

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, September 6, 2023 at 9:00 a.m.

Bartholomew Building, Upper Conference Room

110 N. Court St., Heppner, Oregon

See Zoom Meeting Info on Page 2

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments**
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Agenda**
 - a. Minutes: August 2nd
 - b. Amendment 1 to Oregon Health Authority (OHA) Intergovernmental Agreement (IGA) #180024 for the Financing of Public Health Services
 - c. IGA between Gilliam, Wheeler & Morrow Counties for Weed Spraying
 - d. Request for Additional Credit Card in the District Attorney Office
 - e. Beneficiary Agreement, Heppner Day Care, Inc. (American Rescue Plan Act of 2021/Coronavirus State & Local Fiscal Recovery Funds)
 - f. Out-of-State Travel Request, Administration
5. **Continued Land Use Public Hearing of August 16, 2023:** Rowan Green Data Applications AC-145-23, ACM-146-23 & AZM-147-23; Ordinance No. ORD-2023-6 (Tamra Mabbott)
6. **Business Items**
 - a. 2023 Fair & Rodeo Overview (Sue Gibbs)
 - b. R-2023-21: Declaring a Drought Emergency (Justin Nelson)
 - c. OHA Triennial Review Action Plan Update – Morrow County Public Health Department (Kevin Ince & Robin Canaday)
 - d. Intent to Award Bid and Contract – Airport Fiber & Electric Infrastructure Work (Sandi Pointer)
 - e. Intent to Award Request for Proposals, Project Management Services, New Circuit Court Building near the Fairgrounds (Matthew Jensen)
 - f. Tourism Consultant Semi-Annual Report (Karie Walchli)
7. **Department Reports**
 - a. Sheriff's Office Monthly Report
 - b. Road Department Monthly Report
 - c. Clerk's Quarterly Report
 - d. Local Public Safety Coordinating Council Quarterly Report
 - e. Accounts Payable Monthly Report
8. **Correspondence**
9. **Commissioner Reports**
10. **Executive Session:** Pursuant to ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent
11. **Signing of documents**
12. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Administrator, Matthew Jensen, 541-676-2529.

Zoom Meeting Information

<https://zoom.us/j/5416762546>

Password: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only Using Meeting ID 541-676-2546#:

- 1-346-248-7799
- 1-669-900-6833
- 1-312-626-6799
- 1-929-436-2866

Zoom Specific Notes:

- If joining by a browser, use the raise hand icon to indicate you would like to provide public comment, if and when allowed. If using a phone, press *9 to indicate you would like to speak and *6 to unmute when you are called on.
- Morrow County provides the option for Zoom Translated Captions.
 - Instructions: <https://support.zoom.us/hc/en-us/articles/6643133682957-Enabling-and-configuring-translated-captions>
 - If you need further assistance, please contact Justin Nelson at jnelson@co.morrow.or.us

Documents Pending



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4b

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Robin Canaday
Department: Public Health
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers: 8/18/2023
Requested Agenda Date: 8/30/2023

First amendment to IGA #180024 For Financing of Public Health Services,

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity: Oregon Health Authority
Contractor/Entity Address: 800 NE Oregon Street, Suite 930, Portland, OR 97232
Effective Dates - From: 7/01/2023 Through: 6/30/2024
Total Contract Amount:
Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Robin Canaday 8/18/2023 Department Director Required for all BOC meetings
[Signature] 8/31/2023 Administrator Required for all BOC meetings
[Signature] County Counsel *Required for all legal documents
[Signature] 8/18/2023 Finance Office *Required for all contracts; other items as appropriate.
[Signature] Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

First Amendment of Oregon Health Authority 2023-2024 Intergovernmental Agreement #180024 for the financing of Public Health Services

This amendment includes an increase in funding for our Tobacco Prevention and Education Program of \$5,892.86 bringing the total funding for this program to \$8,642.86.

It Also includes funding for Program Element #75. (Lower Umatilla Basin Ground Water Management Area Services) in the amount of \$159,420.00. Which covers Morrow County Public Health involvement in the efforts to get clean drinking water to well owners with high level of Nitrates.

2. FISCAL IMPACT:

Total added funding from this amendment \$165,312.86

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve Amendment to Intergovernmental Agreement #180024 - For the Financing of Public Health Services. Signature approving amendment

Attach additional background documentation as needed.

Agreement #180024



**FIRST AMENDMENT TO OREGON HEALTH AUTHORITY
2023-2025 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This First Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2023, (as amended the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Morrow County, (“LPHA”), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Morrow County. OHA and LPHA are each a “Party” and together the “Parties” to the Agreement.

RECITALS

WHEREAS, OHA and LPHA wish to add the Program Element Description set forth in Exhibit B of the Agreement

WHEREAS, OHA and LPHA wish to modify and replace the Fiscal Year 2024 (FY24) Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. This Amendment is effective on July 1, 2023, regardless of the date this amendment has been fully executed with signatures by every Party and when required, approved by the Department of Justice. However, payments may not be disbursed until the Amendment is fully executed.
2. The Agreement is hereby amended as follows:
 - a. Exhibit A “Definitions”, Section 18 “Program Element” is amended to add Program Element titles and funding source identifiers as follows:

<u>PE NUMBER AND TITLE</u> • SUB-ELEMENT(S)	<u>FUND TYPE</u>	<u>FEDERAL AGENCY/ GRANT TITLE</u>	<u>CFDA#</u>	<u>HIPAA RELATED (Y/N)</u>	<u>SUB-RECIPIENT (Y/N)</u>
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PE75- Lower Umatilla Basin Ground Water Management Area Services

<u>PE 75</u> Lower Umatilla Basin Ground Water Management Area Services	GF	N/As	N/A	N	N
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- b. Exhibit B Program Element #75 “Lower Umatilla Basin Groundwater Management Area Services” is hereby added by Attachment A attached hereto and incorporated herein by this reference.
 - c. Exhibit C, Section 1 of the Agreement, entitled “Financial Assistance Award” for FY24 is hereby superseded and replaced in its entirety by Attachment B, entitled “Financial Assistance

Award (FY24)”, attached hereto and incorporated herein by this reference. Attachment B must be read in conjunction with Section 3 of Exhibit C.

- 3. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
- 4. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
- 5. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
- 6. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

7. Signatures.

STATE OF OREGON, ACTING BY AND THROUGH ITS OREGON HEALTH AUTHORITY

Approved by: _____

Name: /for/ Nadia A. Davidson

Title: Director of Finance

Date: _____

MORROW COUNTY LOCAL PUBLIC HEALTH AUTHORITY

Approved by: _____

Printed Name: David Sykes

Title: Chair, Board of Commissioners

Date: September 6, 2023

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Agreement form group-approved by Steven Marlowe, Senior Assistant Attorney General, Tax and Finance Section, General Counsel Division, Oregon Department of Justice by email on August 11, 2023, copy of email approval in Agreement file.

REVIEWED BY OHA PUBLIC HEALTH ADMINISTRATION

Reviewed by: _____

Name: Rolonda Widenmeyer (or designee)

Title: Program Support Manager

Date: _____

Attachment A
Program Element Description(s)

Program Element # 75: Lower Umatilla Basin Groundwater Management Area Services

OHA Program Responsible for Program Element:

Public Health Division/Center for Health Protection Environmental Public Health/Domestic Well Safety

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to deliver **Lower Umatilla Basin Groundwater Management Area Services**.

This Program Element is to support existing staff or hire one staff each, or full time equivalent, to support local implementation of the Oregon Health Authority's (OHA) Public Health Workplan to reduce exposure to high levels of nitrates in domestic well drinking water found in the Lower Umatilla Basin Groundwater Management Area (LUBGWMA). Local implementation activities shall include support for well water screening events for approximately 4500 wells, obtaining water samples, support actions to provide residents access to Oregon Department of Human Services (ODHS)-funded bottled water and OHA-funded water treatment systems, engaging in activities to identify potential alternative water sources and providing community engagement and technical assistance.

In accordance with Oregon's Groundwater Quality Protection Act of 1989, the Oregon Department of Environmental Quality (DEQ) and Oregon Department of Agriculture (ODA) declared the LUBGWMA in 1990 due to regional nitrate-nitrogen concentrations in groundwater exceeding 7 milligrams per liter (mg/L). This area straddles the northern portions of Morrow and Umatilla counties, and encompasses the cities of Hermiston, Boardman, Irrigon, Stanfield, Echo and nearby unincorporated areas. Over the past 30 years DEQ, ODA and local governmental and nongovernmental organizations have partnered to establish a groundwater management area committee, provide regular nitrate level monitoring, develop educational materials and identify and organize data to track compliance with the voluntary community action plan designed to reduce groundwater nitrate concentrations. However, monitoring well network data show these actions have not sufficiently reduced the nitrate-nitrogen levels to the federal Safe Drinking Water standard of 10 mg/L.

The federal Safe Drinking Water Act defines high nitrate as a level exceeding 10 mg/L, meaning the water is not safe to use for drinking or cooking. The populations at highest risk are bottle-fed babies or people who are or may become pregnant who may experience harm to health from short exposures to water with high nitrate concentrations. High nitrate concentrations in drinking water can cause methemoglobinemia (decreased ability of the blood to carry oxygen to tissues). While it is relatively safe in the short-term for healthy adults to drink water with high nitrates for up to a year, exposure longer than a year may pose a risk, and OHA advises people who fit this description to stop using the water for cooking or drinking and to consult with their health care provider. Water with high nitrate concentrations is safe for other uses, such as bathing, washing dishes, doing laundry or watering a garden. Nitrate levels at or below 10 mg/L mean the water is safe for all uses, including drinking and cooking.

OHA, together with DEQ, ODA and the Oregon Water Resources Department (WRD) have been in conversation with the US Environmental Protection Agency (EPA) about the state response to elevated nitrates in the LUBGWMA for a number of years. OHA's component of the state response is to coordinate and support implementation of a workplan, described below, focused on understanding and reducing risks to people who rely on domestic wells for drinking water. The workplan is intended to be carried out in partnership with ODHS, LPHAs of Morrow and Umatilla counties, community-based organizations (CBOs) and other local partners.

The Oregon Legislature provided funding to OHA to staff the effort, contract with environmental laboratories to test domestic wells, contract with water treatment professionals to install and maintain point-of-use water treatment in qualified households, provide contract support to community-based organizations to support outreach and education, and provide contract support to LPHAs to deliver **Lower Umatilla Basin Groundwater Management Area Services**. For each component of the workplan, all partners will work together to demonstrate accountability for the resources allocated for this work. As an example, OHA will require laboratory reports showing high levels of nitrates as proven need for water delivery and water treatment systems and supplies.

Workplan activities include:

- Conduct outreach and education. OHA, ODHS, LPHA and partner CBO staff will work together to adapt existing and develop new culturally and linguistically accessible communication materials focused on households with lower income, including people of color and disproportionately at-risk communities and to conduct outreach and education campaigns and activities with partners and community members.
- Conduct well water screening and or testing events, support sample collection and result interpretation. OHA received resources to sample domestic well water quality to inform the well user about existing water quality issues and assist water treatment professionals in providing effective water treatment. OHA will provide vouchers that can be redeemed at local environmental laboratories to test domestic well samples for nitrate, arsenic, lead, total coliform and E. coli, iron, manganese, and hardness. OHA, ODHS, LPHA and partner CBO staff will partner in one or more of the following and related actions to ensure successful uptake of domestic well testing resources:
 - Complete on behalf of residents or assist residents to complete OHA well water testing voucher applications.
 - Conduct community-wide door-to-door canvassing events to complete voucher application, collect water samples and deliver samples to OHA contracted laboratories, and provide data associated with those events (e.g., number of canvassers, households visited, samples collected, flyers shared, refusals)
 - Hold possible community screening and/or testing events for well owners/users to sign up for water testing or bring samples of water for onsite screening. Screening would indicate whether follow up testing is needed.
 - Provide educational support to interpret test results and provide guidance to well users.
- Support water treatment and maintenance activities. OHA will contract with one or more local water treatment companies to install certified point-of-use treatment systems and provide and/ or install replacement filters in households found to have nitrate levels exceeding 10 mg/L but with levels less than 25 mg/L. OHA, LPHA and partner CBO staff will work together to direct well users with elevated nitrate concentrations to drinking water treatment resources provided by OHA.
- Support water delivery activities. OHA, ODHS and LPHA staff will work together to refer well users with elevated nitrate concentrations to water delivery arranged by LPHAs and reimbursed by ODHS.
- Exploration of long-term solutions. OHA, LPHA and partner CBO staff may work together with other state and local agency partners and community members to identify opportunities and funding sources to implement potential long-term solutions, including drilling a new well to a safer source or connecting to existing/forming new community water systems with regulated water treatment.

- Support OHA analysis of demographic and environmental data. LPHA will coordinate with and provide available data to OHA in its preparation of a demographic analysis of affected communities and health assessment of nitrate risks.

All changes to this Program Element are effective the first day of the month noted in the Issue Date of Exhibit C of the Financial Assistance Award unless otherwise noted in Exhibit C of the Financial Assistance Award.

2. Definitions Specific to Lower Umatilla Basin Groundwater Management Area Services.

LUBGWMA: The Lower Umatilla Basin Groundwater Management Area boundaries are defined in the north as the Columbia River, in the south as the 2N/3N Township boundary, in the east as the 29E/30E Range boundary and in the west as the 22E/23E Range boundary (also the Morrow / Gilliam County line). For more information see <https://lubgwma.org/>.

3. Alignment with Modernization Foundational Programs and Foundational Capabilities. The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), (http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

a. Foundational Programs and Capabilities (As specified in Public Health Modernization Manual)

Program Components	Foundational Program					Foundational Capabilities						
	CD Control	Prevention and health promotion	Environmental health	Population Health	Access to clinical preventive services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i>					<i>X = Foundational capabilities that align with each component</i>							
<i>X = Other applicable foundational programs</i>												
Conduct outreach and education			*	X			X	X			X	
Conduct well water screening events, support sample collection and result interpretation			*	X	X		X	X			X	
Support water treatment and maintenance activities			*	X	X		X	X		X		

Support water delivery activities		X	X	X	*		X	X				X
Exploration of long-term solutions			*	X		X	X	X		X		X
Support OHA analysis of demographic and environmental data			*	X			X		X			

b. The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Health Outcome Measure:

Not applicable.

c. The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Local Public Health Process Measure:

Not applicable.

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:

LPHA must:

- a. Submit local program budget to OHA for approval.
- b. Use funds for this Program Element in accordance with its local program budget, which has been approved by OHA. Modification to the local program budget may only be made with OHA approval.
- c. Direct staff to participate in meetings with OHA, ODHS, LPHA and partner CBO staff to plan activities and discuss ongoing progress.
- d. Conduct outreach and education.
 - (1) Direct staff to work together with OHA, ODHS and partner CBO staff to adapt existing and develop new culturally and linguistically accessible communication materials focused on households with lower income, including populations historically experiencing health inequities.
 - (2) Direct staff to work together with OHA, ODHS and partner CBO staff to conduct outreach and education campaigns with partners and community members.
- e. Conduct well water screening and or testing events, support sample collection and provide result interpretation. Direct staff to partner in the following and related actions to ensure successful uptake of domestic well testing resources.
 - (1) Conduct community-wide door-to-door sample collection events.
 - (2) Hold community screening and or testing events for well owners/users to sign up for water testing or bring samples of water for onsite screening to indicate whether follow up testing is needed.
 - (3) Provide educational support to interpret test results and provide guidance to well users.
- f. Support water treatment and maintenance activities. Direct staff to work together with OHA and partner CBO staff to refer well users with elevated nitrate concentrations to drinking water treatment resources provided by OHA.

- g. Support water delivery activities. Direct staff to work together with ODHS to refer well users with elevated nitrate concentrations to water delivery resources provided by ODHS and maintain and share data about recipients with OHA and ODHS.
- h. Support exploration of long-term solutions. Staff may work together with state and other local agency partners to identify opportunities and funding sources to implement potential long-term solutions, including drilling a new well to a safer source or connecting to existing/forming new community water systems with regulated water treatment.
- i. Support OHA analysis of demographic and environmental data. Direct staff to coordinate with and provide available data to OHA in its preparation of a demographic analysis of impacted communities and health assessment of nitrate risks.

5. **General Revenue and Expense Reporting.** LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of this Agreement. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

6. **Reporting Requirements.**

- a. LPHA must support and contribute in an ongoing basis to safe drinking water progress and accountability reporting as requested by and or developed for policy makers or affected communities.
- b. Share any LPHA-produced materials developed and data collected specific to the LUBGWMA domestic well water to OHA. Examples of materials and data may include, but are not limited to:
 - (1) Web content,
 - (2) Formal written reports or memos,
 - (3) Letters to decision-making bodies,
 - (4) Fact sheets,
 - (5) Presentations,
 - (6) Maps depicting well data,
 - (7) Laboratory reports of well test results,
 - (8) Lists of households having received treatment systems, and
 - (9) Information about outreach activities; for example, date and location of information booths; content, timing, reach and impact of radio ads; content, reach of and engagement with social media posts; etc.

7. **Performance Measures.**

LPHA must operate the **Lower Umatilla Basin Groundwater Management Area Services** in a manner designed to make progress toward achieving the following Public Health Accountability Metric, Local Public Health Process Measure:

Not applicable.

**Attachment B
Financial Assistance Award (FY24)**

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Morrow County Street: 110 N Court Street City: Heppner State: OR Zip: 97836-7328	2) Issue Date Saturday, July 1, 2023	This Action Amendment
	3) Award Period From July 1, 2023 through June 30, 2024	

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE01-01	State Support for Public Health	\$3,806.25	\$0.00	\$3,806.25
PE01-12	ACDP Infection Prevention Training	\$1,517.82	\$0.00	\$1,517.82
PE10-02	Sexually Transmitted Disease (STD)	\$47,266.00	\$0.00	\$47,266.00
PE12-01	Public Health Emergency Preparedness and Response (PHEP)	\$16,802.75	\$0.00	\$16,802.75
PE13	Tobacco Prevention and Education Program (TPEP)	\$2,750.00	\$5,892.86	\$8,642.86
PE42-03	MCAH Perinatal General Funds & Title XIX	\$1,875.00	\$0.00	\$1,875.00
PE42-04	MCAH Babies First! General Funds	\$5,996.00	\$0.00	\$5,996.00
PE42-06	MCAH General Funds & Title XIX	\$3,520.00	\$0.00	\$3,520.00
PE42-11	MCAH Title V	\$18,282.00	\$0.00	\$18,282.00
PE42-12	MCAH Oregon Mothers Care Title V	\$2,581.00	\$0.00	\$2,581.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$8,410.00	\$0.00	\$8,410.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$40,000.00	\$0.00	\$40,000.00
PE46-05	RH Community Participation & Assurance of Access	\$13,670.13	\$0.00	\$13,670.13
PE51-01	LPHA Leadership, Governance and Program Implementation	\$27,047.23	\$0.00	\$27,047.23
PE75	Lower Umatilla Basin Ground Water Management Area Services	\$0.00	\$159,420.00	\$159,420.00
		\$253,524.18	\$165,312.86	\$418,837.04

5) Foot Notes:	
PE10-02	7/15/2023: Full FY24 award funds may be used in FY24 during the period of 7/1/23-12/31/2023 due to DIS WF federal grant funding being cut by CDC on 12/31/23.
PE42-11	7/2023: Indirect charges cap at 10%.
PE42-12	7/2023: Indirect Charges cap at 10%.
PE43-01	7/2023: Awarded funds can be spent on allowable costs for the period of 7/1/2023 - 9/30/23. Any unspent funds will be de-obligated.
PE51-01	7/2023: Bridge funding for 7/1/23-9/30/23.

6) Comments:	
PE01-01	7/2023: SFY24 funding available 7/1/23-9/30/23 only.
PE12-01	7/2023: SFY24 Award funding for first 3 months only
PE13	7/15/23: SFY24 Award adding funding for 10/1/23-6/30/24 7/2023: SFY24 Bridge Funding 7/1/23-9/30/23

7) Capital outlay Requested in this action:				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
Program	Item Description	Cost	PROG APPROV	

**INTERGOVERNMENTAL AGREEMENTS FOR
FINANCING PUBLIC HEALTH SERVICES**

2023-2025

July 2023 Amendment Summary

Requests to draft the 2023-25 (SFY24 and SFY25) Intergovernmental Agreements for Financing Public Health Services were submitted to the Office of Contracts and Procurement. Program specific information is listed below.

PE08-01: Ryan White B HIV/AIDS: Case Management

New awards to the following counties:

Deschutes	Hood River
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PE08-02: Ryan White B HIV/AIDS: Support Services

New awards to the following counties:

Deschutes	Hood River
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PE08-03: Ryan White B HIV/AIDS: Oral Health

New awards to the following counties:

Deschutes	Hood River
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PE13: Tobacco Prevention and Education Program (TPEP)

New awards to the following counties:

Baker	Benton	Clackamas	Clatsop	Columbia
Coos	Crook	Deschutes	Douglas	Gilliam
Grant	Harney	Hood River	Jackson	Jefferson
Josephine	Klamath	Lake	Lane	Lincoln
Linn	Malheur	Marion	Morrow	Multnomah
NCPHD	Polk	Tillamook	Umatilla	Union
Washington	Wheeler	Yamhill		

PE19-35: PDES - HSD, Evaluation of Aid & Assist Population

Redistribution of FY23 award to FY24 to the following county:

Multnomah

PE25-15: EIP - MPX Vaccine Effectiveness

Removing SFY24 award to award funds in SFY23 for the following county:

Multnomah

PE42-12: MCAH Oregon Mothers Care Title V

New award for the following counties:

Clackamas	Gilliam
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PE56-12: Private MCAH Oregon Mothers Care Title V

New award for the following entity:

Umpqua Community Health Center, Inc., dba Aviva Health
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PE60: Suicide Prevention, Intervention and Postvention

New awards to the following counties:

Deschutes	Lane	Multnomah
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PE62: Overdose Prevention-Counties

Redistribution of FY23 award to FY24 to the following counties:

Lane	Lincoln	Umatilla
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PE63: MCAH LPHA Community Lead Organizations

New awards to the following counties:

Benton	Lincoln	Linn
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PE68: Private Tobacco Prevention Program

New award to the following entity:

Native American Rehabilitation Association of the Northwest, Inc. (NARA)
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PE73: HIV Early Intervention and Outreach Services

Revised award amounts for the following counties to be spent by 6/30/24:

Clackamas	Deschutes	Jackson	Multnomah	Washington
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PE75: Lower Umatilla Basin Ground Water Management Area Services

New awards to the following counties:

Morrow	Umatilla
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DOCUMENT RETURN STATEMENT

Please complete the following statement and return with the completed signature page and the Contractor Data and Certification page and/or Contractor Tax Identification Information (CTII) form, if applicable.

If you have any questions or find errors in the above referenced Document, please contact the contract specialist.

Document number: _____, hereinafter referred to as "Document."

I, _____
Name Title

received a copy of the above referenced Document, between the State of Oregon, acting by and through the Department of Human Services, the Oregon Health Authority, and

_____ by email.

Contractor's name

On _____,
Date

I signed the electronically transmitted Document without change. I am returning the completed signature page, Contractor Data and Certification page and/or Contractor Tax Identification Information (CTII) form, if applicable, with this Document Return Statement.

Authorizing signature

Date

Please attach this completed form with your signed document(s) and return to the contract specialist via email.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
40

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Corey Sweeney
Department: Weed Department
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers: 8-24-2023
Requested Agenda Date: 9/6/2023

Gilliam/Wheeler/Morrow/ODOT Agreement #73000-0001-13637, Allowing Gilliam County Weed
Department to Spray ODOT roads in some parts of Morrow County

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: STATE OF OREGON/GILLIAM COUNTY/WHEELER COUNTY
Contractor/Entity Address:
Effective Dates - From: Through: 12/31/2025
Total Contract Amount: \$ 0 Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
County Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Attach additional background documentation as needed.

A162-G043020

**AGREEMENT FOR SERVICES
INTERGOVERNMENTAL AGREEMENT
Weed Spraying**

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State" or "ODOT," GILLIAM COUNTY, acting by and through its elected officials, hereinafter referred to as "Gilliam County"; WHEELER COUNTY, acting by and through its elected officials, hereinafter referred to as "Wheeler County", and MORROW COUNTY, acting by and through its elected officials, hereinafter referred to as "Morrow County", and all herein referred to individually as Party and collectively as "Parties"

RECITALS

1. By the authority granted in Oregon Revised Statute (ORS) 190.110, a state agency may enter into agreements with units of local government for the performance of any or all functions and activities that state agency, its officers, or agents have the authority to perform.
2. OR19, The John Day Highway, State Highway No. 5; OR206, The Wasco-Heppner Highway, State Highway No. 300; OR74, The Heppner Highway, State Highway No. 52; OR218, The Shaniko-Fossil Highway, State Highway No. 291, are a part of the State Highway system under the jurisdiction and control of the Oregon Transportation Commission (OTC).
3. State wishes to utilize Gilliam County resources to provide vegetation and noxious weed abatement within State jurisdiction and right of way.
4. Gilliam County will require access to Wheeler County and Morrow County Right of Way in order to perform services to spray State's roadsides and gravel stockpiles for all vegetation, and control noxious weed growth across State owned property.

The Parties therefore agree as follows:

TERMS OF AGREEMENT

1. **Project.**

Under such authority, State wishes to retain the services of Gilliam County to control the growth and spread of noxious weeds across State owned property by spraying herbicides on State-owned gravel stockpiles and within State right of way on both shoulders of the sections of State Highways listed in Exhibit A hereinafter referred to as "Project." The locations of the "Project" activities are approximately identified by the mile points and map included in Exhibit A, which is attached hereto and by this reference made a part hereof.

2. **Funding.**

- a. The Project will be financed using State funds in an amount not to exceed \$50,000 annually and a combined total of \$150,000 over the life of this Agreement. The total Project cost is subject to increase only via an executed amendment to this Agreement.
- b. The maximum amount payable by State for services under this Agreement is \$150,000 in state funds, as shown in Exhibit B.

3. **Exhibits Attached and Incorporated.**

- a. This Agreement includes the following exhibits, each of which is attached and incorporated into this Agreement by reference:
 - Exhibit TCD – Terms, Conditions and Definitions
 - Exhibit A – Statement of Work and Delivery Schedule
 - Exhibit B – Compensation & Payment Provisions
 - Exhibit C – Insurance
 - Exhibit D – Special Terms & Conditions
 - Exhibit E – Americans with Disabilities Act (ADA) Compliance
 - Exhibit F – Contact Information

4. **Order of Precedence.**

Unless a different order is required by law, this Agreement shall be interpreted in the following order of precedence:

- 1) This Agreement (including all amendments, if any) less all Exhibits, attachments and other documents and information incorporated into this Agreement,
- 2) Exhibit TCD,
- 3) Exhibit A, the Statement of Work,
- 4) All other Exhibits,
- 5) Any other attachments,
- 6) Any documents/information incorporated into this Agreement by reference.

This provision survives termination of the Agreement.

5. **Term of Agreement; Effective Date.** The term of this Agreement begins on the date all required signatures are obtained and terminates on December 21, 2025, on which date this Agreement automatically terminates unless extended by a fully executed amendment.

5. **Termination.** This Agreement may be terminated by mutual written consent of all Parties.
 - a. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
 - i. If Agency fails to provide the services called for by this Agreement within the time specified herein or any extension thereof.
 - ii. If Agency fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.
 - iii. If State fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow State, in the exercise of its reasonable administrative discretion, to continue to fund its obligations for performance of this Agreement.
 - iv. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or if State is prohibited from paying for such services from the planned funding source.
 - b. Any termination of this Agreement shall not extinguish or prejudice any rights or obligations accrued to the Parties prior to termination.
 - c. Upon receiving a notice of termination of this Agreement, Agency shall immediately cease all activities under this Agreement, unless State expressly directs otherwise in such notice. Upon termination, Agency shall deliver to State all documents, information, works-in-progress, work product, and other property that are or would be deliverables under this Agreement. If Agency is in default of this Agreement or otherwise agrees, upon State's reasonable request, Agency will surrender all documents, research, objects, or other tangible things reasonably needed to complete the work that would have been performed by Agency under this Agreement. Said documents, research, objects, or other tangible things do not to include any third party software licenses.
6. **Certification.** Each Party certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on its behalf, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind that Party.
7. **No Substitutions or Assignments.** Agency shall not assign, delegate or otherwise transfer any of its rights or obligations under this Agreement without first obtaining the

written consent of State. State's consent to any subcontract (or other delegation of duties) does not relieve Agency of any of its duties or obligations under this Agreement. This Agreement is binding upon and inures to the benefit of each of the Parties, and, except as otherwise provided, their permitted legal successors and assigns.

8. **No Third Party Beneficiaries.** Agency and State are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement. This provision survives termination of the Agreement.
9. **Waiver; Amendment.** No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision. This provision survives termination of the Agreement.
10. **Notice.** Except as otherwise expressly provided in this Agreement, all notices to be given relating to this Agreement must be given in writing by email, personal delivery, or postage prepaid mail, to a Party's Project Manager at the physical address or email address set forth in Exhibit F, or to such other addresses as either Party may indicate pursuant to this paragraph. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective when the sender receives confirmation of receipt from the recipient (not an auto-reply). Except as set forth above in this paragraph, the Parties may agree to provide operational notices such as delivery, acceptance or rejection of services or deliverables by email as may be mutually agreed in Exhibit A.
11. **Severability.** The Parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid. This provision survives termination of the Agreement.
12. **Counterparts.** This Agreement may be executed in several counterparts all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
13. **Integration.** This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings,

agreements, or representations, oral or written, not specified herein regarding this Agreement.

14. **Electronic Signatures.** The Parties agree that signatures showing on PDF documents, including but not limited to PDF copies of the Agreement and amendments, submitted or exchanged via email are "Electronic Signatures" under ORS Chapter 84 and bind the signing Party and are intended to be and can be relied upon by the Parties. State reserves the right at any time to require the submission of the hard copy originals of any documents.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

SIGNATURE PAGE FOLLOWS

GILLIAM COUNTY, by and through its
elected officials

By Elizabeth O'Farrell Campbell
Commission Chair

Date August 16, 2023

By And
Commissioner

Date 8-16-2023

By Sean Watkins
Commissioner

Date 8-16-2023

**LEGAL REVIEW APPROVAL (If required
in Gilliam County's process)**

WHEELER COUNTY, by and through its
elected officials

By _____
Commission Chair

Date _____

By _____
Commissioner

Date _____

By _____
Commissioner

Date _____

**LEGAL REVIEW APPROVAL (If required
in Wheeler County's process)**

By _____

STATE OF OREGON, by and through
its Department of Transportation

By _____
District 9 Manager

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

By Exempt
Assistant Attorney General

Date _____

Gilliam County/Wheeler County/Morrow County/ODOT
Agreement No. 73000-00013637

Agency's Counsel

Date _____

MORROW COUNTY, by and through its
elected officials

By _____
Commission Chair

Date _____

By _____
Commissioner

Date _____

By _____
Commissioner

Date _____

**LEGAL REVIEW APPROVAL (If required
in Morrow County's process)**

By _____
Agency's Counsel

Date _____

EXHIBIT TCD – TERMS, CONDITIONS AND DEFINITIONS

THIRD PARTY CLAIMS: The following paragraphs 1 through 4 shall survive termination of the Agreement.

1. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a Party with respect to which any other Party may have liability, the notified Party must promptly notify the other Parties in writing of the Third Party Claim and deliver to the other Parties a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.
2. With respect to a Third Party Claim for which State is jointly liable with any other Party or Parties (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the other Party or Parties in such proportion as is appropriate to reflect the relative fault of State on the one hand and of the other Party or Parties on the other hand, singularly or in combination, in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of the other Party or Parties on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.
3. With respect to a Third Party Claim for which any other Party or Parties are jointly liable with State (or would be if joined in the Third Party Claim), the other Party or Parties shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion, singularly or in combination, as is appropriate to reflect the relative fault of the other Party or Parties on the one hand and of State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the other Party or Parties on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Each other Party's contribution amount in any instance is each capped to the same

extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.

4. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

RECORDS

The Parties acknowledge and agree that State, the Oregon Secretary of State's Office, the federal government, and their duly authorized representatives shall have access to the books, documents, papers, and records of the Parties which are directly pertinent to the specific Agreement for the purpose of making audit, examination, excerpts, and transcripts for a period of six (6) years after completion of the Project and final payment. Copies of applicable records shall be made available upon request. Payment for costs of copies is reimbursable by the requesting party. This provision survives termination of the Agreement.

INDEPENDENT CONTRACTOR; EMPLOYMENT COSTS

Gilliam County shall perform the services under this Agreement as an independent contractor and shall be exclusively responsible for all costs and expenses related to its employment of individuals to perform the work under this Agreement including, but not limited to, retirement contributions, workers compensation, unemployment taxes, and state and federal income tax withholdings.

WORKERS COMP

All employers, including the Agency and Agency's contractors, if any, that employ subject workers, as defined in ORS 656.027, who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and shall provide the required Workers' Compensation Insurance coverage, unless such employers are exempt under ORS 656.126(2). The coverage shall include Employer's Liability Insurance with coverage limits of not less than \$500,000 for each accident. Agency shall ensure that each of its contractors complies with these requirements.

SUBCONTRACTOR REQUIREMENTS & INDEMNIFICATION

1. Agency shall require its contractor(s) and subcontractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon, Oregon Transportation Commission and its members, Department of Transportation and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260 (Claims), to the extent such Claims are caused, or alleged to be caused by the negligent or willful acts or omissions of Agency's contractor or any of the officers, agents, employees or subcontractors of the contractor. It is the specific intention of the Parties that State shall, in all instances, except to the extent Claims arise from the negligent or willful acts or

omissions of State, be indemnified from and against all Claims caused or alleged to be caused by the contractor or subcontractor.

2. Any such indemnification shall also provide that neither Agency's contractor or subcontractor nor any attorney engaged by Agency's contractor or subcontractor shall defend any claim in the name of the State of Oregon or any agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State of Oregon may, at any time at its election assume its own defense and settlement in the event that it determines that Agency's contractor or subcontractor is prohibited from defending the State of Oregon, or that Agency's contractor or subcontractor is not adequately defending the State of Oregon's interests, or that an important governmental principle is at issue or that it is in the best interests of the State of Oregon to do so. The State of Oregon reserves all rights to pursue claims it may have against Agency's contractor or subcontractor if the State of Oregon elects to assume its own defense.
3. Agency shall not enter into any subcontracts for any of the work scheduled under this Agreement without obtaining prior written approval from State.

RIGHT OF ENTRY

1. Wheeler County and Morrow County shall grant Gilliam County the right to enter onto Wheeler County and Morrow County right of way for the performance of duties as set forth in this Agreement.
2. State grants Gilliam County the right to enter onto State right of way for the performance of duties as set forth in this Agreement.
3. Gilliam County shall obtain a miscellaneous permit to occupy State right of way through the State District 9 Office prior to the performance of services.

GOVERNING LAW; VENUE; CONSENT TO JURISDICTION:

This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon, without regard to principles of conflicts of laws. Any claim, action, suit or proceeding (collectively, "Claim") between the State and Agency that arises from or relates to the Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then unless otherwise prohibited by law, it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. AGENCY HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS AND WAIVES ANY OBJECTION TO VENUE IN SUCH COURTS, AND WAIVES ANY CLAIM THAT SUCH FORUM IS AN INCONVENIENT FORUM. Nothing herein shall be construed as a waiver of the State's sovereign or governmental immunity, whether derived from the Eleventh Amendment to the United States Constitution or otherwise, or of any defenses to Claims or jurisdiction based thereon. This provision survives termination of the Agreement.

COMPLIANCE WITH LAW

Agency shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement. Without limiting the generality of the foregoing, Agency expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Title V and Section 504 of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990, as amended, and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

NON-APPROPRIATION

The State of Oregon's payment obligations under this Agreement are conditioned upon ODOT's receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow ODOT, in the exercise of its reasonable administrative discretion, to meet its payment obligations under this Agreement. Agency is not entitled to receive payment under this Agreement from any part of Oregon state government other than ODOT. Nothing in this Agreement is to be construed as permitting any violation of Article XI, section 7 of the Oregon Constitution or any other law regulating liabilities or monetary obligations of the State of Oregon. This provision survives termination of the Agreement.

REMEDIES

1. Agency default.
 - a. In the event Agency is in default under this Agreement, ODOT may, at its option, pursue any or all of the remedies available to it under this Agreement and at law or in equity, including, but not limited to: (i) termination of this Agreement, (ii) reducing or withholding payment for work or deliverables that Agency has failed to deliver within any scheduled completion dates or has performed inadequately or defectively, (iii) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, including for interest within the limits of ORS 293.462, and (iv) exercise of its right of recovery of overpayments under this Agreement or setoff, or both.
 - b. These remedies are cumulative to the extent the remedies are not inconsistent, and ODOT may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.
2. ODOT default.
 - a. In the event ODOT is in default under this Agreement or in the event ODOT terminates this Agreement, Gilliam County's sole remedy will be:
 - i. For work compensable at a stated rate: A claim for unpaid invoices for work completed according to the requirements and acceptance criteria of this Agreement and for authorized expenses incurred and interest within the limits of ORS 293.462, less any claims ODOT has against Gilliam County,
 - ii. For deliverable-based work: A claim for the sum designated for completing the deliverable multiplied by the percentage of work completed and accepted by Gilliam County, plus authorized expenses incurred, and interest within the limits of ORS 293.462, less previous amounts paid for the deliverable and any claims ODOT has against Gilliam County.
 - b. In no event will ODOT be liable to Gilliam County for any expenses related to termination of this Agreement, including attorney fees. If previous amounts paid to Gilliam County exceed the amount due to Gilliam County, Gilliam County shall promptly pay any excess to ODOT.
3. The rights and remedies set forth in this Agreement are not intended to be exhaustive and the exercise by any Party of any right or remedy does not preclude the exercise of any other rights or remedies at law or in equity.
4. This provision survives termination of the Agreement.

EXHIBIT A
STATEMENT OF WORK AND DELIVERABLE SCHEDULE
PROJECT: Weed Spraying

PROJECT DESCRIPTION and OVERVIEW of SERVICES

Agency to control the growth and spread of noxious weeds across State owned property by spraying herbicides on State-owned gravel stockpiles and within State right of way on both shoulders of the sections of State Highways listed in Exhibit A

1. State Responsibilities

- a. State agrees to review Work Order Authorizations submitted by Agency. Each Work Order Authorization issued pursuant to this Agreement shall become a part of this Agreement. Both Parties shall sign the Work Order Authorization before commencement of work. No work is to be performed until the Work Order is fully executed by the State and Agency.
- b. The Work Order Authorization form may be signed on behalf of the State by State's District 9 IVM Coordinator or District 9 Manager.
- c. State's District 9 IVM Coordinator will ensure the Agency is aware of and has access to ODOT's Maintenance Guide and the Water Quality and Habitat Guide Best Management Practices (Blue Book), Integrated Vegetation Management (IVM) plan and all applicable State policies and procedures for maintenance activities.

2. Gilliam County Responsibilities

- a. Gilliam County shall provide a vehicle suitable for the purpose of this Project. Ownership of the vehicle shall remain the property of Agency. The vehicle will be operated and stored by Gilliam County throughout the year. Gilliam County shall be responsible for operating, maintaining, and repairing all spray equipment, including the vehicle. This maintenance shall include, but not be limited to, regularly scheduled maintenance and repair work as necessary.
- b. Gilliam County shall be responsible for all fuel costs for the vehicle associated with spray related activities covered by this Agreement, including mobilization to and from all work sites on Gilliam County or State properties.
- c. Gilliam County shall be responsible for purchasing the herbicide chemicals covered by this Agreement, for work sites, as referenced in TERMS OF AGREEMENT, Paragraph 1, above.

- d. Gilliam County shall provide an Herbicide Applicator who is licensed and certified by the State of Oregon to perform the necessary spraying activities under this Agreement. All licenses shall be kept current throughout the life of this Agreement. The Herbicide Applicator shall perform herbicide spraying services for State and Gilliam County during an estimated six (6) month spray season. Gilliam County shall provide the Herbicide Applicator with all necessary training for services under this Agreement. The Gilliam County Herbicide Applicator shall apply chemicals according to methods approved by the State. Herbicide Applicator shall apply any herbicides in accordance with label instructions.
- e. Gilliam County shall be responsible for contacting the State's District 9 IVM Coordinator to confirm the approved chemical/pesticide, in the event the chemical/pesticide is proscribed or not available to obtain approval of a replacement.
- f. Gilliam County shall follow ODOT's Maintenance Guide and Water Quality and Habitat Guide Best Management Practices (Blue Book), Integrated Vegetation Management (IVM) plan and all other applicable State guidelines and procedures for maintenance activities.
- g. Gilliam County's Project Manager shall contact State's District 9 IVM Coordinator monthly to define a spray schedule for the Gilliam County Herbicide Applicator. Spray schedule shall define areas and locations to be sprayed and approximate timeframe for spray activities. Gilliam County shall notify State at least three (3) days prior to commencing any spray activities for work adjacent to or abutting Interstate 84. Gilliam County shall be responsible for all herbicide spraying activities, including such services performed by Gilliam County's Herbicide Applicator as identified by Gilliam County and State's District 9 IVM Coordinator spray schedule.
- h. Annually, in the late winter or spring, Gilliam County shall provide State's District 9 IVM Coordinator with a detailed Work Order Authorization, using the form attached as Exhibit C, by this reference incorporated herein and made a part hereof, reflecting intergovernmental planning and technical assistance, to be incorporated into each year's herbicide treatment for the project. Each Work Order Authorization issued pursuant to this Agreement shall become a part of this Agreement. Gilliam County and State shall sign the Work Order Authorization before commencement of work. Each Work Order Authorization Form may be in the form of a PDF document and circulated for signature by email but must include action to be taken, labor involved, equipment necessary, chemical/pesticide to be used, cost estimates for work, and shall not exceed \$50,000. Gilliam County and State will mutually agree to the work plan and work plan budget. No work is to be performed until the Work Order is fully executed by the State and Gilliam County.

TASKS, DELIVERABLES and SCHEDULE

Agency shall complete all tasks and provide all deliverables (collectively, the "Services") included in this Agreement, unless specifically stated otherwise in a particular task. Agency shall provide all labor, equipment and materials to manage, coordinate, and complete the work in accordance with the performance and delivery schedules identified in this SOW.

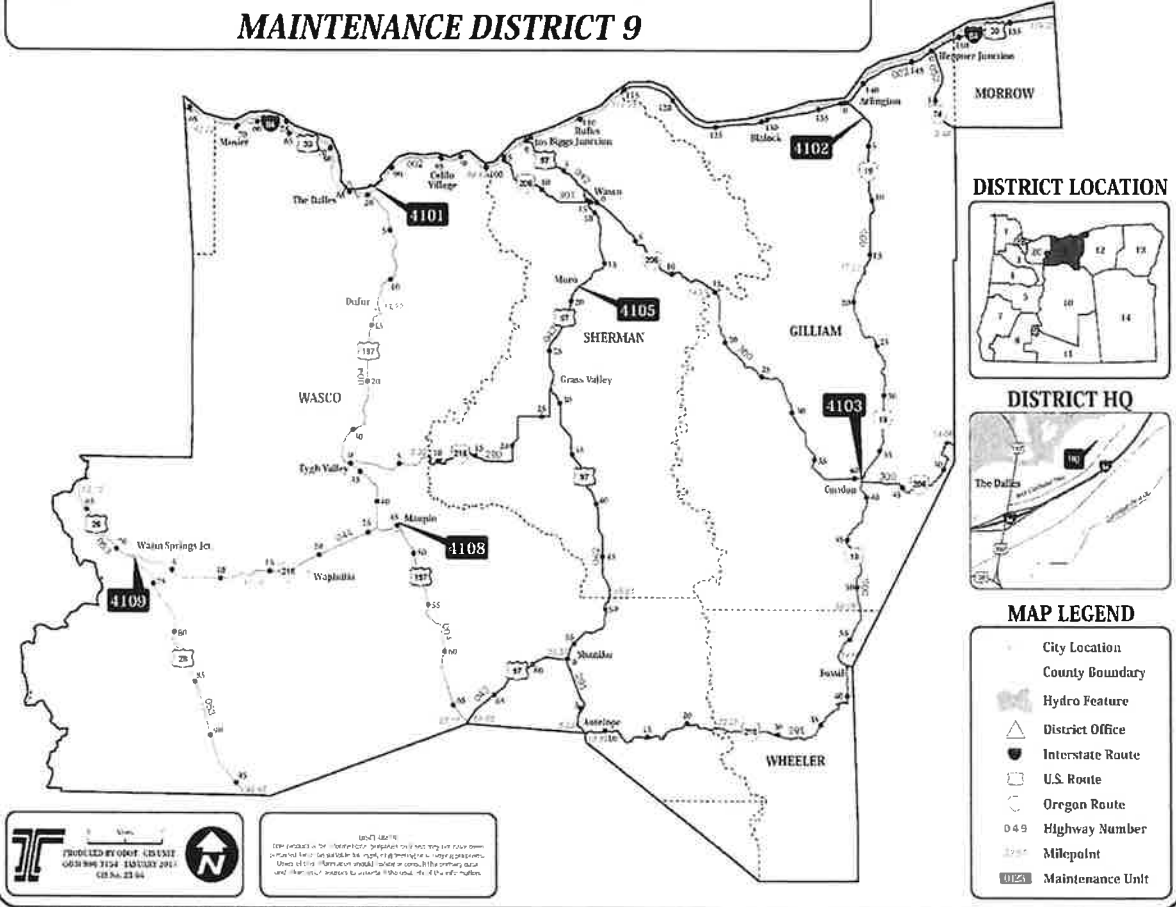
PROJECT LOCATION MAP and TABLES

The Project location and approximate limits are shown on the following tables and map.

State Highways System Locations to Be Sprayed			
Highway Name	Beginning Mile Point	Ending Mile Point	Total Miles
OR19, John Day Highway, State Highway No. 5	0	59.64	59.64
OR206, Wasco-Heppner Highway, State Highway No. 300	14.96	54.86	39.9
OR74, Heppner Highway, State Highway No. 52	0	8.44	8.44
OR218, Shaniko-Fossil Highway, State Highway No. 291	23.09	42.95	19.86
Gilliam into Wheeler Hwy 005/ OR19	52.06	59.64	7.58
Total Miles			189.92

ODOT Gravel Stockpiles Locations To Be Sprayed	
Highway Number	Mile Point Locations
OR19, John Day Highway, State Highway No. 5	20, 22.1, 33.9, 37.9, 42, 45, 51
OR206, Wasco-Heppner Highway, State Highway No. 300	15 (Burres Park), 20, 32.6, 45.7, 52
OR218, Shaniko-Fossil Highway, State Highway No. 291	23, 29.5, 37.5
OR74, Heppner Highway, State Highway No. 52	8

OREGON DEPARTMENT OF TRANSPORTATION MAINTENANCE DISTRICT 9



PROVIDED BY ODOT - CD 4332
 ODOT 906 7124 - 12 JULY 2011
 CD No. 23 04

00013637
 THIS MAP WAS CREATED BY ODOT. ODOT MAKES NO WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION SHOWN ON THIS MAP. ODOT DISCLAIMS LIABILITY FOR ANY DAMAGE OR INJURY TO PERSONS OR PROPERTY RESULTING FROM THE USE OF THIS MAP.

DISTRICT LOCATION



DISTRICT HQ



MAP LEGEND

- City Location
- County Boundary
- Hydro Feature
- District Office
- Interstate Route
- U.S. Route
- Oregon Route
- Highway Number
- Milepoint
- Maintenance Unit

**EXHIBIT B - COMPENSATION AND PAYMENT PROVISIONS
 AGENCY OBLIGATIONS**

1. Gilliam County shall present invoices for 100 percent of Eligible Costs incurred by Gilliam County on behalf of the Project directly to State's project manager for review and approval. Under no conditions shall State's obligations exceed not to exceed \$50,000 annually and a combined total of \$150,000 for all expenses over the life of this Agreement, subject to the labor and equipment rates described in Paragraph 2 below..
 - a. Such invoices shall be in a form identifying the Project and agreement number and shall itemize and explain all expenses for which reimbursement is claimed. Invoices shall be presented for periods of not less than one month duration, based on actual expenses incurred.
 - b. Eligible Costs are reasonable and necessary actual costs incurred by the Agency in performance of the Project. and which comply with the requirements of Article IX, Section 3a of the Oregon Constitution.
 - c. Travel expenses shall be reimbursed to Agency in accordance with the current State of Oregon Department of Administrative Services' rates, available at <http://www.oregon.gov/das/Financial/Acctng/Pages/Travel.aspx>.
2. Gilliam County shall perform the work at the rates as described in the table below:

Personnel Rates*			
Position	Labor Hourly Rate	Overhead Hourly Rate	Total Hourly Rate
Weed Officer	\$35.16	\$18.00	\$53.16
Weed Officer (OT)	\$52.74	\$27.00	\$79.74
Weed Assistant	\$28.86	\$18.00	\$46.86
Weed Asst. (OT)	\$43.29	\$27.00	\$70.29

**rates subject to annual Cost of Living Adjustment (COLA) increase not to exceed 3%*

Equipment Rates		
Equipment	Equipment No.	Rate
Truck Mt. Sprayer	5019	\$23.00/hour
Truck Mt. Sprayer	5020	\$23.00/hour
Trailer(s)	90054	\$5.00/hour

Spray Truck	5025	\$100.00/hour
2002 Polaris ATV	90058	\$7.50/hour
2011 Polaris ATV	90059	\$7.50/hour

3. Agency certifies, at the time this Agreement is executed, that sufficient funds are available and authorized for expenditure to finance costs of this Agreement within Agency's current appropriation or limitation of current biennial budget.

STATE OBLIGATIONS

1. In consideration for the services performed under this Agreement, State agrees to reimburse Agency for Eligible Costs within forty-five (45) days of receipt and approval by State of monthly Project invoices. State agrees to pay Agency a maximum amount of not to exceed \$50,000 annually and a combined total of \$150,000 over the life of this Agreement. Said maximum amount shall include reimbursement for all expenses. Travel expenses shall be reimbursed to Agency in accordance with the current State of Oregon Department of Administrative Services' rates, available at <http://www.oregon.gov/das/Financial/Acctng/Pages/Travel.aspx>.

EXHIBIT C – INSURANCE - APPLICABLE IF:

1. If Agency enters into a contract for performance of work on the Project, then Agency will require its contractor to provide the following:
 - a. Contractor shall indemnify, defend and hold harmless State from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of, or relating to the activities of Contractor or its officers, employees, subcontractors, or agents under the resulting contract.
 - b. Contractor and Agency shall name State as a third-party beneficiary of the resulting contract.
 - c. Commercial General Liability. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of the resulting contract, Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverages that are satisfactory to State. This insurance will include personal and advertising injury liability, products and completed operations. Coverage may be written in combination with Automobile Liability Insurance (with separate limits). Coverage will be written on an occurrence basis. If written in conjunction with Automobile Liability the combined single limit per occurrence will not be less than \$2,200,000 for each job site or location. Each annual aggregate limit will not be less than \$4,400,000.
 - d. Automobile Liability. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of the resulting contract, Commercial Business Automobile Liability Insurance covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits). Combined single limit per occurrence will not be less than \$1,000,000.
 - e. Additional Insured. The liability insurance coverage, except Professional Liability, Errors and Omissions, or Workers' Compensation, if included, required for performance of the resulting contract will include State and its divisions, officers and employees as Additional Insured but only with respect to Contractor's activities to be performed under the resulting contract. Coverage will be primary and non-contributory with any other insurance and self-insurance.
 - f. Notice of Cancellation or Change. There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written notice from Contractor's or its insurer(s) to State. Any failure to comply with the reporting provisions of this clause will constitute a material breach of the resulting contract and will be grounds for immediate termination of the resulting contract and this Agreement

EXHIBIT D - SPECIAL TERMS AND CONDITIONS

WORK ORDER AUTHORIZATION – _____
 Agreement No. _____ Work Order No. _____

Under the terms of the _____ and State Agreement dated _____, which is hereby incorporated by reference, the following Project work is authorized:

Project Name: _____

State Work Order Coordinator: _____

Total Authorized Amount of this Work Order \$ _____ Expenditure Acct. No.: _____

Work Order Start Date: _____ Work Order End Date: _____

Effective Date: No Work shall occur until signed by all Parties.	State Totals
Expenditure Account No.	No.
A. Amount authorized for this Work Order	\$
B. Amount authorized on prior Work Orders	\$
C. Total Amount authorized for all Work Orders (A+B=C)	\$
D. Agreement Not-to-Exceed amount	\$
E. Amount remaining on Agreement (D-C=E)	\$

STATEMENT OF WORK is attached, and incorporated by this reference. *Please include assumptions & expectations; roles and responsibilities; tasks; deliverable(s); deliverable due date(s); standards for work acceptance; and task breakdown, showing hours per task, estimated cost per task, and staff classifications and names assigned to each task, and summary of estimated cost per task. The work must be within the original scope of work in the Agreement.*

This Work Order Authorization may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Work Order Authorization so executed shall constitute an original.

ACCEPTANCE OF TERMS AND ACTION APPROVED BY State: I acknowledge and certify that the work in this work order authorization is within the scope of work of the original Agreement.

 Name/Title _____ Date _____

ACCEPTANCE OF TERMS BY _____: (Local agency)

 Name/Title _____ Date _____

APPROVED AS TO LEGAL SUFFICIENCY: If work order exceeds \$150,000 (alone or in combination with other work orders issued under this Agreement), DOJ signature required

 Asst. Attorney General _____ Date _____

cc: Agency _____
 State's Work Order Coordinator
 OPO AGREEMENTS, Central Services for General Files

EXHIBIT E - AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

- a. Agency shall ensure that the services it provides under this Agreement ("Services") comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 as amended (together, "ADA"). Agency shall use ODOT standards to assess whether the Services comply with the ADA, including, but not limited to, ODOT Maintenance Operational Notices MG 100-107 ("MG 100-107"), MG144-03 ("MG144-03"), and MG Activities-2 ("MG Activities-2").
- b. The scope of the Services performed under this Agreement is limited to maintenance activities and shall not include alteration, upgrade, or construction of sidewalks or curb ramps, or installation of pedestrian activated signals.
- c. Agency shall:
 - i. Promptly notify ODOT of completion of Services and allow ODOT to inspect completed Services located on or along a state highway for ADA compliance, prior to acceptance of such Services and release of any Agency contractor, and
 - ii. Ensure that temporary pedestrian routes are provided through or around any work zone as provided in MG Activities-2 and Chapters 1 and 5 of the Oregon Temporary Traffic Control Handbook 2011 ("OTTCH"). For Services included in MG Activities-2 "Situations" Paragraph 2, Agency shall provide ODOT with adequate information to allow ODOT to provide advance notice of any temporary pedestrian route to the public, people with disabilities, and disability organizations. The Parties acknowledge that providing advance notice may not be possible in some such circumstances, including but not limited to, when Services are provided on an urgent or emergency basis, or where the nature and location of the Services are unknown until the beginning of the workers' shift.
- d. ODOT Maintenance Operational Notices MG 100-107, MG144-03, MG Activities-2, and the OTTCH are incorporated herein by reference.
 - i. The OTTCH is available at <http://www.oregon.gov/ODOT/Engineering/Pages/OTTCH.aspx> Copies of MG 100-107, MG144-03, and MG Activities-2 are available for inspection at the ODOT Distric 9 Office located at 3313 Bret Clodfelter Way, The Dalles, OR 97058, during regular business hours, or at the following locations online:
 - MG 100-107: https://www.oregon.gov/ODOT/Engineering/DOCS_ADA/MG100-107_w-diagram.pdf
 - MG 144-03: https://www.oregon.gov/ODOT/Engineering/DOCS_ADA/MG144-03.pdf
 - MG Activities-2: https://www.oregon.gov/ODOT/Engineering/Doc_TechnicalGuidance/MG-Activities-2.pdf
- e. All references to MG 100-107, MG144-03, and MG Activities-2 in this Section refer to the version of the policy in place at the time the Services are performed.

EXHIBIT F - CONTACT INFORMATION

1. The Parties Contact Information is as follows:

a. State's Contact:

State's Project Manager for this Agreement is:

Name:	Conner Reed - District 9 Operations Coordinator
Address:	3313 Bret Clodfelter Way The Dalles, OR 97058
Ph:	(541) 296-2215
E-mail:	conner.reed@odot.oregon.gov

b. Gilliam County and Wheeler County Contact:

Gilliam County's Project Manager for this Agreement is:

Name:	Doug Potter - Gilliam/Wheeler County Project Manager
Address:	509 S Lincoln Street PO Box 427 Condon, OR 97823
Ph:	(541) 989-9502
E-mail:	Doug.Potter@co.gilliam.or.us

c. Morrow County Contact:

Name:	Corey Sweeney - Morrow County Weed Coordinator
Address:	365 West Highway 74 PO Box 428, Lexington OR 97839
Ph:	(541) 989-9502
E-mail:	mcweed@co.morrow.or.us

Gilliam County/Wheeler County/Morrow County/ODOT
Agreement No. 73000-00013637

2. Any Party may change the Project Manager designation during the term of this Agreement by promptly sending written notice (e-mail acceptable) to the other Parties, with a copy to Region 4 Agreements Coordinator.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
 (Page 1 of 2)

(For BOC Use)
 Item #
4d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
 (See notations at bottom of form)

Presenter at BOC: Kevin C. Ince
 Department: Finance
 Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers: August 30, 2023
 Requested Agenda Date: September 6, 2023

Authorize Additional Credit Card for District Attorney Office

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input checked="" type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
 Contractor/Entity Address:
 Effective Dates – From: _____ Through: _____
 Total Contract Amount: _____ Budget Line: _____
 Does the contract amount exceed \$5,000? Yes No

Reviewed By:

	DATE	Department Director		Required for all BOC meetings
	8/31/2023 DATE	County Administrator		Required for all BOC meetings
	DATE	County Counsel		*Required for all legal documents
	August 31, 2023 DATE	Finance Office		*Required for all contracts; other items as appropriate.
	DATE	Human Resources		*If appropriate

* Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The District Attorney's Office has requested an additional credit card be issued to the departments Office Manager/Legal Secretary Deona Siex.

In accordance with the Morrow County Card Policy adopted on November 9th, 2022, County Credit Cards are issued to County Officials and Department Heads. Cards may be issued to additional County employees as authorized by the County Finance Director with the approval of the Board of Commissioners.

The District Attorney has submitted a request and justification or the issuance of a Credit Card for the Additional Authorized Employee as outlined in the Credit Card Policy. The Finance Director has reviewed and discussed this request with the District Attorney and is in support of the request to issue the additional credit card.

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Move to authorize the Finance Director to issue a credit card to Deona Siex in the District Attorney's office.

Attach additional background documentation as needed.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4e

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kevin C. Ince

Date submitted to reviewers: August 31, 2023

Department: Finance

Requested Agenda Date: September 6, 2023

Short Title of Agenda Item:

(No acronyms please)

Heppner Day Care Grant-Beneficiary Agreement

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: Heppner Day Care Inc.

Contractor/Entity Address: 330 N. Gale, Heppner, OR 97836

Effective Dates - From: August 16, 2023

Through: June 30, 2025

Total Contract Amount: \$100,000

Budget Line: Fund 540-ARPA Funds

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
County Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

On August 16th, 2023, the Morrow County Board of Commissioners approved a grant request submitted by Heppner Day Care Inc.

The purpose of the grant was for relief from the COVID-19 Pandemic. The source of the funds for the grant is ARPA Grant money in Fund 540.

This Beneficiary Grant Agreement has been prepared for review and signature by the Board of Commissioners.

2. FISCAL IMPACT:

\$100,000

3. SUGGESTED ACTION(S)/MOTION(S):

Move to approve and execute the Beneficiary Agreement with Heppner Day Care Inc and direct the Finance Director to disburse funding as outlined in the agreement.

Attach additional background documentation as needed.

**MORROW COUNTY
BENEFICIARY AGREEMENT**

*American Rescue Plan Act of 2021
Coronavirus State and Local Fiscal Recovery Funds*

This Agreement is entered into by and between **Morrow County**, a political subdivision of the State of Oregon, hereinafter referred to as "County", and **Heppner Day Care, Inc.**, an Oregon non-profit corporation, hereinafter referred to as "Beneficiary".

Recitals

- A. **WHEREAS**, on March 11, 2021, the American rescue plan act ("ARPA") was signed into law and established the coronavirus state fiscal recovery fund and coronavirus local fiscal recovery fund, together which make up the coronavirus state and local fiscal recovery funds ("SLFRF") program. The SLFRF program is to provide support to state, territorial, local and tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses; and
- B. **WHEREAS**, nonprofits may be impacted by the pandemic and receive ARPA/SLFRF assistance as a beneficiary, per U.S. Treasury 31 CFR Part 35; and
- C. **WHEREAS**, the total ARPA/SLFRF funds allocated to the County, as published by the U.S. Treasury, is \$2,253,747, may award funds to organizations that meet ARPA/SLFRF eligibility requirements; and
- D. **WHEREAS**, Heppner Day Care, Inc. meets the U.S. Treasury definition of a Beneficiary, a private non-profit organization, and submitted an application on August 16th, 2023, to the county for \$100,000 in ARPA/SLFRF relief funds to mitigate the negative economic impacts due to the COVID-19 pandemic; and
- E. **WHEREAS**, on August 16th, 2023, the Morrow County Board of Commissioners approved the application from Beneficiary; and
- F. **WHEREAS**, Beneficiary is willing to execute this Agreement obligating itself to comply with the terms and conditions hereof and to fulfill such obligations in a manner complementary to and in furtherance of its obligations arising from the Agreement it executed with County for receipt of the funds described herein.

Agreement

NOW THEREFORE, for good and sufficient consideration, including the terms and conditions herein, it is agreed by and between the parties hereto as follows:

1) Incorporation

- a) The foregoing Recitals are incorporated herein by reference, provided, however, that the Recitals are not to be deemed to modify the express provisions hereinafter set forth. This Agreement includes the following exhibits which are incorporated herein:

Exhibit A (The Application)

2) Term of Agreement.

- a) Unless terminated or extended, this Agreement covers the expenditure period of August 16th, 2023 to June 30, 2025, or, until all grant funds have been expended by the Beneficiary.

3) Award Funding

- a) County has agreed to make an award of funds to Beneficiary in the total amount of \$100,000 (the "Grant"). Grant disbursements shall be divided into two payments of funds to Beneficiary eligible under category Negative Economic Impact, Aid to Nonprofit Organizations.
- b) The initial Grant distribution of \$50,000 will be made by County to Beneficiary upon execution of this Agreement.
- c) The second and final Grant distribution of \$50,000 will be made by County to Beneficiary on June 1, 2024.

4) Use of Grant Proceeds

- a) The Grant to Beneficiary is to be used for Beneficiary's business operating expenses, which include, but are not limited to:
 - i) Payroll and employee benefits;
 - ii) Rent or mortgage;
 - iii) Utilities;
 - iv) Inventory;
 - v) Supplies;
 - vi) Unemployment insurance;
 - vii) Professional licensing costs; and
 - viii) Licenses and permits.
- b) The Grant to Beneficiary must not be used for expenses other than those for the operations of the Beneficiary business, including, but not limited to:
 - i) Paying off non-business debt, such as personal credit cards for purchases not associated with the business;
 - ii) Personal expenses such as travel unrelated to the business operations, buying a new family car or making repairs to a business-owner's home; and
 - iii) Supporting other businesses in which Beneficiary's owner may have an interest.

5) Record Retention and Access

- a) Beneficiary must establish and maintain records, including financial documents, sufficient to enable County to determine whether Beneficiary has complied with the terms of this Agreement, and to assist County in meeting its recordkeeping requirements. Such records may include, but are not limited to:

- i) Records documenting compliance with the terms of this Agreement, including records sufficient to permit the tracing of the Grant funds to a level of expenditures adequate to establish that such funds have been used according to the terms of this Agreement.
 - b) Beneficiary must retain all of its records relating to this Agreement, including supporting documentation, for five (5) years from the date of execution, unless a longer period is required as set forth in the exceptions in 2 CFR 200.334.
- 6) Mis-expenditures and Excess Payments**
 - a) Upon County's identification of a mis-expenditure or excess payment, County shall notify Beneficiary thereof. Upon Beneficiary's identification of a mis-expenditure or excess payment, Beneficiary shall notify County thereof.
 - b) Upon County's identification of a mis-expenditure or excess payment, County shall notify Beneficiary thereof. Upon Beneficiary's identification of a mis-expenditure or excess payment, Beneficiary shall notify County thereof.
 - c) Within 30 days of Beneficiary identifying a mis-expenditure or excess payment, Beneficiary shall make full payment to County. Within 30 days of receiving notice from County of a mis-expenditure or excess payment, Beneficiary shall make full payment to County.
- 7) Termination**
 - a) Immediately upon written notice by County to Beneficiary, or at such later date as County may establish in such notice, if Beneficiary is in default.
- 8) Governing Law; Venue; Consent to Jurisdiction**
 - a) This Agreement shall be governed by the laws of the State of Oregon without regard to principles of conflicts of law. Venue shall be in the Morrow County Circuit Court. Both parties consent to the jurisdiction of the Morrow County Circuit Court in all disputes arising out of this Agreement.
- 9) Compliance with Applicable Law**
 - a) Beneficiary shall comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable to the Agreement.
- 10) Additional Pass-through Requirements**
 - a) The Federal laws and regulations that apply to this Grant include:
 - i) **Civil Rights Laws.** Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. §§2000d et seq.) and Treasury's implementing regulations at 31 CFR part 22, and the government-wide regulations contained in 28 CFR part 42, subparts C and F, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii) **Fair Housing Laws.** The Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. §§ 3601 et seq.) which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii) **Disability Protections.** Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance; and

- iv) **Age Discrimination.** The Age Discrimination Act of 1975, as amended (42U.S.C. §§ 6101-6107) and Treasury's implementing regulations at 31 CFR part23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
- v) **Americans with Disabilities Act.** Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 *et seq.*), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

11) No Third-Party Beneficiaries

- a) County and Beneficiary are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

12) Notices

- a) Any notice of termination or other communication having a material effect on this Agreement shall be served by email or U.S. Mail on the signatories listed.

County Contact Person: Kevin C. Ince, Morrow County Finance Director

Contact Telephone Number: 541-676-5615

E-Mail Address: kince@co.morrow.or.us

Mailing Address: 110 North Court St, PO Box 867, Heppner, OR 97836

13) Insurance and Workers Compensation

- a) The Beneficiary shall maintain at all times commercial general liability insurance, property damage insurance, and professional if applicable, covering its activities and operations under this Agreement. Beneficiary agrees to provide County with a copy of required insurance upon request.

14) Beneficiary Status

- a) Beneficiary is not an officer, employee or agent of the County, with respect to work performed under this Agreement. This Agreement shall not be construed as creating an agency, partnership, joint venture, employment relationship or any other relationship between the parties other than that of independent parties.

15) Indemnity

- a) Beneficiary shall agree to defend, indemnify, and hold harmless County, its officers, agents, and employees from damages arising out of this Agreement's acts of the Beneficiary, its officers, agents, and employees acting within the scope of their employment and duties in performance of this agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution, Article XI, Section 7.

16) Entire Agreement

- a) This Agreement and attached exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind all parties unless in writing and signed by both parties and all necessary County approvals have been obtained. The failure of County to enforce any provision of this Agreement shall not constitute a waiver by County of that or any other provision.

17) Certifications And Signature of Beneficiary's Authorized Representative

- a) The undersigned certifies under penalty of perjury both individually and on behalf of Beneficiary that by signature on this Agreement for Beneficiary, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Beneficiary and that Beneficiary is, to the best of the undersigned's knowledge, not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321 and 323 and the elderly rental assistance program under ORS 310.630 to 310.706 and local taxes administered by the Department of Revenue under ORS 305.620.

BENEFICIARY, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT BENEFICIARY HAS READ THIS AGREEMENT, UNDERSTANDS IT, HAS THE LEGAL AUTHORITY TO BIND, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Heppner Day Care Inc.

Authorized Signature:  **Date:** 8/31/23

Title: Executive Director

MORROW COUNTY SIGNATURES BOARD OF COMMISSIONERS:

Chair Signature: _____ **Date:** _____

David Sykes, Chair

Commissioner Signature: _____ **Date:** _____

Jeff Wenholz, Commissioner

Commissioner Signature: _____ **Date:** _____

Roy Drago Jr, Commissioner

EXHIBIT 'A'
APPLICATION

**2023 MORROW COUNTY
ARPA FUNDS APPLICATION**

Organization Name: Heppner Day Care Inc
Project Title: COVID-19 Pandemic Relief
ARPA Funding Category: Aid to Nonprofit Organizations

Organization Information

Legal Name of the Organization: Heppner Day Care Inc

Doing Business As (DBA) Name (if applicable): N/A

Unique Entity ID Number (UEI): S666K9W46F79

Employer Identification Number (EIN): 93-0939895

Organization Street Address: 330 N. Gale

City: Heppner **State:** OR **Zip Code:** 97836

Organization Mailing Address: PO Box 446
(if different from street address)

City: Heppner **State:** OR **Zip Code:** 97836

Organization Website: www.heppnerdaycare.com
(Please enter "N/A" if none)

Applicant Name: Jessica Britt

Applicant Title: Executive Director

Applicant Mailing Address: N/A
(if different from organization mailing address)

City: **State:** **Zip Code:**

Applicant Phone: (541) 676-5429 **Applicant E-mail:** heppnerdaycareinc@gmail.com



330 N. Gale, P.O. Box 446, Heppner, OR 97836

Phone (541)676-5429

email: heppnerdaycareinc@gmail.com

August 8, 2023

Re: Request for Need

Dear Morrow County Board of Commissioners,

I am writing to you to seek funding to support Heppner Day Care, Inc. As a Certified Licensed Childcare Center, we strive to offer high quality services to our community. As a small business prioritizing the childcare needs of South Morrow County families, we have struggled recently to find dedicated, high-quality staff. With your support, we hope to help better serve our employees and families.

Due to current space constraints, we currently offer high quality Preschool for children ages 3 – 5 years old plus afterschool care. Our afterschool care supports our preschoolers that need full-day care and other children 5 – 8 years old that need afterschool childcare. Afterschool care is vital service to our south Morrow County workforce. In the past year, we have had to decrease our services from five days a week to four days due to lack of staffing. Often, our staff are stretched thin trying to cover absent staff to ensure we maintain our licensing requirements and state law teacher/child ratios. Decreasing these services is a hardship for the full-time working families who live in our community. Currently, we are concerned about not finding staff for the upcoming school year and having to decrease our services from full day to half day, which would greatly affect our families that rely on the full day childcare along with our staff losing work hours. You can see how this would have a domino effect.

Because of our licensing requirements, our staff need to meet certain qualifications, which means they may require more experience and/or education. Unfortunately, being in a rural, underserved area and with limitations to our wages and benefits options, we struggle to get qualified applicants. In the past two years, we moved forward with significantly increasing our staff wages. Upon reviewing and comparing wages for our area, we offer competitive wages:

- Teacher Assistants in our area make \$16-\$24 an hour; we pay \$17-\$20 an hour
- Head Teachers in comparable areas make \$18-\$28 an hour; we offer \$21-\$24 an hour.

While we offer competitive wages, we do not offer health insurance due to budget restraints. This makes it challenging to find qualified, committed employees.

Our budget constraints are largely due to our important goal of providing affordable, accessible childcare to all south Morrow County families (our rates are comparably lower than most childcare centers so that we can serve all families equitably), and like all small businesses, the incredible financial hit we took due to the global pandemic. Our COVID losses are as follows:

- 2020 = \$40,781.01
- 2021 = \$54,701.07

Heppner Day Care, Inc. is an equal opportunity provider.

- 2022 = \$17,521.42

As we continue to work to solve our staffing issues and recover from COVID, we plan to offer competitive wages and look at creative benefit options. In order to continue offering competitive wages and maintain our current services to our community and families, we are seeking a commitment of \$50,000 per year for the next two years. This funding supports our staff's wages and some additional benefits that will lead to continued quality of services to families.

Where do we go from here? In fall of 2023, we will initiate our service expansion subcommittee to actively work with our staff, board of directors, community members and local businesses to increase services, and better fill the overall need for our services in south morrow county. Our long-term goals include facility expansion with infant/toddler childcare, continued affordable care with business and grant subsidy, and more open hours during the week for our families to utilize.

In the meantime, we need your support. Accessible childcare is foundational to the workforce and economic sustainability of our county.

Thank you again for your time and consideration while reviewing this request.

Sincerely,



Jessica Britt

Executive Director

Heppner Daycare



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4f

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Matthew Jensen
Department: Administration
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers: 9/1/2023
Requested Agenda Date: 9/6/2023

Out of State Travel Request - ICMA Conference for County Administrator

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other Out of State Travel

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Department Director Required for all BOC meetings
Matthew Jensen 9/1/23 County Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate
*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

ICMA is the International County/City Manager Association. This is the largest conference for local government managers. Their 2023 conference will be in Austin, Texas and runs from September 30 to October 4. The conference is an excellent forum for reviewing current issues that impact local governments and to further training of administrative staff.

While a full schedule for the conference can be found at the following link:

<https://conference.icma.org/event-agenda/>, several workshops of interest have been attached for the Board's consideration.

While attending, the County Administrator will also explore the Certified Manager program as a value-added training for the County. This program provides an analysis of expertise and provides feedback on areas for development. This can be used as a performance indicator for Board consideration.

2. FISCAL IMPACT:

Conference Registration - \$865.00

Flight/Hotel/Car - \$1,400 approximate

Per Diem/Misc - \$250

TOTAL - \$2,515 approximately

3. SUGGESTED ACTION(S)/MOTION(S):

Approve out of state travel for employee education and development

Attach additional background documentation as needed.

Employee Engagement- What it is, What it isn't and How to Do It

September 30, 2023

2:00pm to 3:00pm

Austin Convention Center

Room: Ballroom D

Description: Employee engagement is so much more than employee satisfaction and it has never been more important for local government leaders looking to succeed. Studies show that engaged employees promote retention, foster good will among constituents, and improve organizational performance.

The session will help local government managers better define employee engagement and learn how it can be measured in a more meaningful, actionable way. This includes discussing the ways employee engagement manifests itself, from enthusiasm for the work to putting the needs of the team first.

Author Brady Wilson provides a simple framework for creating an effective employee engagement strategy. "When employees have a sense of purpose, significance, and security, when they feel that they belong to a group yet have the freedom to work and advance individually—that equals true engagement,"

Our session will help local managers develop a toolbox of ideas they can implement on day one, centered around these three areas:

PURPOSE

- Creating and defining organizational goals.
- Storytelling to connect employees to the larger mission.

SIGNIFICANCE

- Focusing on the individual by developing autonomy, matching work to their skill set, and providing consistent feedback.
- Investing in our employees through training and coaching to help them understand that they matter.
- Developing close personal connections through collaboration, tradition, and rituals.

SECURITY

- Helping employees feel seen and appreciated through effective, responsive, meaningful recognition programs.
- Creating enabling infrastructure to ensure your employees have the tools and know-how to feel secure in their jobs.

This session will provide examples of programs that San Antonio has used to advance employee engagement in these three focus areas while encouraging attendees to share what has worked best for them.

Learning Objectives:

- define employee engagement and understand it can be measured in a meaningful, actionable way.
- develop an employee engagement strategy that fosters a sense of purpose, significance and security.
- implement real world examples of employee engagement programs and ideas that have been successful in other local government organizations.

Innovations in Homelessness: A Community Response to Emergency Housing, Public Safety and the Criminal Justice System

October 02, 2023

08:30am to 09:30am

Austin Convention Center

Room: Meeting Room 17

Description: In the City of Mesa, AZ, we are lowering barriers, not expectations when it comes to addressing homelessness at the local level. Launched during the pandemic to immediately house and stabilize people in crisis, Off the Streets (OTS) serves Mesa's most vulnerable and unsheltered in a coordinated effort to help people create a housing plan, get connected to services and become self-sufficient. OTS is a hotel-based temporary emergency housing program that includes wrap around services, a strong community safety approach and good neighbor strategies to address homelessness. In addition, Mesa hosts a successful Community Court, a diversion program in Mesa Municipal Court that provide social service resources, support and incentives for those in the Criminal Justice System. These two programs combined have allowed Mesa to accomplished significant impacts in a short period of time.

Learning Objectives:

- Upon completion, participant will understand how this cross-departmental team effort works and creates successful outcomes that can be applied to small and large communities.
- Upon completion, participant will have first-hand knowledge about how to get the Police Department and Courts involved and connected within the important work of addressing homelessness.
- Upon completion, participants will come away with best practices and lessons learned for a hotel-based emergency shelter program.

Establishing and Maintaining an Effective Council and Manager Relationship

October 02, 2023

2:45pm to 3:45pm

Austin Convention Center

Room: Meeting Room 16

Description: Developing and maintaining a strong relationship between the council and manager is a critical component for making this go right. This session will cover new councilmember onboarding, developing a strong manager work plan, and developing a governance policy to guide relationships.

Learning Objectives:

- Upon completion, participants will be able to develop a strong council onboarding process for new councilmembers.
- Upon completion, participants will be able to develop a manager work plan for use for annual evaluations.
- Upon completion, participants will be able to develop a governance policy with their council.

We Have to Stop Meeting Like This! How Cities Are Transforming Official Public Meetings

October 03, 2023

08:30am to 09:30am

Austin Convention Center
Room: Meeting Room 10AB

In many places, official public meetings no longer work. Most official interactions between citizens and local governments, school systems, planning boards, and police departments are full of frustration, conflict, and mistrust. As part of a project supported by the AAA-ICDR Foundation, the Center for Democracy Innovation at the National Civic League has been working with city managers and other local leaders to make official meetings more participatory, equitable, and productive. This session will share some of the lessons learned from these efforts, use digital tools to get participants' input on challenges and opportunities and model the more interactive, deliberative kinds of discussions that make for more effective meetings.

-Live polling on participants' experiences with official public meetings – challenges, successes, tools, and tips (whole-group exercise, using Mentimeter on phones/laptops for the polling)

-Share lessons learned from the three "Better Public Meetings" pilot communities for discussion in small groups (groups of 3-4)

-Summary discussion (whole group)

Learning Objectives:

- Some new ideas/approaches on how to outreach to participants in public meetings
- Gain knowledge of other cities' experiences that may have application in participant's community
- Direct engagement in discussions that address questions and concerns in a safe environment

Intergovernmental Collaboration for Mutual Success

October 03, 2023

1:30pm to 2:30pm

Austin Convention Center

Room: Meeting Room 16

The use of the Federal Intergovernmental Support Agreement Authority in the San Antonio region has demonstrated the value of collaboration between all levels of Federal (DoD), State and Local Governments. For the military, the value can be measured in decreased costs of doing business, more efficient procurement, and improved mission resilience. For the local government, benefits include supporting mission and job growth on the military base, producing new revenue for the general fund, expanding the capacity to provide services to all constituents, and promoting small business.

Learning Objectives:

- Understand the components of an Intergovernmental Support Agreement
- Identify opportunities to take advantage of this federal funding in my community
- create job growth and expand services for all constituents, both military and civilian.

**Please see the separate Agenda Packet for the Land Use
Public Hearing on our website page:**

<https://www.co.morrow.or.us/boc/page/board-commissioners-meeting-heppner-92>



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Sue Gibbs
Department: Fair Board
Short Title of Agenda Item: Review of Fair and Rodeo
(No acronyms please)

Date submitted to reviewers: 8-31-23
Requested Agenda Date: Sept. 6th

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other review of fair and rodeo

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Department Director Required for all BOC meetings
County Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate
*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Review of Fair and Rodeo - Attendance, auction, and entries

We had about 4,500 people come to fair

134 auction animals

181 4-H and FFA exhibitors

We had 184 open exhibitors and 1360 entries

Dairy 22 animals

The sale exceeded 650,000

Amazon added 20,000 and Graybeal Ins. added 6,700 to bump each auction

We raised 109,660 for community projects such as Back Pack projects for all FFA groups

Wed. night appreciation dinner 175 served

Sponsors - cash to date is 16,350

Material Sponsors is about 5,000 in straw, chips and truck hauling

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Attach additional background documentation as needed.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
66

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Justin Nelson- County Counsel
Department: Emergency Management / County Counsel
Short Title of Agenda Item:
(No acronyms please) R-2023-21: Morrow County Drought Designation
Date submitted to reviewers: 8/28/2023
Requested Agenda Date: 9/6/2023

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other Letter

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

County drought declaration and letter to state officials. Similar to prior designations in 2022, 2021, 2020, 2018.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve resolution , a resolution declaring a state of drought emergency in Morrow County.

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF DECLARING)
A STATE OF DROUGHT EMERGENCY) RESOLUTION NO. R-2023-21
IN MORROW COUNTY)

THIS MATTER COMING BEFORE the Morrow County Board of Commissioners sitting as the County governing body on September 6, 2023, at a regularly scheduled meeting;

WHEREAS, information has been provided to the Morrow County Board of Commissioners that a drought is occurring in Morrow County and that protective actions may be, or are, required to protect the citizens of Morrow County;

WHEREAS, the U.S. Secretary of Agriculture has designated Morrow County as a contiguous disaster county due to drought, enabling producers in the County eligible for emergency aid, with a moderate drought monitor condition;

WHEREAS, the Morrow Soil & Water Conservation District supports the emergency declaration of drought in Morrow County;

WHEREAS, over 90% of Morrow County is currently in a D1 drought (moderate drought) and the rest of the County is either DO drought (abnormally dry – ~1%) or D2 drought (severe drought – ~1%) according to the U.S. Drought Monitor as of 8/15/2023;

WHEREAS, the National Oceanic and Atmospheric Administration (NOAA) Seasonal Temperature Outlook for Morrow County forecasts a 40-50% probability that temperatures will be above normal – Valid: Oct.-Nov.-Dec. 2023, Issued: August 17, 2023;

WHEREAS, unless weather conditions improve substantially to above normal conditions, water users who rely on stored water will have a shortened water use season, and depending upon the priority date of their water right, water users who rely on stream flows will have substantially less water available and a shortened water use season;

WHEREAS, the NOAA Seasonal Precipitation Outlook for Morrow County forecasts a 33-40%/40-50% probability that precipitation will be below normal – Valid: Oct.-Nov.-Dec. 2023, Issued: August 17, 2023;

WHEREAS, the NOAA Seasonal Drought Outlook for Morrow County valid for August 17, 2023-November 30, 2023 predicts drought will persist in ~90-95% of the County and drought development is likely in the remainder;

WHEREAS, the above conditions will result in severe economic hardship to Morrow County, including shortages of livestock forage, loss of agricultural interests, and increased chance of wildfire;

NOW THEREFORE, the Board of Commissioners resolves that:

1. A state of emergency exists in Morrow County due to drought conditions.
2. Due to the state of emergency, the Morrow County Board of Commissioners does hereby request and entreat the Honorable Tina Kotek, Governor of the State of Oregon, to:
 - A. Declare a “State of Emergency,” a drought, to exist in Morrow County, Oregon under ORS 536;
 - B. Direct the Oregon Water Resources Department to provide all available means of assistance to Morrow County agricultural producers.
 - C. Direct Office of Emergency Management to coordinate and assist as needed, to address current and projected conditions in Morrow County.
 - D. Direct all other state agencies to coordinate with the above agencies and to provide appropriate state resources as determined necessary to assist those affected in Morrow County.

Dated this 6th day of September 2023.

**BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

David Sykes, Chair

Jeff Wenholz, Commissioner

Roy Drago Jr., Commissioner



**Oregon State
University**

Extension Service – Morrow County

Oregon State University
54173 Hwy 74
PO Box 397
Heppner, Oregon, 97836

P 541-676-9642 |
extension.oregonstate.edu/morrow

TO: Morrow County Administrator and Board of Commissioners
FROM: L.K. Lutcher, Oregon State University, Plant & Soil Scientist, Ph.D.
RE: Climatic Conditions and Drought, Dryland Agricultural Region
DATE: August 31, 2023

This letter is my response to a request made by Ms. Roberta Vanderwall, former Administrator for Morrow County. Ms. Vanderwall asked me to provide agricultural information that might be used to support the County's request for a declaration of drought by the Governor.

The average quantity of crop-year precipitation in Morrow County ranges from 8 to 12 inches, depending on location. A good overall average (if you have to pick one number) is **9 inches**. The overall average, for the previous crop-year (September 1, 2022 to August 31, 2023) was **6.6 inches**.

This year's wheat crop was negatively impacted by an unusually dry fall which reduced emergence in many fields. Rainfall in May and June (which is critically important for winter wheat production) was 42% and 11% of the long-term (overall) average, respectively.

The moisture status of a representative field of fallow (a Ritzville silt loam that will be planted to winter wheat this fall) was measured on **August 28th** of the current year. The quantity of plant-available moisture in the 5-foot soil profile was **4.6 inches**. This is 38% of the soil's capacity to store plant available water. It is 63% of what one would expect during a "normal" year.

I am in complete agreement with your decision to request an Executive Order for a "Determination of a State of Drought Emergency" in Morrow County.

Please do not hesitate to contact me if you have questions or require additional information.

larry.lutcher@oregonstate.edu

541.571.4454 (cell)

Signature:



Our Mission: *To conserve, protect, and develop soil, water and other natural resources for the economic and environmental benefit of the residents of Morrow County*

Soil & Water Conservation District

www.morrowswcd.org

430 W. Linden Way, PO Box 127, Heppner, OR 97836-0127

Phone (541)676-5452 Fax (541)676-9624

Morrow SWCD
PO Box 127
Heppner, OR 97836

August 22, 2023

Morrow County Board of Commissioners
Morrow County Bartholomew Building
110 N. Court St.
PO Box 788
Heppner, OR 97836

Attention: Morrow County Board of Commissioners

The Morrow Soil & Water Conservation District wishes to formally support the emergency declaration of drought in Morrow County, Oregon. The following points are our basis for declaration, as are the attached documents:

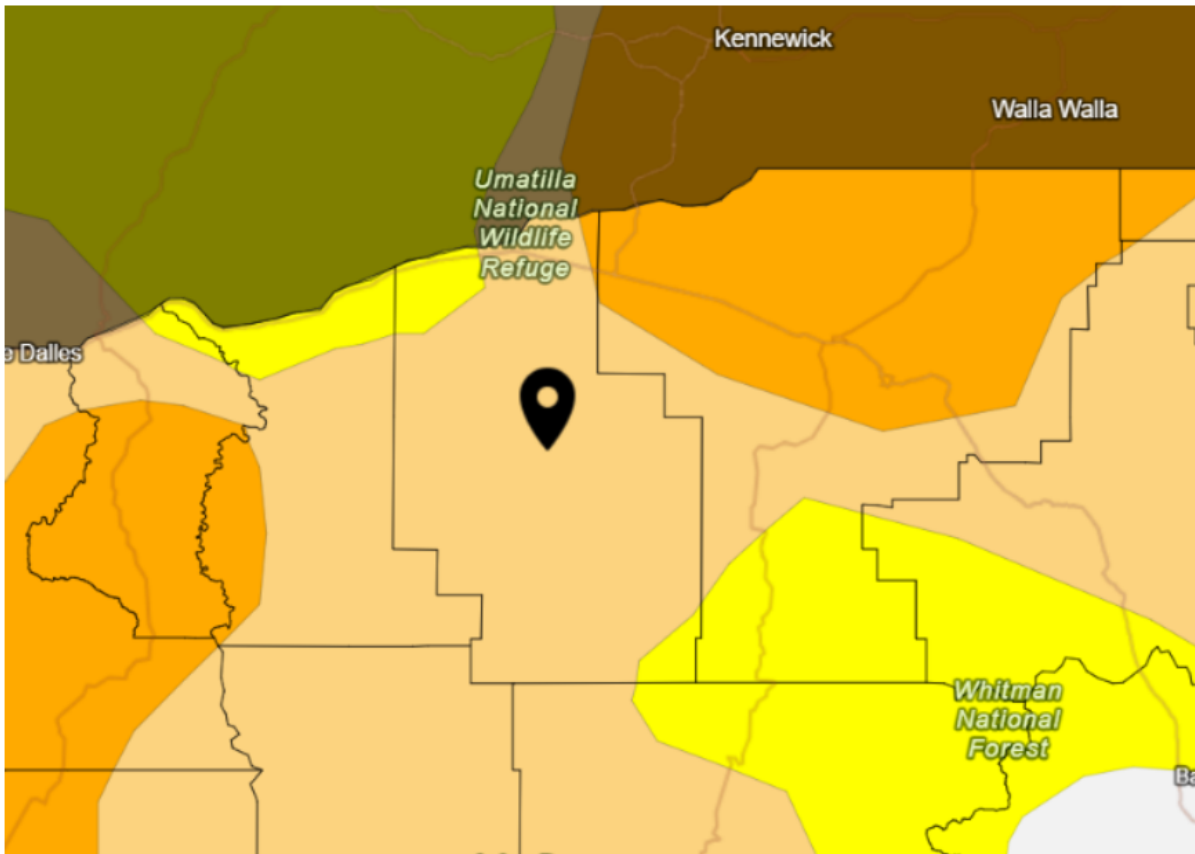
- Over 90% of Morrow County is currently in a D1 drought (moderate drought) and the rest of the County is either D0 drought (abnormally dry – ~7%) or D2 drought (severe drought - ~1%) according to the U.S. Drought Monitor as of 8/15/2023.
- The National Oceanic and Atmospheric Administration (NOAA) Seasonal Temperature Outlook for Morrow County forecasts a 40-50% probability that temperatures will be above normal – Valid: Oct-Nov-Dec 2023, Issued: August 17, 2023.
- The National Oceanic and Atmospheric Administration (NOAA) Seasonal Precipitation Outlook for Morrow County forecasts a 33-40%/40-50% probability that precipitation will be below normal – Valid: Oct-Nov-Dec 2023, Issued: August 17, 2023.
- The NOAA Seasonal Drought Outlook for Morrow County valid for August 17, 2023 – November 30, 2023 predicts drought will persist in ~90-95% of the County and drought development is likely in the remainder.

Please feel free to contact me with any questions you may have.

Sincerely,

Kevin D. Payne
District Manager

U.S. Drought Monitor



Drought & Dryness Categories

	D0 - Abnormally Dry
	D1 - Moderate Drought
	D2 - Severe Drought
	D3 - Extreme Drought
	D4 - Exceptional Drought
	Total Area in Drought (D1-D4)

% of Morrow County

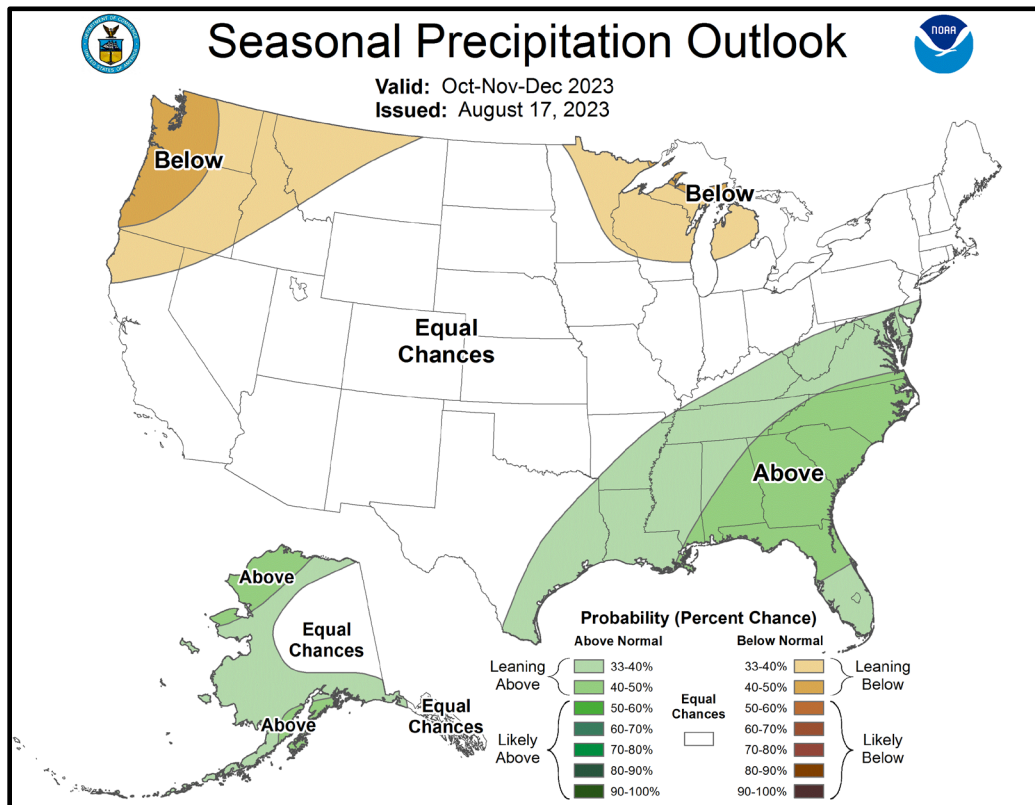
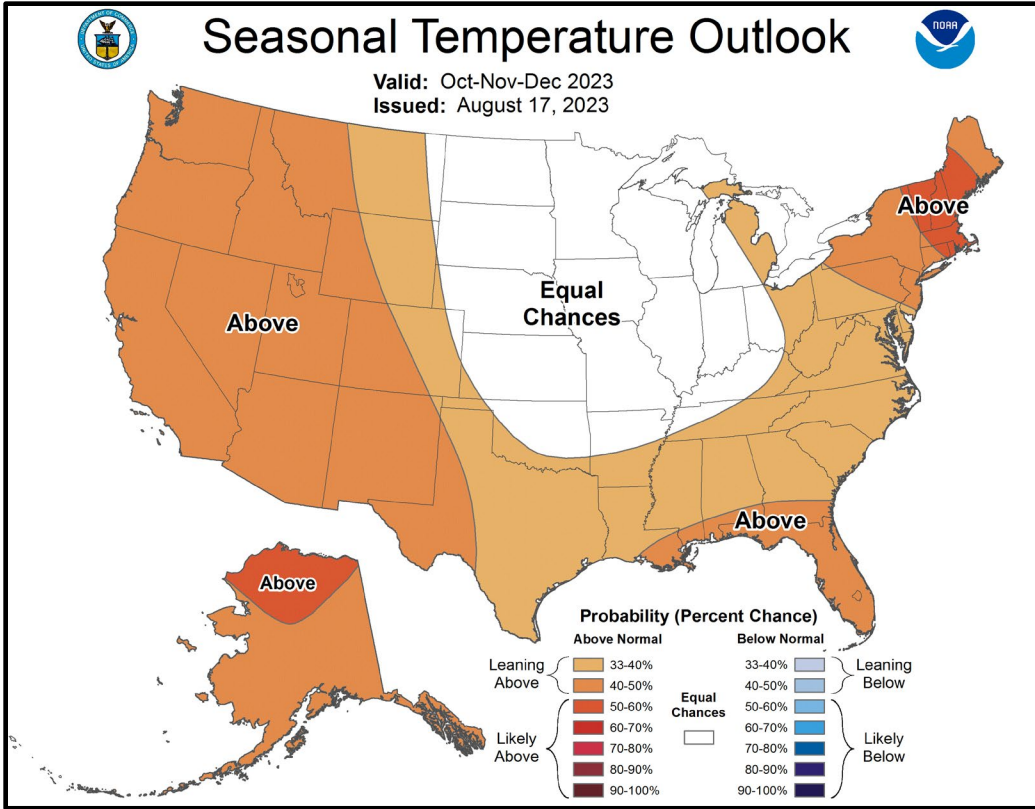
D0 - Abnormally Dry	7.18%
D1 - Moderate Drought	91.93%
D2 - Severe Drought	0.89%
D3 - Extreme Drought	0%
D4 - Exceptional Drought	0%
Total Area in Drought (D1-D4)	92.82%

The U.S. Drought Monitor depicts the location and intensity of drought across the country using 5 classifications: Abnormally Dry (D0), showing areas that may be going into or are coming out of drought, and four levels of drought (D1-D4). The U.S. Drought Monitor is a joint effort of the National Drought Mitigation Center, U.S. Department of Agriculture, and National Oceanic and Atmospheric Administration. Source(s): NDMC, NOAA, USDA

Source(s): NDMC, NOAA, USDA

Data Valid: 08/15/23

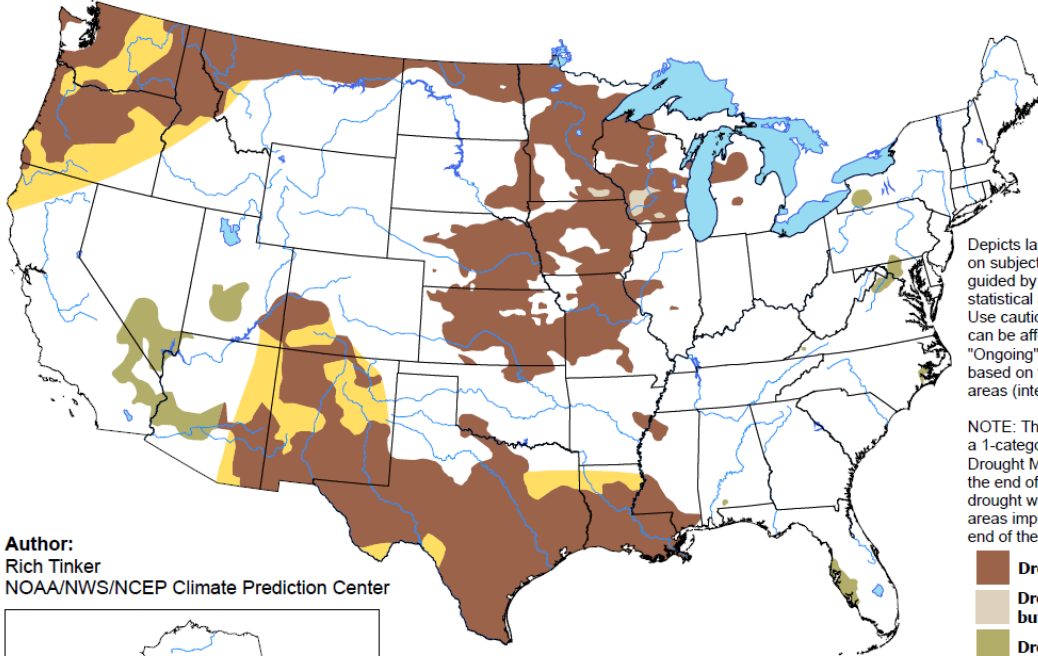
Drought.gov



U.S. Seasonal Drought Outlook

Drought Tendency During the Valid Period

Valid for August 17 - November 30, 2023
Released August 17, 2023

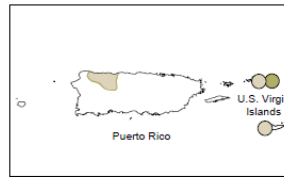
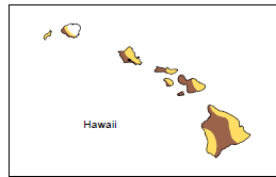
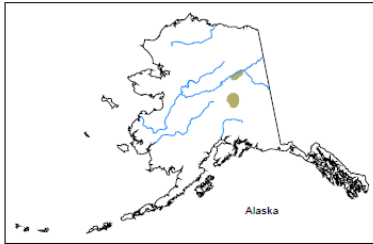


Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Use caution for applications that can be affected by short lived events. "Ongoing" drought areas are based on the U.S. Drought Monitor areas (intensities of D1 to D4).

NOTE: The tan areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period, although drought will remain. The green areas imply drought removal by the end of the period (D0 or none).

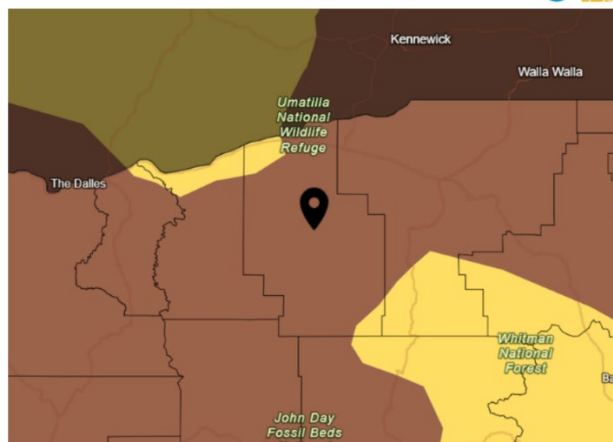
- Drought persists
- Drought remains, but improves
- Drought removal likely
- Drought development likely
- No drought

Author:
Rich Tinker
NOAA/NWS/NCEP Climate Prediction Center



<https://go.usa.gov/3eZ73>

Seasonal (3-Month) Drought Outlook



Drought Is Predicted To...



Source(s): Climate Prediction Center
Data Valid: 08/17/23

[Drought.gov](https://drought.gov)



MORROW COUNTY SHERIFF'S OFFICE

CAD INCIDENT REPORT

2308310108

08/31/2023

Location MORROW COUNTY SHERIFF'S OFFICE, 325 W WILLOW VIEW DR				Cross Streets NW CANYON DR/NW WATER			City HEPPNER		
Incident Type INFO - INFORMATION				Call Taker MCS52536			Dispatcher MCS52536		
Date 08/31/2023	Priority 3	Primary Unit 2501	Beat	Fire Zone 6320	Area 250501	Map	Source TELEPHONE CALL		
Caller Name				Caller Address				Caller Phone	
Dispositions COMPLETED					Weapon		Alm Level	Case Number	
Vehicles					Associated Incidents				
Incident Times		Special Circumstances							
Received	10:02:55								
Created	10:03:04								
Dispatched	10:06:24								
En Route									
On Scene									
Closed	10:06:35								
Revd-Closed	03:40								
Unit Times	Deputies	Dispatched	Enroute	On Scene	Clear	Disp-On Scene	Enrt-On Scene	On Scene-Clear	Disp-Clear
2501	MCS41943	10:06:24			10:06:35	N/A	N/A	N/A	00:11
Incident Comments OERS # obtained for drought.									
TIME	#	EVENT						BY	
10:03:04	1	Incident initiated at Morrow County Sheriff's Office, 325 W Willow View3						MCS52536	
10:03:42	2	25-01 requested OERS number for drought in Morrow County						MCS52536	
10:05:59	3	OERS number is 2023-2209						MCS52536	
10:06:24	4	2501 ADVVD. Morrow County Sheriff's Office, 325 W Willow View Dr, Heppner						MCS52536	
10:06:35	5	2501 10-8.						MCS52536	
10:06:36	6	2501 Closed - Disposition 24						MCS52536	

Oregon

[Home](#) / [Oregon](#)

Map released: Thurs. August 31, 2023

Data valid: August 29, 2023 at 8 a.m. EDT

Intensity

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

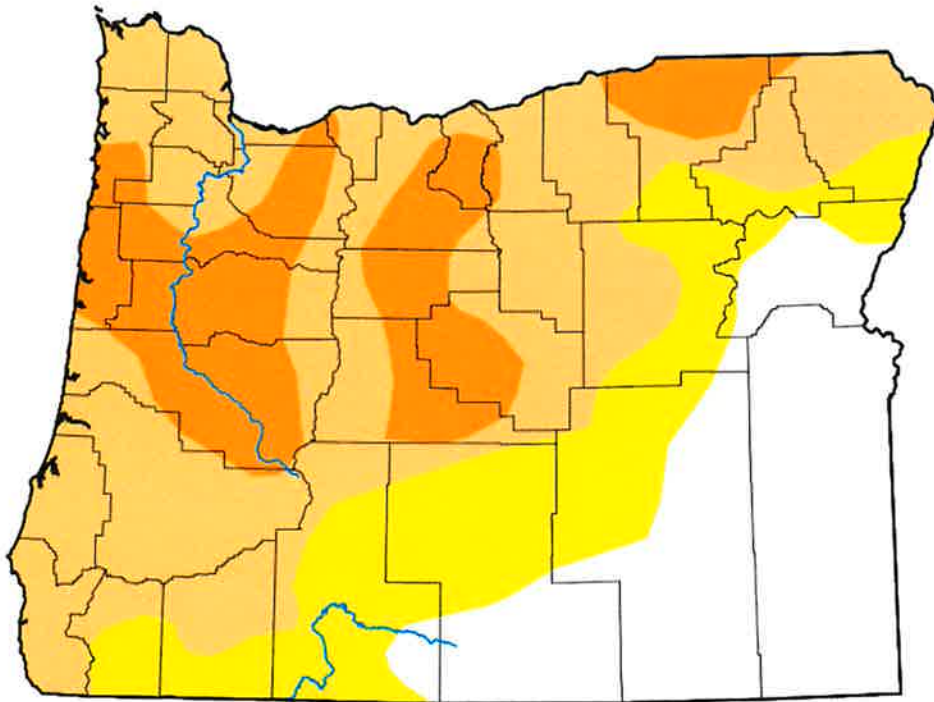
Authors

United States and Puerto Rico Author(s):

[David Simeral](#), Western Regional Climate Center

Pacific Islands and Virgin Islands Author(s):

[Rocky Bilotta](#), NOAA/NCEI



STATISTICS

Statistics type

Cumulative Percent Ar

?

Export Table

View More Statistics

Week	Date	None	D0-D4	D1-D4	D2-D4	D3-D4	D4	DSCI
Current	2023-08-29	24.02	75.98	56.32	17.70	0.00	0.00	150
Last Week to Current	2023-08-22	24.02	75.98	50.89	17.70	0.00	0.00	145
3 Months Ago to Current	2023-05-30	15.15	84.85	46.05	11.50	0.00	0.00	142
Start of Calendar Year to Current	2022-12-27	8.58	91.42	59.76	46.04	26.18	1.40	225
Start of Water Year to Current	2022-09-27	0.42	99.58	68.05	52.42	30.73	1.40	252
One Year Ago to Current	2022-08-30	24.93	75.07	65.71	52.22	30.73	1.40	225

[Estimated Population](#) in Drought Areas: **3,555,420**

Current Impacts

To see or report current drought impacts, please visit the [Drought Impacts Toolkit](#), where you can find impacts from media in the [Drought Impact Reporter](#) and from citizen scientists and other volunteer observers under [Condition Monitoring Observations](#).

Historic Impacts

experienced in Oregon in the past. To view a more complete record, and to filter impacts by drought severity, sector and season, check out the interactive [State Impacts Tool](#).

Category

Examples of historically observed impacts

- | | |
|-----------|--|
| D0 | Ski season is impacted |
| D1 | Some fields are left fallow
Water levels begin to decline; recreation and other uses impacted
Fire risk increases
Marshes are drying up, little water is available for waterfowl and wildlife; bears are moving into urban areas |
| D2 | Pastures are brown; hay yields are down and prices are up; producers are selling cattle
River flows are low and tributaries are running dry; conservation efforts begin in irrigation districts
Low oxygen and high river water temperatures are affecting fish
Planting is delayed |
| D3 | Pumping well water increases; wells are going dry; homeowners are trucking in potable water
Reservoirs and lakes are very low compared to normal; irrigation water is scarce
Waterfowl disease outbreaks increase
Wildfire activity is high |

How is drought affecting you?

Use the Condition Monitoring Observer Report (CMOR) system to let us know how dry, wet or normal conditions are affecting you, and see what others are saying.

[Submit report](#)



BOARD OF COMMISSIONERS

110 N Court St. • P.O. Box 788
Heppner, OR 97836
541-676-5613
www.co.morrow.or.us

David Sykes, Chair
Jeff Wenzholz, Commissioner
Roy Drago Jr., Commissioner

September 6, 2023

Mr. Ryan Andrews
Hydrologist
Oregon Water Resources Department
Co-Chair, Oregon Drought Readiness Council
725 Summer St. N.E., Suite A
Salem, OR 97301
Email: ryan.m.andrews@state.or.us

Ms. Traci Naile
Operations & Preparedness Manager
Oregon Office of Emergency Management
Co-Chair, Oregon Drought Readiness Council
P.O. Box 14370
Salem, OR 97301
Email: traci.naile@state.or.us

RE: Morrow County Drought

Dear Mr. Andrews and Ms. Naile,

Morrow County, by and through its County Elected Officials, requests that the Governor of Oregon issue an Executive Order for all of Morrow County under the provisions of ORS 536 as a direct result of severe, continuing and projected drought conditions.

There is the potential for Morrow County agriculture and livestock, natural resources, recreational, tourism, and related economies to experience widespread and severe damage resulting from extreme weather conditions within the County. The County is experiencing negative impacts to agriculture.

The County has already formally declared a drought and has attached a copy of the adopted Resolution for your files.

The Morrow County Board of Commissioners has determined that additional action by, and support from, the State is needed. This may include assistance from the Oregon Water Resources Department and other Oregon executive branch agencies, operating within their statutory authorities.

Morrow County Board of Commissioners therefore requests an Executive Order from the Governor, declaring drought in Morrow County.

We extend in advance our appreciation for your consideration of this matter.

Sincerely,

David Sykes
Chair

Jeff Wenzholz
Commissioner

Roy Drago Jr.
Commissioner



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
6C

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kevin C. Ince, Robin Canaday
Department: Finance & Public Health
Short Title of Agenda Item:

Date submitted to reviewers: August 8, 2023
Requested Agenda Date: August 16, 2023

(No acronyms please) OHA Triennial Review Corrective Action Plan Update

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
County Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate
* Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

In February of 2022, the Oregon Health Authority (OHA) completed the Triennial Fiscal Compliance Review related to Financial Assistance funding provided to Morrow County.

The report issued by OHA upon completion of the review identified multiple significant compliance issues regarding the policies and procedures that the County is required to follow as a recipient of this Financial Assistance funding.

In response to the identified issues, the County was required to develop and implement a corrective action plan to address the areas of non-compliance and ensure future compliance with the rules and regulations as required as a recipient of State and Federal financial assistance funding.

On July 25th, 2023, the County submitted the a final report outlining the changes in procedures and policies to OHA that were identified in the corrective action plan.

On July 31, 2023, the County received the final Triennial Review Report (attached) indicating the **review and approval** of the actions taken and changes implemented by the County to address the areas of non-compliance.

This is being provided to the Board of Commissioners as the final update to the 2022 OHA Triennial Review and corrective action plan. Having received the approval of OHA for the corrective actions submitted, this project is now complete and has been successfully implemented.

2. FISCAL IMPACT:

N/A

3. SUGGESTED ACTION(S)/MOTION(S):

No action necessary

Attach additional background documentation as needed.

Triennial Review Report – Program Summary

LPHA: Morrow County Review date: 01/27/2022

Program reviewed: Fiscal

OHA section or office: Office of Financial Services

Reviewer name: Toni Silbernagel

Reviewer title/position: Fiscal Analyst

Program summary

Program description:

Morrow County Public Health Department has a finance and administrative services unit responsible for the custody of all public funds directed to public health, focusing on accountability to the public and compliance with rules and requirements of funders and partner organizations.

This triennial fiscal compliance review is conducted per requirements imposed under state and federal awards, cost principles and audit rules, pursuant to 2 CFR Part 200, state requirements and local policies and procedures.

This review aims to provide assurances that Morrow County Public Health Department complied with rules and regulations and its fiscal operations are sound to ensure the proper use of federal and state funds to execute the listed health programs.

Morrow County Public Health Department received from OHA Public Health \$131,752.26 in federal funds, \$390,976.12 in other funds and \$88,657.38 in state funds for the fiscal year 2021.

Program strengths:

Morrow County Public Health Department has new employees that are implementing processes and procedures to ensure comprehensive and robust internal controls to adequately safeguard assets and to detect and prevent errors in a timely manner.

Triennial Review Report – Compliance Findings

LPHA: Morrow County

Review date: 01/27/2022

Program reviewed: Fiscal

LPHA contact responsible for compliance findings resolution (if applicable):

Robin Cannady, Sabrina Bailey, Kevin Ince

Check one of the following:

- LPHA is in compliance with all program requirements.
- Compliance findings – see below for details

Compliance finding Item on review tool that did not meet criteria for compliance. (Include language from tool with reference/citation)	Corrective action What the LPHA must do to resolve the finding.	Due date
<p>See Fiscal Review Tool</p> <p>D. Purchasing, equipment and inventory</p> <p>#1. Written procurement policy and procedures.</p> <p>Finding: No Procurement Policy was received.</p> <p>Federal regulation: § 200.318 General procurement standards.</p>	<p>Submit written Procurement policy and procedure.</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>
<p>See Fiscal Review Tool</p> <p>D. Purchasing, equipment and inventory</p> <p>#3. Grantee maintains record of procurement history</p> <p>Finding: No retention of records policy or procedure was submitted.</p> <p>Follow up email request for documentation was sent on 08/09/2022 and 08/26/2022 with no response.</p> <p>Federal regulation:</p>	<p>Submit written policy and procedure for retention of documents supporting the procurement history for Morrow County.</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>

<p>Compliance finding</p> <p>Item on review tool that did not meet criteria for compliance. (Include language from tool with reference/citation)</p>	<p>Corrective action</p> <p>What the LPHA must do to resolve the finding.</p>	<p>Due date</p>
<p>§ 75.361 Retention requirements for records.</p>		
<p>See Fiscal Review Tool</p> <p>D. Purchasing, equipment and inventory</p> <p>#7. Expenditures are billed correctly to the appropriate program.</p> <p>Finding:</p> <p>The detailed general ledger did not consistently identify expenditures by grant code resulting in an expenditure being double charged to PE 12 and PE12-02</p> <p>Federal regulation:</p> <p>§ 200.403 Factors affecting allowability of costs.</p>	<p>Submit written Accounting Control Policy and Procedure to include a written process to ensure expenditures are billed to the appropriate program.</p> <p>Submit updated detailed general ledger.</p> <p>See corrective action below:</p> <p>II. Accounting System</p> <p>#2. Cost Centers and accounts are maintained for each grant</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>
<p>See Fiscal Review Tool</p> <p>D. Purchasing, equipment and inventory</p> <p>#10. Property management system includes required information.</p> <p>#11. Physical inventory taken at least once every two years.</p> <p>Finding:</p> <p>An annual inventory list has not been submitted to OHA for the fiscal years 2018 through 2022.</p> <p>The non-capital equipment physical inventory required to be completed every two years does not include the location, serial number, federal share of cost and consistent description of the items.</p> <p>Federal regulation:</p> <p>§ 1134.315 Federally owned property: inventory, notifications, and requests.</p> <p>§ 200.313 Equipment.</p>	<ol style="list-style-type: none"> 1. Complete and submit OHA annual inventory list to include items purchased between 2018-2022. 2. Complete and submit a physical inventory that meets the federal guidelines. 3. Submit written process to ensure required inventories are completed in compliance with federal and state requirements. 	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/27/2023</p>
<p>See Fiscal Review tool</p> <p>E. Indirect costs/Cost Allocation Plan/ De minimis Rate</p>	<p>Submit cost allocation plan documentation showing how costs were allocated and what process will be used for FY 2023.</p> <p>Documentation may include:</p>	<p>05/30/2023</p> <p>Requested update to due</p>

<p>Compliance finding</p> <p>Item on review tool that did not meet criteria for compliance. (Include language from tool with reference/citation)</p>	<p>Corrective action</p> <p>What the LPHA must do to resolve the finding.</p>	<p>Due date</p>
<p>#2 and #3. Indirect charges are allocated to all programs proportionately or appropriately.</p> <p>Also includes:</p> <p>F. Allocated/assigned costs #2</p> <p>Finding:</p> <p>Indirect costs were charged to Program elements without a clear identification of how the costs were developed or a signed certificate.</p> <p>Federal regulations: 2 CFR Part 200.415 — Required certification 2 CFR Part 200.416 — Cost allocation plans and Indirect cost proposals</p>	<p>Cost Allocation example:</p> <p>If cost is based on square footage the square footage by PE and the percentage that will be used.</p> <p>Signed Cost Allocation Plan.</p> <p>De minimis rate:</p> <p>Documentation of notification to the auditor that the de minimis rate will be used.</p> <p>OR</p> <p>Indirect rate agreement.</p> <p>Develop an indirect rate agreement. Submit documentation of how the rate was developed and a signed indirect rate agreement.</p>	<p>date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>
<p>See Fiscal Review Tool</p> <p>F. Allocated/assigned costs</p> <p>1. Direct Charges: a) Rent, b) Insurance, d) Utilities</p> <p>Finding:</p> <p>No documentation was submitted to support the direct charges for rent, insurance and utilities. The stated process was that these items were charged based on square footage by Program Element.</p> <p>Federal regulation: § 200.400 Policy guide. § 200.420 Considerations for selected items of cost.</p>	<p>Submit written direct cost process and supporting documentation for Rent, Insurance and Utilities</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>
<p>See Fiscal Review Tool:</p> <p>G. Other direct allowable costs: #1. Review of specific charges to accounts to determine that cost claimed</p>	<p>Submit written process to avoid the possibility of duplicate entries</p> <p>* May be included in the Accounting Control Policy and Procedure.</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p>

<p>Compliance finding</p> <p>Item on review tool that did not meet criteria for compliance. (Include language from tool with reference/citation)</p>	<p>Corrective action</p> <p>What the LPHA must do to resolve the finding.</p>	<p>Due date</p>
<p>is appropriate, e.g., purchase orders, invoices, travel vouchers</p> <p>Finding:</p> <p>Cell phone cost were double charged to PE 12 and PE12-02 in Q1 on the expense and revenue report.</p> <p>Federal regulations: § 200.403 Factors affecting allowability of costs. § 200.302 Financial management.</p>		<p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>
<p>See Fiscal Review Tool:</p> <p>II. Accounting System</p> <p>#2. Cost Centers and accounts are maintained for each grant</p> <p>Finding:</p> <p>Revenues and expenditures are not clearly identified by program elements.</p> <p>No supporting documentation was submitted for review.</p> <p>Unable to clearly verify revenues received from OHA and expenses charged to grants.</p> <p>Federal regulation: § 200.302 Financial management.</p>	<p>1. The submitted written Accounting Control Policy and Procedure (see finding below) may include process to ensure cost centers and accounts are maintained for each grant.</p> <p>2. Submit detailed general ledger that identifies adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, financial obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and approved 07/25/2023</p>
<p>See Fiscal Review Tool:</p> <p>II. Accounting System</p> <p>#9. There are written policies and procedures for accounting controls.</p> <p>Finding: No accounting controls policies or procedures were submitted</p> <p>Federal regulations: § 200.302 Financial management. § 200.303 Internal controls.</p>	<p>Submit written Accounting Control Policy and Procedure to include process to ensure cost centers and accounts are maintained for each grant.</p>	<p>05/30/2023</p> <p>Requested update to due date approved 06/15/2023.</p> <p>Extension approved to 08/01/2023</p> <p>Corrective Action received and</p>

Compliance finding Item on review tool that did not meet criteria for compliance. (Include language from tool with reference/citation)	Corrective action What the LPHA must do to resolve the finding.	Due date
		approved 07/25/2023

For more detailed information, please see the completed program review tool.



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
60

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Sandi Pointer
Department: Public Works - Lexington Airport
Short Title of Agenda Item: **Award and contract with Silver Creek Contracting, LLC and Morrow County, Lexington Airport**
(No acronyms please)

Date submitted to reviewers: 08/28/2023
Requested Agenda Date: 09/06/2023

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input checked="" type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: **Silver Creek Contracting, LLC**
Contractor/Entity Address: **PO Box 994, Heppner, OR 97836**
Effective Dates – From: _____ Through: **Sept. 30, 2023**
Total Contract Amount: **227,489.51** Budget Line: **205.250.5.40.4309**
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

_____ DATE	Department Director	Required for all BOC meetings
_____ DATE	County Administrator	Required for all BOC meetings
_____ DATE	County Counsel	*Required for all legal documents
_____ DATE	Finance Office	*Required for all contracts; other items as appropriate.
_____ DATE	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Business Oregon Grant for Strategic Reserve Fund UAS Curriculum Development. The Oregon Business Development Department (OBDD) Awarded Funds to the Morrow Co. Lexington Airport to install power and fiber infrastructure to enable current and future private investment and growth. This is in the hopes to bring commerce to the Airport for instance aviation activities, mechanic, UAS activity or simply developing for growth. These funds of \$296,000.00

Solicitation for ditch work for power and fiber construction was advertised for two weeks, at the time of bid opening on Aug 24, 2023 one (1) proposal came in and Silver Creek Contracting, LLC was the bid at this time.

2. FISCAL IMPACT:

Capitol improvment funding 205-250-5-40-9000

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to award Silver Creek Contracting, LLC with Morrow County for the Power and Fiber install. Give authority for Chair to sign contract after the seven (7) day protest period.

Attach additional background documentation as needed.

EXHIBIT 5
STATE OF OREGON PUBLIC IMPROVEMENT AGREEMENT FORM
for the project

Lexington Airport Power and Fiber Extension Project

Contract Number 12414.008.01

Resulting from Invitation to Bid ("ITB") Titled: Lexington Airport Power and Fiber Extension Project

This Agreement for the project identified above (the "Agreement"), made by and between Morrow County, hereinafter called OWNER, and Silver Creek Contracting LLC, hereinafter called the CONTRACTOR, (collectively the "Parties") shall become effective on the date this Agreement has been signed by all the Parties and all required Morrow County governmental approvals have been obtained, whichever is later. Unless otherwise defined in the ITB or in this Agreement, the capitalized terms used herein are defined in Section A.1 of the State of Oregon General Conditions for Public Improvement Contracts.

WITNESSETH:

1. Contract Price, Contract Documents and Work.

CONTRACTOR, in consideration of the sum of **\$227,489.51** (the "Contract Price"), to be paid to CONTRACTOR by OWNER in the manner and at the time hereinafter provided, and subject to the terms and conditions provided in the ITB and other Contract Documents, all of which are incorporated herein by reference, hereby agrees to perform all Work described and reasonably inferred from the Contract Documents. CONTRACTOR understands and agrees that various provisions incorporated from websites and Attachments to the Invitation to Bid were not physically attached but were and are incorporated by reference and have the same force and effect as if fully set forth therein.

CONTRACTOR shall perform the Work for the Contract Price pursuant to the ITB referenced above (including Addendum #1), CONTRACTOR'S response to the ITB, and the following Exhibits and Attachments, which are incorporated herein by this reference, whether physically attached to this Agreement, attached/included via web link, or provided electronically in the ITB advertisement:

Exhibits:

(Exhibits designated as "attached" will be attached to the Public Improvement Agreement Form prior to routing for CONTRACTOR and OWNER signatures.)

Exhibit 1	Reserved
Exhibit 2	Reserved
Exhibit 3	Performance Bond (attached)
Exhibit 4	Payment Bond (attached)
Exhibit 5	Reserved
Exhibit 6	Supplemental General Conditions (as published in the ITB)
Exhibit 7	Reserved
Exhibit 8	Contract Closeout Compliance Checklist (as published in the ITB)

Attachments:

(Documents designated as "attached" will be attached to the Public Improvement Agreement Form prior to routing for CONTRACTOR and OWNER signatures.)

Attachment A	Special Provisions
Attachment B	Plans
Attachment C	Bid Pricing Form (attached – as submitted by Contractor with its Bid)

Provisions Incorporated from Websites:

State of Oregon General Conditions for Public Improvement Contracts January 1, 2012 edition:
<http://www.oregon.gov/das/Procurement/Guiddoc/GenCon4PI.pdf>

Prevailing wage rates:

BOLI Prevailing Wage Rates for Public Works Contracts in Oregon dated July 5, 2023 with latest amendment(s)
http://www.oregon.gov/boli/WHD/PWR/Pages/pwr_state.aspx

The Contract Price includes the following items:

Schedule A: Base Bid – Power and Fibert Trenching (\$102,236.76)
Additive Alternate – Extra Trenching (\$125,252.75)

The Contract Price is based on estimated quantities. Payment to CONTRACTOR will be made based on actual, measured quantities.

2. Representatives.

Unless otherwise specified in the Contract Documents, OWNER designates the person listed below as its Authorized Representative in the administration of the Contract. The Owner's Authorized Representative shall be the initial point of contact for matters related to performance, payment, authorization, and to carry out the responsibilities of OWNER. CONTRACTOR has named _____ its authorized representative to act on its behalf.

Owner's Authorized Representative:

Eric Imes, Public Works Director
 Morrow County Public Works
 365 West Highway 74
 Lexington, OR 97839
 Office: 541-989-9500
eimes@co.morrow.or.us

3. Required Contract Dates.

PROJECT START DATE (for onsite work): Within 10 days of Morrow County's issuance of Notice to Proceed

WORK WITHIN TOFA: Contractor has 5 consecutive calendar days to complete the work within the TOFA of TWY B. If the work is not complete within 5 consecutive calendar days, liquidated damages will be assessed.

SUBSTANTIAL COMPLETION: Within 20 days of Morrow County's issuance of Notice to Proceed

FINAL COMPLETION: Within 21 days of Morrow County's issuance of Notice to Proceed. Project shall be complete by October 31, 2023.

4. Liquidated Damages.

Failure to achieve Substantial Completion by the time specified above for Substantial Completion will result in damage to Morrow County. Since actual damage will be difficult to determine, it is agreed that the Contractor shall pay to Morrow County, not as a penalty but as liquidated damages, \$1,000.00 per calendar day for each day elapsed in excess of the Substantial Completion date specified in Section 3 of this Agreement until Substantial Completion is achieved.

5. Integration.

THE CONTRACT DOCUMENTS CONSTITUTE THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THE CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO OTHER UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. CONTRACTOR, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THE CONTRACT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

In witness whereof, OWNER executes this Agreement and CONTRACTOR does execute the same as of the day and year indicated below.

CONTRACTOR'S DATA:

COMPANY NAME & ADDRESS: Silver Creek Contracting LLC

CONTACT INFORMATION: Mike Duncan

CONTRACTOR'S CCB #: 202075 EXPIRATION DATE: 02/19/2024

CONTRACTOR'S AUTHORIZED SIGNATURE:

Title Date

OWNER'S AUTHORIZED SIGNATURE:

Title Date

**EXHIBIT 4
STATE OF OREGON
STANDARD PUBLIC IMPROVEMENT CONTRACT
PAYMENT BOND**

Bond No. 53S208589

Solicitation _____

Project Name Lexington Airport Power and Fiber Extension Project

The Ohio Casualty Insurance Company (Surety #1) Bond Amount No. 1: \$ 227,489.51

(Surety #2)* Bond Amount No. 2:* \$ _____

* If using multiple sureties Total Penal Sum of Bond: \$ 227,489.51

We, Silver Creek Contracting LLC as Principal, and the above identified Surety(ies), authorized to transact surety

business in Oregon, as Surety, hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns firmly by these presents to pay unto the State of Oregon the sum of (Total Penal Sum of Bond) \$ 227,489.51

(Provided, that we the Sureties bind ourselves in such sum "jointly and severally" as well as "severally" only for the purpose of allowing a joint action or actions against any or all of us, and for all other purposes each Surety binds itself, jointly and severally with the Principal, for the payment of such sum only as is set forth opposite the name of such Surety), and

WHEREAS, the Principal has entered into a contract with Morrow County for the provision of construction (and design, if any), the plans, specifications, terms and conditions of which are contained in above-referenced Solicitation;

WHEREAS, the terms and conditions of the contract, together with applicable plans, standard specifications, special provisions, schedule of performance, and schedule of contract prices, are made a part of this Payment Bond by reference, whether or not attached to the contract (all hereafter called "Contract"); and

WHEREAS, the Principal has agreed to perform the Contract in accordance with the terms, conditions, requirements, plans and specifications, and schedule of contract prices which are set forth in the Contract and any attachments, and all authorized modifications of the Contract which increase the amount of the work, or the cost of the Contract, or constitute authorized extensions of time for performance of the Contract, notice of any such modifications hereby being waived by the Surety:

NOW, THEREFORE, THE CONDITION OF THIS BOND IS SUCH that if the Principal shall faithfully and truly observe and comply with the terms, conditions and provisions of the Contract, in all respects, and shall well and truly and fully do and perform all matters and things by it undertaken to be performed under said Contract and any duly authorized modifications that are made, upon the terms set forth therein, and within the time prescribed therein, or as extended therein as provided in the Contract, with or without notice to the Sureties, and shall indemnify and save harmless Morrow County, and members thereof, and their officers, employees and agents against any claim for direct or indirect damages of every kind and description that shall be suffered or claimed to be suffered in connection with or arising out of the performance of the Contract by the Contractor or its subcontractors, and shall promptly pay all persons supplying labor, materials or both to the Principal or its subcontractors for prosecution of the work provided in the Contract; and shall promptly pay all contributions due the State Industrial Accident Fund and the State Unemployment Compensation Fund from the Principal or its subcontractors in connection with the performance of the Contract; and shall pay over to the Oregon Department of Revenue all sums required to be deducted and retained from the wages of employees of the Principal and its subcontractors pursuant to ORS 316.167, and shall permit no lien nor claim to be filed or prosecuted against the State on account of any labor or materials furnished; and shall do all things required of the Principal by the laws of this State, then this obligation shall be void; otherwise, it shall remain in full force and effect.

Nonpayment of the bond premium will not invalidate this bond nor shall Morrow County be obligated for the payment of any premiums.

This bond is given and received under authority of ORS Chapter 279C, the provisions of which hereby are incorporated into this bond and made a part hereof.


IN WITNESS WHEREOF, WE HAVE CAUSED THIS INSTRUMENT TO BE EXECUTED AND SEALED BY OUR DULY AUTHORIZED LEGAL REPRESENTATIVES:

Dated this 29th day of August 2023

Principal: Silver Creek Contracting LLC

By: 
Signature

Derek Smith, Chief Operations Officer
Official Capacity

Attest: 
Corporation Secretary

SURETY: The Ohio Casualty Insurance Company

(Add signatures for each surety if using multiple bonds)

By ATTORNEY-IN-FACT:
[Power of attorney must accompany each surety bond]
Alecia Funk, Attorney-In-Fact


Name
Signature

PO Box 24
Address

Hermiston, OR 97838
City State Zip Code

541-667-7218 800-520-6501
Phone Fax

**EXHIBIT 3
STATE OF OREGON
STANDARD PUBLIC IMPROVEMENT CONTRACT
PERFORMANCE BOND**

Bond No. 53S208589

Solicitation _____

Project Name Lexington Airport Power and Fiber Extension Project

<u>The Ohio Casualty Insurance Company</u> (Surety #1)	Bond Amount No. 1:	\$ <u>227,489.51</u>
_____ (Surety #2)*	Bond Amount No. 2:*	\$ _____
* If using multiple sureties		Total Penal Sum of Bond: \$ <u>227,489.51</u>

We, Silver Creek Contracting LLC as Principal, and the above identified Surety(ies), authorized to transact business in Oregon, as Surety, hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns firmly by these presents to pay unto the State of Oregon the sum of (Total Penal Sum of Bond) \$ 227,489.51

(Provided, that we the Sureties bind ourselves in such sum "jointly and severally" as well as "severally" only for the purpose of allowing a joint action or actions against any or all of us, and for all other purposes each Surety binds itself, jointly and severally with the Principal, for the payment of such sum only as is set forth opposite the name of such Surety), and

WHEREAS, the Principal has entered into a contract with Morrow County for the provision of construction (and design, if any), the plans, specifications, terms and conditions of which are contained in the above-referenced Solicitation;

WHEREAS, the terms and conditions of the contract, together with applicable plans, standard specifications, special provisions, schedule of performance, and schedule of contract prices, are made a part of this Performance Bond by reference, whether or not attached to the contract (all hereafter called "Contract"); and

WHEREAS, the Principal has agreed to perform the Contract in accordance with the terms, conditions, requirements, plans and specifications, and all authorized modifications of the Contract which increase the amount of the work, the amount of the Contract, or constitute an authorized extension of the time for performance, notice of any such modifications hereby being waived by the Surety:

NOW, THEREFORE, THE CONDITION OF THIS BOND IS SUCH that if the Principal herein shall faithfully and truly observe and comply with the terms, conditions and provisions of the Contract, in all respects, and shall well and truly and fully do and perform all matters and things undertaken by Contractor to be performed under the Contract, upon the terms set forth therein, and within the time prescribed therein, or as extended as provided in the Contract, with or without notice to the Sureties, and shall indemnify and save harmless Morrow County, and members thereof, and their officers, employees and agents, against any direct or indirect damages or claim of every kind and description that shall be suffered or claimed to be suffered in connection with or arising out of the performance of the Contract by the Principal or its subcontractors, and shall in all respects perform said contract according to law, then this obligation is to be void; otherwise, it shall remain in full force and effect.

Nonpayment of the bond premium will not invalidate this bond nor shall Morrow County be obligated for the payment of any premiums.

This bond is given and received under authority of ORS Chapter 279C, the provisions of which hereby are incorporated into this bond and made a part hereof.

IN WITNESS WHEREOF, WE HAVE CAUSED THIS INSTRUMENT TO BE EXECUTED AND SEALED BY OUR DULY AUTHORIZED LEGAL REPRESENTATIVES.

Dated this 29th day of August 2023

Principal: Silver Creek Contracting LLC

By: 
Signature

Derek Smith, Chief Operations Officer
Official Capacity

Attest: 
Corporation Secretary

SURETY: The Ohio Casualty Insurance Company
[Add signatures for each surety if using multiple bonds]

By ATTORNEY-IN-FACT:
[Power of attorney must accompany each surety bond]
Alecia Funk, Attorney-In-Fact


Signature

PO Box 24
Address

Hermiston, OR 97838

City State Zip Code
541-667-7218 800-520-6501
Phone Fax



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Swanson Insurance Group, LLC PO Box 24 Hermiston OR 97838		CONTACT NAME: Alecia Funk PHONE (A/C, No, Ext): (541) 667-7218 FAX (A/C, No): (800) 520-6501 E-MAIL ADDRESS: alecia@swansoninsgroup.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
Silver Creek Contracting, LLC Construction Equipment Management, LLC PO Box 994 Heppner OR 97836		INSURER A: Ohio Security Ins Co NAIC # 24082 INSURER B: Ohio Casualty Ins Co NAIC # 24074 INSURER C: SAIF Corporation INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 22-23 COI's **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	BKS59373696	12/30/2022	12/30/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Damage \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/>	Y	Y	BAS59373696	12/30/2022	12/30/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ combined single limit \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO59373696	12/30/2022	12/30/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	786978	01/01/2023	01/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Inland Marine			BMO61185425	12/30/2022	12/30/2023	Leased/Rented Equip \$400,000 Deductible \$2500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Lexington Airport Power and Fiber Extension Project
 Morrow County and their respective officers, members, agents and employees along with The State of Oregon, the Oregon Department of Aviation and their respective officers, members, agents and employees are listed as an Additional Insured including completed operations, but only with the respect to the Contractor's activities to be performed under this contract. Insurance is Primary and Non-Contributory and Waiver of Subrogation applies. 30 day Notice of Cancellation applies.

CERTIFICATE HOLDER**CANCELLATION**

Morrow County 365 West Highway 74 Lexington OR 97839	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8209956-990343

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Alecia Funk, Anna Wedding, Brittney Beamer, Luke Swanson, Shanna Westerman

all of the city of Hermiston state of OR each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, In pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 14th day of April, 2023.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company
By: David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 14th day of April, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 29th day of August, 2023.



By: Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

RESPONSIBILITY INQUIRY

Agency will determine responsibility of a firm prior to award and execution of a contract. In addition to this form, Agency may obtain any information Agency deems necessary to make the determination. Agency will notify the firm of any other documentation required, which may include, but is not limited to, Oregon Department of Revenue Letter of Debt Compliance, recent profit-and-loss history; current balance statements and cash flow information; assets-to-liabilities ratio, including number and amount of secured versus unsecured creditor claims; availability of short and long-term financing; bonding capacity; insurability, credit information; material; equipment; facility and personnel information; record of performance under previous contracts; etc. Agency may postpone the award of the Contract in order to complete its investigation and evaluation. Failure to promptly provide requested information and clearly demonstrate Responsibility may result in offer rejection and ineligibility of contract award.

1. Does your firm have available the appropriate financial, material, equipment, facility and personnel resources and expertise, or ability to obtain the resources and expertise, necessary to demonstrate the capability of the firm to meet all contractual responsibilities? YES / NO .

2. Number of years in business providing the services/goods/equipment required under the prospective contract: 10 years

3. a) Is your firm experiencing financial distress or having difficulty securing financing? YES / NO . b) Does your firm have sufficient cash flow to fund day-to-day operations throughout the proposed contract period? YES / NO If "YES" on question 3.a or "NO" on question 3.b, please provide additional details.

Response:

4. Within the last 3-year period, has your firm had one or more contracts terminated for contractor default by any federal, state or local government agency, or any lawsuits filed against it by creditors or involving contract disputes? YES / NO . If "YES," please explain. (With regard to judgments, include jurisdiction and date of final judgment or dismissal.)

Response:

5. Is your firm, a major partner or major shareholder (defined as a partner or shareholder owning 10% or more of your firm), a major subcontractor (defined as receiving 10% or more of the total Contract amount), or any principal officer of your firm, major partner, major shareholder, or major subcontractor presently, or within the last 3 years has been convicted of, indicted for, or otherwise criminally or civilly charged by a governmental entity with the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of federal or state antitrust statutes relating to the submission of bids or Proposals; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property? YES / NO . If "YES," indicate the jurisdiction, date of indictment, charge or judgment and names and summary of charges.

Response:

6. Within the last 3-year period, has your firm filed a bankruptcy action, filed for reorganization, made a general assignment of assets for the benefit of creditors, or had an action for insolvency instituted against it? YES / NO . If "YES," indicate the filing dates, jurisdictions, type of action, ultimate resolution, and dates of judgment or dismissal, if applicable.

Response:

7. a) Within the last 3-year period, has your firm been notified of any delinquent Federal or State taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied. YES / NO . b) Does your firm have any liquidated and delinquent debt owed to the State or any department or agency of the State? If "YES" on 7.a or 7.b or both, please explain. YES / NO

Response:

8. Does your firm have all required licenses, insurance and/or registrations, if any, and is the firm legally authorized to do business in the State of Oregon. YES / NO . If "NO," please explain.

Response:

9. Within the last 3-year period, has your firm completed previous contracts of a similar nature with a satisfactory record of performance? [For purposes of this question, a satisfactory record of performance means that to the extent that the costs associated with and time available to perform a previous contract remained within your firm's control, your firm stayed within the time and budget allotted for the procurement and otherwise performed the contract in a satisfactory manner.] YES / NO . If "NO," please explain.

Response:

10. Pay Equity Certificate. This certificate is required if your firm employs 50 or more full-time workers and the prospective contract or price agreement is estimated to exceed \$500,000. This requirement does not apply to architectural, engineering, photogrammetric mapping, transportation planning or land surveying and related services contracts. If applicable, does a current authorized representative of your firm possess an unexpired Pay Equity Certificate issued by the Department of Administrative Services? YES / NO / N/A . (If the certificate was provided with the Bid or Proposal submitted for a solicitation related to the prospective contract, then it is not necessary to resubmit it. Just indicate "see Bid" or "see Proposal" in the response field. Otherwise, if applicable, submit a copy of the certificate with this form.)

Comments:

RESPOND TO ITEMS 11 & 12 IF THE PROSPECTIVE CONTRACT INCLUDES SALE OF EQUIPMENT TO Agency. (If this information was provided in the Bid or Proposal submitted for this solicitation, then it is not necessary to repeat it here. Just indicate "see Bid" or "see Proposal" in the response fields.)

11. Number of factory-authorized service representatives in the State available to provide warranty services under the Contract to be awarded:


12. Locations of representatives indicated in item 11 above, including contact names, company names, physical addresses, phone numbers, fax numbers and hours of service:

1	
2	(Create additional rows or use additional sheets if necessary)

AUTHORIZED SIGNATURE

By signature below, the undersigned Authorized Representative on behalf of Bidder/Proposer certifies that the responses provided on this form are complete, accurate, and not misleading.

Name of Firm: Silver Creek Contracting LLC	RFP/ITB # (if applicable): Project Name:
---	---

 _____ Date 8-30-23

Derek Smith _____ Title COO

Print Name

Title

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY EXTENSION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

INDEX

<u>SUBJECT</u>	<u>PAGE</u>
NON-OWNED AIRCRAFT	2
NON-OWNED WATERCRAFT	2
PROPERTY DAMAGE LIABILITY - ELEVATORS	2
EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)	2
MEDICAL PAYMENTS EXTENSION	3
EXTENSION OF SUPPLEMENTARY PAYMENTS - COVERAGES A AND B	3
ADDITIONAL INSURED - BY CONTRACT, AGREEMENT OR PERMIT	3
PRIMARY AND NON-CONTRIBUTORY- ADDITIONAL INSURED EXTENSION	5
ADDITIONAL INSURED - EXTENDED PROTECTION OF YOUR "LIMITS OF INSURANCE"	6
WHO IS AN INSURED - INCIDENTAL MEDICAL ERRORS/MALPRACTICE AND WHO IS AN INSURED - FELLOW EMPLOYEE EXTENSION - MANAGEMENT EMPLOYEES	6
NEWLY FORMED OR ADDITIONALLY ACQUIRED ENTITIES	7
FAILURE TO DISCLOSE HAZARDS AND PRIOR OCCURRENCES	7
KNOWLEDGE OF OCCURRENCE, OFFENSE, CLAIM OR SUIT	7
LIBERALIZATION CLAUSE	7
BODILY INJURY REDEFINED	7
EXTENDED PROPERTY DAMAGE	8
WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - WHEN REQUIRED IN A CONTRACT OR AGREEMENT WITH YOU	8



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of 256

99

With respect to coverage afforded by this endorsement, the provisions of the policy apply unless modified by the endorsement.

A. NON-OWNED AIRCRAFT

Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability, exclusion g. Aircraft, Auto Or Watercraft does not apply to an aircraft provided:

1. It is not owned by any insured;
2. It is hired, chartered or loaned with a trained paid crew;
3. The pilot in command holds a currently effective certificate, issued by the duly constituted authority of the United States of America or Canada, designating her or him a commercial or airline pilot; and
4. It is not being used to carry persons or property for a charge.

However, the insurance afforded by this provision does not apply if there is available to the insured other valid and collectible insurance, whether primary, excess (other than insurance written to apply specifically in excess of this policy), contingent or on any other basis, that would also apply to the loss covered under this provision.

B. NON-OWNED WATERCRAFT

Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability, Subparagraph (2) of exclusion g. Aircraft, Auto Or Watercraft is replaced by the following:

This exclusion does not apply to:

- (2) A watercraft you do not own that is:
 - (a) Less than 52 feet long; and
 - (b) Not being used to carry persons or property for a charge.

C. PROPERTY DAMAGE LIABILITY - ELEVATORS

1. Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability, Subparagraphs (3), (4) and (6) of exclusion j. Damage To Property do not apply if such "property damage" results from the use of elevators. For the purpose of this provision, elevators do not include vehicle lifts. Vehicle lifts are lifts or hoists used in automobile service or repair operations.
2. The following is added to Section IV - Commercial General Liability Conditions, Condition 4. Other Insurance, Paragraph b. Excess Insurance:

The insurance afforded by this provision of this endorsement is excess over any property insurance, whether primary, excess, contingent or on any other basis.

D. EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)

If Damage To Premises Rented To You is not otherwise excluded from this Coverage Part:

1. Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury and Property Damage Liability:

- a. The fourth from the last paragraph of exclusion j. Damage To Property is replaced by the following:

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" (other than damage by fire, lightning, explosion, smoke, or leakage from an automatic fire protection system) to:

- (i) Premises rented to you for a period of 7 or fewer consecutive days; or
- (ii) Contents that you rent or lease as part of a premises rental or lease agreement for a period of more than 7 days.

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" to contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in Section III - Limits of Insurance.

- b. The last paragraph of subsection **2. Exclusions** is replaced by the following:

Exclusions c. through n. do not apply to damage by fire, lightning, explosion, smoke or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to Damage To Premises Rented To You as described in **Section III - Limits Of Insurance**.

2. Paragraph **6.** under **Section III - Limits Of Insurance** is replaced by the following:

6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for damages because of "property damage" to:

- a. Any one premise:

(1) While rented to you; or

(2) While rented to you or temporarily occupied by you with permission of the owner for damage by fire, lightning, explosion, smoke or leakage from automatic protection systems; or

- b. Contents that you rent or lease as part of a premises rental or lease agreement.

3. As regards coverage provided by this provision **D. EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)** - Paragraph **9.a.** of **Definitions** is replaced with the following:

9.a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke, or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with the permission of the owner, or for damage to contents of such premises that are included in your premises rental or lease agreement, is not an "insured contract".

E. MEDICAL PAYMENTS EXTENSION

If Coverage **C Medical Payments** is not otherwise excluded, the Medical Payments provided by this policy are amended as follows:

Under Paragraph **1. Insuring Agreement** of **Section I - Coverage C - Medical Payments**, Subparagraph **(b)** of Paragraph **a.** is replaced by the following:

- (b)** The expenses are incurred and reported within three years of the date of the accident; and

F. EXTENSION OF SUPPLEMENTARY PAYMENTS - COVERAGES A AND B

1. Under **Supplementary Payments - Coverages A and B**, Paragraph **1.b.** is replaced by the following:

b. Up to **\$3,000** for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

2. Paragraph **1.d.** is replaced by the following:

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to **\$500** a day because of time off from work.

G. ADDITIONAL INSUREDS - BY CONTRACT, AGREEMENT OR PERMIT

1. Paragraph **2.** under **Section II - Who Is An Insured** is amended to include as an insured any person or organization whom you have agreed to add as an additional insured in a written contract, written agreement or permit. Such person or organization is an additional insured but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by:

a. Your acts or omissions, or the acts or omissions of those acting on your behalf, in the performance of your on going operations for the additional insured that are the subject of the written contract or written agreement provided that the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" is committed, subsequent to the signing of such written contract or written agreement; or

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of 256

95

- b. Premises or facilities rented by you or used by you; or
- c. The maintenance, operation or use by you of equipment rented or leased to you by such person or organization; or
- d. Operations performed by you or on your behalf for which the state or political subdivision has issued a permit subject to the following additional provisions:
 - (1) This insurance does not apply to "bodily injury", "property damage", or "personal and advertising injury" arising out of the operations performed for the state or political subdivision;
 - (2) This insurance does not apply to "bodily injury" or "property damage" included within the "completed operations hazard".
 - (3) Insurance applies to premises you own, rent, or control but only with respect to the following hazards:
 - (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
 - (b) The construction, erection, or removal of elevators; or
 - (c) The ownership, maintenance, or use of any elevators covered by this insurance.

However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

With respect to Paragraph 1.a. above, a person's or organization's status as an additional insured under this endorsement ends when:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

With respect to Paragraph 1.b. above, a person's or organization's status as an additional insured under this endorsement ends when their written contract or written agreement with you for such premises or facilities ends.

With respects to Paragraph 1.c. above, this insurance does not apply to any "occurrence" which takes place after the equipment rental or lease agreement has expired or you have returned such equipment to the lessor.

The insurance provided by this endorsement applies only if the written contract or written agreement is signed prior to the "bodily injury" or "property damage".

We have no duty to defend an additional insured under this endorsement until we receive written notice of a "suit" by the additional insured as required in Paragraph b. of Condition 2. **Duties In the Event Of Occurrence, Offense, Claim Or Suit** under **Section IV - Commercial General Liability Conditions**.

2. With respect to the insurance provided by this endorsement, the following are added to Paragraph 2. **Exclusions under Section I - Coverage A - Bodily Injury And Property Damage Liability:**

This insurance does not apply to:

- a. "Bodily injury" or "property damage" arising from the sole negligence of the additional insured.
- b. "Bodily injury" or "property damage" that occurs prior to you commencing operations at the location where such "bodily injury" or "property damage" occurs.
- c. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

- d. "Bodily injury" or "property damage" occurring after:
 - (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- e. Any person or organization specifically designated as an additional insured for ongoing operations by a separate **ADDITIONAL INSURED -OWNERS, LESSEES OR CONTRACTORS** endorsement issued by us and made a part of this policy.

3. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the contract or agreement; or
- b. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

H. PRIMARY AND NON-CONTRIBUTORY ADDITIONAL INSURED EXTENSION

This provision applies to any person or organization who qualifies as an additional insured under any form or endorsement under this policy.

Condition 4. Other Insurance of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

a. The following is added to Paragraph a. **Primary Insurance:**

If an additional insured's policy has an Other Insurance provision making its policy excess, and you have agreed in a written contract or written agreement to provide the additional insured coverage on a primary and noncontributory basis, this policy shall be primary and we will not seek contribution from the additional insured's policy for damages we cover.

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b. The following is added to Paragraph b. Excess Insurance:

When a written contract or written agreement, other than a premises lease, facilities rental contract or agreement, an equipment rental or lease contract or agreement, or permit issued by a state or political subdivision between you and an additional insured does not require this insurance to be primary or primary and non-contributory, this insurance is excess over any other insurance for which the additional insured is designated as a Named Insured.

Regardless of the written agreement between you and an additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional insured has been added as an additional insured on other policies.

I. ADDITIONAL INSUREDS - EXTENDED PROTECTION OF YOUR "LIMITS OF INSURANCE"

This provision applies to any person or organization who qualifies as an additional insured under any form or endorsement under this policy.

1. The following is added to Condition 2. Duties In The Event Of Occurrence, Offense, Claim or Suit:

An additional insured under this endorsement will as soon as practicable:

- a. Give written notice of an "occurrence" or an offense that may result in a claim or "suit" under this insurance to us;
 - b. Tender the defense and indemnity of any claim or "suit" to all insurers whom also have insurance available to the additional insured; and
 - c. Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.
 - d. We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a "suit" by the additional insured.
2. The limits of insurance applicable to the additional insured are those specified in a written contract or written agreement or the limits of insurance as stated in the Declarations of this policy and defined in **Section III - Limits of Insurance** of this policy, whichever are less. These limits are inclusive of and not in addition to the limits of insurance available under this policy.

**J. WHO IS AN INSURED - INCIDENTAL MEDICAL ERRORS / MALPRACTICE
WHO IS AN INSURED - FELLOW EMPLOYEE EXTENSION - MANAGEMENT EMPLOYEES**

Paragraph 2.a.(1) of **Section II - Who Is An Insured** is replaced with the following:

(1) "Bodily injury" or "personal and advertising injury":

- (a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
- (b) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph **(1) (a)** above;
- (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs **(1) (a)** or **(b)** above; or
- (d) Arising out of his or her providing or failing to provide professional health care services. However, if you are not in the business of providing professional health care services or providing professional health care personnel to others, or if coverage for providing professional health care services is not otherwise excluded by separate endorsement, this provision (Paragraph **(d)**) does not apply.

Paragraphs **(a)** and **(b)** above do not apply to "bodily injury" or "personal and advertising injury" caused by an "employee" who is acting in a supervisory capacity for you. Supervisory capacity as used herein means the "employee's" job responsibilities assigned by you, includes the direct supervision of other "employees" of yours. However, none of these "employees" are insureds for "bodily injury" or "personal and

of 256
98

advertising injury" arising out of their willful conduct, which is defined as the purposeful or willful intent to cause "bodily injury" or "personal and advertising injury", or caused in whole or in part by their intoxication by liquor or controlled substances.

The coverage provided by provision J. is excess over any other valid and collectable insurance available to your "employee".

K. NEWLY FORMED OR ADDITIONALLY ACQUIRED ENTITIES

Paragraph 3. of Section II - Who Is An Insured is replaced by the following:

3. Any organization you newly acquire or form and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
 - a. Coverage under this provision is afforded only until the expiration of the policy period in which the entity was acquired or formed by you;
 - b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
 - c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.
 - d. Records and descriptions of operations must be maintained by the first Named Insured.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations or qualifies as an insured under this provision.

L. FAILURE TO DISCLOSE HAZARDS AND PRIOR OCCURRENCES

Under Section IV - Commercial General Liability Conditions, the following is added to Condition 6. Representations:

Your failure to disclose all hazards or prior "occurrences" existing as of the inception date of the policy shall not prejudice the coverage afforded by this policy provided such failure to disclose all hazards or prior "occurrences" is not intentional.

M. KNOWLEDGE OF OCCURRENCE, OFFENSE, CLAIM OR SUIT

Under Section IV - Commercial General Liability Conditions, the following is added to Condition 2. Duties In The Event of Occurrence, Offense, Claim Or Suit:

Knowledge of an "occurrence", offense, claim or "suit" by an agent, servant or "employee" of any insured shall not in itself constitute knowledge of the insured unless an insured listed under Paragraph 1. of Section II - Who Is An Insured or a person who has been designated by them to receive reports of "occurrences", offenses, claims or "suits" shall have received such notice from the agent, servant or "employee".

N. LIBERALIZATION CLAUSE

If we revise this Commercial General Liability Extension Endorsement to provide more coverage without additional premium charge, your policy will automatically provide the coverage as of the day the revision is effective in your state.

O. BODILY INJURY REDEFINED

Under Section V - Definitions, Definition 3. is replaced by the following:

3. "Bodily Injury" means physical injury, sickness or disease sustained by a person. This includes mental anguish, mental injury, shock, fright or death that results from such physical injury, sickness or disease.



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of 256

99

P. EXTENDED PROPERTY DAMAGE

Exclusion a. of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY is replaced by the following:

a. Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

Q. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - WHEN REQUIRED IN A CONTRACT OR AGREEMENT WITH YOU

Under **Section IV - Commercial General Liability Conditions**, the following is added to **Condition 8. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against a person or organization because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard" provided:

1. You and that person or organization have agreed in writing in a contract or agreement that you waive such rights against that person or organization; and
2. The injury or damage occurs subsequent to the execution of the written contract or written agreement.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET ADDITIONAL INSURED
CONTRACTORS - PRODUCTS/COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Paragraph 2. under **Section II - Who Is An Insured** is amended to include as an insured any person or organization whom you have agreed to add as an additional insured in a written contract or written agreement. Such person or organization is an additional insured but only with respect to liability for "bodily injury" or "property damage":

1. Caused by "your work" performed for that additional insured that is the subject of the written contract or written agreement; and
2. Included in the "products-completed operations hazard".

However:

- a) The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b) If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured

The insurance provided by this endorsement applies only if the written contract or written agreement is signed prior to the "bodily injury" or "property damage".

We have no duty to defend an additional insured under this endorsement until we receive written notice of a "suit" by the additional insured as required in Paragraph b. of Condition 2. **Duties In The Event Of Occurrence, Offense, Claim Or Suit** under **Section IV - Commercial General Liability Conditions**.

B. With respect to the insurance provided by this endorsement, the following are added to Paragraph 2. **Exclusions** under **Section I - Coverage A - Bodily Injury And Property Damage Liability**:

This insurance does not apply to:

1. "Bodily injury" or "property damage" that occurs prior to you commencing operations at the location where such "bodily injury" or "property damage" occurs.
2. "Bodily injury" or "property damage" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services including:
 - a. The preparing, approving or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawing and specifications; and
 - b. Supervisory, inspection, architectural or engineering activities.



225

of 256

91

- C. With respect to the insurance afforded by this endorsement, exclusion I. **Damage To Your Work** of Paragraph 2. **Exclusions** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

I. Damage To Your Work

"Property damage" to "your work" arising out of it or any part of it and included in the "products-completed operations hazard".

- D. With respect to the insurance afforded to these additional insureds, the following is added to **Section II - Limits of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declaration.

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declaration.

- E. With respect to the insurance afforded by this endorsement, **Section IV - Commercial General Liability Conditions** is amended as follows:

1. The following is added to Paragraph 2. **Duties In The Event Of Occurrence, Offense, Claims Or Suit**:

An additional insured under this endorsement will as soon as practicable:

- a. Give written notice of an "occurrence" or an offense that may result in a claim or "suit" under this insurance to us;
- b. Tender the defense and indemnity of any claim or "suit" to all insurers whom also have insurance available to the additional insured; and
- c. Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.
- d. We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a "suit" by the additional insured.

2. Paragraph 4. of **Section IV - Commercial General Liability Conditions** is amended as follows:

- a. The following is added to Paragraph a. **Primary Insurance**:

If an additional insured's policy has an Other Insurance provision making its policy excess, and you have agreed in a written contract or written agreement to provide the additional insured coverage on a primary and noncontributory basis, this policy shall be primary and we will not seek contribution from the additional insured's policy for damages we cover.

- b. The following is added to Paragraph b. **Excess Insurance**:

When a written contract or written agreement, other than a premises lease, facilities rental contract or agreement, an equipment rental or lease contract or agreement, or permit issued by a state or political subdivision between you and an additional insured does not require this insurance to be primary or primary and non-contributory, this insurance is excess over any other insurance for which the additional insured is designated as a Named Insured.

Regardless of the written agreement between you and an additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional insured has been added as an additional insured on other policies.



BOND RIDER

To be attached to and form a part of :

Bond No.: 53S208589

Cross Ref Bond No.: _____

Type of Bond: Performance Bond - Lexington Airport Power and Fiber Extension Project

Dated effective: August 29, 2023

Executed by: Silver Creek Contracting LLC _____, as Principal,

And by: The Ohio Casualty Insurance Company _____, as Surety,

In favor of: State of Oregon

In consideration of the mutual agreements herein contained the Principal and the Surety hereby consent to:

Changing: Obligee

From: State of Oregon


To: Morrow County

Nothing herein contained shall vary, alter or extend any provision or condition of this bond except as herein expressly stated.

This rider is effective: August 29, 2023

Signed and Sealed on: August 30, 2023

Principal Name: Silver Creek Contracting LLC

By:  8/30/23
Derek Smith, Chief Operations Officer

Surety Name: The Ohio Casualty Insurance Company

By: 
Alecia Funk, Attorney-in-Fact

Agency Name: The Swanson Insurance Group, LLC

Agency Address: 1320 W. Elm Ext, Hermiston, OR





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8209956-990343

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Alccia Funk, Anna Wedding, Brittney Beamer, Luke Swanson, Shanna Westerman

all of the city of Hermiston state of OR each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 14th day of April, 2023.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 14th day of April, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 30th day of August, 2023.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
BUSINESS AUTO COVERAGE ENHANCEMENT ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

With respect to coverage afforded by this endorsement, the provisions of the policy apply unless modified by the endorsement.

If the policy to which this endorsement is attached also contains a Business Auto Coverage Enhancement Endorsement with a specific state named in the title, this endorsement does not apply to vehicles garaged in that specified state.

COVERAGE INDEX

SUBJECT

PROVISION NUMBER

ACCIDENTAL AIRBAG DEPLOYMENT	13
ADDITIONAL INSURED BY CONTRACT, AGREEMENT OR PERMIT	4
AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS	21
AMENDED FELLOW EMPLOYEE EXCLUSION	6
AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT COVERAGE	15
BODILY INJURY REDEFINED	25
EMPLOYEES AS INSUREDS (Including Employee Hired Auto)	3
EXTRA EXPENSE - BROADENED COVERAGE	11
GLASS REPAIR - WAIVER OF DEDUCTIBLE	17
HIRED AUTO COVERAGE TERRITORY	23
HIRED AUTO PHYSICAL DAMAGE (Including Employee Hired Auto)	7
LOAN / LEASE GAP (Coverage Not Available In New York)	16
NEWLY FORMED OR ACQUIRED SUBSIDIARIES	2
PARKED AUTO COLLISION COVERAGE (WAIVER OF DEDUCTIBLE)	18
PERSONAL EFFECTS COVERAGE	12
PHYSICAL DAMAGE - ADDITIONAL TRANSPORTATION EXPENSE COVERAGE	9
PHYSICAL DAMAGE DEDUCTIBLE - VEHICLE TRACKING SYSTEM	14
PRIMARY AND NON-CONTRIBUTORY - WRITTEN CONTRACT OR WRITTEN AGREEMENT	24
RENTAL REIMBURSEMENT	10
SUPPLEMENTARY PAYMENTS	5
TOWING AND LABOR	8
TRAILERS - INCREASED LOAD CAPACITY	1
TWO OR MORE DEDUCTIBLES	19
UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS	20
WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US	22

SECTION I - COVERED AUTOS is amended as follows:

1. TRAILERS - INCREASED LOAD CAPACITY

The following replaces Paragraph **C.1. Certain Trailers, Mobile Equipment And Temporary Substitute Autos** of **SECTION I - COVERED AUTOS**:

"Trailers" with a load capacity of 3,000 pounds or less designed primarily for travel on public roads.

SECTION II - LIABILITY COVERAGE is amended as follows:

2. NEWLY FORMED OR ACQUIRED SUBSIDIARIES

SECTION II - LIABILITY COVERAGE, Paragraph A.1. - Who Is An Insured is amended to include the following as an "insured":

d. Any legally incorporated subsidiary of which you own more than 50 percent interest during the policy period. Coverage is afforded only for 90 days from the date of acquisition or formation. However, "insured" does not include any organization that:

- (1) Is a partnership or joint venture; or
- (2) Is an "insured" under any other automobile policy except a policy written specifically to apply in excess of this policy; or
- (3) Has exhausted its Limit of Insurance or had its policy terminated under any other automobile policy.

Coverage under this provision d. does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization.

3. EMPLOYEES AS INSURED

SECTION II - LIABILITY COVERAGE, Paragraph A.1. Who Is An Insured is amended to include the following as an "insured":

- e. Any "employee" of yours while using a covered "auto" you do not own, hire or borrow but only for acts within the scope of their employment by you. Insurance provided by this endorsement is excess over any other insurance available to any "employee".
- f. Any "employee" of yours while operating an "auto" hired or borrowed under a written contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business and within the scope of their employment. Insurance provided by this endorsement is excess over any other insurance available to the "employee".

4. ADDITIONAL INSURED BY CONTRACT, AGREEMENT OR PERMIT

SECTION II - LIABILITY COVERAGE, Paragraph A.1. Who Is An Insured is amended to include the following as an "insured":

g. Any person or organization with respect to the operation, maintenance or use of a covered "auto", provided that you and such person or organization have agreed in a written contract, written agreement, or permit issued to you by governmental or public authority, to add such person, or organization, or governmental or public authority to this policy as an "insured".

However, such person or organization is an "insured":

- (1) Only with respect to the operation, maintenance or use of a covered "auto";
- (2) Only for "bodily injury" or "property damage" caused by an "accident" which takes place after you executed the written contract or written agreement, or the permit has been issued to you; and
- (3) Only for the duration of that contract, agreement or permit.

The "insured" is required to submit a claim to any other insurer to which coverage could apply for defense and indemnity. Unless the "insured" has agreed in writing to primary noncontributory wording per enhancement number 24, this policy is excess over any other collectible insurance.

5. SUPPLEMENTARY PAYMENTS

SECTION II - LIABILITY COVERAGE, Coverage Extensions, 2.a. Supplementary Payments, Paragraphs (2) and (4) are replaced by the following:

- (2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

6. AMENDED FELLOW EMPLOYEE EXCLUSION

In those jurisdictions where, by law, fellow "employees" are not entitled to the protection afforded to the employer by the workers compensation exclusivity rule, or similar protection, the following provision is added:

SECTION II - LIABILITY, Exclusion B.5. Fellow Employee does not apply if the "bodily injury" results from the use of a covered "auto" you own or hire if you have workers compensation insurance in force for all of your "employees" at the time of "loss".

This coverage is excess over any other collectible insurance.

SECTION III - PHYSICAL DAMAGE COVERAGE is amended as follows:

7. HIRED AUTO PHYSICAL DAMAGE

Paragraph **A.4. Coverage Extensions of SECTION III - PHYSICAL DAMAGE COVERAGE**, is amended by adding the following:

If hired "autos" are covered "autos" for Liability Coverage, and if Comprehensive, Specified Causes of Loss or Collision coverage are provided under the Business Auto Coverage Form for any "auto" you own, then the Physical Damage coverages provided are extended to "autos":

- a. You hire, rent or borrow; or
- b. Your "employee" hires or rents under a written contract or agreement in that "employee's" name, but only if the damage occurs while the vehicle is being used in the conduct of your business, subject to the following limit and deductible:
 - a. The most we will pay for "loss" in any one "accident" or "loss" is the smallest of:
 - (1) \$50,000; or
 - (2) The actual cash value of the damaged or stolen property as of the time of the "loss"; or
 - (3) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality, minus a deductible.
 - b. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage.
 - c. Subject to the limit, deductible and excess provisions described in this provision, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.
 - d. Subject to a maximum of \$1,000 per "accident", we will also cover the actual loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss.
 - e. This coverage extension does not apply to:
 - (1) Any "auto" that is hired, rented or borrowed with a driver; or
 - (2) Any "auto" that is hired, rented or borrowed from your "employee" or any member of your "employee's" household.

Coverage provided under this extension is excess over any other collectible insurance available at the time of "loss".

8. TOWING AND LABOR

SECTION III - PHYSICAL DAMAGE COVERAGE, Paragraph **A.2. Towing**, is amended by the addition of the following:

We will pay towing and labor costs incurred, up to the limits shown below, each time a covered "auto" classified and rated as a private passenger type, "light truck" or "medium truck" is disabled:

- a. For private passenger type vehicles, we will pay up to \$75 per disablement.
- b. For "light trucks", we will pay up to \$75 per disablement. "Light trucks" are trucks that have a gross vehicle weight (GVW) of 10,000 pounds or less.
- c. For "medium trucks", we will pay up to \$150 per disablement. "Medium trucks" are trucks that have a gross vehicle weight (GVW) of 10,001 - 20,000 pounds.

However, the labor must be performed at the place of disablement.



220

of 106

57

9. PHYSICAL DAMAGE - ADDITIONAL TRANSPORTATION EXPENSE COVERAGE

Paragraph **A.4.a. Coverage Extensions, Transportation Expenses** of **SECTION III - PHYSICAL DAMAGE COVERAGE**, is amended to provide a limit of \$50 per day and a maximum limit of \$1,500.

10. RENTAL REIMBURSEMENT

SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, is amended by adding the following:

- a. We will pay up to \$75 per day for rental reimbursement expenses incurred by you for the rental of an "auto" because of "accident" or "loss", to an "auto" for which we also pay a "loss" under Comprehensive, Specified Causes of Loss or Collision Coverages. We will pay only for those expenses incurred after the first 24 hours following the "accident" or "loss" to the covered "auto."
- b. Rental Reimbursement requires the rental of a comparable or lessor vehicle, which in many cases may be substantially less than \$75 per day, and will only be allowed for the period of time it should take to repair or replace the vehicle with reasonable speed and similar quality, up to a maximum of 30 days.
- c. We will also pay up to \$500 for reasonable and necessary expenses incurred by you to remove and replace your tools and equipment from the covered "auto". This limit is excess over any other collectible insurance.
- d. This coverage does not apply unless you have a business necessity that other "autos" available for your use and operation cannot fill.
- e. If "loss" results from the total theft of a covered "auto" of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided under Paragraph **4. Coverage Extension**.
- f. No deductible applies to this coverage.
- g. The insurance provided under this extension is excess over any other collectible insurance.

If this policy also provides Rental Reimbursement Coverage you purchased, the coverage provided by this Enhancement Endorsement is in addition to the coverage you purchased.

For the purposes of this endorsement provision, materials and equipment do not include "personal effects" as defined in provision **12.B**.

11. EXTRA EXPENSE - BROADENED COVERAGE

Under **SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage**, we will pay for the expense of returning a stolen covered "auto" to you. The maximum amount we will pay is \$1,000.

12. PERSONAL EFFECTS COVERAGE

A. SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, is amended by adding the following:

If you have purchased Comprehensive Coverage on this policy for an "auto" you own and that "auto" is stolen, we will pay, without application of a deductible, up to \$600 for "personal effects" stolen with the "auto."

The insurance provided under this provision is excess over any other collectible insurance.

B. SECTION V - DEFINITIONS is amended by adding the following:

For the purposes of this provision, "personal effects" mean tangible property that is worn or carried by an "insured." "Personal effects" does not include tools, equipment, jewelry, money or securities.

13. ACCIDENTAL AIRBAG DEPLOYMENT

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions is amended by adding the following:

If you have purchased Comprehensive or Collision Coverage under this policy, the exclusion for "loss" relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

Any insurance we provide shall be excess over any other collectible insurance or reimbursement by manufacturer's warranty. However, we agree to pay any deductible applicable to the other coverage or warranty.

of 106
58

14. PHYSICAL DAMAGE DEDUCTIBLE - VEHICLE TRACKING SYSTEM

SECTION III - PHYSICAL DAMAGE COVERAGE, D. Deductible, is amended by adding the following:

Any Comprehensive Deductible shown in the Declarations will be reduced by 50% for any "loss" caused by theft if the vehicle is equipped with a vehicle tracking device such as a radio tracking device or a global position device and that device was the method of recovery of the vehicle.

15. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT COVERAGE

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions, Paragraph **a.** of the exception to exclusions **4.c.** and **4.d.** is deleted and replaced with the following:

Exclusions **4.c.** and **4.d.** do not apply to:

- a. Electronic equipment that receives or transmits audio, visual or data signals, whether or not designed solely for the reproduction of sound, if the equipment is:
 - (1) Permanently installed in the covered "auto" at the time of the "loss" or removable from a housing unit that is permanently installed in the covered "auto"; and
 - (2) Designed to be solely operated by use from the power from the "auto's" electrical system; and
 - (3) Physical damage coverages are provided for the covered "auto".

If the "loss" occurs solely to audio, visual or data electronic equipment or accessories used with this equipment, then our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by a \$100 deductible.

16. LOAN / LEASE GAP COVERAGE (Not Applicable In New York)

A. Paragraph C. Limit Of Insurance of SECTION III - PHYSICAL DAMAGE COVERAGE is amended by adding the following:

The most we will pay for a "total loss" to a covered "auto" owned by or leased to you in any one "accident" is the greater of the:

- 1. Balance due under the terms of the loan or lease to which the damaged covered "auto" is subject at the time of the "loss" less the amount of:
 - a. Overdue payments and financial penalties associated with those payments as of the date of the "loss";
 - b. Financial penalties imposed under a lease due to high mileage, excessive use or abnormal wear and tear;
 - c. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease;
 - d. Transfer or rollover balances from previous loans or leases;
 - e. Final payment due under a "Balloon Loan";
 - f. The dollar amount of any unrepaired damage which occurred prior to the "total loss" of a covered "auto";
 - g. Security deposits not refunded by a lessor;
 - h. All refunds payable or paid to you as a result of the early termination of a lease agreement or as a result of the early termination of any warranty or extended service agreement on a covered "auto";
 - i. Any amount representing taxes;
 - j. Loan or lease termination fees; or
- 2. The actual cash value of the damage or stolen property as of the time of the "loss".

An adjustment for depreciation and physical condition will be made in determining the actual cash value at the time of the "loss". This adjustment is not applicable in Texas.

B. Additional Conditions

This coverage applies only to the original loan for which the covered "auto" that incurred the "loss" serves as collateral, or lease written on the covered "auto" that incurred the "loss".



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220

of 106

59

C. **SECTION V - DEFINITIONS** is changed by adding the following:

As used in this endorsement provision, the following definitions apply:

"Total loss" means a "loss" in which the cost of repairs plus the salvage value exceeds the actual cash value.

A "balloon loan" is one with periodic payments that are insufficient to repay the balance over the term of the loan, thereby requiring a large final payment.

17. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Paragraph **D. Deductible** of **SECTION III - PHYSICAL DAMAGE COVERAGE** is amended by the addition of the following:

No deductible applies to glass damage if the glass is repaired rather than replaced.

18. PARKED AUTO COLLISION COVERAGE (WAIVER OF DEDUCTIBLE)

Paragraph **D. Deductible** of **SECTION III - PHYSICAL DAMAGE COVERAGE** is amended by the addition of the following:

The deductible does not apply to "loss" caused by collision to such covered "auto" of the private passenger type or light weight truck with a gross vehicle weight of 10,000 lbs. or less as defined by the manufacturer as maximum loaded weight the "auto" is designed to carry while it is:

- a. In the charge of an "insured";
- b. Legally parked; and
- c. Unoccupied.

The "loss" must be reported to the police authorities within 24 hours of known damage.

The total amount of the damage to the covered "auto" must exceed the deductible shown in the Declarations.

This provision does not apply to any "loss" if the covered "auto" is in the charge of any person or organization engaged in the automobile business.

19. TWO OR MORE DEDUCTIBLES

Under **SECTION III - PHYSICAL DAMAGE COVERAGE**, if two or more company policies or coverage forms apply to the same "accident", the following applies to Paragraph **D. Deductible**:

- a. If the applicable Business Auto deductible is the smaller (or smallest) deductible, it will be waived; or
- b. If the applicable Business Auto deductible is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible; or
- c. If the "loss" involves two or more Business Auto coverage forms or policies, the smaller (or smallest) deductible will be waived.

For the purpose of this endorsement, company means any company that is part of the Liberty Mutual Group.

SECTION IV - BUSINESS AUTO CONDITIONS is amended as follows:

20. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

SECTION IV- BUSINESS AUTO CONDITIONS, Paragraph **B.2.** is amended by adding the following:

If you unintentionally fail to disclose any hazards, exposures or material facts existing as of the inception date or renewal date of the Business Auto Coverage Form, the coverage afforded by this policy will not be prejudiced.

However, you must report the undisclosed hazard of exposure as soon as practicable after its discovery, and we have the right to collect additional premium for any such hazard or exposure.

of 106
60

21. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS

SECTION IV - BUSINESS AUTO CONDITIONS, Paragraph **A.2.a.** is replaced in its entirety by the following:

- a. In the event of "accident", claim, "suit" or "loss", you must promptly notify us when it is known to:
 - (1) You, if you are an individual;
 - (2) A partner, if you are a partnership;
 - (3) Member, if you are a limited liability company;
 - (4) An executive officer or the "employee" designated by the Named Insured to give such notice, if you are a corporation.

To the extent possible, notice to us should include:

- (a) How, when and where the "accident" or "loss" took place;
- (b) The "insureds" name and address; and
- (c) The names and addresses of any injured persons and witnesses.

22. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

SECTION IV - BUSINESS AUTO CONDITIONS, Paragraph **A.5. Transfer Of Rights Of Recovery Against Others To Us**, is amended by the addition of the following:

If the person or organization has in a written agreement waived those rights before an "accident" or "loss", our rights are waived also.

23. HIRED AUTO COVERAGE TERRITORY

SECTION IV - BUSINESS AUTO CONDITIONS, Paragraph **B.7. Policy Period, Coverage Territory**, is amended by the addition of the following:

- f. For "autos" hired 30 days or less, the coverage territory is anywhere in the world, provided that the "insured's" responsibility to pay for damages is determined in a "suit", on the merits, in the United States, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

This extension of coverage does not apply to an "auto" hired, leased, rented or borrowed with a driver.

24. PRIMARY AND NON-CONTRIBUTING IF REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

The following is added to **SECTION IV - BUSINESS AUTO CONDITIONS, General Conditions, B.5. Other Insurance** and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

- 1. Such "insured" is a Named Insured under such other insurance; and
- 2. You have agreed in a written contract or written agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

SECTION V - DEFINITIONS is amended as follows:

25. BODILY INJURY REDEFINED

Under **SECTION V - DEFINITIONS**, Definition **C.** is replaced by the following:

"Bodily injury" means physical injury, sickness or disease sustained by a person, including mental anguish, mental injury, shock, fright or death resulting from any of these at any time.



220

of 106

61



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 1 of 2)

(For BOC Use)
Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Matthew Jensen

Date submitted to reviewers: 9/1/2023

Department: Administration

Requested Agenda Date: 9/6/2023

Short Title of Agenda Item:

Intent to Award Request for Proposals - Project Management Services, New Circuit Court Building near the County Fairgrounds.

(No acronyms please)

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Appointments <input checked="" type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Consent Agenda Eligible <input checked="" type="checkbox"/> Discussion & Action Estimated Time: 15 minutes <input checked="" type="checkbox"/> Purchase Pre-Authorization <input type="checkbox"/> Other
---	--

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: Alliance Management & Construction Solutions

Contractor/Entity Address: 6855 W Clearwater Avenue, Suite A101 #161, Kennewick, WA 99336

Effective Dates – From: _____ Through: _____

Total Contract Amount: _____ Budget Line: _____

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Matthew Jensen	DATE	Department Director	
			Required for all BOC meetings
Matthew Jensen	9/1/23	County Administrator	
			Required for all BOC meetings
	DATE	County Counsel	
			*Required for all legal documents
	DATE	Finance Office	
			*Required for all contracts; other items as appropriate.
	DATE	Human Resources	
			*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The County has plans to construct a new Circuit Court building near the County Fairgrounds. This project will be funded with a \$12.75 million grant from the State along with matching funds from the County. To help facilitate this project, an RFP was developed for project management services to oversee planning, design verification, bidding and construction oversight, and commissioning of the building. The project manager firm will provide professional competency in working through issues with stakeholders, architects, contractors/sub-contractors, and others in effort to see the project through to a successful conclusion.

The RFP was posted on July 20, 2023 with a submittal date of August 22, 2023. Four qualified respondents submitted proposals. A review committee was formed with the following individuals: Matt Jensen (County Administrator), Justin Nelson (District Attorney), Anthony Clement (Facilities), and Sandra Pointer (Public Works). The committee reviewed the proposals, interviewed, and individually scored the firms per the RFP directions. Criteria included: Fee schedule (20 points), Qualification (25 points), Experience, Work Samples & References (25 points), Method of Approach (20 points), and Timelines & Milestones (10 points). The composite scoring of the firms led to the following distribution:

- 1) 82.5 points - Alliance Management & Construction Services
- 2) 81.5 points - Turner & Townsend Heery
- 3) 77.5 points - Klosh|Gamut
- 4) 76.5 points - Wenaha Group

Alliance's proposal is attached for the Board's consideration.

2. FISCAL IMPACT:

Alliance's proposal is an hourly based estimate with a projected estimate of \$290,750. This will be adjusted based on the selected construction delivery method (design|bid|build compared to CM/GC). This factor is 1.11% of total project and is within industry expectations.

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve intent to award contract to Alliance Management & Construction Solutions, LLC, Co in regards to project management services for the new Circuit Courthouse near the County Fairgrounds.

County Manager is instructed to complete negotiations and present contract to the Board for final approval after the required contest period is completed.

Attach additional background documentation as needed.

Morrow County

Project Management Services for Facility Planning, Program Verification, Building Design, Construction, and Completion for a New Circuit Court Building

Submitted By: Alliance Management & Construction Solutions | August 22, 2023

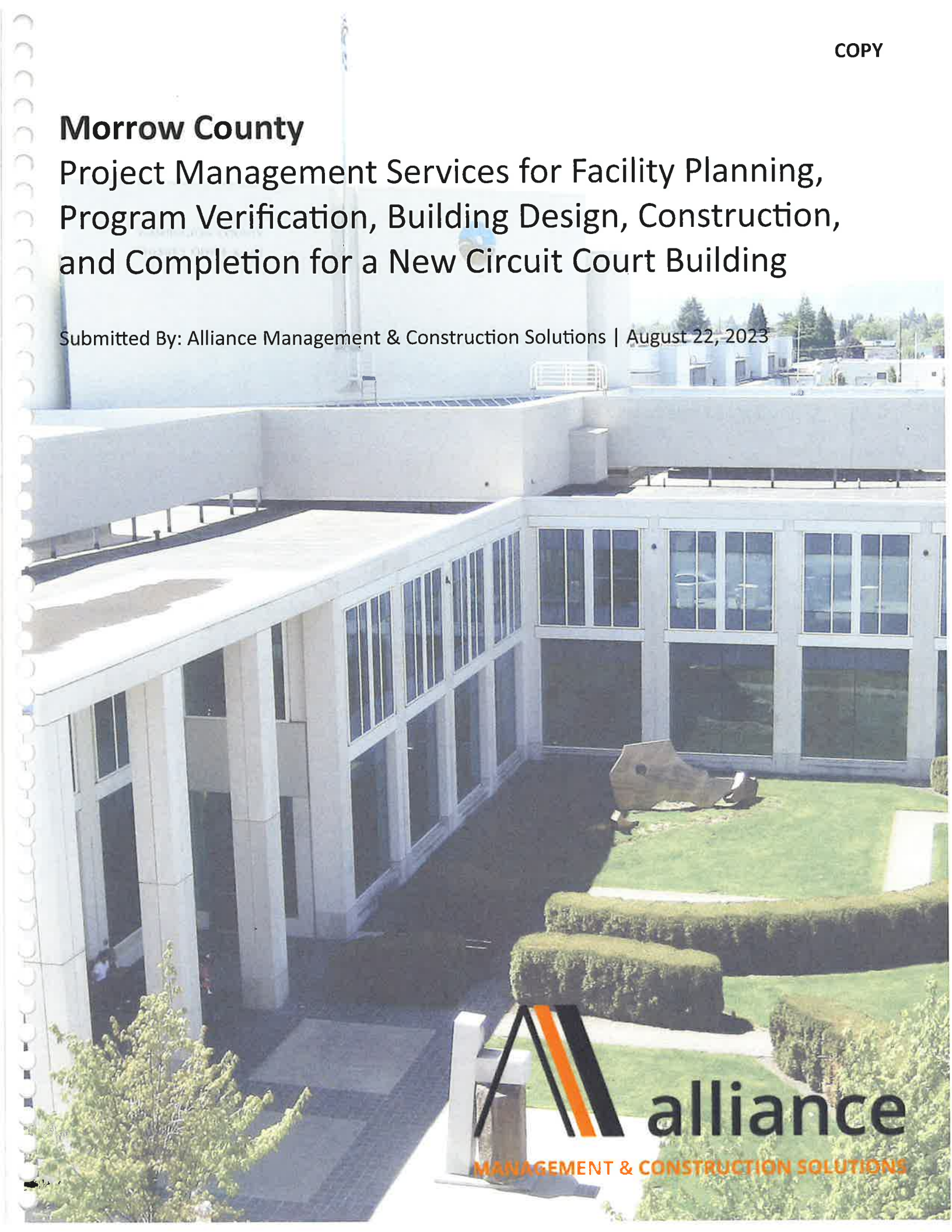


TABLE OF CONTENTS



PG 3	Letter of Introduction
PG 5	1: Fee Schedule
PG 6	2: Qualifications
PG 11	3: Experience, Work Samples, References
PG 21	4: Method of Approach
PG 27	5: Timeline and Milestones
PG 28	Forms
PG 34	Terms and Conditions
PG 37	Appendix

COVER LETTER



August 22, 2023

Morrow County
Matt Jensen, County Administrator
P.O. Box 788
110 N. Court Street
Heppner, OR 97836
(541) 676-2529

Re: RFP for Project Management Services for Facility Planning, Program Verification, Building Design, Construction, and Completion for a New Circuit Court Building

Dear Matt & Members of the Selection Committee,

The importance of the task you have undertaken to provide a new Circuit Court building in Heppner for the area is significant. Clearly an impressive amount of work has already been accomplished for Morrow County to get to this point in the process of planning for the design and construction of a new Circuit Court Building. Congratulations to your team; nice work on those accomplishments to date!

Alliance Management & Construction Solutions (Alliance) has deep local roots and is firmly committed to partnering with and assisting local public partners in Morrow County. The attached information demonstrates that Alliance has quickly become one of the region's leading project and construction management firms.

To help guarantee continued success of your project and make wise use of the resources available, Alliance has assembled a qualified and experienced team, including Sázän Group and Greg Thomas Consulting, Inc. (Thomas Consulting), to provide targeted expertise and partnership for Morrow County. We are confident in our team's ability to provide the necessary expertise to ensure that the new Circuit Court Building is an asset that will instill a sense of pride in your community.

About the Team

Alliance is led by its two Principals, Doug Carl and Earl Eastman, who both live in the Tri-Cities. Doug and Earl have led teams to help complete many similar sized projects, including some specifically in Eastern Oregon. They will provide project and construction management for the County. Alliance is currently working as Construction Managers for the Umatilla Hospital District, the Lone School District, and the Umatilla School District. We know the Eastern Oregon construction marketplace well. Both Principals work diligently with public owners, stakeholders, commissioners, community members, design teams, and contractors to help guide projects to success. Our approach facilitates collaboration, connection, and creativity throughout the process.

Sázän Group brings subject matter expertise regarding Courthouse and Justice Center operations, systems design, construction, and ongoing maintenance. They will provide a courthouse subject matter expert, upfront facilitation and value planning, constructability assistance, and commissioning (if requested). Alliance & Sázän Group have a long and successful history working on dozens of municipal owner projects together. Dan Tedrow, PE, will represent Sázän Group as a subject matter expert and will utilize resources throughout the company as needed.

Thomas Consulting is led by Greg Thomas. He specializes in Cost Estimating/Control with specific emphasis on Public Works projects in the Inland Northwest. Thomas Consulting marks its 29th year in 2023 with a strong client base and a history of over \$6 billion in successful public works estimates. Alliance and Greg have worked together for approximately 15 years on dozens of large and small projects. Greg has performed cost estimates for projects in Eastern Oregon and Southeastern Washington.

COVER LETTER



Justice Building Expertise

Sázän Group has worked with numerous municipal entities to provide consulting services to optimize building performance of justice facilities. They have performed multiple detailed assessments of HVAC systems, energy optimizations, operations and maintenance planning, and risk assessment and resilience. From this experience, Sázän Group has seen what systems work and don't work over the buildings' lifespan. With Sázän Group on the team, Morrow County is ensured the new Circuit Court Building you design and build will be long lasting and affordable.

Combining Alliance with targeted consulting expertise and courthouse experience will benefit the County by bringing best practices from similar projects. Our team is ready to assist the County in creating a functional and operational space to provide essential services to the citizens of Morrow County.

We appreciate the opportunity to express our interest in serving the Morrow County project and welcome the opportunity to partner to serve as your advocate and help achieve your objectives.

Regards,

A handwritten signature in black ink that reads 'Douglas M. Carl'.

Douglas M. Carl
Principal
E: doug@alliancemcs.com
P: 509.430.8295

A handwritten signature in black ink that reads 'Earl Eastman'.

Earl Eastman
Principal
E: earl@alliancemcs.com
P: 509.222.9800

1: FEE SCHEDULE

After examining Morrow County’s RFP for Architectural Design and related services, it’s clear that this project is ready to move forward quickly. Our fee proposal demonstrates how targeted and efficient our partnership will be. Alliance will take the lead and provide complete Project Management services throughout all phases of your project. Săzăn Group will provide consulting services in the planning stages and provide specific input on operations and systems design throughout the design process.

Phase 1 - Pre-design & Design		Phase 2 - Construction	
Estimated hourly involvement by phase		Estimated hourly involvement by phase	
Pre-Design & Planning	40	Preconstruction communications	80
Design Team Procurement	40	Job site visits (1-2 per week)	546
Geotechnical/Survey/Consultants	40	Scope specific pre-con meetings	40
Schematic Design Phase	80	Owner/Arch/GC (bi-weekly)	104
Design Development Phase	80	Misc. job site visits	40
Contract Document Review	80	Post Construction/Warranty Phase	120
Bidding and Contract Award Phase	60	Board meeting updates	40
subtotal of hours	420	subtotal of hours	970
Total hours from above	420	Total hours from above	970
Doug & Earl's hourly rate	\$ 175.00	Doug & Earl's hourly rate	\$ 175.00
Fee from hours	\$ 73,500.00	Fee from hours	\$ 169,750.00
travel milage	\$ 2,500.00	Travel milage	\$ 5,000.00
Total phase 1 fee amount	\$ 76,000.00	Total phase 2 fee amount	\$ 174,750.00
Săzăn Group’s justice center estimated consulting hours: 200 hours; \$40,000			
Grand total		\$ 290,750.00*	

*Cost breakdown as a “sample”, subject to modification to fit the interests of the owner and the specifics of this project.

*Does not include constructability review, value engineering, or commissioning.

Săzăn Group offers additional services including Constructability Reviews, Value Engineering Reviews, and Building Commissioning Services. These services will be determined with input from the owner and design team on an as-needed basis.

Cost estimating services are not included in the pricing provided as the need for these services are typically determined by the owner and design team. The Design Build (DB) project delivery method sometimes precludes the need for an independent cost estimator.

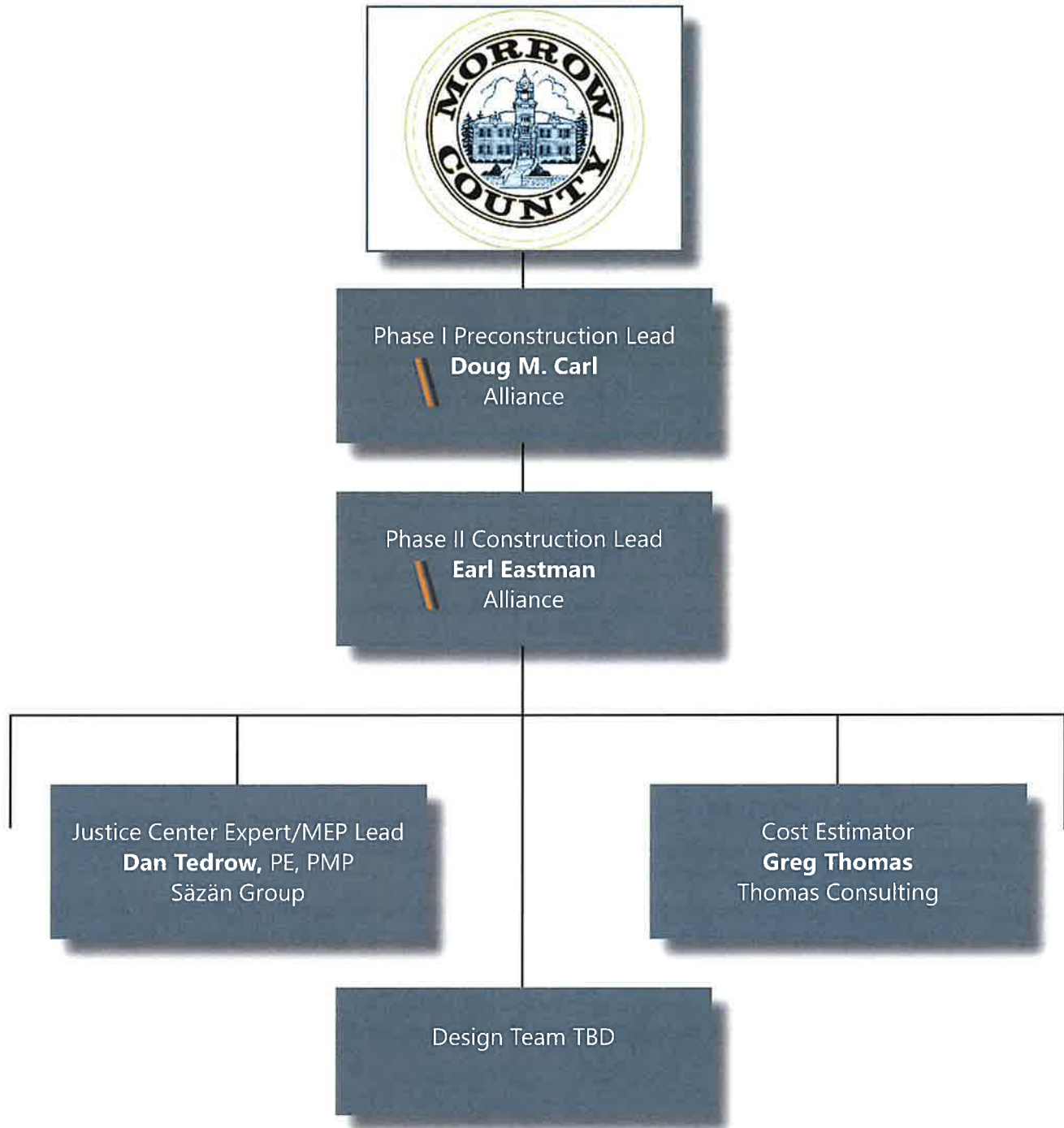
Hourly Rates

- Doug Carl.....\$175
- Earl Eastman.....\$175
- Dan Tedrow.....\$200
- Greg Thomas.....\$150

2: QUALIFICATIONS

Organizational Chart

We understand how important it is to establish and maintain clear lines of communication. The organization chart provided is intended to illustrate how our team would align itself to best serve Morrow County.



2: QUALIFICATIONS



Douglas M. Carl

Role: Principal/Project Management

Prior to forming Alliance Management & Construction Solutions with Earl Eastman, Doug Carl served as Capital Projects Director for Kennewick School District, where he oversaw the planning design and construction of dozens of new school building projects during his tenure. He has more than 30 years of experience in the industry. With Alliance, Doug has helped clients with planning, design, and construction of several new facilities.

Key Qualifications

- Project development, program management, and long-range facility planning
- Construction management experience
- Experience in bid packaging, data analysis, budget building and evaluation strategies
- Proven record of successful long-term professional relationships and team building
- GC/CM and CMGC experience

Relevant Project Experience

- Benton County Justice Center, Kennewick, WA
- City of Kennewick Fire Station #1 and #3, Kennewick, WA
- Port of Pasco East Apron Property Facility Assessment, Pasco, WA
Provided evaluation and prioritization on 30+ port facilities for alignment for long-range planning.
- Southridge High School Expansion & Athletics Improvements, Kennewick, WA
Provided program & pre-design, design oversight, and construction management.
- City of Kennewick, Toyota Icemaking Equipment Building, Kennewick, WA
Provided program & pre-design, design oversight, and construction management.
- Pasco School District: Three Rivers Elementary, Stevens Middle School, Ray Reynold Middle School, Pasco, WA
Provided program & pre-design, design oversight, and construction management.
- Pasco School District, High School #3 Pre-Bond Planning & Design, Pasco, WA
- Pasco Transportation Cooperative (Pasco & Finley Schools), Pasco, WA
Provided program & pre-design, design oversight, and construction management.

2: QUALIFICATIONS



Earl Eastman

Role: Principal/Construction Management

Earl Eastman obtained a B.S. of Construction Management from Washington State University in 2005 and has had a successful career as a Project Manager in the Inland Northwest. He has worked for multiple large general contractors in our region and successfully managed many large projects. Since starting Alliance in 2017, Earl has worked as an Owner's Representative and Construction Manager on \$300,000,000 in construction value.

Education

BS, Construction Management,
Washington State University

Key Qualifications

- 20+ years of Construction Project Management with general contractors and subcontractors
- Team management and team building expertise
- Quality control/assurance program oversight
- Value engineering and constructability analysis
- Scheduling and estimating expertise
- GC/CM and CMGC experience

Relevant Project Experience

- Benton County Justice Center, Kennewick, WA
- City of Kennewick Fire Station #1 and #3, Kennewick, WA
- Franklin County Public Hospital District, Mesa, WA
- Port of Pasco East Apron Property Facility Assessment, Pasco, WA
Provided evaluation and prioritization on 30+ port facilities for alignment for long-range planning.
- Cooper Wine Company Production Facility, Design-Build, Benton County, WA
Provided program & pre-design, design oversight, and construction management.
- Tri Cities Airport Terminal Expansion, Pasco, WA
Provided program & pre-design and design oversight.
- Pasco School District: Stevens Middle School, Ray Reynold Middle School, Pasco, WA
Provided construction management.
- City of Kennewick, Toyota Icemaking Equipment Building, Kennewick, WA
Provided program & pre-design, design oversight, and construction management.
- Umatilla School District Bond Projects, Umatilla, OR
Provided program & pre-design, design oversight, and construction management.
- Umatilla Hospital District, Umatilla, OR
Provided program & pre-design, design oversight, and construction management.

2: QUALIFICATIONS



Dan Tedrow, PE, PMP

Role: Justice Center Expert/MEP Lead

Dan is a Project Manager, Mechanical Engineer, and Commissioning Agent with 15 years of experience in the building industry. He has been a facilities owner and operator, a construction owner's representative, commissioning agent, an asset management expert, an HVAC design engineer, and an energy efficiencies consultant. This experience affords him a unique perspective in the industry. Dan excels at commissioning existing buildings and is known for his ability to dive into complex building systems and uncover energy saving's opportunities that improve performance. On new construction Dan works hand in hand with the contractor, engineer, and owner team to find solutions, ensure the project is delivered in accordance with the project documents, and that the system works from day one.

Relevant Project Experience

Licensure

Professional Engineer
Mechanical: WA #51823 OR
#88582

Oregon K-12 Building
Inspector

Project Management
Professional (PMP)

Washington OSPI Certified
Building Conditions
Assessor (BCA)

PG&E Existing Building Cx
Certification

Education

MBS, Mechanical
Engineering, California
Polytechnic University, San
Luis Obispo

Affiliations

Project Management
Institute (PMI)

American Public Works
Association (APWA)

SAVE International

Association of Professional
Energy Managers (APEM)

On-Call Project Management Experience

- King County WTD, On-Call Project Controls Services, 2013-2020
- King County Metro Transit, Commissioning Services, 2016 to 2019
- Oregon Metro, Asset Management Implementation Services, 2016 to 2018
- City of Gresham, On-Call Asset Management Services, 2018 to 2020

Project Management and Workflow Process Support

- King County WTD, Local Public Agency Sewer Interconnection Workflow Process
- King County WTD, WTD As-Building Process
- King County WTD, Capital Project Asset Data Collection Process
- King County WTD, PM Software On-Boarding Process and Tools
- King County Metro Transit, Metro Connects Project Selection Process
- Oregon Metro, Capital Planning Standards (Oregon Zoo, P5, Convention Center, Exp Center, Parks + Nature, Solid Waste, Metro HQ)
- City of Gresham, Asset Management and O&M Workflow Processes
- City of Portland, Asset Management and O&M Workflow Processes

Additional HVAC Building Evaluations

Dan performed a mixture of new building and existing building commissioning services for multiple facilities. The project involved development of a commissioning plan, site walks, design reviews, functional testing, and development of energy efficiency measures and punch list items to improve system performance.

- Benton County WA Courthouse and Jail
- Clatsop County Courthouse
- Washington County Law Enforcement Center & Jail
- Clatsop County Jail
- Yamhill County Jail
- Yamhill County Courthouse
- Multnomah County Juvenile Justice Center
- City of Portland Kelly Building
- City of Portland 911 Building
- City of Portland Emergency Operations Center
- Oregon City Hall
- Oregon Department of Administrative Services Parking Structure
- City of West Linn Library
- City of Portland 1900 Building
- City of Portland 2010 N Interstate Building
- City of Portland Walnut Park Building
- City of Portland City Hall

2: QUALIFICATIONS



Gregory N. Thomas

Role: Cost Estimating and Consulting

Greg specializes in Cost Estimating/Control with specific emphasis on Public Works projects in the Inland Northwest. He is in his forty fifth year in the industry. His experience in both sub and general contracting particularly in estimating and project management adds a unique dimension to the design team. Whether Design-Bid-Build or GC/CM; from Schematic Design through Contract Documents, Greg and his Associates work closely with the Project Architect and his consultant team, and the GC. He is skilled in identifying and coordinating cost items and issues, and asking the right questions of a project so no elements are overlooked. Greg's built estimates then reflects the size, complexity, location, duration, and timing of the project.

Greg extends and adjusts their extensive cost database through periodic surveys of General Contractors, Subcontractors, and Suppliers in the region. Communication with these key players in any market is vital. He also performs a post-bid analysis on selected jobs talking over the project with firms that actually placed bids. In other words, through this process finding out what cost expectation is, and after the bid – what actually transpired.

This approach to cost consulting has resulted in a high percentage of projects bidding at or under the estimate. A composite list of projects and references is available upon request. The Firm maintains memberships in the AGC and AIA. Consistent quality, accuracy, and unsurpassed service are the standard Thomas Consulting is known for in the Inland Northwest.

Key Qualifications

- 45 years of professional experience
- Serving the design community as specialists in cost estimating and control
- Personal dedication to accuracy on every project

Relevant Project Experience

- Benton County Administration Building, Kennewick, WA
- Benton County Justice Center TI's, Kennewick, WA
- City of Kennewick Fire Station 1, Kennewick, WA
- City of Kennewick Fire Station 3, Kennewick, WA
- U.S. Department of Energy, Pacific Northwest National Laboratory, Richland, WA
- Tri-City Animal Shelter, Pasco, WA
- Pasco School District: High School #3, Steven Elementary, Pasco, WA
- Pasco School District: Transportation and Maintenance Facility, Pasco, WA
- Richland School District: Tapteal Elementary, Badger Mtn. Elementary, Richland High School Theater, Richland, WA
- Columbia Basin College, Health Sciences Center Building II (LEED Silver), Richland, WA
- Lone School District New High School and Track & Field Facilities, Lone, OR
- Walla Walla Community College, Science & Technology Building, Walla Walla, WA

3: EXPERIENCE, WORK SAMPLES, REFERENCES

BENTON COUNTY JUSTICE CENTER

KENNEWICK, WA



Description

The project was replacing plumbing fixtures and restroom facilities throughout the County's jail and sheriff's administrative offices at the Benton County Correction Facility.

Benton County experienced problems with leaky pipes and failing plumbing fixtures for several years. The second-floor jail plumbing fixtures had deteriorated and were leaking into the first floor below, affecting the sheriff's and staff's office spaces. After the project was designed, Alliance was hired to help coordinate the repair and replacement of fixtures. A challenge we were able to mitigate was keeping the building occupied during the process.

Alliance was the Owner's Representative and Project Manager overseeing all communications between the Architect (DLR Group), the General Contractor, and Benton County.

Role

Owner's Representative and Project Management for the bidding, construction, and closeout phases of the project.

Project Type

Municipal | Renovation

Construction Cost

\$2,885,000

References

Owner Contact:
Benton County
Robert Blain, Public Works
Administrator
Robert.blain@benton.co.wa.
us

Architect:

DLR Group
Erica Loynd
eloynd@dlygroup.com

3: EXPERIENCE, WORK SAMPLES, REFERENCES

BENTON COUNTY JUSTICE CENTER CONTINUED

KENNEWICK, WA

Example of Work

Alliance reviews/comments and recommends approval of all change orders and pay requests.

Attached is an example:

Alliance Management & Construction Solutions
6855 W. Clearwater Ave. Suite A101 #161
Kennewick, WA 99336
Tel 509-222-9800



May 4, 2020

Robert Blain
Benton County Public Works Department
PO Box 1001 Prosser, WA 99350

Project: Benton County Jail Plumbing and Water Intrusion Project
Contractor: Banlin Construction

Re: Application for Payment No. 9

Robert,

We have reviewed the attached payment application and find it to be acceptable given the status of work completed, and the materials and equipment delivered to the jobsite to date. Alliance recommends payment to Banlin in the amount of \$448,177.90, per the attached payment application #9. Retainage of 5%, in the amount of \$127,459.41, has been withheld from payments up to and including this application per contract requirements.

If you have any questions, please call or email.

Regards,

Earl Eastman
Principal

Enclosed:
Application for Payment no. 9

3: EXPERIENCE, WORK SAMPLES, REFERENCES

KENNEWICK FIRE STATION #1 AND #3

KENNEWICK, WA



Description

Station 1 was a \$4.75M project of new 20,000 SF fire station building with Kennewick Fire Department (KFD) headquarters built on a greenfield site. It includes three apparatus bays, sleeping quarters, and office space for 12-16 administrative staff. Construction completes in July 2024.

Station 3 is a \$10.4M project of new 13,500 SF fire station built on a greenfield site; completed in 2020. It has three apparatus bays and sleeping quarters for six.

Alliance was hired at the same time as the architect for both fire station projects. We quickly established the master project budget and master schedule. Thereafter we were responsible for keeping the project on time and on budget. Additional responsibilities included working with other public agencies to build a shared access road for station 3. We aided the City of Kennewick in buying land from a private owner for the station 1 project site.

Role

Construction Manager and Owner's Representative

Project Type

Municipal | Renovation

Construction Cost

\$15M+

Reference

Chad Michael, Fire Chief, Kennewick Fire Department,
chad.michael@ci.kennewick.wa.us,
509.820.0460

****Please see appendix for Mr. Michael's letter of recommendation.***

3: EXPERIENCE, WORK SAMPLES, REFERENCES

KENNEWICK FIRE STATION #1 AND #3 CONTINUED

KENNEWICK, WA

Example of Work

For the City of Kennewick, Alliance builds and maintains a master budget for the Fire Station projects. Attached is an example:

City of Kennewick - Fire Station #3 Master Budget		Date: 11/14/2019	
	Project Description: VERY similar to #5 only 3 bays not 4	Building Size:	12,700
1	Soft Costs	budget	cost psf
2	A/E Design Services (TCA contract with Mod 1,2)	\$420,811.00	\$33.13
3	CM Services (Alliance contract)	\$165,335.00	\$13.02
4	Estimating Services (Greg Thomas contract - Alliance CO2)	\$19,098.00	\$1.50
5	Permits & Fees - allowance	\$36,215.00	\$2.85
6	Geotech, site survey, boundary adjustment, title (Alliance CO1)	\$8,493.00	\$0.67
7	HVAC Commissioning - Allowance	\$8,000.00	\$0.63
8	Builders Risk Insurance - Allowance	\$9,500.00	\$0.75
9	Special Inspections & Testing - Allowance	\$20,000.00	\$1.57
10	Subtotal Soft Costs	\$687,452.00	\$54.13
11	Building Construction & Sitework (based on TCA's CD design)	\$4,881,189.00	\$384.35
12	Greg Thomas estimate dated 4-8-20 includes estimated costs		
13	for moving PUD services and all of road improvement necessary.		
14	Includes additional entry/display room for historic apparatus.		
15	Subtotal Construction Costs	\$4,881,189.00	\$384.35
16			
17	Construction Contingency, Inflation, Risk (15% of line 15)	\$732,178.35	\$57.65
18			
19	Subtotal of Soft Costs, Construction Costs & Contingency	\$6,300,819.35	\$496.13
20	(includes totals from lines 10, 15, and 17)		
21			
22	WSST (8.6% of Construction Costs, and Contingency)	\$482,749.59	\$38.01
23	(WSST not included on soft costs)		
24			
25	FFE (all owner purchased fixtures, furniture & equipment)	\$135,204.98	\$10.65
26	(value provided by Chief Hines)		
27			
28	Total Project Costs (lines 17, 19, 21 & 23)	\$6,918,773.92	\$544.79

3: EXPERIENCE, WORK SAMPLES, REFERENCES

UMATILLA SCHOOL DISTRICT BOND PROJECTS, 2016

UMATILLA, OR



Description

The 2016 Bond projects included \$9.5 million in voter approved bond dollars and \$4 million in state matching funds. Alliance worked with Energy Trust Oregon and ODOE to secure an additional \$500,000 in grants and rebates for the project.

Alliance was hired after the bond was passed to manage the entire process. Our role included developing the master budget and schedule, hiring the design team, hiring the general contractor, and overseeing all aspects of the project. Our scope included overseeing the design process deliverables, budget development and adherence, and providing quality assurance.

The projects included one new building, upgrades to safety and security for three schools, and entry way renovations at three schools.

- McNary Heights Elementary, remodel
- McNary Heights Elementary, kitchen renovations
- McNary Heights Elementary, new gymnasium
- Clara Brownwell Middle School, renovation
- Umatilla High School, system upgrades & remodel

The success of the 2016 Bond projects paved the way for Alliance to be selected to manage the recently passed \$52 million bond program for Umatilla School District. We will manage the entire design and construction process for the District.

Reference

Heidi Sipe
Superintendent
541.720.0227
sipeh@umatillasd.org

****Please see appendix for Ms. Sipe's letter of recommendation.***

Role

Construction Manager and Owner's Representative

Project Type

Public Owner | Renovation | Bond Projects

Construction Cost

\$14M

3: EXPERIENCE, WORK SAMPLES, REFERENCES

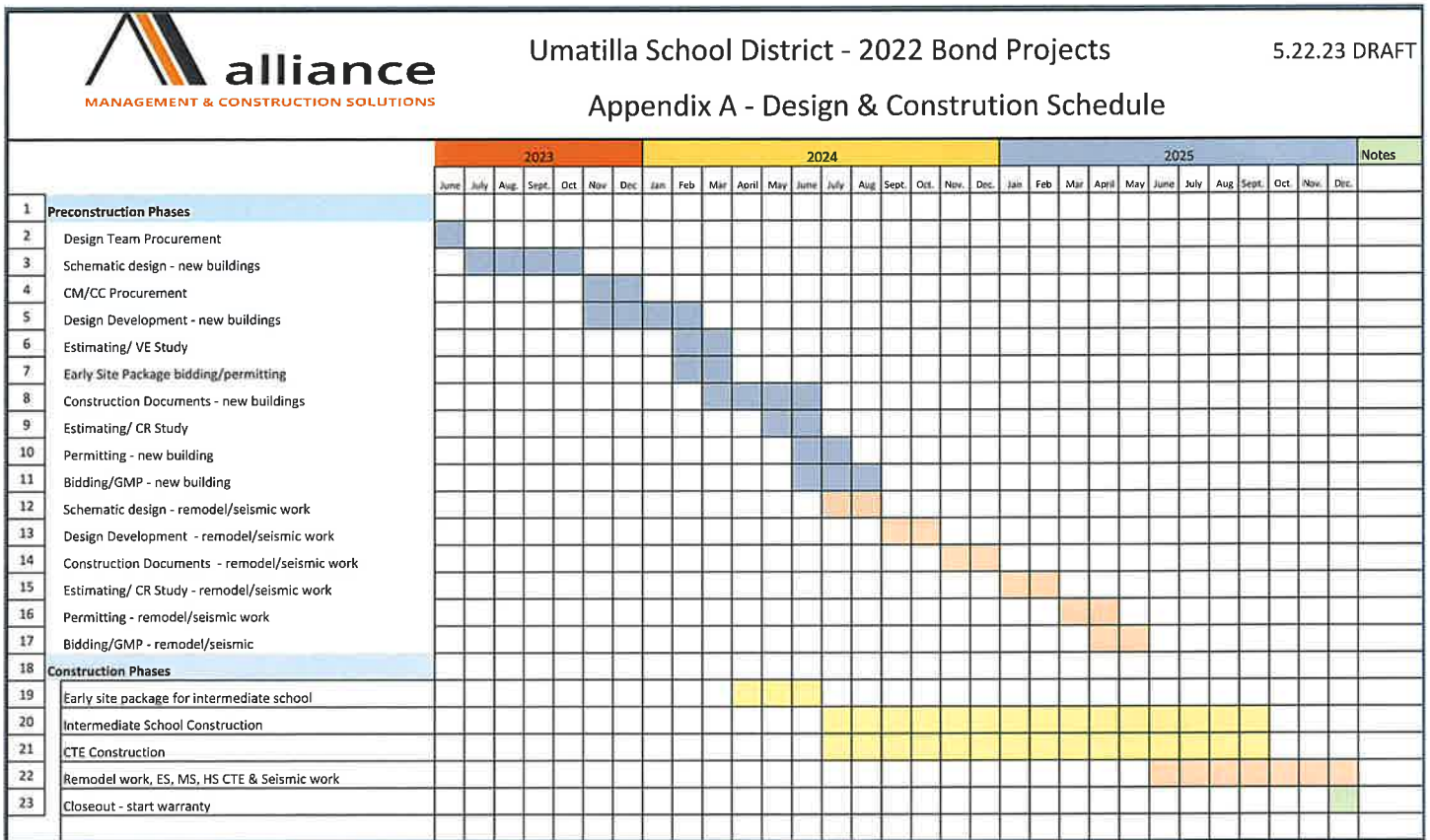
UMATILLA SCHOOL DISTRICT BOND PROJECTS, 2016

UMATILLA, OR

Example of Work

Alliance produced a master project schedule.

Attached is an example:



3: EXPERIENCE, WORK SAMPLES, REFERENCES

IONE SCHOOL DISTRICT

IONE, OR

Description

Ione successfully passed a \$20M bond in 2021. Ione will also receive state matching/grant funding of another \$4M. After passing the Bond, Alliance was hired to manage all aspects of design, permitting, and construction. Design of a new high school and athletics facilities was completed in June of 2023 and construction will begin this fall.

Role

Construction Manager and Owner's Representative

Project Type

Public Owner | Renovation | Bond Projects

Example of Work

Alliance produced "coming soon" banners that created excitement in the community for the upcoming construction project.

Attached is an example:

Reference
Tracey Johnson
Ione School District
Superintendent
tracey.johnson@ionesd.org
541.314.3881



3: EXPERIENCE, WORK SAMPLES, REFERENCES

WASHINGTON COUNTY LAW ENFORCEMENT CENTER & JAIL, HILLSBORO, OR



Description

Säzän Group has been working at the facility since 2020, beginning with retro-commissioning followed by a prime contract to replace critical infrastructure systems.

Retro-Commissioning

We provided a detailed retro-commissioning study of the Courthouse (Law Enforcement Center portion of the justice complex). Our team worked with operators to obtain building trends, functional test equipment, provide test adjust and balance services, and identify and implement low/no cost measures. We identified overloaded fans caused by clogged filters due to COVID and Anthrax filtration needs. And we provided controls changes to the chiller plant, optimized the discharge air pressure set-point of the courthouse AHUs, and tested numerous VAV boxes. We were able to obtain a \$35K Energy Trust of Oregon grant to offset the cost of our commissioning scope and identified \$41K/year in energy reduction measures.

Critical Infrastructure Replacement – MEP Prime and Project Management

In 2021 our team was selected as the prime consultant for a \$32M HVAC and critical infrastructure upgrade project. We are currently leading design with a full HVAC upgrade that includes new jail pod handlers with increased airflow redundancy, new (or refurbished) courthouse VAV air handling units, new controls, a new chilled water plant, a new domestic hot water system, a new roof, photovoltaic, and a cogeneration system to provide on-site heat and power for resiliency and energy efficiency.

Säzän Group, as the prime consultant, has been complementing the County's in-house project management team. As part of these duties the team has been performing monthly risk workshops, contracted with a third-party cost estimator, managing the cost reconciliation, and wrote the CM/GC RFP for the project. The RFP included the project selection criteria, project goals, and performance metrics to ensure a high performing project team that will deliver value. This included utilizing a contingency allocation methodology that limits contingency funds to those identified in the risk register and rewards the contractor for active risk mitigation. This is performed using a contractor incentive system that equitably rewards the contractor and their subcontractors for minimizing risk to the benefit of all parties. The project is currently under bid at the 100% DD phase, with a target contractor onboarding on 9/6/23.



Total SF: 275,000 SF

Type: 24/7/365 operational facility

Role: Prime Consultant

Services: Commissioning, Electrical Systems, Mechanical Systems, Plumbing and Piping Systems, Project Management

References: Bassam Khalifeh, Senior Capital Improvements Project Manager, Washington County, (503) 793-0181, bassam.khalifeh@co.washington.or.us

Stuart Spafford, Capital Improvements Project Manager, Washington County, (503) 593-3515 stuart_spafford@co.washington.or.us

Excellent work, I am very pleased with the results and the on-going energy savings of more than \$41,000 annually.

-Bassam Kalifeh, Sr. Capital Improvements Project Manger, Washington County

3: EXPERIENCE, WORK SAMPLES, REFERENCES

WASHINGTON COUNTY LAW ENFORCEMENT CENTER & JAIL CONTINUED

HILLSBORO, OR



Example of Work

Säzän Group provided a Risk Register Review.

Attached is a portion of the example:



WA Co LECJ - RISK REGISTER

Updated 8/3/23

Risk Number	Risk Category	Date Risk Registered	Date Updated	Risk Owner	Impact Category	Risk Identification Event	Indicator/Trigger	Mitigation Plan (Highlighted Areas to be Reviewed/Updated)	Risk Impact	Risk Probability	Risk Score	Mitigation Strategy	Contingency Plan (If Risk is Accepted)	Risk Active Y/N	\$
132	Method and Means	5/17/2022	8/3/2023	Dave	Scope	If controls wiring method and means are not defined, could impact construction cost and inmates requiring moving of housed individuals.		Discuss with Zach Marston and Mychal Howens in project meeting.	3	4	12	RISK - AVOID	R/J GA working on update.	yes	\$
144	Method and Means	5/17/2022	8/3/2023	Stuart	Cost	The project team needs to define how restrooms in the secure areas will be handled and write into contract terms.			3	4	12	RISK - MITIGATE	Escort required. Contractor will provide own bathroom facilities. Explore using interior restrooms to some extent, or contractor using temp indoor restrooms. R/J potential to set up internal restroom facility to save time exiting and entering building. When completing work inside POD, temp bathroom placed exercise yard. Confirm with Vance.	yes	\$
152	Funding	9/1/2022	8/2/2023	Stuart	Scope	If construction money is not completed before APR, money deadline of 2026, then WA CO can lose federal funding opportunity.		Size 2 years construction as the target. Permit issue Feb 2024 per March 2023 schedule.	5	2	10	RISK - AVOID	Continue with design to avoid losing funding. Assess to investigate if there is potential to lose all funding if scope items are not all complete.	yes	
167	Operations	9/26/2022	8/3/2023	Kayla	Cost	If equipment breaks during project timeline potential lawsuit and average cost to county of \$1M each A/C.		Purchase temp AHU sooner than later.	5	2	10	RISK - MITIGATE	1. Communicate condition of equipment to stakeholders. Fixing items if things break takes time and money. Need Sazan's help with this. Had issues with chillers breaking and not getting spare parts. 50 people per pass. Renovation cost of breaking within, placing in a fire safety item, if things get down could result in lawsuit. Approx \$1M per case for lawsuit if there is harm. Picture is worth 1,000 words.	Yes	
127	Method and Means	5/17/2022	10/25/2022	New	Cost	LECJ kitchen can only be down 8 hours per day, 7:00pm-3:00am. The kitchen feeds more than just the immediate jail population (to WACD) is reliant on it's continued operations. This will complicate construction on this building area.		Will need to investigate as part of jobbing. Can perform work in less than 8 hour increments.	5	2	10	RISK - MITIGATE	1. Cannot outsource food production. 2. Potential for temporary kitchen. Look at plumbing lines. 3. Potential phase around weather window.	yes	\$
133	Warranty	5/17/2022	8/3/2023	New	Cost	Define expectations for start time for warranty with the landlord with phased start up and turn over.			2	5	10	RISK - AVOID	R/J address warranty period with contractor during negotiations. Turnover with a period before warranty starts.	yes	\$
134	Project Management	5/17/2022		Genell	Time	If contractors have uncertainty direction during construction through RFIs, then will increase costs and can result in litigation.		Minimize uncertainty with contractor management. Tell them no or yes, maybe is the worst answer as it delays decision making.	3	3	9	RISK - AVOID	Consider training for WA County staff on RFI submission. Workshop?	yes	\$
138	Project Management	5/17/2022		Stuart	Operations	If hot work procedures in jail/building are not defined then can result in safety issue.		Define procedures for hot work permit.	3	3	9	RISK - MITIGATE		yes	\$
155	Construction	5/17/2023	5/30/2023	GC	Cost	Warranty of Fire Alarm installation when reusing existing wiring.		Discuss potential cost/schedule impact with WC team. This is dependent on bidding contractors. Could add an alternate for wiring replacement during bidding process.	3	3	9			yes	
					Cost	Potential for re-design if contractor brought on after 100% CD. This is a cost & time risk.	RFP being delayed past 100% issuance. Contractor likely not under contract until 50% CD.	W/Co assumes this risk.	3	3	9	RISK - ACCEPT	RFP was released on July 5th, RFP responses due Friday, August 4, at 3PM. https://procurement.opengov.com/portal/washington-county/or/projects/18271 When contractor is awarded, construction review needs to be scheduled ASAP. 50% CD to be priced by GC.	yes	

3: EXPERIENCE, WORK SAMPLES, REFERENCES



ADDITIONAL PROJECT EXPERIENCE:

The Sazan Group Team has performed extensive consulting services throughout the building lifecycle on the following facilities:

- Washington County Jail Law Enforcement Center and Jail Critical Infrastructure Upgrade. (HVAC assessment, RCx, Design)
- Benton County, WA New Courthouse – Energy Audit
- Benton County, WA Old Courthouse/Old Jail - Energy Audit
- Benton County, WA New Jail – Energy Audit
- Benton County, WA Juvenile Justice Center – Energy Audit
- Snohomish County Oakes Building – Energy Audit
- Snohomish County Wall Street Building – Energy Audit
- Benton Count Oregon, New Courthouse Commissioning
- Multnomah Juvenile Justice Center - Controls Optimization and MEP-T Due Diligence
- City of Portland 911 Building – Operational risk assessment, energy audit, maintenance plan.
- City of Portland Emergency - HVAC Assessment
- City of Portland Kelly Police Building – HVAC Assessment
- City of Portland Walnut Park Police Building -HVAC Assessment
- Clatsop Courthouse - HVAC Assessment
- Clatsop County Jail - HVAC Assessment
- City of Carlton, New City Hall
- Yamhill County Courthouse and Jail - Energy Investigation and MEP-T Due Diligence
- City of Olympia, Creighton Justice Center Evaluations
- City of Seattle, North Police Precinct HVAC Upgrades
- King County, AUKEEN District Court Air Balancing
- King County, Issaquah District Court HVAC Upgrades
- King County, Correctional Facility Generator Upgrades
- King County, Correctional Facility Lighting Evaluation
- King County, Correctional Facility Security Camera Study
- King County, Maleng Regional Justice Center Upgrades
- King County, Sheriff’s Evidence Warehouse Lighting
- King County, Sheriff’s Precinct #3 Upgrades
- King County, Shoreline District Court Upgrades
- King County, Youth Courts/Detention Facility Upgrades



King County Norm Maleng Regional Justice Center

- Lincoln City, New Police Station and Emergency HQ
- Marion County, Juvenile Courthouse Expansion
- Marion County, New Public Safety and Parole Building
- Marion County, Work Release Center HVAC Replacement
- Pierce County, Jail Upgrades
- State of WA - Department of Corrections, Washington Corrections Center Upgrades
- State of WA - Department of Corrections, Washington Corrections Center for Women Upgrades
- U.S. Army Corps of Engineers, JBLM Northwest Joint Regional Confinement Facility Design Value Study
- Whatcom County Jail, Capital Improvements

4: METHOD OF APPROACH

The Alliance team is a hands-on group of Owner's Representatives that work collaboratively with our clients to get the work done. This requires more than just scheduling meetings and providing minutes. Our team has the targeted expertise to forecast challenges and provide expert judgment to ensure you are well informed and drive the project to success.

Our approach includes the following work items:

Local Presence with Specialized Expertise

Collaboration and Efficiency through Upfront Goal Identification and Partnering

Deep Justice Center Experience

Active Risk Management and Due Diligence

Integration with Architectural team

Cost Tracking

Development of Procurement Methodology

Performance Validation Through Enhanced Commissioning (Optional)

Integrated Constructability Reviews (Optional)

Enhanced Operations and Maintenance Turnover Services (Optional)

Grant Assistance

Workforce Training (Optional)

4: METHOD OF APPROACH

LOCAL PRESENCE WITH SPECIALIZED EXPERTISE

The Alliance MCS + Sazän Group team represent a streamlined approach to delivering a complex capital project on an hourly basis. Our team combines proven local project management presence from our work in Umatilla, Benton County, Lone School district, Umatilla Hospital District, Lone School District, Umatilla School District, and the Pendleton School District areas. This is complemented by the Sazän Group team that brings specialized expertise to forecast and eliminate risks, ensure project goals are met, and drive a quality facility that will last.

Project Management Institute (PMI) best practices as a baseline.

We will hold a combined kick-off and Project Management workshop meeting to act as a formal partnering session where we determine past lessons learned from the project stakeholders and refine project metrics of success. We leverage a value planning process to understand required project functionality which guides our PM approach. At the end of the meeting, we will be aligned on the project goals, metrics of success, and what project management tools we will utilize to get there.

COLLABORATION AND EFFICIENCY THROUGH UPFRONT GOAL IDENTIFICATION AND PARTNERING

Our first step is to align our project team with your goals and desires through the project planning process where we review/develop a project charter. This allows us to understand project needs, stakeholders, and project constraints. We integrate this information into an overarching project management plan that leverages



4: METHOD OF APPROACH

DEEP JUSTICE CENTER EXPERIENCE

Justice Centers are unique facilities that are pillars of the community. The facilities must perform their intended function, have a low total cost of ownership, and be durable and last a lifetime. The Sazän Group team has evaluated, upgraded, designed, optimized, and assisted in the Operations and Maintenance planning of many justice facilities. This provides us a unique skillset, as we have seen what works and what does not in justice center facilities. This allows us to work with our A&E partners to optimize the design and ensure your building meets (or exceeds) your expectations.

Key Takeaway – *Small to medium size mechanical design methodology, promote Variable Refrigerant Flow (VRF) systems. While these systems have some energy and first cost advantages, these systems have a reduced system life span (8 to 10 years). If these strategies are selected, we can help inform the County of the risks and opportunities these system present to inform the County.*

ACTIVE RISK MANAGEMENT AND DUE DILIGENCE

Risk management is a tool that allows us to see around corners and forecast risk. On the Morrow County project, we will leverage our experience from working in numerous justice centers to forecast both risks and opportunities that can impact the team. We prefer to start this process during the kick-off meeting and continue monthly through project completion.

Proper risk management requires a level of upfront investment, generally this requires our team hiring a Geotech engineer upfront, performing a traffic study, performing community outreach and communication, and envelope assistance.

For contingency planning we leverage the risk process to identify the required contingency amounts and the risk expiration date. This allows us to identify and redirect unknown project costs back to the program as issues are actively mitigated.

INTEGRATION WITH ARCHITECTURAL TEAM

Our project management strategies cannot live in a silo, so upfront integration with the architect and understanding their preferred methods and means allows us to streamline document control and the decision-making processes. If possible, we would like to participate on the design team selection process so that we share ownership with the County.



Key Takeaway – *The ability to make decisions quickly and efficiently is key to avoiding project delay and rework costs. Mapping out the decision making process, who the decision makers are, and what information they need upfront allows the team to transparently make decisions that benefit the project.*

4: METHOD OF APPROACH

COST TRACKING

The team utilizes a working cost tracking methodology to forecast and track all aspects of the project budget. This includes both hard and soft costs for the designer, permitting, specialty inspections, risk mitigation measures, and escalation. This process is complemented by our independent cost estimator. This acts as a benchmark to forecast project costs that will complement the architectural team's opinion of cost and allows the team to reconcile line items, align expectations, and make good decisions regarding project scope, schedule, and budget.

For contingency planning we leverage the risk process to identify the required contingency amounts and the risk expiration date. This allows us to identify and redirect unknown project costs back to the program as issues are actively mitigated.

Key Takeaway – Leveraging risk management allows us to accurately predict contingency amount based on the project dynamics. We assign a cost and probability to each item and an expiration date, as risks are mitigated or removed, we can then move those dollars to fund betterments, enhanced program needs, and other project requirements.

Example:

COST OVERVIEW

10/31/17 - 12/24/19



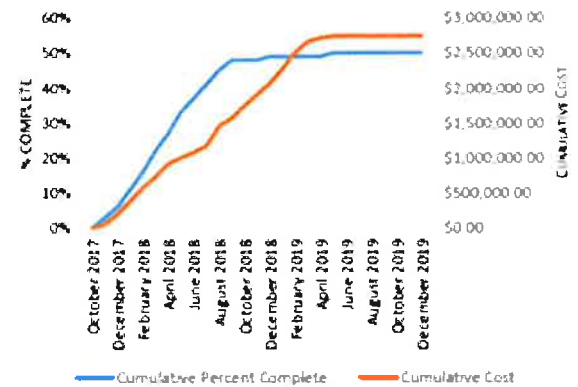
COST STATUS

Cost status for top level tasks

Name	Actual Cost	Remaining Cost	Baseline Cost	Cost	Cost Variance
COAL CREEK TRUNK UPGRADE PHASE 2	\$1,465,523.35	\$1,275,213.69	\$2,740,737.04	\$2,740,737.04	\$0.00

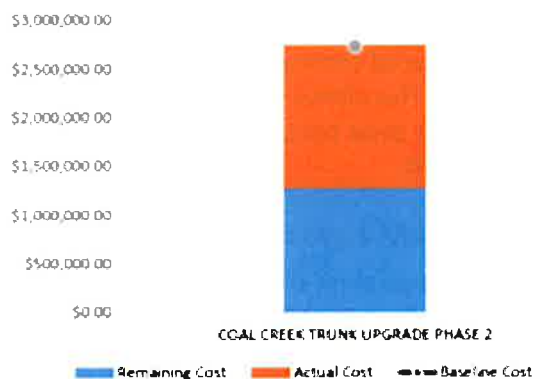
PROGRESS VERSUS COST

Progress made versus the cost spent over time



COST STATUS

Cost status for all top level tasks



4: METHOD OF APPROACH

DEVELOPMENT OF PROCUREMENT METHODOLOGY

Procurement methodology impacts project dynamic and cost and depending on what methodology is chosen (CM/GC) can require additional approval. We will work with the County to understand the desired project dynamic and goals. If the county is transactional, we would recommend design-bid-build, if the county favors collaboration then CM/GC. Each methodology provides a balance of cost and risk that is worth reviewing so that the County can make an informed decision.

Key Takeaway – Based on what we know, we feel a traditional design-bid-build approach with enhanced quality assurance measures would expedite project schedule and provide a lower construction cost to the County.



PERFORMANCE VALIDATION THROUGH ENHANCED COMMISSIONING (OPTIONAL)

The Alliance team integrates third party review of the drawings to provide an additional quality assurance check. Best practices indicate this should be performed through an enhanced commissioning process which would include a building envelope review. This process is required by the Oregon Energy code. Utilizing the Alliance team will reduce project cost as the team will have an inherent knowledge and understanding of the project.

INTEGRATED CONSTRUCTABILITY REVIEWS (OPTIONAL)

Depending on project dynamics, we advocate that a constructability review process led by the Alliance + Sazan Group team will mitigate construction challenges and reduce cost. This collaborative third party review leverages a team of experienced construction professionals to evaluate the bid package for bid-ability, phasing concerns, drawing conflicts, and issues that impact constructability.

Example:

WSSB Life Skills Training Center Constructability Review Results



\$777K

Total Cost Impact

3.38

Max of Likely Delays (Months)

467

Count of Comments

Likely Cost Impact by Discipline



Impact Summary by Discipline

Discipline	Total Cost Impact	Max Delays (Months)
Structural	\$270,000	1.25
Civil	\$167,500	2.25
Architectural Exterior	\$136,750	3.38
Mechanical	\$119,799	2.25
Architectural Interior	\$53,000	0.50

Comments by Discipline

Discipline	No. of Comments
Structural	18
Mechanical	81
Electrical	60
Civil	49
Architectural Exterior	12

Percent Complete and Document Counts

Discipline	Plans	Specifications	Quality/Proc./Asm/Good
Architectural Interior	10%	50%	Good
Mechanical	80%	60%	Good
Structural	90%	90%	Good
Civil	75%	80%	Fair

4: METHOD OF APPROACH

ENHANCED OPERATIONS AND MAINTENANCE TURNOVER SERVICES (OPTION)

If requested, the Alliance + Sazan Group team can assist the County with Operations and Maintenance (O&M) planning services. This process complements a standard contractor O&M manual and helps ensure a smooth building handover through a series of workshops to develop levels of service for maintenance, custodial, and grounds.

GRANT ASSISTANCE

As part of our team's standard procedures, we will investigate alternative funding sources to complement the project funding. On the Washington County Law Enforcement Center and Jail project, we were able to obtain \$499k in incentive funding and are working on American Recovery Act payments (amount TBD) to offset project costs. This is complemented by the immediate \$34k incentive our team was able to obtain for the county as part of our initial MEP due diligence and energy efficiency work.

WORKFORCE TRAINING (OPTIONAL)

If approved by the County, the Alliance team would like to integrate outreach and training to community members into the project management methodology.



Project Management in the Facilities Industry is an often overlooked career path. We have found that outreach, engagement, and training is a way to introduce community members to a highly valuable career path that will further reinforce the value of this project to the community. In addition, this strategy opens the project to workforce development training from the state to help offset project costs.

\$34,690 ETO REBATE CHECK

The Facilities & Park Services' Capital Projects team learned of a rebate opportunity with EnergyTrust of Oregon last fall. Working with Dan Tedrow of Sazan Environmental Services and HVAC supervisor Mychael Havens, we made much-needed improvements to LEC's HVAC system before the end-of-year deadline. An investment of less than \$35,000 resulted in a rebate check of \$34,690.

The improvements made to LEC's HVAC system will give us an annual energy savings of roughly \$41,000. And what's truly important, the staff should experience more a consistent, comfortable climate in the building.



From left to right: Stuart Spafford, Capital Improvements Project Manager; Mychael Havens, HVAC Supervisor; Bassam Khalifeh, Sr. Capital Improvements Project Manager; Nikki Burton, EnergyTrust of Oregon; Dan Tedrow, Sazan Environmental Services.



5: . TIMELINE AND MILESTONES

As illustrated below, the project delivery method you utilize will have an impact on the overall schedule for the project. As a public entity in the State of Oregon you have three main delivery options; Design-Bid-Build, Design-Build, and CM/GC (or Construction Manager/General Contractor). Many owners hire their Project Management consultant first and then decide on which project delivery method suits their interests and needs. All three of the options below have been utilized on recent projects in Eastern Oregon. We would propose that we hold a meeting with you as soon as possible to review the pros and cons of each option we have. Based on the results of that meeting, we will make a recommendation of a delivery method that would most benefit the stakeholders in Morrow County.

Sample 1 - Design/Bid/Build project delivery (Low bidder awarded project)			
Task 1	Procurement Construction Manager & Design Team	10/1/2023	1/1/2024
Task 2	Program, Design Process & Permitting Process	1/1/2024	2/1/2025
Task 3	Bidding & Contracting	2/1/2025	4/1/2025
Task 4	Construction	4/1/2025	6/1/2026
Task 5	Completion, Move-in	6/1/2026	6/1/2026
Task 6	Warranty	6/1/2026	7/1/2027
Sample 2 - Progressive Design-Build project delivery (team selected on qualifications & fee)			
Task 1	Procure Construction Manager	9/1/2023	9/5/2023
Task 2	Programming	9/3/2023	12/3/2023
Task 3	Procure Progressive Design Build Team	12/3/2023	2/3/2024
Task 4	Design, Guaranteed Max. Price & Permitting Process	2/3/2024	2/1/2025
Task 5	Construction	11/1/2024	1/1/2026
Task 6	Completion, Move-in	1/1/2026	1/1/2026
Task 7	Warranty	1/1/2026	1/1/2027
Sample 3 - CM/GC project delivery (GC selected based on qualifications & fee)			
Task 1	Procurement Construction Manager & Design Team	10/1/2023	1/1/2024
Task 2	Program, Design Process & Permitting Process	1/1/2024	2/1/2025
Task 3	CM/GC Procurement & Preconstruction Services	6/1/2024	2/1/2025
Task 4	Construction	2/1/2025	3/1/2026
Task 5	Completion, Move-in	3/1/2026	3/1/2026
Task 6	Warranty	3/1/2026	3/1/2027

See section 1, pg 5, for hours estimated for project.

FORMS

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PROPOSAL FORM:

Responses to the Morrow County Circuit Court Project Request for Proposals (RFP) must contain a signed photocopy of this page.

Firm Name Alliance Management & Construction Solutions, LLC.

The Undersigned offers and agrees to provide Project Management Services for the Morrow County Circuit Court Building Project.

The proposer understands that any false statement may disqualify this proposal from consideration or be cause for contract termination.

The proposer certifies that it does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, handicap, financial ability, age or other non-job-related factors.

Oregon CCB Number: 204755490 Expiration Date: N/A

- Resident Firm Non-resident Firm
- Corporation Partnership
- Sole Proprietor Joint Venture
- Other _____

Has your firm ever been disqualified by a government agency from bidding or proposing on a public project? NO (yes/no). If the answer is yes, explain the circumstances, project, contracting agency and date. State the reason for disqualification and if the disqualification has ended. Use additional sheets if required.

Has your firm ever been terminated from a public contract? NO (yes/no)? If the answer is yes, explain the circumstances, project, contracting agency and date. State the reason for termination. Use additional sheets if required.

Has your firm ever been involved in litigation involving a public contract? Has a claim been against your firm for alleged contract breach or substandard performance, or has a claim been made against your firm for dishonesty, fraud, or misappropriation in relation to a construction contract? No (yes/no)? If the answer is yes, provide a full explanation on a separate sheet entitled "Claims."

Firm Name: Alliance Management & Construction Solutions, LLC Phone: 509-222-9800

Address: 6855 W. Clearwater Ave. Suite A101 #161, Kennewick, WA 99336

By (print): Earl Eastman Title: Principal

Signed:  Date: 8/21/23

This form must be signed in ink and returned with a proposal

MORROW COUNTY
Certification of Compliance

I/we have received and reviewed the RFP and any Addenda issued by Morrow County and this submission is our entire proposal.

Firm Name: Alliance Management & Construction Solutions, LLC.

Authorized Signature: 

Printed name Earl Eastman

Date 8/21/23

Addenda(s) Received NA

This form must be signed in ink and returned with the proposal.

MORROW COUNTY

Bidder/Proposer Residency Statement

Pursuant to ORS 279A.120, Oregon’s reciprocal Preference Law, public contracting agencies shall, for the purposes of determining the lowest responsible bidder/proposer and the awarding of a contract, add a percent increase on the bid of a non-resident bidder/proposer equal to the percent, if any, of the preference given to that bidder/proposer in the state in which the bidder/proposer resides.

As defined in ORS 279A.120, “resident bidder/proposer” means a bidder/proposer that has paid unemployment taxes or income taxes in this state in the 12 calendar months immediately preceding submission of the bid, has a business address in this state, and has to state in the bid whether the bidder/proposer is a “resident bidder/proposer.” A “non-resident bidder/proposer” is a bidder/proposer who does not meet the definition of a “resident bidder/proposer” as stated above.

Bidder is Resident or Non-Resident and is a resident of Washington (State) as set forth above.


If a resident bidder/proposer, enter your Oregon business address below:

Certificate of Non-discrimination

Pursuant to ORS 279A.110, discrimination in subcontracting is prohibited. Any contractor who contracts with a public contracting agency shall not discriminate against minority, women or emerging small business enterprises in the awarding of contracts.

By signature of the authorized representative of the bidder/proposer, the bidder/proposer hereby certifies to Morrow County that this bidder/proposer has not discriminated against minority, women, or emerging small business enterprises in obtaining any subcontracts; and, further, that if awarded the contract for which this bid or proposal is submitted, shall not so discriminate.

Bidder/proposer hereby certifies that the information provided above is true and accurate.

Bidder Company Name: Alliance Management & Construction Solutions, LLC.
Street Address: <u>6855 W. Clearwater Ave. Suite A101 #161,</u>
City: <u>Kennewick,</u> State: <u>WA</u> Zip Code: <u>99336</u>
Telephone: <u>509-222-9800</u> Fax: _____
Email: <u>earl@alliancemcs.com</u>
Federal I.D. or Social Security No.: _____
Type or Print Name of Person Signing: <u>Earl Eastman</u>
Title: <u>Principal</u>
Authorized Signature: 

This form must be signed in ink and returned with the proposal.

TERMS AND CONDITIONS

AGREEMENT FOR PERSONAL SERVICES

THIS AGREEMENT is made as of the xx day of Month, Year, by and between Morrow County, address, hereinafter referred to as the COUNTY, and Alliance Management & Construction Solutions, 6855 W. Clearwater Ste. A101 #161, Kennewick, Washington 99336, hereinafter referred to as the CONSULTANT.

WHEREAS the COUNTY requires professional services, the scope of which is described in Exhibit A, which is attached hereto and incorporated herein, hereinafter referred to as the "WORK".

NOW, THEREFORE, the COUNTY and CONSULTANT, in consideration of their mutual covenants herein, agree as set forth below.

STANDARD TERMS AND CONDITIONS

SECTION 1. SERVICES: The CONSULTANT will provide the services described in Exhibit A, according to all the terms and conditions of this Agreement. The COUNTY will pay CONSULTANT for the services in the amount described in Exhibit A.

SECTION 2. TERMS OF PAYMENT: Payment for services specified herein will be due and payable thirty (30) days after receipt of invoice unless otherwise specified herein.

Any monies not paid when due under this Agreement shall bear a finance charge at the rate of one percent (1%) a month on the balance until paid.

SECTION 3. TERMINATION: This Agreement may be terminated by the COUNTY upon thirty (30) days written notice without cause. CONSULTANT may terminate this Agreement upon thirty (30) days written notice in the event of substantial failure by the COUNTY to perform in accordance with the terms hereof. In the event of termination without cause by the COUNTY, CONSULTANT shall be paid for services performed to the termination notice date plus reasonable termination expenses but shall not be entitled to lost profits on uncompleted work.

SECTION 4. JOB CONDITIONS: The COUNTY shall give CONSULTANT free and unobstructed access at all times to the place where work is to be done.

SECTION 5. DELAYS: CONSULTANT shall not be responsible for delays or the inability to complete the services where occasioned by those items involving the actions or omissions of others.

SECTION 6. EXTRAS: If the COUNTY requests an alteration, modification or deviation from the original scope of work as described in Exhibit A ("Scope of Work"), the COUNTY agrees to pay the extra costs that occur. CONSULTANT shall identify and negotiate with the COUNTY any such changes in the Scope of Work prior to commencing work on said changes.

TERMS AND CONDITIONS

SECTION 7. STANDARD OF PERFORMANCE: The standard of care for all professional consulting and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT's profession practicing under the same or similar circumstances at the same time and in the same locality.

SECTION 8. INSURANCE: CONSULTANT agrees to procure and maintain, at its expense, Commercial General Liability insurance of \$1,000,000 combined single limit for personal injury and property damages, and Professional Liability Insurance of \$1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which CONSULTANT is legally liable. CONSULTANT shall name the COUNTY as an additional insured under the policies, and deliver to the COUNTY, prior to execution of the Agreement by the COUNTY and prior to commencing work, evidence that policies providing such coverage and limits of insurance are in full force and effect in a form acceptable to the COUNTY. Thirty (30) days advance notice will be given in writing to the COUNTY prior to cancellation, termination or alteration of said policies of insurance.

SECTION 9. INDEMNIFICATION/HOLD HARMLESS: CONSULTANT shall defend, indemnify and hold the COUNTY, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the CONSULTANT in performance of this Agreement, except for injuries and damages caused by the sole negligence of the COUNTY. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the CONSULTANT and the COUNTY, its officers, officials, employees, and volunteers, the CONSULTANT's liability, including the duty and cost to defend, hereunder shall be only to the extent of the CONSULTANT's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the CONSULTANT's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

SECTION 10. DISPUTES: This Agreement shall be governed by and interpreted under the laws of the State of Oregon. The parties agree that in the event it becomes necessary to enforce any of the terms and conditions of this Agreement that the form, venue and jurisdiction in that particular action shall be in Umatilla County, Oregon.

SECTION 11. OWNERSHIP OF DOCUMENTS: All electronic data, electronic files, and other related documents prepared by CONSULTANT pursuant to this Agreement shall be the property of the COUNTY.

TERMS AND CONDITIONS

SECTION 12. AGREEMENT: This Agreement represents and incorporates the entire understanding of the parties hereto concerning the statement of work specified in Exhibit A, and each party acknowledges that there are no representations, covenants or understandings of any kind, manner or description whatsoever by either party to the other except as expressly set forth and hereinabove written.

SECTION 13. CONSULTANT: In performing services under this Agreement CONSULTANT shall operate as and have the status of an independent contractor and shall not act as or be an agent or employee of the COUNTY. For this reason, all of the CONSULTANT's activities will be at its own risk.

SECTION 14. NOTICES: Any notice required to be given under this Agreement shall be given by depositing in the U.S. Mail with certified postage prepaid to the address of the COUNTY or CONSULTANT, respectively, as set forth herein and shall be effective on the date of mailing as shown by the postmark or shall be given in writing served on an officer of the CONSULTANT or on the Executive Director of the COUNTY.

SECTION 15. ATTORNEY FEES: In the event of any dispute between the COUNTY and CONSULTANT arising out of or relating to this Agreement, the prevailing party shall be entitled, whether or not a suit, action, or arbitration proceeding is instituted, to recover all costs incurred in connection with the dispute, including without limitation reasonable attorneys' and expert witness fees, whether at trial, on appeal or denial of any petition for review, or in connection with enforcement of any judgment.

SECTION 16. SECRETS. CONFIDENTIAL INFORMATION: The Defend Trade Secrets Act provides that an individual may not be held criminally or civilly liable under any federal or state trade secret law for disclosure of a trade secret: (1) made in confidence to a government official, either directly or indirectly, or to an attorney, solely for the purpose of reporting or investigating a suspected violation of law; and/or (2) in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal. Additionally, an individual suing an employer for retaliation based on the reporting of a suspected violation of law may disclose a trade secret to his or her attorney and use the trade secret information in the court proceeding, so long as any document containing the trade secret is filed under seal and the individual does not disclose the trade secret except pursuant to court order.

COUNTY:
Morrow County

CONSULTANT:
Alliance Management & Construction Solutions

By _____
Name: _____
Title: _____

By _____
Name: _____
Title: _____

APPENDIX

LETTER OF RECOMMENDATION



KENNEWICK FIRE DEPARTMENT

Dedicated to providing excellent public service and ensuring the safety and well-being of our community and one another. We live, act, and serve our community with the utmost integrity.

August 27, 2021

Chairman Matt Hoehan
East Umatilla Fire & Rescue
103 W. Main St.
Weston, OR 97886

Chairman Hoehan:

Hiring Alliance Management & Construction Solutions has been one of the best investments we have made. The City of Kennewick and the Kennewick Fire Department (KFD) entered into a contract last year with Doug and Earl to serve as the Project Managers for our current fire station construction projects. For the past 17 months, it has been my pleasure to work closely with Alliance as part of the collaborative team overseeing the building of Kennewick's Fire Station #3. Doug and Earl are extremely well-versed in all aspects of commercial construction, and they have done an exceptional job of representing our interests throughout each phase of our project.

As a Fire Chief, my educational background is not in the construction industry. Therefore, I've learned that I need to rely heavily on the skills of a respected architectural firm and project management team to protect our interests and ensure all of our needs and concerns are addressed throughout the life of the project. Doug and Earl are incredibly gifted at dealing with each of the components associated with managing a commercial building project to completion. In addition, they do an exceptional job of mindfully coordinating with the various internal and external stakeholders involved on the project. Their level of customer service and desire to effectively communicate with me has been truly remarkable.

It may interest you to know that when the City of Kennewick was seeking a project management team for our current fire station build, we were so impressed by Alliance that we requested they serve as our project management team for all three of our planned fire station construction projects to be built over the next few years. Their attention to detail, understanding of the fiscal responsibility relative to the use of taxpayer funds, and their ability to hold contractors accountable has far exceeded my expectations. This is all undoubtedly a product of their extensive experience. Doug and Earl have been instrumental in enabling us to complete a beautiful fire station that will serve our community well for the next 40-50 years.

I would be more than happy to spend some time talking to you, or anyone else on your team, who may have questions about our experience working with Alliance. You may contact me by directly at (509) 585-4559 or via email at chad.michael@ci.kennewick.wa.us.

Respectfully,

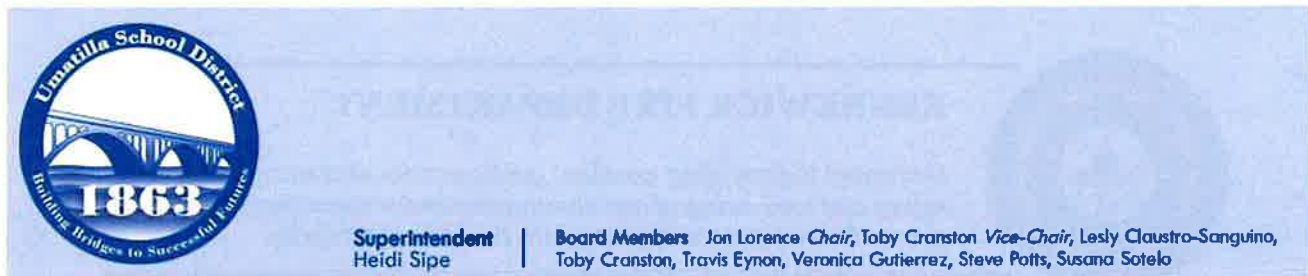
Chad Michael, Fire Chief
Kennewick Fire Department

City of Kennewick Fire Department • 211 W. 6th Ave. • PO Box 6108 • Kennewick, WA 99336 • (509) 585-4230



APPENDIX

LETTER OF RECOMMENDATION



January 29th, 2020

Dear Sir or Madam:

It is with pleasure that I write to you regarding Alliance Management and Construction Solutions. We finished a project in 2019 and relied upon Earl and his team at Alliance to guide us through the work.

We were asking for the impossible with our project. The scope included work at our elementary (1975), middle (1947) and high (1999) buildings. The middle school received the majority of the attention as the entire school was original- including the boiler. The middle school remodel included HVAC, electrical, plumbing, flooring, security updates and an office addition. The elementary school received security updates, updated HVAC controls, a new office addition and a stand-alone gymnasium. The high school received security updates, updated HVAC controls and a new cooling tower. All of these projects were occurring simultaneously and nearly all construction was done while students were in school.

Managing these three projects with tight timelines and while students were underfoot took considerable skill. The team at Alliance brought expertise, strong communication, and flexibility to the project. I was initially concerned that the construction process would derail my regular work; however, Earl and his team worked hard to ensure that I was kept up to date but able to keep my focus on students and trust that they were supervising construction.

Our project came in under budget and ahead of schedule. I firmly believe that such success would not have been possible without the work of Alliance Management and Construction Solutions. I highly recommend their services and may be reached at sipeh@umatillasd.org or 541-720-0227 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Heidi A. Sipe".

Heidi A. Sipe, EdS
Superintendent



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Karie Walchli
Department: Planning
Short Title of Agenda Item: Semi annual report from Tourism Coordinator Karie Walchli.
(No acronyms please)
Date submitted to reviewers: August, 2023
Requested Agenda Date: September 6, 2023

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Tamra Mabbott August 30, 2023 Department Director Required for all BOC meetings
County Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate
*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Karie Walchli, Tourism Coordinator for Morrow County, will present a bi-annual report. In January, Ms. Walchli reported on the countywide tourism assessment. Since then she has been working on a strategic plan for Morrow County Tourism. On September 6th she will highlight parts of the strategic plan, highlight the value of tourism in Morrow County and share about her work over the past several months.

2. FISCAL IMPACT:

N/A

3. SUGGESTED ACTION(S)/MOTION(S):

N/A

Attach additional background documentation as needed.



Morrow County
Destination Development
Biannual Report

What is Tourism Development

- ❖ To help Morrow County and its rural communities develop and offer authentic experiences to travelers.
- ❖ To strengthen Morrow County's position as a destination while also stimulating the local economy, protecting and enhancing local resources, and fostering community pride.

Oregon's visitors and residents are looking for experiences in every region—no matter how far off the beaten path. Visitors are especially interested in taking advantage of Oregon's abundant outdoor recreational activities, natural and cultural landscapes, and food and farm experiences.

~ Travel Oregon

Recap of Assessment Report

- ❖ Raised awareness of the impact of the tourism dollars foot print in rural communities
- ❖ Each community showed eagerness for a county wide trail system – connecting the communities
- ❖ Desire in utilizing natural resource assets to develop opportunities around birding, fishing, fun runs (Heritage Trail, Umatilla National Wildlife Refuge, Umatilla National Forest)
- ❖ Desire to share history so generations won't forget
- ❖ Desire for recreation rental access to draw visitors to area – kayaks or paddle boards, bikes, hiking equipment
- ❖ Desire for a hunting, fishing, camping and RV-ing supply store
- ❖ Desire for more or events i.e.: music festival, living history programs
- ❖ Eagerness in building a community that will entice the younger generations to stay and be engaged in, and that will bring in new business and visitors
- ❖ Realizing that there are hurdles to overcome to move forward: infrastructure, funding, housing, frontline help, community safety, business hours of operation
- ❖ Getting the vision to align between all community entities

2022 Morrow County Dean Runyan Report

Morrow County / Summary Trend

Direct Travel Impacts, 2003-2022p

	2003	2014	2015	2016	2017	2018	2019	2020	2021	2022	Avg. Annual % Chg.	
											2021-22	2003-22*
Spending (\$Millions)												
Total (Current \$)	10.8	14.4	14.5	14.9	15.8	16.5	17.1	9.2	14.0	18.0	▲ 28.7%	▲ 2.7%
Other	1.0	1.7	1.4	1.3	1.4	1.6	1.7	0.8	1.6	2.2	▲ 39.3%	▲ 4.3%
Visitor	9.8	12.6	13.2	13.6	14.4	14.8	15.4	8.4	12.4	15.8	▲ 27.4%	▲ 2.6%
Earnings (\$Millions)												
Earnings (Current \$)	2.7	3.4	3.6	3.8	4.1	4.7	5.2	4.5	5.0	6.2	▲ 24.2%	▲ 4.5%
Employment (Jobs)												
Employment	200	180	170	180	190	220	250	200	220	250	▲ 15.8%	▲ 1.2%
Tax Revenue (\$Millions)												
Total (Current \$)	0.3	0.4	0.4	0.5	0.5	0.6	0.6	0.4	0.6	0.7	▲ 22.4%	▲ 4.2%
Local	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	▲ 27.9%	▲ 16.9%
State	0.3	0.4	0.4	0.5	0.5	0.6	0.6	0.4	0.5	0.7	▲ 22.3%	▲ 4.1%

Notes:

House Bill 2267 established Travel Oregon in 2003, we include this year to track the long-term growth of the industry.

Calendar year 2021 has been revised with the release of this report.

(Current \$) reflects dollar amounts that are not adjusted for inflation.

The category "Other" represents a portion of resident spending on air travel to leave Oregon and travel arrangement activity.

Local taxes include lodging tax (TLT), food & beverage tax (where applicable), auto rental tax (where applicable), airport facility charges (where applicable).

State taxes include lodging tax (TLT), personal & business income tax, and motor fuel excise taxes.

*Compound Annual Growth Rate (Ending Value / Starting Value)^{1/(Number of Periods)}-1

Work in Motion

- ❖ From Assessment Report to Strategic Plan
- ❖ Tourism Development Committee work
- ❖ Developing a stakeholders internal calendar for up to date information outreach
- ❖ Regional collaborative marketing efforts
- ❖ Social media development and analytics
- ❖ Tourism landing page with in Morrow County website in development
- ❖ Building on regional & statewide marketing pillars of AgriTourism, Outdoor and History & Culture
- ❖ OTIS – Oregon Tourism Information System
- ❖ Evolving Itineraries (visitors, tour groups & influencers)
- ❖ Grants
- ❖ Representation at Oregon Tourism Commission Meetings, Conferences, Destination Development Programs, Travel Oregon Farm and Food Trails Forums, EOVA Regional Board Meetings, Regional Marketing Meetings, Oregon Tour & Travel Conference, County Fair,

Moving Forward

- ❖ Finalizing strategic plan to launch 2024 tourism season
- ❖ Grants
- ❖ Collaborative marketing efforts
- ❖ Developing 2024 content calendar
- ❖ Submitting tourism articles to local news outlets
- ❖ AOC - Serving up a taste of Morrow County in November

Thank You

Karie Walchli

Oregon's Rugged Country

Representing

Morrow Co. Tourism

Umatilla Co. Tourism

kariewalchli@gmail.com



Morrow County Sheriff's Office - Monthly Stats 2023

Incident	July	August	Sept	October	Nov	Dec
Alarms	28	6				
Animal Complaint	25	34				
Agency Assist	16	19				
Assaults	1	8				
Burglary	3	7				
CHL	24	41				
Citizen Assist	15	23				
Civil Service	97	101				
County Code Calls	2	3				
Heppner area	0	1				
Irrigon area	2	2				
Bdmn area	0	0				
lone/Lex area	0	0				
Death Investigation	3	0				
Disturbance	12	10				
Dog	61	63				
Driving Complaints	95	101				
Drunk/Impaired Driver	9	5				
EMS	17	6				
Hit & Run	1	5				
Juvenile Complaints	3	15				
Motor Vehicle Crashes	6	3				
RV Code	1	0				
Suicidal	5	0				
Suspicious Activity	34	41				
Theft	22	19				
Trespass	11	23				
Traffic Stops - Cite	23	20				
Total Traffic Stops	139	125				
UUMV-Stolen vehicle	1	5				
Welfare Check	14	27				
Totals	668	710				
Other Misc. Incidents	837	717				
Total # of Incidents	1505	1427				
Felony Arrests	4	10				
Total # of Arrests	21	33				
Total # M-110 Citations	0	0				

ROAD REPORT AUGUST 2023

BLADING OPERATIONS: Following are the roads blade operators made improvements to this month.

Zone 1 – Pettys Cyn, Wheatland,

Zone 2 – Morter Ln

Zone 3 – Dee Cox, Black Horse, Piper Cy

Zone 4 – Coal Mine Ditch Cr., Deadman Hill Loop, Blake Ranch, Penland Ln., Ritter Rd

Zone 5 – Meadow Brook, Fuller Cy,

New Cat AP55 Paver: We received our new paver in the month of August. Very nice machine and upgrades to go with it.

Bunker Hill: This spring Bunker Hill was reclaimed and put to gravel. It was widened in areas and new culverts installed. This month our new paver arrived and was put right to work. We took it up to Bunker Hill and paved the top part of the road to the intersection of Meadow Brook.

Blow Outs: Fix some more blow outs from the harvest season.

Blading: In parts of the county we received some rain. As soon as that happened we sent out blades to the areas that got the moisture and did as much as we could while the moisture was in the ground.

Social Ridge: The last week and half the crew has been on Social Ridge, pulling the ditches and building up the shoulders to get it ready to pave this coming month of September.

Ella: On Monday August 7, the lone area get hit with a massive amount of rain in a short time. This caused the City of lone to flood. With all that rain it washed out shoulders of Ella Road. The crew went in and cleared the debris off the road to get it opened for safe travel. Shortly after that they went right to work cleaning the culverts out, putting in RIP in areas around the culverts and in the ditches that washed away. Then went through and capped with rock.

PERMITS: Following are approved permits to work in the county right-of-way during August.

OUE	651	Marqudt Rd/Lexington Grange Rd	Columbia Basin Electric Co-Op	Utility	Telecommunications	08/02/2023	08/09/2023
309	598	Kunze Lane	Josh Karl	Approach		08/10/2023	08/14/2023
310	R - Pub. Ac.	Ridgecrest Lane	Daniel Puerta Ramirez	Approach		08/15/2023	
OUD	598	Kunze Lane	Lumen (AKA CenturyLink)	Utility	telecommunications- fiber	08/17/2023	
OUE	657	Peters Road	Lumen (AKA CenturyLink)	Utility	telecommunications- fiber	08/17/2023	
OUF	657	Peters Road	Lumen (AKA CenturyLink)	Utility	telecommunications- fiber	08/17/2023	
311	936	Laurel Lane	Manuel & Marisela Rodelo	Approach		08/10/2023	
OUG	816	Depot Lane	Umatilla Electric Co-Op	Utility	Distirbution	08/10/2023	
OUH	818	Division Road	Umatilla Electric Co-Op	Utility	Distribution	08/10/2023	
OUI	W - Pub. Ac.	Wagon Wheel Loop	Umatilla Electric Co-Op	Utility	Distribution	08/10/2023	

Triennial Review Report – Program Summary

LPHA: Morrow CountyReview date: 9/20/2022Program reviewed: Vital RecordsOHA section or office: Center for Health StatisticsReviewer name: Derrick PattersonReviewer title/position: County Liaison

Program summary

Program description:

Morrow County Vital Records serves their community by offering a local office where certified copies of death records are available to order by authorized individuals. The county is limited to providing this service for the first six months after the date of death. They provide passport services to their community in lieu of birth records due to a higher demand for those services.

Program strengths:

Morrow County Vital Records has an extremely experienced, knowledgeable team. They use tools, references, and newsletters provided by the State Vital Records office and are eager to continue learning. They provide great customer service to their community – completing certificate orders quickly, resolving final disposition permits, and advocating for solutions to common problems such as long medical certification times.

Action Items:

From the spot check, Morrow County has been informed of the importance of entering orders into OVERS as exact mirrored images of the order forms and marking them as complete.

State Vital Records will provide the links for upcoming trainings and county workgroup meetings and a State contact for escalation when certification times are egregiously slow.

The State Vital Records Trainer will arrange a time to meet with County staff to troubleshoot order entry issues such as fee entry.

Triennial Review Report – Compliance Findings

LPHA: Morrow County

Review date: 9/20/2022

Program reviewed: Vital Records

LPHA contact responsible for compliance findings resolution (if applicable):

Bobbi Childers

Check one of the following:

- LPHA is in compliance with all program requirements.
- Compliance findings – see below for details

Compliance finding Item on review tool that did not meet criteria for compliance. (Include language from tool with reference/citation)	Corrective action What the LPHA must do to resolve the finding.	Due date

For more detailed information, please see the completed program review tool.

Vital Records Review Tool

County: Morrow

Dates of review (mm/dd/yyyy): 09/20/2022

Administrator: ~~Robin Canaday~~ Bobbi Childers -

Reviewer: Derrick Patterson

Review participants: Bobbi Childers (County Registrar), Theresa Crawford (Deputy Registrar), Kandy Boyd (Deputy Registrar), Derrick Patterson (County Liaison), Amy Gehrke (Communications and Training Coordinator)

Date of report (mm/dd/yyyy): [Click here to enter text.](#)

Criteria for compliance	Compliant		Comments
	Y	N	
I. County requirements			
1. State registrar approval must be granted in writing before a county registrar or deputy registrar may start work and assume the duties of the position. ORS 432.035; ORS 432.033(2) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
2. County administrator notifies state registrar in writing in advance if a county registrar will leave duties. Records issued during a time where the county has no registrar are invalid. ORS 432.035; OAR 333-011-0205(1) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
3. County notifies state registrar within two days if deputy registrar leaves duties. ORS 432.033(2) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
4. Only the county registrar and deputy registrars shall accept records for filing and issue certified copies of vital records. ORS 432.380(15)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

Criteria for compliance	Compliant		Comments
	Y	N	
5. Confirming a death for a government agency is verification and is allowed. At least, a faxed letter of the request should be submitted. All government agency verifications are to be tracked per agency. A fee of \$10 shall be paid for each manual verification of a vital event for each government agency or subdivision of a government agency requesting over five (5) verifications per month. Infrequent requests for verification of death or birth from a local police agency, given that the volume is low and the source certain, may be honored by confirming the facts of the birth or death. Sharing information as a public record from abstract is no longer allowed. ORS 432.030; ORS 432.380(12); OAR 333-011-0340(18) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Outdated item. All requests for verifications must go through the State Vital Records Office. Government agencies requesting verifications should email CHS.VitalRecords@dhsosha.state.or.us
6. Staff attend training for activities relevant to the system of vital statistics laws, rules and procedures of vital records. ORS 432.030(1)(e)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
7. Staff follow the direction of the state registrar relevant to the operation of the system of vital statistics. ORS 432.030(1)(d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
8. County and deputy county registrars shall check on the compliance of others and make an immediate report to the state registrar of ongoing noncompliance by others with provisions of ORS Chapter 432. ORS 432.035(2)(b)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
9. All county registrars and deputy registrars shall maintain current knowledge of vital records law, rules and procedures, including active use of newsletters, memorandum, policies and instructions to remain current. These items must be accessible to the county registrar and all deputy registrars. ORS 432.035(2) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	State will send links for additional training resources – upcoming county training and county workgroup.
II. Requirements for registration of vital records			
Registration for all records:			
10. Staff shall review reports of death to ensure the report is complete and acceptable for registration according to the requirements set forth by the state registrar. Review shall include active use of the Sight Verification Tool for death reports. ORS 432.035 and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Use sight verification tool with no issues. Highlighter on a record is OK as long as it doesn't show up on the certified copy.

Criteria for compliance	Compliant		Comments
	Y	N	
11. Staff shall date reports of death the day they are received in the office. Registrar shall sign report of death when registered. ORS 432.010(4); OAR 333-011-0205(3) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
12. Staff shall forward original reports of death, affidavits and other vital records received at county offices to the state registrar within three business days of the date of registration. OAR 333-011-0205(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	After report of death and affidavits have been forwarded to the state, additional affidavits received from funeral director can be forwarded. Ideally the funeral director will enter those amendments electronically or send them directly to the state.
13. Staff shall only accept reports filed on a form or in a format prescribed by the state registrar. ORS 432.010(3) and ORS 432.035(2A)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County uses the state order form for funeral homes and the public.
Birth records, general:			
14. Staff shall forward all paper Reports of Live Birth to the state for registration. IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
15. Only the following persons may request an amendment to a birth certificate: the reporting source, parents, legal guardians, or birth persons if 18 years or older. Counties may provide a one-page handout of amendment fees and state contact information upon request or staff may refer all requests to the state. OAR 333-011-0265 and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No birth hospital in county.
16. County staff charge all appropriate fees established by State Vital Records in Oregon. OAR 333-011-0340	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Voluntary acknowledgment of paternity:			
17. Counties shall have Voluntary Acknowledgement of Paternity forms (Form 45-21) available for parents. ORS 432.098(2)(e)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County rarely receives requests for these.
18. If parents are signing a Voluntary Acknowledgement of Paternity (Form 45-21) in the county office, staff shall confirm that each parent has heard the rights and responsibilities statement for the parents before they sign. ORS 432.098(2)(e) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

Criteria for compliance	Compliant		Comments
	Y	N	
Confidentiality:			
19. Veterans' use only certified copies are issued without a fee and sent or delivered directly to a veterans' services office for support of a pending application for benefits. The application for burial benefits should be included if received with the order. ORS 432.435(2)(a); ORS 432.035(2)(a) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
20. Do not FAX veteran's certificates. County mental health officials may receive a "white copy" of the report of death. ORS 432.435 and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All requests for vital records data are forwarded to the state.
21. The county clerk shall receive death information for the purpose of removing deceased persons from the county voters' registration rolls. ORS 247.570	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County Registrar is also County Clerk.
22. No other county offices shall receive information unless applying for certified copies for government use. No public information is available. ORS 432.350(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
23. Local public health authorities may use vital records information for the provisions of public health services or planning community needs and responses. Information cannot be provided to contractors with the county. ORS 432.030(1)(h)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
24. No copies are shared through Freedom of Information Act (FOIA), state public record laws, or requests. Requests may be forwarded to the State Registrar for formal response. ORS 432.350	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Registration of death records:			
25. Staff shall review each death to confirm that the county has received the 24 hour Notice of Receipt of Body form (the first notice of death), the final disposition permit and have either received a report of death or identified a registered record in OVERS. ORS 432.035(2) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
26. The county where death occurred shall receive a report of death within 5 days of the event. ORS 432.133(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County can contact CHS.Registration@dhsosha.state.or.us if needed when medical certification is taking a long time.

Criteria for compliance	Compliant		Comments
	Y	N	
27. The county shall contact the funeral home, when cause of death is left blank on the report of death. The report of death is incomplete when cause of death is left blank and shall be rejected. ORS 432.035(2)(a) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
28. The county shall contact the funeral home when the manner of death is “accident” or other than “natural” if the medical examiner has not been notified or the county may send the report to the state for follow-up. The report of death shall not be registered until this is resolved. <i>(Note: The medical examiner may decline to take the case if the cause is accidental, but the medical certifier must notify the medical examiner and indicate that on the report of death.)</i> ORS 432.035(2)(a) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
29. Staff shall process amendments received from either the funeral home or the informant for items (1, 3-18, 21-39) on a report of death when a completed and signed affidavit is submitted. The county may amend fully paper or hybrid (partially electronic) death certificates while the original report of death is at their office. ORS 432.235; ORS 432.035(2) and OAR 333-011-0300	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A – county does not amend death records due to not having a typewriter.
30. Staff shall process amendments received from the medical certifier on the report of death when a completed and signed affidavit is submitted. Counties may approve amendment requests for all items of medical section, except for items 40, 41 and 64. If a County is unsure about whether to approve or reject an amendment request, forward the amendment request(s) to the state for approval or rejection. ORS 432.235(1)(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A – county does not amend death records due to not having a typewriter.
31. County staff shall contact the state vital records office for specific directions if the funeral home, informant or next of kin requests an amendment to marital status or name of spouse <i>(items 18 and 19)</i> even if the report of death is available at the county vital records office. Specific rules apply to changes in marital status and spouse’s name and state review is required. ORS 432.235; ORS 432.035(2); OAR 333-011-0300 and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A – county does not amend death records due to not having a typewriter.
32. County staff may accept and process an affidavit to correct the “Place of Death” <i>(items 29-34)</i> from either the funeral home or the medical certifier while the original report of death is in their possession. IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A – county does not amend death records due to not having a typewriter.

Criteria for compliance	Compliant		Comments
	Y	N	
33. The county shall confirm that the identification tag (<i>identifying metal disc</i>) number on the final disposition authorization form matches the number reported on the report of death. The county staff shall contact the funeral home to resolve any discrepancy by correction to the final disposition authorization or by amendment to the report of death. ORS 692.405	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
34. A report of death submitted six months or more after the death occurred cannot be issued at the county and shall be forwarded to the state for issuance. ORS 432.440; OAR 333-011-0205 (<i>Limits counties to sell for six months.</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County says there was an issuance made past six months several years ago; reminded of the six-month limit and there are no anticipated issues with that moving forward.
35. County staff may maintain a copy of the county registered report of death for a period up to 14 calendar days from the date the report is forwarded to the state, and may issue from that copy within that time period until the record is registered in the state vital records system. OAR 333-011-205(3) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
III. Requirements for registration of vital records			
Issuance of all records:			
36. County staff shall secure original certificates and security paper supplies at night in a locked container. ORS 432.035 and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paper kept in locked cabinet accessible only by vital records staff.
37. County staff shall assist in keeping an electronic inventory of security paper by entering ALL applications to order certified copies into the Oregon Vital Events Registration System (OVERS). ORS 432.380(5); ORS 432.380(14) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Discussed marking orders complete and the importance of entering all order information into OVERS. State will arrange time with Vital Records Trainer and County to troubleshoot fee entry issues and review order entry.
38. County staff shall produce certified copies only on security paper. Do not provide uncertified copies of records. ORS 432.030; ORS 432.035(2)(a); ORS 432.380(13); ORS 432.380(15) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

Criteria for compliance	Compliant		Comments
	Y	N	
39. County staff shall enter ALL orders into OVERS. This will create a tracking system that is maintained for a minimum of two years that shows how many copies of certificates were issued, and to whom they were issued. ORS 432.380(14); ORS 432.035(2) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
40. The county shall require customers to complete an order form when ordering certified copies. The order form must contain the customer's name, address, driver's license number (<i>or other type of photo identification</i>), name of baby or decedent, date and place of birth or death, name of spouse (<i>if applicable</i>), reason for request and relationship. ORS 432.380; OAR 333-011-330(2); ORS 432.380(2) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
41. a. County staff shall verify eligibility of customer before conducting a search for records. ORS 432.380(2)(c)(A)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
b. Certified copies are only issued to eligible recipients. ORS 432.380	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
c. The charge for search of files and records is \$25, which includes one certified copy or abbreviated certificate. OAR 333-011-0340(3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
42. Federal, state and local government agencies can request copies or data to be used solely for the conduct of official duties. These requests should be referred to the state office for handling. Regular fees are charged. ORS 432.380(6)(b)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
43. The county may replace certified copies issued prior to an amendment and within six months of the event with certified copies of the amended record on a one to one basis. The replacement fee is \$5 per replacement certificate. OAR 333-011-0340(8) and (9)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
44. County staff issue certified copies within one working day following receipt of a complete application whenever possible. IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County issues records quickly. Common delays outside the County control are due to slow medical certification of the records.
45. Counties may issue certified copies of birth and death records for only six months following the date of the event. ORS 432.035(3) and ORS 432.440	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

Criteria for compliance	Compliant		Comments
	Y	N	
46. Copies of records, permits and other sensitive materials are shredded after use. ORS 432.033; ORS 432.035(2)(a); ORS 432.380(16) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Issuance of birth records:			
47. The county may provide printed materials to hospitals and parents with instructions on how to obtain certified copies of birth records. IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No birth hospital in the County.
48. A paternal grandparent is only eligible to receive a certified copy of the birth record if the father or non-male second parent is listed on the birth certificate. ORS 432.350(2)(a) and ORS 432.380	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A – County does not issue birth certificates due to processing passports.
49. County staff may confirm eligibility as a legal representative through a written statement on letterhead from an attorney stating whom s/he represents or through a notarized release statement from an eligible recipient. ORS 432.380	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Issuance of death records:			
50. A death certificate containing cause of death information is only issued to: immediate family; a legal representative; a person demonstrating a need to establish a legal right or claim; or an organization providing benefits to the decedent’s survivors or beneficiaries. ORS 432.380(8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
51. The “short form” without the cause of death information is the only certified copy that the county clerk may use for recording purposes. It is provided upon specific request by the spouse, domestic partner who is registered by the state, child, parent or next of kin of the decedent, a person in charge of disposition or an authorized representative of a person. County vital records offices should assist in helping families determine if this version is needed. ORS 432.380(8)(a)(b)(c)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV. Security/Access/Confidentiality			
1. County staff support the integrity of vital records and vital reports and the proper and efficient administration of the system of vital statistics. ORS 432.035(2)(a) and IM-2016-06*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

Criteria for compliance	Compliant		Comments
	Y	N	
2. Unlawful use of vital records or reports is a Class C felony. ORS 432.993(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

**IM-2016-06 refers to the OHA 9803I Vital Records Review Tool Instructional Memo.*

Local Public Safety Coordinating Council
Quarterly Report to
Morrow County Board of County Commissioners

1. Updates

- a. We meet every other month on the 4th Tuesday of the month. We meet at the Bartholamew Building in Heppner or the Port in Boardman. Lunch is provided while we discuss strategies and efficiencies involving public safety.
- b. IMPACTS Grant Award: Morrow and Umatilla County LPSCC's were awarded \$621,328.08 based on my grant application. After some staffing challenges, we were finally able to hire staff to run the program. I look forward to reporting on the program's achievements.
- c. The LPSCC voted for me to obtain a DEI (diversity, equity and inclusion) certificate. This certificate will allow me to conduct workshops with County Departments to assist with the new State requirements around DEI. These courses begin September 13th.
- d. LPSCC continues to discuss ways for Agencies to cooperate to streamline efficiencies.
- e. Primary Topics being addressed: The LPSCC continues to discuss forming a mental health court, the challenges faced by Measure 110, mental health issues in the community, particularly with our youth, and housing shortages.

2. Ongoing Projects

- a. There are several minors participating in our Juvenile Diversion program.
- b. We will get a mental health court up and running once we have the ability to do so.
- c. We hope to develop a mentoring program for youth.
- d. Developing inpatient options for those in behavioral health crisis continues to be a main focus. There is finally funding for this type of project coming from the State level, and everyone is very excited to be able to discuss solutions.



Jessica Rose

AUGUST 31, 2023



TO: MORROW COUNTY BOARD OF COMMISSIONERS
FROM: KEVIN INCE, FINANCE DIRECTOR & COUNTY ACCOUNTANT
SUBJECT: **JULY 2023 ACCOUNTS PAYABLE REPORT**
CC: MATTHEW JENSEN, ROBERTA LUTCHER, SABRINA BAILEY, JAYLENE PAPINEAU

The July 2023 Commissioners AP Report that is attached reflects all payments issued by Morrow County from July 1, 2023 through July 31, 2023.

This report is typically submitted for the second Board of Commissioners meeting each month for payments made in the prior month but was not ready at the time of the last meeting on August 16th.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3RD MILLENNIUM CLASSROOMS	INTERVENTION COURSE ENROLL	GENERAL FUND	JUVENILE DEPARTMENT	3,000.00
			TOTAL:	3,000.00
911 SUPPLY INC.	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	19.61
	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	134.71
	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	70.39
	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	218.21
	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	74.41
	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	203.13
	UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	1,259.14
	UNIFORM EXENSE	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	269.66
			TOTAL:	2,249.26
A-PLUS CONNECTORS	SHOP/HRDWR STOCK	ROAD FUND	ROAD DEPARTMENT	31.47
			TOTAL:	31.47
ADVANCED BUSINESS INTERVENTION, INC.	SERVICES RENDERED/JUN 2023	ROAD FUND	ROAD DEPARTMENT	170.00
	SERVICES RENDERED/JUN 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	125.00
			TOTAL:	295.00
ADVANCED REPORTING LLC	SERVICES RENDERED/1CT	GENERAL FUND	NON-DEPARTMENTAL	78.17
			TOTAL:	78.17
ADW INVESTMENTS LLC	MCST/CAR WASH	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	10.00
			TOTAL:	10.00
AFLAC	AFLAC	GENERAL FUND	NON-DEPARTMENTAL	3,901.97
	AFLAC	GENERAL FUND	NON-DEPARTMENTAL	47.42
	AFLAC	GENERAL FUND	NON-DEPARTMENTAL	0.47-
	AFLAC	ROAD FUND	NON-DEPARTMENTAL	1,943.98
	AFLAC	911 EMERGENCY FUND	NON-DEPARTMENTAL	170.51
	AFLAC	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	57.34
	AFLAC	PARK FUND	NON-DEPARTMENTAL	322.86
	AFLAC	COMMUNITY CORRECTI	NON-DEPARTMENTAL	165.88
			TOTAL:	6,609.49
AG ENTERPRISE SUPPLY, INC	WEED/CHEM MIX STATION	GENERAL FUND	WEED DEPT.	5,997.89
			TOTAL:	5,997.89
AIRNAV, LLC	AIRPORT LISTING RENEW 2023	AIRPORT FUND	AIRPORT	50.00
			TOTAL:	50.00
AMERICAN RADIATOR INC	#1130/RADIATOR	ROAD FUND	ROAD DEPARTMENT	236.00
			TOTAL:	236.00
AMERICAN ROCK PRODUCTS	WESTLAND HMA/10.07TN	ROAD FUND	ROAD DEPARTMENT	723.93
			TOTAL:	723.93
AMERICAN UNITED LIFE INSURANCE CO	ADMIN FEE-DC RETIRE/JUN 20	GENERAL FUND	NON-DEPARTMENTAL	750.00
			TOTAL:	750.00
ANDERSON PERRY & ASSOCIATES, INC.	BOMBING RANGE/ENGINEER SER	ROAD FUND	ROAD DEPARTMENT	7,710.41
			TOTAL:	7,710.41
AOCIT	AOCIT	GENERAL FUND	NON-DEPARTMENTAL	91,355.77
	AOCIT	GENERAL FUND	NON-DEPARTMENTAL	0.28

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	AOCIT	GENERAL FUND	NON-DEPARTMENTAL	4,896.86
	AOCIT	ROAD FUND	NON-DEPARTMENTAL	33,039.87
	AOCIT	ROAD FUND	NON-DEPARTMENTAL	1,805.34
	AOCIT	911 EMERGENCY FUND	NON-DEPARTMENTAL	1,904.02
	AOCIT	911 EMERGENCY FUND	NON-DEPARTMENTAL	100.54
	AOCIT	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	1,536.64
	AOCIT	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	71.08
	AOCIT	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	2,366.60
	AOCIT	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	138.46
	AOCIT	PARK FUND	NON-DEPARTMENTAL	4,222.30
	AOCIT	PARK FUND	NON-DEPARTMENTAL	202.78
	AOCIT	5310 - FTA GRANT F	NON-DEPARTMENTAL	827.62
	AOCIT	5310 - FTA GRANT F	NON-DEPARTMENTAL	45.76
	AOCIT	COMMUNITY CORRECTI	NON-DEPARTMENTAL	1,756.16
	AOCIT	COMMUNITY CORRECTI	NON-DEPARTMENTAL	80.62
			TOTAL:	144,350.70
APOLLO SATELLITE COMMUNICATIONS LLC	2023 SATELLITE PHONE SERV	GENERAL FUND	EMERGENCY MANAGEMENT	1,019.88
			TOTAL:	1,019.88
APPLIED CONCEPTS, INC.	SO/3 RADAR UNITS	GENERAL FUND	SHERIFF'S DEPARTMENT	8,917.50
			TOTAL:	8,917.50
ARAMARK UNIFORM SERVICES, INC	LAUNDRY SERVICES 6/13/2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	21.81
	LAUNDRY SERVICE 6/20/2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	21.81
	LAUNDRY SERVICES 6/27/2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	10.82
	LAUNDRY SERVICE 6/6/23	GENERAL FUND	WEED DEPT.	5.20
	LAUNDRY SERVICES 6/13/2023	GENERAL FUND	WEED DEPT.	5.20
	LAUNDRY SERVICE 6/20/2023	GENERAL FUND	WEED DEPT.	5.20
	LAUNDRY SERVICES 6/27/2023	GENERAL FUND	WEED DEPT.	5.20
	LAUNDRY SERVICE 6/6/23	ROAD FUND	ROAD DEPARTMENT	284.83
	LAUNDRY SERVICES 6/13/2023	ROAD FUND	ROAD DEPARTMENT	285.00
	LAUNDRY SERVICE 6/20/2023	ROAD FUND	ROAD DEPARTMENT	285.00
	LAUNDRY SERVICES 6/27/2023	ROAD FUND	ROAD DEPARTMENT	285.00
			TOTAL:	1,215.07
ASCHOFF, DONALD C	CUTS ASST 7/10-7/23/23	PARK FUND	CUTSFORTH PARK	700.00
	CUSTS HOST 7/1-7/9/2023	PARK FUND	ATV PARK	450.00
	CUTS HOST 6/26-6/30/2023	PARK FUND	ATV PARK	250.00
			TOTAL:	1,400.00
ASD HEALTHCARE	PHARMACEUTICALS	GENERAL FUND	HEALTH DEPARTMENT	582.37
	PHARMACEUTICALS	GENERAL FUND	HEALTH DEPARTMENT	83.35
			TOTAL:	665.72
AXON ENTERPRISE INC	OFFICER SAFETY PLAN/YEAR 4	GENERAL FUND	SHERIFF'S DEPARTMENT	26,400.00
	OFFICER SAFETY PLAN/YEAR 4	GENERAL FUND	SHERIFF'S DEPARTMENT	1,344.00
			TOTAL:	27,744.00
BAILEY CAVE, SABRINA	6-24-23 MILEAGE REIMBURSE	GENERAL FUND	ADMINISTRATIVE SERVICE	15.72
			TOTAL:	15.72
BAILEY HEAVY EQUIPMENT REPAIR INC	ROAD/AUTO REPAIR	ROAD FUND	ROAD DEPARTMENT	205.00
	#3667/DOT INSPECTION	5310 - FTA GRANT F	5310 FTA GRANT	140.80
	22 PACIFICA/DOT INSPECTION	5310 - FTA GRANT F	5310 FTA GRANT	140.80
	23 SIENNA/DOT INSPECTION	5310 - FTA GRANT F	5310 FTA GRANT	140.80

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	#3665/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
	#4943/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
	#7076/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
	#2808/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
	#3666/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
	#9804/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
	#0695/DOT INSPECTION	5310 - FTA GRANT	F 5310 FTA GRANT	140.80
			TOTAL:	1,613.00
BACHELOR, AUSTIN	GRAND JURY FEE	GENERAL FUND	DISTRICT ATTORNEY	5.00
	GRAND JURY MILEAGE	GENERAL FUND	DISTRICT ATTORNEY	19.60
			TOTAL:	24.60
BISHOP, HEATHER	JUVENILE/RESTITUTION	GENERAL FUND	JUVENILE DEPARTMENT	180.00
			TOTAL:	180.00
BLUE MOUNTAIN BOTTLED WATER, INC.	NWE WATER DEL/BP	GENERAL FUND	HEALTH DEPARTMENT	41.10
	NWE WATER DEL/BP	GENERAL FUND	HEALTH DEPARTMENT	45.50
	NWE WATER DEL/PS	GENERAL FUND	HEALTH DEPARTMENT	74.50
	NWE WATER DEL/MK	GENERAL FUND	HEALTH DEPARTMENT	30.50
	NWE WATER DEL/CZ	GENERAL FUND	HEALTH DEPARTMENT	29.00
	NWE WATER DEL/KF	GENERAL FUND	HEALTH DEPARTMENT	30.50
	NWE WATER DEL/JD	GENERAL FUND	HEALTH DEPARTMENT	22.50
	NWE WATER DEL/HA	GENERAL FUND	HEALTH DEPARTMENT	29.00
	NWE WATER DEL/VB	GENERAL FUND	HEALTH DEPARTMENT	84.50
	NWE WATER DEL/BP	GENERAL FUND	HEALTH DEPARTMENT	45.50
	NWE WATER DEL/PS	GENERAL FUND	HEALTH DEPARTMENT	61.50
	NWE WATER DEL/JM	GENERAL FUND	HEALTH DEPARTMENT	108.50
	NWE WATER DEL/MK	GENERAL FUND	HEALTH DEPARTMENT	24.00
	NWE WATER DEL/CZ	GENERAL FUND	HEALTH DEPARTMENT	22.50
	NWE WATER DEL/RV	GENERAL FUND	HEALTH DEPARTMENT	63.00
	NWE WATER DEL/ED	GENERAL FUND	HEALTH DEPARTMENT	22.50
	NWE WATER DEL/KF	GENERAL FUND	HEALTH DEPARTMENT	43.50
	NWE WATER DEL/JD	GENERAL FUND	HEALTH DEPARTMENT	43.50
	NWE WATER DEL/HA	GENERAL FUND	HEALTH DEPARTMENT	29.00
			TOTAL:	850.60
BMCC EDUCATION DIST	BMCC EDUCATION DIST	BLUE MT EDUC DISTR	BLUE MT EDUC DISTRICT	4,333.20
	BMCC EDUCATION DIST	BULE MT B & I	BLUE MT B & I	1,315.00
			TOTAL:	5,648.20
BOARDMAN CEMETERY DIST.	BOARDMAN CEMETERY DIST.	BOARDMAN CEMETERY	BOARDMAN CEMETERY	115.13
			TOTAL:	115.13
BOARDMAN FIRE & RESCUE DISTRICT	BOARDMAN FIRE & RESCUE DIS	BOARDMAN RFPD	BOARDMAN RFPD	3,931.92
	BOARDMAN FIRE & RESCUE DIS	BOARDMAN RFPD	BOARDMAN RFPD	632.36
			TOTAL:	4,564.28
BOARDMAN FOOD PANTRY	MONTHLY ALLOCATION/JUL 202	GENERAL FUND	NON-DEPARTMENTAL	2,083.37
	MONTHLY ALLOCATION/JUL 202	RESILIENCY FUND	RESILIENCY FUND	2,083.37
			TOTAL:	4,166.74
BOARDMAN PARK & REC DIST	BOARDMAN PARK & REC DIST	BOARDMAN PARK	BOARDMAN PARK	1,213.99
	BOARDMAN PARK & REC DIST	BOARDMAN PARK B &	BOARDMAN PARK B & I	1,835.56
			TOTAL:	3,049.55

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BOLING, ASHLEY	HOST ASST 7/10-7/23/23	PARK FUND	ATV PARK	560.00
			TOTAL:	560.00
BRANNON, MARTIN	E282808/R&R DRAIN VALVE	5310 - FTA GRANT F	5310 FTA GRANT	75.00
			TOTAL:	75.00
BREILING & VAN KIRK, ATTORNEY AT LAW,	SERVICES RENDERED/JUN 2023	GENERAL FUND	JUSTICE COURT	2,000.00
	SERVICES RENDERED/JUL 2023	GENERAL FUND	JUSTICE COURT	2,000.00
			TOTAL:	4,000.00
BRUCE HEATING & AIR CONDITIONING, INC.	F/C #199931/MAY 2023	GENERAL FUND	PUBLIC WORKS ADMIN	5.46
	F/C #199931/JUNE 2023	GENERAL FUND	PUBLIC WORKS ADMIN	9.87
	HEAT REPAIR-COURTHOUSE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	577.50
			TOTAL:	592.83
CAMARILLO, MELISSA	MEAL-PIZZA HUT	GENERAL FUND	SHERIFF'S DEPARTMENT	19.79
			TOTAL:	19.79
CANADAY, ROBIN	COUNTY CAR #031 CAR WASH	GENERAL FUND	HEALTH DEPARTMENT	14.00
			TOTAL:	14.00
CANON FINANCIAL SERVICES, INC.	COPIER USE 12CT/JUL 2023	GENERAL FUND	DISTRICT ATTORNEY	61.01
	COPIER USE 12CT/JUL 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	51.57
	COPIER USE 12CT/JUL 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	148.09
	COPIER USE 12CT/JUL 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	264.87
	COPIER USE 12CT/JUL 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	1.50
	COPIER USE 12CT/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	75.47
	COPIER USE 12CT/JUL 2023	GENERAL FUND	PUBLIC WORKS ADMIN	156.82
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	122.95
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	122.95
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	110.05
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	118.31
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	118.31
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	113.65
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	127.70
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	178.89
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	150.11
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	214.00
	COPIER LEASE 11CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	139.00
	COPIER USE 12CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	72.52
	COPIER USE 12CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	44.25
	COPIER USE 12CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	303.28
	COPIER USE 12CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	13.90
	COPIER USE 12CT/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	5.87
			TOTAL:	2,715.07
CANON SOLUTIONS AMERICA, INC.	TREASURER COPIER USE/JUN 2	GENERAL FUND	TREASURER	25.43
			TOTAL:	25.43
CASIDAY BATTERY CO	ROAD/6 READER BRD BATTERIE	ROAD FUND	ROAD DEPARTMENT	3,200.00
			TOTAL:	3,200.00
CAVILLO, MONICA	JUROR FEE-6/26-6/27/23	GENERAL FUND	JUSTICE COURT	20.16
			TOTAL:	20.16
CENTER FOR INTERNET SECURITY INC	2023-24 INTERNET SECURITY	GENERAL FUND	COMPUTER	13,080.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	13,080.00
CENTURY WEST ENGINEERING CORPORATION	LEX AIRPORT/TAXIWAY D DESI	AIRPORT FUND	AIRPORT	663.08
	TAXIWAY D/CONSTRUCT MNGMNT	AIRPORT FUND	AIRPORT	3,574.22
			TOTAL:	4,237.30
CENTURYLINK	COUNTY OF MORROW/JUN 2023	GENERAL FUND	NON-DEPARTMENTAL	1,128.68
	MORROW COUNTY/JUN 2023	GENERAL FUND	NON-DEPARTMENTAL	107.87
	MORROW COUNTY/JUN 2023	GENERAL FUND	NON-DEPARTMENTAL	56.61
	MORROW COUNTY/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	129.48
	COUNTY OF MORROW/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	14.40
	LEXINGTON AWOS/JUN 2023	AIRPORT FUND	AIRPORT	141.76
	MC FAIR/JUN 2023	FAIR	NON-DEPARTMENTAL	7.99
	ANSON WRIGHT PARK/JUN 2023	PARK FUND	ANSON WRIGHT PARK	63.62
			TOTAL:	1,650.41
CENTURYLINK COMMUNICATIONS LLC	MORROW CO/JUN 2023	GENERAL FUND	NON-DEPARTMENTAL	425.21
			TOTAL:	425.21
CHAVES CONSULTING INC.	2024 MAJIC SOFTWARE/ANNUAL	GENERAL FUND	JUSTICE COURT	2,252.88
			TOTAL:	2,252.88
CHILDERS, BOBBI	MILEAGE REIMBURSE/JUN 2023	GENERAL FUND	COUNTY CLERK	112.66
	MILEAGE REIMBURSEMENT/JUN	GENERAL FUND	COUNTY CLERK	229.77
			TOTAL:	342.43
CITY OF BOARDMAN	CITY OF BOARDMAN	BOARDMAN URBAN REN	BOARDMAN URBAN RENEW	261.87
	CITY OF BOARDMAN	WEST BOARDMAN URA	WEST BOARDMAN URA	160.37
	CITY OF BOARDMAN	CITY OG BOARDMAN B	CITY OF BOARDMAN B & I	993.12
	CITY OF BOARDMAN	CITY OF BOARDMAN	CITY OF BOARDMAN	5,184.62
			TOTAL:	6,599.98
CITY OF HEPPNER	CITY OF HEPPNER	CITY OF HEPPNER	CITY OF HEPPNER	1,109.89
	CITY OF HEPPNER	CITY OF HEPPNER FI	CITY OF HEPPNER FIRE B	100.78
			TOTAL:	1,210.67
CITY OF HEPPNER WATER DEPARTMENT	LIBRARY-MUSEUM/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	74.07
	EMERG MANAGE IRRIGATE/JUN	GENERAL FUND	PUBLIC WORKS-GEN MAINT	198.11
	EMERG MANAGE BLDG/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	128.22
	SHERIFF STATION #2/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	74.07
	AG MUSEUM/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	74.07
	COURTHOUSE/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	243.91
	BART IRRIGATION #2/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	111.31
	BART IRRIGATION #1/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	77.30
	BART BLDG/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	74.07
	FAIRGROUNDS/JUN 2023	FAIR	NON-DEPARTMENTAL	304.80
	MCPT-HEP BUS BARN/JUN 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	29.10
			TOTAL:	1,389.03
CITY OF HERMISTON	IT SERVICES/JUL 2023	GENERAL FUND	COMPUTER	20,800.00
			TOTAL:	20,800.00
CITY OF IONE	CITY OF IONE	CITY OF IONE	CITY OF IONE	161.34
			TOTAL:	161.34
CITY OF IRRIGON	W-S-G/IRR MCGC/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	104.01

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	W-S-G/IRR MCGC/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	228.46
	W-S/P&P EOC/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	228.46
	120 SE 13TH/FCLAS PROP-WTR	GENERAL FUND	NON-DEPARTMENTAL	33.10
	CITY OF IRRIGON	CITY OF IRRIGON B	CITY OF IRRIGON B & I	470.80
	CITY OF IRRIGON	CITY OF IRRIGON	CITY OF IRRIGON	512.34
			TOTAL:	1,577.17
CLIA LABORATORY PROGRAM	2023 CLIA PROGRAM CERTIFIC	GENERAL FUND	HEALTH DEPARTMENT	180.00
			TOTAL:	180.00
CMS	CMS	GENERAL FUND	NORTH TRANSFER STATION	9.95
	CMS	GENERAL FUND	SOLID WASTE TRNS STATI	9.95
	CMS	PARK FUND	CUTSFORTH PARK	310.29
	CMS	PARK FUND	CUTSFORTH PARK	652.00
	CMS	PARK FUND	ANSON WRIGHT PARK	136.93
	CMS	PARK FUND	ATV PARK	1,405.63
	CMS	PARK FUND	FAIRGROUNDS PARK	13.44
			TOTAL:	2,538.19
COINER, MELISSA	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	17.20
			TOTAL:	17.20
COLUMBIA BASIN ELECTRIC	PUBLIC WORKS/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	817.12
	PUBLIC WORKS/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	434.12
	PUBLIC WORKS/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	134.93
	PUBLIC WORKS/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	1,000.02
	PUBLIC WORKS/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	276.80
	PUBLIC WORKS/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	157.85
	PUBLIC WORKS/JUN 2023	GENERAL FUND	SOLID WASTE TRNS STATI	44.12
	PUBLIC WORKS/JUN 2023	ROAD FUND	ROAD DEPARTMENT	956.62
	PUBLIC WORKS/JUN 2023	AIRPORT FUND	AIRPORT	325.78
	FAIR/LED LIGHT REPLACEMENT	FAIR	NON-DEPARTMENTAL	924.64
	FAIRGROUNDS/JUN 2023	FAIR	NON-DEPARTMENTAL	508.18
	MCPT-HEP BUS SHED/JUN 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	45.72
	PUBLIC WORKS/JUN 2023	PARK FUND	CUTSFORTH PARK	583.17
	PUBLIC WORKS/JUN 2023	PARK FUND	ANSON WRIGHT PARK	455.96
	PUBLIC WORKS/JUN 2023	PARK FUND	ATV PARK	1,968.36
	PUBLIC WORKS/JUN 2023	PARK FUND	FAIRGROUNDS PARK	147.35
			TOTAL:	8,780.74
COMBES, LAURA	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	10.08
			TOTAL:	10.08
COX, ROBERT T.	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	663.00
	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	2,535.00
	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	1,641.00
	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	2,752.00
	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	110.50
	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	1,048.43
	JANITORIAL SERVICE/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	552.50
			TOTAL:	9,302.43
CROCKER, KELSEY	FIN/MILEAGE REIMBURSEMENT	GENERAL FUND	ADMINISTRATIVE SERVICE	6.03
			TOTAL:	6.03
CROWN PAPER & JANITORIAL SUPPLY INC.	OFFICE COPY PAPER/10CS	GENERAL FUND	BOARD OF COMMISSIONERS	599.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	JANITORIAL SUPPLY/PW	GENERAL FUND	PUBLIC WORKS-GEN MAINT	944.40
	JANITORIAL SUPPLY/PW	GENERAL FUND	PUBLIC WORKS-GEN MAINT	611.70
			TOTAL:	2,155.10
DALLAS CHILDREN'S ADVOCACY CENTER	CAMI TRAINING/2023-GEORGE	CAMI GRANT	DISTRICT ATTORNEY	825.00
	CAMI TRAINING/2023	CAMI GRANT	DISTRICT ATTORNEY	825.00
	CAMI TRAINING/2023-GARCIA	CAMI GRANT	DISTRICT ATTORNEY	825.00
	CAMI TRAINING/2023	CAMI GRANT	DISTRICT ATTORNEY	825.00
			TOTAL:	3,300.00
DATAPRO SOLUTIONS, INC.	ASCENTIS JUL-SEP 2023/HR P	GENERAL FUND	HUMAN RESOURCES	7,893.60
			TOTAL:	7,893.60
DCBS - BUILDING CODES DIVISION	DCBS - BUILDING CODES DIVI	GENERAL FUND	ASSESSOR/TAX COLLECTOR	110.00
	DCBS - BUILDING CODES DIVI	GENERAL FUND	ASSESSOR/TAX COLLECTOR	55.00
			TOTAL:	165.00
DENCHEL MOTORS LLC	SHER OFF/AUTO SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	60.02
	SHER OFF/AA PUSH PIN	GENERAL FUND	SHERIFF'S DEPARTMENT	72.19
	22 DURANGO/MULTI SERVICE	GENERAL FUND	SHERIFF'S DEPARTMENT	1,067.41
	SHER OFF/AUTO SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	60.02
	2014 DODGE/FULL SERVICE	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	79.69
			TOTAL:	1,219.29
DESERT SPRINGS BOTTLED WATER	NWE-JUN 2023 DELIVERIES	GENERAL FUND	HEALTH DEPARTMENT	8,068.35
	GM/COOLER RENT	GENERAL FUND	PUBLIC WORKS-GEN MAINT	9.95
	COURTHOUSE/WATER DELIVERY	GENERAL FUND	NON-DEPARTMENTAL	65.75
	COURTHOUSE/COOLER RENTAL	GENERAL FUND	NON-DEPARTMENTAL	11.95
	MCGC/COOLER RENT	GENERAL FUND	NON-DEPARTMENTAL	11.95
	P&P/WATER DELIVERY	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	81.45
	P&P/WATER DELIVERY	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	34.35
			TOTAL:	8,283.75
DEVIN OIL CO INC	ASSESSOR FUEL/JUN 15 2023	GENERAL FUND	ASSESSOR/TAX COLLECTOR	75.58
	ASSESSOR/FUEL JUN 30 2023	GENERAL FUND	ASSESSOR/TAX COLLECTOR	28.68
	DA OFFICE FUEL/JUN 15 2023	GENERAL FUND	DISTRICT ATTORNEY	231.00
	DA OFF FUEL/JUN 30 2023	GENERAL FUND	DISTRICT ATTORNEY	197.97
	DA OFF FUEL/JUL 15 2023	GENERAL FUND	DISTRICT ATTORNEY	187.62
	JUVENILE FUEL/JUN 30 2023	GENERAL FUND	JUVENILE DEPARTMENT	224.77
	JUVENILE FUEL/JUL 15 2023	GENERAL FUND	JUVENILE DEPARTMENT	152.30
	SHER OFF/FUEL	GENERAL FUND	SHERIFF'S DEPARTMENT	3,130.18
	SHER OFF/FUEL JUN 30 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	2,705.74
	SHER OFF/FUEL JUL 15 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	3,239.90
	HEALTH FUEL/JUN 15 2023	GENERAL FUND	HEALTH DEPARTMENT	80.16
	HEALTH FUEL/JUN 30 2023	GENERAL FUND	HEALTH DEPARTMENT	65.87
	HEALTH FUEL/JUL 15 2023	GENERAL FUND	HEALTH DEPARTMENT	94.82
	SHER OFF/FUEL	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	333.48
	SHER OFF/FUEL JUN 30 2023	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	356.97
	SHER OFF/FUEL JUL 15 2023	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	298.32
	SHER OFF/FUEL	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	294.58
	SHER OFF/FUEL JUN 30 2023	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	373.65
	SHER OFF/FUEL JUL 15 2023	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	58.53
			TOTAL:	12,130.12
DEVIN OIL CO. INC.	SHER OFF/FUEL	GENERAL FUND	SHERIFF'S DEPARTMENT	2,524.46
	SHER OFF/FUEL JUN 30 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	2,415.25

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SHER OFF/FUEL JUN 30 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	676.20
	SHER OFF FUEL/JUL 17 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	2,206.48
	SHER OFF FUEL/JUL 17 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	926.68
	SHER OFF/FUEL	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	59.44
	SHER OFF/FUEL	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	191.39
	SHER OFF/FUEL JUN 30 2023	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	178.07
	SHER OFF FUEL/JUL 17 2023	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	478.82
			TOTAL:	9,656.79
DEVRIES INFORMATION MANAGEMENT, INC	SHRED SERVICE/JUSTICE CRT	GENERAL FUND	JUSTICE COURT	45.00
			TOTAL:	45.00
DHS-ACCOUNTS RECEIVABLE UNIT	DHS VACCINE/JAN-MAR 2023/B	GENERAL FUND	HEALTH DEPARTMENT	1,295.34
	DHS VACCINE/JAN-MAR 2023/I	GENERAL FUND	HEALTH DEPARTMENT	77.72
			TOTAL:	1,373.06
DILL-SPEARS, KATHERINE R	OHV HOST 7/1-7/9/2023	PARK FUND	ATV PARK	585.00
	OHV HOST 6/26-6/30/2023	PARK FUND	ATV PARK	325.00
	OHV HOST 7/10-7/23/23	PARK FUND	ATV PARK	910.00
			TOTAL:	1,820.00
DISH	DISPATCH NEWS SERVICE/JUL	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	128.08
			TOTAL:	128.08
DLR GROUP ARCHITECTURE & ENGINEERING,	CRTHSE SITE ANALYSIS/MAY 2	CAPITAL IMPROVEMEN	NON-DEPARTMENTAL	2,650.00
			TOTAL:	2,650.00
DOHERTY, MARGARET	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	16.08
			TOTAL:	16.08
DUPRIE, KIANA	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	12.40
			TOTAL:	12.40
DYER, FORREST	JUROR FEE-6/26-6/27/23	GENERAL FUND	JUSTICE COURT	35.14
			TOTAL:	35.14
ELECTION SYSTEMS & SOFTWARE, LLC	2023-24 ELECTION EQUIP LIC	GENERAL FUND	COUNTY CLERK	1,575.00
	2023-24 ELECTION EQUIP LIC	GENERAL FUND	COUNTY CLERK	2,730.00
			TOTAL:	4,305.00
FAIRMONT DALLAS	LODGING/FAIRMONT DALLAS/DA	CAMI GRANT	DISTRICT ATTORNEY	764.08
	LODGING/FAIRMONT DALLAS/DA	CAMI GRANT	DISTRICT ATTORNEY	764.08
			TOTAL:	1,528.16
FINLEY BUTTES LANDFILL CO	TRANS STN FEES/JUN 30 2023	GENERAL FUND	NORTH TRANSFER STATION	447.35
	TRANS STN FEES/JUL 15 2023	GENERAL FUND	SOLID WASTE TRNS STATI	386.11
			TOTAL:	833.46
FLO ANALYTICS	ASA ANALYSIS/JUN 23	GENERAL FUND	BOARD OF COMMISSIONERS	5,190.00
			TOTAL:	5,190.00
GATES, ARLYNDA	JUROR FEE-6/26-6/27/23	GENERAL FUND	JUSTICE COURT	32.80
			TOTAL:	32.80
GLENN, LAUREL L.	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	17.57
			TOTAL:	17.57

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GOSERCO, INC	DISPATCH SYSTEM MAINT 2023	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	2,565.86
			TOTAL:	2,565.86
GROGAN, LINDSAY	MILEAGE REIMBURSE/6/21-6/2	GENERAL FUND	ADMINISTRATIVE SERVICE	91.70
			TOTAL:	91.70
GSI WATER SOLUTIONS, INC	WATER COORD SERV/FEB 2023	RESILIENCY FUND	PLANNING DEPARTMENT	13,836.79
	WATER COORD SERV/MAY 2023	RESILIENCY FUND	PLANNING DEPARTMENT	21,653.50
			TOTAL:	35,490.29
GUNDERSON, DEREK	JUROR MILES 6/26-6/27/23	GENERAL FUND	JUSTICE COURT	14.40
			TOTAL:	14.40
GUTIERREZ, MANUEL	INTERPRETER SERV/JAN-JUN 2	VICTIM/WITNESS ASS	DISTRICT ATTORNEY	400.00
			TOTAL:	400.00
HARNEY COUNTY	DIGITAL MAP SITE VISIT EXP	GENERAL FUND	ASSESSOR/TAX COLLECTOR	693.57
			TOTAL:	693.57
HEPPNER AUTO PARTS	PW/MISC SUPPLY	GENERAL FUND	PUBLIC WORKS-GEN MAINT	9.95
	#107/ACCELERATOR PEDAL	ROAD FUND	ROAD DEPARTMENT	224.99
	SHOP/FUNNEL KITS	ROAD FUND	ROAD DEPARTMENT	200.35
	#1124/BRAKES	ROAD FUND	ROAD DEPARTMENT	230.55
	SHOP/FILTERS	ROAD FUND	ROAD DEPARTMENT	718.02
	SHOP/FILTERS	ROAD FUND	ROAD DEPARTMENT	956.58
	SHOP/FILTERS	ROAD FUND	ROAD DEPARTMENT	646.59
	SHOP/FILTERS	ROAD FUND	ROAD DEPARTMENT	263.74
	CUTS/MOWER PART	PARK FUND	CUTSFORTH PARK	126.00
	OHV/SHOP STOCK	PARK FUND	ATV PARK	15.80
	#204/RADIATOR CAPS	PARK FUND	ATV PARK	7.99
	MCPT/BRASS FITTING	5310 - FTA GRANT F	5310 FTA GRANT	4.00
			TOTAL:	3,404.56
HEPPNER CEMETERY DIST.	HEPPNER CEMETERY DIST.	HEPPNER CEMETERY	HEPPNER CEMETERY	133.61
			TOTAL:	133.61
HEPPNER COMMUNITY FOUNDATION	LODGING-COUNTY ADMIN CANDI	GENERAL FUND	BOARD OF COMMISSIONERS	278.00
			TOTAL:	278.00
HEPPNER RURAL FIRE PD	HEPPNER RURAL FIRE PD	HEPPNER RFPD	HEPPNER RFPD	167.84
	HEPPNER RURAL FIRE PD	HEPPNER RFD BOND	HEPPNER RFD BOND	68.89
			TOTAL:	236.73
HEPPNER WATER CONTROL DIS	HEPPNER WATER CONTROL DIS	HEPPNER WATER CONT	HEPPNER WATER CONTROL	26.07
			TOTAL:	26.07
HERMISTON AUTO PARTS	SHER OFF/AUTO SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	19.92
	SHER OFF/DEICER WASH	GENERAL FUND	SHERIFF'S DEPARTMENT	12.58
	ROAD/PRY BAR SET	ROAD FUND	ROAD DEPARTMENT	39.99
			TOTAL:	72.49
HERMISTON QUICKY LUBE, INC.	2016 RAM/FULL SERVICE	GENERAL FUND	SHERIFF'S DEPARTMENT	89.85
	2021 DURANGO/FULL SERVICE	GENERAL FUND	SHERIFF'S DEPARTMENT	72.90
	2019 RAM/FULL SERVICE	GENERAL FUND	SHERIFF'S DEPARTMENT	53.95
	2020 DURANGO/FULL SERVICE	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	107.80
			TOTAL:	324.50

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HERSHNER HUNTER, LLP	SERVICES RENDERED/JUN 2023	GENERAL FUND	NON-DEPARTMENTAL	1,131.00
			TOTAL:	1,131.00
HRA VEBA TRUST	HRA VEBA TRUST	GENERAL FUND	NON-DEPARTMENTAL	2,687.50
	HRA VEBA TRUST	GENERAL FUND	NON-DEPARTMENTAL	250.00
	HRA VEBA TRUST	GENERAL FUND	NON-DEPARTMENTAL	750.00
	HRA VEBA TRUST	GENERAL FUND	NON-DEPARTMENTAL	125.00
	HRA VEBA TRUST	911 EMERGENCY FUND	NON-DEPARTMENTAL	187.50
	HRA VEBA TRUST	COMMUNITY CORRECTI	NON-DEPARTMENTAL	375.00
			TOTAL:	4,375.00
IDAHO CHILD SUPPORT RECEIPTING	IDAHO CHILD SUPPORT RECEIP	GENERAL FUND	NON-DEPARTMENTAL	241.72
	IDAHO CHILD SUPPORT RECEIP	GENERAL FUND	NON-DEPARTMENTAL	241.72
			TOTAL:	483.44
IDAHO STATE TAX COMMISSION	ID RETIREMENT TAXES/JUL 20	M.C. RETIRE. PLAN	NON-DEPARTMENTAL	426.60
			TOTAL:	426.60
INLAND DEVELOPMENT CORPORATION	DARK FIBER LEASE/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	2,073.20
	BUSINESS ETHERNET/JUL 2023	GENERAL FUND	NON-DEPARTMENTAL	1,844.43
			TOTAL:	3,917.63
INLAND IMAGING ASSOCIATES PS	SERVICES RENDERED/MAY 30 2	GENERAL FUND	SHERIFF'S DEPARTMENT	161.00
			TOTAL:	161.00
INNOVA LEGAL ADVISORS	ASA ATTORNEY FEES 5/16-6/1	GENERAL FUND	NON-DEPARTMENTAL	7,964.00
			TOTAL:	7,964.00
INTERMOUNTAIN ESD	INTERMOUNTAIN ESD	UMATILLA-MORROW ES	UMATILLA-MORROW ESD	4,034.88
			TOTAL:	4,034.88
IONE RFPD	IONE RFPD	IONE RFPD	IONE RFPD	5,982.18
			TOTAL:	5,982.18
IONE SCHOOL DISTRICT	IONE SCHOOL DISTRICT	IONE SCH DIST B&I	IONE SCH DIST B&I	1,173.19
	IONE SCHOOL DISTRICT	IONE SCHOOL DISTRI	IONE SCHOOL DISTRICT	1,806.27
			TOTAL:	2,979.46
IONE-LEXINGTON CEMETERY	IONE-LEXINGTON CEMETERY	IONE-LEX CEMETERY	IONE-LEX CEMETERY	146.11
			TOTAL:	146.11
IRON MOUNTAIN INC.	DA OFFICE/SHREDDING SERV	GENERAL FUND	DISTRICT ATTORNEY	180.61
			TOTAL:	180.61
IRRIGON - BOARDMAN EMERGENCY ASSISTANC	MONTHLY ALLOCATION/JUL 202	GENERAL FUND	NON-DEPARTMENTAL	2,083.37
	MONTHLY ALLOCATION/JUL 202	RESILIENCY FUND	RESILIENCY FUND	2,083.37
			TOTAL:	4,166.74
IRRIGON CEMETERY DIST.	IRRIGON CEMETERY DIST.	IRRIGON CEMETERY	IRRIGON CEMETERY	58.70
			TOTAL:	58.70
IRRIGON PARK & REC DIST.	IRRIGON PARK & REC DIST.	IRRIGON PARK	IRRIGON PARK	233.20
			TOTAL:	233.20
IRRIGON RURAL FIRE DEPARTMENT	IRRIGON RURAL FIRE DEPARTM	IRRIGON RFPD	IRRIGON RFPD	306.34
			TOTAL:	306.34

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
IRRIGON WATERMELON FESTIVAL	HEALTH/IRRIGON WATERMELON	GENERAL FUND	HEALTH DEPARTMENT	20.00	
			TOTAL:	20.00	
IRS	IRS RETIREMENT TAXES/JUL 2	M.C. RETIRE. PLAN	NON-DEPARTMENTAL	28,582.29	
			TOTAL:	28,582.29	
JJB REWARDS SYSTEM	SERVICES RENDERED/MAY-JUN	GENERAL FUND	NON-DEPARTMENTAL	2,600.00	
			TOTAL:	2,600.00	
JENSEN, MATTHEW	TRAVEL REIMBURSE/CA INTERV	GENERAL FUND	BOARD OF COMMISSIONERS	1,662.70	
			TOTAL:	1,662.70	
JEPSEN PEST CONTROL, INC.	SHER OFF/RODENT SERVICES	GENERAL FUND	PUBLIC WORKS-GEN MAINT	66.00	
	RODENT SERVICE/APR-JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	129.00	
	RODENT SERVICE/APR-JUN 202	GENERAL FUND	NORTH TRANSFER STATION	150.00	
	RODENT SERVICE/APR-JUN 202	GENERAL FUND	SOLID WASTE TRNS STATI	150.00	
	RODENT SERVICE/APR-JUN 202	GENERAL FUND	WEED DEPT.	81.00	
	RODENT SERVICE/APR-JUN 202	ROAD FUND	ROAD DEPARTMENT	438.00	
	FAIR/RODENT SERVICES	FAIR	NON-DEPARTMENTAL	86.00	
	RODENT SERVICE/APR-JUN 202	PARK FUND	CUTSFORTH PARK	316.00	
	RODENT SERVICE/APR-JUN 202	PARK FUND	ANSON WRIGHT PARK	108.00	
	RODENT SERVICE/APR-JUN 202	PARK FUND	ATV PARK	585.00	
			TOTAL:	2,109.00	
	JONES, KELLY	TOOL AGREEMENT/MAY 2023	ROAD FUND	ROAD DEPARTMENT	25.00
		TOOL AGREEMENT/JUN 2023	ROAD FUND	ROAD DEPARTMENT	25.00
			TOTAL:	50.00	
KIMBALL MIDWEST	SHOP/MISC SUPPLY	ROAD FUND	ROAD DEPARTMENT	81.28	
			TOTAL:	81.28	
KNOWLES, GENESSA	JUROR FEE-6/26-6/27/23	GENERAL FUND	JUSTICE COURT	28.00	
			TOTAL:	28.00	
LANGUAGE LINE SERVICES INC.	O-T-P INTERPRETER FEE/JUN	GENERAL FUND	JUSTICE COURT	9.02	
	O-T-P INTERPRETER FEE/JUN	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	580.49	
			TOTAL:	589.51	
LES SCHWAB MAIN OFFICE	2019 CHARGER/WINTER CHGOVR	GENERAL FUND	SHERIFF'S DEPARTMENT	99.96	
	2022 CHARGER/TIRE PKG	GENERAL FUND	SHERIFF'S DEPARTMENT	835.88	
			TOTAL:	935.84	
LES SCHWAB TIRE CENTER	#1548/REAR TIRES	ROAD FUND	ROAD DEPARTMENT	595.92	
	OHV/FRONT BUMPER	PARK FUND	ATV PARK	1,770.00	
	OHV/FRONT BUMPER	PARK FUND	ATV PARK	13.00-	
			TOTAL:	2,352.92	
LEXISNEXIS	DA SUBSCRIPTION/JUN 2023	LAW LIBRARY	DISTRICT ATTORNEY	234.00	
			TOTAL:	234.00	
LEXISNEXIS RISK DATA MANAGEMENT INC.	CONTRACT FEE/JUN 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	75.50	
			TOTAL:	75.50	
LIFE FLIGHT	LIFE FLIGHT	GENERAL FUND	NON-DEPARTMENTAL	4,571.95	
	LIFE FLIGHT	ROAD FUND	NON-DEPARTMENTAL	1,090.70	
	LIFE FLIGHT	AIRPORT FUND	NON-DEPARTMENTAL	2.28	

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	LIFE FLIGHT	911 EMERGENCY FUND	NON-DEPARTMENTAL	130.00
	LIFE FLIGHT	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	65.00
	LIFE FLIGHT	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	65.00
	LIFE FLIGHT	BUILDING PERMIT FU	NON-DEPARTMENTAL	9.75
	LIFE FLIGHT	PARK FUND	NON-DEPARTMENTAL	180.70
	LIFE FLIGHT	5310 - FTA GRANT F	NON-DEPARTMENTAL	65.00
	LIFE FLIGHT	COMMUNITY CORRECTI	NON-DEPARTMENTAL	260.00
			TOTAL:	6,440.38
LIFEMAP ASSURANCE COMPANY	LIFEMAP ASSURANCE COMPANY	GENERAL FUND	NON-DEPARTMENTAL	715.89
	LIFEMAP ASSURANCE COMPANY	GENERAL FUND	NON-DEPARTMENTAL	9.51
	LIFEMAP ASSURANCE COMPANY	GENERAL FUND	NON-DEPARTMENTAL	0.33
	LIFEMAP ASSURANCE COMPANY	GENERAL FUND	NON-DEPARTMENTAL	0.21
	LIFEMAP ASSURANCE COMPANY	ROAD FUND	NON-DEPARTMENTAL	173.08
	LIFEMAP ASSURANCE COMPANY	911 EMERGENCY FUND	NON-DEPARTMENTAL	23.75
	LIFEMAP ASSURANCE COMPANY	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	9.51
	LIFEMAP ASSURANCE COMPANY	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	9.51
	LIFEMAP ASSURANCE COMPANY	PARK FUND	NON-DEPARTMENTAL	20.36
	LIFEMAP ASSURANCE COMPANY	PARK FUND	NON-DEPARTMENTAL	0.21
	LIFEMAP ASSURANCE COMPANY	5310 - FTA GRANT F	NON-DEPARTMENTAL	9.51
	LIFEMAP ASSURANCE COMPANY	COMMUNITY CORRECTI	NON-DEPARTMENTAL	39.45
	LIFEMAP ASSURANCE COMPANY	COMMUNITY CORRECTI	NON-DEPARTMENTAL	1.79
			TOTAL:	1,013.11
LINN COUNTY ROAD DEPARTMENT	ROAD/EQUIPMENT TRAINING	ROAD FUND	ROAD DEPARTMENT	3,988.61
			TOTAL:	3,988.61
LUTCHER, ROBERTA	REIMBURSE/MTG MILEAGE	GENERAL FUND	BOARD OF COMMISSIONERS	17.42
	REIMBURSE/MTG MILEAGE	GENERAL FUND	BOARD OF COMMISSIONERS	11.19
			TOTAL:	28.61
MABBOTT, TAMRA	MILEAGE REIMBURSE 3/23-6/2	GENERAL FUND	PLANNING DEPARTMENT	184.06
			TOTAL:	184.06
MADE TO THRIVE	JVC SERVICES/APR-JUN	GENERAL FUND	JUVENILE DEPARTMENT	781.85
	JVC SERVICES/APR-JUN	GENERAL FUND	JUVENILE DEPARTMENT	1,500.00
			TOTAL:	2,281.85
MILLER & SONS DISPOSAL SERVICE LLC	DISPOSAL SERV-STJ/JUN 2023	GENERAL FUND	SOLID WASTE TRNS STATI	990.00
	DISPOSAL SERV-STJ/JUN 2023	GENERAL FUND	SOLID WASTE TRNS STATI	990.00
	DISPOSAL SERV-STJ/JUN 2023	GENERAL FUND	SOLID WASTE TRNS STATI	1,080.00
	DISPOSAL SERV-STJ/JUN 2023	GENERAL FUND	SOLID WASTE TRNS STATI	1,260.00
	DISPOSAL SERV/JUN 2023	PARK FUND	CUTSFORTH PARK	743.25
	CUTS/BOX RENT/JUN 2023	PARK FUND	CUTSFORTH PARK	180.00
			TOTAL:	5,243.25
MILLER, REID	WORK BOOT REIMBURSE/FY 22-	ROAD FUND	ROAD DEPARTMENT	200.00
			TOTAL:	200.00
MOBILE HOME OMBUDSMAN	MOBILE HOME OMBUDSMAN	MAN. STRUCTURE OMB	MOBILE HOME OMBUDSMAN	12.20
			TOTAL:	12.20
MONTANA DEPARTMENT OF REVENUE	MT RETIREMENT TAXES/JUL 20	M.C. RETIRE. PLAN	NON-DEPARTMENTAL	64.57
			TOTAL:	64.57
MONTE DE OCA, MARTIN	JUN 22 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	100.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	JUN 22 2023 MILEAGE FEE	GENERAL FUND	JUSTICE COURT	17.03
	JUN 8 2023 INTERPRETER FEE	GENERAL FUND	JUSTICE COURT	50.00
	JUN 15 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	100.00
	JUN 15 2023 MILEAGE FEE	GENERAL FUND	JUSTICE COURT	3.93
	JUN 17 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	50.00
	JUN 19 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	50.00
	JUN 28 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	100.00
	JUN 28 2023 MILEAGE FEE	GENERAL FUND	JUSTICE COURT	3.93
	JUN 20 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	50.00
	JUL 12 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	150.00
	JUN 28 2023 INTERPRETER FE	GENERAL FUND	JUSTICE COURT	100.00
	JUN 28 2023 MILEAGE FEE	GENERAL FUND	JUSTICE COURT	3.93
			TOTAL:	778.82
MOON SECURITY SERVICE, INC	FIRE MONITOR-FAIR/JUL 2023	FAIR	NON-DEPARTMENTAL	59.00
			TOTAL:	59.00
MORRIS, ELIZABETH	AW HOST 7/1-7/9/2023	PARK FUND	ANSON WRIGHT PARK	360.00
	AW HOST 6/26-6/30/2023	PARK FUND	ANSON WRIGHT PARK	200.00
	AW HOST 7/10-7-23-2023	PARK FUND	ANSON WRIGHT PARK	560.00
			TOTAL:	1,120.00
MORRIS, ROBERT	HOST ASST 6/26-6/30/2023/	PARK FUND	ANSON WRIGHT PARK	40.00
	HOST ASST 7/10-7/23/ 1DAY	PARK FUND	ANSON WRIGHT PARK	40.00
			TOTAL:	80.00
MORROW CO ASSESSMENT AND TAX	REPLENISH 2022-23 S/O FUND	GENERAL FUND	ASSESSOR/TAX COLLECTOR	22.30
			TOTAL:	22.30
MORROW CO GRAIN GROWERS	#73/AUTO SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	5.99
	SHER OFF/MISC SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	33.99
	SHER OFF/ATV SERVICE	GENERAL FUND	SHERIFF'S DEPARTMENT	146.52
	PW/SHOP SUPPLIES	GENERAL FUND	PUBLIC WORKS-GEN MAINT	70.28
	SHOP/SHOP SUPPLY	GENERAL FUND	PUBLIC WORKS-GEN MAINT	9.20
	PW/SHOP SUPPLY	GENERAL FUND	PUBLIC WORKS-GEN MAINT	9.99
	GM/GROUNDS MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	60.00
	GM/BUILDING MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	3.29
	GM/BUILDING MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	6.49
	GM/BUILDING MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	55.85
	ROAD/GROUNDS MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	337.50
	GM/GROUND MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	6.49
	ROAD/MISC SUPPLY	GENERAL FUND	PUBLIC WORKS-GEN MAINT	17.99
	WEED/CHEMICAL	GENERAL FUND	WEED DEPT.	603.00
	WEED/BACK FLOW MIXING STAT	GENERAL FUND	WEED DEPT.	15.56
	#1249/OIL FILTER	ROAD FUND	ROAD DEPARTMENT	12.11
	#104/ANTENNA	ROAD FUND	ROAD DEPARTMENT	36.99
	ROAD/GRADER DEF	ROAD FUND	ROAD DEPARTMENT	15.49
	#21002/PRTBL AIR CMRSSR F	ROAD FUND	ROAD DEPARTMENT	28.46
	#1321/DIESEL EXHAUST FLUID	ROAD FUND	ROAD DEPARTMENT	12.99
	#1508/CHAIN LUBE	ROAD FUND	ROAD DEPARTMENT	8.49
	#1164/OIL FILTER	ROAD FUND	ROAD DEPARTMENT	12.11
	ROAD/FUEL-UNLEADED GASOLIN	ROAD FUND	ROAD DEPARTMENT	115.92
	#1508/MASTER LINK	ROAD FUND	ROAD DEPARTMENT	6.85
	AIRPORT/MEMORIAL TREE	AIRPORT FUND	AIRPORT	108.98
	AIRPORT/GROUNDS MAINTENANC	AIRPORT FUND	AIRPORT	29.98
	PROPANE TANK RENT/FAIR	FAIR	NON-DEPARTMENTAL	50.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	CUTS/PROPANE	PARK FUND	CUTSFORTH PARK	157.01
	AW/PROPANE	PARK FUND	ANSON WRIGHT PARK	150.44
	OHV/PROPANE	PARK FUND	ATV PARK	303.08
	OHV/PROPANE	PARK FUND	ATV PARK	26.67
	OHV/PROPANE	PARK FUND	ATV PARK	62.88
	OHV/PROPANE	PARK FUND	ATV PARK	217.91
	OHV/PROPANE	PARK FUND	ATV PARK	66.47
	OHV/PROPANE	PARK FUND	ATV PARK	56.91
	OHV/PROPANE	PARK FUND	ATV PARK	171.54
	OHV/PROPANE	PARK FUND	ATV PARK	169.16
	OHV/PROPANE	PARK FUND	ATV PARK	279.72
	#1703/EQUIPMENT REPAIR	PARK FUND	ATV PARK	24.99
	OHV/MISC SUPPLY	PARK FUND	ATV PARK	23.49
	#1703/REPAIR AND MAINTENAN	PARK FUND	ATV PARK	159.98
	#1726/BEARING WHEEL	PARK FUND	ATV PARK	159.98
	#1726/EQUIPMENT REPAIR	PARK FUND	ATV PARK	189.98
			TOTAL:	4,040.72
MORROW CO HEALTH DISTRICT	PHARMACEUTICALS	GENERAL FUND	HEALTH DEPARTMENT	870.94
	PUBLIC HEALTH SERVICE/APR	GENERAL FUND	HEALTH DEPARTMENT	1,278.04
	PUBLIC HEALTH SERVICE/JUN	GENERAL FUND	HEALTH DEPARTMENT	1,278.04
	PUBLIC HEALTH SERVICE/MAR	GENERAL FUND	HEALTH DEPARTMENT	1,278.04
	PUBLIC HEALTH SERVICE/MAY	GENERAL FUND	HEALTH DEPARTMENT	1,278.04
	MORROW CO HEALTH DISTRICT	MORROW CO HEALTH D	MORROW CO HEALTH DISTR	6,184.86
			TOTAL:	12,167.96
MORROW CO PUBLIC WORKS	GM FUEL/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	403.84
	GM FUEL/JUN 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	598.44
	WEED/FUEL	GENERAL FUND	WEED DEPT.	470.08
	OHV FUEL/JUN 2023	PARK FUND	ATV PARK	400.90
	OHV FUEL/JUN 2023	PARK FUND	ATV PARK	934.28
			TOTAL:	2,807.54
MORROW CO SCHOOL DIST	MORROW CO SCHOOL DIST	MORROW CO SCHOOL D	MORROW CO SCHOOL DISTR	24,738.95
			TOTAL:	24,738.95
MORROW CO TREASURER	JUSTIC CRT ENFORCE/JUN 202	JUSTICE COURT BAIL	NON-DEPARTMENTAL	12,631.70
			TOTAL:	12,631.70
MT. EMILY SAFE CENTER	CONTRACT FEE/ JUL-SEP 2023	CAMI GRANT	DISTRICT ATTORNEY	4,427.16
			TOTAL:	4,427.16
NATIONWIDE RETIREMENT	NATIONWIDE RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	908.00
	NATIONWIDE RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	1,026.00
	NATIONWIDE RETIREMENT	ROAD FUND	NON-DEPARTMENTAL	90.00
	NATIONWIDE RETIREMENT	ROAD FUND	NON-DEPARTMENTAL	105.00
	NATIONWIDE RETIREMENT	AIRPORT FUND	NON-DEPARTMENTAL	94.50
	NATIONWIDE RETIREMENT	AIRPORT FUND	NON-DEPARTMENTAL	110.25
	NATIONWIDE RETIREMENT	911 EMERGENCY FUND	NON-DEPARTMENTAL	100.00
	NATIONWIDE RETIREMENT	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	75.00
	NATIONWIDE RETIREMENT	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	75.00
	NATIONWIDE RETIREMENT	PARK FUND	NON-DEPARTMENTAL	7.50
	NATIONWIDE RETIREMENT	PARK FUND	NON-DEPARTMENTAL	8.75
			TOTAL:	2,600.00
NAVARRETE, CARON CARDENAS	JUROR FEE-6/26-6/27/23	GENERAL FUND	JUSTICE COURT	20.16

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	20.16
NEIGHBORHOOD CENTER OF SOUTH MORROW CO	MONTHLY ALLOCATION/JUL 202	GENERAL FUND	NON-DEPARTMENTAL	2,083.37
	MONTHLY ALLOCATION/JUL 202	RESILIENCY FUND	RESILIENCY FUND	2,083.37
			TOTAL:	4,166.74
NORCOR	DETENTION SERVICES/JUN 202	GENERAL FUND	JUVENILE DEPARTMENT	5,365.00
			TOTAL:	5,365.00
NORTH MORROW TIMES	MCPT/ADVERTISING	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	93.50
			TOTAL:	93.50
NORTH MORROW VECTOR CONT	NORTH MORROW VECTOR CONT	N MORROW VECTOR CO	N MORROW VECTOR CONTRO	1,514.34
			TOTAL:	1,514.34
NORTHSIDE TRUCKS & EQUIP	2023 F-350/V#11758	PARK FUND	ATV PARK	66,680.90
			TOTAL:	66,680.90
NORTHWEST EQUIPMENT SALES, INC.	#1264/DEF FLOAT AND SENSOR	ROAD FUND	ROAD DEPARTMENT	477.03
	#1264/DEF HEATER	ROAD FUND	ROAD DEPARTMENT	336.94
	#1001/AC BELT	ROAD FUND	ROAD DEPARTMENT	26.19
			TOTAL:	840.16
NW FARM SUPPLY, INC	WALTON BUMPER PULL TILT TR	GENERAL FUND	SOLID WASTE TRNS STATI	19,999.00
			TOTAL:	19,999.00
ODP BUSINESS SOLUTIONS, LLC	FINANCE/OFFICE SUPPLY	GENERAL FUND	BOARD OF COMMISSIONERS	7.96
	FINANCE/OFFICE SUPPLY	GENERAL FUND	ADMINISTRATIVE SERVICE	37.99
	FINANCE/OFFICE SUPPLY	GENERAL FUND	ADMINISTRATIVE SERVICE	46.73
	TREASURER/OFFICE SUPPLY	GENERAL FUND	TREASURER	32.25
	TREASURER/OFFICE SUPPLY	GENERAL FUND	TREASURER	19.99
	FAIR/OFFICE SUPPLY	FAIR	NON-DEPARTMENTAL	83.15
	OHV/OFFICE SUPPLY	PARK FUND	ATV PARK	399.50
	OHV/OFFICE SUPPLY	PARK FUND	ATV PARK	92.99
			TOTAL:	720.56
OJLEETREE DEAKINS	LEGAL SERVICES/MAY 2023	GENERAL FUND	NON-DEPARTMENTAL	215.00
			TOTAL:	215.00
OJDDA	2023 OJDDA CONFERENCE	GENERAL FUND	DISTRICT ATTORNEY	350.00
	2023-24 OJDDA MEMBER DUES	GENERAL FUND	JUVENILE DEPARTMENT	812.00
			TOTAL:	1,162.00
ONE AMERICA	ONE AMERICA	GENERAL FUND	NON-DEPARTMENTAL	5,463.97
	ONE AMERICA	GENERAL FUND	NON-DEPARTMENTAL	5,186.46
	ONE AMERICA	ROAD FUND	NON-DEPARTMENTAL	1,666.36
	ONE AMERICA	ROAD FUND	NON-DEPARTMENTAL	1,875.39
	ONE AMERICA	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	225.06
	ONE AMERICA	SPEC TRANSPORTATIO	NON-DEPARTMENTAL	253.08
	ONE AMERICA	BUILDING PERMIT FU	NON-DEPARTMENTAL	447.78
	ONE AMERICA	BUILDING PERMIT FU	NON-DEPARTMENTAL	46.86
			TOTAL:	15,164.96
OR ASSOCIATION OF COUNTY CLERKS	2023 OACC ANNUAL CONF/KB	GENERAL FUND	COUNTY CLERK	450.00
	2023 OACC ANNUAL CONF/TC	GENERAL FUND	COUNTY CLERK	250.00
	2023 OACC ANNUAL CONF/BC	GENERAL FUND	COUNTY CLERK	450.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	1,150.00
OR DEPT OF ENVIRONMENTAL QUALITY	NTS/2023-24 SOLID WST PRMT	GENERAL FUND	NORTH TRANSFER STATION	50.00
	STS/2023-24 PERMIT FEE	GENERAL FUND	SOLID WASTE TRNS STATI	50.00
			TOTAL:	100.00
OR DEPT OF JUSTICE	OR DEPT OF JUSTICE	GENERAL FUND	NON-DEPARTMENTAL	18.00
	OR DEPT OF JUSTICE	GENERAL FUND	NON-DEPARTMENTAL	18.00
			TOTAL:	36.00
OR DEPT OF REVENUE	MAP MAINTENANCE/MAY 2023	GENERAL FUND	ASSESSOR/TAX COLLECTOR	3,735.00
	MAP MAINTENANCE/JUN 2023	GENERAL FUND	ASSESSOR/TAX COLLECTOR	3,675.00
	IRR JUSTICE CRT FEES/JUN 2	GENERAL FUND	JUSTICE COURT	4,513.50
	Q2 2023 OR LODGING TAX	PARK FUND	CUTSFORTH PARK	212.47
	Q2 2023 OR LODGING TAX	PARK FUND	ANSON WRIGHT PARK	104.68
	Q2 2023 OR LODGING TAX	PARK FUND	ATV PARK	1,073.45
	Q2 2023 OR LODGING TAX	PARK FUND	FAIRGROUNDS PARK	0.82
	OR RETIREMENT TAXES/JUL 20	M.C. RETIRE. PLAN	NON-DEPARTMENTAL	13,199.68
			TOTAL:	26,514.60
OR DHS-OHA/OFS/RECEIPTING UNIT	MARRIAGE LICENSES/JUN 2023	GENERAL FUND	COUNTY CLERK	250.00
			TOTAL:	250.00
OR PARKS & RECREATION DEPT	ATV PERMITS (95)/JUN 2023	PARK FUND	ATV PARK	855.00
			TOTAL:	855.00
OR STATE UNIVERSITY	FY23 4TH QTR PAYMENT	GENERAL FUND	NON-DEPARTMENTAL	48,859.25
			TOTAL:	48,859.25
OR TRAIL LIBRARY DIST	OR TRAIL LIBRARY DIST	OREGON TRAIL LIBRA	OREGON TRAIL LIBRARY D	1,484.99
			TOTAL:	1,484.99
OREGON AFSCME COUNCIL 75	OREGON AFSCME COUNCIL 75	GENERAL FUND	NON-DEPARTMENTAL	1,414.72
	OREGON AFSCME COUNCIL 75	ROAD FUND	NON-DEPARTMENTAL	1,170.78
	OREGON AFSCME COUNCIL 75	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	77.64
	OREGON AFSCME COUNCIL 75	PARK FUND	NON-DEPARTMENTAL	24.45
			TOTAL:	2,687.59
OREGON CORRECTIONS ENTERPRISES	22-UNIFORM LOGO ON CPI	GENERAL FUND	SHERIFF'S DEPARTMENT	83.86
	22-UNIFORM LOGO ON CPI	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	83.87
	22-UNIFORM LOGO ON CPI	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	6.30
			TOTAL:	174.03
OREGON FAIRS ASSOCIATION	OFA MEMBER DUES 2023-24	FAIR	NON-DEPARTMENTAL	2,000.00
			TOTAL:	2,000.00
OREGON HEALTH AUTHORITY	LABORATORY SERVICES/MAY 20	GENERAL FUND	HEALTH DEPARTMENT	81.30
			TOTAL:	81.30
OREGON STATE POLICE	HANDGUN LICENSES/JUN 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	90.00
			TOTAL:	90.00
OREGON TEAMSTER	OREGON TEAMSTER	GENERAL FUND	NON-DEPARTMENTAL	31,094.80
	OREGON TEAMSTER	GENERAL FUND	NON-DEPARTMENTAL	1,554.75
	OREGON TEAMSTER	GENERAL FUND	NON-DEPARTMENTAL	777.38-
	OREGON TEAMSTER	GENERAL FUND	NON-DEPARTMENTAL	0.25

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	OREGON TEAMSTER	GENERAL FUND	NON-DEPARTMENTAL	155.48-
	OREGON TEAMSTER	911 EMERGENCY FUND	NON-DEPARTMENTAL	2,332.11
	OREGON TEAMSTER	COMMUNITY CORRECTI	NON-DEPARTMENTAL	4,664.22
			TOTAL:	38,713.27
OSACA	2024 OSACATC SUMMER CONF	GENERAL FUND	ASSESSOR/TAX COLLECTOR	350.00
	2024 OSACATC SUMMER CONF	GENERAL FUND	ASSESSOR/TAX COLLECTOR	350.00
	2024 OSACATC SUMMER CONF	GENERAL FUND	ASSESSOR/TAX COLLECTOR	350.00
	2024 OSACATC SUMMER CONF	GENERAL FUND	ASSESSOR/TAX COLLECTOR	350.00
	2023-24 OSACA DUES	GENERAL FUND	ASSESSOR/TAX COLLECTOR	600.00
			TOTAL:	2,000.00
OSMIN, KAEI	WORK BOOT REIMBURSE/FY 22-	ROAD FUND	ROAD DEPARTMENT	149.99
			TOTAL:	149.99
OXARC, INC.	CYLINDER TANK RENT/JUN 202	ROAD FUND	ROAD DEPARTMENT	11.77
			TOTAL:	11.77
PACIFIC OFFICE AUTOMATION	CLERK/PRINTER MAINTENANCE	GENERAL FUND	COUNTY CLERK	993.89
			TOTAL:	993.89
PARKINS DOOR COMPANY	ROAD/BUILDING MAINT	ROAD FUND	ROAD DEPARTMENT	1,055.00
			TOTAL:	1,055.00
PERS-OPSRP	PERS-OPSRP	GENERAL FUND	NON-DEPARTMENTAL	5,013.09
	PERS-OPSRP	GENERAL FUND	NON-DEPARTMENTAL	1,218.06
			TOTAL:	6,231.15
PETTYJOHN'S FARM & BUILDERS SUPPLY	PW/GROUNDS MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	13.18
	PW/BUILDING MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	72.92
	PW/GROUNDS MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	30.16
	PW/GROUNDS MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	1,025.00
	PW/BUILDING MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	1,656.45
	FAIR/BUILDING MAINT	FAIR	NON-DEPARTMENTAL	89.28
	FAIR/BUILDING MAINT	FAIR	NON-DEPARTMENTAL	200.00
	OHV/BUILDING MAINTENANCE	PARK FUND	ATV PARK	111.54
			TOTAL:	3,198.53
PILOT ROCK RFPD	PILOT ROCK RFPD	PILOT ROCK RFD	PILOT ROCK RFD	2,150.49
			TOTAL:	2,150.49
POINT & PAY, LLC	POINT & PAY, LLC	GENERAL FUND	PLANNING DEPARTMENT	302.70
			TOTAL:	302.70
PORT OF MORROW	PORT OF MORROW	PORT OF MORROW	PORT OF MORROW	559.30
			TOTAL:	559.30
PRO RENTAL & SALES	6/6-7/4/23 DEERE UTV 4X4	ROAD FUND	ROAD DEPARTMENT	619.50
			TOTAL:	619.50
PROPIO LS, LLC	PHONE INTERPRET SRVC/JUN 2	GENERAL FUND	HEALTH DEPARTMENT	25.74
			TOTAL:	25.74
PROTHMAN COMPANY	COUNTY ADMIN/SOURCING	GENERAL FUND	NON-DEPARTMENTAL	5,833.33
	COUNTY ADMIN/SOURCING	GENERAL FUND	NON-DEPARTMENTAL	191.58
			TOTAL:	6,024.91

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
PUBLIC TREASURY INSTITUTE	PTI CASHIER-TRAINING/2023	GENERAL FUND	ASSESSOR/TAX COLLECTOR	95.00	
	PTI CASHIER-TRAINING/2023	GENERAL FUND	TREASURER	95.00	
	PTI CASHIER-TRAINING/2023	FAIR	NON-DEPARTMENTAL	95.00	
			TOTAL:	285.00	
QUILL CORPORATION	BOC/OFFICE SUPPLY	GENERAL FUND	BOARD OF COMMISSIONERS	22.09	
	DISPATCH/OFFICE SUPPLY	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	77.04	
			TOTAL:	99.13	
RAMIREZ, SAMANTHA	MEAL/JUN 2023 REIMBURSEMEN	GENERAL FUND	JUVENILE DEPARTMENT	22.55	
			TOTAL:	22.55	
RAYMOND JAMES & ASSOCIATES	RAYMOND JAMES & ASSOCIATES	GENERAL FUND	NON-DEPARTMENTAL	41,972.57	
	RAYMOND JAMES & ASSOCIATES	GENERAL FUND	NON-DEPARTMENTAL	2,919.57	
	RAYMOND JAMES & ASSOCIATES	GENERAL FUND	NON-DEPARTMENTAL	43,789.29	
	RAYMOND JAMES & ASSOCIATES	GENERAL FUND	NON-DEPARTMENTAL	2,918.66	
	RAYMOND JAMES & ASSOCIATES	ROAD FUND	NON-DEPARTMENTAL	11,200.01	
	RAYMOND JAMES & ASSOCIATES	ROAD FUND	NON-DEPARTMENTAL	260.00	
	RAYMOND JAMES & ASSOCIATES	ROAD FUND	NON-DEPARTMENTAL	8,758.17	
	RAYMOND JAMES & ASSOCIATES	ROAD FUND	NON-DEPARTMENTAL	320.00	
	RAYMOND JAMES & ASSOCIATES	AIRPORT FUND	NON-DEPARTMENTAL	348.22	
	RAYMOND JAMES & ASSOCIATES	AIRPORT FUND	NON-DEPARTMENTAL	360.58	
	RAYMOND JAMES & ASSOCIATES	AIRPORT FUND	NON-DEPARTMENTAL	63.00	
	RAYMOND JAMES & ASSOCIATES	911 EMERGENCY FUND	NON-DEPARTMENTAL	2,218.35	
	RAYMOND JAMES & ASSOCIATES	911 EMERGENCY FUND	NON-DEPARTMENTAL	2,250.49	
	RAYMOND JAMES & ASSOCIATES	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	659.98	
	RAYMOND JAMES & ASSOCIATES	VICTIM/WITNESS ASS	NON-DEPARTMENTAL	692.38	
	RAYMOND JAMES & ASSOCIATES	BUILDING PERMIT FU	NON-DEPARTMENTAL	738.33	
	RAYMOND JAMES & ASSOCIATES	BUILDING PERMIT FU	NON-DEPARTMENTAL	79.47	
	RAYMOND JAMES & ASSOCIATES	PARK FUND	NON-DEPARTMENTAL	1,316.91	
	RAYMOND JAMES & ASSOCIATES	PARK FUND	NON-DEPARTMENTAL	1,373.47	
	RAYMOND JAMES & ASSOCIATES	PARK FUND	NON-DEPARTMENTAL	5.00	
	RAYMOND JAMES & ASSOCIATES	COMMUNITY CORRECTI	NON-DEPARTMENTAL	3,714.95	
	RAYMOND JAMES & ASSOCIATES	COMMUNITY CORRECTI	NON-DEPARTMENTAL	3,700.92	
			TOTAL:	129,660.32	
	RCN TECHNOLOGIES	SO/WIRELESS ROUTERS	GENERAL FUND	SHERIFF'S DEPARTMENT	3,730.50
		SO/ANTENNAS	GENERAL FUND	SHERIFF'S DEPARTMENT	2,000.95
				TOTAL:	5,731.45
REEVE KEARNS, PC	SERVICES RENDERED/JUN 2023	GENERAL FUND	PLANNING DEPARTMENT	1,575.00	
			TOTAL:	1,575.00	
RICOH USA, INC.	VETERANS COPIER USE/JAN 20	GENERAL FUND	VETERANS	32.08	
	VETERANS COPIER USE/JUN 20	GENERAL FUND	VETERANS	23.32	
			TOTAL:	55.40	
RODRIGUEZ, LILIANA	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	16.08	
			TOTAL:	16.08	
SAIF CORP	WORKERS COMP INS	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	32.26	
			TOTAL:	32.26	
SANITARY DISPOSAL, INC.	NTS FEE JUN 2023	GENERAL FUND	NORTH TRANSFER STATION	7,857.66	
			TOTAL:	7,857.66	

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCHAFFER W, RODNEY	HEALTH OFFICER PMNT/MAY 20	GENERAL FUND	HEALTH DEPARTMENT	350.00
	HEALTH OFFICER PMNT/MAY 20	GENERAL FUND	HEALTH DEPARTMENT	400.00
	HEALTH OFFICER PMNT/JUN 20	GENERAL FUND	HEALTH DEPARTMENT	350.00
	HEALTH OFFICER PMNT/JUN 20	GENERAL FUND	HEALTH DEPARTMENT	400.00
	HEALTH OFFICER PMNT/JUL 20	GENERAL FUND	HEALTH DEPARTMENT	350.00
	HEALTH OFFICER PMNT/JUL 20	GENERAL FUND	HEALTH DEPARTMENT	400.00
	HEALTH OFFICER PMNT/APR 20	GENERAL FUND	HEALTH DEPARTMENT	400.00
	HEALTH OFFICER PMNT/APR 20	GENERAL FUND	HEALTH DEPARTMENT	<u>600.00</u>
			TOTAL:	3,250.00
SCHULTZ, DANIAL	2019 CHARGER/WINDSHIELD IN	GENERAL FUND	SHERIFF'S DEPARTMENT	755.55
	21 CHARGER/WINDSHIELD INST	GENERAL FUND	SHERIFF'S DEPARTMENT	<u>755.55</u>
			TOTAL:	1,511.10
SILVER CREEK CONTRACTING LLC	OHV/SEPTIC SERVICES	PARK FUND	ATV PARK	<u>475.00</u>
			TOTAL:	475.00
SMART, STEVEN	JUROR FEE-6/26-6/27/23	GENERAL FUND	JUSTICE COURT	<u>23.52</u>
			TOTAL:	23.52
SMITTY'S ACE HARDWARE	PW/JANITORIAL SUPPLY	GENERAL FUND	PUBLIC WORKS-GEN MAINT	69.46
	PW/GENERAL MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	8.59
	ROAD/MISC SUPPLY	ROAD FUND	ROAD DEPARTMENT	<u>7.18</u>
			TOTAL:	85.23
SOLV BUSINESS SOLUTIONS-CONNECTED SAFE	AP CHECKS/1000CT	GENERAL FUND	TREASURER	<u>835.43</u>
			TOTAL:	835.43
SOUTH GILLIAM RFPD	SOUTH GILLIAM RFPD	S GILLIAM RFPD	S MORROW RFPD	<u>131.99</u>
			TOTAL:	131.99
SOUTH MORROW COUNTY SENIORS MATTER	INSTLMT #1 ARPA GRANT AGRM	RESILIENCY FUND	RESILIENCY FUND	<u>33,984.00</u>
			TOTAL:	33,984.00
SPOT ON SEPTIC	SANITARY SRV-NTS/MAR 2023	GENERAL FUND	NORTH TRANSFER STATION	190.00
	SANITARY SERV-NTS/APR 2023	GENERAL FUND	NORTH TRANSFER STATION	190.00
	SANITARY SERV-NTS/MAY 2023	GENERAL FUND	NORTH TRANSFER STATION	190.00
	SANITARY SRV-NTS/JUN 2023	GENERAL FUND	NORTH TRANSFER STATION	190.00
	SANITARY SERV-STs/MAR 2023	GENERAL FUND	SOLID WASTE TRNS STATI	190.00
	DUMPING SERV-STs/APR 2023	GENERAL FUND	SOLID WASTE TRNS STATI	49.00
	SANITARY SERV-STs/MAY 2023	GENERAL FUND	SOLID WASTE TRNS STATI	190.00
	SANITARY SER-STs/JUN 2023	GENERAL FUND	SOLID WASTE TRNS STATI	190.00
	SANITARY SERV-OHV/MAY 2023	PARK FUND	ATV PARK	383.26
	SANITARY SERV-OHV/MAY 2023	PARK FUND	ATV PARK	328.00
	SANITARY SREV-OHV/JUN 2023	PARK FUND	ATV PARK	416.00
	SANITARY SREV-OHV/JUN 2023	PARK FUND	ATV PARK	<u>820.00</u>
			TOTAL:	3,326.26
	ST. ANTHONY HOSPITAL	DIRECT PAY/AC#X031395965	GENERAL FUND	SHERIFF'S DEPARTMENT
DIRECT PAY/AC#X031396211		GENERAL FUND	SHERIFF'S DEPARTMENT	368.52
DIRECT PAY/AC#X031405228		GENERAL FUND	SHERIFF'S DEPARTMENT	<u>3,311.50</u>
			TOTAL:	4,048.54
STAPLES	FINANCE/OFFICE SUPPLY	GENERAL FUND	ADMINISTRATIVE SERVICE	<u>125.91</u>
			TOTAL:	125.91

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
STATE FORESTER-OR DEPT OF FORESTRY	STATE FORESTER-OR DEPT OF	STATE FIRE PATROL	FOREST PATROL	471.70
			TOTAL:	471.70
STATE OF OREGON	STATE OF OREGON	GENERAL FUND	COUNTY CLERK	370.31
	ASST WTRMSTR PROG/APR-JUN	GENERAL FUND	NON-DEPARTMENTAL	3,055.00
	STATE OF OREGON	COUNTY ASSESSMENT	CO ASSESSMENT & TAXATI	14,557.30
	STATE OF OREGON	STATE HOUSING FUND	STATE HOUSING FUND	19,984.29
			TOTAL:	37,966.90
STEPHENS, ZACHARY	2023 MC FAIR/ENTERTAINMENT	FAIR	FAIR	500.00
			TOTAL:	500.00
STUTZMAN, JACOB	MEAL-ARBYS/TROUTDALE	GENERAL FUND	SHERIFF'S DEPARTMENT	24.18
			TOTAL:	24.18
SYKES PUBLISHING	FIN/LEGAL NOTICE	GENERAL FUND	ADMINISTRATIVE SERVICE	383.28
	FIN/LEGAL NOTICE	GENERAL FUND	ADMINISTRATIVE SERVICE	425.80
	SHER OFF/BUSINESS CARDS	GENERAL FUND	SHERIFF'S DEPARTMENT	35.05
	SHER OFF/BUSINESS CARDS	GENERAL FUND	SHERIFF'S DEPARTMENT	39.99
	PLANNING/LEGAL NOTICE	GENERAL FUND	PLANNING DEPARTMENT	102.93
	PLANNING/LETTERHEAD	GENERAL FUND	PLANNING DEPARTMENT	263.90
	PW/ADVERTISING/ LEGAL NOTI	AIRPORT FUND	AIRPORT	65.13
	SHER OFF/BUSINESS CARDS	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	26.66
	MCPT/4-DISPLAY AD	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	110.00
	PW/ADVERTISING/ LEGAL NOTI	PARK FUND	CUTSFORTH PARK	235.50
	SHER OFF/BUSINESS CARDS	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	35.90
			TOTAL:	1,724.14
T3E COMPANY, INC.	CA12CD BATTERY	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	153.00
			TOTAL:	153.00
TEAMSTERS LOCAL 223	TEAMSTERS LOCAL 223	GENERAL FUND	NON-DEPARTMENTAL	1,173.50
	TEAMSTERS LOCAL 223	911 EMERGENCY FUND	NON-DEPARTMENTAL	73.50
	TEAMSTERS LOCAL 223	COMMUNITY CORRECTI	NON-DEPARTMENTAL	180.00
	TEAMSTERS LOCAL 223	COMMUNITY CORRECTI	NON-DEPARTMENTAL	30.00-
			TOTAL:	1,397.00
THOREN, CHRIS	TOOL AGREEMENT/MAY 2023	ROAD FUND	ROAD DEPARTMENT	25.00
	TOOL AGREEMENT/JUN 2023	ROAD FUND	ROAD DEPARTMENT	25.00
			TOTAL:	50.00
TOM DENCHEL FORD COUNTRY	2023 FORD F-150	WEED EQUIP. RESERV	WEED DEPT	49,231.78
			TOTAL:	49,231.78
TOWN OF LEXINGTON	WATER-PW OFFICE/JUN 2023	ROAD FUND	ROAD DEPARTMENT	49.00
	WATER-ROAD SHOP/JUN 2023	ROAD FUND	ROAD DEPARTMENT	85.10
	TOWN OF LEXINGTON	CITY OF LEXINGTON	CITY OF LEXINGTON	86.80
			TOTAL:	220.90
TURNER, DANIEL A	OHV PARK/ICE DELIVERY	PARK FUND	ATV PARK	347.50
	OHV PARK/ICE DELIVERY	PARK FUND	ATV PARK	287.00
	OHV PARK/ICE DELIVERY	PARK FUND	ATV PARK	435.00
	OHV/ICE DELIVERY	PARK FUND	ATV PARK	417.50
			TOTAL:	1,487.00
TYLER TECHNOLOGIES	2023-2024 FINANCE SOFTWARE	GENERAL FUND	ADMINISTRATIVE SERVICE	34,455.77

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	34,455.77
UULINE	PW/JANITORIAL SUPPLY	GENERAL FUND	PUBLIC WORKS-GEN MAINT	3,051.56
			TOTAL:	3,051.56
UMATILLA CO FEDERAL	UMATILLA CO FEDERAL	GENERAL FUND	NON-DEPARTMENTAL	6,486.30
	UMATILLA CO FEDERAL	GENERAL FUND	NON-DEPARTMENTAL	50.00
	UMATILLA CO FEDERAL	GENERAL FUND	NON-DEPARTMENTAL	6,534.55
	UMATILLA CO FEDERAL	ROAD FUND	NON-DEPARTMENTAL	532.00
	UMATILLA CO FEDERAL	ROAD FUND	NON-DEPARTMENTAL	302.00
	UMATILLA CO FEDERAL	AIRPORT FUND	NON-DEPARTMENTAL	1.25
	UMATILLA CO FEDERAL	AIRPORT FUND	NON-DEPARTMENTAL	1.25
	UMATILLA CO FEDERAL	911 EMERGENCY FUND	NON-DEPARTMENTAL	50.00
	UMATILLA CO FEDERAL	911 EMERGENCY FUND	NON-DEPARTMENTAL	50.00
	UMATILLA CO FEDERAL	BUILDING PERMIT FU	NON-DEPARTMENTAL	2.50
	UMATILLA CO FEDERAL	BUILDING PERMIT FU	NON-DEPARTMENTAL	4.25
	UMATILLA CO FEDERAL	PARK FUND	NON-DEPARTMENTAL	822.50
	UMATILLA CO FEDERAL	PARK FUND	NON-DEPARTMENTAL	922.50
	UMATILLA CO FEDERAL	COMMUNITY CORRECTI	NON-DEPARTMENTAL	50.00
	UMATILLA CO FEDERAL	COMMUNITY CORRECTI	NON-DEPARTMENTAL	50.00
			TOTAL:	15,859.10
UMATILLA CO SHERIFF'S OFFICE	JAIL MEDICAL/FEB, APR 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	3,203.42
			TOTAL:	3,203.42
UMATILLA ELECTRIC COOPERATIVE	DOCKEN BLDG/JUN 2023	GENERAL FUND	HEALTH DEPARTMENT	177.81
	PUBLIC WORKS BLDGS/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	625.96
	PUBLIC WORKS BLDGS/JUN 202	GENERAL FUND	PUBLIC WORKS-GEN MAINT	86.99
	PUBLIC WORKS BLDGS/JUN 202	GENERAL FUND	NORTH TRANSFER STATION	43.76
	PUBLIC WORKS BLDGS/JUN 202	ROAD FUND	ROAD DEPARTMENT	47.00
	RESTITUTION/INV# 20157	JUSTICE COURT BAIL	NON-DEPARTMENTAL	200.00
			TOTAL:	1,181.52
UMATILLA MORROW RADIO AND DATA DISTRIC	UMATILLA MORROW RADIO AND	RADIO DISTRICT	RADIO DISTRICT	1,130.04
			TOTAL:	1,130.04
UMPQUA RESEARCH COMPANY - TABLE ROCK	AW/DRINKING WATER TESTING	PARK FUND	ANSON WRIGHT PARK	72.00
			TOTAL:	72.00
US CELLULAR	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	BOARD OF COMMISSIONERS	110.43
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	ADMINISTRATIVE SERVICE	47.07
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	TREASURER	47.29
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	VETERANS	73.72
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	JUVENILE DEPARTMENT	94.58
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	160.35
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	32.07
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	32.07
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	46.06
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	46.06
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	32.07
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HEALTH DEPARTMENT	78.13
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	PLANNING DEPARTMENT	76.78
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	EMERGENCY MANAGEMENT	63.70
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	PUBLIC WORKS-GEN MAINT	169.18
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	NORTH TRANSFER STATION	14.49
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	NORTH TRANSFER STATION	81.65

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	SOLID WASTE TRNS STATI	14.49
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	WEED DEPT.	72.00
	MERGED DEPT CELLS/JUL 2023	GENERAL FUND	HUMAN RESOURCES	47.29
	MERGED DEPT CELLS/JUL 2023	ROAD FUND	ROAD DEPARTMENT	430.68
	AIRPORT-AWOS/MAY 2023	AIRPORT FUND	AIRPORT	40.51
	MERGED DEPT CELLS/JUL 2023	FAIR	NON-DEPARTMENTAL	32.07
	MCPT DATA/JUN 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	445.61
	MCST CELL-IPAD/JUN 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	406.68
	MERGED DEPT CELLS/JUL 2023	ENFORCEMENT FUND	DISTRICT ATTORNEY	47.29
	MERGED DEPT CELLS/JUL 2023	VICTIM/WITNESS ASS	DISTRICT ATTORNEY	32.07
	MERGED DEPT CELLS/JUL 2023	PARK FUND	ATV PARK	132.60
			TOTAL:	2,906.99
USDA, APHIS, GENERAL	APHIS/WILDLIFE SERV/JUN 20	GENERAL FUND	NON-DEPARTMENTAL	6,681.63
			TOTAL:	6,681.63
VANDERWALL, ROBERTA	VANDERWALL, ROBERTA	GENERAL FUND	BOARD OF COMMISSIONERS	30.30
	VANDERWALL, ROBERTA	GENERAL FUND	BOARD OF COMMISSIONERS	38.25
	VANDERWALL, ROBERTA	GENERAL FUND	BOARD OF COMMISSIONERS	25.98
			TOTAL:	94.53
VERIZON WIRELESS	DA OFF DATA PLAN/JUN 2023	GENERAL FUND	DISTRICT ATTORNEY	82.97
	DA OFF DATA PLAN/JUL 2023	GENERAL FUND	DISTRICT ATTORNEY	82.97
	SO/OHV-MODEMS/JUL 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	816.22
	SO CELL/JUL 2023	GENERAL FUND	SHERIFF'S DEPARTMENT	1,443.30
	SURVEYOR CELL/JUL 2023	GENERAL FUND	SURVEYOR'S DEPARTMENT	42.45
	OHV PHONE/JUN 2023	PARK FUND	ATV PARK	49.98
	SO/OHV-MODEMS/JUL 2023	PARK FUND	ATV PARK	40.81
			TOTAL:	2,558.70
VISA	MEAL-CAMP 18/SEASIDE	GENERAL FUND	BOARD OF COMMISSIONERS	24.79
	LDGING-GARIBALDI HSE/GARIB	GENERAL FUND	BOARD OF COMMISSIONERS	109.27
	FUEL-SINCLAIR/BOARDMAN	GENERAL FUND	BOARD OF COMMISSIONERS	33.30
	FUEL-SINCLAIR/BOARDMAN	GENERAL FUND	BOARD OF COMMISSIONERS	28.01
	MEAL-NANCY JOS/WOODBURN	GENERAL FUND	BOARD OF COMMISSIONERS	17.15
	LODGING-GRAND HOTEL/SALEM	GENERAL FUND	BOARD OF COMMISSIONERS	381.62
	FUEL-SHELL/WOODBURN	GENERAL FUND	BOARD OF COMMISSIONERS	47.27
	FUEL-SINCLAIR/BOARDMAN	GENERAL FUND	BOARD OF COMMISSIONERS	29.75
	MEAL-BURGER KING/WOODBURN	GENERAL FUND	BOARD OF COMMISSIONERS	9.89
	FUEL-IRRIGON STATION/IRRIG	GENERAL FUND	BOARD OF COMMISSIONERS	39.01
	FUEL-IRRIGION STATION/IRRI	GENERAL FUND	BOARD OF COMMISSIONERS	40.04
	MEAL-ABBYS/WOODBURN	GENERAL FUND	BOARD OF COMMISSIONERS	8.95
	LODGING-GRAND HOTEL/SALEM	GENERAL FUND	BOARD OF COMMISSIONERS	381.62
	HR/OFFICE SUPPLY	GENERAL FUND	ADMINISTRATIVE SERVICE	3.50
	76 METRO MART/HERMISTON	GENERAL FUND	ADMINISTRATIVE SERVICE	18.07
	BUDGET COMM MTG/LUNCH	GENERAL FUND	ADMINISTRATIVE SERVICE	123.60
	ASSESSOR/MISC SUPPLY	GENERAL FUND	ASSESSOR/TAX COLLECTOR	102.01
	FUEL-SPACE AGE/HERMISTON	GENERAL FUND	TREASURER	70.01
	CLERK/OFFICE SUPPLY	GENERAL FUND	COUNTY CLERK	12.81
	FUEL/MOBIL-HEPPNER	GENERAL FUND	JUSTICE COURT	49.66
	FUEL-MOBIL/HEPPNER	GENERAL FUND	JUSTICE COURT	38.30
	FUEL-MOBIL/HEPPNER	GENERAL FUND	JUSTICE COURT	48.00
	DA OFFICE/ADOBE	GENERAL FUND	DISTRICT ATTORNEY	9.99
	DA OFF/OFF SUPPLY	GENERAL FUND	DISTRICT ATTORNEY	398.00
	DA/OFFICE SUPPLY	GENERAL FUND	DISTRICT ATTORNEY	103.78
	DA/OFFICE SUPPLY	GENERAL FUND	DISTRICT ATTORNEY	44.88

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	CEOJCC QTRLY MTG/ROOM RENT	GENERAL FUND	JUVENILE DEPARTMENT	95.00
	MEAL-DESPAIN/HEPPNER	GENERAL FUND	JUVENILE DEPARTMENT	104.65
	MEAL-MARKET FRESH/HEPPNER	GENERAL FUND	JUVENILE DEPARTMENT	5.20
	MEAL-CEOJCC MTG/SFWY/PENDL	GENERAL FUND	JUVENILE DEPARTMENT	96.12
	BUDGET COMM MTG/FOOD	GENERAL FUND	JUVENILE DEPARTMENT	18.11
	SHER OFF/UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	100.85
	MEAL-SHARIS/TROUTDALE	GENERAL FUND	SHERIFF'S DEPARTMENT	82.21
	SHER OFF/OFFICE SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	12.74
	SHER OFF/OFFICE SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	41.79
	MEAL-EL ERRADERO/BAKER CIT	GENERAL FUND	SHERIFF'S DEPARTMENT	22.00
	SHER OFF/OFFICE SUPPLY	GENERAL FUND	SHERIFF'S DEPARTMENT	44.96
	MEAL-BIG JIMS/THE DALLEES	GENERAL FUND	SHERIFF'S DEPARTMENT	24.25
	SHER OFF/TRAINING MATERIAL	GENERAL FUND	SHERIFF'S DEPARTMENT	350.00
	MEAL-PERKINS/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	16.27
	SHER OFF/UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	59.92
	SHER OFF/UNIFORM EXPENSE	GENERAL FUND	SHERIFF'S DEPARTMENT	199.97
	MEAL-BORRACHO TACO/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	28.00
	MEAL-SUBWAY/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	15.22
	MEAL-BORRACHO TACO/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	30.00
	MEAL-GOLDEN CORRAL/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	24.48
	MEAL-ZIPS DRIVE IN/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	12.52
	MEAL-PERKINS/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	17.40
	LODGING/MARRIOTT/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	659.55
	MEAL-MARRIOTT/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	14.00
	MEAL-OLIVE GARDEN/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	34.86
	MEAL-DICKS HAMBURGERS/SPOK	GENERAL FUND	SHERIFF'S DEPARTMENT	11.82
	MEAL-MCDONALDS/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	13.93
	MEAL-FRANKS DINER/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	31.00
	MEAL-PEACE PIE/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	16.30
	MEAL-MCDONALDS/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	15.02
	MEAL-BLACK ANGUS/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	45.00
	MEAL-TACO TIME/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	0.55
	LODGING-MARRIOTT/SPOKANE	GENERAL FUND	SHERIFF'S DEPARTMENT	658.95
	SHER OFF/SM TOOLS	GENERAL FUND	HEALTH DEPARTMENT	1,484.19
	MEAL-SHANGHAI BEST/PORTLAN	GENERAL FUND	HEALTH DEPARTMENT	12.65
	HEALTH/CAR WASH	GENERAL FUND	HEALTH DEPARTMENT	14.25
	MEAL-KACHKA/PORTLAND	GENERAL FUND	HEALTH DEPARTMENT	45.14
	HEALTH/AHA BLS TRAINING	GENERAL FUND	HEALTH DEPARTMENT	82.80
	HEALTH/CPST RECERTIFICATIO	GENERAL FUND	HEALTH DEPARTMENT	55.00
	HEALTH/POSTAGE	GENERAL FUND	HEALTH DEPARTMENT	5.75
	AHA BLS RENEWAL CHARGE	GENERAL FUND	HEALTH DEPARTMENT	10.35
	FUEL-ROCKET MART/HERMISTON	GENERAL FUND	PLANNING DEPARTMENT	30.39
	FUEL-6TH ST/THE DALLEES	GENERAL FUND	PLANNING DEPARTMENT	55.09
	MEAL-FRED MEYER/THE DALLEES	GENERAL FUND	PLANNING DEPARTMENT	11.62
	MEAL-SAFEWAY/SALEM	GENERAL FUND	PLANNING DEPARTMENT	12.31
	MEAL-STARBUCKS/THE DALLEES	GENERAL FUND	PLANNING DEPARTMENT	4.75
	PLANNING/RTE MEETING	GENERAL FUND	PLANNING DEPARTMENT	19.65
	FUEL-SHELL/IRRIGON	GENERAL FUND	PLANNING DEPARTMENT	20.00
	NOTARY LICENSE/RAMIREZ	GENERAL FUND	PLANNING DEPARTMENT	40.00
	NOTARY JOURNAL/STAMP	GENERAL FUND	PLANNING DEPARTMENT	84.00
	FUEL-SINCLAIR/LEXINGTON	GENERAL FUND	EMERGENCY MANAGEMENT	54.48
	EMERGENCY/DOLLAR GEN-HEPPN	GENERAL FUND	EMERGENCY MANAGEMENT	11.00
	FUEL-SINCLAIR/LEXINGTON	GENERAL FUND	EMERGENCY MANAGEMENT	76.83
	WEED/TANK REPAIR	GENERAL FUND	WEED DEPT.	36.95
	ZOOM/1MO SUBSCRIPTION-10CT	GENERAL FUND	NON-DEPARTMENTAL	261.15
	FUELCLOUD BOX 6/9-7/9/2023	ROAD FUND	ROAD DEPARTMENT	95.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	LODGING-HAMPTON INN/SPOKAN	ROAD FUND	ROAD DEPARTMENT	367.88
	LODGING-SPOKANE/HAMPTON IN	ROAD FUND	ROAD DEPARTMENT	367.88
	FUELCLOUD BOX 5/09-6/09/23	ROAD FUND	ROAD DEPARTMENT	95.00
	CONFERENCE CANCELLATION CR	ROAD FUND	ROAD DEPARTMENT	515.52-
	DISPATCH/UNIFORM EXPENSE	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	85.95
	DISPATCH/UNIFORM EXPENSE	911 EMERGENCY FUND	SHERIFF'S DEPARTMENT	82.00
	MCPT/ADOBE JUL 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	54.99
	MCPT/AUTO SUPPLY	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	5.97
	MCPT/AUTO SUPPLY	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	24.99
	MCPT/BUILDING MAINT	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	50.52
	MCPT/MISC SUPPLY	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	28.35
	MCPT/CAR WASH	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	2.00
	AIRFARE/CAMI TRAINING/CART	CAMI GRANT	DISTRICT ATTORNEY	1,512.39
	AIRFARE/CAMI TRAINING/CART	CAMI GRANT	DISTRICT ATTORNEY	1,512.39
	AIRFARE/CAMI TRAINING/GEOR	CAMI GRANT	DISTRICT ATTORNEY	1,542.38
	AIRFARE/CAMI TRAINING/DELG	CAMI GRANT	DISTRICT ATTORNEY	1,482.40
	AIR TRAVEL INS/CARTER, GARC	CAMI GRANT	DISTRICT ATTORNEY	204.18
	AIR TRAVEL INS/GEORGE	CAMI GRANT	DISTRICT ATTORNEY	104.11
	AIR TRAVEL INS/DELGADO	CAMI GRANT	DISTRICT ATTORNEY	100.06
	HR/JUL HEALTH CHALLENGE	SAFETY COMMITTEE F	NON-DEPARTMENTAL	150.99
	CUTS/FISHING DERBY	PARK FUND	CUTSFORTH PARK	40.36
	OHV-CUTS/STARLINK SERVICE	PARK FUND	CUTSFORTH PARK	120.00
	CUTS/FISHING DERBY AWARDS	PARK FUND	CUTSFORTH PARK	98.05
	AW/STARLINK SERV/JUN 2023	PARK FUND	ANSON WRIGHT PARK	120.00
	#23-700/SPRING BOOSTER	PARK FUND	ATV PARK	31.98
	OHV-CUTS/STARLINK SERVICE	PARK FUND	ATV PARK	120.00
	ADOBE/MONTHLY SUBSCRIPT	PARK FUND	ATV PARK	54.99
	MEAL-TACO TIME/THE DALLIES	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	22.34
	MEAL-MCDONALDS/SALEM	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	13.90
	MTG MEAL/BURNT FIELD/BOARD	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	82.00
	P&P/OFFICE SUPPLY	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	19.99
	P&P TRANSITIONAL HOUSING	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	139.70
	P&P/23 DURANGO REGISTRAT	COMMUNITY CORRECTI	COMMUNITY CORRECTIONS	136.50
	K9 PROG/DOG FOOD	SHERIFF'S RESERVE	SHERIFF K-9 PROGRAM	61.99
	K9 PROG/DOG FOOD	SHERIFF'S RESERVE	SHERIFF K-9 PROGRAM	86.95
			TOTAL:	16,006.93
WALCHLI, KARIE L	TOURISM CONSULTING/JUN 202	GENERAL FUND	PLANNING DEPARTMENT	2,625.00
	TOURISM CONSULT/MILE JUN 2	GENERAL FUND	PLANNING DEPARTMENT	19.34
			TOTAL:	2,644.34
WESTERN STATES EQUIPMENT	STS/CATERPILLAR TRACK EXCA	GENERAL FUND	SOLID WASTE TRNS STATI	61,293.67
	CAT GRADER 160-WR90 PACKER	ROAD FUND EQUIP RE	ROAD DEPARTMENT	422,215.68
	CAT GRADER 160-WR90 PACKER	ROAD FUND EQUIP RE	ROAD DEPARTMENT	32,330.00
	CAT GRADER 160-WR90 PACKER	ROAD FUND EQUIP RE	ROAD DEPARTMENT	26,735.23
	CAT GRADER 160-WR90 PACKER	ROAD FUND EQUIP RE	ROAD DEPARTMENT	85,000.00-
	#955/WATER SEPARATOR	ROAD FUND	ROAD DEPARTMENT	228.11
			TOTAL:	457,802.69
WEX BANK	FUEL JUN 2023/MCPT	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	234.81
	MCPT FUEL/JUL 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	926.99
	MCPT FUEL/JUL 2023	SPEC TRANSPORTATIO	SPECIAL TRANSPORTATION	1,716.21
			TOTAL:	2,878.01
WIGHT, ADAM E.	CUTS/BREAKER REPAIR	PARK FUND	CUTSFORTH PARK	280.00
			TOTAL:	280.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WRIGHT, RILEY	PW/GENERAL MAINTENANCE	GENERAL FUND	PUBLIC WORKS-GEN MAINT	930.00
			TOTAL:	930.00
WIGHTMAN, TANNER	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	11.60
			TOTAL:	11.60
WILLOW CREEK PARK DIST	WILLOW CREEK PARK DIST	WILLOW CREEK PARK	WILLOW CREEK PARK DIST	408.50
			TOTAL:	408.50
WRIGHT, KATIE	JUROR FEE/MILE JUN 26 2023	GENERAL FUND	JUSTICE COURT	11.60
			TOTAL:	11.60
YOUNG, KARLA	INTERPRETER FEE/JUL 7 2023	GENERAL FUND	DISTRICT ATTORNEY	100.00
			TOTAL:	100.00
			TOTAL:	0.00

===== FUND TOTALS =====

101	GENERAL FUND	730,279.21
201	ROAD FUND EQUIP RES	396,280.91
202	ROAD FUND	91,573.70
205	AIRPORT FUND	5,980.77
206	LAW LIBRARY	234.00
207	911 EMERGENCY FUND	14,771.28
214	FAIR	4,940.11
216	SPEC TRANSPORTATION FUND	6,560.41
218	ENFORCEMENT FUND	47.29
220	VICTIM/WITNESS ASSISTANCE	4,591.64
223	CAMI GRANT	15,713.23
224	WEED EQUIP. RESERVE	49,231.78
227	CAPITAL IMPROVEMENT PROJ	2,650.00
228	SAFETY COMMITTEE FUND	150.99
231	JUSTICE COURT BAILS/FINES	12,831.70
237	BUILDING PERMIT FUND	1,328.94
238	PARK FUND	102,378.35
504	5310 - FTA GRANT FUND	2,434.89
510	COMMUNITY CORRECTIONS	17,264.26
514	IONE SCH DIST B&I	1,173.19
515	BOARDMAN URBAN RENEW	261.87
516	RADIO DISTRICT	1,130.04
519	WEST BOARDMAN URA	160.37
522	SHERIFF'S RESERVE FUND	148.94
540	RESILIENCY FUND	75,724.40
617	MORROW CO HEALTH DISTRICT	6,184.86
621	CITY OG BOARDMAN B&I	993.12
623	CITY OF IRRIGON B & I	470.80
626	MAN. STRUCTURE OMBUDSMAN	12.20
630	PORT OF MORROW	559.30
631	CITY OF BOARDMAN	5,184.62
632	CITY OF HEPPNER	1,109.89
633	CITY OF IONE	161.34
634	CITY OF IRRIGON	512.34
635	CITY OF LEXINGTON	86.80
636	BOARDMAN RFPD	3,931.92
637	BOARDMAN RFPD	632.36

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
638	HEPPNER RFPD	167.84		
639	IRRIGON RFPD	306.34		
640	IONE RFPD	5,982.18		
641	S GILLIAM RFPD	131.99		
642	BOARDMAN CEMETERY	115.13		
643	HEPPNER CEMETERY	133.61		
644	IONE-LEX CEMETERY	146.11		
645	IRRIGON CEMETERY	58.70		
646	WILLOW CREEK PARK DIST	408.50		
647	BOARDMAN PARK	1,213.99		
648	IRRIGON PARK	233.20		
649	BOARDMAN PARK B & I	1,835.56		
651	HEPPNER WATER CONT DIST	26.07		
652	MORROW CO SCHOOL DIST	24,738.95		
654	UMATILLA-MORROW ESD	4,034.88		
658	BLUE MT EDUC DISTRICT	4,333.20		
659	BULE MT B & I	1,315.00		
660	N MORROW VECTOR CONTROL	1,514.34		
663	OREGON TRAIL LIBRARY DIST	1,484.99		
666	STATE FIRE PATROL	471.70		
681	COUNTY ASSESSMENT & TAX	14,557.30		
683	PILOT ROCK RFD	2,150.49		
685	STATE HOUSING FUND	19,984.29		
688	IONE SCHOOL DISTRICT	1,806.27		
690	HEPPNER RFD BOND	68.89		
691	CITY OF HEPPNER FIRE BOND	100.78		
695	M.C. RETIRE. PLAN TRUST	42,273.14		

	GRAND TOTAL:	1,687,275.26		

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-MORROW COUNTY
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 7/01/2023 THRU 7/30/2023

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 7/01/2023 THRU 7/01/2023

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: COMMISSIONERS AP R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



PUBLIC HEALTH DIVISION
EMS and Trauma Systems

Tina Kotek, Governor

Oregon
Health
Authority

800 NE Oregon Street, Suite 465
Portland, OR 97232-2126
Office: 971-673-0520
Fax: 971-673-0555
www.healthoregon.org/ems

August 4, 2023

Morrow County Health District
564 E Pioneer Drive
Heppner, OR 97863

The Oregon Health Authority, Emergency Medical Services and Trauma Systems Program (OHA-EMS) has the responsibility of licensing and regulating ambulance services and emergency medical service providers in Oregon. Pursuant to Oregon Revised Statute (ORS) chapter 682 and Oregon Administrative Rule (OAR) 333-250-0370.

OHA-EMS conducted a routine on-site survey of Morrow County Health District's ambulance services in Heppner and Irrigon on July 20, 2023.

This letter outlines findings of that survey. These findings were determined by interviewing service personnel, review of service documents, and visual inspection of the service facility and vehicles.

DEFICIENCIES FOUND:

The following survey items were not in compliance with Oregon Revised Statute (ORS) 682 and Oregon Administrative Rule (OAR) Division 250 and 255 and require correction.

1. OAR 333-250-0265 (1) The licensed ambulance service must have written policies and procedures to carry out daily ambulance service operations including, but not limited to: (o) Actions necessary when an ambulance is involved in an accident, including the submission of a legible copy of the Department of Motor Vehicles Accident Report to the Authority within 10 business days of the accident.

The survey revealed a policy and procedure for actions necessary when an ambulance is involved in an accident, however, at the time of the survey, the policy and procedure did not include the requirement of submitting a copy of the Department of Motor Vehicles Accident Report to the Authority within 10 business days of the accident.

2. OAR 333-250-0290 (1) The licensed ambulance service is responsible for: (b) Having 24-hour-a-day telephone answering, or 24-hour-a-day telephone and text-to-9-1-1 answering, and dispatching capabilities or having a signed agreement or contract with a recognized primary or secondary Public Safety Answering Point

(PSAP), that will provide telephone answering, or telephone and text-to-9-1-1 answering, and emergency dispatching services.

A documented signed agreement or contract with a PSAP was not available at the time of survey.

3. OAR 333-255-0072 (2) A licensed ambulance service must ensure that appropriate equipment and all ancillary supplies necessary for the proper use of equipment is available in the ground ambulance vehicle, is in satisfactory working condition, is maintained in accordance with manufacturer requirements, and is stored in a sanitary and secure manner that protects the viability and safe operation of medications and equipment. (3) Required equipment for a ground ambulance vehicle that is used by an ambulance service to provide basic life support includes but is not limited to: (g) Oxygen nasal cannula with tubing that is transparent and disposable in sizes to fit neonates to adults; (r) Appropriately sized pediatric restraint system(s) that, at a minimum, covers a weight range of between 10 and 99 pounds. Only the manufacturer's recommendations for the weight or size of the patient should be considered when selecting the appropriate device for the specific pediatric patient being transported. (s) Fracture immobilization equipment, including but not limited to: (D) Pelvic sling in pediatric, adult, and extra-large sizes; (v) Security and rescue equipment, including but not limited to: (F) Adequate extrication equipment for agencies that provide initial response without the response of other rescue apparatus or equipment. (5) If an ambulance service is providing advanced life support and the ground ambulance vehicle is staffed with a Paramedic or ambulance-based clinician, the ground ambulance vehicle shall have all the equipment identified in section (4) of this rule and include, but not limited to: (a) Nasogastric tubes in sizes to fit neonates to adults.

Inspection of the ambulances in Heppner, OR with license #41251 and #40050 revealed the following missing patient care items and security and rescue equipment on both ambulances at the time of the survey:

- Nasal cannula – neonate size.
- A pediatric restraint system(s) that, at a minimum, covers a weight range of between 10 and 99 pounds. The ambulances did have airway seats that could accommodate a child weighing 20-50 pounds, however this does not meet the minimum standard.
- Pelvic Sling – ex-large size. The survey revealed a small and an adult size pelvic sling, an ex-large size was not available at the time of the survey.
- Adequate extrication equipment for agencies that provide initial response without the response of other rescue apparatus or equipment.

Inspection of the ambulances in Irrigon, OR with license #40170 and #40046 revealed the following missing patient care items on both ambulances at the time of the survey:

- Nasal cannula – neonate size.
- Nasogastric tubes – neonate size.

INFORMAL ENFORCEMENT – ACTION REQUIRED:

Morrow County Health District #2501 and the associated ambulance vehicles will remain licensed, contingent upon submission of an acceptable action plan within 30 days, **(anticipated date of receipt by the Authority is September 4, 2023, to address the deficiencies identified in this report)**. The completed action plan should be emailed to veronica.seymour@oha.oregon.gov. Failure to submit an acceptable action plan and/or failure to correct the deficiencies may result in formal enforcement as outlined in OAR 333-250-0400.

The action plan must address resolution of the deficiencies outlined above. Please include the following information in your action plan for each deficiency cited (an example template is attached):

1. Describe how each deficiency has been or will be corrected.
2. Include specific corrective actions to resolve the deficiency.
3. Identify implementation dates and deadlines for these actions.
4. Identify the name and the title of the designated person responsible for implementing the action.
5. Identify what measures will be used to evaluate the success of the corrective actions in resolving the deficiency.

Thank you for your continued commitment and participation in developing a strong EMS system in Oregon. Contact me with any questions you may have.

Sincerely,

Veronica Seymour

Veronica Seymour
Ambulance Service Coordinator
Oregon Health Authority
EMS & Trauma Systems
veronica.seymour@oha.oregon.gov
971-334-6376

Cc: David Metzler, MD, EMS Medical Director
Morrow County EMS/ASA Board

Enc: Example Action Plan Template

CORRECTIVE ACTION PLAN

Service Name: Morrow County Health District DBA Morrow County Ambulance

Survey Date: July 20, 2023

DEFICIENCY AS CITED IN AMBULANCE SERVICE SURVEY REPORT	CORRECTIVE ACTIONS TO RESOLVE DEFICIENCY (DETAILS)	START DATE	STATUS	RESPONSIBLE INDIVIDUAL(S)	EVALUATION (MEASURES OF EFFECTIVENESS)
<p>1. OAR 333-250-0265 (1)(o) The survey revealed a policy and procedure for actions necessary when an ambulance is involved in an accident, however, at the time of the survey, the policy and procedure did not include the requirement of submitting a copy of the Department of Motor Vehicles Accident Report to the Authority within 10 business days of the accident.</p>	<p>MCHD’s Ambulance Involved Motor Vehicle Collision Policy was amended to comply with OAR 333-250-0265(1)(o). See attached policy.</p>	August 7, 2023	Completed	Emily Roberts, CEO	<p>EMS Director Paul Martin will periodically review all EMS policies and will amend policies as regulations and practices change.</p>
<p>2. OAR 333-250-0290 (1)(b) A documented signed agreement or contract with a PSAP was not available at the time of survey.</p>	<p>MCHD contacted the Morrow County Sheriff’s Office on July 20, 2023 regarding a PSAP Contract. Sheriff Bowles agreed to engage in a contract and is currently working on a draft agreement. See attached email.</p>	July 20, 2023	In Progress – Expected completion by end of August 2023.	Emily Roberts, CEO	<p>The PSAP agreement will be reviewed periodically to ensure ongoing regulatory compliance.</p>
<p>3. OAR 333-255-0072 (2) Inspection of the ambulances in Heppner, OR with license #41251 and #40050 revealed the following missing patient care items and security and rescue equipment on both ambulances at the time of the survey:</p> <ul style="list-style-type: none"> • Nasal cannula – neonate size. • A pediatric restraint system(s) that, at a minimum, covers a weight range of between 10 and 99 pounds. The ambulances did have airway seats that could accommodate a child weighing 20-50 pounds, however this does not meet the minimum standard. • Pelvic Sling – ex-large size. The survey 	<p>MCHD placed an order for all of the missing supplies.</p>	July 20, 2023	In Progress (Not all supplies have been received, but all have been ordered. Expected completion by end of August 2023.)	Paul Martin, EMS Director	<p>A new vehicle check-off process will be implemented to ensure that all necessary supplies are stocked on all ambulances.</p>

<p>revealed a small and an adult size pelvic sling, an ex-large size was not available at the time of the survey.</p> <ul style="list-style-type: none">• Adequate extrication equipment for agencies that provide initial response without the response of other rescue apparatus or equipment. <p>Inspection of the ambulances in Irrigon, OR with license #40170 and #40046 revealed the following missing patient care items on both ambulances at the time of the survey:</p> <ul style="list-style-type: none">• Nasal cannula – neonate size.• Nasogastric tubes – neonate size.					
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SAMPLE FORMAT FOR ACTION PLAN:

The action plan must include the following items for each deficiency cited in the report:

1. Describe how each deficiency will be corrected.
2. Include specific corrective activities to resolve the deficiency.
3. Identify implementation dates and deadlines for these activities.
4. Identify the name and title of the designated person responsible for implementing the activities.
5. Identify what measures will be used to evaluate the success of the corrective actions in resolving the deficiency.

Service Name: _____

Survey Date: _____

DEFICIENCY AS CITED IN AMBULANCE SERVICE SURVEY REPORT	CORRECTIVE ACTIONS TO RESOLVE DEFICIENCY (DETAILS)	START DATE	STATUS	RESPONSIBLE INDIVIDUAL(S)	EVALUATION (MEASURES OF EFFECTIVENESS)
1.					
2					

* Please add columns if needed.



MORROW COUNTY
HEALTH DISTRICT
Excellence in Healthcare

Origination: 08/2023
Last Approved: 08/2023
Last Revised: 08/2023
Next Review: 08/2025
Owner: Emily Roberts: Chief Executive Officer
Policy Area: Test
References:

Ambulance Involved Motor Vehicle Collision

PURPOSE

To identify the actions necessary when an ambulance is involved in an accident, including the submission of a legible copy of the Department of Motor Vehicles Accident Report to the Authority within 10 business days of the accident.

POLICY

- A. Protect the scene with warning lights or flares. If the vehicles are in a hazardous location or blocking traffic, they may be moved to the side of the street.
- B. Contact dispatcher and request immediate notification to the following:
 - 1. The EMS Director,
 - 2. The appropriate police agency,
 - 3. Any other necessary services such as Fire Department or towing service etc.

PROCEDURE

- A. If the EMS vehicle was enroute to the scene of a call notify the dispatcher to immediately dispatch another EMS unit to that assignment.
- B. If a patient was being transported and the ambulance has been rendered inoperable, have the dispatcher send an ambulance to transport the patient.
- C. If the patient being transported is unstable and the ambulance is not rendered inoperable, and there are no other unstable patients on the scene, then instruct the other vehicle operator to remain at the scene until police arrive and provide them with:
 - 1. Service name;
 - 2. Vehicle identifier; and
 - 3. The ambulance operator's name
- D. Record the name, vehicle type, make, and license number of the other vehicle before leaving the scene with your patient.
- E. If the crew has an extra person, leave them at the scene to begin the paperwork.
- F. If a stable patient is being transported assure that care is being provided to the patient by an EMT while

awaiting the arrival of the police, if waiting will not cause excessive delay. While waiting for police to arrive exchange information then continue transport to the original destination upon arrival of the police. Return to the scene after delivering the patient to their destination.

- G. Administer patient care to any injured persons.
- H. If there is no patient exchange necessary, obtain information with other involved person (license, registration and insurance card). Record the police officer's name, shield number, department; if any tickets are issued, and make a rough sketch of the pertinent aspects of the scene.
- I. Obtain name, address, telephone number and a brief statement from any witness.
- J. Make sure even the minor injuries are well-documented and receive appropriate emergency department follow-up as needed.
- K. File the required accident forms with the appropriate agencies. The forms may be obtained at any police station or DMV office. A report must be submitted to the Oregon Health Authority within 10 business days of the accident.

Attachments

No Attachments

Approval Signatures

Step Description	Approver	Date
	Emily Roberts: Chief Executive Officer	08/2023
	Emily Roberts: Chief Executive Officer	08/2023

Emily Roberts

From: Emily Roberts
Sent: Monday, July 24, 2023 11:43 AM
To: 'John Bowles'
Cc: Kristen Bowles; Justin Nelson
Subject: RE: Contract

Fantastic, thanks!

Emily Reynolds Roberts

Chief Executive Officer
Morrow County Health District
564 E Pioneer Drive
Heppner, OR 97836
Phone: 541-676-2915

Website: www.healthymc.org

Strengths: • Input • Strategic • Relator • Achiever • Activator



**MORROW COUNTY
HEALTH DISTRICT**
Excellence in Healthcare

From: John Bowles <jbowles@co.morrow.or.us>
Sent: Monday, July 24, 2023 11:42 AM
To: Emily Roberts <emilyr@mocohd.org>
Cc: Kristen Bowles <kbowles@co.morrow.or.us>; Justin Nelson <jnelson@co.morrow.or.us>
Subject: RE: Contract

*** CAUTION! This email came from outside the Morrow County Health District network. Do not open attachments or click links if you do not recognize the sender. ***

Hi Emily,

We are currently in the process of updating our IGA's and should have a draft for you next week. I will keep you updated.

Sheriff Bowles

From: Emily Roberts <emilyr@mocohd.org>
Sent: Thursday, July 20, 2023 1:05 PM
To: John Bowles <jbowles@co.morrow.or.us>
Subject: Contract

STOP and VERIFY This message came from outside of Morrow County Gov

Good afternoon,

We had our OHA EMS survey today and they told us we need to have a contract in place with dispatch. Is this a contract you would already have a template for or something we would need to develop?

Best,

Emily Reynolds Roberts

Chief Executive Officer
Morrow County Health District
564 E Pioneer Drive
Heppner, OR 97836
Phone: 541-676-2915

Website: www.healthymc.org

Strengths: • Input • Strategic • Relator • Achiever • Activator



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