

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, April 27, 2022 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

See Zoom Meeting Info on Page 2

AMENDED

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Accounts Payable and Payroll Payables
 - b. Minutes: March 9th
 - c. Resolution No. R-2022-9: County Assessment Function Funding Assistance (CAFFA) Grant
 - d. Amendment 2 to Oregon Health Authority Intergovernmental Agreement #173145 for the Financing of Mental Health Service
5. **Business Items**
 - a. Request to Change Pay Scale for Deputy District Attorney Position (Justin Nelson, District Attorney)
 - b. Columbia Development Authority Update (Greg Smith)
 - c. Out-of-State Travel Request (Dan Robbins, Parole & Probation Corrections Lieutenant)
 - d. Oregon Department of Transportation COVID Relief Grant Application, Fiscal Years 2022-2024 (Katie Imes, Coordinator, The Loop-Public Transit)
 - ~~e. Ambulance Transport License Request from Boardman Fire Rescue District (Chief Mike Hughes)~~
 - f. Letter of Support – Beef Processing Facility in Umatilla County
 - g. Building Projects Updates
 - h. Grant Authority to Sign Offer Letter on Real Property (Darrell Green, Administrator)
6. **Department Reports**
 - a. Road Department Monthly Report (Eric Imes)
 - b. Clerk’s Quarterly Report (Bobbi Childers)
 - c. Human Resources Quarterly Report
 - d. Surveyor’s Quarterly Report (Matt Kenny)
 - e. Weed Department Quarterly Report (Dave Pranger)
7. **Correspondence**
8. **Commissioner Reports**
9. **Executive Session:** Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed
10. **Signing of documents**
11. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

Zoom Meeting Information

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

**Morrow County Board of Commissioners Meeting Minutes
March 9, 2022
Bartholomew Building Upper Conference Room
Heppner, Oregon**

Present In-Person

Chair Jim Doherty, Commissioner Don Russell, Darrell J. Green, Sarah Baker, Greg Close, Katie Imes, Roberta Lutcher, Aaron Moss; Non-Staff: Mark Rietmann

Present Via Zoom

Commissioner Melissa Lindsay, Erin Anderson, Kirsti Cason, SaBrina Bailey Cave, Mike Gorman, Paul Gray, George Nairns, Justin Nelson, Jaylene Papineau, Sandi Pointer, Linda Skendzel, Heidi Turrell; Non-Staff: Torrie Griggs, David Sykes, Jonathan (last name not provided)

Call to Order, Pledge of Allegiance & Roll Call: 9:04 a.m.

City & Citizen Comments: None

Open Agenda: No items

Legislative Updates: Veterans Services Officer, Linda Skendzel, submitted a memo from the Association of Oregon Counties to the AOC Veterans Steering Committee – 2022 Session Overview.

Consent Calendar:

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable & Payroll Payables*
2. *Amendment 1 to Department of Revenue Intergovernmental Agreement #305-21; map maintenance and related cartographic activities to be performed by DOR; increase Estimated Staff Hours from 366.67 to 466.67 and Total Cost from \$22,000 to \$28,000; and authorize Chair Doherty to sign on behalf of the County*
3. *Software License and Professional Services Agreement with Wolpert, Inc./Data Cloud Solutions for Mobile Assessor Field Appraisal Software and Hardware; effective March 17, 2022 to June 30, 2028; and authorize Administrator, Darrell Green, to sign on behalf of the County*
4. *Text to 911 Program Implementation Master Sales Agreement with TeleCommunication Systems, Inc.; shall expire one year after the Initial Term and shall automatically renew for successive one-month periods; all costs paid by Oregon Emergency Management; and authorize Chair Doherty to sign on behalf of the County*

Commissioner Lindsay seconded. Unanimous approval.

Public Hearing: Land Use Legislative Hearing to Amend the Transportation System Plan; Ordinance No. ORD-2022-1

Tamra Mabbott, Planning Director

Chair Doherty opened the Public Hearing and hearing no conflicts of interest or reasons to abstain from the Commissioners, he called for the Staff Report.

The County's transit planning efforts in recent years resulted in the need to update sections of the Comprehensive Land Use Plan, explained Ms. Mabbott. A consulting firm was hired to update the Transportation System Plan (TSP), and Ms. Mabbott then proceeded to provide an overview of the substantive changes.

Chair Doherty called for proponents to speak.

Katie Imes, Coordinator of The Loop – Morrow County Public Transit, said the updated TSP was pivotal to the work of her office, such as the fixed routes, and when applying for grants. It's a great stepping stone to the future public service, she said.

When there was no response to Chair Doherty's call for opponents to speak, he closed the Public Hearing at 9:20 a.m. He noted this was the first of two Public Hearings for the proposed amendments.

Commissioner Russell said when he talked to those in administration at the City of Boardman, and the elected officials, they were supportive of the Plan and the connections with Kayak and bringing in workers to the Port of Morrow area, but not with the interstate bus stop in the middle of the City of Boardman. Years ago, there used to be a Greyhound bus stop and there was a disproportionate amount of law enforcement action there. At this point in time, they're not supportive of that, but they would be if it was located at Love's Travel Stop or somewhere besides downtown Boardman. He said there was some speculation they weren't supportive of the Plan, but that is not the case, they are, just not for interstate carriers. Stanfield would tell you they have a disproportionate amount of law enforcement actions at theirs too, he said.

Ms. Mabbott said she would reach out to the Boardman Chamber of Commerce and the City to see if there was any specific language they might want. She said she didn't see anything in the document that was site specific relative to Greyhound, other than it advocates for greater service options. She then asked if anyone attending virtually from the City or Chamber could speak on this but there was no reply.

Commissioner Russell said the previous Greyhound bus stop was at the Nomad Restaurant but it burned down 23 years ago and this was just what they told him in conversation.

Commissioner Lindsay asked about the notice that took place on this.

Ms. Mabbott said public notice was mailed prior to the January 25th Planning Commission meeting. The Planning Department doesn't typically provide public notice for a second public hearing because it's announced at the first one, but Planning staff could do that.

Commissioner Lindsay requested that every member of the Boardman City Council receive a complete copy of this document via email so they have an opportunity to provide input. It's a living document for guidance and doesn't create or do anything other than that, she said. Based on the comments she heard, it would let them have the exact detail instead of hearsay. Also, please make sure it gets to every council within the County, she added.

Ms. Mabbott said page six listed the agencies notified and it included the City of Boardman. Whether it made it to the council members, she didn't know but would request it.

Chair Doherty said the original document suggested there was an opportunity for Greyhound to stop in Morrow County. He said he didn't want to impose anything on the County's partners but it's a service and one he's used several times. I'm probably relegated to the other riff-raff, he added.

Commissioner Russell moved to approve the Findings and schedule a second hearing for April 13, 2022. Discussion: Ms. Mabbott said it should be April 20th; Chair Doherty and Commissioner Russell noted the information in the Agenda Packet listed April 13th. Commissioner Russell amended his motion to replace April 13th with April 20th. Commissioner Lindsay seconded. Unanimous approval.

Business Items

Grazing and Fire Fuels Management Agreement

Greg Close, Parks General Manager

Mr. Close said the agreement was similar to prior grazing agreements but it included increased fees to the County and an explanation of the fuel management purposes of the grazing at the OHV Park. Discussion.

Commissioner Russell moved to approve the 2022-2027 Grazing and Fire Fuels Management Agreement, Morrow County OHV Park, between the County and Horseshoe Hereford Ranch, Inc., and Triangle Ranches; term to be April 6, 2022 to November 1, 2027; Permittees shall pay \$11,680 annually. Commissioner Lindsay seconded. Unanimous approval.

Broadband Funding Request

Aaron Moss, Lead for America & American Connection Corps Fellow, Morrow County Broadband Project

Mr. Moss presented his request and responded to questions from the Commissioners.

Commissioner Lindsay moved to approve the \$150,000 in American Rescue Plan Act of 2021 (ARPA) Funds for Broadband Action Team (BAT) activities, and authorize Columbia Basin Electric Cooperative to act as the fiscal agent for BAT. Commissioner Russell seconded. Unanimous approval.

Professional Services Agreement with Kittelson & Associates to Update the Morrow County Coordinated Human Services Transportation Plan (CHSTP)

Katie Imes, Coordinator, The Loop – Morrow County Public Transit

Ms. Imes said the County's CHSTP requires an update every five years so that work was put out as a request for proposals. There were four respondents and she recommended contracting with Kittelson & Associates. Discussion.

9:55 a.m.: Commissioner Lindsay no longer participating via Zoom.

Commissioner Russell moved to award the contract to update the CHSTP to Kittelson & Associates; March 9, 2022 through September 30, 2022; \$30,176. Chair Doherty seconded. Unanimous approval.

Budget Transfer Resolution No. R-2022-7: Appropriating \$100,000 to OSU Extension Service for Funding Mormon Cricket Control
Darrell Green, Administrator

9:59 a.m.: Commissioner Lindsay resumed her Zoom participation.

Commissioner Russell moved to approve Resolution No. R-2022-7: Transferring Appropriations from Operating Contingency to OSU Extension Service for funding Mormon cricket control. Commissioner Lindsay seconded. Unanimous approval.

Letter of Support – U.S. Economic Development Administration (EDA) Grant
Resolution No. R-2022-6: In support of Heppner Mill Site EDA Grant

Commissioner Lindsay moved to approve signing the Resolution and letter of support for the Willow Creek Valley Economic Development Group's application for an EDA Grant. Commissioner Russell seconded and read the complete title of the Resolution: Resolution No. R-2022-6: A Resolution in Support of a Grant Application to the U.S. Economic Development Administration for Floodplain Mitigation Work at the Heppner Mill Site. Discussion: Commissioner Russell said when he read the letter, he thought it was odd that the property owner was not mentioned. He said he asked them and they were in support of the letter. There is a match and they need to figure out how much of a match. Because they're in support of it, he was in support of it, he stated. Commissioner Lindsay said the Port of Morrow was very closely involved in this process and we centered around the actual applicant to keep it clear. Additionally, it's been a matter of getting back on track after the passing of Ryan Neal, who was a supporter of the project. She said they've been working with Lisa Mittelsdorf, Mark Patton and Jacob Cain. Unanimous approval.

Designate Interim Public Health Director
Darrell Green, Administrator

Mr. Green said the current Public Health Director and Public Health Administrator, Nazario Rivera, resigned effective March 9th. The current Nurse Supervisor, Robin Canaday, was willing to assume the role of Public Health Director and Public Health Administrator on an interim basis for 90 days while the County worked to fill the position permanently, he explained. In addition, Mr. Green said the policy regarding Working Out-of-Class was provided in the Agenda Cover Sheet because Ms. Canaday will need to be compensated an additional five percent, or around \$397 per month.

Commissioner Russell moved to designate Robin Canaday as the Interim Public Health Director and Public Health Administrator, and approve the Working Out-of-Class request to compensate for these additional duties. Commissioner Lindsay seconded. Discussion: Chair Doherty thanked Mr. Rivera for the work he did, especially during COVID. He said he wouldn't wish that on anyone in public health, from the nurses to those directing traffic at events. It's been a tough two to three years and Chair Doherty again thanked Mr. Rivera for what he's done. Vote: Unanimous approval.

Break: 10:06-10:13 a.m.

Unanticipated Revenue Discussion

Mike Gorman, Assessor/Tax Collector

Mr. Gorman detailed the chain of events between his office, the Department of Revenue and Amazon that led to an \$11 million miscalculation on Amazon's property taxes. Amazon was not required to pay the \$11 million but has chosen to do so. He stressed this was not tax money and can be distributed as the Board sees fit. Discussion ensued. The item will be brought back to a future agenda.

Department Reports

- The Treasurer's Monthly Report was presented by Jaylene Papineau.
- The Planning Department Monthly Report was presented by Tamra Mabbott.

Correspondence

- Sixth Judicial District's Order No. 22-001 (Amended) – Face coverings and social distancing no longer required but encouraged.

The Board opted to have the Chair work with the Administrator on a similar notice to staff.

Commissioner Reports

Reports of activity were provided.

Signing of documents

Adjourned: 11:20 a.m.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Resolution stating Morrow County will fund Assessment & Tax, Tax Distribution and BoPTA functions for CAFFA Grant purposes.

CAFFA stands for "County Assessment Function Funding Assistance Program" which was created in the late 1980's after an economic recession affected County assessment and tax functions around the state. The funding comes from a portion of recording fees and a portion of delinquent property tax interest and is administered by Oregon Department of Revenue.

The Assessor has historically completed and submitted the grant application. The grant application requires a Resolution from the County Commission guaranteeing an adequate level funding for county assessment and tax functions and is due May 1.

The dollar amount listed on the attached resolution for review purposes contains budget numbers from the 2022-23 proposed budget. The dollar amount listed on the resolution matches the amount listed on the grant application and includes the entire budget for assessment and tax as well as portions of the Treasurer's budget for tax distribution and the BoPTA (Board of Property Tax Appeals) budget.

2. FISCAL IMPACT:

Positive

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve and sign

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF COUNTY ASSESSMENT)
FUNCTION FUNDING ASSISTANCE PROGRAM)
GRANT BETWEEN MORROW COUNTY)
AND DEPARTMENT OF REVENUE) RESOLUTION NO. R-2022-9

WHEREAS, Morrow County is applying to the Department of Revenue in order to participate in the County Assessment Function Funding Assistance Program (CAFFA Grant);

WHEREAS, this State grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation;

WHEREAS, Morrow County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system and is generally in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation;

THE MORROW COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES:

Morrow County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$1,020,087.00, the total expenditure amount for consideration in the grant. If 100 percent is not appropriated, no grant shall be made to the County for the quarter in which the County is out of compliance.

Morrow County designates Michael Gorman as the County contact person for this grant application.

This Resolution shall be effective immediately.

Dated this 27th day of April 2022.

**BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

Jim Doherty, Chair

Don Russell, Commissioner

Melissa Lindsay, Commissioner

Approved as to Form

Morrow County Counsel



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Darrell Green
Department: Administration
Short Title of Agenda Item:

Date submitted to reviewers: 4/20/2022
Requested Agenda Date: 4/27/2022

(No acronyms please)

Oregon Health Authority Intergovernmental Agreement #173145 Amendment #2

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:

Contractor/Entity Address:

Effective Dates - From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Darrell J Green 4/25/2022 Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Attached is Amendment #2 to our Oregon Health Authority (OHA) Intergovernmental Agreement #173145 for the financing of Mental Health Treatment, Recovery & Prevention, and Gambling Services.

Per Kimberly Lindsay, Executive Director of Community Counseling Solutions, the amendment is the result of the legislature approving a COLA. OHA also moved money out of fund 401 and added this to fund 804.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve the County Administrator to sign IGA #173145 Amendment #2 as presented.

Attach additional background documentation as needed.



In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

**SECOND AMENDMENT TO
OREGON HEALTH AUTHORITY
2022 INTERGOVERNMENTAL AGREEMENT FOR THE FINANCING OF
COMMUNITY MENTAL HEALTH, ADDICTION TREATMENT, RECOVERY, &
PREVENTION, AND PROBLEM GAMBLING SERVICES AGREEMENT #173145**

This Second Amendment to Oregon Health Authority 2022 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services effective as of January 1, 2022 (as amended, the “Agreement”), is entered into, as of the date of the last signature hereto, by and between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and **Morrow County** (“County”).

RECITALS

WHEREAS, OHA and County wish to modify the Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. The financial and service information in the Financial Assistance Award are hereby amended as described in Attachment 1 attached hereto and incorporated herein by this reference. Attachment 1 must be read in conjunction with the portion of Exhibit C of the Agreement that describes the effect of an amendment of the financial and service information.
2. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
3. County represents and warrants to OHA that the representations and warranties of County set forth in section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates set forth below their respective signatures.

6. Signatures.

Morrow County

By:

	Darrell Green	County Administrator	4/25/2022
Authorized Signature	Printed Name	Title	Date

State of Oregon acting by and through its Oregon Health Authority

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved by: Director, OHA Health Systems Division

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved for Legal Sufficiency:

Approved by Steven Marlowe, Senior Assistant Attorney General, Department of Justice, Tax and Finance Section, on November 15, 2021; e-mail in contract file.

ATTACHMENT 1

EXHIBIT C

Financial Pages

MODIFICATION INPUT REVIEW REPORT

MOD#: M0640

CONTRACT#: 173145

CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

SEE	PROJ	CPMS	PROVIDER	EFFECTIVE	SLOT	RATE	OPERATING	STARTUP PART	PART	BASE	CLIENT	SEE
NO	CODE			DATE	CHANGE/TYPE		DOLLARS	DOLLARS ABC	IV	CD	CODE	
CALENDAR YEAR: 2022												
1	504	BASE	SYSTEM MANAGEMENT AN	1/1/2022-12/31/2022	0 /NA	\$0.00	\$11,329.08	\$0.00	R	1	Y	
2	504	BASE	SYSTEM MANAGEMENT AN	1/1/2022-12/31/2022	0 /NA	\$0.00	\$32,919.41	\$0.00	C	1	N	3
			TOTAL FOR SEE= 1				\$44,248.49	\$0.00				
4	504	BASE	AID & ASSIST	1/1/2022-12/31/2022	0 /NA	\$0.00	\$244.89	\$0.00	R	1	Y	
			TOTAL FOR SEE= 4				\$244.89	\$0.00				
5	504	BASE	ASSERTIVE COMMUNITY	1/1/2022-12/31/2022	0 /NA	\$0.00	\$881.08	\$0.00	R	1	Y	
			TOTAL FOR SEE= 5				\$881.08	\$0.00				
9	504	BASE	NI JAIL DIVERSION	1/1/2022-12/31/2022	0 /NA	\$0.00	\$8,128.00	\$0.00	R	1	Y	
			TOTAL FOR SEE= 9				\$8,128.00	\$0.00				
13	504	BASE	NI SCHOOL-BASED MENT	1/1/2022-12/31/2022	0 /NA	\$0.00	\$8,919.95	\$0.00	R	1	Y	
			TOTAL FOR SEE= 13				\$8,919.95	\$0.00				
17	504	BASE	INVOICE SERVICES	1/1/2022-12/31/2022	0 /NA	\$0.00	\$12,882.28	\$0.00	C	1	Y	2
			TOTAL FOR SEE= 17				\$12,882.28	\$0.00				
20	504	BASE	NON-RESIDENTIAL MENT	1/1/2022-12/31/2022	0 /NA	\$0.00	-\$180,389.00	\$0.00	R	1	Y	1
20	504	BASE	NON-RESIDENTIAL MENT	1/1/2022-12/31/2022	0 /NA	\$0.00	\$26,458.48	\$0.00	R	1	Y	
			TOTAL FOR SEE= 20				-\$153,930.52	\$0.00				
24	504	BASE	ACUTE AND INTERMEDIA	1/1/2022-12/31/2022	0 /NA	\$0.00	\$364.73	\$0.00	R	1	Y	
			TOTAL FOR SEE= 24				\$364.73	\$0.00				
28	504	BASE	COMMUNITY CRISIS SER	1/1/2022-12/31/2022	0 /NA	\$0.00	\$12,218.57	\$0.00	R	1	Y	

MODIFICATION INPUT REVIEW REPORT

MOD#: M0640

CONTRACT#: 173145

CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: _____

DATE CHECKED: _____

SE#	FUND	CODE	CPMS	PROVIDER	EFFECTIVE DATES	SLOC	CHANGE	TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS ABC	PART IV	PAAF CD	BASE	CLIENT CODE	SP#
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CALENDAR YEAR: 2022

TOTAL FOR SE# 25										\$12,219.87	\$0.00					
	BASE	EARLY ASSESSMENT AN														
26	504	EASA			1/1/2022 - 12/31/2022	0	/NA		50.00	\$729.47	\$0.00	A				
TOTAL FOR SE# 26										\$729.47	\$0.00					
	BASE	NI SUPPORTED EMPLOYM														
28	504	NISUEM			1/1/2022 - 12/31/2022	0	/NA		50.00	\$469.60	\$0.00	A				
TOTAL FOR SE# 28										\$469.60	\$0.00					
	BASE	NON-RESIDENTIAL MENT														
30	504	MHNRMK			7/1/2022 - 12/31/2022	0	/NA		50.00	\$75,044.61	\$0.00	A				
TOTAL FOR SE# 30										\$75,044.61	\$0.00					
TOTAL FOR 2022										\$82,758.42	\$0.00					
TOTAL FOR M0640 173145										\$98,758.42	\$0.00					

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: MORROW COUNTY
DATE: 04/12/2022

Contract#: 173145
REF#: 003

REASON FOR FAAA (for information only):

This contract amendment is for Administrative adjustment to funding and the adding of inflation dollars.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

- M0640 1 Special Condition #M0514 in BASE Agreement, regarding "MHS 20 Services" applies.
- M0640 2A) These funds are for MHS 17, which encompasses Invoice Services found in service elements 26,27,28,30,34 and 36 from 01/01/2022 to 12/31/2022 with Part C. B) For Services delivered to individuals, financial assistance awarded to County shall be disbursed to County and expended by County in accordance with and subject to the residential rate on the date of service delivery based upon the rate scheduled found at www.oregon.gov/OHA/HSD/OHP/Pages/Fee-Schedule.aspx and incorporated into this Agreement by reference that is effective as of the effective date of this Agreement unless a new rate schedule is subsequently incorporated by amendment. Any expenditure by County in excess of the authorized rates as set forth www.oregon.gov/OHA/HSD/OHP/Pages/Fee-Schedule.aspx may be deemed unallowable and subject to recovery by OHA in accordance with the terms of this Agreement.
- M0640 3 The financial assistance subject to this special condition will be disbursed to County in one lump sum within 30 calendar days after the date this Agreement becomes executed.

Certificate Of Completion

Envelope Id: 47A622B7EAE44DA88EB3A4890672A5EC

Status: Sent

Subject: 173145-2 Morrow County

Source Envelope:

Document Pages: 5

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Larry Briggs

AutoNav: Enabled

LARRY.O.BRIGGS@dhsoba.state.or.us

Envelopeld Stamping: Enabled

IP Address: 209.112.106.2

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: Larry Briggs

Location: DocuSign

4/20/2022 2:24:56 PM

LARRY.O.BRIGGS@dhsoba.state.or.us

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Carahsoft OBO Oregon Health Authority - CLM Location: DocuSign

Signer Events

Darrell Green

dgreen@co.morrow.or.us

County Administrator

Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 AD03768430F04E2 ..

Timestamp

Sent: 4/20/2022 2:26:23 PM

Viewed: 4/20/2022 3:20:13 PM

Signed: 4/25/2022 8:34:40 AM

Signature Adoption: Pre-selected Style

Signed by link sent to dgreen@co.morrow.or.us

Using IP Address: 198.237.74.65

Electronic Record and Signature Disclosure:

Accepted: 6/1/2021 4:32:34 PM

ID: 10f73300-bdc4-4ca8-a65f-917adc0c0dce

Mick Mitchell

mick.j.mitchell@dhsoba.state.or.us

Oregon Health Authority

Security Level: Email, Account Authentication (None)

Sent: 4/25/2022 8:34:42 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Margie Stanton

MARGIE.C.STANTON@dhsoba.state.or.us

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 5/26/2020 8:11:14 AM

ID: 20e5e982-b92b-49ae-b319-83ecdb2ac0b5

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
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amhcontract.administrator@dhsoha.state.or.us
amhcontract.administrator@dhsoha.state.or.us
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Candice Powley
candy.c.powley@dhsoha.state.or.us
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	4/20/2022 2:26:23 PM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Morrow County District Attorney Office has been seeking a new Deputy District Attorney (DDA) since September of 2021. We have been unsuccessful so far with our efforts, with very few applications received. Individuals we have interviewed have accepted positions at other offices prior to second interviews.

During this time Umatilla County has also had several positions open. Recently the Umatilla County Board of Commissioners increased the pay scale of the Deputy District Attorneys. This has lead to 2 former Deputy DA's coming back to the office (Former Assistant US Attorney Jaclyn Jenkins, and former private attorney Monte Ludington). Umatilla County has also hired 4 additional Deputy DA's that will be starting in the near future

At this time I believe Morrow County needs to make a adjustment to the pay scale range for our Deputy DA Positions to compete with the many other job openeings in the state.

Request to change the Morrow County Deputy District Attorney pay scale range for DDA 1, DDA 2, and DDA 3 or reflect current market conditions and competition from Umatilla County employees.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to increase the Salary Range for the following Morrow County Deputy District Attorney positions:

Deputy District Attorney 1: Non-Union Range 23, Salary Exempt

Deputy District Attorney 2: Non-Union Range 27, Salary Exempt

Chief Deputy District attorney: Non-Union Range 29, Salary Exempt

Attach additional background documentation as needed.

AFSCME SALARY SCHEDULE 22-23						
DEPUTY DISTRICT ATTORNEY						
EFFECTIVE 7-1-22						
7/1/2022	4%	COLA				
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
DDA II	\$6,704.00	\$6,904.00	\$7,347.00	\$7,566.00	\$7,717.00	
	\$80,448.00	\$82,848.00	\$88,164.00	\$90,792.00	\$92,604.00	
	\$38.68	\$39.83	\$42.39	\$43.65	\$44.52	
DDA III	\$8,029.00	\$8,444.00	\$8,859.00	\$9,274.00	\$9,690.00	
	\$96,348.00	\$101,328.00	\$106,308.00	\$111,288.00	\$116,280.00	
	\$46.32	\$48.72	\$51.11	\$53.50	\$55.90	
DDA IV	\$9,980.00	\$10,393.00	\$10,807.00	\$11,220.00	\$11,632.00	\$12,045.00
	\$119,760.00	\$124,716.00	\$129,684.00	\$134,640.00	\$139,584.00	\$144,540.00
	\$57.58	\$59.96	\$62.35	\$64.73	\$67.11	\$69.49

From: [Lori Cimmiyotti](#)
To: [Justin Nelson](#)
Subject: Re: DA Stipend Question
Date: Monday, March 28, 2022 10:25:39 AM

STOP and VERIFY - This message came from outside of Morrow County Government

Hi Justin,
The DDA IV is not the same as Chief DDA. We no longer have a DDA I position. New hires start at the DDAII position.

On Mon, Mar 28, 2022 at 10:22 AM Justin Nelson <jnelson@co.morrow.or.us> wrote:

Quick question, is the DDA IV the same as the "Chief DDA" position? Also, is there a DDA I position?

Justin W. Nelson

Morrow County District Attorney

Morrow County Counsel

100 S. Court St.

P.O. Box 664

Heppner, OR 97836

Office: (541) 676-5626

Fax: (541) 676-5660

Email: jnelson@co.morrow.or.us

From: Lori Cimmiyotti <lori.cimmiyotti@umatillacounty.gov>
Sent: Monday, March 28, 2022 10:20 AM
To: Justin Nelson <jnelson@co.morrow.or.us>
Subject: Re: DA Stipend Question

STOP and VERIFY - This message came from outside of Morrow County Government

Good Morning Justin,

I apologize for the delay, please see attached the current pay scale for the Deputy DA's and the pay scale effective 7/1/2022.

In regards to your other questions, the District Attorney does not receive any other benefits with the stipend.

Please let me know if you have any questions.

Thank you,

On Tue, Mar 22, 2022 at 1:58 PM Justin Nelson <jnelson@co.morrow.or.us> wrote:

Can you send me the current pay scale for the Deputy DA's? Need to compare with what we have right now.

One extra question- does the District Attorney receive any county benefits with the stipend- medical, retirement, etc?

Thank you,

-Justin

Justin W. Nelson

From: [Lori Cimmiyotti](#)
To: [Justin Nelson](#)
Subject: Re: DA Stipend Question
Date: Monday, April 4, 2022 7:32:30 AM

STOP and VERIFY - This message came from outside of Morrow County Government

Good Morning Justin,
For Deputy DA V the monthly salary is \$10,289.00.

Please let me know if you have any other questions.

Thank you,

On Wed, Mar 30, 2022 at 9:26 AM Justin Nelson <jnelson@co.morrow.or.us> wrote:

Can you also send me the Chief DDA salary information? I am not sure if it includes pay ranges also.

Thank you,

-Justin

From: Lori Cimmiyotti <lori.cimmiyotti@umatillacounty.gov>
Sent: Monday, March 28, 2022 10:20 AM
To: Justin Nelson <jnelson@co.morrow.or.us>
Subject: Re: DA Stipend Question

STOP and VERIFY - This message came from outside of Morrow County Government

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Thank you,

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One extra question- does the District Attorney receive any county benefits with the stipend- medical, retirement, etc?

MANAGERS AND SUPERVISORS
2021- 2022

COLA 2.500%

		5%	5%	5%	5%	5%	5%	5%	
	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	
	HIRE	1 YR	3 YRS	5 YRS	7 YRS	9 YRS	11 YRS	13 YRS	
	A	B	C	D	E	F	G	H	
COURT EXECUTIVE ASSISTANT	10	\$3,641	\$3,823	\$4,014	\$4,215	\$4,425	\$4,647	\$4,879	\$5,123
TRANSPORTATION COORDINATOR		\$3,641	\$3,823	\$4,014	\$4,215	\$4,425	\$4,647	\$4,879	\$5,123
PARK RANGER	11	\$3,823	\$4,014	\$4,215	\$4,425	\$4,647	\$4,879	\$5,123	\$5,379
MANAGEMENT ASSISTANT	12	\$4,014	\$4,215	\$4,425	\$4,647	\$4,879	\$5,123	\$5,379	\$5,648
	13	\$4,215	\$4,425	\$4,647	\$4,879	\$5,123	\$5,379	\$5,648	\$5,930
PARKS GENERAL MANAGER OF OPERATIONS	14	\$4,425	\$4,647	\$4,879	\$5,123	\$5,379	\$5,648	\$5,930	\$6,227
FINANCE ANALYST		\$4,425	\$4,647	\$4,879	\$5,123	\$5,379	\$5,648	\$5,930	\$6,227
PAYROLL AND BENEFITS ADMINISTRATOR		\$4,425	\$4,647	\$4,879	\$5,123	\$5,379	\$5,648	\$5,930	\$6,227
PUBLIC WORKS MANAGEMENT ASSISTANT	15	\$4,647	\$4,879	\$5,123	\$5,379	\$5,648	\$5,930	\$6,227	\$6,538
GENERAL MAINTENANCE SUPERVISOR	16	\$4,879	\$5,123	\$5,379	\$5,648	\$5,931	\$6,227	\$6,539	\$6,866
HUMAN RESOURCE MANAGER		\$4,879	\$5,123	\$5,379	\$5,648	\$5,931	\$6,227	\$6,539	\$6,866
EMERGENCY MANAGER		\$4,879	\$5,123	\$5,379	\$5,648	\$5,931	\$6,227	\$6,539	\$6,866
CIVIL SERGEANT		\$4,879	\$5,123	\$5,379	\$5,648	\$5,931	\$6,227	\$6,539	\$6,866
ASSISTANT COMMUNICATIONS SERGEANT	17	\$5,123	\$5,379	\$5,648	\$5,930	\$6,227	\$6,538	\$6,865	\$7,208
911 SERGEANT	18	\$5,379	\$5,648	\$5,931	\$6,227	\$6,539	\$6,866	\$7,209	\$7,569
ADMINISTRATIVE LIEUTENANT		\$5,379	\$5,648	\$5,931	\$6,227	\$6,539	\$6,866	\$7,209	\$7,569
COMMUNICATIONS SERGEANT	19	\$5,648	\$5,930	\$6,227	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947
SURVEYOR		\$5,648	\$5,930	\$6,227	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947
PERSONNEL DIRECTOR		\$5,648	\$5,930	\$6,227	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947
ASSISTANT ROAD MASTER	20	\$5,930	\$6,227	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345
PUBLIC HEALTH NURSE SUPERVISOR		\$5,930	\$6,227	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345
PLANNING MANAGER		\$5,930	\$6,227	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345
PATROL SERGEANT	21	\$6,227	\$6,538	\$6,865	\$7,209	\$7,569	\$7,947	\$8,345	\$8,762
		\$6,227	\$6,538	\$6,865	\$7,209	\$7,569	\$7,947	\$8,345	\$8,762
CRIMINAL SERGEANT		\$6,227	\$6,538	\$6,865	\$7,209	\$7,569	\$7,947	\$8,345	\$8,762
COMMUNICATIONS LIEUTENANT		\$6,227	\$6,538	\$6,865	\$7,209	\$7,569	\$7,947	\$8,345	\$8,762
JUVENILE DIRECTOR		\$6,227	\$6,538	\$6,865	\$7,209	\$7,569	\$7,947	\$8,345	\$8,762
PLANNING DIRECTOR	22	\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200
DETECTIVE SERGEANT		\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200
		\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200
CORRECTIONS LIEUTENANT		\$6,538	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200
PUBLIC HEALTH DIRECTOR	23	\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660
HUMAN RESOURCE DIRECTOR		\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660
OPERATIONS LIEUTENANT		\$6,865	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660
DEPUTY DISTRICT ATTORNEY	24	\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143
PUBLIC WORKS DIRECTOR		\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143

COMMUNITY DEV. DIRECTOR		\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143
FINANCE DIRECTOR		\$7,208	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143
UNDER SHERIFF	25	\$7,569	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143	\$10,650
	26	\$7,947	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143	\$10,650	\$11,183
	27	\$8,345	\$8,762	\$9,200	\$9,660	\$10,143	\$10,650	\$11,183	\$11,742
COUNTY ADMINISTRATOR	28	\$8,762	\$9,200	\$9,660	\$10,143	\$10,650	\$11,183	\$11,742	\$12,329
	29	\$9,200	\$9,660	\$10,143	\$10,650	\$11,183	\$11,742	\$12,329	\$12,945

Local government payrolls rose by \$1.3 million, to total \$47 million in 2020, up 2.8%. Local government employment fell by 42 jobs to average 838, while its pay averaged \$56,115, an increase of \$4,117. Local government pay lagged Morrow County's all ownerships average wage by about \$4,500.

Our Latest Articles

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Members of the Umatilla/Morrow Drug Court are invited to attend the National Association of Drug Court Professionals Conference in Nashville, TN, with ALL EXPENSES PAID except the payroll on the employee attending.

The Umatilla/Morrow 6th Judicial Treatment will be paying the conference registration fee directly and by reimbursement to the Agency for the airfare, hotel, meal per diem, airport transfer & transportation hotel to convention daily. They have the funds through a grant obtained for this purpose.

Substance abuse is a huge issue across the country and has an extremely negative impact on the crime issues in all our local communities, but most of all, the personal toll on the families involved are tragic. The knowledge gained from this conference, could go a long way to help with some of the issues we face here in Morrow County.

2. FISCAL IMPACT:

Initial payment for airfare, hotel, meal per diem airport transfer and transportation from hotel to convention daily (estimated to be \$2330.) ONLY UNTIL full reimbursement comes from the Umatilla/Morrow 6th Judicial Treatment. They have a grant specifically for this purpose.

3. SUGGESTED ACTION(S)/MOTION(S):

Suggest Morrow County Board of Commissioners agree to send our P&P Deputy to this training.

Attach additional background documentation as needed.



MORROW COUNTY PAROLE & PROBATION

Dan Robbins, Director
P.O. Box 130
Irrigon, OR 97844
Phone: 541-314-5222
Fax: 541-922-5944

Kenneth W. Matlack, Sheriff
John Bowles, Undersheriff

To the Morrow County Board of Commissioners,

I would like to attend the National Association of Drug Court Professionals conference, RISE22, July 25-28, 2022, in Nashville, TN. I believe that attending this conference will benefit me through the education I will obtain and the valuable information I'll be able to share with Morrow County Parole & Probation. NADCP provides training to over 6,000 treatment court professionals annually at its national conference – the largest training conference in the nation addressing substance abuse and crime. RISE22 is specifically tailored to enhance the skills, leadership, and training of the treatment court team with over 270 cutting-edge sessions, opportunities to connect and learn from colleagues around the world.

RISE22 offers courses for the new practitioner and team members who have been in the field for years. The sessions will be a blend of providing what to watch for now and in the future and practical ways to implement these concerns at a minimal cost. Further, it will help us focus our attention on the highest risk areas, given how stretched our resources are. Plenary presentations and breakout session topics will include Drug and Alcohol Testing Best Practices, Community Supervision, Probation, Pretrial Services, and Substance Use and Mental Health Disorder Treatment among many others. It is not often that an opportunity comes along for me to go to a conference like this, so I hope that you will approve my attendance.

NADCP provides enormous value for the money because the pre-registration fee is only \$795 for NADCP members, \$895 for non-members, and \$595 for international attendees, which includes a daily continental breakfast and an opening reception. Furthermore, the Umatilla/Morrow 6th Judicial Treatment had grant funding to reimburse nearly all cost of attending the conference, including hotel, airfare, meal per diem, and event registration.

RISE22 will offer me a world-class education that is unparalleled in our field. For the benefits that I expect to derive from this conference, I believe those costs are minimal, and I hope you will support my attendance.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Harper", written over a horizontal line.

Curtis Harper
Parole and Probation Deputy

A handwritten date "4/16/2022" in black ink, written over a horizontal line.

Date

Attending		email	Registration	Airfare	Hotel	Meals	Round Trip Airport/Hotel	Round Trip Hotel/Convention Ctr (*4)	Total Cost	Covered by TC?	Amt paid by TC directly	Agency Reimbursable by TC
Jameson	Hayes	jameson.hayes@umatillacounty.gov	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Kim	Robinson	kim.a.robinson@cc.doc.state.or.us	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Andrea	Barrera	andrea.g.barrera@cc.doc.state.or.us	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Dawn	Skinner	dawn.m.skinner@cc.doc.state.or.us	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	no		\$ 3,225.00
Jennifer	Escobedo	jennifer.escobedo@ccsemail.org	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Elizabeth	Courtney	liz.courtney@ccsemail.org	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Helene	Kuhn	danielle.kuhn@ccsemail.org	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Curtis	Harper	charper@co.morrow.or.us	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 895.00	\$ 2,330.00
Robert	Collins	robert.w.collins@ojd.state.or.us	\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 3,225.00	
* Treatment Coordinator			\$ 895.00	\$ 800.00	\$ 930.00	\$ 395.00	\$ 45.00	\$ 160.00	\$ 3,225.00	yes	\$ 3,225.00	
									TOTAL	\$ 32,250.00	\$ 12,715.00	\$ 19,535.00

* UMATILLA / MORGAN 6TH JUDICIAL TREATMENT

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

This solicitation seeks to maintain projects currently being offered by the applicant that may otherwise be at risk while Oregon recovers from the COVID-19 pandemic. It relies on a combination of funding streams apportioned under Section 5311. This funding if granted will be available Oct 2022-2024. Below is an summary of the project descriptions.

1. Demand Response Driver Incentive Program
2. Fixed-Route Driver Incentive Program
3. Demand Response Preventative Maintenance
4. Demand Response Driver Hazard Pay
5. Fixed-Route Driver Hazard Pay

The STF/STIF Advisory Boards have reviewed this application and have recommended it be submitted as is.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Chair to sign application and submit through ODOT Cognito forms.

Attach additional background documentation as needed.

ODOT COVID Relief Grant Application – FY'23

This solicitation seeks to maintain projects currently being offered by the applicant that may otherwise be at risk while Oregon recovers from the COVID-19 pandemic. It relies on a combination of funding streams apportioned under Section 5311.

PTD will pair successful proposals with the most appropriate resource. Please direct questions about Section 5311 based recipient and project eligibility to your Regional Transit Coordinator.

Save your progress at any time by clicking the save button at the bottom right hand side of this form.

Applicant Information

Legal Name of Agency

Morrow County

Agency Mailing Address

P.O. Box 495

Address Line 1

Heppner

Oregon

97836

City

State

Zip Code

Name of Application Contact

Katie Imes

Title of Application Contact

Transportation Coordinator

Email Address of Application Contact

kimes@co.morrow.or.us

Phone of Application Contact

(541) 676-5667

Person signing Grant Agreement

Jim Doherty

Title of Person signing Grant Agreement

Chair, Morrow County Board of Commissioners

Email Address of Person signing Grant Agreement

jdoherthy@co.morrow.or.us

Phone of Person signing Grant Agreement

(541) 571-0584

Do you have an active 5311 or 5311(f) agreement with ODOT?

Yes

Capacity Certification

By checking this box, the applicant certifies that if awarded funding they will meet or maintain compliance with applicable federal, state and local laws and regulations including, and not limited to, those pertaining to passenger transportation; civil rights; labor; insurance; safety and health; and drug and alcohol testing for safety sensitive positions.

Project Details

If applying for a vehicle, shelter, sign, facility, or equipment purchase, complete the additional tables with details about the project.

Project 1

Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Description of Service

Select the type of service that will be supported by this project.

- Commuter
- Complementary Paratransit
- Demand Response (excluding Complementary Paratransit)
- Deviated Fixed Route (not described by GTFS)
- Fixed Route (excluding commuter and intercity routes)
- Intercity

FTA defines intercity as regularly scheduled bus service for the general public which operates with limited stops, over fixed routes, connecting two or more urban areas, not in close proximity; which has the capacity for transporting baggage carried by passengers, and which makes meaningful connections with scheduled intercity bus service to more distant points.

Commuter is defined as service designed primarily to provide daily work trips within local commuting areas and is excluded from the intercity definition as its own separate service delivery mode.

If you operate a deviated route but maintain GTFS data that describes the service, select fixed route.

Are all proposed services funded under this project open to the general public?

- Yes
- No

Days of Service

M Tu W Th F Sa Su

Question 1: Describe service to be preserved by this proposal. What will the COVID Relief award fund?

Morrow County Public Transit - The Loop, riders must call to schedule rides through our dispatching office, these hours are Monday - Friday 8 am - 5 pm. Rides are accommodated outside of office hours if scheduled in advance, rides are fare-free. This service provides access to healthcare, human services, shopping, and recreational events. Morrow County residents travel long distances to access medical services outside of Morrow County. The closest specialized medical provider is located in Hermiston, in Umatilla County. Tri-Cities, WA., Hermiston, and Pendleton are the top three cities that Morrow County residents travel to regularly. Pre-Covid The Loop offered a Monthly Shopping service to Hermiston, this service was canceled in March 2020. Morrow County is pleased to have recently started a "Weekly Shopper" bus service versus a monthly trip. This funding will provide an incentive workforce program.

Why is the service important? Please describe the critical areas, schedules, corridors, and connections to other services that will be preserved by the requested investment.

Limit 1000 Characters

Question 2: What are the specific pandemic related challenges this project seeks to remedy? How does this proposal address increased costs due to COVID-19?

Due to the pandemic mandates and restrictions all industries have experienced a workforce shortage and a increase in competitive wages. We are finding the workforce market to be highly competitive and more and more companies are offering incentive programs, we understand the importance and need in expanding our program to recruit and retain quality employees. With this funding opportunity we would like to offer a workforce incentive program to help with driver recruitment and retainment as we transition out of the pandemic. The program would consist of a cash bonus to current drivers and newly hired drivers. The program would consist of three opportunities or milestones in which a driver is eligible for a cash bonus.

Limit 1,000 characters

Question 3: What are the likely impacts if the proposal is not selected for funding?

The likely impacts will affect our workforce needs and ability to meet public transit demand, this means our residents would have less opportunity to utilize our services that provide crucial access to healthcare, social services, and shopping.

Limit 1000 Characters

Question 4: Please explain how this project will directly benefit transportation-disadvantaged communities?

Based on census data from FY 20-21 11.5% of Morrow County residents are low-income, 37.7% are Hispanic or Latino, 12.7% are Veterans, and 9.8% are living with disabilities. Our service is available to all residents living in Morrow County, many of our riders live in low-income housing and RV parks where access to medical services is limited. Morrow County has a lower cost of living which attracts all populations, many of our residents enjoy the rural life in Morrow County and prefer to live here versus close to the urban areas, it is vital to provide access to all our populations choosing to live here, this project will provide safe and reliable drivers to all these populations who depend on our services.

Please include outcomes such as service to low-income housing, to shift-workers travelling in high-priority corridors, to people with limited English proficiency, and/or to historically-marginalized populations.

Limit 1,500 characters

Question 5: Please describe your community engagement practices in the project's planning process.

Morrow County Public Transit has two advisory committees that meet quarterly. These committees represent our stakeholders in all our communities and include representatives of the seniors, low-income, people living with disabilities, and other disadvantaged populations. We are pleased to announce two new advisory members that represent "transit users" and a "transit user living with a disability" this added representation has proved to be very helpful in engaging all board members.

How did the planning for this project engage historically-marginalized and transportation-disadvantaged populations in your service area? Please describe how you selected a diverse range of leaders and stakeholders to assess needs, identify gaps, establish priorities, and develop solutions. If available, attach to this application any meeting minutes or other materials used for community engagement purposes.

What challenges did you encounter during your outreach process? How did the input you gathered affect the decision making that lead to this proposal?

Limit 1,500 characters

Expense Details

Expense Type

- 1. Project Administration
- 2. Operations
- 3. Preventive Maintenance
- 4. Vehicle Purchase
- 5. Shelters, Signs, Equipment, Facilities

Would the award support a service currently or previously operated by the applicant?

Yes No

Does this project rely on another project being funded?

Yes No

Which project must be funded to make this proposal viable?

Project #2

Operations

REMINDER: Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Project Description

Driver Recruitment and Retainment Incentive Program will be a two-part incentive program that allows current drivers and new hires both incentives. Each milestone will award a cash bonus of \$1000, for a total one-time bonus of \$3000

Current Driver Incentive requirements:

1. Driver refers new applicant that meets the job requirements/duties and is hired, including background check and drug testing.
2. New hire completes the required training
3. New hire meets performance goals

New Hire Incentive requirements:

1. New applicant meets the job requirements/duties and is hired, including background check and drug testing.
2. New hire completes the required training
3. New hire meets performance goals, 6 mo. no absenteeism, on time, no-accident

Limit 750 characters

Does this project seek to assist with driver recruitment and/or retention?

Yes No

Please estimate the annual outcomes of the total project that will be maintained during the term of the grant agreement.

Annual Estimated Rides 9,000	Annual Estimated Service Hours 3,900	Annual Estimated Service Miles 90,000
Estimated Driver Hours Per Week Retained: 180	Estimated Driver Hours Per Week Recruited: 140	Driver FTE Retained/Recruited 8.00
Total Project Cost \$42,000.00	Grant Amount \$42,000.00	

Project 2

Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Description of Service

Select the type of service that will be supported by this project.

- Commuter
- Complementary Paratransit
- Demand Response (excluding Complementary Paratransit)

- Deviated Fixed Route (not described by GTFS)
- Fixed Route (excluding commuter and intercity routes)
- Intercity

FTA defines intercity as regularly scheduled bus service for the general public which operates with limited stops, over fixed routes, connecting two or more urban areas, not in close proximity; which has the capacity for transporting baggage carried by passengers, and which makes meaningful connections with scheduled intercity bus service to more distant points.

Commuter is defined as service designed primarily to provide daily work trips within local commuting areas and is excluded from the intercity definition as its own separate service delivery mode.

If you operate a deviated route but maintain GTFS data that describes the service, select fixed route.

Are all proposed services funded under this project open to the general public?

- Yes
- No

Is GTFS data for this service maintained and available publicly?

- Yes
- No

Days of Service

- M
- Tu
- W
- Th
- F
- Sa
- Su

Question 1: Describe service to be preserved by this proposal. What will the COVID Relief award fund?

Morrow County has partnered with Umatilla county and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) to implement a fixe-route service that will connect our jurisdictions. The Boardman–Port of Morrow Circular aims to make connections that will enable people to travel regionally and locally for employment, education, healthcare, and more. This transit service will help improve accessibility to major employment clusters in the area — in particular, the I-84/I-82/ Westland Road area and the Port of Morrow — and will enable critical last-mile connections from regional transit services. The Boardman – Port of Morrow Circular (operated by Morrow County) would provide localized service within the Port of Morrow and the community of Boardman and would connect to the Hermiston – Boardman Connector (operated by CTUIR) This funding will provide a workforce incentive program for our fixed route drivers.

Why is the service important? Please describe the critical areas, schedules, corridors, and connections to other services that will be preserved by the requested investment.

Limit 1000 Characters

Question 2: What are the specific pandemic related challenges this project seeks to remedy? How does this proposal address increased costs due to COVID-19?

Due to the pandemic mandates and restrictions all industries have experienced a workforce shortage and a increase in competitive wages. We are finding the workforce market to be highly competitive and more and more companies are offering incentive programs, we understand the importance and need in expanding our program to recruit and retain quality employees. With this funding opportunity we would like to offer a workforce incentive program to help with driver recruitment and retainment as we transition out of the pandemic. The program would consist of a cash bonus to current drivers and newly hired drivers. The program would consist of three opportunities or milestones in which a driver is eligible for a cash bonus.

Limit 1,000 characters

Question 3: What are the likely impacts if the proposal is not selected for funding?

Establishing the POM-Boardman Circulator closes one of the most profound service gaps in northeast Oregon. The Port of Morrow in Boardman is Oregon's second largest port. It is home to over 8,000 working family (essential) jobs and employers who are eager to grow their labor base. Rapid population grown in the last few biennia has resulted in a surprising paradox. There are more employable adults within a 30 mile radius of Hermiston, Oregon (about 30 minutes east of the port) than there are within a 30 mile radius of Bend and yet, the Port has never had the benefit of being served by public transit. If this project isn't funded implementation of the projects we've been working toward for six biennia will be delayed and the value of the planning investments we've made are at risk of being lost entirely. It is possible that the opportunities within our reach in the coming biennia will be lost before the coordinated partnerships necessary to make them happen recover.

Limit 1000 Characters

Question 4: Please explain how this project will directly benefit transportation-disadvantaged communities?

This project provides an essential service that improves quality of life determinants (jobs, education, health care, etc.) between neighboring communities. In addition to raw capacity, the delivery model establishes a reliable, convenient, efficient, and affordable access opportunity. It supplements – but does not replace – the demand response systems operating within the communities so people can plan around public transit rather than a lack of it. These distinctions are important because the people living in Morrow County, and using Loop services, are historically low income. 11.4% of our population is living below the federal poverty level and nearly 40% are at or below 200% of poverty, 36% of our population identifies as Hispanic/Latino, 15% are designated with having limited English proficiency. The POMB Circulator connects these populations with employers who are eager to grow their labor pool. At the same time, it creates and grows opportunities for passengers to upgrade their training/education, access healthy food and specialized medical services, tap into the larger statewide network of mobility options, and more fully realize self-sufficiency. This route will run fare free.

Please include outcomes such as service to low-income housing, to shift-workers travelling in high-priority corridors, to people with limited English proficiency, and/or to historically-marginalized populations.

Limit 1,500 characters

Question 5: Please describe your community engagement practices in the project's planning process.

Morrow County Public Transit has two advisory committees that meet quarterly. These committees represent our stakeholders in all our communities and include representatives of the seniors, low-income, people living with disabilities, and other disadvantaged populations. We are pleased to announce two new advisory members that represent "transit users" and a "transit user living with a disability" this added representation has proved to be very helpful in engaging all board members.

How did the planning for this project engage historically-marginalized and transportation-disadvantaged populations in your service area? Please describe how you selected a diverse range of leaders and stakeholders to assess needs, identify gaps, establish priorities, and develop solutions. If available, attach to this application any meeting minutes or other materials used for community engagement purposes.

What challenges did you encounter during your outreach process? How did the input you gathered affect the decision making that lead to this proposal?

Limit 1,500 characters

Expense Details

Expense Type

- | | |
|--|---|
| <input type="checkbox"/> 1. Project Administration | <input checked="" type="checkbox"/> 2. Operations |
| <input type="checkbox"/> 3. Preventive Maintenance | <input type="checkbox"/> 4. Vehicle Purchase |
| <input type="checkbox"/> 5. Shelters, Signs, Equipment, Facilities | |

Would the award support a service currently or previously operated by the applicant?

Yes No

Project as described may not be eligible. Please contact your RTC for guidance before completing and submitting this proposal.

Does this project rely on another project being funded?

Yes No

Which project must be funded to make this proposal viable?

Project #1

Operations

REMINDER: Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Project Description

Driver Recruitment and Retainment Incentive Program will be a two-part incentive program that allows current drivers and new hires both incentives. Each milestone will award a cash bonus of \$1000, for a total one-time bonus of \$3000

Current Driver Incentive requirements:

1. Driver refers new applicant that meets the job requirements/duties and is hired, including background check and drug testing.
2. New hire completes the required training
3. New hire meets performance goals

New Hire Incentive requirements:

1. New applicant meets the job requirements/duties and is hired, including background check and drug testing.
2. New hire completes the required training
3. New hire meets performance goals (6 mo. no absenteeism, on time, no-accident)

Limit 750 characters

Does this project seek to assist with driver recruitment and/or retention?

Yes No

Please estimate the annual outcomes of the total project that will be maintained during the term of the grant agreement.

Annual Estimated Rides 41,500	Annual Estimated Service Hours 6,552	Annual Estimated Service Miles 47,890
Estimated Driver Hours Per Week Retained: 0	Estimated Driver Hours Per Week Recruited: 160	Driver FTE Retained/Recruited 4.00
Total Project Cost \$12,000.00	Grant Amount \$12,000.00	

Project 3

Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Description of Service

Select the type of service that will be supported by this project.

- Commuter
- Complementary Paratransit
- Demand Response (excluding Complementary Paratransit)

- Deviated Fixed Route (not described by GTFS)
- Fixed Route (excluding commuter and intercity routes)
- Intercity

FTA defines intercity as regularly scheduled bus service for the general public which operates with limited stops, over fixed routes, connecting two or more urban areas, not in close proximity; which has the capacity for transporting baggage carried by passengers, and which makes meaningful connections with scheduled intercity bus service to more distant points.

Commuter is defined as service designed primarily to provide daily work trips within local commuting areas and is excluded from the intercity definition as its own separate service delivery mode.

If you operate a deviated route but maintain GTFS data that describes the service, select fixed route.

Are all proposed services funded under this project open to the general public?

- Yes
- No

Days of Service

- M Tu W Th F Sa Su

Question 1: Describe service to be preserved by this proposal. What will the COVID Relief award fund?

Morrow County Public Transit - The Loop, riders must call to schedule rides through our dispatching office, these hours are Monday - Friday 8 am - 5 pm. Rides are accommodated outside of office hours if scheduled in advance, rides are fare-free. This service provides access to healthcare, human services, shopping, and recreational events. Morrow County residents travel long distances to access medical services outside of Morrow County. The closest specialized medical provider is located in Hermiston, in Umatilla County. Tri-Cities, WA., Hermiston, and Pendleton are the top three cities that Morrow County residents travel to regularly. Pre-Covid The Loop offered a Monthly Shopping service to Hermiston, this service was canceled in March 2020. Morrow County is pleased to have recently started a "Weekly Shopper" bus service versus a monthly trip. This funding will provide relief for preventative maintenance shortfall.

Why is the service important? Please describe the critical areas, schedules, corridors, and connections to other services that will be preserved by the requested investment.

Limit 1000 Characters

Question 2: What are the specific pandemic related challenges this project seeks to remedy? How does this proposal address increased costs due to COVID-19?

This project will assist with our preventative maintenance program. Due to the pandemic we foresee a shortage of essential items to maintain our fleet. This project will ensure our demand response vehicles are kept in good condition per manufacturer's recommendations and that safety standards are met. Services will include; Tire Replacement and change-overs, Oil changes, Battery Replacement, Tune-ups, Wheelchair Inspections, DOT inspections, Other Minor Repairs, and Incidentals. We have included contingency in our ask as we have seen these services increase due to industry shortages. Also, with this funding we would have the opportunity to purchase items in bulk which could help with our material costs. We have included a spread sheet that assisted in determining the preventative maintenance over the next two years. (see attached)

Limit 1,000 characters

Question 3: What are the likely impacts if the proposal is not selected for funding?

This project will improve access by providing safe and reliable vehicles. Our demand response program provides essential service that improves the quality of life determinants primarily providing transit to medical appointments, we always provide return service to our riders. We want to continue to keep our vehicles in the best running condition possible. Doing so will make it less likely we will have a vehicle stranded alongside the road with passengers on board. If this project is not funded Morrow County will have to utilize other state or federal assistance to further our efforts.

Limit 1000 Characters

Question 4: Please explain how this project will directly benefit transportation-disadvantaged communities?

Based on census data from FY 20-21 11.5% of Morrow County residents are low-income, 37.7% are Hispanic or Latino, 12.7% are Veterans, and 9.8% are living with disabilities. Our service is available to all residents living in Morrow County, many of our riders live in low-income housing and RV parks where access to medical services is limited. Morrow County has a lower cost of living which attracts all populations, many of our residents enjoy the rural life in Morrow County and prefer to live here versus close to the urban areas, it is vital to provide access to all our populations choosing to live here, this project will provide safe and reliable vehicles to all these populations who depend on our services.

Please include outcomes such as service to low-income housing, to shift-workers travelling in high-priority corridors, to people with limited English proficiency, and/or to historically-marginalized populations.

Limit 1,500 characters

Question 5: Please describe your community engagement practices in the project's planning process.

Morrow County Public Transit has two advisory committees that meet quarterly. These committees represent our stakeholders in all our communities and include representatives of the seniors, low-income, people living with disabilities, and other disadvantaged populations. We are pleased to announce two new advisory members that represent "transit users" and a "transit user with a disability" this added representation has proved to be very helpful in engaging all board members. Our literature is distributed to all Morrow County communities, public facilities, medical providers, senior centers, and the veteran's department. We have found that word of mouth and our ridership spread the word of our services best. Most people need a face-to-face conversation to gain understanding and reliability of the service. Planning for this project is done through staff observations - outstanding service needs and the advisory committee's feedback as well as our ridership comments and or suggestions. Morrow County has adopted a Human Services Coordinated Transportation Plan that identifies the need to maintain existing services and programs (pg.6-1). We have released an RFP to update this planning document, we hope to start this stakeholder engagement process in March of 2022.

How did the planning for this project engage historically-marginalized and transportation-disadvantaged populations in your service area? Please describe how you selected a diverse range of leaders and stakeholders to assess needs, identify gaps, establish priorities, and develop solutions. If available, attach to this application any meeting minutes or other materials used for community engagement purposes.

What challenges did you encounter during your outreach process? How did the input you gathered affect the decision making that lead to this proposal?

Limit 1,500 characters

Expense Details

Expense Type

- | | |
|--|--|
| <input type="checkbox"/> 1. Project Administration | <input type="checkbox"/> 2. Operations |
| <input checked="" type="checkbox"/> 3. Preventive Maintenance | <input type="checkbox"/> 4. Vehicle Purchase |
| <input type="checkbox"/> 5. Shelters, Signs, Equipment, Facilities | |

Would the award support a service currently or previously operated by the applicant?

Yes No

Does this project rely on another project being funded?

Yes No

Preventive Maintenance

Project Description

This project will ensure our demand response vehicles are kept in good condition per the manufacturer's recommendations and that safety standards are met. Services will include; Tire Replacement and change-overs, Oil changes, Battery Replacement, Tune-ups, Wheelchair Inspections, DOT inspections, Other Minor Repairs, and Incidentals. We have included contingency in our ask as we have seen these services increase due to industry shortages.

Limit 500 characters

Total Project Cost

\$48,440.00

Grant Amount

\$48,440.00

Project 4

Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Description of Service

Select the type of service that will be supported by this project.

- Commuter
- Complementary Paratransit
- Demand Response (excluding Complementary Paratransit)
- Deviated Fixed Route (not described by GTFS)
- Fixed Route (excluding commuter and intercity routes)
- Intercity

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Commuter is defined as service designed primarily to provide daily work trips within local commuting areas and is excluded from the intercity definition as its own separate service delivery mode.

If you operate a deviated route but maintain GTFS data that describes the service, select fixed route.

Are all proposed services funded under this project open to the general public?

- Yes
- No

Days of Service

M Tu W Th F Sa Su

Question 1: Describe service to be preserved by this proposal. What will the COVID Relief award fund?

Morrow County Public Transit - The Loop, riders must call to schedule rides through our dispatching office, these hours are Monday - Friday 8 am - 5 pm. Rides are accommodated outside of office hours if scheduled in advance, rides are fare-free. This service provides access to healthcare, human services, shopping, and recreational events. Morrow County residents travel long distances to access medical services outside of Morrow County. The closest specialized medical provider is located in Hermiston, in Umatilla County. Tri-Cities, WA., Hermiston, and Pendleton are the top three cities that Morrow County residents travel to regularly for medical care. Pre-Covid The Loop offered a Monthly Shopping service to Hermiston, this service was canceled in March 2020. Morrow County is pleased to have recently started a "Weekly Shopper" bus service versus a monthly trip, this service travels weekly to Hermiston for essential and affordable shopping needs.

Why is the service important? Please describe the critical areas, schedules, corridors, and connections to other services that will be preserved by the requested investment.

Limit 1000 Characters

Question 2: What are the specific pandemic related challenges this project seeks to remedy? How does this proposal address increased costs due to COVID-19?

Our prior COVID Needs Based grant provided "hazard pay" to our drivers, this has proven to be successful in retaining drivers during the pandemic and as we transition out of the pandemic, this funding is now nearing its end. This proposal addresses the lack of workers and the increased wages due to the pandemic.

Limit 1,000 characters

Question 3: What are the likely impacts if the proposal is not selected for funding?

The likely impacts will affect our workforce needs and ability to meet public transit demand, this means our residents would have less opportunity to utilize our services that provide crucial access to healthcare, social services, and shopping.

Limit 1000 Characters

Question 4: Please explain how this project will directly benefit transportation-disadvantaged communities?

Based on census data from FY 20-21 11.5% of Morrow County residents are low-income, 37.7% are Hispanic or Latino, 12.7% are Veterans, and 9.8% are living with disabilities. Our service is available to all residents living in Morrow County, many of our riders live in low-income housing and RV parks where access to medical services is limited. Morrow County has a lower cost of living which attracts all populations, many of our residents enjoy the rural life in Morrow County and prefer to live here versus close to the urban areas, it is vital to provide access to all our populations choosing to live here, this project will provide safe and reliable drivers to all these populations who depend on our services.

Please include outcomes such as service to low-income housing, to shift-workers travelling in high-priority corridors, to people with limited English proficiency, and/or to historically-marginalized populations.

Limit 1,500 characters

Question 5: Please describe your community engagement practices in the project's planning process.

Morrow County Public Transit has two advisory committees that meet quarterly. These committees represent our stakeholders in all our communities and include representatives of the seniors, low-income, people living with disabilities, and other disadvantaged populations. We are pleased to announce two new advisory members that represent "transit users" and a "transit user living with a disability" this added representation has proved to be very helpful in engaging all board members.

How did the planning for this project engage historically-marginalized and transportation-disadvantaged populations in your service area? Please describe how you selected a diverse range of leaders and stakeholders to assess needs, identify gaps, establish priorities, and develop solutions. If available, attach to this application any meeting minutes or other materials used for community engagement purposes.

What challenges did you encounter during your outreach process? How did the input you gathered affect the decision making that lead to this proposal?

Limit 1,500 characters

Expense Details

Expense Type

1. Project Administration 2. Operations
 3. Preventive Maintenance 4. Vehicle Purchase
 5. Shelters, Signs, Equipment, Facilities

Would the award support a service currently or previously operated by the applicant?

Yes No

Does this project rely on another project being funded?

Yes No

Which project must be funded to make this proposal viable?

Project #5

Operations

REMINDER: Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Project Description

Hazard Pay for up to fourteen (14) PTE Demand Response Drivers at at \$2.00 an hour for two years.

Limit 750 characters

Does this project seek to assist with driver recruitment and/or retention?

Yes No

Please estimate the annual outcomes of the total project that will be maintained during

the term of the grant agreement.

Annual Estimated Rides 9,000	Annual Estimated Service Hours 3,900	Annual Estimated Service Miles 90,000
Estimated Driver Hours Per Week Retained: 180	Estimated Driver Hours Per Week Recruited: 140	Driver FTE Retained/Recruited 8.00
Total Project Cost \$55,328.00		Grant Amount \$55,328.00

Project 5

Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Description of Service

Select the type of service that will be supported by this project.

- Commuter
- Complementary Paratransit
- Demand Response (excluding Complementary Paratransit)
- Deviated Fixed Route (not described by GTFS)
- Fixed Route (excluding commuter and intercity routes)
- Intercity

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Commuter is defined as service designed primarily to provide daily work trips within local commuting areas and is excluded from the intercity definition as its own separate service delivery mode.

If you operate a deviated route but maintain GTFS data that describes the service, select fixed route.

Are all proposed services funded under this project open to the general public?

- Yes
- No

Is GTFS data for this service maintained and available publicly?

- Yes
- No

Days of Service

M Tu W Th F Sa Su

Question 1: Describe service to be preserved by this proposal. What will the COVID Relief award fund?

Morrow County has partnered with Umatilla county and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) to implement a fixe-route service that will connect our jurisdictions. The Boardman–Port of Morrow Circular aims to make connections that will enable people to travel regionally and locally for employment, education, healthcare, and more. This transit service will help improve accessibility to major employment clusters in the area — in particular, the I-84/I-82/ Westland Road area and the Port of Morrow — and will enable critical last-mile connections from regional transit services. The Boardman – Port of Morrow Circular (operated by Morrow County) will provide localized service within the Port of Morrow and the community of Boardman and will connect to the Hermiston – Boardman Connector (operated by CTUIR).

Why is the service important? Please describe the critical areas, schedules, corridors, and connections to other services that will be preserved by the requested investment.

Limit 1000 Characters**Question 2: What are the specific pandemic related challenges this project seeks to remedy? How does this proposal address increased costs due to COVID-19?**

Our prior COVID Needs Based grant provided "hazard pay" to our drivers, this has proven to be successful in retaining drivers during the pandemic and as we transition out of the pandemic, this funding is now nearing its end. This proposal addresses the lack of workers and the increased wages due to the pandemic.

Limit 1,000 characters**Question 3: What are the likely impacts if the proposal is not selected for funding?**

The likely impacts will affect our workforce needs and ability to meet public transit demand, this means our residents would have less opportunity to utilize our services that provide crucial access to employment, healthcare, social services, and shopping. The timing of this service is critically important, if we are unable to recruit and retain professional drivers our regional planning investments may be at risk of being lost entirely.

Limit 1000 Characters**Question 4: Please explain how this project will directly benefit transportation-disadvantaged communities?**

This project provides an essential service that improves quality of life determinants (jobs, education, health care, etc.) between neighboring communities. In addition to raw capacity, the delivery model establishes a reliable, convenient, efficient, and affordable access opportunity. It supplements – but does not replace – the demand response systems operating within the communities so people can plan around public transit rather than a lack of it. These distinctions are important because the people living in Morrow County, and using Loop services, are historically low income. 11.4% of our population is living below the federal poverty level and nearly 40% are at or below 200% of poverty, 36% of our population identifies as Hispanic/Latino, 15% are designated with having limited English proficiency. The POMB Circulator connects these populations with employers who are eager to grow their labor pool. At the same time, it creates and grows opportunities for passengers to upgrade their training/education, access healthy food and specialized medical services, tap into the larger statewide network of mobility options, and more fully realize self-sufficiency. This route will run fare free.

Please include outcomes such as service to low-income housing, to shift-workers travelling in high-priority corridors, to people with limited English proficiency, and/or to historically-marginalized populations.

Limit 1,500 characters

Question 5: Please describe your community engagement practices in the project's planning process.

Morrow County Public Transit has two advisory committees that meet quarterly. These committees represent our stakeholders in all our communities and include representatives of the seniors, low-income, people living with disabilities, and other disadvantaged populations. We are pleased to announce two new advisory members that represent "transit users" and a "transit user living with a disability" this added representation has proved to be very helpful in engaging all board members.

How did the planning for this project engage historically-marginalized and transportation-disadvantaged populations in your service area? Please describe how you selected a diverse range of leaders and stakeholders to assess needs, identify gaps, establish priorities, and develop solutions. If available, attach to this application any meeting minutes or other materials used for community engagement purposes.

What challenges did you encounter during your outreach process? How did the input you gathered affect the decision making that lead to this proposal?

Limit 1,500 characters

Expense Details

Expense Type

- | | |
|--|---|
| <input type="checkbox"/> 1. Project Administration | <input checked="" type="checkbox"/> 2. Operations |
| <input type="checkbox"/> 3. Preventive Maintenance | <input type="checkbox"/> 4. Vehicle Purchase |
| <input type="checkbox"/> 5. Shelters, Signs, Equipment, Facilities | |

Would the award support a service currently or previously operated by the applicant?

Yes No

Does this project rely on another project being funded?

Yes No

Which project must be funded to make this proposal viable?

Project #4

Operations

REMINDER: Each Operations project should be for one service only. If you are applying for funds for multiple services, please create additional projects for each service funded. Failure to comply with this requirement will result in rejection of the entire project.

Project Description

Hazard Pay for four (4) FTE Fixed Route Bus Drivers at \$2.00 an hour for two years.

Limit 750 characters

Does this project seek to assist with driver recruitment and/or retention?

Yes No

Please estimate the annual outcomes of the total project that will be maintained during the term of the grant agreement.

Annual Estimated Rides

41,500

Annual Estimated Service Hours

6,552

Annual Estimated Service Miles

47,890

Total Project Cost

\$33,280.00

Grant Amount

\$33,280.00

Application Totals

Total Application Costs

\$191,048.00

Submitting Your Application

Submit your application to PTD by using the "Apply" button, attaching any supporting documents.

Additional Supporting Documents (Optional)

2016 Morrow County Coordinated Plan FINAL.pdf

Final - POM Circular & Herm. - Board. Connector Strategic Report 6-30-21.pdf

The Loop Brochure Updated Jan 25 EMAIL.pdf

Weekly Shopping Trip Boardman Shopper JAN 26 2022 email.pdf

Weekly Shopping Trip Heppner Shopper Jan 25 email.pdf

Maintenance Costs for 2 years.pdf

The person signing this form must have the legal authority to submit this application on behalf of the applicant.

By electronically signing and submitting this form, the agency representative certifies that the information on the application is true and accurate to the best of their knowledge.

Signature

Ambulance Transport License

Commissioners-

Boardman Fire Rescue District is committed to public safety within Boardman, our neighboring communities and Morrow County. Boardman Fire Rescue District is seeking to obtain an ambulance transport license. Getting County approval is the first step in obtaining a license. Once approved by the County, we would then apply to the Oregon Health Authority for State approval. Part of the State's process will be a physical inspection of the ambulance. The purpose of the physical inspection is to ensure the ambulance meets State and ORS standards. If we pass inspection and the ambulance is licensed, we could then provide medical transportation.

The primary reason we are seeking the transport license is to bring in outside revenue. We would like to use the outside revenue to enhance our high-risk low frequency training. Currently, the Fire District has IGA's with the Navy and Oregon Military Defense to provide wildland fire protection during bombing and firearms training. Recently, both entities have requested we provide medical services during these events in addition to fire protection.

In addition to providing medical services to our IGA partners, we would like to partner with Umatilla County Fire District to provide interfacility transports when they are over booked.

From time to time the Fire District performs high risk training such as live fire training, confined space rescue training and trench rescue training. Having our licensed ambulance on-site would allow us immediate transport in case of training injury.

Another benefit to having a transport license is the capability to back-up the primary transport provider in Boardman when their medical transport unit is committed to another assignment or is otherwise unavailable. We anticipate that it would account for less than .5% of the total call volume in Boardman. The current total medical calls in Boardman are roughly 500 per year. Lastly, having a transport license would allow the Fire District the capability to serve all of Morrow County when an ambulance is needed under other unforeseen incidents or mass-casualty incidents.



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AMB-595
OREGON



**OREGON PUBLIC HEALTH
EMS & TRAUMA SYSTEMS**

AMBULANCE

**LICENSED PURSUANT
TO ORS CHAPTER 682**



ST. MORIS
MA 000-100



HART
WAGNER^{LLP}
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April 25, 2022

VIA EMAIL

Jim Doherty
Board Chair/Commissioner
Morrow County
Board of Commissioners Office
P.O. Box 788
Heppner, OR 97836
jdoherty@co.morrow.or.us

Re: *Morrow Co. Health District / Boardman Fire & Rescue*
Our File No. 30931

Dear Commissioner Doherty:

It is my understanding that the Board of Commissioners is meeting this Wednesday to discuss details surrounding the Fire District's request to either obtain ambulance service provider approval or attend all calls sent to dispatch as a non-transporting service provider. Bluntly, and without intending to offend the Commissioners, the County Commissioners do not have any authority to even consider approving a new ambulance service provider at this point. The County delegated this responsibility to the Morrow County Health District under the ASA Plan long ago. This, of course, makes perfect sense, because the Commissioners simply decided to place the responsibility for doing so into the hands of those with the most experience, education and training with regard to the topic of ambulance and medical transport safety/efficiency.

I will deal with the former issue first, because it is the simplest to explain. The ASA Plan covers new ambulance service provider applications on pages 24 and 25 of the Plan. Paragraph 1 of the "PROVIDER SELECTION" section states as follows:

"Morrow County Ambulance Service (MCAS), owned and operated by the Morrow County Health District, and who have been providing ambulance service for the past fifty years shall be named to provide ambulance service in their area of assignment as specified in this plan, until such time they no longer desire to do so or legal steps have been taken to remove the provider from the assigned area:"

In the first place, this section implies that only one ambulance service can be assigned to the Ambulance Service Area at any given time, not two. There are two options: (1) MCAS can choose to step down or (2) The Health District can “remove” MCAS from the assigned area/ASA (Ambulance Service Area). This is because the County wished to avoid creating confusion and opportunity for what is known as “call jumping,” which has been declared illegal under Oregon law. This occurs when multiple providers respond to a given call. Call jumping results in increased risk of injury and death to bystanders during high speed emergency response, results in confusion of chain of command, and results in treatment delays. You cannot do this. It is illegal. So, there can be only one ambulance service provider in any given ASA under the Plan, as it is written.

Also, please note the “colon” at the end of the section (“from the assigned area:”). This means that the words following this statement set out the “legal steps” to be taken to become an approved ambulance service provider under the plan. This is described in Paragraph 3(a)-(d). In this section, the ASA Plan states that any provider wishing to run an ambulance in the ASA (aka “Morrow County”) must prepare an application and do the following: (1) Meet all standards contained in the ASA Plan applicable to ambulance service providers; (2) The Health District must meet and determine whether the current service provider is effective and efficient and, if not, whether the applicant would help improve this; (3) If a new service area provider is required, this must be advertised, so other providers in the area can have an opportunity to apply; and (4) The Morrow County Health District is responsible for reviewing all applications and consulting with the EMS Advisory Committee in making those decisions on approving a new provider.

Here, MCAS still desires to provide the ambulance service in the area. So, the next question is whether proper steps have been followed to reassign the area in the Service Area to a new provider. They have not. There has been no application, there has been no public notice and advertisement of vacancy, there has been no determination by the Health District that a new (or even an additional) service provider is required, and the EMS Advisory Committee has not recommended an applicant. The ASA Plan controls this activity. This is the entire reason the Commissioners approved the ASA Plan and then sent it to the OHA for approval. It is the “law of the land” when it comes to ambulances in the Service Area, generally known as Morrow County.

Next, with regard to the Fire District’s requests to respond to all service calls, regardless of whether they are needed, this matter has been working its way through the promulgated process, which involves a run through the EMS Advisory Committee, the MCHS Board, and then the OHA process. Again, the ASA Plan specifies the process, which is being followed now. The County-approved ASA Plan process does not involve the Commissioners at this point.

Any proposed Amendment of the ASA Plan must go through the select committees and be approved. At that point, any amendments would be incorporated into the proposed Amended version of the ASA Plan and presented to the Commissioners for approval. Upon approval, this amended version of the ASA Plan would be presented to the Oregon Health Authority for approval.

At this point, Chief Hughes has already presented his case to the EMS Advisory Committee and the request is working its way through the MCHD Board. The Health District designated a multidisciplinary team of experts and professionals from all involved disciplines to consider all requests, like the ones made by Chief Hughes, and reach a determination with regard to community safety and preservation of the available resources. Those individuals include: Fire, Physician Medical, Hospital Nursing, 911, EMS, QRT etc. If the specialty team determines change or modification is appropriate, in order to promote safety and efficient use of resources, then the Commissioners will be asked to approve that change after being presented with the evidence. Circumventing the process that is detailed in the ASA Plan is not allowed, as the Commissioners' determinations may contradict the ASA Plan and confuse the entire process. Chief Hughes has continually stated during this process that the "County runs the ASA Plan." He is mistaken. The County *approves* the ASA Plan and *delegates* the implementation, coordination and preservation of the Plan to the District. This occurred decades ago. As stated in the ASA on page 17: "**COORDINATION-ADMINISTRATION OF THE PLAN:** (1) *The Morrow County ASA Plan shall be administered by the EMS Advisory Committee*, as representatives of the Board (MCHD)... (2) The EMS Advisory Committee shall ... recommend changes to the ASA Plan and EMS ordinance designed to ... address ongoing growth and changes in the EMS system in Morrow County, the state and the nation."

Respectfully, to the Commissioners, your role has not yet been triggered at this point in the process. It is my recommendation that the matter be taken off the agenda, as it is not only premature, but completely unauthorized under the very rules either you or your predecessors approved many years ago. A review of the ASA Plan makes this perfectly clear. There is no grey area here. I am free to answer any questions you might have, and am happy to make myself available to you all or discuss this with County Counsel.

Sincerely,

A handwritten signature in black ink, appearing to read 'TSB', with a long horizontal flourish extending to the right.

Troy S. Bundy

TSB/akr

cc: Emily Roberts, CEO/Morrow Co. Health District



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5h

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Darrell Green
Department: Administration
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers:
Requested Agenda Date: 4/27/2022

Grant Authority to Sign Offer Letter on Real Property

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 5 Minutes
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
4/25/22 Administrator Required for all BOC meetings
Justin Nelson via email 4-25-22 County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate
*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

From previous Real Property Executive Sessions, the County needs to grant an individual the authority to sign an offer on real property.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to grant authority to sign offer letter to:

A- Chair Doherty

B- County Administrator, Darrell Green

Attach additional background documentation as needed.

6a

ROAD REPORT APRIL 2022

BLADING OPERATIONS: Following are the roads blade operators made improvements to this month.

Zone 1 – Wells Springs, Wheatland, Baker Ln, Ione-Boardman, Dave Rietmann, Morgan, Lindstrom, Elmer Griffith, Johnson Grade

Zone 2 – Piper Canyon, Hanna-Arbuckle, Nichols, Little Butter Creek, French Ln, Blackhorse, Bell Canyon Lp.

Zone 3 – Smith, Zinter, Dry Fork, Ridge, Gus, Kincaid, Holtz

Zone 4 – Hale Ridge, Porcupine, Sunflower Flat, Buttermilk Canyon, Redding, Lunsford, Sanford, Blake Ranch

Zone 5 – Cemetery Hill, Nolan, Meadowbrook, Bert Peck, Fuller Canyon, Stock Dr.

We have been adding lots of rock to roads where needed.

ROAD SIGN REPAIR: Crew members continue making sign repairs when time allows.

MORTER LN: Repairs were made to the roadway where drainage was a problem.

WINTER OPERATIONS: Following some spring storms, we were out plowing and sanding roads again.

CATTLE GUARDS: Crew members repaired a cattle guard on Hanna-Arbuckle, one on Shobe Canyon, and one on Road Canyon. In addition, a new cattle guard has been installed on Road Canyon. The crew removed a cattle guard that has been buried for over thirty years. No fences were attached, the deterioration of the foundation and cattle guard were causing maintenance issues in the roadway.

CULVERTS: We have been cleaning and repairing culverts around the county. The crew installed a culvert that had been removed inadvertently a few years ago on Upper Rhea Cr.

SPRING SWEEPING: Asphalt roadway sweeping is underway this month removing winter debris and sanding material from intersections and shoulders. We should be done this week except for Willow Creek and Coal Mine hill.

PAVING/CHIP SEAL PREP: We have begun prepping roads for this springs chip seal and paving projects. Crew members are stockpiling chip rock and grubbing shoulders to gain roadway width.

PERMITS: Following are permits to work in the county right-of-way during March and April

OSW	598	Kunze Ln	Windwave Communications	Utility	Communication line	03/21/2022	04/06/2022
OSY	747	Miller Rd	Windwave Communications	Utility	Communication line	03/28/2022	04/06/2022
OSZ	678	Willow Creek Road	Columbia Basin Electric Co-Op	Utility	overhead power line	03/16/2022	03/18/2022

Morrow County Surveyor
Quarterly Report

To: Morrow County Board of Commissioners

From: Matt Kenny, Morrow County Surveyor

Date: Wednesday, April 27, 2022

Re: County Surveyor Quarterly Report

REVIEWS AND RECORDINGS

This quarter has produced 15 map reviews. The majority have been partition plats with one subdivision in the Boardman area. The remainder consist of property line adjustments and record of survey filings. Submittals have not skipped a beat, continuing to come in at a rate similar to last year.

SURVEY RECORDS

There has been discussion regarding survey records being relocated to the new Irrigon building. The details of what will be moved and when has yet to be decided. Tony Clement and I will be getting together in the near future to go over what is currently housed in the container behind Public Works.

SURVEY MARKER REMOVAL

A Heppner area complaint regarding survey markers being destroyed has been resolved. The responsible party hired a surveyor who replaced destroyed markers and filed a record of survey with the County. There are no other pending reports at this time.

PUBLIC LAND CORNER FUND

I continue to offer \$300.00 per public land corner reestablished by survey filings in this County. We have had two private firms take advantage of this in the past. Currently, there is one firm working in the lone area that is interested in taking advantage of this program.

Respectfully,

Matt Kenny

County Surveyor

Quarterly Weed Report for Jan-March 2022

January was filled with lots of office time.

I did attend a Wilbur-Ellis Seminar via Zoom for license credit hours.

Arranged and helped with furnace repair in chemical shed.

Had a week off for sick leave for surgery.

Was on light duty for 4 weeks after surgery.

February met with blade operators to coordinate spraying activities with blading on gravel roads.

Worked on a grant idea for Flowering Rush that was later denied.

Worked on Budget for 2022-23 fiscal year.

Took pickup to Hermiston for some recall maintenance.

Attended State Weed Board meeting via Zoom.

March 1st I started spraying gravel roads and have been focused on that ever since.