

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, April 29, 2020 at 1:30 p.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon
See Electronic Meeting Information Below

1. **Call to Order and Pledge of Allegiance: 1:30 p.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Accounts Payable, April 30th
 - b. Minutes: February 12th, 19th & 26th; March 4th
5. **Business Items**
 - a. Morrow County Government Command Center Update
 - b. Discuss Drafting a Plan to Reopen the County
 - c. Enterprise Zone III – Port of Morrow Request for Joint Meeting
6. **Correspondence**
7. **Sign documents**
8. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets are also available the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

Electronic Meeting Information

Morrow County Board of Commissioners is inviting you to a scheduled Zoom meeting. Join Zoom Meeting

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#

- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

Meeting ID: 541-676-2546

Find your local number: <https://zoom.us/j/abD3eWKYVW>

Morrow County Board of Commissioners Meeting Minutes
February 12, 2020
Irrigon Branch of the Oregon Trail Library District, Community Room
Irrigon, Oregon

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Darrell J. Green, Administrator
Richard Tovey, County Counsel
Roberta Lutcher, Executive Assistant

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: Commissioner Doherty requested to discuss a to add a letter of support for the Lower Umatilla Basin Groundwater Management Area (LUBGWMA).

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, February 13th, \$82,904.38; Visa \$10,797.78; Retirement Taxes, February 4th, \$21,357.70; Payroll Payables, January 15th, \$166,655.82*
2. *Seventh Amendment to Oregon Health Authority Intergovernmental Agreement #159824 for the Financing of Public Health Services, and authorize Chair Lindsay to sign on behalf of the County*
3. *Sheriff's Office request to surplus two vehicles: 1. 2016 Dodge Charger, VIN 2C3CDXKT4GH319669. 2. 2017 Dodge Ram 2500, VIN 36CTR5CT0HG502477*

Commissioner Doherty seconded. Unanimous approval.

Department Reports

Planning Department Monthly Report

Stephanie Case, Interim Planning Director

Ms. Case reviewed her report. She pointed out the LUBGWMA item in her report and asked if the County wanted to make comment. After various discussions, Chair Lindsay said this could potentially be brought to a future agenda for discussion.

LUBGWMA Letter of Support

Commissioner Doherty said time was of the essence in sending a letter in support of SB 1562. [“SB 1562 Summary: Creates program for gathering and reviewing data and research regarding ground water in Umatilla Basin and creating implementation plan to improve ground water quality and obtain full or partial removal of ground water management area designation from Lower Umatilla Basin Groundwater Management Area. Requires that program include department recommendation of scientifically based rationale for removing designation in specific areas of Lower Umatilla Basin Groundwater Management Area if practicable. Requires that program include appointment of, and support for, task force. Sunsets program January 2, 2030.

Appropriates moneys to State Department of Agriculture for biennium ending June 30, 2021, to carry out program activities.”]

Commissioner Doherty moved, as a Board, to support SB 1562 and to individually take the opportunity to send an email in support, and to also inform the Director of the Northeast Oregon Water Association (NOWA), J.R. Cook. Commissioner Russell seconded. Unanimous approval.

Business Items

Presentation by Tamra Mabbott

Oregon Department of Land Conservation & Development (DLCD), Eastern Oregon Regional Representative, Community Services Division

Ms. Mabbott reviewed the hard copies of her PowerPoint presentation and explained her new duties as the Eastern Regional Rep for DLCD and noted her previous employment ties to Morrow and Umatilla Counties. She offered to be of assistance to the Morrow County Planning Department staff, as needed. She said when inquiries come to her from the multiple jurisdictions within her region, she either handles them herself, or refers them to the appropriate colleague with the necessary expertise. Various discussions.

Legislative Updates

Mr. Green said the chambers of commerce in the area are coordinating video conferences with legislators every Tuesday morning during the short session. The Bartholomew Building’s Upper Conference Room was one of the locations to access the video conference, he said.

Mike Gorman, Assessor/Tax Collector discussed the status of SB 1525 dealing with enterprise zones (prevailing wage and increased reporting). He said it “flew” through the Senate but he didn’t know when it would be heard in the House.

Local Emergency Planning Committee (LEPC) Presentation

Ken Kraus, LEPC Chair, Zea2 LLC

Scott Burn, LEPC Committee, PGE

As members of LEPC leadership, Mr. Krause and Mr. Burn invited the Commissioners to attend LEPC’s meetings, held every other month on the third Tuesday. Discussion topics included:

- The role of the Committee – to form a partnership with local governments and industries as a resource for enhancing hazardous materials preparedness.
- The composition of the Committee – state and local officials, emergency management, emergency responders, hospital personnel, transportation personnel, community groups, representatives from private and commercial facilities, members of the public and others deemed appropriate by LEPC.
- If a facility has a certain amount of a particular substance, it is mandated that be reported, in accordance with the Superfund Amendments and Reauthorization Act of 1986. However, Mr. Kraus said the LEPC does not have access to that information and he was looking for guidance. He said some facilities that should have representatives attending LEPC meetings were not doing so, and he did not have the time or resources to track that.
- Mr. Burn stressed the importance of two things, 1.) knowing what hazardous materials are at locations and, 2.) having emergency response plans on file for places with these substances. The top priority of the LEPC is to save lives, he said.

The Commissioners thanked Mr. Kraus and Mr. Burn for the presentation and said they would add LEPC meetings to their list of meetings.

Miscellaneous

Sheriff Ken Matlack dropped in to provide an update on radio-related items. He said the work on the new microwave system was completed and they were in the process of obtaining costs for grounding equipment needed at the Sheriff's Office. He said the new radio system has the ability to encrypt what goes out over the airwaves. Law enforcement people were united in the desire to encrypt but fire districts want it to remain unencrypted. He listed some of the reasons for encryption and said they have to weigh public information vs. privacy rights. Sheriff Matlack said the Radio & Data District Board "wants us to acknowledge we want it encrypted." As the new system continues to be implemented in the area from west to east, Morrow County will be the first entity to get the new radios, he said.

Circuit Court & Courthouse Space Use Discussion

Chair Lindsay said she met with Presiding Judge Daniel J. Hill, who was more willing than his predecessor to give the County some time to conduct a space-use study of the Courthouse. She asked if her fellow Commissioners agreed with pursuing an estimate for such a study. Commissioner Russell agreed, and Commissioner Doherty asked if she had an approximate dollar amount in mind. She said she estimated \$25,000-30,000, while Judge Hill's estimate was \$50,000. At the conclusion of the discussion, Commissioner Doherty said at the end of the process, the County reserved the right to make the final decision.

Irrigon Building Update

Darrell Green, Administrator

- March 12th is the tentative date to look at furniture at the Umatilla Army Depot.
- County staff will meet with the contractor (Fortis) on March 21st regarding the corporate activity tax and to develop a clear path going forward.

Fair Board Appointments

Ann Jones, Fair Secretary

Ms. Jones explained there were two vacancies and three applicants. Cody High requested to be reappointed, she said. After a discussion about the number of new people on the Fair Board, Commissioner Doherty suggested there would be value in retaining Mr. High for the experience and institutional knowledge he could bring to that Board.

Commissioner Doherty moved to reappoint Cody High, Heppner, to the Fair Board. Commissioner Russell seconded. Commissioner Doherty noted, as a friendly amendment this is for the timeframe of February 12, 2020 to December 31, 2023; Commissioner Russell agreed. Unanimous approval.

Discussion took place on the benefits the other two applicants could bring to the Board. The Commissioners suggested the person not being appointed today could be considered for a future vacancy or as an alternate, if the Fair Board were to choose to change its structure.

Commissioner Russell moved to appoint Maria Cambero, Boardman, to the Fair Board, term to be February 12, 2020 to December 31, 2020. Commissioner Doherty seconded. Unanimous approval.

Department Reports, continued

Fair Office Quarterly Report

Ms. Jones reviewed her report.

Justice Court Quarterly Report

Judge Glen Diehl

Judge Diehl reviewed his report.

Treasurer's Written Report

The report submitted by Gayle Gutierrez was reviewed.

Correspondence

- Regional Solutions Weekly Report, February 5, 2020

Commissioner Reports

The Commissioners provided reports on meetings attended.

Break: 11:11 a.m. – 11:18 a.m.

11:18 a.m. Executive Session: Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

11:41 a.m. Closed Executive Session

Signing of documents

Adjourned: 11:45 a.m.

**Morrow County Board of Commissioners Meeting Minutes
February 19, 2020
Port of Morrow Riverfront Center, Port Commission Room
Boardman, Oregon**

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Darrell J. Green, Administrator
Richard Tovey, County Counsel
Roberta Lutchter, Executive Assistant

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: Jerry Rietmann informed the Board he was recently appointed by the City of Ione as Director of Development to create a waste water solution for Ione. He said he “suspected Ione will be back to ask Morrow County to help in certain areas.”

Open Agenda: Commissioner Russell requested to provide an update on the car crushing program. Chair Lindsay asked to discuss the Eastern Oregon Economic Summit, which could include a decision.

Consent Calendar:

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, February 20th, \$550,838.36; Four Payroll Payables: January 28th, \$167,498.90 & \$194,431.86, February 12th, \$158,299.53, Employee Final; February 7th, \$4,115.37*
2. *Request to increase petty cash at North Transfer Station from \$50 to \$100*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Legislative Updates

- The Commissioners discussed the video conference updates by Senator Bill Hansell and Representative Greg Barreto. Cap & Trade continues to dominate, but other bills were discussed regarding breaching the dams, a BOLI bill (Bureau of Labor and Industries), and funding for County Fairs.

Morrow County School District’s plans for STEAM (Science, Technology, Engineering, Arts & Mathematics) Center using Strategic Investment Program (SIP) Funds

Dirk Dirksen, Morrow County School District Superintendent

John Peterson, Ione School District Superintendent

Mr. Dirksen outlined the planning on the part of the school districts, to-date, and said the school districts needed to know a timeframe before going any further. Discussion.

Jerry Rietmann, Wheatridge Project developer, said the anticipated start date of operations was October 20, 2020, with a worst-case scenario being January 2021.

Assessor/Tax Collector Mike Gorman explained the SIP payment would be billed and collected November 2021, if the project stayed on schedule.

After additional discussions, Chair Lindsay said a Work Session to start planning toward a memorandum of understanding (MOU) would be scheduled in the near future.

4-Corners Snowmobile Club Request – Multi-Use Building at Cutsforth Park

Mike Gorman, 4-Corners Club Secretary

Mr. Gorman said the topic of a building to house the trail groomer at a County Park was discussed about a year ago. Since then, conversations have taken place with the Sheriff's Office and the Forest Service, Heppner Ranger District. He said the Sheriff's Office would store search and rescue equipment at the facility, however, the Forest Service would not use the building but offered to provide staff in support of grant-writing. He asked the Board for permission to pursue the idea and work with County Parks and the other entities to obtain funding for the building. The County-owned building would be constructed at Cutsforth Park and MOUs would be in-place for its use by other entities, he said. Regarding the timeline, Mr. Gorman said they would apply for the grant in June from Oregon State Parks and Recreation, with funds disbursement in the fall, if successful. Mr. Gorman said it would probably be built in the summer of 2021, at the earliest. The Commissioners gave Mr. Gorman the go-ahead. Chair Lindsay commented the building could possibly be used as a warming shed, and as something for bicyclists in the summer months, as well.

Sheriff's Office Building Grounding Project

Sheriff Ken Matlack

Undersheriff John Bowles

Communications Lieutenant Kristen Bowles

Shawn Halsey, Administrator, Umatilla-Morrow Radio & Data District

A new communications system has been scheduled for installation at the Sheriff's Office but the building needs electrical upgrades. Mr. Halsey briefly reviewed the bids and said the UMRDD Board recommended the low bid from Day Wireless of \$40,767.75. The contingent from the Sheriff's Office and Mr. Halsey fielded questions from the Board.

Commissioner Russell moved to authorize the expenditure of \$40,767.75 to improve the electrical at the dispatch center. Commissioner Doherty seconded and said he planned to vote no because the request needed to be looked at as a whole, in the entirety of the budget. Aye: Chair Lindsay, Commissioner Russell. Nay: Commissioner Doherty. Motion carried.

Report on cooperative emergency assistance provided during the recent flood

Sheree Smith, Public Health Director

Shelley Wight, Emergency Preparedness

Ms. Wight provided the timeline for assisting Umatilla County, beginning with the initial request for assistance that went out to other eastern Oregon counties. She said within a few hours of arriving, those responding to the request found their "niche." The 911 system was overwhelmed with calls and she found herself being put in charge of responding to media inquiries. Soon after, she suggested State resources be requested to assist the Public Information Officer. She said one of her biggest "take-away" lessons was to request help sooner rather than later. Such

requests have to follow a process and it can take time for people to travel to the affected area. She went on to discuss the new things she learned in assisting the lead PIO. She also said this was her first time experiencing the set-up of an American Red Cross shelter. Ms. Wight encouraged the Commissioners to take the Incident Command Trainings 100 & 700, at a minimum, in order to understand the structure of an emergency operations center. Trainers could be available on-site in Morrow County to facilitate the trainings, she said. She also stressed the importance of educating the public on how to be ready to evacuate, for example, how to know what to take (medication, important documents, etc.).

Chair Lindsay thanked Ms. Wright for being available to assist Umatilla County and added it made her proud to know we helped.

Commissioner Doherty said this event compelled him want to be more pro-active regarding emergency planning and preparedness exercises with our Emergency Manager, Undersheriff Bowles.

Administrator Darrell Green said The Loop was contacted to assist people with access to appointments, as well as other things that covered a wide breadth of circumstances. He said he instructed Nichole High (The Loop Dispatcher) to do whatever was necessary, and that the details could be worked through after the emergent event.

Compensation Board Recommendations for Elected Officials

Karmen Carlson, Human Resources Director

Ms. Carlson summarized the recommendations of the Compensation Board:

1. The following positions to receive a three percent cost of living adjustment (COLA): Clerk, Commissioners, District Attorney/County Counsel, Justice of the Peace.
2. Treasurer to receive a three percent COLA with an additional recommendation that a wage study be conducted for a new Treasurer.
3. Assessor to receive a 10 percent wage increase and no COLA.
4. Sheriff – “adjustment to increase in April due to State Statute. COLA to maintain State Statute.”

Commissioner Russell moved to acknowledge the recommendations from the Compensation Board and forward them on to the Budget Committee for a final vote. Commissioner Doherty seconded. Discussion: Commissioner Doherty said in light of the additional burdens put upon the Assessor's Office as a whole, and his own suggestion during a Work Session that we earmark dollars for more staffing...the idea there's a ten percent increase in the Assessor's wage into the overall view has to be considered. He said he worried a little bit...that this negates the additional staff discussion. Chair Lindsay agreed. Commissioner Doherty added he wanted the staff to know the workload has increased considerably and he didn't want to tell Mr. Green to do an office study...but the staffing discussion might have to be put off further down the road...it's tough to make that leap...do you do it for the leader or for the staff...it's a worthwhile discussion. Unanimous approval.

Chair Lindsay said it might be important for the budget conversation to discover the minutes where a decision was made by the Compensation Board that the Treasurer, Clerk, Justice of the

Peace and the Assessor should all be paid the same and raises were given at that time to make them the same. This now creates the same situation again. She suggested the minutes from that meeting be revisited because there were pointed arguments made to equalize those wages. She said she was not saying she agreed or disagreed, but that earlier conversation needed to be remembered.

Cybersecurity

Darrell Green, Administrator

Mr. Green said he worked with Jordan Standley, IT Server Specialist, in researching cybersecurity options for the County. Mr. Green talked about government entities in Oregon that have been victims of cyber-attacks and the economic impact to those entities. He recommended the County purchase KnowBe4 Security Awareness Training through Eide Bailly, which has also been recommended by CityCounty Insurance Services (CIS). During the discussion, it was noted the funds were previously “earmarked” in the budget.

Commissioner Doherty moved to approve the purchase of KnowBe4 Diamond Level through Eide Bailly at a cost of \$2,250. Commissioner Russell seconded. Unanimous approval.

Commissioner Doherty requested a discussion relative to Emergency Management prior to the Executive Session.

Car Crushing Program Update

Commissioner Russell said a meeting took place last Friday with representatives from the Sheriff’s Office, Planning Department, City of Boardman and the Port of Morrow. He explained County staff have been contacting owners about their junk vehicles but they are not complying because the County Ordinance has “no teeth.” Commissioner Russell said it would not be economically feasible to bring in a car crusher from Portland. The group should to continue to meet to discuss an amendment to the Code Enforcement Ordinance and then bring a recommendation to the Board of Commissioners, he said.

Eastern Oregon Economic Summit

Chair Lindsay said she received a request to sponsor the Economic Summit, which will be held in Hermiston in July. After discussion, it was agreed to schedule a specific request on the agenda soon.

Radioactive Materials

Commissioner Doherty referred to recent news stories that 2.5 million pounds of radioactive materials were illegally dumped in the landfill in Arlington and had travelled through Morrow County. He said he was concerned about the situation and then asked Emergency Manager, Undersheriff Bowles, to look into any required notifications, or lack thereof.

Correspondence

- Letter from the Department of the Navy stating they received the letter from the County dated January 22nd that requested a perpetual easement for the 500kV transmission line. In part, the letter said: “While your input has been received and considered, the Navy is

not at liberty to discuss, nor is it in IPC's (Idaho Power's) best interest to discuss private negotiations regarding their easement purchase.”

- News article from Oregon Public Broadcasting about the radioactive waste illegally dumped in Arlington.
- Document on radiation exposure from MedlinePlus.gov
- Flyer for the 2020 Eastern Oregon Economic Summit

11:41 a.m. Executive Session: Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations

11:46 Closed Executive Session

Morrow County Local 2479/2479-02 Retirement Language Agreement

The parties agree to the following:

- Defined Contribution Retirement Plan for all County employees hired after July 1, 2020
- County will retain the existing Defined Benefit Retirement Plan for all current employees through June 2024
- The Defined Contribution Plan will consist of the following for all AFSCME General and Road employees newly hired after July 1, 2020: 1.) All newly hired employees will become eligible six months from the date of hire. 2.) Cost of the Plan – The Plan will be funded through employee and County contributions at the rate of six percent by the employee and nine percent by the County, for a total of 15 percent. 3) Vested – The employee will be vested when the sum of the months of employment equals 60 months. 4.) Retiree Medical Supplement is not available in the Defined Contribution Plan.

Commissioner Doherty moved to accept the agreement between Morrow County and AFSCME Council 75, as presented. Commissioner Russell seconded. Unanimous approval.

The Commissioners thanked the represented employees for the work they do for the County. In addition, they thanked all the members of the negotiating team who worked diligently to come to this agreement.

Signing of documents

Adjourned: 12:00 p.m.

Morrow County Board of Commissioners Meeting Minutes
February 26, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Darrell J. Green, Administrator

Kate Knop, Finance Director
Justin Nelson, County Counsel
Roberta Lutchter, Executive Assistant

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: Commissioner Russell requested to discuss a letter of support requested by Bob Houser, Morrow County Health District, Chief Executive Officer.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable, February 27th, \$274,224.64*
- 2. Minutes: December 11 & 18, 2019*
- 3. KnowBe4 Cybersecurity Awareness Training Statement of Work, \$2,250*
- 4. 2020 Oregon Department of Agriculture, Wolf Depredation Compensation & Financial Assistance County Grant Program Application*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Presentations by Ione Charter School FFA Students

Chair Lindsay said she heard the presentations at a recent ICABO (Ione Community Agri-Business Organization) meeting and was so impressed by the topics and overall quality that she invited them to the BOC meeting. She introduced FFA Advisor, Martin Vito, and students Grace Ogden and Madison Orem.

Mr. Vito said both students won at Districts, with Ms. Ogden advancing on to State.

Ms. Ogden's speech was entitled, "Want to know how to protect the environment? Ask a farmer." Ms. Orem's speech was, "Mental health in the agricultural industry."

Following the presentations, a brief question and answer session was held. Both students received kudos from the Commissioners, staff and audience members.

Legislative Updates

The weekly video conference with legislators was not held due to the walk-out by Republicans over the cap & trade bill.

Letter of Support, Public Health Department Grant Application to the Eastern Oregon Coordinated Care Organization (EOCCO) to Assist in the Purchase of Electronic Health Record (EHR) System

Commissioner Russell moved to approve signing the letter of support that will accompany the grant application to the EOCCO to augment the purchase of the Patagonia EHR System. Commissioner Doherty seconded. Unanimous approval.

Commissioner Doherty talked about constituents who have contacted him expressing concern over the Coronavirus. He said they want to know what the County's plans are to address the situation. He said he has been passing along the recommendations from the Public Health Department.

Administrator Darrell Green said he was in frequent communication with Shelley Wight, Communicable Disease/Emergency Preparedness Coordinator, and steps are being taken to mitigate this, and new information was expected from the State. When Ms. Wight receives the information, it will be before the Commissioners, he said.

Letter of Support for Morrow County Health District's Grant Application

Chair Lindsay explained the request was not included in the Agenda Packet because the Commissioners received it at 7:00 a.m. today.

Commissioner Russell moved to approve signing the letter for the Health District. Commissioner Doherty seconded. Discussion: Commissioner Doherty said he did not anticipate any repercussions from this not being on the agenda, but these things need to come to the Board in a timely manner. Unanimous approval.

Office Machine Survey Results

Kate Knop, Finance Director

Deanne Irving, Staff Accountant

Ms. Knop said the survey results were compiled and her office was now requesting permission to move forward with a request for quotes from the three vendors that currently provide copiers for the County. Brief discussion.

Commissioner Doherty moved to approve the intermediate procurement process of a request for quotes from the three suppliers of copiers, with the possibility of adding additional machines as their leases expire. Commissioner Russell seconded. Unanimous approval.

Irrigon Building Update

Darrell Green, Administrator

Mr. Green said Fortis Construction received the Notice to Proceed, which allowed them to officially "kick things off." Becky Blankenship will be our Project Manager and weekly meetings will take place. Meetings will soon begin with the stakeholders and then subcontractors, he said.

Navy's Response to Request for Perpetual Easement

Chair Lindsay enumerated her concerns about the easement negotiations between the Navy and Idaho Power relative to the Boardman to Hemingway Transmission Line (B2H): 1.) The Navy wants to grant an easement for 50 years or less, 2.) The cost of what the Navy is asking for the easement and, 3.) A termination clause has been added to the discussion. She said if these things occur, they would be detrimental to Morrow County. Commissioner Russell and Commissioner Doherty also voiced their concerns and relayed concerns expressed by constituents. Commissioner Doherty suggested a response be written for the newspaper.

Consider Sponsorship Funding for the Eastern Oregon Economic Summit

Commissioner Doherty said the summit will once again be held in Hermiston. Last year was the first year and it attracted 700-800 participants, but in the future, it will rotate to other counties. Brief discussion.

Commissioner Doherty moved to support the Eastern Oregon Economic Summit in the amount of \$2,500 and to continue to pursue a message we would like to get out; funds to come from the Court Discretionary Fund. Commissioner Russell seconded. Unanimous approval.

Purchase Pre-Authorization Request, Road Department Hook Trucks

Eric Imes, Assistant Road Master

Mr. Imes talked about the capabilities of the trucks and the anticipated timeline for delivery. It was noted they were previously budgeted.

Commissioner Russell moved to approve the purchase and move forward with ordering the trucks and attachments with Kenworth Truck through Sourcewell Purchasing, amount to be approximately \$670,000. Commissioner Doherty seconded. Discussion: Commissioner Doherty requested a working flowchart of equipment. Unanimous approval.

Department Reports

Road Department Monthly Report

Mr. Imes reviewed his report.

Correspondence

- Livestock and Rangeland Programming Needs Assessment Survey from Chris Schachtschneider, Oregon State University, Morrow County Extension Service

Commissioner Reports

- Commissioner Doherty said he will travel to Washington, D.C. for a National Association of Counties Legislative Conference, at the expense of the Association of Oregon Counties. While there, he will meet with the Department of Defense to talk about the challenges faced by counties with DOD facilities. He said when Commissioner Russell was scheduled to attend a meeting with DOD officials, the Whidbey Island folks (Naval Air Station Whidbey Island – command for the Boardman Bombing Range) asked him to pull his punches, which he did with the expectation the Navy would come back and work with us. Commissioner Doherty said they did that only to put us off and to continue to say no to the things we ask.

- Commissioner Doherty brought up the issues with the Olson Road/Wilson Lane intersection that were “foisted upon the County” and said constituents came to him and said they already had \$3,000 in legal fees over this. After that, he contacted the Oregon Department of Transportation’s North East Area Commission on Transportation for data on that interchange. He said the County had an email from ODOT that referenced nothing had to happen there. He asked ODOT to elaborate on that in light of the fact there were funds available. ODOT said it would be great if there was a willing partner but there was not enough empirical data to justify doing anything. He said he believed that was what the County should do. He added, if the County doesn’t give access through Olson Road, the City of Boardman would have to do a loop through Oregon Trail Boulevard. Commissioner Doherty asked ODOT to contact the folks with the church and pass along that data, as opposed to them spending additional funds for legal fees. He said the constituents also gave him some letters on the history of the situation and they agreed to letting him hold them and respond. The letters don’t shed a positive light on the County or the Commissioners, he said. Maybe there will be more discussion around this today but when constituents come to us in the public realm, it’s worthy to put it back out in the public realm, he concluded.
- Commissioner Russell said the Board of Property Tax Appeals hearing scheduled for last week was cancelled because the applicant settled with the Assessor’s Office. He then provided a report on the latest meeting of the Eastern Oregon Counties Association, where that organization was still working on a dues structure. He next discussed meetings with staff about the car crushing event and the need to amend the Code Enforcement Ordinance. He said he planned to use the Wasco County Ordinance to draft a template for Morrow County.
- Chair Lindsay reported on a meeting with Kimberly Lindsay, Executive Director of Community Counseling Solutions, about a tentative proposal by the State to pull a portion of services currently offered at the county level to the State level. Chair Lindsay said Ms. Lindsay was adamantly opposed. The two will continue to participate in phone conferences on this topic.

Break: 10:32-10:39 a.m.

10:39 a.m. Executive Session: Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations

11:22 a.m. Closed Executive Session

11:23 a.m. Executive Session: Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

12:26 p.m. Closed Executive Session

Signing of documents

Adjourned: 12:35 p.m.

Morrow County Board of Commissioners Meeting Minutes
March 4, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present

Chair Melissa Lindsay

Commissioner Don Russell

Darrell J. Green, Administrator

Karmen Carlson, Human Resources Director

Justin Nelson, County Counsel

Roberta Lutcher, Executive Assistant

Excused

Commissioner Jim Doherty

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar

The Weed Control District Scope of Work Agreement was postponed.

Commissioner Russell moved to approve the remaining items in the Consent Calendar:

1. *Accounts Payable, March 5th, \$55,394.46; Retirement Taxes, February 29th, \$3,538.82*

2. *Minutes: January 2nd & 8th*

3. *Request to use Public Works Capital Outlay Budget appropriations to complete the Lexington Sand Shed in place of the Boardman Public Works facility (estimate for Lexington Sand Shed - \$307,000)*

4. *Point & Pay, LLC E-Payment Services Agreement for credit card payments in the Assessor's Office; effective when all parties sign (March 4, 2020) and will end on the third anniversary of the effective date (agreement will automatically renew); and authorize Chair Lindsay to sign on behalf of the County*

5. *Amendment to School Based Health Center Agreement between the Public Health Department and Community Counseling Solutions*

6. *Contract between Morrow County and Community Counseling Solutions, Inc. to provide Community Developmental Disabilities Services; effective July 1, 2019 – June 30, 2021*

Chair Lindsay seconded. Unanimous approval.

Business Items

Public Health Department Update on the Coronavirus

Sheree Smith, Public Health Director

Shelley Wight, Communicable Disease/Emergency Preparedness Coordinator

Some of the topics discussed were:

- Working to identify supply needs and establish guidance with local partners if/when cases are confirmed in Morrow County.
- The Public Health Department has been contacted by many businesses in the County about what they can and cannot require of employees. Ms. Wight said she has been disseminating information through the chambers of commerce, social media, press releases and the County website. She also refers inquiries to the Oregon Health Authority website because it is updated frequently.

- Several hand-outs were discussed, including what people need to know about the COVID-19 testing process.
- Two things were stressed: the importance of staying home if sick, and the importance of frequent hand-washing with soap and water (hand sanitizer is a good back-up option).

Gilliam County Town Hall Meetings with Oregon Department of Energy and Waste Management, Inc., on the disposal of radioactive materials at the Arlington Landfill
Commissioner Russell will attend the Gilliam County Court's Town Hall in Condon at 1:00 p.m., and Chair Lindsay will attend the 5:30 p.m. session in Arlington.

Wheatridge Project Construction and Housing

A preliminary discussion was held about a process to allow temporary RV housing for workers coming in for the wind tower projects. Chair Lindsay said the message she will continue to relay is the County will entertain ideas from landowners, but at this point, that hasn't happened yet. She also said she will continue to refer inquiries to the Planning Department.

CIS Conference Update

Karmen Carlson, Human Resources Director

Ms. Carlson discussed last week's conference, also attended by Ronda Fox, Finance Management Assistant. Ms. Carlson talked about her efforts to update the County's personnel handbook. She will use a template provided by CIS and hoped to complete it by the end of the fiscal year. Ms. Carlson also reported that insurance rates were anticipated to remain the same.

Legislative Updates

None provided.

Irrigon Building Update

Darrell Green, Administrator

Mr. Green said the first of what will be weekly meetings with the contractor and architect will take place tomorrow. He said he met with representatives from Fortis Construction last week and everyone is now on the same page. It was agreed to put the corporate activity tax issue aside and possibly look at an owner's allowance, if and when, there is some clarity on how the tax works.

Department Reports

Administrator's Monthly Report

Mr. Green reviewed his report.

Sheriff's Office Monthly Report

Administrative Lieutenant Melissa Ross reviewed her report. She noted juvenile complaints had increased, and after consulting with others, she surmised it was directly related to the nicer weather.

Treasurer's Monthly Report

The report from Gayle Gutierrez was reviewed. Mr. Green noted she was attending a government accounting conference.

Correspondence

- Job vacancy announcement for an Employer Assistance & Apprenticeship Coordinator with the Bureau of Labor and Industries. Position is for registered apprenticeship programs and employers east of the Cascades.

Commissioner Reports

- Commissioner Russell met with Justice of the Peace, Glen Diehl, about code enforcement. He also attended a meeting in Redmond.
- Chair Lindsay attended last Friday's CAPECO meeting where she learned more than \$350,000 has been donated for flood relief. At last night's Cultural Coalition meeting, \$8,000 was distributed in grant funds to different organizations for art, music, etc. She said that group meets once per year and needs more members.

Break: 10:16-10:22 a.m.

10:22 a.m. Executive Session: Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

10:34 a.m. Closed Executive Session

10:34 a.m. Executive Session: Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

11:24 a.m. Closed Executive Session

Signing of documents

Adjourned: 11:35 a.m.

Melissa Lindsay
Morrow County Commissioner
Board of Commissioners Chair
PO BOX 788
Heppner OR 97836
Cell: 541-561-0234

www.CO.Morrow.Or.US

-----Original Message-----

From: Ray DeLoe <
Sent: Tuesday, April 28, 2020 10:20 AM
To: heppnermayor@centurytel.net; Melissa Lindsay
<mlindsay@co.morrow.or.us>; Don Russell <drussell@co.morrow.or.us>; Jim
Doherty <jdoherly@co.morrow.or.us>
Subject: Reopening, Heppner and Morrow County

To: Jim, Don, Melissa, Jim D.,

First allow me to thank you for your service to our communities. I know your task is not an easy one. I do have a couple of questions concerning the shutdown of our communities due to COVID-19.

When will you take the lead and open our communities back up as we have suffered long enough and have at most a minimal risk of contacting COVID-19. We do not need to wait for the governor to make the decision it is one you as our local representative can and should do.

We at Heppner Christian Church want to begin to meet for services on Mother's Day. Yes we realize that we would surpass the group size of "10", however, we and I hope you too also realize that not allowing churches to gather is against the constitution and the "separation of church and state".

Please let me know what your answer will be on or before Thursday, April 30. You may let me know by email or by phone.

Thank you,

Ray DeLoe, Minister Heppner Christian Church



Office of the Bishop
641 SW Umatilla Ave. • Redmond, Oregon 97756
Phone (541) 388-4004 • Fax (541) 388-2566
www.dioceseofbaker.org

27 April 2020

Melissa Lindsay, Jim Doherty, and Donald Russell
Morrow County Commissioners
mlindsay@co.morrow.or.us

Dear Commissioners Lindsay, Doherty, and Russell,

I write to request your assistance in the official re-opening of COVID-19 restrictions on religious services in Oregon.

As bishop of the Diocese of Baker I have oversight responsibility for the 57 Catholic parishes and mission east of the Cascades to the Idaho border, and south of the Columbia River to California. A handful of our churches have sizeable congregations (Bend, Klamath Falls, Hermiston, Redmond); most are much smaller (Prineville, Burns, Lakeview); and a number are very small indeed (Jordan Valley, Wasco). The space and seating available to accommodate such varied Sunday Mass populations differs greatly from one town to another, as do the possibilities of arranging them differently and safely.

Whatever their size, however, for the past month each and every church in the Baker Diocese has faithfully observed Governor Brown's social gathering orders. On 19 March I announced the cancellation of all public Masses within the diocese, and that decree remains in effect until further notice.

Our parishioners accept the Governor's guidelines as a temporary necessity to contain coronavirus because they appreciate the gravity of the COVID threat. But as the weeks go by and we all get used to social distancing in supermarkets and pharmacies, Catholics increasingly feel the need prudently to phase in larger social gathering numbers for churches, comparable to those which other much-visited institutions have learned to live within—or will soon be permitted to open up to.

Looking ahead to that possibility, I have asked each pastor to draw up plans to seat safely in his church various numbers of people that might be allowed to gather there at a time (25, 50, 75, 100, 250). Drawing on his parishioners' common sense and common self-interest, how would he partition his church in a way that effectively enforces social distancing? Like people on the way to the grocery store, our parishioners know what it takes to "guarantee" their safety in public these days. They will rightly insist on the same precautions in worship, and that assurance we mean to give them.

We are in a crisis, and the Governor is responsible to protect the common good of the whole state, *which includes the good of religious worship*. The Governor has wisely invited the “most- affected” industries to contribute their informed input to the decision of how and when best to open up their “sector” of the economy. Should she not seek the informed counsel of religious believers about the optimal ways of opening up their distinctive sector of society?

Regrettably, her “Reopening Oregon” framework of 20 April shows no interest in conducting such an inquiry. The section on “Specific Types of Employers” contrasts the Phase One Federal criteria that allow the opening up of “large venues” like churches (“strict physical distancing and sanitation protocols”) with “Oregon Modifications Under Consideration” (“Likely remain closed during Phase One”). Later, in “For Discussion—Under Consideration” for Oregon, we learn of “sector-specific *discussions*” beginning 20 April, a “next step” to “consult with most-affected industries” that commenced on 17 April, and “workgroups for six sectors being established” on a date unspecified. In each of these listings the same candidates for consultation rightly appear: restaurants, retail, childcare, personal services, transit, and outdoor recreation; in none of them do we read the word “churches.” I am hoping you will agree this is an oversight in need of swift and sincere repair and that you will work to give churches a voice in their reopening just as hair and nail salons, and massage and tattoo parlors have been granted in theirs.

To give priority for reopening to “essential” over “non-essential” businesses is to ask the wrong question, one writer observed. What counts is not whether a business is essential or non-essential but whether it can be run safely.

Boeing is calling back 20,000 workers to what must be a socially distanced job site reasonably certain to keep COVID at bay. It shouldn’t be too much to ask that churches be given the chance to demonstrate the same possibility on a much smaller-scale.

Thank you in advance for your kind attention to this request.

Respectfully,



Bishop Liam Cary



Reopening Oregon:

A Public Health Framework for Restarting Public Life and Business

Governor Kate Brown

April 20, 2020

*You don't make the timeline.
The virus makes the timeline.*

– Dr. Anthony Fauci

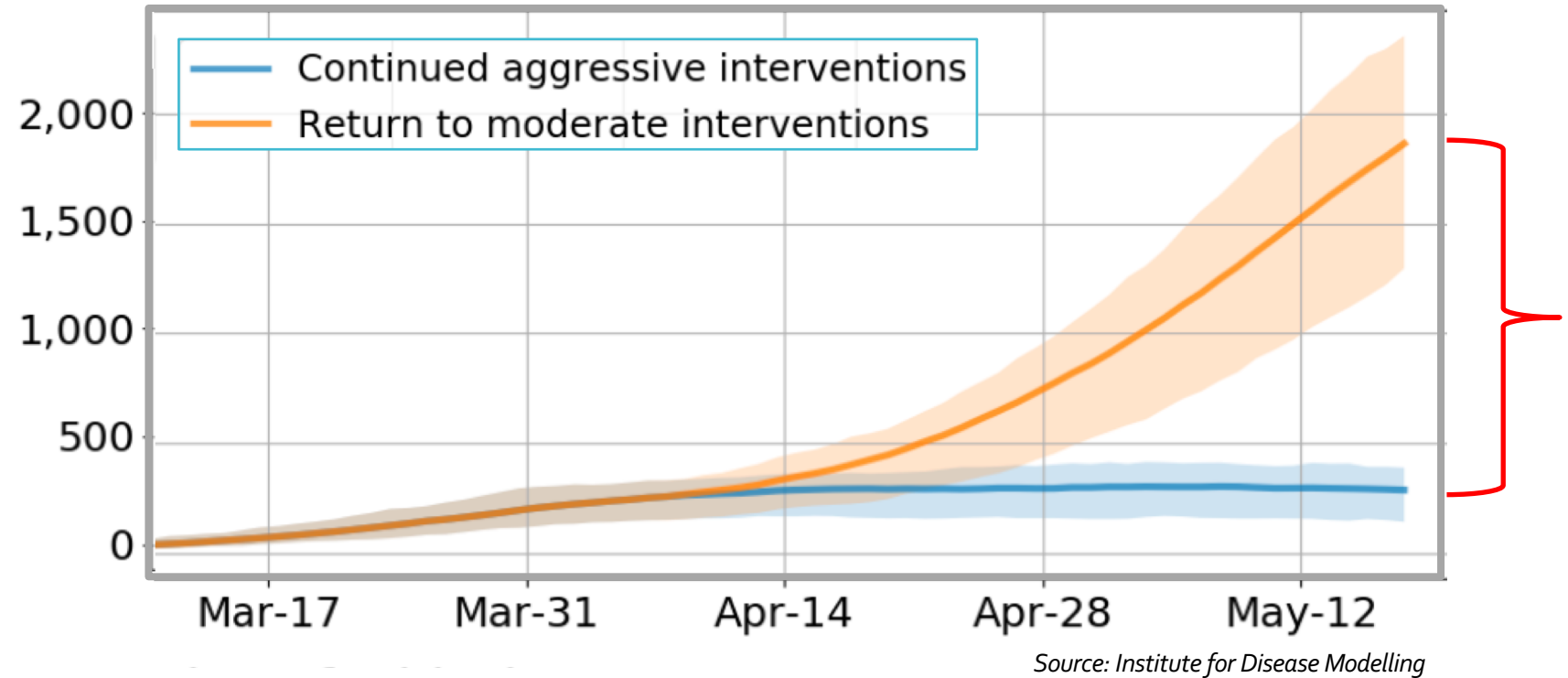
Our reality:

We will be living with the virus until there is immunity, which is many months off.



Goal: Keep
the Curve
Flattened

COVID-19 hospitalizations



Experience in other countries and modelling says: reducing social distancing too quickly will create a spike in cases.



Opening Up America Again Guidelines

Released by President Trump on April 16, 2020

NOTE: The Governor's Medical Advisory Panel and the Oregon Health Authority have not thoroughly reviewed the Opening up America Again Guidelines. After review, criteria could be added or modified to better meet the situational needs of the state of Oregon.



Framework Overview

- 1. Gating Criteria: 3 components**
 - Symptoms – declining numbers
 - Cases – declining numbers
 - Hospital capacity – regular procedures and adequate testing
- 2. Core State Preparedness: 3 components**
 - Robust testing and contact tracing
 - Healthcare system capacity, including PPE and surge capacity
 - Plans for health and safety
- 3. Phased lifting of restrictions: 3 components**
 - Phase 1
 - Phase 2
 - Phase 3



Three Gating Criteria

Applied on a state or
regional basis

**DRAFT – Oregon will likely
use modified metrics,
especially for rural counties
who have small numbers.**

SYMPTOMS

Downward trajectory of influenza-like illnesses (ILI) reported within a 14-day period

- AND -

Downward trajectory of COVID-like syndromic cases reported within a 14-day period

CASES

Downward trajectory of documented cases within a 14-day period

- OR -

Downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests)

HOSPITALS

Treat all patients without crisis care

- AND –

Robust testing program in place for at-risk healthcare workers, including emerging antibody testing



Core State Preparedness: I and II

I. TESTING & CONTACT TRACING

- Screening and testing for symptomatic individuals
- Test syndromic/influenza-like illness-indicated persons
- Ensure sentinel surveillance sites are screening for asymptomatic cases (*sites operate at locations that serve older individuals, lower-income Americans, racial minorities, and Native Americans*)
- Contact tracing of all COVID+ cases

II. HEALTHCARE SYSTEM CAPACITY

- Sufficient Personal Protective Equipment (PPE)
- Ability to surge ICU capacity



Core State Preparedness: III

III. PLANS

- Protect the health and safety of workers in critical industries
- Protect the health and safety of those living and working in high-risk facilities (e.g. senior care facilities)
- Protect employees and users of mass transit
- Advise citizens regarding protocols for social distancing and face coverings
- Monitor conditions and immediately take steps to limit and mitigate any rebounds or outbreaks by restarting a phase or returning to an earlier phase, depending on severity



Phase One

Phase One begins at Governor's direction after all Gating Criteria and Core Preparedness items are met



Phased Approach: Guidelines for all Phases

Guidelines for Individuals

- Practice good hygiene
- Strongly consider wide use of face coverings in public
- Stay home if sick

Guidelines for Employers

- Develop and implement appropriate policies: social distancing, protective equipment, temperature checks, sanitation.
- Monitor workforce for indicative symptoms
- Contact tracing policies for positives.



Phase One: Individuals & Employers

- **ALL VULNERABLE INDIVIDUALS** should continue to shelter in place.
- All individuals, **WHEN IN PUBLIC** (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others.
- Avoid **SOCIALIZING** in groups of more than **10**** people. Close **COMMON AREAS** where people are likely to congregate and interact.
- **MINIMIZE NON-ESSENTIAL TRAVEL**
- Continue **TELEWORK** whenever possible.

*** NOTE: Needs review by Oregon Health Authority, Governor's Medical Advisory Panel and local public health.*



Phase One: Specific Types of Employers

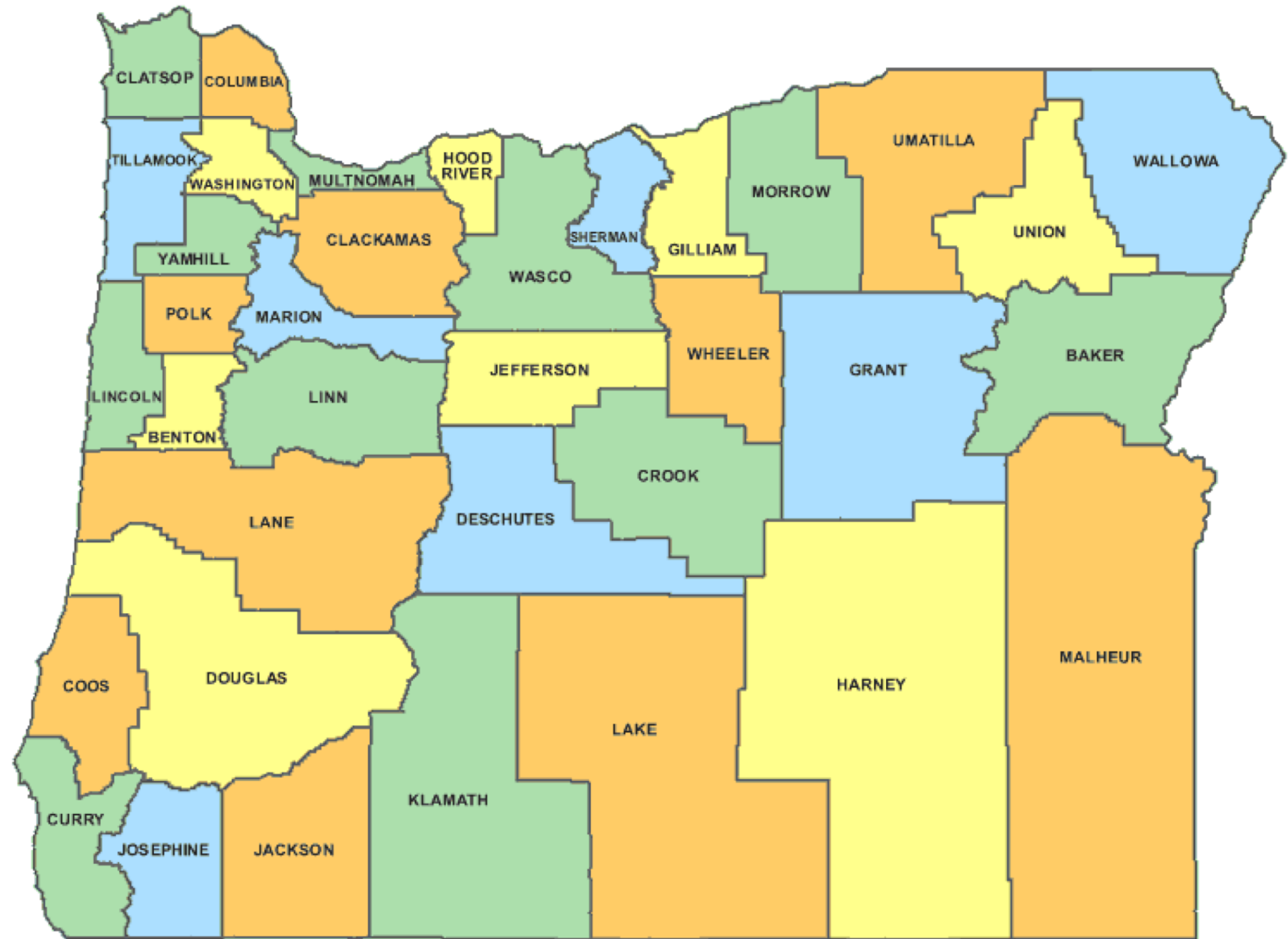
**** NOTE:** Needs review by Oregon Health Authority, Governor's Medical Advisory Panel and local public health.

| | Phase One – Federal proposal | Oregon Modifications Under Consideration** |
|--|---|---|
| Schools and organized youth activities | Remain closed | Additional childcare reopening in Phase One |
| Visits to hospitals and senior living facilities | Prohibited | |
| Large venues: sports, theaters, churches | "Strict physical distancing and sanitation protocols" | Likely remain closed during Phase One |
| Sit-down dining | "Strict physical distancing and sanitation protocols" | Work group to propose Phase One plan |
| Gyms | "Strict physical distancing and sanitation protocols" | Likely remain closed during Phase One |
| Bars | Remain closed | Work group to propose Phase One plan |
| Non-emergency procedures | "can resume, as clinically appropriate" | Oregon regional policy under review |
| Personal services | Not called out specifically | Work group to propose Phase One plan |



Geographical considerations:

- Declining growth in symptoms/cases
- Regional testing capacity
- Regional hospital capacity
- Regional contact tracing capacity
- Regions work with OHA on plans



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FOR DISCUSSION
- UNDER
CONSIDERATION

Additional prerequisite for opening a county in Oregon: a formal request to the Governor:

- Letter from the CEOs and CMOs of hospitals within the county committing to daily PPE reporting to OHA, PPE supply chain reliability and hospital bed surge capacity.
- Recommendation letter from the County Public Health Officer.
- Vote of the County governing body certifying PPE for first responders is sufficient.



**** NOTE: Needs review by Oregon Health Authority, Governor's Medical Advisory Panel and local public health.**

Phases Two and Three

Wait 14 days, pass the gating criteria again, then move to the next phase.

Phase 2: ** Gatherings increase to 50, non-essential travel can resume, schools and gyms can open under physical distancing

Phase 3: ** Mass gatherings size increases, worksites have unrestricted staffing, visitors to nursing homes allowed, restaurants and bars can have more seating



High-Level Framework Community Presentations

High-level framework presentations: Begin April 17

- Governor's Economic Advisory Council
- Regional Solutions Regional Advisory Councils
- Local elected officials: Counties, cities, legislators
- County health departments
- Outdoor recreation sector
- Healthcare stakeholders
- Business community
- Communities of color, Tribes, and community organizations
- Many more...



Sector-specific Discussions:

Owners/practitioners, workers, and health professionals

Sector-specific discussions: starting week of April 20

1. Restaurants/Food service
2. Retail
3. Personal services (hair and nail salons, massage, tattoo parlors, etc.)
4. Childcare
5. Transit
6. Outdoor recreation (parks, trails, etc.)



Next Steps

1. High-level framework presentations across the state: *Begin April 17*
2. Consult with most-affected industries: Restaurants, Retail, Outdoor Recreation, Personal Services: *Week of April 20*
3. Complete details of framework, including operational plans and geographic criteria: *Week of May 4*
4. Finalize discrete steps and guidelines in the Step-by-Step Reopening Oregon Plan: *Week of May 4*
5. Ongoing coordination with West Coast states



Reopening Resources

White House and CDC: [Opening Up America Again](#)

American Enterprise Institute: [National coronavirus response: A road map to reopening](#)

Ifo Institute: [Making the Fight against the Coronavirus Pandemic Sustainable](#)

Center for American Progress: [A National and State Plan To End the Coronavirus Crisis](#)



APPENDIX

Oregon Immediate To-Dos: Gating Criteria

| Element | Process/Sub-tasks | Timeline |
|--------------------------------------|--|-----------------------|
| Gating Criteria: Symptoms & Cases | <ul style="list-style-type: none">• Symptoms: Need ILI and syndromic case data by county to see trends by county• Cases: Have this data | |
| Gating Criteria: Sufficient PPE | <ul style="list-style-type: none">• Multiple orders placed – private vendors, FEMA, etc.• Request for large mask sterilization machine placed with FEMA• Various Oregon manufacturing ventures started• Hospital inventories and usage rates are incomplete | Dependent on delivery |

Oregon Immediate To-Dos: Core Preparedness

| Element | Process/Sub-tasks | Timeline |
|--|--|-----------------------------------|
| Hospital Capacity | <ul style="list-style-type: none"> • Alternative care sites identified • Oregon Medical Station set up at State Fairgrounds | Generally completed |
| Robust testing, tracing and isolation strategy | <ul style="list-style-type: none"> • Testing strategy in draft form; has had initial review by MAP; needs lab details added • Contact tracing plan being drafted, including staffing and technology; needs review by local public health and MAP • Isolation strategy and alternative sites being drafted and identified; needs review by local public health and MAP | Complete draft within two weeks |
| Guidelines for specific sectors | <ul style="list-style-type: none"> • Plan for restarting non-emergency and elective procedures being drafted by OHA | Reviewed by MAP on April 16 |
| | <ul style="list-style-type: none"> • Workgroups for six sectors being established: Restaurants, Retail, Childcare, Personal Services, Transit, Outdoor Recreation. | Draft guidelines within two weeks |

Oregon Immediate To-Dos: Added Components

| Element | Process/Sub-tasks | Timeline |
|--|---|------------------------|
| Systems for hardest-hit and vulnerable populations | <ul style="list-style-type: none">• COVID-positive nursing home currently being stood up• Additional operational plans for other populations being drafted• Needs review by local public health and MAP• Need specific test/track/isolate plans for hardest-hit groups | Draft within two weeks |



Definition of Vulnerable Individuals

Opening Up America Again Vulnerable Individuals Definition

- 1. Elderly individuals.*
- 2. Individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.*

Baker County

Reopening Plan

Prepared based on Governor Kate Brown's
Public Health Framework for Reopening Oregon



Purpose

The purpose of this document is to provide guidance for those involved in the process of reopening and give information that will need to be addressed in the implementation of their individual plans.

Due to this ever changing information associated with COVID-19 these guidelines will be handled as an adaptive management plan or living document. This means that as information is made available/changes or that state orders or standards are issued this information would be discussed, addressed and then reflected in this plan as soon as possible.

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Section I: Overview

Baker County

Baker County is a rural county located in the northeastern region of the state with its eastern most border along the Snake River, which separates Oregon from Idaho. It consists of 3,088 square miles and has a population of 16,134 (2010 census). The single largest city within the county is the county seat, Baker City, Oregon with a population of approximately 9,828, indicating that about 61 per cent of the county's population resides in the city of Baker City. Additionally, there are 7 other incorporated towns (one with zero full time residents)¹ and approximately 25 other unincorporated towns in the county. The county's economy is based primarily on the region's farming and ranching industry, with the production of cattle and the growing of necessarily included feed crops to support the raising of livestock, and various other farm produced food crops on a major scale.

Being a rural and sparsely populated county with the majority of its population based in one city, Baker City, the vast amount of the county's land mass is unpopulated.

Thus far Baker County has had no positive cases of COVID 19. This fact may be as a result of the county's sparse and spread out population (natural social distancing) and adherence to the government's guidelines on preventative measures to reduce exposure. This fortunate fact provides some relief to the residents of Baker County from the terrible loss and suffering being experienced and felt elsewhere around the state and country, while not relieving them of the necessity of continuing to comply with sound and practical efforts to control exposure and contamination, self- isolation, hygiene, and all other precautionary measures, appropriate to age group, underlying condition, and all of the other relevant considerations.

However, the heartache, despair, uncertainty and fear caused by the efforts to slow or stop the spread of this terrible disease through the shutdown of non-essential business and commerce is another matter. At this point, with the favorable health condition that exists in Baker County, relative to COVID-19, the devastating economic impact to the county seems even more extreme, and relief to these aspects of the effects of the disease require as much attention as continuing disease mitigation efforts.

This document is prepared in response to Governor Kate Brown's solicitation of working strategies from Oregon counties, which support and enhance the "Public Health Framework for Reopening Oregon."

¹ Of the six other occupied incorporated towns in Baker County; Haines, Huntington, Halfway, Sumpter, Richland, and Unity, the average population is 262.5 (2010 Census).

Section II: Gating Criteria & Preparedness

A. Gating Criteria

1. Symptoms

(Downward trajectory of influenza-like illnesses (ILI) AND COVID-like syndromic cases reported within a 14-day period)

2. Cases

(Downward trajectory of documented cases within a 14-day period OR positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests))

Current Status

Reports from our local hospital, Saint Alphonsus Medical Center - Baker City, as well as our five medical clinics have shown a downward trajectory of influenza-like illness or COVID-like symptoms over the past 14 days. Many are reporting no cases in the last 14 days that would meet this criteria.

Baker County has been fortunate to have no positive tests to date. While COVID-19 was spreading rapidly early on, the quick and decisive measures taken have slowed that rate. In Eastern Oregon we have seen very slow growth in the nearby counties with positive cases. Total cases are in the single digits and there are numerous days or even weeks between positive cases. The health and safety of our community is our priority, and this trend of slow or no growth must continue. However, it would be naive to think that we will never get a case. Baker County has created a **Business/Medical Case Review Unit** in the Incident Command Structure to continuously monitor the situation and identified **Management Action Point metrics** as part of an information-based, phased approach to re-opening.

Plan for Re-opening

A phased approach to re-opening our economy will keep the COVID-19 positive growth rate curve or line relatively flat. If no management action points are reached within a two-week period, which would be the incubation period of the virus, then it would be permissible to move to the next phase. Taking small, calculated steps will allow the economy to start re-opening through a strategic approach that protects the health of the community.

A Business/Medical Case Review Unit has been created in the Incident Command Structure. This group is made up of Economic Development Professionals, Doctors, Infection Prevention Control Manager, Public Health Officials, and Emergency Management. This Unit will continuously be evaluating the numbers of tests done, positive tests and the information collected during contact tracing. They could change the Management Action Points based on information, such as positive COVID tests from healthcare workers or residents and/or staff of a Long Term Care Facility (LTCF).

In consultation with the Public Health Branch of the Incident Command Structure, a consensus was reached on the following management action points should positive cases occur.

Management Action Points: Positive Cases per week: 8

Hospitalized Cases: 2

Patients on a Ventilator: 1

Surrounding area Hospitals Capacity: 30%

If these management action points are reached, a HOLD (described in Section III) will be placed on moving forward with any other business sector re-opening and allow time for contact tracing (described in B - 1) to occur. Based on the data provided through contact tracing and testing, the Business/Medical Case Review Unit and Incident Command Team will determine the need to continue to hold, or take steps backward, until we reach a steady state.

3. Hospitals

(Treat all patients without crisis care AND robust testing program in place for at-risk healthcare workers)

Current Status

Robust testing has been defined for the State of Oregon as 15,000 tests per week. Based on Baker County's population, our testing requirements would be up to 57 tests per week for those that meet the criteria set by Oregon Health Authority (OHA).

Plan for Re-opening

Additional testing kits will be necessary to sustain a reopening plan.

There are testing sites in nearby jurisdictions that could run tests for Baker County through entering into an agreement. In addition to the current labs that are being used, Saint Alphonsus Medical Center in Boise, Idaho the parent hospital of the Saint Alphonsus system that includes Baker City and Ontario, Oregon as well as Nampa, Idaho will also be able to run tests locally. This will increase Baker County's access for testing and provide quicker testing results. Currently, Baker County is following the guidance provided by OHA when testing patients for COVID-19.

Requests for sufficient tests are being managed by Saint Alphonsus Medical Center Baker City. Saint Alphonsus Medical Center Baker City will contact the Baker County Emergency Operations Center (EOC) who will continue to use the state's existing Ops Center to make requests for testing media from the state. Ops Center is an electronic software tool that aids in the management of events. A request for this media has been submitted in Ops Center and a delivery of testing media is expected April 25, 2020.

B. Core State Preparedness

1. Testing & Contact Tracing

- Screening and testing for symptomatic individuals*
- Test syndromic/influenza-like illness-indicated persons*
- Ensure sentinel surveillance sites are screening for asymptomatic cases (sites operate at locations that serve older individuals, lower-income Americans, racial minorities, and Native Americans)*
- Contact tracing of all COVID+ cases*

Baker County Health Department (BCHD) will take the lead on **Case Investigations and Contact Tracing** pursuant to guidelines provided by OHA. See Novel Coronavirus Disease 2019 (COVID-19) Interim Investigative Guidelines, dated April 1, 2020, available through OHA.

BCHD will provide the staff for Case Investigations and Contact Tracing. This team will be led by the Nursing Supervisor and Office Manager. Our COVID-19 Investigation Team is composed of seven BCHD staff members, two Eastern Oregon Modernization Collaborative staff members, and five Baker

County employees trained in Contact Investigations. Four of the above listed team members have ORPHEUS (Oregon's Communicable Disease Database) access and two additional staff will have access before the end of April 2020. Oregon Health Authority has provided information that Contact Tracing teams should consist of a 15 per 100,000 ratio. Currently Baker County has a ratio of 14 per 16,000.

Should additional support be needed, BCHD will contact OHA Acute and Communicable Disease Program for additional assistance.

2. Healthcare System Capacity

-Sufficient Personal Protective Equipment (PPE)

-Ability to surge ICU capacity

Personal Protective Equipment

PPE supply and the current supply chain is adequate for the needs identified in the phases described below in Section III. In each sector we have prioritized certain business types, so that should the resupply rate of PPE become strained, a structured slowdown of PPE use can occur.

Many sectors do not need medical grade PPE. With the implementation of cloth/reusable face masks, there will not be an additional drain on the current supply chain for medical grade PPE. The sector with the most need for medical grade PPE is Professional Services, which includes the Hospital, Clinics, Dentists, Optometrist, etc. They are prioritized as follows: Professional Services (1 - Hospital, 2 - Clinics, 3 - Dentists, 4 - Optometrists). We have been in communication with this group to ensure we have adequate resources to meet 30 day supply as well as surge needs of the following PPE items: N95 Masks, Surgical Masks, Gowns, Gloves, Face Shields, Cloth Face Masks (used to cover N95/Surgical Masks if face shields are not used.)

Until the supply chain is fully back to normal, reuse guidelines will remain in effect. This will also include the use of a vapor machine that will disinfect PPE that will extend the life of available PPE even further than normal reuse guidelines.

Surge Plans

Saint Alphonsus Medical Center Baker City Surge Plan Summary

As part of a large, integrated care delivery network across Eastern Oregon and Western Idaho, Saint Alphonsus Medical Center - Baker City (SAMC-BC) is uniquely positioned to accommodate patients and their care needs during the COVID-19 pandemic. While the hospital is licensed for 25 medical/surgical and ICU beds, in the event of a "surge" of patients with known or suspected coronavirus, Saint Alphonsus Health System (SAHS) is prepared to increase its capacity through a multi-tiered response plan overseen by the SAHS Incident Command structure. Our plan allows us to adequately provide medical and nursing care in the event the pandemic 'surge' requires increased bed capacity. This is a phased approach and would be carefully evaluated at each phase for resource availability, both internally and externally and is supported by federal and state waivers that allow Critical Access Hospitals to expand beyond their licensed beds.

SAMC-BC was targeted to provide for surge capacity at 150% of current state at the end of March 2020. This would equate to 5 ICU beds and 30 Medical/Surgical beds total. SAMC-BC has developed a surge

plan that exceeds this targeted surge capacity. The SAMC-BC surge plan will be submitted to the Oregon Health Authority April 24, 2020.

In working with Baker County Emergency Management an alternate care site has been established that is in close proximity to Saint Alphonsus Medical Center - Baker City and St. Lukes clinic. This facility has an initial capacity for 60 additional beds.

Baker County Surge Plan Summary

The purpose of the Baker County Medical Surge Plan is to strengthen medical surge response capability for COVID-19, through a coordinated, collaborative, regional approach. This surge plan coordinates the response actions for Saint Alphonsus Medical Center - Baker City (hospital), Baker County Public Health, medical clinics, long term care facilities, hospice agencies, and emergency response entities.

Saint Alphonsus Medical Center - Baker City

Saint Alphonsus Medical Center - Baker City (SAMC-BC) principally serves Baker County, Oregon as the only Hospital in the county. SAMC-BC is part of the St. Alphonsus Regional Medical Center located in Boise, Idaho. St. Alphonsus is an affiliate of Trinity Health, one of the largest multi-institutional Catholic health care delivery systems in the nation.

SAMC-BC developed a detailed Surge Plan for COVID-19 that will serve as a guide for COVID-19. The support and coordination of SAMC-BC in a medical surge event is critical to the efforts of Baker County to respond to disaster. SAMC-BC developed a phased approach to open rooms and segregate patients as in the case of the pandemic event. SAMC-BC staff are working directly with the Oregon Health Authority with their plan.

Baker County Health Department

Public health in Baker County is done through the Baker County Health Department which has been working closely with the Oregon Health Authority, local emergency management, hospitals and medical providers to monitor the 2019 Novel Coronavirus (COVID-19) outbreak.

Alternative Care Site

The Baker City Seventh Day Adventist School is on standby for use as an alternate care site for lower acuity hospital patients transferred from the hospital.

Ambulance Care Providers:

Emergency Response Transport Air Ambulances (Rotary-wing & Fixed Wing)
Life Flight Network and St. Luke's Medical Clinic

Emergency Response Transport Ground Ambulance Resources

| | |
|---|----------------------|
| Baker City Fire Department – Baker ASA | 4 transport vehicles |
| Eagle Valley Ambulance - Richland ASA | 1 transport vehicle |
| Halfway/Oxbow Ambulance – Halfway and Oxbow ASA | 2 transport vehicles |
| Treasure Valley Paramedics – Huntington ASA | 4 transport vehicles |

Additional Non-Emergency/Inter-Facility Transporting (Ground & Air) Ambulance Services

| |
|--|
| Baker City Fire Department – Baker, Richland, Halfway, Oxbow and Huntington, ASA |
| Med-Transport Inc. -- Baker, Richland, Halfway, Oxbow and Huntington, ASA |
| Halfway/Oxbow Ambulance -- Halfway/Oxbow ASA |
| Eagle Valley Ambulance – Richland ASA |
| Life Flight Network |
| St. Luke’s Clinic |

Mutual Aid Agreement

Mutual Aid agreements between the various emergency response jurisdictions is critical for a medical surge event since any one Baker County agency/department may not have the human and equipment resources to respond to multiple calls for service. The mutual aid agreement has been reviewed with the last major update completed September 11, 2011.

Public Information

Medical care messages will be collaborated with the partnering agencies in a surge event. This will be done through a Joint Information System (JIS). The messages from each partner agency will be shared with the other so a common message can be shared from the Public Information Officers (PIOs) to the public. PIOs from Baker County Emergency Management, Baker County Health Department, and St. Alphonsus will work together in distributing the messages to the public.

3. Plans

- Protect the health and safety of workers in critical industries
- Protect the health and safety of those living and working in high-risk facilities (e.g. senior care facilities)

- Protect employees and users of mass transit
- Advise citizens regarding protocols for social distancing and face coverings
- Monitor conditions and immediately take steps to limit and mitigate any rebounds or outbreaks by restarting a phase or returning to an earlier phase, depending on severity

Nursing Homes or Long Term Care Facilities (LTCF) - During this roll out (see Section 3, Phase 3) we would encourage these facilities to stay on lock down for two reasons. First, it keeps these vulnerable populations safe in this uncharted reopening with a virus we are still learning about. Second, it would keep PPE usage down and available for hospitals and clinics should a surge event occur.

VULNERABLE POPULATIONS are:

- People 60 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised
 - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease
- People who are pregnant
- Workers in critical infrastructure
- Jails
- Prisons
- Older People with underlying medical conditions
- Mass Transit

Houselessness

Should an individual or family that is experiencing houselessness contract COVID-19 or be identified as a contact of a known COVID-19 case, Baker County will use the Human Services Branch of our EOC, who will work with local partners that have been identified and are a part of this branch, to seek lodging for them. We would also use our Human Services branch to provide the necessities of daily living, food, laundry, and medications while they are kept in isolation. We will also connect them with housing and food assistance programs or other services as requested by the family.

Isolation Strategy

Unless there is a need for medical services, it is recommended those that test positive for COVID-19 and/or have signs and symptoms, stay at home until they have been symptom free for 72 hours (3 days). By following these strategies it will help protect the health and safety of workers in critical industries, high risk facilities, mass transit, and all other sectors.

Section III: Re-Opening Phases

A. Phased Lifting of Restrictions

During all phases, our Incident Command Team and Baker County Health Department will provide **messaging** to continue to remind community members to practice the **principles of good hygiene to limit the spread of the virus**: wash hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces; avoid touching your face; sneeze or cough into a tissue, or the inside of your elbow; disinfect frequently used items and surfaces as much as possible; and strongly consider using face coverings while in public, particularly when social distancing is not easy to maintain or when using mass transit. Additional messages will center on **'People Who Feel Sick Should Stay Home'**: do not go to work, school or grocery store. Stay home except for seeking medical services; contact and follow the advice of your medical provider; stay home until you are symptom free for 72 hours (3 days); and continue to adhere to State and local guidance as well as complementary CDC guidance, particularly with respect to face coverings. Continual education of Employers and Individuals throughout this process will be done to ensure we continue to reduce the spread of COVID-19.

Employers

Develop and implement appropriate policies, in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices, regarding:

- Social distancing and protective equipment
- Testing, isolating, and contact tracing
- Sanitation
- Use and disinfection of common and high-traffic areas
- Business travel

Monitor workforce for indicative symptoms. Do not allow symptomatic people to physically return to work until they are symptom free for 72 hours.

Develop and implement policies and procedures for workforce contact tracing following employee COVID+ test. <https://www.cdc.gov/coronavirus/2019-ncov/php/principles-contact-tracing.html>

Baker County has created sectors to try and group similar business or groups that would have similar requirements through the phases described below. The sectors are as follows:

Retail - Essential (These would include those that are currently operating and are in accordance with the Governor's Order.)

Retail - Non Essential (These are those that were closed due to the Governor's Order)

Industrial / Manufacturing

Professional / Personal Services

Government

Restaurants/Food Services

Bars

Hospitality

Others

Phase One

General Guidelines – Individuals

ALL VULNERABLE INDIVIDUALS should continue to shelter in place. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents.

All individuals, when outside of their homes (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others. Social settings of more than 10 people, where appropriate distancing may not be practical, should be avoided unless cloth face masks are worn.

Avoid **SOCIALIZING** in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing of 6 feet (e.g., receptions, trade shows)

MINIMIZE NON-ESSENTIAL TRAVEL and adhere to CDC guidelines regarding isolation following travel.

General Guidelines – Employers

Continue to **ENCOURAGE TELEWORK**, whenever possible and feasible with business operations.

If possible, **RETURN TO WORK IN PHASES**.

Close **COMMON AREAS** where personnel are likely to congregate and interact, or enforce strict social distancing protocols.

Minimize **NON-ESSENTIAL TRAVEL** and adhere to CDC guidelines regarding isolation following travel.

Strongly consider **SPECIAL ACCOMMODATIONS** for personnel who are members of a **VULNERABLE POPULATION**. This would include physical barriers and the use of cloth face masks when social distance can not be maintained.²

Industrial/Manufacturing - Maintain social distancing of 6', recommend the use of cloth face masks if social distancing cannot be done, frequent cleaning of commonly touched surfaces, encourage employees to self monitor for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms. No contact tracing is required unless a COVID + case occurs.

Retail (Essential and Non-Essential) - Maintain social distancing of 6', recommend the use of cloth face masks if social distancing cannot be done, frequent cleaning of commonly touched surfaces, encourage

² Federal Guidelines Opening Up America Again

employees to self monitor for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms. No contact tracing is required unless a COVID + case occurs. Install physical barriers near cashier location or use cloth face masks when social distance can not be maintained.

Professional / Personal Services Group (beauticians, barbers, accountants, lawyers, etc.), people that will be with the public less than 6 feet spacing for over 15 minutes and did not use medical grade PPE prior to the pandemic, use a cloth face mask. If you used medical grade PPE please see optimization / reuse guidelines. Cloth face masks will be required (by provider and public). Appointments will be required and contact tracing will be done through appointment logs. Frequent cleaning/disinfectant of commonly touched surfaces will be required. No physical barriers are needed due to the cloth face masks, limit number in waiting areas for social distancing.

Government - Maintain social distancing of 6', recommend the use of cloth face masks if social distancing cannot be done as well installing physical barriers where needed, frequent cleaning of commonly touched surfaces, encourage employees to self monitor for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms. No contact tracing is required unless a COVID + case occurs. Building will be accessed through appointment only.

Monitor for two weeks checking against any Management Action Points. Should the Management Action Points be checked the Business/Medical Case Review Unit will advise the following:

Move Forward – Should after two weeks there is no change in the Gating Criteria or the Core State Preparedness and the Business/Medical Case Review Unit advises that reopening steps can continue, Baker County will move to Phase Two.

HOLD – This would mean that an additional one to two weeks is required to adequately determine if the Gating Criteria and Core State Preparedness requirements are able to be met/maintained.

Reduction of Phase One Step 1 – In Phase One All Professional/Personal Services would be asked to reduce current patrons or appointments by 50%. The Business/Medical Case Review Unit would monitor any changes and advise to hold for one to two weeks before returning to Phase One.

Reductions Phase One Step 2 – Should the COVID-19 Curve not change based on step 1 above then the Business/Medical Case Review Unit will review the contact tracing to try and determine which sector of business (as discussed above) might continue to contribute to an increase in the COVID-19 curve. Those sectors would be asked to close. While the other sectors would continue to follow Reduction of Phase One Step 1. The Business/Medical Case Review Unit would determine to hold one or two weeks before returning to Reductions Phase One Step 1.

Reductions Phase One Step 3 – Return to “stay-at-home”. Hold here for two weeks. Ensure Gating Criteria and Core State Preparedness steps are met and restart Phase One with Reductions Phase One Step 2 and work backwards until we reach Phase One. After two weeks, re-assess Gating Criteria and Core State Preparedness steps and move to Phase Two.

Phase Two

General Guidelines – Individuals

ALL VULNERABLE INDIVIDUALS should continue to shelter in place. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is

not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents.

All individuals, when outside of their homes (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others. Social settings of more than 50 people, where appropriate distancing may not be practical, should be avoided unless cloth face masks are used.

NON-ESSENTIAL TRAVEL can resume.

General Guidelines – Employer

Continue to ENCOURAGE TELEWORK, whenever possible and feasible with business operations.

Close COMMON AREAS where personnel are likely to congregate and interact, or enforce moderate social distancing protocols.

NON-ESSENTIAL TRAVEL can resume.

Strongly consider SPECIAL ACCOMMODATIONS for personnel who are members of a VULNERABLE POPULATION. This would include physical barriers and the use of cloth face masks when social distance can not be maintained.³

Restaurant - Maintain social distancing of 6'. Every other booth/table or approximately 50% of normal capacity, however physical barriers may increase capacity. Contact tracing will be required that will contain patron data of name, contact information, time in and out of the facility. Cleaning/disinfectant requirements of commonly touched surfaces and in between each set of patrons of booths and tables. Physical barriers should be implemented at cashier locations. Employees in contact with patrons will wear a cloth face mask. All employees will self monitor for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms.

Bars - Maintain social distancing of 6'. Every other booth/table or approximately 50% of normal capacity, however physical barriers may increase capacity. Contact tracing will be required that will contain patron data of name, contact information, time in and out of the facility. Cleaning/disinfectant requirements of commonly touched surfaces and in between each set of patrons of booths and tables. Physical barriers should be implemented at cashier locations. Employees in contact with patrons will wear a cloth face mask. All employees will self monitor for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms. No bar seating will be available unless it meets the social distancing measure of 6 feet from the bartender.

Others (Churches, Theater, pools, ...) - Maintain social distancing of 6', recommend the use of cloth face masks if social distancing cannot be done, frequent cleaning of commonly touched surfaces, encourage employees to self monitor for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms. Contact tracing would be required for sessions longer than one hour and when social distancing cannot be maintained. (Special circumstances will be considered for those in this group along with additional guidance from the Business/Medical Case Review Unit)

Monitor for two weeks checking against any Management Action Points. Should the Management Action Points be checked the Business/Medical Case Review Unit will advise the following:

³ Federal Guidelines Opening Up America Again

Move Forward – Should after two weeks there is no change in the Gating Criteria or the Core State Preparedness and the Business/Medical Case Review Unit advises that reopening steps can continue, Baker County will move to repeat Phase Two at a social distancing of 3 feet.

HOLD – This would mean that an additional one to two weeks is required to adequately determine if the Gating Criteria and Core State Preparedness requirements are able to be met/maintained.

Reduction of Phase Two Step 1 - Use contact tracing to determine which sector may be contributing to increase of COVID-19 cases. The Business/Medical Case Review Unit will review the data collected from Contact Tracing to identify possible contributing factors and institute new guidance for the sector that is suspected of contributing to an increase of COVID-19 cases. For example, if pools are contributing to the increase, open swim may be postponed and lap swim continue.

Phase Three

Phase 3 Step 1

General Guidelines - Individuals

VULNERABLE INDIVIDUALS can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.

LOW-RISK POPULATIONS should consider minimizing time spent in crowded environments.

General Guidelines – Employers

Resume UNRESTRICTED STAFFING of worksites.⁴

Monitor for two weeks checking against any Management Action Points. Should the Management Action Points be checked the Business/Medical Case Review Unit will advise the following:

Move Forward – Should after two weeks there is no change in the Gating Criteria or the Core State Preparedness and the Business/Medical Case Review Unit advises that re-opening steps can continue onto Phase 3 Step 2.

HOLD – This would mean that an additional one to two weeks is required to adequately determine if the Gating Criteria and Core State Preparedness requirements are able to be met/maintained.

Reduction of Phase 3 Step 1 - A: Reduce gatherings based on Business/Medical Case Review Unit recommendations.

Phase 3 Step 2

Allow visitation to Long Term Care Facilities, Adults In Custody (AIC) and congregate settings to occur. Visitors will wear cloth face masks unless physical barriers are in place. Prior to entry visitors wash their hands at a handwashing station and will be screened for *influenza-like illnesses (ILI) AND COVID-like*

⁴ Federal Guidelines Opening Up America Again

signs and symptoms and temperatures logged. Employees in contact with residents will follow the LTCF Tool Kit guidance. All employees will follow the LTCF guidance for screening for *influenza-like illnesses (ILI) AND COVID-like* signs and symptoms prior to entry to the building.

Umatilla County

Guidelines For Reopening

General Comment:

On April 20, 2020, Oregon Governor Kate Brown issued a document entitled Reopening Oregon: A Public Health Framework for Restarting Public Life and Business.

While elements of reopening have been put into motion, other elements remain under study and continued review. Guidelines for reopening Umatilla County are based upon the advice of local medical officials and authorization from the State of Oregon. Commissioners will not implement any general procedures in excess of those approved by the State nor will they authorize any reopening procedures in conflict with state guidelines.

On May 1, authorization has been granted for the conduct of elective surgeries which also permits hospitals and clinics to generally return to normal business. It also provides a green light for other entities such as dentists, optometrists and others to resume business. In all cases, strict protocols are in place. Communication from dentist offices makes it clear they are prepared to open and are committed to following strict procedures.

Umatilla County would like to move toward the initiation of Phase 1 of the Oregon plan by May 15, or sooner, if the Governor provides an avenue for doing so. Umatilla County will communicate to the Governor its desire to implement these plans.

Critical Elements for Reopening:

- The initiation of procedures and accommodation for the health and safety of employees
- A continued commitment to physical distancing and extra attention to hygiene
- Assurance of sufficient personal protective equipment
- Encouragement of those who are sick to remain home
- Minimizing non-essential travel
- Encouragement of vulnerable individuals to continue sheltering in place
- Avoidance of socializing in groups of ten or more

Elements of Phase One Opening:

- Schools and organized youth activities would remain closed
- Playgrounds would remain closed
- Visits to hospitals and senior living facilities would remain prohibited
- Large venues such as sports, theaters, and churches should remain closed
- Sit-down dining – permitted with accommodation for distancing and extra sanitation protocols
- Bars – same provisions as for dining with reduced occupancy levels

- Personal services – permitted to reopen with accommodation for extra levels of sanitation and distancing as well as protection for staff
- Retail – retail outlets would be permitted to reopen using procedures for sanitation and distancing
- County parks could be open for day use and overnight stays except playgrounds would be cordoned off

Phase Two

The Governor’s document speaks to a 14-day period and passage of specific gating criteria before moving to Phase 2. We anticipate the likelihood of a longer gap.

Local health officials already anticipate some modest spiking in confirmed cases once Phase 1 has been authorized. The degree of spiking and the success of Phase 1 implementation will no doubt have a bearing on timing for the implementation of Phase 2.

Based upon the proposed timeline for the implementation of Phase 1, Phase 2 would likely be implemented sometime in the month of June.

Elements of Phase 2 Opening:

- Gathering sizes would increase to 50
- Non-essential travel could resume
- Schools and gyms could open
- Playgrounds may open
- Recommendations regarding physical distancing and pre-cautions for those at risk would remain in effect

Phase Three

Sometime in late June or early July, there would be a possibility of moving to Phase 3. Again, authorization to move to Phase 3 would take place once additional gating criteria has been experienced.

Provisions of Phase 3 would include:

- Increasing the size of mass gatherings – most likely to 250
- Restaurants and bars will be permitted to offer additional seating

General Considerations:

Based upon information provided by Oregon health officials to local health officials, while restrictions will be lifted on business activities, it appears strict limits on mass gatherings are likely to remain in effect throughout the summer and perhaps beyond.

Scheduled for adoption by the Board of Commissioners – April 29, 2020



Board of Commissioners

Donnie Boyd, Commissioner
Position One

Kelley Minty Morris, Commissioner
Position Two

Derrick DeGroot, Commissioner
Position Three

May 4, 2020

Governor Kate Brown
900 Court Street, Suite 254
Salem, OR 97301-4047

RE: Klamath County Working Together Plan

Honorable Governor Brown,

With support from you, we have a plan to meet all of the requirements regarding the framework to restart our economy. In your recent communication, you laid out the main areas to address for opening Oregon's businesses.

1. Declining growth rate of active cases and surge capacity at the local hospital.

Re-opening framework reference: Symptoms, Case and Hospitals

- A downward trajectory of influenza-like illnesses reported within a 14-day period and a downward trajectory of COVID-like syndromic cases reported within a 14-day period.
- A downward trajectory of documented cases within a 14-day period or a downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests).
- The hospital will be able to treat all patients without crisis care and have a robust testing program in place for at-risk healthcare workers, including emerging antibody testing.

Klamath County Working Together Plan:

Sky Lakes Medical Center has developed a solid surge plan and has the capacity to treat several COVID-19 positive patients.

2. Sufficient Personal Protective Equipment.

We have comfort that we have sufficient personal protective equipment (PPE) for our medical staff and first responders should a surge occur. It is estimated that the hospital would need approximately _____ N95 masks per day in a surge. We have access to _____ N95 masks currently.



Board of Commissioners

Donnie Boyd, Commissioner
Position One

Kelley Minty Morris, Commissioner
Position Two

Derrick DeGroot, Commissioner
Position Three

3. Robust Public Health framework.

Re-opening framework reference: Testing and Contact Tracing

- Screening and testing for symptomatic individuals
- Test syndromic/influenza-like illness-indicated persons
- Ensure sentinel surveillance sites are screening for asymptomatic cases (sites operate at locations that serve older individuals, lower-income Americans, racial minorities, and Native Americans)
- Contact tracing of all COVID+ cases)

Klamath County Working Together Plan:

Our Public Health professionals are tracing, isolating and quarantining actively and have been since the beginning. We also have robust testing, including antibody testing.

- ### 4. Implement CDC Social Distancing Guidelines. We will continue to promote and require physical distancing, proper hand hygiene, and surface sanitation throughout phases 1 and 2. We will continue to urge wide use of face covering in public during phases one and two (the County has actively done outreach and campaigned on this issue with the citizenry)

Klamath County Working Together Plan:

We have a plan in place following Oregon Health Authority Guidelines. We will ask compliance from businesses that they should be first, able to maintain appropriate 6 foot physical distancing. Any closer proximity shall be for less than 60 minutes and should include both patron and employee wearing a face covering. There should also be a requirement of frequent surface disinfection. Businesses that almost exclusively serve vulnerable populations (i.e.- long term care residents) shall communicate with public health for approval of their plan for operation and best practices guidance.

Additionally: for sector specific examples, strategies may include:

- a. Restaurants – allow seating in every other booth; maintain social distancing when the server brings the bill to the table; menus, tables, booths, etc., sanitized after each use.**
- b. Bars – limited stools spaced apart at the counter; same service and sanitation practices as above for seated service; limited hours (e.g. close by 10 pm.)**
- c. Boutique’s and retail shops – limit occupancy to an allotted number of customers based on square footage of the shops. All shops have sanitizer at their entrance and people are instructed to use it upon entering and exiting the**



Board of Commissioners

Donnie Boyd, Commissioner, Position One
Kelley Minty Morris, Commissioner, Position Two
Derrick DeGroot, Commissioner, Position Three

hourly. Retailers could place 'check-in and check-out' logbooks with times to track patrons should there be a break out case.

d. Cosmetologists – by appointment only could easily schedule for social distancing and sanitize using regular standard practices between clients; use of masks and other sanitation materials and products.

e. Hair professionals (barbers, salons) – could reduce the number of chairs and space them out properly; limit the number of clients waiting for a haircut or allowed in the business. Sanitize between cuts and use of masks.

f. Small and boutique gyms, yoga studios, martial arts studios – can easily segregate equipment, limit customers and sanitize equipment following use following standard practices already in place.

These serve as examples, we believe Oregonians are very aware and social distancing will now be a new normal. Strategies we see in place at grocery stores and other businesses will remain, such as plexiglass barriers, and likely increase. We have a plan, working together, and working with you, to ensure safety. We are also open to changes, moving forward, if situations change.

Sincerely,

Donnie Boyd
Commissioner

Kelley Minty Morris
Chair

Derrick DeGroot
Vice Chair

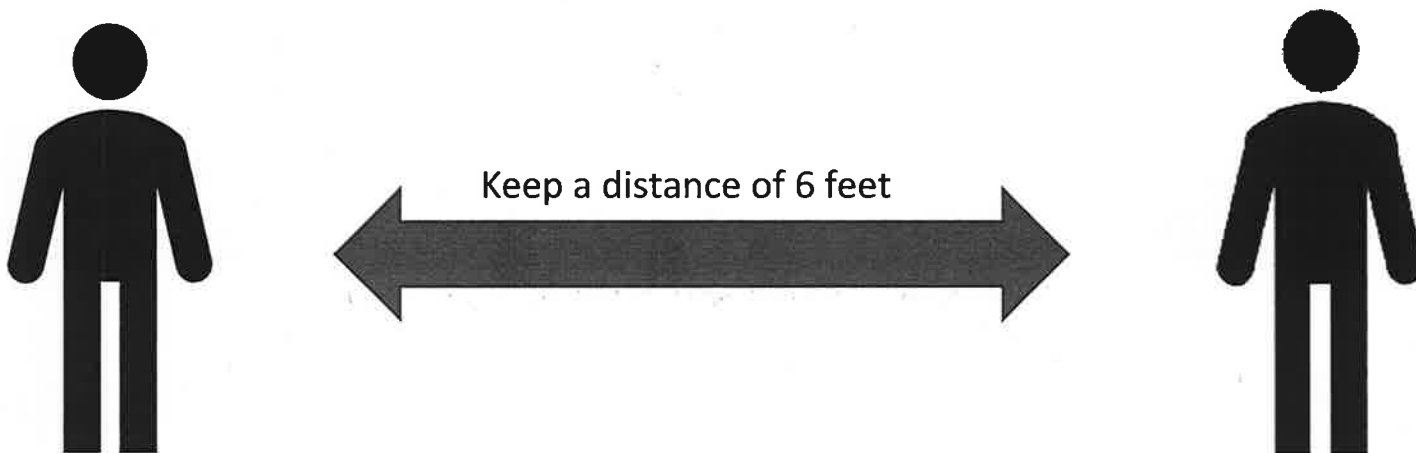
Paul Stewart
President & CEO
Sky Lakes Medical Center

Wendy Warren, MD
Klamath County Medical Officer



GUIDELINES FOR BARS

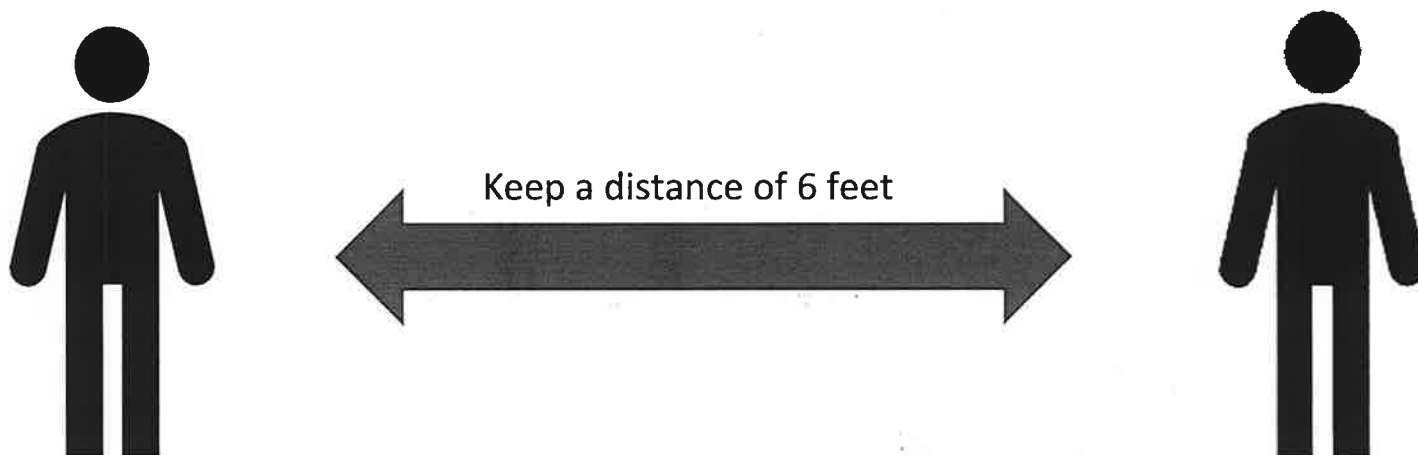
- Allow seating in every other booth/table.
- Provide limited number of stools that are spaced apart at the counter.
- Maintain social distancing when the waiter/waitress brings the bill to the table.
- Menus, tables, booths, etc. should be sanitized after each use.
- Maintain 6' physical distance, any closer proximity shall be for less than 60 minutes and should include both patron and employee wearing a face covering.



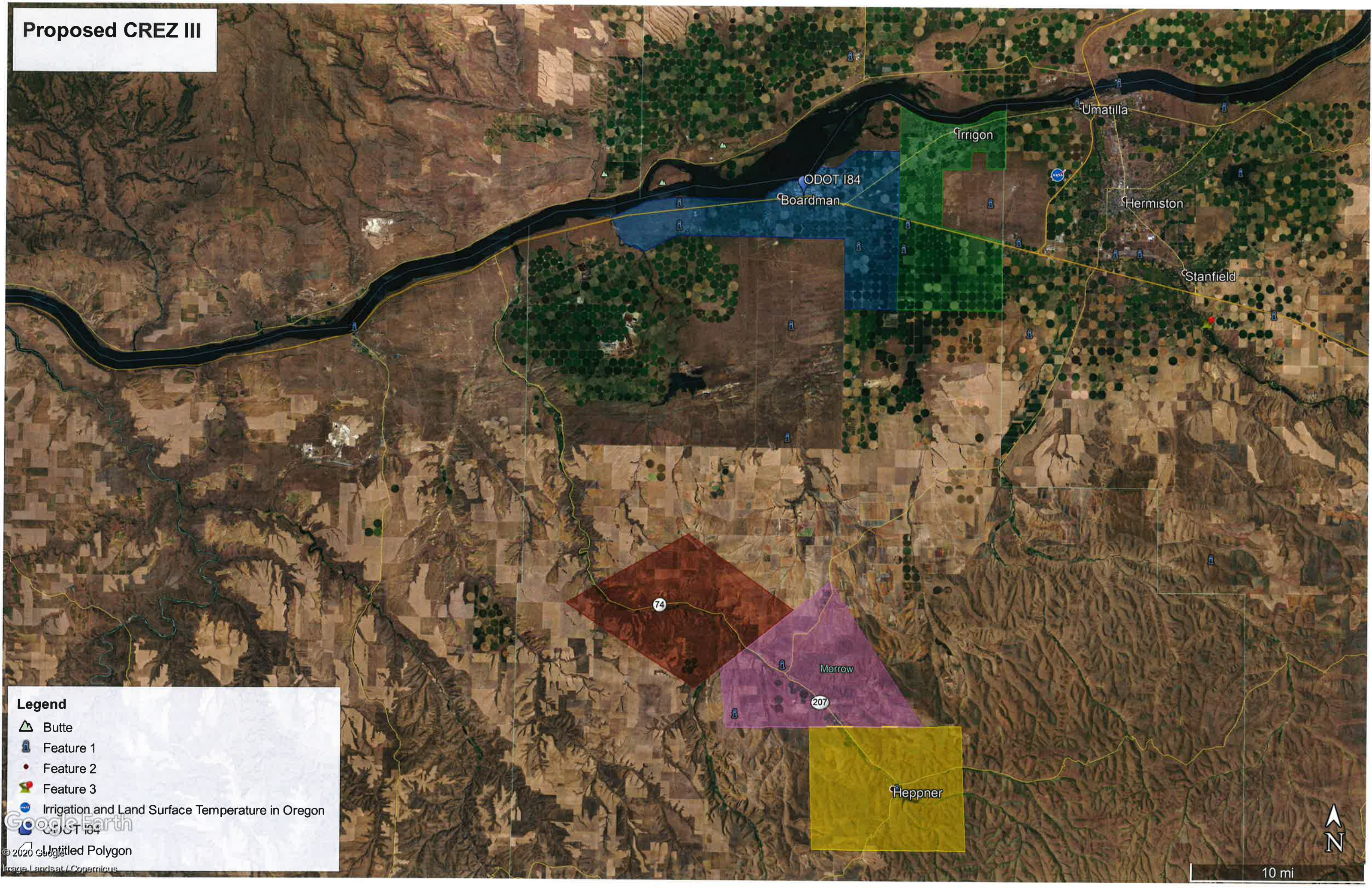


GUIDELINES FOR RESTAURANTS

- Allow seating in every other booth/table.
- Maintain social distancing when the waiter/waitress brings the bill to the table.
- Menus, tables, booths, etc. should be sanitized after each use.
- Maintain 6' physical distance, any closer proximity shall be for less than 60 minutes and should include both patron and employee wearing a face covering.



Proposed CREZ III



Legend

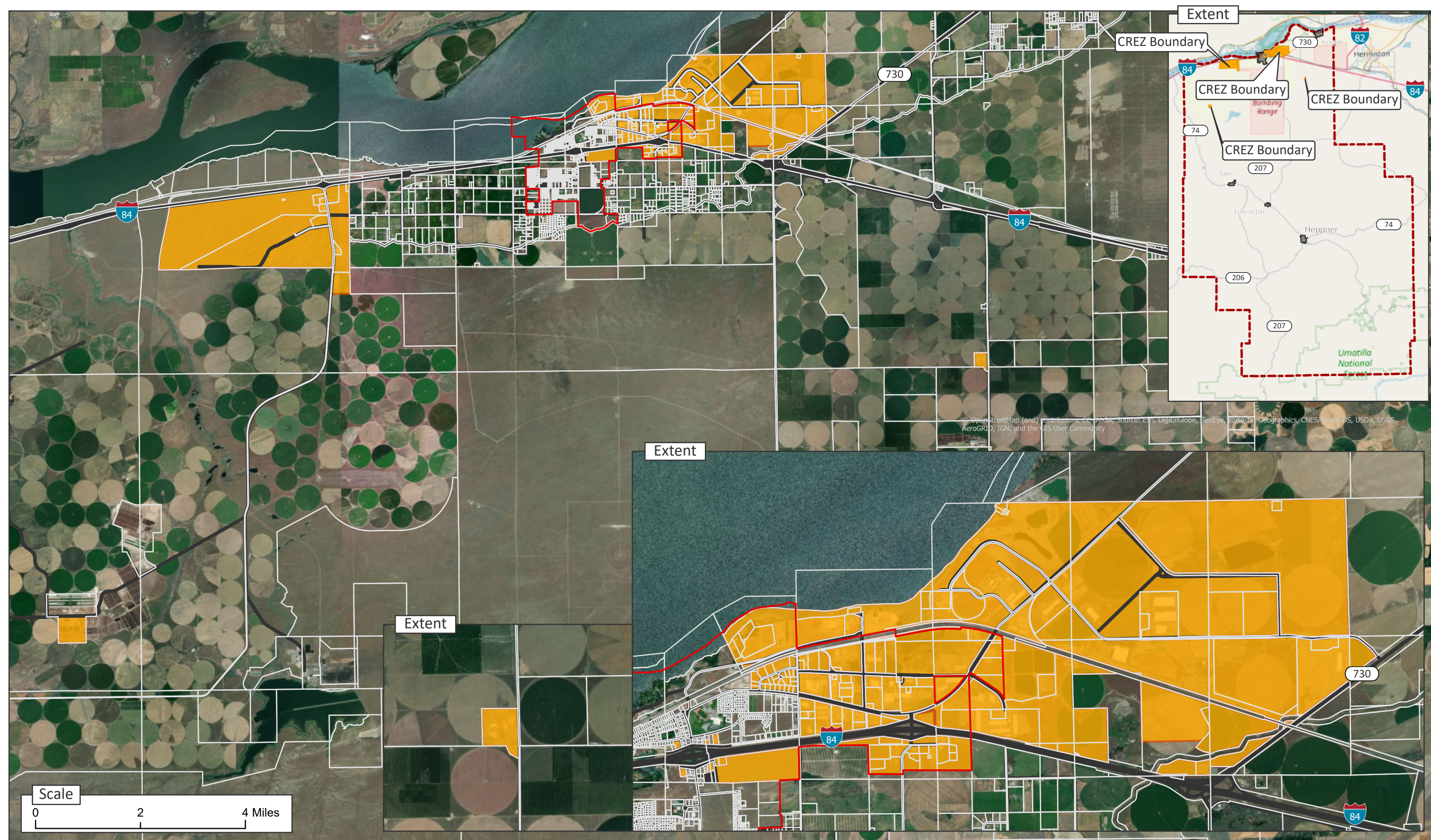
- Butte
- Feature 1
- Feature 2
- Feature 3
- Irrigation and Land Surface Temperature in Oregon

Google Earth

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Image Landsat / Copernicus



10 mi



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CREZ Boundaries

Legend

- City Limits
- Tax Lots
- 2020 CREZ Boundary

Cartography By: Stephen Wrecsics
 Morrow County Planning Department
 Coordinate System: NAD83 Oregon GIC Lambert ft
 Datum: North American 1983
 Projection: Lambert Conformal Conic

Date Saved: 3/3/2020 10:07 AM