

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, August 31, 2022 at 9:00 a.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon
AMENDED

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Minutes: April 29, 2022 Special Meeting; May 11, 2022; May 18, 2022; June 1, 2022; June 1, 2022 Special Session; June 8, 2022; June 8, 2022 Work Session; June 15, 2022; June 22, 2022; June 29, 2022; July 6, 2022; August 10, 2022; August 17, 2022; August 24, 2022.
 - ~~b. Ratification of County Ambulance Service Area Plan dated April 28, 2021~~
 - c. Pre-Purchase Authorization for a new EZ Liner Paint Truck (Public Works)
5. **Business Items**
 - a. Professional Service: Ambulance Service Area Mediation
6. **Signing of Documents**
7. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Chair Jim Doherty at (541) 571-0584.

Zoom Meeting Information

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

Morrow County Board of Commissioners Meeting Minutes
April 29, 2022 Special Meeting
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutchter, Mike Lees, Eric Imes, George Nairns, Rick Stokoe,

Present Via Zoom

Sandi Pointer, Aaron Moss, Christa Wole, Christy Kenny, Jaylene Papineau, Linda Skendzel, Tamra Mabbott

9:00 AM start with Pledge of Allegiance

City & Citizen Comments: None

Open Agenda: None.

Consent Calendar:

Commissioner Russell moved to approve the Consent Calendar:

1. *Property Tax Refund – Gas Transmission Northwest*

Commissioner Lindsay seconded. Unanimous approval.

Chair Doherty commented on the nice press release around Deputy Telly and Deputy Neubert the K9 handler. Commissioner Lindsay agreed and commented on attending a recent training of Telly, they recognized the value of the K9 team.

Business Items

Update – May Budget Committee Meetings (Christa Wolfe, Contractor to Finance Dept

Administrator Green introduced Christa Wolfe and her years of experience in finance with Clackamas County and in County Budget

Christa updated the Commissioners on her prior work with Clackamas County and the Open.Gov system that Morrow County is beginning to use in their budgeting process. She updated the work that had been done thus far toward the budget and her work in getting her arms around and familiarizing herself with Morrow County systems. Christa presented the Open.gov system and shared slides as examples and different categories she had created in different areas and how they could be expanded upon and used.

Discussion of the system, opportunities available in the new software and how the budget could look going into Budget Committee meetings followed. Questions and answer as to how the budget would work this year with short of staff in Finance, with Christa's assistance. Christa shared trends and Budget Laws.

Commissioners were satisfied with the new program and looked forward to the budget process.

Review Permit Application Number 297, 298, and OTD from the City of Boardman
(Eric Imes, Public Works Director)

It was clarified that this was a revisit from the 4/20/22 meeting. Mr Imes had worked with Mike Lees and Rick Stokoe from Boardman whom were available to answer any questions. Mr Imes shared that he had understood and shared previously with the Board of Commissioners that the road wouldn't be closed down but he now understood that a portion would close down but would have detours so that local businesses can be accessed. Mr Imes wanted the public to be informed now that he better understood from additional conversations with the parties.

Chair Doherty recognized that the Public Works Director could have approved this but that he brought it forward due to its challenges and acknowledged that Public Works was working with the contractor to find a route to make it feasible. Discussion took place around the dedication of Yates Lane and the Sewer line being on the County/City line of the shared road easement.

Mike Lees, with Anderson Perry described the influences on the design in this area and the need to thread the needle of existing influences. He explained the contractor wants to minimize impacts and get it done expeditiously with the least amount of impact to everyone. He clarified that at the off ramp interchange the road will be closed but Wilson and Laurel Lane will not have closures of access to businesses and they would be accessible.

Commissioner Russell asked for time frames and getting back to normal. He was advised by Mike Lees that there would be 4 days of road closures as a worst case scenario and 3 as best. Commissioner Russell appreciated the city utilities and improvements being added. He understood improvements have a cost to doing business but needs to be done.

Commissioner Russell moved to approve the Public Works Director to sign the application of permits 297, 298 and OTD, as amended, with the understanding that the above criteria will be met as is listed. Commissioner Lindsay second. Being a fundamental change from the original discussion and approval the Commissioners agreed it was good it came back. Unanimous approval.

Correspondence None

Commissioner Reports

Commissioners Doherty requested information regarding the blinds in the new Irrigon Govt Center and potential needs and uniformity. Budgeting for these extra items were discussed.

Commissioner Russell discussed the building walk thru.

9:56 a.m. Executive Session: Chair Doherty read the Executive Session; Pursuant to ORS 192.660(2)(g) – To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in completion with governing bodies in other states or nations.

No decision anticipated

9:57 a.m. Adjourned

Morrow County Board of Commissioners Meeting Minutes
May 11, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutchter, Jeff Wenholtz

Present Via Zoom

Sandi Pointer, Ronda Fox, Aaron Moss, Jaylene Papineau, Justin Nelson Cheri Rhinhart

Call to Order, Pledge of Allegiance & Roll Call: 8:15 a.m.

City & Citizen Comments: None

Open Agenda: None

Consent Calendar:

Commissioner Russell requested a discussion on the Agreement for Columbia River Enterprise Zone (CREZ) Counsel.

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable & Payroll Payables*

Commissioner Lindsay seconded. Unanimous approval.

Business Items

Personal/Professional Services Agreement for CREZ Counsel

Commissioner Russell said hiring an attorney for Enterprise Zone (EZ) Agreement should be up to the CREZ Committee and not up to each entity to hire its own, as it's supposed to be a partnership.

Chair Doherty said he appreciated that and didn't want to take away from the EZ attorney, but he saw a Port of Morrow agenda yesterday and he didn't know if it delved into that. It talked about potentially going into executive session for being in competition with others, but he'd be surprised, frankly, if the Port attorney hadn't already looked at the EZ document, or had his eyes on it. A year ago, Lisa Mittelsdorf with the Port reached out to the EZ attorney and he rendered a decision for the EZ. We reached out to County Counsel, Justin Nelson, and he had a completely different thought...and when it went to the State, they said Mr. Nelson was correct. Chair Doherty said it balanced things out and had that not been done, frankly it wouldn't have been good. He said he wasn't looking to undermine anything they're doing but normally the County has Mr. Nelson review these and he's not in a position to do so. He added he assumed the City of Boardman's and the Port's attorneys looked at it but he wanted a level playing field.

Commissioner Lindsay said Mr. Nelson didn't have the time right now. She said she thought this was specialized work and the more eyes, the better so we don't make a misstep. She said she didn't see it as arguing against the partners, but as complementary.

Chair Doherty moved to forward the Personal/Professional Services Agreement with Alan Rappleyea for as-needed local government legal services; effective May 11, 2022 to January 1, 2023; \$250 per hour and \$50 per hour for travel time; not-to-exceed \$10,000; and authorize Chair Doherty to sign on behalf of the County. Commissioner Lindsay seconded. Vote: Aye: Chair Doherty and Commissioner Lindsay. Nay: Commissioner Russell. Motion carried.

Department Reports

- The written Planning Department Monthly Report submitted by Director Tamra Mabbott, was reviewed.

Commissioner Reports

Brief reports of activity were provided.

Signing of Documents

Adjourned: 8:28 a.m.

Morrow County Board of Commissioners Meeting Minutes
May 18, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutcher, Robbin Ferguson, Emily Roberts, Nicole Mahoney, Justin Nelson, Mike Hughes, John Bowles, Aaron Moss, Lisa Pratt, Jeff Fox, Diane Kilkenny, Ken Matlack

Present Via Zoom

Chair Jim Doherty (attending from the Western Interstate Region conference), Rick Stokoe, Peggy Doherty, Marty Broadbent, Sandi Pointer, Ethan Solata, Jordan Maley, SaBrina Bailey-Cave, Cheri Rhinhart, Rob Naughton, Greg Sweek, Paul Gray, Katie Imes, Carrie Connelly, David Sykes, Patrick Collins, John Murray, Tamra Mabbott, Chery Eliason, Brian Doherty, Troy Bundy, Kirsti Cason, Karen Pettigrew, Torrie Triggs, Ana Pineyro, Yvonne Morter, Jaylene Papineau, Mike Gorman

Call to Order, Pledge of Allegiance & Roll Call: Vice Chair Lindsay called the meeting to order at 9:06 a.m.

City & Citizen Comments: No comments

Open Agenda: No items

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable & Payroll Payables*
2. *Contract with the Department of Revenue for Assessor Map Maintenance; July 1, 2022 to June 30, 2023; total cost \$30,000*

Chair Doherty seconded. Unanimous approval.

Business Items

Boardman Fire Rescue District (BFRD) Request for Ambulance License

Carrie Connelly, Attorney for BFRD

Troy Bundy, Attorney for Morrow County Health District (MCHD)

Ms. Connelly said the request was a simple one – County support for BFRD’s application for an ambulance transport license. The Oregon Health Authority (OHA) is the agency vested with the authority to make the determination as to whether BFRD qualified to have that license. BFRD was not asking to modify the existing Ambulance Service Area (ASA) Plan. It’s standard in Oregon for County support for licenses in districts not included in an ASA. She referenced the letter submitted by Chief Mike Hughes outlining the rationale behind the request.

Commissioner Lindsay welcomed Ms. Connelly’s offer to review the request, point by point, which she did. Commissioner Lindsay then referred to the next items in the packet and asked MCHD to address their information.

Troy Bundy stated the request by BFRD was for the County to sign a document that says there is a documented need for the ambulance service. He then provided an overview of the ASA Plan and the EMS advisory committee section of the plan.

Discussion continued until County Counsel, Justin Nelson, noted further documentation was needed and clarification of what is documented need. He said he was still delving into things with OHA and suggested the item be tabled for a few weeks.

Commissioner Lindsay moved to table and bring back no later than June 8th, but it could be sooner. Chair Doherty seconded. Vote: Aye: Chair Doherty, Commissioner Lindsay. Nay: Commissioner Russell. Motion carried.

IT Services Contracts Review

Darrell Green, Administrator

Mr. Green presented a comparison of both contracts under consideration – one from the current provider, InterMountain Education Service District (IMESD) and one from the City of Hermiston. A question and answer session followed.

Commissioner Russell moved to approve the Intergovernmental Agreement with the City of Hermiston for Ongoing Information Technology (IT) Services; term to be three years commencing July 1, 2022 and expiring June 30, 2025; \$20,800 per month; and authorize Chair Doherty to sign on behalf of the County.

Echo Solar Project Overview

Jeff Fox, Gallatin Power

Joe Torkelson, Pine Gate Renewables

Both representatives provided a summary of the proposed Echo Solar Project, which would encompass 10,900 acres, the majority of which is currently in dryland wheat. The project will straddle both sides of Highway 207 starting roughly at the Boardman/North Lex turn-off headed north. It will generate 1,250 megawatts (MW) alternating current (AC). The timeline for approval through the Energy Facility Siting Council was discussed, as were tax abatement opportunities. Chair Doherty requested an action item on the agenda in the near future as to what a tax abatement might look like and who should be on the negotiating team.

Break: 10:33-10:41 a.m.

Update – Mormon Cricket Control Efforts

Jordan Maley, Oregon State University Extension, Gilliam County

Mr. Maley reported the wet spring affected the activities of the Mormon crickets, which was good news for Morrow County. He talked about the surveys performed by the Oregon Department of Agriculture and said Gilliam County was prepared to spray 12,000 acres, a typical amount for them. He said he was cautiously optimistic about Morrow County and commended the Board for being proactive and prepared for a potential outbreak.

Update from Domestic Violence Services (DVS) Inc.

Robbin Ferguson, Interim Executive Director

Ms. Ferguson said she heard the Board wanted an update on what they do in Morrow County. Until 2020, DVS did not keep records in case they were subpoenaed by the court to reveal who was in their shelters. In 2020, DVS was granted privilege but they still do not gather that information. She said in 2021 there were 94 Morrow County residents who came in for services.

That does not include the number of people who called the hotline, which is open and staffed by volunteers 24 hours a day, 7 days a week. She said DVS was trying to re-establish a presence in Morrow County following the pandemic, and that the office still serves people in Morrow County.

Broadband Update

Aaron Moss, Broadband Fellow

Mr. Moss said most of his time has been spent on the broadband infrastructure design process in order to obtain proposals from firms that do that work. He said the Broadband Action Team (BAT) recently launched its own website, www.morrowbroadband.org and he then listed some of its features including complete launch in Spanish. The web site includes access to the application to reducing cost to access and basic work and training tools for digital education. Mr. Moss said the members of the BAT helped 16 counties and more than 50 entities submit comments to the state asking that rules for grants prioritize rural and frontier communities. Mr. Moss explained the upcoming grant requirements and the teams work to be ready when the Oregon communities grant applications are approved and open for access. Brief discussion.

Department Reports

- The Treasurer's Monthly Report was postponed one week.

Correspondence

- Flyer for the Ribbon Cutting Ceremony at the Morrow County Government Center, May 26th, 4:00-5:00 p.m.

Commissioner Reports

Abbreviated reports were provided.

Signing of Documents

Adjourned: 11:17 a.m.

Morrow County Board of Commissioners Meeting Minutes
May 25, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutcher, Justin Nelson, Tamra Mabbott, Chris Brown, Mark Browning

Present Via Zoom

Karen Pettigrew, Aaron Moss, Linda Skendzel, SaBrina Bailey Cave, Heidi Turrell, Patrick Collins, Mike Gorman, Torrie Griggs, Paul Gray, Trevor Beltz, Yvonne Morter, David Sykes, Bobbi Childers

Call to Order, Pledge of Allegiance & Roll Call: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar:

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable and Payroll Payables*
- 2. Minutes: March 16th*
- 3. Order No. OR-2022-5: Authorizing the County Treasurer to Invest Funds*
- 4. Property Tax Refund, Gas Transmission Northwest, \$169,609.58*

Commissioner Lindsay seconded. Unanimous approval.

Business Items

Amazon Funds Distribution Questions – Blue Mountain Community College (BMCC) Dollars

Commissioner Lindsay said she appreciated the extra time to allow for a deeper conversation with BMCC President, Mark Browning and Chris Brown (Morrow County representative on the BMCC Board). She informed the Board of the meeting held in Boardman with the industry leaders, POM and BMCC leadership to discuss the commitments to Morrow County. Mark Browning shared the details of the meeting and advised that it was very productive and he could see the opportunities in Morrow County to train up citizens.

Mr. Browning thanked Commissioner Lindsay for meeting to hear how the college side of things worked and to learn about their economics and budgeting process. Miscellaneous discussion.

Commissioner Lindsay moved that we release the slow walk of the BMCC dollars we held to continue the partnership with BMCC. Commissioner Russell seconded. Detailed discussion Unanimous approval.

Deputy District Attorney Employment Offer & County Counsel Agreement

Justin Nelson, District Attorney/County Counsel

Mr. Nelson requested to hire a Deputy District Attorney (DDA) at a higher pay step and to be able to offer an updated County Counsel contract to the candidate. He went over the changes to the contract. Discussion.

Commissioner Russell moved to allow the District Attorney to offer the position to the applicant as DDA Step G and to approve the updated County Counsel Agreement. Commissioner Lindsay seconded. Discussion: Commissioner Lindsay said she wanted to see the old contract next to the new since it hadn't been provided. Why would we increase to \$2,500 per month, she asked? Mr. Nelson said he was fine with keeping it at \$2,420. Commissioner Russell and Commissioner Lindsay agreed to the friendly amendment. Unanimous approval.

Out-of-State Travel

Tamra Mabbott, Planning Director

Ms. Mabbott requested to drive to the Western Planners Conference in Bismark, North Dakota in September. She estimated the following fiscal impact:

- Registration fee: \$275
- Lodging at conference: \$479 for three nights
- Lodging while travelling (estimate): \$900
- Fuel/mileage reimbursement: \$702
- Meals: \$400
- Total: \$2,756

Commissioner Russell noted the cost to fly from Pasco to Bismark was quite a bit cheaper, especially when the extra time involved to drive was taken into consideration. He went over the expenses and time away from the office and that he wasn't opposed to the conference but wanted to do it efficiently for the taxpayers.

Commissioner Lindsay moved to approve the out-of-state travel request for the Planner. Chair Doherty seconded. Discussion: Commissioner Russell said his concern was even without lodging while travelling at \$900, that was by itself more than roundtrip airfare, let alone the mileage reimbursement and meals. He said he would agree if Ms. Mabbott wanted to fly but would not if driving. He then proposed giving Ms. Mabbott the flight budget. Chair Doherty said that was a valid concern, especially from someone who used to drive or ride the bus. The bus is reasonable so she might want to consider that. Otherwise, he said, he was comfortable with the out-of-state travel. Commissioner Russell said he was not opposed to the conference but wanted it done in an efficient manner for Morrow County. Vote: Aye: Chair Doherty and Commissioner Lindsay. Commissioner Russell clarified the motion was to approve the out-of-state travel and not the budget. Aye: Commissioner Russell. Unanimous approval.

Ms. Mabbott then asked to present a map showing existing and proposed Amazon campuses. Chair Doherty said he requested the information and would set aside until later in the meeting.

Oregon Department of Transportation (ODOT) Request for Temporary Easement to Construct ADA Curb Ramps

Darrell Green, Administrator

Mr. Green said ODOT was requesting temporary easements to access County property while they did work to improve curb ramps at three properties in Heppner – near the Fairgrounds, Courthouse and The Loop Bus Barn. ODOT included an option for the County to waive the \$750 fee per location, he explained.

Commissioner Lindsay moved to approve the temporary easements and have the Chair sign the temporary easement documents. Commissioner Russell asked if we would be waiving the fees. Commissioner Lindsay requested that be taken up in a separate motion. Commissioner Russell seconded. Unanimous approval.

Commissioner Russell moved to waive the fees to ODOT on all three easements. Chair Doherty seconded. Discussion: Chair Doherty said he asked the state to waive his taxes and they rarely appease me. He said he knew it was work on ADA accessibility, which was something that we've been pushing to get through the North East Area Commission on Transportation, and elsewhere, for five years. In addition, counties have to deal with the state's unfunded mandates and the state used to pay for deputy district attorneys, watermasters and trappers but they've let the counties pick up all of that slack. Even with that, he said, he didn't know it's not the right thing to do so he would vote in favor. Commissioner Russell said we access their property and they don't charge us, so he'd hate to set a precedent by charging them. Vote: Aye: Chair Doherty, Commissioner Russell. Nay: Commissioner Lindsay. Motion carried.

Tax Abatement Program Options for the Echo Solar Project & Potential Negotiating Team

Commissioner Russell recommended Morrow County establish a Rural Renewable Energy Development (RRED) Zone through Business Oregon. He and Assessor/Tax Collector, Mike Gorman, offered more details on the abatement programs available to solar programs. Discussion.

Commissioner Lindsay moved to have the negotiating team be comprised of Chair Doherty, Mr. Gorman, Mr. Nelson and Ms. Mabbott. Commissioner Russell seconded. Unanimous approval.

Discussions about tax abatement options, impacts and the numerous projects in the works in Morrow County.

Broadband Fellowship – Broadband Action Team

Commissioner Lindsay talked about the positive steps made in bringing broadband to all of Morrow County by current Fellow, Aaron Moss. She said his first year was coming to an end just as exciting things were happening, and provided detail. She proposed setting aside \$55,000 as the first dollars in a fund to retain Mr. Moss, or someone like him. She said perhaps other entities would contribute toward Mr. Moss' proposal as to what it would take to allow him to continue his work the following year. For example, she said the Enterprise Zone, cities, Boardman Community Development Association, Willow Creek Valley Economic Development Group, etc. Discussion.

Commissioner Lindsay moved to earmark \$55,000 from American Rescue Plan Act (ARPA) Funds to move forward with potentially continuing with the current Broadband Action Team Leader, assuming we find match dollars from industry or other members of the Broadband Action Team. Commissioner Russell seconded. Unanimous approval.

Building Project Update

- Ribbon Cutting Ceremony tomorrow from 4:00-5:00 p.m. at the Morrow County Government Center in Irrigon.

- The audio/visual equipment for the conference rooms at the MCGC should be installed mid-June.
- The Loop is currently in a real estate contract on property in Boardman for a transit facility and bus barn. Katie Imes reported the County requested an extension to further review an electrical easement on the property.

Planning Maps Showing Existing and Proposed Amazon Data Centers

Ms. Mabbott said GIS Planning Tech, Stephen Wrecsics, created the maps showing the Columbia River Enterprise Zone (CREZ) III boundaries and existing and proposed data centers in the City of Boardman, Port of Morrow, and Bombing Range Road.

During the discussion that followed, Commissioner Russell said when the Areas of Influence were set for all the cities, it was a best guess as to where things would actually go. If the CREZ III boundaries are not going to be expanded, why did we do Areas of Influence because some cities don't have any Enterprise Zone. It seems we should honor the spirit of the Area of Influence and the Enterprise Zone in the Intergovernmental Agreement with the five cities.

Commissioner Lindsay explained they were drawn in a random fashion at just one mile around each one. It was creating a circle that made sense and she didn't think the two were connected.

Chair Doherty said he would ask the Enterprise Zone Manager, Greg Sweek, where things stood with Amazon because they seemed to be in a hurry earlier this year and "there's been radio silence since then."

Break: 10:15-10:29 a.m.

Department Reports

- The Road Department Monthly Report was presented by Eric Imes, Director
- The Treasurer's Monthly Report was presented by Jaylene Papineau

Correspondence

- Flyer on the 2022 Eastern Oregon Economic Summit, June 16th & 17th in Hermiston
- Flyer for the May 26th Ribbon Cutting Ceremony at the Morrow County Government Center Building in Irrigon

Commissioner Reports

Abbreviated reports were provided.

Chair Doherty read the Executive Session citation and said no decision was anticipated. He said the Board would take a lunch break after the Executive Session and then return at 1:00 p.m. for two more Executive Sessions.

10:58 a.m. Executive Session: Pursuant to ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent

11:21 a.m. – Closed Executive Session: No decision

Lunch Break

1:00 p.m. Chair Doherty read the next two Executive Session citations and said they would return afterward for a potential decision.

1:01 p.m. Executive Sessions: Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; **and** Pursuant to ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection

1:51 p.m. – Returned to Regular Meeting

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutchter, Justin Nelson, David Sykes

Present Via Zoom

Bruce Bischoff, Lindsay Grogan

Chair Doherty said we were back in Open Session, coming out of lunch break and Executive Session. With that, he said he didn't know if Commissioner Lindsay or Commissioner Russell wanted to tender a motion or do we need to discuss anything further.

Mr. Nelson said if action was to be taken, direct staff, draft a letter, now would be the time.

Commissioner Lindsay said following the advice of labor attorney and (CIS) City County Insurance Services, she moved to direct staff being Bruce Bischoff our Labor Attorney, to move forward with drafting a letter that he recommended. Mr. Nelson said it would not be reviewed separately by the Board of Commissioners; it was being sent and written by staff. Chair Doherty asked if he could change Commissioner Lindsay's motion. She replied, sure. Chair Doherty said Commissioner Lindsay had said "to draft." Commissioner Lindsay said "to complete and deliver." Chair Doherty seconded and asked if there were questions, comments, thoughts and if that gave Bruce enough direction. Mr. Nelson said we need a vote. Vote: Aye: Chair Doherty and Commissioner Lindsay. Abstained: Commissioner Russell. Motion carried.

Mr. Nelson asked Mr. Bischoff if he had the direction he needed and Mr. Bischoff said yes, he did.

Adjourned: 1:53 p.m.

Morrow County Board of Commissioners Meeting Minutes
June 1, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutcher, Tamra Mabbott

Present Via Zoom

Robin Canaday, Peggy Doherty, Linda Skendzel, Bobbi Childers, Kirsti Cason, JoAnna Lamb, Karen Pettigrew, Katie Imes, David Sykes, C. Kraegenbrink, Mike Gorman, Aaron Moss, Sandi Pointer, SaBrina Bailey-Cave, Heidi Turrell

Call to Order, Pledge of Allegiance & Roll Call: 9:02 a.m.

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar:

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable & Payroll Payables*
2. *Amendment 2 to Federal Lands Access Program Grant Agreement No. 6905671-940009, Road 847 Surface Improvements Project; and authorize Chair Doherty to sign on behalf of the County*

Commissioner Lindsay seconded. Unanimous approval.

Business Items

Oregon Renewable Energy Siting Assessment Update: **Rescheduled**

Discussion: Appointment of the Lower Umatilla Basin Groundwater Management Area Committee

After discussion about the representation to the committee. It was decided Commissioner Lindsay would continue as the BOC representative on this committee.

Discussion regarding the many committees work around nitrates and water work, funding, E-board funding potential etc. continued. The lack of formality of the LUBGWAMA committee was discussed.

Permit Application #OSV from Windwave Communications to Build on Right-of-Way

Eric Imes, Public Works Director

Mr. Imes explained he mistakenly signed the permit and was now presenting to the Board for approval since it involved a distance over 200'. He said it's for work on the south side of I-84 on Frontage Road to install a communication line that will serve at least three customers, from the Umatilla County line headed west.

Chair Doherty moved to approve Permit Application #OSV from Windwave Communications to Build on Right-of-Way, as presented. Commissioner Lindsay seconded. Vote: Aye: Chair

Doherty and Commissioner Lindsay. Abstained: Commissioner Russell stated he had a conflict due to a financial interest in the company. Motion carried.

Award Request for Proposals for Liquid Asphalt and Sign Contract

Eric Imes

Mr. Imes recommended Blue Line Transportation Co. Inc., noting the contract was basically the same as last year except the dates and name of the Chair had been revised.

Commissioner Russell moved to approve the Purchase of Supplies Contract with Blue Line Transportation Co. Inc., effective June 6, 2022 through December 30, 2022. Commissioner Lindsay seconded. Unanimous approval.

Department Reports

- The Local Public Safety Coordinating Council Quarterly Report was provided by Jessica Rose, LPSCC coordinator
- The Administrator's Monthly Report was provided by Darrell Green
- The Sheriff's Office Monthly Report was provided by Melissa Camarillo

Correspondence

- City of Boardman Notice to Adjoining Property Owners and Affected Agencies – Boardman Planning Commission Land Use Public Hearing, June 15th
- Informational sheets from the Forest Service on the Ellis Project and Parkers Mill

Commissioner Reports

- Commissioner Russell said last week he abstained from a vote because he felt he hadn't been given the information necessary to be informed. The County's labor counsel, Bruce Bischoff, originally told him he'd have access to that information and then changed his mind. In addition, the attorney for our insurance provider, CIS, didn't think he needed access to the information he requested. Commissioner Russell said he was going to follow through and see if they can withhold that since the County paid for that report. He reiterated he'd follow through with the Oregon Government Ethics Commission and if he had to go to outside counsel, he would. If the County pays for it, we should have access to it. He said if he had access, he may have come to the same conclusion as everybody else but without that access, he couldn't come to any conclusion other than there were discrepancies between the oral and written reports.

Commissioner Lindsay said Commissioner Russell needed to be careful with what he discussed from Executive Session and what he brought to this table. He said that he hadn't discussed anything privileged. My first call will be to State Ethics, he said.

- Commissioner Lindsay questioned the lack of formal financials coming forward to the CDA board and offered to help the assistant in getting to more detailed financials to the CDA board. She offered assistance from the staff of Association of Counties to create financials such as the ones AOC membership requires.
- A discussion took place over concerns that people/landowners were being treated differently regarding a detour in the Boardman area (Laurel Lane/Port of Morrow

interchange). Chair Doherty said if there needs to be a shut down, it needs to be done. However, the challenge was the fellow from Anderson Perry misrepresented things and said there wouldn't be a shut down. Chair Doherty said it was later clarified there would be an option to go around. If the misrepresentations continue, he said we'd have to seriously reconsider things.

Miscellaneous

Clerk Bobbi Childers informed the Board the Move Oregon's Border petitions were filed and they met the criteria to be on the November ballot. She said if approved by the people the Board will have to meet three times a year to discuss how to promote it but those details would be better worked out through County Counsel, Justin Nelson. The filing came from people out of LaPine whom had been collecting signatures for 2 years.

Break: 10:17-10:26 a.m.

10:26 a.m. Executive Session: Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

10:42 a.m. Closed Executive Session: No decisions

Signing of Documents

Adjourned: 10:55 a.m.

Morrow County Board of Commissioners Work Session Meeting Minutes
June 1, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty
Commissioner Melissa Lindsay
Commissioner Don Russell
Tamra Mabbott, Planning Director

Zoom

JR Cook
Justin Green
Stephen Wrecsics, Morrow County Planning

Start 11:00 a.m.

TOPIC: County Water Resource and Assessment

Commissioner Doherty introduced the work session stating that there is nothing more precious and with more importance than water. He pointed out that our County Comprehensive Plan calls out that we are tasked with water quality and water quantity. He referred to Grand County Colorado's work on water and national water management efforts across the nation. The Water Resource Management needs.

Question: Is there a necessity or opportunity for a water quantity and quality person, a water contract with a contractor similar to our Tourism contract – Karie Walchli? There are so many things listed in this area; drinking water, municipal or private water, recreational, preparedness, watershed recovery, stream projects, quality, water rights, economics, etc.

Umatilla County is considering a similar effort and it was discussed if this is a possible basin partnership.

It was recognized there is a hierarchy of needs in regards to County General Fund demands. Discussion; are there Federal Funds to access, grants funds, outside funds with less side boards or partnerships.

Tamra Mabbott: two things; there is quality and quantity. Many overlap with Planning; critical Groundwater areas, quality planning, Goal 6 work and other policy considerations. Planning attends the LUBGWMA committee. Tamra noted that she appreciates the discussion so we can coordinate. NOWA does a lot of work in this area and boots on the ground water work, referencing, on Zoom, JR Cook and Justin Green with NOWA interested in the conversation and to see if there is capacity or interest to engage. And also pointed Stephen, County GIS on Zoom with maps if wanted.

Commissioner Russell questioned is our goal to provide potable drinking water or to clean up the aquifer from 60 year of poor farming practices.

Commissioner Doherty stated this discussion is more about that (Nitrate work) would be a piece of what this would be. This is about a Water Czar position and we have been talking about this prior to the nitrate challenge.

Commissioner Russell shared that he thought issues with houses on domestic wells is solvable and not that expensive. He references his own home well experience. Relatively inexpensive to solve with a \$200 filter or whole house system around \$3,000 is affordable with a little bit of help to solve the drinking water issues. Cleaning up the aquifer a much bigger problem.

Commissioner Lindsay shared she hears of well drillers stating quantity issues and having to drop wells deeper in our region. The ground water restricted areas across our state, in regard to quantity, show us in red on the map denoting critical groundwater areas. I have been seeking a water person for 5 years here. I recently met with Rep. Cliff Bentz and he was extremely pointed that this is a very important topic that we must pay attention. Other Federal delegates are engaged on the quality issue too. She referenced the LPSCC (Local Public Safety Coordinating Council) coordinator position and the Broadband Action Team Fellowship position as perfect examples that with a person (staff) with the discussions and when we walk out of a room and have come up with policies or ideas that someone helps us drive the policy or ideas. NOWA does a great job but it is a membership and where does the rest of the non-membership get to the table. I would love to see a 1 year or 24 month contract with someone to drive these conversations with us or their going to be driven for us by the State or others. She referenced the great work of Rep. Mark Owens in Harney County.

Commissioner Russell questioned aren't water rights given by the State not the County. Discussion around water rights and water availability including permitting and municipality and what the State is actually doing. Discussion of Columbia River Water Rights and uses.

JR Cook; gave background of formation of NOWA (Northeast Oregon Water Association) starting under water quantity around regional planning. Sustainability for needs under a blue print bringing ag into the equation with the public entities as an advocacy arm. Expanded that the Mid Columbia Water Commission created as an arm to implementation. He sees NOWA working with Umatilla County and Morrow County to create the architecture toward a solution getting to a blue print of plans to than work toward building out the solutions. We have needs to protect public safety and loading but we are missing the "general contractor" piece of an agency to start locally with stakeholders and agencies. ODA, DLCD, DEQ, OWRD, OHA, ODFW. Someone needs to coordinate and provide messaging along with and to agencies to implement within their lane. Someone needs to facilitate with an IGA. We hope to help with that creation which needs trust and transparency but I don't think it's just one entity, I think it is an IGA with a budget to create an entity with a coordinator to do this work.

Justin Green; added a public entity helps to create trust in results that may come forward. Looking holistically at water while looking toward goals and thinks this is exciting work.

Tamra clarified that Oregon Water Resource regulates water but they don't develop or manage water. No state agency does in Oregon. An IGA on our shared aquifer with Umatilla County and a basin approach could. Place based planning efforts like Harney County takes a person with communication skills and specific expertise to work on this.

Discussion about Umatilla County partnerships in the basin, where the State fits in, where Tribal partners fit in and how to move forward.

The magnitude of the years of work on quality with no movement was mentioned by Commissioner Russell as well as the water wasters out there.

Commissioner Doherty suggested he would build a team to bring back this topic more formally in the future and work toward creating a detailed package.

No decision other than all Commissioners concur that this is a direction to head into with additional research

Adjourn 11:56 a.m.

Morrow County Board of Commissioners Meeting Minutes
June 8, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell Green, Roberta Lutcher, Tamra Mabbott, Sandi Pointer, Karie Walchli, Ramandeep Malhi (later arrival)

Present Via Zoom

Kirsti Cason, SaBrina Bailey-Cave, Jaylene Papineau, Paul Gray, Ryan DeGrofft, Mike Gorman, David Sykes, Heidi Turrell, Yvonne Morter, Lisa Mittelsdorf, Karen Pettigrew, Carla McLane, Ana Pineyro, Robin Canaday, Erin Anderson, Ramandeep Malhi

City & Citizen Comments: None

Open Agenda: Chair Doherty said he wanted to add a brief discussion about Amazon Web Services (AWS) and the Strategic Investment Program (SIP) following the Consent Calendar.

Consent Calendar:

Commissioner Lindsay requested to remove everything except Accounts Payable and Payroll Payables from the Consent Calendar to Business Items.

Commissioner Lindsay moved to approve the following items in the Consent Calendar:

1. *Accounts Payable and Payroll Payables*

Commissioner Russell seconded. Unanimous approval.

Business Items

USDA APHIS Wildlife Services Cooperative Agreement #22-7341-5126-RA

Oregon Water Resources Department Intergovernmental Agreement for Assistant Watermaster Services

Commissioner Lindsay said both items say there are funds available but we but we haven't signed the final budget.

Commissioner Lindsay asked when the public hearing on the budget would take place and Mr. Green responded, June 22nd. She suggested these be moved to the week after.

The Commissioners agreed by consensus to setting both agreements back until after the Budget Public Hearing.

Tidewater Addition Subdivision Plat – Located Inside Boardman City Limits

Ramandeep Subdivision Plat – Located Inside Boardman City Limits

Commissioner Lindsay noted the County was being asked to sign before the other entities, which was not the normal process and questioned why. Tamra Mabbott, Planning Director, explained both developers asked the County to sign before the City of Boardman in order to prevent delays. She confirmed the City of Boardman was supportive of the requests. Ms. Mabbott added that most developers want to get plats and subdivisions recorded before the end of the fiscal year. The Assessor/Tax Collector, Mike Gorman, to confirm.

Discussion around the process and concerns. Chair Doherty suspended the item to reach out to get a clearer picture from the City.

Barnett & Moro Representation Letter

Commissioner Lindsay said she reached out to Cameron Anderson with Barnett & Moro. Mr. Green said in the past, it was typically signed outside the BOC meeting but it has come to the Board on one or two occasions. It's boilerplate and basically the same letter from year-to-year. He added he talked to former Finance Director, Kate Knop, and she said things looked great and were ready to go.

Commissioner Russell moved to accept the Barnett & Moro Representation Letter and authorize Chair Doherty, Mr. Green and Treasurer, Jaylene Papineau, to sign on behalf of the County. Chair Doherty seconded. Vote: Aye: Chair Doherty and Commissioner Russell. Nay: Commissioner Lindsay. Motion carried.

Business Items

Miscellaneous

- Chair Doherty handed out an item from the Oregon Health Authority informationally. He said Morrow County was blessed by being a real mixing pot of folks and he thought it was super important that as there are folks who come in who are bilingual or multilingual that their abilities are appreciated and we don't, as a County, put them in a position where they're making official statements without official documentation backing their abilities, and/or if we're using them, to some extent, that they're certainly appreciated financially. He asked the Board to review and he would bring it back as a more formal discussion. He also planned to have it sent to Department Directors to review it.
- Chair Doherty said the other item he wanted to touch on was the County was slowly walking down the path of working with Amazon Web Services (AWS) partners on multiple potential sites. Some are certainly in an Enterprise Zone and some that are not. He said he had some conversations with the County's partners to let them know today he'd be suggesting a Strategic Investment Program (SIP), advisory or exploratory committee discussion. He said if it was amenable to Commissioner Lindsay, he'd like to see her and County Counsel, Justin Nelson, work together in an exploratory fashion, or negotiation and to populate the balance of the committee, suggesting others. He said he wanted to have her step into that role and begin those discussion. Commissioner Lindsay acknowledged she, AWS and other partners, etc., ongoing discussions. Chair Doherty said he'd like to see a more formal process. Commissioner Russell asked if Amazon had applied for a SIP agreement. Chair Doherty responded, no, not formally. Commissioner Lindsay said these conversations have to happen and that she looked forward to continuing to build that relationship and agreed to the idea. Chair Doherty said Mr. Nelson was comfortable reviewing or reaching out to the counsel the County has waiting in the wings to assist. Chair Doherty said he didn't know that a vote was needed, necessarily, and that he was comfortable with it. Commissioner Russell questioned that Amazon has not applied for a SIP agreement but we're going to organize a SIP negotiating team for a SIP agreement? Chair Doherty said he thought in the potential and that they're amenable to it, thought we should see what the possibilities are. Commissioner Russell said, to be clear, it's inside what the Columbia River Enterprise Zone III Intergovernmental Agreement we designated as the City of Boardman's Area of Influence and it could be inside an Enterprise Zone agreement, easily. Commissioner Lindsay said it was not in an Enterprise Zone currently. Commissioner Russell said most of the County isn't in an Enterprise Zone and we have these IGAs for each community

with the understanding, he said he thought, that as a project came into their area, they'd have some influence on it. He said maybe he was mistaken.

Broadband Fellowship – Broadband Action Team

Commissioner Lindsay explained the County's Broadband Fellow through Lead for America, and American Connection Corps, Aaron Moss, agreed to stay for another year through an arrangement that's still coming together with the County and other partners on the Broadband Action Team. She said Greater Eastern Oregon Development Corporation (GEODC) will contract with Mr. Moss and could act as the fiscal agent should any grants be received, etc.

Century West Engineering Agreement and Authorization for Engineering Consulting Services, Lexington Airport Taxiway D Reconstruction Design

Sandi Pointer, Public Works Management Assistant

Ms. Pointer provided an overview of the project and the agreement. She said the County received a Federal Aviation Administration grant of \$144,924 and she obtained a Critical Oregon Airport Relief (COAR) grant for the matching funds, \$14,492. This resulted in the County portion being \$1,611, she said.

Commissioner Russell moved to approve the agreement with Century West Engineering for the design phase of the Taxiway D & Apron Reconstruction; \$161,027; and authorize Chair Doherty to sign on behalf of the County. Commissioner Lindsay seconded. Unanimous approval.

Letter of Support – LimitBid's USDA Meat and Poultry Processing Expansion Program Grant Application

Chair Doherty said he tried to get more support to better understand this and reached out to County partners but it was a little bit to no avail. Instead of it being a formal BOC ask, he said a letter could be prepared on an individual basis.

Fiscal Year 2021 Close-Out of Oregon Health Authority (OHA) Intergovernmental Agreement #159824 for the Financing of Public Health Services

Robin Canaday, Interim Public Health Director

Ms. Canaday said the County received a letter from OHA which stated the County received \$914,475.10 and the expenditures reported by the County were \$611,385.76. This means the amount due back to OHA by June 15th is \$303,089.34, however, she said she requested an extension.

Chair Doherty asked if we had enough information or needed more time.

Mr. Green said he and staff members in Finance and Public Health, including former Finance Director, Kate Knop, have looked into it, he didn't think the dollar amount would change.

Chair Doherty said this didn't preclude Mr. Green from buttoning up the loose ends and he assumed there'd be a budget adjustment or resolution, which Mr. Green confirmed.

Commissioner Russell said he wanted to know if we had \$900,000, roughly, from OHA and we spent \$600,000 within the guidelines. Is the other \$300,000 just sitting there? Commissioner Russell asked if had been spent it on something that didn't qualify.

Mr. Green said he was trying to figure it all out and referenced the spreadsheets provided in the Agenda Packet.

Commissioner Lindsay said there have been a lot of changes in leadership in the Public Health Department, as well as the turmoil of COVID that was the last two years. She said she asked over the last three years multiple times for reconciliation of these dollars because we're responsible in the end. She said she further wanted to continue to advocate for department liaisons for this type of reason.

Commissioner Lindsay moved to pay OHA back the reconciled amount of \$303,089.34 and look at best practices in the future. Commissioner Russell seconded. Unanimous approval.

Order No. OR-2022-6 Establishing the Morrow County Public Transit Advisory Committee; and Approving Membership Roster

Katie Imes, The Loop/Public Transit, Transit Manager

Ms. Imes explained the Oregon Department of Transportation will be consolidation county advisory committees into one, effective July 1st.

Commissioner Russell moved to approve the Morrow County Public Transit Advisory Committee Bylaws, Membership Roster and adopt Order No. OR-2022-6. Commissioner Lindsay seconded. Discussion: Chair Doherty said there was a push now in transit to be more inclusive, or maybe the dollars are freer to make sure public transit is reaching out to the under-served and minority populations and English as a second language. He said planned to bring back a Hispanic Advisory Council consideration for the County and he'd had some discussions around that so he'd like to have that discussion here. Commissioner Lindsay agreed. Unanimous approval.

Break: 10:15-10:28 a.m.

Subdivision Plats, continued

Ramandeep Malhi, Developer

Mr. Malhi explained he had technical difficulties trying to speak on Zoom during the earlier discussion so he drove from the Tri-Cities to attend in-person. He said the final asphalt on the street was being done tonight or tomorrow and the City told him the Council would sign later.

Carla McLane, City of Boardman, said the City had every intent of signing the plats and went on to explain the process and how long it can take. She said the developer was very close and if it was held up, it wouldn't have gotten to the County for a few weeks. She asked the Board to consider signing first as they were in the process with the City. The Tidewater plat was a little different, she said, as they were working on a letter of credit because they were approaching development a little differently. Once the County signs, she would coordinate the City's signing of both plats. Discussion and questions continued.

Commissioner Russell moved to sign both plats, Ramandeep and Tidewater Additions.

Discussion: Ms. McLane continued to field questions. Commissioner Lindsay seconded.

Discussion: Chair Doherty said he thought this was highly irregular. He said he was insisting the Columbia Development Authority as Chair that my entire board get the entire picture a week in advance and we've been struggling with that. Certainly, this came in, it's an irregular function at an irregular time and we failed to color it, and you failed to bring the information we

needed, and the City failed to bring the information we needed, frankly, and they relied on us putting our name on something that is completely out of order and he was quite discouraged with that process. Vote: Aye: Commissioner Lindsay, Commissioner Russell. Nay: Chair Doherty. Motion carried.

Morrow County Tourism Consultant Bi-Annual Report

Karie Walchli

Ms. Walchli provided a PowerPoint presentation on her activities promoting Morrow County.

They included:

- Morrow County Destination Development – Plan of Action and Scope of Work
- Community Input Studio – Getting the word out
- Destination Development – Six Month Check-Up
- Destination Development – Next Steps

11:00 a.m. – Chair Doherty departed to attend a meeting with the Public Health Department and various state agencies.

2020 Ballot Measure 109 – Authorized the Manufacture and Use of Psilocybin Products

Justin Nelson, District Attorney/County Counsel

Tamra Mabbott, Planning Director

Ms. Mabbott said there were land use implication to this ballot measure, which was voted on last fall. It makes psilocybin service centers legal starting January 1st. She then reviewed her slide presentation. If the Board refers this to the voters, the Planning Department will have some serious code work to do to make sure the regulations are in place for time, place and manner for these facilities.

Mr. Nelson said this would have to be filed for election by mid-August or it's guaranteed to start in January.

Commissioner Russell moved to direct County Counsel to draft a ballot measure to be presented to the voters of Morrow County in November to opt-out of Measure 109. Commissioner Lindsay seconded. Vote: Unanimous approval (Chair Doherty absent).

Department Reports

- The Planning Department Monthly Report was provided by Ms. Mabbott
- The Treasurer's Monthly Report, submitted by Jaylene Papineau, was reviewed in her absence

Correspondence

- 2020 Post-Census Group Quarters Review
- Morrow County Crop Tour Agenda
- Letter from Senator Bill Hansell requesting sponsorship of the 2022 Legislative Council on River Governance, August 9-11 at the Port of Morrow
- Oregon Department of Energy email regarding the Notice of Intent to File an Application for a Site Certificate for a 1,250-megawatt solar facility in Morrow County – Pine Gate Renewables, LLC
- Registration for the 2022 Association of Oregon Counties Legislative Committee Retreat

Commissioner Reports

Commissioners Lindsay and Russell opted not to provide reports.

Signing of Documents

Adjourned: 11:50 a.m.

Morrow County Board of Commissioners Work Session Meeting Minutes
June 8, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty
Commissioner Melissa Lindsay
Commissioner Don Russell
Darrell Green, Administrator
Tamra Mabbott, Planning Director
George Nairns, Planning Office Manager
Katie Imes, Transit Manager

ZOOM – No roll call taken

Christy Kenny, Juvenile Director
Kelsey Greenup, Appraiser
Aaron Moss, Broadband Project Coordinator
Sabrina Bailey-Cave, Accounting Clerk
Stephanie Case, Planner II
Gabby Perches, Justice Court Clerk
Robin Jones, Justice Court Clerk

Start 1:30 PM

TOPIC: Inflation Impacts

Commissioner Doherty introduced the work session around recognizing the struggles of everyone and thinking outside of the box in the short term to accommodate the folks who are making this County click in regards to the cost of fuel and current inflation.

Commissioner Russell discussed how other Counties had been dealing with this with increases. He acknowledged our current 3% COLA. He suggested a one-time 5% adjustment over two pay periods, than new Commission will start in January and could decide what they want to do based on inflation numbers then. He referenced the pay and pay equity study is being worked on. Letting our employees know we care about them and the situation was the focus.

Work from home discussion in regards to the cost of fuel.

Commissioner Lindsay was in agreement of the things discussed and the 5% and liked the idea of splitting between two pay periods. She stated that the COLA's negotiated were done at a different time and the CPI was much lower than it is now.

Discussion regarding office space available for rent and being cost conscious.

Discussion around the budget and availability of funds, budget adjustments if they would be needed. Administrator Green advised we would have to figure it out, how much and where it would come from and where we need to cut or if we need to cut.

Commissioner Lindsay noted that retention is in the ARPA (American Rescue Plan) Federal funds and it has a deadline to spend it so it could come from there.

Tamra Mabbott said she and her staff had discussed this and appreciated the conversation and that the topic was even being taken up.

Work from home policy, commuting and home base office vs where one lives was discussed and efforts to make a level playing field and be consistent. Ms. Kenny weighed in on her circumstance.

Relocation of the Loop Dept to the Lexington Public Works building came up. Commissioner Lindsay was surprised and thought it should have been a Board policy decision since it was an entire department. This was done due to space needs according to Mr. Green.

Discussion; work from home, van pools for employees, use of open desks where not in use in different locations, change in home base work space and accommodating employees with the price of fuel and thinking outside of the box to the benefit of employees and County during these hard, expensive times.

Wrap up was to start with a case by case with a lot of input from Dept heads to consider and work with Darrell Green to get some feedback from them as to their needs in their departments.

COLA analysis to come forward to a Board meeting in the near future.

Adjourn 2:06 p.m.

Morrow County Board of Commissioners Meeting Minutes
June 15, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person:

Darrell Green, Paul Gray, Roberta Lutcher

Present Via Zoom:

Chair Jim Doherty, Commissioner Melissa Lindsay, Karen Pettigrew, Ana Pineyro, Aaron Moss, Sandi Pointer

Excused:

Commissioner Don Russell

Call to Order, Pledge of Allegiance & Roll Call: 8:34 a.m.

City & Citizen Comments: None

Open Agenda: Commissioner Lindsay said she wanted to add an Emergency Operations Center Update and a brief conversation about how this can work in the future. Chair Doherty said her request would be the first Business Item.

For the record, Chair Doherty noted Commissioner Russell was absent.

Consent Calendar:

Commissioner Lindsay moved to approve the following items in the Consent Calendar:

1. *Accounts Payable and Payroll Payables*

Chair Doherty seconded. Unanimous approval.

Business Items

Emergency Operations Center Update

Chair Doherty said the County was looking at a water quality emergency in some areas – private wells, households in the County. Also, it probably was a public health emergency and he suggested an information emergency and a declaration speaks to those three things. The command center group has been meeting with Mr. Gray and his folks from around the state. There were robust meetings the last few days with Public Health and Emergency Management and the Oregon Health Authority (OHA) and Oregon Emergency Management (OEM) and a lot of those folks leaned in to assist the County in this endeavor. He said he thought one of the first things to do was get a message crafted and out to the folks telling them where the County is at on step one. There's lots of steps and things that need to be done as we move forward so they know – is there water coming, are there places they can get water and filters, where are the challenges, and these kinds of things. He continued by saying it seemed like an easy effort to get a public information officer to keep on these things so everyone threw into that effort. The group had OHA craft the first message on it and they all spent the last 24-hours communicating back and forth until 4:00 this morning trying to get this buttoned up. Then, ultimately the state said this was the county's message and they'd amplify it once the County approved it. Mr. Gray has it geared up and ready to go out, he said, but he told him the last firewall between the County and the public was the Board of Commissioners so he held to update the Board. It will be put out in Spanish and English. He said these updates need to be put on the agenda going forward.

Commissioner Lindsay said all things were as she anticipated. It's how things started moving through the COVID pandemic and exactly the team dynamic needed, there were multi people and she liked hearing the Oregon Department of Agriculture (ODA) was at the table. It will be helpful to get lots of different input as how to make sure we're working through all the pieces of this.

Commissioner Lindsay moved that Chair Doherty become the formalized BOC EOC representative as the current Chair. Chair Doherty said as an addendum, ultimately the public information officer, as well. Commissioner Lindsay replied, definitely. Chair Doherty seconded. Unanimous approval.

Mutual Aid Agreement with Oregon Water/Wastewater Agency Response Network

Paul Gray, Emergency Manager

Mr. Gray said the agreement will give the County access to multiple avenues of aid from local, city and county water agencies throughout Oregon.

Chair Doherty moved to approve the Mutual Aid and Assistance Agreement for the Provision of Emergency Services related to Water and Wastewater Utilities through the Oregon Water/Wastewater Agency Response Network (ORWARN); and authorize Chair Doherty to sign on behalf of the County. Commissioner Lindsay seconded. Unanimous approval.

Commissioner Reports

None provided

Adjourned: 8:49 a.m.

Morrow County Board of Commissioners Meeting Minutes
June 22, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person:

Chair/Commissioner Doherty Commissioners Russell and Lindsay, Darrell Green, Roberta Lutchter, Lindsay Grogan, Kevin Ince. Did not do roll call

Present Via Zoom: Did not do roll call

Call to Order, Pledge of Allegiance: 9:00 AM.

Administrator Green introduced the new Finance Director Kevin Ince to the Board, they welcomed him.

City & Citizen Comments: Sheriff Ken Matlack verified the Irrigon Contract was on the agenda for the day and it was confirmed as such.

Open Agenda: Nothing

Consent Calendar:

Commissioner Lindsay asked to remove accounts payable and the resolution to adopt the budget from the consent calendar and also clarified it was ok to sign the Sheriffs IGA with the City of Irrigon since he inquired.

Commissioner Lindsay moved to approve the remaining items in the Consent Calendar for June 22, 2022 minus Accounts Payable and Resolution No. R-2022-10 Adopting the Fiscal Year 2022-23 Budget, Commissioner Russell seconded: Unanimous approval.

Approved; Minutes 3/23/22 and April 6, 2022, Amendment 6 to the OHA IGA #169524, IGA between the Sheriffs office and City of Irrigon, Law Enforcement service agreement with Ione School Dist-SRO, Budget Committee recruitment position 1, ODOT agreement #35352 Rural Veterans Healthcare Transportation Grant, Amendment 3 to OHA IGA #173145 for Finance of Community Mental Health Services,

Business Items:

CDA Invoice

Commissioner Lindsay questioned the payment of the invoice to the Columbia Development Authority as the CDA Budget was not yet available or financials approved by the CDA board and it was not clear if that was coming up as access was difficult. Commissioner Doherty stated it is on the agenda for the next CDA meeting. Agreed to set aside until adopted forward

Commissioner Russell moved to Pay the payables for June 22, 2022 withholding the CDA invoice, Commissioner Lindsay seconded. Unanimous approval.

Resolution R-2022-10: Adopting the Fiscal Year 2022-23 Budget

Commissioner Lindsay questioned why the resolution was being brought forward to finalize the Budget Adoption Resolution without the usual Public Hearing process. Administrator Green explained that the required LB 1 document was published in the paper giving notice to the public but what did not happen was it was not put on the agenda as a public hearing. Mr. Green gave options to moving it forward. County Counsel offered additional alternatives and input to giving clear public notice for public hearings and advised the safer option would be to give notice in the available paper and move the public hearing forward. To than approve the resolution for adoption following the noticed Hearing. Commissioners agreed to suspend to determine the options and review later in the agenda.

Oregon Renewable Energy Siting Assessment Update (Ruchi Sadhir & Kaci Radcliffe; Oregon Dept of Energy, Todd Farmer; Oregon Military Dept; Kimberly Peacher, US Navy

County Planner Tamra Mabbott made introductions. Todd Farmer kicked off, in person, and acknowledged the importance of the work being presented and the understanding DOD (Department Of Defense) has of renewable energy. He noted that there is no County more impacted by the military and renewal energy possibly and thinks this will be a useful tool as development continues. From Zoom Kimberly Peacher found this effort would really peel back the layers and synergy of renewable energy and the military to support and bring tools forward for a win-win-win. It would support and sustain the critical needs of the military. Kaci Radcliff, from Zoom, introduced Ruchi Sadhir and presented the slides in the packet and the Information Siting Assessment tool available online at Oregon Renewable Energy Siting Assessment (ORESA) site. Discussion around early notifications, siting process, military and renewable siting including interface with the county level Planners took place between Commissioners and the panel.

Morrow County Forestland Classification Committee Proposal (Rob Pentzer; Oregon Dept of Forestry, District Forester; Allison Rayburn, Matt Howard ODF; Unit Forester) Introductions of the team in attendance in person. Allison Blair-Oregon Dept of Forestry, Justin Lauer-ODF, Christy Shaw- ODF, Rob Pentzer-ODF. Reviewed the project to formalize a committee to classify and delineate what is grazing and what is forestland in Morrow County. Forest classification is the process by which a county committee determines which lands meet the definition of forestland and which are required to be protected. The goal to paint an accurate and equitable picture to what is actually timber land and what is grazing land classification. These classifications impact Oregon Dept of Forestry and its budgets and help meet some of the core needs of the agencies. The ODF is delinquent, its been 60 years, in classifying and mapping Morrow County and in forming a County Committee. The team was seeking support of forming the committee of which Morrow County appoints 3 members to join agencies. They hope to start the work by this Fall and complete committee work by early 2024 followed by public meetings and notification of land owners around March of 2024. Commissioner discussed suggestions of potential member.

Commissioner Russell moved to authorize the Committee, Commissioner Lindsay second Discussion as to seeking interested parties and guidelines in order to reach out to individuals. Information would be emailed to the Chair. Unanimous approval

Discussion Ellis Project suspended to future date

Update on Boardman Property Acquisition – Darrell Green

Mr. Green advised he reached out to Toby with Pivot Architecture, the project manager and our Realtor to assist with updates and the project summary/site feasibility in the packet from Pivot. The UEC (Umatilla Electric Cooperative) blanket easement was discussed and Commissioners were joined, via zoom, by Realtor Leslie Pierson. Ms. Pierson reviewed delays in obtaining surveys and options were discussed. A potential Memorandum Of Understanding (MOU) with UEC was suggested by Leslie as to dealing with the intent of the easement and still allowing County to progress to closing timely by July 13. Patrick Collins with UEC joined the conversation giving UEC's perspective and involvement outlining UEC's consent to getting to a defined easement. Survey timelines, MOU, delay of closing, requesting rush survey services and other options were all discussed. Mr. Green was concerned with the timing of processes and seeking the most expeditious route including; Pivots feasibility study and test pits, grant writing and jeopardy to the pending grant availability to fund the project based on deadlines. Discussion around options with the parties involved ensued and risk reward around the options evaluated. Clarity was brought that UEC needs 20' easement following existing lines, defining the existing lines is needed not new lines. Commissioners agreed and asked the Realtor to work with seller to extend close date, obtain access to the property for Pivot inspections, define the easement and go to closing with clear title in regards to the easement and so we can close timely under extended closing. Mr. Green noted the final objective is to get the grant done so we don't lose the project. Nick Ducote Consulting weighed in regarding the grant and made note that per ODOT web page the deadline has already passed so we don't have a issue on the grant side and agreed the easements should be cleaned up before closing. Commissioner Lindsay offered to assist.

Amending County Surveyor Contract – Matt Kenny

Darrell Green offered that Matt Kenny reached out to amend the County Surveyor contract. The new contract was previewed by Matt Kenny, in the packet. Matt proposed a reduction in hours now that he understood the needs but raise the hourly compensation to his current business rates. Total cost would be \$31,680 to County this is down from the past Elected Surveyors costs. Mr. Green to work on the final contract with Justin Nelson, County Counsel.

Commissioner Lindsay moved to accept the County Surveyor Contract as presented Commissioner Russell seconded. Unanimous approval.

Discuss Scheduling a meeting at the Morrow County OHV Park

Chair Doherty reminded the Commissioners we had been trying to reschedule this annual meeting at the Park for some time and hoped to make this happen. Discussion brought working toward an August date.

Review Employee Appreciation Day for 2022-23 – Lindsay Grogan

Lindsay Grogan, Human Resources Director brought forward the discussion around Employee Appreciate Day for nonunion members to match Union employees. This was asked to be an annual review to match Union agreements. This is a token of appreciation to employees to be used during a set holiday season.

Commissioner Lindsay moved to approve the recognition of Employee Appreciate Day as a paid holiday to the non-represented staff for 2022. Commissioner Russell second. Unanimous approval.

Inflation Impacts Cost of Living Adjustment- Lindsay Grogan, Human Resources Director

Lindsay advised the Commissioners that she listened to the work session from June 8, 2022 and took away a few work items for HR. From the discussion she brought forward Commissioners request to review a cost estimate to provide the employees with an additional 5% COLA to account for inflation. She noted the current increases in CPI. Recommendation was made from HR that they consider how payroll would work through options. Detailed discussion and options ensued. The compensation study being done with the next year was discussed, an RFQ (Request For Qualifications) for the pay studies was being worked on by HR currently. Commissioners agreed the goal was to assist with the inflation impacts while working toward a full wage study and Pay equity study. Commissioner Russell detailed a 5% one time bonus option knowing the wage study was forthcoming with 12 months. Commissioner Lindsay proposed dividing it into two payments July and December. Ronda Fox joined via Zoom to discuss how payroll would work through details. Discussion

Commissioner Russell moved that we give a 5% bonus to all County employees and Elected Officials based on the salary on July 1, 2022 payable half on the second payroll in July and half in the first payroll in December if still employed. Commissioner Lindsay seconded. Unanimous approval

Emergency Operations Center Update

Paul Gray, Emergency Manager discussed water delivery options to fill jugs and working with outside entities that were assisting with delivery and bottled water being brought in. He advised that a budget has not been set aside for this Emergency. Mr. Gray noted that messaging assistance and help with water delivery is needed to staff the EOC teams work and questioned if County employees can assist or where to seek additional help. Chair Doherty agreed with the need for PIO (Public Information Officer), funding and additional assistance. Mr. Gray voiced frustration in dealing with State partners and that our City partners have been helpful. Chair Doherty noted that water funds of \$250,000 contingency dollars were set aside in budget and suggested taking a portion of that and move it over.

Commissioner Doherty made the motion that we set aside the requested funds from the Nitrate Emergency operations center (\$100,000) and for professional media assistance. Commissioner Lindsay second.

Discussion; Commissioner Russell asked to see a real budget, if we are really going to try and solve the problem, handing out water is not going to do it. We have to install filters and look at wells. He wondered if septic tanks are a substantial part of the problem and referenced media blames on the POM and that per DEQ data they contributed less than 5% of the problem and no one else is a regulated entity. Commissioner Doherty stated first thing is getting clean fresh water to individuals under the health emergency and that it is a messaging emergency also. He noted and appreciated the business entities (Boardman Foods, Tillamook, Three Mile Canyon Farms, Amazon) in the area and their assistance and their appreciation of the need. He pointed out these are contingency funds set aside for water purpose. Commissioner Russell stated that Debbie Radie, Boardman Foods has commitments of \$300,000 of entities funds pulled together to assist with water, testing and filters and reiterated he wants to see a budget of how they (County EOC) are going to spend the money.

Commissioner Doherty Aye. Commissioner Lindsay Nay. Commissioner Russell Aye. 2-1 passed.

Follow up, Commissioner Lindsay clarified that she is reading here and hearing that we are looking at messaging and information, site prep, water distribution, staffing help short term and said we have to be a partner. I realize having been through leadership of the COVID pandemic response we could have, should have had more support, staff, media management and this is the right thing to do.

Mr. Gray said next steps are filters into homes and the need to keep the State involved. Commissioner Doherty thanked the Public Health Dept staff for the hard work and read a statement from Ana Pineyro, Morrow County Public Health thanking the Public Health staff.

Revisit Budget Resolution business item

Resolution R-2022-10: Adopting the Fiscal Year 2022-23 Budget

Final Options were reviewed and discussed

Chair Doherty opened the public Hearing and asked for comments in favor of the budget, in opposition of the budget, comments or questions and anyone in neutral wanting to comment about the budget. No comments.

Commissioner Lindsay moved to hold the hearing open until next Wednesday. Discussion of logistics, motion withdrawn.

Commissioner Russell made a motion to keep the public hearing open 5 days or until our next meeting whichever comes last and 5 days after it is published. Commissioner Lindsay second. Unanimous approval

Department Reports

Written only - Road Dept

Correspondence

Notice from DEQ to the County

Notice from the Planning Dept as adjacent property owner

Land use hearing notice RE: IAMP

Bill Hansell letter with an ask to sponsor

IRS mileage rate increase

Commissioner Reports

Commissioner Russell got a call on a chip seal project that was stopped short of actual County line. He will work with County Roads to clarify the situation. He attended the Eastern Oregon economic summit.

Chair Doherty had to leave for another meeting

Reviewed online comments and questions in the Zoom chat

Adjourned by Vice Chair Lindsay 11:55 a.m.

Morrow County Board of Commissioners Meeting Minutes
June 29, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell

Present Via Zoom

Roll call not taken

Call to Order, Pledge of Allegiance: 9:00 a.m.

Chair Doherty acknowledged the importance of noting that our meetings of the Board of Commissioners are public meetings and that they are audio recorded.

City & Citizen Comments:

Chair Doherty outlined that Comments in general are allowed and should be kept to 3 minutes, with discretion, and would try to be held within 30 minutes of the Board meeting, depending on levels of participation.

No comments.

Open Agenda:

Commissioner Lindsay added housekeeping to work through some procedures and processes within the County

Chair Doherty added, on behalf of Mike Gorman - Tax Assessor, a tax refund item.

Consent Calendar:

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable & Payroll Payables*
- 2. Contract with Community Counseling Solutions, Inc. for services to the Sheriff's Office.*

Commissioner Lindsay seconded. Unanimous approval.

Continuation of Public Hearing on Approved Budget

Public Hearing: Supplement Budget

Continuation of the Public Hearing to approve the Budget for Fiscal Year 2022-2023, as adopted by the Morrow County Budget Committee. County Counsel Justin Nelson shared the detail from prior meetings to bring everyone up to current consideration, specific to allowing clear opportunity for public comment.

Invitation was given for any comment in favor, opposition or in general as to the budget. None.

Question around the need to appoint a new Budget Officer now to be under proper process was brought forward by Commissioner Lindsay. It was determined upon advice from contracted CPA that could come at a later date.

Commissioner Russell made the motion to approve Resolution R-2022-11 In the Matter of Increasing Appropriations for Fiscal Year Beginning July 1, 2021. Commissioner Lindsay seconded. Unanimous approval. (Walked back)

Justin Nelson, County Counsel, clarified the Resolution numbers presented within the motion and packet and it was discussed in detail. Conclusion; A public hearing should be opened and was needed for R-2022-11 Supplemental Budget.

Commissioner Russell and Commissioner Lindsay withdrew the motion and second re: R-2022-11 and it was agreed to walk it back.

Chair Doherty opened the Public Hearing for the Supplemental Budget Resolution R-2022-11 In the Matter Increasing Appropriations for Fiscal Year Beginning July 1, 2021. As an added business item.

Staff report came from Christa Wolf, CPA Wolfe Consulting, LLC was to recommend a supplemental budget to the board per R-2022-11 with a total change in appropriations of \$40,000 for unforeseen items. This is needed to reconcile the budget going into fiscal year end.

Chair Doherty asked for public comment: those in favor, opposed and just weighing in to comment on the supplemental budget 2021, Resolution R-2022-11

Public Hearings were closed

Business Items

Discussion of Resolutions R-2022-11 and R-2022-10

Commissioner Russell made a motion to approve both Resolution(s) as a slate R-2022-11 for the supplemental budget and R-2022-10 for the Budget fiscal year 2022-2023 adoption.

Commissioner Lindsay seconded. Unanimous approval.

Commuter Van Pool Presentation- Kim Curley, Community Engagement Coordinator, Commute Options, via ZOOM presented the Vanpool subsidy program options to transportation resources and ride sharing from work on regular schedules. Details regarding the Statewide Transportation Improvement funding (STIF, T=transit payroll tax) may be used. If the option is placed into the plan request for November, this could be an offer of a subsidy to help employees with transportation. Van Pool is a big carpool for at least 5 people traveling at least 20 miles, through Enterprise Commute and can extend transportation to a route that is not currently in place. Commissioners expressed strong interest in the program and would rely on Katie Imes the Loop Transit program Manger to bring back opportunities as it fit.

Sponsorship Request – 2022 Legislative Council on River Governance

Senator Hansell submitted a letter with an ask as a volunteer to help raise sponsorships for the conference of the Legislative Council on River Governance (LCRG) meeting at the Port of Morrow in August 9-11, 2022. Rep Cliff Bentz would be a speaker with session on the Treaty with Canada, dam removal and other issues of interest.

Commissioner Russell saw the opportunity and the importance of this work with recognition and attendance as sponsors, calling out the many reliances of Morrow County on the river.

Commissioner Russell moved that we sponsor the Legislative Council on River Governance conference in the amount of \$1500.00. Commissioner Lindsay seconded. Unanimous approval.

Lumen Technologies Inc. (Formerly Century Link) Mike Gorman, Assessor/Tax Collector Lumen Technologies is a Utility Company with multiple tax accounts, valued by the Oregon Dept to Revenues Utilities Section. Mr. Gorman received notice of correction of value from the Dept of Revenue due to a settlement of value impacting 4 years. All refunds are to be paid out of current year taxes collected and he noted that as we collect tax money we can continue to refund the amounts due. His rush to the agenda would save money in interest for the affected Districts. This is the first of 4 years corrections.

Commissioner Russell moved that we make the refund to Lumen Technologies Inc in the amount \$31,805.60 for the 2018-19 tax year refund. Commissioner Lindsay seconded. Unanimous approval.

County Processes – Commissioner Lindsay add to agenda

Just a bit of housekeeping on a few questions on County governance, processes, functions and where would the Board staff person report in the current transition. Discussion of options. Discussion regarding where the Board Secretary would report. Options, County Counsel, Commissioner assigned, Dept Head such as Mike Gorman (elected),

Commissioner Russell moved that until other arrangements are made that County Tax Collector and Assessor Mike Gorman become the Administrative Assistant's go to person. Commissioner Doherty seconded. Unanimous approval.

Lindsay Grogan, Human Resources Director emailed to reassign time cards and acknowledged.

Commissioner Lindsay suggested an Interim Administrator be considered until further discussions can take place and/or Commissioners be set up as liaison to departments to be reactive to Dept Heads. Discussion including County Counsel ensued.

Chair Doherty agreed to taking on the role of interim to give some direction for a week until an agenda item can be brought forward. Commissioners agreed it was appropriate to the role of Chair.

Emergency Operations Center Update

Chair Doherty read written report in the absence of Emergency Manager Paul Gray. Written report is included in the packet materials. He additionally shared the water well testing was expanding around the state in other areas.

Commissioner Russell questioned if well depth and aquifer data was being collected in the testing. Commissioner Doherty noted that this was not a question being collected or tracked at this time.

Public Health employees continuing to move a great deal of water and leaning in to do big work on this.

Filters installers are ready to go, legal, liability and other issues.

Commissioner discussed need for public information and outreach as had occurred in the past. Chair Doherty agreed to pull the Environment Health Contract with Umatilla County to get clarity as to funding available and duties under the contract. Modernization funds may be available to assist through the funds held at Umatilla County.

Department Reports-None scheduled

Correspondence

US Senator Wyden virtual Town Hall announcements

City of Boardman adjoining properties notice for public land use hearing – IAMP

Commissioner Reports

- Commissioner Russell had nothing formal
- Commissioner Lindsay, updated on the OSU Post Doc LUBGWAMA sub committee narrowing down to post doc candidates to formal presentations and clarified these are PHD level candidates, science based and not policy based, and explained the work that will be focused on. She had a meeting with Jaylene Papineau, Treasurer, and they were requesting a work session around some general fund dollars that were being processed and seeking policy input on her discoveries.
- Commissioner Doherty brought up the water Czar work and continuing to move along the idea. Tamra gave a quick update on the work with NOWA and Umatilla County to define what a scope of work would be. Further discussed the funds needed from the State

Signing of Documents

Adjourned:

Morrow County Board of Commissioners Meeting Minutes
July 6, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person:

Chair/Commissioner Jim Doherty
Commissioner Don Russell
Roberta Lutcher, Executive Staff
Justin Nelson, County Counsel
Did not do roll call

Present Via Zoom: Commissioner Melissa Lindsay

Call to Order, Pledge of Allegiance: 9:00 AM.

City & Citizen Comments: None

Open Agenda: Nothing

Consent Calendar:

Commissioner Doherty pulled item G. Permit Application OTF to Build in the County ROW

Commissioner Russell moved to approve the remaining items in the Consent Calendar withdrawing item G to business wherever it fits. Commissioner Lindsay second. Unanimous approval.

Approved; Accounts payable and Payroll payable, Minutes April 13, 20, 27, 2022, USDA APHIS Wildlife Services Agreement #22-7341-5126-RA, Oregon Water Resources Dept IGA for Assistant Water master Services, Oregon Liquor and Cannabis Commission-License Renewals, Approve Finance Directors as Authority over Bank of Eastern Oregon Visa cards.

Business Items:

Item G, Consent Calendar; Permit Application OTF to Build in the County Right-of-way

Removed by Chair Doherty to allow Commissioner Russell potential to recuse. Commissioner Russell stated he would remove himself from the vote as he has financial interest in the applicant.

Commissioner Doherty moved to approve and to allow Public Works Director to sign Permit #OTF, Commissioner Lindsay seconded. 2 Aye, with Commissioner Russell recusing himself.

Temporary Assignment of County Administrator Duties

Justin Nelson, County Counsel and Lindsay Grogan, Human Resources

There is a short term and a long term consideration here. Chair Doherty noted we had discussed a Chief of Staff or the same thing we had recently, or individual Commissioners taking to

individual departments. With only 20 meetings of this board left it brings additional considerations. Justin pointed out that there is a lot to consider here but that a short term solution is needed and how to spread out the work load. Commissioner Lindsay offered that she had reached out to Crook County and Umatilla County as they operate without an Administrator and offered details including Commissioners acting as liaisons to the Dept Heads. County Counsel added in these counties they have a Facilities Manager handling projects and contracts and have a very active County Counsel working closely with HR. Coos County was mentioned as having had similar structures as ours of the last 6-7 years but went back to the model of Dept liaisons without Administrator, they had found it allowed for more autonomy. Umatilla, Tillamook and Klamath Counties structure was discussed. It was agreed that we needed to do something soon. Commissioner Russell suggested he liked the idea of splitting up the duties and being liaisons to the Departments. Commissioner Lindsay agreed with the opportunity presented, possibly under a 90 day window to try it and didn't feel it was fair to put it all on the Chair position and the sooner the better was needed.

Review of the Departments and assignments were reviewed and established. It was acknowledged that Elected Officials are different but would still be supported within the structure, discussion to reach the following:

Finance - D. Russell
Juvenile – M. Lindsay
Justice – M. Lindsay
Emergency Services - M. Lindsay
Sheriff – M. Lindsay
Veterans – M. Lindsay
Community Counseling Solutions – M. Lindsay
Clerk - D. Russell
Tax Assessor - D. Russell
Public Works - PW Director would be liaison with D. Russell for time cards and schedule
 Airport, Parks, Maintenance, Weed, Transfer Stations – D. Russell
 Road - M. Lindsay
Public Health – J. Doherty
Human Resources – J. Doherty
Administration – J. Doherty
Treasurer – J. Doherty
Planning – J. Doherty
Loop – J. Doherty
Community Development Director – D. Russell
Fair/Rodeo – M. Lindsay
Circuit Court – M. Lindsay
IT Services - D. Russell
Surveyor – M. Lindsay
DA – J. Doherty

Chair would be a catchall for outside entities with the Admin Secretary assistance.

Commissioner Lindsay advised this would include time cards, time off and scheduling. She could assist the Commissioners getting into the program, if needed.

Chair Doherty offered to bring back some structure with Lindsay Grogan, HR to bring in more information as we ease into this or to look again in 90 days or sooner. Bobbi Childers with the Clerk's office clarified questions or concern would go directly to her liaison and Commissioner Russell agreed.

Community Counseling Solutions Quarterly Report- Kimberly Lindsay,
with Shawn Carvalho EASA Coordinator

Kimberly supplied a document regarding funding from the State for Aid and Assist at the State Hospital and discussed the funding and the program. Shawn Carvalho, Umatilla County Clinical Supervisor/Clinician went over the EASA (Early Assessment and Support Alliance Program), a statewide program to identify youth with early symptoms of psychosis as early as possible and provide support and treatment. She shared details of symptoms and treatments. She currently operates in Umatilla County and discussed Morrow County need into the future. Kimberly went over the activities of CCS since the last report including; Lakeview Heights, Measure 110 treatment for individuals with addictions, funding for transitional housing, State funds to purchase Aspen Springs for acute care services run by CCS, recruitment and hiring of staff which are struggles seen around the State, sign on bonuses being offered by CCS. Kimberly shared her appreciation for working in Morrow County appreciated the 3 Morrow County Commissioners to work with.

BREAK – 5 Minutes

Appoint Budget Officer

Commissioner Russell moved to appoint the Finance Director as Budget Officer, Second by Commissioner Doherty Unanimous Approval

Oregon Trail Rodeo Land Use Application (Tamra Mabbott)

Rodeo submitted two land use applications with development being on County property at the Fair Grounds to build a concrete slab dance floor. Land use applications require the property owner's signature. Discussion. Terry Gentry from the Rodeo explained that they had the funding for the improvement including a WCVED matching grant.

Commissioner Russell made a motion that Chair Doherty sign the Planning application forms and that fees would be waived. Commissioner Lindsay seconded. Waiving of fees was discussed, Unanimous approval.

Commissioner Lindsay offered as the Rodeo liaison to assist if needed.

Emergency Operations Center Update

Paul Gray, on Zoom, discussed water sampling and recent results. He shared that since the end of last week he understood that in Boardman there were 100 samples 35 above limits of 10 mg/l

(Federal limit), 11 below and 54 awaiting results, Irrigon tests at the end of last week included 18 samples only 2 reported back, 16 waiting results, and 45 new samples this week taken. The rapid tests Paul has been doing were running around 60% above the Federal limit. These tests are sent for full formal testing. The EOC team went through over 400 cases of bottled water yesterday in Irrigon area, Boardman area is being supplied by bulk containers now.

Commissioner Russell asked for status of the filters going into homes. Commissioner Doherty informed that the team hoped by next week filters could begin to go out. He reviewed the logistics of funds, plumber's involvement and obtaining acceptable filters along with coordinating with all parties. Commissioner Russell thought the install was not complicated and home owners may be able to pick up and install their own. Discussion.

Department Reports

Sheriffs - Written only

District Attorney Report – In person

Fair Office – Ann Jones – In person

Correspondence

Thank you card from IMESD for the unanticipated Amazon funds

Commissioner Reports

Commissioner Russell shared he had a CREA meeting this week carpooling and he will look into Solar projects and possible tax abatements that others are doing and share back.

Commissioner Lindsay asked that Commissioner Russell takes the lead actively continuing as liaison to finalizing warranties etc. for the Irrigon building completion.

Chair Doherty is talking with Tamra on the RFP/Q around grant writing and bringing a work shop next week to discuss how this might look. Additionally, a work session will come forward within a couple of weeks to discuss with Finance Director Kevin Ince's help the ARPA funds.

Adjourned 10:58 a.m.

Morrow County Board of Commissioners Meeting Minutes
August 10, 2022
Bartholomew Building Upper Conference Room
Heppner, OR 97836

Present In-Person

Chair Jim Doherty
Commissioner Melissa Lindsay
Commissioner Don Russell
Roberta Lutcher, Executive Assistant

Call to Order, Pledge of Allegiance & Roll Call: 9:00 a.m.

City and Citizen Comments:

Coral Mitchell

Had a concern. Was taking signatures at the grocery store and was approached by Commissioner Lindsay's sister and was asked if Ms. Mitchell knew personally any of the 12 county employees that had signed a complaint against Darrell Green. Ms. Mitchell said that is the first that she had heard about any of that. How did she get that information and they don't have it.

Ms. Mitchell said that Commissioner Lindsay's sister also said she was going into the store to see that she was removed, which she was. Ms. Mitchell is no longer allowed to gather signatures at a store that she has shopped at for 45 years.

Commissioner Russell said he did not know the answer to that.

Ms. Mitchell would like this to be on the record in case something comes up in the future.

Commissioner Lindsay said she would call this inaccurate. Commissioner Lindsay was not there to know what was said, but the level of inaccuracies in that whole statement, which she can not speak to.

Ms. Mitchell said she was repeating what was said.

Discussion continued.

Chair Doherty asked for any other city or citizen comments.

Open Agenda:

None

Consent Calendar:

Commissioner Lindsay moved to remove the August 3, 2022 Minutes for further review and approve the balance of the Consent Calendar. Commissioner Russell seconded and read the items being approved: Accounts Payable; Resolution R-2022-13 Approving the Psilocybin Ban Ballot title and Language; Resolution R-2022-14 Discontinuing Voluntary Additional Distribution of Property Taxes to Two county School Funds and Fair. Unanimous approval.

Chair Doherty asked Commissioner Russell if he had any concerns about setting the August 3, 2022 minutes over to another meeting. He said no concerns.

No Public Hearings

Business Items:

Oregon Health Authority Intergovernmental Agreement #169202 for the Financing of Community Developmental Disabilities Program Services

Kevin Ince, Finance Director

Mr. Ince said he met with representatives from Community Counseling Services (CCS) Kimberly Lindsay.

Mr. Ince asked to suspend the discussion until Ms. Lindsay was able to join by Zoom.

Oregon Department of Transportation Agreement #35339 – 5339 Discretionary Bus and Bus Facilities Grant

Katie Imes, Transit Manager

Ms. Imes explained that this grant was submitted last Spring. This is phase two of the project, primarily project management and associated services. \$200,000 of Federal Funds and State matching funds of \$50,000. Four years to utilize the funds for the Transit Facility Project.

Commissioner Russell moved to approve and sign Agreement #35339 with the Oregon Department of Transportation effective July 1, 2022 through June 30, 2026. Chair Doherty seconded. Commissioner Lindsay absent. Two in favor, one absent.

ODOT Agreement #35365 – 5339 Discretionary Vehicle Replacement Grant

Katie Imes, Transit Manager

This is a Federal grant to replace one of our standard vehicles. The new vehicle would have an ADA wheelchair securement.

Commissioner moved to approve and sign Agreement #35365 with the Oregon Department of Transportation. Chair Doherty seconded. Commissioner Lindsay absent. Two in favor, one absent.

Oregon Health Authority Intergovernmental Agreement #169202 for the Financing of Community Development Disabilities Program (ODDS) Services

Kevin Ince, Finance Director

Rick Worden, Community Counseling Services Finance Director (by Zoom)

Mr. Ince explained that we received a notice from ODDS about a Tax ID discrepancy on the paperwork that is filed with them. The ID number is for Community Counseling Solutions (CCS). This seems to be a decision point rather than updating a record. Does Morrow County want to continue that contract where we pass through funds from ODDS to CCS, or do we want to terminate that contract and allow CCS to contract directly for these services.

Mr. Worden said that previously ODDS was able to send the money directly to CCS. That changed and the funds had to go through Morrow County. The Tax ID just was never updated. CCS received one of these notices for every county that they provide services in. Mr. Worden does not believe this has to be a decision point, but they are indicating that it can be a decision point, if that is what Morrow County want to do. CCS is fine with the way things are working now or contracting directly with ODDS.

Justin Nelson, County Counsel asked Mr. Worden what the other counties have chosen to do. Mr. Worden said it has been a mix.

Chair Doherty asked Mr. Worden if it would be CCS's preference to have them contract directly. He thought it would be easier for Morrow County to not have to deal with it.

Mr. Ince said it is his preference to not take on the administrative burden and allow CCS to contract directly.

Commissioner Russell moved to terminate the contracts for 'DD Services' and to provide 90 day notice to terminate the contract with ODDS and CCS for 'DD Services' and allow ODDS to contract directly with CCS. Chair Doherty seconded. Commissioner Lindsay absent. Two in favor, one absent.

Grant Writing Services Review Panel Recommendation

Katie Imes, Transit Manager

Ms. Imes provided some background on the RFQ (Request For Qualifications) for Grant Writing Services. There were eight (8) proposals submitted. Four (4) proposals were selected for interview. Two (2) consultants were identified as successful candidates: PARC Resources and Ducote Consulting. Ms. Imes provided additional information on each. Discussion ensued.

The review team consisted of: Katie Imes, Transit Manager; Jaylene Papineau, Treasurer; and John Bowles, Undersheriff.

Commissioner Russell moved to award PARC Resources and Ducote Consulting as Morrow County's grant service providers of record. Chair Doherty seconded.

Commissioner Lindsay joined by Zoom.

Discussion ensued.

Unanimous approval.

Direction Regarding County Accountant

Commissioner Russell explained that someone needs to be sworn in as County Accountant. The County Clerk needs direction from the Board in order to do this.

Commissioner Lindsay provided some background on how this has worked in the past. She believes the Finance Director and the County Treasurer should review the Oregon Revised Statutes (ORS) that apply and come back to the Board.

Mr. Ince said he has reviewed the statutes and he is comfortable with what is in the statutes. There may be some process tweaks that need to happen.

Bobbi Childers, County Clerk said all she needs is the Board to direct her to do an oath.

Commissioner Russell moved to have our County Clerk prepare an oath to swear in our Finance Director as the County Accountant. Commissioner Lindsay seconded. Unanimous approval.

Second Review of Permit Application #OSX to Work in the County Right-Of-Way
Held over for a future meeting.

Department Report

Treasurer Report

Jaylene Papineau, Treasurer

Ms. Papineau reviewed the written monthly report. The Commissioners encouraged the Investment Committee move forward and encouraged Ms. Papineau to start with potential committee members.

Planning Department Report

Tamra Mabbott, Planning Director

Ms. Mabbott said they have had interviews to fill the Office Manager vacancy. Ms. Mabbott reviewed the written report. Ms. Mabbott serves along with Commissioner Lindsay on the LUBGWMA (Lower Umatilla Basin Ground Water Management Area) Committee. Ms. Mabbott said this group would like to encourage a meeting of Morrow and Umatilla counties Commissioners, Planners, and other community partners to talk about a variety of water issues.

Commissioner Russell asked about the water rights on the Chemical Depot. Are there adequate rights to support industrial development or is Commissioner Russell's opinion that water will have to come from somewhere else more on point? Ms. Mabbott agreed that the water rights are not adequate for industrial development.

Commissioner Liaison Reports

Commissioner Lindsay none.

Commissioner Russell met with Public Works regarding Airport grants.

Chair Doherty said the Public Health Department is moving forward with getting eligible employees certified as translators. He would encourage other departments to do the same.

Correspondence

Commissioners reviewed.

Commissioner Reports

Commissioner Russell

Met informally with PGE (Portland General Electric) executives recently. Will be participating on the CREA (Community Renewable Energy Association) Policy Workgroup regarding future legislation to support or oppose.

Commissioner Lindsay asked if Commissioner Russell had an opportunity to talk to PGE about their lighting system not working properly. Commissioner Russell said he has been communicating with them regarding this concern. Next Era actually operates the wind farm and they are the ones to address the software glitch. As a neighbor that is affected by this, Commissioner Lindsay believe they don't care and there needs to be something to make them care. Commissioner Russell believes this should be a Federal mandate. Chair Doherty said he believes the company needs to follow their commitments in the SIP (Strategic Investment Program) tax program.

Commissioner Lindsay

A lot of time and effort going into water issues. She supports a bi-county meeting regarding water issues. She also supports a Water Lead Person, either bi-county or alone. Believes a Community Development Director position could be very valuable, sooner than later. Updated on the purchase of Public Transportation property and how to keep it moving forward. Do we need a formal decision regarding the County Counsel position(s) now that the District Attorney's office is fully staffed? Chair Doherty will look into it further.

Chair Doherty

Asked Human Resources if the Community Development Director position still exists. Lindsay Grogan, Human Resources Director (by Zoom) said yes, still budgeted and need to review the Job Description.

Executive Session 10:29 a.m.

Pursuant to ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection

Pursuant to ORS 192.660(2)(g) – To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations

Do not anticipate any public decisions.

Adjourn 10:29 a.m.

Morrow County Board of Commissioners Meeting Minutes
August 17, 2022
Bartholomew Building Upper Conference Room
Heppner, OR 97836

Present In-Person

Chair Jim Doherty
Commissioner Melissa Lindsay
Commissioner Don Russell
Karen Wolff, Staff
Roberta Lutcher, Executive Assistant

Call to Order, Pledge of Allegiance & Roll Call: 9:00 a.m.

Terry Tallman Day

Chair Doherty called Cheryl Tallman, wife of former Judge Terry Tallman, forward. Chair Doherty read the full text of Resolution NO. R-2022-15.

Commissioner Russell moved to accept Resolution NO. R-2022-15 IN THE MATTER OF DECLARING AUGUST 17, 2022 AS TERRY TALLMAN DAY FOR ALL OF MORROW COUNTY. Commissioner Lindsay seconded. Unanimous approval.

Commissioner Russell presented the certificate of the Resolution to Cheryl Tallman.

Ms. Tallman told the group that Terry enjoyed working with everyone.

Chair Doherty shared a fishing story. Commissioner Russell shared a story. Commissioner Lindsay shared a story.

Ms. Tallman said that she brought melons to share, just as Terry did while he was Judge. These are melons that Terry started from seed and oversaw the planting and growing throughout the year.

City and Citizen Comments:

Mike Hughes, Fire Chief Boardman Fire and Rescue District

Chief Hughes said that Chair Doherty suggested a couple of times that the Health District and the Fire District get together to update the ASA (Ambulance Service Area) plan together. Chief Hughes would like to take advantage of that offer. He asked that Deputy District Attorney Zach Williams be appointed to oversee the committee. He suggested that there be two representatives from the Health District, two representatives from the Fire District, no attorneys others than DDA Williams. He also suggested leadership from the Sheriff's Office, Boardman PD, and representatives from the City of Heppner, Lexington, Irrigon and Boardman. This committee would put together an ASA plan that DDA Williams can bring back to the Commission.

Chair Doherty said the Board has been supportive of coming forward with a unified front. He said we would consider that option.

No one online on Zoom with hands up to speak.

Lisa Pratt, Morrow County Resident, lives in the Boardman area

Ms. Pratt read a prepared statement regarding: questioning Chair Doherty's interactions with Chief Hughes at a previous meeting and Chair Doherty's alleged bias against Boardman; the need for a stronger ASA plan; and the need to increase (health care) services in the county.

Chair Doherty said he did visit with Chief Hughes after the meeting and suggested that if Chief Hughes was going to come into a Commission meeting and suggest that Chair Doherty does not have the best health care in mind for his home town and then expect to get on a future agenda. Chair Doherty said that Chief Hughes then said "Are you telling me I will not be on a future agenda?", to which Chair Doherty did not respond.

Open Agenda:

None

Consent Calendar:

Commissioner Lindsay moved to approve the Consent Calendar as presented. Commissioner Russell seconded. Unanimous approval.

Business Items:

Lexington Airport Taxiway D Reconstruction Grant

Sandra Pointer, Public Works Management Assistant by Zoom

Ms. Pointer explained that she previously brought the design project grant forward, and was approved. This is a grant for the matching funds for the project.

Commissioner Lindsay moved to approve the agreement with COAR (Critical Oregon Airport Relief)/ODA (Oregon Department of Aviation) and Morrow County in the amount of \$137,347.47 for the Design phase of the Taxiway D & Apron Reconstruction and authorize Commissioner Russell sign on behalf of Morrow County. Commissioner Russell seconded. Unanimous approval.

Upon learning the document was prepared with a signature line for the Chair to sign, she made the following amendment: *Commissioner Lindsay moved to amend the previous motion to have Chair Doherty sign. Commissioner Russell said he approved of and seconded the friendly amendment. Unanimous approval.*

County Application for ODVA Funds

Linda Skendzel, Veterans Service Officer

Ms. Skendzel explained that this grant is needed to update some Personal Services expenses in the budget. She has been working with Kevin Ince, Finance Director and he has approved this grant.

Commissioner Lindsay moved to approve the Oregon Department of Veteran's Affairs County Application for ODVA Fuds FY2022: July 1, 2022 to June 30, 2023 in the amount of \$81, 736 and authorize Chair Doherty to sign on behalf of Morrow County. Commissioner Russell second. Unanimous approval.

Morrow County Coordinated Human Services Public Transportation Plan Update (CTP)

Katie Imes, Transportation Manager

Ms. Imes introduced Krista Purser, Kittelson a& Associates, who prepared the update. Ms. Purser presented a Powerpoint presentation of the update and reviewed bullet points. Ms. Purser explained that this is a guiding, living document and should be updated as needed.

Ms. Imes explained that this update will come back to the Commissioners to be adopted. The presentation today was condensed. Commissioner Lindsay asked for the final document to be sent to the Commissioners for review well in advance, to allow time to thoroughly review.

Lead Person for Water Related Issues

Tamra Mabbott, Planning Director

Chair Doherty said he is glad we are having this conversation. Commissioner Lindsay agreed. She has been watching Harney County on their water issues.

Ms. Mabbott said she had prepared a document that could be used in preparing a potential position description. Ms. Mabbott reviewed the Water Coordination document. She explained that GIS has been engaged to assist in developing data in relation to the nitrate issues. She said people are 'thirsty' for data. GIS will help with where domestic wells located, and located in relation to septic systems, fields and other factors. This could generate the data that people/agencies need. The State's role has been to regulate water, not plan for future water. Harney County is looking at water holistically.

Commissioner Lindsay said watching what is happening nationally and in the Klamath Basin, we need to start looking locally.

Chair Doherty said when we had the workshop, he pulled info from a Colorado county. They had a whole department on this subject.

Commissioner Russell said well drillers have a log with data about soils, whether cased etc. He assumes this data has not been mined. It would be good information to have. The long-term solution is not a filter on a faucet. He suggested a water district would be something to consider. One well has high nitrates and another does not. Why is that? That needs to be investigated with data.

Commissioner Lindsay agreed. Harney County has done something like this. Leadership, collaboration, and stakeholders.

Commissioner Russell said since 1989, wells have to be tested when property is sold. Not sure if it is public information, but it could be useful.

Ms. Mabbott agreed. She mentioned we might want to look at some land use amendments related to water.

Commissioner Lindsay asked if we are ready to do an RFP (Request For Proposals) for a contract? Do we split it with Umatilla County? Do we just have our own? She thinks a one year or two year contract would be good. Commissioner Russell does not think one year is long enough. He prefers two years, whatever we do.

Ms. Mabbott said an RFQ (Request For Qualifications) would be a good start. Pull together a position description as well to consider an in-house person

Chair Doherty said water security is important. We have a code book. We need a regulatory piece too. If we find out that Joe Industry or Commissioner Doherty are doing something, we need to address that.

Commissioner Lindsay said a two year RFP or RFQ would be good. A contract has worked well on the Broadband Initiative. Commissioner Russell agreed. Commissioner Russell said he is ok with a bi-county agreement as long as it is a true bi-county situation, with equal work for each county. Commissioner Lindsay agreed. Chair Doherty prefers to write our own future and keep it in-house. Look at both options.

Ms. Mabbott with work up options for review.

Budget Committee Appointment

Kevin Ince, Finance Director

Mr. Ince explained that there was one response to the public advertisement for appointment to the Budget Committee. Kim Cutsforth has been on the committee previously. Mr. Ince recommends moving forward with the appointment.

Commissioner Russell moved to appoint Kim Cutsforth to the Budget Committee for a three year term, effective July 1, 2022 to June 30, 2025. Chair Doherty seconded. Unanimous approval.

Permit Application #OTL

Mike Haugen, Assistant Roadmaster

Mr. Haugen explained the permit application and answered questions from the Commissioners.

Chair Doherty moved to authorize the Assistant Roadmaster to approve Permit #OTL for Windwave Communications. Commissioner Lindsay seconded. Commissioner Russell recused himself because he has a financial interest in Windwave Communications. Chair Doherty yes. Commissioner Lindsay yes. Commissioner Russell abstain.

Department Report

None

Commissioner Liaison Reports

Chair Doherty none.

Commissioner Lindsay said Public Works may be coming forward with a discussion around funding for maintenance of the 21 Road.

Commissioner Russell said he recently reviewed the Job Description for the Community Development Director position. We are having trouble filling the position with the current Job Description. He would like a Work Session to review.

In the Finance Department, Sabrina has been promoted to Financial Analyst. The Finance Director has asked about allowing her to work remotely so she can complete work outside of regular hours. Chair Doherty said it is up to Commissioner Russell. Commissioner Lindsay said we have policy regarding remote work. As long as we follow policy, it is fine. We do not want to set a precedence for other departments. All agreed it is up to Commissioner Russell. Commissioner Russell said he will approve it.

Correspondence

Commissioners reviewed. Much discussion regarding the EPA letter.

Commissioner Reports

Commissioner Russell

Nothing to report.

Commissioner Lindsay

Nothing to report.

Chair Doherty

Nothing to report.

Executive Session

Chair Doherty explained that the Executive Session is not needed today.

Chair Doherty responded to the request from the Boardman Fire Chief to form a committee. Chair Doherty said he would consider the request, but that he does not respond well to threats, lies or homophobic recalls and he is not going to begin now.

Adjourn 10:30 a.m.

Morrow County Board of Commissioners Special Meeting Minutes
August 17, 2022
Bartholomew Building Upper Conference Room
Heppner, OR 97836

Present In-Person

Commissioner Melissa Lindsay
Justin Nelson, County Counsel
Lindsay Grogan, Humana Resources Director

Present by Zoom

Chair Jim Doherty
Commissioner Don Russell

Call to Order: 3:15 p.m.

Acting Chair Commissioner Lindsay called the meeting to order. She explained that the Morrow County Board of Commissioners would be going into Executive Session pursuant to ORS 192.660.(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

It is possible the Board will reconvene in Open Session for possible decision making/action taking.

3:18 pm p.m. Executive Session

3:28 p.m. Closed Executive Session. No decisions or action taking.

Adjourn 3:28 p.m.

Morrow County Board of Commissioners Meeting Minutes
August 22, 2022
Bartholomew Building Upper Conference Room
Heppner, OR 97836

Present In-Person

Commissioner Melissa Lindsay, Acting Chair
Lindsay Grogan, Human Resources Director
Justin Nelson, County Counsel

Present by Zoom

Chair Jim Doherty
Commissioner Don Russell
Robin Canaday, Public Health Director

Call to Order & Roll Call: 2:02 p.m.

2:04 p.m. Executive Session - Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

2:58 p.m. Open Session

County Counsel suggested there are three options at this point:

1. Approve the negotiations provided by Labor Counsel to settle all employment related claims with a former Morrow County employee and grant authority to the Chair or another individual to sign the related agreement once it has been drafted.
2. Cease negotiations to settle employment related claims between Morrow County and a former employee that is currently ongoing.
3. Anything else.

Commissioner Russell moved that we accept the recommendation of Labor Counsel and approve the first motion as read by County Counsel Justin Nelson. Chair Doherty seconded. No comments or discussion. Commissioner Russell Aye. Commissioner Lindsay Aye. Commissioner Doherty Nay. Two in favor, one opposed. Motion carries.

3:06 p.m. Adjourn

**SPECIAL MEETING
MORROW COUNTY BOARD OF COMMISSIONERS
AGENDA**

Monday, August 22, 2022 at 2:00 p.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon
Zoom Meeting Information Below

- 1. Call to Order and Pledge of Allegiance - 2:00 p.m.**
- 2. City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
- 3. Open Agenda:** The Board may introduce subjects not on the agenda
- 4. Executive Session:** Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed
- 5. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Chair Jim Doherty, 541-571-0584.

Zoom Meeting Information

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only Using Meeting ID 541-676-2546#:

- 1-346-248-7799
- 1-669-900-6833
- 1-312-626-6799
- 1-929-436-2866
- 1-253-215-8782
- 1-301-715-8592

**SPECIAL MEETING
MORROW COUNTY BOARD OF COMMISSIONERS
AGENDA**

Monday, August 22, 2022 at 2:00 p.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon
Zoom Meeting Information Below

- 1. Call to Order and Pledge of Allegiance - 2:00 p.m.**
- 2. Executive Session:** Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed
- 3. The Board may come out of Executive Session for a decision and/or action item related to an employment claim**
- 4. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

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Morrow County Board of Commissioners Meeting Minutes
August 24, 2022
Bartholomew Building Upper Conference Room
Heppner, OR 97836

Present In-Person

Chair Jim Doherty
Commissioner Melissa Lindsay
Commissioner Don Russell
Karen Wolff, Staff
Justin Nelson, County Counsel

Call to Order, Pledge of Allegiance & Roll Call: 9:02 a.m.

City and Citizen Comments:

None

Open Agenda:

Chair Doherty advised that the Executive Session scheduled for today will not happen today.

Consent Calendar:

Commissioner Russell moved to approve the Consent Calendar as presented consisting of Accounts Payables and Tax Refund Application from Lumen Technologies. Commissioner Lindsay seconded. Unanimous approval.

Emergency Operations Center Update

Not needed today.

Public Hearing 9:06 a.m.

Subdivision Ordinance Update and Article 9 Update, Ordinance No. ORD-2022-3

Tamra Mabbott, Planning Director
Stephanie Case, Planner II (on Zoom)

Chair Doherty asked for any abstentions or Conflict of Interest.

Chair Doherty none.

Commissioner Russell none.

Commissioner Lindsay none.

(Brief break while additional information for the hearing is prepared)

9:14 a.m. Continued the Public Hearing

Commissioner Doherty identified this Legislative Hearing is for:

- The Subdivision Ordinance Update and Article 9 Update Ordinance No. ORD-2022-3 and;
- The Update on Section 7 of the Port of Morrow Interchange Area Management Plan Ordinance No. ORD-2022-4

Chair Doherty read the following:

The Board of Commissioners will make a decision based on the record, the staff report and the testimony presented at the hearing. Testimony and evidence must be directed towards the applicable substantive criteria. Failure to raise an issue with sufficient specificity to afford the County Commissioners and the parties an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals based on the issue. Interested parties have the right to request continuance and the right to have the record remain open for seven days. Individuals testifying need to state their full name and address for the record as well as sign in.

Ms. Case explained that the update to the Subdivision Ordinance Update is of the Ordinance in its entirety. The Ordinance was last updated 10 (ten) years ago and is due for an update. They have been working with the current County Surveyor, prior County Surveyor, and County Assessor to draft an update.

Attached in the packet is a memorandum that Ms. Case prepared for the Planning Commission back in April that outlined a lot of the changes that are proposed. One of the changes requested by the Planning Commission was that simple Land Partitions to be processed administratively.

Ms. Case reviewed the Findings of Fact. Ms. Case clarified that there are no Zoning changes, nothing property specific. This does not change any transportation facilities. No known issues to public health or welfare.

Ms. Case reviewed each paragraph under Applicable Statewide Planning Goals.

The Planning Commission unanimously recommends adoption of this Ordinance.

Ms. Mabbott introduced Daniel Kearns, Morrow County Planning Land Use Attorney who is joining by Zoom. Mr. Kearns spoke about the benefit of providing the opportunity for more public process/review. He believes this is a good thing.

Commissioner Russell confirmed that this Ordinance was approved unanimously by the Planning Commission.

Commissioner Lindsay asked about page 7 of the updated Ordinance, item EE regarding roads. She questioned whether, as it is presently written, if this could apply to a driveway. She has a 100 ft driveway and does not want to have road standards applied to it. Mr. Kearns said this is in response to long driveways that serve multiple units and would require them to be built to a different standard than a single home private driveway.

Ms. Case reviewed the notes from the prior and present Surveyors and other collaborators and finds this was existing language that was moved within the Ordinance.

Ms. Mabbott said this could be struck. Mr. Kearns agreed.

Commissioner Lindsay asked about language throughout the Ordinance that refers to the County Surveyor. Ms. Case clarified that the intent was to refer to the Surveyor without specifically citing

Surveyor ORS (Oregon Revised Statute). This would avoid a need to update as the Surveyor ORS changes.

Chair Doherty called for any proponents to speak. None.

Chair Doherty called for any opponents to speak. None.

No need for cross examination or rebuttal.

Closed the Public Hearing on the Subdivision Ordinance Update and Article 9 Update Ordinance No. ORD-2022-3 at 9:37 a.m.

Deliberations

Commissioner Lindsay requested to remove the language on page 7 of the ordinance, paragraph EE that could make a driveway be treated as a street. Commissioner Russell agreed, and said he had questions about that paragraph too.

Commissioner Lindsay had questions about the references to the County Surveyor, but as long as they have been involved in the process, she is good with it.

*Commissioner Lindsay moved to remove from **Section 1.070 Definitions EE. Road or Street** the sentence "A private road or way exceeding 100-feet in length shall be defined as a street." and then adopt as amended Ordinance No. ORD-2022-3 An Ordinance Amending the Morrow County Subdivision Ordinance and the Morrow County Zoning Ordinance, Articles 1 and 9. Commissioner Russell seconded. Unanimous approval.*

Public Hearing continuation 9:41 a.m.

Ms. Mabbott explained that the Update to Section 7 of the Port of Morrow Interchange Area Management Plan is a joint application with the City of Boardman, the Port of Morrow, and Morrow County. What is being addressed today is the Laurel Lane interchange, north of the interchange and through the underpass. The parties jointly funded a consultant, Kittleson & Associates.

Ms. Mabbott introduced and deferred to Matt Hughart of Kittleson & Associates. Mr. Hughart shared his screen on Zoom of the Interchange Area Management Plan (IAMP) document and reviewed it as it had been reviewed with the Planning Commission. The Port has grown much faster than was anticipated in the original IAMP. The Port experiences a lot of traffic coming off of the freeway at this interchange in the early mornings. Sometimes the traffic backs up on the off ramp in relation to shift changes. The question has been what can be done to mitigate these issues. The result that is being brought forward is a roundabout feature. Mr. Hughart provided additional detail.

Chair Doherty asked for any questions.

Commissioner Russell stated the Port receives a lot of oversized loads. Will the roundabout accommodate these loads?

Mr. Hughart said yes. This plan was reviewed by the MAC (Mobility Advisory Committee) from ODOT (Oregon Department of Transportation), which protects the State's infrastructure for freight related activity. They have approved. Mr. Hughart said the Port has approved the design, and recognize that there may be some loads that can not be accommodated and there are other options for those loads.

Commissioner Russell said he is a proponent for roundabouts after hearing a presentation at an AOC (Association of Oregon Counties) conference. Mr. Hughart agreed.

Chair Doherty asked Ms. Mabbott if the power lines to the south of the interchange are included in the IAMP. Ms. Mabbott and Mr. Hughart both said yes.

Chair Doherty asked about Yates Lane. Ms. Mabbott pointed out that the discussion today is on the area north of the interchange and Yates Lane is south of the interchange.

Chair Doherty asked for proponents.

Carla McLane (by Zoom), representing the City of Boardman and the Port of Morrow.

Ms. McLane provided a brief history of this process. She said it should be noted that the primary driver of this process is safety. There are no changes proposed for the south side of the interchange. There is a proposed change to the east bound off ramp, but no changes outside of the actual interchange.

Ms. McLane stated the City of Boardman is a co-adoptee to this process. Morrow County and ODOT are the other to adoptees. Ms. McLane reviewed the ODOT process.

Chair Doherty asked for any other proponents.

Teresa Penniger (by Zoom), ODOT Planning Manager, Region 5

Ms. Penniger said that ODOT has been involved for some time. If adopted by Morrow County and the City of Boardman, the IAMP will go to the ODOT Director for adoption. This is considered a minor amendment.

No other proponents on Zoom or in person.

Chair Doherty asked for opponents. None.

Chair Doherty asked for any neutral statements. None.

No need for cross examination or rebuttal.

Closed the hearing at 10:10 a.m.

Commissioner Russell, no questions. Commissioner Lindsay, no questions. Chair Doherty, no questions.

Commissioner Russell moved to adopt as presented Ordinance No. ORD-2022-4 An Ordinance Amending the Port of Morrow Interchange Area Management Plan. Commissioner Lindsay seconded. Unanimous approval.

Business Items:

Broadband Action Team Update

Aaron Moss, Broadband Project Coordinator

Mr. Moss provided the status of the High-level engineering design. They received the first of four (4) designs yesterday. Tier 1 is fiber to every home in the county, including very remote locations. This is the most expensive option. Fiber To Most is the next level. The goal is to proceed incrementally. Reach the least expensive delivery options first.

Discussion ensued.

Commissioner Russell, no questions.

Commissioner Lindsay said that having Mr. Moss onboard has put us ahead of the game.

Chair Doherty, no questions.

Budget Line Item Adjustment for Land Purchase

Kevin Ince, Finance Director

Katie Imes, Transit Manager and Mr. Ince reviewed the project for the new Transit Bus Barn and found that this item was discussed at the Budget Hearings, but did not make it into the final product.

Mr. Ince recommends we move \$150,000 from Capital Improvement fund to the Transit Fund.

Commissioner Russell, no questions.

Commissioner Lindsay said she understood the whole project was coming from grant funds. Mr. Ince said construction of the facility is from grants. This is for purchase of the land.

Commissioner Russell moved to approve Resolution No. R-2022-16 In The Matter of an Interfund Transfer Between Capital Outlay Line Items For The Purchase Of Land, Year Beginning July 1, 2022. Chair Doherty seconded.

Commissioner Lindsay asked Mr. Ince to work with Ms. Imes on an overview of where we are headed on the whole project.

Unanimous approval.

Break 10:42 a.m.

Reconvene 10:47 a.m.

Purchase Sheriff Office Vehicles

Chair Doherty reviewed the written request to purchase six (6) Dodge Durango's. \$38,058.95 each for a total of \$228,353.70 from the Sheriff's approved budget. The vehicles will come in at different times, not all at once.

Commissioner Russell moved to authorize Undersheriff Bowles to order and purchase the above vehicles when they come in. Commissioner Lindsay seconded. Unanimous approval.

Purchase Community Corrections Vehicle

Chair Doherty reviewed the written request to purchase a Dodge Durango. \$39,526.11 from the Corrections approved budget.

County Counsel mentioned that this vehicle and the previous vehicles were purchased on the State contract. No competitive bidding.

Commissioner Lindsay moved to authorize Undersheriff Bowles to order and purchase the above vehicle when it comes in. Commissioner Russell seconded. Unanimous approval.

Department Report

Road Report

Eric Imes, Public Works Director

Mr. Imes advised the Commissioners that the approach on Laurel Lane to the coffee shop is on a one (1) year time limit. Commissioner Russell asked when that approval expired. Mr. Imes said it was approved last Spring.

Mr. Imes reviewed the written Road Report August 2022.

Commissioner Russell, no questions. Commissioner Lindsay, no questions. Chair Doherty said he will be going over one of the long driveways (discussed earlier in the meeting). West Glen Addition needs passable roads.

Commissioner Liaison Reports

Commissioner Lindsay said she is continuing the conversation around the 21 road. We also need to have a conversation about the county-owned survey equipment.

Commissioner Russell said he visits with Elected Officials when he is in town on Wednesdays.

Chair Doherty, nothing new to report.

Correspondence

None.

Commissioner Reports

Commissioner Russell

There was a bill passed that exempts Community Renewable Energy projects from ad valorem taxes, if for residential applications. There is a developer in Pendleton that wants this extended to commercial applications. Commissioner Russell would like to leave it up to local governments to decide, not the State.

Commissioner Lindsay

The Commissioners agreed to try out the Liaison arrangement for Commissioners and then revisit how it is working. She would like to have a Work Session for this revisit. Chair Doherty agreed.

Chair Doherty

The ask to the E-Board has been submitted.

Regarding the Boardman Public Health Office. We need to do something for a better building. If nothing else, cosmetic improvements. Commissioner Lindsay agreed. Commissioner Russell was asked to look around for potential properties again.

A wage study has been discussed for some time, and he would like to move forward with this. Commissioner Lindsay said she thought the Human Resources Director was working on this. Commissioner Russell agreed.

Adjourn 11:10 a.m.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Our current paint machine is a 1993 Ford that the county purchased in 2007 for \$15,000. Parts for the paint machine have become obsolete making maintenance increasingly difficult and soon impossible. I had considered contracting out our paint work. What I have found is that paint striping companies require that we stay on schedule with our paving and chip seal projects to ensure they can fulfill their other contracts. That is difficult to do as our schedule changes constantly due to other priorities that come up on our road system throughout the year. I reached out to Umatilla County for help painting, which they are not able to do. ODOT could do it but the cost would be about \$64,000 annually and cannot guarantee help every year. I believe the best course of action is to replace our paint truck.

Replacing the paint truck is in our equipment replacement program. A year for purchase had not been specified as I was weighing all the options. I received a Sourcewell Quote from EZ Liner in the amount of \$515,020.00. This price includes a 2023 Autocar chassis and all new paint equipment with rear chassis paint application controls.

I would also like to point out that we work with Gilliam County (and potentially other counties in the future) through the MORE agreement (Managing Oregon Resources Efficiently) (intergovernmental agreement) to share equipment and materials which is a huge benefit to acquire equipment and materials that we do not have. Our paint truck has been a great asset working with other Counties using the MORE agreement.

My plan is to auction off our old paint truck at our yard auction. If it does not sell, I will send to state surplus if they will take it. EZ Liner has a trade in program but was not interested in our truck.

2. FISCAL IMPACT:

The purchase will pull from Capital Outlay Equipment Replacement expense budget 201-220-5-40-4401

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve pre-purchase authorization for a 2023 EZ Liner paint truck in the amount of \$515,020.00

Attach additional background documentation as needed.



A DIVISION OF VTS

Box 140, Orange City, Iowa 51041

Phone: 712-737-4016

1-800-373-4016

Fax: 712-737-4148

**MORROW COUNTY PUBLIC
WORKS,
LEXINGTON, OREGON**

PROPOSAL FOR

EZ LINER

**MODEL TS-AL500
AIRLESS PAINT
STRIPING TRUCK**

July 19, 2022

MORROW COUNTY PUBLIC WORKS,
LEXINGTON, OREGON
AIRLESS TRUCK MOUNTED STRIPING MACHINE
PROPOSAL FOR
EZ LINER MODEL TS-AL500
July 19, 2022

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- **Morrow County Public Works' Sourcwell Member ID #130316**
- **EZ Liner's Sourcwell Contract #080521-EZL**
- **Autocar's Sourcwell Contract #060920-ATC**
- **Proposal Cover Letter**
- **Sourcwell Price Sheet**
- **EZ Liner Model TS-AL500 Published Option List Price Sheet**
- **Sourcwell Published Options Price Sheet for EZ Liner Model TS-AL500 Product Code #18A**
- **Specifications for EZ Liner Model TS-AL500 Base Unit Product Code #18A dated 08/05/2021**
- **Morrow County Public Works' Specifications for an Airless Truck Mounted Striping Machine dated 04/29/2022**
- **Comparison Document**
- **Proposed Component Layout Drawing**
- **Technical Information-The technical information packet has not changed from the April 29, 2022 proposal. An additional copy is available upon request.**



Morrow County Public Works
PO Box 428
Lexington, OR 97839-0428

ID# 130316

Is this your organization?

Great news—your organization already has a registered account! Using the ID number provided on this page, you can immediately access Sourcewell awarded contracts by providing this number to the supplier you wish to purchase from.

Update your organization's information

Add a contact for your organization

Need help?

Contact our dedicated Client Development Team at service@sourcewell-mn.gov or 877-585-9706.



Sourcewell for Vendors →



EZ Liner

Roadway Maintenance Equipment

#080521-EZL

Maturity Date: 10/11/2025

Products & Services



Products & Services

Sourcewell contract 080521-EZL gives access to the following types of goods and services:

- Paint striping trucks
- Mid-size paint machinery
- Walk-behind paint machines
- RPM & tape applicator trucks
- Traffic coatings
- Grinding & grooving equipment
- Line removal equipment
- Thermoplastic marking trucks
- Plural component marking truck



Autocar

Class 4-8 Chassis with Related Equipment

#060920-ATC

Maturity Date: 08/01/2024

Products & Services ▼

Products & Services

Sourcewell contract 060920-ATC gives access to the following types of goods and services:

- Severe-duty conventional DC-64
- Severe-duty cab-over ACX
- Medium-duty cab-over ACMD
- Vocational trucks: refuse, concrete, & dump
- Terminal tractors & aircraft maintenance trucks
- Street sweepers
- Custom engineering for any configuration
- Power of One OEM factory body integration
- Lifetime 24/7 direct factory service & support

July 19, 2022

Morrow County Public Works-(Sourcewell Member ID #130316)
Attn: Mr. Eric Imes, Public Works Director
365 West Hwy 74
Lexington, OR 97839

Re: Sourcewell Contract No. 080521-EZL Purchase of EZ Liner
Model TS-AL500 Truck Mounted Striping Body mounted on an Autocar
Model ACMD42 chassis-**Price Sheet**

<u>Item</u>	<u>Description</u>	<u>List Price</u>
18A	AL500 Base Unit	\$299,903.00
18A-01-03	Boss 210DUS w/JD Tier 4 ILO Base	9,662.00
18A-03-02	Electric over Hyd Control ILO Base, each \$3,919.00 x 2	7,838.00
18A-04-01	Add'l Paint & Bead Line with Graco Guns, Each	4,391.00
18A-04-08	Graco Paint Gun only w/Gun Raiser, Each \$3,335.00 x 4	13,340.00
18A-07-06	Laser Guidance System	10,126.00
18A-07-11	Deduct for 3'x6' Arrow Board	(5,568.00)
18A-07-17	David Clark 3-Headset Wireless Intercom Sys ILO Base	7,946.00
18A-08-01	Operator Cab, Aluminum Square	32,215.00
18A-08-04	Deduct for Mechanical Line Guide	(4,426.00)
18A-08-05	Aluminum Toolbox, Each	1,119.00

Subtotal	\$376,546.00
7% Discount	(26,359.00)
Net Amount Published Pricing	\$350,187.00

Chassis	
2023 Model Year Autocar Model ACMD42	\$147,780.00

Sourced Goods	
30-Gallon SS Flush Tank w/Disconnect at Each Carriage	\$8,493.00
(2) Tandem Paint Gun Switches for Timers, \$125.00 ea. x 2	250.00
3-Day Training Session	8,310.00

Total for Sourced Goods	\$17,053.00
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TOTAL AMOUNT	\$515,020.00
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F.O.B. Orange City, IA*

*At the time of completion, the County can decide whether to come and pick up their truck or have EZ Liner drive out their truck based upon a price quote for the trip.

July 19, 2022

Morrow County Public Works-(Sourcewell Member ID #130316)
Attn: Mr. Eric Imes, Public Works Director
365 West Hwy 74
Lexington, OR 97839

Re: Sourcewell Contract No. 080521-EZL Purchase of EZ Liner
Model TS-AL500 Truck Mounted Striping Machine

Mr. Imes,

Thank you for the opportunity to submit a proposal to Morrow County Public Works for the purchase of an EZ Liner Model TS-AL500 paint striping body using Sourcewell Contract No. 080521-EZL mounted on an Autocar Model ACMD42 chassis using Autocar's Sourcewell Contract No. 060920-ATC..


As part of this proposal the following information is being provided:

1. Proposal Price Sheet for the paint striping body with Autocar ACMD chassis.
2. A copy of EZ Liner's "Sourcewell Contract No. 080521-EZL-Specifications for EZ Liner Model TS-AL500 Base Unit Product Code #18A dated 08/05/2021".
3. A copy of Morrow County Public Works' "Specifications for an Airless Truck Mounted Striping Machine" dated 04/25/2022.
4. Comparison document comparing EZ Liner's Sourcewell specifications and Morrow County Public Works' specifications summarizing the changes.
5. Technical literature packet outlining what EZ Liner is proposing to provide.

Pricing does not include any taxes or fees. Pricing is good for 30 days. After that date the pricing will have to be reviewed. The anticipated completion date on the County's Model TS-AL500 paint striping is 240 days ARO/120 days after receipt of chassis, pending supply chain disruptions and pending any previously received orders that have filled available build slots.

If you have questions on EZ Liner's proposal, please give Mike Petersen, Territory Sales Manager, a call at 712-360-2108. EZ Liner looks forward to working with Morrow County Public Works by providing quality paint striping equipment supported by superior customer service!

Respectfully submitted,
EZ LINER



Norm Scholten
Truck Design & Bid Project Manager I



***ACMD42 Class 8
Model Year 2023***

**Prepared For : KENT KUEHN
MIDWAY FORD TRUCK CENTER**

Tuesday, November 30, 2021 2:37:57 PM EST

Customer Checklist

11/30/2021

To ensure timely processing of your vehicle purchase, please complete the following checklist by _____.

____ 1. CREDIT APPLICATION

____ 2. TAX STATEMENTS, LAST THREE YEARS

____ 3. DOWN PAYMENT

____ 4. INSURANCE INFORMATION

AGENCY _____

POLICY NUMBER _____

AGENT (WITH PHONE #) _____

____ 5. TRADE-IN INFORMATION

TITLE _____

REMOVE PERSONAL ITEMS, TOOLS, ETC _____

6. _____

Thank you.

O	4380016	FILTER-FUEL, CHASSIS MOUNTED	FLEETGUARD FS SERIES F / W SEPARATOR W / HEATER, PROBE & DASH LIGHT	0	0
S	1700003	FILTER-FUEL, ENGINE MOUNTED	SPIN-ON, ENGINE MOUNTED	0	0
S	1750001	ENGINE OIL	STANDARD ENGINE OIL	0	0
O	180024	ENGINE BLOCK HEATER	PHILLIPS 120V 1000 WATT	5	0
O	1810004	HEATER RECEPTICAL LOCATION-ENGINE	RECEPTACLE LOCATED AT CAB STEPS, LH SIDE	0	0
S	2004000	RADIATOR	725 SQ. IN. ALUMINUM	0	0
O	2080001	FAN & DRIVE-ENGINE	2-SPEED FAN	0	0
S	1290004	ENGINE ELECTRONICS	CUMMINS 500K COMMUNICATION	0	0
S	2090001	RADIATOR COOLANT	EXTENDED LIFE COOLANT	0	0
S	2200004	AIR CLEANER	13" ONE STAGE	0	0
S	2304000	MUFFLER SYSTEM	LH VERTICAL SMA	0	0
S	2314000	EXHAUST SHIELDS	LH VERTICAL SMA ALUMINUM	0	0
S	2324016	EXHAUST STACKS	10' STAINLESS STEEL VERTICAL W/RAIN CAP, 4" OD	0	0
S	2354000	EXHAUST PIPING	EXHAUST BLANKETS	0	0
O	2394012	UREA DELIVERY SYSTEM	RH FRAME MTD 12 GAL CAPACITY	0	0
S	700026	AIR COMPRESSOR	CUMMINS WABCO 18.7 CFM COMPRESSOR	0	0
O	8020004	ALTERNATOR	DELCO REMY 36SI 12V 160 AMP	13	0
O	8200003	STARTING MOTOR	DELCO REMY 12V 39 MT W/OCP	0	0
S	P010065	VEHICLE GOVERNED SPEED LIMIT	SPEED LIMIT 65MPH	0	0
O	P020002	ENGINE IDLE SHUT DOWN	ENGINE IDLE SHUT DOWN DISABLED	0	0
O	P030003	CRUISE CONTROL PARAMETER	CRUISE CONTROL ENABLED (LOW SPEED <20MPH)	0	0
S	171013	FILTER-ENGINE OIL BY-PASS	CUMMINS ENGINE OIL FILTER	0	0
S	172007	FILTER-ENGINE OIL FULL FLOW	CUMMINS COMBINATION FULL FLOW/BYPASS	0	0
S	1830001	STARTING AID-GLOW PLUG	GRID HEATER	0	0
O	201002	FAN SHROUD	FAN RING	0	0
S	204002	COOLANT HOSES	SILICONE HOSES WITH STEEL TUBING	0	0

TRANSMISSION

O	3590003	SHOCK ABSORBERS-REAR	FOR AIR SUSPENSION - INBOARD MOUNTED	0	8
S	9130001	HUBS-REAR	IRON HUB, HP 10 STUD	0	0
S	9410001	WHEEL OIL SEALS-REAR	SCOTSEAL PLUS XL	0	0
O	339002	REAR AXLE LUBRICANT	SYNTHETIC	0	0
O	358005	TORQUE RODS	LONGITUDINAL & TRANSVERSE - RUBBER BUSHED	0	0
S	3400001	REAR AXLE BREATHER	STANDARD AXLE BREATHER	0	0
BRAKES					
S	7410004	BRAKE CONTROL SYSTEM	ABS 4S/4M W/PLC	0	0
S	782014	BRAKE VALVE-PARKING CONTROL	ONE PUSH - PULL TYPE W/YELLOW DIA-TRUCK	0	0
O	7510003	BRAKES-FOUNDATION, FRONT AXLE	MERITOR 16.5X6 QP	0	0
S	753018	BRAKE CHAMBERS-FRONT AXLE	CAM-STANDARD	0	0
S	754009	BRAKE SLACK ADJUSTERS -FRONT AXLE	MERITOR AUTOMATIC	0	0
O	755001	DUST SHIELDS - FRT BRAKES	DUST SHIELDS - FRONT BRAKES	8	0
S	901001	BRAKE DRUM-FRONT	CAST IRON	0	0
O	7614000	BRAKES-FOUNDATION, REAR AXLE	MERITOR 16.5X7 Q PLUS HD	0	0
S	763019	BRAKE CHAMBERS-REAR AXLE	CAM-STANDARD	0	0
S	764012	BRAKE SLACK ADJUSTERS -REAR AXLE	ARVIN MERITOR AUTOMATIC-SINGLE AXLE	0	0
O	765001	DUST SHIELDS - REAR BRAKES	DUST SHIELDS - REAR BRAKES	0	8
S	781011	BRAKE CHAMBERS- PARKING, TYPE/VENDOR	CAM TYPE M/GM STOPGARD (2)	0	0
S	910001	BRAKE DRUM-REAR	CAST IRON	0	0
S	7204001	BRAKE VALVE & PEDAL	FIREWALL MTD LH BRAKE PEDAL FOR LHD	0	0
CHASSIS					
O	402086	FRAME-REAR OVERHANG	86 INCHES	0	0
O	400203	WHEELBASE	203 INCHES	62	68
S	4030007	FRAME RAILS	10" X 3" X 3/8" 120KSI STRAIGHT RAIL SECTION - 2.13M RBM	0	0
O	404002	FRAME REINFORCEMENT INNER	.25" LINER, STANDARD LENGTH	38	243
S	406001	FRAME-REAR CUT-OFF	STRAIGHT	0	0
S	4090003	FRAME CROSSMEMBER- CENTER	7-PIECE STEEL CROSSMEMBERS	0	0

S	5100002	GLASS	WINDSHIELD - LAMINATED, ALL GLASS EXCEPT FRONT TINTED	0	0
S	6220013	MIRRORS-DUAL WEST COAST	MIRROR, BLACK, MOTORIZED/HTD POLYCARBONATE HOUSING W/SQUARE MOTORIZED/HTD CONVEX MIRROR	2	0
O	630026	HORN-AIR	TWIN MOUNTED UNDER CAB	2	0
S	661001	CAB TILT MECHANISM- C.O.E.	HYDRAULIC TILT	0	0
S	661A400	SAFETY BAR	SAFETY BAR	0	0
O	6720004	GRILLE	CHROMED AUTOCAR GRILLE	0	0

CAB INTERIOR

S	3800005	STEERING WHEEL	SINGLE DRIVE 16 INCH DIAMETER	0	0
S	3810004	STEERING COLUMN	ADJ. TILT AND TELESCOPIC STEERING COLUMN	0	0
S	5204002	SEAT-DRIVER	SEARS SEAT W/ AIR RIDE SUSP, W/ AIR CONTROLLED LUMBAR SUPPORT	0	0
O	5214002	SEAT-PASSENGER	SEARS SEAT W/ AIR RIDE SUSP, W/ AIR CONTROLLED LUMBAR SUPPORT	0	0
O	5220002	SEAT BELTS-DRIVER	THREE POINT RETRACTABLE BRIGHT ORANGE COLOR	0	0
O	5230003	SEAT BELTS-PASSENGER	THREE POINT RETRACTABLE BRIGHT ORANGE COLOR	0	0
S	5384000	CARPET & MAT	WEAR RESISTANT MAT WITH FOAM BACK W/HEAVY DUTY FLOOR MATS	0	0
S	5404002	CAB PANELS-INTERIOR TRIM	ACMD STANDARD INTERIOR TRIM W/ REDUCED LOWER IP SKIRT	0	0
S	547001	INSULATION-CAB THERMAL	THERMAL INSULATION KIT FOR CAB	0	0
S	5949997	CIGAR LIGHTER	COMPONENTS SUPPLIED BY CAB SUPPLIER	0	0
S	8644000	LAMPS-CAB INTERIOR	LED DOME LAMPS	0	0
O	8754002	ADDITIONAL ELEC. SWITCHES	(2) DASH SWITCHES, (1) WIRED TO POWER FOR ROOF BEACON LIGHT	0	0

GAUGES & INSTRUMENTATION

O	1434000	TRUCK ELECTRICAL CONTROL MODULE	DIAGNOSTIC AND INFORMATION DISPLAY	0	0
O	1390001	GAUGE-ENGINE OIL TEMPERATURE	ELECTRONIC ENGINE OIL TEMPERATURE	0	0

Quote Id : 43296
 Quote Number : Q0043427
 Model : 2023 - ACMD42 Class 8

Prepared For Kent kuehn
 Midway Ford Truck Center

Q 9344003 TIRE MANUFACTURER & TREAD - REAR BRIDGESTONE R268 0 0

PAINT

S 950001	CAB PAINT SCHEME	SINGLE COLOR PAINT	0	0
S 9550001	CAB PAINT TYPE	STANDARD WHITE	0	0
S 9804018	CAB COLOR-FIRST	APPROVED—913218EX— STANDARD WHITE 913218EX	0	0
S 9861U1	CHASSIS COLOR	BLACK P3036	0	0
O 9870002	BUMPER COLOR	PAINT SAME AS CAB, STEEL	0	0
S 988401	DISC WHEEL OR RIM COLOR	STEEL, E-COAT WHITE / ALUM-UNPAINTED	0	0
S 989949	AXLE WHEEL END COLOR	SAME AS CHASSIS	0	0

ADDITIONAL OPTIONS

S 899002	CHASSIS WARRANTY	STANDARD WARRANTY	0	0
S 899A007	TRANSMISSION WARRANTY	ALLISON 3YR WARRANTY	0	0
S 899B001	ENGINE WARRANTY	CUMMINS STANDARD WARRANTY	0	0
S 978000	FLOOR PLAN	NO FLOORING PLAN	0	0
S 969V002	ADDITIONAL PRICE ADJUSTMENT	TEMPORARY INFLATION ADJUSTMENT	0	0

OTHERS

S 740004	CERTIFICATION COMPLIANCE	US SALE-US COMMERCE-34 MPH AND UP	0	0
S 9724003	CERTIFICATION-EMISSIONS	COMPLIES WITH 2022 U.S. EMISSIONS	0	0
S 974004	CERTIFICATION-EXTERIOR NOISE	COMPLIES W/U.S. & CANADA 80DB(A) AT 50FT	0	0

SUB TOTALS

BASE WEIGHT	8,100	3,850
FACTORY OPTION WEIGHT	151	5
DISTRIBUTOR OPTION WEIGHT	0	0

TOTALS

TOTAL WEIGHT (LBS)	8,251	3,855	12,106
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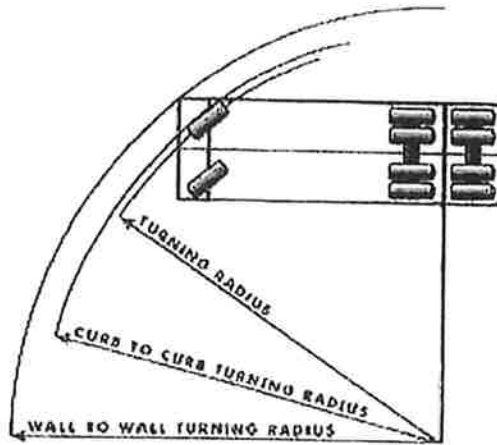
Kent Kuehn

Dealer Signature / Date 12/13/2021

Customer Signature

Turning Radius

11/30/2021



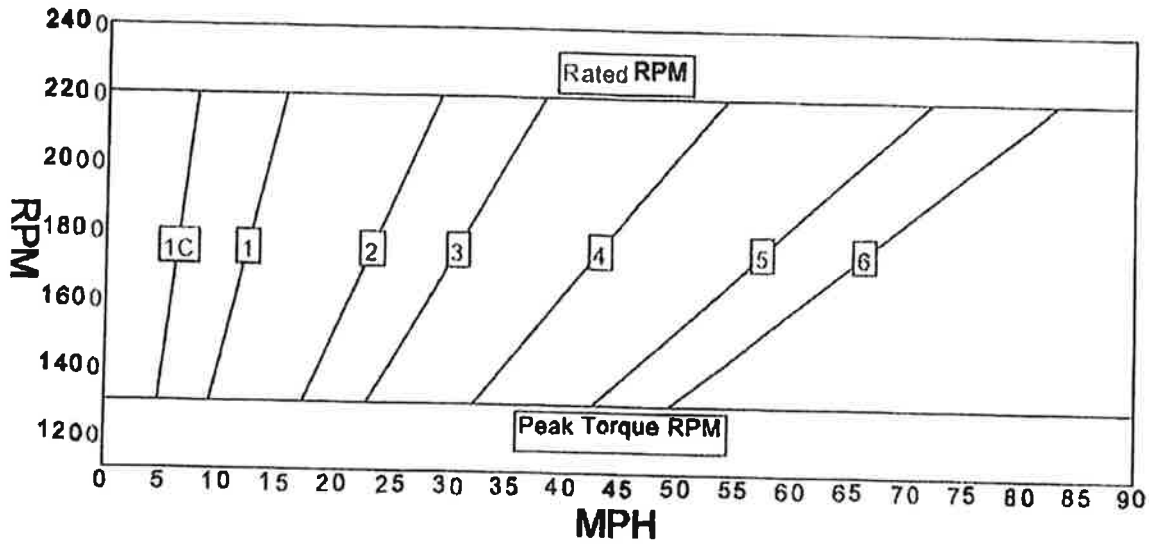
	Dimension(ft)	Description
A	33.94	TURNING RADIUS
B	0.00	CURB TO CURB TURNING DIAMETER
C	0.00	WALL TO WALL TURNING DIAMETER

SPECIFICATION SUMMARY

Model	
Engine	L9, 360 HP / 2200 RPM / 1150 FT-LB, CUMMINS
Transmission	ALLISON 3000 SERIES, 6-SPEED
Rear Axle	MERITOR RS24-160, SINGLE REDUCTION AXLE
Rear Axle Ratio	4.89 RATIO
Rear Tire	11R22.5H

Operating Range

11/30/2021



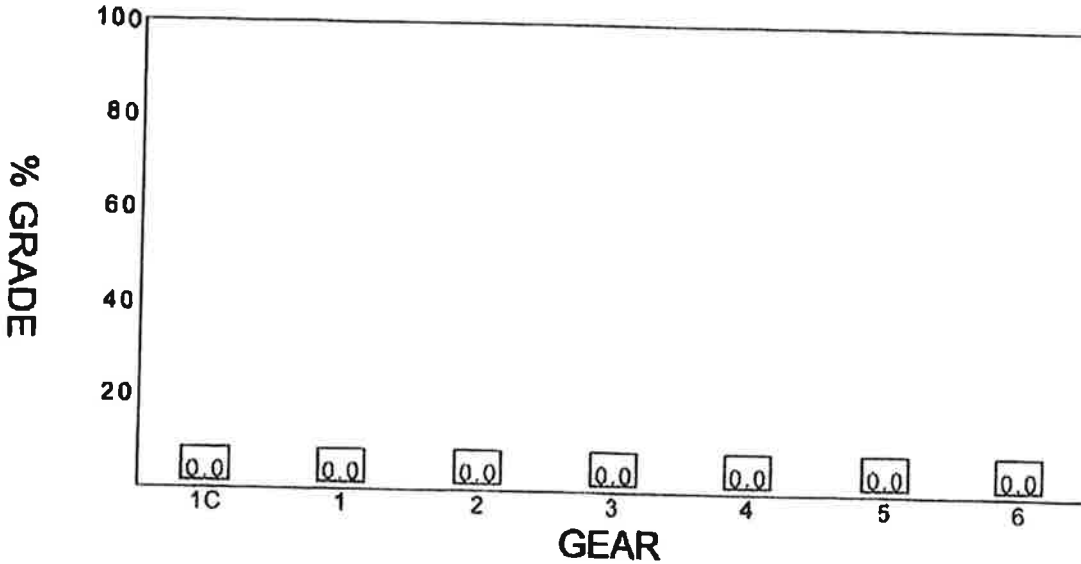
Gear	Trans. Ratio	Rear Axle Ratio	Minimum MPH	Maximum MPH
1C	6.91	4.89	4.6	7.8
1	3.49	4.89	9.1	15.5
2	1.86	4.89	17.2	29.0
3	1.41	4.89	22.6	38.3
4	1.00	4.89	31.9	54.0
5	0.75	4.89	42.5	72.0
6	0.65	4.89	49.1	83.1

SPECIFICATION SUMMARY

Model	ACMD42 Class 8
Engine	L9, 360 HP / 2200 RPM / 1150 FT-LB, CUMMINS
Rated Power	360 HP @ 2200 RPM
Peak Torque	1150 LB-FT @ 1300
Transmission	ALLISON 3000 SERIES, 6-SPEED
Rear Axle	MERITOR RS24-160, SINGLE REDUCTION AXLE
Rear Axle Ratio	4.89 RATIO
Rear Tire	11R22.5H
Tire Revolution	500

Gradeability

11/30/2021



Gear	Trans. Ratio	Rear Axle Ratio	Overall Reduction	Peak Torque	Wheel HP	MPH	Maximum Grade%
1C	6.91	4.89	33.8	1,150.0	296.8	4.6	0.0
1	3.49	4.89	17.1	1,150.0	296.8	9.1	0.0
2	1.86	4.89	9.1	1,150.0	296.8	17.2	0.0
3	1.41	4.89	6.9	1,150.0	296.8	22.6	0.0
4	1.00	4.89	4.9	1,150.0	296.8	31.9	0.0
5	0.75	4.89	3.7	1,150.0	296.8	42.5	0.0
6	0.65	4.89	3.2	1,150.0	296.8	49.1	0.0

SPECIFICATION SUMMARY

Model	ACMD42 Class 8
Engine	L9, 360 HP / 2200 RPM / 1150 FT-LB, CUMMINS
Peak Torque	1150 LB-FT @ 1300
Transmission	ALLISON 3000 SERIES,6-SPEED
Rear Axle	MERITOR RS24-160, SINGLE REDUCTION AXLE
Rear Axle Ratio	4.89 RATIO
Rear Tire	11R22.5H
Tire Revolution	500
GVW/GCV	0
Surface	Concrete

Top Speed

11/30/2021

Speed At Maximum RPM



RPM At 60MPH



	MPH	RPM
Top Speed	83.1	2,200
Cruise Speed	60.0	1,589
Minimum Of Engine Range	30.2	800
Maximum Of Engine Range	83.1	2,200
Minimum Of Economy Range	30.2	800
Maximum Of Economy Range	83.1	2,200

Chassis Standards

11/30/2021

Code Description

FRAME EQUIPMENT

408001	STEEL ENGINE CROSSMEMBER
4160001	OVERSLUNG X-MEMBER INTEGRAL W/ENG MOUNTS
4800003	TWO TOW HOOKS INTEGRAL W/FRONT XMEMBER

ENGINE EQUIPMENT

2120003	STANDARD SURGE TANK W/ SIGHT GLASS
6020002	SILICONE HEATER HOSES
602C01	CONSTANT TORQUE HOSE CLAMPS
602S001	NO HEATER SHUT-OFF TAP
724001	CAB AIRLINES - SAE J844 NYLON TUBING
729002	AIR LINES CHASSIS PARK BRAKE
701001	STANDARD AIR COMPRESSOR GOVERNER
702002	TEFLON HOSE DISCHARGE LINES
233004	TURNED OUT EXHAUST STACK
1030001	ENGINE DIPSTICK ACCESSIBLE W/O TILTING CAB

HVAC EQUIPMENT

6000002	AIR CONDITIONING W/ HEATER / DEFROSTER / CLIMATE CONTROL
060001	AIR COND INTEGRAL WITH HEATER/DEFROSTER
608002	R134A REFRIGERANT
611003	STANDARD AC COMPRESSOR
612001	STANDARD AC CONDENSER
615004	R134A HOSES WITH CRIMPED FITTINGS

CAB INTERIOR

512010	DUAL POWER WINDOWS
533013	CAB DOOR PANELS BOTH SIDES
541005	COLOR KEYED TO TRIM COLOR
542016	INTERIOR SUNVISOR LEFT AND RIGHT HAND PROVIDED
5530001	STANDARD INTERIOR TRIM DOOR SILLS
5680003	OVERHEAD CONSOLE W/DRIVER AND PASSENGER SIDE STORAGE BINS
570009	COLOR KEYED INSTRUMENT PANEL
594001	DASH MOUNTED CIGAR LIGHTER

CAB / RADIO PREP PACKAGE

5900005	RADIO PREP IN OVERHEAD CONSOLE
5960052	DUAL CONE SPEAKERS

Quote Id : 43296
Quote Number : Q0043427
Model : 2023 - ACMD42 Class 8

Prepared for Kent Kuenn
Midway Ford Truck Center

Note: ACMD Chassis & Cab Standards are subject to change without notice.

EZ LINER MODEL TS-AL500, Product Code #18A		
PAINT STRIPING BODY ONLY		
Item	Description	List Price
18A	TS-AL500 Base Unit	\$ 299,903
18A-01-01	Cummins QSF3.8-85 Tier 4 ILO Base	\$ 26,890
18A-01-02	Boss 125 cfm ILO Base	\$ 5,948
18A-01-03	Boss 210DUS w/JD Tier 4 ILO Base	\$ 9,662
18A-01-04	Boss 250UDUS w/JD Tier 4 ILO Base	\$ 10,820
18A-01-05	Air Jets, each	\$ 944
18A-01-06	Boss Ind. 80201-AHBI 185 cfm ILO Base	\$ 5,737
18A-01-07	Air Hose Reel w/25' Hose	\$ 1,738
18A-03-01	EZ-Carriage Control® System ILO Base	\$ 14,581
18A-03-02	Electric over hyd control ILO Base, each	\$ 3,919
18A-04-01	Add'l paint & bead line with Graco guns, each	\$ 4,391
18A-04-02	Flex gun w/hose reel & 25' HP Hose	\$ 2,752
18A-04-03	500 gallon SS tank w/agitators ILO Base	\$ 14,485
18A-04-04	1" LP Paint re-circulation, per color	\$ 1,833
18A-04-05	Add'l 445-345 HP Pump, each	\$ 14,762
18A-04-06	Tandem plumbed HP Paint pumps, per pair	\$ 6,557
18A-04-07	Add'l PD20A-FSP-STT 2" LP Pump, Each	\$ 12,459
18A-04-08	Graco Paint Gun only w/Gun Raiser, Each	\$ 3,335
18A-05-01	Two color scavenger heat system	\$ 26,460
18A-06-01	25 gallon poly flush tank	\$ 1,848
18A-06-02	Solvent Hose Reel w/25' Hose	\$ 1,744
18A-07-01	Skip-Line Inc. digital speedometer	\$ 1,680
18A-07-02	Gallon counts, per color	\$ 778
18A-07-03	Eight light LED Work Light system	\$ 3,385
18A-07-04	1030F-4 Message Board ILO base	\$ 22,731
18A-07-05	Camera guidance system	\$ 12,263
18A-07-06	Laser guidance system	\$ 10,126
18A-07-07	Skip-Line Inc. DL-18 monitor system	\$ 20,267
18A-07-08	Printer for Skip-Line, Inc. monitor system	\$ 1,838
18A-07-09	Camera guidance system w/HDVO-318 video	\$ 14,675
18A-07-10	Skip-Line, Inc. Remote Trigger for SC-12, Each	\$ 1,118
18A-07-11	Deduct for 3'x6' Arrowboard	\$ (5,568)
18A-07-12	Whelen F4X2AAAA 55" Light Bar	\$ 4,281
18A-07-13	Weldex Rearview/Backup Camera System	\$ 2,578
18A-07-14	Gun Raiser for Bead Gun, Each	\$ 1,001
18A-07-15	GL3000-PM Carriage Laser, Each	\$ 4,708
18A-07-16	1020F-4 Message Board ILO Base	\$ 17,692
18A-07-17	David Clark 3-Headset Wireless Intercom System ILO Base	\$ 7,946
18A-08-01	Operator Cab, Aluminum square	\$ 32,215
18A-08-02	Operator Cab, Aluminum hi-vis	\$ 31,994
18A-08-03	Dual split aircraft style gun carriage ILO Base	\$ 3,587
18A-08-04	Deduct for Mechanical Line Guide	\$ (4,426)
18A-08-05	Aluminum toolbox, each	\$ 1,119
18A-10-05	TS-AL500 Base Unit Recommended Spare Parts Kit	\$ 10,162
FOB FACTORY. TRAINING AND DELIVERY PRICED SEPARATELY.		
A 7% DISCOUNT ON BASE UNIT AND OPTIONS ITEMS LISTED ON THIS PRICING PAGE		
IS AVAILABLE TO SOURCEWELL MEMBERS.		
EFFECTIVE DATE: JUNE 2022.		

SOURCEWELL CONTRACT #080521
SPECIFICATIONS FOR ROADWAY MAINTENANCE EQUIPMENT
EZ LINER MODEL TS-AL500 BASE UNIT

18A
08/05/2021

- 1.0 **Performance specification:** Unit shall be capable of applying 3” to 8” wide retro-reflective lines with spacing between lines from 0” to 6”. Paint applications speeds shall be from 4 MPH to 12 MPH. Application rates of 12 mil to 15 mil wet film thickness paint for standard formulations of traffic paint and 6 to 8 lbs./gal and Type I glass beads. The unit is designed to operate in its own lane of traffic and shall be able to apply centerline and lane line/edge lines simultaneously. Independent carriage steering systems allow individual adjustment of the gun carriages.

- 2.0 **Equipment platform:** The construction shall be of 3/16” thick smooth aluminum deck plate 96” wide x length as required for components with 4” aluminum long sills, 3” aluminum cross members with integrally formed rub rail. Walking area surfaces of platform shall be covered with anti-slip material. A canopy shall be provided above the operator stations. Deck shall be installed on chassis frame rails using 8” steel risers that are bolted to the chassis frame rails and long sills. The railings shall be 42” high with mid rail welded to deck with two (2) 42” high fold up steel ladders with a chrome grab handle each side of ladder openings and rear access. At the operator station the railing shall be 32” high with a mid rail. Steel rear bumper with stair step rear access incorporated into the design with right side hand railing. Removable aluminum rear fenders with aluminum guard forward and mud flap with anti-sail bracket to the rear shall be provided. LED platform lighting. Two (2) 10# fire extinguishers and two (2) cup holders shall also be provided. The auxiliary engine and air compressor shall remain their original factory powder coat colors. The underside of the deck will be painted the same color as the top of the deck. All coatings shall be lead free. The Unit shall be prime coated with a two-component urethane primer system. The topcoat shall be a two-component polyurethane coating. White is the standard factory paint color. Black powder coating shall be used on brackets, gun carriages and line guide.

- 3.0 **Operator seats:** Two (2) Bostrom air ride high back black vinyl covered seats with seat belts and seat tethers and inside armrest. At the top of the railing at each operator station a black vinyl covered padded armrest 3”x18” shall be provided.

- 4.0 **Gun carriages:** Heavy duty parallel arm type centerline and edge line carriages **mounted in front of or behind** the rear axle. Each carriage shall be supported by dual tube in tube retractable structural steel slides with UHMWPE bearing material and one aircraft style gun carriage tire installed in a center single swivel.

- 13.0 **Air supply:** Air supply shall be supplied by a hydraulically driven Boss Industries Model 80102-AHBI air compressor with air after cooler rated at 85 cfm @ 100 PSI. The system shall include a 12-gallon air tank and LaMan 111F extractor/ dryer with auto drain. Two (2) air take off quick disconnect ports shall be provided-one at each gun carriage. A preset regulator shall be provided for carriage down pressure. A liquid filled system air pressure gauge shall be installed in the mid-size control console at the operators' station along with liquid filled gauges and air pressure regulators for bead tank pressure and for the low-pressure paint pumps.
- 14.0 **Auxiliary engine:** A Cummins Model QSF2.8-74 Tier 4 Final 74 hp diesel engine with 120-amp alternator shall be provided with controls at rear operator position, fuel drawn from chassis fuel tank using an auxiliary fuel pump and separate battery. The engine shall have a sound attenuation package and vertical exhaust with an approximately 24" extension with rain cap.
- 15.0 **Hydraulic power:** A 50-gallon hydraulic oil reservoir with sight level/temperature gauge, suction screen and return line filter with service indicator and 10-micron cartridge type breather filter shall be provided along with a direct driven pressure compensated piston type 2.75 C.I.R. hydraulic pump and a direct driven 3.0 C.I.R. gear pump and flow regulator to control hydraulic flow to air compressor motor. A hydraulic oil cooler shall be provided with 12vDC fan controlled with a preset temperature switch. Gun carriages shall be positioned using a power steering system with tilt steering wheel with spinner knob at each operator position and 5' hydraulic cylinder for each carriage. A solenoid controlled hydraulic by-pass valve shall be provided to allow a no-load start for the auxiliary engine. High pressure paint pumps shall be manually controlled at each pump.
- 16.0 **Electrical system:** A chassis cab control console shall be provided in the chassis cab containing the driver's controls for the paint striping body. Each circuit shall be color coded wire and shall have circuit protection. The wiring harnesses between the junction blocks to be protected by protective split loom covering. An LED white/red light with self-contained switch installed above each operator position. The electrical junction blocks and main components of the timer system shall be installed in the mid-size control console.
- 17.0 **Skip line control system:** Two (2) Skip-Line, Inc. Model SC-12 four-line controllers shall be provided. Ground speed signal shall be obtained from a heavy-duty aluminum wrap installed on the chassis driveshaft.
- 18.0 **Intercom system:** A three position David Clark Model U3800 intercom system shall be provided with a dual headset port at the driver's position and a single port at each operator position. The following headsets shall be provided-one (1)

factory pre-delivery inspection meeting will be discussed and confirmed at the preconstruction meeting.

27.0 Warranty: EZ-Liner warrants all equipment manufactured by it and bearing its brand names to be free from defects in material and workmanship at the time of sale by EZ-Liner or an authorized distributor. EZ-Liner will for a period of twelve months from the date of sale, repair or replace any part of the equipment proven defective.

SPECIFICATIONS
FOR AN AIRLESS TRUCK MOUNTED
STRIPING MACHINE
Morrow County, OR
04.25.2022

1. GENERAL

- 1.1. The specifications submitted herewith are intended to describe and define the minimum requirements of a self-contained, self-propelled truck mounted striping machine ("The Unit"). The Unit shall be capable of applying lines of varied widths from 4" to 8" with the spaces between the lines variable from 0" to 4".
- 1.2. The Unit will be equipped with two (2) paint colors on board and shall be capable of applying waterborne latex traffic paints (except premix) at application speeds to 14 mph using tandem paint guns. With a paint application rate of 17-gallons per mile per 4" wide line using standard waterborne/latex traffic paint. Bead application rate will be 4 to 5#/gallon of paint.
- 1.3. The Unit shall be designed such that it operates in its own lane of traffic. Independent carriage steering systems shall allow adjustment of the striping gun carriages. Currently the County doesn't do any dual carriage striping and doesn't plan to. Only one color of paint will be applied at one time. Many of the County's roads have just yellow centerlines. The County paints the roads for other Counties. The County paints approximately 14,000 gallons annually. The County uses a supply truck as a trail vehicle.
- 1.4. Overall height not to exceed 13'-6".

2. CHASSIS-Model ACMD42 Autocar.

- 2.1. The truck chassis shall be a diesel-powered cab-over-engine design vehicle with the following minimum specifications.
- 2.2. GVWR 41,000 lbs. minimum (18,000 front and 23,000 rear). Air ride rear suspension.
- 2.3. Wheelbase 203".
- 2.4. Frame To be capable of supporting all components specified.
- 2.5. Brakes Air brakes with anti-lock system, heated air

- 2.15. Electrical and Lights Headlights, emergency flasher light, complete with cab clearance lights, and all other standard lighting equipment. Stop/turn/tail lights. (LED where available) A low speed control system shall be capable of maintaining speeds down to 5 mph. A backup alarm, safety triangles and 5# fire extinguisher shall be provided.

3. PLATFORM

- 3.1. The unit shall be equipped with a heavy-duty channel aluminum platform to accommodate all line marking components. The construction of the equipment platform shall consist of 8" risers, 4" structural channel long sills, 3" structural channel cross members at 16" to 24" centers and 3/16" minimum smooth floor plate deck with an integral formed rolled rub rail. Six-inch-wide grip material with 6" spacing shall be provided. The platform shall measure approximately 96" wide.
- 3.2. The platform shall be secured to the truck frame by a minimum of four (4) heavy-duty bolts per riser with approximately five risers on each side of the platform. The risers are to be 8" to give proper clearance for installation of plumbing and control lines and to facilitate ease in maintenance, breakdown and cleaning. Risers shall be bolted to the chassis frame rails and also to the equipment platform long sills.
- 3.3. The platform shall further be equipped with recessed corner clearance lights and three recessed rear lights in the middle of the platform and all necessary reflectors as required by law. All deck lights to be LED.
- 3.4. A welded railing of 2" square aluminum tubing vertical supports and 1 1/2" square tube aluminum tubing minimum shall be placed around open portions of the platform. All railings shall be welded to the platform for stability and shall have a mid rail.
- 3.5. At least one 1 1/2" square tube minimum, standard fold up type ladder shall be installed on each side of the unit. A finger pull latch will store the ladders in a flush position with the railing when not in use. (Chain type ladder storage will not be acceptable.) Chrome handrails shall be bolted to the platform safety railing vertically on each side of ladder entrance areas for safety. These handrails shall extend at least 3/4 of the height of the safety railing.
- 3.6. The rear fenders shall be aluminum and shall be removable.

condenser shall be installed on the roof of the operator cab. Two (2) variable speed auxiliary fans shall be provided with one for each operator position.

- 4.8. The noise rating inside the rear operators' enclosure shall not exceed 72 dBA in all modes of operation to include loading and painting. Two (2) cupholders shall be provided for the County to install.
- 4.9. Two (2) white/red LED lights with a self-contained switch shall be installed on the ceiling with one above each operator position.
- 4.10. Detailed drawings and pictures shall be provided to ensure that the operators' enclosure is ergonomically designed and shall allow full view of the paint and bead guns by the operators.

5. MATERIAL CONTAINERS (Tote draw system)

- 5.1. Adequate deck space and a web strap retention system with hold down clamps shall be provided to accommodate two fully loaded paint totes with traffic paint. Each tote shall hold 250 gallons of paint. Paint totes to be supplied by County's paint supplier.
- 5.2. The totes when loaded onto the platform of the striping truck shall act as zero pressure storage vats to supply paint to the system.
- 5.3. Quick connect cam lock type couplers and 2" I.D. plastic suction hoses shall be provided to connect to the paint "totes". Plastic hook up hoses provide flexibility for connecting to the totes. The platform shall be cut out to ensure the platform does not interfere with attached 2" hose to paint tote. A cam & groove galvanized plug shall be installed in these deck cutout areas to allow storage of the tote outlet hoses while loading paint totes.
- 5.4. Crossover paint plumbing shall be provided so two paint totes of the same color can be installed on the deck at the same time and allow the appropriate color diaphragm pump to draw from both totes.

6. PAINT FILTRATION

- 6.1. At each low-pressure transfer/charge pump outlet material shall pass through a stainless-steel canister type strainer with stainless steel screen and 1/8" openings. The strainers shall be equipped with removable reusable screens. Each filter shall have a minimum of 100 sq. inch surface area. Valves shall be provided to isolate each strainer assembly for cleaning. Each strainer will be equipped with a drain port and ball valve to allow for draining of the strainer into a pail or bucket at the onset of

- 8.1. The Unit shall be equipped with Graco high volume, high pressure, automatic, airless striping guns, Model 238-377 or equal.
- 8.2. The airless paint gun fluid housing and packing assembly shall be constructed of 300-grade stainless steel. The outlet seat shall be tungsten carbide to resist abrasion.
- 8.3. The striping guns shall be equipped with Graco heavy duty reversable tips and shall be interchangeable without the use of tools for various spray patterns and flow rates. It shall be determined at the Preconstruction Meeting what tips are to be provided.
- 8.4. The Graco Model 238-338 bead guns or equal shall be capable of being operated independently of or simultaneously with the associated striping guns.
- 8.5. The bead guns shall be fully adjustable for the desired application ratio of pounds of beads per gallon of paint.
- 8.6. Each gun shall be controlled electrically by individual electro-air valves with 1/4" air ports (minimum). They shall be mounted in a block/manifold style and mounted on the frame of the carriage. A manual override shall be provided for each solenoid at each gun carriage to allow activation of each individual paint and bead gun from the carriage location.
- 8.7. Each paint gun shall be equipped with an electric actuator and control switch to raise and lower each gun individually from the operator's position. The Gun Raiser switches shall be installed in separate boxes.

9. PAINT AND BEAD GUN CARRIAGES

- 9.1. The paint and bead gun carriages shall be mounted on each side of the vehicle behind the rear wheels of the truck. The carriages will be positioned in such a manner that the operators will have a clear view of the painted markings being duplicated from above and behind the carriages. The plumbing on the carriage must be routed so as not to obstruct the view of the operator.
- 9.2. The left side carriage shall be configured with six (6) airless yellow paint guns. It shall also be configured with three (3) glass bead guns. NOTE: The County does not paint any white lines using the left gun carriage. Guns paint a 4" wide line and used in tandem.

Y Y Y
 Y Y Y
 G G G

- 10.2. The pumps shall be capable of spraying water-borne (latex). The pumps shall be capable of spraying paints with standard solids content as well as low VOC, high solid paints.
- 10.3. The pumps piston and sleeve shall be stainless-steel and chrome plated for maximum corrosion and abrasion resistance.
- 10.4. The pumps throat packing shall be adjustable to compensate for normal wear. Packings to be a combination of leather & UHMWPE for heat dissipation.
- 10.5. Paint pressure for each paint pump shall be electrically controlled from the operator's station for paint pressures ranging from 250 to 1,600-PSI G. The Unit shall be equipped with an electric shut-off valve for each airless paint pump that can be accessed from either rear operator position. Manual type valves not permitted.
- 10.6. All plumbing, piping, hoses shall be protected from chafing where applicable.
- 10.7. An ASME certified stainless steel surge chamber shall be installed in each paint color. A check valve shall be installed in each paint pump circuit. Documentation shall be provided to verify the surge chambers to be provided are ASME certified. All plumbing, piping, and hoses shall be protected from chafing where applicable.
- 10.8. A 1" recirculation line shall be plumbed to the top of the associated paint tote from the inlet of each associated paint high pressure paint pumps to allow low pressure paint recirculation. Cam & groove fittings shall be provided on the tote end of the hoses with a 1" stainless steel ball valve on each end of hose to seal off each hose.
- 10.9. A 30-gallon stainless-steel flush tank shall be provided with a quick disconnect at each gun carriage. A 25' coiled hose with detachable spray gun shall be provided and stored in the toolbox.

11. HYDRAULIC SYSTEM GENERAL

- 11.1. A hydraulic reservoir shall be provided large enough to provide adequate cooling (30 gallon minimum).
- 11.2. The reservoir shall be equipped with an internal baffle, sight level/temperature gauge, and fill cap with 10-micron cartridge breather filter. The reservoir shall be situated above the inlet of the hydraulic pump to insure flooded inlet suction to the pumps.

operators' cab. It shall include on/off controls and gauges for air pressure, hour meter, voltmeter, engine oil pressure, engine coolant temperature, and compressor discharge temperature.

13.1.2. An air take-off with quick connect fitting shall be installed at platform level by each gun carriage.

14. AIR JETS/BLOWERS

14.1. NO air jets are to be provided.

15. REAR CONTROL CENTER

15.1. The Unit shall be equipped with a metal control panel located within reach of the spray control operators. The control panel shall have removable front hinged access doors.

15.2. The control panel shall be equipped with but not limited to separate regulators and gauges for the bead tank and loading pumps. The carriage down pressure shall be regulated using a preset air pressure regulator set at approximately 5 psi. The air pressure for the air solenoids for the paint and bead guns will be at system pressure.

15.3. Regulators shall be non-corrosive and self-evacuating and equipped with Buna N diaphragms and a locking device.

15.4. Each air regulator shall have an associated 0-200 psi liquid filled pressure gauge.

15.5. Regulators and gauges shall be of panel mount type.

15.6. The faceplate of the operator's control panel shall be black with etched control function labels. Sticker labels will not be acceptable.

15.7. An auxiliary light designed for recreational vehicles or similar mobile application shall be installed inside the operator's console to illuminate the electrical connections for servicing. This light shall be switched from inside the console and shall be UL approved and CSA compliant. The housing and clear lens shall be acrylic and the 2-wire construction will be 16 gauge. 12v bulb shall be replaceable.

16. ELECTRICAL SYSTEM

16.1. Each circuit shall be color-coded wire and shall be protected.

- 17.3. NO remote trigger switches shall be provided for the Master Control Boxes (timers).
- 17.4. A tandem paint gun switch shall be installed on each Master Control Box. These switches shall be label FRONT/BOTH/REAR.
- 17.5. The timers shall be adjustable so that any combination of skip and paint may be obtained from 00.1 to 99.9 feet, adjustable by 0.1 ft. increments.
- 17.6. The timers shall be equipped with an “advance” and “retard” switch, which will advance or retard the cycle in increments of 0.20 of a foot per actuation of the respective switch. This switch shall be located in the master control boxes.
- 17.7. A provision to start the cycle with the paint portion of the cycle or with the skip portion shall be selectable.
- 17.8. The skip timer control box shall use mid-sized IP67 rated toggle switches.
- 17.9. The skip timer control box shall use sealed push-buttons for menu navigation.
- 17.10. The skip timer control box shall have a full color 4.3” user interface display.
 - The color menu system shall provide an animated preview of skip timer patterns reflecting current settings and switch positions.
 - The color menu system shall provide guided calibration processes for distance and pump calibrations.
 - The color menu system shall have a descriptive information system to provide the operator with information about errors, warnings, and skip timer operation.
 - The color menu system shall provide a switch test menu for in-field diagnosis of switch failure.
- 17.11. The skip timer system shall communicate using CAN bus serial communications protocol.
- 17.12. All adjustments must be so that these functional changes can be made readily by the operator while the machine is in motion or stopped.
- 17.13. The skip timer system shall have an operating temperature range from 33°F to 140°F. The skip timer system shall have a storage temperature range of 10°F to 160°F.

19. ARROW BOARD

19.1. NO arrow board shall be provided.

20. GUIDANCE LASER

20.1. One (1) Model GL3000-P remotely controlled guidance laser shall be provided and installed on the roof of the chassis cab using a roof bracket. The controls shall be installed at the driver's position.

21. LOADING/CHARGE PUMP ASSEMBLY

21.1. The Unit shall be equipped with two (2) air-driven, Teflon diaphragm-operated pumps. (ARO Model PD20A-FSP-STT or equal). These pumps will be used to load yellow and white paint from industry standard totes into the platform-mounted totes. They shall also be used while painting to transfer paint from the totes to the paint heat exchangers. Each pump shall have a maximum flow rating of 170 GPM. Two (2) 2' ID x 12' paint loading hoses shall be provided with a cam & groove fitting on each end. Two (2) 1 1/2" stainless-steel pipe x 40" long paint loading tubes shall be provided. The 90° stainless-steel fitting shall be equipped with a stainless-steel cam & groove fitting.

21.2. The pumps shall have a minimum of 2" inlet and outlet port.

21.3. The pumps shall be installed, and the appropriate plumbing and valving provided each to allow each to simultaneously fill each paint tote. Plumbing shall be configured to fill each tote through its bottom plumbing.

21.4. The pumps shall be installed, and the appropriate plumbing and valving provided to allow flushing of cleaning solution from an external source through the pumps and paint distribution manifolds.

22. TOOLBOX

22.1. One (1) 18"x18"x24" aluminum tread plate toolbox shall be provided and installed on the rear bumper facing to the rear.

23. PLUMBING AND HOSE LINES

23.1. All plumbing lines from the material containers to the strainers shall be ASTM specification 2" ID size minimum with cam & groove fittings, crosses, tees used liberally throughout the installation to insure convenient maintenance and cleanout.

28. TECHNICAL SERVICE

- 28.1. Services of a factory technician shall be supplied to the customer for a period of three (3) consecutive days to instruct customer personnel in the operation and maintenance of the unit.
- 28.2. A Calibration Kit Part # 000-A301-00 shall be provided consisting of a mil thickness gauge, paint line thickness test plates, three-gallon paint catch vessel, five-gallon calibration pail, graduated bead catch vessel, fifty-foot measuring tape, bead catch measure chart and traffic paint coverage calculator.

29. PROJECT MEETINGS

- 29.1. A Preconstruction Meeting will be required for this project. This meeting can be held at the County's location or done virtually.
- 29.2. A Pre-delivery Inspection Meeting will be required for this project. A factory Pre-delivery Inspection Trip for two (2) representatives from the County is included. The two representatives' travel, lodging and meal expenses will be covered by the vendor for this trip.

30. SHOP DRAWINGS

- 30.1. A complete set of professional quality blueprint drawings and weight distribution chart must be submitted with the bid. These drawings will show the deck layout and plumbing design of the striper. Any bid not including these drawings will be rejected. Manufacturer's standard literature for model bid and for major components proposed shall also be submitted.

31. PICK UP & DELIVERY

- 31.1. At the time of completion, the County can come to the factory to pick up their new paint truck or have EZ Liner drive out their truck based upon a price quote for the trip.

July 19, 2022

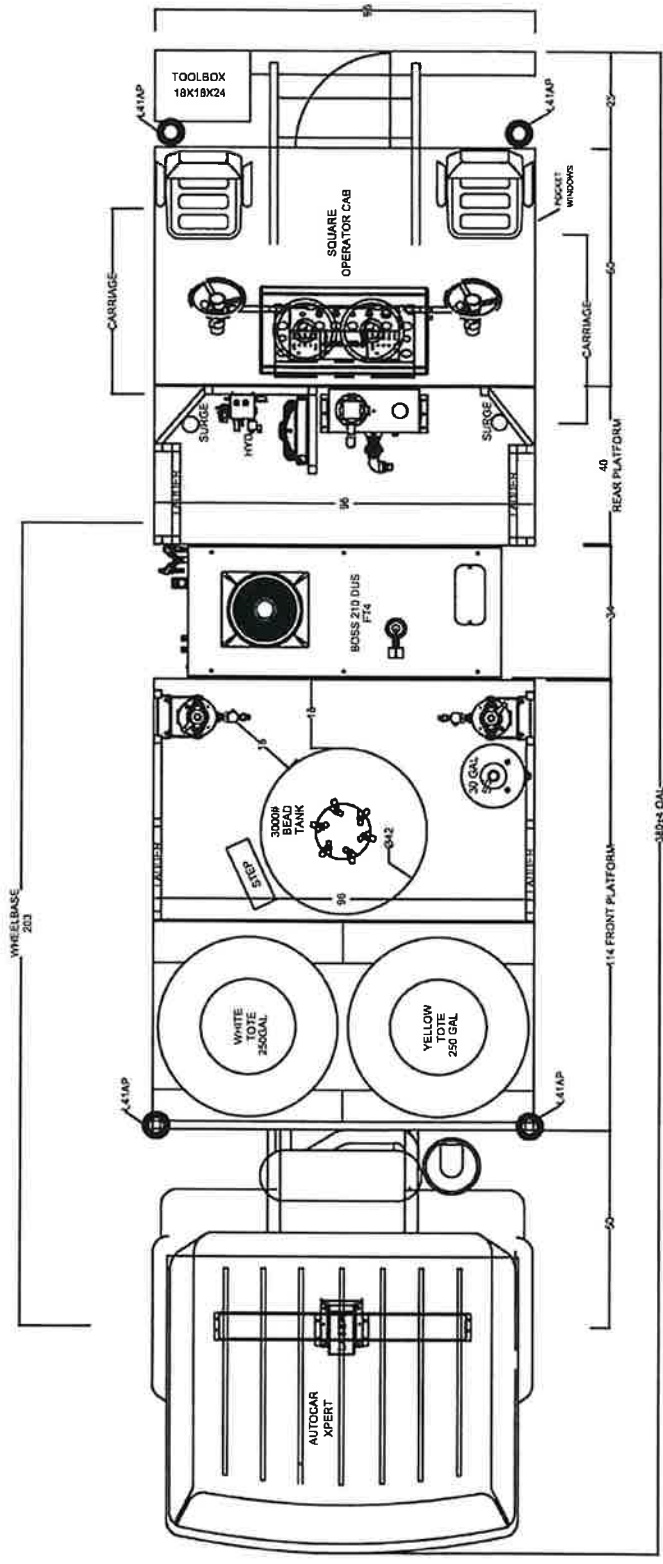
Morrow County Public Works-(Sourcewell Member ID #130316)
Attn: Mr. Eric Imes, Public Works Director
365 West Hwy 74
Lexington, OR 97839

Comparison: Sourcewell Contract No. 080521-EZL Specifications for EZ Liner
Model TS-AL500 Base Unit Product Code #18A dated 8/05/2021

To: Morrow County Public Works' Specifications for an Airless Truck Mounted
Striping Machine Dated 04/25/2022

The following items have been changed on the Sourcewell Contract No. 080521-EZL specification and are covered by **Published Options**:

1. **Page 3; 13.0 & 14.0-Utility Mount Air Compressor-Page 10; 13.1.1.**-The 85 cfm hydraulically powered rotary screw Boss Industries air compressor with power provided by Cummins Tier 4 auxiliary engine has been changed to a Boss Industries utility mount 210 cfm rotary screw air compressor direct driven by a John Deere 4045D Tier 4 engine. This change is covered by **Option Code 18A-01-03.**
2. **Page 3; 15.0.-High Pressure Paint Pump Control-Page 9; 10.5.**-As a result of adding the operators' cab the control of the high-pressure paint pumps has been changed from manual to electric over hydraulic remote control. This change is covered by **Option Code 18A-03-02.**
3. **Page 2; 9.0 & 12.0 & Page 4; 20.0-Additional Paint & Bead Line-Page 7; 9.2.**-An additional paint gun with bead gun has been added to the left gun carriage. This change is covered by **Option Code 18A-04-01.**
4. **Page 2; 9.0 & Page 4; 20.0-Graco Paint Gun only w/Gun Raiser-Page 7; 9.2. & Page 8; 9.3.**-Three (3) yellow guns with Gun Raisers have been added to the left gun carriage and one (1) white gun with a Gun Raiser has been added to the right gun carriage. These changes are covered by **Option Code 18A-04-08.**
5. **Page 3; 16.0-Laser Guidance System-Page 15; 20.**-For guidance a Model GL3000-P remote controlled laser has been added with the controls near the driver. This change is covered by **Option Code 18A-07-06.**
6. **Page 4; 21.0-Deduct Arrow Board-Page 15; 19.**-The 3'x6' actuated arrow board has been eliminated. This change is covered by **Option Code 18A-07-11.**
7. **Page 3; 18.0.-David Clark Wireless Intercom System-Page 14; 18.0.**-The hardwired David Clark intercom system has been replaced with a wireless David Clark system. The main control module is installed in the chassis cab. This change is covered by **Option Code 18A-07-17.**



	ESTIMATED WEIGHT DISTRIBUTION			FEDERAL BRIDGE
	EMPTY	FULL	RATED	
FRONT	9,934	15,545	18,000	20,000
REAR	13,972	18,611	23,000	20,000
TOTAL	23,906	34,156	41,000	40,000

CHECK YOUR STATE LAWS FOR STATE WEIGHT LIMITS AS THEY VARY BY STATE

DEPARTURE ANGLE BEHIND REAR AXLE IS 7.2° WITH 15" CLEARANCE TO BOTTOM OF REAR BUMPER.

PROPRIETARY



ORANGE CITY, IOWA 51041

MORROW COUNTY, OR 2022
MODEL TS-AL500
PROPOSED COMPONENT LAYOUT

drawn	SMN
date created	4/28/22
date revised	4/28/22
rev	D