigable airspace. Under 14 CFR §77, any individual or entity proposing to construct or develop a facility exceeding 200 feet AGL (or when requested) is required to provide notification in order for the FAA to conduct aeronautical studies based on information provided by proponents on an FAA Form 7460-1, *Notice of Proposed Construction or Alteration*. Through this process, the FAA is able to maintain a database of such proposed construction projects, including proposed wind energy development.

A number of wind turbines proposed to be constructed underneath or in the vicinity of the Redhawk MOA Complex have been recorded by the FAA's OE/AAA database (refer to Figure 5-2). In general, these proposed wind developments range in total height (tower plus turbine) from 25 feet to 500 feet (FAA 2013). Given the height of the proposed Redhawk MOA (i.e., with a floor elevation of 11,000 feet MSL), currently proposed as well as future proposed wind turbine development is would not be affected by the proposed airspace. Therefore, implementation of the Proposed Action is unlikely to affect FAA approval of wind energy development projects.

activities addressed in this EIS are expected to continue indefinitely, and the potential impacts associated with those operations would also occur consistently and indefinitely. Therefore, the cumulative impacts analysis presented herein is not bound by a specific future timeframe.

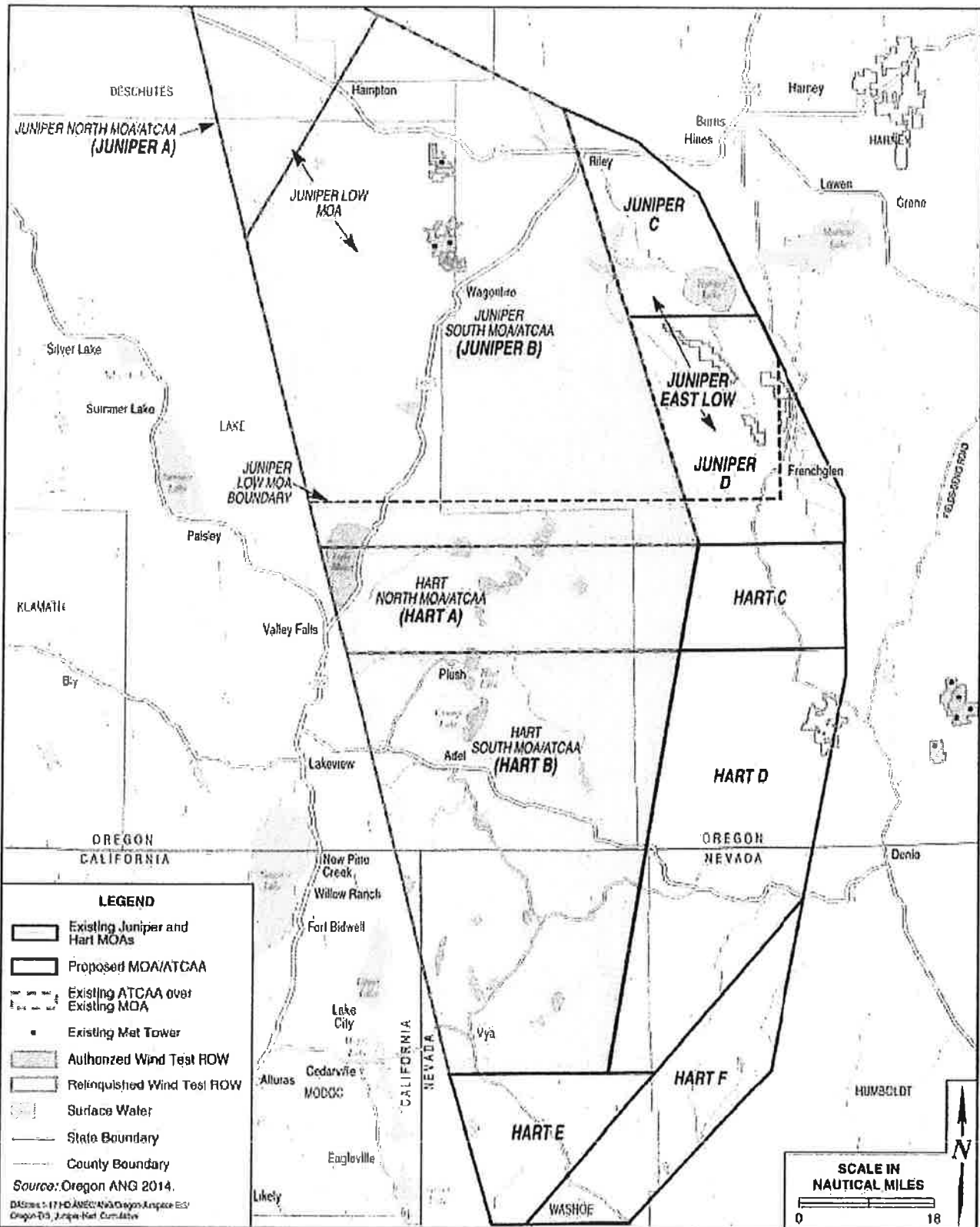
For past actions, the cumulative impacts analysis considers only those actions or activities that have ongoing impacts. In the case of this EIS, the impacts of past actions have been considered in establishing the baseline against which the Proposed Action and alternatives are compared. While the cumulative impacts analysis is not limited by a specific timeframe, it should be recognized that available information, uncertainties, and other practical constraints limit the ability to analyze cumulative impacts for the indefinite future. Consequently, future actions that are speculative are not considered in this EIS.

#### **5.1.2 Cumulative Projects**

Per CEQ guidelines, in order to assess the influence of a given action, a cumulative impact analyses should be conducted using existing, readily available data and the scope of the cumulative impact analysis should be defined, in part, by data availability. Consequently, only reasonably foreseeable future projects with the potential to contribute to cumulative impacts of the Proposed Action and alternatives have been evaluated in this section. These cumulative projects are discussed below. (No cumulative projects have been identified beneath the proposed Eel MOA/ATCAA and W-570.)

##### 5.1.2.1 Regional Wind Energy Development

Given the relatively high potential for wind energy development in Oregon, a number of wind turbine development projects have been proposed throughout the state. In administering Title 14 of the Code of Federal Regulations (CFR) §77, the Federal Aviation Administration (FAA) strives to promote air safety and the efficient use of the navigable airspace. Under 14 CFR §77, any individual or entity proposing to construct or develop a facility exceeding 200 feet AGL (or when requested) is required to provide notification in order for the FAA to conduct aeronautical studies based on information provided by proponents on



EIS

Cumulative Projects In the Vicinity of the Juniper/Hart MOA Complex

FIGURE 5-1

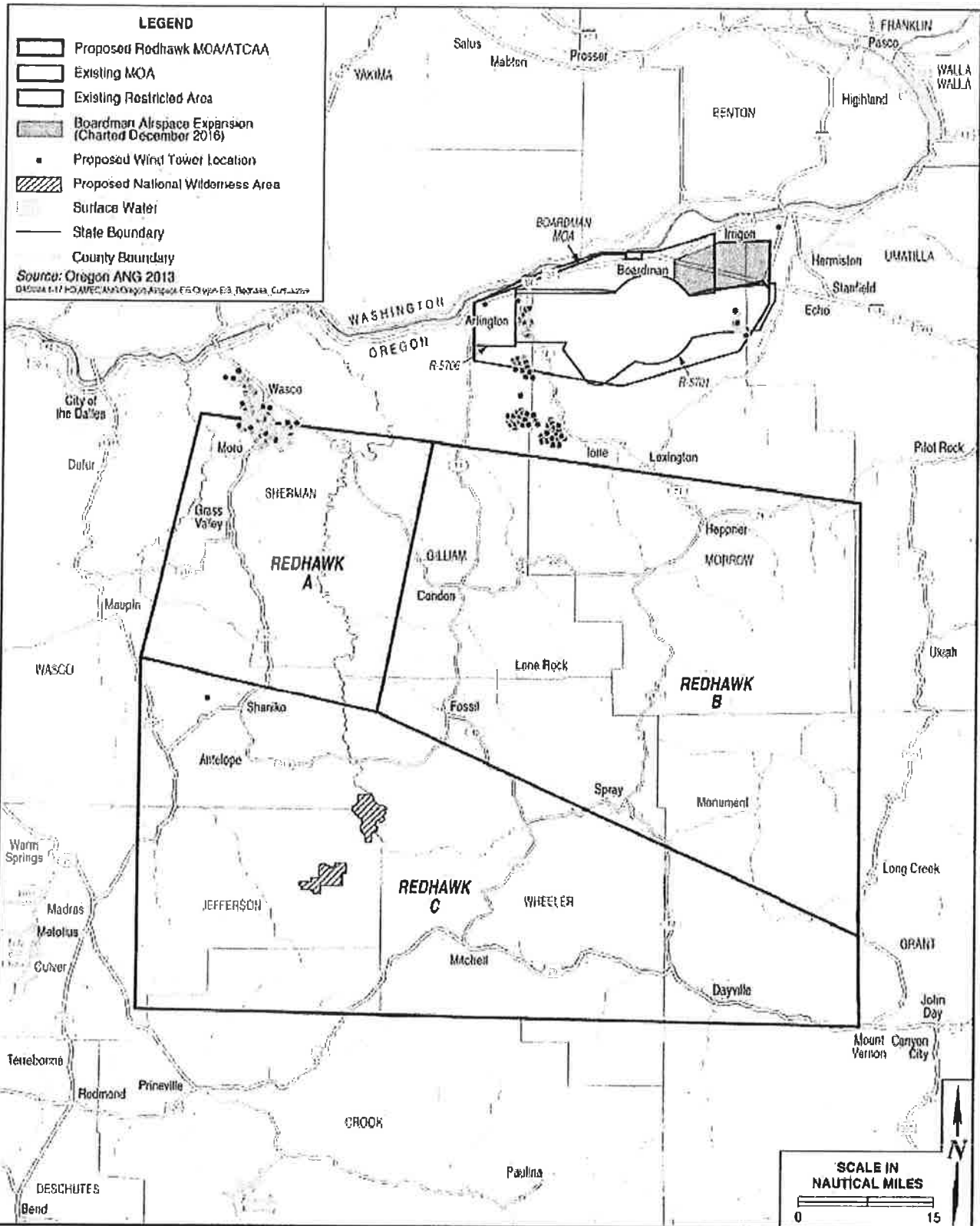


No warranty is made by the State/Territory/National Guard Bureau as to the accuracy, reliability, or completeness of these data for individual use or aggregate use with other data.

an FAA Form 7460-1, *Notice of Proposed Construction or Alteration*. Through this process, the FAA is able to maintain a database of such proposed construction projects, including proposed wind energy development.

Although no proposed wind tower locations have been documented in the FAA's Obstruction Evaluation/Airport Airspace Analysis (OE/AAA) database underneath or in the vicinity of other affected portions of Oregon ANG airspace, wind development testing is currently being evaluated on Bureau of Land Management (BLM) land underneath both existing and proposed portions of the Juniper/Hart MOA Complex. There are two stages of development identified by BLM, including Authorized Wind Test Right of Ways (ROWs) that have been approved by BLM for development and Relinquished Wind Test ROWs that have previously been authorized for wind development but development has not been pursued further (refer to Figure 5-1). In addition, BLM records indicate that three existing Meteorological (Met) Towers have been developed on ROWs underneath the existing Juniper Low MOA in Lake County; however, specific tower heights were not made available. Two Met Towers are located within the authorized Wagontire ROW while the third tower is located north of the Wagontire ROW in a Relinquished Wind Test ROW (BLM 2012, 2013).

A number of wind turbines proposed to be constructed underneath or in the vicinity of the Redhawk MOA Complex have been recorded by the FAA's OE/AAA database (see Figure 5-2). In general, these proposed wind developments range in total height (tower plus turbine) from 25 feet to 500 feet (FAA 2013). Proposed locations depicted on Figure 5-2 include only those wind turbines with a total height greater than 100 feet, which are generally concentrated underneath the northwest portion of the proposed Redhawk MOA Complex in Sherman County and just to the north of the proposed airspace in Sherman, Gilliam, and Morrow counties. In addition, a single proposed wind turbine is located under the northwest portion of Redhawk C MOA in Wasco County. However, to date, neither of these facilities have been constructed. (Oregon Department of Energy 2016).



EIS

Cumulative Projects in the Vicinity of the Proposed Redhawk MOA Complex

FIGURE 5-2



No warranty is made by the State/Territory/National Guard Bureau as to the accuracy, reliability, or completeness of these data for individual use or aggregate use with other data.