

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, January 4, 2023 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

Zoom Meeting Information on Page 2

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
3. **Open Agenda:** The Board may introduce subjects not on the agenda
4. **Consent Calendar**
 - a. Accounts Payable and Payroll Payables
 - b. Budget Officer Appointment
 - c. Amendment 5, Oregon Health Authority Intergovernmental Agreement #173145 for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling Services
5. **Business Items**
 - a. Review Resolution No. R-2017-1: Establishing a Rotating Chairmanship and Vice Chairmanship of the Board of Commissioners
 - ~~b. Community Counseling Solutions Quarterly Report (Kimberly Lindsay, Executive Director)~~
 - c. Nitrate Emergency Update (Paul Gray, Emergency Manager)
 - d. Resolution No. R-2023-1: Morrow County Public Employees Retirement Plan Discretionary Amendment (Lindsay Grogan, Human Resources Director; Kevin Ince, Finance Director)
 - e. Appoint Representatives to Columbia River Enterprise Zone II and III Boards
 - f. Appoint Representatives to the Columbia Development Authority Board
 - g. Review BOC Committee & Board Assignments
 - h. BOC Meeting Schedule
 - i. Discussion – Filling Vacant Commissioner Position
 - j. Discussion – Interim County Administrator
6. **Department Reports**
 - a. Sheriff's Office Monthly Report (Melissa Camarillo)
 - b. District Attorney Quarterly Report (Justin Nelson)
 - c. Fair Office Written Quarterly Report
7. **Correspondence**
8. **Commissioner Reports**
9. **Signing of documents**
10. **Adjourn**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at 541-676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Chair David Sykes, 541-256-0379.

Zoom Meeting Information

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only Using Meeting ID 541-676-2546#:

- 1-346-248-7799
- 1-669-900-6833
- 1-312-626-6799
- 1-929-436-2866
- 1-253-215-8782
- 1-301-715-8592



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
 (Page 1 of 2)

(For BOC Use)
 Item #
 46

Please complete for each agenda item submitted for consideration by the Board of Commissioners
 (See notations at bottom of form)

Presenter at BOC: Kevin Ince

Date submitted to reviewers: January 3, 2023

Department: Finance

Requested Agenda Date: January 4, 2023

Short Title of Agenda Item: **Budget Officer for Fiscal Year 2023-2024**
 (No acronyms please)

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input type="checkbox"/> Order or Resolution | <input checked="" type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Consent Agenda Eligible |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Purchase Pre-Authorization |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other |

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

	Jan 3, 2023	Department Director	Required for all BOC meetings
_____	DATE	Liaison Commissioner	Required for all BOC meetings
_____	DATE	County Counsel	*Required for all legal documents
_____	DATE	Finance Office	*Required for all contracts; other items as appropriate.
_____	DATE	Human Resources	*If appropriate

**Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.*

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

ORS 294.331 - Budget Officer

"The governing body of each municipal corporation shall, unless otherwise provided by county or city charter, designate one person to serve as budget officer. The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation, or where no executive officer exists, under the direction of the governing body. [1963 c.576 §5]"

Although it is not specifically required by statute, it has been the past practice to re-appoint a Budget Officer for each fiscal year.

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to appoint Finance Director, Kevin Ince, as the Budget Officer for the 2023-2024 fiscal year.

Attach additional background documentation as needed.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
 (Page 1 of 2)

(For BOC Use)
 Item #
 40

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kevin C. Ince

Date submitted to reviewers: 12/27/2022

Department: Finance

Requested Agenda Date: 01/04/2022

Short Title of Agenda Item:

Oregon Health Authority IGA #173145 Fifth Amendment

(No acronyms please)

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input checked="" type="checkbox"/> Consent Agenda Eligible |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Purchase Pre-Authorization |
| <input checked="" type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other |

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: Oregon Health Authority

Contractor/Entity Address:

Effective Dates – From: 1-1-2022

Through: 12-31-2022

Total Contract Amount: \$-260,000

Budget Line: CCS Passthrough Funds

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Kevin C. Ince

12-27-2022 Department Director

Required for all BOC meetings

DATE

Liaison Commissioner

Required for all BOC meetings

DATE

County Counsel

*Required for all legal documents

DATE

Kevin C. Ince

12-27-2022 Finance Office

*Required for all contracts; other items as appropriate.

DATE

Human Resources

*If appropriate

DATE

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

This is the Fifth Amendment to Morrow County's IGA with Oregon Health Authority. This IGA (#173145) provides for funding for mental health services that is passed through to Community Counseling Solutions who provides mental health services as a contractor for Morrow County.

This IGA expires on 12-31-2022, however, a previous extension of the Agreement extended the expiration to March 31, 2023 for the purpose of amendments to adjust the allocated budget for Services performed, or not performed, by County during the 2022 calendar year and prior to January 1, 2023.

This Fifth Amendment to that IGA is a budget adjustment as referred to above. The allocated budget for SE #17 is being reduced by \$260,000 as these services were not performed.

This amendment has been reviewed by Kimberly Lindsey with Community Counseling Solutions and she has recommended executing it.

2. FISCAL IMPACT:

N/A; reduction in allocated budget under the IGA. There is no actual monetary impact to the county.

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve the Fifth Amendment to the OHA IGA #173145 and authorize the Finance Director to sign and execute the Amendment.

Attach additional background documentation as needed.



In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

**FIFTH AMENDMENT TO
OREGON HEALTH AUTHORITY
2022 INTERGOVERNMENTAL AGREEMENT FOR THE FINANCING OF
COMMUNITY MENTAL HEALTH, ADDICTION TREATMENT, RECOVERY, &
PREVENTION, AND PROBLEM GAMBLING SERVICES AGREEMENT #173145**

This Fifth Amendment to Oregon Health Authority 2022 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services effective as of January 1, 2022 (as amended, the "Agreement"), is entered into, as of the date of the last signature hereto, by and between the State of Oregon acting by and through its Oregon Health Authority ("OHA") and **Morrow County** ("County").

RECITALS

WHEREAS, OHA and County wish to modify the Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. The financial and service information in the Financial Assistance Award are hereby amended as described in Attachment 1 attached hereto and incorporated herein by this reference. Attachment 1 must be read in conjunction with the portion of Exhibit C of the Agreement that describes the effect of an amendment of the financial and service information.
2. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
3. County represents and warrants to OHA that the representations and warranties of County set forth in section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates set forth below their respective signatures.

6. Signatures.

Morrow County

By:

	Kevin Ince		
_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

State of Oregon acting by and through its Oregon Health Authority

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved by: Director, OHA Health Systems Division

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved for Legal Sufficiency:

Approved by Steven Marlowe, Senior Assistant Attorney General, Department of Justice, Tax and Finance Section, on November 15, 2021; e-mail in contract file.

**ATTACHMENT 1
EXHIBIT C
Financial Pages**

MODIFICATION INPUT REVIEW REPORT

MOD#: **173145**

CONTRACT#: **173145**

CONTRACTOR: **MORROW COUNTY**

INPUT CHECKED BY: _____ DATE CHECKED: _____

SE#	FUND	CODE	CMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS	PART IV	PARF CD	BASE	ELEMENT CODE	SS#
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FISCAL YEAR: 2021-2022

SE#	FUND	CODE	CMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS	PART IV	PARF CD	BASE	ELEMENT CODE	SS#	
17	504			INVOICE	1/1/2022-6/30/2022	0 N/A	\$130	-130,000.00	\$0.00	0	1	Y		1	
TOTAL FOR SE# 17								-130,000.00	\$0.00						
TOTAL FOR 2021-2022								-130,000.00	\$0.00						

FISCAL YEAR: 2022-2023

SE#	FUND	CODE	CMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS	PART IV	PARF CD	BASE	ELEMENT CODE	SS#
17	504			INVOICE	7/1/2022-12/31/2022	0 N/A	\$130	-130,000.00	\$0.00	0	1	Y		2
TOTAL FOR SE# 17								-130,000.00	\$0.00					
TOTAL FOR 2022-2023								-130,000.00	\$0.00					
TOTAL FOR MOD# 173145								-\$260,000.00	\$0.00					

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: MORROW COUNTY
DATE: 11/08/2022

Contract#: 173145
REF#: 006

REASON FOR FAAA (for information only):

Non-OHP Community and Residential Assistance (MHS 17) funds have been removed.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

M0696 1 Special Condition #M0814-4 in Base Agreement regarding "MHS 17 - Non OHP Community and Residential Assistance" applies.

a. Service Name: **MONITORING, SECURITY, AND SUPERVISION SERVICES FOR INDIVIDUALS UNDER THE JURISDICTION OF THE ADULT AND JUVENILE PANELS OF THE PSYCHIATRIC SECURITY REVIEW BOARD**

Service ID Code: **MHS 30**

(1) **Service Description**

Monitoring, Security, and Supervision Services for Individuals under the Jurisdiction of the Adult and Juvenile Panels of the Psychiatric Security Review Board (PSRB & JPSRB) (MHS 30 Services). MHS 30 Services are delivered to Individuals who are placed in their identified service area by Order of Evaluation or Conditional Release Order as designated by OHA.

(a) Monitoring Services include:

- i. Assessment and evaluation for the court, and the PSRB or JPSRB of an Individual under consideration for placement on a waiting list or for Conditional Release from the Oregon State Hospital (OSH), a hospital, jail, or facility designated by OHA, to determine if the Individual can be treated in the community, including identification of the specific requirements for the community placement of an Individual;
- ii. Supervision and urinalysis drug screen consistent with the requirements of the PSRB or JPSRB Conditional Release Order;
- iii. Coordination with OSH, a hospital, or facility designated by OHA on transition activities related to Conditional Release of an Individual;
- iv. Provide supported housing and intensive case management for identified programs at approved budgeted rates; and
- v. Administrative activities related to the Monitoring Services described above, including but not limited to:
 - A. Reporting of the Individual's compliance with the conditional release requirements, as identified in the order for Conditional Release, as identified in the Order for Conditional Release, through monthly progress notes to the PSRB or JPSRB;
 - B. Providing interim reports for the purpose of communicating current status of an Individual to the PSRB or JPSRB;
 - C. Submitting requests for modifications of Conditional Release Orders to the PSRB or JPSRB;
 - D. Implementing board-approved modifications of Conditional Release Orders;
 - E. Implementing revocations of Conditional Release due to violation(s) of Conditional Release Orders and facilitating readmission to OSH;

- F. Responding to Law Enforcement Data System (LEDS) notifications as a result of contact by the Individual receiving MHS 30 Services with law enforcement agencies; and
- G. An annual comprehensive review of supervision and treatment Services to determine if significant modifications to the Conditional Release Order should be requested from the PSRB or JPSRB.

(b) Security and Supervision Services includes:

- i. Security Services include: Services identified in the PSRB or JPSRB Conditional Release Order, which are not medically approved Services but are required for safety of the Individual and the public, and are covered at a rate based on a determination of the risk and care needs, as identified in the Security Services Matrix below:

Security Services Matrix	Low Risk	Med Risk	High Risk
High Care	Rate 1	Rate 2	Rate 3
Med Care	Rate 2	Rate 3	Rate 4
Low Care	Rate 3	Rate 4	Rate 5

- ii. Supervision Services include approved Services that are not covered by another resource and will be funded at the current Medicaid Fee Schedule rate as a basis for reimbursement purposes. Disbursement will be made by invoice in accordance with the “Financial Assistance Calculation, Disbursement, and Agreement Settlement Procedures” section below. Approved Supervision Services may include one or more of the following:

- A. Additional staffing;
- B. Transportation;
- C. Interpreter services;
- D. Medical services and medications;
- E. Rental assistance, room and board, and person and incidental funds;
- F. Payee
- G. Guardianship (initial and ongoing) costs;
- H. To obtain legal identification for Individuals receiving supported housing and intensive case management services as identified in Monitoring Services section above; and
- I. Non-medically approved services including, but not limited to assessment, evaluation, outpatient treatment, and polygraph.

(2) **Performance Requirements**

- (a) Providers of MHS 30 Services funded through this Agreement shall comply with OAR 309-019-0160, as such rule may be revised from time to time.
- (b) Providers of MHS 30 Services funded through this Agreement shall maintain a Certificate of Approval in accordance with OAR 309-008-0100 through OAR 309-008-1600, as such rules may be revised from time to time.

(3) **Reporting Requirements**

See Exhibit E, 10.

(4) **Special Reporting Requirements**

Upon request County shall submit one or more of the following to the OHA Contract Administrator for MHS 30 Services:

- (a) Conditional Release Plan or Conditional Release Order;
- (b) Monthly progress notes;
- (c) Incident reports;
- (d) Evaluations and assessments;
- (e) Notifications of Revocation and Order of Revocation;
- (f) Treatment Plans
- (g) Notification of Change of Residence; or
- (h) Any other documentation deemed necessary for monitoring and implementing MHS 30 Services.

(5) **Financial Assistance Calculation, Disbursement, and Agreement Settlement Procedures**

See Exhibit D, "Payment, Settlement, and Confirmation Requirements."

Use Payment and Settlement language, Section 1.f.(1).

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF A RESOLUTION)
ESTABLISHING A ROTATING CYCLE)
FOR THE CHAIRMANSHIP AND VICE) RESOLUTION NO. R-2017-01
CHAIRMANSHIP OF THE)
MORROW COUNTY BOARD OF)
COMMISSIONERS)

WHEREAS, the Morrow County Board of Commissioners have voted to equalize their three positions; and

WHEREAS, the chairmanship and vice chairmanship of the Board of Commissioners will rotate; and

WHEREAS, the present Board of County Commissioners feels the need to establish a pattern for the rotation of the chairmanship and vice chairmanship; and

WHEREAS, position one is currently occupied by Jim Doherty, position two is currently occupied by Don Russell, and position three is currently occupied by Melissa Lindsay; now therefore:

THE MORROW COUNTY BOARD OF COMMISSIONERS RESOLVES AS FOLLOWS:

That the chairmanship and vice chairmanship will rotate by elected positions of the commissioners with position three occupying the chair and position two occupying the vice chair in 2017, position two occupying the chair and position one occupying the vice chair in 2018, position one occupying the chair and position three occupying the vice chair in 2019 and then repeating the cycle for future years.

Dated this 25th day of January, 2017.

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

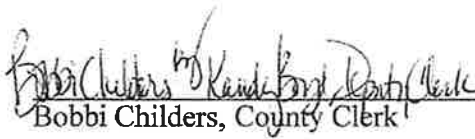

Melissa Lindsay, Chair


Don Russell, Commissioner, Vice Chair



Jim Doherty, Commissioner

Attest:




Bobbi Childers, County Clerk

Approved as to Form:


Morrow County Counsel
Justin Nelson
OSB # 074460

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Quick overview of Emergency Management and update on Nitrate Emergency, ongoing recovery operations, and budget.

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Putting Emergency Management in charge of the nitrate emergency and finalizing recovery operations.

Attach additional background documentation as needed.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Lindsay Grogan / Kevin Ince
Department: Human Resources/Finance
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers: December 27, 2022
Requested Agenda Date: January 4, 2023

Morrow County Public Employees Retirement Plan Discretionary Amendment

This Item Involves: (Check all that apply for this meeting.)
List of checkboxes for various meeting items such as Order or Resolution, Ordinance/Public Hearing, etc.

Contractor/Entity: Northwest Retirement Plan Consultants
Contractor/Entity Address: 413 29th St NE Suite D Puyallup, WA 98372
Effective Dates - From: Through:
Total Contract Amount: Budget Line: NA
Does the contract amount exceed \$5,000? [X] Yes [] No

Reviewed By:

Department Director Required for all BOC meetings
Liaison Commissioner Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

This is to correct an error from the original drafting of the document.

This amendment makes it so the plan only recognizes compensation from the time the participant becomes eligible for the compensation that Morrow County makes contributions on and deducts from the employee wages which is how we have been administrating plan.

Northwest Retirement Plan Consultants is not charging for this update.

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Approve Resolution R2023-xx and authorize the Human Resources Director and/or the Finance Director to sign and execute the Plan Amendment.

Attach additional background documentation as needed.

Morrow County
Public Employees
Retirement Plan

DISCRETIONARY
AMENDMENT



413 29TH ST. NE, SUITE D

PUYALLUP, WA 98372

(425) 276-3180

2055 N. STEPTOE ST., SUITE 120

KENNEWICK, WA 99336

(509) 628-3700

**AMENDMENT TO THE MORROW COUNTY PUBLIC EMPLOYEES RETIREMENT PLAN
("the Plan")**

WHEREAS, County of Morrow (the "Employer") maintains the Morrow County Public Employees Retirement Plan (the "Plan") for its employees;

WHEREAS, County of Morrow has decided that it is in its best interest to amend the Plan;

WHEREAS, Section 14.01(b) of the Plan authorizes the Employer to amend the selections under the Morrow County Public Employees Retirement Plan Adoption Agreement.

NOW THEREFORE BE IT RESOLVED, that the Morrow County Public Employees Retirement Plan Adoption Agreement is amended as follows. The amendment of the Plan is effective as of 6-30-2021.

1. The Adoption Agreement is amended to read:

5-4 PERIOD FOR DETERMINING COMPENSATION.

- (a) **Compensation Period.** Plan Compensation will be determined on the basis of the following period(s) for the contribution sources identified in this AA §5-4. [*Note: If a period other than the Plan Year applies for any contribution source, any reference to the Plan Year as it refers to Plan Compensation for that contribution source will be deemed to be a reference to the period designated under this AA §5-4.*]

Deferral	Match	ER	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(1) The Plan Year.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) The calendar year ending in the Plan Year.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) The Employer's fiscal tax year ending in the Plan Year.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) The 12-month period ending on ____ which ends during the Plan Year.

- (b) **Compensation while a Participant.** Unless provided otherwise under this subsection (b), in determining Plan Compensation, only compensation earned while an individual is a Participant under the Plan with respect to a particular contribution source will be taken into account.

To count compensation for the entire Plan Year for a particular contribution source, including compensation earned while an individual is not a Participant with respect to such contribution source, check below. (See Section 1.75(b) of the Plan.)

Deferral	Match	ER	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All compensation earned during the Plan Year will be taken into account, including compensation earned while an individual is not a Participant.

- (c) **Few weeks rule.** The few weeks rule (as described in Section 5.02(c)(7)(i) of the Plan) will not apply unless designated otherwise under this subsection (c).

- Amounts earned but not paid during a Limitation Year solely because of the timing of pay periods and pay dates shall be included in Total Compensation for the Limitation Year, provided the amounts are paid during the first few weeks of the next Limitation Year, the amounts are included on a uniform and consistent basis with respect to all similarly situated Employees, and no amounts are included in more than one Limitation Year.

EMPLOYER SIGNATURE PAGE

PURPOSE OF EXECUTION. This Signature Page is being executed for Morrow County Public Employees Retirement Plan to effect:

- (a) The adoption of a **new plan**, effective [*insert Effective Date of Plan*]. [*Note: Date can be no earlier than the first day of the Plan Year in which the Plan is adopted.*]
- (b) The **restatement** of an existing plan in order to comply with the requirements for Cycle 3 Pre-Approved Plans, pursuant to Rev. Proc. 2017-41.
 - (1) Effective date of restatement: _____. [*Note: Date can be no earlier than the first day of the Plan Year in which the restatement is adopted.*]
 - (2) Name of plan(s) being restated: _____
 - (3) The original effective date of the plan(s) being restated: _____
- (c) An **amendment or restatement** of the Plan (other than to comply with the requirements for Cycle 3 Pre-Approved Plans under Rev. Proc. 2017-41). If this Plan is being amended, a snap-on amendment may be used to designate the modifications to the Plan or the updated pages of the Adoption Agreement may be substituted for the original pages in the Adoption Agreement. All prior Employer Signature Pages should be retained as part of this Adoption Agreement.
 - (1) Effective Date(s) of amendment/restatement: 6-30-2021
 - (2) Name of plan being amended/restated: Morrow County Public Employees Retirement Plan
 - (3) The original effective date of the plan being amended/restated: 2-1-2021
 - (4) If Plan is being amended, identify the Adoption Agreement section(s) being amended: _____

PRE-APPROVED PLAN PROVIDER INFORMATION. The Pre-Approved Plan Provider (or authorized representative) will inform the Employer of any amendments made to the Plan and will notify the Employer if it discontinues or abandons the Plan. To be eligible to receive such notification, the Employer agrees to notify the Pre-Approved Plan Provider (or authorized representative) of any change in address. The Employer may direct inquiries regarding the Plan or the effect of the IRS Opinion Letter to the Pre-Approved Plan Provider (or authorized representative) at the following location:

Name of Pre-Approved Plan Provider (or authorized representative): NWRPC LLC
Address: 413 29th St. NE, Suite D Puyallup, WA 98372
Telephone number: 425-276-3180

IMPORTANT INFORMATION ABOUT THIS PRE-APPROVED PLAN. A failure to properly complete the elections in this Adoption Agreement or to operate the Plan in accordance with applicable law may result in disqualification of the Plan. The Employer may rely on the Favorable IRS Letter issued by the Internal Revenue Service to the Pre-Approved Plan Provider as evidence that the Plan is qualified under Code §401(a), to the extent provided in Rev. Proc. 2017-41. The Employer may not rely on the Favorable IRS Letter in certain circumstances or with respect to certain qualification requirements, which are specified in the Favorable IRS Letter issued with respect to the Plan and in Rev. Proc. 2017-41. In order to obtain reliance in such circumstances or with respect to such qualification requirements, the Employer may need to apply to the Internal Revenue Service for a determination letter.

By executing this Adoption Agreement, the Employer intends to adopt the provisions as set forth in this Adoption Agreement and the related Plan document. By signing this Adoption Agreement, the individual below represents that he/she has the authority to execute this Plan document on behalf of the Employer. This Adoption Agreement may only be used in conjunction with Basic Plan Document #03. The Employer understands that the Pre-Approved Plan Provider has no responsibility or liability regarding the suitability of the Plan for the Employer's needs, or the options elected under this Adoption Agreement. It is recommended that the Employer consult with legal counsel before executing this Adoption Agreement.

County of Morrow
(Name of Employer)

Lindsay Grogan
(Name of authorized representative) (Title)

(Signature) (Date)

**ACTION BY THE GOVERNING BOARD
AMENDMENT OF QUALIFIED RETIREMENT PLAN**

The undersigned, being all of the members of the Governing Board of County of Morrow (“Employer”), hereby consent to the following resolutions:

WHEREAS, the Employer has maintained the Morrow County Public Employees Retirement Plan (“Plan”) since 2-1-2021 for the benefit of eligible employees;

WHEREAS, the Employer has decided to amend the above-referenced Plan;

WHEREAS, the Governing Board has reviewed and evaluated the proposed amendment(s) to the Plan; and

WHEREAS, the Plan document authorizes the Employer to amend the selections under the Adoption Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board has hereby approved the proposed amendment(s) to the Morrow County Public Employees Retirement Plan and authorizes the Employer to adopt the amendment, to be effective on 2-1-2021;

RESOLVED FURTHER that the undersigned members of the Governing Board authorize the execution of the Plan amendment and authorize the performance of any other actions necessary to implement the adoption of the Plan amendment. The members of the Governing Board may designate any members of the Governing Board (or other authorized person) to execute the Plan amendment and perform the necessary actions to adopt the amendment. The Employer will maintain a copy of the amendment to the Plan, as approved by the members of the Governing Board, in its files; and

RESOLVED FURTHER, if the Plan amendment modified the provisions of the Summary Plan Description, Plan participants will receive a Summary of Material Modifications summarizing the changes under the Plan amendment.

Members of the Governing Board:

_____	_____	_____
[Name]	[Signature]	[Date]
_____	_____	_____
[Name]	[Signature]	[Date]
_____	_____	_____
[Name]	[Signature]	[Date]



SUMMARY OF MATERIAL MODIFICATIONS

DISCRETIONARY AMENDMENT



<p style="text-align: center;">SUMMARY OF MATERIAL MODIFICATIONS Morrow County Public Employees Retirement Plan (“PLAN”)</p>
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Due to the recent amendment of the above-referenced Plan, changes have been made that could affect your rights under the Plan. This Summary of Material Modifications (SMM) describes the recent Plan amendment and how that amendment may affect you. This Summary of Material Modifications overrides any inconsistent information included in the Plan’s Summary Plan Description (SPD) or other Plan forms.

The modifications described in this Summary of Material Modifications are effective as of June 30, 2021. All other provisions are effective as described in the SPD.

GENERAL INFORMATION AND DEFINITIONS

Article 2 of the SPD describes general information and definitions applicable to the Plan. The Plan has been amended to change certain general information or definitions. This section describes the changes that were made to the information contained in Article 2 of the SPD.

Definition of compensation. The Plan was amended to modify the period for which compensation is credited. Under the Plan as amended, only compensation earned while an individual is a participant in the Plan will be taken into account. Thus, any compensation earned prior to becoming eligible to participate in the Plan will not be considered in determining Plan Compensation.

Additional Information

If you have any questions about the modifications described in this SMM or about the Plan in general, or if you would like a copy of the SPD or other Plan documents, you may contact:

County of Morrow
110 N. Court St. - PO Box 593
Heppner, OR 97836
541-676-5615

2022 Committee & Board Assignments

Commissioner Melissa Lindsay

Airport Advisory Committee

Columbia River Enterprise Zone II Board – Alternate to
Comm. Doherty (Appt. 1-13-21, two-year term)

Community Action Program of East Central Oregon (CAPECO)

Community Renewable Energy Association – Alternate to
Comm. Russell

Court Security Committee

Eastern Oregon Jobs Council – Alternate to Comm. Russell

Eastern Oregon Workforce Investment Board – Alternate to
Comm. Russell

Local Public Safety Coordinating Council

Lower Umatilla Basin Groundwater Management Area

Military Economic Advisory Committee

Community Counseling Solutions Advisory Board

Morrow County Emergency Operations Center

Morrow County Government Command Center

Neighborhood Center of South Morrow County

Regional Solutions

Rodeo Committee

Willow Creek Valley Economic Development Group

Commissioner Don Russell

Airport Advisory Committee - Alternate to Comm. Lindsay

Board of Property Tax Appeals

Columbia Development Authority – Alternate to Comm. Doherty
(Appointed 1-20-21, four-year term)

Community Renewable Energy Association

Early Childhood Committee

Eastern Oregon Jobs Council

Eastern Oregon Workforce Board

Irrigon-Boardman Emergency Assistance Center

Local Community Advisory Council (Public Health)

Parks Committee

Port of Morrow Liaison

Regional Community Advisory Council (Public Health)

Solid Waste Advisory Committee

Chair Jim Doherty

Blues Intergovernmental Council (BIC)

Boardman Food Pantry

Columbia Development Authority (Appointed 1-20-21, four-year
term)

Columbia River Enterprise Zone II Board (Appointed 1-13-21,
two-year term)

Forest Collaborative

Morrow County Emergency Operations Center (Rotates to Chair)

Morrow County Government Command Team (Rotates to Chair)

National Association of Counties (NACo) Representative

NACo Western Interstate Region Representative

North East Area Commission on Transportation

Regional Travel Shed Analysis & Transit Development Analysis

The Loop –Morrow County Transportation Advisory Committees

Tourism Liaison

Wolf Depredation Advisory Committee

All Commissioners

Association of Oregon Counties

Boardman Chamber of Commerce

Boardman Community Development Association

Columbia River Enterprise Zone III Board

Eastern Oregon Counties Association

Heppner Chamber of Commerce

Ione Community Agri-Business Organization (ICABO)

Irrigon Chamber of Commerce

Local Emergency Planning Committee

Morrow County Budget Committee

Morrow County Fair Board

Morrow County Road Committee

2022 Committee & Board Assignments

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Local Emergency Planning Committee
Morrow County Budget Committee
Morrow County Fair Board
Morrow County Road Committee

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Discussion regarding the Board of Commissioner Meeting Schedule and 1981 Morrow County Ordinance MC-C5. Should meeting days/location be amended?

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Attach additional background documentation as needed.

An Ordinance Setting Meetings)
for the County Court.....)

ORDINANCE NO. MC-C5

WHEREAS regular meetings of the Morrow County Court are necessary for routine conducting of County business,

The County Court of Morrow County ordains as follows:

Section 1 The Morrow County Court shall meet to conduct business on the first four Wednesdays of each month at 9:00 a.m. There shall be no meetings on any fifth Wednesday. ^{regularly} regularly scheduled

Section 2 Meetings on the first, second and third Wednesdays of each month shall be held at the Morrow County Courthouse in Heppner, Oregon. The meeting on the fourth Wednesday of each month shall be held at the Morrow County Courthouse annex in Irrigon, Oregon. The meeting place may be changed by giving at least 24 hours notice to members of the County Court, the public and the news media.

Section 3 When the regularly scheduled meeting falls on a holiday the meeting shall be continued until the next regularly scheduled meeting date.

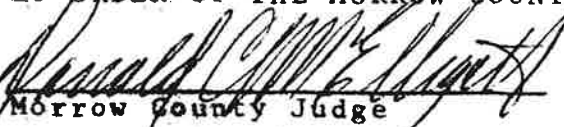
Section 4 Special meetings may be called by any two members of the County Court upon 24 hours notice to the other County Commissioners, the news media and the general public. In the case of an actual emergency, a special meeting may be held upon such notice as is appropriate to the circumstances.

Section 5 This ordinance shall repeal any prior ordinances in conflict with the terms of this ordinance.

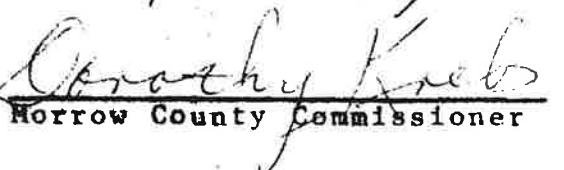
Section 6 In as much as it is necessary for the health, safety and welfare of the citizens of Morrow County that this ordinance have effect November 1, 1981, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from November 1, 1981, after its passage and approval.

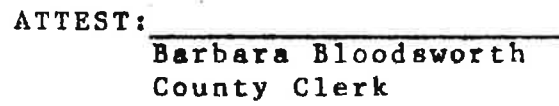
Passed by the Court and approved this 4 day of November, 1981.

BY ORDER OF THE MORROW COUNTY COURT


Morrow County Judge


Morrow County Commissioner


Morrow County Commissioner

ATTEST:

Barbara Bloodsworth
County Clerk



Morrow County Sheriff's Office - Monthly Stats 2022

Incident	Jan	Feb	March	April	May	June
Alarms	12	9	14	11	14	17
Animal Complaint	21	28	20	25	27	37
Agency Assist	17	19	24	13	19	21
Assaults	2	5	3	3	1	1
Burglary	2	3	1	3	5	4
CHL	37	36	38	39	44	29
Citizen Assist	21	8	16	16	18	10
Civil Service	23	54	49	53	62	61
County Code Calls	6	9	31	34	12	7
Hepner area	0	0	2	4	1	4
Irrigon area	6	9	28	26	8	3
Bdmn area	0	0	1	2	1	0
lone/Lex area	0	0	0	2	2	0
Death Investigation	3	3	2	2	1	4
Disturbance	9	12	16	3	10	10
Dog	36	31	36	49	39	35
Driving Complaints	64	50	69	74	104	77
Drunk/Impaired Driver	0	3	3	1	1	3
EMS	20	7	6	7	7	7
Hit & Run	3	5	5	2	3	3
Juvenile Complaints	7	13	18	13	19	17
Motor Vehicle Crashes	22	6	3	12	12	12
RV Code	0	0	0	0	0	0
Suicidal	2	3	3	0	5	5
Suspicious Activity	20	15	28	31	38	29
Theft	12	7	11	13	13	14
Trespass	6	6	7	16	10	11
Traffic Stops - Cite	65	45	67	57	48	57
Total Traffic Stops	171	214	210	175	129	176
UUMV-Stolen vehicle	9	3	4	6	3	4
Welfare Check	21	13	15	17	16	12
Totals	611	607	699	675	660	663
Other Misc. Incidents	713	800	830	685	730	783
Total # of Incidents	1324	1407	1529	1360	1390	1446
Felony Arrests	11	10	7	11	8	7
Total # of Arrests	30	29	32	30	17	27
Total # M-110 Citations	0	0	0	0	1	0

No Documents Submitted for D.A.'s Quarterly Report

1/2/23

Morrow County Fair Report:

In October we were happy to help the Heppner High School students by allowing them to have their mud-tug-o-war and bonfire for homecoming. It had been many years since they have done it and it was enjoyed by all!

The Annex has been used a handful of time in the last few months for personal birthdays and the Heppner Chamber Christmas event.

4-H Archery has begun and there a couple of groups using the sheep barn for practice.

Sponsorship letters have gone out for the Challenge of Champions bull riding event that will be held in March in conjunction with St. Patrick's weekend. We have had 7 businesses sponsor so far. We plan on having live music after wards and have booked the Boondock boys again as they were well received last year!

Fair sponsorship packets will be going out soon as we start planning for fair.

Right now, Ann working just doing work in the evenings to keep things going.

At the last board meeting the board would like to set up a meeting with the Commissioners in February to talk with them about the money we have for infrastructure and building improvements.

Fair week for 2023: August 13-19