

**MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA**

**Wednesday, June 17, 2020 at ~~8:00 a.m.~~ 9:00 a.m.**

**Bartholomew Building Upper Conference Room**

**110 N. Court St., Heppner, Oregon**

**See Electronic Meeting Information Below**

**AMENDED**

- 1. Call to Order and Pledge of Allegiance - 8:00 a.m.**
- 2. City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
- 3. Open Agenda:** The Board may introduce subjects not on the agenda
- 4. Consent Calendar**
  - a. Approve Accounts Payable and Payroll Payables
  - b. Disposition of Assets – Title Release, Sheriff’s Office vehicle
  - c. Department of Revenue Intergovernmental Services Agreement for Mapping Services, Contract #DOR-136-20
  - d. Resolution #R-2020-12 Adopting the Fiscal Year 2020-2021 Approved Budget
  - e. Tax Refund (Mike Gorman)
- 5. Public Hearing – Supplemental Budget for Road, Resolution No. R-2020-3**
- 6. Business Items**
  - a. Year-End Budget Transfer Resolution No. R-2020-13 (Kate Knop, Finance Director)
  - b. Morrow County Government Command Center Update
  - c. Reopening Plan Criteria Benchmarks
  - d. Irrigon Building Update (Darrell Green)
  - e. **Federal Land Access Program Update on Morrow County road 847 (Matt Scrivner)**
  - f. **U.S. Forest Service Collaboration (Eric Watrud, Umatilla National Forest Supervisor; Brandon Houck, Heppner District Ranger; Paula Guenther, North Fork John Day District Ranger)**

Houck, Heppner District Ranger; Paula Guenther, North Fork John Day District Ranger)

- 7. Department Reports – None Scheduled**
- 8. Correspondence**
- 9. Commissioner Reports**
- 10. Signing of documents**
- 11. Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This

meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

### Electronic Meeting Information

Morrow County Board of Commissioners is inviting you to a scheduled Zoom meeting. Join Zoom Meeting

<https://zoom.us/j/5416762546>

**PASSWORD: 97836**

Meeting ID: 541-676-2546

#### Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

Meeting ID: 541-676-2546

Find your local number: <https://zoom.us/u/abD3eWKYVW>





**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Morrow County's insurance company, CIS, has requested the title to the 2018 Dodge Charger, VIN 2C3CDXKT3JH140028, Oregon plate number E274942, be signed and delivered to them, in order to complete the auto insurance claim filed in 2019. This vehicle had been involved in an accident which permanently removed it from service.

**2. FISCAL IMPACT:**

Reimbursement of lost asset will be accounted for in 101-113-3-80-7075 "Reimbursed Items".

**3. SUGGESTED ACTION(S)/MOTION(S):**

Discussion.

Attach additional background documentation as needed.



**OREGON VEHICLE CERTIFICATE OF TITLE**

OREGON DRIVER AND MOTOR VEHICLE SERVICES CERTIFIES THE PARTY IS LISTED AS OWNER OF THE DESCRIBED VEHICLE. DOCUMENTS FILED WITH DMV SHOW THE VEHICLE IS SUBJECT TO THE OWNERSHIP INTERESTS SPECIFIED. CONTROL NUMBER  
**0463401**

|                                |                                   |                               |                        |   |
|--------------------------------|-----------------------------------|-------------------------------|------------------------|---|
| PLATE NUMBER<br><b>E274942</b> | TITLE NUMBER<br><b>1810323104</b> | PROCESS DATE<br><b>041318</b> | SURVIVOR<br><b>N/N</b> | REFERENCE NUMBER  |
| YEAR<br><b>2018</b>            | MAKE<br><b>DODG</b>               | STYLE<br><b>4D</b>            | MODEL<br><b>CHA</b>    | VEHICLE IDENTIFICATION NUMBER<br><b>2C3CDXKT3JH140028</b> |

|                  |                               |                                  |
|------------------|-------------------------------|----------------------------------|
| OWNER/LESSEE     | ODOMETER READING<br><b>18</b> | ODOMETER DATE<br><b>03/08/18</b> |
| ODOMETER MESSAGE |                               |                                  |

MORROW COUNTY  
100 S COURT ST  
PO BOX 788  
HEPPNER OR 97836

HEPP

**TITLE BRANDS**

The title "Brand" printed below indicates the history, condition, or circumstances of the vehicle for which this title has been issued. Please see back of title for more information.

- NONE -

USE THIS SECTION WHEN THE ONLY CHANGE IS TO REMOVE A SECURITY INTEREST. FOR ANY OTHER CHANGES, SEE INSTRUCTIONS ON REVERSE.

If there is no change in owners as shown above AND all security interest holders have released interest, one registered owner must sign and date here, if not completing a separate application for title. In addition, if your address has changed, cross out the old address and write the new address and county of residence on the front of the title. Mail the title and the fee to: DMV, 1905 Lana Ave NE, Salem OR 97314.

|   |      |
|---|------|
| SIGNATURE (DOES NOT RELEASE INTEREST)<br><i>[Signature]</i> | DATE |
|---|------|

**To release interest in the vehicle, complete the reassignment on back of the title.**

SECURITY INTEREST HOLDER/LESSOR

|  |      |
|--|------|
| SIGNATURE AND COUNTERSIGNATURE OF SECURITY INTEREST HOLDER OR LESSOR RELEASING ALL INTEREST<br><input checked="" type="checkbox"/> | DATE |
| SIGNATURE AND COUNTERSIGNATURE OF SECURITY INTEREST HOLDER OR LESSOR RELEASING ALL INTEREST<br><input checked="" type="checkbox"/> | DATE |

**SEE REVERSE OF TITLE FOR APPLICATION INSTRUCTIONS.**

**VOID WITHOUT CHAIN LINK WATERMARK**

735-410 (5-08)      **E274942 2C3CDXKT3JH140028 1810323104 C**  
0795 093 11 V1 T1 O3 S8 M1 P5 E1 M0 25

VOID IF ALTERED OR ERASED

VOID IF ALTERED OR ERASED



**THIS TITLE IS THE OWNERSHIP DOCUMENT FOR YOUR VEHICLE. KEEP IT IN A SAFE PLACE. DO NOT KEEP IT IN YOUR VEHICLE.**

**APPLICATION INSTRUCTIONS**

A separate application must be completed by the new owner(s) when there is a transfer of ownership (except for releasing a lien). Applications are available by calling (503) 945-5000, or in the Portland area call: (503) 299-9999, at any DMV office and at: [www.oregondmv.com](http://www.oregondmv.com). Mail your completed application, title and fee to: **DMV, 1905 Lana Ave NE, Salem, OR 97314**. NOTE: If joint registered owners request survivorship, the title shows "Y" in the 1st position of the Survivor Box. If the joint security interest holders request survivorship, the title shows "Y" in the 2nd position. "N" means no survivorship was requested. Survivorship means there is joint ownership or joint tenancy on the vehicle.

Federal and state laws require that you (seller and buyer) state a vehicle's mileage when there is a transfer of ownership on vehicles 9 years old or newer. Failure to complete an odometer disclosure or providing a false statement may result in fines, imprisonment or both. Under Oregon law, the offense of submitting a false odometer disclosure is a Class C felony (ORS 815.430). Oregon law requires that an application for transfer of title be submitted to DMV within 30 days of the date you buy a vehicle. Failure to do so within 30 days may result in a late title transfer fee of up to \$50.

**Seller Notice**

ORS 803.112 requires a person who sells a vehicle covered by an Oregon title to notify DMV of the sale within 10 days of the date of the sales transaction. This requirement is also known as seller notice. A seller notice must contain the vehicle identification number, vehicle registration plate number, the full name of the seller, and the full name of the buyer.

Seller notice may be submitted to DMV in any one of the following forms and must be received by DMV within 10 days of the sale of the vehicle:

- In writing, in the form of a Notice of Sale or Transfer of a Vehicle (DMV Form 6890), a completed seller notice on the back of a registration card; or
- Through DMV's website [www.oregondmv.com](http://www.oregondmv.com) or an official State of Oregon website that hosts or administers a DMV application or service.

|   |  |   |
|---|--|---|
| <b>REASSIGNMENT</b>   | I certify the vehicle described has been transferred to the following (signature certifies to odometer disclosure and releases interest in vehicle): |   |
|   | DATE OF SALE OR TRANSFER   | BUYER'S PRINTED NAME  |
|   |  | BUYER'S ADDRESS   |
|   | ODOMETER READING (NO TENTHS)   | I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle UNLESS one of the following statements is checked: |
|   |  | <input type="checkbox"/> Stated mileage is in EXCESS of mechanical limits.  |
|   |  | <input type="checkbox"/> The odometer reading is NOT the actual mileage. <b>WARNING - ODOMETER DISCREPANCY</b>  |
| All owners shown on the front of this title, who are releasing their interest, must sign: |  |   |
| SELLER'S PRINTED NAME   | SIGNATURE  | <i>Melanie Lindsay Chait</i>  |
| SELLER'S PRINTED NAME   | SIGNATURE  |   |
| SELLER'S PRINTED NAME   | SIGNATURE  |   |
| SELLER'S ADDRESS (IF DIFFERENT FROM FRONT OF TITLE)                                       |  |   |
| I am aware of the above odometer disclosure made by the seller/agent.                     |  |   |
| BUYER'S PRINTED NAME  | SIGNATURE  |   |

|             |   |
|-------------|---|
| <b>LIEN</b> | Security Interest Holder to be recorded and shown on new title: |
|             | SECURITY INTEREST HOLDER'S NAME                                 |
|             | SECURITY INTEREST HOLDER'S ADDRESS:                             |

**Title Brand**

A title brand does not necessarily indicate the extent to which a vehicle may have been damaged, whether a vehicle has been repaired, to what degree a damaged vehicle has been repaired or if the vehicle has been inspected for safety.

A title brand issued outside Oregon indicates the jurisdiction that issued the brand (i.e., "LEMON CA," or "BRANDED WA"). Please contact the jurisdiction of issuance for information regarding the brand. A title brand issued in Oregon (e.g., a vehicle that is assembled or totaled in Oregon) does not include the name of the jurisdiction.





**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
 (Page 1 of 2)

(For BOC Use)  
 Item #  
 40

**Please complete for each agenda item submitted for consideration by the Board of Commissioners**  
 (See notations at bottom of form)

Presenter at BOC: Mike Gorman  
 Department: Assessment & Tax  
 Short Title of Agenda Item:  
 (No acronyms please)

Phone Number (Ext): 541-676-5607  
 Requested Agenda Date: 6/17/20

**Department of Revenue Mapping Contract**

**This Item Involves:** (Check all that apply for this meeting.)

|   |   |
|---|---|
| <input type="checkbox"/> Order or Resolution                              | <input type="checkbox"/> Appointments                       |
| <input type="checkbox"/> Ordinance/Public Hearing:                        | <input type="checkbox"/> Update on Project/Committee        |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input checked="" type="checkbox"/> Consent Agenda Eligible |
| <input type="checkbox"/> Public Comment Anticipated:                      | <input type="checkbox"/> Discussion & Action                |
| Estimated Time:   | Estimated Time:   |
| <input type="checkbox"/> Document Recording Required                      | <input type="checkbox"/> Purchase Pre-Authorization         |
| <input checked="" type="checkbox"/> Contract/Agreement                    | <input type="checkbox"/> Other                              |

N/A      Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: **DOR Mapping**

Contractor/Entity Address:

Effective Dates – From: **7/1/20**      Through: **6/30/21**

Total Contract Amount: **\$19,800**      Budget Line: **101-103-5-20-3420**

Does the contract amount exceed \$5,000?     Yes     No

**Reviewed By:**

Mike Gorman      6/9/20      Department Director

Required for all BOC meetings

*[Signature]*      6/15/20      Administrator

Required for all BOC meetings

Justin Nelson      6/9/20      County Counsel

\*Required for all legal documents

K. Knop      6-9-20      Finance Office

\*Required for all contracts; other items as appropriate.

\_\_\_\_\_  
 Human Resources

\*If appropriate

DATE    \*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

**Note:** All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Annual contract with DOR for assessor map maintenance

**2. FISCAL IMPACT:**

\$19,800, approved budget for \$20,000

**3. SUGGESTED ACTION(S)/MOTION(S):**

Approve

Attach additional background documentation as needed.

## Mike Gorman

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**From:** Justin Nelson  
**Sent:** Tuesday, June 9, 2020 10:40 AM  
**To:** Mike Gorman; Richard Tovey  
**Subject:** RE: Morrow County ORMAP Agreement (DOR-136-20)  
**Attachments:** DOR-136-20\_MorrowCo\_ORMAP\_toCounty\_forSignature.pdf

Mike,

I have reviewed the attached services agreement and do not have any concerns.

-Justin

---

*Justin W. Nelson*  
*Morrow County District Attorney*  
*Morrow County Counsel*  
*100 S. Court St.*  
*P.O. Box 664*  
*Heppner, OR 97836*  
*Office: (541) 676-5626*  
*Fax: (541) 676-5660*  
*Email: [jnelson@co.morrow.or.us](mailto:jnelson@co.morrow.or.us)*

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**From:** Mike Gorman  
**Sent:** Tuesday, June 9, 2020 9:05 AM  
**To:** Justin Nelson <[jnelson@co.morrow.or.us](mailto:jnelson@co.morrow.or.us)>; Richard Tovey <[rtovey@co.morrow.or.us](mailto:rtovey@co.morrow.or.us)>  
**Subject:** FW: Morrow County ORMAP Agreement (DOR-136-20)

Justin/Rich, please look over the attached contract with DOR for assessor map maintenance.

Thanks,

*Mike Gorman*  
*Morrow County Assessor/Tax Collector*  
*100 Court Street*  
*PO Box 247*  
*Heppner, OR 67836*  
*541-676-5607*

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**From:** HOGE Tabatha \* DOR <[Tabatha.HOGE@oregon.gov](mailto:Tabatha.HOGE@oregon.gov)>  
**Sent:** Friday, June 5, 2020 3:53 PM  
**To:** Mike Gorman <[mgorman@co.morrow.or.us](mailto:mgorman@co.morrow.or.us)>  
**Cc:** HALL Rebecca \* DOR <[Rebecca.HALL@oregon.gov](mailto:Rebecca.HALL@oregon.gov)>; Procurement \* DOR <[DOR.Procurement@oregon.gov](mailto:DOR.Procurement@oregon.gov)>  
**Subject:** Morrow County ORMAP Agreement (DOR-136-20)

101-GENERAL FUND  
 ASSESSOR/TAX COLLECTOR

|   | 2017-2018    | 2018-2019    | 2019-2020      | Y-T-D         | 2020-2021        | PROPOSED |
|---|--------------|--------------|----------------|---------------|------------------|----------|
|   | ACTUAL       | ACTUAL       | CURRENT BUDGET | ACTUAL        | REQUESTED BUDGET | BUDGET   |
| 101-103-5-10-1015 ASSESSOR/TAX CLERK      | 35,593       | 36,876       | 39,644         | 30,430        | 41,078           |          |
| 101-103-5-10-1016 ASSESS/TAX CLERK        | 58,317       | 57,756       | 61,869         | 49,902        | 63,725           |          |
| 101-103-5-10-1301 FICA                    | 22,720       | 24,335       | 26,357         | 20,503        | 27,999           |          |
| 101-103-5-10-1302 WORKERS COMP            | 2,063        | 2,244        | 3,447          | 113           | 4,308            |          |
| 101-103-5-10-1303 PACIFIC MUTUAL          | 144,330      | 101,553      | 105,427        | 84,731        | 111,996          |          |
| 101-103-5-10-1305 AOC - MEDICAL           | 98,353       | 105,789      | 107,857        | 86,087        | 113,985          |          |
| 101-103-5-10-1306 DENTAL INSURANCE        | 7,342        | 7,381        | 7,365          | 5,815         | 8,061            |          |
| 101-103-5-10-1309 UNEMPLOYMENT INSURANCE  | 4,284        | 3,468        | 3,397          | 2,200         | 3,019            |          |
| 101-103-5-10-1316 PRINCIPAL FINANCIAL GR  | 437          | 437          | 434            | 327           | 434              |          |
| 101-103-5-10-1317 UNITED HERITAGE LIFE    | 346          | 346          | 364            | 255           | 364              |          |
| 101-103-5-10-1320 VACATION ACCRUALS       | 227          | ( 3,473)     | 1,064          | 0             | 1,096            |          |
| 101-103-5-10-1321 MANDATED MEDICARE       | <u>5,314</u> | <u>5,691</u> | <u>5,142</u>   | <u>4,795</u>  | <u>5,479</u>     |          |
| TOTAL PERSONNEL SERVICES                  | 665,075      | 650,975      | 685,964        | 533,097       | 728,340          |          |
| <b>MATERIALS &amp; SERVICES</b>           |              |              |                |               |                  |          |
| 101-103-5-20-2110 STATIONERY OFFICE FORM  | 3,093        | 3,270        | 5,000          | 2,353         | 5,000            |          |
| 101-103-5-20-2210 BOOKS PERIODICALS PUBL  | 1,329        | 680          | 2,500          | 847           | 2,500            |          |
| 101-103-5-20-2251 GASOLINE                | 1,638        | 1,399        | 3,500          | 805           | 3,500            |          |
| 101-103-5-20-2255 LEGAL FEES              | 1,406        | 4,306        | 2,000          | 0             | 2,000            |          |
| 101-103-5-20-2256 SHORT PAYMENTS          | 22           | 15           | 50             | 0             | 50               |          |
| 101-103-5-20-3140 PROFESSIONAL SERVICES   | 400          | 205          | 2,000          | 1,800         | 17,500           |          |
| 101-103-5-20-3230 PUBLISHING              | 332          | 314          | 650            | 333           | 650              |          |
| 101-103-5-20-3240 TELEPHONE               | 0            | 0            | 0              | 0             | 0                |          |
| 101-103-5-20-3311 LODGING AND MEALS (TRNI | 6,437        | 5,911        | 10,000         | 2,743         | 10,000           |          |
| 101-103-5-20-3314 REGISTRATION & DUES     | 4,233        | 3,260        | 4,000          | 5,290         | 5,500            |          |
| 101-103-5-20-3323 MILEAGE                 | 0            | 0            | 500            | 0             | 500              |          |
| 101-103-5-20-3420 DEPT OF REVENUE MAPPIN  | 12,930       | 18,000       | 18,000         | 12,855        | 20,000           |          |
| 101-103-5-20-3441 GOVERNMENTAL FEES       | 6,943        | 5,351        | 7,000          | 3,353         | 7,000            |          |
| 101-103-5-20-3505 BONDS                   | 500          | 500          | 500            | 500           | 500              |          |
| 101-103-5-20-3710 REPAIR & MAINT AUTO OU  | 214          | 1,277        | 2,500          | 49            | 2,500            |          |
| 101-103-5-20-3711 GIS DATA BASE CONTRACT  | 0            | 0            | 0              | 0             | 0                |          |
| 101-103-5-20-3718 A & T PROGRAM MAINTENA  | 47,973       | 46,098       | 70,000         | 33,083        | 70,000           |          |
| 101-103-5-20-3719 GIS PROGRAM MAINTENANC  | <u>1,500</u> | <u>1,500</u> | <u>2,000</u>   | <u>1,500</u>  | <u>2,000</u>     |          |
| TOTAL MATERIALS & SERVICES                | 88,950       | 92,087       | 130,200        | 65,511        | 149,200          |          |
| <b>CAPITAL OUTLAY</b>                     |              |              |                |               |                  |          |
| 101-103-5-40-4151                         | 0            | 0            | 0              | 0             | 0                |          |
| 101-103-5-40-4401 OFFICE FURNITURE        | 0            | 0            | 0              | 0             | 0                |          |
| 101-103-5-40-4402 OFFICE EQUIPMENT        | 0            | 0            | 0              | 0             | 0                |          |
| 101-103-5-40-4426 REPLACEMENT VEHICLE     | <u>0</u>     | <u>0</u>     | <u>25,000</u>  | <u>23,353</u> | <u>0</u>         |          |
| TOTAL CAPITAL OUTLAY                      | 0            | 0            | 25,000         | 23,353        | 0                |          |
| <hr/>                                     |              |              |                |               |                  |          |
| TOTAL EXPENDITURES                        | 754,025      | 743,062      | 841,164        | 621,961       | 877,540          |          |
| REVENUE OVER/(UNDER) EXPENDITURES (       | 652,049)     | ( 584,504)   | ( 711,464)     | ( 540,723)    | ( 747,940)       |          |







AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
46

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Kate Knop
Department: Finance Department

Phone Number (Ext): 5302
Requested Agenda Date: 6/17/2020

Short Title of Agenda Item: Budget Adoption Resolution R-2020-12 for Fiscal Year 2020-2021
(No acronyms please)

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:

Contractor/Entity Address:

Effective Dates - From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

[Signature] 6/12/20 Department Head

Required for all BOC meetings

[Signature] Admin. Officer/BOC Office

Required for all BOC meetings

County Counsel

\*Required for all legal documents

Finance Office

\*Required for all contracts; other items as appropriate.

Human Resources

\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The attached Budget Resolution statement includes: adopting the budget, making appropriations, imposing the tax, categorizing the tax, and the excluded from limitations as required by Oregon Budget Law for Morrow County's Budget Fiscal Year 2020-2021.

**2. FISCAL IMPACT:**

The adopted budget appropriations will be effective July 1, 2020 in the amount of \$50,299,189.

**3. SUGGESTED ACTION(S)/MOTION(S):**

Move to approve and adopt Budget Resolution R-2020-12 as written.

Attach additional background documentation as needed.



**BEFORE THE BOARD OF COMMISSIONERS FOR  
MORROW COUNTY, OREGON**

IN THE MATTER OF )  
ADOPTING THE BUDGET, MAKING ) RESOLUTION NO. R-2020-12  
APPROPRIATIONS, IMPOSING AND )  
CATEGORIZING THE TAXES.... )

BE IT RESOLVED that the Board of Commissioners of Morrow County hereby adopts the budget for fiscal year 2020-2021 in the sum of \$50,299,189.

This budget is now on file at the Morrow County Courthouse in Heppner, Oregon.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020, and for the purposes shown below are hereby appropriated as follows

| <b>GENERAL FUND</b>                  |            |
|--------------------------------------|------------|
| Board of Commissioners               | \$ 633,900 |
| Administrative Services              | 572,920    |
| County Assessor/Tax Collector        | 876,970    |
| County Treasurer                     | 138,825    |
| County Clerk                         | 346,657    |
| Veterans Officer                     | 108,941    |
| Board of Equalization                | 2,882      |
| Justice Court                        | 335,161    |
| District Attorney                    | 430,148    |
| Juvenile Department                  | 409,374    |
| Sheriff                              | 4,605,707  |
| Health Department                    | 1,518,939  |
| Planning                             | 377,323    |
| Community Development                | 150,052    |
| Emergency Management                 | 43,807     |
| Surveyor                             | 179,226    |
| Museum                               | 11,000     |
| Public Works Administration          | 573,800    |
| Public Works General maintenance     | 590,058    |
| Solid Waste Transfer Station North   | 37,670     |
| Solid Waste Transfer Station South   | 65,221     |
| Transfers to Other Funds             | 1,080,172  |
| Computer                             | 190,267    |
| Weed Department                      | 156,326    |
| Nondepartmental Personnel Services   | 86,171     |
| Nondepartmental Materials & Services | 639,350    |
| Nondepartmental Capital Outlay       | 880,000    |
| Special Payments                     | 2,234,092  |

|  |                      |
|--|----------------------|
| Contingency                                  | -                    |
| <b>TOTAL FOR GENERAL FUND</b>                | <b>\$ 17,274,959</b> |
| <b>HERITAGE TRAIL FUND</b>                   |                      |
| Materials & Services                         | \$ 18,095            |
| <b>TOTAL FOR HERITAGE TRAIL FUND</b>         | <b>\$ 18,095</b>     |
| <b>ROAD EQUIPMENT RESERVE FUND</b>           |                      |
| Capital Outlay                               | \$ 1,332,841         |
| <b>TOTAL FOR ROAD EQUIPMENT RESERVE FUND</b> | <b>\$ 1,332,841</b>  |
| <b>ROAD FUND</b>                             |                      |
| Road Department                              | \$ 6,399,515         |
| Capital Equipment                            | 70,000               |
| Transfer to other funds                      | 730,000              |
| Contingency                                  | 660,906              |
| <b>TOTAL FOR ROAD FUND</b>                   | <b>\$ 7,860,421</b>  |
| <b>FINLEY BUTTES TRUST FUND</b>              |                      |
| Materials & Services                         | \$ 100,000           |
| <b>TOTAL FOR FINLEY BUTTES TRUST FUND</b>    | <b>\$ 100,000</b>    |
| <b>AIRPORT FUND</b>                          |                      |
| Materials & Services                         | 62,700               |
| Capital Outlay                               | 1,092,283            |
| Contingency                                  | 21,691               |
| <b>TOTAL FOR AIRPORT FUND</b>                | <b>\$ 1,176,674</b>  |
| <b>LAW LIBRARY FUND</b>                      |                      |
| Materials & Services                         | \$ 41,565            |
| <b>TOTAL FOR LAW LIBRARY FUND</b>            | <b>\$ 41,565</b>     |
| <b>911 EMERGENCY FUND</b>                    |                      |
| Personnel Services                           | \$ 282,720           |
| Materials & Services                         | 61,700               |
| Capital Outlay                               | 100,000              |

|  |           |                  |
|--|-----------|------------------|
| Contingency                                      |           | 224,804          |
| <b>TOTAL FOR 911 EMERGENCY FUND</b>              | <b>\$</b> | <b>669,224</b>   |
| <b>SURVEYOR PRESERVATION FUND</b>                |           |                  |
| Materials & Services                             | \$        | 253,876          |
| <b>TOTAL FOR SURVEYOR PRESERVATION FUND</b>      | <b>\$</b> | <b>253,876</b>   |
| <b>FINLEY BUTTES LICENSE FUND</b>                |           |                  |
| Materials & Services                             | \$        |                  |
| Transfer To Other Funds                          |           | 1,904,478        |
| Special Payments                                 |           | -                |
| <b>TOTAL FOR FINLEY BUTTES LICENSE FEE FUND</b>  | <b>\$</b> | <b>1,904,478</b> |
| <b>COUNTY SCHOOL FUND</b>                        |           |                  |
| Special Payments                                 | \$        | 201,060          |
| <b>TOTAL FOR COUNTY SCHOOL FUND</b>              | <b>\$</b> | <b>201,060</b>   |
| <b>IONE SCHOOL FUND</b>                          |           |                  |
| Special Payments                                 | \$        | 20,240           |
| <b>TOTAL FOR IONE SCHOOL FUND</b>                | <b>\$</b> | <b>20,240</b>    |
| <b>FAIR FUND</b>                                 |           |                  |
| Fair   | \$        | 156,232          |
| Indoor/Outdoor Arenas                            |           | 2,450            |
| Queen & Court                                    |           | 2,550            |
| St. Pats Event                                   |           | 2,260            |
| Transfer To Other Funds                          |           | 7,000            |
| Contingency                                      |           | 238,898          |
| <b>TOTAL FOR FAIR FUND</b>                       | <b>\$</b> | <b>409,390</b>   |
| <b>COMPUTER EQUIPMENT RESERVE FUND</b>           |           |                  |
| Capital Outlay                                   | \$        | 67,071           |
| <b>TOTAL FOR COMPUTER EQUIPMENT RESERVE FUND</b> | <b>\$</b> | <b>67,071</b>    |
| <b>SPECIAL TRANSPORTATION FUND</b>               |           |                  |
| Personnel Services                               | \$        | 364,544          |
| Materials & Services                             |           | 320,100          |



|   |           |                  |
|---|-----------|------------------|
| Transfer to Other Funds                         |           | 6,282            |
| Contingency                                     |           | <u>1,437,134</u> |
| <b>TOTAL FOR SPECIAL TRANSPORTATION FUND</b>    | <b>\$</b> | <b>2,128,060</b> |
| <b>PROGRAMMING RESERVE FUND</b>                 |           |                  |
| Capital Outlay                                  | \$        | <u>92,773</u>    |
| <b>TOTAL FOR PROGRAMMING RESERVE</b>            | <b>\$</b> | <b>92,773</b>    |
| <b>ENFORCEMENT FUND</b>                         |           |                  |
| Materials & Services                            | \$        | 19,403           |
| Capital Outlay                                  |           | <u>5,000</u>     |
| <b>TOTAL FOR ENFORCEMENT FUND</b>               | <b>\$</b> | <b>24,403</b>    |
| <b>VIDEO LOTTERY FUND</b>                       |           |                  |
| Materials & Services                            | \$        | 65,893           |
| Transfer to Other Funds                         |           | 76,000           |
| Special Payments                                |           | <u>-</u>         |
| <b>TOTAL FOR VIDEO LOTTERY FUND</b>             | <b>\$</b> | <b>141,893</b>   |
| <b>VICTIM/WITNESS ASSISTANCE FUND</b>           |           |                  |
| Personnel Services                              | \$        | 89,349           |
| Materials & Services                            |           | 19,527           |
| Capital Outlay                                  |           | <u>-</u>         |
| <b>TOTAL FOR VICTIM/WITNESS ASSISTANCE FUND</b> | <b>\$</b> | <b>108,876</b>   |
| <b>WILLOW CREEK WIND FEES</b>                   |           |                  |
| Transfer to Other Funds                         | \$        | 33,167           |
| Special Payments                                |           | <u>90,000</u>    |
| <b>TOTAL FOR WILLOW CREEK WIND FEES</b>         | <b>\$</b> | <b>123,167</b>   |
| <b>CAMI GRANT FUND</b>                          |           |                  |
| Materials & Services                            | \$        | <u>36,920</u>    |
| <b>TOTAL FOR CAMI GRANT FUND</b>                | <b>\$</b> | <b>36,920</b>    |
| <b>WEED EQUIPMENT RESERVE FUND</b>              |           |                  |
| Capital Outlay                                  | \$        | <u>20,640</u>    |



|  |                     |
|--|---------------------|
| <b>TOTAL FOR DUII IMPACT FUND</b>      | <b>\$ 30,174</b>    |
| <b>FAIR IMPROVEMENT FUND</b>           |                     |
| Capital Outlay                         | \$ <u>21,097</u>    |
| <b>TOTAL FOR FAIR IMPROVEMENT FUND</b> | <b>\$ 21,097</b>    |
| <b>BUILDING PERMIT FUND</b>            |                     |
| Materials & Services                   | \$ 252,000          |
| Capital Outlay                         | \$ <u>28,000</u>    |
| <b>TOTAL FOR BUILDING PERMIT FUND</b>  | <b>\$ 280,000</b>   |
| <b>PARK FUND</b>                       |                     |
| Cutsforth Park Department              | \$ 88,230           |
| Anson Wright Park Department           | 60,755              |
| ATV Park Department                    | 741,635             |
| Fair Park                              | 1,941               |
| Contingency                            | <u>174,881</u>      |
| <b>TOTAL FOR PARK FUND</b>             | <b>\$ 1,067,442</b> |
| <b>EQUITY FUND</b>                     |                     |
| Materials & Services                   | \$ <u>523,000</u>   |
| <b>TOTAL FOR EQUITY FUND</b>           | <b>\$ 523,000</b>   |
| <b>BUILDING RESERVE FUND</b>           |                     |
| Capital Outlay                         | \$ 500,000          |
| Contingency                            | \$ <u>300,000</u>   |
| <b>TOTAL FOR BUILDING RESERVE FUND</b> | <b>\$ 800,000</b>   |
| <b>LIQUOR CONTROL FUND</b>             |                     |
| Materials & Services                   | \$ <u>883</u>       |
| <b>TOTAL FOR LIQUOR CONTROL FUND</b>   | <b>\$ 883</b>       |
| <b>WATER PLANNING FUND</b>             |                     |
| Materials & Services                   | \$ <u>6,258</u>     |
| <b>TOTAL FOR WATER PLANNING FUND</b>   | <b>\$ 6,258</b>     |



|   |                                 |                     |
|---|---------------------------------|---------------------|
|   | <b>FOREST SERVICE FUND</b>      |                     |
| Materials & Services                        |                                 | \$ <u>71,237</u>    |
| <b>TOTAL FOR FOREST SERVICE FUND</b>        |                                 | <b>\$ 71,237</b>    |
|   | <b>COURT SECURITY FUND</b>      |                     |
| Materials & Services                        |                                 | \$ 58,500           |
| Capital Outlay                              |                                 | <u>35,000</u>       |
| <b>TOTAL FOR COURT SECURITY FUND</b>        |                                 | <b>\$ 93,500</b>    |
|   | <b>ECHO WINDS FEES FUND</b>     |                     |
| Transfer to Other Funds                     |                                 | \$ <u>97,310</u>    |
| <b>TOTAL FOR ECHO WINDS FEES FUND</b>       |                                 | <b>\$ 97,310</b>    |
|   | <b>SHEPHERDS FLAT FEES FUND</b> |                     |
| Materials & Services                        |                                 | \$ -                |
| Transfer to Other Funds                     |                                 | <u>1,822,490</u>    |
| <b>TOTAL FOR SHEPHERDS FLAT FEES FUND</b>   |                                 | <b>\$ 1,822,490</b> |
|   | <b>5310 FTA GRANT FUND</b>      |                     |
| Personnel Services                          |                                 | \$ 41,020           |
| Materials and Services                      |                                 | 42,340              |
| Contingency                                 |                                 | <u>33,396</u>       |
| <b>TOTAL FOR STO OPERATING FUND</b>         |                                 | <b>\$ 116,756</b>   |
|   | <b>COMMUNITY CORRECTIONS</b>    |                     |
| Personnel Services                          |                                 | \$ 451,021          |
| Materials & Services                        |                                 | 191,060             |
| Capital Outlay                              |                                 | 45,000              |
| Contingency                                 |                                 | <u>100,000</u>      |
| <b>TOTAL FOR COMMUNITY CORRECTIONS FUND</b> |                                 | <b>\$ 787,081</b>   |
|   | <b>PGE CARTY FUND</b>           |                     |
| Transfer to Other Funds                     |                                 | \$ 1,824,677        |
| Special Payments                            |                                 | <u>550,000</u>      |
| <b>TOTAL FOR PGE CARTY FUND</b>             |                                 | <b>\$ 2,374,677</b> |

|   |  |
|---|--|
| <b>SHERIFF RESERVE FUND</b>                                   |  |
| Materials & Services  | \$ 10,200                              |
| Contingency   | \$ <u>17,400</u>                       |
| <b>TOTAL FOR SHERIFF RESERVE FUND</b>                         | <b>\$ 27,600</b>                       |
| <b>TOTAL APPROPRIATIONS, All Funds...</b>                     | <b>\$ 43,363,406</b>                   |
| <br><b>NON-APPROPRIATED BUDGET REQUIREMENTS</b>               |  |
| General Fund  | \$ 3,236,199                           |
| Road Fund   | 1,000,000                              |
| Finley Butte Road Fund  | 1,173,337                              |
| Airport Fund  | 11,172                                 |
| 911 Emergency Fund  | 200,000                                |
| Heppner Admin Building  | 30,049                                 |
| Building Permit Fund  | 709,499                                |
| Building Reserve Fund   | 270,818                                |
| Court Security Fund   | 34,182                                 |
| Community Correction Fund                                     | <u>270,527</u>                         |
| <b>TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS, All Funds...</b> | <b>\$ <u>6,935,783</u></b>             |
| <br><b>TOTAL ADOPTED BUDGET</b>                               | <br><b>\$ <u><u>50,299,189</u></u></b> |

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed at the assessed value of all taxable property within the district for the tax year 2020-2021 at the rate of \$4.1347 per \$1,000.

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Permanent Rate Tax \$4.1347/\$1,000.

Excluded from Limitation

General Obligation Bond Debt Service.....\$ 0

The above resolution statements were approved and declared adopted on June 17, 2020.

**MORROW COUNTY BOARD OF  
COMMISSIONERS  
MORROW COUNTY, OREGON**

\_\_\_\_\_  
Melissa Lindsay, Chair

\_\_\_\_\_  
Jim Doherty, Commissioner

\_\_\_\_\_  
Don Russell, Commissioner

Approved as to Form:

\_\_\_\_\_  
Morrow County Counsel



## FORM LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the Morrow County Board of Commissioners (governing body) will be held on June 3, 2020 at 9:00 am at the Bartholomew Building, Upper Conference Room 110 N. Court St. Heppner, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Morrow County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Morrow County Bartholomew Building located at 110 N. Court St. Heppner, OR between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.co.morrow.or.us](http://www.co.morrow.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Katherine Knop

Telephone: (541) 676-5615

Email: [kknop@morrow.or.us](mailto:kknop@morrow.or.us)

## FINANCIAL SUMMARY - RESOURCES

| TOTAL OF ALL FUNDS  | Actual Amount<br>2018-19 | Adopted Budget<br>This Year 2019-20 | Proposed Budget<br>Next Year 2020-21 |
|---|--------------------------|-------------------------------------|--------------------------------------|
| Beginning Fund Balance/Net Working Capital                            | 11,435,299               | 12,194,837                          | 14,623,534                           |
| Fees, Licenses, Permits, Fines, Assessments & Other Service Charges   | 8,357,032                | 7,631,273                           | 7,860,110                            |
| Federal, State and All Other Grants, Gifts, Allocations and Donations | 8,353,383                | 8,152,125                           | 9,450,615                            |
| Revenue from Bonds and Other Debt                                     | -                        | -                                   | -                                    |
| Interfund Transfers / Internal Service Reimbursements                 | 4,332,804                | 6,083,367                           | 7,084,617                            |
| All Other Resources Except Property Taxes                             | 1,007,514                | 428,475                             | 485,665                              |
| Property Taxes Estimated to be Received                               | 8,933,252                | 9,128,284                           | 10,794,648                           |
| <b>Total Resources</b>  | <b>42,419,284</b>        | <b>43,618,361</b>                   | <b>50,299,189</b>                    |

## FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

|   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|
| Personnel Services  | 11,098,052        | 12,198,917        | 12,814,817        |
| Materials and Services  | 8,109,681         | 8,865,688         | 10,332,410        |
| Capital Outlay  | 1,894,222         | 5,344,444         | 5,772,614         |
| Debt Service  | 379,995           | 394,000           | 394,000           |
| Interfund Transfers   | 3,647,473         | 6,242,406         | 7,525,404         |
| Contingencies   | -                 | 1,311,513         | 3,360,873         |
| Special Payments  | 4,632,124         | 3,929,428         | 3,095,392         |
| Unappropriated Ending Balance and Reserved for Future Expenditure | 12,657,738        | 5,331,965         | 7,003,679         |
| <b>Total Requirements</b>   | <b>42,419,284</b> | <b>43,618,361</b> | <b>50,299,189</b> |

## FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM \*

| Name of Organizational Unit or Program<br>FTE for that unit or program |           |           |           |
|--|-----------|-----------|-----------|
| Name County Court  | 570,051   | 616,632   | 635,980   |
| FTE  | 5         | 5         | 5         |
| Name County Accountant   | 494,508   | 552,618   | 574,536   |
| FTE  | 5         | 5         | 5         |
| Name County Assessor/Tax Collector                                     | 743,062   | 841,164   | 877,540   |
| FTE  | 7         | 7         | 7         |
| Name County Treasurer  | 120,117   | 126,353   | 132,625   |
| FTE  | 1         | 1         | 1         |
| Name County Clerk  | 364,569   | 345,782   | 347,147   |
| FTE  | 3         | 3         | 3         |
| Name Veterans  | 129,922   | 108,000   | 108,941   |
| FTE  | 1         | 2         | 2         |
| Name Board of Equalization   | 1,948     | 2,787     | 2,887     |
| FTE  | -         | -         | -         |
| Name Justice Court   | 277,846   | 325,135   | 335,656   |
| FTE  | 3         | 3         | 3         |
| Name District Attorney   | 373,017   | 449,716   | 430,875   |
| FTE  | 3         | 3         | 3         |
| Name Juvenile  | 309,021   | 406,953   | 409,868   |
| FTE  | 3         | 3         | 3         |
| Name Sheriff   | 4,069,546 | 4,517,471 | 4,620,014 |
| FTE  | 31        | 31        | 31        |
| Name Health  | 1,340,718 | 1,441,559 | 1,519,637 |
| FTE  | 11        | 11        | 11        |
| Name Planning  | 375,656   | 395,990   | 377,772   |
| FTE  | 4         | 4         | 4         |
| Name Community Development   | -         | -         | 150,546   |
| FTE  | -         | -         | 1         |
| Name Emergency Management  | 50,109    | 35,303    | 44,539    |
| FTE  | -         | -         | -         |



|   |           |           |           |
|---|-----------|-----------|-----------|
| Name Surveyor                             | 36,146    | 39,040    | 179,226   |
| FTE                                       | -         | -         | 1         |
| Name Museum                               | 11,000    | 11,000    | 11,000    |
| FTE                                       | -         | -         | -         |
| Name Public Works Administration          | 313,062   | 571,265   | 573,959   |
| FTE                                       | -         | -         | -         |
| Name Public Works General Maintenance     | 562,883   | 601,255   | 590,555   |
| FTE                                       | 3         | 3         | 3         |
| Name Solid Waste Transfer Station - North | 91,913    | 42,845    | 37,670    |
| FTE                                       | -         | 1         | 1         |
| Name Solid Waste Transfer Station - South | 52,909    | 47,660    | 65,221    |
| FTE                                       | -         | 1         | 1         |
| Name Transfers to Other Funds             | 476,850   | 494,000   | 994,000   |
| FTE                                       | -         | -         | -         |
| Name Computer                             | 184,239   | 198,930   | 190,267   |
| FTE                                       | -         | -         | -         |
| Name Weed Dept.                           | 117,266   | 146,813   | 156,326   |
| FTE                                       | 1         | 1         | 1         |
| Name Heritage Trail                       | 17,707    | 27,695    | 18,095    |
| FTE                                       | -         | -         | -         |
| Name Road Equipment Reserve               | 466,476   | 1,294,329 | 1,332,841 |
| FTE                                       | -         | -         | -         |
| Name Road                                 | 8,039,993 | 8,467,000 | 8,860,421 |
| FTE                                       | 21        | 21        | 21        |
| Name Finley Buttes Trust                  | 669,524   | 766,515   | 1,273,337 |
| FTE                                       | -         | -         | -         |
| Name Commission on Children & Families    | 66,158    | 66,158    | -         |
| FTE                                       | -         | -         | -         |
| Name Airport                              | 140,636   | 68,622    | 1,187,846 |
| FTE                                       | -         | -         | -         |
| Name Law Library                          | 39,610    | 44,327    | 41,565    |
| FTE                                       | -         | -         | -         |
| Name 911 Emergency                        | 512,424   | 508,900   | 869,224   |
| FTE                                       | 5         | 5         | 5         |
| Name Surveyor Preservation                | 224,493   | 235,777   | 253,876   |
| FTE                                       | -         | -         | -         |
| Name CSEPP                                | -         | -         | -         |
| FTE                                       | -         | -         | -         |
| Name Finley Buttes License Fees           | 2,096,932 | 1,846,939 | 1,904,478 |
| FTE                                       | -         | -         | -         |
| Name County School                        | 242,345   | 209,526   | 201,060   |
| FTE                                       | -         | -         | -         |
| Name Ione School                          | 21,991    | 18,587    | 20,240    |
| FTE                                       | -         | -         | -         |
| Name Fair                                 | 336,171   | 361,452   | 409,390   |
| FTE                                       | 1         | 1         | 1         |
| Name Computer Reserve                     | 45,415    | 42,565    | 67,071    |
| FTE                                       | -         | -         | -         |
| Name Special Transportation               | 141,171   | 128,385   | 2,128,060 |
| FTE                                       | -         | -         | 1         |
| Name Programming Reserve                  | 71,698    | 102,508   | 92,773    |
| FTE                                       | -         | -         | -         |
| Name Enforcement                          | 23,273    | 23,214    | 24,403    |
| FTE                                       | -         | -         | -         |
| Name Video Lottery Economic Development   | 149,146   | 136,129   | 141,893   |
| FTE                                       | -         | -         | -         |
| Name Victims/Witness Assistance           | 116,265   | 134,588   | 108,876   |
| FTE                                       | 1         | 1         | 1         |
| Name Willow Creek Wind Fees               | 160,346   | 105,750   | 123,167   |
| FTE                                       | -         | -         | -         |
| Name CAMI Grant                           | 51,622    | 41,909    | 36,920    |
| FTE                                       | -         | -         | -         |
| Weed Equipment Reserve                    | 10,380    | 15,380    | 20,640    |
| FTE                                       | -         | -         | -         |
| Name STF Vehicle Reserve                  | 141,760   | 140,353   | 146,250   |
| FTE                                       | -         | -         | -         |

|                                |                   |                   |                   |
|--------------------------------|-------------------|-------------------|-------------------|
| Name Fair Roof Reserve         | 20,269            | 22,335            | 22,335            |
| FTE                            | -                 | -                 | -                 |
| Name Heppner Admin. Building   | 395,586           | 394,608           | 424,049           |
| FTE                            | -                 | -                 | -                 |
| Name Safety Committee          | 25,383            | 21,452            | 22,356            |
| FTE                            | -                 | -                 | -                 |
| Name Bleacher Reserve          | 12,271            | 30,552            | 25,724            |
| FTE                            | -                 | -                 | -                 |
| Name Rodeo                     | 56,729            | 30,151            | 10,000            |
| FTE                            | -                 | -                 | -                 |
| Name Justice Court Bails/Fines | 632,345           | 588,950           | 593,253           |
| FTE                            | -                 | -                 | -                 |
| Name Clerk's Records           | 19,809            | 20,943            | 23,357            |
| FTE                            | -                 | -                 | -                 |
| Name DUII Impact               | 29,495            | 28,902            | 30,174            |
| FTE                            | -                 | -                 | -                 |
| Name Fair Improvement Reserve  | 10,795            | 20,833            | 21,097            |
| FTE                            | -                 | -                 | -                 |
| Name Building Permit           | 870,911           | 849,111           | 989,499           |
| FTE                            | -                 | -                 | -                 |
| Name Cutsforth Park            | 86,150            | 87,614            | 88,230            |
| FTE                            | -                 | -                 | -                 |
| Name Anson Wright Park         | 65,471            | 60,415            | 60,755            |
| FTE                            | -                 | -                 | -                 |
| Name ATV Park                  | 817,517           | 890,423           | 916,516           |
| FTE                            | 2                 | 2                 | 2                 |
| Name Fairground Park           | -                 | 1,941             | 1,941             |
| FTE                            | -                 | -                 | -                 |
| Name Equily                    | 619,031           | 19,000            | 523,000           |
| FTE                            | -                 | -                 | -                 |
| Name Building Reserve          | 274,968           | 774,146           | 1,070,818         |
| FTE                            | -                 | -                 | -                 |
| Name Liquor Control            | 849               | 858               | 883               |
| FTE                            | -                 | -                 | -                 |
| Name Water Planning            | 11,258            | 6,258             | 6,258             |
| FTE                            | -                 | -                 | -                 |
| Name Forest Service Fund       | 68,435            | 62,656            | 71,237            |
| FTE                            | -                 | -                 | -                 |
| Name Court Security            | 153,836           | 181,680           | 127,682           |
| FTE                            | -                 | -                 | -                 |
| Name Echo Wind Fees            | 107,787           | 129,040           | 97,310            |
| FTE                            | -                 | -                 | -                 |
| Name Shepherds Flat Fees       | 1,743,876         | 1,591,000         | 1,822,490         |
| FTE                            | -                 | -                 | -                 |
| Name STO Operating             | 106,696           | 208,482           | 116,756           |
| FTE                            | -                 | 2                 | 1                 |
| Name Community Corrections     | 1,005,512         | 934,305           | 1,057,608         |
| FTE                            | 3                 | 3                 | 3                 |
| Name PGE Carly                 | 2,266,407         | 2,226,294         | 2,374,677         |
| FTE                            | -                 | -                 | -                 |
| Name Sheriff Reserve           | -                 | -                 | 27,600            |
| FTE                            | -                 | -                 | -                 |
| Non-Departmental / Non-Program | 8,166,007         | 7,397,691         | 7,144,371         |
| FTE                            | -                 | -                 | -                 |
| <b>Total Requirements</b>      | <b>42,419,284</b> | <b>43,618,361</b> | <b>50,299,189</b> |
| <b>Total FTE</b>               | <b>114</b>        | <b>119</b>        | <b>121</b>        |

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

For the upcoming 2020 - 2021 Budget Year it is anticipated that the revenue increase is relatively modest. Budgeted Property Tax increases \$1,007,588. The personnel costs continue to increase. The costs have risen as a result of FTE increases over the past few years, increases of contributions to County-provided health insurance benefits, cost-of-living adjustments, and contributions to the Morrow County Retirement Plan. Additional expenditures include the approval of \$379,000 in Grants to Cities; \$550,000 for the North-End Building project; \$250,00 for a new Sheriff's storage building; and \$8,860,421 in the Road Department fund. The Road Fund is supported by \$4,246,667 in interfund transfers. Finally, the Administration Building loan payment, in the amount of \$394,000, continues in 2020-21 lowering the principal balance to an estimated \$1,066,459

**PROPERTY TAX LEVIES**



|   | Rate or Amount Imposed | Rate or Amount Imposed | Rate or Amount Approved |
|---|------------------------|------------------------|-------------------------|
| Permanent Rate Levy (rate limit 4.1347 per \$1,000) | 4.13470                | 4.13470                | 4.13470                 |
| Local Option Levy                                   | --                     | --                     | --                      |
| Levy For General Obligation Bonds                   | --                     | --                     | --                      |

| STATEMENT OF INDEBTEDNESS            |  |  |
|--------------------------------------|--|--|
| LONG TERM DEBT                       | Estimated Debt Outstanding<br>on July 1. | Estimated Debt Authorized, But<br>Not Incurred on July 1 |
| General Obligation Bonds             | --                                       | --   |
| Other Bonds                          | --                                       | --   |
| Other Borrowings - Capital Leases    | 123,668                                  | --   |
| Other Borrowings - Construction Loan | 1,066,459                                | --   |
| Total                                | 1,190,127                                | --   |

150-504-073-2 (Rev. 11-11)

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

## FORM LB-50 2020-2021

To assessor of Morrow County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The County of Morrow has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of Morrow County. The property tax, fee, charge, or assessment is categorized as stated by this form.

|  |  |   |   |  |
|--|--|---|---|--|
| PO Box 867<br><small>Mailing address of district</small> | Hepner<br><small>City</small>            | OR<br><small>State</small>                              | 97836<br><small>ZIP code</small>                                      | 6/17/2020<br><small>Date submitted</small> |
| Katherine Knop<br><small>Contact person</small>          | Finance Director<br><small>Title</small> | 541-676-5615<br><small>Daytime telephone number</small> | kknop@co.morrow.or.us<br><small>Contact person e-mail address</small> |  |

**CERTIFICATION**— You must check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

|   | Subject to<br>General Government Limits |  |                                   |
|---|---|--|-----------------------------------|
|   | Rate —or— Dollar Amount                 |  |                                   |
| 1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1                     | 4.1347                                  |  |                                   |
| 2. Local option operating tax ..... 2   |   |  | Excluded from<br>Measure 5 Limits |
| 3. Local option capital project tax ..... 3   |   |  |                                   |
| 4. City of Portland Levy for pension and disability obligations ..... 4                                   |   |  | Dollar Amount<br>of Bond Levy     |
| 5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 ..... 5a          |   |  |                                   |
| 5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 ..... 5b             |   |  |                                   |
| 5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) ..... 5c |   |  |                                   |

**PART II: RATE LIMIT CERTIFICATION**

|   |        |
|---|--------|
| 6. Permanent rate limit in dollars and cents per \$1,000 ..... 6                                      | 4.1347 |
| 7. Election date when your new district received voter approval for your permanent rate limit ..... 7 |        |
| 8. Estimated permanent rate limit for newly merged/consolidated district ..... 8                      |        |

**PART III: SCHEDULE OF LOCAL OPTION TAXES**— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

| Purpose<br>(operating, capital project, or mixed) | Date voters approved<br>local option ballot measure | First tax year<br>levied | Final tax year<br>to be levied | Tax amount —or— rate<br>authorized per year by voters |
|---|---|--------------------------|--------------------------------|---|
|   |   |                          |                                |   |
|   |   |                          |                                |   |

**PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES\***

| Description | ORS Authority** | Subject to General<br>Government Limitation | Excluded from<br>Measure 5 Limitation |
|-------------|-----------------|---|---------------------------------------|
| 1           |                 |   |                                       |
| 2           |                 |   |                                       |

\*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.  
\*\* The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

## Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved **prior to** October 6, 2001 (including advanced refunding issues to redeem them):

|                | Principal | Interest | Total |
|----------------|-----------|----------|-------|
| Bond Issue 1   |           |          |       |
| Bond Issue 2   |           |          |       |
| Bond Issue 3   |           |          |       |
| <b>Total A</b> |           |          |       |

Debt service requirements for bonds approved **on or after** October 6, 2001:

|                           | Principal | Interest | Total |
|---------------------------|-----------|----------|-------|
| Bond Issue 1              |           |          |       |
| Bond Issue 2              |           |          |       |
| Bond Issue 3              |           |          |       |
| <b>Total B</b>            |           |          |       |
| <b>Total Bond (A + B)</b> |           |          |       |

**Total Bonds**

$$\frac{\text{Total A} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \text{ (enter on line 5a on the front)}$$

$$\frac{\text{Total B} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \text{ (enter on line 5b on the front)}$$

Total Bond Levy \$                      (enter on line 5c on the front)

### Example— Total Bond Levy = \$5,000

Debt service requirements for bonds approved **prior to** October 6, 2001 (including advanced refunding issues to redeem them):

|                             | Principal | Interest | Total    |
|-----------------------------|-----------|----------|----------|
| <b>Bond A:</b> Bond Issue 1 | 5,000.00  | 500.00   | 5,500.00 |
| Bond Issue 2                | 3,000.00  | 250.00   | 3,250.00 |
| Bond Issue 3                | 1,000.00  | 100.00   | 1,100.00 |
| <b>Total A</b>              |           |          | 9,850.00 |

Debt service requirements for bonds approved **on or after** October 6, 2001:

|                             | Principal | Interest | Total       |
|-----------------------------|-----------|----------|-------------|
| <b>Bond B:</b> Bond Issue 1 | 3,000.00  | 50.00    | 3,050.00    |
| <b>Total B</b>              |           |          | 3,050.00    |
| <b>Total Bond (A + B)</b>   |           |          | \$12,900.00 |

**Formula for determining the division of tax:**

$$\frac{\text{Total A} = \$ \underline{9,850.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{3,818.00} \text{ (enter on line 5a on the front)}$$

$$\frac{\text{Total B} = \$ \underline{3,050.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{1,182.00} \text{ (enter on line 5b on the front)}$$

Total Bond Levy \$ 5,000.00 (enter on line 5c on the front)





AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4e

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Mike Gorman
Department: Assessment & Tax
Short Title of Agenda Item:
(No acronyms please) Tax Refund

Phone Number (Ext): 541-676-5607
Requested Agenda Date: 6/17/20

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other Commission Approval for Tax Refund

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Mike Gorman 6/11/20 Department Director Required for all BOC meetings
[Signature] 6/15/20 Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

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## 1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Per County Policy, all property tax refunds over \$2,500 require County Commission approval. This tax refund is due to a calculation error involving an enterprise zone account. The refund is for the 2018-19 and 2019-20 tax years. We discovered the error while processing the current year valuation from DOR. We have implemented a procedure to help prevent this from happening in the future. This refund comes from the unsegregated tax account and all districts share.

## 2. FISCAL IMPACT:

## 3. SUGGESTED ACTION(S)/MOTION(S):

Approve

Attach additional background documentation as needed.

APPLICATION FOR REFUND  
MORROW COUNTY, OREGON

No. 20-19  
Tax Year 18-19, 19-20  
Acct. # 6511

Taxpayer & Refund to  
Lamb Weston, Inc  
PO Box 1900  
Pasco, WA 99302-1900

Property owner  
Port of Morrow  
c/o Lamb Weston, Inc  
PO Box 1900  
Pasco, WA 99302-1900

Receipt # 254335, 2018-19 taxes

Date paid 11/2/2018

Int. date 6/15/2020

| Original Tax | Tax Credit | Disc/Int. Pd | Actual Paid | Revised Tax | Rev Dis/Int | Net Revised | Tax Diff. | Int/Dis Diff | Tax Refund | Ref. Int. | Total Refund |
|--------------|------------|--------------|-------------|-------------|-------------|-------------|-----------|--------------|------------|-----------|--------------|
| 17,120.70    | 17,120.70  | -513.62      | 16,607.08   | 14,933.35   | -448.00     | 14,485.35   | 2,187.35  | -65.62       | 2,121.73   | 403.13    | 2,524.86     |

Receipt # 259610, 2019-20 taxes

Date paid 11/8/2019

Int. date 06/15/20

| Original Tax | Tax Credit | Disc/Int. Pd | Actual Paid | Revised Tax | Rev Dis/Int | Net Revised | Tax Diff. | Int/Dis Diff | Tax Refund | Ref. Int. | Total Refund |
|--------------|------------|--------------|-------------|-------------|-------------|-------------|-----------|--------------|------------|-----------|--------------|
| 17,202.81    | 17,202.81  | -516.08      | 16,686.73   | 14,530.09   | -435.90     | 14,094.19   | 2,672.72  | -80.18       | 2,592.54   | 181.48    | 2,774.02     |

Reason: Clerical Error

Total Refund: 5,298.88

Approved: \_\_\_\_\_ 2020

\_\_\_\_\_  
Commissioner

699-699-5-70-7075

\_\_\_\_\_  
Michael Gorman, Tax Collector

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner





AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kate Knop
Department: Finance Department
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 5302
Requested Agenda Date: 6/17/2020

Public Hearing - Supplemental Budget for Road R-2020-3

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Kate Knop 6/18/20 Department Director Required for all BOC meetings
[Signature] Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The supplemental budget would authorize an increase in Reimbursement Revenue and Materials and Services Expenditures for the additional revenue and appropriations needed for the NextEra - Wheatridge Project. This modification allows Morrow County Road Department to repair roads and receive reimbursement per the Road Use Agreement with NextEra.

**2. FISCAL IMPACT:**

Increase #202-220-3-80-7075 Reimbursement Revenue \$1,052,702 and appropriations for #202-20-5-20-3440 Contracts Services by \$1,016,293, and #202-220-5-20-3120 Engineering and Surveying by \$36,409.

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approve Supplemental Budget Resolution R-2020-3 to increase the Road Fund revenue and expenditures by \$1,052,702 for the NextEra/Wheatridge Road Use Agreement within fiscal year 2019-2020.

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS FOR  
MORROW COUNTY, OREGON**

IN THE MATTER OF )  
 APPROPRIATIONS FOR FISCAL ) RESOLUTION NO. R-2020-3  
 YEAR BEGINNING JULY 1, 2019 )

BE IT RESOLVED that the Morrow County Board of Commissioners hereby adopts the Supplemental Budget for the fiscal year beginning July 1, 2019. Which is required in order to expend additional resources, create additional appropriation authority and,

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019, for the following purposes:

| SUMMARY OF SUPPLEMENTAL BUDGET  |                    |                                   |                    |
|---|--------------------|-----------------------------------|--------------------|
| <b>FUND:</b>  |                    |                                   |                    |
|   | <b>Road Fund</b>   |                                   |                    |
| <b>Resource</b>   | <b>Amount</b>      | <b>Expenditure</b>                | <b>Amount</b>      |
| 1 Reimbursements  | \$1,162,702        | 1 Materials & Services            | \$4,725,919        |
| <b>Revised Total Resources</b>  | <b>\$9,519,702</b> | <b>Revised Total Requirements</b> | <b>\$9,519,702</b> |
| <b>Comments:</b>  |                    |                                   |                    |
| The supplemental budget would authorize an increase in Reimbursement Revenue, and Materials and Services Expenditures for the additional revenue and needed appropriations increase for the NextEra - Wheatridge Project. This modification allows Morrow County Road Department to repair roads and receive reimbursement per the Road Use Agreement with NextEra. |                    |                                   |                    |

Dated this 17th day of June, 2020.

**MORROW COUNTY BOARD OF  
COMMISSIONERS  
MORROW COUNTY, OREGON**

\_\_\_\_\_  
Melissa Lindsay, Chair

\_\_\_\_\_  
Don Russell, Commissioner

\_\_\_\_\_  
Jim Doherty, Commissioner

Approved as to Form:

\_\_\_\_\_  
Morrow County Counsel



NOTICE OF SUPPLEMENTAL BUDGET HEARING

A public hearing on a proposed supplemental budget for Morrow County, Oregon for the fiscal year July 1, 2019 to June 30, 2020, will be held at the Morrow County Bartholomew Building 110 N. Court Street Heppner, OR.

The hearing will take place on June 17, 2020 at 8:00 AM

AM  
 PM

The purpose of the hearing is to discuss the supplemental budget with interested persons. A copy of the supplemental budget document may be inspected or obtained on or after June 10, 2020 at

Morrow Co. Finance Department 110 N. Court St. Heppner, OR, between the hours of 8:00 AM

AM  
 PM and 5:00 PM

AM  
 PM

SUMMARY OF SUPPLEMENTAL BUDGET

| FUND: | Resource                       | Amount             | Road Fund | Expenditure                       | Amount             |
|-------|--------------------------------|--------------------|-----------|-----------------------------------|--------------------|
|       | 1 Reimbursements               | \$1,162,702        |           | 1 Materials & Services            | \$1,162,702        |
|       | <b>Revised Total Resources</b> | <b>\$9,629,702</b> |           | <b>Revised Total Requirements</b> | <b>\$9,629,702</b> |

Comments:

The supplemental budget would authorize an increase in Reimbursement Revenue, and Materials and Services Expenditures for the additional revenue and needed appropriations increase for the NextEra - Wheatridge Project. This modification allows Morrow County Road Department to repair roads and receive reimbursement per the Road Use Agreement with NextEra.

PACKET: 00138-R-2020-3 Road Supp Bdgt

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT         | DATE      | DESCRIPTION               | ADJUSTMENT                      | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET    | BUDGET BALANCE |
|----------------------|-----------|---------------------------|---------------------------------|-----------------|----------------------|---------------|----------------|
| -----                |           |                           |                                 |                 |                      |               |                |
| Budget Adj. # 000293 |           |                           |                                 |                 |                      |               |                |
| 202 220-3-80-7075    | 6/17/2020 | Road Nextera Supp B       | 1,052,702.00                    | 110,000.00-     | 0.00                 | 1,162,702.00- | 110,837.16     |
|                      |           | REIMBURSED ITEMS          |                                 |                 |                      |               |                |
|                      |           | DEPT: ROAD DEPARTMENT     |                                 |                 |                      |               |                |
| 202 220-5-20-3440    | 6/17/2020 | Road Nextera Supp B       | 1,016,293.00                    | 762,123.00      | 0.00                 | 1,778,416.00  | 333,585.76     |
|                      |           | CONTRACT SERVICES & CHARG |                                 |                 |                      |               |                |
|                      |           | DEPT: ROAD DEPARTMENT     |                                 |                 |                      |               |                |
| 202 220-5-20-3120    | 6/17/2020 | Road Nextera Supp B       | 36,409.00                       | 50,000.00       | 0.00                 | 86,409.00     | 21,770.08-     |
|                      |           | ENGINEERING & SURVEYING   |                                 |                 |                      |               |                |
|                      |           | DEPT: ROAD DEPARTMENT     |                                 |                 |                      |               |                |
|                      |           | PACKET NOTES:             |                                 |                 |                      |               |                |
|                      |           |                           | TOTAL NO. ADJUSTMENTS--REVENUE: |                 | 1                    | 1,052,702.00  |                |
|                      |           |                           | TOTAL NO. ADJUSTMENTS--EXPENSE: |                 | 2                    | 1,052,702.00  |                |
|                      |           |                           | TOTAL IN PACKET--               |                 |                      | 2,105,404.00  |                |

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

| FUND ACCOUNT      | NAME                    | BALANCE    |
|-------------------|-------------------------|------------|
| 202 220-5-20-3120 | ENGINEERING & SURVEYING | 21,770.08- |
| TOTAL WARNINGS:   | 1                       |            |

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

# Wheatridge road improvements project

Total due

|                |   |    |             |                       |
|----------------|---|----|-------------|-----------------------|
| Estimate       | Original estimate by Anderson and Perry on October 22, 2019   | \$ | 678,490.00  |                       |
| Accepted B Bid | accepted on November 21, 2019 from Steve Lindley Construction | \$ | 437,200.00  |                       |
| <hr/>          |   |    |             |                       |
| 1/27/2020      | Steve Lindley progress payment                                | \$ | 208,802.93  |                       |
|                | Steve Lindley Change Order #1                                 | \$ | 38,137.50   |                       |
| 1/30/2020      | Anderson & Perry services                                     | \$ | 12,185.14   |                       |
|                |   | \$ | 259,125.57  |                       |
| 2/12/2020      | Morrow County Administration fee (10%)                        | \$ | 25,912.56   | \$ 285,038.13         |
|                |   |    |             | Paid in full 3/5/2020 |
| 3/2/2020       | Steve Lindley progress payment (original contract)            | \$ | 159,656.71  |                       |
|                | CO#2.1 Lawlor lane improvements                               | \$ | 22,146.46   |                       |
|                | CO#2.2 A26 and A28 approaches deleted                         | \$ | (2,000.00)  |                       |
|                | CO#2.3 A25 relocation   | \$ | -           |                       |
|                | CO#2A Additional base rock for Lawlor lane                    | \$ | 89,680.95   |                       |
|                | 5% retainage  | \$ | (13,474.21) |                       |
|                |   | \$ | 256,009.91  |                       |
| 3/9/2020       | Anderson Perry services                                       | \$ | 8,626.73    |                       |
|                |   | \$ | 264,636.64  |                       |
| 3/23/2020      | Morrow County Administration fee (10%)                        | \$ | 26,463.66   | \$ 291,100.30         |
|                |   |    |             | Paid in full          |
| 4/11/2020      | Steve Lindley progress payment                                | \$ | 145,980.59  |                       |
|                | *Includes Change order #3 for rock for intersection widenings |    |             |                       |
|                | *Includes Change order #4 for Lawlor lane improvements        |    |             |                       |
| 3/31/2020      | Anderson Perry services                                       | \$ | 6,362.55    |                       |
|                |   | \$ | 152,343.14  |                       |
| 4/14/2020      | Morrow County Administration fee (10%)                        | \$ | 15,234.31   | \$ 167,577.45         |
|                |   |    |             | Paid in full          |
| 4/25/2020      | Steve Lindley Final payment                                   | \$ | 366,854.49  |                       |
|                | *includes changes 5.4/5.5/5.6/5.7/5.8/5.9 and retainage       |    |             |                       |
| 5/5/2020       | AVS Project management fees                                   | \$ | 507.50      |                       |
| 4/30/2020      | Anderson Perry services                                       | \$ | 9,234.73    |                       |
|                |   | \$ | 376,596.72  |                       |
| 5/12/2020      | Morrow County Administration fee (10%)                        | \$ | 37,659.67   | \$ 414,256.39         |
|                |   |    |             | Payment due           |

202-220-5-20-3440 Contract Services \$ 1,016,292<sup>92</sup> ①  
 202-220-5-20-3120 Engineering Services \$ 36,489<sup>15</sup> ①  
 Mc Admin \$ 105,270<sup>20</sup>  
\$ 1,157,972<sup>27</sup>

① \$ 1,052,702



## Attendees for June 17<sup>th</sup> Meeting at OHV Park

1. Chair Melissa Lindsay
2. Commissioner Don Russell
3. Commissioner Jim Doherty
4. Judge Scott Myers
5. Darrell Green
6. Eric Watrud, Umatilla National Forest Supervisor
7. Brandon Houck, Heppner District Ranger
8. Paula Guenther, North Fork John Day District Ranger
9. Justin Nelson
10. Matt Scrivner
11. Greg Close
12. Mike Proctor
13. Dean Robinson

- Room maximum is 15
- 13 lunches ordered (5 Club Sandwiches; 4 Roast Beef; 4 Turkey Bacon).
- Alvin Liu email: [gatewaycafeheppner@gmail.com](mailto:gatewaycafeheppner@gmail.com) and phone numbers: 541-980-2014 or 541-676-6000
- Pick up lunches between 8:30-9:00 that morning from Cornerstone Gallery



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
60a

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Kate Knop Phone Number (Ext): 5302
Department: Finance Department Requested Agenda Date: 6/17/2020
Short Title of Agenda Item: Fiscal Year End 2019-20 - Budget Transfer Resolution R-2020-13
(No acronyms please)

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution [checked]
Ordinance/Public Hearing: [ ]
1st Reading [ ] 2nd Reading [ ]
Public Comment Anticipated: [ ]
Estimated Time: [ ]
Document Recording Required [ ]
Contract/Agreement [ ]
Appointments [ ]
Update on Project/Committee [ ]
Consent Agenda Eligible [ ]
Discussion & Action [ ]
Estimated Time: [ ]
Purchase Pre-Authorization [ ]
Other [ ]

[ ] N/A Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? [ ] Yes [checked] No

Reviewed By:
[Signature] 6/11/20 DATE Department Head Required for all BOC meetings
[Signature] 6/15/20 DATE Admin. Officer/BOC Office Required for all BOC meetings
\_\_\_\_\_ DATE County Counsel \*Required for all legal documents
\_\_\_\_\_ DATE Finance Office \*Required for all contracts; other items as appropriate.
\_\_\_\_\_ DATE Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The attached budget resolution request R-2020-13 in the matter of increasing appropriations within the Morrow County General Fund, 911 Emergency Fund, and Community Corrections Fund, Pursuant to OR 294.463(1).

The General Fund - increases appropriations in #101-124 - Transfer to Other Funds to the #217 - Programming Special Revenue Fund, in the amount of \$25,000, to purchase the Patagonia Electronic Health Record (EHR) program for the Health Department. The transfer of funds will reduce appropriations in #101-124 Health Department, Capital Outlay, in the amount of <\$25,000>. The dollars were granted by the Eastern Oregon Coordinated Care Organization (EOCCO) for the Morrow County Public Health Record project.

The 911 Emergency Fund - requests a transfer from Contingency to Capital Outlay in the amount of \$51,558 to purchase the new logging/recording system approved by the Board of Commissioners on May 13, 2020.

The Programming Fund - increases appropriations in Capital Outlay by \$25,000. The Transfer from General Fund, for the EOCCO grant dollars will be appropriated for the purchase of the Patagonia EHR System.

The Community Corrections Fund - increases in Materials & Services appropriations in the amount of \$12,030 to support the pro-rated Criminal Justice Commission, "Maximizing LPSCC Capacity Program", and the Professional Services Contract with the effective dates of April 1, 2020 to September 30, 2020. The Professional Services Contract will pay \$4,010 per month for April, May, and June in the Fiscal Year 2019-2020.

**2. FISCAL IMPACT:**

Net zero fiscal impact in both the General Fund and 911 Emergency Fund due to the re-allocation of appropriations. The Programming Fund will increase appropriations in the amount of \$25,000 and the Community Corrections Fund will increase in the amount of \$12,030. The revised total appropriations budgeted for fiscal year 2019-2020 is \$45,601,627.

**3. SUGGESTED ACTION(S)/MOTION(S):**

Move to approve Budget Transfer Resolution R-2020-13 as written.

Attach additional background documentation as needed.



**BEFORE THE BOARD OF COMMISSIONERS FOR  
MORROW COUNTY, OREGON**

IN THE MATTER OF )  
 APPROPRIATIONS FOR FISCAL ) RESOLUTION NO. R-2020-13  
 YEAR BEGINNING JULY 1, 2019 )

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019, for the following purposes:

|  | Current<br>Appropriations | Increase<br>(Decrease) | Amended<br>Budget |
|--|---------------------------|------------------------|-------------------|
| <b>GENERAL FUND</b>                                  |                           |                        |                   |
| Health Department                                    | \$ 1,466,559              | \$ (25,000)            | \$ 1,441,559      |
| Transfer to Other Funds                              | \$ 494,000                | \$ 25,000              | \$ 519,000        |
| Total Increase/(Decrease) General Fund               | \$ 19,947,660             | \$ 0                   | \$ 19,947,660     |
| <b>911 EMERGENCY FUND</b>                            |                           |                        |                   |
| Personnel Services                                   | \$ 272,690                | \$ 0                   | \$ 272,690        |
| Personnel Services                                   | \$ 44,200                 | \$ 0                   | \$ 44,200         |
| Capital Outlay                                       | \$ 0                      | \$ 51,558              | \$ 51,558         |
| Contingency  | \$ 192,010                | \$ (51,558)            | \$ 140,452        |
| Total Increase/(Decrease) 911 Emergency Fund         | \$ 508,900                | \$ 0                   | \$ 508,900        |
| <b>PROGRAMMING FUND</b>                              |                           |                        |                   |
| Capital Outlay                                       | \$ 102,508                | \$ 25,000              | \$ 127,508        |
| Total Increase/(Decrease) Finley Buttes Lic. Fees    | \$ 102,508                | \$ 25,000              | \$ 127,508        |
| <b>Community Corrections</b>                         |                           |                        |                   |
| Materials & Services                                 | \$ 934,305                | \$ 12,030              | \$ 946,335        |
| Total Increase/(Decrease) Community Corrections Fund | \$ 934,305                | \$ 12,030              | \$ 946,335        |
| <b>Total APPROPRIATIONS, All Funds</b>               |                           |                        | \$ 40,321,220     |
| Total Unappropriation and Reserve Amounts, All Funds |                           |                        | \$ 5,280,407      |
| <b>TOTAL ADOPTED BUDGET</b>                          |                           |                        | \$ 45,601,627     |

Dated this 17th day of June, 2020

**MORROW COUNTY BOARD OF  
COMMISSIONERS  
MORROW COUNTY, OREGON**

\_\_\_\_\_  
 Melissa Lindsay, Chair

\_\_\_\_\_  
 Don Russell, Commissioner

\_\_\_\_\_  
 Jim Doherty, Commissioner

Approved as to Form:

\_\_\_\_\_  
 Morrow County Counsel

PACKET: 00140-R-2020-13 Bdgt Tfr 2019-20

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT                    | DATE      | DESCRIPTION                                      | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|---------------------------------|-----------|--|------------|-----------------|----------------------|------------|----------------|
| -----                           |           |  |            |                 |                      |            |                |
| Budget Adj. # 000296            |           |  |            |                 |                      |            |                |
| 207 113-5-40-4411               | 6/17/2020 | 207 Disp Recording<br>MISC EQUIPMENT & INSTALLA  | 51,558.00  | 0.00            | 0.00                 | 51,558.00  | 31,186.59      |
| 207 113-5-50-5999               | 6/17/2020 | 207 Disp Recording<br>OPERATING CONTINGENCY      | 51,558.00- | 192,010.00      | 0.00                 | 140,452.00 | 140,452.00     |
| 510 113-3-30-3595               | 6/17/2020 | 510 JRI LPSCC<br>JUSTICE REINVESTMENT GRANT      | 12,030.00  | 60,688.00-      | 0.00                 | 72,718.00- | 2,677.80-      |
| 510 113-5-20-3440               | 6/17/2020 | 510 JRI LPSCC<br>CONTRACT SERVICES               | 12,030.00  | 0.00            | 0.00                 | 12,030.00  | 12,030.00      |
| 101 124-5-50-5357               | 6/17/2020 | to 217 Patagonia EH<br>TRANSFER TO PROGRAM. RES  | 25,000.00  | 30,000.00       | 0.00                 | 55,000.00  | 25,000.00      |
| 217 125-3-90-3815               | 6/17/2020 | 101 EOCCO Patagonia<br>TRANSFER FROM GENERAL FND | 25,000.00  | 30,000.00-      | 0.00                 | 55,000.00- | 25,000.00-     |
| 101 114-5-40-4402               | 6/17/2020 | 101 EOCCO Patagonia<br>OFFICE EQUIPMENT          | 25,000.00- | 0.00            | 25,000.00            | 0.00       | 0.00           |
| 217 125-5-40-4401               | 6/17/2020 | 101 EOCCO Patagonia<br>PROGRAMMING               | 25,000.00  | 102,508.00      | 0.00                 | 127,508.00 | 25,628.20      |
| TOTAL NO. ADJUSTMENTS--REVENUE: |           |  |            |                 |                      | 2          | 37,030.00      |
| TOTAL NO. ADJUSTMENTS--EXPENSE: |           |  |            |                 |                      | 6          | 37,030.00      |
| TOTAL IN PACKET--               |           |  |            |                 |                      |            | 74,060.00      |

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

# THE HANFORD SITE

## PUBLIC COMMENT PERIOD:

Draft Waste Incidental to Reprocessing Evaluation for Vitrified Low-Activity Waste Disposed of Onsite at the Hanford Site, Washington

Fact Sheet

### DFLAW DIRECT FEED LOW-ACTIVITY WASTE

#### AP TANK FARM

Feeds settled and separated (decanted) tank waste supernate to cesium removal system and prepares waste for feed to the Low-Activity Waste Facility

**EFFLUENT MANAGEMENT FACILITY (EMF)**  
Evaporates liquid effluent from the LAW Facility

LIQUID EFFLUENTS

**EFFLUENT TREATMENT FACILITY (ETF) & LIQUID EFFLUENT RETENTION FACILITY (LERF)**  
System providing storage and treatment for a variety of mixed liquid waste

LIQUID EFFLUENT FROM LAW FACILITY

VITRIFIED LOW-ACTIVITY WASTE CONTAINERS

**INTEGRATED DISPOSAL FACILITY (IDF)**  
Accepts containers of vitrified low-activity waste for long-term disposal

**LOW-ACTIVITY WASTE (LAW) FACILITY**  
Mixes LAW feed with glass-forming materials; produces vitrified waste form in containers for long-term disposal

ION EXCHANGE COLUMN (IIC) STORAGE PAD

CESIUM TRANSPORT FROM TSCR

#### TANK-SIDE CESIUM REMOVAL SYSTEM (TSCR)

An at-tank "first feed" pretreatment technique to remove cesium and prepare LAW waste for immobilization using ion exchange

#### LEGEND

- Untreated Tank Waste
- Pretreated Low-Activity Waste
- Liquid Effluent (from LAW Facility)
- Cesium Transport (from TSCR to Ion Exchange Column)

NOTE: The Low-Activity Waste (LAW) Facility is referred to as the "LAW Vitrification Facility" in the Draft WIR Evaluation

GET INVOLVED

### COMMENT PERIOD

May 26 – Sept. 26, 2020

### PUBLIC MEETING

June 10, 2020

1 to 4 p.m. PT

(see details on page 3)

Draft WIR Evaluation for VLAW

<https://go.usa.gov/xvR4e>

Send comments by

Sept. 26, 2020

Email:

[VLAWDraftWIR@rl.gov](mailto:VLAWDraftWIR@rl.gov)

Mail:

U.S. Department Energy  
Attn: Jennifer Colborn  
P.O. Box 450, MSIN H6-60  
Richland, WA 99354

### QUESTIONS?

Email [VLAWDraftWIR@rl.gov](mailto:VLAWDraftWIR@rl.gov)

### Hanford Site Background

The 580-square-mile Hanford Site in southeastern Washington state was created in 1943 as part of the Manhattan Project to produce plutonium for the nation's defense program. Today waste management and environmental cleanup, including protection of the Columbia River are Hanford's primary missions.

### Fast Facts

- The U.S. Department of Energy (DOE) is on track to start vitrifying (immobilizing in glass) certain Hanford low-activity tank waste by the end of 2023 using the Direct-Feed Low-Activity Waste (DFLAW) approach.
- DOE has prepared a Draft WIR Evaluation to assess whether the vitrified low-activity tank waste can be safely disposed of at Hanford's Integrated Disposal Facility (IDF) as low-level radioactive waste, as has long been envisioned.
- Completing the Draft WIR Evaluation is an important part of the DFLAW mission. It represents a key step toward the safe onsite disposal of Hanford vitrified low-activity tank waste.
- DOE is providing a 120-day public comment period concerning the Draft WIR Evaluation, beginning on May 26, 2020.
- DOE is also consulting with the Nuclear Regulatory Commission (NRC) on the Draft WIR Evaluation.





# Public Comment Period for Draft Waste Incidental to Reprocessing Evaluation or Vitrified Low-Activity Waste Disposed of Onsite at the Hanford Site, Washington

## Draft Waste Incidental to Reprocessing Evaluation

The *Draft Waste Incidental to Reprocessing Evaluation for Vitrified Low-Activity Waste Disposed of Onsite at the Hanford Site, Washington* demonstrates that the following DOE WIR criteria will be met:

- Key radionuclides will be removed to the maximum extent practical.
- NRC and DOE performance objectives (including doses) for disposal of low-level radioactive waste will be met.
- The wastes will be incorporated in a solid glass form and not exceed Class C low-level radioactive waste concentrations.

## Direct-Feed Low-Activity Waste Approach

The DFLAW two-phase approach will entail the following:

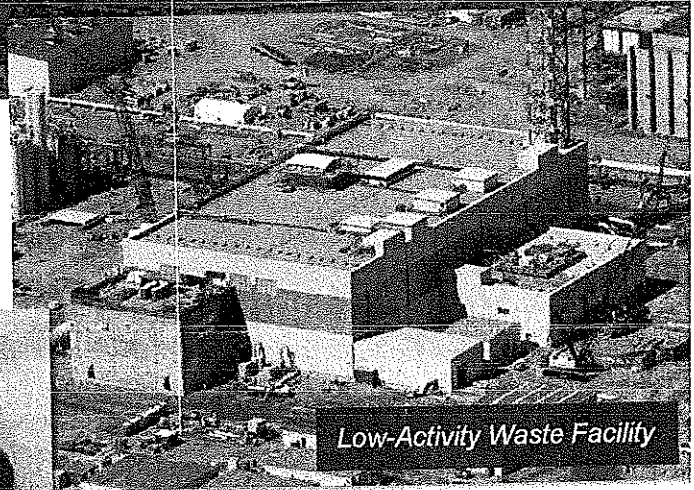
- In-tank settling
- Separation of the low-activity supernate (top tank layer, including dissolved saltcake)
- Filtration
- Cesium removal in a Tank-Side Cesium Removal (TSCR) system unit in Phase 1, plus either an additional TSCR unit or a filtration/cesium removal facility in Phase 2
- Vitrification of the pretreated low-activity waste (LAW) at the Hanford LAW Facility

## Low-Activity Waste Facility

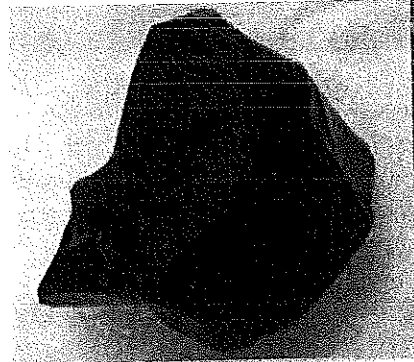
In the LAW Facility, low-activity waste will be mixed with silica to form glass, fed into two melters and heated to 2,100 degrees Fahrenheit. The glass mixture will then be poured into containers and the vitrified low-activity waste (VLAW) will be disposed of at the Hanford IDF.



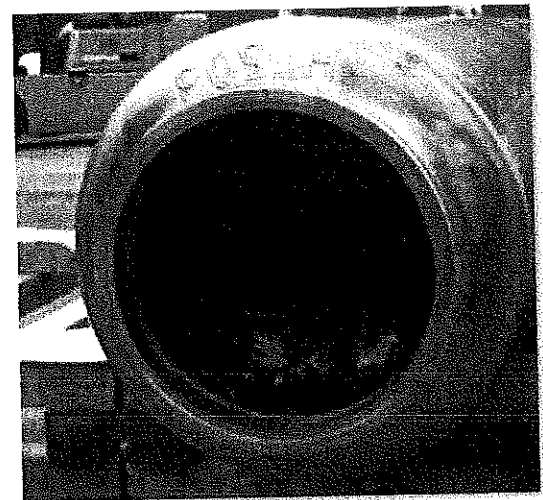
*The Integrated Disposal Facility was completed in 2006 and is nearly 1,500 feet wide, 765 feet long and 45 feet deep, with a capacity of nearly 1.2 million cubic yards.*



*Low-Activity Waste Facility*



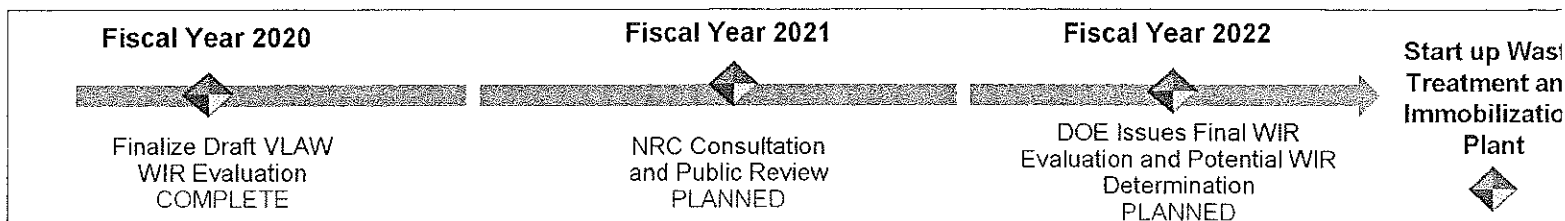
*Simulated Vitrified Low-Activity Waste*



*Sample container with simulated vitrified waste*



# DOE is Committed to an Open and Transparent Process



## Consultation with the Nuclear Regulatory Commission

DOE is consulting with the NRC on the Draft WIR Evaluation, which references the *Performance Assessment for the Integrated Disposal Facility, Hanford Site, Washington*. The NRC is expected to provide a Technical Evaluation Report that will help inform a final WIR evaluation.

## Public Involvement

The DOE is committed to an open and transparent process and looks forward to input from states, Tribal Nations, stakeholders, and the public.

A 120-day comment period will begin May 26, 2020, and will continue through Sept. 26, 2020. Comments received after that time will be considered to the extent practical. A public webinar meeting will be held on June 10, 2020, from 1 to 4 p.m. PT. To participate via GoToWebinar, please follow the instructions below:

Visual (presentation only):

Click the GoToWebinar link:

<https://attendee.gotowebinar.com/register/8264612597350934798>;  
ID 391-705-595

Audio:

1. Dial +1 509-372-3087 (local) or +1 800-664-0771 (long distance)
2. Enter Conference ID: 1333#

There are several opportunities to learn more about this Draft WIR Evaluation.

- Review the Draft WIR Evaluation online at the Hanford website at <https://go.usa.gov/xvR4e>.
- Participate in the webinar public meeting. Presenters from DOE, federal contractors and the NRC will provide detailed briefings and answer questions.
- Provide comments via email or mail during the comment period.

All comments should be submitted by Sept. 26 to [VLAWDraftWIR@rl.gov](mailto:VLAWDraftWIR@rl.gov) (preferred) or in writing to:

U.S. Department Energy  
Attn: Jennifer Colborn  
P.O. Box 450, MSIN H6-60  
Richland, WA 99354

For more information on the Draft WIR Evaluation, please visit the Hanford website. Questions? Please email [VLAWDraftWIR@rl.gov](mailto:VLAWDraftWIR@rl.gov).

Please contact Jennifer Colborn, [Jennifer.M.Colborn@rl.gov](mailto:Jennifer.M.Colborn@rl.gov), (509) 376-5840, at least 10 working days prior to the event to request disability accommodation.

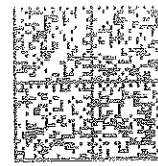
## FREQUENTLY ASKED QUESTIONS



- Q:** Why is DOE issuing the Draft WIR Evaluation now?
- A:** Recognizing that it will take approximately 2 years to complete the NRC consultation and consider public comments before a final WIR Evaluation and potential WIR determination may be issued, the Draft WIR Evaluation is an important step to enable DOE to meet current schedule for the DLF/W mission.
- Q:** What does the Draft WIR Evaluation for VLAW show in terms of worker and public safety?
- A:** The Draft WIR Evaluation explains that disposal of the VLAW in the IDF will meet performance objectives and performance measures (including dose limits) to protect workers, the public and a hypothetical inadvertent human intruder.
- Q:** What is the performance assessment (PA)?
- A:** The PA is a tool used to estimate the effects that waste disposed of at the Hanford IDF might have over the compliance period of 1,000 years, and beyond. The PA applies complex and detailed analytical models to predict the fate and transport of radionuclides. The analytical results inform decision-makers about the anticipated risks including projected, potential doses to a hypothetical member of the public and a hypothetical inadvertent human intruder.
- Q:** Why is a WIR determination needed to manage the waste as low-level radioactive waste, if the waste is processed through the LAW Facility?
- A:** DOE is required to evaluate (in a WIR evaluation) and determine (in a potential WIR determination) that certain waste from reprocessing of spent nuclear fuel meets WIR criteria, and thus is incidental to reprocessing of spent nuclear fuel, is not high-level radioactive waste, and is to be managed (disposed of) as low-level radioactive waste. The Draft WIR Evaluation is part of this process.



**Draft WIR Evaluation for VLAW Comment Period**  
U.S. Department of Energy  
P.O. Box 450, H6-60  
Richland, WA 99352



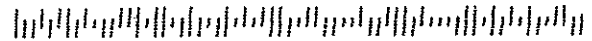
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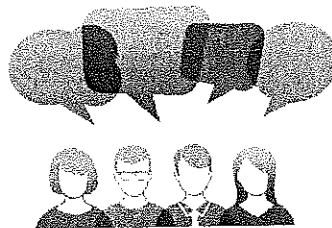
Morrow Co. Comm [74]  
Morrow Co Commission  
PO Box 788  
Heppner OR 97836

97836\$0788 8008



THE  
**HANFORD**  
SITE

**PUBLIC INVOLVEMENT OPPORTUNITY**  
**Draft Waste Incidental to Reprocessing Evaluation**  
**for Vitrified Low-Activity Waste Disposed of Onsite**  
**at the Hanford Site, Washington**



**Comment Period:**

**May 26 – Sept. 26, 2020**



# Closure Units at T-Plant & Central Waste Complex



## Public comment period

**June 8, 2020 to July 24, 2020**

Please submit comments

Electronically (preferred) via:

<http://t.ecology.commentinpu.com/?id=Pus9r>

By U.S. Mail or hand-delivery:

Daina McFadden  
3100 Port of Benton Blvd  
Richland WA 99354

Public hearing

A public hearing is not scheduled, but if there is enough interest, we will consider holding one. To request a hearing or for more information, contact:

Daina McFadden  
509-372-7950  
[Hanford@ecy.wa.gov](mailto:Hanford@ecy.wa.gov)

Special accommodations

To request an ADA accommodation, contact Ecology by phone at 509-372-7950 or email at [Daina.McFadden@ecy.wa.gov](mailto:Daina.McFadden@ecy.wa.gov), or visit [ecology.wa.gov/accessibility](http://ecology.wa.gov/accessibility). For Relay Service or TTY call 711 or 877-833-6341.

## Public comment invited

The Washington State Department of Ecology (Ecology) is proposing a modification to the *Hanford Facility Resource Conservation and Recovery Act (RCRA) Permit, Dangerous Waste Portion, Revision 8C, for the Treatment, Storage, and Disposal of Dangerous Waste* (Site-wide Permit). This modification affects units at the T Plant and the Central Waste Complex (CWC).

T Plant and CWC are owned and operated by the U.S. Department of Energy (USDOE) and co-operated by CH2M HILL Plateau Remediation Company (Permittees).

The proposed modification is to close the seven container storage areas listed below. The units are going into the Site-wide Permit Part V, as Closure Unit Groups. More detailed descriptions of these areas (units) are provided on page 3.

- T Plant 277-T Building, Closure Unit Group 27
- T Plant 277-T Outdoor Storage Area, Closure Unit Group 28
- T Plant 271-T Cage, Closure Unit Group 29
- T Plant 211-T Pad, Closure Unit Group 30
- T Plant 221-T Sand Filter Pad, Closure Unit Group 37
- CWC 2401-W Waste Storage Building, Closure Unit Group 39
- T Plant 221-T Railroad Cut, Closure Unit Group 41

## Consent Agreement and Final Order for Closure of Solid Waste Operations Complex Units

On June 26, 2013, USDOE and the U.S. Environmental Protection Agency signed a Consent Agreement and Final Order, Docket No. RCRA-10-2013-0113 (CAFO). The CAFO outlines steps the Permittees must take to satisfy violations that were found during inspections of the Solid Waste Operations Complex (SWOC) in 2012.

One of the steps is to close parts of the SWOC that are not in use or were never authorized for use. To meet this CAFO step, USDOE submitted a Class 3 permit modification request in October 2013 to close several inactive dangerous waste management units at the SWOC.

The 2013 permit modification request included the nine units identified in the CAFO and five units not in the CAFO. The nine CAFO units are located at T Plant, CWC, and the Low-Level Burial Grounds (LLBG) Trenches 31 and 34. The five non-CAFO units are located at T Plant.

Fifty-three public comments were received during USDOE's public comment period for the 2013 permit modification request. On July 30, 2015, Ecology issued a Response to Comments (Publication no. 15-05-010). This Response to Comments was issued with the draft permit modification adding Closure Unit Group 4, FS-1 Outdoor Container Storage Area, to the Site-wide Permit. The FS-1 Outdoor Container Storage Area CAFO unit was closed in 2016.

The seven units in this current proposed permit modification have not stored waste since November 2010. The Permittees plan to clean close these units. They have already removed all waste, reviewed records, and visually inspected the units. Ecology has also completed a visual inspection of the units. Future storage of dangerous or mixed waste is not authorized.

The remaining six units awaiting closure are at the T-Plant and CWC. Ecology will hold 45-day comment periods for adding the remaining units to the Site-wide Permit over the next few years.

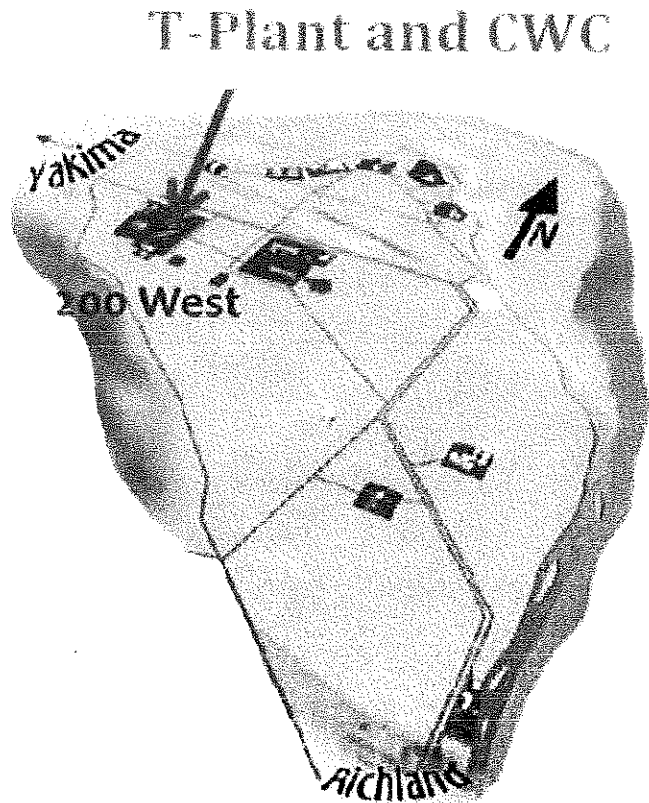
### **Why cleanup matters**

Ecology works to make sure Hanford's cleanup follows our state's regulations to protect the air, land, water, and citizens. It is important that only areas authorized by the Hanford Site-wide Permit are allowed to store waste. Areas that have been used without authorization need to be closed. This permit modification would add seven units to the permit in preparation for closure.

### **Reviewing the proposed modifications**

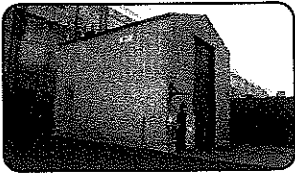
Ecology invites the public to review and comment on the proposed permit modification. See page 1 for comment period dates and information on how to submit comments.

Copies of the proposed closure plans and supporting documentation will be available during the public comment period online at Ecology's website at <https://www.ecology.wa.gov/Waste-Toxics/Nuclear-waste/Public-comment-periods>. The documents will also be available at the Hanford Public Information Repositories listed on page 4.



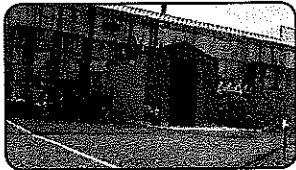
*Hanford area map*

## Description of T-Plant & CWC units to be closed



### Closure Unit Group 27, 277-T Building (non-CAFO)

The 277-T Building is a pre-engineered, steel structure on an uncoated concrete slab on grade foundation. It is approximately 33 feet wide by 39 feet long by 23 feet high. It serves as equipment and material storage to support T-Plant operations. The 277-T Building stored one container of mixed waste with a total volume of 35 cubic yards.



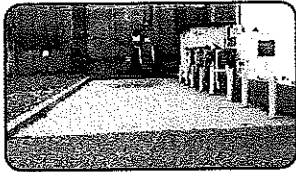
### Closure Unit Group 28, 277-T Outdoor Storage Area (CAFO)

The 277-T Outdoor Storage Area consists of two uncoated concrete pads and an asphalt area surrounding the 277-T Building. It is 95 feet on the south side by 86 feet on the west side by 135 feet on the north side by 76 feet on the east side. The area was previously used for storing containers of various sizes and volumes, and a variety of waste streams, to ensure adequate capacity and operational flexibility to support T Plant activities. The 277-T Outdoor Storage Area may have been used to manage dangerous and mixed waste in a central accumulation area or satellite accumulation area.



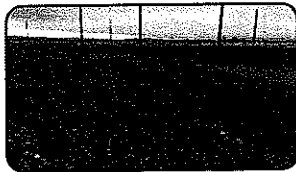
### Closure Unit Group 29, 271-T Cage (CAFO)

The 271-T Cage is an uncoated concrete slab approximately 20 feet long by 10 feet wide. It is defined on the south side by the 271-T Building and the remaining three sides by metal chain-link fencing covered with a corrugated metal roof. The 271-T Cage may have been used to manage dangerous and mixed waste in a central accumulation area or satellite accumulation area.



### Closure Unit Group 30, 211-T Pad (CAFO)

The 211-T Pad is a curbed, uncoated concrete pad approximately 59 feet long by 20 feet wide. It was primarily used as secondary containment for tanker trucks performing non-waste chemical transfers. Containerized dangerous and mixed waste was also stored on the 211-T Pad.



### Closure Unit Group 37, 221-T Sand Filter Pad (CAFO)

The 221-T Sand Filter Pad is an uncovered gravel area approximately 180 feet long by 60 feet wide. It was previously used for storing containers of various sizes and volumes, and a variety of waste streams, to ensure adequate capacity and operational flexibility to support T Plant activities. It was used to manage dangerous and mixed waste in a central accumulation area or satellite accumulation area.



### Closure Unit Group 39, 2401-W Waste Storage Building (CAFO)

The 2401-W Waste Storage Building is a pre-engineered steel structure approximately 50 feet wide by 80 feet long by 20 feet high. It is located on the south end of the CWC. The foundation is integrated into a perimeter concrete curb and the floors are coated with an epoxy resin. The 2401-W Waste Storage Building stored 318 containers of dangerous and mixed waste with a total volume of 266 cubic yards.



### Closure Unit Group 41, 221-T Railroad Cut (non-CAFO)

The 221-T Railroad Cut is an uncovered gravel area with railroad tracks. It is approximately 309 feet long by 50 feet wide at the fence and 33 feet wide at the 221-T Railroad Tunnel end. It was used to store mixed waste in a central accumulation area or satellite accumulation area while awaiting transfer into or out of the 221-T Railroad Tunnel.





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### Hanford's Information Repositories and Document Review Locations

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