

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, June 7, 2017 at 9:00 AM
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, OR

- 1. Call to Order - 9:00 AM**
- 2. Pledge of Allegiance**
- 3. City and Citizen Comments** – This is the time provided for individuals seeking to address the Board regarding issues that are not already on the agenda.
- 4. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 5. Consent Calendar**
 - a. Accounts Payable dated June 8, 2017; Mid-May 2017 One-Time Retirement Tax Payment dated May 22, 2017; Seth Moses Roofing Manual Check dated May 25, 2017
- 6. Public Hearing on the Approved Budget for Fiscal Year 2017-2018 (Continued from May 17, 2017)**

Discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Morrow County Budget Committee
- 7. Business Items**
 - a. First Reading – Adopting Ordinance No. ORD-2017-1: An Ordinance Amending the Morrow County Transportation System Plan Appendix B - Table 1 High Priority Recommended Roadway System Projects, Table 2 Medium Priority Recommended Roadway System Projects, and Table 3 Bridge Deficiencies (Carla McLane, Planning Director)
 - b. Personal Property Tax Write-Off Requests and Tax Refund Request (Mike Gorman, Assessor/Tax Collector)
 - c. Review draft amendments to the Morrow County Code regarding the approval process for Public Works Permits (Jerry Sorte, Administrative Officer)
 - d. Order No. OR-2017-3 – Authorizing the Treasurer to Invest Funds (Gayle Gutierrez, Treasurer)
 - e. Financial Control Policies Update (Gayle Gutierrez, Treasurer; Kate Knop, Finance Director)
- 8. Department Reports**
 - a. Treasurer’s monthly report (Gayle Gutierrez, Treasurer)
 - b. Administrative Officer monthly report and project updates (Jerry Sorte, Administrative Officer)
 - i. Irrigon-Boardman Facility Planning Update and Discussion
- 9. Executive Session:** Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 10. Correspondence**
- 11. Commissioner Reports**
- 12. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Jerry Sorte, Administrative Officer at (541) 676-2529.

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Morrow County Board of Commissioners (governing body) will be held on May 17, 2017 at 9:00 am at the Port of Morrow Riverfront Center, Wells Springs Room 2 Marine Drive in Boardman, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Morrow County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Morrow County Bartholomew Building located at 110 N. Court St. Heppner, OR between the hours of 8:00 a.m. and 5:00 p.m. or online at www.co.morrow.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Katherine Knop

Telephone: (541) 676-5615

Email: kknop@morrow.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2015-16	Adopted Budget This Year 2016-17	Proposed Budget Next Year 2017-18
Beginning Fund Balance/Net Working Capital	5,560,439	9,880,912	9,622,433
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	4,588,930	4,451,132	6,261,546
Federal, State and All Other Grants, Gifts, Allocations and Donations	7,717,892	6,735,455	7,370,289
Revenue from Bonds and Other Debt	1,350,000	-	-
Interfund Transfers / Internal Service Reimbursements	3,925,088	5,269,014	5,789,352
All Other Resources Except Property Taxes	631,749	231,129	275,159
Property Taxes Estimated to be Received	7,939,488	8,168,539	6,911,205
Total Resources	31,713,586	34,736,181	36,229,984

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	9,001,315	10,228,692	10,709,953
Materials and Services	6,200,303	9,331,661	9,061,116
Capital Outlay	3,154,321	3,722,320	3,907,221
Debt Service	-	394,000	394,000
Interfund Transfers	3,755,433	5,169,014	5,902,887
Contingencies	-	205,385	595,261
Special Payments	3,424,451	1,287,301	2,336,212
Unappropriated Ending Balance and Reserved for Future Expenditure	6,177,763	4,397,808	3,323,334
Total Requirements	31,713,586	34,736,181	36,229,984

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
Name County Court	510,363	626,309	653,020
FTE	3	3	5
Name County Accountant	260,509	299,880	321,909
FTE	3	3	3
Name County Assessor/Tax Collector	610,488	748,414	744,525
FTE	6	7	7
Name County Treasurer	105,887	116,768	119,680
FTE	1	1	1
Name County Clerk	277,338	312,285	333,615
FTE	3	3	3
Name Veterans	53,363	63,711	74,362
FTE	1	1	1
Name Board of Equalization	2,120	2,755	2,680
FTE	-	-	-
Name Justice Court	221,755	258,369	294,998
FTE	2	3	3
Name District Attorney	388,255	358,280	391,127
FTE	3	3	3
Name Juvenile	296,766	366,795	370,444
FTE	3	3	3
Name Sheriff	3,252,384	3,648,390	3,855,450
FTE	23	26	29
Name Health	1,266,704	1,447,490	1,337,684
FTE	9	12	11
Name Planning	299,793	428,056	362,716
FTE	3	3	4
Name Emergency Management	22,197	48,403	81,078
FTE	-	-	-
Name Surveyor	4,863	39,640	39,640
FTE	-	-	-

Name Museum	11,000	11,000	11,000
FTE	-	-	-
Name Public Works Administration	59,803	61,963	66,512
FTE	-	-	-
Name Public Works General Maintenance	332,391	501,984	577,547
FTE	1	2	3
Name Solid Waste Transfer Station - North	46,713	34,501	75,856
FTE	-	-	-
Name Solid Waste Transfer Station - South	58,606	41,151	41,151
FTE	-	-	-
Name Transfers to Other Funds	926,500	1,822,000	974,000
FTE	-	-	-
Name Computer	115,442	141,000	152,500
FTE	-	-	-
Name Weed Dept.	120,616	138,176	160,385
FTE	-	1	1
Name Heritage Trail	17,433	17,485	27,497
FTE	-	-	-
Name Road Equipment Reserve	497,449	512,900	650,495
FTE	-	-	-
Name Road	6,130,095	6,910,100	8,180,290
FTE	21	21	20
Name Crusher	-	-	-
FTE	-	-	-
Name Capital Equipment	-	69,000	-
FTE	-	-	-
Name Weed	-	-	-
FTE	-	-	-
Name Finley Buttes Trust	1,476,278	1,530,000	278,000
FTE	-	-	-
Name Commission on Children & Families	-	-	-
FTE	-	-	-
Name Airport	38,308	37,090	637,490
FTE	-	-	-
Name Law Library	40,133	39,380	39,280
FTE	-	-	-
Name 911 Emergency	461,648	339,658	297,408
FTE	4	4	5
Name Surveyor Preservation	236,558	218,450	229,950
FTE	-	-	-
Name CSEPP	230,550	-	-
FTE	-	-	-
Name Finley Buttes License Fees	1,631,363	1,300,600	1,402,000
FTE	-	-	-
Name County School	182,498	171,813	177,560
FTE	-	-	-
Name Ione School	18,242	13,281	14,870
FTE	-	-	-
Name Fair	229,960	220,243	188,995
FTE	1	1	1
Name Computer Reserve	51,369	52,700	52,700
FTE	-	-	-
Name Special Transportation	241,975	220,250	165,435
FTE	-	-	-
Name Programming Reserve	38,414	53,500	65,103
FTE	-	-	-
Name Enforcement	23,065	25,100	22,600
FTE	-	-	-
Name Video Lottery Economic Development	93,180	88,670	98,020
FTE	-	-	-
Name Victims/Witness Assistance	75,267	112,670	36,533
FTE	1	1	1
Name Willow Creek Wind Fees	44,930	49,170	40,000
FTE	-	-	-
Name CAMI Grant	100,099	27,875	29,575
FTE	-	-	-

Weed Equipment Reserve	-	36,094	51,346
FTE	-	-	-
Name STF Vehicle Reserve	201,735	185,525	136,550
FTE	-	-	-
Name Fair Roof Reserve	15,337	17,565	19,565
FTE	-	-	-
Name Heppner Admin. Building	1,388,974	394,000	394,000
FTE	-	-	-
Name Safety Committee	23,353	26,360	24,360
FTE	-	-	-
Name Bleacher Reserve	40,186	40,350	26,046
FTE	-	-	-
Name Rodeo	114,840	121,610	118,740
FTE	-	-	-
Name Justice Court Bails/Fines	357,573	343,000	432,763
FTE	-	-	-
Name Clerk's Records	13,676	14,760	16,235
FTE	-	-	-
Name DUII Impact	24,674	25,625	26,100
FTE	-	-	-
Name Fair Improvement Reserve	6,659	5,535	10,535
FTE	-	-	-
Name Building Permit	460,684	481,250	524,941
FTE	-	-	-
Name Cutsforth Park	307,149	486,771	99,647
FTE	-	-	-
Name Anson Wright Park	66,310	43,136	92,650
FTE	-	-	-
Name ATV Park	531,535	571,920	435,273
FTE	2	2	2
Name Equity	614,661	17,550	17,550
FTE	-	-	-
Name Building Reserve	160,534	206,100	206,100
FTE	-	-	-
Name Liquor Control	805	810	815
FTE	-	-	-
Name Water Planning	27,258	5,000	17,258
FTE	-	-	-
Name Forest Service Fund	59,237	64,500	59,850
FTE	-	-	-
Name Court Security	151,092	143,625	149,000
FTE	-	-	-
Name Echo Wind Fees	123,668	114,600	135,100
FTE	-	-	-
Name Shepherds Flat Fees	1,558,116	1,753,800	1,665,954
FTE	-	-	-
Name STO Operating	34,952	102,450	184,536
FTE	-	-	-
Name Community Corrections	604,991	511,908	564,483
FTE	3	3	3
Name PGE Carty	-	-	1,575,411
FTE	-	-	-
Non-Departmental / Non-Program	3,722,914	5,495,082	5,569,496
FTE	-	-	-
Total Requirements	31,713,586	34,736,181	36,229,984
Total FTE	93	101	108

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

For the upcoming 2017 - 2018 Budget Year it is anticipated that the revenue increase is relatively modest. The Fees, Licenses, Permits, Fines, etc. increased by 40.7% due to the addition of a the PGE Carty Strategic Investment Program (SIP) agreement, effective in 2017-2018. This is an increase of \$1,575,411. The property tax decrease is also reflective of the new PGE Carty SIP agreement. This decrease is estimated at <\$1,257,334> from fiscal year 2016-2017. The personnel costs continue to increase. The costs have risen as a result of FTE increases over the past few years, increases of contributions to County-provided health insurance benefits, cost-of-living adjustments, and contributions to the Morrow County Retirement Plan. Additional expenditures include the approval of \$8,180,290 in the Road Department fund, an increase of 18% from 2016-2017, which is supported by \$4,963,865 in interfund transfers. Finally, the Administration Building loan payment, in the amount of \$394,000, continues in 2017-2018 lowering the principal balance by an estimate of \$2,125,979.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 4.1347 per \$1,000)	4.13470	4.13470	4.13470
Local Option Levy	-	-	-
Levy For General Obligation Bonds	-	-	-

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	-	-
Other Bonds	-	-
Other Borrowings - Capital Leases	266,373	-
Other Borrowings - Construction Loan	2,125,979	-
Total	2,392,352	-

150-504-073-2 (Rev. 11-11)



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Carla McLane
Department: Planning
Person Attending: Carla McLane
Short Title of Agenda Item: TSP Update Adopting Ordinance 1st Reading
Phone Number (Ext): 541-922-4624 or 5505
Requested Agenda Date: June 7, 2017

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time: Less than 5 minutes
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Discussion Only
Discussion & Action
Estimated Time:
Department Report
Other:

N/A For Contracts and Agreements Only
Contractor/Entity: Oregon Health Authority
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No
If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By: [Signature] 5/31/17 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel Required for all legal documents
Finance Office Required for all contracts; Other items as appropriate.
Human Resources If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Transportation System Plan Appendix B First Reading of Adopting Ordinance

2. ISSUES, BACKGROUND, AND DISCUSSION: Based upon the outcome of the May 31, 2017, public hearing the adopting ordinance is before the Board of Commissioners for the first reading. The second reading, scheduled for next Wednesday, June 14, 2017, will be when the Commissioners adopt the ordinance by motion.

3. OPTIONS:

4. FISCAL IMPACT:

5. STAFF RECOMMENDATIONS:

6. SUGGESTED ACTION(S) / MOTION(S): Staff will need to read the following:

“AN ORDINANCE AMENDING THE MORROW COUNTY TRANSPORTATION SYSTEM PLAN APPENDIX B TABLE 1 HIGH PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS, TABLE 2 MEDIUM PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS, AND TABLE 3 BRIDGE DEFICIENCIES”

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

AN ORDINANCE AMENDING THE MORROW)	Ordinance Number
COUNTY TRANSPORTATION SYSTEM PLAN)	ORD-2017-1
APPENDIX B TABLE 1 HIGH PRIORITY)	
RECOMMENDED ROADWAY SYSTEM PROJECTS,)	
TABLE 2 MEDIUM PRIORITY RECOMMENDED)	
ROADWAY SYSTEM PROJECTS, AND TABLE 3)	
BRIDGE DEFICIENCIES)	

WHEREAS, ORS 203.035 authorizes Morrow County to exercise authority within the county over matters of County concern; and

WHEREAS, Morrow County adopted a Comprehensive Land Use Plan which was acknowledged by the Land Conservation and Development Commission on January 15, 1986 and adopted a Transportation System Plan on October 7, 1998; and

WHEREAS, the Morrow County Public Works did hold a series of Road Committee meetings and at those meetings a list of recommended roadway system projects was discussed; and

WHEREAS, the Road Committee did recommend forwarding the recommended roadway system projects to be reviewed by the Morrow County Planning Commission and adoption by the Morrow County Board of Commissioners; and

WHEREAS, the Morrow County Planning Commission held a hearing to review the request on April 25, 2017 at Port of Morrow Riverfront Center in Boardman, Oregon; and

WHEREAS, the Morrow County Planning Commission considered the request and asked staff to explain the process including the function of the Road Committee, then after discussion recommended approval of the request, and adopted Planning Commission Final Findings of Fact; and

WHEREAS, the Morrow County Board of Commissioners held a hearing to consider the recommendation of the Morrow County Planning Commission on both May 24 and May 31, 2017, both held at the Bartholomew Building in Heppner, Oregon; and

WHEREAS, the Morrow County Board of Commissioners did hear testimony from one interested party; and

WHEREAS, the Morrow County Board of Commissioners accepted the Planning Commission recommendation and approved Appendix B.

NOW THEREFORE BE IT ORDAINED THAT THE MORROW COUNTY BOARD OF COMMISSIONERS ADOPTS AS AN AMENDMENT TO THE TRANSPORTATION SYSTEM PLAN APPENDIX B TABLE 1 HIGH PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS, TABLE 2 MEDIUM PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS, AND TABLE 3 BRIDGE DEFICIENCIES.

Section 1 Title of Ordinance:

This Ordinance shall be known, and may be cited, as the "2017 Transportation System Plan Appendix B Update."

Section 2 Affected and Attached Documents:

Transportation System Plan Appendix B Table 1 High Priority Recommended Roadway System Projects, Table 2 Medium Priority Recommended Roadway System Projects, and Table 3 Bridge Deficiencies.

Section 3 Emergency Clause and Effective Date:

The Morrow County Board of Commissioners does declare an emergency as Appendix B of the Transportation System Plan needs to be in place by July 1, 2017, to facility project work by the Public Works Department with the beginning of the 2017-2018 fiscal year. This ordinance shall be effective on July 1, 2017.

Date of First Reading: June 7, 2017
Date of Second Reading: June 14, 2017

ADOPTED BY THE MORROW COUNTY BOARD OF COMMISSIONERS THIS 14TH DAY OF JUNE 2017.

**BOARD OF COMMISSIONERS OF
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Attest:

Bobbi Childers, County Clerk

Approve as to Form:

Morrow County Counsel

**APPENDIX B
RECOMMENDED ROADWAY SYSTEM PROJECT**

TABLE 1 HIGH PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS 2017/2018 – 2021/2022			
ROADWAY	PROJECT DESCRIPTION	ESTIMATED OIL COSTS	ESTIMATED PROJECT COSTS
Wilson Lane/Laurel Road Intersection	Install left-turn lane on Wilson Lane plus associated improvements	\$ 99,000.00	\$ 400,000.00
Ione-Boardman Road 5.9 miles (Juniper Lane to Ella Road)	Reclamation project, Add rock, Widen existing road prism, drainage, 2" Overlay	\$ 844,250.00	
Ella Road 2.5 miles (Hwy 74 to Ione-Boardman Road junction)	Shoulder work and 2" Overlay	\$ 225,500.00	
Tower Road	Remove cattle guards, paver patch or overlay milepost 5-7. Chip seal with 5/8" rock (8.47 miles)	\$ 228,800.00	
Frontage Lane / Poleline Road intersection	Redesign of intersection. Remove "Y" design and rebuild both roads at intersection.	\$ 285,000.00	\$ 2,456,300.00
Poleline / Homestead intersection	Reconstruct intersection to accommodate increased truck traffic	\$ 142,500.00	\$ 889,867.00
Homestead Lane	Shoulders, Ditches and 2" Overlay (5 Miles)	\$ 475,000.00	
Poleline Road	Shoulders, Ditches and 2" Overlay (4.9 Miles)	\$ 512,765.00	
Frontage Lane	Shoulders, Ditches and 2" Overlay (5.95 Miles)	\$ 617,705.00	
Patterson Ferry Road	Shoulder work, 2" Overlay with Hot Mix (6.2 Miles)	\$ 643,610.00	
McNab Lane (1.1 miles) Just past bridge near Hwy 74 to top of grade.	Slope banks, improve ditches and add shoulders. The land owner for most of the project is willing to donate land, move fences or whatever is needed. 2" overlay of 5.67 Miles	\$ 538,650.00	
Ione-Gooseberry	Paver patching, Shoulders, Ditches and Drainage. Chip seal with 5/8" rock (19.42 Miles) 4 miles of Paver patching	\$ 766,300.00	

Division Road	Shoulder work, 2" Overlay with Hot Mix (1.64 Miles)	\$ 162,250.00	
West Main (lone)	2" asphalt overlay of .25 miles	\$ 27,500.00	
E Columbia Lane	Paver patch, crack seal and chip seal with 5/8" rock (3.85 miles) 1.5 miles of paver patching	\$ 200,250.00	

TABLE 2 MEDIUM PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS			
ROADWAY	PROJECT DESCRIPTION	ESTIMATED OIL COSTS	ESTIMATED PROJECT COSTS
Bunker Hill lane	Reclamation of 3.59 Miles back to gravel, slope banks, build shoulders, widen road, improve drainage. Prep for possible Double chip seal in future or Overlay project	\$ 143,600.00	
Blackhorse Canyon lane	Reclamation of 5.78 Miles back to gravel, slope banks, build shoulders, widen road, improve drainage. Prep for possible Double chip seal in future. (8.5 miles)	\$ 382,500.00	\$ 1,587,000.00
CR #670 Sunflower Flat Road	Pave over gravel road (9.0 miles, a Federal Forest Highway Project) 2" Overlay 23,166 tons	\$ 1,274,130.00	\$ 750,000.00
CR #689 Olson Road	Kunze Lane to I-84 reconstruct and pave (2.0 miles total)	\$ 191,620.00	
Ella Road (4.7 miles) lone-Boardman to Baker Lane	Shoulder work, paver patch, crack seal, chip seal	\$ 225,500.00	
CR #793 Little Butter Creek Road	Currin Ranch north (5.2 miles) reconstruct and pave	\$ 498,289.00	
Willow Creek Road (19.76 Miles)	Crack seal large cracks, chip seal with 5/8" rock	\$ 296,400.00	
Irrigon (2nd, 3rd, 4th, Nevada, Utah, Oregon, Washington	Paver patching, 2" overlays, chip seals	\$ 1,500,000.00	

Rippee Road 0.5 miles (south of I-84 to Wilson Road)	Work on shoulders and pave with hot mix, 2" overlay	\$ 47,905.00	
Root Lane 1.1 miles (Wilson Road to Rippee Road)	Work on shoulders and pave with hot mix, 2" overlay	\$ 105,380.00	
Halvorsen Lane	Shoulder work, Ditches, 2" overlay of hot Mix (4.8 Miles)	\$ 456,000.00	
Clarks Canyon Road	Paver patching, crack sealing, shoulder work, and chip seal with 5/8" rock (15.97 Miles) 4 miles of paver patching, full length chip seal	\$ 619,550.00	
CR #608 Upper Rhea Creek Road	Ruggs to 2008-2009 ARRA stimulus project 1.6 miles remaining. Prep road prism, Ditches, 2" Overlay	\$ 181,500.00	
Coalmine Hill	Chip seal with 1" rock (6.03 Miles)	\$ 108,540.00	
Willow Creek Road	Chip seal with 5/8" rock (19.76 Miles)	\$ 296,400.00	
Columbia Lane (Boardman)	Reclamation of 1.54 Miles back to Gravel		
Kunze Lane	Crack seal and chip seal with 5/8" rock (6 Miles)	\$ 90,000.00	
Rhea Creek Road	Shoulder work, Ditches, chip seal with 5/8" rock from Ruggs to the intersection with Basey canyon (4.5 Miles)	\$ 67,500.00	
Wilson Lane	Paver patching, shoulders, crack sealing, chip seal with 5/8" rock (5.75 Miles) 3 miles of paver patching	\$ 716,250.00	
Baker Lane	Paver patch and chip seal 2.3 miles on east end. (\$96,033.75) Reclamation, Rebuild, Drainage and overlay with hot mix 1.6 miles on West end (\$202,403.25)	\$ 298,437.00	
Baseline Lane	Shoulder work, Drainage, and 2" Overlay (12.1 Miles)	\$ 1,256,145.00	
Alpine Lane	Chip seal with 5/8" rock (2 Miles)	\$ 30,000.00	
Eighth Road W. (Irrigon)	Shoulder work, 2" overlay of hot mix (2 miles) From Columbia Lane to Washington	\$ 190,000.00	

Gravel Pit Lane	Shoulder work, 2" overlay of hot mix (0.14 Miles)	\$ 15,400.00	
Kilkenny Road	Paver patching, crack sealing and chip seal with 5/8" rock (2.89 Miles) 1.25 Miles of paver patching	\$ 62,100.00	
Liberty School Road	Reclamation of remaining asphalt, Major rebuild of grade from Rhea Creek Road headed south.		
Myers Lane	Crack seal and chip seal with 5/8" rock (5.54 Miles)	\$ 83,100.00	
Paul Smith Road	Shoulder work, 2" overlay of hot mix	\$ 142,500.00	
Peters Road	Shoulder work, 2" overlay of hot mix	\$ 47,500.00	
Toms Camp Road	Shoulder work, 2" overlay of hot mix	\$ 71,250.00	
Rietmann Lane	Reclamation of .612 miles of asphalt and return to gravel		
Social Ridge Lane	Reclamation, slope banks, widen, improve drainage and possible double chip seal or asphalt overlay in the future (4.78 Miles)	\$ 191,200.00	
Wilson Lane	Paver patching, crack sealing and chip seal with 5/8" rock. (5.75 Miles)	\$ 86,250.00	
Morter Lane	Triple chip seal with 5/8" rock (4Miles)	\$ 220,000.00	
Little Butter Creek Road	Safety project: Slope banks, realign corners, intersection rebuild with Meyers Lane.	\$ 125,000.00	\$ 865,000.00
Rhea Creek Road	Slope banks, Ditches, shoulders, paver patching and chip seal with 5/8" rock (18.37 Miles)	\$ 750,000.00	\$ 577,426.00
21 Road	Add 6" of road rock, ditches, drainage and double chip seal with 1" and 5/8" rock. (.5 miles)	\$ 68,532.00	

TABLE 3 BRIDGE DEFICIENCIES		
BRIDGE	PROJECT DESCRIPTION	ESTIMATED PROJECT COST
#10995 Keene Bridge (Rhea Creek Road)	Replace wood decking with steel, install new guardrails, improve approaches and pave with hot mix	\$ 100,000.00
#10891 Snyder Bridge (Rhea Creek Road)	Replace wood decking with steel, install new guardrails, improve approaches and pave with hot mix	\$ 100,000.00
#49-C27 Vey Bridge (Big Butter Creek Road)	Remove deck, replace broken timber, replace decking, improve guardrails, improve approaches and pave with hot mix.	\$ 50,000.00
#10907 Willow Creek (Willow Creek Road)	Diagonal sheer cracks near supports of all girders.	\$ (Under Review)
#49C28A Anson Wright park (Rock Creek)	Minor negative camber in girders, Scour and erosion.	\$ 5,000.00
#49C09 Clarks Canyon (Willow Creek)	Upstream girder has slight bow along length. All girders are rusting. Wing walls have deteriorated concrete and exposed steel reinforcing with corrosion. Delaminating and spalling.	\$ 25,000.00
#10928 Little Butter Creek (Butter Creek)	Areas of decay on timber deck. Most girders are checked. Girder #2 in span 3 has failed. Spalling and some hairline cracks.	\$ 300,000.00
#49C02 Fuller Canyon (Fuller Canyon)	All girders are rusting. End posts not installed at guardrail ends. Railings are not to standard height. Large potholes on approaches.	\$ 275,000.00
#10958A Willow Creek / Fuller Canyon (Fuller Canyon)	Posts with decay and splits.	\$ 400,000.00 to 500,000.00
#49C22 Morter Lane (Rhea Creek)	Active surface corrosion. All girders are rusty. Minor cracking. Minor scour. Shoulder erosion near downstream bent.	\$ 5,000.00



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
761

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Mike Gorman Phone Number (Ext): 5607
Department: Assessment & Tax Office Requested Agenda Date: June 7, 2017
Person Attending BOC Meeting (Required): Mike Gorman
Short Title of Agenda Item: Personal property tax write-off

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Discussion Only
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Department Report
<input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Other:

N/A **For Contracts and Agreements Only**

Contractor/Entity:
Contractor/Entity Address:
Effective Dates – From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No
If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By: 6-7-17 Department Head Required for all BOC meetings
DATE

6-2-17 Admin. Officer/BOC Office Required for all BOC meetings
DATE

6-5-17 County Counsel Required for all legal documents
DATE

_____ Finance Office Required for all contracts; Other items as appropriate.
DATE

_____ Human Resources If appropriate
DATE

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Personal property tax write-off

 2. ISSUES, BACKGROUND, AND DISCUSSION: Personal Manufactured structures destroyed and owners decease or unable to locate.

 3. OPTIONS: Cancel taxes

 4. FISCAL IMPACT: None

 5. STAFF RECOMMENDATIONS: Cancel Taxes

 6. SUGGESTED ACTION(S) / MOTION(S): Approve petition and order to cancel taxes
-
- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

311.790 Cancellation of uncollectible property tax. (1) If the tax collector and the district attorney for any county determine that taxes on personal property that are delinquent are for any reason wholly uncollectible, the tax collector and district attorney may request, in writing, the county court for an order directing that the taxes be canceled. The court, when so requested, may in its discretion order and direct the tax collector to cancel such uncollectible personal property taxes. The order shall be entered in the journal of the county court.

(2) If the tax collector determines that additional taxes on real property disqualified from special assessment under ORS 308A.703 are wholly uncollectible due to the property's exempt status, the tax collector may request, in writing, the county court for an order directing that the taxes be canceled. The court, when so requested, may in its discretion order and direct the tax collector to cancel the uncollectible property taxes. The order shall be entered in the journal of the county court. [Formerly 311.710; 1993 c.6 §6; 2007 c.791 §1]

**BEFORE THE BOARD OF COMMISSIONERS FOR MORROW COUNTY,
OREGON**

IN THE MATTER OF CANCELLATION)
OF PERSONAL PROPERTY TAXES)
) PETITION
)

Now comes Michael Gorman, Tax Collector of Morrow County, State of Oregon, and Justin Nelson, District Attorney of Morrow County, State of Oregon, and respectfully petition the Morrow County Board of Commissioners for an order canceling the personal property taxes attached as Exhibit A hereto. Your petitioners respectfully show to the court that all the said taxes are delinquent and, that in the opinion of the petitioners the same are wholly uncollectible.

WHEREFORE, your petitioners pray for an order of this Court canceling the said taxes, in accordance with ORS 311.790.



Michael Gorman, Tax Collector



Justin Nelson, District Attorney

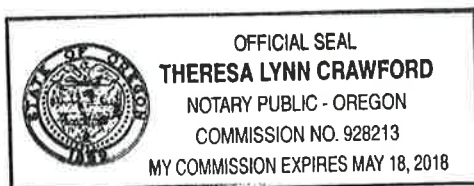
STATE OF OREGON)
County of Morrow)

I, Michael Gorman, being first duly sworn under oath depose and say that I am one of the petitioners named in the foregoing petition, that I have read the same, know the contents thereof, and the same is true as I verily believe.



Michael Gorman

SUBSCRIBED AND SWORN to before me this 5 day of June, 2017





Theresa Lynn Crawford
Notary Public for Oregon

Exhibit A

Ref#: 60813
Owner: Della Rae Marshall
Tax Year & Amount: 2016-17 \$59.56
Description: Manufactured structure
Write-off Because: Destroyed per appraiser, owner deceased

Ref#: 62108
Owner: Edgar Ramirez
Tax Year & Amount: 2012-13 \$16.95
Description: Manufactured Structure
Write-off Because: Destroyed, unable to locate owner

Ref#: 62614
Owner: John E Fitch, III
Tax Year & Amount: 2011-12 \$109.56
Description: Manufactured Structure
Write-off Because: Destroyed, unable to locate owner

**BEFORE THE BOARD OF COMMISSIONERS FOR MORROW COUNTY,
OREGON**

IN THE MATTER OF CANCELLATION)
OF PERSONAL PROPERTY TAXES)
) ORDER: OR-2017-5
)

Now this matter came on for hearing on petition of Michael Gorman, Tax Collector, of Morrow County, State of Oregon. The Morrow County Board of Commissioners having examined the petition and being fully advised of the premises, it is therefore Ordered, Adjudged, and Decreed that the following personal property taxes be and the same are the same hereby canceled as of June 7, 2017.

See attached Exhibit A for accounts to have the taxes canceled.

Dated this 7th day of June, 2017.

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Jim Doherty, Commissioner

Don Russell, Commissioner/Vice Chair

Attest:

Bobbi Childers, County Clerk

Approved as to Form:

Morrow County Counsel

Exhibit A

Ref#: 60813
Owner: Della Rae Marshall
Tax Year & Amount: 2016-17 \$59.56
Description: Manufactured structure
Write-off Because: Destroyed per appraiser, owner deceased

Ref#: 62108
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Description: Manufactured Structure
Write-off Because: Destroyed, unable to locate owner

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Owner: John E Fitch, III
Tax Year & Amount: 2011-12 \$109.56
Description: Manufactured Structure
Write-off Because: Destroyed, unable to locate owner



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
762

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Mike Gorman
Department: Assessment & Tax Office
Person Attending BOC Meeting (Required): Mike Gorman
Short Title of Agenda Item: Tax Refund

Phone Number (Ext): 5607
Requested Agenda Date: June 7, 2017

This Item Involves: (Check all that apply for this meeting.)
List of checkboxes for meeting types: Order or Resolution, Ordinance/Public Hearing, Appointments, etc.

For Contracts and Agreements Only
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No
If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:
[Signature] 6-2-17 Department Head Required for all BOC meetings
[Signature] 6-2-17 Admin. Officer/BOC Office Required for all BOC meetings
County Counsel Required for all legal documents
Finance Office Required for all contracts; Other items as appropriate.
Human Resources If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Tax Refund
 2. ISSUES, BACKGROUND, AND DISCUSSION: Tax refund due to overpayment.
 3. OPTIONS: Approve and sign application for refund.
 4. FISCAL IMPACT: None
 5. STAFF RECOMMENDATIONS: Approve and sign application.
 6. SUGGESTED ACTION(S) / MOTION(S): Approve and sign application.
-
- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**APPLICATION FOR REFUND
MORROW COUNTY, OREGON**

No. 17-6
Tax Year 2016-17
Acct. # 2306

Property Owner & Refund to :

Patricia Hamilton
PO Box 835
Irrigon, Oregon 97844

Tax Payer:

Patricia Hamilton
PO Box 835
Irrigon, Oregon 97844

Receipt # 248466

Date paid 5/25/2017

Int. date

Original Tax	Tax Credit	Disc/Int. Pd	Actual Paid	Revised Tax	Rev Dis/Int	Net Revised	Tax Diff.	Int/Dis Diff	Tax Refund	Ref. Int.	Total Refund
2,788.12	5,588.63	148.70	5,737.33	2,788.12	148.70	2,936.82	0.00	0.00	2,800.51	0.00	2,800.51

Reason: Overpayment

Approved: _____ 2017

Commissioner

699-699-5-70-7075

Michael Gorman, Tax Collector

Commissioner

Date _____

Commissioner

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Review draft amendments to the Morrow County Code regarding the approval process for Public Works Permits

2. ISSUES, BACKGROUND, AND DISCUSSION:
Please see the attached memorandum.

3. STAFF RECOMMENDATIONS:

4. SUGGESTED ACTION(S) / MOTION(S):

Please see the attached memorandum.

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |



P.O. Box 788 • Heppner OR 97836
(541) 676-2529

Administrative Officer

Jerry Sorte, Administrative Officer
gsorte@co.morrow.or.us

MEMORANDUM

TO: Board of Commissioners

FROM: Jerry Sorte, Administrative Officer

DATE: June 5, 2017

RE: Proposed Amendment to the Morrow County Code Delegating Approval Authority Over Right-of-Way Permits to the Public Works Director.
Agenda Item for June 7, 2017

ISSUE: Should the County approve the attached changes to the Morrow County Code and underlying ordinance and thereby delegate authority to the Public Works Director to approve permits for construction work in County road right-of-ways?

BACKGROUND AND DISCUSSION: The County Court reviewed this matter on June 13, 2016 and September 2, 2016. As discussed during prior meetings, by Ordinance the final review and decision on permits for construction within Morrow County road right-of-ways is made by the Board of Commissioners. These permits include construction permits to place utility lines and for property owners to construct road accesses for their private driveways. At the County Court meeting on July 13, 2016, the Court discussed this matter and directed staff to bring forward a proposed amendment to the Morrow County Code that would delegate authority to the Public Works Director or his or her designee to approve road permits.

The County Court reviewed draft amendments to the Morrow County Code, and underlying ordinances, on September 2, 2016. At that meeting, the Court directed staff to add a provision that would specify a process for applicants to appeal a decision of the Public Works Director to the Board of Commissioners.

Under the proposed changes to Section 8.08.010, authority to approve approach road permits or other work in the County right-of-way would be delegated to the "Public Works Director or his or her designee." This section has also been updated with a general statement clarifying that the Public Works Director or designee would apply all applicable County, State, and any other requirements relating to right-of-way work in making a decision on the permit.

The proposed changes to Section 8.08.020, would require that plans and application materials be submitted in writing to the Public Works Department. The existing section allows plans to be submitted verbally; which would be make a request difficult to track and administer accurately. Section 8.08.025 would be added to specify a process for appeals to permits that are denied by the Public Works Director.

ACTION: After reviewing the draft amendments to Morrow County Code Chapter 8, options for the Board of Commissioners includes the following:

1. Approve a motion to direct staff to prepare an implementing ordinance to adopt the proposed amendments to the Morrow County Code listed in Attachment A;
2. Approve a motion to direct staff to prepare an implementing ordinance to adopt the proposed amendments to the Morrow County Code listed in Attachment A with changes (specify);
3. Take no action and leave authority to approve road permits with the Board of Commissioners;
4. Other.

If the Board of Commissioners approves a motion to make amendments to the Morrow County Code, staff will prepare the implementing ordinance. The Board may choose to:

1. Read the ordinance by title during two Board of Commissioners meetings at least 13 days apart prior to adoption; or
2. Read the ordinance in full and then by title at a single meeting prior to adoption.

If directed, an emergency clause will be included in the proposed Ordinance. An emergency clause would make the ordinance effective immediately upon passage. If no emergency clause is included, the ordinance would take effect on the 90th day after passage.

ATTACHMENT:

A - Proposed Amendments to Section 8 of the Morrow County Code

Attachment A

Proposed additions are **double underlined**.
Proposed deletions are listed in ~~strikethrough~~.

Morrow County Code

Chapter 8.08

ROAD APPROACHES TO COUNTY ROADS

Sections:

8.08.010- Approach roads or right-of-way work- ~~Permission~~Permit required

8.08.020- Approach roads or right-of-way work- ~~Plans required~~Permit decision

8.08.025- Appeals

8.08.030- Culvert and grade specifications

8.08.040- Construction requirements

8.08.050- Expenses of road approaches

8.08.060- Removal authorized when- Costs

8.08.010- Approach roads or right-of-way work- ~~Permissions~~Permit required. Any approach road to a county road or work within county rights-of-way requires a permit from the Public Works Department. Application for a permit shall be submitted in writing to the Public Works Department on forms provided by the Public Works Director. The application shall include any requested plans, payment of the fee adopted by the Board of Commissioners, and any other requested information, must have permissions of the county court. (§1 of Ord. dated 8/2/67)

8.08.020- Approach roads or right-of-way work- ~~Plans required~~Permit Decision. The Public Works Director or his or her designee shall render a decision on all permits submitted under Section 8.08.010. Applications submitted under Section 8.08.010 may be granted only if they meet the criteria listed in this Chapter and any other applicable County ordinances, Oregon Revised Statutes, Oregon Administrative Rules, and all other applicable standards.~~All plans for work on approaches or work within the right of way must be submitted either verbally or in writing to the county court or roadmaster.~~ (§5 of Ord. dated 8/1/67)

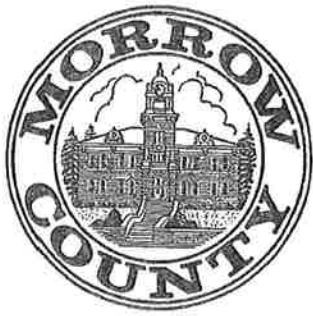
8.08.025- Appeals. An applicant for a permit that was denied under Section 8.08.020 may appeal that decision to the Board of Commissioners. The appeal shall be considered by the Board of Commissioners at the first regular meeting scheduled after the appeal is filed. The Board of Commissioners shall render a final decision on the permit.

8.08.030- Culvert and grade specification. All approaches must meet specifications as to culverts or grades, etc. (§3 of Ord. dated 8/2/67)

8.08.040- Construction requirements. All approaches must be so constructed as not to damage the existing roadway. (§4 of Ord. dated 8/2/67)

8.08.050- Expenses of road approaches. All expenses of road approaches to county roads must be paid by the applicant. (§2 of Ord. dated 8/2/67)

8.08.060- Removal authorized when- Costs. Pursuant to Oregon law, ORS 374.305, Morrow County may at their option remove from the right-of-way any obstruction formed by improperly constructed approaches, and such cost will be charged to the violator. (§6 of Ord. dated 8/2/67)



100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

TREASURER

Gayle L. Cutierrez

May 17, 2017

To: Morrow County Municipalities, Political Subdivisions, and School Districts

From: Gayle L. Gutierrez, Morrow County Treasurer

ORS 294.035 requires from each governing body an authorization for investment of any money held by the County Treasurer. Please complete and return the enclosed order for the fiscal year 2017-2018.

Please don't hesitate to call or stop by if you have any questions. Thank you in advance for your prompt attention to this matter.

**BEFORE THE BOARD OF COMMISSIONERS FOR MORROW COUNTY,
OREGON**

IN THE MATTER OF AUTHORIZING)
THE COUNTY TREASURER)
TO INVEST FUNDS) ORDER NO.: OR-2017-3
)

This matter having come before the Morrow County Board of Commissioners this 7th day of June 2017, at a properly organized meeting, a quorum having been present and all notice and procedural requirements having been met, the Morrow County Board of Commissioners does hereby make the following findings and issue the following ORDER:

That the Morrow County Treasurer is a "custodial officer" as defined by ORS 294.004 (2);

That the Morrow County Treasurer is authorized to invest funds of this body by virtue of ORS 294.035, 294.125, and other general authorization:

Therefore, it is hereby ordered that the Treasurer of Morrow County is authorized to invest the funds of this body, subject to all statutory guidelines and provision, for the fiscal year 2017-2018:

It is further ORDERED that this ORDER be spread upon the minutes/journal of this body.

SO ORDERED this 7th day of June, 2017.

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Jim Doherty, Commissioner

Don Russell, Commissioner/ Vice Chair

Attest:

Bobbi Childers, County Clerk

Approved as to Form:

Morrow County Counsel

2015 ORS 294.004¹

Definitions

For the purposes of this chapter, unless the context requires otherwise:

- (1) "Local government" means any county, municipality, political subdivision or school district.
- (2) "Custodial officer" means the officer having custody of the funds of any county, municipality, political subdivision or school district.
- (3) "Deferred compensation plan" means a plan, established by any employer that is a county, municipality, political subdivision or school district, that has as its purposes the deferral of compensation to employees of such employer and the deferral of income taxation on such deferred compensation.
- (4) "Deferred employee compensation" means funds under an agreement providing for payment at a future date by a municipal corporation for services currently rendered by an eligible employee in fixed or variable amounts for life or for a guaranteed number of years after retirement or termination of employment.
- (5) "Nationally recognized statistical rating organization" has the meaning given that term in Rule 15c3-1 under the Securities Exchange Act of 1934, as amended.
- (6) "Surplus funds" means all funds that are not pension funds and that are not required for immediate expenditure. [1975 c.359 §2; 1977 c.470 §1; subsection (4) enacted as 1977 c.102 §1; 1995 c.245 §1; 1997 c.179 §25]

¹ Legislative Counsel Committee, *CHAPTER 294—County and Municipal Financial Administration*, https://www.oregonlegislature.gov/bills_laws/ors/ors294.html (2015) (last accessed Jul. 16, 2016).

2015 ORS 294.035¹

Investment of funds of political subdivisions

• approved investments

- (1) Subject to ORS 294.040 (Restriction on investments under ORS 294.035) and 294.135 (Investment maturity dates) to 294.155 (Annual audit report), the custodial officer may invest any sinking fund, bond fund or surplus funds in the custody of the custodial officer in the bank accounts, classes of securities at current market prices, insurance contracts and other investments listed in this section, but only after obtaining from the governing body of the county, municipality, political subdivision or school district a written order that has been entered in the minutes or journal of the governing body.
- (2) This section does not:
 - (a) Limit the authority of the custodial officer to invest surplus funds in other investments when the investment is specifically authorized by another statute.
 - (b) Apply to a sinking fund or a bond fund established in connection with conduit revenue bonds issued by a county, municipality, political subdivision or school district for private business entities or nonprofit corporations.
- (3) Investments authorized by this section are:
 - (a) Lawfully issued general obligations of the United States, the agencies and instrumentalities of the United States or enterprises sponsored by the United States Government and obligations whose payment is guaranteed by the United States, the agencies and instrumentalities of the United States or enterprises sponsored by the United States Government.
 - (b) Lawfully issued debt obligations of the agencies and instrumentalities of the State of Oregon and its political subdivisions that have a long-term rating of A or an equivalent rating or better or are rated on the settlement date in the highest category for short-term municipal debt by a nationally recognized statistical rating organization.
 - (c) Lawfully issued debt obligations of the States of California, Idaho and Washington and political subdivisions of those states if the obligations have a long-term rating of AA or an equivalent rating or better or are rated on the settlement date in the highest category for short-term municipal debt by a nationally recognized statistical rating organization.

- (d) Time deposit open accounts, certificates of deposit and savings accounts in insured institutions as defined in ORS 706.008 (Additional definitions for Bank Act), in credit unions as defined in ORS 723.006 ("Credit union" defined) or in federal credit unions, if the institution or credit union maintains a head office or a branch in this state.
- (e) Share accounts and savings accounts in credit unions in the name of, or for the benefit of, a member of the credit union pursuant to a plan of deferred compensation.
- (f) Fixed or variable life insurance or annuity contracts as defined by ORS 731.170 ("Life insurance") and guaranteed investment contracts issued by life insurance companies authorized to do business in this state.
- (g) Trusts in which deferred compensation funds from other public employers are pooled, if:
 - (A) The purpose is to establish a deferred compensation plan;
 - (B) The trust is a public instrumentality of such public employers and described in section (2)(b) of the Investment Company Act of 1940, 15 U.S.C. 80a-2(b), as amended, in effect on September 20, 1985, or the trust is a common trust fund described in ORS 709.170 (Establishment of and investment in common trust funds);
 - (C) Under the terms of the plan the net income from or gain or loss due to fluctuation in value of the underlying assets of the trust, or other change in such assets, is reflected in an equal increase or decrease in the amount distributable to the employee or the beneficiary thereof and, therefore, does not ultimately result in a net increase or decrease in the worth of the public employer or the state; **and**
 - (D) The fidelity of the trustees and others with access to such assets, other than a trust company, as defined in ORS 706.008 (Additional definitions for Bank Act), is insured by a surety bond that is satisfactory to the public employer, issued by a company authorized to do a surety business in this state and in an amount that is not less than 10 percent of the value of such assets.
- (h) (A) Banker's acceptances, if the banker's acceptances are:
 - (i) Guaranteed by, and carried on the books of, a qualified financial institution;
 - (ii) Eligible for discount by the Federal Reserve System; **and**
- (iii) Issued by a qualified financial institution whose short-term letter of credit rating is rated in the highest category by one or more nationally recognized statistical rating organizations.
 - (B) For the purposes of this paragraph, "qualified financial institution" means:
 - (i) A financial institution that is located and licensed to do banking business in the State of Oregon; **or**

- (ii)** A financial institution that is wholly owned by a financial holding company or a bank holding company that owns a financial institution that is located and licensed to do banking business in the State of Oregon.

 - (C)** A custodial officer shall not permit more than 25 percent of the moneys of a local government that are available for investment, as determined on the settlement date, to be invested in banker's acceptances of any qualified financial institution.
- (i)** (A) Corporate indebtedness subject to a valid registration statement on file with the Securities and Exchange Commission or issued under the authority of section 3(a)(2) or 3(a)(3) of the Securities Act of 1933, as amended. Corporate indebtedness described in this paragraph does not include banker's acceptances. The corporate indebtedness must be issued by a commercial, industrial or utility business enterprise, or by or on behalf of a financial institution, including a holding company owning a majority interest in a qualified financial institution.

 - (B)** Corporate indebtedness must be rated on the settlement date P-1 or Aa or better by Moody's Investors Service or A-1 or AA or better by Standard & Poor's Corporation or equivalent rating by any nationally recognized statistical rating organization.
 - (C)** Notwithstanding subparagraph (B) of this paragraph, the corporate indebtedness must be rated on the settlement date P-2 or A or better by Moody's Investors Service or A-2 or A or better by Standard & Poor's Corporation or equivalent rating by any nationally recognized statistical rating organization when the corporate indebtedness is:

 - (i)** Issued by a business enterprise that has its headquarters in Oregon, employs more than 50 percent of its permanent workforce in Oregon or has more than 50 percent of its tangible assets in Oregon; **or**
 - (ii)** Issued by a holding company owning not less than a majority interest in a qualified financial institution, as defined in paragraph (h) of this subsection, located and licensed to do banking business in Oregon or by a holding company owning not less than a majority interest in a business enterprise described in sub-subparagraph (i) of this subparagraph.
 - (D)** A custodial officer may not permit more than 35 percent of the moneys of a local government that are available for investment, as determined on the settlement date, to be invested in corporate indebtedness, and may not permit more than five percent of the moneys of a local government that are available for investment to be invested in corporate indebtedness of any single corporate entity and its affiliates or subsidiaries.
- (j)** Repurchase agreements whereby the custodial officer purchases securities from a financial institution or securities dealer subject to an agreement by the seller to

repurchase the securities. The repurchase agreement must be in writing and executed in advance of the initial purchase of the securities that are the subject of the repurchase agreement. Only securities described in paragraph (a) of this subsection may be used in conjunction with a repurchase agreement and such securities shall have a maturity of not longer than three years. The price paid by the custodial officer for such securities may not exceed amounts or percentages prescribed by written policy of the Oregon Investment Council or the Oregon Short Term Fund Board created by ORS 294.885 (Oregon Short Term Fund Board).

- (k) Shares of stock of any company, association or corporation, including but not limited to shares of a mutual fund, but only if the moneys being invested are funds set aside pursuant to a local government deferred compensation plan and are held in trust for the exclusive benefit of participants and their beneficiaries.
- (L) The investment pool as defined in ORS 294.805 (Definitions for ORS 294.805 to 294.895) and, with the approval of the State Treasurer, any other commingled investment pool that may be established in the discretion of the State Treasurer for investment of the funds of local governments. The State Treasurer may require the governing body of a local government to enter into an investment agreement with the State Treasurer as a condition of investing funds in a commingled investment pool under this paragraph. [Amended by 1957 c.53 §1; 1957 c.689 §1; 1965 c.404 §1; 1973 c.157 §1; 1973 c.288 §1; 1974 c.36 §9; 1975 c.359 §3; 1977 c.300 §1; 1981 c.804 §84; 1981 c.880 §13; 1983 c.456 §2; 1985 c.256 §2; 1985 c.440 §1; 1985 c.690 §2; 1987 c.493 §1; 1991 c.459 §379; 1993 c.59 §1; 1993 c.452 §1; 1993 c.721 §1; 1995 c.79 §102; 1995 c.245 §2; 1997 c.249 §91; 1997 c.631 §446; 1999 c.601 §1; 2001 c.377 §43; 2003 c.405 §1; 2005 c.443 §§13,13a; 2009 c.821 §25; 2013 c.192 §1; 2014 c.18 §1]

¹ Legislative Counsel Committee, *CHAPTER 294—County and Municipal Financial Administration*, https://www.oregonlegislature.gov/bills_laws/ors/ors294.html (2015) (last accessed Jul. 16, 2016).



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Kate Knop/Gayle Gutierrez Phone Number (Ext):5302
Department: Finance/Treasurer Requested Agenda Date: 6/7/2017
Person Attending BOC Meeting (Required): Kate Knop/Gayle Gutierrez
Short Title of Agenda Item: Financial Control Policies

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Discussion Only
Discussion & Action
Estimated Time:
Department Report
Other:

N/A For Contracts and Agreements Only
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No
If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:
[Signature] 6/2/17 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel Required for all legal documents
Finance Office Required for all contracts; Other items as appropriate.
Human Resources If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Financial Control Policies

2. ISSUES, BACKGROUND, AND DISCUSSION:

Currently, the Finance Department and Treasurer are working on multiple policies that are not yet in draft form. Some of the policies included are the Cash Handling, Manual Check, and Accounts Payable. Additional information will be provided in person at the Board Meeting.

3. OPTIONS:

4. FISCAL IMPACT:

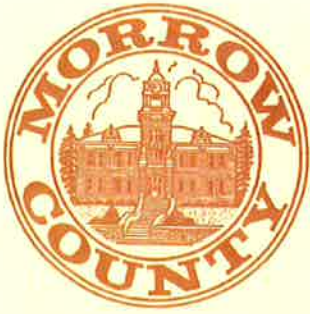
5. STAFF RECOMMENDATIONS:

6. SUGGESTED ACTION(S) / MOTION(S):

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |



TREASURER

Gayle L. Gutierrez

100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

June 7, 2017

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in. You will not see the \$100.00 that is in Community Bank until the report for the month of May.

The interest rate for the Local Government Investment Pool is 1.30% for both March and April.

The interest rate for the Bank of Eastern Oregon is .05% for both March and April

The interest rate for Community Bank is .04% for both March and April.

Outstanding checks as of March 31, 2017 total is \$107,327.13. Outstanding checks as of April 30, 2017 total is \$300,278.50.

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: MARCH 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500		GENERAL FC W/TREASURER	8,846,490.64 (537,658.34)	8,308,832.30
200-100-1-10-1500		HERITAGE TRAIL FC W/TREAS	17,329.73	17.66	17,347.39
201-100-1-10-1500		ROAD EQUIP FC W/TREASURER	474,361.90	483.51	474,845.41
202-100-1-10-1500		ROAD FC W/TREASURER	1,505,089.80 (152,002.66)	1,353,087.14
203-100-1-10-1500		FINLEY BUTTES FC W/TREASURER	4,930.99	13,863.65	18,794.64
204-100-1-10-1500		YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92
205-100-1-10-1500		AIRPORT FC W/TREASURER	15,341.77	965.41	16,307.18
206-100-1-10-1500		LAW LIBRARY FC W/TREASURER	35,441.04 (1,287.15)	34,153.89
207-100-1-10-1500		911 FC W/TREASURER	46,074.51	2,688.58	48,763.09
208-100-1-10-1500		SURVEYOR PRES FC/TREASURER	211,805.34	1,461.45	213,266.79
209-100-1-10-1500		CSEPP FC W/TREASURER	0.00	0.00	0.00
210-100-1-10-1500		FINLEY BUTTES LIC. FC W/TREAS	240,314.51	104,067.56	344,382.07
211-100-1-10-1500		MCSO CO SCHOOL FC W/TREAS	931.18	5,880.16	6,811.34
212-100-1-10-1500		ISD COMMON SCH FC W/TREASURER	90.65	574.75	665.40
214-100-1-10-1500		FAIR FC W/TREASURER	123,985.95 (2,668.45)	121,317.50
215-100-1-10-1500		COMP EQUIP FC W/TREASURER	49,152.41	50.10	49,202.51
216-100-1-10-1500		STF FC W/TREASURER	55,653.16 (16,297.32)	39,355.84
217-100-1-10-1500		PROGRAMMING RES FC W/TREASURER	49,952.54	50.92	50,003.46
218-100-1-10-1500		ENFORCEMENT FC W/TREAS	22,713.68	23.15	22,736.83
219-100-1-10-1500		VIDEO LOTTERY FC W/TREAS	40,406.53 (2,460.70)	37,945.83
220-100-1-10-1500		VICTIM/WITNESS FC W/TREAS	22,796.49 (324.31)	22,472.18
222-100-1-10-1500		WILLOW CREEK FEES FC W/TREAS	1,763.01 (1,544.65)	218.36
223-100-1-10-1500		CAMI GRANT FC W/TREAS	31,106.63 (10,888.42)	20,218.21
224-100-1-10-1500		WEED EQUIP RES. FC W/TREAS	5,004.17	5.10	5,009.27
225-100-1-10-1500		STF VEHICLE FC W/TREAS	135,870.64	138.49	136,009.13
226-100-1-10-1500		FAIR ROOF FC W/TREAS	15,438.25	15.74	15,453.99
227-100-1-10-1500		HEPPNER ADMIN BLDG FC W/TREAS	190,416.68	194.09	190,610.77
228-100-1-10-1500		SAFETY COMMITTEE FC W/TREAS	17,268.00	17.60	17,285.60
229-100-1-10-1500		BLEACHER RESERVE FC W/TREAS	25,835.21	26.33	25,861.54
230-100-1-10-1500		RODEO FC W/TREAS	45,752.72	46.64	45,799.36
231-100-1-10-1500		JUSTICE COURT FC W/TREAS	49,986.60	49,792.61	99,779.21
233-100-1-10-1500		CLERKS RECORD FC W/TREAS	15,016.57	165.88	15,182.45
234-100-1-10-1500		DUII IMPACT FC W/TREAS	25,001.66	25.48	25,027.14
236-100-1-10-1500		FAIR IMPROV. FUND FC W/TREAS	529.04	0.54	529.58
237-100-1-10-1500		BUILDING PERMIT FC W/TREAS	508,811.86 (86,491.37)	422,320.49
238-100-1-10-1500		PARK FC W/TREAS	317,693.35	54,456.56	372,149.91
240-100-1-10-1500		EQUITY FC W/TREAS	160,759.36	163.86	160,923.22
241-100-1-10-1500		BUILDING RESERVE FC W/TREAS	191,130.89	194.82	191,325.71
243-100-1-10-1500		LIQUOR CONTROL FC W/TREAS	810.01	0.83	810.84
245-100-1-10-1500		WPF FC W/TREASURER	17,257.73	0.00	17,257.73
321-100-1-10-1500		FOREST SERVICE FC W/TREAS	59,585.97	60.74	59,646.71
322-100-1-10-1500		COURT SECURITY FC W/TREAS	142,042.60 (1,827.35)	140,215.25
500-100-1-10-1500		ECHO WINDS FC W/TREAS	25,042.93	25.53	25,068.46
501-100-1-10-1500		SHEPHERDS FLAT FC W/TREAS	296,651.71	302.37	296,954.08
502-100-1-10-1500		MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00
504-100-1-10-1500		STO FC W/TREAS	12,886.35 (6,383.19)	6,503.16
505-100-1-10-1500		IONE/LEX CEM-IRRIG FC W/TREAS	22,194.31	22.62	22,216.93
510-100-1-10-1500		P & P FC W/TREAS	278,146.84 (38,224.84)	239,922.00
514-100-1-10-1500		IONE SD B & I FC W/TREAS	6,745.04 (5,979.88)	765.16

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: MARCH 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500	BOARDMN URB REN FC W/TREAS		1,738.20 (1,551.15)	187.05
516-100-1-10-1500	RADIO DIST FC W/TREAS		12,583.05 (11,232.23)	1,350.82
519-100-1-10-1500	WEST BOARDMN URA FC W/TREAS		1,226.98 (1,108.34)	118.64
617-100-1-10-1500	MO CO HEALTH DIST FC W/TREAS		67,837.39 (60,578.71)	7,258.68
618-100-1-10-1500	IRRIGON SEWER FC W/TREAS		0.00	0.00	0.00
619-100-1-10-1500	WEST EXTENSION FC W/TREAS		0.00	0.00	0.00
620-100-1-10-1500	BLACK MNT FC W/TREAS		0.03	0.00	0.03
621-100-1-10-1500	CITY OF BOARDMAN B & I FC W/TR		15,264.30 (13,527.88)	1,736.42
622-100-1-10-1500	CITY OF HEPPNER B & I FC W/TRE		1.56 (1.56)	0.00
623-100-1-10-1500	CITY OF IRRIGON B & I FC W/TRE		8,162.95 (7,282.04)	880.91
624-100-1-10-1500	CITY OF LEXINGTON B & I FC W/T		1,305.83	54.77	1,360.60
625-100-1-10-1500	BOARDMAN PARK & REC B & I		0.00	0.00	0.00
626-100-1-10-1500	MAN. STRUCTURE OMBUDSMAN		196.17 (175.86)	20.31
628-100-1-10-1500	WILLOW CREEK PARK B & I FC W/T		2,112.29	46.83	2,159.12
629-100-1-10-1500	PORT OF MORROW B & I FC W/TREA		0.00	0.00	0.00
630-100-1-10-1500	PORT OF MORROW FC W/TREAS		6,227.33 (5,558.99)	668.34
631-100-1-10-1500	CITY OF BOARDMAN FC W/TREAS		59,467.36 (52,832.04)	6,635.32
632-100-1-10-1500	CITY OF HEPPNER FC W/TREAS		12,767.01 (11,337.58)	1,429.43
633-100-1-10-1500	CITY OF IONE FC W/TREAS		2,091.86 (1,860.85)	231.01
634-100-1-10-1500	CITY OF IRRIGON FC W/TREAS		6,496.75 (5,776.57)	720.18
635-100-1-10-1500	CITY OF LEXINGTON FC W/TREAS		1,286.80 (1,143.96)	142.84
636-100-1-10-1500	BOARDMAN RFPD FC W/TREAS		42,421.57 (37,905.19)	4,516.38
638-100-1-10-1500	HEPPNER RFPD FC W/TREAS		2,013.00 (1,790.63)	222.37
639-100-1-10-1500	IRRIGON RFPD FC W/TREAS		3,772.85 (3,354.99)	417.86
640-100-1-10-1500	IONE RFPD FC W/TREAS		446,299.66 (1,070.80)	445,228.86
641-100-1-10-1500	S GILLIAM RFPD FC W/TREAS		103.82	0.54	104.36
642-100-1-10-1500	BOARDMAN CEMETERY FC W/TREAS		723.53 (644.10)	79.43
643-100-1-10-1500	HEPPNER CEMETERY FC W/TREAS		1,678.28 (1,491.69)	186.59
644-100-1-10-1500	IONE-LEX CEMETERY FC W/TREAS		91,941.48 (3,682.84)	88,258.64
645-100-1-10-1500	IRRIGON CEMETERY FC W/TREAS		669.20 (594.78)	74.42
646-100-1-10-1500	WILLOW CREEK PARK FC W/TREAS		5,022.95 (4,469.24)	553.71
647-100-1-10-1500	BOARDMAN PARK FC W/TREAS		7,643.72 (6,804.64)	839.08
648-100-1-10-1500	IRRIGON PARK FC W/TREAS		2,660.47 (2,363.39)	297.08
649-100-1-10-1500	BOARDMAN PK B&I FC W/TREASURER		17,569.28 (15,834.69)	1,734.59
650-100-1-10-1500	MO CO UNIFIED REC FC W/TREAS		807,782.77 (345,655.35)	462,127.42
651-100-1-10-1500	HEPPNER WATER CONTROL FC W/TRE		311.40 (279.05)	32.35
652-100-1-10-1500	MO CO SCHOOL DIST FC W/TREAS		285,234.45 (254,572.38)	30,662.07
653-100-1-10-1500	MO CO SCHOOL B & I FC W/TREAS		1,945,164.18	5,033.08	1,950,197.26
654-100-1-10-1500	UMATILLA-MORROW ESD FC W/TREAS		45,039.05 (40,199.24)	4,839.81
655-100-1-10-1500	CHAPLAINCY PROG FC W/TREAS		13.41	0.01	13.42
656-100-1-10-1500	IONE-LEX CEM PERP FC W/TREAS		25,657.25	0.00	25,657.25
657-100-1-10-1500	IONE-LEX CEM EQUIP FC W/TREAS		13,049.62	13.30	13,062.92
658-100-1-10-1500	BMCC FC W/TREASURER		48,368.52 (43,171.11)	5,197.41
659-100-1-10-1500	BMCC B & I FC W/TREASURER		15,927.85 (14,242.02)	1,685.83
660-100-1-10-1500	NORTH MO VECTOR CONT FC W/TREA		16,281.77 (14,550.72)	1,731.05
662-100-1-10-1500	IONE LIBRARY DIST FC W/TREAS		1,530.90 (1,363.63)	167.27
663-100-1-10-1500	OREGON TRAIL LIB FC W/TREAS		16,287.67 (14,546.17)	1,741.50
665-100-1-10-1500	STATE & FED WILDLIFE FC W/TREA		0.00	0.00	0.00
666-100-1-10-1500	STATE FIRE PATROL FC W/TREAS		7,215.28 (6,433.19)	782.09
667-100-1-10-1500	EOTT FC W/TREASURER		0.00	0.00	0.00
668-100-1-10-1500	TAX APPEALS FC W/TREAS		0.00	0.00	0.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
669-100-1-10-1500		SCHOLARSHIP TRUST FC W/TREAS	10,201.39	10.40	10,211.79
670-100-1-10-1500		ADV COLL 04-05 FC W/TREAS	524.50	0.53	525.03
671-100-1-10-1500		ADV COLL 03-04 FC W/TREAS	0.00	0.00	0.00
672-100-1-10-1500		ADV COLL 05-06 FC W/TREAS	0.00	0.00	0.00
673-100-1-10-1500		PREPAID TAX FC W/TREAS	0.00	0.00	0.00
674-100-1-10-1500		SALE OF CO LAND FC W/TREAS	0.00	0.00	0.00
675-100-1-10-1500		TREASURER TRUST FC W/TREAS	1,075.74	1.10	1,076.84
676-100-1-10-1500		IONE RFPD RESERVE FC W/TREAS	152,376.74	155.32	152,532.06
678-100-1-10-1500		STATE ADMIN CONT FC W/TREAS	0.00	0.00	0.00
680-100-1-10-1500		PERSONAL PROPERTY SALES FC W/T	0.00	0.00	0.00
681-100-1-10-1500		COUNTY A & T FC W/TREAS	14,622.73	4,801.91	19,424.64
682-100-1-10-1500		STATE FIRE FC W/TREAS	0.00	0.00	0.00
683-100-1-10-1500		PILOT ROCK RFPD FC W/TREAS	1,699.14	8.51	1,707.65
684-100-1-10-1500		FINLEY BUTTES CLOSURE FC W/TRE	1,178,028.18	1,200.75	1,179,228.93
685-100-1-10-1500		STATE HOUSING FC W/TREAS	6,029.78	3,007.11	9,036.89
686-100-1-10-1500		IONE LIBRARY BLDG FC W/TREAS	35,364.21	36.05	35,400.26
687-100-1-10-1500		FINLEY BUTTES TRUST FC W/TREAS	0.00	0.00	0.00
688-100-1-10-1500		IONE SCHOOL DIST FC W/TREAS	24,176.98	(21,533.10)	2,643.88
690-100-1-10-1500		HEPPNER RURAL FIRE DIST BOND	21,451.68	123.66	21,575.34
691-100-1-10-1500		CITY OF HEPNER BND FC W/TREAS	1,735.99	(1,584.22)	151.77
693-100-1-10-1500		IRRIGON TIPPAGE FC W/TREAS	0.00	0.00	0.00
695-100-1-10-1500		M.C. RET. PLAN TR. FC W/TREAS	0.00	15,784.15	15,784.15
697-100-1-10-1500		UNSEG TAX INT FC W/TREAS	0.00	0.00	0.00
698-100-1-10-1500		INTEREST EARNED FC W/TREAS	0.00	0.00	0.00
699-100-1-10-1500		UNSEGREGATED TAX FC W/TREAS	0.00	0.00	0.00
TOTAL CLAIM ON CASH			19,924,205.72	(1,610,082.80)	18,314,122.92

CASH IN BANK - POOLED CASH

999-100-1-10-1501	AP POOLED BEO	994,670.50	(885,145.65)	109,524.85
999-100-1-10-1502	PAYROLL BEO	11,587.25	3,600.45	15,187.70
999-100-1-10-1503	STATE TREASURY POOL	18,917,530.62	(724,938.48)	18,192,592.14
999-100-1-10-1504	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00
999-100-1-10-1505	WELLS FARGO INVESTMENTS	0.00	0.00	0.00
999-100-1-10-1506	UNION BANK OF CALIFORNIA	0.00	0.00	0.00
999-100-1-10-1507	COMMUNITY BANK	0.00	0.00	0.00
SUBTOTAL CASH IN BANK - POOLED CASH		19,923,788.37	(1,606,483.68)	18,317,304.69

WAGES PAYABLE

999-100-2-60-6001	WAGES PAYABLE	0.00	3,608.12	3,608.12
SUBTOTAL WAGES PAYABLE		0.00	3,608.12	3,608.12

TOTAL CASH IN BANK - POOLED CASH		19,923,788.37	(1,610,091.80)	18,313,696.57
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FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500	GENERAL FC W/TREASURER	8,308,832.30 (356,959.74)	7,951,872.56	
200-100-1-10-1500	HERITAGE TRAIL FC W/TREAS	17,347.39	18.55	17,365.94	
201-100-1-10-1500	ROAD EQUIP FC W/TREASURER	474,845.41	507.90	475,353.31	
202-100-1-10-1500	ROAD FC W/TREASURER	1,353,087.14 (195,517.01)	1,157,570.13	
203-100-1-10-1500	FINLEY BUTTES FC W/TREASURER	18,794.64	23,324.86	42,119.50	
204-100-1-10-1500	YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92	
205-100-1-10-1500	AIRPORT FC W/TREASURER	16,307.18	2,728.20	19,035.38	
206-100-1-10-1500	LAW LIBRARY FC W/TREASURER	34,153.89	36.53	34,190.42	
207-100-1-10-1500	911 FC W/TREASURER	48,763.09	56,589.78	105,352.87	
208-100-1-10-1500	SURVEYOR PRES FC/TREASURER	213,266.79	359.33	213,626.12	
209-100-1-10-1500	CSEPP FC W/TREASURER	0.00	0.00	0.00	
210-100-1-10-1500	FINLEY BUTTES LIC. FC W/TREAS	344,382.07	95,378.79	439,760.86	
211-100-1-10-1500	MCSO CO SCHOOL FC W/TREAS	6,811.34 (6,763.32)	48.02	
212-100-1-10-1500	ISD COMMON SCH FC W/TREASURER	665.40 (660.73)	4.67	
214-100-1-10-1500	FAIR FC W/TREASURER	121,317.50 (4,968.82)	116,348.68	
215-100-1-10-1500	COMP EQUIP FC W/TREASURER	49,202.51	52.63	49,255.14	
216-100-1-10-1500	STF FC W/TREASURER	39,355.84	13,561.83	52,917.67	
217-100-1-10-1500	PROGRAMMING RES FC W/TREASURER	50,003.46	5.35	50,008.81	
218-100-1-10-1500	ENFORCEMENT FC W/TREAS	22,736.83	24.32	22,761.15	
219-100-1-10-1500	VIDEO LOTTERY FC W/TREAS	37,945.83	40.59	37,986.42	
220-100-1-10-1500	VICTIM/WITNESS FC W/TREAS	22,472.18 (2,135.54)	20,336.64	
222-100-1-10-1500	WILLOW CREEK FEES FC W/TREAS	218.36	0.23	218.59	
223-100-1-10-1500	CAMI GRANT FC W/TREAS	20,218.21 (2,495.61)	17,722.60	
224-100-1-10-1500	WEED EQUIP RES. FC W/TREAS	5,009.27	5.36	5,014.63	
225-100-1-10-1500	STF VEHICLE FC W/TREAS	136,009.13	145.48	136,154.61	
226-100-1-10-1500	FAIR ROOF FC W/TREAS	15,453.99	16.53	15,470.52	
227-100-1-10-1500	HEPPNER ADMIN BLDG FC W/TREAS	190,610.77 (196,479.46) (5,868.69)	
228-100-1-10-1500	SAFETY COMMITTEE FC W/TREAS	17,285.60	18.49	17,304.09	
229-100-1-10-1500	BLEACHER RESERVE FC W/TREAS	25,861.54	27.66	25,889.20	
230-100-1-10-1500	RODEO FC W/TREAS	45,799.36	48.99	45,848.35	
231-100-1-10-1500	JUSTICE COURT FC W/TREAS	99,779.21 (41,481.95)	58,297.26	
233-100-1-10-1500	CLERKS RECORD FC W/TREAS	15,182.45	138.81	15,321.26	
234-100-1-10-1500	DUII IMPACT FC W/TREAS	25,027.14	26.77	25,053.91	
236-100-1-10-1500	FAIR IMPROV. FUND FC W/TREAS	529.58	0.57	530.15	
237-100-1-10-1500	BUILDING PERMIT FC W/TREAS	422,320.49	65,111.67	487,432.16	
238-100-1-10-1500	PARK FC W/TREAS	372,149.91 (33,631.40)	338,518.51	
240-100-1-10-1500	EQUITY FC W/TREAS	160,923.22	172.13	161,095.35	
241-100-1-10-1500	BUILDING RESERVE FC W/TREAS	191,325.71	204.64	191,530.35	
243-100-1-10-1500	LIQUOR CONTROL FC W/TREAS	810.84	0.87	811.71	
245-100-1-10-1500	WPF FC W/TREASURER	17,257.73	0.00	17,257.73	
321-100-1-10-1500	FOREST SERVICE FC W/TREAS	59,646.71	63.80	59,710.51	
322-100-1-10-1500	COURT SECURITY FC W/TREAS	140,215.25	1,926.57	142,141.82	
500-100-1-10-1500	ECHO WINDS FC W/TREAS	25,068.46 (19,043.74)	6,024.72	
501-100-1-10-1500	SHEPHERDS FLAT FC W/TREAS	296,954.08	317.43	297,271.51	
502-100-1-10-1500	MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00	
504-100-1-10-1500	STO FC W/TREAS	6,503.16 (2,279.43)	4,223.73	
505-100-1-10-1500	IONE/LEX CEM-IRRIG FC W/TREAS	22,216.93	23.76	22,240.69	
510-100-1-10-1500	P & P FC W/TREAS	239,922.00	72,684.67	312,606.67	
514-100-1-10-1500	IONE SD B & I FC W/TREAS	765.16	546.17	1,311.33	

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500		BOARDMN URB REN FC W/TREAS	187.05 (99.61)	87.44
516-100-1-10-1500		RADIO DIST FC W/TREAS	1,350.82 (579.88)	770.94
519-100-1-10-1500		WEST BOARDMN URA FC W/TREAS	118.64 (68.96)	49.68
617-100-1-10-1500		MO CO HEALTH DIST FC W/TREAS	7,258.68 (800.22)	6,458.46
618-100-1-10-1500		IRRIGON SEWER FC W/TREAS	0.00	0.00	0.00
619-100-1-10-1500		WEST EXTENSION FC W/TREAS	0.00	0.00	0.00
620-100-1-10-1500		BLACK MNT FC W/TREAS	0.03	0.00	0.03
621-100-1-10-1500		CITY OF BOARDMAN B & I FC W/TR	1,736.42 (899.81)	836.61
622-100-1-10-1500		CITY OF HEPPNER B & I FC W/TRE	0.00	0.00	0.00
623-100-1-10-1500		CITY OF IRRIGON B & I FC W/TRE	880.91 (481.06)	399.85
624-100-1-10-1500		CITY OF LEXINGTON B & I FC W/T	1,360.60	26.98	1,387.58
625-100-1-10-1500		BOARDMAN PARK & REC B & I	0.00	0.00	0.00
626-100-1-10-1500		MAN. STRUCTURE OMBUDSMAN	20.31 (10.94)	9.37
628-100-1-10-1500		WILLOW CREEK PARK B & I FC W/T	2,159.12	194.05	2,353.17
629-100-1-10-1500		PORT OF MORROW B & I FC W/TREA	0.00	0.00	0.00
630-100-1-10-1500		PORT OF MORROW FC W/TREAS	668.34 (96.39)	571.95
631-100-1-10-1500		CITY OF BOARDMAN FC W/TREAS	6,635.32 (3,478.06)	3,157.26
632-100-1-10-1500		CITY OF HEPPNER FC W/TREAS	1,429.43 (743.66)	685.77
633-100-1-10-1500		CITY OF IONE FC W/TREAS	231.01 (121.32)	109.69
634-100-1-10-1500		CITY OF IRRIGON FC W/TREAS	720.18 (377.91)	342.27
635-100-1-10-1500		CITY OF LEXINGTON FC W/TREAS	142.84 (74.91)	67.93
636-100-1-10-1500		BOARDMAN RFPD FC W/TREAS	4,516.38 (729.99)	3,786.39
638-100-1-10-1500		HEPPNER RFPD FC W/TREAS	222.37 (116.75)	105.62
639-100-1-10-1500		IRRIGON RFPD FC W/TREAS	417.86 (219.28)	198.58
640-100-1-10-1500		IONE RFPD FC W/TREAS	445,228.86	1,337.37	446,566.23
641-100-1-10-1500		S GILLIAM RFPD FC W/TREAS	104.36	0.31	104.67
642-100-1-10-1500		BOARDMAN CEMETERY FC W/TREAS	79.43 (41.95)	37.48
643-100-1-10-1500		HEPPNER CEMETERY FC W/TREAS	186.59 (97.63)	88.96
644-100-1-10-1500		IONE-LEX CEMETERY FC W/TREAS	88,258.64 (3,587.18)	84,671.46
645-100-1-10-1500		IRRIGON CEMETERY FC W/TREAS	74.42 (38.76)	35.66
646-100-1-10-1500		WILLOW CREEK PARK FC W/TREAS	553.71	888.97	1,442.68
647-100-1-10-1500		BOARDMAN PARK FC W/TREAS	839.08 (443.13)	395.95
648-100-1-10-1500		IRRIGON PARK FC W/TREAS	297.08 (154.68)	142.40
649-100-1-10-1500		BOARDMAN PK B&I FC W/TREASURER	1,734.59 (1,017.68)	716.91
650-100-1-10-1500		MO CO UNIFIED REC FC W/TREAS	462,127.42	3,594.33	465,721.75
651-100-1-10-1500		HEPPNER WATER CONTROL FC W/TRE	32.35 (19.05)	13.30
652-100-1-10-1500		MO CO SCHOOL DIST FC W/TREAS	30,662.07 (16,350.05)	14,312.02
653-100-1-10-1500		MO CO SCHOOL B & I FC W/TREAS	1,950,197.26	4,989.69	1,955,186.95
654-100-1-10-1500		UMATILLA-MORROW ESD FC W/TREAS	4,839.81 (2,070.74)	2,769.07
655-100-1-10-1500		CHAPLAINCY PROG FC W/TREAS	13.42	0.01	13.43
656-100-1-10-1500		IONE-LEX CEM PERP FC W/TREAS	25,657.25	0.00	25,657.25
657-100-1-10-1500		IONE-LEX CEM EQUIP FC W/TREAS	13,062.92	13.97	13,076.89
658-100-1-10-1500		BMCC FC W/TREASURER	5,197.41 (2,223.69)	2,973.72
659-100-1-10-1500		BMCC B & I FC W/TREASURER	1,685.83 (634.24)	1,051.59
660-100-1-10-1500		NORTH MO VECTOR CONT FC W/TREA	1,731.05 (928.54)	802.51
662-100-1-10-1500		IONE LIBRARY DIST FC W/TREAS	167.27	118.69	285.96
663-100-1-10-1500		OREGON TRAIL LIB FC W/TREAS	1,741.50 (931.35)	810.15
665-100-1-10-1500		STATE & FED WILDLIFE FC W/TREA	0.00	0.00	0.00
666-100-1-10-1500		STATE FIRE PATROL FC W/TREAS	782.09 (419.12)	362.97
667-100-1-10-1500		EOTT FC W/TREASURER	0.00	0.00	0.00
668-100-1-10-1500		TAX APPEALS FC W/TREAS	0.00	0.00	0.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
669-100-1-10-1500	SCHOLARSHIP TRUST FC W/TREAS		10,211.79	10.92	10,222.71
670-100-1-10-1500	ADV COLL 04-05 FC W/TREAS		525.03	0.56	525.59
671-100-1-10-1500	ADV COLL 03-04 FC W/TREAS		0.00	0.00	0.00
672-100-1-10-1500	ADV COLL 05-06 FC W/TREAS		0.00	0.00	0.00
673-100-1-10-1500	PREPAID TAX FC W/TREAS		0.00	0.00	0.00
674-100-1-10-1500	SALE OF CO LAND FC W/TREAS		0.00	0.00	0.00
675-100-1-10-1500	TREASURER TRUST FC W/TREAS		1,076.84	1.15	1,077.99
676-100-1-10-1500	IONE RFPD RESERVE FC W/TREAS		152,532.06	163.15	152,695.21
678-100-1-10-1500	STATE ADMIN CONT FC W/TREAS		0.00	0.00	0.00
680-100-1-10-1500	PERSONAL PROPERTY SALES FC W/T		0.00	0.00	0.00
681-100-1-10-1500	COUNTY A & T FC W/TREAS		19,424.64 (15,758.76)	3,665.88
682-100-1-10-1500	STATE FIRE FC W/TREAS		0.00	0.00	0.00
683-100-1-10-1500	PILOT ROCK RFPD FC W/TREAS		1,707.65	5.07	1,712.72
684-100-1-10-1500	FINLEY BUTTES CLOSURE FC W/TRE		1,179,228.93	1,261.32	1,180,490.25
685-100-1-10-1500	STATE HOUSING FC W/TREAS		9,036.89 (6,811.38)	2,225.51
686-100-1-10-1500	IONE LIBRARY BLDG FC W/TREAS		35,400.26	37.86	35,438.12
687-100-1-10-1500	FINLEY BUTTES TRUST FC W/TREAS		0.00	0.00	0.00
688-100-1-10-1500	IONE SCHOOL DIST FC W/TREAS		2,643.88	1,950.89	4,594.77
690-100-1-10-1500	HEPPNER RURAL FIRE DIST BOND		21,575.34 (21,527.90)	47.44
691-100-1-10-1500	CITY OF HEPPNER BND FC W/TREAS		151.77 (87.94)	63.83
693-100-1-10-1500	IRRIGON TIPPAGE FC W/TREAS		0.00	0.00	0.00
695-100-1-10-1500	M.C. RET. PLAN TR. FC W/TREAS		15,784.15 (15,784.15)	0.00
697-100-1-10-1500	UNSEG TAX INT FC W/TREAS		0.00	0.00	0.00
698-100-1-10-1500	INTEREST EARNED FC W/TREAS		0.00	0.00	0.00
699-100-1-10-1500	UNSEGREGATED TAX FC W/TREAS		0.00	0.00	0.00
TOTAL CLAIM ON CASH			18,314,122.92 (611,538.87)	17,702,584.05
			=====	=====	=====

CASH IN BANK - POOLED CASH

999-100-1-10-1501	AP POOLED BEO		109,524.85	256,562.09	366,086.94
999-100-1-10-1502	PAYROLL BEO		15,187.70 (3,607.23)	11,580.47
999-100-1-10-1503	STATE TREASURY POOL		18,192,592.14 (868,101.85)	17,324,490.29
999-100-1-10-1504	CERTIFICATES OF DEPOSIT		0.00	0.00	0.00
999-100-1-10-1505	WELLS FARGO INVESTMENTS		0.00	0.00	0.00
999-100-1-10-1506	UNION BANK OF CALIFORNIA		0.00	0.00	0.00
999-100-1-10-1507	COMMUNITY BANK		0.00	0.00	0.00
SUBTOTAL CASH IN BANK - POOLED CASH			18,317,304.69 (615,146.99)	17,702,157.70

WAGES PAYABLE

999-100-2-60-6001	WAGES PAYABLE		3,608.12 (3,608.12)	0.00
SUBTOTAL WAGES PAYABLE			3,608.12 (3,608.12)	0.00

TOTAL CASH IN BANK - POOLED CASH			18,313,696.57 (611,538.87)	17,702,157.70
			=====	=====	=====



P.O. Box 788 • Heppner OR 97836
(541) 676-2529

Administrative Officer

Jerry Sorte, Administrative Officer
gsorte@co.morrow.or.us

MEMORANDUM

TO: Board of Commissioners
Interested Parties

FROM: Jerry Sorte, Administrative Officer

DATE: June 5, 2017

RE: May 2017 Administrative Officer Report

Please accept my Administrative Officer Report for May 2017. During the past month, my efforts have been devoted to project work and management of day-to-day administrative tasks. I supervise ten employees and devote time each week to supervisory duties. Please find the following description of the primary projects that I have completed, are in progress, or that I plan to start in the relatively near future.

- Irrigon-Boardman Area facility planning. This is my top project priority. I am currently working with County Counsel and staff to prepare an RFP for project management assistance. I plan to issue this RFP as soon as possible. The purpose of bringing a project manager on board would be to lend support and expertise to the project. This project is planned to progress to a list of options for consideration by the Board of Commissioners. One option for consideration will involve utilization of the Blue Mountain Community College building in Boardman at 300 NE Front Street, Boardman, OR. I will meet on June 6 with the Public Works Director, Public Health Director, and the County's contracted engineer and building contractor to make a walk-through of that building. The information gathered from that tour will help to evaluate the potential opportunities associated with that building.
- Ordinance regarding road right-of-way permits. This item was discussed at the County Court's September 7, 2016 meeting. At the time, I presented draft language to authorize the Public Works Director and his or her designee to approve permits for construction in the right-of-way. The Court expressed a desire to incorporate an appeal process. This item is scheduled to be discussed at the June 7 Board of Commissioners meeting. Draft ordinance language will be included in the Board of Commissioners packet for that meeting.
- Circuit Court/Justice Court Office Planning. I met with Commissioner Lindsay, Judge Spicer, and District Attorney Justin Nelson to discuss the draft memorandum of

understanding drafted by the Circuit Court regarding the shared use of Court facilities in Heppner. We will continue to work with the Circuit Court with the objective of preparing an agreement that meets the needs of both parties. That agreement will then be presented to the Board of Commissioners.

- Rodeo Committee organizational structure. Staff has continued discussions with representatives from the Oregon Trail Pro Rodeo (OTPR) Committee focused on the Rodeo Committee entering into a contractual relationship with the County, as opposed to operating with County affiliation. I have a meeting scheduled to discuss lease/event agreement language scheduled for June 6. Once a staff working group forms a draft agreement, we will schedule a public meeting with the Fair Board and Rodeo Committee to evaluate the document.
- Fiscal Year 2017/2018 Budget. The Board of Commissioners opened the public hearing on the budget at their meeting of May 17, 2017. That hearing was continued to June 7, 2017. The budget will be scheduled for adoption by the end of June.
- Lease with Domestic Violence Services. County Counsel and I completed a lease with Domestic Violence Services to use an office at the Gilliam and Bisbee building.
- Emergency Management Planning. The Board held a work session on April 19, 2017 with Emergency Manager John Bowles. At that meeting, we discussed training that was available on the Federal Emergency Management Agency (FEMA) website. We are scheduled for a follow-up work session on June 7, 2017.
- Financial Policies Update. At the March 15, 2017 Board of Commissioner work session, the Board gave staff direction to work with the Treasurer to draft written financial policies. The Finance Director and Treasurer have begun this process and will provide an update on June 7, 2017.

Projects that are upcoming include:

- Morrow County Code Update. The Morrow County Code needs to be updated to reflect ordinances that have been adopted after 1986. This update will help to communicate ordinance requirements that have been adopted by the County Court/Board of Commissioners.

June 2017



4-Happenings



2017 SUMMER Edition #1



4-H Camp Registrations

Inside this issue:

- 4-H Discounts 2
- Speakeasy 3
- Spring Clean-up Day 4
- Class of 2017 5
- 4-H Pledge 5
- Can my animal go to State Fair? 5
- 2017 Dates to Remember 6

4-H Camp Registration paperwork for the 2017 "Disco" themed tri-county 4-H camp went out in the mail on April 17th. The early bird registration date of 5/25 has passed. All registrations are due back to the extension office by **June 5th**. There are scholarship applications available at the 4-H office or on our website at extension.oregonstate.edu/morrow/events.

This year's camp counselors from Morrow County are:
 Brooke Harrison, Cami VanArsdale, Gibson McCurry, Isabella Ganvoa, Jacee Currin, J'aena Desirey, Jake O'Brien, Julianna Joyce, Keegan

Gibbs, Kylee McClure, Raleigh McClure, Matt Orem, Quinton Orr, Tyler Carter.

The agents and counselors are busy planning a lot of fun activities for you! If you are a parent and would like to volunteer to help at camp activities, such as the hike, crafts, and more, please contact our office asap!



Here comes SUMMER!

SUMMER BREAK June is a very busy month for Morrow County 4-H!

- * 4-H camp will be held June 15th-18th at Cutsforth Park.
- * OSU Summer Conference takes place the week of June 21st - 24th!
- * Fair is right around the corner—believe it or not! Be thinking about what you want to enter in the fair and practice, practice, practice this summer!
- * Bright pink fair enrollment packets will be mailed out soon! We hope to have the online registration

option up and running too! You can access the 4-H portion of the fair book on our website.
<http://extension.oregonstate.edu/morrow/welcome-morrow-county-4-h> - Click on "FAIR".

*****The Office will be closed on July 4th in observance of Independence Day.*****



Perks of being a 4-H Member!

Did you know that 4-H members receive a 10% discount from Morrow County Grain Growers Green Feed & Seed for feed and supplies for 4-H projects from now until fair?!? Stop by and receive your discount today!



The Oregon State University
Extension Service certifies that

is a 4-H member. Year _____



4-H Club Leader _____

4-H 0201

**Contact the 4-H Office for your
official 4-H Membership card to
present at MCGG for your
discount!**

D&B Discount Program & Showmanship Awards



With the busy County Fair season approaching, we wanted to take a minute to remind you of our **4-H / FFA DISCOUNT PROGRAM.**

At D & B Supply, we believe in these programs and applaud the positive influence it has on our youth.

Apply on-line at <http://discounts.mydbsupply.com> to set up your discount.

- ♣ The Discount Program is for **TACK, FEED, and VET SUPPLIES** for your current animal project.
- ♣ Let the cashier know you are using your **4H/FFA 10% Discount** before each purchase.
- ♣ Discount is good for the current year only. Members must reapply each year.
- ♣ Discount is limited to merchandise purchased in-store at D&B Supply locations in Idaho or Oregon.

The 10% discount does not apply to items that are already on sale.

SHOWMANSHIP AWARD PROGRAM



D&B Supply Gift Cards issued for
OVER-ALL

GRAND CHAMPION OR RESERVE CHAMPION

SHOWMANSHIP in each species

AT ANY STATE OR COUNTY FAIR

(in Idaho or Oregon)

See details or apply on-line at

<http://awards.mydbsupply.com>



Speakeasy

On June 10th our 4-H Junior members are invited to attend the 4-H "Speakeasy" workshop to learn and practice their public speaking skills. This workshop will be taught by retired Gilliam County 4-H Extension Agent Cindy Osterlund who has been teaching this subject matter for numerous years to youth around Eastern Oregon. The event will be hosted by the Morrow County 4-H Program at Fairgrounds in Heppner. Participants can expect to play speaking games, learn how to prepare and give a presentations, learn the different uses of visual aids, make posters, use fun learning kits for demonstrations and have a fun day with friends. We appreciate Cindy volunteering to teach this workshop again! Please RSVP to our office and join the fun, you won't regret it!

I love 4H I love 4H I love 4H

SPEAK-EASY WORKSHOP

JUNIOR LEVEL 4-H MEMBERS THAT
WOULD LIKE TO IMPROVE THEIR
PUBLIC SPEAKING SKILLS.



JUNE 10, 2017

9:00 AM

MORROW COUNTY FAIRGROUNDS BANQUET HALL

This workshop is a great opportunity to receive first hand knowledge from a trained professional on delivering an effective speech or demonstration.
LUNCH WILL BE PROVIDED

Extension Office Spring Clean-Up Service Project

On May 19, we had a great turnout of kids, leaders, parents and staff members volunteering to cleanup the Extension Office grounds. It has been two years since our office has held a cleanup day, and as these volunteers can attest, the place was in need of some love and elbow grease! Windows were washed, inside and out, bushes were trimmed, weeds pulled, litter picked up, Russian thistles removed, and what seemed like never ending wheel barrows of pine needles were filled and moved away from the building. We can't thank you enough for your service! 28 youth each earned an average of three community service hours that day, grand totaling 84 hours to add to our Community Service count for the year! We can't thank you enough for giving our office a fresh look!

Pictured: Top Left: Hallee Hisler, and Avereë Lathrop. **Top right:** Marlee Mitchell and Cami VanArsdale. **Bottom: Back:** Joe Sherman, Wyatt Browne, Jace Wilson, Adan Guerra, Aden Lathrop, Saige Jensen, Olsen Anderson. **Middle:** Cody Fletcher, Brock Hisler, (in front of Brock, Owen Guerra), Jake Lentz, ZaBrena Masterson, Jace Coe, Mikel Jaca, Marlee Mitchell, KC Anderson, Zaleta Masterson. **Front:** Hallee Hisler, Irelynn Kollman, Ila Reid, Quaid Jensen (and dog), Zandra Masterson, Harley Anderson and Lynn Williams.



Congrats Class of 2017!

A big congratulations goes out to all of our Senior 4-H members on their graduation from high school! We wish you all a bright future and hope that the life skills and knowledge you have learned during your 4-H career will stick with you always! :)



Austin Carter, Christina Combs, Tim Gould, Madisen Haselbusch, Raleigh McClure, Ivy Sandford, Kassidy McCullough, Donald McElligott, Vizta Sifford, Kane Sweeney, and Kevin Murray.



The 4-H Pledge - What's the Meaning Behind it?

You recite the 4-H pledge at club meetings, before events, and sometime in front of a crowd or during an interview. But what do those words mean?

♣ My head to clearer thinking

4-H helps youth learn to think and reason, helps youth to plan before they take action, lets youth learn things they can use as an adult, and lets youth make decisions.

♣ My heart to greater loyalty

Through 4-H, youth make many friends, learn about trusting and respecting others, to be concerned for the welfare of others, accept the responsibilities of citizenship, develop positive attitudes, learn about values and about people who are different from them.

♣ My hands to larger service

4-H is learning by doing and learning to complete tasks. It is serving their community, helping others and being useful, helpful and skillful.

♣ My health to better living

4-H encourages fun, healthy activities, teaches about protecting the environment, teaches practices of healthful living, and promotes productive use of leisure time.

♣ For my Club, my Community, my Country, and my World.

Through 4-H, youth will learn to be involved citizens, learn about community relationships and service and learn that they are a part of a larger group which they belong across the nation and around the world!

Next time someone asks you the meaning of 4-H, or why it is important to say the pledge at a meeting, you will be able to tell them exactly what all the fuss is about! Keep up the good work!



Answering that popular animal science question... Can I go to state fair?

Can anyone take their livestock project to state fair? Yes, if it merits well at County Fair. There is no livestock auction at State Fair! There are a couple of guidelines to be aware of.

♣ Only intermediates and seniors may exhibit in 4-H animal science projects at Oregon State Fair.

♣ Process for selection; "can white ribbon recipients go?" it's a privilege that must be earned in an effort to send the most competitive exhibits who are most prepared for statewide competition.

♣ Review ownership policy. Members may only show an animal they exhibited at the county fair, not an animal someone else used, or an animal that someone else owns unless appropriate lease documents have been filed with the county office.

♣ Members must exhibit the animal in the same class as county fair. A breeding gilt at county fair doesn't get to become a market hog at state fair.

If you are interested in showing livestock at the state fair, please contact the 4-H office to let us know and we can start the coordinating process. Check out the 4-H State Fair site here:

<http://oregon.4h.oregonstate.edu/special-events/state-fair>



OSU Extension

Morrow County 4-H

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We're on the Web!

See more at:

[www.extension.oregonstate.edu/
morrow/](http://www.extension.oregonstate.edu/morrow/)

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"Morrow County 4-H Oregon



2017 Dates to Remember:

June 4: Sheep, Swine, and Goat Weigh-In

June 4 -10: Eastern Oregon Livestock Show

June 10: Speakeasy; Fairgrounds

June 15-18: Tri-County 4-H Camp; Gutsforth Park

June 21-24: OSU Summer Conference; Corvallis

June 27: TBD Photography Clinic

July 10: Fair Registrations DUE!!

July 13: Record Book Training, Extension Office

July 16: Sheep and Goat Clinic; Fairgrounds

July 26: Presentations, Quick & Easy Ground Beef &
Measuring Contests; Fairgrounds

Aug. 5: Clean-up Day; Fairgrounds

August 12: Horse Show; Fairgrounds

Aug. 14-20: Morrow County Fair :)

Sep. 18: ALL RECORD BOOKS DUE TO 4-H OFFICE

OSU EXTENSION SERVICE

Morrow County 4-H

PO Box 397

Heppner, OR 97836

Non-Profit
Permit #3
Mailed From
Heppner, OR
97836

To the 4-H Family Of:

Morrow Co. Courthouse
PO Box 788
Heppner, OR 97836