

# MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, October 14, 2020 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

**Zoom Meeting Information on Page 2**

**AMENDED**

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
3. **Open Agenda:** The Board may introduce subjects not on the agenda
4. **Consent Calendar**
  - a. Approve Accounts Payable and Payroll Payables
  - b. Sheriff Station 2 Budget Transfer Resolution No. R-2020-23
  - c. Award Sheriff Station 2 Request for Bids
  - d. **Reappointment Request - Special Transportation Fund Advisory Committee & Statewide Transportation Improvement Fund Advisory Committee**
  - e. **Order No. OR-2020-9: Appointing Members to the Board of Property Tax Appeals**
5. **Business Items**
  - a. Draw Applicant Names for 2020 Youth Hunt – Spike Elk (Matt Scrivner, Public Works Director)
  - b. Request to Surplus Equipment & Materials, Public Works (Matt Scrivner)
  - c. Purchase Pre-Authorization Request, Public Works, Two Dump Pup Trailers (Eric Imes, Assistant Road Master)
  - d. Purchase Pre-Authorization Request, Public Works, Two 2021 Kenworth T370 Hook Trucks & Components (Eric Imes)
  - e. Invoice from Enterprise Zone Manager Greg Sweek
  - f. Morrow County Retirement Trust – Actuarial Valuation as of July 1, 2019 (Kate Knop, Finance Director)
  - g. Irrigon Building Update (Darrell Green, Administrator)
  - h. Morrow County Emergency Operations Center Update
6. **Department Reports - Written**
  - a. Community Development Department Monthly Report
  - b. Planning Department Monthly Report
  - c. Justice Court Quarterly Report
  - d. Veterans Services Quarterly Report
7. **Correspondence**
8. **Commissioner Reports**
9. **Executive Session:** Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed
10. **Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
11. **Signing of documents**
12. **Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

### **Zoom Meeting Information**

Join Zoom Meeting:

<https://zoom.us/j/5416762546>

**PASSWORD: 97836**

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only Using Meeting ID 541-676-2546#:

- 1-346-248-7799
- 1-669-900-6833
- 1-312-626-6799
- 1-929-436-2866
- 1-253-215-8782
- 1-301-715-8592



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4b

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kate Knop
Department: Finance
Short Title of Agenda Item: (No acronyms please) R-2020-23 Budget transfer resolution - general fund increase in capital outlay for Sheriff's Station II Building
Phone Number (Ext): x5302 /
Requested Agenda Date: 10/14/2020

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Kate Knop 10/12/2020 Department Director Required for all BOC meetings
[Signature] 10/12/2020 Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\* Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The attached budget transfer resolution R-2020-23 is for the Sheriff's Station II building. A budget transfer resolution is needed to increase the general fund, non-department budget, within the capital outlay category in the amount of \$350,000 per Oregon Budget Law ORS 294.463(2) - Transfers of appropriations within fund or between funds.

ORS 294.463

(2) of this section, transfers of appropriations may be made within a fund when authorized by ordinance or resolution of the governing body of a municipal corporation. The ordinance or resolution must state the need for the transfer, the purpose for the authorized expenditure and the amount transferred.

The revised Sheriff's building appropriations is \$600,000.

**2. FISCAL IMPACT:**

Increase appropriations in general fund, non-departmental, capital outlay in the amount of \$350,000 (101-199-5-50-4412).

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approved R-2020-23 budget transfer resolution to increase general fund, non-department, capital outlay in the amount of \$350,000 for the Sheriff's Station II building.

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS FOR  
MORROW COUNTY, OREGON**

IN THE MATTER OF )  
APPROPRIATIONS FOR FISCAL )  
YEAR BEGINNING JULY 1, 2020 )

RESOLUTION NO. R-2020-23

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, for the following purposes:

**WHEREAS**, the Morrow County General Fund – Non-Department, Capital Outlay, will be incurring expenditures, resulting in an increase in appropriations for the Sheriff’s Station II building not previously budgeted, it is necessary to increase appropriations within the fund.

	<u>Current Appropriations</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>GENERAL FUND</u></b>			
Non-Departmental	\$ 7,175,812	\$ 100,000	\$ 7,275,812
Total Increase/(Decrease) General Fund	\$ 20,611,158	\$ 100,000	\$ 20,711,158
		<b>Total APPROPRIATIONS, All Funds</b>	<b>\$ 43,563,406</b>
		Total Unappropriation and Reserve Amounts, All Funds	<b>\$ 6,935,783</b>
		<b>TOTAL ADOPTED BUDGET</b>	<b>\$ 50,499,189</b>

Dated this 14<sup>th</sup> day of October, 2020.

**MORROW COUNTY BOARD OF  
COMMISSIONERS  
MORROW COUNTY, OREGON**

\_\_\_\_\_  
Melissa Lindsay, Chair

\_\_\_\_\_  
Don Russell, Commissioner

\_\_\_\_\_  
Jim Doherty, Commissioner

Approved as to Form:

\_\_\_\_\_  
Morrow County Counsel

PACKET: 00141-R-2020-23 Sheiff's Station II

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 000297							
101 100-3-01-0102	10/14/2020	Sheriffs Station II	100,000.00	4,912,628.00-	100,000.00	5,112,628.00-	5,112,628.00-
		BEGINNING FUND BALANCE-BUD					
101 199-5-40-4412	10/14/2020	Sheriffs Station II	100,000.00	250,000.00	0.00	600,000.00	597,854.36
		SHERIFF'S BUILDING					
101 199-5-40-4412	10/14/2020	Sheriffs Station II	250,000.00	250,000.00	0.00	600,000.00	597,854.36
		SHERIFF'S BUILDING					
101 113-5-40-4413	10/14/2020	Sheriffs Station II	250,000.00-	307,000.00	0.00	57,000.00	57,000.00
		NEW VEHICLES					
				TOTAL NO. ADJUSTMENTS--REVENUE:	1	100,000.00	
				TOTAL NO. ADJUSTMENTS--EXPENSE:	3	100,000.00	
				TOTAL IN PACKET--		<u>200,000.00</u>	

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
40

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Darrell Green
Department: Administration
Short Title of Agenda Item:

Phone Number (Ext):
Requested Agenda Date: 10/14/2020

(No acronyms please)

Notice of Award- Sheriff Station 2 Project

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:

Contractor/Entity Address:

Effective Dates - From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director

Required for all BOC meetings

Darrell Green 08/12/20 Administrator

Required for all BOC meetings

County Counsel

\*Required for all legal documents

Finance Office

\*Required for all contracts; other items as appropriate.

Human Resources

\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

On September 9, 2020 the Board of Commissioners approved issuing a Bidders packet for the construction of the Sheriff Station 2 Project.

On October 1, 2020, at 3:30 pm bids were opened. We had responses from Allstott Construction and Silvercreek Contracting.

On October 2, 2020 a Notice of Intent to Award was issued to Allstott Construction as the apparent successful proposer.

Per the Bidders Packet, the Award of the contract will be made to the lowest responsible Bidder, for the TOTAL BID AMOUNT shown on the BID SCHEDULE.

The protest deadline was October 8, 2020. We did not receive any protests.

We are announcing Notice of Award to Allstott Construction.

Morrow County Sheriff Station 2 Project Bid tabulation sheet attached.

**2. FISCAL IMPACT:**

Bid amount is 564,702.00

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approve Notice of Award to Allstott Construction.

Attach additional background documentation as needed.



## Morrow County Sheriff Station 2 project Bid tabulation sheet

Contractor	Project proposal form	Bid Proposal form	Bid Schedule	Bid bond or check	First tier Sub form	Bidder Cert. statement	Addendum forms	Bid amount
Allstott Const LLC	✓	✓	✓	✓	✓	✓	✓	\$564,702.00
Silver Creek Contracting LLC	✓	✓	✓	✓	Separate envelope	✓		\$667,099.00

Location: Bartholomew Upper Conference Room      Date: 10-1-2020      Time: 3:30 pm

Attendees: Commissioner Lindsay, Under Sheriff Bowles, Matt Scrivner, Anthony Vement, Darrell Green, Tim Wright with Allstott Construction



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
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(For BOC Use)
Item #
4d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
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Presenter at BOC: Katie Imes
Department: The Loop
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-676-5667
Requested Agenda Date: October 14th, 2020

Reappointments - Special Transportation Fund & Statewide
Transportation Improvement Fund Advisory Committees

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Signatures and dates for Department Director, Administrator, County Counsel, Finance Office, and Human Resources.

Required for all BOC meetings
Required for all BOC meetings
\*Required for all legal documents
\*Required for all contracts; other items as appropriate.
\*If appropriate

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Sheryll Bates is requesting reappointment for the Special Transportation Fund Advisory Committee and the Statewide Transportation Improvement Fund Advisory Committee. Sheryll represents the Heppner Community. See attached letter.

**2. FISCAL IMPACT:**

N/A

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approve reappointment of Sheryll Bates, representing the Heppner, Oregon Community to the Special Transportation Fund Advisory Committee term ending December 31st, 2024 and the Statewide Transportation Improvement Fund Advisory Committee, representing the Heppner, Oregon Senior Citizens Community, term ending June 30th, 2023.

Attach additional background documentation as needed.



**THE LOOP - MORROW CO. TRANSPORTATION**

P.O. Box 495 · Heppner, Oregon 97836 · (541) 676-5667 · 1-855-644-4560

Date: 10/8/2020

To Whom It May Concern,

I would like to be considered for the following committee(s).

- Statewide Transportation Improvement Fund (STIF)  Reappointment
- Special Transportation Fund (STF)  Reappointment

I would like to see this program thrive in Morrow County because of the following interest that I have in transportation:

*I have served on both committees since their inception and understand how critical it is for Morrow County to have a great transportation system to assist every community member and communities*

I feel like I can contribute to this committee by representing the following areas:

*With retirement, I am hoping to have more time to contribute, and getting older I will be able to use my contacts to make sure we are all getting to the services that are needed.*

Thank you,

Name: Sheryll Bates

Address: \_\_\_\_\_

Phone Nu \_\_\_\_\_

Email: \_\_\_\_\_



# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners  
(Page 1 of 2)

(For BOC Use)  
Item #  
4e

**Please complete for each agenda item submitted for consideration by the Board of Commissioners  
(See notations at bottom of form)**

Presenter at BOC: Clerk	Phone Number (Ext): 5601
Department: Clerk	Requested Agenda Date: 10/14/2020
Short Title of Agenda Item: <u>(No acronyms please)</u>	
<b>Appointment of BoPTA Board</b>	

<b>This Item Involves: (Check all that apply for this meeting.)</b>	
<input checked="" type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input checked="" type="checkbox"/> Consent Agenda Eligible <input type="checkbox"/> Discussion & Action Estimated Time: <input type="checkbox"/> Purchase Pre-Authorization <input type="checkbox"/> Other

<input checked="" type="checkbox"/> N/A	<u>Purchase Pre-Authorizations, Contracts &amp; Agreements</u>
Contractor/Entity:	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Reviewed By:

<u>Bobbi Childers</u>	Department Director	Required for all BOC meetings
<u><i>[Signature]</i></u>	DATE	
<u><i>[Signature]</i></u>	DATE <u>10/12/2020</u>	Administrator
_____	DATE _____	County Counsel
_____	DATE _____	Finance Office
_____	DATE _____	Human Resources

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Appointment to Board of Property Tax Appeals. ORS 309.067

**2. FISCAL IMPACT:**

NONE

**3. SUGGESTED ACTION(S)/MOTION(S):**

Sign the Appointments, Please

Attach additional background documentation as needed.

## Important BOPTA dates

Governing body appoints members to pools	October 15 or at request of county clerk
Filing period begins	After date tax statements mailed
Post notice of session	In January, three weeks before the beginning of the session.
Filing period ends	Dec. 31 or next business day if Dec. 31 is a holiday
Deadline for assessor to file ORS 308.242 stips. with clerk	Prior to time board convenes
Session begins	On or after 1st Monday in February
Last day to adjourn	April 15
Last day to amend orders	June 30
Board term ends	June 30
Summary due to Department of Revenue	45 days after adjournment

**BEFORE THE BOARD OF COMMISSIONERS  
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF APPOINTING )  
MEMBERS TO THE MORROW COUNTY ) ORDER NO: 2020-9  
BOARD OF PROPERTY TAX APPEALS )

This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 14, 2020 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2020-2021; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Ed Rollins and Dean Kegler are non-office-holding residents of Morrow County; and Don Russell as the Governing body representative; now, therefore,

IT IS ORDERED that Don Russell be appointed as a member of the County Governing Body pool. Ed Rollins, Dean Kegler to be appointed as members of the Non-Office-Holding pool, and the Chairperson pool. In the Matter of Morrow County Board of Property Tax Appeals. The terms shall begin on October 15, 2020 and end June 30, 2021, or until their successors shall be appointed by the Board of Commissioners; and further that Don Russell is appointed as the Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2021.

**MORROW COUNTY BOARD OF COMMISSIONERS  
MORROW COUNTY, OREGON**

\_\_\_\_\_  
Melissa Lindsay, Chair

\_\_\_\_\_  
Don Russell, Commissioner

\_\_\_\_\_  
Jim Doherty, Commissioner





# AGENDA ITEM COVER SHEET

**Morrow County Board of Commissioners**  
(Page 1 of 2)

(For BOC Use)  
Item #  
5a

**Please complete for each agenda item submitted for consideration by the Board of Commissioners**  
(See notations at bottom of form)

Staff Contact: Matt Scrivner Phone Number (Ext): 541-989-9500 (5706)  
 Department: Morrow County Public Works - Parks Requested Agenda Date: October 14, 2020  
 Short Title of Agenda Item: 2020 - 2nd Season Special Youth Elk Hunt  
(No acronyms please)

**This Item Involves:** (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Consent Agenda Eligible <input checked="" type="checkbox"/> Discussion & Action Estimated Time: <span style="color: red;">10 Minutes</span> <input type="checkbox"/> Purchase Pre-Authorization <input type="checkbox"/> Other
---	--

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: \_\_\_\_\_  
 Contractor/Entity Address: \_\_\_\_\_  
 Effective Dates – From: \_\_\_\_\_ Through: \_\_\_\_\_  
 Total Contract Amount: \_\_\_\_\_ Budget Line: \_\_\_\_\_  
 Does the contract amount exceed \$5,000?     Yes     No

Reviewed By:

	10/8/2020 <small>DATE</small>	Department Head	Required for all BOC meetings
	10/12/2020 <small>DATE</small>	Admin. Officer/BOC Office	Required for all BOC meetings
	<small>DATE</small>	County Counsel	*Required for all legal documents
	<small>DATE</small>	Finance Office	*Required for all contracts; other items as appropriate.
	<small>DATE</small>	Human Resources	*If appropriate

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Annual Second Season Special Youth Spike Only Elk Hunt at the Morrow/Grant County OHV Park. To be held during the regularly scheduled second season elk hunt for the area as stated by Oregon Department of Fish and Wildlife (ODFW) - November 07-15, 2020

Draw for up to six applicants to hunt with no more than four alternates that are residents of Morrow or Grant County between the ages of 12 - 17 unless participating in the ODFW Mentored Youth Hunter Program.

Goal is to have equal amounts of youth from Morrow and Grant County participate.

There was a total of 9 - applications received due date/time (October 08, 2020 @ 4:00pm)

6 - Morrow County

1 - Grant County

2 - Clackamas County

In years past if there were 1 or 2 more applicants for the hunt received those applicants were allowed to hunt. 3 or more applicants they became Alternates.

**2. FISCAL IMPACT:**

Little to None

- Employees Time - Assisting with Program

**3. SUGGESTED ACTION(S)/MOTION(S):**

Recommended Option:

Motion to approve the 7 applicants meeting criteria (Morrow/Grant County Resident) to participate in Special Youth Hunt. As this helps promote the park in a positive light.

2 applicants - unsuccessful due to not residing in Morrow or Grant County

Alternate Option:

Motion to place names in a draw selection of with ending result being Five (5) Morrow County applicants and One (1) Grant County applicant successful, One (1) Morrow County alternate. Two (2) applicants unsuccessful due to not residing in Morrow County.

Attach additional background documentation as needed.

Contact emails were Bcc: to those who received email

Email sent to:

**Individuals requesting documents**

**Ione School District**

Cathy McCabe  
Rollie Marshall  
Tracey Johnson

**Morrow County School District**

Matt Combe  
Dieter Waite  
Marie Shimer  
Sheryl Costello

**Grant County School District**

Robert Waltenburg  
Tara Young

**Blue Mountain Eagle Newspaper**

Kimberly Kell

**Heppner Gazette Times**

Bobby Gordon

**Boardman Parks and Recreation District**

Scott Green

Copies of application and ads were also made available during the parks Committee Meeting that was held on September 21, 2020 as well as the Morrow County Parks Web site under News and Announcements.

**Morrow/Grant County OHV Park  
2020 Special Youth Hunt  
Elk Second Season – Spike ONLY  
Applicants Morrow/Grant County**

*Try for equal numbers  
from Grant and Morrow County*

**TOTAL OF FIVE (9) APPLICATIONS RECEIVED  
by Cutoff time October 08, 2020 @ 4:00pm**

***Six (6) Morrow County One (1) Grant County Applicants***

**1. Recommended (7)**

**First name/Last name    County, City, State    Phone #**

- |                        |                       |
|------------------------|-----------------------|
| a. David K. Rietmann   | Morrow, Ione, Or.     |
| b. Katie L. Spivey     | Morrow, Ione, Or.     |
| c. Lane W. Rowe        | Morrow, Irrigon, Or.  |
| d. Zackariah L. Jones  | Morrow, Irrigon, Or.  |
| e. Kassadie J. Griffin | Morrow, Irrigon, Or.  |
| f. Riley L. Percy      | Morrow, Boardman, Or. |
| g. Fallan C. Griffin   | Grant, John Day, Or.  |

**2. Alternate – (up to 4)**

- a.
- b.
- c.
- d.

**3. Unsuccessful – (any others)**

- a. Valentina Aguilar      Clackamas, Molalla, OR
- b. Ulices Morales-Aguilar    Clackamas, Mollalla, OR



**MORROW / GRANT COUNTY OHV PARK**  
**SPECIAL ELK YOUTH HUNT**  
**FOR YOUTH AGES 12 – 17\***  
**APPLICATION**



**MUST BE** turned in by October 08, 2020 at 5:00 p.m. to

Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Valentina Aguilar  
First --- Middle Initial --- Last

\_\_\_\_\_ Physical Address (Street Address)

\_\_\_\_\_ Mailing Address (if different from Physical Address)

Molalla, OR 97038  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt or \*participating in the ODFW Mentored Youth Hunter Program.

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? **Hunting License (REQUIRED) must include a copy**  
 YES  NO  if no what County Clackamas

Is a copy of current hunting license included with application? YES  NO

**A copy of your current hunting license showing Morrow or Grant County residence is required with application.**

Have you completed a Hunter Education Course? Please include a copy

YES  NO

**Attach/Include copy of Hunter Education certificate**

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Juan L. Aguilar 10-02-2020  
 Signature of parent/Guardian Date

Juan Luis Aguilar  
 Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
 at the **MORROW COUNTY PUBLIC WORKS OFFICE**  
 Return applications to:  
**Morrow County Public Works**  
**365 West Highway 74**  
**P.O. Box 428**  
**Lexington, Oregon 97839**  
**Phone# : 541-989-9500**



**MORROW / GRANT COUNTY OHV PARK  
SPECIAL ELK YOUTH HUNT  
FOR YOUTH AGES 12 – 17\*  
APPLICATION**



**MUST BE** turned in by **October 08, 2020 at 5:00 p.m.** to

Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Ulises Aguilera Morales  
First --- Middle Initial --- Last

Physical Address (Street Address) \_\_\_\_\_

Mailing Address (if different from Physical Address) \_\_\_\_\_

Molalla OR 97038  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt or \*participating in the ODFW Mentored Youth Hunter Program.

Phone: \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? **Hunting License (REQUIRED) must include a copy**  
 YES  NO  if no what County Clackamas

Is a copy of current hunting license included with application? YES  NO

**A copy of your current hunting license showing Morrow or Grant County residence is required with application.**

Have you completed a Hunter Education Course? Please include a copy

YES  NO

**Attach/Include copy of Hunter Education certificate**

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Veronica Aguilera Morales + 10/28/20  
Signature of parent/Guardian Date

Veronica Aguilera Morales  
Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
 at the **MORROW COUNTY PUBLIC WORKS OFFICE**  
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 Phone# : 541-989-9500



**MORROW / GRANT COUNTY OHV PARK**  
**SPECIAL ELK YOUTH HUNT**  
**FOR YOUTH AGES 12 – 17\***  
**APPLICATION**



MUST BE turned in by October 08, 2020 at 5:00 p.m. to  
Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name David K Rietmann  
First --- Middle Initial --- Last

\_\_\_\_\_  
Physical Address (Street Address)

\_\_\_\_\_  
Mailing Address (if different from Physical Address)

lone OR, 97843  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt  
or \*participating in the ODFW Mentored Youth Hunter Program.

Phone \_\_\_\_\_ 3 \_\_\_\_\_ Alternate Phone

Are you a Morrow or Grant County Resident? Hunting License **(REQUIRED)** must include a copy  
YES  NO  if no what County \_\_\_\_\_

Is a copy of current hunting license included with application? YES  NO

A copy of your current hunting license showing Morrow or Grant County residence is required with application.

Have you completed a Hunter Education Course? Please include a copy

YES  NO

*Attach/Include copy of Hunter Education certificate*

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Becky Rietmann 4 Oct. 2020  
Signature of parent/Guardian Date

Becky Rietmann  
Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
at the **MORROW COUNTY PUBLIC WORKS OFFICE**  
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P.O. Box 428  
Lexington, Oregon 97839  
Phone# : 541-989-9500



**MORROW / GRANT COUNTY OHV PARK**  
**SPECIAL ELK YOUTH HUNT**  
**FOR YOUTH AGES 12 - 17\***  
**APPLICATION**



MUST BE turned in by October 08, 2020 at 5:00 p.m. to  
Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

General Second Season, Spike Only Elk, Nov. 07 - Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Katie L. Spivey  
First --- Middle Initial --- Last

Physical Address (Street Address) \_\_\_\_\_

Mailing Address (if different from Physical Address) \_\_\_\_\_

Tione, OR 97843  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt  
or \*participating in the ODFW Mentored Youth Hunter Program.

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? Hunting License **(REQUIRED)** must include a copy  
YES  NO  if no what County \_\_\_\_\_

Is a copy of current hunting license included with application? YES  NO

A copy of your current hunting license showing Morrow or Grant County residence is required with application.

Have you completed a Hunter Education Course? Please include a copy

YES  NO

*Attach/Include copy of Hunter Education certificate*

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Brian Spivey 10/4/20  
Signature of parent/Guardian Date

Brian Spivey  
Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
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**P.O. Box 428**  
**Lexington, Oregon 97839**  
**Phone# : 541-989-9500**

2020/10/01/2020  
 10/10/2020





**MORROW / GRANT COUNTY OHV PARK  
SPECIAL ELK YOUTH HUNT  
FOR YOUTH AGES 12 – 17<sup>0</sup>  
APPLICATION**



**MUST BE** turned in by **October 08, 2020** at 5:00 p.m. to

Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Lane W Rowe  
First --- Middle Initial --- Last

\_\_\_\_\_  
Physical Address (Street Address)

\_\_\_\_\_  
Mailing Address (if different from Physical Address)

Irrigon, OR 97844  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt  
 or \*participating in the ODFW Mentored Youth Hunter Program.

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? **Hunting License (REQUIRED) must include a copy**  
 YES  NO  if no what County \_\_\_\_\_  
 Is a copy of current hunting license included with application? YES  NO   
**A copy of your current hunting license showing Morrow or Grant County residence is required with application.**

Have you completed a Hunter Education Course? Please include a copy  
 YES  NO \_\_\_\_\_  
**Attach/Include copy of Hunter Education certificate**

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Stephanie Case 10/6/2020  
Signature of parent/Guardian Date  
**Stephanie Case**  
Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
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**P.O. Box 428**  
**Lexington, Oregon 97839**  
**Phone# : 541-989-9500**



**MORROW / GRANT COUNTY OHV PARK  
SPECIAL ELK YOUTH HUNT  
FOR YOUTH AGES 12 – 17\*  
APPLICATION**



**MUST BE** turned in by **October 08, 2020 at 5:00 p.m.** to

Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

General Second Season. Spike Only Elk, Nov. 07 – Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Zack L. Jones  
First --- Middle Initial --- Last

Irrigon  
Physical Address (Street Address)

Irrigon Oregon 97844  
Mailing Address (if different from Physical Address)  
 City, State ZIP Code

Age.      Need to be between ages 12 and 17 at time of youth special hunt  
 or \*participating in the ODFW Mentored Youth Hunter Program.

Phone      Alternate Phone

Are you a Morrow or Grant County Resident? **Hunting License (REQUIRED) must include a copy**  
 YES  NO  if no what County     

Is a copy of current hunting license included with application? YES  NO

**A copy of your current hunting license showing Morrow or Grant County residence is required with application.**

Have you completed a Hunter Education Course? Please include a copy

YES  NO

*Attach/Include copy of Hunter Education certificate*

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Billy Griffin 10-5-20  
Signature of parent/Guardian Date

Billy Griffin  
Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
 at the **MORROW COUNTY PUBLIC WORKS OFFICE**  
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**P.O. Box 428**  
**Lexington, Oregon 97839**  
**Phone# : 541-989-9500**



**MORROW / GRANT COUNTY OHV PARK  
SPECIAL ELK YOUTH HUNT  
FOR YOUTH AGES 12 – 17\*  
APPLICATION**



**MUST BE turned in by October 08, 2020 at 5:00 p.m. to**

Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839

**General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020**

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Kassidy J. Griffin  
First --- Middle Initial --- Last

Physical Address (Street Address) \_\_\_\_\_

Mailing Address (if different from Physical Address) \_\_\_\_\_

Frigon Oregon 97844  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt  
 -- \*participating in the ODFW Mentored Youth Hunter Program.

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? **Hunting License (REQUIRED) must include a copy**

YES  NO  if no what County \_\_\_\_\_

Is a copy of current hunting license included with application? YES  NO

**A copy of your current hunting license showing Morrow or Grant County residence is required with application.**

Have you completed a Hunter Education Course? **Please include a copy**

YES  NO

*Attach/Include copy of Hunter Education certificate*

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Billy Griffin 10-5-20  
 Signature of parent/Guardian Date

Billy Griffin  
 Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
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**P.O. Box 428**  
**Lexington, Oregon 97839**  
**Phone# : 541-989-9500**



**MORROW / GRANT COUNTY OHV PARK**  
**SPECIAL ELK YOUTH HUNT**  
**FOR YOUTH AGES 12 – 17\***  
**APPLICATION**



MUST BE turned in by October 08, 2020 at 5:00 p.m. to  
 Morrow County Public Works. P.O. Box 428, Lexington, OR. 97839  
 General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020  
 (Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)

Name Riley L Pearcy  
 First -- Middle Initial -- Last

Physical Address (Street Address) \_\_\_\_\_

Mailing Address (if different from Physical Address) \_\_\_\_\_  
Boardman, OR 97818  
 City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt  
 or \*participating in the ODFW Mentored Youth Hunter Program.

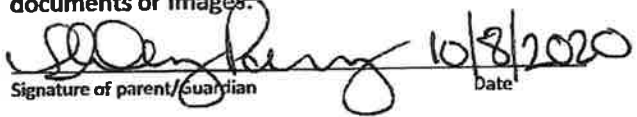
Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? Hunting License **(REQUIRED)** must include a copy  
 YES  NO  if no what County \_\_\_\_\_

Is a copy of current hunting license included with application? YES  NO   
 A copy of your current hunting license showing Morrow or Grant County residence is required with application.

Have you completed a Hunter Education Course? Please include a copy  
 YES  NO   
 Attach/Include copy of Hunter Education certificate

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

  
 Signature of parent/guardian \_\_\_\_\_ Date 10/8/2020

Shelby Percy  
 Printed Name of Parent/Guardian \_\_\_\_\_

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
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**MORROW / GRANT COUNTY OHV PARK**  
**SPECIAL ELK YOUTH HUNT**  
**FOR YOUTH AGES 12 – 17\***  
**APPLICATION**



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General Second Season, Spike Only Elk, Nov. 07 – Nov. 15, 2020

*(Successful applicants will need to purchase any and all licenses, tags, and items necessary for the youth hunt. Morrow County only provides access to hunting area for the Youth.)*

Name Fallon C Giffin  
First — Middle Initial — Last

Physical Address (Street Address) \_\_\_\_\_

Mailing Address (if different from Physical Address) \_\_\_\_\_

John Day, OR 97845  
City, State ZIP Code

Age. \_\_\_\_\_ Need to be between ages 12 and 17 at time of youth special hunt  
participating in the ODFW Mentored Youth Hunter Program.

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Are you a Morrow or Grant County Resident? Hunting License **(REQUIRED)** must include a copy  
YES  NO  if no what County \_\_\_\_\_

Is a copy of current hunting license included with application? YES  NO

A copy of your current hunting license showing Morrow or Grant County residence is required with application.

Have you completed a Hunter Education Course? Please include a copy  
YES  NO

*Attach/Include copy of Hunter Education certificate*

By signing below, I acknowledge that my son or daughter is engaging in a dangerous activity, a resident of Morrow or Grant County, Oregon and that I give my permission for my son or daughter to take part in the youth hunt. I further acknowledge that I am aware of what steps have been taken to maximize the safety of the participants, and hereby release Morrow and Grant County of any liability and hold the Counties and its employees and representatives harmless from any potential legal action that I believe I would otherwise be entitled to whether or not I believe additional safety steps could have been taken. By signing this document I understand that a successful applicant will be required to have a valid Oregon hunting license, purchase a second season elk tag, follow local, state, and federal rules, laws and guidelines for the hunt. I give permission to Morrow and/or Grant County to use the above named applicant's photograph and name in any and all promotional material and publications without notification or compensation for use of such documents or images.

Harissa Giffin 10/8/20  
Signature of parent/Guardian Date

Harissa Giffin  
Printed Name of Parent/Guardian

Applications Due **OCTOBER 08, 2020 @ 4:00PM**  
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*Return applications to:*  
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**365 West Highway 74**  
**P.O. Box 428**  
**Lexington, Oregon 97839**  
**Phone# : 541-989-9500**

## Kirsti Cason

---

**From:** Kirsti Cason  
**Sent:** Thursday, September 24, 2020 4:03 PM  
**To:** Morrow County Parks  
**Cc:** Kirsti Cason  
**Subject:** Morrow County Youth Hunt Oppertunity - Elk & Doe  
**Attachments:** 2020 - APPLICATION-fillable--Speical Elk Youth Hunt.pdf

Hello,

You are receiving this email either because you have requested information regarding Youth Hunt opportunities at the Morrow/Grant County OHV Park; or you are someone whom can help spread the word about the youth hunting opportunity. Please help us share this information. Should you have any questions give us a call and we will do our best to answer your questions regarding the youth hunt opportunities or Morrow County Parks.

### Annual Special Youth Spike Only Elk Hunt

[2020 Youth Elk Hunt Poster](#)

[2020 Youth Elk Hunt 3x5 image](#)

[2020 Youth Elk Hunt Application](#)

Hunting season is upon us. Applications are now available for Morrow and Grant County youth to apply for access to a portion of the Morrow/Grant County OHV Park for 2nd Season Youth Spike Only Hunt. If you have a kid between the ages of 12 - 17 and are a Morrow or Grant County resident and would like an chance at hunting for a second season spike elk at the OHV Park; here is your chance. [Apply now](#) and return to Morrow County Public Works office by Thursday, October 08, 2020 4:00pm.

Those applicants selected (up to 6) will be provided with a hunting permission packet.

### Youth Doe Hunt (ODFW - 648T successful applicants)

We will be accepting requests for up to six (6) youth to fill their tag at the Morrow County OHV Park. Requests will be on a first come first basis for the 2020 season.

Act now before your opportunity slips away. Contact Kirsti Cason at 541-989-9500 for more information PRIOR to the season opening; as hunting permission packets will be provided to all those accepted.

Let's make this a year youth can remember something other than restrictions and masks. Let's try to give them a memory with family or friends in the outdoors with a unique experience that they are sure to remember if successful.

Kirsti

## Kirsti Cason

Administrative Assistant

Morrow County Public Works Dept.

Road Dept. - Gen. Maint. - Airport

Transfer Station - Parks

P.O. Box 428

Lexington, Oregon 97839

Phone: 541-989-9500


Cell: 541-256-0186

**Special Youth Hunt**

**Morrow/Grant County OHV Park Youth Spike Elk Hunt**  
 Youth Ages 12 - 17  
 \* Youth need to be between ages 12-17 at time of hunt or be participating in the ODFW Mentored Youth Hunter Program


**YOUTH SPIKE ELK ONLY**

Nov. 07 - Nov. 15, 2020  
 General 2nd Elk Season Tag Required


 **Morrow County Parks Dept.**

365 W. HWY 74, P.O. Box 428  
 Lexington, Oregon 97839  
 Phone: (541) 989-9500  
 Hours: Mon. - Thurs. 8:00am to 5:00pm

Morrow or Grant County youth that have their hunters education or are participating in the ODFW Mentored Youth Hunter Program.



**Application MUST BE RETURNED to the Morrow County Public Works office by Thursday, October 08, 2020 4:00pm**



2020 Youth Elk Hunt 3x5 image

# MORROW/GRANT COUNTY OHV PARK SPECIAL YOUTH HUNT

## Elk Second Season -- Spike only

November 07, 2020 to November 15, 2020

For more information please contact Kirsti Cason at the Morrow County Public Works Office  
541-989-9500 from 8:00am to 4:00pm Monday - Thursday

**Morrow/Grant County Special Youth Hunt Applications  
MUST be submitted no later than**

**Thursday, October 08, 2020 4:00 p.m.**

**at the Morrow County Public Works Office  
365 West Highway 74, P.O. Box 428  
Lexington, Oregon 97839**



Applications will be available at Morrow County Public Works Office.  
Applicant MUST be a current Morrow or Grant County Resident (age 12 - 17 at time of hunt), have a hunters education certificate and a valid hunters license. Successful applicant will be required to purchase a General Second Season Elk Tag, and provide proof hunting license, and general second season elk tag prior to hunt.

2020 Youth Elk Hunt Poster  
Actual size 11"x17"

email





# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners  
(Page 1 of 2)

(For BOC Use)  
Item #  
**5b**

Please complete for each agenda item submitted for consideration by the Board of Commissioners  
(See notations at bottom of form)

Presenter at BOC: Matt Scrivner  
Department: Public Works  
Short Title of Agenda Item:  
(No acronyms please)

Phone Number (Ext): 541-989-9500  
Requested Agenda Date: **10-14-20**

**Surplus of Equipment and Materials**

**This Item Involves:** (Check all that apply for this meeting.)

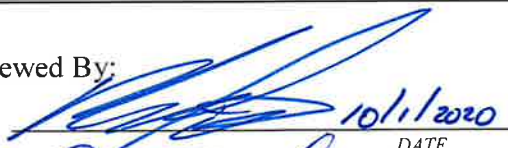
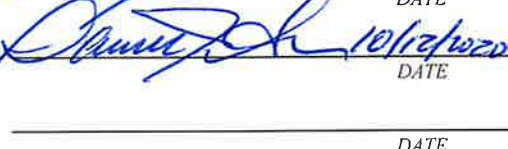
- |   |   |
|---|---|
| <input type="checkbox"/> Order or Resolution                              | <input type="checkbox"/> Appointments                   |
| <input type="checkbox"/> Ordinance/Public Hearing:                        | <input type="checkbox"/> Update on Project/Committee    |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Consent Agenda Eligible        |
| <input type="checkbox"/> Public Comment Anticipated:                      | <input checked="" type="checkbox"/> Discussion & Action |
| Estimated Time:   | Estimated Time: <b>5 minutes</b>                        |
| <input type="checkbox"/> Document Recording Required                      | <input type="checkbox"/> Purchase Pre-Authorization     |
| <input type="checkbox"/> Contract/Agreement                               | <input type="checkbox"/> Other                          |

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:  
Contractor/Entity Address:  
Effective Dates – From: \_\_\_\_\_ Through: \_\_\_\_\_  
Total Contract Amount: \_\_\_\_\_ Budget Line:  
Does the contract amount exceed \$5,000?     Yes     No

Reviewed By:

 _____ DATE	Department Director	Required for all BOC meetings
 _____ DATE	Administrator	Required for all BOC meetings
_____ DATE	County Counsel	*Required for all legal documents
_____ DATE	Finance Office	*Required for all contracts; other items as appropriate.
_____ DATE	Human Resources	*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

**Note:** All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Public Works has been moving material and equipment from the old mill site in Heppner and the Clarks Canyon gravel pit to the completed sand and storage building in Lexington. At this time we have taken the opportunity to do inventory and cleanup of all three areas. There is multiple items that need to be auctioned off to the public or taken to State Surplus for auction. Our recommendation would be to allow the Public Works department, Finance department and the County administrator to dispose of these items.

**2. FISCAL IMPACT:**

Revenue received will be deposited into the proper budgets

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to authorize Public Works, Finance and Administrator to dispose of items declared surplus.

Attach additional background documentation as needed.

MORROW COUNTY  
Public Works Proposed Asset Dispositions  
As of October 6, 2020

PW EQUIP NO	ITEM DESCRIPTION	VIN	LICENSE NO	FUND	DEPT	FA #	PURCHASE DATE	CLASS	LOCATION	PURCHASED FROM	ORIGINAL COST	FY 19/20 DEPREC	ACCUM DEPREC	NET VALUE
141	1993 FORD F350 1 TON PU	2FDKF38M6PCA43935	E217443	101	121	M3977	9/5/2001	EQ	OHV PARK	UNKNOWN	\$ 10,000.00		\$ (10,000.00)	\$ -
153	1999 FORD F450 DE-ICER PICKUP	1FDX46F4XE06492	E209024 or E233267	202	221	1011	12/23/2005	EQ	ROAD DEPT	OR DEPT OF ADMIN SERVICES	\$ 15,020.00		\$ (15,020.00)	\$ -
154	1998 CHEVY 1500 3/4 TON PICKUP	1GCGK29R6WE195393	E233268	202	221	0841	1/27/2006	EQ	ROAD DEPT	OR DEPT OF ADMIN SERVICES	\$ 12,020.00		\$ (12,020.00)	\$ -
217	1966 FORD FLATBED TRUCK	F70EU840964	E41955	202	220	M1979	4/1/1966	EQ	OHV PARK	UNKNOWN	\$ 5,151.00		\$ (5,151.00)	\$ -
273	1990 INTERNATIONAL FUEL TANK TRUCK	1HTGGDR9CH271160	E252020	202	221	1351	12/4/2008	EQ	ROAD DEPT	OR DEPT OF ADMIN SERVICES	\$ 6,000.00	\$ (300.00)	\$ (2,825.00)	\$ 2,875.00
501	1982 CASE BACKHOE/LOADER	5447228		238	300	M2010	4/28/1982	EQ	OHV PARK	DEPT TRFR-MC ROAD DEPT	\$ 25,566.00		\$ (25,566.00)	\$ -
507	1976 WAYNE CHIP SPREADER	B16T5217	E1264432	202	220	M2013	7/1/1977	EQ	ROAD DEPT	UNKNOWN	\$ 25,000.00		\$ (25,000.00)	\$ -
508	1997 SPREAD KING CHIP SPREADER	2535		202	221	M3229	11/13/1997	EQ	ROAD DEPT	WESTERN POWER & EQUIP	\$ 32,000.00		\$ (32,000.00)	\$ -
522	1974 HYSTER PNEUMATIC ROLLER	A910-1652-M		202	220	M2021	7/26/1985	EQ	ROAD DEPT	UNKNOWN	\$ 18,100.00		\$ (18,100.00)	\$ -
566	MILLERMATIC WELDER			202	220	2302	11/6/2014	EQ	ROAD DEPT	NORCO, INC	\$ 2,473.00	\$ (164.86)	\$ (2,308.14)	\$ -
571	WIGGINS FORKLIFT	WLC 861018		201	220	1247	12/13/2007	EQ	ROAD DEPT	OR DEPT OF ADMIN SERVICES	\$ 4,500.00	\$ (300.00)	\$ (3,475.00)	\$ 725.00
700	2005 POLARIS RANGER 4X4	4XARD50A358693942		238	300	0802	9/14/2005	EQ	ROAD DEPT	MCGG	\$ 11,479.95		\$ (11,479.95)	\$ -
877	1965 GMC 2 1/2 TON TRUCK WITH WATER TANK & ACCESS	32274	E233271	202	221	2199	2/5/2013	EQ	OHV PARK	OR DEPT OF ADMIN SERVICES	\$ 12,000.00	\$ (600.00)	\$ (3,850.00)	\$ 7,550.00
<b>#23 - LAWN MOWERS ON FIXED ASSETS:</b>														
	LAWNMOWER 4.5 HORSE POWER MOWER	38618X92B		101	121	0922	7/21/2006	EQ	GEN MAINT	PETTYJOHN'S	\$ 216.00	\$ -	\$ -	\$ 216.00
				214	100	M2776	10/18/1995	EQ	PARK/AWRIGHT	UNKNOWN	\$ 345.00		\$ -	\$ 345.00
<b>#24 - SNOW PLOWS ON FIXED ASSETS:</b>														
	SNOW PLOW			202	220	0159	7/13/2004	EQ	NA	UNKNOWN	\$ 800.00		\$ -	\$ 800.00
	1 WAY SNOWPLOW AND HITCH			202	220	0401	10/6/2004	EQ	NA	CHAMBER MOTORS	\$ 400.00		\$ -	\$ 400.00
	SNOW PLOW			202	221	1655	10/28/2009	EQ	ROAD DEPT	UTILITY TRAILER SALES	\$ 10,224.50	\$ (681.63)	\$ (6,588.98)	\$ 2,953.89
	SNOW PLOW			202	221	1656	10/28/2009	EQ	ROAD DEPT	UTILITY TRAILER SALES	\$ 10,224.50	\$ (681.63)	\$ (6,588.98)	\$ 2,953.89
	SNOW PLOW			202	220	M1566	12/5/1991	EQ	NA	UNKNOWN	\$ 9,725.00		\$ (9,725.00)	\$ -
	SNOW PLOW			202	220	M3950	10/29/2001	EQ	NA - ROGER	UNKNOWN	\$ 4,100.00		\$ (4,100.00)	\$ -
	WESTERN 8FT ULTRA MOUNT SNOW PLOW WITH PWR#2410			101	121	2536-8	11/21/2019	EQ	GEN MAINT	UTILITY TRAILER SALES	\$ 9,418.10	\$ (941.81)	\$ -	\$ 8,476.29
<b>#34 - FUEL TANKS ON FIXED ASSETS:</b>														
	FUEL TANK			202	220	0168	12/31/2003	EQ	STG OHV	UNKNOWN	\$ 342.50		\$ -	\$ 342.50
	FUEL TANK			202	220	M3671	7/13/1999	EQ	NA	UNKNOWN	\$ 349.00		\$ -	\$ 349.00
	200 GALLON TANK			202	220	M3973	7/12/2001	EQ	NA	UNKNOWN	\$ 450.00		\$ -	\$ 450.00
	BULK OIL TANKS			202	220	B9000	2/22/1995	RP	ROAD DEPT	UNKNOWN	\$ 3,375.00	\$ (90.00)	\$ (3,285.00)	\$ -
<b>CATTLE GUARDS ON FIXED ASSETS:</b>														
	CATTLE GUARDS/WING SET			202	220	TLE GUARDS/WING	9/8/2010	EQ	ROAD DEPT	MCGG	\$ 7,271.90	\$ (363.60)	\$ (3,211.80)	\$ 3,696.51
	FENCING / CATTLEGUARDS 2009-2010			202	220	0018	3/25/2010	RP	ROAD DEPT	UNKNOWN	\$ 12,892.65	\$ (515.71)	\$ (4,770.38)	\$ 7,606.56
	FENCING AND CATTLEGUARDS			238	300	RP038	6/30/2004	RP	OHV PARK	UNKNOWN	\$ 53,028.15	\$ (2,121.13)	\$ (31,816.82)	\$ 19,090.20
	FENCING/CATTLEGUARDS OHV PARK			238	300	RP061	6/30/2006	RP	OHV PARK	UNKNOWN	\$ 52,904.75	\$ (2,116.19)	\$ (27,510.60)	\$ 23,277.96
<b>READER BOARDS ON FIXED ASSETS:</b>														
	LITEREADER	MODEL 1020A-4W		202	220	0017	9/29/2003	EQ	NA	UNKNOWN	\$ 6,875.00		\$ (6,875.00)	\$ -
	LITEREADER	MODEL 1020A-4W		202	220	0018	9/29/2003	EQ	NA	UNKNOWN	\$ 6,875.00		\$ (6,875.00)	\$ -
	LITE READER BOARD			209	117	0353	5/28/2004	EQ	NA	CSEPP	\$ 6,875.00		\$ (6,875.00)	\$ -
	LITE READER BOARD			209	117	0354	5/28/2004	EQ	NA	CSEPP	\$ 6,875.00		\$ (6,875.00)	\$ -
	PORTABLE READERBOARDS			209	117	1004	4/27/2006	EQ	CSEPP	CSEPP	\$ 222,090.83	\$ (11,104.54)	\$ (146,210.04)	\$ 64,776.25
	MARK 3 CF-30 TOUCH SCREEN WITH EMISSIVE BACKLIT KB			209	117	1607	6/30/2009	EQ	CSEPP	DATEC, INC.	\$ 4,645.04		\$ (4,645.04)	\$ -
	MARK 3 CF-30 TOUCH SCREEN WITH EMISSIVE BACKLIT KB			209	117	1608	6/30/2009	EQ	CSEPP	DATEC, INC.	\$ 4,645.04		\$ (4,645.04)	\$ -
	BRICK ADS TRAILER ADDCO 6X2 WITH SOLAR POWER			209	117	1609	5/6/2009	EQ	CSEPP	TRAFFIC SAFETY SUPPLY CO	\$ 24,275.00		\$ (24,275.00)	\$ -
	LITE READER			209	117	M4661	3/25/2003	EQ	NA	UNKNOWN	\$ 9,450.00		\$ (9,450.00)	\$ -
	LITE READER			209	117	M4662	3/25/2003	EQ	NA	UNKNOWN	\$ 9,450.00		\$ (9,450.00)	\$ -
	PORTABLE READERBOARDS			209	117	READERBOARDS	6/30/2007	EQ	CSEPP	UNKNOWN	\$ 26,133.65		\$ (26,133.65)	\$ -
<b>UNDISCOVERED IN FIXED ASSETS:</b>														
#1	2012 EFFER CRANE 255-55 HYDRAULIC KNUCKLE BOOM CRANE										\$ -		\$ -	\$ -
#2	HYDRAULIC LIFT BED										\$ -		\$ -	\$ -
#25	LIFT GATE										\$ -		\$ -	\$ -
#26	320 CAT BUCKET										\$ -		\$ -	\$ -
#27	D3 RIPPER										\$ -		\$ -	\$ -
#30	BACKHOE BUCKET										\$ -		\$ -	\$ -
#31	BACKHOE BUCKET										\$ -		\$ -	\$ -
#32	BACKHOE ADAPTER										\$ -		\$ -	\$ -
#35	WATER TANK										\$ -		\$ -	\$ -
157	1990 FORD E350 TOUR BUS	1FDKE30G4LHB58951	E187962								\$ -		\$ -	\$ -
242	1995 500 GALLON TANK SPRAYER										\$ -		\$ -	\$ -
243	1993 25 GALLON ATV SPRAYER	ATV SPRAYER									\$ -		\$ -	\$ -
244	1996 BOOMLESS SPRAYER W/HANDGUN 3 GPM PUMP	ATV SPRAYER									\$ -		\$ -	\$ -
247	1993 200 GALLON TANK SPRAYER										\$ -		\$ -	\$ -
511	WALK BEHIND ROLLER		ARE #29 AND #33 THE SAME ITEM?								\$ -		\$ -	\$ -
521	1990 BO MAG ROLLER	10164050015100									\$ -		\$ -	\$ -
601	WACKER LIGHT TOWER	5685860									\$ -		\$ -	\$ -
852	1987 GMC PUMPER TRUCK	1GDJV34MOJ519250									\$ -		\$ -	\$ -
568A	1999 DYNATIC ASPHALT GRINDER										\$ -		\$ -	\$ -
<b>TOTALS</b>											\$ 683,566.56	\$ (19,981.10)	\$ (516,701.42)	\$ 146,884.04

# *Morrow County Surplus Sale 2020*



**#1** 2012 Effer Crane 255/5S  
hydraulic knuckle boom crane  
Minimum bid \$0000000

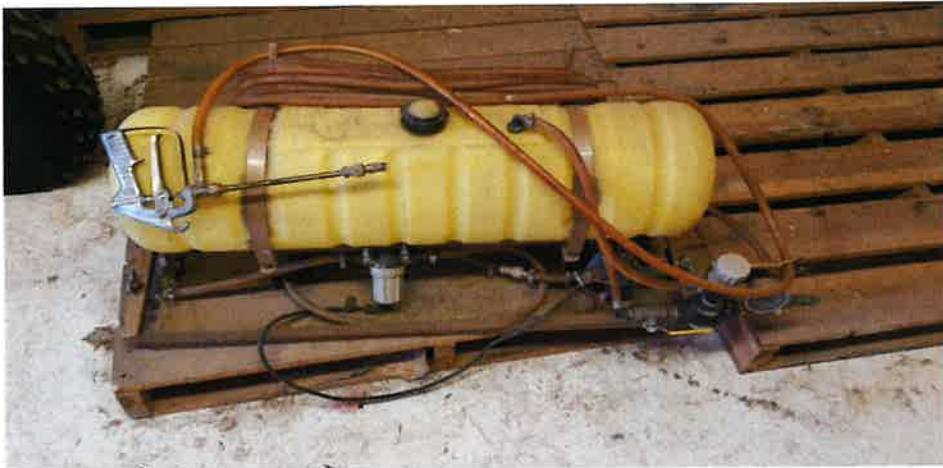


## #2 Hydraulic lift bed

Minimum bid \$00000000



**#3** (E244) 1996 ATV boom less 3  
GPM, sprayer with handgun  
Minimum bid \$0000000



**#4** (E243) 1993 25 gallon ATV  
sprayer  
Minimum bid \$0000000



**#5** (E247) 1993 200 gallon tank  
sprayer  
Minimum bid \$0000000



**#6** (E242) 1995 500 gallon tank  
Minimum bid \$0000000





**#7** (E141) 1993 Ford pickup,  
Manual, utility bed.  
Minimum bid \$000000000



**#8** (E852) 1987 GMC pumper truck, Sierra 3500, Manual, 4WD, Duel Tanks  
Minimum bid \$0000000000



**#9** (E217) 1965 GMC flatbed  
Minimum bid \$0000000



**#10** (E877) 1965 GMC fire truck  
Minimum bid \$0000000



**#11** (E507) 1976 Chip spreader  
Minimum bid \$000000000



**#12** (E508) 1997 Chip spreader  
Minimum bid \$000000000



**#13** (E521) 1990 BoMag roller  
Minimum bid \$000000000



**#14** (E522) 1974 Hyster roller  
Minimum bid \$000000000



**#15** (E153) 1999, F450, Ford  
pickup Chassis.

Minimum bid \$000000000



**#16** (E154) 1998 Chevy pickup  
Chassis, Manuel, radio.

Minimum bid \$000000000



**#17** (E273) 1990 Fuel Truck  
Minimum bid \$00000000



VIN - 1HTGGGDR9CH271160

**#18** (E571) Wiggons forklift  
Minimum bid \$0000000





**#19** (E157) 1990 E 350 20

Passenger bus

Minimum bid \$0000000



VIN - 1FDKE30G4LHB58951

**#20** (E700) 2005 Polaris Ranger  
Minimum bid \$000000000



**#21** (E566) Welding trailer  
Minimum bid \$000000000



**#22** (E601) Wacker light plant  
Minimum bid \$000000000



**#23** (E###) Murray lawn mower  
Minimum bid \$000000000



## #24 (E###) Plow

Minimum bid \$000000000



## #25 (E###) Lift gate

Minimum bid \$000000000



**#26** (E###) 320 CAT bucket  
Minimum bid \$000000000



**#27** (E###) D3 ripper  
Minimum bid \$000000000



**#28** Misc. sprayer parts and accessories  
Minimum bid \$0000000



**#29** (E511) Walk behind roller  
Minimum bid \$000000000



**#30** (E###) backhoe bucket  
Minimum bid \$000000000



**#31** (E###) Backhoe bucket  
Minimum bid \$000000000



**#32** (E###) backhoe adaptor  
Minimum bid \$000000000





### #33 Backhoe tires

Minimum bid \$000000000



### #34 (E###) fuel tanks

Minimum bid \$000000000



**#35** (E###) Water tank  
Minimum bid \$000000000



**#36** (E###) Power poles  
Minimum bid \$000000000



**#37** (E###) flail mower  
Minimum bid \$000000000



**#38** (E###) Pickup snow plow  
Minimum bid \$000000000



**#39** (E###) Cattle guards  
Minimum bid \$000000000



# Morrow County Bid sheet

This bid sheet is for the silent auction of items deemed surplus by Morrow County. Please complete form and write in your minimum bid for the items you would like to submit. Multiple forms can be submitted by an individual. The highest bid submitted from all forms will be the winning bid. All bids are sealed and will not be opened until the bid opening schedule. Please drop forms in the lock box near the main entrance of the Public Works office. 541-989-9500. Successful bidders will have 14 days from date of opening to pay Morrow County in full, transfer title, and take possession of items. All items are sold "**AS IS - WHERE IS**" without any guarantees or warranty expressed or implied. Specifically, but without limitation, Morrow County makes no representation or warranty that any of the vehicles conform to any standard in respect of safety, pollution, or fit for any particular purpose. Morrow County make no guarantee as to the authenticity, of any particular age, year of manufacture, model, make, mileage, hours, condition, or defect of any vehicle being sold. Bidders are encouraged to make their own physical inspection and rely solely on that inspection before. Payment in full must be completed with certified check, cashier's check, or cash. Payment in full is required before buyer will receive vehicle title from Morrow County. Buyer is required to register the vehicle in the buyer's name, and present that registration to Morrow County prior to the vehicle being released to the buyer. Failure to perform these steps within 30 days of being notified that bid has been accepted will nullify the winning bid, and Morrow County may offer vehicle to next highest bidder or choose to relist the vehicle at auction.

Bidders Full Name \_\_\_\_\_ Date: \_\_\_\_\_

Bidders Physical address: \_\_\_\_\_ Phone#: \_\_\_\_\_

<b>1</b>	2012 Effer Crane 255/5S hydraulic knuckle boom crane. Includes clam shell. (located at Clarks Canyon pit)	Minimum Bid amount <input style="width: 90%;" type="text"/>	Bid Amount \$
<b>2</b>	Hydraulic lift platform (located at Clarks Canyon pit)	Minimum Bid amount <input style="width: 90%;" type="text"/>	Bid Amount \$
<b>3</b>	1996 Atv boom less 3gpm sprayer with handgun	Minimum Bid amount <input style="width: 90%;" type="text"/>	Bid Amount \$
<b>4</b>	1993 25 gallon ATV sprayer	Minimum Bid amount <input style="width: 90%;" type="text"/>	Bid Amount \$
<b>5</b>	1993 200 gallon tank sprayer	Minimum Bid amount <input style="width: 90%;" type="text"/>	Bid Amount \$
<b>6</b>	1995 500 gallon tank	Minimum Bid amount <input style="width: 90%;" type="text"/>	Bid Amount \$

7	1993 Ford pickup, Manual transmission, Utility bed	Minimum Bid amount	Bid Amount \$
8	1987 GMC pumper truck, sierra 3500, Manual transmission, 4WD, Dual fuel tanks	Minimum Bid amount	Bid Amount \$
9	1965 GMC flatbed	Minimum Bid amount	Bid Amount \$
10	1965 GMC fire truck	Minimum Bid amount	Bid Amount \$
11	1976 Chip spreader	Minimum Bid amount	Bid Amount \$
12	1997 Chip spreader	Minimum Bid amount	Bid Amount \$
13	1990 BoMag double drum roller	Minimum Bid amount	Bid Amount \$
14	1974 Hyster roller	Minimum Bid amount	Bid Amount \$
15	1999 F450 Ford pickup chassis	Minimum Bid amount	Bid Amount \$
16	1998 Chevy pickup, Chassis, Manual transmission	Minimum Bid amount	Bid Amount \$
17	1990 Fuel truck	Minimum Bid amount	Bid Amount \$
18	Wiggons forklift	Minimum Bid amount	Bid Amount \$
19	1990 E350 20 passenger bus	Minimum Bid amount	Bid Amount \$
20	2005 Polaris Ranger	Minimum Bid amount	Bid Amount \$

21	Welding trailer	Minimum Bid amount	Bid Amount \$
22	Wacker light plant	Minimum Bid amount	Bid Amount \$
23	Murray lawn mower	Minimum Bid amount	Bid Amount \$
24	Plow	Minimum Bid amount	Bid Amount \$
25	Liftgate	Minimum Bid amount	Bid Amount \$
26	320 Cat excavator bucket	Minimum Bid amount	Bid Amount \$
27	D3 ripper attachment	Minimum Bid amount	Bid Amount \$
28	Misc. sprayer parts and accessories	Minimum Bid amount	Bid Amount \$
29	Walk behind roller	Minimum Bid amount	Bid Amount \$
30	Backhoe bucket	Minimum Bid amount	Bid Amount \$
31	Backhoe bucket	Minimum Bid amount	Bid Amount \$
32	Backhoe adaptor	Minimum Bid amount	Bid Amount \$
33	Backhoe tires	Minimum Bid amount	Bid Amount \$
34	Fuel tanks	Minimum Bid amount	Bid Amount \$
35	Water tank (located at Clarks Canyon pit)	Minimum Bid amount	Bid Amount \$

36	Power poles (located at Clarks Canyon pit)	Minimum Bid amount	Bid Amount \$
37	Flail mower	Minimum Bid amount	Bid Amount \$
38	Pickup snow plow	Minimum Bid amount	Bid Amount \$
39	Cattle Guards (located at Clarks Canyon pit) NOT for use in County right of way.	Minimum Bid amount	Bid Amount \$





AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
50

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Eric Imes (Assistant Road Master)
Department: Public Works - Roads
Short Title of Agenda Item:

Phone Number (Ext): 541-256-0576
Requested Agenda Date: October 14, 2020

(No acronyms please)

Purchase Pre - Authorization of two dump pup trailers

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 10 minutes
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: Northwest Equipment Sales, Inc.

Contractor/Entity Address: 2405 S Janseen Street, Boise, Idaho. 83709

Effective Dates -- From: One-time purchase

Through:

Total Contract Amount: \$154,000.00

Budget Line: 201-220-5-40-4401

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director
DATE
Administrator
DATE
County Counsel
DATE
Finance Office
DATE
Human Resources
DATE

Required for all BOC meetings

Required for all BOC meetings

\*Required for all legal documents

\*Required for all contracts; other items as appropriate.

\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

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## **1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The Road Department would like to purchase two 2021 Workman Three axle dumping pup trailers. These pup trailers would complete vehicle combinations with our recently purchased dump trucks. The pup trailers are necessary to continue making the road department more efficient by doubling the payload while moving road rock, excavated materials, chip rock, paving asphalt, etc.

I received three quotes:

PTW \$152,000.00

Workman \$154,000.00

OSW \$162,000.00

I would like to purchase the Workman pup trailers due to their short side walls for loading material with smaller equipment, the exposed main hoist for easier maintenance and inspection, and these pup trailers match the box style that we have on the rest of our fleet.

This purchase has been scheduled for this fiscal year in the road departments equipment replacement program. There is adequate money in this fiscal years budget to make the purchase outright and avoid any finance charges.

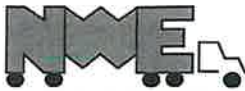
## **2. FISCAL IMPACT:**

This purchase would pull from Capital Outlay expense budget 201-220-5-40-4401 in one payment of \$154,000.

## **3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approve pre - authorization of two 2021 Workman dump pup trailers in the amount of \$154,000.00 from Northwest Equipment Sales inc.

Attach additional background documentation as needed.



**Northwest Equipment Sales, Inc.**  
Your Truck and Trailer Connection Since 1981  
www.nwesales.com

**Boise, Idaho**  
2405 S Janeen Street. 83709  
(208) 362-3400  
Fax: (208) 362-4543

**Twin Falls, Idaho**  
2992 Kimberly Road E. 83301  
(208) 734-3051  
Fax: (208) 362-3079

**Hermiston, Oregon**  
78273 Westland Road. 97838  
(541) 567-5400  
Fax: (208) 362-4543

**106** - Sales Order

To: MORROW COUNTY Date: September 16, 2020  
Address: 100 S. COURT ST Year: 2021  
City: HEPPNER Make: O.S.W.  
State / Zip: OREGON 97836 Model: THREE AXLE PUP TRAILER  
Phone #: \_\_\_\_\_ Serial #: \_\_\_\_\_  
Email: \_\_\_\_\_


**CHASSIS**  
12" X 3/8" HSLA FORMED CHANNEL STEEL FRAME RALES. \$81,000.00 each  
NON-SLIDING FIXED TONGUE  
CROSSMEMBERS BOLTED IN WITH GRADE 8 BOTS AND C NUTS  
45' FROM CENTER OF PINTLE EYE TO CENTER OF REAR AXLE  
HUTCH MODEL 9700 SPRING HI-ARCH SUSPENSION  
(3) MERITIR 25,000 LBS. AXLES WITH 115" SPREAD  
16.5" X 7" AIR BRAKES, AUTOMATIC SLACK ADJUSTERS, ABS ON FRONT AND REAR AXLES.  
(12) 8.25 X 22.5 STEEL WHEELS  
(12) 11R22.5 TIRES

**BODY**  
WORKMAN 17 FOOT "WESTERN" WORKHORSE DOUBLE WALLED DUMP BODY  
36" WALL HEIGHT, 10 GUARGE GRADE 80 INNER WALLS, 11 GAUGE STELL OUTER WALLS  
1/4" HSLA FORMED PONTOON LONG MEMBERS  
1/4" AR450 FLOOR, 3/16" AR450 TAILGATE AND HEAD  
INVERTED TELESCOPIC CYLINDER IN DOG HOUSE  
ALL DOT REQUIRED LIGHTING AND CONSPICUITY TAPE  
MUD FLAPS BEHIND REAR AND AHEAD OF THE FRONT TIRES  
CHASSIS PAINTED BLACK, DUMP BODY PANTED WHITE OR SILVER  
ELECTRIC FLIP MESH TARP

**OTHER INFORMATION**

QUOTE	
Price Quoted	\$162,000.00
FOB/Freight	HERMISTON, OREGON
FRET	N/A
Equipment Total	
Trade Value	
Pay Off	
Deposit	
Total Down Payment	
Idaho Sales Tax	N/A
Title Fee	\$0.00
<b>Balance Due</b>	<b>\$162,000.00</b>

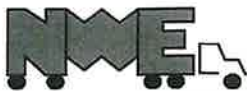
This order, when signed is not subject to cancellation by the purchaser except by mutual agreement, in writing, with the dealer, and is understood to cover all agreements between parties relative to this transaction. With respect to the machines and equipment herein ordered, the dealer makes to the purchaser the same and no other warranty than that made to the dealer by the manufacturer. This order is not binding until signed by the purchaser and accepted by the distributor or dealer.

Sales Representative:  Date: 9/16/2020

Purchaser Signature: \_\_\_\_\_



**OSW \$81,000**



**Northwest Equipment Sales, Inc.**  
Your Truck and Trailer Connection Since 1981  
www.nwesales.com

**Boise, Idaho**  
2405 S Janeen Street. 83709  
(208) 362-3400  
Fax: (208) 362-4543

**Twin Falls, Idaho**  
2992 Kimberly Road E. 83301  
(208) 734-3051  
Fax: (208) 362-3079

**Hermiston, Oregon**  
78273 Westland Road. 97838  
(541) 567-5400  
Fax: (208) 362-4543

106 - Sales Order

To: MORROW COUNTY Date: JULY 15TH 2020  
Address: 100 S. COURT ST. Year: 2021  
City: HEPPNER Make: PTW  
State / Zip: OREGON 97836 Model: THREE AXLE PUP TRAILER +  
Phone #: \_\_\_\_\_ Serial #: \_\_\_\_\_  
Email: \_\_\_\_\_

**CHASSIS**  
FABRICATED 100 KSI STEEL TUBULAR DESIGN. \$76,000.00 each  
SLIDING TONGUE  
CROSSMEMBERS BOLTED IN WITH GRADE 8 BOTS AND C NUTS  
45' FROM CENTER OF PINTLE EYE TO CENTER OF REAR AXLE  
HUTCH MODEL 9700 SPRING HI-ARCH SUSPENSION  
(3) MERITIR 25,000 LBS. AXLES WITH 115" SPREAD  
16.5" X 7" AIR BRAKES, AUTOMATIC SLACK ADJUSTERS, ABS ON FRONT AND REAR AXLES.  
(6) 12.25 X 22.5 STEEL WHEELS  
(6) 385/65R.22.5 TIRES

**BODY**  
PTW 16 FOOT "DOUBLE WALL" DUMP BODY  
40" WALL HEIGHT, 3/16 AR450 GRADE 80 INNER WALLS, 12 GAUGE STEEL OUTER WALLS  
3/16" HSLA FORMED PONTOON LONG MEMBERS  
3/16" AR450 FLOOR, 3/16" AR450 TAILGATE AND HEAD  
INVERTED TELESCOPIC CYLINDER IN DOG HOUSE  
GRAVITY REAR GATE  
ALL DOT REQUIRED LIGHTING AND CONSPICUITY TAPE  
MUD FLAPS BEHIND REAR AND AHEAD OF THE FRONT TIRES  
CHASSIS PAINTED BLACK, DUMP BODY PANTED WHITE OR SILVER  
ELECTRIC FLIP ASPHALT TARP

**OTHER INFORMATION**

QUOTE	
Price Quoted	\$152,000.00
FOB/Freight	Hermiston, OR
FRET	N/A
Equipment Total	
Trade Value	
Pay Off	
Deposit	
Total Down Payment	
<del>Idaho Sales Tax</del>	<del>N/A</del>
Title Fee	\$0.00
<b>Balance Due</b>	<b>\$152,000.00</b>

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Sales Representative:  Date: 7/15/2020  
Purchaser Signature: \_\_\_\_\_



PTW \$76,000



Northwest Equipment Sales, Inc.  
Your Truck and Trailer Connection Since 1981  
www.nwesales.com

Boise, Idaho  
2405 S Janeen Street. 83709  
(208) 362-3400  
Fax: (208) 362-4543

Twin Falls, Idaho  
2992 Kimberly Road E. 83301  
(208) 734-3051  
Fax: (208) 362-3079

Hermiston, Oregon  
78273 Westland Road. 97838  
(541) 567-5400  
Fax: (208) 362-4543

106 - Sales Order

To: MORROW COUNTY  
Address: 100 S. COURT ST  
City: HEPPNER  
State / Zip: OREGON 97836  
Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_

Date: September 16, 2020  
Year: 2021  
Make: WORKMAN  
Model: THREE AXLE PUP TRAILER  
Serial #: \_\_\_\_\_

**CHASSIS**

12" X 3/8" HSLA FORMED CHANNEL STEEL FRAME RALES. \$77,000.00 each  
NON-SLIDING FIXED TONGUE  
CROSSMEMBERS BOLTED IN WITH GRADE 8 BOTS AND C NUTS  
45' FROM CENTER OF PINTLE EYE TO CENTER OF REAR AXLE  
HUTCH MODEL 9700 SPRING HI-ARCH SUSPENSION  
(3) MERITIR 25,000 LBS. AXLES WITH 115" SPREAD  
16.5" X 7" AIR BRAKES, AUTOMATIC SLACK ADJUSTERS, ABS ON FRONT AND REAR AXLES.  
(12) 8.25 X 22.5 STEEL WHEELS  
(12) 11R22.5 TIRES

**BODY**

WORKMAN 17 FOOT "WESTERN" WORKHORSE DOUBLE WALLED DUMP BODY  
36" WALL HEIGHT, 10 GUARGE GRADE 80 INNER WALLS, 11 GAUGE STEEL OUTER WALLS  
1/4" HSLA FORMED PONTOON LONG MEMBERS  
1/4" AR450 FLOOR, 3/16" AR450 TAILGATE AND HEAD  
INVERTED TELESCOPIC CYLINDER IN DOG HOUSE  
ALL DOT REQUIRED LIGHTING AND CONSPICUITY TAPE  
MUD FLAPS BEHIND REAR AND AHEAD OF THE FRONT TIRES  
CHASSIS PAINTED BLACK, DUMP BODY PANTED WHITE OR SILVER  
ELECTRIC FLIP MESH TARP

**OTHER INFORMATION**

**QUOTE**

Price Quoted	\$154,000.00
FOB/Freight	HERMISTON, OREGON
FRET	N/A
Equipment Total	
Trade Value	
Pay Off	
Deposit	
Total Down Payment	
Idaho Sales Tax	N/A
Title Fee	\$0.00
<b>Balance Due</b>	<b>\$154,000.00</b>

This order, when signed is not subject to cancellation by the purchaser except by mutual agreement, in writing, with the dealer, and is understood to cover all agreements between parties relative to this transaction. With respect to the machines and equipment herein ordered, the dealer makes to the purchaser the same and no other warranty than that made to the dealer by the manufacturer. This order is not binding until signed by the purchaser and accepted by the distributor or dealer.

Sales Representative: 

Date: 9/16/2020

Purchaser Signature: \_\_\_\_\_



WORKMAN \$77,000





AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Eric Imes (Assistant Road Master)
Department: Public Works - Roads
Short Title of Agenda Item:

Phone Number (Ext): 541-256-0576
Requested Agenda Date: October 14, 2020

(No acronyms please)

Purchase Pre - Authorization of two 2021 Kenworth T370 hook trucks
and components

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 15 minutes
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: Kenworth Sales Company, Inc.
Contractor/Entity Address: 2402 N. Commercial Ave., Pasco, Wa. 99301
Effective Dates - From: one time purchase Through:
Total Contract Amount: \$570,857.74 Budget Line: 201-220-5-40-4401
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director
DATE
Administrator
DATE
County Counsel
DATE
Finance Office
DATE
Human Resources
DATE

Required for all BOC meetings
Required for all BOC meetings
\*Required for all legal documents
\*Required for all contracts; other items as appropriate.
\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

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## 1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Road Department would like to purchase two 2021 Kenworth T370 hook trucks with additional components listed below. This purchase has been planned for in my equipment purchase and replacement plan for this fiscal year.

Kenworth Sales has quoted this equipment under the Sourcewell plan which ensures we are getting the best price available.

The added components that are adaptable to the T370 trucks are as follows:

- 1 2000 gallon water tank with perimeter spray system, retractable hose, and deicer compatible
- 2 plows for snow removal
- 1 sander for sand application on snow and ice
- 1 flatbed for moving materials and equipment
- 2 contractor dump bodies (dump trucks)
- 1 liquid asphalt distributor that can be utilized for applying oil during; paving, chip sealing, fog sealing, soil stabilization projects, and pothole patching.

The total price for the trucks and all above components is \$570,857.74 as show on the cover sheet. These systems allow for great versatility vs. one truck for each component. We are essentially getting four trucks for the price of two.

## 2. FISCAL IMPACT:

This purchase would pull from Capital Outlay expense budget 201-220-5-40-4401 in one payment of \$570,857.74

## 3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve pre - authorization of two 2021 Kenworth T370 trucks and listed components in the amount of \$570,857.74 from Kenworth Sales Company, Inc.

Attach additional background documentation as needed.



KENWORTH SALES COMPANY - PASCO (T059)  
 2402 N. COMMERCIAL AVENUE  
 PASCO, Washington 99301

MORROW COUNTY  
 365 WEST HIGHWAY 74  
 LEXINGTON, Oregon 97839  
 United States of America

Cody Link  
 Cell Phone:  
 Office Phone: 509-542-0138  
 Email: clink@kwsco.com

ERIC

## Vehicle Summary

Model:	<b>Unit</b> T370 SERIES CONVENTIONAL	Fr Axle Load (lbs):	<b>Chassis</b> 11020
Type:	FULL TRUCK	Rr Axle Load (lbs):	40000
Description 1:	T370 3 AXLE	G.C.W. (lbs):	51020
Description 2:			
Intended Serv.:	<b>Application</b> Local pickup & delivery: Vehicles	Road Conditions:	
Commodity:	which General freight.	Class A (Highway)	90
		Class B (Hwy/Mtn)	10
		Class C (Off-Hwy)	0
		Class D (Off-Road)	0
Type:	<b>Body</b> Van.	Maximum Grade:	6
Length (ft):	20	Wheelbase (in):	204
Height (ft):	12	Overhang (in):	63
Max Laden Weight (lbs):	4000	Fr Axle to BOC (in):	68
		Cab to Axle (in):	136
		Cab to EOF (in):	199
No. of Trailer Axles:	<b>Trailer</b> 0	Overall Comb. Length (in):	307.9
Type:			
Length (ft):	0	<b>Special Req.</b>	
Height (ft):	0	U.S. Domestic registry, 50-state.	
Kingpin Inset (in):	0		
Corner Radius (in):	0		
	<b>Restrictions</b>		
Length (ft):	75		
Width (in):	102		
Height (ft):	13.5		

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Note: All sales are F.O.B. designated plant of manufacture.



Sales Code	Std/ Opt	Description	\$ List	Weight
<b>Model</b>				
0000370	O	<b>T370 SERIES CONVENTIONAL</b> Electric Door locks LH/RH; Ignition & doors keyed alike; Single electric horn; Single-piece windshield; Electric windshield wipers, 2-speed plus intermittent; Electric windshield washers; Steering wheel 18in. 4-spoke; Glovebox door with locking latch; Dash-mounted cruise control with switches; Turn signal switch with column-mounted dimmer; Standard gray dash panels; Slate Gray interior primary color; Dark Slate Gray seat color; Floor mat; Inside sunvisor, LH/RH; Door courtesy lights; Under-dash center console with 1 cup holder, 1 ashtray & 1 lighter.	90,052	9,509
0070006	S	<b>T370 Class 7: medium-duty Conventional.</b>	0	0
0072000	O	<b>Chassis operation will not include</b> a stationary application. Stationary operation is defined as running the engine under load while stationary at a substantial fraction of engine gross horsepower (60% or greater) for an extended period of time (longer than 5 - 10 minutes).	0	0
0080050	O	<b>CARB Idle Emissions Reduction Feature for PX-7 and PX-9</b>	100	0
0090017	O	<b>Medium-duty 6x4 automatic.</b>	0	0
<b>Engine &amp; Equipment</b>				
0129532	O	<b>PACCAR PX-9 330 2017 330@2000 320@2200 1000@1400</b> Includes turbo exhaust brake, no code is used. Diagnostic Plug for data link, Oil Cooler, Aluminum Flywheel Housing. N09260 P14 64....Max Vehicle Speed in Top Gea N09440 P11 YES...Engine Protection Shtdwn N09460 P06 NO....Gear Down Protection N09300 P19 64....Max Cruise Control Speed N09720 P230 YES...Enable Hot Ambient Automatic N09500 P02 NO....Cruise Control Auto Resume N09520 P04 NO....Auto Engine Brake in Cruise N09480 P26 1400..Max PTO Speed N09580 P32 5.....Idle Shtdwn Time N09680 P33 YES...Idle Shtdwn Override N09560 P520 NO....Enable Idle Shutdown Park Br N09600 P233 YES...Enable Impending Shutdown Wa N09780 P47 80....High Ambient Temperature Thr N09740 P46 40....Low Ambient Temperature Thre N09200 N205 120...Standard Maximum Speed Limit N09620 P234 60....Timer For Impending Shutdown N09360 N203 252...Reserve Speed Function Reset N09640 P516 35....Engine Load Threshold N09400 N206 10....Maximum Active Distance (N20 N09420 N201 0.....Reserve Speed Limit Offset ( N09760 P56 60....Intermediate Ambient Tempera N09380 N202 0.....Maximum Cycle Distance (N202 N09220 N207 0.....Expiration Distance (N207) N09540 N209 0.....Expiration Distance (N209)	10,686	555

Price Level: January 1, 2019

Deal: T370 3 AXLE

Printed On: 10/7/2020 8:54:17 AM

Date: October 07, 2020

Quote Number: QUO-551778-N2M1G3



Sales Code	Std/Opt	Description	\$ List	Weight
1000151	S	PremierSpec	0	0
1000243	S	Gearing Analysis: Performance power before economy results.	0	0
1000257	O	Customer's Typical Operating Spd: 70 mph.	0	0
1000684		Effective VSL Setting NA	0	0
1000858	O	Engine Idle Shutdown Timer Disabled	0	0
1000859	O	Enable EIST Ambient Temp Overrule	0	0
1000891		Eff EIST NA Expiration Miles	0	0
1002060	S	Air compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0	0
1031130	S	Air Cleaner: Dry-type firewall mounted w/filter restriction indicator.	0	0
1105231	O	Fan Hub: Horton On/Off for PX-9 or ISLG	0	0
1121200	S	Cooling module: 1000 square inches T170/T270/T370/T470. Includes metal surge tank on T170/T270/T370.	0	0
1247194	O	Exhaust:2017 EPA RH Under Cab DPF/SCR For PX-9 w/ Single Vertical RH Side of Cab Tailpipe.	1,432	215
1290130	O	Tailpipe: 5 in. single 30 in. 45 degree curved.	0	0
1321145	O	Fuel Filter:Fleetguard FS1003 Fuel/Water Separator for PX-9	0	0
1321200	O	Run Aid:None *For Fuel Filter	0	0
1321300	S	Start Aid:None *For Fuel Filter	0	0
1500035	O	Engine block heater plug mounted LH fender bracket.	23	0
1504006	O	Block heater, PACCAR 750 watt 120V for PX-6 and PX-7, 1000 watt for PX-8 and PX-9 or ISL9 engines .	115	2
1816260	S	Alternator: PACCAR 160 amp, brush type	0	0
1825612	O	Batteries: 2 Optima 31A Threaded post (900) 1800 CCA.	595	6
1836106	O	Mitsubishi 105P55 12V Starter with Cummins and PX PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded. Only for Cummins or PX engines.	0	0
1900996	O	Jump start terminals under hood.	188	0

### Transmission & Clutch



Sales Code	Std/ Opt	Description	\$ List	Weight
2011232	O	<b>Transmission: Allison 3500RDS 6-speed</b> w/PTO drive gear. 5th Gen Controls. Limited to 860 lb.-ft. Includes heat exchanger & oil level sensor. Rugged Duty Series for vocational applications. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	12,217	291
2401405	O	<b>Driveline: 2 Dana standard-duty; 1 centerbearing.</b> *Standard duty is 1710 series.	707	77
2406005	O	<b>45 degree yokes on interaxle drivelines.</b>	357	11
2410018	O	<b>Torque converter included w/Allison</b> Transmission.	0	0
2410204	O	<b>Delete Allison Fuel Sense</b>	0	0
2410311	O	<b>Decline Allison Neutral at Stop Stand-Alone</b>	0	0
2429358	O	<b>Rear transmission support springs for</b> transmission PTO applications are required to ensure that engine flywheel housings are not overloaded when transmission PTO's are installed.	75	0
<b>Front Axle &amp; Equipment</b>				
2512044	S	<b>Meritor MFS12E PLUS 12.5K rated at 12K 3.5in.</b> drop standard track.	0	0
2603006	S	<b>Front brakes included w/ front hub package.</b>	0	0
2690029	S	<b>Drum Brake Knuckle for use on Meritor MFS PLUS</b> Steer Axle	0	0
2701000	O	<b>Air Brake: 14,600 lb. package includes</b> Bendix 16-1/2 x5 brakes, cast drums, aluminum 10-bolt hub pilot Preset hubs, hubcaps, oil seals & automatic slack adjusters. For use w/ 22-1/2in. wheels.	0	0
2863015	S	<b>Front Springs: Taperleaf 12K w/ shock absorber</b> for use on 2010+ chassis w/ 22.5in. wheels only.	0	0
2895223	S	<b>Single power steering gear: 13.2K for air brakes.</b>	0	0
<b>Rear Axle &amp; Equipment</b>				
3124403	O	<b>Dual Dana Spicer DSP41 rear axle rated at 40K.</b> (DSP40 w/ heavy-wall housing) w/ 11mm housing and 1.88in. shaft diameter. Tandem rear axles.	7,334	2,126
3200488	O	<b>Rear Axle Ratio - 4.88.</b>	0	0
3300002	O	<b>Dual rear brakes included w/rear hub package.</b>	0	0
3401002	O	<b>Dual 46K Air Brake package includes 16-1/2x7 in.</b> brakes, cast drums, aluminum 10-bolt hub pilot Preset hubs, slack adjusters and oil seals for use w/ 22.5 in. wheels.	0	0
3485207	O	<b>Spring Brake: 3030 long stroke dual 30 square</b> inches travel. Helps keep brakes in adjustment longer.	5	4
3500037	O	<b>Interaxle driveline:1 Dana 1710 Series</b>	382	0

Price Level: January 1, 2019

Deal: T370 3 AXLE

Printed On: 10/7/2020 8:54:17 AM

Date: October 07, 2020

Quote Number: QUO-551778-N2M1G3



Sales Code	Std/Opt	Description	\$ List	Weight
3532130	O	<b>Wheel Differential Lock for Dana Spicer axles</b> DSP40/DSP41(P)/DSH40(P)/DSH44(P)/D40-155 forward rear axle & rear rear. Under Speed Interlock is standard on T680.	1,928	37
3737455	O	<b>Rear suspension: Tandem Hendrickson RT403 40K.</b> 52 in. axle spacing. 7.19 in. saddle height w/barpin bushing. Unladen Height: 10.7 in. Laden Height: 9.7 in. Advertised axle spacing for this rear suspension is a nominal value. Actual spacing may be up to two inches greater than noted. This is important in situations where the body is likely to be pre-built before the chassis is delivered. Tire to body or bracket to body interference may be encountered. Communicate clear space requirements on the sales order. DSP40/P rear axles are not for use with Hendrickson HAS 402, Hendrickson Primaax, or Hendrickson beam-type rear suspensions. Hendrickson RT403 rear suspension for use with tandem axles up to 46K on T8 series. Hendrickson RT403 rear suspension requires bronze center bushings when used in refuse loader or packer applications.	5,278	957
<b>Tires &amp; Wheels</b>				
4070012	O	<b>Front Tires: Bridgestone R238 265/70R19.5 14PR</b>	-7	0
4277487	O	<b>Rear tires: Bridgestone M799 11R22.5 16PR.</b> 42 in. diameter, drive. 19.5 in. SLR. Code is priced per pair of tires.	1,268	48
4900008	O	<b>Rear Tire Quantity: 8</b>	0	0
5042236	O	<b>Front Wheel: Accuride 29685 19.5x7.50 aluminum</b> hub-pilot mount, required w/2x66 mm. 10-bolt mounting. For hydraulic brakes only. 6700lb. maximum rating.	429	-57
5242389	S	<b>Rear Wheel: Accuride 51487 22.5x8.25 steel</b> Steel Armor[™] powder coat, hub-pilot mount. 7400lb. maximum rating. 5-hand hole. Air disc brake compatible. Code is priced per pair of wheels.	0	0
5853906	O	<b>Powder coat white steel wheel. Use in conjunction</b> with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0	0
5900008	O	<b>Rear Wheel/Rim Quantity: 8</b>	0	0
<b>Frame &amp; Equipment</b>				
6054250	S	<b>Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to</b> 308 in. Truck frame weight is 2.91 lb.-in. per pair of rails. Section modulus is 14.80 cu.in., RBM is 1,776,000 in-lbs per rail. 120,000 PSI yield. Heat treated. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	0	195
6308715	O	<b>Bumper: Aerodynamic Chrome Requires a bumper</b> setting code.	483	0
6319409	S	<b>40.9 in. Bumper setting. Requires a bumper code.</b>	0	0

Price Level, January 1, 2019

Deal: T370 3 AXLE

Printed On: 10/7/2020 8:54:17 AM

Date: October 07, 2020

Quote Number: QJJO-551778-N2MIG3



Sales Code	Std/ Opt	Description	\$ List	Weight
6321005	O	Removable Front Tow Hooks: 2.	253	15
6390103	S	Front mudflaps.	0	0
6405000	O	In-cab steel battery box: under rider seat or in stand alone box. Requires appropriate AGM battery code, which varies by model, and appropriate rider seat code be selected prior to entering the workscreen. Includes 1 battery disconnect switch.	1,809	-41
6409906	O	In-Cab battery box location: Under rider seat.	0	0
6451059	O	T270/370 Non-polished 2010 or later DPF/SCR cover with cab access step assembly, RH under. End plates will be painted standard black frame color.	0	0
6742009	S	Square end-of-frame w/o crossmember; non-towing.	0	0
<b>Fuel Tanks &amp; Equip</b>				
7010100	O	Fuel Tank: 100 US gallon 22in. aluminum under replace. Class 8 fuel tank includes an anti-siphon device on the filler neck.	-55	0
7722011	O	Small round DEF tank. 11 gallons of usable volume. The DEF tank will be located on the side you specified. If you have specific configuration or body builder concerns, please utilize the Custom Frame Layout option. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	142	0
7814004	O	Steel raised tank supports 1 in.under cab. For T3 one 22in. fuel tank only.	157	0
7889203	S	DEF to fuel fill ratio 2:1 or greater.	0	0
7889603	O	DEF tank location is RH.	0	0
7920100	O	Location: 100 gal fuel tank LH under cab	0	0
<b>Cab &amp; Equipment</b>				
8024310	S	Cab: Curved Glass Conventional. Cab Includes aluminum & fiberglass fully hucked cab w/ all aluminum bulkhead doors & continuous stainless steel piano-style door hinges. Single electric horn standard. Incandescent exterior lights include diagnosable bulb detection and warning. Trailer cable on tractors includes integrity detection. Standard features include multiplex wiring for interior lights, automated pre-trip inspection (excluding T3 series), short and open check diagnostics. Warning alarm will sound when lights are left on.	0	0
8080137	O	Cab door bearing blocks, top & bottom.	31	0
8090310	S	Hood: Sloped aerodynamic hood includes grill & separate bumper.	0	0
8108010	S	Cab heater: W/integral defrosters & A/C 45,000	0	0

Price Level January 1, 2019  
 Deal: T370 3 AXLE  
 Printed On: 10/7/2020 8:54:17 AM

Date: October 07, 2020  
 Quote Number: QUO-551778-N2MIG3





Sales Code	Std/Opt	Description	\$ List	Weight
		btu cab heater. No sleeper heater/AC. Includes 5 mode rotary control. T660 include filter media.		
8201200	S	<b>Adjustable telescoping tilt steering column.</b>	570	10
8208495	O	<b>Two spare switches: Wired to power.</b>	78	0
8222712	O	<b>Gauge: Fuel filter restriction gauge.</b>	145	0
8226667	O	<b>Gauge: Oil Temperature Gauge Transmission.</b> The NavPlus HD unit includes a virtual transmission oil temperature gauge.	35	0
8282004	O	<b>KW Driver Information Center: Includes fuel economy, RPM display, trip information, truck information, diagnostics, gear display, alarm clock.</b>	238	0
8282009	S	<b>Instrument package: Includes speedometer, tachometer, fuel gauge, engine coolant temperature gauge, engine oil pressure, voltmeter. Class 8 also includes primary &amp; secondary air reservoir gauges &amp; an air application gauge. DEF level gauge and warning lamp are included with 2010+ engines. Engine hour meter and outside air temperature readouts are standard. Primary read out will be MPH. Add 8240620 to switch primary scale to KPH in Canada.</b>	0	0
8330003	S	<b>Cab interior: Pinnacle. Includes vinyl headliner &amp; cab back panel, slate gray interior, dark slate gray seats, floormats, LH/RH inside sunvisor &amp; door courtesy lights.</b>	0	0
8410091	O	<b>Driver seat: Kenworth Air cushion Plus HB cloth.</b> Standard features includes 7 in. fore and aft slide adjustment w/isolator, 6-23 degree recline, air suspension with cover, dual armrests, and single chamber air lumbar support. Seat cushion is 20 inches wide w/ 2-position tilt and 2-position front cushion extension. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted and includes a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	144	0
8450090	O	<b>Rider seat: Kenworth Plus battery box HB cloth.</b> Standard features include fixed base and backrest, fixed seat base and backrest, and dual armrests. Seat cushion is 19.5 inches. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted with a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	-7	-35
8601432	O	<b>Kenworth Radio DEA710 AM/FM/WB/USB, Bluetooth</b>	364	0
8700154	S	<b>Self cancelling turn signal: W/head light dimmer switch .</b>	22	0
8800200	S	<b>Cab access contoured grabhandles, LH/RH.</b>	0	0
8832115	S	<b>Daylite Door: LH/RH includes RH peeper window</b>	0	0
8850300	S	<b>Look-Down, Pass. Door, Stainless 8.5x4.4</b>	0	0
8863570	O	<b>Dual convex heated mirror 8.5 inch w/ offset mounting below regular mirror.</b>	50	11

Price Level: January 1, 2019

Deal: T370 3 AXLE

Printed On: 10/7/2020 8:54:17 AM

Date: October 07, 2020

Quote Number: QUO-551778-N2M1G3



Sales Code	Std/Opt	Description	\$ List	Weight
8867202	O	Mirror: Dual Moto heated mirrors 7 in. x 16 in. LH & RH remote controlled. Switch located on door pad.	509	4
8869005	S	Mirror brackets 8-1/2 ft load width.	0	0
8871438	S	Rear Cab Stationary Window 17 in. x 36 in.	0	0
8879213	O	Electric-powered LH & RH door window lifts. Switch located on door.	162	0
<b>Lights &amp; Instruments</b>				
9010801	S	Headlamps: Halogen Projector Low Beam, Halogen Complex Reflector High Beam	0	0
9020164	S	Marker Lights: with small round base, Five cab roof mounted.	0	0
9030010	S	Turn Signal Lights: Mounted on fender	0	0
9052011	O	Dual Flush Floodlights: First Set	129	2
9059911	O	Floodlight Location: Located Mid - First Set	0	0
9070138	S	Combination Stop, Tail, Turn & Backup Lights RH & LH.	0	0
9090845	O	Circuit Breakers: Replacing fuses. Does not apply to any 5-amp fuse box position. Brakers include stop/brake/turn, tail lamp, high & low beams, marker/clearance lamps, horn, fuel heat, gauges, air dryer, HVAC controls, panel lamps. Some circuits will remain fuses.	37	0
<b>Air Equipment</b>				
<b>Extended Warranty</b>				
9200008	O	Base Warranty - PACCAR PX-9 Engine 24 months / 250,000 miles / 402,336 km / 6250 hours.	0	0
9200022	S	Base Warranty - Standard Service Medium Duty 12 months / Unlimited miles & km	0	0
<b>Miscellaneous</b>				
9409852	O	GHG Secondary Manufacturer: Does Not Apply	0	0
9490003	O	Additional lead time required for off highway & /or specialty component truck.	0	0
<b>Promotions</b>				
<b>Paint</b>				
9700000	O	Paint color number(s).  N9702 A - L0006 WHITE N9720 FRAME N0001 BLACK	0	0

Price Level: January 1, 2019

Deal: T370 3 AXLE

Printed On: 10/7/2020 8:54:17 AM

Date: October 07, 2020

Quote Number: QUO-551778-N2M1G3



Sales Code	Std/Opt	Description	\$ List	Weight
9943004	O	Bumper Unpainted	0	0
9943050	O	Day Cab Standard Paint	0	0
9944820	S	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0	0
9965510	S	Base coat/clear coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0	0

**Order Comments**

<b>Total List Price (W/O Freight &amp; Warranty &amp; Surcharges )</b>	\$138,460
Marketing and Service Support Fee	\$740
Prepaid Freight	\$2,475
<b>Total Surcharge/Options Not Subject To Discount</b>	\$0
<b>Total Weight</b>	13,942

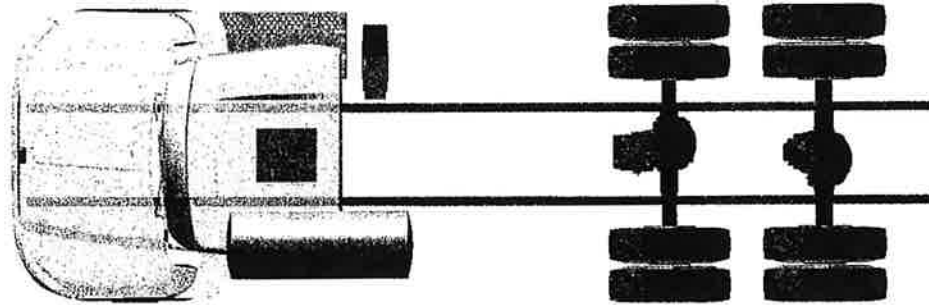
**Prices and Specifications Subject to Change Without Notice.**

Unpublished options may require review/approval.  
Dimensional and performance data for unpublished options may vary from that displayed in CRM.

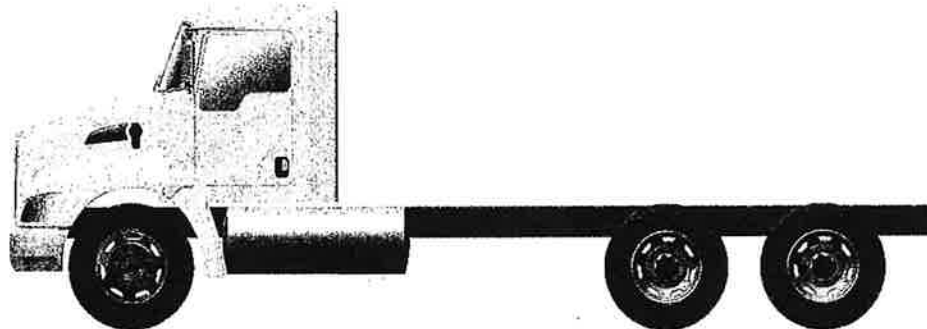
**PRICING DISCLAIMER**

*While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information*

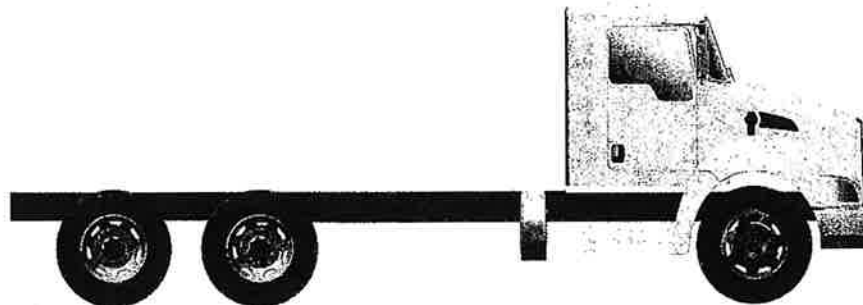
Dtpo: Truck Model: T370 Customer: MORROW COUNTY



**Note:** Optional content may be displayed. The order has not yet received an engineering review. The actual arrangement of components may not be exactly as pictured.  
Additional changes may be made to the layout by Kenworth. Add a Custom Frame Layout code if an exact layout is required.

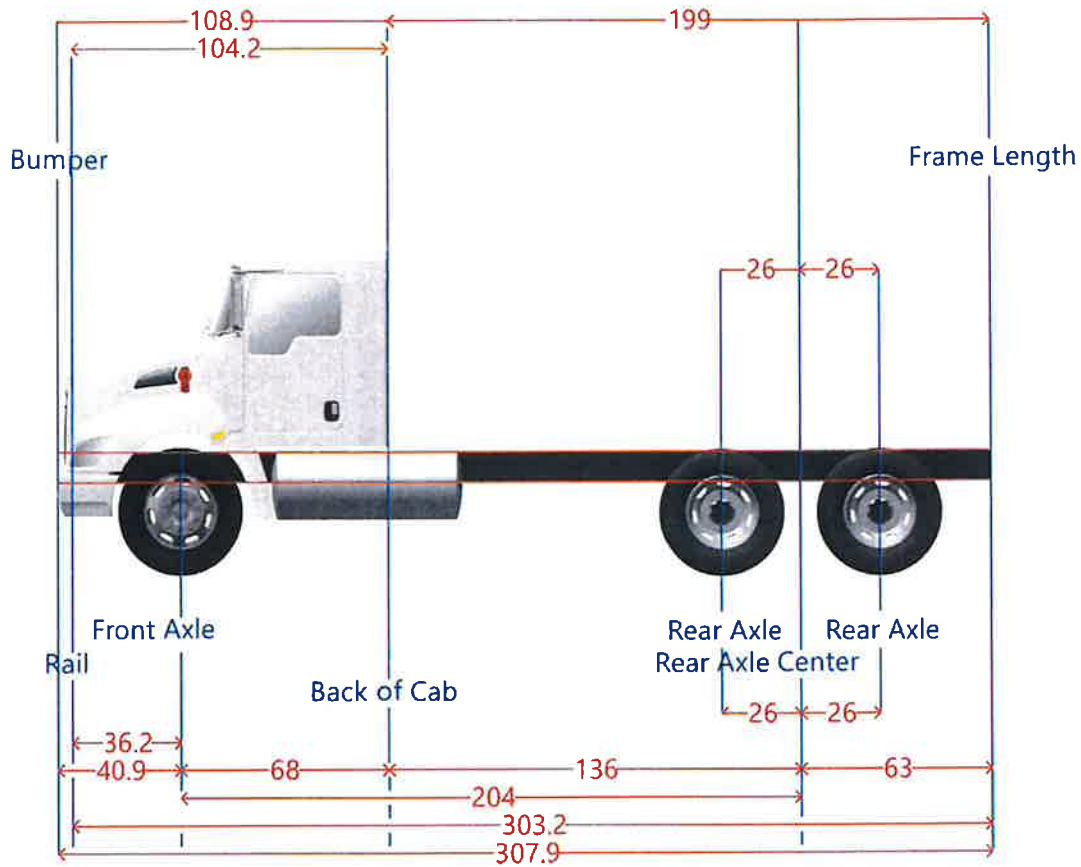


**Note:** Optional content may be displayed. The order has not yet received an engineering review. The actual arrangement of components may not be exactly as pictured.  
Additional changes may be made to the layout by Kenworth. Add a Custom Frame Layout code if an exact layout is required.



**Note:** Optional content may be displayed. The order has not yet received an engineering review. The actual arrangement of components may not be exactly as pictured.

# HORIZONTAL DIMENSIONS



Dimension	Measurement	Start	End
Axle Spacing	52	178	230
Bumper to Back of Cab	108.9	-40.9	68
Bumper to Front Axle	40.9	-40.9	0
Bumper to Front Frame	4.7	-40.9	-36.2
Cab to End of Frame	199.0	68	267
Cab to Rear Axle	136.0	68	204

<b>Effective Bumper to Back Of Cab</b>	108.9	-40.9	68
<b>Frame Length</b>	303.2	-36.2	267
<b>Front Axle to Back of Cab</b>	68.0	0	68
<b>Front of Frame to Axle</b>	36.2	-36.2	0
<b>Load Space</b>	199.0	68	267
<b>Overall Length</b>	307.9	-40.9	267
<b>Overhang</b>	63.0	204	267
<b>Pusher Offset #1</b>	26.0	178	204
<b>Pusher Offset #2</b>	26.0	178	204
<b>Pusher Offset #3</b>	26.0	178	204
<b>Tag Offset</b>	26.0	204	230
<b>Wheelbase</b>	204	0	204

**Randco Tanks**  
 P.O. Box 277  
 Kelso, WA 98626  
 360-425-9100  
 sales@randcotanks.com  
 www.randcotanks.com



## Estimate

**ADDRESS**

Kenworth - Pasco  
 2402 N Commercial Ave  
 Pasco, WA 99301

**SHIP TO**

Kenworth - Pasco  
 2402 N Commercial Ave  
 Pasco, WA 99301

**ESTIMATE # 3736**

**DATE 10/06/2020**

**CUSTOMER P.O.#**

Morrow County Rd-2000

**SALES REP**

KES

SKU	DESCRIPTION	QTY
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-Notes-

\*Needing to work with the customer on the room available in the cab for our controls.

\*Customer is going to work with Northend Truck to arrange for the additional valve being installed on the truck. Capable of calibrating through the 5100 Controller Northend uses. With a max flow of 30 Gpm and 2250 psi.

\*All hydraulic and electrical connectors will be at the front of the tank

\*Dot lighting connector will be at the rear of the tank.

\*NorthEnd is putting all 13' Beds on the trucks. I can't find the model that they are installing. This quote might needed adjusted when Information presents itself.

- Goal for Overall length is to be no longer then 13' from the back of the aframe to the end of the equipment on the platform.

\*Customer hoist is a Palfinger PHT 29

90-100	10' Medium Profile 2000 (approx) Gallon Tank (Elliptical Flat Side Tank), (10' L x 54" H x 94" W) Entire Tank Welded Inside and Out Front and Rear Heads Dished 4" 3/16" Heads and Baffles (Baffled With 22" Crawl Holes) 1/4" Steel Subframe with Cross Members and Bolsters Rubber Padded Perma Slats Welded to Tank Subframes 2-Lift Eyes Top of Tank Rear Anti Skid Ladder 3" Hydrant Fill to Top of Manway with Components 24" x 24" Manhole (lid not included) 2-View Tube Ports (1-front, 1-rear) Brackets Tank Primered Coated Install a threaded 3" coupler in the rear lower head of the tank. (work with customer. )	1
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	Stellar Hook Lift with Rear Rollers and a Hook lift Subframe -6 fish plates connecting the tank to the hook-lift subframe.	1
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	80" Wide x 30" Deep Tank Platform for Drop On Systems	1
--	---	---

Project Starts after Signed Estimate and 25% Down(Non-Refundable). Any invoice not paid within thirty (30) days of billing is subject to a 1.5% monthly interest charge. If customer terminates or cancels this sale prior to full delivery and payment, customer will be liable for a cancellation fee of up to 25%. Customer agrees to pay any cancellation fee within ten (10) days of the cancellation.

SKU	DESCRIPTION	QTY
70-005	4x3 A39 CCW 1000GPM (rope seal) PUMP, MANIFOLD - INLET & DISCHARGE PLUMBING SYSTEM // INSTALLED -Pump is mounted on rear platform	1
70-047	2.5" Quarter Turn Discharge System // INSTALLED For the customer to discharge fluid. ---	1
70-046	3" BUTTERFLY VALVE DUMP SYSTEM // Manual INSTALLED -Plumbed to the inlet of pump/ Tee for draining the tank.	1
70-002	REAR SPRAY SYSTEM // INSTALLED	1
70-003	DRIVER SIDE SPRAY SYSTEM // INSTALLED	1
70-004	Passenger Side Spray System // INSTALLED	1
70-013	View Tube System // INSTALLED	1
70-025	Hydraulic WetKit (Motors, Hyd Lines, Fittings, etc) // INSTALLED -Hydraulic lines plumbed the tank on the drive-side. Front of the tank will have a hydraulic coupler that the customer can connect to.(we supply coupler units) Pressure for the system is set at 2250 psi. (this would come on the truck via the builder. -Working with the truck bodybuilder they are going to look into a valve for oil supply that can be calibrated for the correct motor. Estimated max 30 GPM	1
70-035	Assembled Electric/Pneumatic Solenoid Bank -Operates passenger-side, driverside, rear sprays, monitor. -Contains electrical connector and air supply connector. Customer will need to attach the air supply to the rear of the chassis.	5
70-016	1.5" x50' Spring Rewind Hannay Hose Reel System // INSTALLED on the rear head	1
	4" Work Light Pedestal Mount - LED INSTALLED on the 4 corners of the tank. controlled by 2 switches. Companied with the monitor connector and the solenoid connector.	4
43-	Amber LED Beacon Light (INSTALLED) on the left top rear of the tank.	1

Project Starts after Signed Estimate and 25% Down(Non-Refundable). Any invoice not paid within thirty (30) days of billing is subject to a 1.5% monthly interest charge. If customer terminates or cancels this sale prior to full delivery and payment, customer will be liable for a cancellation fee of up to 25%. Customer agrees to pay any cancellation fee within ten (10) days of the cancellation.



SKU	DESCRIPTION	QTY
014		
70-007	D.O.T Lighting System // /INSTALLED -Rear mounted stop/tail/turn lights on the tank. -4=3/4 marker lights on the platform. Connecting the lights through a 7 way plug.	1
70-012	Custom Control tower to install the electrical switches for the items below(need to know the area available to build the panel for the truck. -Passenger-side, Driver-side, Rear sprays(4) -Monitor power, valve and joystick -Work light switches -Beacon switch	1
	Interior Epoxy Option	1
	Interior Sandblast and Epoxyof Tank Systems	
	Paint Tank White (ft)	1

The estimate is Valid for Seven (7) Days from the Time of Quote.  
Change Orders will incur a \$50 Fee per Change Order.

SUBTOTAL	36,563.22
TAX (0)	0.00
DISCOUNT 10%	-3,656.32
<b>TOTAL</b>	<b>\$32,906.90</b>

Accepted By

Accepted Date

Project Starts after Signed Estimate and 25% Down(Non-Refundable). Any invoice not paid within thirty (30) days of billing is subject to a 1.5% monthly interest charge. If customer terminates or cancels this sale prior to full delivery and payment, customer will be liable for a cancellation fee of up to 25%. Customer agrees to pay any cancellation fee within ten (10) days of the cancellation.

# Northend Truck Equipment

20812 Broadway Ave  
Snohomish, WA 98296

Ph: 360-653-6066 Fax: 360-653-0100

1-800-653-6066

[www.northendtruck.com](http://www.northendtruck.com)



Price Quotation For: PQ# 072220MO



9/10/2020

Cody Link  
Kenworth Sales  
Truck Sales  
509-220-0749  
[Link@kwsco.com](mailto:Link@kwsco.com)

End User: Morrow County

## Sourcewell

Effective Date: 5/6/2020

Expiration Date: 9/6/2020

Eric Imes  
Morrow County  
Assitant Road Master  
541-256-0576

PO#  
TBD

[Eimes@co.morrow.or.us](mailto:Eimes@co.morrow.or.us)

Description	Qty	Unit Price	Total Price
<b>Hopper Sander</b>			
Monroe, MCV-168-84-56, 13' - WA, AUS, 12/10 GA V-BOX SANDER	1	\$31,614.00	\$31,614.00
Hook-Lift Skid, to include tip up spinner modifications so as to not interfere with loading and unloading of the unit. Manual hand winch to tip up spinner assembly shall be accessible from the ground and have friction brake. Winch cable to run through an upper pulley attached to an extended bolt on bracket located near the top of the rear panel with a guide roller at rear of the tail section to include a second pulley near the bottom of the spinner assembly for ease of lifting.	1	\$2,908.00	\$2,908.00
Deduct for no prewet system	1	-\$3,284.00	-\$3,284.00
Steel Rollers For Hook Lift Skid	1	\$715.00	\$715.00
<b>Flat bed; 16'</b>			
Hooklift Skid Mounted Flatbed Only Per Spec 16'	1	\$9,312.00	\$9,312.00
Decrease Flatbed Length to 13'	1	-\$945.00	-\$945.00
<b>7/8 yard Contractor Body</b>			
5/6 Yard Skid Mounted Dump Body to Include Stucchi Multi Connector with Air and Electrical to Reach Back of Cab (11' Long) <b>Stucchi Mounted end of Frame</b>	2	\$19,700.00	\$39,400.00
Steel Rollers For Hook Lift Skid	2	\$715.00	\$1,430.00
Increase Length of 5/6 Yd. Body Up To 13'	2	\$1,583.00	\$3,166.00
Electric Brake Controler	2	\$766.00	\$1,532.00
Truck-Lite #80800 Plow Lights, To Be Hooked Up To Chassis Provided Wiring and Switch, Includes Adjustable Stainless Steel Brackets (Installed)	2	\$909.00	\$1,818.00
Manual Tarp System	2	\$1,759.00	\$3,518.00
<b>Pal-Lift System Hook Lift system</b>			
Palift PHT-29, Includes Install	2	\$30,705.00	\$61,410.00
580 Non-Air Hitch With "D" Rings Installed Complete With OEM Gladhands Seven Way Plug, Back-up Alarm, and Tail Lights	2	\$2,190.00	\$4,380.00

# Northend Truck Equipment

20812 Broadway Ave  
 Snohomish, WA 98296



Ph: 360-653-6066 Fax: 360-653-0100

1-800-653-6066

[www.northendtruck.com](http://www.northendtruck.com)

Hydraulic's and Options			
Closed Center Snow and Ice System Multi Section Valve With 5100EX Electric Sander Valve Control and Stainless Box (Room Permitting) With Load Sense Pump Front Mounted With OEM Front Frame Rail Extensions, Electric Ultra Arm Control Console, Behind The Cab Tank, or VT35 with Poly Or Stainless Lid, With Basic Hoses and Fittings Installed (See Sander Line Option)	2	\$26,874.00	\$53,748.00
<b>NE-19E DLA/Anti-Icing 3-Lane Harness Kit to Add to 5100ex-3 Harnessing (Flow Meter Feedback Incl.)</b>	<b>2</b>	<b>\$907.00</b>	<b>\$1,814.00</b>
NE-22E High Pressure Hoklift Valves and Controls	2	\$3,101.00	\$6,202.00
NE-28E TVX-102 Hydraulic Pump , 7.32 cu. In. In Lieu of TXV-92 5.61 cu, in.	2	\$911.00	\$1,822.00
Stucchi Multi Connector, Fixed and Mobile Half For Sander Includes Parking Station and Cover (Stucchi Mounted End of Frame)	2	\$2,255.00	\$4,510.00
FA 12v on/off Control with DIN Connector and Pressure Limiter and Valve for Flusher Water Pump FA Quote# QT001-1169966-1 (pressure Limiter Set at 2250 PSI)	2	\$2,021.00	\$4,042.00
Boss Plow			
10' Heavy Duty Boss Plow W/RT3 (Smarthitch 2 Included)	2	\$9,756.00	\$19,512.00
Universal Mounting for Kenworth T-370 w/o frame extension	2	\$2,835.00	\$5,670.00
<b>Total With Quantity Items Selected</b>			<b>\$254,294.00</b>
Applicable Sales Tax Percentage at Delivery Location		<b>TBD</b>	
<b>Total Price with Tax Included</b>			<b>\$254,294.00</b>

# Northend Truck Equipment

20812 Broadway Ave  
Snohomish, WA 98296



Ph: 360-653-6066 Fax: 360-653-0100

1-800-653-6066

[www.northendtruck.com](http://www.northendtruck.com)

## Notes:

1. Chassis Cab to Trunnion TBD
2. Body to be Painted      Color:    White
3. Chassis requires Plow Light Switch and wiring to the front Bumper

Accepted: *Dennis Andrews*    9/10/2020    Accepted: \_\_\_\_\_    Date: \_\_\_\_\_

**NORTHEND TRUCK EQUIPMENT**

Dennis Andrews

Cody Link

Kenworth Sales

**P.O. Number** \_\_\_\_\_

Thank You for your help on this, if you have any questions or need additional information

Please call me at **206-953-8124**

Sincerely,

**NORTHEND TRUCK EQUIPMENT**

Dennis Andrews

Sales Manager



3650 Sabin Brown Road  
Wickenburg, Arizona 85390

Phone: 928-684-7851  
Fax: 928-684-5876

ASPHALT DISTRIBUTOR  
QUOTATION AND ORDER FORM  
MODEL BC-502 for 2019

CUSTOMER: Morrow County Road Dept.

DATE: 9/16/2020

CONTACT: Eric Ines

PHONE: 541-256-0576

FAX: \_\_\_\_\_

EMAIL: elines@co.morrow.or.us

STANDARD EQUIPMENT

**PRODUCT TANK**

Tank shell constructed of 10-gauge mild steel with 7 gauge rolled heads and baffles. 20" full opening manhole and staggered crawl holes through baffles. Overflow well with 3" drain through tank, 2" mineral wool insulation (equivalent to 3" fiberglass). 1/8" aluminum jacket heads .045 aluminum jacketed; full 3" vent; 4" plug-type valve, single blade bolster design with resilient mounting to truck. 24" no-slip grip-strut catwalk, all seams electrically welded. Built to U.S.D.O.T. SPECIFICATIONS 49-CFR-173.247.

**SPRAY BAR**

12' spray bar is full circulating, with large 4" cross section for more consistent flow. Includes 8' center section with 2' folding, breakaway wings. Wings are equipped with safety tilt switches to prevent accidental spraying when wings are raised.

**SPRAY BAR CONTROLS**

Driver has control of all spray bar functions in the cab, including on-off control of spray widths in 1 foot increments (cuts).

**METERS AND GAUGES**

Driver can readily check all functions from the cab. Large, high-brightness digital displays show *feet-per-minute* traveled and *gallons-per minute* pumped at all times. Elapsed footage and gallons sprayed with resettable totaling functions, spray bar width and actual gallons per square yard being sprayed. Tank float gauge can be seen from driver's position.

**MIRROR (Optional)**

4-Way remote air operated curbside 9" X 16" mirror.

**COMPUTERIZED RATE CONTROL**

Exact consistent spread rate within +/-1% accuracy – with no operator calculations or adjustments.



3650 Sabin Brown Road  
Wickenburg, Arizona 85390

Phone: 928-684-7851  
Fax: 928-684-5876

### ***PRODUCT PUMP***

Positive displacement 4" X 4" gear-type pump, with high temperature shaft packing and is heated with truck engine coolant. Pump is easily disassembled for service behind tank and above frame.

### ***PUMP DRIVE***

400 GPM of product (asphalt) capacity is provided by a hydrostatic transmission. Pump GPM adjustment from drivers or side console position with electric control.

### ***ASHPALT VALVE SELECTOR***

The asphalt valve selector is located on the left side of the asphalt distributor, away from the hot spray bar and asphalt pump system. The asphalt valve selector converts the manually operated valves to pneumatically operated remote control valves. Valves "A&D", used for material off-load remains manually operated. The operator selects pump and spray options with the rotary selector portion of the asphalt valve selector assembly that indicates an option number and the necessary valves to actuate. A brief description of each option is provided on the data plate. Once the desired option is selected, only the specific valves and pump function indicated can be actuated. Four (4) in cab and six (6) outside individual spray and pump options are available with the asphalt valve selector system.

### ***PIPING, VALVE AND SCREENS***

Intake is full 4" full flow piping. Discharge is full 3" radius, full flow piping. All valves gate-type. Load, pump and bar screens prevent clogging of nozzles or damage to system from foreign objects. Rubber type hot asphalt hoses feed spray bar.

### ***EXTERNAL WASHDOWN***

A 10-gallon air pressurized tank dispenses biodegradable solvents through 25' of 1/4" hose.

### ***PUMP AND SPRAY BAR FLUSHING***

A 30-gallon flush tank heated by truck engine coolants is valved so the asphalt pump can circulate solvents through the complete system and return to solvent tank, for reuse.

### ***HANDSPRAY***

Reel mounted 40 foot, X 3/4" rubber hose with swivel connection at aluminum hand wand.

### ***FENDERS & TROUGH***

Single or tandem sizes.

### ***PAINT***

Non-aluminum parts painted black.

### ***TOOL BOX***

Side opening, weather tight, and key lock.

BC-502/CRC

2019 Price List

Base Price: \$75,000.00

Customer: Morrow County Aerial Dept Date: 9/16/2020

Spray Bar Wing Extensions & Control Cuts

Spray Bar Length

Qty:		Tri-Cylinder Vavles Standard	Cost	Total
0	12 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 4,200	\$ -
1	14 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 5,900	\$ 5,900.00
0	16 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 7,700	\$ -
0	18 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 9,270	\$ -
0	20 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 11,600	\$ -
0	22 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 13,200	\$ -
0	24 Feet	One-Foot Cuts on Main Bar. One-Foot Cuts on Wings	\$ 14,800	\$ -
0		Mechanical Linkage in lieu of Tri Valves (Additional, Per Foot)	\$ 50	\$ -
0		Finger Stops (Per Foot)	\$ 120	\$ -
0		Double-Fold Wings	\$ 2,800	\$ -
0		Triple-Fold Wings	\$ 10,210	\$ -
0		Individually Controlled Line Markers (Pair)	\$ 1,000	\$ -
0		Hydraulic Spray Bar Latch	\$ 2,120	\$ -
0		300 Series (150 GPM @ 500 RPM) Tack Pump	N/C	
0		600 Series (300 GPM @ 500 RPM) Pump and 5" Plumbing	\$ 3,000	\$ -
0		960 Series (480 GPM @ 500 RPM) Pump and 5" Plumbing	\$ 6,000	\$ -
0		Pump with Seals in place of Packing Glands (not available on 960)	\$ 600	\$ -
0		Stainless Steel Flex Bar Feed Hoses	\$ 330	\$ -
0		Folding Hand Rail/ Air Operated	\$ 3,200	\$ -
0		Heat Trace (Consult factory for price and options)		
0		Single LPG Burner With 50 Gallon Tank	\$ 2,615	\$ -
0		Dual LPG Burners With 50 Gallon Tank	\$ 3,140	\$ -
1		Single Diesel Burner	\$ 3,780	\$ 3,780.00
0		Dual Diesel Burners	\$ 5,720	\$ -
1		<u>REMOVE HYD PUMP</u>	\$ (1,500.00)	\$ (1,500.00)
1		<u>MOUNT ON HOOK LIFT SYSTEM</u>	\$ 5,000.00	\$ 5,000.00
0		<u>2020 PETE 337 CHASSIS</u>	\$ 98,000.00	\$ -
0		<u>J BAND WING CONTROLS</u>	\$ 2,200	\$ -
0		<u>HEAT TRACE</u>	\$ 15,000.00	\$ -

**Additional Options**

<u>Qty:</u>		<u>Cost</u>	<u>Total</u>
0	5" Tank Valve	\$ 1,250	\$ -
0	240V Overnight Heat	\$ 4,000	\$ -
0	Front Tank Suction	\$ 1,000	\$ -
0	Second Tank Float Gauge	\$ 560	\$ -
1	Beacon Light	\$ 300	\$ 300.00
0	11' X 3" Loading Hose - Rubber 350°	\$ 1,000	\$ -
0	11' X 3" Loading Hose - Stainless Steel	\$ 1,000	\$ -
0	11' X 4" Loading Hose-Stainless Steel	\$ 1,200	\$ -
0	11' X 4" Loading Hose-Rubber 350°	\$ 1,200	\$ -
	(Other Load Hose Sizes Available Upon Request)		
0	3 inch Trough Mounted Load Valve and Swivel	\$ 1,060	\$ -
0	4 inch Trough Mounted Load Valve and Swivel	\$ 1,200	\$ -
0	Convenience Group: Glove Box- Spray Bar Height Chain, Nozzle Box with Three Sizes of Nozzles - Load Hose Hooks on Ladder Wet Tool Box (O.J.)	\$ 1,360	\$ -
0	Pneumatic Mirror (RH)	\$ 1,000	\$ -
0	Pneumatic Mirror (LH)	\$ 1,000	\$ -
0	Wet Tool Box	\$ 500	\$ -
0	Nozzle Box	\$ 250	\$ -
0	Worklights (2 Front, 2 Rear)	\$ 1,100	\$ -
0	Rear View Camera with Color Display	\$ 1,500	\$ -
0	Computer Printer	\$ 1,400	\$ -
0	Rice Lake Scale System and Installation (No Hitch)	\$ 14,800	\$ -
0	Trailer Towing Hitch Package (Requires Factory Installed Cab Mounted Trailer Supply Valve)	\$ 1,050	\$ -
0	Move Axles	\$ 5,000	\$ -
0	Extend Frame	\$ 1,500	\$ -
0	Custom Paint	\$ 3,000	\$ -
0	Mount on Skid with quick disconnects	\$ 2,000	\$ -
	<b>TANK OPTIONS</b>		
0	1,000 Gallon	\$ 14,400	\$ -
0	1,250 Gallon	\$ 14,900	\$ -
0	1,600 Gallon	\$ 16,400	\$ -
0	1,800 Gallon	\$ 16,900	\$ -
0	2,000 Gallon	\$ 17,400	\$ -
1	2,200 Gallon	\$ 17,900	\$ 17,900.00
0	2,500 Gallon	\$ 18,400	\$ -
0	3,000 Gallon	\$ 18,900	\$ -
0	3,500 Gallon	\$ 19,400	\$ -
0	4,000 Gallon	\$ 19,900	\$ -
0	4,500 Gallon	\$ 20,400	\$ -
0	5,000 Gallon	\$ 20,900	\$ -
1	Single Heat Tube	\$ 1,350	\$ 1,350.00
0	Double Heat Tube	\$ 2,700	\$ -
0	SS Heat Tube Burner Side	\$ 2,000	\$ -



<b>Base Price</b>	\$ 75,000.00
Options	\$ 13,480.00
Sub-Total	\$ 88,480.00
<b>Tank Price</b>	\$ 17,900.00
Tank Options	\$ 1,350.00
F.E.T.	\$ 2,148.00
Tank Sub-Total	\$ 21,398.00
<b>Total</b>	<b>\$ 109,878.00</b>

**Comments:**

THIS QUOTE DOES NOT INCLUDE ANY FREIGHT TAXES OR OUT OF COUNTRY TRAINING.

ESTIMATED delivery date, based on today's production schedule, is: \_\_\_\_\_  
**NOTE: Production slots are not assigned until a signed order has been received.** An updated delivery estimate will be sent after this document has been signed. Your truck chassis must be on site 5 weeks before the estimated delivery date.

Total Price F.O.B. Wickenburg, AZ  
 Terms 20% with Order Balance due at Delivery

Quotation good through: \_\_\_\_\_

Accepted for:

Company Morrow County Road Dept.

BearCat Mfg.

Signature Eric L. Jones

Signature James Mason

Name Eric Jones

Name James Mason

Title Assistant Road Master

Title \_\_\_\_\_

Date 9/16/2020

Date 9-16-20

Per your acceptance of this order on \_\_\_\_\_, your estimated production slot is \_\_\_\_\_.

KENWORTH SALES COMPANY -- SALES ORDER



6420 E. BROADWAY AVE., SPOKANE, WA 99212  
 Phone: (800) 927-8789  
 Fax: (509) 321-8507 or (509) 321-8508

2402 N. COMMERCIAL AVE., PASCO, WA 99301  
 Phone: (800) 877-0138  
 Fax: (509) 545-4677

<b>SOLD TO:</b>	<b>DBA.</b>		<b>NEW</b> <input type="checkbox"/>	<b>USED</b> <input type="checkbox"/>
	<b>INC.</b>		<b>Date:</b> 10/7/2020	
MORROW COUNTY PUBLIC WORKS	<b>LLC.</b>		<b>Expected Delivery Date:</b> DEC 2020	
365 OR-74			<b>Out of State Delivery:</b> YES	
LEXINGTON, OR 97839			<b>Salesman:</b> CODY LINK	
ERIC				

	QTY.	YEAR	MAKE	MODEL	SERIAL NUMBER	STOCK#
Vehicle	2	2021	KENWORTH	T370	TBD	
Sold						
Trade In						

<b>CASH</b> <input type="checkbox"/>	<b>FINANCE</b> <input type="checkbox"/>	<b>OUTSIDE FINANCE</b> <input type="checkbox"/>	TRUCK PRICE PER UNIT:	\$86,814.42	FET EXEMPT <input type="checkbox"/>
<b>OUTSIDE LIENHOLDER'S INFORMATION</b>			OPTIONS:	\$397,078.90	RESALE <input type="checkbox"/>
Lien Holder:			WARRANTY:	STANDARD	IRP EXEMPT <input type="checkbox"/>
Address:			F.E.T.:	\$0.00	
Contact Name:			<b>SALES TAX PER TRUCK 8.9%</b>		
Phone#:			<b>SPOKANE - 8.6% PASCO - 6% ID:</b>	\$0.00	
Titling Instructions Provided <input type="checkbox"/>			MC#:		
<b>TRADE PAYOFF INFORMATION</b>			<b>TOTAL SELL PRICE:</b>		<b>\$570,707.74</b>
Lienholder:			TRADE ALLOWANCE:		
Contact Name:			PAY-OFF DUE:		
Phone#:			USED TRUCK APPRAISAL <input type="checkbox"/>		
Loan/Acct#:			<b>NET TRADE ALLOWANCE:</b>		
<b>OPTIONS:</b>			CASH DEPOSIT:		
INCLUDED IS THE QUOTE FROM NORTHEAST FOR			DOWN PAYMENT:		
PALFINGER SETUP AND COMPONENTS LISTED IN THE			DOC FEE:		\$150.00
ATTACHED DOC FROM NORTHEAST			<b>BALANCE DUE:</b>		<b>\$570,857.74</b>
ALSO INCLUDED IN OPTIONS: BEARCAT EQUIPMENT					
SPECS ATTACHED					

CUSTOMER'S SIGNATURE	DATE	SALES PERSON'S SIGNATURE	DATE
MANAGER'S SIGNATURE	DATE		

Greg Sweek  
PO Box 553  
135 North Court Street  
Heppner, OR 97836

Morrow County Commission  
Melissa Lindsay, Chair  
PO Box 788  
Heppner, OR 97836

October 5, 2020

Melissa,

I am submitting my invoice for the completion of the contract for the re-designation of the Columbia River Enterprise Zone. You will notice that the amount billed exceeds to contract by \$250.00. I did not make a request to exceed the \$2000.00, because I was at the end of the application process and did not want to delay filing the application. I will understand if you decide to stay with the not to exceed amount in the contract.

Along with the invoice is all the documents that were filed with the application and the approval from Business Oregon. It feels very good to have this done. There has been a lot of hours and effort put into this successful application. Thank you for letting me be part of the process. I have been involved the Columbia River Enterprise Zone since it was first formed. If you would like me to be present at a Commission meeting to discuss CREZ III or my invoice, please let me know.

Respectfully,

  
Greg Sweek

**Greg Sweek**

135 N Court Street  
POB 553  
Heppner, OR 97836

Phone 541-377-1750

DATE: 10/5/2020

TO:

**Morrow County Commission**  
**Melissa Lindsay, Chair**  
**POB 788**  
**Heppner, OR 97836**

RE: CREZ III Re-Designation  
Completion of Contract Invoice

MONTH	HOURS	RATE	AMOUNT
June	2.00	\$50.00	\$100.00
July	32.50	\$50.00	\$1625.00
August	4.00	\$50.00	\$200.00
September	6.50	\$50.00	\$325.00
	45.00		
		TOTAL	\$2250.00

# MEMORANDUM



September 29, 2020

**TO:** Chris Cummings, Assistant Director  
**FROM:** Art Fish, Business Incentives Coordinator *AF*  
**C:** Regional Development Officer  
**SUBJ:** Positive Determination for Enterprise Zone Re-designation

**CLR-31-2020**

## Background

The sponsor of the Columbia River Enterprise Zone has re-designated that zone, which would terminate at the end of the year under OrLaws 2020ss1, Ch. 12, §35 (HB 4212), instead of this past June, by operation of law. See table below for further details.

***SUBMISSION FOR ENTERPRISE ZONE RE-DESIGNATION UNDER ORS 285C.074***

Columbia River Zone	
<b>Received Complete</b>	September 22, 2020, from Zone Manager/CREZ Board
<b>Zone Sponsor</b>	Port of Morrow and Morrow County, with City of Boardman consenting
<b>Area</b>	<ul style="list-style-type: none"> <li>The current and future enterprise zone boundary encompass the same 11.4 square miles in the Boardman-North County region.</li> <li>It includes Port properties and other land zoned for essentially industrial uses, as well as airport and agricultural processing areas.</li> </ul>
<b>Economics &amp; Other</b>	<ul style="list-style-type: none"> <li>Despite robust average wages (due in part to nonresident workers), county per capita income has lately been 71% of the state income level, according to the U.S. Census American Community Survey.</li> <li>This zone represents much of the county's population and economy, so that county data can be readily used. Local economic statistics are not much better.</li> <li>Consultation meeting with local taxing districts was well organized and well attended.</li> <li>Since its establishment at the Port's initiative in the late 1990's, this enterprise zone has enjoyed extensive, diverse investments and hiring by business firms, notably in facilities that process data or food.</li> <li>The City has been a cosponsor since the beginning, but will only consent to this third designation.</li> </ul>

## Findings & Recommendation

The re-designation complies with relevant parts of OAR 123-650, as well as ORS 285C.050 to 285C.250, in terms of:

- Zone size and distances and relative local area economics,
- Local processes, participation and adoption of governing body resolutions, and
- Evidence submitted in regard to mapping and description of zone boundary.

Please formalize this determination with your digital signature below.

## Statement of Salient Zone Features

Under ORS 285C.250 (2019), the sponsor of an enterprise zone may re-designate the zone prior to its termination by operation of law, subject to positive determination by the Oregon Business Development Department. The Port of Morrow and Morrow County have made such a re-designation and submitted documentation to that effect, in accordance with agency administrative rules and the requirements of Oregon Law. Therefore:

1. January 1, 2021, is the effective date of this re-designation of the Columbia River Enterprise Zone, III.
2. The re-designated rural enterprise zone is described in the attached materials and in agency records.
3. The Columbia River Enterprise Zone shall exempt the qualified property of hotels, motels and destination resorts, subject to the respective requirements.
4. The Columbia River Enterprise Zone terminates June 30, 2025, under ORS 285C.255, the revision of which would cause the zone to terminate at the latest by operation of law on June 30, 2031.

## Confirmation of Positive Determination

**Chris  
Cummings**

Digitally signed by Chris  
Cummings  
Date: 2020.10.02 01:13:55  
-07'00'

Chris Cummings  
Assistant Director, Economic Development  
Oregon Business Development Department

## Attachments

C: Local zone manager  
County assessor's office  
Department of Revenue

CLR-31-2020

## Columbia Enterprise Zone III

- Township 3 North, Range 23 EWM:

That portion of parcel 1, partition plat 2001-06, according to the plat thereof, records of Morrow County, Oregon, described as follows:

Beginning at the most southeasterly corner of said parcel 1; thence north 00°00'00" west 2640.0 feet along the easterly boundary of said parcel 1 to an angle point in said boundary; thence leaving said easterly boundary, south 90°00'00" west 2800.0 feet to an angle point in the westerly boundary of said parcel 1; thence south 00°00'00" east 2640.0 feet along said westerly boundary to the most southwesterly corner of said parcel 1; thence north 90°00'00" east 2800.0 feet along the southerly boundary of said parcel 1 to the point of beginning.

- Township 4 North, Range 24 EWM:

All of Partition Plat 1999-11;  
All of Partition Plat 2003-4;  
Partition Plat 2012-3, portion of Parcel 1 in the NE1/4 of Section 27 lying East of Tower Road

- Township 4 North, Range 25 EWM:

Section 1: All  
Section 2: All lying South of Columbia River  
Section 3: All lying South of Columbia River  
Section 4: All lying South of Columbia River  
Section 9: All of C. Locke, Sr Industrial Park;  
All of Partition Plat 2019-9;  
All of Partition Plat 2020-4;  
All of Partition Plat 2008-7;  
All of Partition Plat 2019-12;  
Partition Plat 2016-4, Parcel 1;

Beginning at the Southeast Corner of Lot 1, Block 6, Boardman; thence North 87°22'46" West along the North line of Northeast Front Street a distance of 114.44 feet to the East line of East First Street; thence North 2°37'14" East along said East line a distance of 80.54 feet to a point of curvature; thence along the arc of an 880.00 foot radius curve left a distance of 88.88 feet; thence South 86°14'10" East a distance of 240.95 feet to the West line of that tract of land described in Book 72, Page 558 Morrow County Deed Records; thence South 7°48'51" East a distance of 170.40 feet to the Easterly extension of the North line of Northeast Front Street; thence North 87°22'46" West along said North line to the point of beginning;

All of Lots 1 & 2, Block 2, South Boardman subdivision to City of Boardman, together with that portion of the Southwest

Quarter of Section 9, beginning at the SW corner of Lot 1, Block 2 South Boardman, thence S87°18'13"E along the South Line of Lot 1, 94.64 ft, thence S82°32'26"W 93.12 ft, thence N7°34'40"W 16.69 ft to the point of beginning. Also excepting beginning at the SE corner of Lot 2 Block 2, South Boardman, thence N87°18'13"W along South line of Lot 2 and South line of Lot 1, 148.06 ft, thence N82°32'26"E 145.68 ft to East line of Lot 2, thence S7°36'11"E 26.11 ft to point of beginning;

Lots 1, 2, 3, E 60 ft Lot 7, & Lot 8, Block 3 Boardman Addition

Section 10: N1/2, N1/2 S1/2, N 1111.3 ft of the SW1/4 SE1/4, N 989.9 ft of the SE1/4 SE1/4;

All of Block 4, Port of Morrow Food Processing Park subdivision

Section 11: N1/2, NW1/4 SW1/4, NE1/4 SW1/4 lying N of Interstate 84, SW1/4 SW1/4 excluding the S 330 ft; S1/2 SE1/4 lying N of Interstate 84

Section 12: N1/2 NW1/4, SE1/4 NW1/4 lying N of Union Pacific RR, NE1/4, W1/2 SW1/4 lying N of US Highway 30, N1/2 SE1/4; beginning at a point which is the SE corner of Section 12, thence N1°36'46"W 808.37 ft along the E line to the true point of beginning, thence NWly along the perimeter of a 881.67 ft radius circle a distance of 595.32 ft (chord bears N67°49'18"W 583.07 ft), thence N41°14'20"E 787.52 ft to E line Section 12, thence S1°36'46"E alone E line 810.32 ft to the true point of beginning.

All of Partition Plat 2012-09

- Township 4 North, Range 26 EWM

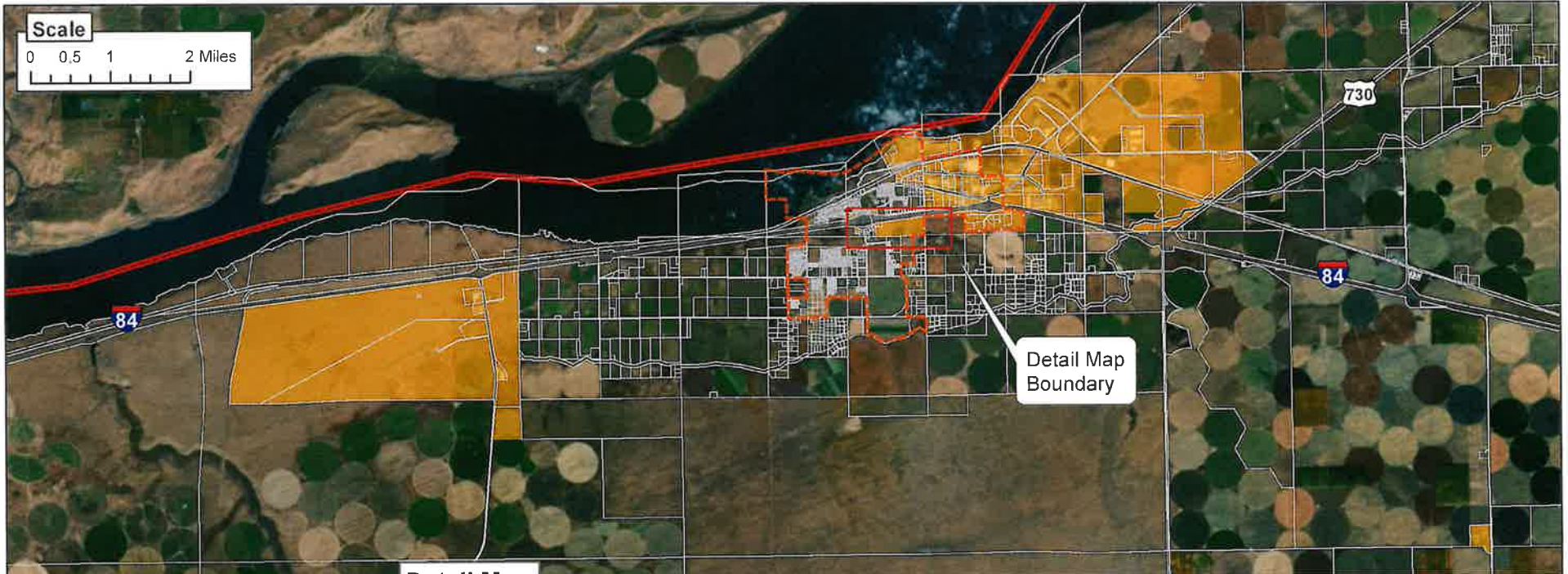
Parcel 1 of Partition Plat 2006-5 (including part in 3N26)

Section 6: All

Section 7: All lying NWly of US Highway 30, excluding S 330 ft

Section 8: Partition Plat 2016-6, Parcel 3





**Columbia River Enterprise Zone (CREZ)**

2018 CREZ Boundaries

**Legend**

Taxlots

City Limits

CREZ Boundary

Total CREZ Area: 7,312.29ac or 11.43mi<sup>2</sup>



Cartography By: Stephen Wreccics  
Morrow County Planning Department  
Date Saved: 11/16/2018 3:26:25 PM



Coordinate System: NAD 1983 HARN StatePlane Oregon North FIPS 3601  
Projection: Lambert Conformal Conic  
Datum: North American 1983 HARN

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**MORROW COUNTY  
PROFESSIONAL SERVICES CONTRACT  
"CREZ Manager- Short Term"**

This Contract is between Morrow County, hereafter called **County**, and Greg Sweek, hereafter called **Contractor**.

**1. Effective Date and Duration.** This contract shall become effective on July 1, 2020 and shall expire on September 1, 2020.

**2. Statement of Work.** Contractor agrees to provide services as CREZ Manager at the direction of the County.

**3. Consideration.** County agrees to pay Contractor the following compensation for work performed under this contract:

- a. Hourly rate of \$50.00 for administering the State of Oregon application process for the creation of the CREZ 3, meetings with CREZ 3 sponsors, affected Taxing District governing bodies, attendance at required trainings as directed by County, and any additional duties as requested by County or CREZ 3 Board.
- b. Mileage reimbursement. Contractor will submit a monthly detailed accounting of miles used with Contractor's personal vehicle for CREZ 3 Board formation Manager duties. County will review the miles and reimburse Contractor for approved miles at IRS mileage rates.
- c. This contract shall not exceed the sum of \$2,000.00 plus approved adjustments.

**4. Equipment and Materials**

- a. County shall provide use of copy machine and scanner for Contractor.
- b. County will provide occasional space as needed by Contractor to allow Contractor to prepare for CREZ 3 Board or County meetings and to meet with CREZ applications.

**5. Independent Contractor; Responsibility for Taxes and Withholding**

a. Contractor shall perform required Work as an independent contractor. Although the County reserves the right (i) to determine (and modify) the delivery schedule for the Work to be performed and (ii) to evaluate the quality of the completed performance, the County cannot and will not control the means or manner of the Contractor's performance. Contractor is responsible for determining the appropriate means and manner of performing the Work.

b. Contractor shall be responsible for all federal or state taxes applicable to compensation or payments paid to Contractor under this Contract and, unless Contractor is subject to backup withholding, County will not withhold from such compensation or payments any amount(s) to cover Contractor's federal or state tax obligations. Contractor is not eligible for any Social Security, unemployment insurance or workers'

50 compensation benefits from compensation or payments paid to Contractor under this Contract, except as a  
51 self-employed individual.

52  
53 **6. Subcontracts and Assignment; Successors and Assigns.**

- 54 a. Contractor shall not enter into any subcontracts for any of the Work required by this Contract, or assign or  
55 transfer any of its interest in this Contract, without County's prior written consent.  
56 b. The provisions of this contract shall be binding upon and shall inure to the benefit of the parties hereto,  
57 and their respective successors and assigns, if any.

58  
59 **7. Ownership of Work Product.** All Work products of the Contractor that result from this contract ("the Work  
60 Products") are the exclusive property of the County. County and Contractor intend that such Work Products be  
61 deemed "works made for hire" of which County shall be deemed the author. If for any reason the Work Products  
62 are not deemed "works made for hire", Contractor hereby irrevocably assigns all of its right, title, and interest  
63 in and to any and all of the Work Product. Contractor shall execute such further documents and instruments as  
64 County may reasonably request in order to fully vest such right in County.

65  
66 **8. Termination**

67  
68 **a. Parties Right to Terminate For Convenience.**

- 69 i) This Contract may be terminated at any time by mutual written consent of the parties.  
70 ii) This Contract may be terminated by either party with 30-day written notice.

71  
72 **b. Remedies**

73 i) In the event of termination pursuant to Sections 8, Contractor's sole remedy shall be a claim for the sum  
74 designated for accomplishing the Work multiplied by the percentage of Work completed and accepted by  
75 County, less previous amounts paid and any claim(s) which State has against Contractor. If previous  
76 amounts paid to Contractor exceed the amount due to Contractor under this subsection, Contractor shall  
77 pay any excess to County upon demand.

78  
79 **c. Contractor's Tender upon Termination.** Upon receiving a notice of termination of this Contract,  
80 Contractor shall immediately cease all activities under this Contract, unless County expressly directs  
81 otherwise in such notice of termination. Upon termination of this Contract, Contractor shall deliver to  
82 County all documents, information, works-in-progress and other property that are or would be  
83 deliverables had the Contract been completed.

84  
85 **9. Severability.** The parties agree that if any term or provision of this contract is declared by a court of  
86 competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions  
87 shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the  
88 contract did not contain the particular term or provision held to be invalid.

89  
90 **10. Governing Law, Venue, Consent to Jurisdiction.** This Contract shall be governed by and construed in  
91 accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action,  
92 suit or proceeding (collectively, "Claim") between County and Contractor that arises from or relates to this  
93 Contract shall be brought and conducted solely and exclusively within the Circuit Court of Morrow County for  
94 the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought  
95 and conducted solely and exclusively within the United States District Court for the District of Oregon.

96  
97 **11. Merger.** This contract and attached exhibits constitute the entire agreement between the parties on the  
98 subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified  
99 herein regarding this Contract. No waiver, consent, modification or change of terms of this Contract shall bind

100 either party unless in writing and signed by both parties and all necessary State approvals have been obtained.  
101 Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for  
102 the specific purpose given. The failure of County to enforce any provision of this Contract shall not constitute  
103 a waiver by County of that or any other provision.  
104

105 **CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY ACKNOWLEDGES THAT**  
106 **CONTRACTOR HAS READ THIS CONTRACT, UNDERSTANDS IT, AND AGREES TO BE BOUND**  
107 **BY ITS TERMS AND CONDITIONS.**


108 **CONTRACTOR DATA**

109 **Name:**

110  
111 **Address:**

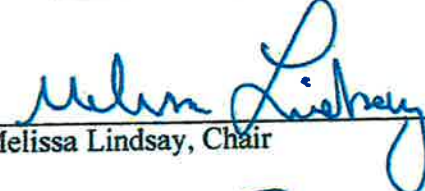
112  
113  
114 **CONTRACTOR**

115  
116 Date: 6-29-20

117  
118  
119   
120 Greg Sweek

121 **County**

122  
123 Date: June 29, 2020

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128 Melissa Lindsay, Chair

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133 Don Russell, Commissioner

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137 Jim Doherty, Commissioner

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142 **Approved as to Form:**

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146 Morrow County Counsel  
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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5f

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kate Knop
Department: Finance
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 5302
Requested Agenda Date: 10/14/2020

Morrow County Retirement Trust - Actuarial Valuation as of July 1, 2019

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Kate Knop 10/12/20 Department Director

Required for all BOC meetings

[Signature] 10/12/20 Administrator

Required for all BOC meetings

County Counsel

\*Required for all legal documents

Finance Office

\*Required for all contracts; other items as appropriate.

Human Resources

\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Attached is a memo and the Milliman Actuarial Valuation Report for July 1, 2019.

**2. FISCAL IMPACT:**

**3. SUGGESTED ACTION(S)/MOTION(S):**

Attach additional background documentation as needed.



P.O. Box 867 • Heppner OR 97836  
(541) 676-5615

## Finance Department

Kate Knop, Finance Director  
kknop@co.morrow.or.us

### MEMORANDUM

**TO:** Board of Commissioners  
**FROM:** Kate Knop, Finance Director  
**DATE:** October 14, 2020  
**RE:** Morrow County Retirement Plan – July 1, 2019 Actuarial Valuation

The Milliman Actuarial Valuation Report reflects the results of the actuarial valuation of the benefits in effect under the Morrow County Retirement Plan as of July 1, 2019. The purpose of the report is to:

- Determine the funded status of the Plan as of July 1, 2019.
- Calculate the actuarially determined contribution rate for the fiscal year beginning July 1, 2020 based on the actuarial cost method and assumptions described in the report.
- Provide disclosure information relating to the Plan as required by the Government Accounting Standards Board (GASB). The disclosure will be included in the Morrow County financial statements per GASB 67 and 68.

The Plan funded status reflects the actuarial value of assets of \$25,466,923 using the investment return for prior year (market value) of 4.9%. The reduced investment return on the market value of assets produced an actuarial loss of approximately \$500,000 during the 2018-19 plan year.

A summary of the Plan's funded ratio and unfunded actuarial accrued liability for the last two years is shown below.

<b>FUNDED RATIO AND UNFUNDED ACTUARIAL ACCRUED LIABILITY</b>		
	<b>July 1, 2018</b>	<b>July 1, 2019</b>
Actuarial Accrued Liability	\$ 34,875,126	\$ 37,244,726
Actuarial Value of Assets	<u>24,603,947</u>	<u>26,016,511</u>
Unfunded Actuarial Accrued Liability	\$ 10,271,179	\$ 11,228,215
Funded Ratio	71%	70%

## Actuarially Determined Contribution Rate

The Plan's actuarially determined contribution rate rose from a rate of 29.6% on July 1, 2018 to a rate of 30.3% on July 1, 2019. The report reflects a portion of the market value loss for the prior year, as well as a portion of the gains and losses from the preceding three years, and a potential increase in contribution rate to 30.9%.

As noted in the actuarial valuation, if market value of assets were used to develop the actuarially determined contribution rate, the rate would continue to increase from 30.3% on July 1, 2019 to 30.9%.

The Morrow County 2020-21 budget reflects a contribution rate of 30.8%, which includes a 24.8% employer contribution and a 6.0% employee contribution. Although the rate was previously thought to be conservative and unchanged since 2016-17 an increase to 30.9% may be needed if market value loss continues.

## Participant Information

There were 250 participants in the Morrow County Retirement Plan as of July 1, 2019. This is an increase of 15 members or 6% since July 1, 2018. Additional participant information is shown below:

PARTICIPANT STATISTICS		
	July 1, 2018	July 1, 2019
Retirees and Beneficiaries	62	65
Total Monthly Benefit Paid From Trust*	\$100,774	\$108,338
Vested Terminated Participants	23	25
Average Accrued Monthly Benefit	\$1,017	\$1,062
Nonvested Terminated with Account Balances	46	51
Average Account Balance	\$3,291	\$3,413
Active Participants	104	109
Average Salary Rate	\$58,386	\$59,191
Average Age	47.6	47.3
Average Years of Membership	9.4	9.3
Considered Base Pay	\$6,114,737	\$6,501,971
Total Participants	235	250

\* Includes \$60 Supplemental benefits and excludes monthly benefits paid from previously purchased annuities.



## **Summary**

The July 1, 2019 actuarial valuation report reflects an actuarial market loss in Morrow County's Retirement Plan assets, an increase in active and non-active participants, and increase in the Plan unfunded liability.

During 2019-20 the Morrow County Board of Commissioner's approved steps towards mitigating the County's financial risk moving towards a sustainable retirement plan for eligible employees. The following steps include:

1. Close the Morrow County Defined Benefit Retirement Plan to new members effective July 1, 2020.
2. Open a new Defined Contribution Retirement Plan for all non-safety eligible employees and elected officials.
  - a. The DC Plan is a 401(a)-government plan and will shift investment risk.
  - b. The employer contribution provides a savings of 15.8% that will be applied to the DB unfunded liability.
  - c. There is a membership probationary waiting period of six months.
3. Approved Public Employees Retirement System (PERS) coverage to all Sheriff's Office employees who are represented by Teamster's Local 223 who work in qualifying positions and are hired on or after July 1, 2020.
4. The Board of Commissioner's approved a one-time contribution of \$1,000,000 in February, 2018 to pay down the unfunded liability.
5. The County's contribution rate remains at 30.8% since 2016 reducing additional liability.

## **Attachment**

- Morrow County Retirement Plan – July 1, 2019 Actuarial Valuation

**MORROW COUNTY  
RETIREMENT PLAN**

**ACTUARIAL VALUATION  
as of July 1, 2019**

*Prepared by*

Brent J. Langland, ASA, EA, MAAA  
Consulting Actuary



This report was prepared solely for Morrow County for the purposes described herein and may not be appropriate for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing this report.



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August 24, 2020

Chair Melissa Lindsay  
Morrow County  
P.O. Box 867  
Heppner, Oregon 97836

**Re: Morrow County Retirement Plan  
July 1, 2019 Actuarial Valuation**

Dear Chair Lindsay:

As part of our engagement with Morrow County, we performed an actuarial valuation of the Morrow County Retirement Plan as of July 1, 2019. Our findings are set forth in this report. This report reflects our understanding of the benefit provisions in effect as of July 1, 2019.

In preparing this report, we relied, without audit, on information (some oral and some in writing) supplied by the County, the Plan's investment manager, and the Plan's attorney. This information includes, but is not limited to, statutory provisions, employee data, and financial information. We found this information to be reasonably consistent and comparable with information used for other purposes. The valuation results depend on the integrity of this information. If any of this information is inaccurate or incomplete our results may be different and our calculations may need to be revised.

All costs, liabilities, rates of interest, and other factors for the Plan have been determined on the basis of actuarial assumptions and methods which are individually reasonable (taking into account the experience of the Plan and reasonable expectations); and which, in combination, offer our best estimate of anticipated experience affecting the Plan. Further, in our opinion, each actuarial assumption used is reasonably related to the experience of the Plan and to reasonable expectations which, in combination, represent our best estimate of anticipated experience under the Plan.

This valuation report is only an estimate of the Plan's financial condition as of a single date. It can neither predict the Plan's future condition nor guarantee future financial soundness. Actuarial valuations do not affect the ultimate cost of Plan benefits, only the timing of Plan contributions. While the valuation is based on an array of individually reasonable assumptions, other assumption sets may also be reasonable and valuation results based on those assumptions would be different. No one set of assumptions is uniquely correct. Determining results using alternative assumptions is outside the scope of our engagement. The County has the final decision regarding the appropriateness of the assumptions and actuarial cost methods and is solely responsible for communicating to Milliman any changes required thereto.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that

anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of our assignment, we did not perform an analysis of the potential range of future measurements.

Actuarial computations presented in this report are for purposes of determining the Plan's funded status and the actuarially determined contribution rate. Actuarial computations presented in this report under GASB Statements No. 67 and 68 are for purposes of assisting the County in fulfilling financial accounting and reporting requirements. The computations prepared for these two purposes may differ as disclosed in our report. The calculations in the enclosed report have been made on a basis consistent with our understanding of the Plan's funding requirements and goals, the Plan provisions described in Appendix B of this report, and of GASB Statements No. 67 and 68. Determinations for purposes other than meeting these requirements may be significantly different from the results contained in this report. Accordingly, additional determinations may be needed for other purposes.

Milliman's work is prepared solely for the use and benefit of Morrow County. To the extent that Milliman's work is not subject to disclosure under applicable public records laws, Milliman's work may not be provided to third parties without Milliman's prior written consent. Milliman does not intend to benefit or create a legal duty to any third party recipient of its work product. Milliman's consent to release its work product to any third party may be conditioned on the third party signing a Release, subject to the following exception(s):

- (a) The County may provide a copy of Milliman's work, in its entirety to the Plan's professional service advisors who are subject to a duty of confidentiality and who agree to not use Milliman's work for any purpose other than to benefit the Plan.
- (b) The County may provide a copy of Milliman's work, in its entirety, to other governmental entities, as required by law.

No third party recipient of Milliman's work product should rely upon Milliman's work product. Such recipients should engage qualified professionals for advice appropriate to their own specific needs.

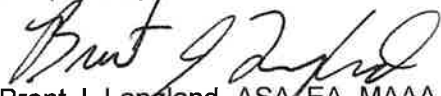
The consultants who worked on this assignment are pension actuaries. Milliman's advice is not intended to be a substitute for qualified legal or accounting counsel.

The signing actuary is independent of the plan sponsor. I am not aware of any relationship that would impair the objectivity of my work.

Chair Melissa Lindsay  
August 24, 2020  
Page 3

On the basis of the foregoing, I hereby certify that, to the best of my knowledge and belief, this report is complete and accurate and has been prepared in accordance with generally recognized and accepted actuarial principles and practices. I am a member of the American Academy of Actuaries and meet the Qualification Standards to render the actuarial opinion contained herein.

Respectfully submitted,



Brent J. Langland, ASA, EA, MAAA  
Consulting Actuary

BJL:kbb

**MORROW COUNTY  
RETIREMENT PLAN**

**ACTUARIAL VALUATION  
As of July 1, 2019**

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**MORROW COUNTY  
RETIREMENT PLAN**

**SUMMARY OF THE FINDINGS**

**Purpose**

This report presents the results of our actuarial valuation of the benefits in effect under the Morrow County Retirement Plan as of July 1, 2019. The purpose of this report is to:

- Determine the funded status of the Plan as of July 1, 2019
- Calculate the actuarially determined contribution rate for the fiscal year beginning July 1, 2020 based on the actuarial cost method and assumptions described in this report
- Provide disclosure information relating to the Plan as required by the Government Accounting Standards Board.

This section of the report summarizes significant results and compares them with last year's results. The following section discusses various aspects of the actuarial valuation followed by tables presenting the detailed results. The appendices at the end of the report summarize the actuarial assumptions and methods, plan provisions, participant information as of July 1, 2019 used in this report, and describes some of the most significant risks that could impact the Plan's immediate and future funded status.

**Actuarial Assumptions and Methods**

All of the calculations in this report are based on certain assumptions regarding the future experience of the Plan. These assumptions are summarized in Appendix A of this valuation report, along with a description of the actuarial methods used to determine the Plan's costs. There were no assumption or method changes since the prior valuation.

**Plan Benefits Valued**

Appendix B of this report contains a summary of the plan provisions in effect on July 1, 2019 upon which this valuation is based. There were no changes in the Plan provisions since the prior valuation.

**Actuarial Accrued Liability and Funded Ratio**

A summary of the Plan's funded ratio and Unfunded Actuarial Accrued Liability for the last two valuations is shown below.

<b>FUNDED RATIO AND UNFUNDED ACTUARIAL ACCRUED LIABILITY</b>		
	<u>July 1, 2018</u>	<u>July 1, 2019</u>
Actuarial Accrued Liability	\$ 34,875,126	\$ 37,244,726
Actuarial Value of Assets	<u>24,603,947</u>	<u>26,016,511</u>
Unfunded Actuarial Accrued Liability	\$ 10,271,179	\$ 11,228,215
Funded Ratio	71%	70%

## Actuarially Determined Contribution Rate

The Plan's actuarially determined contribution (ADC) rate consists of three components:

- Normal Cost (the cost of benefits allocated to the next plan year)
- Amortization of the Plan's Unfunded Actuarial Accrued Liability (UAAL)
- Provision for non-investment expenses paid from Plan assets

These components are shown below, together with the comparable figures from a year earlier:

<b>ACTUARIALLY DETERMINED CONTRIBUTION RATE</b>		
	<u>July 1, 2018</u>	<u>July 1, 2019</u>
Normal Cost at Mid-Year	\$ 949,505	\$1,007,131
Amortization of Unfunded Actuarial Accrued Liability	813,858	916,135
Allowance for Administrative Expense	<u>45,000</u>	<u>45,000</u>
Total Actuarially Determined Contribution	\$ 1,808,363	\$ 1,968,266
Considered Base Pay	\$ 6,114,737	\$ 6,501,971
Actuarially Determined Contribution Rate (as a % of considered base pay)	29.6%	30.3%

As shown above, the actuarially determined contribution rate increased as a percent of pay compared to last year. Below is a reconciliation of the change in the valuation rate:

<b>RECONCILIATION OF ACTUARIALLY DETERMINED CONTRIBUTION RATE</b>		
(1) July 1, 2018 Contribution Rate		29.6%
(2) Increase (Decrease) due to:		
(a) Variance from demographic and salary assumptions	0.0%	
(b) Recognition of prior investment losses/gains	0.7%	
(c) Assumption changes	<u>0.0%</u>	
Total change in Contribution Rate	0.7%	
(3) July 1, 2019 Contribution Rate		30.3%

The actuarially determined contribution rate uses an actuarial value of assets with smoothed investment gains and losses. A portion of the market value loss for the prior year, as well as a portion of the gains and losses from the preceding three years, is recognized in the actuarial value of assets this year. The rate of return on the smoothed value of assets was about 4.5% for the 2018-2019 plan year. This is different than the 4.9% rate of return on the market value of assets due to delayed recognition of prior years' gains and losses.

If market value assets were used to develop the actuarially determined contribution rate, the rate would increase from 30.3% to 30.9%. Thus, the contribution rate in future years is



expected to increase as past investment losses are recognized in the actuarial value of assets, if all actuarial assumptions are met. Were it not for this expectation, the contribution rate reported in this valuation report would be expected to remain stable assuming that the actuarial assumptions are realized in the future. To the extent actual experience differs from the assumptions, or if the assumptions or plan provisions are changed, future actuarial costs will vary.

### Financial Information

The Plan's financial information was provided by McGee Wealth Management and Raymond James Financial Services. The Plan's market value of assets and investment return for the year ending June 30, 2019 are shown below, along with the comparable figures from last year:

<b>FINANCIAL INFORMATION</b>		
	<u>July 1, 2018</u>	<u>July 1, 2019</u>
Market Value of Assets	\$23,975,779	\$25,466,923
Actuarial Value of Assets	\$24,603,947	\$26,016,511
Investment Return for Prior Year (Market Value)	6.7%	4.9%
Investment Return for Prior Year (Actuarial Value)	6.0%	4.5%

The Plan's investment return should be compared to the actuarial assumption used for the July 1, 2018 Actuarial Valuation of 7.0%. The 4.9% investment return on the market value of assets produced an actuarial loss of approximately \$0.5 million during the 2018-2019 plan year. This loss will be recognized over a 5-year period under the Plan's asset smoothing method.

### GASB Information

The Government Accounting Standards Board requires certain disclosures of both the Plan and the Employer. The information required by GASB 67 and 68 are shown in *Table 10* through *Table 18*, and is summarized below:

<b>GASB INFORMATION</b>		
Measurement Date	<u>June 30, 2018</u>	<u>June 30, 2019</u>
Total Pension Liability	\$ 34,875,126	\$ 37,244,726
Fiduciary Net Position	<u>23,975,779</u>	<u>25,466,923</u>
Net Pension Liability	10,899,347	11,777,803
Pension Expense	2,672,340	2,839,497

## Participant Information

Appendix C contains a summary of the participant data upon which this valuation is based. The data was provided by the County, and was accepted for valuation purposes without audit. It should be noted that if the data is inaccurate or incomplete, the valuation results may need to be revised. A comparison of participants valued this year versus last year follows:

<b>PARTICIPANT STATISTICS</b>		
	<u>July 1, 2018</u>	<u>July 1, 2019</u>
Retirees and Beneficiaries	62	65
Total Monthly Benefit Paid From Trust*	\$100,774	\$108,338
Vested Terminated Participants	23	25
Average Accrued Monthly Benefit	\$1,017	\$1,062
Nonvested Terminated with Account Balances	46	51
Average Account Balance	\$3,291	\$3,413
Active Participants	104	109
Average Salary Rate	\$58,386	\$59,191
Average Age	47.6	47.3
Average Years of Membership	9.4	9.3
Considered Base Pay	\$6,114,737	\$6,501,971
Total Participants	235	250

\* Includes \$60 Supplemental benefits and excludes monthly benefits paid from previously purchased annuities.

## Plan Risks

Appendix D contains a summary of the risks that will have the most significant and immediate impact on the Plan's funded status. The main risk summarized here is investment risk. Investment risk is the risk that earnings on Plan assets are different from the assumed investment return assumption (currently 7.0%).

## Sensitivity of Results

The results reported in this valuation are dependent upon the actuarial assumptions being realized in the future. To the extent that actual experience varies from the assumptions, future actuarial costs will be modified.

## MORROW COUNTY RETIREMENT PLAN

### DISCUSSION OF THE VALUATION

A fundamental principle in financing the liabilities of a retirement program is that the cost of its benefits should be related to when those benefits are earned, rather than to when they are paid. There are a number of methods in use for making such a determination.

The method used for this valuation is referred to as the individual entry age normal actuarial cost method. Under the individual entry age method, a normal cost is determined for each active Member. The normal cost is the annual contribution determined as a level percent of base salary which would be paid from year of entry to year of retirement to fund the projected retirement benefit. The normal cost for inactive Members is zero. The normal cost for the Plan is the sum of the individuals' normal costs.

The actuarial accrued liability for an active participant is an accumulation of the normal costs from entry to the valuation date. The actuarial accrued liability for an inactive Member is the actuarial present value of accrued benefits. The actuarial accrued liability for the Plan is the sum of the individual actuarial accrued liabilities.

The unfunded actuarial accrued liability is the difference between the actuarial accrued liability and the actuarial value of assets, which is amortized as a level dollar amount over a closed period of time. Based on the County's funding policy, the Unfunded Actuarial Accrued Liability (UAAL) is amortized over a closed amortization period as a level percent of considered base pay. The amortization period for new amortization bases is currently 20 years. Amortization payments are assumed to increase 2.75% annually

These valuation results depend on actual experience matching the actuarial assumptions. To the extent that actual experience varies from the assumptions, future actuarial costs will be different than what this valuation expects.

### ACTUARIAL VALUE OF ASSETS

*Table 1* shows the derivation of the value of assets as of July 1, 2019.

*Table 2* is a summary of changes in plan net assets for the year ending June 30, 2019.

*Table 3* shows the development of the actuarial value of assets.

### ACTUARIAL BALANCE SHEET

*Table 4* shows the development of the Plan's Unfunded Actuarial Accrued Liability as of July 1, 2019.

*Table 5* is the actuarial balance sheet as of July 1, 2019 based on our procedures and assumptions. The Resources equal the Requirements and can be thought of as the amount of funds resulting from:

- (1) the Plan's Actuarial Value of Assets, plus
- (2) the present value of future Normal Costs to be contributed by the County in the future, plus
- (3) the present value of future payments to amortize the unfunded actuarial accrued liability.

The Actuarial Present Value of Benefits is the estimated single sum required on July 1, 2019 which, together with future interest at the Plan's assumed investment earnings rate, would accumulate to provide all benefits due under the plan in the future based on the assumptions and methods described in this report.

## **NORMAL COST**

*Table 6* shows the development of the Plan's Normal Cost for the 2019-2020 plan year. The Normal Cost can be thought of as the cost of benefits accruing during the plan year that will be paid in the future as retirement or termination benefits.

## **ACTUARIALLY DETERMINED CONTRIBUTION RATE**

*Table 7* shows the actuarially determined contribution rate for the year beginning July 1, 2020. This is the contribution as a percent of base pay that is calculated based on the procedures and assumptions chosen for this valuation and described in Appendix A.

*Table 8* develops the amortization of the unfunded actuarial accrued liability as of July 1, 2019.

## **PROJECTED BENEFIT PAYMENTS**

*Table 9* shows the benefit payments projected to be paid from the Plan for the current population over the next 20 years, assuming experience follows the actuarial assumptions outlined in Appendix A.

## **ACCOUNTING STANDARDS**

The Governmental Accounting Standards Board (GASB) issued accounting standards for both the Financial Reporting for Pension Plans (Statement No. 67) and the Accounting and Financial Reporting for Pensions (Statement No. 68). GASB 67 applies to financial reporting for public pension plans and is effective for plan fiscal years beginning after June 15, 2013. GASB 68 governs the specifics of accounting for public pension plan obligations for employers and is effective for employer fiscal years beginning after June 15, 2014.

## **REPORTING DATE, VALUATION DATE AND MEASUREMENT DATE**

GASB 67 and 68 introduce and define three dates used in financial reporting:

- The reporting date is the fiscal year end consistent with the County's financial statements, June 30, 2020.
- The valuation date is the date of the actuarial valuation that supplies certain information used in the County's financial statements. GASB 68 allows the valuation date to be up to 30 months prior to the reporting date. Based on the County's direction, we used the valuation date 12 months before the reporting date, June 30, 2019.
- The measurement date is the date as of which the Net Pension Liability (NPL) is calculated. GASB 68 allows the measurement date to be up to 12 months before the reporting date. Based on the County's direction, we used the valuation date 12 months before the reporting date, June 30, 2019.

## DISCOUNT RATE

The discount rate for purposes of calculating liabilities in this report is 7.0% which equals the expected long-term expected rate of return on plan assets.

Under GASB 67 and 68, the discount rate is a single, blended rate. The long-term expected return on Plan assets is used to discount projected benefit payments to the extent Plan assets plus future contributions in excess of normal costs for future new entrants are sufficient to pay projected benefits. A 20-year tax-exempt, high quality general obligation municipal bond rate or index rate is used to discount projected benefit payments to the extent plan assets and future contributions are not sufficient to pay projected benefits. The blended discount rate is a single rate that produces the same present value when discounting all projected benefit payments as the dual rate process described above.

The standards provide that professional judgment should be used in projecting contributions. Contributions established by statute or contract or any formal, written policy related to contributions should be reflected. The most recent five years of contributions made by the employer should also be considered as a key indicator of future contributions. In absence of a contract or formal written policy, contributions should be limited to an average of contributions over the most recent five years, adjusted for any subsequent events.

*Table 10* discusses the techniques and assumptions used for the depletion date projection. We noted that the County does not have a formal, written funding policy and that County contributions to the Plan were higher than the actuarially determined contribution during the last five years. We took this into account in our projection of future contributions.

*Table 11* shows the projection of the fiduciary net position over the next 95 years assuming all assumptions are met and describes the discount rate.

## NET PENSION LIABILITY

The net pension liability is measured as the total pension liability net of the fiduciary net position.

The fiduciary net position as of June 30, 2018 and June 30, 2019 equals the market value of assets at the respective dates.

*Table 12* shows the net pension liability as of June 30, 2018 and June 30, 2019 based on the applicable discount rate. For the June 30, 2018 measurement, the applicable discount rate was 7.0%. For the June 30, 2019 measurement, the applicable discount rate was 7.0% as shown in *Table 11*. The changes in the net pension liability for fiscal year ending June 30, 2019 are shown on *Table 13*. The 10-year schedule of changes in the net pension liability and related ratios are provided in *Table 16*. This 10-year schedule is shown on a prospective basis from June 30, 2014 as allowed under GASB 67 and 68.

The covered payroll shown on *Table 12* is based on the eligible compensation data reported to us by the County for the valuation and benefit statements.

## SENSITIVITY ANALYSIS

*Table 13* shows what the net pension liability would be using a discount rate that is one percent lower and one percent higher than the rate used as of June 30, 2019.

## PENSION EXPENSE

The annual pension expense reflects changes in the net pension liability from the prior year to the current year, with limited smoothing for deferred items. Because GASB requires that changes in the net pension liability due to gains and losses, assumption changes and plan amendments be reflected in whole or in part during the current measurement period, the final pension expense for any year will not be known until after the end of the measurement period. *Table 14* shows the pension expense for the measurement period ending June 30, 2019, which will be reported in the County's fiscal year end June 30, 2020 financial statements.

## DEFERRED INFLOWS AND OUTFLOWS

Under GASB 68, gains and losses are referred to as deferred inflows (gains) and deferred outflows (losses). These amounts are amortized beginning in the year they arise, and over future years.

- Investment gains and losses are recognized over a closed, five-year period.
- Economic and demographic gains and losses, and changes in the total pension liability due to changes in assumptions are recognized over the closed period equal to the average expected remaining service lives of all covered active and inactive members.
- The amortization period equals the weighted average of expected remaining service lives assuming zero years for all inactive members. Inactive members include terminated vested, disabled, retired, and beneficiaries.
- The amortization period for the June 30, 2018 to June 30, 2019 measurement period was 3.5 years, based on expected remaining service of 816 years, divided by a total member count of 235 as of July 1, 2018.

*Table 14* shows the total deferred inflows and outflows of resources as of June 30, 2019, along with a schedule showing the amounts that will be recognized in future years. All outstanding deferred inflows and outflows as of June 30, 2019 are shown on *Table 15*.

Since the County is reporting information as of June 30, 2019 for the fiscal year end 2020 financial statements, any contributions made during fiscal year 2020 need to be reported as a deferred outflow in *Table 14*. We left that amount, as well as the total deferred outflow, as TBD for the County to fill out as those amounts become known.

## SCHEDULE OF EMPLOYER CONTRIBUTIONS

*Table 17* contains a 10-year schedule of the actuarially determined contribution, contributions made in relation to the actuarially determined contribution and related ratios. It also summarizes the significant methods and assumptions that were used to develop the actuarially determined contribution.

## MONEY-WEIGHTED RATE OF RETURN

*Table 18* calculates the money-weighted rate of return net of investment expenses for the fiscal year ending June 30, 2019, assuming monthly cash flows occur mid-month.

## NOTES AND REQUIRED SUPPLEMENTARY INFORMATION

GASB 67 and 68 require additional information be presented in the notes to the financial statements and required supplementary information (RSI). The exhibits in this report relate to the actuarial disclosures of the Plan. Additional information related to the Plan provisions, census data, and assumptions and methods used for the actuarial disclosures may be found in the respective actuarial valuation reports for the previous plan years. Please let us know if you require additional information from us to complete the notes and RSI portions of the financial statements.

**MORROW COUNTY  
RETIREMENT PLAN**

**Statement of Plan Net Assets  
(July 1, 2019)**

<b>Assets</b>	
Cash and Cash Alternatives	\$ 604,187
Prepaid Benefit Payments	0
Mutual Funds	<u>24,862,736</u>
Total	\$ 25,466,923
 <b>Liability</b>	 <u>0</u>
 <b>Net Assets Held for Pension Benefits</b>	 <u>\$ 25,466,923</u>



**MORROW COUNTY  
RETIREMENT PLAN**

**Statement of Changes in Plan Net Assets  
(Plan Year Ended June 30, 2019)**

**Additions**

Employer Contributions	\$ 1,968,992
Voluntary Employee Contributions	63,676
Earnings	<u>1,227,603</u>
Total Additions	\$ 3,260,271

**Deductions**

Benefit Payments	\$ 1,627,635
Administrative Expenses	95,888
Investment Expense	<u>45,604</u>
Total Deductions	\$ 1,769,127

**Net Increase**

\$ 1,491,144

**Assets Held for Pension Benefits**

Beginning of Year	<u>23,975,779</u>
End of Year	<u>\$ 25,466,923</u>

**Investment Rate of Return, Net of Expenses**

4.9%

Table 3

**MORROW COUNTY  
RETIREMENT PLAN**

**Actuarial Value of Assets  
(July 1, 2019)**

Year	(1) Market Value of Assets Beginning of Year	(2) Total Contributions	(3) Benefit Payments	(4) Operating Expenses	(5) Cash Flow (2)+(3)+(4)	(6) Actual Investment Income	(7) Market Value of Assets End of Year (1)+(5)+(6)
2018-2019	\$23,975,779	\$2,032,668	\$(1,627,635)	\$(95,888)	\$309,145	\$1,181,999	\$25,466,923
2017-2018	21,148,866	2,865,317	(1,443,225)	(40,865)	1,381,227	1,445,686	23,975,779
2016-2017	18,783,226	1,826,938	(1,416,721)	(45,738)	364,479	2,001,161	21,148,866
2015-2016	19,919,914	1,399,162	(2,021,216)	(67,539)	(689,593)	(447,095)	18,783,226

Year	Actual Investment Rate of Return	Actual Investment Return	Expected Investment Return	Difference between Actual and Expected
2018-2019	4.9%	\$1,181,999	\$ 1,689,125	\$ (507,126)
2017-2018	6.7%	1,445,686	1,528,764	(83,078)
2016-2017	10.6%	2,001,161	1,327,583	673,578
2015-2016	(2.3)%	(447,095)	1,370,258	(1,817,353)

**Actuarial Value of Assets**

Market Value of Assets, July 1, 2019	\$25,466,923
Add 80% of 2018-2019 Loss	405,701
Add 60% of 2017-2018 Loss	49,847
Subtract 40% of 2016-2017 Gain	(269,431)
Add 20% of 2015-2016 Loss	<u>363,471</u>
Preliminary Actuarial Value of Assets, July 1, 2019	\$ 26,016,511
Actuarial Value as a Percentage of Market Value	102.2%
Actuarial Value of Assets (limited to 80% – 120% of Market Value)	\$ 26,016,511

Table 4

**MORROW COUNTY  
RETIREMENT PLAN**

**Development of Unfunded Actuarial Accrued Liability  
(July 1, 2019)**

Unfunded Actuarial Accrued Liability July 1, 2018		\$ 10,271,179
Changes from July 1, 2018 through June 30, 2019		
Normal Cost, beginning of year	\$ 917,396	
Allowance for Administrative Expenses	45,000	
Employer Contributions	(1,968,992)	
Interest	<u>715,861</u>	
Total		<u>(290,735)</u>
Expected Unfunded Actuarial Accrued Liability as of June 30, 2019		\$ 9,980,444
Investment (Gain)/Loss		629,677
Other Actuarial (Gain)/Loss		565,425
Expense (Gain)/Loss		52,669
Plan Amendments		0
Assumption and Method Changes		<u>0</u>
Unfunded Actuarial Accrued Liability July 1, 2019		\$ 11,228,215

**MORROW COUNTY  
RETIREMENT PLAN**

**Actuarial Balance Sheet  
(July 1, 2019)**

**REQUIREMENTS**

Retirees and Beneficiaries	\$ 15,404,170
Vested Terminated and Inactive Members	3,202,656
Active Members	
Retirement	\$ 23,215,561
Withdrawal	561,656
Return of Contributions	928,516
Death	0
Disability	0
Other*	<u>530,045</u>
Active Total	25,235,778
<b>TOTAL REQUIREMENTS</b>	<b>\$ 43,842,604</b>

**RESOURCES**

Actuarial Value of Assets	\$ 26,016,511
Present Value of Future Normal Costs	6,597,878
Unfunded Actuarial Accrued Liability July 1, 2019 (Present Value of Future Amortization Payments)	<u>11,228,215</u>
<b>TOTAL RESOURCES</b>	<b>\$ 43,842,604</b>

\* This represents the liability from the supplemental benefit and current voluntary account balances.

Table 6

**MORROW COUNTY  
RETIREMENT PLAN**

**Normal Cost  
(July 1, 2019)**

Retirement Benefits	\$ 780,061	
Termination Benefits	44,186	
Supplemental Benefit	11,569	
Return of Contributions	<u>137,257</u>	
Total Normal Cost, Beginning of Year		\$ 973,073
Adjustment to Mid-Year (7.0%)		<u>34,058</u>
Total Normal Cost, Mid-Year		\$ 1,007,131

Table 7

**MORROW COUNTY  
RETIREMENT PLAN**

**Actuarially Determined Contribution Rate  
(For Year Beginning July 1, 2020)**

(1) Present Value of Benefits	\$ 43,842,604
(2) Present Value of Future Normal Costs	<u>6,597,878</u>
(3) Actuarial Accrued Liability (1) – (2)	\$ 37,244,726
(4) Actuarial Value of Assets	<u>26,016,511</u>
(5) Unfunded Actuarial Accrued Liability (3) – (4)	\$ 11,228,215
(6) Amortization of the Unfunded Actuarial Accrued Liability*	\$ 916,135
(7) Allowance for Administrative Expense (Mid-Year)	45,000
(8) Total Normal Cost	<u>1,007,131</u>
(9) Actuarially Determined Contribution Payable Mid-Year (6) + (7) + (8)	\$ 1,968,266
(10) Considered Pay	\$ 6,501,971
(11) Actuarially Determined Contribution Rate For Year Beginning July 1, 2020 (9) ÷ (10)	30.3%

\* The Unfunded Actuarial Accrued Liability (UAAL) is amortized over a closed amortization period as a level percent of considered base pay. The amortization period for new amortization bases is currently 20 years. Amortization payments are assumed to increase 2.75% annually. (See Table 8)

Table 8

**MORROW COUNTY  
RETIREMENT PLAN**

**Determination of Amortization of Unfunded Actuarial Accrued Liability  
(July 1, 2019)**

<u>Date Established</u>	<u>Years Remaining</u>	<u>Outstanding Balance as of July 1, 2019</u>	<u>Amortization Payment*</u>
7/1/2012	18	\$ 5,984,101	\$ 458,970
7/1/2013	14	354,469	32,514
7/1/2014	15	407,492	35,531
7/1/2015	16	2,490,639	207,325
7/1/2016	17	813,278	64,875
7/1/2017	18	525,957	40,339
7/1/2018	19	(427,153)	(31,594)
7/1/2019	20	<u>1,079,432</u>	<u>77,195</u>
		\$ 11,228,215	\$ 885,155
Total Payment, Middle of the Year (\$885,155 x 1.035)			\$ 916,135

\*Amortization payments will increase 2.75% each year.

**MORROW COUNTY  
RETIREMENT PLAN**

**Twenty-Year Projection of Benefit Payouts**

<u>Plan Year Beginning July 1,</u>	<u>Estimated Payout of Retirement Benefits*</u>
2019	1,657,000
2020	1,864,000
2021	2,043,000
2022	2,180,000
2023	2,418,000
2024	2,594,000
2025	2,758,000
2026	2,980,000
2027	3,203,000
2028	3,391,000
2029	3,511,000
2030	3,698,000
2031	3,846,000
2032	3,946,000
2033	4,024,000
2034	4,106,000
2035	4,163,000
2036	4,188,000
2037	4,232,000
2038	4,258,000

\*Payouts shown do not include distributions of voluntary account balances, account balances of non-vested terminated members, or projected payments to future new entrants.



**MORROW COUNTY  
RETIREMENT PLAN****Depletion Date Projection**

To determine the discount rate used to calculate the total pension liability (TPL), we prepared a depletion date projection using the following methods and assumptions:

- Benefit payments are projected based on the Plan provisions, and the actuarial assumptions and method summarized in the July 1, 2019 Actuarial Valuation.
- Administrative expenses are assumed to be \$45,000 for the 2019-2020 fiscal year, increasing 3% per year for each year benefit payments increase, and decreasing 2% per year thereafter.
- The County is assumed to contribute 100% of the projected actuarially determined contribution in future years, based on the average amount contributed in the last five years. The method used to project the actuarially determined contribution is described below.

Since the County does not have a formal, written funding policy, we projected the actuarially determined contribution based on the actuarial cost method and assumptions described in this report:

- Use of the entry age normal, level percentage of payroll actuarial cost allocation method
  - Five year smoothing of market value investment gains and losses, with the resulting smoothed asset value forced to be within 20% of the market value of assets.
  - Long-term average annual investment return of 7.00%, net of investment expenses.
  - Annual changes in unfunded actuarial accrued liability are amortized in layers over 20 years on a level percent of considered base pay. Amortization payments are assumed to increase 2.75% annually.
- Contributions, expenses, and benefit payments are assumed to occur mid-year.

Future projections will yield different results as actual Plan experience becomes known.

Table 11

**MORROW COUNTY  
RETIREMENT PLAN**

**Projection of Fiduciary Net Position and Discount Rate**

Fiscal Year Beginning	Projected Beginning Fiduciary Net Position	Projected Total Contributions	Projected Benefit Payments	Projected Administrative Expenses	Projected Investment Earnings	Projected Ending Fiduciary Net Position
7/1/2019	\$ 25,466,923	\$ 2,036,356	\$ (2,129,908)	\$ (45,000)	\$ 1,777,917	\$ 27,106,288
7/1/2020	27,106,288	1,952,512	(1,864,932)	(46,350)	1,898,859	29,046,377
7/1/2021	29,046,377	1,884,193	(2,045,787)	(47,741)	2,026,044	30,863,086
7/1/2022	30,863,086	1,891,512	(2,183,402)	(49,173)	2,148,681	32,670,703
7/1/2023	32,670,703	1,872,434	(2,422,372)	(50,648)	2,266,284	34,336,401
7/1/2024	34,336,401	1,818,635	(2,600,338)	(52,167)	2,374,856	35,877,388
7/1/2025	35,877,388	1,786,347	(2,766,105)	(53,732)	2,475,857	37,319,754
7/1/2026	37,319,754	1,750,899	(2,989,015)	(55,344)	2,567,877	38,594,172
7/1/2027	38,594,172	1,730,089	(3,213,984)	(57,004)	2,648,573	39,701,846
7/1/2028	39,701,846	1,706,966	(3,403,156)	(58,714)	2,718,746	40,665,688
7/1/2029	40,665,688	1,690,984	(3,524,699)	(60,475)	2,781,423	41,552,921
7/1/2030	41,552,921	1,688,793	(3,713,307)	(62,289)	2,836,902	42,303,019
7/1/2031	42,303,019	1,678,668	(3,863,460)	(64,158)	2,883,829	42,937,899
7/1/2032	42,937,899	1,663,219	(3,964,478)	(66,083)	2,924,197	43,494,754
7/1/2033	43,494,754	1,676,944	(4,043,497)	(68,065)	2,960,862	44,020,998
7/1/2034	44,020,998	1,632,841	(4,126,752)	(70,107)	2,993,247	44,450,227
7/1/2035	44,450,227	1,582,710	(4,184,539)	(72,210)	3,019,507	44,795,696
7/1/2036	44,795,696	1,186,332	(4,210,852)	(74,376)	3,029,072	44,725,872
7/1/2037	44,725,872	1,083,456	(4,254,982)	(76,607)	3,019,049	44,496,788
7/1/2038	44,496,788	221,115	(4,282,436)	(78,905)	2,972,318	43,328,880
7/1/2039	43,328,880	190,379	(4,269,705)	(77,327)	2,889,999	42,062,226
7/1/2040	42,062,226	184,135	(4,293,260)	(79,647)	2,800,228	40,673,683
7/1/2041	40,673,683	162,627	(4,242,617)	(78,054)	2,704,088	39,219,726
7/1/2042	39,219,726	159,283	(4,200,484)	(76,493)	2,603,699	37,705,731
7/1/2043	37,705,731	150,589	(4,136,870)	(74,963)	2,499,662	36,144,149
7/1/2044	36,144,149	127,911	(4,095,790)	(73,464)	2,391,036	34,493,842
7/1/2045	34,493,842	112,829	(4,013,100)	(71,995)	2,277,891	32,799,467
7/1/2046	32,799,467	108,896	(3,908,471)	(70,555)	2,162,799	31,092,136
7/1/2047	31,092,136	89,927	(3,782,670)	(69,144)	2,047,010	29,377,259
7/1/2048	29,377,259	87,707	(3,646,486)	(67,761)	1,931,626	27,682,345
7/1/2049	27,682,345	86,881	(3,512,917)	(66,406)	1,817,596	26,007,499
7/1/2050	26,007,499	83,928	(3,379,168)	(65,078)	1,704,903	24,352,084
7/1/2051	24,352,084	81,695	(3,220,172)	(63,776)	1,594,463	22,744,294
7/1/2052	22,744,294	64,317	(3,062,549)	(62,500)	1,486,787	21,170,348
7/1/2053	21,170,348	64,093	(2,903,496)	(61,250)	1,382,119	19,651,814
7/1/2054	19,651,814	64,382	(2,745,026)	(60,025)	1,281,326	18,192,471

Note: We omitted years after July 1, 2055 and before July 1, 2070 from this table.

Table 11

**MORROW COUNTY  
RETIREMENT PLAN**

**Projection of Fiduciary Net Position and Discount Rate**

<b>Fiscal Year Beginning</b>	<b>Projected Beginning Fiduciary Net Position</b>	<b>Projected Total Contributions</b>	<b>Projected Benefit Payments</b>	<b>Projected Administrative Expenses</b>	<b>Projected Investment Earnings</b>	<b>Projected Ending Fiduciary Net Position</b>
7/1/2070	\$ 4,521,279	\$ 33,783	\$ (688,305)	\$ (43,448)	\$ 292,474	\$ 4,115,783
7/1/2071	4,115,783	34,881	(608,058)	(42,579)	266,918	3,766,944
7/1/2072	3,766,944	36,014	(533,862)	(41,727)	245,120	3,472,490
7/1/2073	3,472,490	37,185	(465,723)	(40,892)	226,922	3,229,982
7/1/2074	3,229,982	38,393	(403,889)	(40,074)	212,144	3,036,556
7/1/2075	3,036,556	39,641	(348,097)	(39,273)	200,594	2,889,421
7/1/2076	2,889,421	40,929	(298,084)	(38,488)	192,087	2,785,865
7/1/2077	2,785,865	42,260	(253,624)	(37,718)	186,440	2,723,223
7/1/2078	2,723,223	43,633	(214,312)	(36,964)	183,481	2,699,061
7/1/2079	2,699,061	45,051	(179,879)	(36,225)	183,049	2,711,057
7/1/2080	2,711,057	46,515	(149,841)	(35,501)	184,997	2,757,227
7/1/2081	2,757,227	48,027	(123,696)	(34,791)	189,205	2,835,972
7/1/2082	2,835,972	49,588	(101,185)	(34,095)	195,570	2,945,850
7/1/2083	2,945,850	51,200	(82,011)	(33,413)	204,000	3,085,626
7/1/2084	3,085,626	52,864	(65,816)	(32,745)	214,421	3,254,350
7/1/2085	3,254,350	54,582	(52,297)	(32,090)	226,779	3,451,324
7/1/2086	3,451,324	56,356	(41,154)	(31,448)	241,034	3,676,112
7/1/2087	3,676,112	58,187	(32,021)	(30,819)	257,168	3,928,626
7/1/2088	3,928,626	60,078	(24,640)	(30,203)	275,184	4,209,045
7/1/2089	4,209,045	62,031	(18,763)	(29,599)	295,103	4,517,818
7/1/2090	4,517,818	0	(14,115)	(29,007)	314,764	4,789,459
7/1/2091	4,789,459	0	(10,496)	(28,427)	333,923	5,084,459
7/1/2092	5,084,459	0	(7,707)	(27,858)	354,688	5,403,583
7/1/2093	5,403,583	0	(5,616)	(27,301)	377,118	5,747,784
7/1/2094	5,747,784	0	(4,019)	(26,755)	401,286	6,118,296
7/1/2095	6,118,296	0	(2,886)	(26,220)	427,279	6,516,469
7/1/2096	6,516,469	0	(2,028)	(25,696)	455,199	6,943,944
7/1/2097	6,943,944	0	(1,410)	(25,182)	485,161	7,402,513
7/1/2098	7,402,513	0	(983)	(24,678)	517,293	7,894,145
7/1/2099	7,894,145	0	(680)	(24,184)	551,735	8,421,016

**Projection Results:** The Plan's fiduciary net position is not projected to become insolvent.

**Discount Rate:** The discount rate for purposes of calculating liabilities in this report equals the expected long-term expected rate of return on plan assets, 7.0%.

Table 12

**MORROW COUNTY  
RETIREMENT PLAN**

**Net Pension Liability**

<b>Net Pension Liability</b>	<b>June 30, 2018</b>	<b>June 30, 2019</b>
Total pension liability	\$34,875,126	\$37,244,726
Fiduciary net position	<u>23,975,779</u>	<u>25,466,923</u>
Net pension liability	10,899,347	11,777,803
Fiduciary net position as a % of total pension liability	68.75%	68.38%
Covered payroll	5,881,681	6,392,832
Net pension liability as a % of covered payroll	185.31%	184.23%

The total pension liability was determined by an actuarial valuation as of the valuation date, calculated based on the discount rate and actuarial assumptions below.

**Discount Rate**

As shown in *Table 11*, the discount rate for calculating the total pension liability equals the long-term expected rate of return.

Discount rate	7.00%	7.00%
Long-term expected rate of return (net of investment expenses)	7.00%	7.00%

Salary Scale	<u>Years of Service</u>	<u>Annual Salary Increase</u>
	0-1	7.50%
	2-4	6.25%
	5-9	4.75%
	10+	3.75%

**Other Key Actuarial Assumptions**

Valuation date	July 1, 2018	July 1, 2019
Measurement date	June 30, 2018	June 30, 2019
Cost-of-Living Increases	2.0% per year	2.0% per year
Mortality	Blended RP-2000 table; 25% blue collar/ 75% white collar, set back 12 months for males, no setback for females.	Blended RP-2000 table; 25% blue collar/ 75% white collar, set back 12 months for males, no setback for females.
	No pre-retirement mortality assumption.	No pre-retirement mortality assumption.

Table 13

**MORROW COUNTY  
RETIREMENT PLAN**

**Changes in Net Pension Liability  
(June 30, 2018 to June 30, 2019)**

<b>Changes in Net Pension Liability</b>	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net Pension Liability (a) - (b)</b>
Balances as of June 30, 2018	\$34,875,126	\$23,975,779	\$10,899,347
Changes for the year:			
Service cost	917,396		917,396
Interest on total pension liability	2,450,738		2,450,738
Effect of plan changes	0		0
Effect of economic/demographic (gains) or losses	565,425		565,425
Effect of assumptions changes or inputs	0		0
Benefit payments	(1,627,635)	(1,627,635)	0
Administrative expenses		(95,888)	95,888
Member contributions	63,676	63,676	0
Net investment income		1,181,999	(1,181,999)
Employer contributions		1,968,992	(1,968,992)
Balances as of June 30, 2019	\$37,244,726	\$25,466,923	\$11,777,803

**Sensitivity Analysis**

The following presents the net pension liability of the Plan, calculated using the discount rate of 7.0%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is one percent lower (6.0%) or one percent higher (8.0%) than the current rate.

	<b>1% Decrease %</b>	<b>Current Discount Rate %</b>	<b>1% Increase %</b>
Total pension liability	\$41,909,675	\$37,244,726	\$33,344,548
Fiduciary net position	<u>25,466,923</u>	<u>25,466,923</u>	<u>25,466,923</u>
Net pension liability	\$16,442,752	\$11,777,803	\$7,877,625

Table 14

**MORROW COUNTY  
RETIREMENT PLAN**

**Pension Expense**

<b>Pension Expense</b>	<b>Fiscal Year Ending June 30, 2020</b>
Service cost	\$ 917,396
Interest on total pension liability	2,450,738
Effect of plan changes	0
Administrative expenses	95,888
Expected investment return net of investment expenses	(1,689,125)
Recognition of Deferred (Inflows)/Outflows of Resources	
Recognition of economic/demographic (gains) or losses	478,891
Recognition of assumption changes or inputs	0
Recognition of investment (gains) or losses	585,709
<b>Pension Expense</b>	<b>\$ 2,839,497</b>

As of June 30, 2020, the deferred inflows and outflows of resources are as follows:

<b>Deferred (Inflows) / Outflows of Resources</b>	<b>Deferred Inflows of Resources*</b>	<b>Deferred Outflows of Resources*</b>
Differences between expected and actual experience	\$ 0	\$ 692,365
Changes of assumptions or inputs	0	0
Net difference between projected and actual earnings	0	549,586
Contributions made subsequent to measurement date	N/A	TBD
<b>Total</b>	<b>\$ 0</b>	<b>\$ TBD</b>

\* *Deferred outflows of resources are presented as positive amounts. Deferred inflows of resources are presented as negative amounts.*

Other amounts currently reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	Annual Recognition**
2021	\$ 732,747
2022	208,964
2023	198,814
2024	101,426
2025	0
Thereafter	0

\*\* *Note that future deferred inflows and outflows of resources may impact these numbers. Deferred outflows of resources are presented as positive amounts. Deferred inflows of resources are presented as negative amounts*

**MORROW COUNTY  
RETIREMENT PLAN**

**Schedule of Deferred (Inflows) and Outflows of Resources**

	Original Amount	Experience Period	Original Recognition Period*	Amount Recognized in Expense 06/30/2020	Balance of Deferred Inflows 06/30/2020	Balance of Deferred Outflows 06/30/2020
Investment	\$ 507,126	2018-2019	5.0	\$ 101,425	\$ 0	\$ 405,701
(gains) or losses	83,078	2017-2018	5.0	16,616	0	49,846
	(673,578)	2016-2017	5.0	(134,716)	(269,430)	0
	1,817,353	2015-2016	5.0	363,471	0	363,469
	1,194,561	2014-2015	5.0	238,913	0	0
				\$ 585,709	\$ (269,430)	\$ 819,016
Economic/demographic	\$ 565,425	2018-2019	3.5	\$ 161,550	\$ 0	\$ 403,875
(gains) or losses	448,618	2017-2018	3.5	128,177	0	192,264
	577,357	2016-2017	3.6	160,377	0	96,226
	201,509	2015-2016	3.5	28,787	0	0
				\$ 478,891	\$ 0	\$ 692,365
Assumption	\$ 0	2018-2019	3.5	\$ 0	\$ 0	\$ 0
changes or inputs	0	2017-2018	3.6	0	0	0
	0	2016-2017	3.5	0	0	0
	0	2015-2016	3.6	0	0	0
				\$ 0	\$ 0	\$ 0

\* Investment (gains)/losses are recognized in pension expense over a period of five years; economic/demographic (gains)/losses and assumption changes or inputs are recognized over the weighted average of expected remaining service lives for all active and inactive members as of the beginning of the experience period.

**MORROW COUNTY  
RETIREMENT PLAN**

**Schedule of Changes in Total Pension Liability, Fiduciary Net Position and Related Ratios**

	Fiscal Year Ending June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
<b>Total Pension Liability</b>										
Service cost	\$917,396	\$ 851,065	\$ 768,358	\$ 670,931	\$ 564,657	\$ 581,265	N/A	N/A	N/A	N/A
Interest on total pension liability	2,450,738	2,297,651	2,143,810	2,049,096	1,894,605	1,758,584	N/A	N/A	N/A	N/A
Effect of plan changes	0	0	0	0	0	0	N/A	N/A	N/A	N/A
Effect of economic/demographic (gains) or losses	565,425	448,618	577,357	201,509	1,362,260	393,080	N/A	N/A	N/A	N/A
Effect of assumptions changes or inputs	0	0	0	0	1,567,973	0	N/A	N/A	N/A	N/A
Benefit payments	(1,627,635)	(1,443,225)	(1,416,721)	(2,021,216)	(1,030,803)	(834,561)	N/A	N/A	N/A	N/A
Member contributions	63,676	53,759	57,180	48,953	34,322	25,633	N/A	N/A	N/A	N/A
Net change in total pension liability	2,369,600	2,207,868	2,129,984	949,273	4,393,014	1,924,001	N/A	N/A	N/A	N/A
Total pension liability, beginning	34,875,126	32,667,258	30,537,274	29,588,001	25,194,987	23,270,986	N/A	N/A	N/A	N/A
Total pension liability, ending (a)	37,244,726	34,875,126	32,667,258	30,537,274	29,588,001	25,194,987	23,270,986	N/A	N/A	N/A
<b>Fiduciary Net Position</b>										
Employer contributions	\$1,968,992	\$2,811,558	\$1,769,758	\$1,350,209	\$1,225,021	\$1,074,867	N/A	N/A	N/A	N/A
Member contributions	63,676	53,759	57,180	48,953	34,322	25,633	N/A	N/A	N/A	N/A
Investment income net of investment expenses	1,181,999	1,445,686	2,001,161	(447,095)	271,052	2,778,923	N/A	N/A	N/A	N/A
Benefit payments	(1,627,635)	(1,443,225)	(1,416,721)	(2,021,216)	(1,030,803)	(834,561)	N/A	N/A	N/A	N/A
Administrative expenses	(95,888)	(40,865)	(45,738)	(67,539)	(13,825)	(92,124)	N/A	N/A	N/A	N/A
Net change in plan fiduciary net position	1,491,144	2,826,913	2,365,640	(1,136,688)	485,767	2,952,738	N/A	N/A	N/A	N/A
Fiduciary net position, beginning	23,975,779	21,148,866	18,783,226	19,919,914	19,434,147	16,481,409	N/A	N/A	N/A	N/A
Fiduciary net position, ending (b)	25,466,923	23,975,779	21,148,866	18,783,226	19,919,914	19,434,147	16,481,409	N/A	N/A	N/A
Net pension liability, ending = (a) - (b)	\$11,777,803	\$10,899,347	\$11,518,392	\$11,754,048	\$9,668,087	\$5,760,840	\$6,789,577	N/A	N/A	N/A
Fiduciary net position as a % of total pension liability	68.38%	68.75%	64.74%	61.51%	67.32%	77.13%	70.82%	N/A	N/A	N/A
Covered payroll	\$6,392,832	\$5,881,681	\$5,802,486	\$5,315,783	\$4,959,599	\$4,800,421	\$4,748,104	N/A	N/A	N/A
Net pension liability as a % of covered payroll	184.23%	185.31%	198.51%	221.12%	194.94%	120.01%	143.00%	N/A	N/A	N/A

This schedule is presented to illustrate the requirement to show information for 10 years. However, recalculations of prior years are not required, and if prior years are not reported in accordance with the current GASB standards, they should not be reported.



**MORROW COUNTY  
RETIREMENT PLAN**

**Schedule of Employer Contributions  
(Dollar Amounts in Thousands)**

	Fiscal Year Ending June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Actuarially determined contribution	\$ 1,956	\$ 1,812	\$ 1,770	\$ 1,350	\$ 1,225	\$ 1,110	\$ 1,005	\$ 1,133	\$ 1,123	\$ 835
Actual employer contribution*	1,969	2,812	1,770	1,350	1,225	1,075	909	896	1,089	835
Contribution (deficiency) excess	13	1,000	0	0	0	(35)	(96)	(237)	(34)	0
Covered payroll	6,393	5,881	5,802	5,315	4,960	4,800	4,748	4,837	4,813	4,154
Contribution as a % of covered payroll	30.8%	30.80%	30.50%	25.40%	24.70%	22.40%	19.14%	18.52%	22.63%	20.10%
Valuation Date	7/1/2018	7/1/2017	7/1/2016	7/1/2015	7/1/2014	7/1/2013	7/1/2012	7/1/2011	7/1/2010	7/1/2009
Investment Rate of Return Assumption	7.00%	7.00%	7.00%	7.00%	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%

\* *Employee contributions are excluded*

**Notes to Schedule**

Methods and assumptions used to calculate contribution rates:

Actuarial Cost Method	Individual entry age normal, level percentage of pay.	
Amortization Method	Effective July 1, 2012: Closed 20-year amortization, level percent of pay, assuming annual increase of 2.75%. Effective July 1, 2005: Open 25-year amortization, level percent of pay. The amortization period decreases by one year each valuation until a 20-year period is reached.	
Asset Valuation Method	Effective July 1, 2012: Market value gains and losses smoothed over five years, with result not less than 80% or greater than 120% of market value Through July 1, 2012: Market value of assets.	
Investment Return	Effective July 1, 2015: 7.00% Through July 1, 2014: 7.50%	
Healthy Mortality	Effective July 1, 2015: RP-2000 blended 25% blue collar/ 75% white collar, sex distinct, set back 12 months for males and no set back for females. There is no pre-retirement mortality assumption. Effective July 1, 2012: Healthy Combined RP-2000 mortality with one-year setback. There is no pre-retirement mortality assumption. Through July 1, 2012: Healthy Combined RP-2000 mortality for males and females. There is no pre-retirement mortality assumption.	
Cost of Living Increases	2.0% per year.	
Salary Increases	<u>Years of Service</u>	<u>Annual Salary Increase</u>
	0-1	7.50%
	2-4	6.25%
	5-9	4.75%
	10+	3.75%



This report was prepared solely for Morrow County for the purposes described herein and may not be appropriate for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing this report.

**MORROW COUNTY  
RETIREMENT PLAN**

**Money-Weighted Rate of Return  
(Fiscal Year Ending June 30, 2019)**

The money-weighted rate of return is the internal rate of return on plan assets based on the amounts and timing of actual cash flows. External cash flows (contributions, benefit payments and administrative expenses) are determined on a monthly basis and are assumed to occur at the middle of each month. External cash inflows are netted with external cash outflows, resulting in a net external cash flow in each month. The money-weighted rate of return is calculated net of investment expenses.

	Net External Cash Flows	Periods Invested	Period Weight	Net External Cash Flows With Interest
Beginning Value - July 1, 2018	\$23,975,779	12.00	1.00	\$25,160,556
Monthly net external cash flows:				
July	(300,622)	11.00	0.96	(314,844)
August	(63,936)	10.00	0.88	(66,692)
September	140,465	9.00	0.79	145,932
October	40,078	8.00	0.71	41,471
November	(11,536)	7.00	0.63	(11,890)
December	160,143	6.00	0.54	164,382
January	48,481	5.00	0.46	49,564
February	49,359	4.00	0.38	50,260
March	54,232	3.00	0.29	55,000
April	25,618	2.00	0.21	25,877
May	26,514	1.00	0.13	26,674
June	140,351	0.00	0.04	140,633
Ending Value - June 30, 2019	25,466,923			
Money-Weighted Rate of Return				4.94%

**Schedule of Investment Returns**

Fiscal Year Ending June 30,	Money-Weighted Rate of Return Net of Investment Expenses
2019	4.94%
2018	6.67
2017	10.51
2016	(2.27)
2015	1.39
2014	16.77
2013	N/A
2012	N/A
2011	N/A
2010	N/A

**MORROW COUNTY  
RETIREMENT PLAN  
ACTUARIAL PROCEDURES AND ASSUMPTIONS**

This section of the report describes the actuarial procedures and assumptions used in this valuation. These procedures and assumptions have been chosen on the basis of recent experience of the plan and on current expectations as to future economic conditions. The County has final authority over all assumptions used in the actuarial valuation.

The assumptions are intended to estimate the future experience of the members of the plan and of the plan itself in areas that affect the projected benefit flow and anticipated investment earnings. Any variations in future experience from these assumptions will result in corresponding changes in the estimated costs of the plan's benefits.

**1. ACTUARIAL COST METHOD (Effective July 1, 2013)**

A fundamental principle in financing the liabilities of a retirement program is that the cost of its benefits should be related to when those benefits are earned, rather than to when they are paid. There are a number of methods in use for making such a determination.

The method used for this valuation is referred to as the individual entry age normal actuarial cost method. Under the individual entry age method, a normal cost is determined for each active Member. The normal cost is the annual contribution determined as a level percent of base salary which would be paid from year of entry to year of retirement to fund the projected retirement benefit. The normal cost for inactive Members is zero. The normal cost for the Plan is the sum of the individuals' normal costs.

The actuarial accrued liability for an active participant is an accumulation of the normal costs from entry to the valuation date. The actuarial accrued liability for an inactive Member is the actuarial present value of accrued benefits. The actuarial accrued liability for the Plan is the sum of the individual actuarial accrued liabilities.

The unfunded actuarial accrued liability is the difference between the actuarial accrued liability and the actuarial value of assets, which is amortized as a level dollar amount over a closed period of time. Based on the County's funding policy, the Unfunded Actuarial Accrued Liability (UAAL) is amortized over a closed amortization period as a level percent of considered base pay. The amortization period for new amortization bases is currently 20 years. Amortization payments are assumed to increase 2.75% annually.

**2. VALUATION OF ASSETS (Effective July 1, 2013)**

The asset valuation method used in determining the Plan's Actuarial Value of Assets is a 5-year smoothed market value with phase-in as described in Section 3.16 of Internal Revenue Service Revenue Procedure 2000-40. Under this method, investment gains and losses are recognized gradually over a period of 5 years. The resulting Actuarial Value of Assets must be between 80% and 120% of the Market Value of Assets.

**3. INVESTMENT EARNINGS (Effective July 1, 2015)**

The future investment earnings of the Plan's assets are assumed to accrue at an annual rate of 7.0%, net of investment expenses.

**4. ADMINISTRATIVE EXPENSES (Effective July 1, 2014)**

Annual administrative (non-investment) expenses of \$45,000 are assumed to be paid mid-year from the Trust.

**5. INTEREST ON MEMBER CONTRIBUTIONS**

Interest on member contributions is assumed to accrue at a net annual rate of 6.0%, compounded annually.

**6. POST-RETIREMENT BENEFIT INCREASES**

It is assumed that retirement benefits will increase at the rate of 2.0% per year after retirement for members and their beneficiaries.

**7. FUTURE SALARY INCREASES (Effective July 1, 2003)**

Participants' salaries are assumed to increase according to the table below:

<u>Years of Service</u>	<u>Annual Salary Increase</u>
0-1	7.50%
2-4	6.25%
5-9	4.75%
10+	3.75%

**8. MORTALITY (Effective July 1, 2015)**

The probabilities of mortality for retired participants is assumed to follow a blended RP-2000 table; 25% blue collar/ 75% white collar, set back 12 months for males, no setback for females.

There is no pre-retirement mortality assumption.

This assumption is intended to reflect improvements in mortality through the valuation date and does not include a provision for mortality improvements after the valuation date.

**9. INACTIVE RETIREMENT AGE (Effective July 1, 2002)**

The assumed retirement age for inactive Safety members is 55. For all other inactive members, the assumed retirement age is 60.

**10. TERMINATIONS FROM EMPLOYMENT**

The assumed rate at which employees terminate from active employment follows table T-9 from the Actuary's Pension Handbook. Sample rates are as follows:

<u>Age</u>	<u>Rate</u>
25	17.2%
35	13.7%
45	8.5%
55	1.7%

**11. RETIREMENT RATES**

The rates of retirement used in this valuation are shown below:  
Public Safety Members (Effective July 1, 1994):

<u>Age</u>	<u>Retirement Rates</u>
50-54	10%
55	25%
56-60	20%
61-62	30%
63	15%
64	10%
65	100%

General Members (Effective July 1, 2010):

<u>Age</u>	<u>Retirement Rates</u>
55-57	5%
58-61	10%
62-64	15%
65-66	25%
67-69	20%
70	100%

**12. UNUSED SICK LEAVE**

It is assumed that members will have two months of unused sick leave at retirement.

**13. ANNUITY**

At retirement, it is assumed members will retire with the Normal Form annuity option. We assume there will be a three year certain period to approximate the value of the guarantee portion of the benefit. Members will forfeit their monthly annuity benefit at retirement if they withdraw their accumulated account balances prior to retirement. The probability of inactive members taking the lump sum prior to retirement is:

<u>Age</u>	<u>Probability</u>
< 45	100%
45-49	85%
50+	0%

**14. STATE OF RESIDENCY**

For purposes of the Plan's additional benefits for PERS benefit increases for eligible Public Safety Members (commonly referred to as Senate Bill 656 and House Bill 3349 tax remedies), it is assumed that participants eligible for such payments are and will remain residents of the State of Oregon.

**15. ASSUMPTION AND METHOD CHANGES**

There have been no assumption or method changes since the prior valuation.

**MORROW COUNTY  
RETIREMENT PLAN**

**PLAN SUMMARY**

**1. EFFECTIVE DATE**

The Plan was established on July 1, 1966, and was last restated effective July 1, 2015.

**2. ELIGIBILITY**

All full-time employees.

**3. BENEFIT FORMULA**

The sum of A and B below:

A. **Past Service:** The benefit accrued under the plan in effect on July 1, 1973

B. **Future Service:** The product of (i) times (ii) times (iii) below:

- (i) 2.40% for members hired after 1994 who are not Sheriff Office Employees, 3.00% for all other employees.
- (ii) The average of Basic Monthly Earnings in effect on July 1 of each of the 3 consecutive years during the last 10 years of employment, which produce the highest average rate of compensation.
- (iii) The number of Years of Membership commencing on or after July 1, 1973, but prior to the Normal Retirement Date.

**4. COST-OF-LIVING ADJUSTMENT**

Each member's benefits derived from part B of benefit formula will be recalculated annually after retirement by use of a factor equal to the percentage difference between the Consumer Price Index averages for the two preceding calendar years subject to a maximum annual increase of 2.0%.

**5. NORMAL RETIREMENT BENEFIT**

A. **Eligibility**

Attainment of age 70.

B. **Amount**

The sum of (i) plus (ii) below:

- (i) The amount developed by the benefit formula as of the Normal Retirement Date.
- (ii) The amount developed by applying the accrued voluntary contribution balance as a premium as of the date the benefit is being determined.

C. **Normal Form**

Partial Cash Refund Annuity payable from the Normal Retirement Date.

**6. EARLY RETIREMENT BENEFIT**

**A. Eligibility**

For General Members hired after 1994, attainment of age 55 with 5 Years of Membership.

For all other employees, attainment of age 50.

**B. Amount**

The sum of (i) plus (ii) plus (iii) below:

- (i) The amount developed by part A of the benefit formula on the date the election is made.
- (ii) The amount developed by part B of the benefit formula multiplied by the appropriate percentage from the following table, based on the number of years by which election precedes the Normal Retirement Date.

<u>Age at Retirement</u>		<u>Percentage</u>
<u>Public Safety Member</u>	<u>General Member</u>	
55 & above	60 & above	100.0%
54	59	92.8
53	58	85.6
52	57	78.4
51	56	71.2
50	55	64.0
	54	60.8
	53	57.6
	52	54.4
	51	51.2
	50	48.0

The above factors will be replaced with 100% for Public Safety Members with 25 Years of Membership and for General Members with 30 Years of Membership.

- (iii) The amount developed by applying the accrued voluntary contribution balance as a premium as of the date the benefit is being determined.

**C. Normal Form**

Partial Cash Refund Annuity payable from the Early Retirement Date.

**7. LATE RETIREMENT BENEFIT**

**A. Eligibility**

Any age after the Normal Retirement Date.

**B. Amount**

The sum of (i) plus (ii) below:

- (i) The amount developed by the benefit formula on the date the election is made.
- (ii) The amount developed by applying the accrued voluntary contribution balance as a premium as of the date the benefit is being determined.

**C. Normal Form**

Partial Cash Refund Annuity payable from the Late Retirement Date.



**8. DISABILITY BENEFIT**

**A. Eligibility**

The date disability is determined to be total and permanent with the following service requirements:

- (i) Five Years of Membership if the disability is not service related.
- (ii) Immediate eligibility if disability is service related.

**B. Amount**

General Members disabled prior to Early Retirement will receive the sum of (i) + (ii) below:

- (i) The amount developed by part A of the benefit formula on the date of disability.
- (ii) The amount developed by part B of the benefit formula as of the date of disability, reduced to its Actuarial Equivalent value.

For General Members disabled after the Early Retirement Age, the benefit is equal to the Early Retirement Benefit.

For Public Safety Members disabled prior to age 55, a benefit equal to the Accrued Benefit based on average earnings at disability and service projected to age 55 (not to exceed the greater of 25 or service at date of disability) will be provided.

For Public Safety Members disabled after age 55, the benefit will be equal to the current retirement benefit.

**C. Normal Form**

Partial Cash Refund Annuity payable from date of disability.

**9. SEVERANCE BENEFIT**

**A. Eligibility**

Completion of 5 years of coverage.

**B. Amount**

The sum of (i) plus (ii) below:

- (i) The amount developed by the benefit formula as of termination.
- (ii) The amount developed by applying the accrued voluntary contribution balance as a premium as of termination.

In lieu of any other benefit under the plan, a Member may elect to receive the sum of his contribution balances as of termination in one lump sum payment.

A person who has not completed 5 years of coverage is entitled to the sum of his contribution account balances.

**C. Normal Form**

Partial Cash Refund Annuity payable from the Normal Retirement Date.

**10. ADDITIONAL BENEFIT FOR PERS BENEFIT INCREASES**

**A. Eligibility**

Any employee who before July 14, 1995 was a Public Safety Member and whose last Severance of Employment occurred or occurs while the employee is a Public Safety Member and before January 1, 1991 for a reason other than death, or after December 31, 1990 for any reason. Effective May 6, 2013, these adjustments will only apply if the benefit will be subject to Oregon personal income tax.

**B. Amount**

Upon distribution of an eligible member's Accrued Benefit, the amount of the distribution shall be increased by the option of (i) or (ii) below:

(i) The appropriate percentage from the following table:

Months of Public Safety Employment (PSE)	Percentage
Less than 120	0.00%
At least 120 but less than 240	1.0%
At least 240 but less than 300	2.5%
300 or More	4.0%

(ii) The resulting percentage from the following formula:

$$\left( \frac{1}{.91} \right) - 1 \times \frac{\text{Months of PSE before October 1, 1991}}{\text{Total Months of PSE}}$$

**11. DEATH BENEFIT**

**Pre-Retirement**

If a Member dies prior to commencement of retirement benefits, his beneficiary will receive in one lump sum payment an amount equal to the sum of (i) plus (ii) below as of the date of death.

- (i) The member's Account Balances.
- (ii) For Public Safety Members, an additional benefit equal to the member's Required Contributions Account Balance (which consists of required after-tax employee contributions with interest).

**12. EARLY RETIREMENT INCENTIVE BENEFIT**

The plan was amended to offer eligible members an Early Retirement Incentive Benefit equal to \$1,500 times the member's Years of Membership.

An eligible member is a Member (i) who is not an elected official of the County during May 2000, (ii) who is vested and has attained age 55 on June 30, 2000, (iii) whose severance of employment occurs on June 30, 2000 (August 31, 2000 for County's Public Works Office Manager), and (iv) accepts the Incentive Benefit offered by the County.

The Early Retirement Incentive Benefit will not be subject to a cost-of-living adjustment.

**13. CONTRIBUTIONS**

**A. Employer**

Actuarially calculated.

**B. Employee Salary Reduction Pick-up**

6.0% of Gross Compensation.

**C. Employee Voluntary**

Each member may elect to make a monthly voluntary contribution. The maximum total monthly contribution which an employee may make (including any unit purchase contributions being made) is 10% of monthly earnings, but not less than \$10 per month. An employee may elect to withdraw all or a portion of his accrued voluntary contributions balance not more than once each plan year.

**14. RETIREE MEDICAL SUPPLEMENT**

Members retiring after July 1, 1991 who have had eight years of membership are entitled to receive a supplemental benefit of \$60 per month commencing at age 65. This benefit is intended, but not required, to be used for medical costs.

**15. UNUSED SICK LEAVE BENEFIT**

Members retiring after July 1, 1991 are entitled to 50% of the value of the Member's unused sick leave.

**16. PLAN CHANGES**

There were no plan changes since the last valuation.

**MORROW COUNTY  
RETIREMENT PLAN**

**PARTICIPANT INFORMATION**

The current actuarial valuation was based upon the participant data provided by the County.

The number of participants included in the current actuarial valuation and the previous valuation are shown below. The following pages provide additional detail on these groups.

	<b>Prior Valuation <u>July 1, 2018</u></b>	<b>Current Valuation <u>July 1, 2019</u></b>	<b><u>Change</u></b>
<b>Active Members</b>			
Public Safety	21	24	3
General*	<u>83</u>	<u>85</u>	<u>2</u>
Total Active	104	109	5
<b>Inactive Participants</b>			
Vested Terminated	23	25	2
Non-Vested Terminated Entitled to Account Balance	46	51	5
Retirees and Beneficiaries	<u>62</u>	<u>65</u>	<u>3</u>
Total Inactive	131	141	10
<b>TOTAL PARTICIPANTS</b>	<u><b>235</b></u>	<u><b>250</b></u>	<u><b>15</b></u>
*Includes participants categorized as General Non-Union Employees and Dispatchers.			

**MORROW COUNTY  
RETIREMENT PLAN**

**PARTICIPANT STATISTICS**

	<u>July 1, 2018</u>	<u>July 1, 2019</u>
Retirees and Beneficiaries	62	65
Total Monthly Benefit Paid From Trust*	\$100,774	\$108,338
Vested Terminated Participants	23	25
Average Accrued Monthly Benefit	\$1,017	\$1,062
Nonvested Terminated with Account Balances	46	51
Average Account Balance	\$3,291	\$3,413
Active Participants	104	109
Average Salary Rate	\$58,386	\$59,191
Average Age	47.6	47.3
Average Years of Membership	9.4	9.3
Considered Base Pay	\$6,114,737	\$6,501,971
Total Participants	235	250
* Includes \$60 Supplemental benefits and excludes monthly benefits paid from previously purchased annuities.		

**MORROW COUNTY  
RETIREMENT PLAN  
SUMMARY OF ACTIVE GENERAL MEMBERS  
(July 1, 2019)**

Age	Years of Membership									
	Thru 4		5 Thru 9		10 Thru 14		15 Thru 19		20 Thru 24	
	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate
Under 20	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
20 to 24	2	38,852	0	0	0	0	0	0	0	0
25 to 29	3	41,975	0	0	0	0	0	0	0	0
30 to 34	2	39,464	2	60,182	0	0	0	0	0	0
35 to 39	5	45,572	4	59,913	3	50,027	0	0	0	0
40 to 44	6	51,202	0	0	0	0	1	82,334	0	0
45 to 49	4	69,795	4	68,637	2	53,551	1	85,538	0	0
50 to 54	5	52,957	1	46,168	3	69,225	0	0	0	0
55 to 59	6	50,424	1	53,446	4	59,238	3	72,869	3	60,739
60 to 64	3	52,433	0	0	3	57,135	2	54,566	1	61,869
65 & Up	0	0	1	77,250	1	53,446	0	0	0	0
<b>TOTALS</b>	<b>36</b>	<b>\$ 50,595</b>	<b>13</b>	<b>\$ 62,418</b>	<b>16</b>	<b>\$ 57,916</b>	<b>7</b>	<b>\$ 70,802</b>	<b>4</b>	<b>\$ 61,021</b>

Age	Years of Membership									
	25 Thru 29		30 Thru 34		35 Thru 39		40 & Up		All Years	
	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate
Under 20	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
20 to 24	0	0	0	0	0	0	0	0	2	38,852
25 to 29	0	0	0	0	0	0	0	0	3	41,975
30 to 34	0	0	0	0	0	0	0	0	4	49,823
35 to 39	0	0	0	0	0	0	0	0	12	51,466
40 to 44	0	0	0	0	0	0	0	0	7	55,649
45 to 49	0	0	0	0	0	0	0	0	11	67,852
50 to 54	0	0	0	0	0	0	0	0	9	57,625
55 to 59	5	72,007	0	0	0	0	0	0	22	61,536
60 to 64	1	74,819	1	59,014	0	0	1	59,014	12	57,713
65 & Up	1	59,014	0	0	0	0	0	0	3	63,236
<b>TOTALS</b>	<b>7</b>	<b>\$ 70,552</b>	<b>1</b>	<b>\$ 59,014</b>	<b>0</b>	<b>\$ 0</b>	<b>1</b>	<b>\$ 59,014</b>	<b>85</b>	<b>\$ 57,778</b>



This report was prepared solely for Morrow County for the purposes described herein and may not be appropriate for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing this report.

**MORROW COUNTY  
RETIREMENT PLAN  
SUMMARY OF ACTIVE PUBLIC SAFETY MEMBERS  
(July 1, 2019)**

Age	Years of Membership									
	Thru 4		5 Thru 9		10 Thru 14		15 Thru 19		20 Thru 24	
	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate
Under 20	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
20 to 24	0	0	0	0	0	0	0	0	0	0
25 to 29	7	49,205	0	0	0	0	0	0	0	0
30 to 34	2	50,827	0	0	0	0	0	0	0	0
35 to 39	3	53,177	1	63,319	0	0	0	0	0	0
40 to 44	1	56,031	0	0	0	0	1	78,414	0	0
45 to 49	0	0	1	64,921	2	71,423	1	95,311	0	0
50 to 54	0	0	0	0	0	0	0	0	0	0
55 to 59	0	0	1	71,124	0	0	0	0	0	0
60 to 64	1	50,706	1	100,075	0	0	0	0	0	0
65 & Up	0	0	0	0	1	107,232	0	0	0	0
<b>TOTALS</b>	<b>14</b>	<b>\$ 50,882</b>	<b>4</b>	<b>\$ 74,860</b>	<b>3</b>	<b>\$ 83,359</b>	<b>2</b>	<b>\$ 86,862</b>	<b>0</b>	<b>\$ 0</b>

Age	Years of Membership									
	25 Thru 29		30 Thru 34		35 Thru 39		40 & Up		All Years	
	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate	No.	Avg. Salary Rate
Under 20	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
20 to 24	0	0	0	0	0	0	0	0	0	0
25 to 29	0	0	0	0	0	0	0	0	7	49,205
30 to 34	0	0	0	0	0	0	0	0	2	50,827
35 to 39	0	0	0	0	0	0	0	0	4	55,712
40 to 44	0	0	0	0	0	0	0	0	2	67,222
45 to 49	0	0	0	0	0	0	0	0	4	75,769
50 to 54	0	0	0	0	0	0	0	0	0	0
55 to 59	0	0	0	0	0	0	0	0	1	71,124
60 to 64	0	0	1	105,080	0	0	0	0	3	85,287
65 & Up	0	0	0	0	0	0	0	0	1	107,232
<b>TOTALS</b>	<b>0</b>	<b>\$ 0</b>	<b>0</b>	<b>\$ 105,080</b>	<b>0</b>	<b>\$ 0</b>	<b>0</b>	<b>\$ 0</b>	<b>24</b>	<b>\$ 64,195</b>



This report was prepared solely for Morrow County for the purposes described herein and may not be appropriate for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing this report.

**MORROW COUNTY  
RETIREMENT PLAN**

**SUMMARY OF INACTIVE MEMBERS  
(As of July 1, 2019)**

**Vested Terminated Members**

<u>Age</u>	<u>Count</u>	<u>Average Account Balance</u>	<u>Average Estimated Monthly Benefit</u>
Under 30	0	\$ 0	\$ 0
30 to 34	0	0	0
35 to 39	2	33,905	884
40 to 44	3	64,559	1,515
45 to 49	3	27,013	389
50 to 54	6	55,089	1,286
55 to 59	5	76,997	1,304
60 to 64	4	70,893	1,056
65 to 69	1	35,934	482
70 & Up	<u>1</u>	<u>11,800</u>	<u>130</u>
Grand Total	25	\$ 55,574	\$ 1,062

**Non-Vested Terminated Members with Account Balances**

<u>Count</u>	<u>Total Account Balance</u>
51	\$174,075



**MORROW COUNTY  
RETIREMENT PLAN**

**SUMMARY OF RETIRED MEMBERS AND BENEFICIARIES  
(As of July 1, 2019)**

Age	Count *	Average Previously Purchased Monthly Benefit	Average Monthly Benefit Paid from Trust	Average Total Monthly Benefit
Under 50	2	\$ 0	\$ 3,604	\$ 3,604
50 to 54	1	0	0	0
55 to 59	3	0	2,616	2,616
60 to 64	8	0	1,979	1,979
65 to 69	16	39	2,023	2,062
70 to 74	12	104	2,045	2,349
75 to 79	13	73	1,084	1,157
80 to 84	7	549	239	788
85 to 90	2	120	1,169	1,289
90 & Up	1	50	17	67
<b>TOTALS</b>	<b>65</b>	<b>\$ 107</b>	<b>\$ 1,667</b>	<b>\$ 1,774</b>

\*Includes retirees that took a lump sum distribution of retirement benefit, but are eligible for \$60 supplementary benefit.

## **Risks Which May Affect The Plan's Future Financial Condition**

Effective for measurement dates on or after November 1, 2018, ASOP 51 requires the actuary to identify risks that in the actuary's professional judgement may reasonably be anticipated to affect the plan's future financial condition. In accordance with the requirements of ASOP 51, we have identified the following material risks which may affect the plan's future financial condition.

### **Investment Risk**

Investment risk is the single most significant risk facing the Plan. Investment in return seeking asset classes involves taking on the risk of significant investment losses, which can diminish the Plan's funded status. It is our understanding that the Plan's asset allocation was determined based on a discussion of the Plan's risk appetite in consultation with McGee Wealth Management, has been reviewed periodically, and is expected to be reviewed in the future.

### **Investment Earnings Assumption Risk**

The actuarially determined contribution rate in this actuarial valuation is determined based on a number of assumptions, perhaps the most significant being a discount rate generally equal to the assumed rate of future investment earnings. If actual investment earnings on average are below what has been assumed in the actuarial valuations and the investment return assumption is not adjusted accordingly, this could result, on average, in deferred amortization of future investment losses. Amortization payments made to fund such future investment losses would occur later than the contributions which would have resulted if a lower discount rate had been used in the calculation of the contribution rate. Since funding would be expected to occur later than it would using a lower assumed rate of investment return, contributions would be invested later and would not have the potential to earn as much in investment return as would occur if invested earlier, and this could drive up the contribution rate over time.

### **Longevity Risk**

If Plan members live longer than predicted by the actuarial valuations of the Plan, additional future funding beyond what has been determined by the actuarial valuations will ultimately be required in order for the Plan to pay benefits due. These assumptions should continue to be monitored in the future, for example, when new mortality tables based on more recent public pension Plan experience are published.

### **Insolvency Risk**

If the actuarial assumptions are met in the future and Morrow County contributes the actuarially determined contribution rate, the expectation is that the Plan will remain solvent. If at some point in the future Morrow County is unable to make these contributions, Plan insolvency could result. We are unable to assess the future ability of the County to make future contributions as recommended by the actuarial valuations of the Plan.



Community Development

P.O. Box 788 • Heppner OR 97836  
(541) 676-5618

Gregg Zody, AICP  
Director  
gzody@co.morrow.or.us

**MEMORANDUM**

**TO:** Board of Commissioners  
**THROUGH:** Darrell Green, County Administrator  
**FROM:** Gregg Zody *GZ*  
**SUBJECT:** Community Development Monthly Report for September 2020  
**DATE:** October 9, 2020

**Fair Board**

1. Staff submitted a grant application to the Cultural Trust on August 24<sup>th</sup>, 2020 requesting \$52,650.00 to recoup lost revenue and to upgrade the electrical system and enhance the kitchen. The Cultural Trust awarded the County approximately \$33k;
2. Staff met on-site at the Fairgrounds with Public Works, Chair Lindsay, and the Fair Board Secretary to discuss potential projects that must be completed by the end of December;
3. Staff discussed the potential award with the Fair Board at their September 17<sup>th</sup> meeting;
4. Now that the award has been announced, staff will further discuss Fair Board suggested uses of the funds (additional showers, new water heater, select electrical upgrades in the main building);
5. Staff encouraged the Fair Board to announce a RFP for a long-range plan if we are unable to locate the 1991 study, provided the funding is available. I hope to discuss this further at their October 14<sup>th</sup> meeting.

**Loop**

1. Working with the Coordinator on moving forward with fixed routes, an MOU and IGA with Kayak and Umatilla County. An RFP was announced for planning services.

**Planning**

1. **Planning Director**  
Tamra Mabbott joined our team as Planning Director on September 28<sup>th</sup>. We are all very excited to have someone with her skillset and network of local, regional, and State contacts to move the Planning program forward;
2. **10 Acre zoning**  
The revised draft will go before the PC on October 27<sup>th</sup>; I've asked Tamra to review and she provided several comments;

### **September 29<sup>th</sup> Planning Commission Meeting**

2. Utah Energy solar farm CUP was continued to the October 27<sup>th</sup> meeting:

#### **Broadband Task Force**

1. Currently idle.

#### **Tillamook Creamery Grant**

1. Since the contract was signed several weeks ago, I will work with Chair Lindsay on developing a marketing strategy to ensure that the targeted recipients (minority and women – owned firms) are able to apply for grants funds to help sustain their businesses. Outreach will include bilingual information using print and social media platforms.

#### **Project Management and Strategic Plan**

1. I am working with the County Administrator to develop a strategic plan for my Department by identifying current projects and developing strategies, stakeholders, timelines, to ensure their successful completion;
2. Developing a guiding vision, website, and realistic, long-range goals for the Department of Community Development;
3. Researching the creation of an economic development website and program.



October 9, 2020

## MEMORANDUM

To: Morrow County Board of Commissioners  
 From: Tamra Mabbott, Planning Director  
 Meeting Date: October 14, 2020  
 RE: Planning Update

---

First and foremost, thank you all for the very warm reception to Morrow County! I truly appreciate the positive thoughts and gestures. I'm enjoying getting re-acquainted with old friends and meeting new co-workers and residents.

Planning Department staff were especially gracious and welcoming. They are a terrific group and deserve a lot of praise for the work they carried out over the past 11 months. Stephanie Case is a top-notch planner and deserves special recognition for doing an outstanding job serving as interim Planning Director. **Thank you and well done Stephanie!**

### Current Planning Summary

There were two Planning Commission meetings in September. September 4<sup>th</sup> included an appeal of Land Use Decision LUD-N-26-20. The regularly scheduled September 25, 2020 meeting included three hearings.

After Planning Commission approval of LUD-N-26-20, (an application for a transmission line proposed to be located partially within county and partially within city of Boardman) an appeal to the Board of Commissioners was filed. Shortly thereafter, attorney for the applicant filed a Writ of Mandamus with the Circuit Court where a final decision will be made.

The upcoming October 27<sup>th</sup> Planning Commission meeting will include a continued hearing for a solar project and a work session on a new, proposed Rural Residential 10-acre zone. Planning Commission will not meet in November due to the Thanksgiving holiday. The December meeting will include more discussion (possibly first formal adoption hearing, of the RR-10 zone as well as a review of the 2019 Housing Strategies Report found on the website [www.co.morrow.or.us/planning/page/special-projects](http://www.co.morrow.or.us/planning/page/special-projects))

### Permit Activity

A total of 11 applications were filed in September

### Natural Hazard Mitigation Plan (NHMP)

The county Natural Hazard Mitigation Plan (NHMP) expires in 2022 (NHMPs are required to be updated every 5 years.) Staff agreed to allow the Department of Land Conservation and Development (DLCD) Natural Hazards Planning Program to include Morrow County in their pre-application request to Oregon Emergency Management and Federal Emergency Management Agency for planning assistance. A formal request for Board approval will follow in Spring 2021 if

the DLCDD pre-application is approved and a formal application is submitted. Local match funds can be in-kind and are in the range of 25% of the project cost.

As part of the NHMP update county Planning will coordinate with county Emergency Management and will also invite cities to participate. A NHMP includes an assessment of hazards that are likely to happen in the county along with actions the county (and cities) can take to mitigate harm. The recent fires in western Oregon are an example of a natural hazard. Flooding is another example. One additional compelling reason to update the NHMP is that it positions county to receive funds to implement mitigation plans, and, a current NHMP is a mandatory pre-requisite to receiving federal aid should a hazard event occur.

### **Energy Projects**

Activity continues on a number of energy facilities in Morrow County: Wheatridge, Orchard Wind, Shepherds Flat, Boardman-to-Hemingway, Columbia Solar, and the decommissioning of the coal-fire plant.

Staff agreed to be engaged as a stakeholder in the Oregon Renewable Energy Siting Assessment (ORESAs) which is a comprehensive evaluation of renewable energy facility siting in the state. More details are forthcoming.

### **Code Enforcement**

Code enforcement is one of the more challenging aspects of a planning program. That is not unique to Morrow County rather, it is a challenge throughout the state. Planning Staff initiated updates to the Code Enforcement Ordinance however, those are on hold while new staff can evaluate the process and effectiveness and meet with other county departments involved with code enforcement. Recent new cases are about the same as in previous months.

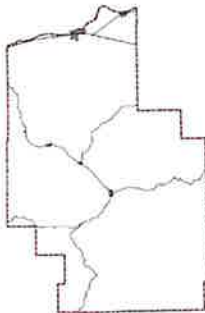
### **Port of Morrow Interchange Area Management Plan (IAMP)**

The interchange at Interstate 84 Exit 165 is undergoing a review of the Interchange Area Management Plan (IAMP). Planning and Public Works staff have attended meetings hosted by the Port of Morrow.

### **Continued Operations**

Planning Office is open to serve the public during the pandemic however, two staff members are working reduced hours in order to assist school-aged children with online learning due to COVID school closures. For more complicated projects the office encourages calling to set up an appointment.

### **Website and GIS Mapping**



The website is being updated to make more services more accessible via computer. Stephen Wreccics has developed an interactive zoning map that we hope to make available on line soon. This will further help landowners with their applications.



## MORROW COUNTY JUSTICE COURT

P.O. Box 130  
Irrigon, OR 97844  
541-922-4082  
(Fax) 541-922-3472

P.O. Box 1125  
Heppner, OR 97836  
541-676-5644  
(Fax) 541-676-5660

Court Clerks  
Gabriela Perches  
Robin Jones

Glen G. Diehl  
Justice of the Peace

**Justice Court**  
**Quarterly Report**  
**October 01, 2020**

1. Distribution of Fines and Assessments for the months of July, August and September 2020

During this Pandemic the Court has been limited and restricted in its day to day business. However, we remain open and are being creative in our hearings and processes, so that we can continue serving the public

2. Dealing with the pandemic.

- a. We are in the process of hiring a temp Court clerk to help fill the void when one of my Clerks goes out on maternity leave.
- b. We are open and are working on the back log of cases that occurred during the ordered restrictions.
- c. We have been and will continue a limited telephonic hearing process during these times.

3. Office organization: The storage shed and shredding bin are continuing to serve us well. They are saving us hours every month in lost time.

Thank you.

Sincerely,

Glen G. Diehl  
Justice of the Peace

IRRIGON IRRIGON COURT  
 THIRD & MAIN PO BOX 130  
 IRRIGON, OREGON 97844

JCDIS2

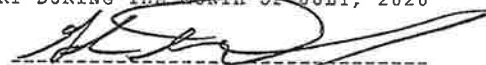
DISTRIBUTION OF FINES AND ASSESSMENTS  
 7/01/20 - 7/31/20

DOCKET CODE/ DESCRIPTION	TOTAL AMOUNT	CITY SHARE	COURT COSTS	COUNTY SHARE	JAIL ASSESS	STATE SHARE	IDP FEES	LEMLA	SUPPL. ASSESS	ALL OTHER
I CITY OF BOARDMA	245.60	.00	30.00	211.60	.00	.00	.00	.00	4.00	.00
O COUNTY OFFICER	25714.60	.00	458.56	19529.90	1128.00	37.00	.00	.00	138.00	4423.14
T STATE OFFICER	4762.27	.00	306.00	1889.91	220.00	1720.65	.00	2.00	33.71	590.00
Z DUUI	3460.00	.00	792.50	2572.50	.00	.00	.00	.00	.00	95.00
W STATE WEIGHMAST	48.00	.00	.00	48.00	.00	.00	.00	.00	.00	.00
V MISD!	3565.00	.00	855.00	1725.00	80.00	.00	.00	.00	10.00	895.00
D ANIMAL VIOLATIO	25.00	.00	.00	25.00	.00	.00	.00	.00	.00	.00
** COLUMN TOTALS **	37820.47 *	.00 *	2442.06 *	26001.91 *	1428.00 *	1757.65 *	.00 *	2.00 *	185.71 *	6003.14 *

CITY SHARE BREAKDOWN		COUNTY SHARE BREAKDOWN		STATE SHARE BREAKDOWN		MISCELLANEOUS OTHER	
FINE SHARE.....	.00	FINE SHARE.....	26001.91	FINE SHARE.....	1646.65	OTHER.....	.00
COURT COSTS.....	.00	COURT COSTS.....	534.50	UNITARY AS.....	111.00	COMP. FINES.....	.00
CLERK COSTS.....	.00	CLERK COSTS.....	.00	DMV FEES.....	.00	RESTITUTION.....	1006.30
		JAIL 60% .....	43.80	STATE MISC .....	.00		
SUPPL ASSESS.....	.00	SUPPL ASSESS.....	185.71	DWS CONV FEE.....	.00		
		JAIL HB2562.....	1355.00	STATE OBLIG .....	.00		
NON-COST COURT...	.00	NON-COST COURT....	794.56	VICTIM ASSIST.....	.00		
		SMALL CLAIMS.....	.00			REFUNDS.....	.00
COURT SECURITY...	.00	COURT SECURITY.....	.00	JAIL 40% .....	29.20	COLL. AGY.....	.00
		ATTORNEY FEES.....	1113.00	LEMLA.....	2.00		
TOTAL CITY	.00 **	TOTAL COUNTY	30028.48 **	IDP.....	.00		
				COURT SECURITY...	.00		
				SECTION 6B-CFA	4996.84		
				TOTAL STATE	6785.69 **		

I CERTIFY THAT THIS IS A TRUE STATEMENT OF FINES LEVIED AND COLLECTED AND BAIL BONDS FORFEITED IN THIS COURT DURING THE MONTH OF JULY, 2020

SIGNED



TITLE--JUSTICE CT JUDGE DATE 8/06/20



IRRIGON IRRIGON COURT  
 THIRD & MAIN PO BOX 130  
 IRRIGON, OREGON 97844

JCDIS2

DISTRIBUTION OF FINES AND ASSESSMENTS  
 8/01/20 - 8/31/20

DOCKET CODE/ DESCRIPTION	TOTAL AMOUNT	CITY SHARE	COURT COSTS	COUNTY SHARE	JAIL ASSESS	STATE SHARE	IDP FEES	LEMLA	SUPPL. ASSESS	ALL OTHER
* SMALL CLAIMS	37.00	.00	37.00	.00	.00	.00	.00	.00	.00	.00
I CITY OF BOARDMA	375.00	.00	25.00	294.00	8.00	37.00	.00	2.00	4.00	5.00
O COUNTY OFFICER	34298.49	.00	1123.08	26037.09	1674.84	22.00	.00	3.00	210.00	5228.48
T STATE OFFICER	4876.80	.00	418.00	1678.40	338.00	1691.40	.00	.00	34.00	717.00
Z DUUI	2690.00	.00	824.03	1669.00	32.00	.00	.00	.00	4.00	160.97
W STATE WEIGHMAST	50.00	.00	.00	50.00	.00	.00	.00	.00	.00	.00
V MISD.	3842.00	.00	508.00	2892.00	86.00	65.00	.00	5.00	6.00	280.00
D ANIMAL VIOLATIO	217.00	.00	.00	25.00	.00	.00	.00	.00	.00	192.00
** COLUMN TOTALS **	46386.29 *	.00 *	2935.11 *	32645.49 *	2138.84 *	1815.40 *	.00 *	10.00 *	258.00 *	6583.45 *

CITY SHARE BREAKDOWN

COUNTY SHARE BREAKDOWN

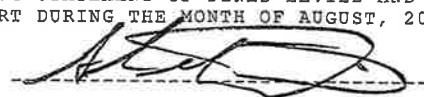
STATE SHARE BREAKDOWN

MISCELLANEOUS OTHER

FINE SHARE.....	.00	FINE SHARE.....	32645.49	FINE SHARE.....	1654.40	OTHER.....	.00
COURT COSTS.....	.00	COURT COSTS.....	649.00	UNITARY AS.....	161.00	COMP. FINES.....	.00
CLERK COSTS.....	.00	CLERK COSTS.....	.00	DMV FEES.....	.00	RESTITUTION.....	322.00
		JAIL 60% .....	69.00	STATE MISC .....	.00		
SUPPL ASSESS.....	.00	SUPPL ASSESS.....	258.00	DWS CONV FEE.....	.00		
		JAIL HB2562.....	2023.84	STATE OBLIG .....	.00		
NON-COST COURT...	.00	NON-COST COURT....	1466.08	VICTIM ASSIST.....	.00		
		SMALL CLAIMS.....	.00	JAIL 40% .....	46.00	REFUNDS.....	835.00
COURT SECURITY...	.00	COURT SECURITY....	.00	LEMLA.....	10.00	COLL. AGY. ....	.00
		ATTORNEY FEES.....	820.03	IDP.....	.00		
TOTAL CITY	.00 **	TOTAL COUNTY	37931.44 **	COURT SECURITY....	5.00		
				SECTION 6B-CFA	6256.45		
				TOTAL STATE	8132.85 **		

I CERTIFY THAT THIS IS A TRUE STATEMENT OF FINES LEVIED AND COLLECTED AND BAIL BONDS FORFEITED IN THIS COURT DURING THE MONTH OF AUGUST, 2020

SIGNED



TITLE--JUSTICE CT JUDGE DATE 9/09/20

IRRIGON IRRIGON COURT  
 THIRD & MAIN PO BOX 130  
 IRRIGON, OREGON 97844

JCDIS2

DISTRIBUTION OF FINES AND ASSESSMENTS  
 9/01/20 - 9/30/20

DOCKET CODE/ DESCRIPTION	TOTAL AMOUNT	CITY SHARE	COURT COSTS	COUNTY SHARE	JAIL ASSESS	STATE SHARE	IDP FEES	LEMLA	SUPPL. ASSESS	ALL OTHER
* SMALL CLAIMS	111.00	.00	111.00	.00	.00	.00	.00	.00	.00	.00
I CITY OF BOARDMA	179.00	.00	30.00	68.00	22.00	49.00	.00	2.00	2.00	6.00
O COUNTY OFFICER	29649.98	.00	857.52	23338.67	1277.03	111.00	.00	2.00	158.00	3905.76
T STATE OFFICER	4154.10	.00	176.00	1579.20	240.00	1383.61	.00	.00	30.29	745.00
Z DUII	2446.50	.00	254.00	1783.50	32.00	.00	.00	.00	2.00	375.00
W STATE WEIGHMAST	50.00	.00	.00	50.00	.00	.00	.00	.00	.00	.00
V MISD.	3012.51	.00	387.51	2407.00	32.00	5.00	.00	.00	6.00	175.00
D ANIMAL VIOLATIO	25.00	.00	.00	25.00	.00	.00	.00	.00	.00	.00
** COLUMN TOTALS **	39628.09 *	.00 *	1816.03 *	29251.37 *	1603.03 *	1548.61 *	.00 *	4.00 *	198.29 *	5206.76 *

CITY SHARE BREAKDOWN	COUNTY SHARE BREAKDOWN	STATE SHARE BREAKDOWN	MISCELLANEOUS OTHER
FINE SHARE..... .00	FINE SHARE..... 29161.37	FINE SHARE..... 1383.61	OTHER..... .00
COURT COSTS..... .00	COURT COSTS..... 436.00	UNITARY AS..... 165.00	COMP. FINES..... 300.00
CLERK COSTS..... .00	CLERK COSTS..... .00	DMV FEES..... .00	RESTITUTION..... 75.00
	JAIL 60% ..... 26.40	STATE MISC ..... .00	
SUPPL ASSESS..... .00	SUPPL ASSESS..... 198.29	DWS CONV FEE..... .00	
	JAIL HB2562..... 1559.03	STATE OBLIG ..... .00	
NON-COST COURT... .00	NON-COST COURT... 1053.53	VICTYM ASSIST..... .00	
	SMALL CLAIMS..... .00	JAIL 40% ..... 17.60	
COURT SECURITY... .00	COURT SECURITY... .00	LEMLA..... 4.00	REFUNDS..... 192.00
	OFFENSE SURCHG... 90.00	IDP..... .00	COLL. AGY..... .00
	ATTORNEY FEES..... 326.50	COURT SECURITY... 11.00	
TOTAL CITY .00 **	TOTAL COUNTY 32851.12 **	SECTION 6B-CFA 4820.76	
		TOTAL STATE 6401.97 **	

I CERTIFY THAT THIS IS A TRUE STATEMENT OF FINES LEVIED AND COLLECTED AND BAIL BONDS FORFEITED IN THIS COURT DURING THE MONTH OF SEPTEMBER 2020

SIGNED

TITLE--JUSTICE CT JUDGE DATE 10/05/20



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
60

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Linda Skendzel
Department: Veterans Services
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-922-6420
Requested Agenda Date: 10/14/2020

First Quarter Activity Report

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other Written Report

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Linda Skendzel 10/6/2020 Department Director
[Signature] 10/12/2020 Administrator
County Counsel
Finance Office
Human Resources

Required for all BOC meetings
Required for all BOC meetings
\*Required for all legal documents
\*Required for all contracts; other items as appropriate.
\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Oregon Department Of Veterans Affairs Activity Report- First Quarter

**2. FISCAL IMPACT:**

n/a

**3. SUGGESTED ACTION(S)/MOTION(S):**

Discussion as needed

Attach additional background documentation as needed.

## COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF ACTIVITIES

### Important Submission Instructions

ODVA Form VS0914 COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF ACTIVITIES is used to report the work load and outreach for a county's veterans' services program each quarter. Please submit, along with your report of expenditures, to the address below, fax to 1-503-373-2393, or email to: [CVSO-NSOFunding@ODVA.state.or.us](mailto:CVSO-NSOFunding@ODVA.state.or.us)

**Reports are due NO LATER THAN the last working day of the month following the end of the fiscal quarter.**

Submit to: Oregon Department of Veterans' Affairs Statewide Veteran Services 700 Summer Street NE Salem, Oregon 97301-1285	<input checked="" type="checkbox"/> 1 <sup>st</sup> Quarter (July, August, September) <input type="checkbox"/> 2 <sup>nd</sup> Quarter (October, November, December) <input type="checkbox"/> 3 <sup>rd</sup> Quarter (January, February, March) <input type="checkbox"/> 4 <sup>th</sup> Quarter (April, May, June)
Name of County	Time Period
Morrow	July 1, 2020 through June 30, 2021

### INTERVIEW PROCESS

Interviews are face-to-face interactions with a veteran and/or family member, either in the office or out of the office. These are not requests for information handled by a receptionist or casual conversations held at an outreach event. Enough information must be gathered to document the interaction into VetraSpec.

Total In-Office Interviews	Total Out-of-Office Interviews	Total Interviews for Quarter
*84	1	85

### CLAIMS/APPEALS/BENEFIT AWARDS

**Claims information is gathered from VetraSpec reports only, for clients under ODVA Power of Attorney.**

Original USDVA Form 526, 527, or 534 filed this quarter:	9
Original USDVA Form 1010EZ/1010EZR (enrollment for health care) filed:	4
USDVA Form 21-0995 (decision review/supplemental claim) filed:	1
NOD/VA Form 9/VA Form 0996/VA Form 10182 filed:	1
Total Amounts this Qtr (new monthly awards): \$ 1795.80	Retroactive Awards for the Quarter: \$-

### OUTREACH CONDUCTED

Outreach events are outside normal locations. Time spent in a scheduled satellite office is not counted as outreach. Outreach must be to more than one person. No matter the number of VSOs present, one location equals one event. A home visit is not outreach; it is an out-of-office interview.

The goal of outreach is an eventual increase in subsequent interviews, claims filed, and benefits awarded, as well as connecting that veteran or family member with other beneficial programs in you county.

Location of Event	Other Departments/services Attending	Approximate Number of People Attending
virtual	Home4Hope community partners	30
virtual		

## COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF ACTIVITIES

OTHER SERVICES PERFORMED
Other services performed outside of applications for VA benefits. For example: assistance with housing, clothing allowance, VA medical billing issues, transportation solutions, overpayment, assistance applying for other benefits (e. g., SSI), etc.
Worked with APS, ODHS & private health care, Home Health & VA health care to assist with safe environment.
Research & connect with local resources to update local emergency guide.
Worked with community partners to create a mini resource pocket portfolio.
Referrals to transportation resources.
Assist with resolving VA medical billing issues
Please list below any veteran or non-veteran specific meetings attended. These meetings serve to get veteran information to other county offices, as well as assist the VSO to become familiar with services available outside the USDVA. Examples are Homeless Veteran Task Force, Rotary Club, Lions Club, Elks Club, or County Transportation Boards.
Community Counseling Solutions Veterans Group
VBA Tele-Town Hall
CCS Advisory Committee
Board of Commissioners
Please list below any Conferences or Training events attended.
NVLSP Discharge Upgrades Webinar
Fair Housing Webinar
VA Privacy training
Fair Housing

**Please attach a blank page to add any additional activities or innovations your office performed or accomplished this quarter.**

CERTIFICATION AND SIGNATURE	
This report is submitted to qualify for funds available from the Oregon Department of Veterans' Affairs and is certified to be true and correct to the best of my knowledge and belief.	
County Veterans' Service Officer Signature	Date Signed
	10/6/2020



## COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF EXPENDITURES

**Important Submission Instructions**

This ODVA Form VS0909 COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF EXPENDITURES is used to report expenditures for a county's veterans' services program each quarter. Attach a printed copy of the year-to-date Budget to Actual report for the quarter. Mail the documents to the address below; fax to 1-503-373-2393; or email to: [CVSO-NSOFunding@ODVA.state.or.us](mailto:CVSO-NSOFunding@ODVA.state.or.us).

Reports are due **NO LATER THAN** the last working day of the month following the end of the fiscal quarter.

<p><i>Submit to:</i> Oregon Department of Veterans' Affairs Statewide Veteran Services 700 Summer Street NE Salem, Oregon 97301-1285</p>	<input checked="" type="checkbox"/> 1 <sup>st</sup> Quarter (July-August-September) <input type="checkbox"/> 2 <sup>nd</sup> Quarter (October-November-December) <input type="checkbox"/> 3 <sup>rd</sup> Quarter (January-February-March) <input type="checkbox"/> 4 <sup>th</sup> Quarter (April-May-June)
Name of County  <b>MORROW</b>	Fiscal Year  <b>2020 - 2021</b>

Remittance will be sent in the form requested to the address or bank account set up with the State of Oregon. If you wish to change how remittance is sent, please access your account with the Department of Administrative Services <http://www.oregon.gov/DAS/EGS/FBS/SFMS/pages/ach.aspx> or contact ODVA Finance at 503-373-2281 for assistance.

Annual Veterans' Services Program Budgeted Expenditures	
TOTAL BUDGET:	<b>\$ 108,941.00</b>

Year-to-Date Expenditures	
TOTAL OF ALL EXPENDITURES:	<b>\$ 25,730.37</b>

Certification and Signature		
<ul style="list-style-type: none"> <li>I hereby certify that I have knowledge of the above expenditures.</li> <li>State funds have not been used for capital outlay. Capital expenditure must be paid from the county's portion of the budget.</li> <li>This is a valid, true, and correct claim.</li> <li>No part of this claim has yet been paid.</li> </ul>		
Name of Signer (Printed)  Katherine Knop	Authorized Signature  	
Title of Signer  Finance Director	Date Signed  10/9/20	

FOR ODVA USE ONLY			
	PAID	VOU	Date Paid
	PCA      22200	AOBJ      6300	COMM      915-73
Quarterly Payment \$	Approved by Name (Printed)	Approved by Signature	Date Approved

MORROW COUNTY, OREGON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

101-GENERAL FUND  
 VETERANS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<b>REVENUES</b>					
<b>*****</b>					
<b>GRANT REVENUE</b>					
101-106-3-30-3511 AID TO COUNTIES	78,054.00	0.00	0.00	78,054.00	0.00
101-106-3-30-3512 SB1100	0.00	0.00	0.00	0.00	0.00
101-106-3-30-3513 VETS EXTENDED OUTREACH	0.00	0.00	0.00	0.00	0.00
101-106-3-30-3514 OUTREACH DISCRETIONARY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANT REVENUE	78,054.00	0.00	0.00	78,054.00	0.00
<b>MISCELLANEOUS REVENUE</b>					
101-106-3-60-4187 MISC REVENUE	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	3,000.00	0.00	0.00	3,000.00	0.00
<b>REIMBURSEMENTS</b>					
101-106-3-80-7075 REIMBURSED ITEMS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>					
	81,054.00	0.00	0.00	81,054.00	0.00

**EXPENDITURES**

**\*\*\*\*\***

**PERSONNEL SERVICES**

101-106-5-10-1001 VETERANS OFFICER	55,048.00	4,234.56	14,335.83	40,712.17	26.04
101-106-5-10-1002 OFFICE ASSISTANT	14,924.00	1,013.29	3,412.21	11,511.79	22.86
101-106-5-10-1301 FICA	4,338.00	325.36	1,133.31	3,204.69	26.13
101-106-5-10-1302 WORKERS COMP	65.00	2.00	7.33	57.67	11.28
101-106-5-10-1303 PACIFIC MUTUAL	13,652.00	1,050.18	3,657.27	9,994.73	26.79
101-106-5-10-1305 AOC-MEDICAL	0.00	0.00	59.00	(59.00)	0.00
101-106-5-10-1306 DENTAL	0.00	0.00	0.00	0.00	0.00
101-106-5-10-1309 UNEMPLOYMENT INSURANCE	684.00	62.98	219.37	464.63	32.07
101-106-5-10-1316 PRINCIPAL FINANCIAL GR	62.00	5.20	15.60	46.40	25.16
101-106-5-10-1317 UNITED HERITAGE LIFE	52.00	3.01	9.03	42.97	17.37
101-106-5-10-1320 VACATION ACCRUALS	1,437.00	0.00	0.00	1,437.00	0.00
101-106-5-10-1321 MANDATED MEDICARE	<u>1,015.00</u>	<u>76.09</u>	<u>265.05</u>	<u>749.95</u>	<u>26.11</u>
TOTAL PERSONNEL SERVICES	91,277.00	6,772.67	23,114.00	68,163.00	25.32

**MATERIALS & SERVICES**

101-106-5-20-2110 OFFICE SUPPLIES	740.00	0.00	139.04	600.96	18.79
101-106-5-20-2111 STATIONERY OFFICE	0.00	0.00	0.00	0.00	0.00
101-106-5-20-2282 OPERATING SUPPLIES-O&E	8,544.00	0.00	592.37	7,951.63	6.93
101-106-5-20-2283 OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-106-5-20-2284 SB1100 CARRYOVER FUNDS	0.00	0.00	0.00	0.00	0.00
101-106-5-20-3240 TELEPHONE-BUSINESS EXP	3,800.00	155.64	1,454.70	2,345.30	38.28
101-106-5-20-3247 OFFICE RENT-E&E	1,680.00	0.00	375.00	1,305.00	22.32
101-106-5-20-3311 LODGING & MEALS-E&E	1,300.00	0.00	0.00	1,300.00	0.00
101-106-5-20-3314 REGISTRATION DUES-E&E	300.00	0.00	0.00	300.00	0.00
101-106-5-20-3323 MILEAGE-E&E	800.00	0.00	0.00	800.00	0.00



MORROW COUNTY, OREGON  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2020

101-GENERAL FUND  
 VETERANS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
101-106-5-20-3710 REPAIR & MAINT. AUTO	<u>500.00</u>	<u>0.00</u>	<u>55.26</u>	<u>444.74</u>	<u>11.05</u>
TOTAL MATERIALS & SERVICES	17,664.00	155.64	2,616.37	15,047.63	14.81
<u>CAPITAL OUTLAY</u>					
101-106-5-40-4404 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-106-5-40-4413 NEW VEHICLES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	108,941.00	6,928.31	25,730.37	83,210.63	23.62
REVENUE OVER/(UNDER) EXPENDITURES (	27,887.00)	( 6,928.31)	( 25,730.37)	( 2,156.63)	92.27

# Fund Exchange Workgroup

Brian Worley, AOC County Road Program Director

Mike Bezner, Clackamas, OACES President-Elect

Travis Brouwer, ODOT Assistant Director - Revenue, Finance and Compliance

Jeff Flowers, ODOT Active Transportation Manager



# Overview

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- **ODOT Budget Summary**
- **ODOT Proposals**
- **County Impacts and Considerations**

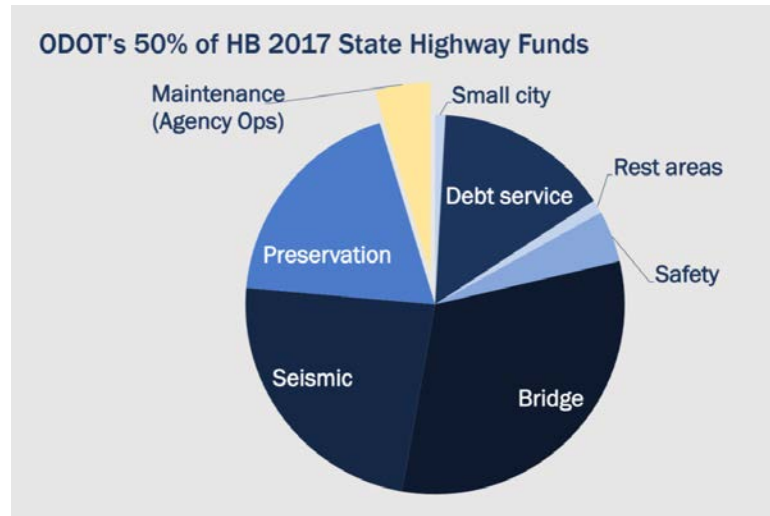


# ODOT Budget Deficit

ODOT's operational  
budget gap is  
**\$720 million** through  
2027

By 2025 the gap will reach  
**\$200 million** a year

\*Based on April revenue forecast;  
it's bigger based on July revenue forecast



# ODOT Budget Gap Closure Proposals

**Cost Savings:** Cost reductions of approximately 6% in the 2021-2023 biennium, similar level of additional reductions in 2025 and likely additional reductions over the long-term. Includes reductions in staffing, service levels, facilities and other areas.

**Fund Shifts:** Shift programs funded out of its operational budget to other sources that are not as constrained. Reduce federal to state fund exchanges with local governments. Increase the amount of FHWA funds allocated to indirect costs of project delivery. Reduce ODOT construction program by \$30 million per year to fund current maintenance bridge, pavement, and culvert projects.

**Revenue:** Raise some DMV fees to cover the costs of providing services (some require legislative approval). Receive federal Motor Carrier Safety Assistance Program funds to cover some of the agency's commercial motor vehicle safety program costs.

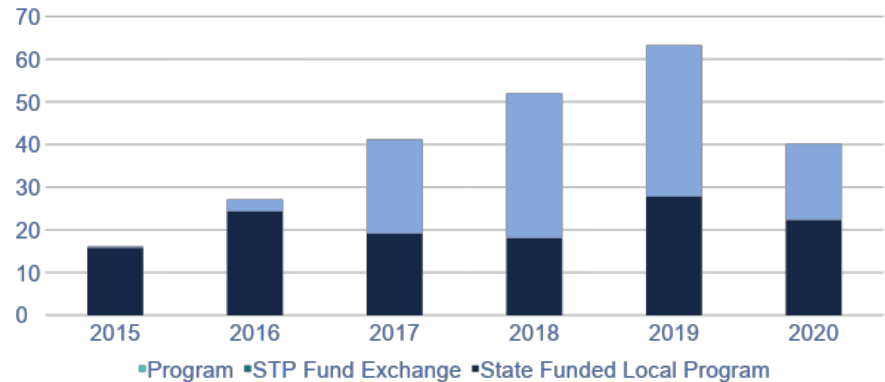
**For more information:** [https://www.oregon.gov/odot/GetInvolved/OTCSupportMaterials/Agenda\\_H\\_Attach\\_02\\_ODOT\\_Budget\\_Gap\\_Closure\\_Recommendations.pdf](https://www.oregon.gov/odot/GetInvolved/OTCSupportMaterials/Agenda_H_Attach_02_ODOT_Budget_Gap_Closure_Recommendations.pdf)



# Closing ODOT's \$720 million budget gap through 2027

Cities and counties have an additional \$55.3m in STP Fund Exchange balances available to exchange

Fund exchange modification proposals constitute 3% of ODOT's needed budget gap closures through 2027.



# How ODOT Came to Their Original Proposals

- Target approximately \$28m reduction in funds exchanged annually
- Would bring amount exchanged back to a level that's still slightly bigger than before creation of SFLP
  - In recent years the creation of the State Funded Local Program (SFLP) approximately doubled the amount of funds exchanged with local agencies.
- Proposals seek to preserve elements of both STP Fund Exchange and SFLP
- Goal is to keep as many local governments and small projects in as possible in order to make it easier for both local agencies and ODOT to deliver projects

## ODOT Original Proposal

- Cities/counties which receive a yearly allocation of \$500,000 or more and small MPOs would not eligible starting in 2025
- Change exchange rate (from \$.94 today)
  - \$.85 in 2021 through 2024
  - \$.80 starting in 2025
- Reduces amount exchanged by about \$15m a year (from about \$26m today)

## ODOT Updated Proposal

- All Cities/Counties remain eligible for the STP Fund Exchange Program
- Change exchange rate (from \$.94 today)
  - \$.90 in 2022
  - At the beginning of 2023, the parties will meet again to evaluate road funding and whether another change is warranted.
- Reduced Thresholds for State Funded Local Projects
  - For the 2021-2024 STIP, SFLP thresholds will go to \$5 million for bridge projects and to \$1 million for other projects.
- Does not impact funds currently banked with ODOT



## Overall Impact to Counties

### \$5.3 million annual impact to local programs

- **\$1.1 million in reduced fund exchange dollars**, assuming all local agencies choose to exchange all federal funds.
- **\$4.2 million in reduced State Funded Local Projects** through lower thresholds (based on the projects exchanged in the 2018-2021 STIP; the actual impact in the 2021-2024 STIP will depend on the projects selected)
  - Counties will still receive their federal funding but some projects might not be eligible for the SFLP program.

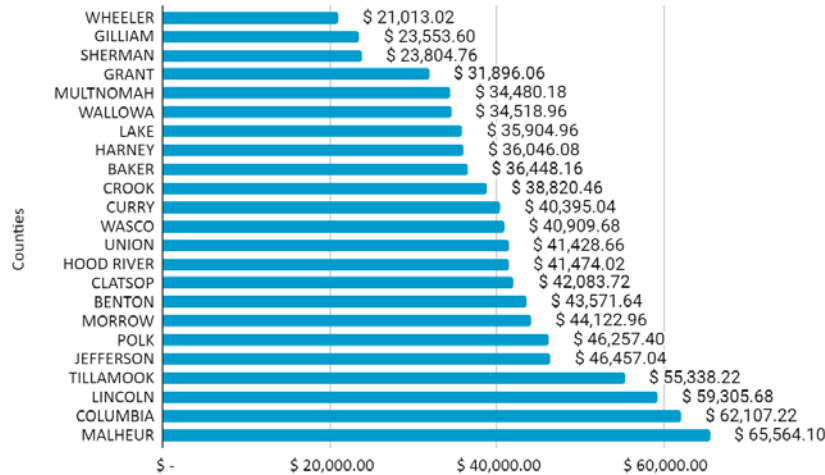


# ODOT Authority To Change Local Programs

- The ODOT-AOC-LOC Agreement governs the administration of federal-aid programs to local governments.
- “ODOT may terminate this Agreement effective upon delivery of written notice to AOC and LOC, or at such later date as may be established by ODOT, under any of the following conditions:
  - If ODOT fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow ODOT, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement.”

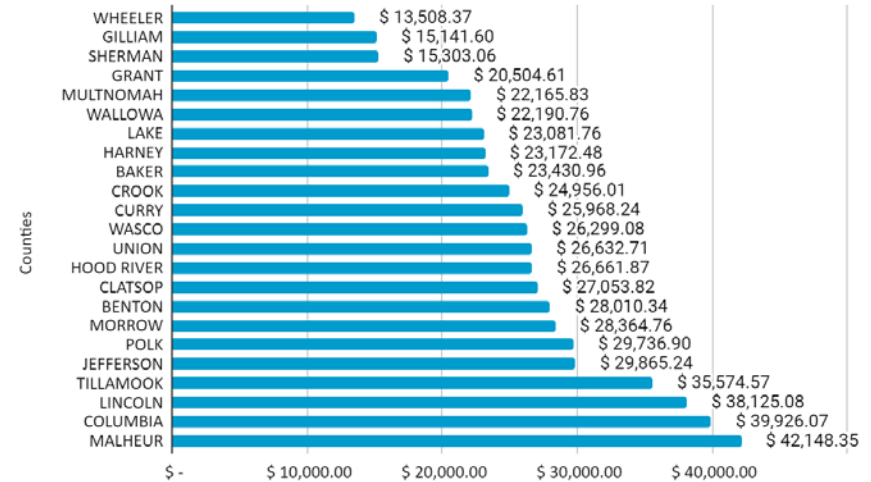
# Changes in STP Fund Exchange Under Original Proposal

Lost Revenue Resulting from \$.80 Exchange Rate



Difference between \$.94 and \$.80 Exchange Rates

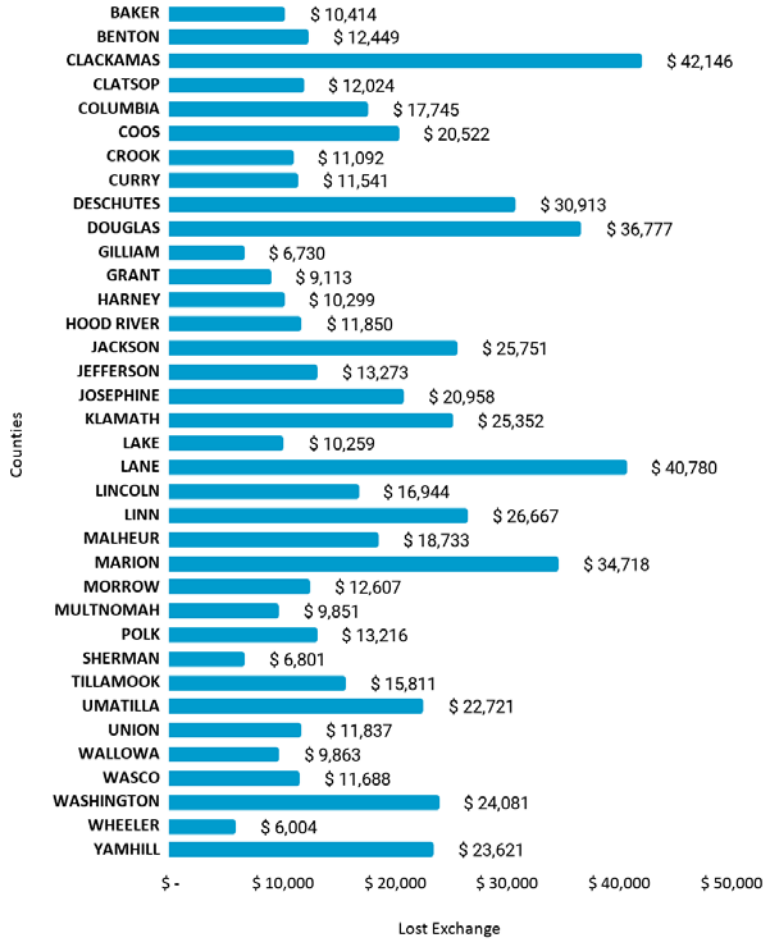
Lost Revenue resulting from \$0.85 Exchange Rate



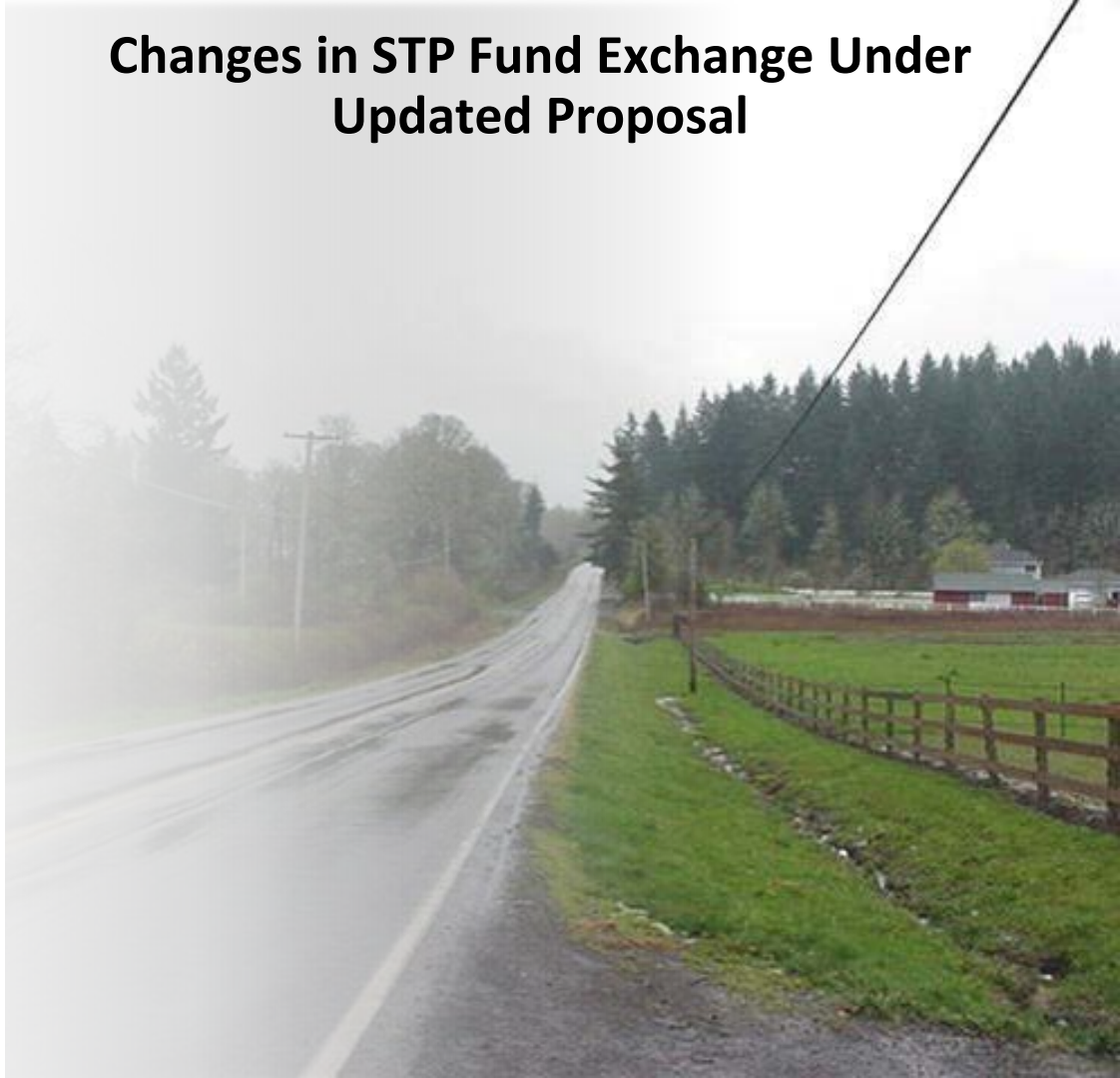
Difference between \$.94 and \$.85 Exchange Rates

Counties that receive over \$500,000 in federal STP apportionment that would not be eligible to exchange under the original proposal: Coos, Josephine, Umatilla, Yamhill, Washington, Klamath, Jackson, Linn, Deschutes, Marion, Douglas, Lane, and Clackamas.

## Reduced STP Fund Exchange Under \$.90 Exchange Rate

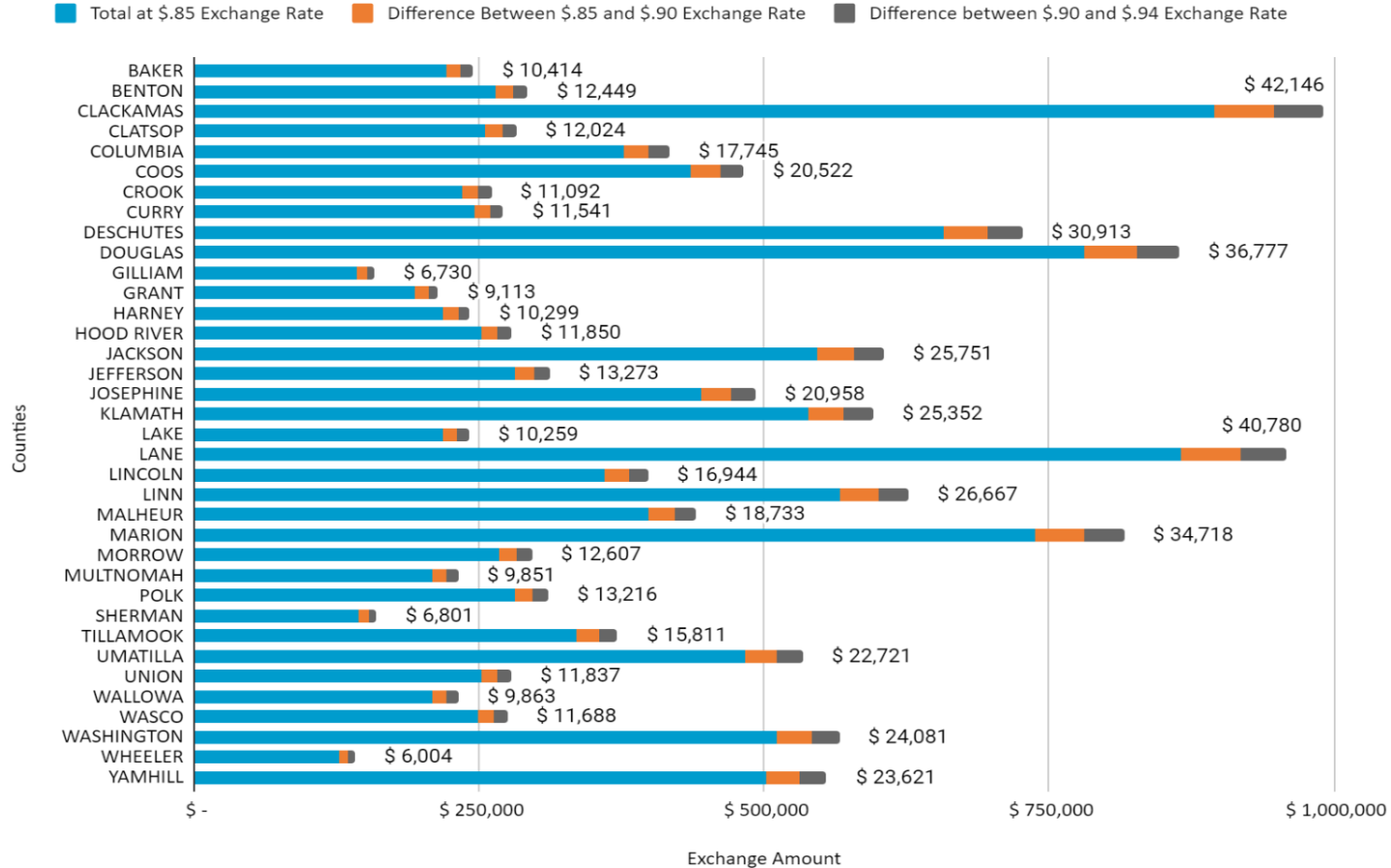


## Changes in STP Fund Exchange Under Updated Proposal



# Impacts to County Payments

## Exchange Rate Comparison by County



# More Information:

## **AOC Road Program:**

544 Ferry St SE, Suite 100

Salem, OR 97301

Phone: (855) 843-5176

**Web: [crp.oregoncounties.org](http://crp.oregoncounties.org)**

**[OR-OACES.org](http://OR-OACES.org)**

## **Brian Worley**

Association of Oregon Counties

County Road Program Manager

[bworley@oregoncounties.org](mailto:bworley@oregoncounties.org)

## **Mike Bezner**

OACES President-Elect

Clackamas County

Assistant Director of Transportation

[mikebez@clackamas.us](mailto:mikebez@clackamas.us)

## **Travis Brouwer**

Oregon Department of Transportation

Assistant Director - Revenue,  
Finance and Compliance

[Travis.BROUWER@odot.state.or.us](mailto:Travis.BROUWER@odot.state.or.us)

## **Jeff Flowers**

Oregon Department of Transportation

Active Transportation Manager

[Jeffrey.A.FLOWERS@odot.state.or.us](mailto:Jeffrey.A.FLOWERS@odot.state.or.us)



## City of Boardman

200 City Center Circle  
P.O. Box 229  
Boardman, OR 97818  
Phone: (541) 481-9252  
Fax: (541) 481-3244  
TTY Relay 711  
[www.cityofboardman.com](http://www.cityofboardman.com)

RECEIVED  
OCT 5 2020  
BY: *DmStrong*

### **PUBLIC NOTICE**

### **THE BOARDMAN PLANNING COMMISSION WILL**

### **CONDUCT A PUBLIC HEARING**

### **WEDNESDAY, October 21, 2020 AT 7:00 PM**

**Using the web-based conferencing service ZOOM on any mobile device.**

**This meeting is available to the public using:**

**<https://zoom.us/j/2860039400>**

The purpose of this hearing is to receive public comment concerning a request for a Zone change and Map Amendment for Tax lot #411 of Morrow County Tax Map 4N 25 9. The property is a 7.78 acre parcel, currently zoned Tourist Commercial (Commercial Highway Sub District). The request is to re-zone 7.78 acres to be zoned General Industrial District. This notice was released on July 30, 2020, and has been on hold and is now being re-noticed

You are receiving this notice by mail if you own property within 250 feet of the existing property boundaries, or you have requested notice. The staff report for this hearing will be available Friday, The Preliminary Findings can be found, at [www.cityofboardman.com](http://www.cityofboardman.com) on the city's website.

The citizens of Boardman are invited to appear at the hearing and comment on the aforementioned matter or request.

(S) Heather Baumgartner  
City Clerk

Posted: October 1, 2020  
Published: October 1, 2020

