

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, February 8, 2017 at 9:00 AM
Irrigon Branch of the Oregon Trail Library District, Community Room
490 N. E. Main Ave., Irrigon Oregon

- 1. Call to Order - 9:00 AM**
- 2. Pledge of Allegiance** - I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.
- 3. City and Citizen Comments** – This is the time provided for individuals wishing to address the Board regarding issues that are not already on the agenda.
- 4. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 5. Consent Calendar**
 - a. Claims (Accounts Payable dated February 9, 2017; Payroll Payables dated February 1, 2017 and February 3, 2017)
 - b. Minutes (January 25, 2017)
 - c. Intergovernmental Agreement with Oregon Department of Consumer and Business Services - Manufactured Structures (Mike Gorman, Assessor/Tax Collector)
- 6. Business Items**
 - a. Review report from Ferguson Surveying & Engineering regarding north Morrow County facility planning (Jerry Sorte, Administrative Officer)
 - b. Update on the Boardman Solar Project and the Heppner Wind Project (Laura Minor, Invenergy)
 - c. Letter of support for the Lost Valley Ranch dairy confined animal feeding operation proposal
 - d. Commissioner time commitment
 - e. Capital asset threshold increase (Kate Knop, Finance Director)
 - f. Justice of the Peace succession planning (Judge Ann Spicer)
 - g. Compensation Board appointment(s) (Karen Wolff, Human Resources Director)
 - h. Review of information that will be forwarded to the Compensation Board (Karen Wolff, Human Resources Director)
 - i. Personnel Policy amendment for vehicles assigned to County Commissioners (Jerry Sorte, Administrative Officer)
- 7. Department Reports**
 - a. Juvenile Department Quarterly Report (Tom Meier, Juvenile Department Director)
 - b. Planning Department Update (Carla McLane, Planning Department Director)
- 8. County Counsel Report** (Richard Tovey, County Counsel)
- 9. Administrative Officer Report** (Jerry Sorte, Administrative Officer)
- 10. Correspondence**
- 11. Commissioner Reports**
- 12. 1:15 p.m. – Public Works Business Items and Discussions**
 - a. Road Committee discussion and appointments
 - b. Assign alternate to North East Area Commission on Transportation

- c. Road Report
- d. Permits
- e. Road system update and planning presentation (Burke O'Brien, Public Works Director; Matt Scrivner, Assistant Road Master)

13. Adjournment

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive Sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Jerry Sorte, Administrative Officer at (541) 676-2529.

Morrow County Board of Commissioners
Meeting Minutes
January 25, 2017
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Jerry Sorte, Administrative Officer
Justin Nelson, County Counsel
Roberta Lutchter, Executive Assistant

Audience

Gayle Gutierrez, Treasurer
Greg Sweek, Heppner

Call to Order: 9:04 a.m., followed by pledge of allegiance

City and Citizen Comments: No comments

Open Agenda: Administrative Officer Jerry Sorte said the agenda item regarding a request for funds from the Hardman Community Center will be removed because they found grant funding for their project; the 1:15 p.m. Work Session on the Road System will be rescheduled due to illness; and add a Juvenile Department request for access to the Oregon Judicial Case Information Network.

Update on Wrap-Around Services Position and School Resource Officer Position

Dirk Dirksen, Superintendent, Morrow County School District

Sheriff Ken Matlack

Sheree Smith, Public Health Department Director

The group provided updates on the activities of the Wrap-Around Services employees and explained how the positions are jointly funded by multiple entities. Mr. Dirksen said there is not a sense of panic regarding funding these positions, but the plan is to increase Early Childhood employees and he would welcome assistance from the County. He also said he felt there is a need for a full-time School Resource Officer that could be shared between the schools in Heppner and Ione.

OR-2017-2 – Order Designating Commissioner Position 3

Commissioner Doherty moved to approve Order No. OR-2017-2, In the Matter of Transition of County Judge to Commissioner and Establishing County Commissioner Position No. 3.

Commissioner Russell seconded. Unanimous approval.

Resolution R-2017-1 – Designating the Chair and Vice-Chair Rotation Schedule

Commissioner Doherty moved to approve Resolution No. R-2017-1, In the Matter of a Resolution Establishing a Rotating Cycle for the Chairmanship and Vice Chairmanship of the Morrow County Board of Commissioners. Commissioner Russell seconded. Unanimous approval.

Use of County Vehicle by Commissioners

Jerry Sorte, Administrative Officer

Kate Knop, Finance Department Director

After discussion, the Board directed staff to draft an amendment to current travel policy that would allow Commissioners the option of leaving their assigned vehicle at a County facility or at their residence, if they sign a document indicating it will be for County use only and keep a daily log.

Purchase Pre-Authorization – District Attorney Office, Victim Assistance

Justin Nelson, District Attorney/County Counsel

Mr. Nelson said, if approved, the vehicle will be purchased for the Victim Assistance Office using grant funds.

Commissioner Russell moved to approve the Purchase Pre-Authorization Request from the District Attorney's Office to purchase a 2015 Ford Taurus AWD Sedan using grant funds, in the amount of \$23,000, and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

County Counsel Report

Mr. Nelson provided a report of activity in the District Attorney and County Counsel Offices.

Recommendation of Appointment to the Blue Mountain Early Learning Hub

Sheree Smith, Public Health Department Director

Commissioner Russell moved to recommend to the Blue Mountain Early Learning Hub Advisory Board that Veronica Lezama be appointed to represent Morrow County on their board. Commissioner Doherty seconded. Unanimous approval.

Oregon Judicial Case Information Network Online Customer Information

Mr. Sorte requested that the Administrative Officer be authorized to enter into the agreement so Morrow County can access the online State system, as requested by Juvenile Department Director, Tom Meier. The Board agreed by consensus.

Administrative Officer Report

Mr. Sorte

- Efforts are being made to have the new website up and running by January 27th.
- Discussed options available to the Board to fill a vacancy on the Budget Committee.

Commissioner Russell moved to reappoint Jill Parker to the Morrow County Budget Committee with the term being February 2017 through June 30, 2020. Commissioner Doherty seconded. Unanimous approval.

- The Rodeo Committee would like to be considered as a contracting agency and plans to incorporate as a 501(c)(3) non-profit. The next step is to work out an agreement that ensures the relationship works for both parties.
- Mr. Sorte discussed Road Committee appointments with the Board and it was determined appointments should be made at the February 8th Board meeting.
- Commissioner Russell requested north end facility planning be revisited. Mr. Sorte said he requested a report from Ferguson Engineering & Surveying and hopes to provide that at the February 8th meeting in Irrigon.
- Next week's agenda will include a discussion on the Compensation Committee. Commissioner Russell said he'd like to add Eileen Hendricks (Port of Morrow Controller) to that committee. This and other advisory board discussions are scheduled for next week, said Mr. Sorte.

Claims

Ms. Knop

Ms. Knop reviewed the claims and accounts payable processes for the Board. Commissioner Russell asked who is in the Treasurer's Office when Gayle Gutierrez is away from the office. Ms. Knop said Marilyn Childers covers the office. She also said the Finance Department lacks written documentation that Ms. Childers is authorized to sign for the Treasurer. Chair Lindsay said the Board should request that information as the Commissioners are striving to understand County processes. Mr. Sorte suggested the idea of a meeting with other elected officials. Mr. Nelson reminded the Board that as elected officials, they do not have to show up or even answer any questions. Ms. Knop said auditors have noted a lack of internal controls in the County.

Commissioner Russell moved to approve the Payroll Payables, Immediates & Electronic, dated January 4th; HRA VEBA, dated January 6th; Employee Final, dated December 21, 2016; Payroll Payables, Monthlies, dated January 3rd; Void Check, dated January 25th; Fourth Quarter 2016 SUTA/WBF Payments, dated January 25th; and the Accounts Payable, dated January 26th, in the amount of \$162,347.81. Commissioner Doherty seconded. Unanimous approval.

Minutes

Commissioner Russell moved to approve the minutes of January 4th, as presented. Commissioner Doherty seconded. Unanimous approval.

Correspondence Reviewed

- Letter of thanks from the Heppner Chamber of Commerce for the County's support of the Blue Mountain Century Scenic Bikeway designation.
- Agenda for the Willow Creek Valley Economic Development Group meeting of January 25th.
- Notice of the Morrow County Public Works sealed bid vehicle sale.

Commissioner Reports

- Commissioner Russell said he attended the Morrow Soil & Water Conservation District annual meeting; American Federation of State, County and Municipal Employees annual meeting; Board of Property Tax Appeals training in Condon; and plans to attend the January 27th meeting of the Columbia River Enterprise Zone II Board.
- Commissioner Doherty thanked Ms. Knop for compiling information he presented at the Boardman Chamber of Commerce luncheon. He said he attended a session of County College, and the County's Department Head, Elected Officials & Board of Commissioners Meeting, as did the other Commissioners.
- Chair Lindsay said she attended the CREZ meeting; County College; Fair Board meeting; and the Willow Creek Economic Development Group meeting. She plans to attend this week's CREZ meeting and the Community Action Program of East Central Oregon meeting, as well as next week's tour of Lakeview Heights.

Adjourned: 12:30 p.m.

County Commission,

Enclosed is the IGA between Morrow County and The Oregon State Department of Consumer and Business Services (DCBS), Building Codes Division (BCD), for Manufacture Home Ownership Document System, (MHODS). County Counsel has reviewed the IGA and gives his blessing. I am requesting your approval of me signing the agreement on behalf of the County since my office will be the acting agent and directly involved with the agreement.

Respectfully,

Mike Gorman
Morrow County Assessor/Tax Collector
PO Box 247

INTERGOVERNMENTAL AGREEMENT

Agent Agreement No. 90G000278

This Agent Agreement (“Agreement”) is between the State of Oregon acting by and through its Department of Consumer and Business Services, Building Codes Division (DCBS) and Morrow County (“Local Government”), which is the agent of DCBS for the purposes of this agreement, each a “Party” and, together, the “Parties”.

SECTION 1: AUTHORITY

1.1 This Agreement is authorized by ORS 190.110 and 446.646(3).

1.2 PURPOSE

DCBS has authority under ORS 446.646 to carry out the “duties, functions and powers” of the Manufactured Structure Ownership Records program (“program”) regulated in ORS 446.561 to 446.646. ORS 446.646 provides that a Local Government carrying out functions under ORS 446.566 to ORS 446.646 related to a manufactured home ownership documents and trip permits is an “agent” of DCBS with regard to those functions. Accordingly, DCBS may authorize Local Government to administer portions of the program on behalf of DCBS, including, but not limited to, processing ownership documents, recording security interests and issuing trip permits for manufactured structures. Under this Agreement, Local Government shall function as a vendor processing applications for DCBS and through the DCBS owned and operated system, for a flat fee per processing transaction. Local Government agents for DCBS under this Agreement do not have discretionary powers. Further, Local Government shall not be authorized to administer any portions of the program unless it has entered and maintained participation in this Agreement.

1.3 STATEMENT OF WORK. DCBS shall provide a software system, “Manufactured Home Ownership Document System” (MHODS), with a front end Web site and a backend database that interfaces to a document management system. The front end Web site will be for customers, including but not limited to manufactured structure dealers, lenders, and title companies, to search for information, submit applications, upload documents and pay fees. The back end database will be for participating counties to use for issuing ownership documents and trip permits and for recording interests in manufactured structures. The document management system shall retain information, according to the established document retention schedule, about ownership and security interests in manufactured structures. Local Government, on behalf of DCBS, shall accept and process all MHODS applications from all applicants that come directly to Local Government with complete applications, even if those applications are for manufactured structures that are not located within the boundaries of Local Government. Local Government agrees to use the MHODS to enter all ownership document transactions and trip permit fields necessary to complete these transactions. Local Government also agrees to scan all associated documents into the MHODS system for the purposes of creating a record of the transaction. Local Government shall have access to run reports and search for information in the MHODS database.

- 1.4 ORS 446.571 provides that a manufactured structure owner may file an application directly with DCBS “if a Local Government assessor refuses to accept an application in appropriate form as required.” If Local Government finds that an application is incomplete, it can request that the customer provide the missing application materials or supporting documentation required by DCBS in rule. However, under this Agreement, Local Government will process all complete applications that come directly to Local Government and follow administrative rules for administering this program on behalf of DCBS. If Local Government refuses to process an application for a manufactured structure located in its county that is complete under DCBS administrative rules, DCBS will process the application refused by Local Government, but DCBS will consider Local Government’s refusal as a breach of this Agreement and may remove Local Government access to MHODS, as referred to in Section 9.2.4 of this Agreement.

SECTION 2: EFFECTIVE DATE AND DURATION

- 2.1 This Agreement becomes effective on the date at which every party has signed this Agreement and remains effective until June 30, 2020, unless otherwise terminated in accordance with Section 9.

SECTION 3: RESPONSIBILITIES OF EACH PARTY

- 3.1 DCBS shall provide, maintain and upgrade the MHODS software system and document archiving interface. DCBS shall provide a Help Desk to assist manufactured structure dealers, title companies, and escrow companies to navigate the MHODS Web site, and to assist Local Government with MHODS software issues. **Local Government shall not be considered to be in breach of this Agreement if it is unable to process an application because of a failure or malfunction of the MHODS software system.** DCBS will accept and process public records requests related to MHODS and information created or stored by MHODS.
- 3.2 Local Government shall use MHODS to complete all aspects of transactions for recording manufactured structure ownership and security interests, as well as issuing trip permits.

SECTION 4: FEES AND COMPENSATION

- 4.1 The fees collected for MHODS transaction shall be deposited with the state daily through one of the following methods: into a state bank account with deposit slips provided by the state; into a state account by credit card through the DCBS secure fax line; into a state account through ACH transfer; or, into a state account by LGIP transfer from Local Government’s account to DCBS’s account, provided that Local Government complies with the Local Government Public Funds Information Requirements detailed in the Local Government section of the Oregon State Treasury website at oregon.gov/treasury. The state shall remit \$35 of each \$55 ownership document application fee, and all of each trip permit application fee, collected by Local Government on behalf of DCBS to Local Government on a monthly basis. Payment for the previous month will be remitted to Local Government by the end of the following month.
- 4.2 Local Government shall accept application fees only for complete applications that result in the issuance of ownership documents. DCBS shall not issue any refunds of MHODS fees to Local

Government or to customers for application fees accepted by Local Government. 4.2 Local Government shall retain all Local Government fees generated outside of this Agreement.

SECTION 5: REPRESENTATIONS AND WARRANTIES

Local Government represents and warrants to DCBS that:

5.1 Local Government is a county duly organized and validly existing. Local Government has the power and authority to enter into and perform this Agreement; the making and performance by Local Government of this Agreement (a) have been duly authorized by Local Government, (b) do not and will not violate any provision of any applicable law, rule, regulation, or order of any court, regulatory commission, board, or other administrative agency or any provision of Local Government's charter or other organizational document and (c) do not and will not result in the breach of, or constitute a default or require any consent under any other agreement or instrument to which Local Government is party or by which Local Government may be bound or affected. No authorization, consent, license, approval of, or filing or registration with or notification to any governmental body or regulatory or supervisory authority is required for the execution, delivery or performance by Local Government of this Agreement, other than those that have already been obtained. This Agreement has been duly executed and delivered by Local Government and constitutes a legal, valid and binding obligation of Local Government enforceable in accordance with its terms;

5.2 Local Government has the skill and knowledge possessed by well-informed members of the industry, trade or profession most closely involved in providing the services under this Agreement, and Local Government will apply that skill and knowledge with care and diligence to perform its obligations under this Agreement in a professional manner and in accordance with the highest standards prevalent in the related industry, trade or profession;

5.3 Local Government shall, at all times during the term of this Agreement, be qualified, professionally competent, and duly licensed to perform its obligations under this Agreement; and

5.4 The representations and warranties set forth in this section are in addition to, and not in lieu of, any other representations or warranties provided by Local Government.

DCBS represents and warrants to Local Government that:

5.5 DCBS has the power and authority to enter into and perform this Agreement; the making and performance by DCBS of this Agreement (a) have been duly authorized by DCBS, (b) do not and will not violate any provision of any applicable law, rule, regulation, or order of any court, regulatory commission, board, or other administrative agency or other organizational document and (c) do not and will not result in the breach of, or constitute a default or require any consent under any other agreement or instrument to which DCBS is party or by which DCBS may be bound or affected. No authorization, consent, license, approval of, or filing or registration with or notification to any governmental body or regulatory or supervisory authority is required for the execution, delivery or performance by DCBS of this Agreement, other than those that have already been obtained. This Agreement has been duly executed and delivered by DCBS and constitutes a legal, valid and binding obligation of DCBS enforceable in accordance with its terms.

5.6 DCBS has the skill and knowledge possessed by well-informed members of the industry, trade or profession most closely involved in providing the services under this Agreement, and DCBS will apply that skill and knowledge with care and diligence to perform its obligations under this Agreement in a professional manner and in accordance with the highest standards prevalent in the related industry, trade or profession;

5.7 DCBS shall, at all times during the term of this Agreement, be qualified, professionally competent, and duly licensed to perform its obligations under this Agreement; and,

5.8 The representations and warranties set forth in this section are in addition to, and not in lieu of, any other representations or warranties provided by DCBS.

SECTION 6: GOVERNING LAW, CONSENT TO JURISDICTION

6.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively “Claim”) between Agency or any other agency or department of the State of Oregon, or both, and Local Government that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within a Circuit Court of proper jurisdiction for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. The Parties acknowledge that this is a binding and enforceable Agreement and, to the extent permitted by law, expressly waive any defense alleging that either party does not have the right to seek judicial enforcement of this Agreement. THE PARTIES, BY EXECUTION OF THIS AGREEMENT, HEREBY CONSENT TO THE IN PERSONAM JURISDICTION OF SAID COURTS.

SECTION 7: CONTRIBUTION AND INDEMNIFICATION

7.1 Pursuant to ORS 446.621(4) DCBS is not liable to any person for issuing an ownership document based upon proof provided under ORS 446.621(3), and such immunity shall be construed to extend to any agent of DCBS.

7.2 If any third party makes any tort claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (a “Third Party Claim”) against a Party (the “Notified Party”) with respect to which the other Party (the “Other Party”) may have liability, the Notified Party shall promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party, along with the written notice, a copy of the claim, process and all legal pleadings with respect to the Third Party Claim that have been received by the Notified Party. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this Section and a meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent

to the Other Party's contribution obligation under this Section 10 with respect to the Third Party Claim.

7.3 With respect to a Third Party Claim for which Agency is jointly liable with Local Government (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Local Government in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of Local Government on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of Local Government on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.

7.4 With respect to a Third Party Claim for which Local Government is jointly liable with Agency (or would be if joined in the Third Party Claim), Local Government shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such proportion as is appropriate to reflect the relative fault of Local Government on the one hand and of Agency on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Local Government on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Local Government's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

7.5 ALL OTHER CLAIMS. For any other claim, suit, class action suit, or proceeding alleging discriminatory, unconstitutional, or otherwise unlawful conduct with respect to Local Government's acts or refusal to act under this agreement, Local Government shall indemnify and defend the State or Oregon, DCBS, and their officers, employees, and other agencies from and against all claims, suits, actions, losses, damages, liability, costs and expenses of any nature whatsoever arising out of or relating to the acts or omissions of Local Government or its officers, employees, subcontractors or agents under this agreement.

SECTION 8: DEFAULT

8.1 Local Government will be in default under this Agreement upon the occurrence of any of the following events:

Local Government fails to perform, observe or discharge any of its covenants, agreements or obligations under this Agreement; any representation, warranty or statement made by Local Government in this Agreement or in any documents or reports relied upon by Agency to measure the delivery of services, the expenditure of funds or the performance by Local Government is untrue in any material respect when made; Local Government (a) applies for or consents to the

appointment of, or taking of possession by, a receiver, custodian, trustee, or liquidator of itself or all of its property, (b) admits in writing its inability, or is generally unable, to pay its debts as they become due, (c) makes a general assignment for the benefit of its creditors, (d) is adjudicated a bankrupt or insolvent, (e) commences a voluntary case under the Federal Bankruptcy Code (as now or hereafter in effect), (f) files a petition seeking to take advantage of any other law relating to bankruptcy, insolvency, reorganization, winding-up, or composition or adjustment of debts, (g) fails to controvert in a timely and appropriate manner, or acquiesces in writing to, any petition filed against it in an involuntary case under the Bankruptcy Code, or (h) takes any action for the purpose of effecting any of the foregoing; or proceeding or case is commenced, without the application or consent of Local Government, in any court of competent jurisdiction, seeking (a) the liquidation, dissolution or winding-up, or the composition or readjustment of debts of Local Government, (b) the appointment of a trustee, receiver, custodian, liquidator, or the like of Local Government or of all or any substantial part of its assets, or (c) similar relief in respect to Local Government under any law relating to bankruptcy, insolvency, reorganization, winding-up, or composition or adjustment of debts, and such proceeding or case continues undismissed, or an order, judgment, or decree approving or ordering any of the foregoing is entered and continues unstayed and in effect for a period of sixty consecutive days, or an order for relief against Local Government is entered in an involuntary case under the Federal Bankruptcy Code (as now or hereafter in effect).

8.2 DCBS will be in default under this Agreement if DCBS fails to perform, or discharge any of its agreements or obligations under this Agreement, or any representation, warranty or statement made by DCBS in this Agreement or in any documents or reports relied upon by Local Government to measure the delivery of services, the expenditure of funds or the performance by DCBS is untrue in any material respect when made.

SECTION 9: TERMINATION

9.1 This Agreement may be terminated at any time by mutual written consent of the Parties.

9.2 DCBS may terminate this Agreement as follows:

9.2.1 Upon 30 days advance written notice to Local Government;

9.2.2 Immediately upon written notice to Local Government, if DCBS fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in DCBS's reasonable administrative discretion, to perform its obligations under this Agreement;

9.2.3 Immediately upon written notice to Local Government, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that DCBS's performance under this Agreement is prohibited or DCBS is prohibited from paying for such performance from the planned funding source;

9.2.4 Immediately upon written notice to Local Government, if Local Government is in default under this Agreement and such default remains uncured 15 days after written notice thereof to Local Government;

9.2.5 Immediately upon written notice to Local Government, if Local Government refuses to accept an application for a manufactured structure located in Local Government's county in appropriate form;

9.2.6 As otherwise expressly provided in this Agreement.

9.3 Local Government may terminate this Agreement as follows:

9.3.1 Upon 30 days advance written notice to DCBS;

9.3.2 Immediately upon written notice to DCBS, if Local Government fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Local Government's reasonable administrative discretion, to perform its obligations under this Agreement;

9.3.3 Immediately upon written notice to DCBS, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Local Government's performance under this Agreement is prohibited or Local Government is prohibited from paying for such performance from the planned funding source;

9.3.4 Immediately upon written notice to DCBS, if DCBS is in default under this Agreement and such default remains uncured 15 days after written notice thereof to DCBS;

9.3.5 As otherwise expressly provided in this Agreement.

9.4 Upon termination of this Agreement, Local Government will immediately cease all activities under this Agreement, unless DCBS expressly directs otherwise in such notice. Upon termination, Local Government will deliver to DCBS all documents, information, works-in-progress, Work Product and other property that are or would be deliverables under the Agreement. And upon DCBS's reasonable request, Local Government will surrender all documents, research or objects or other tangible things needed to complete the work that was to have been performed by Local Government under this Agreement. Upon receiving a notice of termination of this agreement the DCBS shall remove all Local Government access to MHODS immediately.

SECTION 10: NONAPPROPRIATION

DCBS's obligation to pay any amounts and otherwise perform its duties under this Agreement, except for remittance of the amounts described in Section 4 of this agreement, is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow DCBS, in the exercise of its reasonable administrative discretion, to meet its obligations under this Agreement. Nothing in this Agreement may be construed as permitting any violation of Article XI, section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of DCBS.

SECTION 11: SUBCONTRACTS

Local Government shall not subcontract any of Local Government's obligations or services under this Agreement.

SECTION 12: AMENDMENTS

The terms of this Agreement may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.

SECTION 13: NOTICE

Except as otherwise expressly provided in this Agreement, any notices to be given relating to this Agreement must be given in writing by facsimile, personal delivery, or postage prepaid mail, to a Party's authorized representative at the physical address, fax number set forth in this Agreement, or to such other addresses as either Party may indicate pursuant to this Section 13. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by facsimile becomes effective upon electronic confirmation of successful transmission to the designated fax number.

SECTION 14: SURVIVAL

All rights and obligations of the Parties under this Agreement will cease upon termination of this Agreement, other than those rights and obligations that by their express terms survive termination of this Agreement; provided, however, that termination of this Agreement will not prejudice any rights or obligations accrued to the Parties under this Agreement prior to termination.

SECTION 15: SEVERABILITY

The Parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

SECTION 16: COUNTERPARTS

This Agreement may be executed in several counterparts, all of which when taken together shall constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Agreement so executed constitutes an original.

SECTION 17: COMPLIANCE WITH LAW

In connection with their activities under this Agreement, the Parties shall comply with all applicable federal, state and local law.

SECTION 18: INTENDED BENEFICIARIES

DCBS and Local Government are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Agreement.

SECTION 19: FORCE MAJEURE

Neither Party is responsible for any failure to perform, or any delay in performance of any obligations under this Agreement caused by fire, civil unrest, labor unrest, natural causes, or war, which is beyond that Party's reasonable control. Each Party shall, however, make all reasonable efforts to remove or eliminate such cause of failure to perform or delay in performance and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement. Either party may terminate this Agreement upon written notice to the other party after reasonably determining that the failure or delay will likely prevent successful performance of this Agreement.

SECTION 20: ASSIGNMENT AND SUCCESSORS IN INTEREST

Local Government may not assign or transfer its interest in this Agreement without the prior written consent of DCBS and any attempt by Local Government to assign or transfer its interest in this Agreement without such consent will be void and of no force or effect. DCBS's consent to Local Government's assignment or transfer of its interest in this Agreement will not relieve Local Government of any of its duties or obligations under this Agreement. The provisions of this Agreement will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.

SECTION 21: TIME IS OF THE ESSENCE

Time is of the essence in each Party's performance of its obligations under this Agreement.

SECTION 22: MERGER, WAIVER

This Agreement and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver or consent under this Agreement binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given. EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

SECTION 23: RECORDS MAINTENANCE AND ACCESS

Each Party shall maintain all financial records relating to this Agreement in accordance with generally accepted accounting principles. In addition, each Party shall maintain any other records, books, documents, papers, plans, records of shipments and payments and writings of the Party, whether in paper, electronic or other form, that are pertinent to this Agreement in such a manner as to clearly document the Party's performance. All financial records, other records, books, documents, papers, plans, records of shipments and payments and writings of each Party, whether in paper, electronic or other form, that are pertinent to this Agreement, are collectively referred to as "Records." Each Party acknowledges and agrees that the other Party and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Each Party shall retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Agreement, or until the conclusion of any audit, controversy or litigation arising out of or related to this Agreement, whichever date is later. Subject to foregoing minimum records retention requirement, each Party shall maintain Records in accordance with the records retention schedules set forth in OAR Chapter 166.

SECTION 24: HEADINGS

The headings and captions to sections of this Agreement have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Agreement.

SECTION 25: SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.

Morrow County

Name, Title Date

STATE OF OREGON acting by and through its Department of Consumer and Business Services, Building Codes Division.

Chris Huntington, Deputy Administrator Date

Nancy A. Cody, Designated Procurement Officer

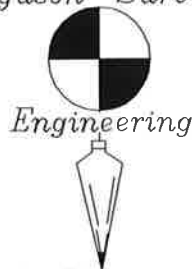
Date

Approved for Legal Sufficiency in accordance with ORS 291.047

/S/

Katharine M. Lozano, Sr. Assistant Attorney General 12/14/16

Ferguson Surveying



*P.O. Box 519, 210 E. Main
MT. VERNON, OR 97865
PHONE (541)932-4520
FAX (541)932-4430
EMAIL dfse@ortelco.net*

January, 30, 2017

Preliminary Impressions and Recommendations North Morrow County Building

Background: Several Weeks ago, Morrow County Administrative Officer, Jerry Sorte, ask us to make preliminary comments and recommendations regarding the feasibility and cost of Morrow County Providing a County Government Building to Serve the north part of the county.

Jerry supplied us with a packet of information which provided the anticipated office and courtroom space and comments from the various county department heads. Two potential sites are identified, one in Irrigon on County owned property, and the other in Boardman on property owned by Bleu Mountain Community College and available to the County. All pertinent land use and zoning requirements are included. Also it was intended that sufficient description of tasks and deliverables are provided in the packet as supplied by Jerry so that a proposal could be developed. That scope would have provided for all needed preliminary planning and give the County sufficient material and data on which to make decisions regarding: build/ not build, site selection, type of construction character of the building, and costs.

In order for us to determine a reasonable scope of work which should be included in our proposal, we actually needed to do some conceptual design, and at a minimum determine area and space requirements. The result of this led to the following baseline information.

Space Requirements: An analyses of the County Department's Needs, led us to providing a floor plan. The plan is quite flexible and addresses the space needs.

By far the biggest requirement is that of the Court Room and required space for Justice Court Judge, District Attorney, Clerk, Jurors, Defense Attorney, and everyone needed to conduct a trial.

The next big demand on space is that of the Planning Department, followed closely by the Sheriff's Department.

There are ten generic office spaces of approximately 170 square feet each which can be used by the Public Works Department, Juvenile, Veteran's Services, additional shared offices, and future expansion. There is flexibility here in variable office space and number of offices, this can be developed during the design phase.

There are two small conference rooms which can be used in conjunction with the court proceedings, or for small meetings by anyone in the building. There is a large conference room which is sufficient for large public meetings or County Commissioner's Meetings.

The resulting floor area thus required is just over 14,000 square feet. There are many ways the floor plan or shape of the building footprint can be modified, but we believe overall area requirements will not to change in any significant amount through a variety of layouts and floor plans.

Conceptual Building: We envision a single story, building on one level. Floor would consist of heated concrete slab. We would prefer a normal stick frame construction with a timber truss supported roof system. With longer truss spans needed in a building of this size, clear span may not be practical and a center bearing wall or columns may be necessary. If excessive roof spans prove to be a chronic issue, prefab metal frame building may be the answer. In any event, by keeping the structure as simple and efficient as possible a significant savings in overall cost will be gained.

It is our impression that the County is looking to create a very nice, pleasant and comfortable work environment, and also be cost conscious throughout the design process. That is not to say that good quality finishes, floors, furnishings, fixtures, doors and so-on will not be used. What we do believe is that cost savings in choosing these elements of the project with long term value and life cycle costs in mind that additional cost effectiveness of the project will be greatly improved.

Parking: An adequate number of properly sized and well laid out parking spaces is very important to any public building. Parking should be easy to maneuver and use and there should be a number of sites that will accommodate big pickup trucks and vans. What we too often see is parking which is an afterthought and doesn't properly serve its intended purpose. There are too many buildings in which it is apparent that parking is an afterthought.

Project Management: We have observed public buildings being constructed under a system of project managers, architects, engineers, and other layers of folks. We do not fully understand this method of project management, but it is apparent to us that the best interest of the taxpayer dollar may not be fully maintained when using this multiple layered and complex system.

We would propose a project management system where the project is designed, specifications and contract documents prepared, advertising and selection of a prime contractor selected on the basis of low bid. Contract would include a prime contractor with appropriate sub-contractors providing for specific specialty elements. The entire project would be managed under the supervision of the County Public Works Department. Design, preparation of contract, contract documents, plans and specifications would be carried out by a single engineering firm. Bid advertisement, assistance in contractor selection, construction project management, project inspection, and surveying including boundary, easement and construction staking would be carried out by that same engineering firm.

This method has long been the proven means of spending public money in the most efficient manner. It works, the public officials have control of the funds. The construction company who is able to provide a cost which is the least to the public and can make a fair profit gets the work. It is the contractors gamble. That is what they do. It is same method in which we have always performed public works projects in

Morrow County and all other public entity of which we have worked. We normally control a project so that it is finished within the original estimated cost and on or under the bid amount.

This approach to managing the project may be the single most effective means of controlling project costs.

Current Status of Planning: At the present time we have generated a generic floor plan, and defined a reasonable estimate of the building size and requirements. We believe that by keeping to the methods we have outlined, and remaining innovative in regard to value, through the life of the project, that the building including all amenities and parking can be constructed in a range of \$200 - \$300 per square foot. We understand this is a wide range, and are estimating a project cost of between \$2,800,000 and \$4,200,000. Until planning is advanced and issues such as specific requirements of sound proofing in the Court Room area, type and quality of hardware and fixtures, electrical and mechanical requirements, site selection, and many other issues not in the scope of this very preliminary analysis.

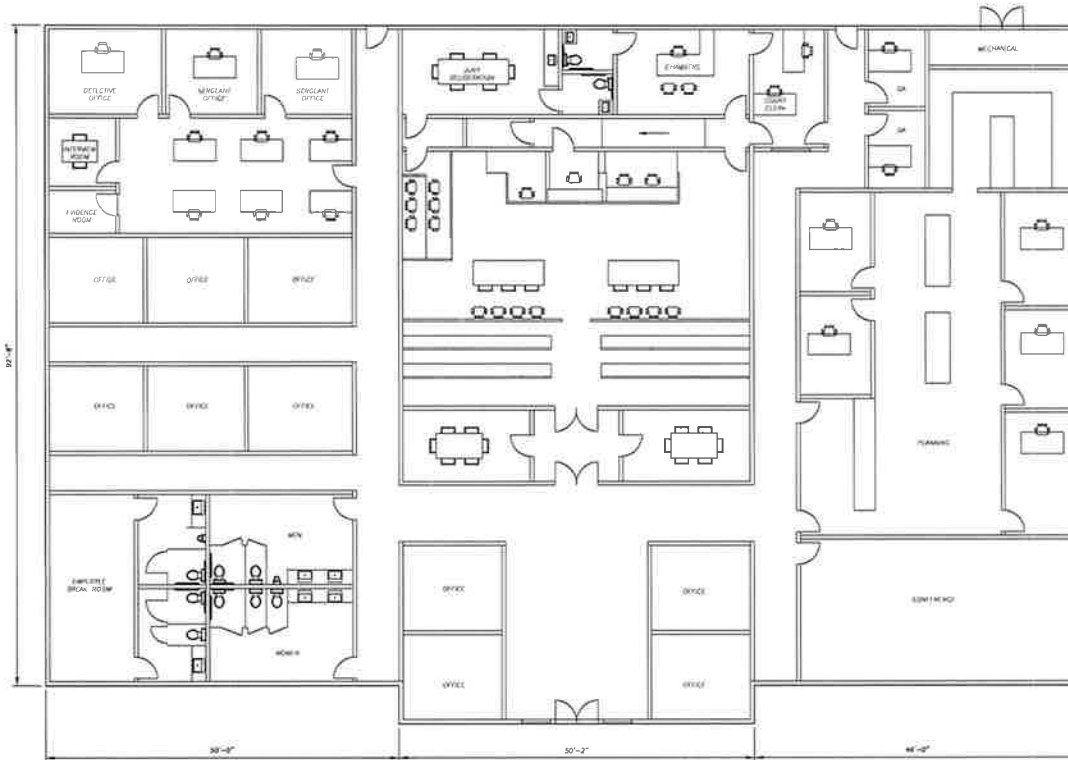
Cost to present Time

10 hours of Engineering and Report, @ \$95 -----	\$950
22 hours Drafting, @ \$75-----	<u>\$1,650</u>
Total	\$,2,600

Estimated Cost of Detailed Report: We need to devote time and effort by getting much more input from the Board of Commissioners, the County Department Heads, Morrow County Public Works Department, all the Stake holders and interested public. This effort will provide a clear understanding of the actual scope and requirements of the project and greatly refine the estimated costs and required budget.

We feel we could accomplish this for an additional amount of not to exceed \$7,000.

BY: Douglas M. Ferguson, P.E., P.L.S.
Werner Arntz, P.E.



PRELIMINARY PLAN

Ferguson Surveying



P.O. Box 515, 210 E. Main
 Mt. Vernon, OH 47365
 Phone: (541) 932-4520
 Fax: (541) 932-4430
 Email: off@oregona.com

**PRELIMINARY
 NOT FOR CONSTRUCTION**

DRAWN BY:
 DATE:

ISSUE: DATE:



Bartholomew Building
110 N. Court St.
P.O. Box 788
Heppner, OR 97836
www.co.morrow.or.us

Board of Commissioners

Chair Melissa Lindsay
(541) 256-0366, mlindsay@co.morrow.or.us
Commissioner Don Russell
(541) 377-2389, drussell@co.morrow.or.us
Commissioner Jim Doherty
(541) 571-0584, jdoherly@co.morrow.or.us

February 8, 2017

The Honorable Kate Brown
Governor, State of Oregon
900 Court Street N.E., 160
Salem, OR 97301

Re: Lost Valley Ranch, CAFO Permit

Dear Governor Brown,

The Morrow County Board of Commissioners continues to support the issuance of the Confined Animal Feeding Operating permit that is under consideration by the Oregon Department of Agriculture for the Lost Valley Ranch in Morrow County, Oregon.

We maintain the perspective that the proposed dairy is in the best interest of Morrow County, and therefore, urge the State to bring the process to a conclusion and issue the permit at the earliest possible date.

Sincerely,

Melissa Lindsay
Chair

Don Russell
Commissioner

Jim Doherty
Commissioner



P.O. Box 867 • Heppner OR 97836
(541) 676-5615

Finance

Kate Knop, Finance Director
kknop@co.morrow.or.us

MEMORANDUM

TO: Morrow County Commissioners
FROM: Kate Knop, Finance Director
DATE: February 8, 2017
RE: Capital Asset Threshold Increase

ISSUE: Should the Board of Commissioners approve an increase in capitalization of assets to a threshold of \$5,000 and adopt a new policy effective July 1, 2017?

BACKGROUND:

Morrow County currently capitalizes assets at a threshold of \$1,000. The current list of assets includes 5,414 items with a net book value of \$84,458,267. The current number of assets listed at a historical cost of less than \$5,000 is 4,813, and a net book value of \$2,955,922. The difference is 601 assets and a net book value difference of \$81,502,345.

- The Governmental Accounting Standards Board (GASB) which is the source of generally accepted accounting principles (GAAP) used by state and local governments, including Morrow County, does not address the manner in which a capitalization policy should be established and applied. However, they do state the capitalization policies adopted by a government should “find an appropriate balance between ensuring that all material capital assets, collectively, are capitalized and minimizing the cost of record keeping for capital assets.”

The time and resources spent on purchasing, recording, depreciating, and reconciling the 4,813 assets is significant. The tracking of capital assets begins during budget season, flows through the purchasing process and eventually ends with the reconciliation and depreciation of fixed assets at year-end for the financial statements.

The proposed policy is intended to document the capitalization of assets beginning at \$5,000, effective July 1, 2017 in effort to find an appropriate balance between monitoring all material capital assets and record keeping.

ACTION: Options available to the Board of Commissioners include the following:

1. Move to adopt a new policy defining the capitalization of assets with a threshold limit of \$5,000, effective July 1, 2017.
2. Other.

If policy changes are adopted, staff would prepare a resolution that formally adopts a new policy. That resolution would be placed on the consent calendar at the Board’s February 15, 2017 meeting.



P.O. Box 867 • Heppner OR 97836
(541) 676-5615

Finance

Kate Knop, Finance Director
kknop@co.morrow.or.us

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TO: Morrow County Commissioners
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2. Other.

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Annetta L. Spicer, Justice of the Peace

JUSTICE COURT

P.O. Box 1125

541-676-5644

Heppner, OR 97836

Justice Courts

Oregon now has 33 justice courts and 24 justices of the peace. When I was first elected, there were several more. Of the 33 justice courts, only 17 are full service courts. Full service justice courts handle traffic cases, small claims, civil cases under \$10,000 evictions and misdemeanors. Morrow County is a full-service court.

Education requirements

The last legislature made a number of changes to justice court and municipal court judge qualifications. If either court is a court of record, the judge must be an attorney. If the court is not a court of record, the judges may either be attorneys, or may qualify by attending courses at the national judicial college in Reno, Nevada. If a judge qualifies through the national Judicial college, the judge must attend a specific course which is a two week course and must complete it within the first year of taking office. As of last fall, that course was only offered once per year. Morrow County Justice Court is prohibited by statute from becoming a court of record.

Residency requirements

To qualify to run as a justice of the peace, the judge must have lived in Oregon for three years and must have either lived in the judicial district or have a principal place of business in the judicial district for one year.

Justice Court alternatives for when I retire.

Begin now to recruit attorneys to live in Morrow County. My husband and I are the only attorneys, other than the DA, living in Morrow County. There are none who have a principal place of business in the county, except my husband. When we came to Morrow County, there were six practicing attorneys in the county plus the DA. There is adequate work for an attorney willing to live and work in a small community.

Budget for sending someone to the National Judicial College and begin to recruit someone who may be interested and who is willing to do the required annual judicial education.

Begin working now toward getting a separate circuit court for Morrow County.

Concerns with the alternatives

If Morrow County Justice Court ceases to provide judicial services in Heppner, the County cannot go back and reestablish services there.

If the county decides to go with circuit court, there will be a substantial loss of revenue to the county. Much of what we collect in fines and fees goes into the county general fund. None of what circuit court collects goes to the county.

If Morrow County has its own circuit court, there can be a judge available to handle Morrow County matters. If the circuit court remains a district with Umatilla county, there will continue to be extremely limited service to the county and the smaller value cases will not be brought to completion in a timely manner.

If Irrigon Justice court closes, all people will be forced to come to Heppner to handle traffic and evictions. Currently most such matters are handled in Irrigon.

It may be difficult to recruit attorneys to Morrow County.

There will be substantial added cost if the next justice of the peace is not an attorney.

There will be an ongoing war with the legislature which wants to abolish minor courts. This is true no matter which alternative the county pursues.

**COMPENSATION BOARD
2017**

Appointed

Lisanne Currin
60732 Little Butter Creek Road
Heppner, OR 97836
541-676-9421
lcurren@mcgg.net

10/2008, 1/14/2015

Rob Brown
P.O. Box 773
Irrigon, OR 97844
541-922
rabrown@eotnet.net

2/2010, 1/14/2015

Andy Fletcher
P.O. Box 398
Heppner, OR 97836
541-676-9146
andy@columbiabasin.cc

1/2015, 1/14/2015

Proposed New Members

Eileen Hendrix, Port of Morrow

Jill Martin, Bank of Eastern Oregon



Human Resources

P.O. Box 788 • Heppner OR 97836
(541) 676-5620

Karen Wolff
Human Resources Director
kwolff@co.morrow.or.us

To: Morrow County Board of Commissioners

From: Karen Wolff, Human Resources Director

Date: February 6, 2017

Re: 2017 Compensation Board Process

At the Board of Commissioners meeting on February 1, 2017 we had a discussion regarding the Compensation Board and the process for the Board and their subsequent recommendation to the Board of Commissioners. Our goal is to provide for a smooth and transparent process. By discussing the variables ahead of time we hope to eliminate the need for last minute changes.

I have spoken to the three members of the Compensation Board who were on the Board last year. All three have expressed a desire to continue to serve on the Board. Lisanne Currin stated that she would be willing to serve as the Chair of the Board, if so appointed. Andy Fletcher deferred to Lisanne as he thought she did a fine job serving as the Chair last year. Rob Brown deferred as well.

I spoke with Eileen Hendrix from the Port of Morrow. She has graciously agreed to serve on the Board this year.

I spoke with Trisha Gunderson from the Bank of Eastern Oregon. She suggested that with her retirement in the very near future, the person who will be promoted to her position would be a good choice for the Board. I received a call today from Jill Martin, who has agreed to serve on the Board. The bank has authorized her to use her time as well.

At the request of the Commissioners, I sent an email on Wednesday, February 1 to the Elected Officials asking them to provide input on who they believe would be good comparators for their positions and to provide a brief description of what they do in their positions.

Justin Nelson responded but declined to comment as he is actually a State employee.

I received comment from: Mike Gorman, Assessor; Steve Haddock, Surveyor; Ann Spicer, Justice Court Judge; Gayle Gutierrez, Treasurer; and Bobbi Childers, Clerk. Their comments are attached with this memo for your review.

As per the statutes, we are charged with reviewing the compensation for the Assessor, the Clerk, the Commissioners, the Sheriff and the Surveyor. In the past we have also reviewed the Justice Court Judge compensation. Do we want to continue this practice?

What comparators will be used?

This is the big question, which is why we asked the Elected Officials for comment on this question.

Two Elected Officials commented that they believe we need to compare the Elected Officials with other Department Heads and Managers in Morrow County. The wage information has been provided each year in the past, but maybe this year the wage information should be directly compared or provided in a different format.

As I mentioned in my memo date January 23, 2017, I have begun compiling information for comparison with other counties. I stopped gathering this information until it has been decided which will actually be used this year. I have comparison wage information begun for the following counties: Baker, Crook, Grant, Harney, Hood River, Jefferson, Lake, Umatilla, Union, Wallowa and Wasco. Commissioner Russell has added Benton County, WA as a possible comparator as well.

There was discussion regarding the use of private sector wages in our comparisons. This is an option. Not all positions have private sector comparators, so this would only apply to certain positions. Obtaining private sector wages could be a little more of a challenge when I advise them that the information will become part of a public document.

If we do decide to include private sector, then we need to consider whether we are comparing with a person who is self employed, and the numerous costs that are incurred by those individuals that our Elected Officials do not have to cover. Electricity, water, property taxes, more taxes, continuing education costs, computers, paper, vehicles, etc. How do we want to evaluate those costs?

Included with this memo are some data comparisons, using the three counties larger and the three counties smaller than Morrow County. I already had some of this information and could easily find the other information. This is just for illustration purposes. The information is being provided to give you some ideas of data that could be provided for analysis, once we have decided on who will be comparators.

The final attachment with this memo is the spreadsheet that was prepared last year for the Compensation Board. Again, this is for illustration purposes.

Timeline

After all members of the Compensation Board have been appointed, I will email potential meeting dates to the Board members and narrow down the dates that all will be available. From that list a first meeting date will be selected. I will also determine some alternate dates in the event that we need a second meeting.

Once we have determined our comparators, I will proceed to gather compensation information. I will compile the books for the Compensation Board and deliver them by February 22, 2017. The book will also be available on the S Drive, and probably on the website.

I will be out of the office February 23 & 24 and will be on Vacation February 27 – March 3. When I return I will address any questions that the Board may have about the books.

If Elected Officials would like to provide additional comment to the Compensation Board, they are welcome to provide written comment up to one week before the first meeting. I will provide any/all comments to the Board in one packet.

The meeting of the Compensation Board is a Public Meeting. During this meeting there will be a specified time(s) for comment. I would like to allow the Board to be able to deliberate without interruption and would

like to limit comments to the identified comment times. Probably a comment time at the beginning of the meeting and a comment time at the end of the meeting. If the Commissioners would like this to be handled in a different manner, please let me know.

The Compensation Board will make a recommendation for compensation for Elected Officials, which will then be presented to the Board of Commissioners. The Board of Commissioners may accept, reject, or modify the recommendation. The Board of Commissioners will decide what will be included in the budget for next Fiscal Year and presented at the Budget Hearings.

Hopefully I have provided enough of a framework to allow the Commissioner to provide direction while still being flexible to the direction of the Commissioners.

If you have any questions or would like to discuss something further, please do not hesitate to contact me.



ASSESSMENT & TAXATION

P.O. Box 247 • Heppner, Oregon 97836
(541) 676-5607 FAX: (541) 676-5610

MIKE GORMAN
Assessor/Tax Collector

02/02/2017

Commissioner Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty

RE: Elected Officials Compensation

County Commissioners,

I have been asked by Karen Wolff, Human Resources Director, to give examples of "good comparators" to my office, which could include "other counties, cities, private sectors, agencies or anything else", for the purpose of the elected officials compensation. I will start with other counties, I do not have a good answer for which other counties may be most comparable. Oregon Counties vary in governmental structure, geographical size, population, value, land use, etc. We could all make a case for which County or group of Counties are most similar or dissimilar to Morrow County and have different conclusions. If I had to compare to a particular city, I would choose Pendleton, Hermiston, La Grande, Baker City and The Dalles as they are regionally close and have similar populations to Morrow County. Private business would be a stretch because I am not aware of any local or regional private businesses that have a \$4 Billion value or that do over \$35 Million annually in business other than the likes of Amazon, Google or Apple. Other local agencies that would be comparable may include the Port of Morrow, Port of Umatilla, Port of Wasco and CTUIR. I strongly believe a comparison that may have been overlooked in the recent years are the wages of the recently adjusted non-elected department heads and management staff within Morrow County. That comparison is required in ORS204.112(3). If there were no elected department heads in Morrow County, I believe those department heads would have received the same treatment as the non-elected departments heads and management staff.

Karen also asks to give a brief description of what my particular office does. The Morrow County Assessment and Tax Office values, calculates, extends and collects taxes for all Real Property, Manufactured Structures, Personal Property and Utility Property located within Morrow County in accordance with State Law. Morrow County has a Market Value of over \$4 Billion, a taxable value of over \$2 Billion, a certified tax of over \$32 Million and Morrow County also receives in lieu of tax money of over \$5 Million, all

of which this office manages. Those respective properties total over 9,600 accounts. This office administers several exemption and special assessment programs for example, Enterprise Zone and SIP Exemptions, Veterans and Senior Deferral, Charitable, Religious and Benevolent Exemptions, Farm, Forest and Wildlife Habitat Special Assessments and Low Income Housing Special Assessments to name a few. This office works closely with the County Clerk, Treasurer and Planner to achieve these duties. This office works with the Oregon Department of Revenue for State Appraised Accounts. This office has a staff of seven including myself. The Assessor and Appraisal staff have statutory requirements that include being a Registered Appraiser with the Oregon Department of Administrative Services, as well as continuing education requirements. This office is an agent for the Building Codes Division of the Oregon Department of Consumer and Business Services for processing Manufactured Home Ownership Documents and Trip Permits. This office defends Morrow County for all levels of property appeals from the local Board of Property Tax Appeals up to The Magistrate Division and Regular Division of The Oregon Tax Court. For all of the above mentioned items, the Assessor is ultimately responsible for. This office is responsible for collecting all local taxing districts budgets and forwarding them to the Oregon Department of Revenue. This office also works closely with all local taxing districts for budgeting purposes. This office handles all public, private and governmental inquiries for property located in Morrow County. In short, the Assessor, Tax Collector and staff are the basis for Oregon's Local Government and Local School systems, without the Assessment and Tax Office, all local governments and special districts would cease to exist.

If you have any questions or concerns please call 541-676-5607.

Respectfully,

A handwritten signature in blue ink, appearing to read "Michael Gorman", written over a light blue horizontal line.

Michael Gorman
Assessor/Tax Collector

Karen Wolff

From: Ann Spicer
Sent: Thursday, February 02, 2017 3:31 PM
To: Karen Wolff
Subject: RE: Compensation Committee Questions

Follow Up Flag: Follow up
Flag Status: Flagged

It is very hard to compare justice courts because we all do different things. Union County and Gilliam county are the only eastern Oregon counties somewhat similar to Morrow County. They are similar in that the Judge works approximately the same number of hours and handles many of the same kinds of cases.

As you are aware, we do traffic, evictions, small claims and misdemeanors. About half of justice courts statewide just do traffic and most eastern Oregon justice courts do not have the number of cases Morrow County has. Gilliam County has about half the crimes as we have and I have been unable to obtain Union County stats. Our traffic numbers are higher than Gilliam County at present.

The Judge in Union County is an attorney. Gilliam County has a lay Judge.

From: Karen Wolff
Sent: Wednesday, February 01, 2017 4:38 PM
To: Karen Wolff <kwolff@co.morrow.or.us>
Cc: Jerry Sorte <gsorte@co.morrow.or.us>
Subject: Compensation Committee Questions

Dear Elected Officials,

The Board of Commissioners began discussions today regarding the Compensation Committee and the process for the Compensation Committee for this year. Prior to making the final decisions, the Commissioners would like your comment on a couple of questions. They would like to provide direction to me next week, so we are asking for a response in the next couple of days.

1. Who do you believe would be good comparators for your Office? This could be counties, cities, private sector, agencies, or anything else. Please also provide a brief description of why these would be good comparators, ie: similar size budget, similar size population, similar duties, similar education requirements, etc. Please feel free to provide a list of several comparators.
2. Please provide a brief description of what your particular Office does. 300 words or less if possible.

I will compile this information and provide it to the Commissioners for next week. The information will also be in the agenda packet that is sent out prior to the meeting.

Thanks for your help on this.

Karen Wolff

Human Resources Director
P.O. Box 788
Heppner, OR 97836
541-676-5620 or x5620
541-377-7197 cell
kwolff@co.morrow.or.us

Karen Wolff

From: Gayle Gutierrez
Sent: Thursday, February 02, 2017 3:48 PM
To: Karen Wolff
Subject: FW: Message from "RNP002673AA8C83"
Attachments: 20170202152547263.pdf

Good Afternoon!

Attached is a list of duties I do, that I prepared for the commissioners. As for the counties and businesses that were discussed at yesterday's meeting, I really can't think of anymore. I just feel if we get too many to compare to it's going to be impossible to do. If it's not already ;). My main concern is the internal discrepancies of wages between some of the elected officials, department heads, and union members. We have to consider the relative worth of each office. We are so intertwined, The Assessor, Clerk, Treasurer, and other offices, that one could not function without the other. No one department stands alone or is more important than the others.

Thanks.

Gayle L. Gutierrez
Morrow County Treasurer
541-676-5630

-----Original Message-----

From: courthousecopier@copier.com [mailto:courthousecopier@copier.com]
Sent: Thursday, February 02, 2017 3:26 PM
To: Gayle Gutierrez
Subject: Message from "RNP002673AA8C83"

This E-mail was sent from "RNP002673AA8C83" (MP C6003).

Scan Date: 02.02.2017 15:25:47 (-0800)
Queries to: courthousecopier@copier.com

Duties of the Treasurer

Receives and inputs all revenue for the whole county and taxing districts

2015-2016 year \$82,840,141.33 was received and \$81,052,529.99 was disbursed

Responsibly for daily cash flow

Monthly Tax Distribution, November it is weekly distribution

In control of three bank accounts, more if investing, and the building loan

Receives and distributes Sale of County Lands monies

Reports to various State Unclaimed Property Divisions

Bond payments for MCSD, WCPD, and HRFPD

Receives and distributes Wind Tower monies and Additional monies from the state

and reports to the state

Maintain Banking relationships

Order and secure blank check stock and signature stamp

Maintain records according to OAR 166 including keeping a record of when records are destroyed

Quarterly CAFFA payments to the state

Investment policy updates (when necessary)

Account Payables-sign all checks, double check invoices, & mail

Assist with Payroll

Assists with the local Oregon Cultural Trust

Make loan payments

Reads and interprets ORS 208, 293, and 294

ACH coordinator for the county

Receives investment authorization for taxing districts

Maintains Equity Fund

Court Security Quarterly reports

Identify and receipt ACH payments for Justice Court, Tax, Clerk, Park, Health departments daily

Works with the MCURD, IRFPD, Ione-Lexington Cemetery, HRFPD districts, issues check from their funds that I hold

Balances 113 funds

Works with auditors when necessary

Receives and distributes Federal payments such as PILT, Mineral Leases, Utilities in Lieu, Flood Control

Federal Forest Fees, and RR in Lieu

Receives from State Alcohol Beverages Tax, Cigarette Tax, Amusement Tax, Gas Tax

Refunds for Tax Office

Daily Banking

open mail

filing

Responsible for the postage meter

codes invoices for my office and some for the General Fund non-departmental

Computer-Incode, email, internet, Word, and Excel

Office machines-calculator, postage machine, copier, fax machine

Attend annual Budget meetings

Knowledge of Budget Law

Knowledge of Public Meeting Laws

Engage with the general public

Engage with other departments and help with questions on Rev/Exp reports, ect

Attend County Court meetings when necessary

Attend annual conferences to further education

Working on Policy Procedure Manual for Treasurers Office

Assists other Department when needed

MORROW COUNTY SURVEYOR

STEPHEN K. HADDOCK, PLS, CFedS

P.O. BOX G

PILOT ROCK, OREGON 97868

(541) 443-2922 ph.

February 3rd, 2017

To: Karen Wolff
Human Resources Director
P.O. Box 788
Heppner, OR 97836

Re: Summary of County Surveyor duties.

Dear Karen,

This letter is in response to your request via email on February 1st to answer the two questions concerning acceptable comparators for the elected office we hold and for a brief summary of the duties of that office. I have compiled a list of the duties required of the County Surveyor by Oregon State Statute and the Morrow County Ordinance which is attached herewith.

Concerning acceptable comparators I would offer the following input.

First, under ORS 209.155 a county surveyor must be a registered professional surveyor so a good place to start would be an investigation into the range of pay that licensed professional surveyors receive.

Second, as indicated in ORS 209.250 and ORS 92.100, the county surveyor has review and approval authority over the work of every surveyor performing boundary surveys in this county. So the list of acceptable comparators should be reduced to those in upper management who have oversight and review responsibilities in larger organizations such as the BLM, ODOT, CH2MHill, W&H Pacific, etc...

Thirdly, when comparing Morrow County among the other county surveyor positions, there should be a review of the composition of each of the offices. In Morrow County, the surveyor's position is part time without any health benefits, retirement, etc... Also, Morrow County has never had the equipment required under ORS209.230 and has chosen to have each surveyor provide their own equipment. So, in Morrow County the surveyor provides his own health coverage, his own retirement, his own transportation, his own surveying equipment, etc..

Essentially Morrow County is using the surveyor's private business to provide the necessities of the office and should consider compensation at a rate commensurate with that ideology.

Please let me know if you need anything else.

Sincerely,



Stephen K. Haddock, PLS, CFedS

MORROW COUNTY SURVEYOR

SUMMARY OF DUTIES

- Be available to the State and or County Courts for surveys relating to the location of roads, surveys of lands to which the title is in dispute before such courts and for all partitioning of County lands. ORS 209.020 & 209.030.
- Keep a fair and correct record of all surveys made in Morrow County by the County Surveyor, Road Official and all private surveyors. ORS 209.070 (1).
 - * Maintenance of the record requires receipt and indexing of originals and the preparation and distribution of the physical copies to the various sites. Also scanning and delivery of images to the Webmaster and Assessor's Office.
 - ** Currently physical copies of the record are kept in Irrigon, Lexington, at the County Surveyor's Office and in an electronic format on the County's Web Page.
 - ***The County Surveyor also maintains a backup copy of the County subdivision and partition plats in accordance with ORS 92.120(3) and ORS 92.130.
- Prepare and maintain a correct index of all surveys indicating by whom, for whom and where made. ORS 209.070 (2)
 - *An electronic version is also maintained and provided to the County Webmaster for online use by the public.
- Provide copies of any survey to any person or court requiring the same. ORS 209.070(3)
 - * Requires compliance with public records law ORS192.410 through ORS192.440.
- Administers oaths to members of the public concerning facts about roads, surveys, and public land corners. ORS 209.100
- Protect, establish, reestablish and maintain all public land survey corners. ORS 209.070(5)&(6), ORS 209.130, 209.140, 209.150, and 209.155.
 - *The County Surveyor administers a fund that was established solely for this purpose as described in ORS203.148.
 - (NOTE: Morrow County does not have any surveying equipment designated under ORS209.230 and therefore relies on the County Surveyor to use his own private equipment.
- Review and approval of all maps of survey filed for record in this County and all affidavits of correction for any recorded surveys in compliance with the time constraints of ORS209.250(4). See ORS209.250 and ORS209.255.
- Cooperation with OSBEELS (State Board of Examiners for engineering and land surveying) in law enforcement matters. ORS209.250(4)(c) and ORS209.250(11).
 - *This duty requires the preparation of a formal complaint form providing a detailed description of the offense and statutes violated and the collection of available evidence upon which the complaint is based. Also, subsequent communications with OSBEELS when further contacted during the course of their investigation.



PO Box 338 Heppner, Oregon 97836
(541) 676-5604 FAX (541) 676-9876

County Clerk
Bobbi A. Childers Ext. 5601

Memo:

Request for information:
Morrow County Clerk

Adherence to Federal, State, and local laws regarding the duties of the County Clerk, conduct of elections, voter registration, property tax appeals, permanent real property records, marriage licensing, marriage ceremonies, and archive management. Assign, review and alter workloads, establish policies and procedures, coordinate education and training opportunities, manage the receipt of fees collected each year to ensure proper distribution, and set expectations that provide direction to staff. Prepare, track and manage budgets for elections, BOPTA and Clerk's Records. Develop confidential required security plan yearly for the state. Vital Records Registrar and Deputy Registrars for the County of Morrow. We create all in county death records to the state these are all confidential records using and training with OVERS (Oregon Vital Events Registration System). We have to pass training yearly to be Passport registrars, these are confidential also.

Perform official duties of the County Clerk, such as solemnizing marriages, accepting and rejecting documents presented for recordation, administering oaths, issuing certificates of election to public officials, accepting district budgets, and certifying election returns, to state, city and special districts, annual tax roll and documents of record. Ensure processing of Marriage licenses, passports, abandoned property and personal effects. Work with the State as the required ethics officer for Morrow County.

This division encompasses all matters and issues related to: OCVR (Oregon Central Voter Registration), HAVA (Help America Vote Act), UOCAVA (Uniformed and Overseas Citizens Act), and NVRA (National Voter Registration Act of 1993), election management, billing, recounts, tabulation systems, voter list requests, ERIC (Electronic Registration Information Center), NCOA (National Change of Address) and voter registration. Oregon Motor Voter implementation.

Election Night Reporting, team member for the state on testing and reporting. Chair of Zone 4 OACC, (Oregon Association of County Clerks), Member of CCC, (Change Control Committee), testing and verifying our updates and fixes to the Central Voter Registration system for the State of Oregon, and other counties .

My Department is the heart of this County, without the processed records the Assessor cannot process new addresses, new property, and partitions of land or put names to ownership, and know the value of land sales. We send money to the state for AT&T that comes back to the Assessor's office. We have requirements to know when a certificate form must be filled out by the Assessor, due to HP 2127, we are liable for this.

We share documents with planning, address changes, Partition Plats. I am the Administrator of Board of Property Appeals, which touches the Assessor. We take all the monies for the Surveyor from plat and subdivision fees, and the land preservation line items.

We deposit money to the Treasure on a daily basics.

Work with the District Attorney on Ballot Titles from county governing body along with all initiative and referendums.

Veterans Affairs: All requested death records for deceased veterans in Morrow County.

In other sectors, with my training and Graduating from Election Registration Administration with “The Election Center”, and length in this area of expertise and knowledge I would be able to go to work in other states as well as Oregon. I’ve been trained about vote by mail and all polling place elections, history of elections and the management of all. I was in the same class as the SOS of Washington State, and other people from every state and a few countries. Also, with the knowledge from confidential Juvenile Court Clerk, since 2005 that could put me into the legal arena. I am in charge of and all the recording of liens, land records, mortgages along with having custody of all county records, in a legible and permanent manner.

As far as who to compare me to, I don’t know all of what the others do. I know that with wind turbines I’ve had to learn about vertical easements as well as some of the special document types that come from those.

I could be a City Recorder, Vital Records Management, Mortgage Management, and Archivist, Library Manager, Circuit Court Clerk and Title and Escrow Officer. Working in a bank.

Counties:

Baker - 2 deputies - No Vital Records. Clerk since 2015

Columbia- 2 deputies -No vital records Clerk forever...

They have a port we have a port.

Crook – 2 deputies -No Vital Records- Clerk since 2015

Tillamook.... They make cheese Clerk since

All Clerks have the same requirements. Some of us do Passports and only a couple of small counties besides us do Vital Records.

2017 Comparison Counties - Population

	Rank by Population	2016 Population	2010 Population
Jefferson	26	22,790	21,720
Crook	27	21,580	20,978
Baker	28	16,510	16,134
Morrow	29	11,745	11,173
Lake	30	8,015	7,895
Grant	31	7,410	7,445
Harney	32	7,320	7,422
Average		13,624	13,252

2017 Comparison Counties - Various Values

	Rank by Population	FY 15-16 AV	FY 15-16 RMV	FY 14-15 total taxes to be collected	FY 15-16 Budget
Jefferson	26	1,589,592	2,092,066	24,324,490	46,206,000
Crook	27	1,845,840	2,270,641	23,684,246	51,336,211
Baker	28	1,392,640	1,683,494	18,132,180	25,720,687
Morrow	29	2,047,974	3,254,274	27,839,805	28,601,643
Lake	30	967,525	1,201,389	13,040,218	45,022,974
Grant	31	539,972	652,325	8,851,596	83,481,803
Harney	32	514,407	745,064	7,002,889	30,715,085
Average		1,271,136	1,699,893	17,553,632	44,440,629

2015 Compensation Comparison Counties - Amended

4/15/2016

All Counties Requested

	Rank by Population	Annual Budget	Judge/ Chair	Comm.	Assessor	Treasurer	Clerk	Surveyor	Sheriff	DA	JP	COLA
Benton	11	\$ 107,500,000	\$ 94,071	\$ 83,988	\$ 94,071	N/A	\$ 94,071	\$ 5,821	\$ 110,245	\$ 30,157	N/A	1.00%
Umatilla	13			\$ 86,868	\$ 77,880	\$ 86,868	\$ 77,880		\$ 86,820			
Union	21	\$ 32,535,051	\$ 66,488	\$ 66,488	\$ 66,488	\$ 33,244	\$ 66,488	N/A	\$ 78,411	\$ 10,000	\$ 20,400	2.00%
Wasco	22		\$ 39,533	\$ 39,533	\$ 75,312	\$ 6,041	\$ 55,165	\$ 75,275	\$ 80,693	\$ -	N/A	2.50%
Jefferson	26	\$46,206,000	\$32,078	\$32,078	\$64,599	\$6,162	\$74,499	\$9,207	\$88,036	\$14,221	N/A	1.50%
Crook	27	\$51,336,211	\$90,022	\$38,709	\$75,130	\$82,056	\$68,744	N/A	\$93,662	\$22,064	N/A	3.00%
Baker	28	\$25,720,687	\$74,568	\$16,368	\$66,720	\$66,720	\$66,720	N/A	\$74,256	\$12,000	\$33,360	2.00%
Morrow	29	\$28,601,643	\$74,564	\$37,289	\$76,003	\$66,480	\$66,035	\$0	\$93,471	\$0	\$66,035	3.00%
Lake	30	\$45,022,974	\$52,594	\$52,594	\$59,396	\$56,781	\$56,781	\$5,938	\$70,929	\$0	N/A	2.60%
Grant	31	\$83,481,803	\$78,012	\$25,744	\$62,412	\$59,004	\$59,004	?	\$69,792	\$0	\$55,812	1.50%
Harney	32	\$30,715,085	\$73,471	\$36,736	\$62,736	\$59,094	\$59,094	N/A	\$68,584	\$23,285	\$59,094	5.00%
Average			\$67,540	\$46,945	\$70,977	\$52,245	\$67,680	\$19,248	\$83,173	\$11,173	\$53,575	2.41%



P.O. Box 788 • Heppner OR 97836
(541) 676-2529

Administrative Officer

Jerry Sorte, Administrative Officer
gsorte@co.morrow.or.us

MEMORANDUM

TO: Board of Commissioners
FROM: Jerry Sorte, Administrative Officer
DATE: February 6, 2017
RE: Vehicle Use Policy Amendments

ISSUE: Should the Board of Commissioners adopt the attached changes to the Morrow County Personnel Policies, Section 3.5 Travel? These amendments speak to use of County vehicles by members of the Board of Commissioners.

BACKGROUND:

The Board of Commissioners considered this matter during their meeting of January 25, 2017. At that meeting, the Board directed staff to create policy updates to the Personnel Policies that would allow Commissioners to be assigned vehicles that would be used for business purposes.

The proposed amendments are intended to allow Commissioners the option of leaving their assigned vehicle at a County facility or at their residence if they sign a document indicating that the vehicle will be used for County business purposes only. The Commissioners would also need to keep a log of their travel to show that the County-owned vehicle is used solely for business purposes. These proposed amendments also update existing references to the County Court to the Board of Commissioners.

ACTION: Options available to the Board of Commissioners include the following:

1. Move to adopt the changes to the Personnel Policies included on Attachment A (specify any changes);
2. Other.

If policy changes are adopted at this meeting, staff would prepare a resolution that formally adopts the amendments to the Personnel Policies. That resolution would be placed on the consent calendar at the Board's February 15, 2017 meeting.

ATTACHMENTS:

- A - Current Travel Policy with Proposed Amendments: Article 3, Section 3.5 of the Personnel Policies

Attachment A

Proposed Amendments to Article 3 of the Morrow County Personnel Policies

Text additions are listed in **bold and double underlined**

Text subtractions are listed in ~~strikethrough~~.

SECTION 3.5 TRAVEL

The purpose of this policy is to provide guidelines for the reimbursement of necessary, out-of-pocket expenses incurred in the course of an employee's job performance. Morrow County hereby adopts an "accountable plan" whereby: 1) all expenses must have a business connection, 2) expenses must be substantiated, and 3) unspent amounts must be returned. It is the intent of this policy that travelers will select the lodging, meals and method of transportation most economical to the county.

A. Transportation & Mileage - Travel must be over the most direct and usually traveled route. If an employee travels by an indirect route for personal convenience, or interrupts travel by a direct route, the employee will bear the extra expense. Travel between home and the work place is not reimbursable for employees. Mileage would normally be claimed from an employee's work place. Travel may be requested from an employee's home, rather than from the work place if it is economically beneficial to Morrow County.

If two or more people ride together, only one may be reimbursed for travel mileage.

Travel of employees on official business shall, whenever possible and practical, be by County-owned vehicle. Travel is reimbursed for private auto use on work related matters according to the published IRS Rate with prior Department Head approval. Reimbursement is available for employees (elected and non-elected), and members of various boards and commissions, if travel has been approved and budgeted for by that board or commission. Employees who have a county vehicle available to them, and choose to use their private auto for personal convenience will be reimbursed at 50% of the published IRS rate, with prior Department Head approval. Employees must furnish a record of where, when and why they traveled on business in order to receive the mileage allowance. The employee, or board or commission member will be responsible for ensuring that sufficient accident and injury insurance coverage exists on their private auto to cover the employees' liability for accident or injury.

Use of private or rental airplanes, must be authorized by a member of the ~~County Court~~Board of Commissioners.

Use of other modes of public transportation (commercial airplanes, taxis, buses, rental cars, railways, shuttles, etc.) is reimbursed at actual cost. Employees will select the class of transportation most economical to the county. Receipts must be provided to receive reimbursement.

Employee travel must be authorized by the department head.

Drivers of County-owned vehicles shall obey all traffic and speed laws. No alcoholic beverages shall ever be carried in a County-owned vehicle except as required for evidence by law enforcement officials.

County-owned vehicles shall not be used for private purposes.

B. **Commissioner Vehicle Policy.** A County-owned vehicle may be assigned to each member of the Board of Commissioners. County-owned vehicles that are assigned to individual Commissioners under this Section shall be used for County business purposes only and may be parked overnight at a County-owned facility or at the residence of the assigned Commissioner. If a County-owned vehicle is parked at the residence of a Commissioner, the Commissioner shall sign a written statement acknowledging that the vehicle will be used solely for business purposes. The Commissioner shall keep a record of each vehicle trip that details the date, purpose of the trip, and miles traveled in order to document that the vehicle was used solely for County business purposes.

CB. **Meals** - Receipts for meals are required, and must be attached to the claim for reimbursement.

Gratuities will not be allowed in excess of 15%.

If two or more employees are attending a function outside of Morrow County, one employee can pay for another employee's meal and turn in both for reimbursement. The cost for each meal should be clearly broken out.

An employee's meals while traveling within the County during a normal work schedule shall not be compensated for by the County unless the employees' attendance is required at a meeting where the meal is a part of the scheduled activity.

Alcoholic beverages are not allowable expenses.

DC. **Lodging** - Lodging costs are allowed when county business requires an overnight stay. Receipts for lodging are required, and must be attached to the claim for reimbursement.

ED. **Travel Time** - Employees required to travel away from the home community in the performance of their duties will be compensated for travel time as work time, whether driving or a passenger. The expense and demands on the employee of travel time may be mitigated by flexing a normal work schedule to accommodate travel time.

EE. **Miscellaneous** - Receipts are required for miscellaneous items such as bridge tolls, parking fees, phone calls (for county business), fax charges, etc. Reimbursement is not allowed for entertainment or incidental expenses.

GF. **Elected Officials** - Whenever a person is duly elected to fill the position of a County elected official, but has not yet taken office, their expenses while traveling on authorized County business may be paid or reimbursed by the County in accordance with these policies.

Any exceptions to the travel policy must be approved by the ~~County Court~~ Board of Commissioners.

Juvenile Department Quarterly Report to the Board of County Commissioners (Quarter 2, 2016-2017)

Year: 2016-17 Last Quarter= 2nd (October 1-December 31, 2016)
 Director: Tom Meier Report Date: January 18, 2017

Detention Stats:

@ 165.00 per day starting 7/1/2016

Quarter #2	New Admits	3+1 carry-over	New Law	2	PV/CR 2
Quarter #1	New Admits	6	New Law	4	PV/CR 2

Total Detention Admissions (All Reasons)

2016-2017	9
2015-2016	13
2014-2015	15
2013-2014	16
2012-2013	15
2011-2012	14
2010-2011	30
2009-2010	16
2008-2009	19
2007-2008	24

Quarter 2 Length of Stay	138 days (1 M-11, 1 Felony Assault)
Quarter 1 Length of Stay	81 days (1 CSC, 1 M-11)

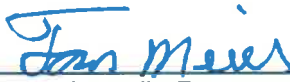
Length of Stay 2014-15	159 days total detention served
Length of Stay 2015-16	189 days served
Length of Stay 2016-17	219 days served

Referral Stats:

(Youth/Referrals)

Quarter: #2	Kids	15	Referrals	16
Quarter: #1	Kids	11	Referrals	16
Year (7/1/16-6/30/17)	Kids	11	Referrals	32
Year (7/1/15-6/30/16)	Kids	86	Referrals	96
Year (7/1/14-6/30/15):	Kids	62	Referrals	78
Year (7/1/13-6/30/14):	Kids	68	Referrals	85
Year (7/1/12-6/30/13):	Kids	71	Referrals	79
Year (7/1/11-6/30/12):	Kids	91	Referrals	116
Year (7/1/10-6/30/11):	Kids	96	Referrals	123

Respectfully Submitted by:



Juvenile Department Director

00058 - Referral Report by Referral Received Date

Original Referral County: **Morrow**
 Start Date: **10/01/2016**
 End Date: **12/31/2016**

Crime Group	Total	% of Grand Total	Gender			Age @ Referral			Race/Ethnicity					
			Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown	White
<u>Criminal</u>														
Person														
Assault	2		0	2	0	0	2	0	0	0	1	0	0	1
Total	2		0	2	0	0	2	0	0	0	1	0	0	1
Property														
Criminal Mischief	2		0	2	0	1	0	1	0	0	1	0	0	1
Theft	4		1	3	0	0	1	3	0	0	0	0	0	4
Total	6		1	5	0	1	1	4	0	0	1	0	0	5
Public Order														
Disorderly Conduct	3		0	3	0	0	3	0	0	0	2	0	0	1
Total	3		0	3	0	0	3	0	0	0	2	0	0	1
Criminal Other														
Criminal Other	3		1	2	0	0	0	3	0	0	0	0	0	3
Total	3		1	2	0	0	0	3	0	0	0	0	0	3
<u>Total Criminal</u>	14		2	12	0	1	6	7	0	0	4	0	0	10
%		87.5%	14.3%	85.7	0.0	7.1	42.9	50.0	0.0	0.0	28.6	0.0	0.0	71.4
<u>Non-Criminal</u>														
Tobacco														
Tobacco	1		0	1	0	0	0	1	0	0	1	0	0	0
Total	1		0	1	0	0	0	1	0	0	1	0	0	0
Non-Criminal Other														
Non-Criminal Other	1		1	0	0	0	0	1	0	0	0	0	0	1
Total	1		1	0	0	0	0	1	0	0	0	0	0	1
<u>Total Non-Criminal</u>	2		1	1	0	0	0	2	0	0	1	0	0	1
%		12.5%	50.0%	50.0	0.0	0.0	0.0	100.0	0.0	0.0	50.0	0.0	0.0	50.0
Totals Referrals	16		3	13	0	1	6	9	0	0	5	0	0	11
%			18.8%	81.3	0.0	6.3	37.5	56.3	0.0	0.0	31.3	0.0	0.0	68.8

Unduplicated Count of Youth

15

Crime Group	Total	% of Grand Total	Gender			Age @ Referral			Race/Ethnicity				
			Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown

ORS Type Code by ORS Class Code

	A	B	C	U	Total Referrals
Felony	0	1	5	0	6
Misdemeanor	3	5	0	0	8
Violation	0	0	0	2	2
Total Referrals	3	6	5	2	16

Crime Group	Total	% of Grand Total	Gender			Age @ Referral			Race/Ethnicity				
			Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown

ORS Chapter by ORS Type Code

	Felony	Misdemean or	Violation	Total Referrals
Person	2	0	0	2
Property	3	3	0	6
Public Order	0	3	0	3
Criminal Other	1	2	0	3
Tobacco	0	0	1	1
Non-Criminal Other	0	0	1	1
Total Referrals	6	8	2	16

Dependency Status Offenses: Not all counties enter dependency status referrals.

00058b-Referral Report by Referral Received Date - by Youth Home City & Zip Code

Original Referral County: **Morrow**
 Start Date: **10/01/2016**
 End Date: **12/31/2016**

Crime Group	Total	% of Grand Total	Gender			Age @ Referral			Race/Ethnicity					
			Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown	White
City: Boardman														
Zip Code: 97818														
<u>Criminal</u>														
Person														
Assault	1		0	1	0	0	1	0	0	0	1	0	0	0
Total	1		0	1	0	0	1	0	0	0	1	0	0	0
Property														
Criminal Mischief	1		0	1	0	0	0	1	0	0	1	0	0	0
Total	1		0	1	0	0	0	1	0	0	1	0	0	0
Public Order														
Disorderly Conduct	1		0	1	0	0	1	0	0	0	1	0	0	0
Total	1		0	1	0	0	1	0	0	0	1	0	0	0
Total Criminal	3		0	3	0	0	2	1	0	0	3	0	0	0
%		18.8%	0.0%	100.0	0.0	0.0	66.7	33.3	0.0	0.0	100.0	0.0	0.0	0.0
<u>Non-Criminal</u>														
Tobacco														
Tobacco	1		0	1	0	0	0	1	0	0	1	0	0	0
Total	1		0	1	0	0	0	1	0	0	1	0	0	0
Total Non-Criminal	1		0	1	0	0	0	1	0	0	1	0	0	0
%		6.3%	0.0%	100.0	0.0	0.0	0.0	100.0	0.0	0.0	100.0	0.0	0.0	0.0
Total for 97818	4		0	4	0	0	2	2	0	0	4	0	0	0
%		25.0%	0.0%	100.0	0.0	0.0	50.0	50.0	0.0	0.0	100.0	0.0	0.0	0.0
Total for Boardman	4		0	4	0	0	2	2	0	0	4	0	0	0
%		25.0%	0.0%	100.0	0.0	0.0	50.0	50.0	0.0	0.0	100.0	0.0	0.0	0.0

Crime Group	Total	% of Grand Total	Gender			Age @ Referral			Race/Ethnicity						
			Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown	White	
City: Hermiston															
Zip Code: 97838															
<u>Criminal</u>															
Public Order															
Disorderly Conduct	1		0	1	0	0	1	0	0	0	1	0	0	0	
Total	1		0	1	0	0	1	0	0	0	1	0	0	0	
<u>Total Criminal</u>	1		0	1	0	0	1	0	0	0	1	0	0	0	
%		6.3%	0.0%	100.0	0.0	0.0	100.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	
<u>Total for 97838</u>	1		0	1	0	0	1	0	0	0	1	0	0	0	
%		6.3%	0.0%	100.0	0.0	0.0	100.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	
<u>Total for Hermiston</u>	1		0	1	0	0	1	0	0	0	1	0	0	0	
%		6.3%	0.0%	100.0	0.0	0.0	100.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	

Crime Group	Total	Gender			Age @ Referral			Race/Ethnicity						
		% of Grand Total	Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown	White
City: Irrigon														
Zip Code: 97844														
<u>Criminal</u>														
Person														
Assault	1		0	1	0	0	1	0	0	0	0	0	0	1
Total	1		0	1	0	0	1	0	0	0	0	0	0	1
Property														
Criminal Mischief	1		0	1	0	1	0	0	0	0	0	0	0	1
Theft	4		1	3	0	0	1	3	0	0	0	0	0	4
Total	5		1	4	0	1	1	3	0	0	0	0	0	5
Public Order														
Disorderly Conduct	1		0	1	0	0	1	0	0	0	0	0	0	1
Total	1		0	1	0	0	1	0	0	0	0	0	0	1
Criminal Other														
Criminal Other	3		1	2	0	0	0	3	0	0	0	0	0	3
Total	3		1	2	0	0	0	3	0	0	0	0	0	3
<u>Total Criminal</u>	10		2	8	0	1	3	6	0	0	0	0	0	10
%		62.5%	20.0%	80.0%	0.0%	10.0%	30.0%	60.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%
<u>Non-Criminal</u>														
Non-Criminal Other														
Non-Criminal Other	1		1	0	0	0	0	1	0	0	0	0	0	1
Total	1		1	0	0	0	0	1	0	0	0	0	0	1
<u>Total Non-Criminal</u>	1		1	0	0	0	0	1	0	0	0	0	0	1
%		6.3%	100.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%
<u>Total for 97844</u>	11		3	8	0	1	3	7	0	0	0	0	0	11
%		68.8%	27.3%	72.7%	0.0%	9.1%	27.3%	63.6%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%
<u>Total for Irrigon</u>	11		3	8	0	1	3	7	0	0	0	0	0	11
%		68.8%	27.3%	72.7%	0.0%	9.1%	27.3%	63.6%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%

Crime Group	Total	% of Grand Total	Gender			Age @ Referral			Race/Ethnicity					
			Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown	White
Totals Referrals	16		3	13	0	1	6	9	0	0	5	0	0	11
%			18.8%	81.3	0.0	6.3	37.5	56.3	0.0	0.0	31.3	0.0	0.0	68.8

Unduplicated Count of Youth 15

Crime Group	Total		Gender			Age @ Referral			Race/Ethnicity				
		% of Grand Total	Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown

ORS Type Code by ORS Class Code

	A	B	C	U	Total Referrals
Felony	0	1	5	0	6
Misdemeanor	3	5	0	0	8
Violation	0	0	0	2	2
Total Referrals	3	6	5	2	16

Crime Group	Total		Gender			Age @ Referral			Race/Ethnicity				
		% of Grand Total	Females	Males	Unknown	12 and Younger	13 - 15	16 and Older	African American	Asian	Hispanic	Native American	Other/Unknown

ORS Chapter by ORS Type Code

	Felony	Misdemeanor	Violation	Total Referrals
Person	2	0	0	2
Property	3	3	0	6
Public Order	0	3	0	3
Criminal Other	1	2	0	3
Tobacco	0	0	1	1
Non-Criminal Other	0	0	1	1
Total Referrals	6	8	2	16

Dependency Status Offenses: Not all counties enter dependency status referrals.

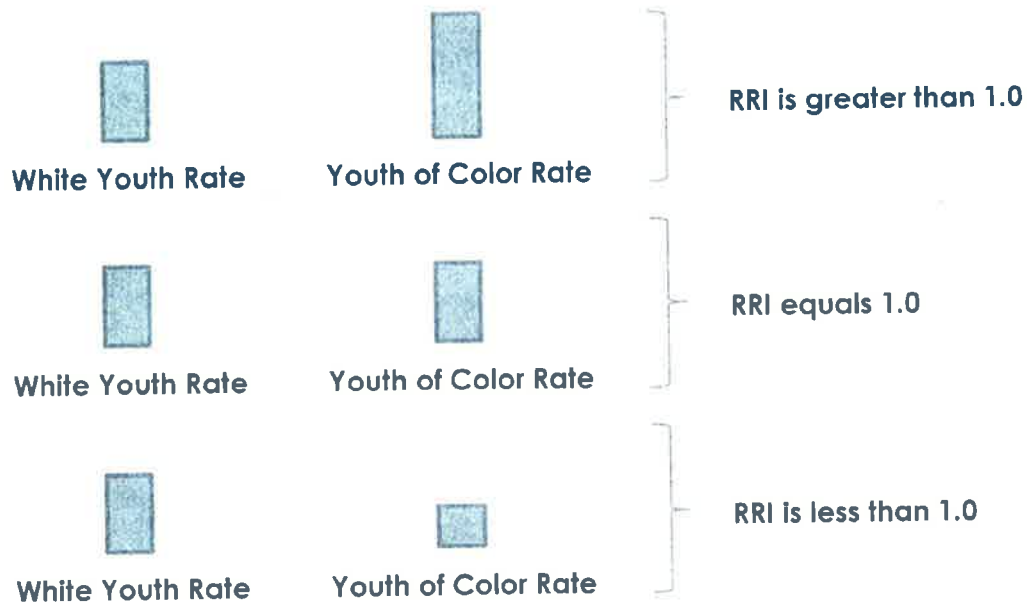
Introduction

Oregon's juvenile justice community is committed to providing effective and efficient services to promote public safety and prevent youth from returning to criminal behavior. The juvenile justice system in Oregon, and around the nation, is focused on improving the equitable treatment for youth of all races and ethnicities who come into contact with the system. An important foundation to understand disparate treatment in the system is to know the Relative Rate Index for a county.

What is Relative Rate Index or RRI?

The Relative Rate Index or RRI is a way to compare experiences of different groups of youth, typically broken down by race or ethnicity, within the juvenile justice system. In the context of this report, youth of color refers to African American, Asian American, Native American, and Hispanic youth. If groups are treated equally, both groups will have an RRI equal to "1". The number is looking at proportional rates, so the groups do not have to be the same in number of occurrence, just the same in rate of occurrence. When the RRI is not equal to "1", one group of youth is receiving different treatment than the other group.

For example:



The Office of Juvenile Justice and Delinquency Prevention (OJJDP) has done extensive work on RRI. For more detailed information, please go to the following site:

<https://www.ojjdp.gov/ojstatbb/dmcdcb/>

Contents of this report

This document contains county specific data regarding the Relative Rate Index for youth of color. The RRI is calculated at six different decision points in the juvenile justice system. The six decision points and definitions include:

- **Referral to juvenile court:** a report to a juvenile department, typically by law enforcement, that alleges a youth has committed an act that if done by an adult would constitute a crime.
- **Case diverted from court or formal handling:** a case that is handled through informal means, such as a diversion program or sole sanction.
- **Use of secure detention:** a youth may be held in a county juvenile detention facility, per statute, for pre-adjudication holding, as a sanction for an adjudicated offense, or for a probation violation.
- **Case petitioned to court:** a referral that is charged in a petition, usually by the county district attorney's office, and is filed with the court.
- **Case resulting in secure confinement in a youth correctional facility:** a disposition order of an adjudicated petition that results in a youth being placed in a youth correctional facility.
- **Case transferred to adult court:** a case that is transferred to adult court, either through a waiver process or through an automatic waiver of a Measure 11 charge.

Every county in the state is represented in this report, but not every county has enough instances to adequately report data. There are some counties that can report an RRI in one area or decision point, but not an RRI in every area or decision point, for the same reason. The 14 counties that have RRI data to report in 2016 are: Clackamas, Deschutes, Hood River, Jackson, Klamath, Lane, Linn, Malheur, Marion, Multnomah, Polk, Umatilla, Washington, and Yamhill.

Notes about the information

Statewide Data: Statewide data is not presented as RRI needs to be viewed at a county, not state, level to provide the most meaningful data.

Real Number of Occurrences: The actual number of occurrences are reported for each county for each area and decision point. While there are limitations in reporting the RRI for every category, the JJIS Steering Committee recognizes that all youth from all race and ethnic backgrounds count and should be reported.

Missing Data: When * is seen in the report, it is indicating the numerator in the calculation was less than 50 or less or the denominator was 5 or less. Therefore, there is not enough data for counties to report out reliable data.

Race and Ethnicity: The JJIS Steering Committee defines Race and Ethnicity reporting categories based available data. Race is recorded by the juvenile department based on police reports and youths' self-reporting. These reports categorize youth by the race that is recorded in JJIS unless the recorded ethnicity is

Hispanic. When the recorded ethnicity is Hispanic, the youth is categorized as Hispanic, regardless of race.

The JJIS Steering Committee respects all races and ethnicities and acknowledges that we cannot accurately represent everyone based on the need to comply with federal reporting standards.

Limitations of the Data

- There is some level of inconsistency in the reporting of Hispanic as a race on referrals by law enforcement, dependent on how race and ethnicity is recorded. Therefore, there is potential for under-reporting of Hispanic youth within the data. For example, some law enforcement agencies may use census guidelines for collecting race. In this case, Hispanic youth are identified as being white or non-white, with Hispanic as a cultural identification rather than race. Other agencies may identify Hispanic as a racial group.
- The Relative Rate Index report can provide the data for actual occurrences and areas of disparate treatment for youth of color in the juvenile justice system in Oregon. This report cannot describe or tell the "why" for the data in any particular county.

March 2017

00471 - Data for Relative Rate Index (RRI) Review

(Youth ages 10 through 17)

County: **Morrow**

Year: **2015** 01/01/2015 - 12/31/2015

Parameter year not found in population table - using 2014

	<u>Total</u>	<u>White</u>	<u>African American</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Native American</u>	<u>All Minorities Exclude Unk.</u>	<u>Other - Unknown</u>
Population At Risk (ages 10 through 17)	1,473	757	20	671	7*	18	716	0
Percent of total population		51.4	1.4	45.6	0.5	1.2	48.6	
Refer to Juvenile Court	67	33	4	26	0	0	30	4
Cases Diverted	41	22	3	13	0	0	16	3
Cases Involving Secure Detention	7	4	1	2	0	0	3	0
Cases Petitioned (Charges Filed)								
Cases Resulting in Delinquent Findings								
Cases Resulting in Confinement in Secure Juvenile Corr Facilities	1	0	0	1	0	0	1	0
Cases Resulting in Probation Placement	9	7	1	1	0	0	2	0
Sub-Total for Cases Resulting in Delinquent Findings	10	7	1	2	0	0	3	0
Dismiss, Plea Bargain or Alternative Process	5	4	1	0	0	0	1	0
Total for Cases Petitioned (Charges Filed)	15	11	2	2	0	0	4	0

* The population for the race / ethnic group is less than 1% of the total population. RRI computations based on percentages of less than 1% comprise insufficient numbers to provide

** On the 00471b report indicates the numerator in the calculation was 50 or less or the denominator was 5 or less. Consequently, the resulting calculation comprises insufficient num

reliable results.
See additional RRI documentation at http://www.ncjrs.gov/html/ojdp/dmc_ta_manual/dmccch1.pdf

00471 - Data for Relative Rate Index (RRI) Review

(Youth ages 10 through 17)

County: **Morrow**

Year: **2015**

01/01/2015 - 12/31/2015

Parameter year not found in population table - using 2014

00471b - Relative Rate Index (RRI)

(Youth ages 10 through 17)

County: **Morrow**

Year: **2015**

01/01/2015 - 12/31/2015

Parameter year not found in population table - using 2014

	African American <u>RRI</u>	Hispanic <u>RRI</u>	Asian <u>RRI</u>	Native American <u>RRI</u>	All Minorities <u>RRI</u>
Refer to Juvenile Court	4.59**	0.89**	0.00**	0.00**	0.96**
Cases Diverted	1.12**	0.75**	0.00	0.00	0.80**
Cases Involving Secure Detention	2.06**	0.63**	0.00	0.00	0.83**
Cases Petitioned (Charges Filed)	1.50**	0.23**	0.00	0.00	0.40**
Cases Resulting in Delinquent Findings	0.79**	1.57**	0.00	0.00	1.18**
Cases Resulting in Confinement in Secure Juv Correctional Facilities	0.00**	0.00**	0.00	0.00	0.00**
Cases Resulting in Probation Placement	1.00**	0.50**	0.00	0.00	0.67**
Cases Transferred to Adult Court	0.00**	0.00**	0.00	0.00	0.00**
Dismiss, Plea Bargain or Alternative Process	1.38**	0.00**	0.00	0.00	0.69**

* The population for the race / ethnic group is less than 1% of the total population. RRI computations based on percentages of less than 1% comprise insufficient numbers to provide

** On the 00471b report indicates the numerator in the calculation was 50 or less or the denominator was 5 or less. Consequently, the resulting calculation comprises insufficient num
reliable results.

See additional RRI documentation at http://www.ncjrs.gov/html/ojjdp/dmc_ta_manual/dmcech1.pdf



PLANNING DEPARTMENT

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MEMORANDUM

To: Morrow County Board of Commissioners
From: Carla McLane, Planning Director *Carla McLane*
Date: February 6, 2017
RE: Planning Update

This February 2017 Planning Update will address the following items:

- Oregon Department of Energy
 - Carty Generating Station Amendment Request #1 - Pending Comment
 - Boardman Solar - Pending Comment
- Geographic Information System Capital Investments and Annual Expenditures
- Comprehensive Plan, Transportation System Plan, Zoning Ordinance and Subdivision Ordinance
 - Current status of these documents, recent and current work to update them, and the need to continue update and revision work with a focus on current and anticipated projects over the next one to two years.
 - ▶ Farm and Forest Use Model Code Update
 - ▶ Parks Master Plan, Goal Exceptions for the OHV Park Amenities, and Comprehensive Plan Recreation Element,
 - ▶ Transportation System Plan Update - Appendix B and Beyond

Oregon Department of Energy: There are a number of operating energy projects in Morrow County that have received Site Certificates from the Energy Facility Siting Council (EFSC), which is staffed by the Oregon Department of Energy (ODOE). Site Certificates in Morrow County are held by: Portland General Electric for the Coal Fired Power Plant, Coyote Springs Gas Fired Power Plant and the Carty Generating Station Gas Fired Power Plant; Caithness Energy for the Shepherds Flat south and central wind energy facilities; and Pacific Ethanol Columbia for their ethanol plant; as well as others. Currently under review with Morrow County engagement are two projects: Carty Generating Station Amendment #1 and Boardman Solar Energy.

Carty Generating Station: Portland General Electric (PGE) has requested Amendment #1 to the Site Certificate for the Carty Generating Station. The 2012 Site Certificate authorized the construction and operation of two natural gas combined cycle generating units and related and supporting facilities. Unit 1 has been constructed and placed in service. The PGE amendment request is to allow slight modifications to Unit 2 and extension of the construction beginning deadline for that Unit, and to allow construction and operation of additional generating capacity in the form of a natural gas simple cycle generating unit (Unit 3) and a photovoltaic (PV) solar generating unit (Carty Solar Farm). Morrow County, serving as a Special Advisory Group, or SAG, is tasked with review of the Amendment Request to be sure that it conforms or addresses

substantive criteria that would be applicable. Previous Morrow County Courts have authorized the Planning Director to respond to these requests on their behalf. Areas generally reviewed are: permits necessary, land use, natural resources management including weed management, public facility impacts including transportation impacts, waste management and minimization, and certain conditions of approval assuring protection of Morrow County interests and citizens. Attached to this Planning Update are letters ready to be submitted to the Oregon Department of Energy concerning the Amendment Request addressing concerns, inadequacies or errors.

Boardman Solar Energy Facility: Boardman Solar has requested an expedited review for a small capacity facility through the EFSC. The ODOE is hosting a team meeting on Wednesday, February 15, 2017, to familiarize affected agency personnel and local governments with the proposed facility, facilitate review of the preliminary application for site certificate, and to identify issues and the applicable requirements of all state and local governments for inclusion in the Project Order. Comment is due to the ODOE by 5:00 p.m. on Thursday, February 23, 2017. Planning staff will work to include those letters in your Board of Commissioners Meeting Packet for the February 22, 2017, meeting.

Geographic Information System (GIS) Capital Investments and Annual Expenditures:

Background Information: The Morrow County Planning Department acquired GIS capabilities around 2008 with the purchase of an ArcGIS desktop license. Licensing fees in 2008 were shared with the Assessor's Office until a need for separate user accounts was recognized. With this need the Planning Department and the Assessor's Office began to purchase separate licensing agreements through ESRI. Currently the Planning Department shares the cost of the ESRI Desktop license with the Public Works Department at the cost of \$750 annually for each department. Beginning in the fall of 2015 the Planning Department hired a full-time staff member, GIS Planning Technician, with explicit GIS educational background to fulfill GIS needs but also accomplish planning tasks (most with a mapping or GIS component).

GIS Budget Discussion: During the budget process for the 2016-2017 budget year \$15,000 was identified to make capital and related investments to support the GIS Planning Technician and GIS based Planning Department activities and goals. In late 2016 investment by the Planning Department included approximately \$9,000 for the purchase of a wide-format plotter used in printing, scanning, and copying of large format maps and other materials and \$2,000 for the purchase of a laptop and laptop docking station for the new Outreach Coordinator, Kymberli Erevia. The balance of the \$15,000 budgeted will be used to continue to expand GIS capability. Two pieces of equipment will be purchased to provide the Planning Department the ability to collect raw data in the field, and improve GIS data processing in the office. These expenditures will have a secondary benefit by reallocating assets to new functions, adding to overall productivity.

The purchase of a Planning Department iPad will allow for the accurate collection and updating of field GIS data through the use of the ESRI Collector Application. The data plan allows for the push/pull of data, base maps, and information. The iPad will also support ancillary Planning Department administrative functions. Cost for this iPad has been quoted at \$500 with a reoccurring monthly data plan cost of \$40.

Data used in GIS operations is typically large and processing intensive. The current computer used by the GIS Planning Technician is an older model that regularly struggles to process large shapefiles and base maps. The purchase of a new GIS computer will improve our data processing capabilities, reduce time spent on GIS operations, and increase overall productivity

of the Planning Department. The existing GIS computer will be moved to the front office and serve as a public portal to locate land-use and planning information. Cost for this new GIS computer has been quoted at \$2000.

Future GIS budgeting needs for 2017-2018 and beyond will continue to include ESRI licensing at \$1500 per year and \$1500 for consumables that would include data services, paper, ink, and maintenance.

Comprehensive Plan, Transportation System Plan, Zoning Ordinance and Subdivision Ordinance: The following will describe the current status of these documents, recent work to update them, and the need to continue update and revision work with a focus on current and anticipated projects over the next one to two years. It should be noted that work in the Comprehensive Plan or the Transportation System Plan regularly also creates work to be accomplished within the Zoning Ordinance.

Comprehensive Plan: The Morrow County Comprehensive Plan (Plan), now available on the County Website, was initially adopted in its current form in 1980 and finally acknowledged by the Land Conservation and Development Commission in 1986. Until recently it had an imbedded requirement to be reviewed and updated every two years, something that never happened. Amendments prior to 2013 were done by application and when requested, without an overall look at the Plan or consideration of how amendments to other planning documents might impact the Plan. Since 2013 a number of amendments to the Plan have been accomplished as follows: complete review of Goal 5 Aggregate including amendments to the Comprehensive Plan and Zoning Ordinance (2013), adoption of Comprehensive Plan and Zoning Ordinance amendments including map amendments for the Umatilla Army Depot (2014), adoption of an update to the Natural Hazards Element based on the 2016 update to the Natural Hazards Mitigation Plan (2015), and replacement of the Comprehensive Plan Economic Element (2016). In late 2014 the Planning Commission, with support and approval from the County Court, engaged in a long term commitment to update the Comprehensive Plan, Transportation System Plan, Zoning Ordinance and Subdivision Ordinance. Of the above amendments over the past several years the Economic Element was directly related to the commitment by the Planning Commission. Next steps for amendment to the Comprehensive Plan have not been specifically identified. Several options are worth considering, but a final decision in the short term will most likely be driven by needs of other Morrow County programs.

Transportation System Plan: The Morrow County Transportation System Plan (TSP) was originally adopted in 1998 with a major update in 2005 and a number of minor updates since then. Most recently a minor update was completed adding a project to Appendix B (projects list) of the Transportation System Plan (2015). As part of the TSP Morrow County has adopted five other area plans concerned with the transportation system: Highway 730 Corridor Refinement Plan, Port of Morrow Interstate 84 Interchange Area Management Plan (IAMP), Interstate 84/Highway 730 IAMP, Paterson Ferry Road IAMP, and Army Depot IAMP. The reason behind adopting an IAMP for infrastructure that is physically located in Umatilla County, the Army Depot IAMP, is because it serves as the point of access to the land within the Army Depot in Morrow County that is planned and zoned for industrial purposes. Also a part of the TSP are the Airport Layout Plans, or ALPs, that have been adopted for both the Boardman and Lexington Airports. [See the discussion below about Transportation System Plan Update - Appendix B and Beyond.)

Zoning Ordinance: The Zoning Ordinance, which governs land uses in Morrow County, that we use today was, like the Comprehensive Plan, adopted in 1980 with minor changes occurring at the time of Acknowledgment in 1986. Since then most changes have been driven by changes in state statute or rule (although not all of the Zoning Ordinance has been well maintained), or were made at the request or application of a member of the public. No overarching or comprehensive review has been made of the Zoning Ordinance since its adoption. Much of the Zoning Ordinance is outdated, and the resource zones (farm and forest use) are not aligned with current statutory requirements and could be found to be in violation of the land mark court case Brentmar v Jackson County. [See the discussion below about the Farm and Forest Use Model Code Update.]

Subdivision Ordinance: The Subdivision Ordinance, which governs land divisions and related actions, story is similar to the Zoning Ordinance, but even less attention has been given to its maintenance over time.

Currently Identified Update Work: The following narrative discusses three projects that are underway or have been identified, two of which would address one or more of the above described documents, that need to be prioritized for action over the next two years.

Farm and Forest Use Model Code Update: The Department of Land Conservation and Development (DLCD), working with staff from Angelo Planning, during the last biennium created a model code based on statute and rule for farm and forest use resource zones. At the end of that biennium the Angelo Planning staff worked with four counties to adopt those model codes. This biennium another six counties, including Morrow County, were identified for assistance to accomplish the same. We are in the home stretch of this process with a work session planned for the February Planning Commission meeting, with adoption by the Board of Commissioners in early summer.

Not a part of the current process, but companion work could be to review and amend the Goal 3 and Goal 4 portions of the Comprehensive Plan. This has not been discussed with the Planning Commission in any detail.

Parks Master Plan, Goal Exceptions for the OHV Park Amenities, and Comprehensive Plan Recreation Element: As you have heard, or will hear, from Public Works staff there is a need to update the Parks Master Plan. That document functions in one important aspect as a 'capital improvement plan' which supports grant applications. Much like the Transportation System Plan discussed later, update of the projects list is needed and will be needed on a regular basis. The Park Committee, which needs to be reviewed and reconstituted, has appointed a Parks Plan Subcommittee which is working on these various elements, with initial focus on the Park Master Plan. Meetings have been scheduled monthly with the Parks Plan Subcommittee through June.

Several years ago, when Planning staff worked with both TREO Ranches and Ruggs Ranch to assure those businesses were compliant with land use requirements, there was discussion concerning the need to also bring certain OHV Park activities into compliance as well. The Parks Plan Subcommittee has discussed this planning need and have determined that once the Parks Master Plan is mostly complete this task will be initiated. There is also an effort to obtain a planning grant through State Parks to fund this planning activity. The desired outcome would be an Exception to Goal 4 Forest and Goal 11 Public Services to allow for and support various park and travelers services and amenities at the administrative and lodging area of the OHV

Park. While the specifics have not been determined, Planning staff have been working on a framework for this planning activity. As a final component of this planning process the Recreation Element of the Comprehensive Plan should also be evaluated and amended based on the two planning activities outlined above, but also based on the updated Economic Element adopted in 2016 which identified tourism as one of four economic sectors to be evaluated in Morrow County. These two aspects of park planning will take approximately two years to accomplish and will have costs associated with them. Current fiscal considerations include a parks planning grant and use of the funds set aside for Comprehensive Plan update work.

A Planning Commissioner has been appointed as part of the Parks Plan Subcommittee. The full Planning Commission has not been briefed on this project, but will be soon. A change in process from previous actions, the Parks Master Plan will this time be reviewed by the Planning Commission with them recommending adoption to the Board of Commissioners. This change in process is being done to assure full compliance with the land use park planning rules.

Transportation System Plan Update - Appendix B and Beyond: As you will learn in the Wednesday afternoon session with Public Works staff they have accomplished many of the projects on the current five year projects list that is part of the TSP Appendix B and even completed work on several of the projects identified on the long term, or 20-year, project list. It has been identified that the project list housed within Appendix B of the TSP does need to be updated in the near term. A complete update of the TSP to fully address the Corridor Refinement Plan and the four adopted IAMPs needs to be done, as well as a laundry list of other planning work that could include: a review of the TSP Goals, incorporate the Road Committee process, include with the Road Standards a new standard to address development at the Port of Morrow, enhance discussion of other utility components (transmission, rail and water), address special transportation and transit options, and address the Transportation Element of the Comprehensive Plan as it does not appear to have been amended at the time the TSP was adopted. Also to consider would be Tower Road and the need to evaluate it through the Interchange Area Management Plan process.

The need to update Appendix B became evident at the most recent Road Committee meeting, so no specific work around this work task has been developed and no discussion with the Planning Commission has taken place. In the larger update process plan, initiated in 2014 and starting with the Economic Element, the TSP update was being planned, but scheduled in another year or two.

Attachments:

Carty Generating Station Amendment Request Review and Comment Letter(s) [pending]
Comprehensive Plan Economic Element

ECONOMIC ELEMENT

Introduction

Upon undertaking a substantial update to the Comprehensive Plan (Plan) in 2015 the Planning Commission opined that “economics” is something that should play a role throughout the Plan. The Planning Commission determined that to best understand the role of economics the best place to begin an update was with the Economic Element. Through discussion the Planning Commission hypothesized that four economic sectors should be evaluated - the large industrial sector, agriculture and food processing, energy, and tourism. This Economic Element will provide the foundation for the economic situation in Morrow County in 2015 and will design a program and set forth policies for land use purposes for the next 20 years and beyond.

Over the past couple of years three studies have been completed that will serve as the basis for this Economic Element. They are:

1. Regional Economic Opportunities Analysis: Morrow and Umatilla Counties (Prepared for the Umatilla Army Depot Reuse Authority by Johnson Reid LLC and Angelo Planning Group July 2013)
2. Port of Morrow Strategic Business Plan Strategy and Economic Impact Analysis (Prepared for the Port of Morrow by Berger ABAM and FCS Group October and June 2013)
3. Greater Eastern Oregon Development Corporation (GEODC) Comprehensive Economic Development Strategy (Prepared by staff at GEODC 2014)

These economic studies can assist the Planning Commission and County Court understand the current economic climate and provide insight and opportunity for growth and investment, further informing the Comprehensive Plan.

Another source document assisting the Planning Commission and County Court is Oregon's Statewide Planning Goals and Guidelines, specifically Goal 9 Economic Development. The Goal states the following: “To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's Citizens.” It is further supported with the following concerning Comprehensive Plans and Policies: “Comprehensive Plans and policies shall contribute to a stable and healthy economy in all regions of the state. Such plans shall be based on inventories of areas suitable for increased economic growth and activity after taking into consideration the health of the current economic base; materials and energy availability and cost; labor market factors; educational and technical training programs; availability of key public facilities; necessary support facilities; current market forces; location relative to markets; availability of renewable and non-renewable resources; availability of land; and pollution control requirements.” These factors will be further addressed throughout this Economic Element.

General Discussion of the Economy

Since Morrow County's first Comprehensive Plan was adopted and acknowledged in the 1980s Morrow County has seen growth and experienced a setback or two. But overall the Morrow County economy has grown and new industries have brought diversification. At the time of acknowledgment by the Land Conservation and Development Commission the Port of Morrow

had a vision and had started implementing that vision, but the economic impact of the Port and its businesses was not yet regionally felt. That is different in 2015 with the Port of Morrow now being the second largest Port in Oregon, behind only the Port of Portland. It serves as a main point for freight distribution, export and value-added production of agricultural products that are primarily grown in Oregon, Washington, Idaho, Montana and Wyoming.

The sawmill just outside of Heppner has closed, creating economic hardship. The Umatilla Army Depot has gone through the Base Realignment and Closure (BRAC) process adding over 1,800 acres of (soon to be) available industrial land for future development. A major motor speedway has been planned and zoned for at the Tower Road interchange adjacent to the Boardman Airport, although the economic downturn of 2007 through 2009 halted development. Technology has brought data centers to the Port of Morrow. The Columbia River Enterprise Zone (a State of Oregon tax abatement program) has provided discretionary financial resources to the community. These represent just some of the changes that have occurred in Morrow County since acknowledgment. All have had an impact on the economy of Morrow County.

Resource Base, Historical Development and Local Perceptions

Morrow County's history is based in agriculture with many early settlers being shepherds. The agricultural sector grew and today, as in decades past, Morrow County continues to rank in the top one-third of Oregon counties for many crops and often rank in the top five counties for select crops. The continuing innovation of crop irrigation and new technologies continue to provide opportunity for new types of crops and the ability to grow multiple crops in a single year. Along with a thriving beef industry, Morrow County has a burgeoning dairy industry as well, which has brought new processing plants to the Port of Morrow.

The timber industry is not what it once was in Morrow County with the closure of the Heppner mill in the late 1990s, but harvest and forest health activities continue in the Blue Mountains of Morrow County. The Greater Eastern Oregon Development Corporation (GEODC) discusses in the 2014 Comprehensive Economic Development Strategy (CEDS) the Forest Sector, outlining differences in the approach from the U.S. Forest Service and the timber industry. With the Blue Mountain National Forest Lands Management Plan still under revision at the time of this update it is unclear what potential outcomes there might be that would be beneficial to Morrow County. If the timber industries harvest plan was implemented both direct and indirect jobs could be added to total Morrow County jobs. Should the U.S. Forest Service harvest plan be implemented there would be little or no change to jobs in Morrow County or the region. During both the development of the CEDS and the ongoing updates to the Forest Lands Management Plan, the County continues to advocate for and participate in forest management and other forest collaborative activities.

Focused Economic Sectors

As stated previously when the Planning Commission undertook this 2015 endeavor the focus was on four specific economic sectors, understanding that the Economic Element needed to address those and the economy in general. Those four sectors are further discussed here.

Large Industrial Activity

Industrial activities or areas are located throughout Morrow County and include the Boardman

Industrial Park, the East Beach Industrial Park, the Airport Industrial Park and the South Morrow Industrial Park. Much of the early development at the Boardman Industrial Park was focused on potato storage and processing, with later investment in energy production. Recently the Sustainable Agriculture and Energy (SAGE) Center was built and just to the north of that location a Recreation Center and Workforce Training Center are being planned and built.

Development of the East Beach Industrial Park began in 2005 with the installation of the first rail loop. Since then a rail siding has been added and plans include additional rail infrastructure. Development of the transportation network includes several new roads and the County's first round-about. Industries siting in this area are diverse and include food processing, ethanol production, reclamation activities, data centers, and warehouse and transfer activities.

Both the Boardman and East Beach Industrial Parks are located at the intersection of three transportation opportunities - Interstate 84 and the nearby Interstate 82, the Columbia River with barge opportunities to the Port of Portland and the Pacific Ocean, and the Union Pacific Railroad connecting the Port to the Pacific Coast and to the east. According to the Regional Economic Opportunities Analysis (July 2013) these "transportation linkages are arguably the region's best asset" and have served the Port of Morrow well.

The Airport Industrial Park is home to the Boardman Airport, owned and managed by the Port, servicing the local agricultural community, charter flights and military activities. There are farm and farm related activities that have historically taken place and will continue into the foreseeable future. A speedway and speedway associated uses has been given land use approval for a portion of this site, but the economic downturn in 2007-2008 idled plans. As the Port sees increased development in the East Beach Industrial Park and management looks to the future the land resource at the Boardman Airport is a site that has been identified for future industrial development investment. Future development could include food processing, light manufacturing and renewable energy development.

Land across Tower Road from the Airport Industrial Park is owned by the City of Boardman and development includes a truck stop near the interchange and agricultural activity south of Kunze Lane. Agricultural activity has moved closer to the interchange with new circle irrigation investment and the development of additional potato storage.

The South Morrow Industrial Park sits mostly idle since the closure of the Kinzua mill in the late 1990s. Flood concerns along the Willow Creek and its upriver tributaries place the lions share of this Industrial Park in the floodplain, hampering development opportunities. Miller Manufacturing remains active and the mill office building on the east side of Highway 207 is occupied by multiple state agencies and the Oregon State University Extension Service. Before additional development can be undertaken at this site issues with the floodplain will need to be addressed. The limitations of this property raise questions as to the viability of this as industrial land to serve south Morrow County. Should other lands be identified to fill the need for industrial lands?

Added to the industrial land inventory in 2013 was approximately 1,800 acres at the Umatilla Army Depot in the southwest corner. The Army Depot was listed both in 1988 and again in 2005 in the Department of Defense Base Realignment and Closure process, first to be realigned for disposal of chemical weapons and then to be closed. Once the property transfers, or is included in a master lease, to the Columbia Development Authority (CDA) these additional acres will be available to the CDA and the Port of Morrow for development. All 1,800 acres are

designated for industrial development and zoned Port Industrial; approximately half of the land has an overlay protecting habitat assets.

Agriculture and Food Processing

The following comes from the 2014-2019 Comprehensive Economic Development Strategy published by the Greater Eastern Oregon Development Corporation: "Morrow County contains more than one million acres of gently rolling plains and broad plateaus. This rich agricultural land can be roughly divided into three occupational zones - increasing amounts of irrigation farming in the north, vast fields of wheat yielding to cattle ranches in the center, and timber products in the south. With the advent of center pivot irrigation technology, Morrow County became one of Oregon's fastest growing areas in terms of population, personal income, and agricultural and industrial development."

The variety of crops grown in Morrow County has changed from the once staple of wheat and, with the advent of irrigation, potatoes and watermelon, to include the following as a sample: alfalfa, beans - lima and green, blue berries, carrots, corn - field and sweet, grass seed, onions and peas. And while the first livestock in the County was sheep, today there are sheep, beef cattle and a growing dairy industry.

An important input to agriculture is water which needs to be mentioned here in the economic element as well as discussed in relation to both Goal 5 Natural Resources and Goal 6 Air, Water and Land Resources Quality. Water quantity and quality have been discussed in the Umatilla Basin for more than five decades with farmers and residents living with designations for both. Cattle ranching and dry land production, taking place mostly in central and southern Morrow County, have smaller water components or needs. Irrigated agriculture in the northern third of the County relies on groundwater and Columbia River water to facilitate the growing and processing of value added products. While an acre foot of water can produce alfalfa, with two or three acre feet of available water crops with a higher value can be grown such as corn, potatoes, various varieties of beans or blueberries.

The Port of Morrow Boardman and East Beach Industrial Parks are home to a number of food processing facilities processing primarily potatoes, onions and milk respectively into hashbrowns and french fries, chopped dehydrated onion and cheese. The various crops that are grown in Morrow County are processed and distributed throughout Oregon, the Pacific Northwest and the world.

Energy Sector

The first Comprehensive Plan identified the vast opportunity available in and to Morrow County relative to energy - it's development, movement and consumption. Installed energy development in Morrow County in 2016 includes the Boardman Coal Fired Power Plant (slated for closure or repurposing in 2020), two gas fired power plants - Coyote Springs and Carty Generating, and wind energy development on both the western and eastern boundaries of the County with numerous other wind and solar projects being proposed. Portland General Electric, with interests in several of these power production facilities, is one of the County's largest employer and largest taxpayer as of this update. The Columbia River on the northern boundary of the County is home to several dams, both east and west of the County, operated by the Bonneville Power Administration (BPA) which supplies reasonably priced hydro power throughout the Pacific Northwest.

The BPA and PacifiCorp both own and operate major bulk market transmission lines with another proposed by Idaho Power Company. Gas Transmission Northwest operates a large interstate gas line that traverses Morrow County with two lateral lines that serve Coyote Springs and Carty Generating. There are also a number of small energy developments that include small scale hydro and conversion of methane to electricity, an ethanol processing facility, a demonstration facility designed to process cellulosic ethanol, and two small scale power facilities currently not operational (Port of Morrow and Kinzua Mill Site).

Agriculture and food processing are consumers of energy. And with the growth of personal electronic devices the need for data storage has seen the development of data centers in Morrow County which are large consumers of energy. As these industries continue to grow in Morrow County the need to deliver energy within the local service delivery areas of both the Umatilla Electric and Columbia Basin Electric Cooperatives will also grow as is evidenced by the continuing installation of larger voltage service delivery lines.

For purposes of land use planning energy may best be considered in four major categories: generation and related transmission, bulk market transmission, local service delivery and consumption. Comprehensive Plan Goals and Policies, found later in this element, need to outline the benefits of the energy sector and provide mechanisms to maintain and improve energy generation and movement in and through Morrow County.

Tourism Sector

Morrow County, along with Umatilla County, makes up Oregon's Rugged Country, a tourism marketing moniker. Working through the Eastern Oregon Visitor's Association (EOVA) the Boardman and Heppner Chambers work diligently to market Morrow County's variety of tourist opportunities such as the SAGE Center, Heritage Trail, parks along the Columbia River and in the Blue Mountains, various hunting and fishing opportunities, and experiences along the Historic Oregon Trail to name just few.

Morrow County has three parks in the Blue Mountains serving hunters, backpackers, and riders of off highway and all terrain vehicles. The Morrow County Off Highway Vehicle Park, which opened in 2003, has grown to over 9,500 acres with additional land added in Grant County in 2005. Also in the southern portion of the county are several hunting preserves offering both bird and big game hunting opportunities. Bicycling and bicycling tours are an emerging offering with the City of Heppner hosting an annual ride through the Blues. The Blue Mountain Scenic Byway traverses Highway 74 from Interstate 84 to Heppner, then continues on to Ukiah through the Blue Mountains along Willow Creek Road and then the Forest Service Highway also known as the 53 Road. Along the Columbia River two marina parks serve boaters, fishermen and campers. Agriculture and energy in Morrow County are explained and celebrated at the SAGE Center. The United States Forest Service has staff and activities based out of Heppner, serving recreational users and contributing to the employment base of the County.

Tourism was not discussed in the 1980 Comprehensive Plan, but is more fully discussed in this version with the intention of supporting the emerging tourism industry in Morrow County and will include Goals and Policies designed to support current tourism activities and to assure that future tourism development is supported and encouraged. The Recreation Element, most recently updated in 2011, focuses mostly on the Morrow County parks and has been most recently used to support the Parks Master Plan.

Other County Sectors

Other County sectors are important sources of employment and most have realized significant growth in response to increased County population. The largest sectors include construction, government (county, schools and the Forest Service), health care and manufacturing. Forest lands in the County and the timber industry also contribute to County revenues through payments in lieu of taxes (federal payments on the basis of timber sales). Transportation, trade, finance and service employment have all increased in recent years and improved service in each of these support sectors has in turn benefitted the County's basic industries.

The following table provides the various industrial and commercial use zones and their acreage, including a geographical reference to their location. This is also repeated and then represented graphically on the Industrial Lands Map adopted as part of this Economic Element. It should be noted that there are industrial and commercial lands available within the County near every community. A rezone of land in the Lexington Urban Growth Boundary in 2015 added 20 acres to the available land supply for industrial uses.

Industrial and Commercial Lands Table

	Industrial Lands						Commercial Lands		
	MG	PI	RLI	SAI	AI	RRI*	CG	RSC	TC
Tower Road	7455.3			13839.7	4232.2				50.1
Boardman/Port	629.1	2955.1							
Irrigon	118.6						9.0	8.3	
I-84 South of Irrigon	63.9	1773.3	11.0			48.2			
Ione							1.3		
Lexington			20.5						
Heppner	138.4								
Hardman/Ruggs*								54.5	
Total Acres	8405.3	4728.4	31.5	13839.7	4232.2	48.2	10.3	62.8	50.1
	Industrial Acres: 31,285.3						Commercial Acres: 123.2		

* While identified as Industrial Land no Goal 3 or other exceptions have been taken for this property.

Problems and Opportunities

Water: Mark Twain is attributed with saying that whiskey is for drinking and water is for fighting; there is some truth to that. Here in Morrow County, along with our neighbor Umatilla County, there have been designations affecting water from the perspective of both quantity and quality. There are four Critical Groundwater Areas (CGWA) based on quantity affecting agriculture and other activities in the central and northern portions of Morrow County. Oregon Water Resources Department manages the following CGWAs: Buttercreek, Ordinance, Ordinance Basalt and Ella Butte (more can be found on the Oregon Water Resources website). Northern Morrow County is also part of the Lower Umatilla Basin Groundwater Management Area (LUB GWMA), a designation by the Oregon Department of Environmental Quality based upon groundwater quality concerns around nitrite and nitrate (more can be found on the Oregon

Department of Environmental Quality website). Morrow County has been engaged with many activities over the past 20 or more years with both quantity and quality water concerns.

From 2010 until early 2015 the County was a member of the Umatilla Basin Water Commission working to improve water supplies, but the Commission disbanded. The County is now supporting efforts of the Northeast Oregon Water Association working to develop Columbia River water resources and promoting wise, sustainable water and related natural resource-based economic development in Eastern Oregon. Water depletion of the regions aquifer's is documented, but the efforts of some are showing that we can recover those aquifers if best practices continue, access to Columbia River water is made available, and adequate water storage is developed.

In the early 1990s the Oregon Department of Environmental Quality began the process to quantify the level of nitrite and nitrate in groundwater in the Lower Umatilla Basin. In 1995 the northern portion of Morrow County was designated as part of the LUB GWMA and the County has participated with the Citizen's Advisory Committee since then. The first Action Plan has been completed and a second Action Plan is being developed. Significant changes to agricultural practices have changed based upon the findings of the LUB GWMA, but also based upon the cost of doing business. At this time the trend lines are mostly inconclusive, so work continues with a focus on the following areas identified as potential contributors: agriculture; confined animal feeding operations; small farming and livestock operations under 40 acres; land application of food processing waste water; and management of residential, open and green spaces relative to on-site waste water, application of fertilizers, and pasture management. This work will continue into the foreseeable future.

Both water quantity and quality will be further addressed in Goal 5 Natural Resources, Scenic and Historic Areas, and Open Spaces and Goal 6 Air, Water, and Land Resources Quality.

Industrial Diversification: In the 1980 Comprehensive Plan concern was outlined that the opportunity for growth and development should become more diversified. While that has taken time diversification away from just an agricultural economic base has been happening. More energy generation projects have been sited in Morrow County and the use of personal computing and other devices has created the need for electronic data storage, or data centers. Two new developments at the Port of Morrow are driven from the need to create cleaner fuels and do less harm to the environment. While diversification has been taking place, it should continue as new opportunities emerge.

Industrial Sites and Port Planning: A concern raised in the 1980 Comprehensive Plan was about the need to assure adequate industrial land into the future and a request that the Port of Morrow complete a master plan. Over the intervening years the Port of Morrow has acquired additional land at the Tower Road interchange, both south and north of Interstate 84; acquired the Kinzua Mill Site just north of Heppner; and will soon have available to them 1,800 acres of industrially zoned land on the former Umatilla Army Depot. All of these locations, along with expansion of the East Beach Industrial Area, assures an adequate supply of industrial land for the current planning time frame. Planning and infrastructure work will need to continue to ensure that these industrial sites have adequate transportation, energy and utility investment. Floodplain concerns will also need to be addressed at the Kinzua Mill Site north of Heppner to facilitate development opportunities.

As to the request that the Port of Morrow complete a master plan, the Planning Department recognizes that through a variety of planning processes the Port of Morrow has met this requirement, although not directly. The recently updated Port of Morrow Strategic Plan, rail planning activities, and various transportation system planning processes provide the Port of Morrow, along with the City of Boardman and Morrow County, significant information to accomplish the necessary planning to support future growth and development at various Port of Morrow facilities and locations.

Transportation Planning: Since adoption of the 1980 Comprehensive Plan the Oregon Department of Land Conservation, working cooperatively with the Oregon Department of Transportation, have further defined the requirements of cities and counties relative to planning for transportation infrastructure with a guiding principle to maintain functionality of state investment. In 1998 Morrow County adopted its first Transportation System Plan which has had two major updates and a number of minor updates. The County has also adopted a Corridor Refinement Plan for the portion of Highway 730 from Irrigon to the Umatilla County line; and Interchange Area Management Plans for four interchanges: the Port of Morrow Interchange, the Interstate 84/Highway 730 Interchange, the Patterson Ferry Interchange, and the Army Depot Interchange as the access location for the Army Depot industrial land in Morrow County. See the Transportation System Plan and support plans for more information.

It should be noted that in Morrow County there are 922 miles of roads with 593 miles being gravel. Funding to maintain the current road system is limited and those limitations are expected to continue. The Morrow County Public Works Department works with a Road Committee to review potential projects that are then forwarded through the Planning Department for adoption first by the Planning Commission and then the County Court as part of the Transportation System Plan. This process of public involvement assures that those impacted by county decisions concerning roads have multiple opportunities to have their voice heard.

Labor Market Factors: Agriculture has seen many changes as technology and cost saving advancements originally shrunk the necessary work force. But in 2015 the emergence of the organic market is changing workforce needs once again, increasing the need for more farm workers. As the County continues to diversify, additional work force diversity will be needed, such as high skilled employees for work within data centers. Morrow County voters supported a bond in 2014 for a new workforce training center to be owned and operated by Blue Mountain Community College located in Boardman and serving the needs of various industries. A continuum of work force needs is emerging, from unskilled workers, to more skilled workers, culminating in a growing need for highly skilled and professional workers. A major finding of Port management and the Columbia River Enterprise Zone Board is that current residents make better long-term employees than importing new workers. This is also advantageous in keeping the next generation of Morrow County residents close to home.

Needed Housing: Housing will be further discussed in Goal 10 Housing, but for this discussion in the Economic Element it needs to be stated that without adequate housing the County will not experience needed population growth. Specifically there is a need for additions to the housing inventory for both affordable and workforce housing. There is also a desire to increase housing that would be attractive to those at higher income levels. In the Regional Economic Opportunities Analysis for Morrow and Umatilla Counties (2013) comment from the Industrial

Land Forum was summarized as “lack of housing and housing diversity is a threat to regional economic development success.”

Efforts are underway to encourage and fund housing opportunities throughout the County. Using discretionary funds from the Columbia River Enterprise Zone grants are available for purchasers of homes, and the City of Boardman has a gap financing program for housing development. During the first year of implementation increases in home ownership have been realized, and new home development is underway.

Most conversations with state agencies or housing advocates often focus on affordable housing, which to some means low income housing. The need in Morrow County, and across eastern Oregon, is for what might be called market housing or workforce housing. While housing needs to be affordable what is needed is housing that is not specifically tied to income levels or poverty guidelines. Needed housing that is affordable is being realized in the community of Lone within the Emert subdivision as the community has worked together to find economic opportunity when developing the infrastructure for the subdivision.

Commute Patterns: Various studies done and reports written between 2005 and 2015 discussing workforce needs, housing and transportation have a common theme - many of the workers in Morrow County live elsewhere. Hermiston and Kennewick, Washington appear to be the communities of choice for these workers. The Regional Economic Opportunities Analysis for Morrow and Umatilla Counties (2013) discusses commute patterns and found linkages, but at a lower rate than initially thought. An interesting conclusion of the analysis is that “communities with greater housing diversity tend to have lower commuting rates.”

Poverty: According to the Greater Eastern Oregon Development Corporations 2014 Comprehensive Economic Development Strategy the poverty rate in Morrow County in 2012 was 15.5 percent. This represents the percentage of all people with an income below poverty level for the previous 12 months. The highest rate at 35.4 percent was among families with a single female household with children under the age of 18. This is in contrast to personal income which in Morrow County exceeds the statewide average. Credit is given to recent success at the Port of Morrow, which has placed workers employed in Morrow County as being the fifth highest paid workers in Oregon, a statistic tracked by Business Oregon influencing Enterprise Zone activities.

Another input to poverty is educational attainment, an area that Morrow County could improve in. The 2013 Regional Economic Opportunities Analysis for Umatilla and Morrow Counties discusses the need for an appropriately trained workforce being among the most critical input to successful economic development. Educational attainment is also an important determinate of wage levels. Morrow County needs to increase high school graduation achievement, but most importantly needs to encourage further educational opportunities including college and technical training opportunities.

Communication: In a world where connectivity is becoming a necessity, Morrow County often finds itself lagging. Making a call on a cell phone along Interstate 84, or in Boardman doesn't pose any challenges. But when traveling other regional highways or county roads achieving connectivity can be problematic. This can be a safety problem for travelers, but also of concern is that business and economic development in the highly technical world of 2016 requires a certain level of connectivity. Without that connectivity businesses cannot reach potential customers. Enhancement of current installations and new installations are needed to provide

better cell phone and internet connectivity throughout Morrow County.

Summary

In 1980 the Comprehensive Plan identified that Morrow County's economy has been, is and will continue to be based on its agricultural potential. Thirty five years later that still holds true. Expansion of the County's base economy, diversification in agri-business, new energy generation and new industrial opportunities have and will continue to influence the economy through increased population and through increased trade and services.

Interestingly the 1980 version of the Comprehensive Plan foretold of the growth of the Port of Morrow, starting with a single food processing plant and growing to a major food processing park. Other development has securely placed the Port of Morrow as the second largest port in Oregon and has seen the statement "place the County as one of the most important shipping, processing, manufacturing and distribution centers on the Columbia River" to come to fruition.

Economic Element Goals and Policies

Goal 1: To provide adequate, economical housing facilities, utilities, and services to meet the needs of permanent residents and temporary populations.

Policy 1A: To encourage and facilitate the continued cooperation between those public and private sources who provide funding assistance for such services and utilities.

Policy 1B: To encourage the continued support of educational and other local amenities that make Morrow County a desirable place to live.

Policy 1C: To encourage and facilitate the siting of the necessary infrastructure to increase the availability of the most current communication technologies to residents.

Goal 2: To expand job opportunities and reduce unemployment, reduce out-migration of youth, and accommodate the growth of the County work force.

Policy 2A: To maximize the utilization of the local work force as job opportunities increase.

Policy 2B: To increase the income level of County residents by providing good job training and educational programs in response to employer needs and by encouraging the location of industries in the County which will hire local residents.

Policy 2C: To facilitate and encourage communications and coordination between industry and education to assist in the development and maintenance of a quality work force.

Goal 3: To diversify local businesses, industries and commercial activities and to promote the economic growth and stability of the County.

Policy 3A: To encourage local producers to new markets for local products and to seek out new products that are in demand in the market place and that can be produced locally.

Policy 3B: To develop, maintain and encourage private investment in recreational and tourism activities and facilities.

Goal 4: To encourage the development of compatible land uses throughout the County and to protect areas suitable for industrial development from encroachment of incompatible land uses.

Policy 4A: To limit uses on or near sites zoned for specific industrial and commercial uses to those which are compatible with industrial and commercial development.

Policy 4B: To utilize appropriate mechanisms in implementing regulations to ensure that any development adjacent to or in the vicinity of the Boardman Airport is a compatible use and will not impede future growth of the airport.

Goal 5: To minimize high noise levels, heavy traffic volumes, and other undesirable effects of heavy commercial and industrial developments.

Policy 5A: To utilize appropriate mechanisms in implementing regulations to reduce undesirable impacts from industrial and commercial developments, including the establishment of buffer zones or other mitigation measures if determined to be necessary.

Policy 5B: To cluster commercial uses intended to meet the business needs of the County residents and highway travelers only in designated areas to prevent the undesirable effects of spot zoning.

Goal 6: To maintain an economic-environmental balance in all resource management and allocation decisions.

Policy 6A: To coordinate all planning programs and decisions concerning economic base resources in the County.

Policy 6B: Participate and collaborate with federal land management agencies, particularly the US Forest Service and Bureau of Land Management in decisions affecting the County's timber resource base.

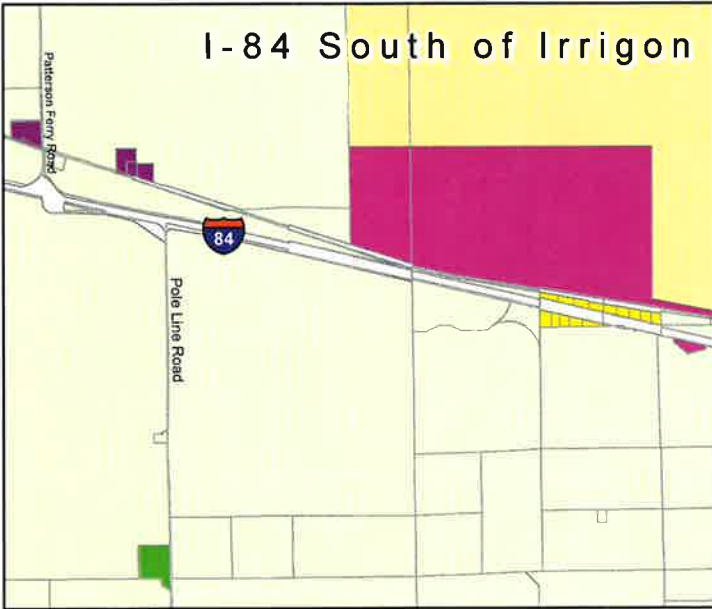
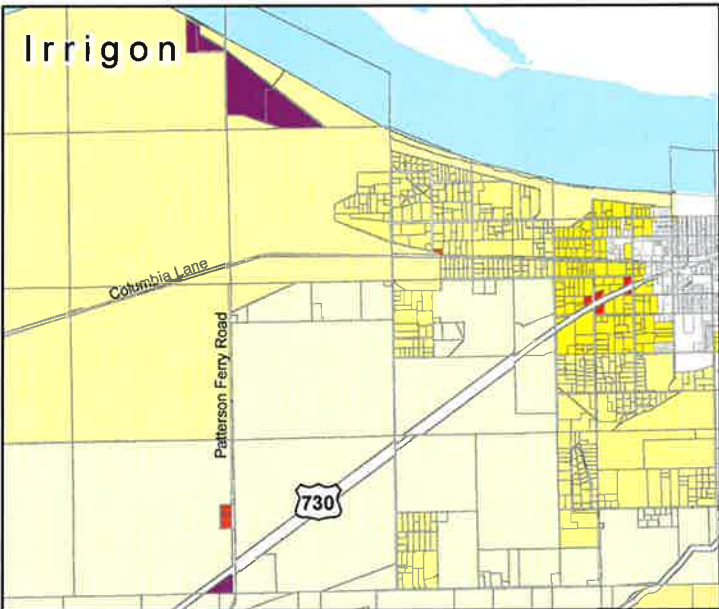
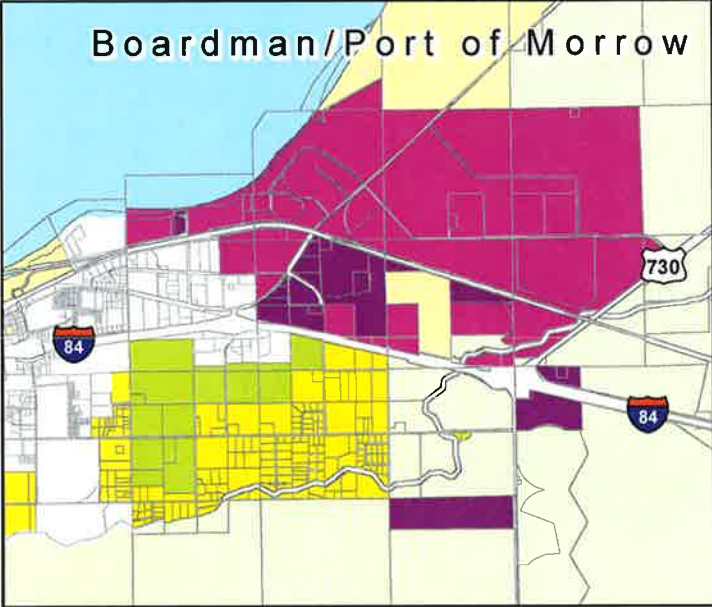
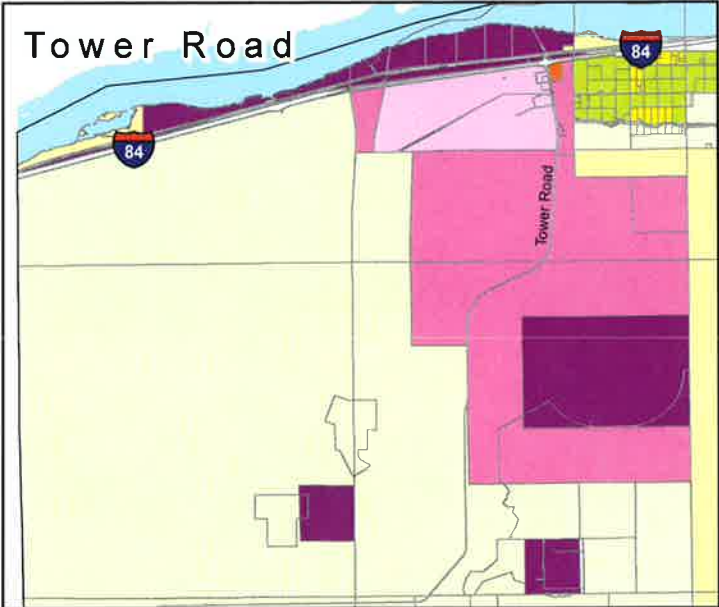
Policy 6C: To require that development plans be based on the best economic information available, comply with applicable environmental standards, and take into account the effects of the development on the existing economy and available resources, including transportation and work force.

Goal 7: To ensure that the County receives adequate water supplies to meet the needs of all domestic, agricultural, industrial, power and natural resource interests.

Policy 7A: To participate and collaborate with public and private agencies promoting wise, sustainable water use in Eastern Oregon.

Policy 7B: To ensure implementing regulations require the use of best management practices to protect surface and groundwater supplies.

Industrial and Commercial Zoning - North

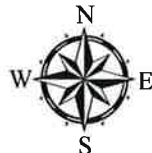


Other	SR1A - Suburban Residential outside UGB	CG - General Commercial
EFU - Exclusive Farm Use	FR2 - Farm Residential	RSC - Rural Service Center
SF40 - Small Farm 40	MG - General Industrial	TC - Tourist Commercial
RR1 - Resource Related Industrial	PI - Port Industrial	PUB - Public
FU - Forest Use	RLI - Rural Light Industrial	UADM - Umatilla Army Depot Military
RR - Rural Residential	SAI - Space Age Industrial	UDHW - Umatilla Depot Wildlife Habitat
SR1 - Suburban Residential w/in UGB	AI - Air Industrial	

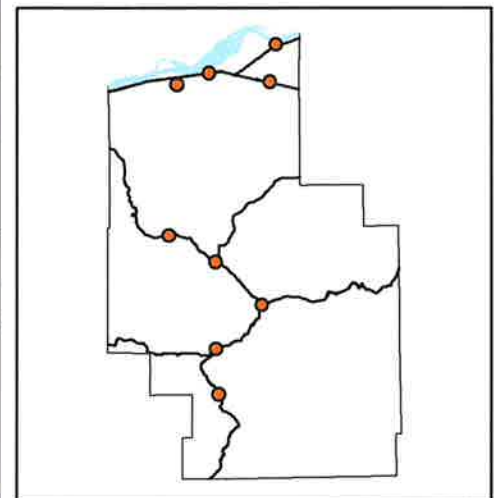
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Morrow County Planning Department
 March 2016
 Map for reference use only.



Industrial and Commercial Zoning - South



Morrow County Planning Department
March 2016
Map for reference use only.



Morrow County Sheriff's Office



325 Willow View Drive P.O. Box 159
Heppner, OR 97836
Phone: (541)676-5317
Fax: (541)676-5577

Kenneth W. Matlack, Sheriff
John A. Bowles, Undersheriff

January 2017

911 Hang up or Accidental dials

- January-38

Traffic Problems / Motor Vehicle Accidents (MVA) 'Tis the Season

- 1/9 Irrigon. Hit & Run. Off the road and into their yard.
- 1/9 Irrigon. MVA. Teaching her child how to drive, rolled vehicle and took out fence.
(Please, no jokes about women drivers ;)
- 1/13 Heppner. MVA. Log truck in the ditch.
- 1/22 Irrigon. MVA. Car flipped, is in the ditch.

Shots Fired Calls

- 12/31/16 to 1/1/17 Irrigon. Shots fired in the Shell Station parking lot.
- 12/31/16 to 1/1/2017 Irrigon. Many shots fired (reported at midnight).
- 1/1/2017 Boardman. Report that a machine gun was fired off at midnight last night.
- 1/10/2017 Irrigon. Report that a gun was pulled on her daughter last night.

Misc.

- 1/2 Boardman. Agency Assist. Car Jacking out of Sherman County, victim still in car.
- 1/2 Boardman. Citizen Assist. Mail from people all up and down the street in her box.
- 1/14 Boardman. Warrant Arrest. Car parked in middle of road. Radio blasting AC/DC.
- 1/16 Irrigon. Theft of Bee Hives. (Bet they won't try that in the summer ;)
- 1/20 Boardman. Info Call. Setting off small detonation at the end of the drone runway.
- 1/29 Irrigon. House Fire.

SANITARY DISPOSAL, INC.



P.O. BOX 316 • HERMISTON, OREGON 97838 • (541) 567-8842

February 1, 2017

Umatilla County Solid Waste Committee
216 SE 4th
Pendleton, Or. 97801

To the Umatilla County Solid Waste Committee:

April 1, 2017 through April 7, 2017 Sanitary Disposal will host a spring clean-up week. During this week, **cash** customers using the Sanitary Disposal Transfer Station will receive up to a \$14.00 discount off of each load.

This means, loads measuring up to 2.5 cubic yards with a maximum weight of 454 ½ lbs. can be disposed of free of charge. This includes all acceptable solid waste with the exception of tires, which will be charged at the regular rate.

The transfer station is located two miles north of Hermiston on the West side of Hwy 395. It is open weekdays from 8:00 am to 5:00 pm and weekends 9:00 am to 5:00 pm.

Please give us a call if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Mike Jewett". The signature is stylized and somewhat cursive.

Mike Jewett
Manager

cc: City of Boardman, City of Echo, City of Hermiston, City of Hermiston Code Enforcement, City of Ione, City of Irrigon, City of Stanfield, City of Umatilla, County of Morrow, Hermiston Herald, East Oregonian, Tri-City Herald

Road Committee rewrite

Committee Duties:

The Committee shall become familiar with the operations, standards, financing needs. The Committee shall provide advisory recommendations only to the County Commissioners and the Public Works Director and Assistant Roadmaster.

Membership:

The Committee shall consist of (9) members, appointed by the Morrow County Board of Commissioners. Members shall be appointed for a term of 3, 4 or 5 years beginning on date of appointment by the Board of Commissioners. A second group of 9 shall comprise the Alternate voting members and may stand in as voting members if their designated voting member is absent. This group shall be selected in the same manner as the Voting Members using the same criteria for geographic location. Members shall reside or own property within Morrow County. Membership shall consist of, One member from each of the five incorporated Cities in Morrow County, 3 years. One representative of North Morrow County and one representative of South Morrow County, 4 years. Two County members at large 1 from North County, 1 from South County, 5 years. This shall comprise the Morrow County Road Committee Membership.

Terms shall be for a period of 3 to 5 years with the anniversary date of their appointment by the Morrow County Board of Commissioners appointment, or from the date of the January 12th 2017 meeting for preexisting members.

Responsibilities

Committee members shall attend regularly scheduled meetings or give notice of needed absence.

Shall provide to the County ongoing assistance and review of transportation needs and policies as they effect the Morrow County Road System.

Serve as a community spokesperson and advocate for effective programs to maintain and improve the County Road System.

Vacancies

The Governing Body shall make appointments as necessary to fill vacancies.

These requests for appointment shall be presented to Public Works in writing by the candidates and Public Works shall provide these to The County Board of Commissioners for approval and appointment.

Staffing

Staff will generate all agenda item, organize meeting location and furnish all needed informational documents 2 weeks prior to meeting. Staff will record all minutes and all motions and all subsequent actions. All meetings shall be filed with the Public Works office under the Public Works Director and Assistant Roadmaster's Care.

All decisions in regard to suggested policy or road work plans shall be forwarded to the County Governing Body for final approval.

Coordination with Morrow County Planning Department.

Land use implications shall be coordinated with the Planning Commission. The Road Committee shall also function only in an advisory capacity.

Road Committee

Morrow County Court

January, 1999

- DUTIES
 - The Committee shall become familiar with the operations, standards, financing needs. The Committee shall provide advisory recommendations only to the County Commissioners and the Public Works Director.
- MEMBERSHIP
 - The Committee shall consist of nine (9) members, appointed by the Morrow County Board. Members shall reside or own property within Morrow County. The County Commissioners and County Public Works Director. One member from each of the five (5) incorporated Cities, One (1) North County individual, One (1) South County Individual. Two (2) County resident's possible agricultural interests public at large.
 - Terms shall be for as long as individual or County Commissioners wish to have individual stand on the committee. New members shall be appointed to the term in the case of a vacancy.
- RESPONSIBILITIES
 - Committee members attend regularly scheduled meetings.
 - To provide to the County ongoing assessment and review of transportations needs and policies in the County as they affect the County road system.
 - To serve a community spokespersons and advocates for effective programs to maintain and improve the County Road system.
- VACANCIES
 - The Governing Body shall make appointments to fill vacancies as they occur and direct Public works Director to do so.
- STAFFING
 - Staff will record minutes and all motions and subsequent action. All meetings shall be filed with the Public Works office under the Public Works Director's care.
- COORDINATION WITH MORROW COUNTY PLANNING
 - Land use implications shall be coordinated with the Planning Commission appointed by the County Commissioners. The Road Committee shall also function only in an advisory capacity.

COUNTY

MORROW COUNTY COURT

ATTEST:

Date:

Terry K. Tallman, County Judge

Dan Brosnan, Commissioner

John Wenholz, Commissioner



PUBLIC WORKS DEPARTMENT

Airport General Maintenance Road Department Parks Waste Management

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97389
Phone: (541) 989-9500
Fax: (541) 989-8352

Burke O'Brien
Director

Matt Scrivner
Asst. Road Master

Sandi Patman
Management Asst.

Kirsti Cason
Administrative Asst.

January 31, 2017

MEMORANDUM

To: Jerry Sorte
Morrow County Administrative Officer
Commissioner Melissa Lindsay
Commissioner Jim Doherty
Commissioner Don Russell

From: Burke O'Brien
Morrow County Public Works Director / Road Master

Re: Road Committee January 1999 document revisions.

It has been a discussion and directive by the Morrow County Board of Commissioners to amend and make corrections to the current Road Committee By-Laws. With this directive in mind I have reviewed and made adjustments to several areas of the Document for the Commissioners review.

Term limits has been addressed and hopefully the proposed scenario will work it does split the term dates in such a manner as to not have all of the members replaced at one time. This also adds 9 new positions those of alternate. Each alternate position would be filled using the same basis as was used to select the voting members. These positions would only vote if their designated representative is absent from the meeting.

A concern in regard to alternate voting members would be to have only 2 or 3 thus creating a situation where one geographic area or platform could be over represented (example, only two alternates and both from south county, North County has 2 representatives absent at the meeting hence overweighed voting member block from South County) thus defeating the original intent of equal representation. With 9 alternates there is also a better chance of having a good attendance at all meetings and having a quorum present.

A clearly defined definition of how applicants should apply and how the applications move forward has been added under **Vacancies**.

It was further understood by staff that these by-laws should be kept as simple as possible while covering the concerns expressed by the Board of Commissioner. I hope we have done this and will willingly make any further changes or adjustments that the Commissioners feel are necessary.

Respectfully Submitted

Burke O'Brien Morrow County Public Works Director

Road Committee Members

Boardman	Kevin Kennedy	3 YEARS	2015	2018
Irrigon	Burrel Cooley	3 YEARS	1999	2017
	Pend Greg Barron			
North County at Large	Jerry Meyer	5 YEARS	2014	2019
Heppner	Gerald Arnson	3 YEARS		
	Pending			
Lexington	Brian Thompson	3 YEARS	2017	2020
Ione	John Vandenbrink	3 YEARS	2013	2018
South County	Frank Osmin	4 YEARS	2014	2018
North County	OPEN	4 YEARS		
South County at Large	Joe McElligott	5 YEARS	2017	2022

ALTERNATE - Road Committee Members

Boardman	OPEN	3 YEARS	2015	2018
Irrigon	OPEN	3 YEARS	1999	2017
North County at Large	OPEN	5 YEARS	2014	2019
Heppner	Kyle Robinson ? or Bob Nairns	3 YEARS		
Lexington	Mark Miller	3 YEARS	2017	2020
lone	Ralph Morter ?	3 YEARS	2013	2018
South County	Joe Rietmann ?	4 YEARS	2014	2018
North County	OPEN	4 YEARS		
South County at Large	OPEN	5 YEARS	2017	2022

Road Report for February 8th 2017

Winter Operations: The month of January has had the crew plowing snow 22 of the 31 days of the month, which has included some weekend days and holidays. February has brought more snow and to date the crew has plowed 4 of the 8 days this month.

Storm Damage: Heavy snow accumulations and melt off has already caused road damage and closures of many roads in the southern part of the county. Crew has been working to repair these areas as weather and road conditions allow. Roads that have been effected and the status are below.

Marquardt road, Ditches reshaped and shoulder rock added

Baseline lane, Ditches reshaped and culverts cleaned

Nichols road, Gravel road damage repaired, ditches reshaped

Upper Rhea creek, Ditches reshaped, pit run added to washouts, shoulder rock added

Olden lane Gravel road washouts have been repaired

Brenner canyon Washouts between Rhea creek and Olden lane have been repaired

Brenner canyon Still closed from Olden lane to Valby road due to soft conditions

Howton lane Still closed due to soft conditions

Return to:
MORROW COUNTY PUBLIC WORKS
365 West Highway 74
P.O. Box 428
Lexington, Oregon 97839
Phone: (541) 989-9500

ORIGINAL
1/3

APPLICATION #: 211
COUNTY ROAD #: D Public Access
ROAD NAME: Downey Lane

Applicant Mailing Address
Jerod Bingaman
Name (Business Name, Agent Name)
PO Box 1092
Mailing Address (Street/Post Office Box)
boardman Or 97818
City, State, Zip Code
541 720 9620
Phone Number

APPLICATION FEE:
(CHECK ONE)
 Private (\$50.00) Commercial (\$125.00)

PAYMENT RECEIVED:
01-27-2017 - \$50.00
(Date Payment Received - Amount Received - Initials)
CASH Receipt #429829

APPLICATION FOR APPROACH SITE APPROVAL
(Approach Roads, Private Crossings, Utility Service Lines, Fixtures and Other Facilities)

Please fill out this form completely in ink (Blue or Black) or type.

We, Jerod Bingaman
(Name - Individual/Business) (Physical Address of approach)
hereby respectfully request site approval either to locate within County Road right of way or
cross Morrow County Road Downey Lane, at Wilson Rd
(County Road Name) (County Road Name)
S14C TOWN R 25E E. W. M. with a Access Road
(Section) (Township) (Range) (Approach Road, Private Crossing, ect.)
as more particularly described by the attached sketch, and/or deed reference.

This is only a **site approval**. A Construction Permit will need to be obtained at the time of construction. Approval to build will have to be issued by Morrow County Public Works **before construction may begin**.

APPLICANT AGREES TO THE TERMS AND CONDITIONS ON THE ATTACHED FOUR (4) PAGES. (THE ATTACHED PAGES REQUIRE INITIALS OF APPLICANT)

APPLICANT SIGNATURE: Jerod Bingaman **DATE:** 1-26-17
(Signature of Authorized Applicant) (Date Signed)

State of Oregon
County of Morrow
This instrument was acknowledged before me on January 26, 20 17
by Jerod Lee Bingaman
Jacqueline L. McCauley
Notary Public - State of Oregon

OFFICIAL STAMP
JACQUELINE LEE MCCAULEY
NOTARY PUBLIC-OREGON
COMMISSION NO. 927641
MY COMMISSION EXPIRES APRIL 28, 2018

APPROVED BY: _____ **DATE:** _____
(Public Works Director) (Date Approved)

MORROW COUNTY COMMISSIONERS

Return to:
MORROW COUNTY PUBLIC WORKS
365 West Highway 74
P.O. Box 428
Lexington, Oregon 97839
Phone: (541) 989-9500

APPLICATION #: OLN

COUNTY ROAD #: 559

ROAD NAME: HOMESTEAD LANE

Applicant Mailing Address
PORT OF MORROW
Name (Business Name, Attn: Name)
P.O. Box 200, #2 Marine Drive
Mailing Address (Street/Post Office Box)
BOARDMAN, OREGON 97818
City, State, Zip Code
541-481-7678
Phone Number

APPLICATION FEE:
(CHECK ONE)
 Private (\$50.00) Utility Company (No Fee)

PAYMENT RECEIVED:

(Date Payment Received - Amount Received - Initials)

APPLICATION FOR NECESSITY TO BUILD ON RIGHT OF WAY
(Water, Gas, Communication Service Lines, Fixtures, Signs, and other Facilities)

Please fill out this form completely in ink (Blue or Black) or type.

We, PORT OF MORROW #2 MARINE DRIVE
(Name - Individual/Business) (Physical Address) (Work Order Number)

hereby request permission either to locate within County Road right of way or cross
Morrow County road HOMESTEAD LANE at 0-1 E miles from nearest
(Name of County Road) (Miles)

interstecction with road POLELINE ROAD 11 3N 26E
(Name of County Road) (Section) (Township) (Range)

E.W.M. with a WASTEWATER LINE of 30", Center Line 10 FT distance
(Water, Gas, Telephone Lines, ect.) (Dimensions) (Distance)

from R/W line 6.0 depth of line or pipe, North X side of road.
(Depth) (Note N, S, E, W)

As more particularly described by the attached sketch.

PERMITTEE AGREES TO TERMS AND CONDITIONS ON THE ATTACHED TWO PAGES

Page 1 [Signature]
(Initial)

Page 2 [Signature]
(Initial)

Additional Terms and Conditions to be noted here.

When work is completed call Morrow County Public Works Office for final inspection at (541) 989-9500.

PERMITTEE SIGNATURE: [Signature]
(Signature of Authorized Permittee)

DATE: 02-01-2017
(Date Signed)

State of Oregon
County of Morrow

This instrument was acknowledged before me on February 1st, 20 17

by Ron McKinnis

[Signature]
Notary Public - State of Oregon

OFFICIAL SEAL
MARIA CARMEN MENDOZA
NOTARY PUBLIC - OREGON
COMMISSION NO. 935353
MY COMMISSION EXPIRES JANUARY 10, 2019

APPROVED BY: _____
(Public Works Director)

DATE: _____
(Date Signed)

WINTER OPERATIONS







WINTER PLOWING ROUTES 2015/2016

Charlie F. (Truck 234) "SANDER" (1) Tower Rd, (2) Kunze, (3) Wilson, (4) Bombing Range, (5) Main St, & Lewis and Clark drive.

Dale W. (Truck 1004) "10YD SANDER" (1) Bombing Range, (2) Columbia, (3) Patterson Ferry, (4) Pole line, (5) Homestead, (6) Frontage

Brandon W. (Truck 1132) "3YD SANDER" Irrigon area or where needed.

Carolyn P. (Grader 326) (1) Little Butter Creek, (2) Big Butter Creek, (3) Sand hollow, (4) East Baseline, (5) Myers lane

Josh H. (Truck 213) "SANDER" (1) Little Butter Creek, (2) Big Butter Creek, (3) Sand hollow, (4) East Baseline, (5) Myers lane

Dave Mc. (Truck 264) "SANDER" (1) McNab, (2) Fairview, (3) Ione-Gooseberry Rd, (4) Baker Lane

Bob G. (Grader 1323) (1) Ione-Gooseberry, (2) Dry Fork, (3) Valby, (4) Morter lane, (5) Brenner, (6) Olden, (7) Ridge road

Justin M. (Truck 237) "SANDER" (1) Lower Rhea Creek, (2) Clarks Canyon, (3) Social Ridge Rd, (4) Fuller Canyon

Mike H. (Truck 238) (1) Jordan Grade, (2) W. Baseline, (3) Ella, (4) Ione-Boardman, (5) Juniper Lane

Bill M. (Grader 1320) (1) Jordan Grade, (2) W. Baseline, (3) Ella, (4) Ione-Boardman, (5) Juniper Lane (Heppner/Lexington/Bombing Range)

Ross M. (Grader 305) (1) Willow Creek Rd, (2) Blake Ranch Road

Corey S. (Truck 263) "SANDER" (1) Basey, (2) Upper Rhea Creek, (3) Lower Willow Creek, (4) Balm Fork

Craig G. (Grader 321) (1) Sunflower Flat, (2) Hardman Ridge, (3) Redding, (4) Sumner, (5) Buttermilk Canyon, (6) 21 road

Brandon W. (Truck 153) "DE-ICER PICKUP" County wide as necessary

Alan G. – Lead Kelly J. – Shop & fill in Buz W. – Shop Reid M. – Shop

2016 year in review and project updates



ROCK CRUSHING QUANTITIES

<i>Skinner / Wilkinson Pit #228</i>	<i>1" Chip Rock</i>	<i>3,500</i>	<i>Tons</i>
<i>Skinner / Wilkinson Pit #228</i>	<i>5/8" Chip Rock</i>	<i>13,000</i>	<i>Tons</i>
<i>Skinner / Wilkinson Pit #228</i>	<i>1" Road Rock</i>	<i>3,375</i>	<i>Tons</i>
<i>Skinner / Wilkinson Pit #228</i>	<i>2" Base Rock</i>	<i>6,750</i>	<i>Tons</i>
<i>Juniper Canyon Pit # 238</i>	<i>1" Road Rock</i>	<i>67,500</i>	<i>Tons</i>
<i>Juniper Canyon Pit # 238</i>	<i>2" Base Rock</i>	<i>27,000</i>	<i>Tons</i>

Added 6' to Dry Fork bridge



Big Butter Creek shoulder work



Big Butter Creek / adding drainage



Paver patching in preparation of chip seal



Chip seal in cooperation with Umatilla County



Sunflower Flat FLAP project was completed

7,700 tons of 2" rock was placed to help drainage and slope of corners

30,800 tons of road rock was added at a depth of 6" for the full 10.3 miles



lone –Gooseberry and Dry-fork project
was completed.



DEE COX paving



“NO CAPE” or “Proper footwear”



JORDAN GRADE Paving



JORDAN GRADE



BASEY CANYON & UPPER RHEA CREEK Chip Seal





BASELINE Paver patching



3rd Street overlay







CRACKSEALING PATTERSON FERRY, COLUMBIA LANE and ALPINE LANE



BARTHOLOMEW BUILDING LANDSCAPING PROJECT





KUNZE / TOWER ROAD

6919.95 TONS Of hot mix was installed by a contractor.



SHOULDER BUILDING MACHINE

BORROWED FROM BAKER COUNTY







BOMBING RANGE GRANITE NORTHWEST WAS LOW BID AND PLACED 17,059 TONS OF ASPHALT. QUALITY CONTROL AND INSPECTION WAS DONE BY FERGUSON ENGINEERING. TOTAL PROJECT COST WAS \$ 1,344,359.32



PAVEMENT LEGENDS

INSTALLED ON 2016/17 PAVING AND CHIP SEAL PROJECTS







PAINT STRIPING: Crew paint striped on Morrow County, Baker County, Umatilla County and Gilliam County roads



STORM DAMAGE REPAIR, CULVERT CLEANING, SIGN REPAIR, POTHOLE PATCHING AND WEED BURNING WERE TASKS THAT THE CREW WORKED ON ALSO.



Project	Date	Hot mix Tack	Tons	Price	Total
Big Butter Creek	5/26/2016		12.93	\$ 53.25	\$ 688.52
Cattle guard and Culvert patching	6/7/2016		13.07	\$ 53.25	\$ 695.97
	6/8/2016		13	\$ 53.25	\$ 692.25
	6/9/2016		12.99	\$ 53.25	\$ 691.71
					\$ 2,768.45
Big Butter Creek	6/13/2016		2.16	\$ 613.00	\$ 1,324.08
Paver patching	6/14/2016		308.43	\$ 53.25	\$ 16,423.90
	6/15/2016		467.43	\$ 53.25	\$ 24,890.65
	6/16/2016		7.81	\$ 613.00	\$ 4,772.53
	6/16/2016		405.01	\$ 53.25	\$ 21,566.78
	6/20/2016		398.91	\$ 53.25	\$ 21,241.58
	6/21/2016		2.46	\$ 613.00	\$ 1,507.98
	6/22/2016		375.48	\$ 53.25	\$ 19,994.31
	6/23/2016		332.43	\$ 53.25	\$ 17,669.40
	6/23/2016		327.54	\$ 53.25	\$ 17,441.51
	6/23/2016		100.53	\$ 53.25	\$ 5,353.27
	6/27/2016		1.7	\$ 613.00	\$ 1,042.10
					\$ 149,678.43
Ione-Gooseberry	6/28/2016		265.93	\$ 53.25	\$ 14,160.77
Paver patching					
					\$ 14,160.77
Ione-Gooseberry	7/5/2016		60.44	\$ 420.00	\$ 25,384.80
Chip seal 1st lift	7/6/2016		100.4	\$ 420.00	\$ 42,168.00
Chip seal 1st lift	7/7/2016		76.19	\$ 420.00	\$ 31,999.80
Spreader hours	7-5 to 7-7		28.5	\$ 200.00	\$ 5,700.00
Chip seal 2nd lift	7/13/2016		67.02	\$ 420.00	\$ 28,148.40
Chip seal 2nd lift	7/14/2016		102.43	\$ 420.00	\$ 43,020.60
Chip seal 2nd lift	7/15/2016		67.31	\$ 420.00	\$ 28,270.20
Spreader hours	7-13 to 7-15		28	\$ 200.00	\$ 5,600.00
Chip seal to Valley road on AC	7/20/2016		33.22	\$ 420.00	\$ 13,952.40
Spreader hours	7/20/2016		8	\$ 200.00	\$ 1,600.00
					\$ 228,044.20
Dry-Fork	7/11/2016		99.67	\$ 420.00	\$ 41,861.40
Chip seal 1st lift	7/12/2016		66.69	\$ 420.00	\$ 28,009.80
Spreader hours	7-11 to 7-12		20.5	\$ 200.00	\$ 4,100.00
Chip seal 2nd lift	7/18/2016		100.66	\$ 420.00	\$ 42,277.20
Chip seal 2nd lift	7/19/2016		67.15	\$ 420.00	\$ 28,203.00
Spreader hours	7-18 to 7-19		21	\$ 300.00	\$ 6,300.00
					\$ 148,651.40
Upper Rhea creek/Batev cyn	8/1/2016		65.4	\$ 420.00	\$ 27,468.00
Chip seal	8/2/2016		65.94	\$ 420.00	\$ 27,694.80
Chip seal	8/3/2016		66.34	\$ 420.00	\$ 27,862.80
Spreader hours	8-1 to 8-3		24	\$ 200.00	\$ 4,800.00
					\$ 88,925.60
Ione-Gooseberry / Dry-fork	8/4/2016		68.51	\$ 270.00	\$ 18,497.70
Fog seal (Earthbind)	8/5/2016		33.68	\$ 270.00	\$ 9,093.60
Fog seal (Earthbind)	8/6/2016		22.88	\$ 284.00	\$ 6,488.00
Spreader hours	8-4 to 8-8		14.5	\$ 200.00	\$ 2,900.00
					\$ 36,989.30
Dee Cox Canyon	8/10/2016		531.86	\$ 53.25	\$ 28,321.55
2" Overlay project	8/11/2016		518.05	\$ 53.25	\$ 27,586.16

Project	Date	Hot mix	Tack	Tons	Price	Total
Big Butter Creek	5/26/2016			12.93	\$ 53.25	\$ 688.52
Cattle guard and Culvert patching	6/7/2016			13.07	\$ 53.25	\$ 695.97
	6/8/2016			13	\$ 53.25	\$ 692.25
	6/9/2016			12.99	\$ 53.25	\$ 691.71
						51.99
						\$ 2,768.45
Big Butter Creek	6/13/2016			2.16	\$ 613.00	\$ 1,324.08
Paver patching	6/14/2016			308.43	\$ 53.25	\$ 16,433.90
	6/15/2016			467.43	\$ 53.25	\$ 24,890.65
	6/16/2016			2.81	\$ 613.00	\$ 1,722.53
	6/16/2016			405.01	\$ 53.25	\$ 21,566.28
	6/20/2016			398.91	\$ 53.25	\$ 21,241.96
	6/21/2016			2.46	\$ 613.00	\$ 1,507.98
	6/21/2016			375.48	\$ 53.25	\$ 19,994.31
	6/22/2016			322.43	\$ 53.25	\$ 17,169.40
	6/23/2016			327.54	\$ 53.25	\$ 17,441.51
	6/27/2016			100.53	\$ 53.25	\$ 5,353.22
	6/27/2016			1.7	\$ 613.00	\$ 1,042.10
						2714.89
						\$ 149,678.42
Jone-Gooseberry	6/28/2016			265.93	\$ 53.25	\$ 14,160.77
Paver patching						265.93
						\$ 14,160.77
Jone-Gooseberry	7/3/2016			60.44	\$ 420.00	\$ 25,384.80
Chip seal 1st lift	7/6/2016			100.4	\$ 420.00	\$ 42,168.00
Chip seal 1st lift	7/7/2016			76.19	\$ 420.00	\$ 31,996.80
Spreader hours	7-5 to 7-7			28.5	\$ 200.00	\$ 5,700.00
Chip seal 2nd lift	7/13/2016			67.02	\$ 420.00	\$ 28,148.40
Chip seal 2nd lift	7/14/2016			103.43	\$ 420.00	\$ 43,030.60
Chip seal 2nd lift	7/15/2016			67.31	\$ 420.00	\$ 28,270.20
Spreader hours	7-13 to 7-15			29	\$ 200.00	\$ 5,800.00
Chip seal to Valley road on AC	7/20/2016			33.22	\$ 420.00	\$ 13,952.40
Spreader hours	7/20/2016			8	\$ 200.00	\$ 1,600.00
						572.51
						\$ 236,044.20
Dry-Fork	7/11/2016			99.67	\$ 420.00	\$ 41,861.40
Chip seal 1st lift	7/12/2016			66.69	\$ 420.00	\$ 28,009.80
Spreader hours	7-11 to 7-12			20.5	\$ 200.00	\$ 4,100.00
Chip seal 2nd lift	7/18/2016			100.66	\$ 420.00	\$ 42,277.20
Chip seal 2nd lift	7/19/2016			67.15	\$ 420.00	\$ 28,203.00
Spreader hours	7-18 to 7-19			31	\$ 200.00	\$ 6,200.00
						375.67
						\$ 148,651.40

Upper Rhea creek/Ilasey cym	8/1/2016			65.4	\$ 420.00	\$ 27,468.00
Chip seal	8/2/2016			65.94	\$ 420.00	\$ 27,694.80
Chip seal	8/3/2016			66.34	\$ 420.00	\$ 27,862.80
Spreader hours	8-1 to 8-3			24	\$ 200.00	\$ 4,800.00
						221.68
						\$ 88,925.60
Jone-Gooseberry / Dry-Fork	8/4/2016			68.51	\$ 270.00	\$ 18,497.70
Chip seal [Earthbind]	8/5/2016			33.68	\$ 270.00	\$ 9,093.60
Chip seal [Earthbind]	8/6/2016			22.88	\$ 284.00	\$ 6,498.00
Spreader hours	8-4 to 8-8			14.5	\$ 200.00	\$ 2,900.00
						139.57
						\$ 36,989.30
Dee Cox Canyon	8/10/2016			531.86	\$ 53.25	\$ 28,321.55
2" Overlay project	8/11/2016			518.05	\$ 53.25	\$ 27,588.16
	8/15/2016			483.99	\$ 53.25	\$ 25,772.47
	8/16/2016			229.4	\$ 53.25	\$ 12,215.55
Tack oil	8/25/2016			2.74	\$ 613.00	\$ 1,679.62
						1766.04
						\$ 95,575.35
Jordan Grade	8/17/2016			530.5	\$ 53.25	\$ 28,249.13
2" Overlay project	8/18/2016			496.57	\$ 53.25	\$ 26,442.35
	8/22/2016			484.93	\$ 53.25	\$ 25,823.53
	8/23/2016			432.05	\$ 53.25	\$ 23,006.66
	8/24/2016			325.01	\$ 53.25	\$ 17,306.78
Tack oil	8/18/2016			2.62	\$ 613.00	\$ 1,606.06
						2271.68
						\$ 122,433.50
Baseline lane (west of Hwy 207)	8/25/2016			215.8	\$ 53.25	\$ 11,491.35
Paver patching	8/29/2016			181.49	\$ 53.25	\$ 9,664.34
Tack oil	8/29/2016			2.27	\$ 613.00	\$ 1,391.51
						399.56
						\$ 22,547.20
3rd Street (Irigoien)	8/31/2016			277.25	\$ 53.25	\$ 14,763.56
1" Overlay over gravel						277.25
						\$ 14,763.56
Big Butter Creek (Chip seal)	7/16/2016		Freight	123.23	\$ 22.00	\$ 2,711.06
	7/16/2016		Freight	121.23	\$ 300.00	\$ 36,369.00
	7/27/2016		Freight	126.13	\$ 22.00	\$ 2,774.86
	7/27/2016		Freight	126.13	\$ 300.00	\$ 37,839.00
	7/18/2016		Freight	37.17	\$ 32.00	\$ 1,177.44
	7/28/2016		Freight	57.17	\$ 300.00	\$ 17,151.00
						573.06
						\$ 92,262.66
						Total \$ 1,014,800.41

Kurze lane	9/20/2016			793.95	\$ 53.25	\$ 42,277.84
						\$ 42,277.84
Tower road (milepost 3.1-3.18)	9/21/2016			1231.8	\$ 53.25	\$ 65,593.35
	9/22/2016			1192.87	\$ 53.25	\$ 63,520.33
	9/23/2016			1404.46	\$ 53.25	\$ 74,787.50
	9/26/2016			458.84	\$ 53.25	\$ 24,433.23
						\$ 228,334.41
Tower road (milepost 3.61-4.75)	10/10/2016			539.05	\$ 53.25	\$ 28,704.41
	10/11/2016			1253.76	\$ 53.25	\$ 66,762.72
	10/12/2016			45.22	\$ 53.25	\$ 2,407.97
						6919.95
						\$ 97,875.10
						Total RFQ Asphalt costs \$ 368,487.35
						Payment from PGE for asphalt on Tower \$ 97,875.10
						Total \$ 270,612.25
						RFQ asphalt costs \$ 270,612.25
						Morrow county asphalt costs \$ 8,014,800.41
						2016 total asphalt cost \$ 1,285,412.66

		Labor & Equipment	Tons of Asphalt	Cost per ton for placement	
Work by MCPW					
DEE COX	1.16	\$ 51,174.66	1763.3	\$ 29.02	\$ 82.27
3rd Street (Irrigon)	0.14	\$ 16,373.42	277.25	\$ 59.05	\$ 112.30
JORDAN GRADE	1.63	\$ 66,270.07	2269.06	\$ 29.20	\$ 82.45

Work by MCPW contractor on RFQ contract					
KUNZE		\$ 22,032.86	793.95	\$ 27.75	
QC work for MCPW		\$ 442.30		\$ 0.55	
				\$ 28.30	\$ 81.55
TOWER		\$ 108,025.18	4287.97	\$ 25.19	
QC work for MCPW		\$ 2,008.67		\$ 0.47	
				\$ 25.66	\$ 78.91
TOWER		\$ 50,997.13	1838.03	\$ 27.74	
QC work for MCPW		\$ 1,220.75		\$ 0.66	
				\$ 28.40	\$ 81.65

Work done by BID contract					
BOMBING RANGE					
BID project 2016		\$ 1,319,037.72	17,059.77	\$ 77.31	
Engineering & Inspection work		\$ 25,321.60		\$ 1.48	
				\$ 78.79	\$ 78.79

2015	2015 Chip seal and Oil Budget					\$	928,000.00
2016	1 <u>lone-Gooseberry (6.5 miles)</u> 26' Wide new chip seal (Double shot)	454	625	\$			283,750.00
	1 <u>Dry-fork (4.4 miles)</u> 24' Wide new chip seal (Double shot)	307	625	\$			192,076.92
	1 <u>Big Butter Creek (11.4 miles)</u> Chip seal / cooperative effort with Umatilla County	404	625	\$			252,500.00
	2 <u>Jordan Grade road (1.6 miles)</u> 2" Overlay of Hot Mix	2505	62.5	\$			156,652.00
	3 <u>3rd street rebuild (Irrigon)</u> (2) 2' mats of Hot mix over gravel	438	62.5	\$			27,375.00
	2 <u>lone-Boardman (5.9 miles)</u> Paver / Blade patching	1650	62.5	\$			103,125.00
						\$	1,015,478.92
2017	1 <u>Basey Canyon road (2.9 miles)</u> Chip seal	110	625	\$			68,750.00
	1 <u>Upper Rhea Creek road (4.1 miles)</u> Chip seal	158	625	\$			98,750.00
	1 <u>Tower road (8.47 miles)</u> 2" Overlay of Hot Mix	13,416	62.5	\$			838,500.00
						\$	1,006,000.00
2018	2 <u>lone-Boardman road (5.9 miles)</u> 2" Overlay of Hot Mix	9345	62.5	\$			584,062.00
	2 <u>Ella road (2.5 miles)</u> 2" Overlay of Hot mix	3915	62.5	\$			244,687.50
	1 <u>Poleline road (4.94 miles)</u> 2" Overlay of Hot mix	7824	62.5	\$			489,000.00
						\$	1,317,749.50

APPENDIX B

RECOMMENDED ROADWAY SYSTEM PROJECTS

TABLE B-1 MORROW COUNTY HIGH PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS 2016/2016 - 2018/2018 ROADWAY SYSTEM PROJECTS			
Roadway	Project Description	Estimated Oil Cost	Estimated Project Cost
Tower Road - 4.5 miles (a portion)	Overlay with 2" of hot mix/7,040 tons @ \$61.50 per ton = \$432,960		Completed 2016
Wilson Lane/Laurel Road Intersection	install left-turn lane on Wilson Lane plus associated improvements	2017	
Third Road in Irigon (0.15 miles) Columbia to Washington/Oregon	Add shoulder width and overlay with 2 inches of hot mix/235 tons @ \$61.50 per ton = \$14,452.50		Completed 2016
Eighth Road in Irigon (1.2 miles) Highway 730 to Columbia	Work on shoulders and overlay with 2 inches of hot mix/1878 tons @ \$61.50 per ton = \$115,467		Completed 2015
Columbia Lane (0.5 miles) East of Rippee Road to RR overpass	Overlay with 3 inches of hot mix/1630 tons @ \$61.50 per ton = \$100,245		Completed 2015
Balm Fork Road (6.35 miles) Willow Creek Road to end of pavement	Chip seal 187 tons @ \$600.00 per ton = \$112,200		Completed 2015
Beesey Canyon Road (2.9 miles) Highway 207 to Upper Rhea Creek Road	Chip seal 110 tons @ \$625 per ton = \$68,750		Completed 2016
Upper Rhea Creek Road (4.1 miles)	Chip seal 145 tons @ \$625 per ton = \$90,625		Completed 2016
Ione-Gooseberry Road - 0.5 miles (Dry Fork Road to Hwy 206)	Chip Seal 454 tons @ \$625/ton = \$283,750 (option c) Soil Stabilization \$71,600		Completed 2016 Completed 2016
Ione-Boardman Road - 5.9 miles (Juniper Lane to Ella Road)	Shoulder work and overlay with 2" of hot mix 9250 tons @ \$70.00/ton = \$648,100	Reclamation 2017	Planned 2018
Ella Road - 2.5 miles (Hwy 74 to Ione- Boardman Road junction)	Shoulder work and overlay with 2" of hot mix 3915 tons @ \$70.00 per ton = \$274,050	2017	
Big Butler Creek Road - 11.4 miles (Pine City to County line)	Chip Seal 367 tons @ \$625/ton = \$229,375		Completed 2016
Big Butler Creek Road - 3.0 miles (Hwy 207 to Pine City)	Clean ditches, work on shoulders and add 2" overlay with hot mix 4700 tons @ \$61.50/ton = 289,050. Joint effort with Umatilla County as we share portions of this road.		Completed 2015

TABLE B-2 MORROW COUNTY MEDIUM PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS			
Roadway	Project Description	Estimated Oil Cost	Estimated Project Cost
CR #210 (Sunflower Flat Road)	Pave over gravel road (3.0 miles, a Federal Forest Highway Project)		FLAP 2016
CR #204 (Oacon Road)	Kurze Lane to 184 - reconstruct and pave (2.0 miles total)		
CR #733 (Grand Hollow Road)	Hwy 74 to new pavement (6.7 miles) - reconstruct and pave		Completed 2014
CR #355 (Little Butler Creek Road)	Summit Ranch north (3.2 miles) - reconstruct and pave		
CR #606 (Upper Rhea Creek Road)	Ridge to Beesey Canyon Road (4.5 miles) - improve drainage and pave (completed 2.9 miles in 2006-2009) ARRA stimulus project 1.6 miles remaining	2017	
CR #206 (3rd Street)	Reynolds Avenue to Depot Lane (0.8 miles) - reconstruct and pave		
CR #141 (Miller Road)	Kurze Lane to Wilson Lane (2.5 miles) - reconstruct and pave		Completed
CR #100 (Kunze Lane)	South Main to Miller Road (1.3 miles) - reconstruct and pave		Completed
Rippee Road - 0.5 miles (south of 184 to Wilson Road)	Work on shoulders and pave with hot mix @ \$80.00 per ton = \$60,000		
Root Lane - 1.1 miles (Wilson Road to Rippee Road)	Work on shoulders and pave with hot mix @ \$80.00 per ton = \$120,000		
TABLE B-2 MORROW COUNTY MEDIUM PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS			
Roadway	Project Description	Estimated Oil Cost	Estimated Project Cost
Dry Fork Road - (4.35 miles) Ione- Gooseberry to end of pavement	same project as Ione-Gooseberry Road (2.8 miles is major collector)		Completed 2015
Frontage Lane / Polistine Road intersection	Redesign of intersection. Remove "Y" design and rebuild both roads at intersection.		
Frontage / Honeyblast intersection	Reconstruct intersection to accommodate increased truck traffic.		
Ella Road - (4.7 miles) Ione-Boardman to Boardman Lane	Shoulder work, paver patch, crack seal and chip seal. Oil cost \$103,750		
Jordan Grade Road - (1.6 miles) Hwy 74 to Baseline Lane	Add 2 inch overlay with hot mix. Oil cost \$175,500		Completed 2016
Tower Road - (4.5 miles) 184 to end of county's portion	Recreate road conditions as the heavy traffic continues on this road during the construction of the gas fired plant. It would take 7040 tons of hot mix at an estimated cost of \$480,100		
Liberty School Road - (2.8 miles) Hwy 207 to Bergstrom Lane	Reclaim back to gravel. Add soil stabilizer.		Completed 2015
Mitchell Lane - (1.1 miles) - just past bridge near Hwy 74 to top of grade	slope banks, improve ditches and add shoulders. The land owner for most of the project is willing to donate land, move fences or whatever is needed.		
Rhea Creek Road - 5.5 miles - Brenner Canyon to Hwy 74	reshoulder and ditch work. About 3.5 miles will to go		
Frontage Road - 5.95 miles - Patterson Ferry Road to the county line.	Add shoulder rock and improve ditches		Completed 2015
Willow Creek Road - (3.45 miles) Black Mountain Lane to Cataldo Park	Crack seal, surge checks		

OIL PROJECTS BY YEAR		\$ PER TON	TONS	BUDGET	ACTUAL	%	CONTRACT SERVICES AND ROCK CRUSHING	\$ PER TON	TONS	
2017	TOWER ROAD (MP 6-7)	\$	55.00	1850	\$	101,750.00	2017 IONE-BOARDMAN ROAD (5.9 Miles) Reclamation work, drainage, widening BLACKHORSE CANYON (5.78 Miles) Reclaim back to gravel RIETMAN LANE (.612 Miles) Reclaim back to gravel BAKER LANE (3.84 Miles) Reclaim back to gravel			
	Remove cattleguards and overlay rail crossing									
	ELLA ROAD (2.5 Miles)	\$	55.00	4100	\$	225,500.00				
	2" Overlay of hot mix oil									
	WILSON/LAUREL INTERSECTION	\$	55.00	1800	\$	99,000.00				
	Install left turn on Wilson (2-2" asphalt lifts)									
	UPPER RHEA CREEK (1.6 Miles)	\$	55.00	3300	\$	181,500.00				
	1.6 Miles remaing from ARRA stimulus project									
	DIVISION ROAD (1.64 Miles)	\$	55.00	2950	\$	162,250.00				
	2" overlay from canal crossing to Wyoming									
PATTERSON FERRY ROAD (1.75 Miles)	\$	55.00	3300	\$	181,500.00					
2" overlay / 184 headed North towards 730										
West Main (1one)	\$	55.00	500	\$	27,500.00					
Ione-gooseberry to HWY 74										
MISC. PAVER PATCHING	\$	55.00	5863	\$	322,500.00					
County wide										
				\$	1,301,500.00					
2018	IONE-BOARDMAN ROAD (5.9 Miles)	\$	55.00	15350	\$	844,250.00	COLUMBIA LANE (Boardman) 1.54 miles Reclaim back to gravel			
	Juniper lane to Ella road (3" lift)									
	HOMESTEAD LANE (5 Miles)	\$	55.00	8636	\$	475,000.00				
2" Overlay with Hot Mix										
				\$	1,319,250.00					
2019	McNAB LANE (5.67 Miles)	\$	55.00	9799	\$	538,650.00				
	2" Overlay with Hot Mix									
	PATTERSON FERRY ROAD (6.2 Miles)	\$	-		\$	93,000.00				
	Chip seal with 5/8" rock									
	COLUMBIA LANE (2.39 Miles)	\$	118,750.00		\$	35,850.00				
	Chip seal with 5/8" rock									
	WILSON LANE (5.75 Miles)	\$	190,000.00		\$	86,250.00				
	Chip seal with 5/8" rock									
	KUNZE LANE (6 Miles)	\$	47,500.00		\$	90,000.00				
	Chip seal with 5/8" rock									
	TOWER ROAD (8.47 Miles)	\$	-		\$	127,050.00				
	Chlp seal with 5/8" rock									
	ALPINE LANE (2 Miles)	\$	-		\$	30,000.00				
	Chlp seal with 5/8" rock									
	KILKENNY ROAD (2.89 Miles)	\$	118,750.00		\$	43,350.00				
Chlp seal with 5/8" rock										
IONE-GOOSEBERRY (19.42 Miles)	\$	475,000.00		\$	291,300.00					
Chlp seal with 5/8" rock										
				\$	1,335,450.00					
2020	BASELINE ROAD (12.1 Miles)	\$	55.00	8290	\$	456,000.00				
	Paver patching 4.8 Miles									
	CLARKS CANYON (15.97 Miles)	\$	55.00	6909	\$	380,000.00				
	Paver patching 4 miles									
	LITTLE BUTTER CREEK (5.2 Miles)	\$	55.00	8981	\$	494,000.00				
2" Overlay with Hot Mix										

**APPENDIX B
RECOMMENDED ROADWAY SYSTEM PROJECTS**

**TABLE B-1 MORROW COUNTY
HIGH PRIORITY RECOMMENDED ROADWAY SYSTEM PROJECTS 2017/2018 - 2021/2022 ROADWAY SYSTEM PROJECTS**

Roadway	Project Description	Estimated Oil Cost	Estimated Project Cost
Wilson Lane/Laurel Road Intersection	Install left-turn lane on Wilson Lane plus associated improvements	\$ 99,000.00	\$ 400,000.00
Ione-Boardman Road – 5.9 miles (Juniper Lane to Ella Road – 2.5 miles (Hwy 74 to Ione- Boardman Road junction)	Reclamation project, Add rock, Widen existing road prism, drainage, 2" Overlay	\$ 844,250.00	
CR #608 (Upper Rhea Creek Road)	Shoulder work and 2" Overlay	\$ 225,500.00	
CR #608 (Upper Rhea Creek Road)	Ruggs to 2008-2009 ARRA stimulus project 1.6 miles remaining. Prep road prism, Ditches, 2" Overlay	\$ 181,500.00	
Frontage Lane / Poleline Road intersection	Redesign of intersection. Remove "Y" design and rebuild both roads at intersection.	\$ 285,000.00	\$ 2,456,300.00
Poleline / Homestead Intersection	Reconstruct intersection to accommodate increased truck traffic	\$ 142,500.00	\$ 889,867.00
Homestead Lane	Shoulders, Ditches and 2" Overlay (5 Miles)	\$ 475,000.00	
Poleline road	Shoulders, Ditches and 2" Overlay (4.9 Miles)	\$ 512,765.00	
Frontage lane	Shoulders, Ditches and 2" Overlay (5.95 Miles)	\$ 617,705.00	
Patterson Ferry road	Shoulder work, 2" Overlay with Hot Mix (6.2 Miles)	\$ 643,610.00	
McNab Lane - (1.1 miles) - Just past bridge near Hwy 74 to top of grade.	Slope banks, improve ditches and add shoulders. The land owner for most of the project is willing to donate land, move fences or whatever is needed. 2" overlay of 5.67 Miles	\$ 538,650.00	
Clarks Canyon road	Paver patching, crack sealing, shoulder work, and Chip seal with 5/8" rock (15.97 Miles) 4 miles of paver patching, full length chip seal	\$ 619,550.00	
Division road	Shoulder work, 2" Overlay with Hot Mix (1.64 Miles)	\$ 162,250.00	
West main (ione)	2" asphalt overlay of .25 miles	\$ 27,500.00	
Medium Priority projects			
Roadway	Project Description	Estimated Oil Cost	Estimated Project Cost
Bunker Hill lane	Reclamation of 3.59 Miles back to gravel, slope banks, build shoulders, widen road, improve drainage. Prep for possible Double chip seal in future or Overlay project	\$ 143,600.00	
Blackhorse Canyon lane	Reclamation of 5.78 Miles back to gravel, slope banks, build shoulders, widen road, improve drainage. Prep for possible Double chip seal in future.	\$ 231,200.00	
CR #670 (Sunflower Flat Road)	Pave over gravel road (9.0 miles, a Federal Forest Highway Project) 2" Overlay 23,166 tons	\$ 1,274,130.00	\$ 4,587,000.00
CR #689 (Olson Road)	Kunze Lane to I-84 – reconstruct and pave (2.0 miles total)	\$ 191,620.00	\$ 750,000.00

Thank you for attending, Questions?





Full depth Reclamation Double chip seal



Asphalt overlay

VS.

Reclaim and Chip seal

Asphalt overlay of 6.5 miles of 24' road

10,296 tons @ \$62.50 (2015 pricing)

\$643,500.00

Trucking would have been 1 ½ hours
One way from the plant. Estimated
575 tons per day. Would be 18 days of
hauling to this project.

Same project at 2016 pricing would be

\$ 548,262.00



Reclaim with D6 and Roller





Reclaimed Product

Large chunks that required multiple workings to get down to a size that was able to blade and compact for a drivable surface.

RM 500 reclaimer



Surface of road was 18'-20' in width, patching had been done for many years. Severe alligator cracking on outer 4' of both shoulders. An asphalt overlay would have been wasted dollars on this road.













Very good product, 12" depth of
reclaim on average



Poor planning





.5 mile rebuild of Peterson grade



Grindings



Compacted grindings



Asphalt / Compacted grindings



Timeline:

May 2015 – Reclaim roadway

* Bladed 3 times as standard gravel road

June 6th-7th 2016 – Final grading / Compaction

June 8th-9th 2016 - Soil Stabilization

July 5th-19th 2016- Chip seal

August 8th 2016 – Fog seal

Earthbind applied at .40 shot rate
(2nd coat shot rate of .10-.25)



Wet on left / Cured on Right



Cured / loose rock



One month after Earthbind application

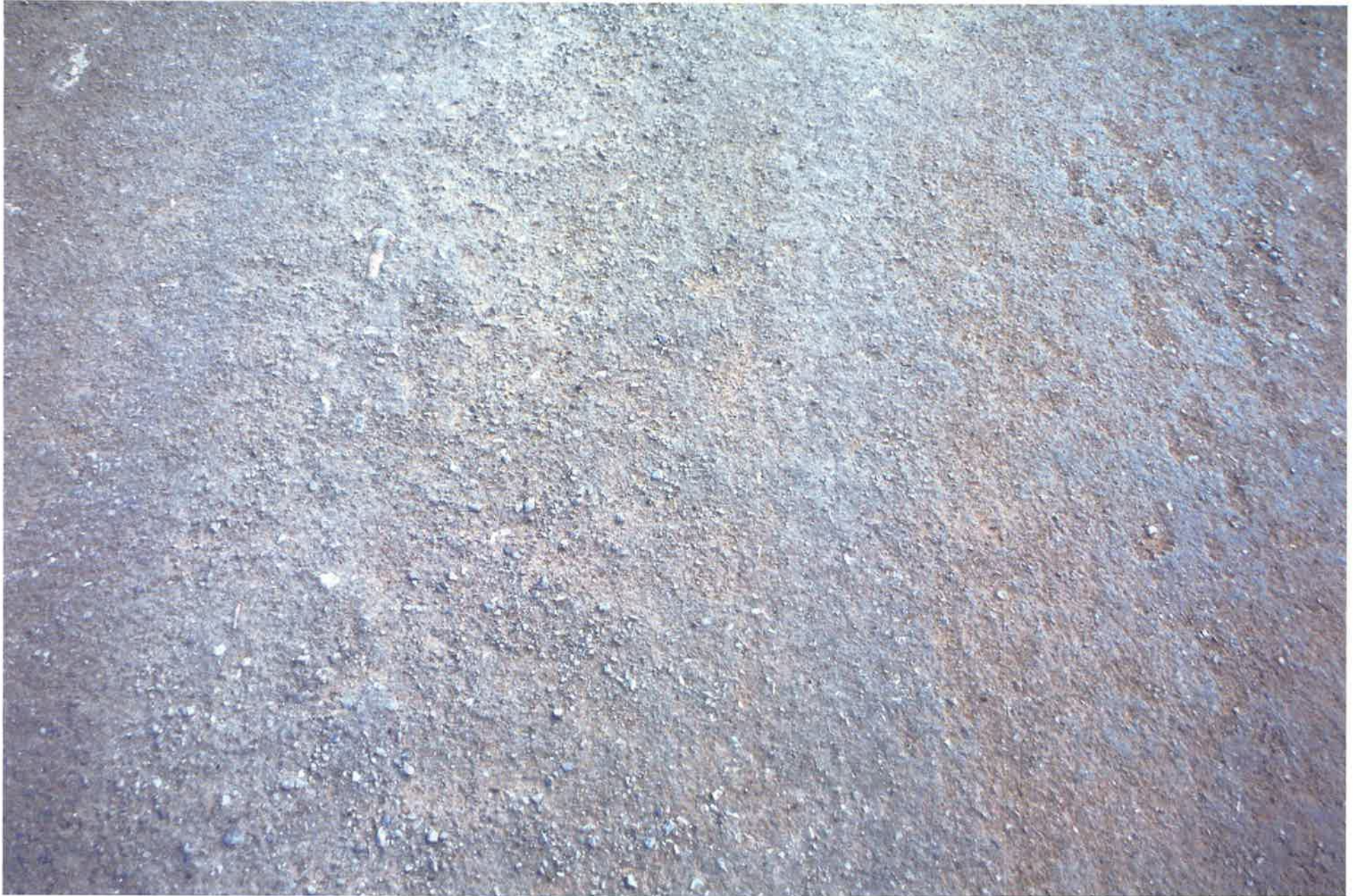












First lift of chip seal

$\frac{1}{2}$ " – $\frac{3}{4}$ " rock & CRS 2P oil at .60 shot rate









1ST LIFT







Broom loose rock before 2nd lift



1st lift sweeping



1/4" - 1/2" rock & CRS 2P oil at .54 shot rate
2nd lift







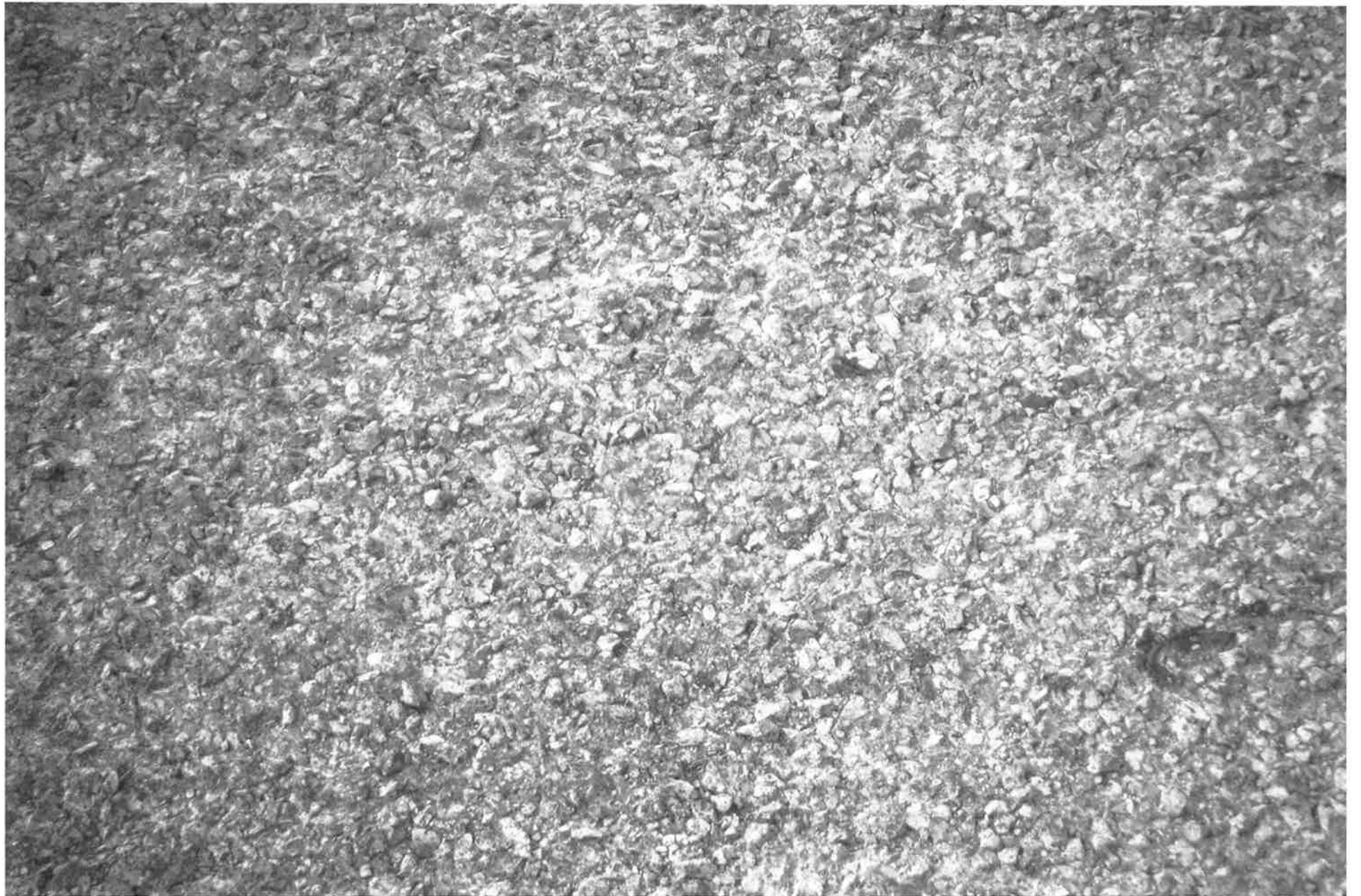


Sandi



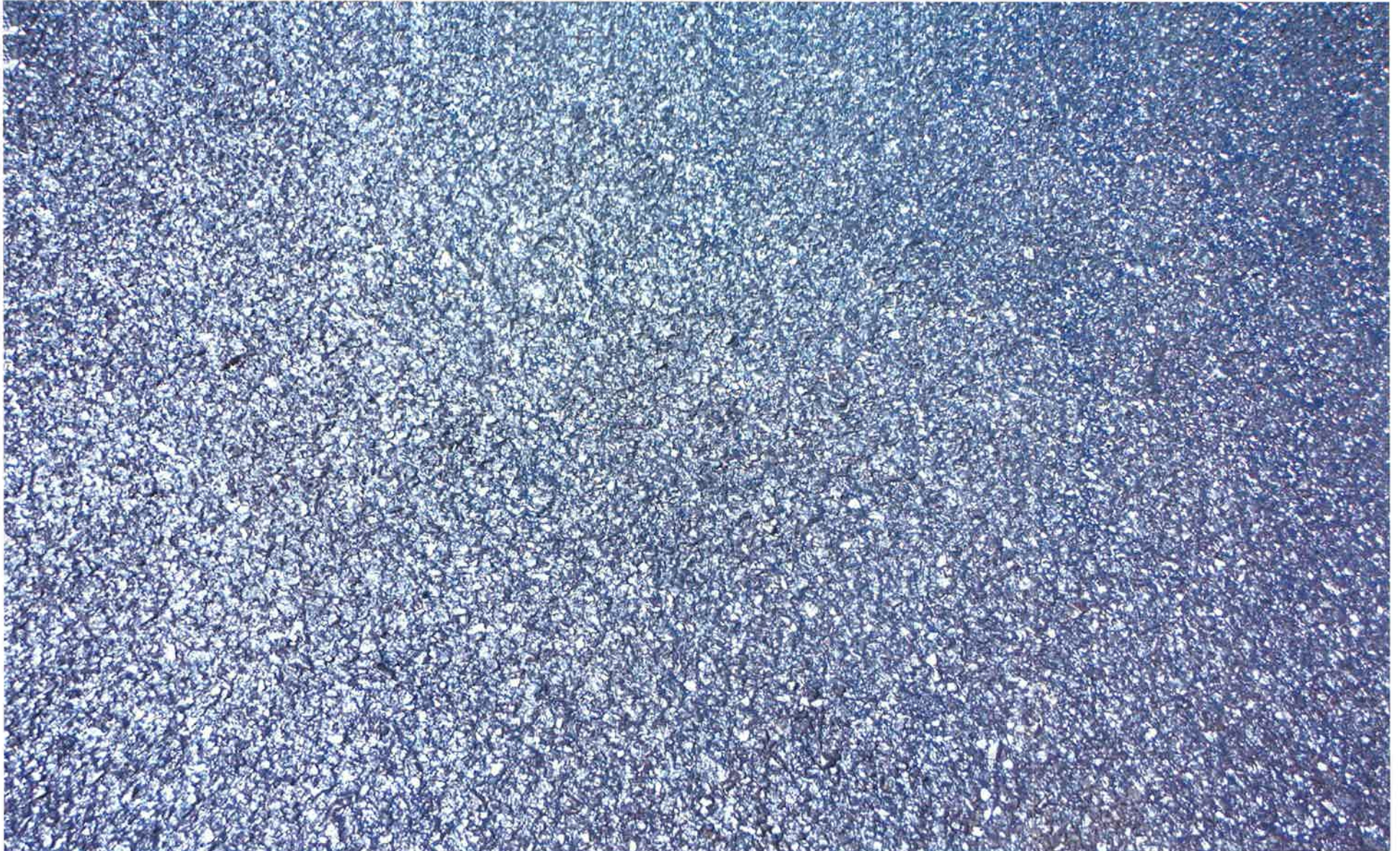
Final sweeping before fog seal







Earthbind fog seal @ .12 shot rate



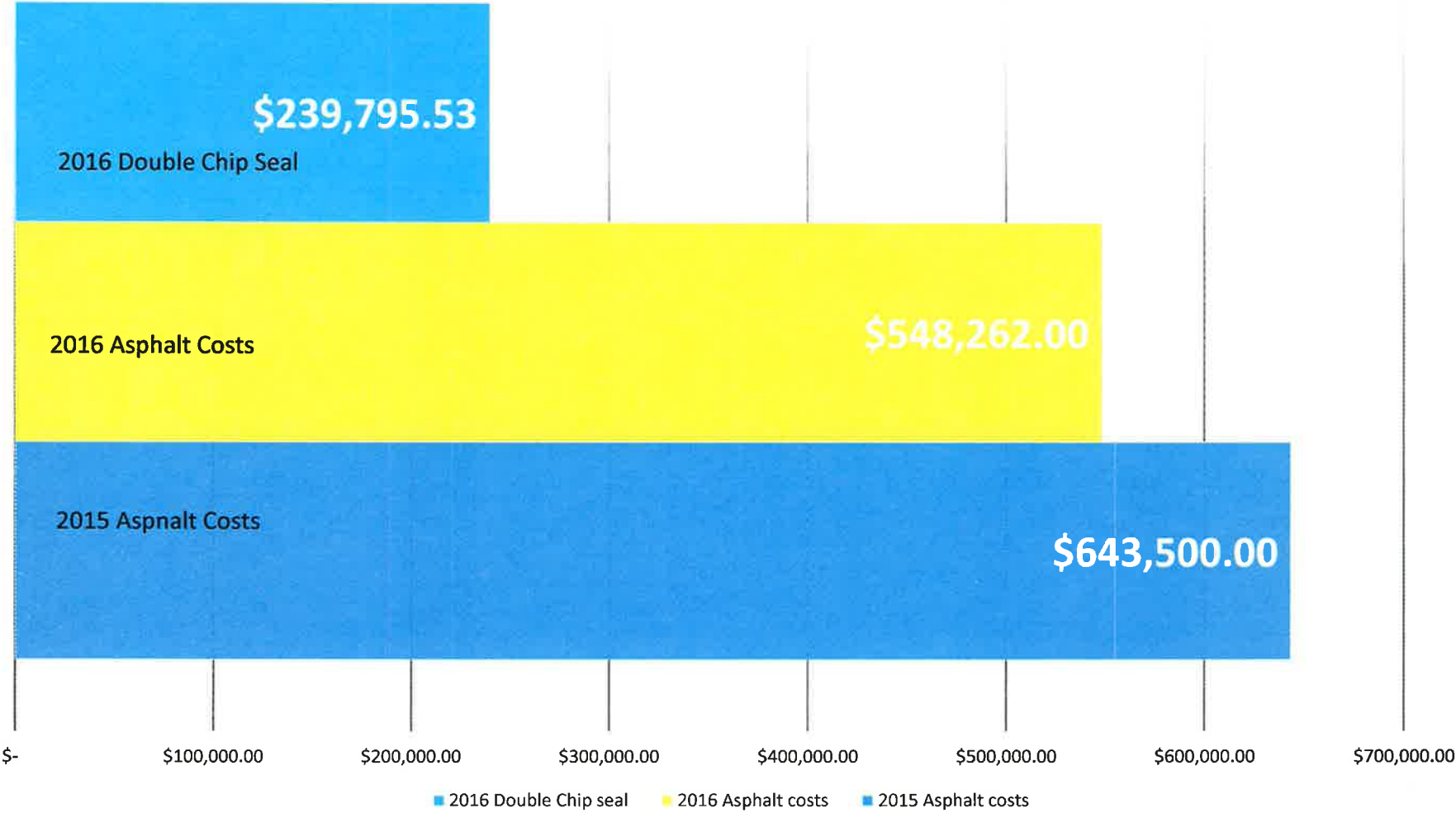
Dirt pockets / Fog seal lifting



Total oil cost for Project

• <u>Earthbind (Soil Stabalization)</u>	
.50 shot rate of solution	\$ 36,742.93
• <u>CRS 2PE (1st lift / ¾-1/2 rock)</u>	
.60 shot rate	\$ 100,098.60
• <u>CRS 2PE (2nd lift / ½-1/4 rock)</u>	
.54 shot rate	\$ 90,085.80
• <u>Earthbind (Fog seal)</u>	
<u>.12 shot rate</u>	<u>\$ 12,868.20</u>
 Total project cost	 \$ 239,795.53

Cost comparison



Carlson lane / Ione-Gooseberry intersection

Before



After



Peterson Grade

Before



After



Dry-fork / Ione-Gooseberry intersection

Before



After



Questions

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