

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, September 23, 2020 at 9:00 a.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon
See Zoom Meeting Info on Page 2

AMENDED

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Accounts Payable and Payroll Payables
 - b. Fourteenth Amendment to Oregon Health Authority Intergovernmental Agreement #159824 for the Financing of Public Health Services
 - ~~c. Eighth Amendment to OHA IGA #159175 for the Financing of Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services~~
 - d. Bargain and Sale Deed, City of Irrigon Alleyway Property to Morrow County for new Administrative Building
 - e. **Resolution R-2020-22: Budget Transfer Request to Increase General Fund, Other Requirements, \$100,000 to Boardman Food Pantry**
5. **Business Items**
 - a. PERS Authorizations (Lindsay Grogan, Human Resources Manager)
 - b. Public Health Director Interview Team (Lindsay Grogan)
 - c. Surveyor Job Description and Interview Team (Lindsay Grogan)
 - d. Purchase Pre-Authorization Request, Parks Department, Portable Sawmill (Greg Close, Parks General Manager)
 - e. **Flu Vaccine Point of Distribution (POD) Event (Diane Kilkenny, Interim Public Health Director)**
 - f. Morrow County Government Command Center Update
 - i. Letter to Governor Requesting Phase II
 - g. Recommendations from the Equity Fund/Resiliency Subcommittee
 - h. Tillamook Grant update
 - i. Irrigon Building Update (Darrell Green, Administrator)
 - j. Board of Commissioner meeting schedule
 - k. UEC Easement Request
6. **Department Reports, Written**
 - a. Road Department Monthly Report
7. **Correspondence**
8. **Commissioner Reports**
9. **Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
10. **Executive Session:** Pursuant to ORS 192.660(2)(h) – **To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed**
11. **Signing of documents**
12. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

Zoom Meeting Information

Morrow County Board of Commissioners is inviting you to a scheduled Zoom meeting. Join Zoom Meeting

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Program Element #01 State Support for Public and Program Element #12 Emergency Preparedness and Response. Issue date 08/01/2020

PE 12 Amending to revise PE 12 language, no changes in award amount.

PE 01-01 8/2020 Adding revised PE01 language to all grantees, changes are to align PE language with current SFY21 template, no changes to award amount.

We are currently working with the Community Based Organizations (CBOs).

2. FISCAL IMPACT:

No increase or decrease in current award balances.

3. SUGGESTED ACTION(S)/MOTION(S):

Move to approve the 14th Amendment to OHA IGA #159824 and authorize Chair Lindsay to sign on behalf of the County.

Attach additional background documentation as needed.

**FOURTEENTH AMENDMENT TO OREGON HEALTH AUTHORITY
2019-2021 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This Fourteenth Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2019, (as amended the "Agreement"), is between the State of Oregon acting by and through its Oregon Health Authority ("OHA") and Morrow County, ("LPHA"), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Morrow County.

RECITALS

WHEREAS, OHA and LPHA wish to modify the set of Program Element Descriptions set forth in Exhibit B of the Agreement

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2021 (FY21) Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows

AGREEMENT

1. This Amendment is effective on the first day of the of the month noted in the Issue Date section of Exhibit C Financial Assistance Award FY21.
2. Exhibit B Program Elements #01 "State Support to Public Health," and #12 "Public Health Emergency Preparedness and Response (PHEPR)" Programs are hereby superseded and replaced in their entirety by Attachment A attached hereto and incorporated herein by this reference.
3. Section 1 of Exhibit C of the Amended and Restated Agreement, entitled "Financial Assistance Award" for FY21 is hereby superseded and replaced in its entirety by Attachment B, entitled "Financial Assistance Award (FY21)", attached hereto and incorporated herein by this reference. Attachment B must be read in conjunction with Section 3 of Exhibit C.
4. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
5. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
6. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
7. The parties expressly ratify the Agreement as herein amended.
8. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

9. Signatures.

By: _____
Name: /for/ Carole L. Yann
Title: Director of Fiscal and Business Operations
Date: _____

MORROW COUNTY LOCAL PUBLIC HEALTH AUTHORITY

By: _____
Name: _____
Title: _____
Date: _____

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Approved by Wendy Johnson, Senior Assistant Attorney General on July 9, 2020. Copy of emailed approval on file at OHA, OC&P.

REVIEWED BY OHA PUBLIC HEALTH ADMINISTRATION

By: _____
Name: Derrick Clark (or designee)
Title: Program Support Manager
Date: _____

Attachment A
Program Element Description(s)

Program Element #01: State Support for Public Health (SSPH)

OHA Program Responsible for Program Element:

Public Health Division/Office of the State Public Health Director

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to operate a Communicable Disease control program in LPHA's service area that includes the following components: (a) epidemiological investigations that report, monitor and control Communicable Disease, (b) diagnostic and consultative Communicable Disease services, (c) early detection, education, and prevention activities to reduce the morbidity and mortality of reportable Communicable Diseases, (d) appropriate immunizations for human and animal target populations to control and reduce the incidence of Communicable Diseases, and (e) collection and analysis of Communicable Disease and other health hazard data for program planning and management.

Communicable Diseases affect the health of individuals and communities throughout Oregon. Disparities exist for populations that are at greatest risk, while emerging Communicable Diseases pose new threats to everyone. The vision of the foundational Communicable Disease Control program is to ensure that everyone in Oregon is protected from Communicable Disease threats through Communicable Disease and Outbreak reporting, investigation, and application of public health control measures such as isolation, post-exposure prophylaxis, education, or other measures as warranted by investigative findings.

This Program Element, and all changes to this Program Element are effective the first day of the month noted in Issue Date section of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of Exhibit C of the Financial Assistance Award.

2. **Definitions Specific to State Support for Public Health**

- a. **Case:** A person who has been diagnosed by a health care provider, as defined in OAR 333-017-0000, as having a particular disease, infection, or condition as described in OAR 333-018-0015 and 333-018-0900, or whose illness meets defining criteria published in the OHA's Investigative Guidelines.
- b. **Communicable Disease:** A disease or condition, the infectious agent of which may be transmitted to and cause illness in a human being.
- c. **Outbreak:** A significant or notable increase in the number of Cases of a disease or other condition of public health importance (ORS 431A.005).
- d. **Reportable Disease:** Any of the diseases or conditions specified in OAR 333-018-0015 and OAR 333-018-0900.

3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), (http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

a. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

Program Components	Foundational Program					Foundational Capabilities						
	CD Control	Prevention and health promotion	Environmental health	Population Health	Access to clinical preventive services Direct services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i> <i>X = Other applicable foundational programs</i>						<i>X = Foundational capabilities that align with each component</i>						
Epidemiological investigations that report, monitor and control Communicable Disease (CD).	*						X		X			X
Diagnostic and consultative CD services.	*								X			
Early detection, education, and prevention activities.	*						X		X		X	
Appropriate immunizations for human and animal target populations to reduce the incidence of CD.	*			X			X					
Collection and analysis of CD and other health hazard data for program planning and management.	*						X		X	X		X

- b. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric:**

Gonorrhea rates

- c. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Modernization Process Measure:**

- (1) Percent of gonorrhea Cases that had at least one contact that received treatment; and
- (2) Percent of gonorrhea Case reports with complete “priority” fields.

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct the following activities in accordance with the indicated procedural and operational requirements:

- a. LPHA must operate its Communicable Disease program in accordance with the Requirements and Standards for the Control of Communicable Disease set forth in ORS Chapters 431, 432, 433 and 437 and OAR Chapter 333, Divisions 12, 17, 18, 19 and 24, as such statutes and rules may be amended from time to time.
- b. LPHA must use all reasonable means to investigate in a timely manner all reports of Reportable Diseases, infections, or conditions. To identify possible sources of infection and to carry out appropriate control measures, the LPHA Administrator shall investigate each report following procedures outlined in OHA’s Investigative Guidelines or other procedures approved by OHA. OHA may provide assistance in these investigations, in accordance with OAR 333-019-0000. Investigative guidelines are available at:
<http://www.oregon.gov/oha/PH/DiseasesConditions/CommunicableDisease/ReportingCommunicableDisease/ReportingGuidelines/Pages/index.aspx>
- c. As part of its Communicable Disease control program, LPHA must, within its service area, investigate the Outbreaks of Communicable Diseases, institute appropriate Communicable Disease control measures, and submit required information in a timely manner regarding the Outbreak to OHA in Orpheus as prescribed in OHA CD Investigative Guidelines available at:
<http://www.oregon.gov/oha/PH/DiseasesConditions/CommunicableDisease/ReportingCommunicableDisease/ReportingGuidelines/Pages/index.aspx>
- d. LPHA must establish and maintain a single telephone number whereby physicians, hospitals, other health care providers, OHA and the public can report Communicable Diseases and Outbreaks to LPHA 24 hours a day, 365 days a year. LPHA may employ an answering service or 911 system, but the ten-digit number must be available to callers from outside the local emergency dispatch area, and LPHA must respond to and investigate reported Communicable Diseases and Outbreaks.
- e. LPHA must attend Communicable Disease 101 and Communicable Disease 303 training.
- f. LPHA must attend monthly Orpheus user group meetings or monthly Orpheus training webinars.
- g. **01-04: COVID-19** LPHA must:
 - (1) Submit a budget plan and narrative within 30 days of receiving this amendment. Refer to LPHA COVID-19 Budget Guidance document for terms and conditions.
 - (2) OHA will send “Budget Narrative Template”, “Budget Guidance” and any other applicable documents that OHA may identify.

- h. 01-05: COVID-19** In cooperation with OHA, the LPHA must ensure adequate culturally and linguistically responsive COVID-19 testing, investigation resources and contact tracing resources to limit the spread of COVID-19. OHA will be entering into grant agreements with community-based organizations (CBOs) to provide a range of culturally and linguistically responsive services, including community engagement and education, contact tracing, social services and wraparound supports. Services provided by CBOs will complement the work of the LPHA. LPHA must conduct the following activities in accordance with the guidance to be provided by OHA:

(1) Cultural and linguistic competency and responsiveness.

LPHA must:

- (a)** Partner with CBOs, including culturally-specific organizations where available in the jurisdiction, including those funded by OHA through a Memorandum of Understanding or similar agreement that clearly describes the role of the CBO that has entered into a grant agreement with OHA, to ensure culturally and linguistically responsive community outreach and education strategies, testing, contact tracing and monitoring, and social service and wraparound supports. OHA will share with LPHA the grant agreement and deliverables between OHA and the CBOs and the contact information for all the CBOs. If OHA's grant with a CBO in the jurisdiction includes contact tracing, LPHA will execute, as part of the MOU between the LPHA and CBO, the CBO's requirements to immediately report presumptive cases to LPHA, ensure HIPAA training and compliance by the CBO so the LPHA and CBO can share personal health information, clearly define referral and wrap-around service pathways and require regular communication between CBO and LPHA so services and payments are not duplicative.
- (b)** Work with local CBOs including culturally-specific organizations to develop and track progress toward equity goals to maintain equity at the center of the LPHA's COVID-19 response.
- (c)** Work with disproportionately affected communities to ensure a culturally and linguistically responsive staffing plan for case investigations, contact tracing, social services and wraparound supports that meets community needs is in place.
- (d)** Ensure the cultural and linguistic needs and accessibility needs for people with disabilities or people facing other institutionalized barriers are addressed in the LPHA's case investigations, contact tracing, and in the delivery of social services and wraparound supports.
- (e)** Have and follow policies and procedures for meeting community members' language needs relating to both written translation and spoken or American Sign Language (ASL) interpretation.
- (f)** Employ or contract with individuals who can provide in-person, phone, and electronic community member access to services in languages and cultures of the primary populations being served based on identified language (including ASL) needs in the County demographic data.
- (g)** Ensure language access through telephonic interpretation service for community members whose primary language is other than English, but not a language broadly available, including ASL.
- (h)** Provide written information provided by OHA that is culturally and linguistically appropriate for identified consumer populations. All information shall read at the sixth-grade reading level.

- (i) Provide facial coverings and other personal protective equipment (PPE) to LPHA staff when appropriate.
- (j) Provide opportunities to participate in OHA trainings to LPHA staff and LPHA contractors that conduct case investigation, contact tracing, and provide social services and wraparound supports; trainings should be focused on long-standing trauma in Tribes, racism and oppression.

(2) Testing

LPHA must:

- (a) Work with health care and other partners to ensure COVID-19 testing is available to individuals within the LPHA's jurisdiction meeting current OHA criteria for testing and other local testing needs.
- (b) Work with health care and other partners to ensure testing is provided in a culturally and linguistically responsive manner with an emphasis on making testing available to disproportionately impacted communities and as a part of the jurisdiction's contact tracing strategy.
- (c) Maintain a current list of entities providing COVID-19 testing and at what volume.
- (d) Provide reports to OHA on testing locations and volume as requested.

(3) Contact Tracing

LPHA must:

- (a) Maintain the capacity to surge a minimum of 15 contact tracers for every 100,000 people in the jurisdiction. as needed, based on disease rates. OHA grants with CBOs for contact tracing will count toward this minimum.
- (b) Have contact tracing staff that reflect the demographic makeup of the jurisdiction and who can provide culturally and linguistically competent and responsive tracing services. In addition, or alternatively, enter into an agreement(s) with community-based and culturally-specific organizations to provide such contact tracing services. OHA grants with CBOs will count toward fulfilling this requirement.
- (c) Ensure all contact tracing staff are trained in accordance with OHA investigative guidelines and data entry protocols.
- (d) Follow up with at least 95% of cases within 24 hours of notification.

(4) Case investigation

LPHA must:

- (a) Conduct all case investigations and monitor outbreaks.
- (b) Enter all case investigation and contact tracing data in Orpheus and ARIAS, as directed by OHA.
- (c) Ensure all LPHA staff designated to utilize Orpheus and ARIAS are trained in these systems. Include in the tracing data whether new positive cases are tied to a known existing positive case or to community spread.

(5) Isolation and quarantine

LPHA must:

- (a) By June 15, 2020, demonstrate to OHA that a quarantine location is identified and ready to be used.
- (b) Facilitate efforts to ensure isolation and quarantine housing, transportation, health care supplies, meals, telecommunications and other supports needed for any resident in the jurisdiction who has a financial or physical need. The LPHA will utilize existing resources when possible such as covered case management benefits, WIC benefits, etc.

(6) Social services and wraparound supports.

LPHA must ensure social services referral and tracking processes are developed and maintained. LPHA must cooperate with CBOs to provide referral and follow-up for social services and wraparound supports for affected individuals and communities. OHA contracts with CBOs will count toward fulfilling this requirement.

(7) Tribal Nation support.

LPHA must ensure alignment of contact tracing and supports for patients and families by coordinating with local tribes if a patient identifies as American Indian/Alaska Native and/or a member of an Oregon Tribe, if the patient gives permission to notify the Tribe.

(8) Support infection prevention and control for high-risk populations.

LPHA must:

- (a) **Migrant and seasonal farmworker support.** Partner with farmers, agriculture sector and farmworker service organizations to develop and execute plans for COVID-19 testing, quarantine and isolation, and social service needs for migrant and seasonal farmworkers.
- (b) **Congregate care facilities.** In collaboration with State licensing agency, support infection prevention assessments, COVID-19 testing, infection control, and isolation and quarantine protocols in congregate care facilities.
- (c) **High risk business operations.** In collaboration with State licensing agencies, partner with food processing and manufacturing businesses to ensure adequate practices to prevent COVID-19 exposure, conduct testing and respond to outbreaks.

- (d) **Vulnerable populations.** Support COVID-19 testing, infection control, isolation and quarantine, and social services and wraparound supports for homeless individuals, individuals residing in homeless camps, individuals involved in the criminal justice system and other vulnerable populations at high risk for COVID-19.
- (9) **Community education.** LPHA must work with CBOs and other partners to provide culturally and linguistically responsive community outreach and education related to COVID-19.
- i. **01-06: COVID-19: Regional Active Monitoring. Activities.** In cooperation with OHA, the LPHA must work with other LPHAs in the region to collaboratively support epidemiologic and surge capacity needs. LPHA must conduct the following activities in accordance with guidance to be provided by OHA:
 - LPHA must:
 - (1) Ensure regular communication among LPHAs in the region.
 - (2) Compile and share regional data regularly among LPHAs.
 - (3) Establish MOU with LPHAs in the region for epidemiologic and surge capacity needs.
 - (4) Implement MOU as needed.
 - j. **Regional budget and budget narratives.** LPHA regional fiscal agent must submit a regional budget and budget narrative for approval by OHA within 60 days of receiving amendment. Refer to LPHA COVID-19 PE 01-05 Budget Guidance document and LPHA PE 01-06 COVID-19 Budget Guidance document for terms and conditions. OHA will send “Budget Narrative Template”, “Budget Guidance” and any other applicable documents that OHA may identify. These funds may be used for services and supplies such as computers and telephones needed for contact tracing.
 - OHA will:
 - (1) Make contact tracing and case investigation training available.
 - (2) Require and provide access to training for all local public health and CBOs on Protected Health Information and CD investigation.
 - (3) Provide information on the availability of trauma informed training for both LPHAs and CBOs.

5. General Revenue and Expense Reporting. LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of the Agreement.

- a. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

- b. All funds received under a PE or PE- supplement must be included in the quarterly Revenue and Expense reports.

- c. Funding under PE01-05 includes three components – a) base funding, b) active monitoring fee for service payment, and c) active monitoring, isolation and quarantine, and wraparound services.

- (a) Base Funding – Award will be issued June 2020 for FY20. Funds can be used from March 27, 2020-December 30, 2020. Unspent funds during FY20 are eligible for carry forward to FY21 once FY20 Q4 Revenue and Expense Reports are submitted.
- (b) COVID-19 Active Monitoring Fee for Service payment – a fee-for-service payment will be paid for each case or contact per OHA guidance. LPHA must submit invoices to receive these funds for the period of March 27,2020-December 30, 2020. Final invoice due no later than January 31, 2021. OHA will amend the PE monthly upon receipt of the invoice. Payment will be made once the agreement is executed. LPHA must submit an invoice no less than quarterly to OHA. Invoice amounts must be reported on the R/E reports.
- (c) COVID -19 Active Monitoring, Isolation and Quarantine, and Wraparound services – LPHAs must also submit invoices for isolation and quarantine-related expenses per OHA guidance. LPHA must submit invoices to receive these funds for the period of March 27, 2020-December 30, 2020. Final invoice due no later than January 31, 2021. OHA will amend the PE monthly upon receipt of the invoice. Payment will be made once the agreement is executed. LPHA must submit an invoice no less than quarterly to OHA. Invoice amounts must be reported on the R/E reports.

- d. PE01-06 - Regional Active Monitoring – Funds are available for March 27, 2020-December 30, 2020.

6. Reporting Requirements. Not applicable.

7. Performance Measures. LPHA must operate its Communicable Disease control program in a manner designed to make progress toward achieving the following Public Health Modernization Process Measures:

- a. Percent of gonorrhea Cases that had at least one contact that received treatment; and
- b. Percent of gonorrhea Case reports with complete “priority” fields.

Program Element #12: Public Health Emergency Preparedness and Response (PHEPR) Program

OHA Program Responsible for Program Element:

Public Health Division/Center for Public Health Practice/Health Security, Preparedness & Response Section

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below to deliver the Oregon Health Authority (OHA) Public Health Emergency Preparedness and Response (PHEPR) Program.

The PHEPR Program shall address prevention, protection, mitigation, response, and recovery phases for threats and emergencies that impact the health of people in its jurisdiction through plan development and revision, exercise and response activities based on the 15 Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness and Response Capabilities.¹ Emergency Preparedness and Response is one of the seven foundational capabilities described in the Oregon Public Health Modernization Manual. The foundational capabilities are needed for governmental public health to meet its charge to improve the health of everyone in Oregon. The vision for this foundational capability is as follows: A healthy community is a resilient community that is prepared and able to respond to and recover from public health threats and emergencies.²

This Program Element, and all changes to this Program Element are effective the first day of the month noted in Issue Date section of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of Exhibit C of the Financial Assistance Award.

2. **Definitions Relevant to PHEPR Programs Specific to Public Health Emergency Preparedness and Response.**
 - a. **Access and Functional Needs:** Population defined as those whose members may have additional response assistance needs that interfere with their ability to access or receive medical care before, during, or after a disaster or public health emergency,³ including but not limited to communication, maintaining health, independence, support and safety, and transportation. Individuals in need of additional response assistance may include children, people who live in institutional settings, older adults, pregnant and postpartum women, people with disabilities,⁴ people with chronic conditions, people with pharmacological dependency, people with limited access to transportation, people with limited English proficiency or non-English speakers, people with social and economic limitations, and individuals experiencing homelessness.⁵
 - b. **Base Plan:** A plan that is maintained by the Local Public Health Authority (LPHA), describing fundamental roles, responsibilities, and activities performed during preparedness, mitigation, response and recovery phases. This plan may be titled as the Emergency Support Function #8, an annex to the County Emergency Operations Plan, Public Health All-Hazards Plan, or other title that fits into the standardized county emergency preparedness nomenclature.
 - c. **Budget Period:** The intervals of time (usually 12 months) into which a multi-year project period is divided for budgetary/ funding use. For purposes of this Program Element, Budget Period is July 1 through June 30 for PE12 and July 1 through March 15 for PE12-02.
 - d. **CDC:** U.S. Department of Health and Human Services, Centers for Disease Control and Prevention.

¹ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

² Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf. 58-62.

³ US Department of Health & Human Services, Office of the Assistant Secretary for Preparedness and Response. *At-Risk Individuals With Access and Functional Needs*. Retrieved from

⁴ Americans with Disabilities Act of 1990, 42 U.S.C.A. § 12101 *et seq.* Retrieved from

⁵ Ira P. Robbins, Lessons from Hurricane Katrina: Prison Emergency Preparedness as a Constitutional Imperative, 42 U. MICH. J. L. REFORM 1 (2008). Retrieved from: <https://repository.law.umich.edu/mjlr/vol42/iss1/2>

- e. **CDC Public Health Emergency Preparedness and Response Capabilities:** The 15 capabilities developed by the CDC to serve as national public health preparedness standards for state and local planning.⁶
- f. **Due Date:** If a Due Date falls on a weekend or holiday, the Due Date will be the next business day following.
- g. **Health Alert Network (HAN):** A web-based, secure, redundant, electronic communication and collaboration system operated by OHA, available to all Oregon public health officials, hospitals, labs and other health service providers. The data it contains is maintained jointly by OHA and all LPHAs. This system provides continuous, high-speed electronic access to public health information including the capacity for broadcasting information to registered partners in an emergency, 24 hours per day, 7 days per week, 365 days per year. The secure HAN has a call-down engine that can be activated by state or local HAN administrators.
- h. **Health Security Preparedness and Response (HSPR):** A state-level program that is a joint effort with the Conference of Local Health Officials (CLHO) and Native American Tribes (Tribes) to develop public health systems to prepare for and respond to major threats, acute threats, and emergencies that impact the health of people in Oregon.
- i. **Health Care Coalition (HCC):** A coordinating body that incentivizes diverse and often competitive health care organizations and other community partners with differing priorities and objectives and reach to community members to work together to prepare for, respond to, and recover from emergencies and other incidents that impact the public's health.
- j. **Medical Countermeasures (MCM):** Vaccines, antiviral drugs, antibiotics, antitoxin, etc. in support of treatment or prophylaxis to the identified population in accordance with public health guidelines or recommendations. This includes the Strategic National Stockpile (SNS), a CDC program developed to provide rapid delivery of pharmaceuticals, medical supplies and equipment for an ill-defined threat in the early hours of an event, a large shipment of specific items when a specific threat is known or technical assistance to distribute SNS material.
- k. **National Incident Management System (NIMS):** The U.S. Department of Homeland Security system for integrating effective practices in emergency preparedness and response into a comprehensive national framework for incident management. The NIMS enables emergency responders at all levels and in different disciplines to effectively manage incidents no matter what the cause, size or complexity.⁷
- l. **Public Information Officer (PIO):** The person responsible for communicating with the public, media, and/or coordinating with other agencies, as necessary, with incident-related information.⁸
- m. **Public Health Accreditation Board:** A non-profit organization dedicated to improving and protecting the health of the public by advancing the quality and performance of tribal, state, local and territorial public health departments.⁹
- n. **Public Health Emergency Preparedness and Response (PHEPR):** Local public health programs designed to better prepare Oregon to prevent, protect, mitigate, respond to, and recover from emergencies with public health impacts.

⁶ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

⁷ National Incident Management System. (2017). Retrieved from <https://www.fema.gov/national-incident-management-system>

⁸ Federal Emergency Management Agency. (2007). *Basic Guidance for Public Information Officers*. Retrieved from https://www.fema.gov/media-library-data/20130726-1623-20490-0276/basic_guidance_for_pios_final_draft_12_06_07.pdf

⁹ Public Health Accreditation Board. Retrieved from <https://phaboard.org/>

- o. **Public Health Preparedness Capability Surveys:** A series of surveys sponsored by HSPR for capturing information from LPHAs for HSPR to report to CDC and inform trainings and planning for local partners.

3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see Oregon’s Public Health Modernization Manual, (http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

- a. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

Program Components	Foundational Program					Foundational Capabilities							
	CD Control	Prevention and health promotion	Environmental health	Population Health	Access to clinical preventive services Direct services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response	
<i>Asterisk (*) = Primary foundational program that aligns with each component</i>						<i>X = Foundational capabilities that align with each component</i>							
<i>X = Other applicable foundational programs</i>													
Planning	X	X	X	X		X	X	X	X	X	X	X	
Partnerships and MOUs	X	X	X	X		X	X	X	X	X	X	X	
Surveillance and Assessment	X	X	X	X		X	X	X	X	X	X	X	
Response and Exercises	X	X	X	X		X	X	X	X	X	X	X	
Training and Education	X	X	X	X		X	X	X	X	X	X	X	

Note: Emergency preparedness crosses over all foundational programs.

- b. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric:** Not applicable
- c. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Modernization Process Measure:** Not applicable

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:
- a. Engage in activities as described in its approved PHEPR Work Plan and multi-year training and exercise plan (MYTEP), which are due to OHA HSPR on or before August 15 and which has been approved by OHA HSPR by September 15. LPHA must use the PHEPR Work Plan Template Instructions and Guidance which OHA will provide to LPHA.
 - b. Use funds for this Program Element in accordance with its approved PHEPR budget, which is due to OHA HSPR on or before August 15 and which has been approved by OHA HSPR by September 15. LPHA must use the PHEPR Budget Template which is set forth in Attachment 1, incorporated herein with this reference.
 - (1) **Contingent Emergency Response Funding:** Such funding is subject to restrictions imposed by CDC at the time of the emergency and would provide funding under circumstances when a delay in award would result in serious injury or other adverse impact to the public.

Since the funding is contingent upon Congressional appropriations, whether contingent emergency response funding awards can be made will depend upon the facts and circumstances that exist at the time of the emergency; the particular appropriation from which the awards would be made, including whether it contains limitations on its use; authorities for implementation; or other relevant factors. No activities are specified for this authorization at this time.
 - (2) **Non-Supplantation.** Funds provided under this Agreement for this Program Element must not be used to supplant state, local, other non-federal, or other federal funds.
 - (3) **Public Health Preparedness Staffing.** LPHA must identify a PHEPR Coordinator who is directly funded from PHEPR grant. LPHA staff who receive PHEPR funds must have planned activities identified within the approved PHEPR Work Plan. The PHEPR Coordinator will be the OHA's chief point of contact related to grant deliverables. LPHA must implement its PHEPR activities in accordance with its approved PHEPR Work Plan.
 - (4) **Use of Funds.** Funds awarded to the LPHA under this Agreement for this Program Element may only be used for activities related to the CDC Public Health Emergency Preparedness and Response Capabilities in accordance with an approved PHEPR budget using the template set forth as Attachments 1 and 2 to this Program Element.
 - (5) **Modifications to Budget.** Modifications to the budget exceeding a total of \$5,000, add a new line item, or change the indirect line item by any amount require submission of a revised budget to the liaison and final receipt of approval from the HSPR fiscal officer.
 - (6) **Conflict between Documents.** In the event of any conflict or inconsistency between the provisions of the approved PHEPR Work Plan or PHEPR Budget and the provisions of this Agreement, this Agreement shall control.
 - (7) **Unspent funds.** PHEPR funding is not guaranteed as a carryover to a subsequent fiscal year if funds are unspent in any given fiscal year.

- c. Statewide and Regional Coordination:** LPHA must coordinate and participate with state, regional, and local Emergency Support Function partners and stakeholders to include, but not limited to, other public health and health care programs, HCCs, emergency management agencies, EMS providers, behavioral/mental health agencies, community organizations, older adult-serving organizations, and educational agencies and state child care lead agencies as applicable.¹⁰
- (1) Attendance by LPHA leadership, PHEPR coordinator, or other staff involved in preparedness activities is strongly encouraged at one of the HSPR co-sponsored preparedness conferences, which includes the Oregon Epidemiologists' Meeting (OR-Epi) and the Oregon Prepared Conference.
 - (2) Participation in emergency preparedness subcommittees, work groups and projects for the sustainment of public health emergency preparedness and response as appropriate.
 - (3) Collaboration with HCC partners to develop and maintain plans, conduct training and exercises, and respond to public health threats and emergencies using a whole-community approach to preparedness management that includes:¹¹
 - (a) Identification of populations at risk of being disproportionately impacted by incidents or events.
 - (b) Coordination with community-based organizations.
 - (c) Integration of Access and Functional needs of individuals.
 - (d) Development or expansion of child-focused planning and partnerships.
 - (e) Engaging field/area office on aging.
 - (f) Engaging mental/behavioral health partners and stakeholders.
 - (4) Participation and planning at the local level in all required statewide exercises as referenced in the Workplan Minimum Requirements and MYTEP Blank Template tabs, which OHA has provided to LPHA.
 - (5) Participation in a minimum of 75% of statewide HSPR-hosted monthly conference calls for LPHAs and Tribes.
 - (6) Participation in activities associated with local, regional, or statewide emerging threats or incidents as identified by HSPR or LPHA that includes timely assessment and sharing of essential elements of information for identification and investigation of an incident with public health impact, as agreed upon by HSPR and the CLHO Emergency Preparedness and Response subcommittee.¹²

¹⁰ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppid=310318>. 10.

¹¹ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppid=310318>. 8-9.

¹² Public Health Accreditation Board. Retrieved from <https://phaboard.org/>
State and Local Administration and Enforcement of Public Health Laws 36 O.R.S. § 431.133-134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html
Public Health Preparedness 3 O.A.R. § 333-003-0050 (2008). Retrieved from <https://secure.sos.state.or.us/oard/>

- (7) Work to develop and maintain a portfolio of community partnerships to support preparedness, mitigation, response and recovery efforts.¹³ Portfolio must include viable contact information from community sectors as defined by the CDC: business; community leadership; cultural and faith-based groups and organizations; emergency management; healthcare; human services; housing and sheltering; media; mental/behavioral health; office of aging or its equivalent; education and childcare settings.¹⁴
- d. **Public Health Preparedness Capability Survey:** LPHA must complete all applicable Public Health Preparedness Capability Survey(s) sponsored by HSPR by December 1 each year or applicable Due Date based on CDC requirements.¹⁵
- e. **PHEPR Work Plan:** PHEPR Work Plans must be written with clear and measurable objectives in support of the CDC Public Health Emergency Preparedness and Response Capabilities with timelines and include:
 - (1) At least three broad program goals that address gaps, operationalize plans, and guide PHEPR Work Plan activities.
 - (a) Planning
 - (b) Training and education
 - (c) Exercises.
 - (d) Community Education and Outreach and Partner Collaboration.
 - (e) Administrative and Fiscal activities.
 - (2) Activities will include or address persons with Access and Functional Needs.¹⁶
 - (3) Local public health leadership will review and approve PHEPR Work Plans.
- f. **PHEPR Work Plan Performance:** LPHA must complete all minimum requirements of the PE-12 by June 30 each year. If LPHA does not meet the minimum requirements of the PE-12 for each of the three years during a triennial review period, not due to unforeseen public health events, it may not be eligible to receive funding under this Program Element in the next fiscal year. Minimum requirements are delineated in the designated tab of the PHEPR Work Plan Template which OHA has provided to LPHA. Work completed in response to a HSPR-required exercise, a response to an uncommon disease outbreak, or other uncommon event of significance that requires an LPHA response and is tied to the CDC Public Health Emergency Preparedness and Response Capabilities may, upon HSPR approval, be used to replace PHEPR Work Plan activities interrupted or delayed.

¹³ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 62.

¹⁴ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

¹⁵ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.
State and Local Administration and Enforcement of Public Health Laws. 36 O.R.S § 431.138. (2015) Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

¹⁶ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-59.

g. 24/7/365 Emergency Contact Capability.

- (1)** LPHA must establish and maintain a single telephone number whereby, physicians, hospitals, other health care providers, OHA and the public can report public health emergencies within the LPHA service area.
 - (a)** The contact number must be easy to find through sources in which the LPHA typically makes information available including local telephone directories, traditional websites and social media pages. It is acceptable for the publicly listed phone number to provide after-hours contact information by means of a recorded message. LPHA must list and maintain both the switchboard number and the 24/7/365 numbers on the HAN.¹⁷
 - (b)** The telephone number must be operational 24 hours a day, 7 days a week, 365 days a year and be an eleven-digit telephone number available to callers from outside the local emergency dispatch. LPHA may use an answering service or their Public Safety Answering Point (PSAP) in this process, provided that the eleven-digit telephone number of the PSAP is made available for callers from outside the locality.¹⁸
 - (c)** The LPHA telephone number described above must be answered by a knowledgeable person with the ability to properly route the call to a local public health administrator or designee.
- (2)** An LPHA official must respond within 60 minutes, to calls received on 24/7/365 telephone number, during statewide communication drills and quarterly tests.¹⁹
 - (a)** Quarterly test calls to the 24/7/365 telephone line will be conducted by HSPR program staff.
 - (b)** Following a quarterly test, LPHA must take any corrective action needed within 30 days of notification of any deficiency to the best of their ability.

¹⁷ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 3. State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133-134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

¹⁸ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 3. State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133-134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

¹⁹ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

h. HAN

- (1)** A HAN Administrator must be appointed for LPHA and this person's name and contact information must be provided to the HSPR liaison and the State HAN Coordinator.²⁰
- (2)** The HAN Administrator must:
 - (a)** Agree to the HAN Security Agreement and State of Oregon Terms and Conditions.
 - (b)** Complete appropriate HAN training for their role.
 - (c)** Ensure local HAN user and county role directory is maintained (add, modify and delete users; make sure users have the correct license).
 - (d)** Act as a single point of contact for all LPHA HAN issues, user groups, and training.
 - (e)** Serve as the LPHA authority on all HAN related access (excluding hospitals and Tribes).
 - (f)** Coordinate with the State HAN Coordinator to ensure roles are correctly distributed within each county.
 - (g)** Ensure participation in OHA Emergency Support Function 8 (Health and Medical) tactical communications exercises. Deliverable associated with this exercise will be the test of the LPHA HAN system roles via alert confirmation for: Health Officer, Communicable Disease (CD) Coordinator(s), Preparedness Coordinator, PIO and LPHA County HAN Administrator within one hour.²¹
 - (h)** Initiate at least one local call down exercise/ drill for LPHA staff annually. If the statewide HAN is not used for this process, LPHA must demonstrate through written procedures how public health staff and responding partners are notified during emergencies.
 - (i)** Perform general administration for all local implementation of the HAN system in their respective organizations.
 - (j)** Review LPHA HAN users two times annually to ensure users are updated, assigned their appropriate roles and that appropriate users are deactivated.
 - (k)** Facilitate in the development of the HAN accounts for new LPHA users.

²⁰ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 3.

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from

https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf: 58-62.

²¹ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

- i. **Multi-Year Training and Exercise Plan (MYTEP):** LPHA must annually submit to HSPR on or before August 15, an updated MYTEP as part of their annual work plan update.²² The MYTEP must meet the following conditions:
- (1) Demonstrate continuous improvement and progress toward increased capability to perform functions and tasks associated with the CDC Public Health Emergency Preparedness and Response Capabilities.
 - (2) Include priorities that address lessons learned from previous exercises events, or incidents as described in the LPHA's After Action Reports (AAR)/ Improvement Plans (IP).
 - (3) LPHA must work with Emergency Management, local health care partners and other community partners to integrate exercises and align MYTEPs, as appropriate.
 - (4) Identify at least two exercises per year if LPHA's population is greater than 10,000 and one exercise per year if LPHA's population is less than 10,000.
 - (5) Identify a cycle of exercises that increase in complexity over a three-year period, progressing from discussion-based exercises (e.g. seminars, workshops, tabletop exercises, games) to operation-based exercises (e.g. drills, functional exercises and full-scale exercises); exercises of similar complexity are permissible within any given year of the plan.
 - (6) A HSPR-required exercise, a response to an uncommon disease outbreak, or other uncommon event of significance that requires an LPHA response and is tied to the CDC Public Health Emergency Preparedness and Response Capabilities may, upon HSPR approval, be used to satisfy exercise requirements.
 - (7) For an exercise or incident to qualify, under this requirement the exercise or incident must:
 - (a) **Exercise:**
LPHA must:
 - Submit to HSPR Liaison 30 days in advance of each exercise an exercise notification or exercise plan that includes a description of the exercise, exercise objectives, CDC Public Health Emergency Preparedness and Response Capabilities addressed, a list of invited participants, and a list of exercise planning team members. An incident/exercise notification form that includes the required notification elements is included in Attachment 3 and is incorporated herein with this reference.
 - Involve two or more participants in the planning process.
 - Involve two or more public health staff and/ or related partners as active participants.
 - Submit to HSPR Liaison an After Action Report that includes an Improvement Plan within 60 days of every exercise completed. An improvement plan template is included as part of the incident/exercise notification form in Attachment 3.

²² Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.
 U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppld=310318>. Domain 1,2.
 State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.138 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

(b) Incident:

During an incident LPHA must:

- Submit LPHA incident objectives or Incident Action Plan to HSPR Liaison within 48 hours of receiving notification of an incident that requires an LPHA response. An incident/exercise notification form that includes the required notification elements is included in Attachment 3.
 - Submit to HSPR Liaison an After Action Report that includes an Improvement Plan within 60 days of every incident or public health response completed. An improvement plan template is included as part of the incident/exercise notification form in Attachment 3.
- (8)** LPHA must coordinate exercise design and planning with local Emergency Management and other partners for community engagement, as appropriate.²³
- (9)** Staff responsible for emergency planning and response roles must be trained for their respective roles consistent with their local emergency plans and according to CDC Public Health Emergency Preparedness and Response Capabilities,²⁴ the Public Health Accreditation Board, and the National Incident Management System.²⁵ The training portion of the plan must:
- (a)** Include training on how to discharge LPHA statutory responsibility to take measures to control communicable disease in accordance with applicable law.
 - (b)** Identify and train appropriate LPHA staff²⁶ to prepare for public health emergency response roles and general emergency response based on the local identified hazards.
- j. Maintaining Training Records:** LPHA must maintain training records that demonstrate NIMS compliance for all local public health staff for their respective emergency response roles.²⁷
- k. Plans:** LPHA must maintain and execute emergency preparedness procedures and plans as a component of its jurisdictional Emergency Operations Plan.
- (1)** LPHA must establish and maintain at a minimum the following plans:²⁸
- (a)** Base Plan.
 - (b)** Medical Countermeasure Dispensing and Distribution (MCMDD) plan.²⁹
 - (c)** Continuity of Operations Plan (COOP)³⁰

²³ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

²⁴ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>. Capability 1.

²⁵ National Incident Management System. (2017). Retrieved from <https://www.fema.gov/national-incident-management-system>

²⁶ State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

²⁷ Oregon Office of Emergency Management. (2014). *National Incident Management System – Who takes what?*

²⁸ Public Health Preparedness, 3 O.A.R. § 333-003-0200 (2008). Retrieved from <https://secure.sos.state.or.us/oard/>

Presidential Policy Directive-8: National Preparedness (2011). Retrieved from <https://www.dhs.gov/presidential-policy-directive-8-national-preparedness>

²⁹ Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.132,138 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?opId=310318>. Domain 1.

Public Health Preparedness, 3 O.A.R. § 333-003-0200 (2008). Retrieved from <https://secure.sos.state.or.us/oard/>

Presidential Policy Directive-8: National Preparedness (2011). Retrieved from <https://www.dhs.gov/presidential-policy-directive-8-national-preparedness>

³⁰ Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

Federal Emergency Management Agency. (2018) *Continuity Guidance Circular*. Retrieved from <https://www.fema.gov/media-library-data/1520878493235->

(d) Communications and Information Plan.³¹

(2) All plans, annexes, and appendices must:

- (a) Be updated whenever an After Action Report improvement item is identified as requiring a change or biennially at a minimum,
- (b) Address, as appropriate, the CDC Public Health Emergency Preparedness and Response Capabilities based on the local identified hazards,
- (c) Be functional and operational by June 30, 2022,³²
- (d) Comply with the NIMS,³³
- (e) Include a record of changes that includes a brief description, the date, and the author of the change made, and
- (f) Include planning considerations for persons with Access and Functional Needs.

I. COVID-19

LPHA must:

- (1) By March 15, 2021, submit a community intervention implementation plan that describes how the LPHA will achieve the following three mitigation goals:
 - (a) Slow transmission of disease,
 - (b) Minimize morbidity and mortality, and
 - (c) Preserve healthcare, workforce, and infrastructure functions and minimize social and economic impacts. The plan should address how the LPHA will:
 - i. Minimize potential spread and reduce morbidity and mortality of COVID-19 in communities.
 - ii. Plan and adapt for disruption caused by community spread and implement interventions to prevent further spread.
 - iii. Ensure healthcare system response is an integrated part of community interventions.
 - iv. Ensure integration of community mitigation interventions with health system preparedness and response plans and interventions.
- OHA will send “Community Intervention Implementation Plan” template to complete (c) above.
- (2) Partner with COVID-19 regional planning to conduct virtual infection control assessments in congregate care settings within their jurisdiction.
 - (3) Participate in local and regional planning efforts related to hospital transfers.

[1b9685b2d01d811abfd23da960d45e4f/ContinuityGuidanceCircularMarch2018.pdf](#)

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.138 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

³¹ State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

³² U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 2,4.

Presidential Policy Directive-8: National Preparedness (2011). Retrieved from <https://www.dhs.gov/presidential-policy-directive-8-national-preparedness>

³³ National Incident Management System. (2017). Retrieved from <https://www.fema.gov/national-incident-management-system>

Office of Emergency Management. (2014) 10 O.A.R. § 104-010-0005. Retrieved from <https://secure.sos.state.or.us/oard/>

- (4) Conduct intensive case and contact investigations as community transmission declines within the jurisdiction.

5. **General Revenue and Expense Reporting.** LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of this Agreement. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

6. **Reporting Requirements.**

- a. **PHEPR Work Plan.** LPHA must implement its PHEPR activities in accordance with its OHA HSPR-approved PHEPR Work Plan. Dependent upon extenuating circumstances, modifications to this PHEPR Work Plan may only be made with OHA HSPR agreement and approval. Proposed PHEPR Work Plan will be due on or before August 15. Final approved PHEPR Work Plan will be due on or before September 15.
- b. **Mid-year and end of year PHEPR Work Plan reviews.** LPHA must complete PHEPR Work Plan updates in coordination with their HSPR liaison on at least a minimum of a semi-annual basis.
 - (1) Mid-year work plan reviews may be conducted between October 1 and March 31.
 - (2) End of year work plan reviews may be conducted between April 1 and August 15.
- c. **Triennial Review.** This review will be completed in conjunction with the statewide Triennial Review schedule as determined by the Office of the State Public Health Director. A year-end work plan review may be scheduled in conjunction with a triennial review. This Agreement will be integrated into the Triennial Review Process.
- d. **Multi-Year Training and Exercise Plan (MYTEP).** LPHA must annually submit a MYTEP to HSPR Liaison on or before August 15. Final approved MYTEP will be due on or before September 15.
- e. **Exercise Notification.** LPHA must submit to HSPR Liaison 30 days in advance of each exercise an exercise notification that includes a description of the exercise, exercise objectives, CDC Public Health Emergency Preparedness and Response Capabilities addressed, a list of invited participants, and a list of exercise planning team members.
- f. **Response Documentation.** LPHA must submit LPHA incident objectives or Incident Action Plan to HPSR Liaison within 48 hours of receiving notification of an incident that requires an LPHA response.
- g. **After Action Report / Improvement Plan.** LPHA must submit to HSPR Liaison an After Action Report/Improvement Plan within 60 days of every exercise, incident, or public health response completed.

7. **Performance Measures:** LPHA will progress local emergency preparedness planning efforts in a manner designed to achieve the 15 CDC National Standards for State and Local Planning for Public Health Emergency Preparedness and is evaluated by Mid-year, End of Year and Triennial Reviews.³⁴

³⁴ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

OHA - 2019-2021 INTERGOVERNMENTAL AGREEMENT - FOR THE FINANCING OF PUBLIC HEALTH SERVICES

CAPITAL EQUIPMENT (individual items that cost \$5,000 or more)	\$0		\$0
SUPPLIES	\$0		\$0
CONTRACTUAL (list each Contract separately and provide a brief description)	\$0		\$0
Contract with () Company for \$, for () services.			
Contract with () Company for \$, for () services.			
Contract with () Company for \$, for () services.			
OTHER	\$0		\$0
TOTAL DIRECT CHARGES			\$0
TOTAL INDIRECT CHARGES @ ___% of Direct Expenses or describe method			\$0
TOTAL BUDGET:			\$0

Date, Name and phone number of person who prepared budget

NOTES:
 \$62,500 (annual salary) which would computer to the sub-total column as \$50,000
 be 50*12/2080 = .29 FTE

Attachment 2: Use of Funds

Subject to CDC grant requirements, funds may be used for the following:

- a. Reasonable program purposes, including personnel, travel, supplies, and services.
- b. To supplement but not supplant existing state or federal funds for activities described in the budget.
- c. To purchase basic, non-motorized trailers with prior approval from the CDC OGS.
- d. For overtime for individuals directly associated (listed in personnel costs) with the award with prior approval from HSPR.
- e. For deployment of PHEPR-funded personnel, equipment, and supplies during a local emergency, in-state governor-declared emergency, or via the Emergency Management Assistance Compact (EMAC).
- f. To lease vehicles to be used as means of transportation for carrying people or goods, e.g., passenger cars or trucks and electrical or gas-driven motorized carts with prior approval from HSPR.
- g. To purchase material-handling equipment (MHE) such as industrial or warehouse-use trucks to be used to move materials, such as forklifts, lift trucks, turret trucks, etc. Vehicles must be of a type not licensed to travel on public roads with prior approval from HSPR.
- h. To purchase caches of antibiotics for use by first responders and their families to ensure the health and safety of the public health workforce.
- i. To support appropriate accreditation activities that meet the Public Health Accreditation Board's preparedness-related standards

Subject to CDC grant requirements, funds may not be used for the following:

- a. Research.
- b. Clinical care except as allowed by law. Clinical care, per the FOA, is defined as "directly managing the medical care and treatment of patients."
- c. The purchase of furniture or equipment - unless clearly identified in grant application.
- d. Reimbursement of pre-award costs (unless approved by CDC in writing).
- e. Publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body.
- f. The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body.
- g. Construction or major renovations.
- h. Payment or reimbursement of backfilling costs for staff.
- i. Paying the salary of an individual at a rate in excess of Executive Level II or \$187,000.00 per year.
- j. The purchase of clothing such as jeans, cargo pants, polo shirts, jumpsuits, or t-shirts.
- k. The purchase or support of animals for labs, including mice.
- l. The purchase of a house or other living quarter for those under quarantine.
- m. To purchase vehicles to be used as means of transportation for carrying people or goods, such as passenger cars or trucks and electrical or gas-driven motorized carts.

ATTACHMENT 3³⁶

Incident/Exercise Summary Report

Notification			
<i>Exercise: Due 30 Days Before Exercise</i> <i>Incident: Within 48 hours of notification of incident requiring a response</i>			
Name of Exercise or Incident:	Name of Exercise or Incident and OERS number, if relevant	Date(s) of LPHA Play:	Dates of Play
Scope	Type of Exercise/Event:	<input type="checkbox"/> Drill	<input type="checkbox"/> Functional Exercise
	Participating Organizations:	<input type="checkbox"/> Tabletop Exercise	<input type="checkbox"/> Full Scale Exercise
	Duration:	List all the names (if available) and agencies participating in your exercise	
	Objectives:	How long will the exercise last? Or start/end time	Location
	Primary Activities:	List 1 to 3 SMART objectives	
Design Team:	List primary activities to be conducted with this incident or exercise		
Point of Contact:	List people who are participating in designing the exercise by name, agency		
POC Email:	Typically, the PHEP Coordinator's name	LPHA or Tribe:	Agency Name
Capabilities Addressed	Enter POC's email address		
POC Email:	Enter POC's email address	Phone:	Phone
Capabilities Addressed			
BIOSURVEILLANCE <input type="checkbox"/> 12: Public Health Laboratory Testing <input type="checkbox"/> 13: Public Health Surveillance and Epidemiological Investigation COMMUNITY RESILIENCE <input type="checkbox"/> 1: Community Preparedness <input type="checkbox"/> 2: Community Recovery COUNTERMEASURES AND MITIGATION <input type="checkbox"/> 8: Medical Countermeasure Dispensing and Administration <input type="checkbox"/> 9: Medical Materiel Management and Distribution <input type="checkbox"/> 11: Nonpharmaceutical Interventions <input type="checkbox"/> 14: Responder Safety and Health		INCIDENT MANAGEMENT <input type="checkbox"/> 3: Emergency Operations Coordination INFORMATION MANAGEMENT <input type="checkbox"/> 4: Emergency Public Information and Warning <input type="checkbox"/> 6: Information Sharing SURGE MANAGEMENT <input type="checkbox"/> 5: Fatality Management <input type="checkbox"/> 7: Mass Care <input type="checkbox"/> 10: Medical Surge <input type="checkbox"/> 15: Volunteer Management	
After Action Report			
<i>To be completed within 60 days of exercise or incident completion</i>			
Strengths:	What were the strengths identified during this exercise or incident?		
Areas of Improvement:	Were there any areas of improvement identified? List all in this space, then complete improvement plan on next page.		

³⁶ A fillable template is available from HSPR Liaison.

OHA - 2019-2021 INTERGOVERNMENTAL AGREEMENT - FOR THE FINANCING OF PUBLIC HEALTH SERVICES

Improvement Plan <i>To be completed with action review and submitted to liaison within 60 days of exercise or incident completion</i>					
Name of Event or Exercise		Name of Exercise or Incident	Date(s)	Date(s) of Exercise or Incident	
CDC Public Health Capability Addressed	Issue(s)/Area(s) of Improvement	Corrective Action	Timeframe	Date Completed	
Capability Name	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	To be filled in when completed	To be filled in when completed	
Capability Name	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	To be filled in when completed	To be filled in when completed	
Capability Name	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	To be filled in when completed	To be filled in when completed	

**Attachment B
Financial Assistance Award (FY21)**

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Morrow County Street: 110 N Court Street City: Heppner State: OR Zip: 97836-7328		2) Issue Date Saturday, August 1, 2020		This Action Amendment FY 2021
		3) Award Period From July 1, 2020 through June 30, 2021		
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE01-01	State Support for Public Health	\$14,354.00	\$0.00	\$14,354.00
PE12	Public Health Emergency Preparedness and Response (PHEP)	\$65,873.00	\$0.00	\$65,873.00
PE13-01	Tobacco Prevention and Education Prgram (TPEP)	\$7,500.00	\$0.00	\$7,500.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$1,890.00	\$0.00	\$1,890.00
PE42-04	MCAH Babies First! General Funds	\$6,044.00	\$0.00	\$6,044.00
PE42-06	MCAH General Funds & Title XIX	\$3,548.00	\$0.00	\$3,548.00
PE42-11	MCAH Title V	\$18,366.00	\$0.00	\$18,366.00
PE42-12	MCAH Oregon Mothers Care Title V	\$3,441.00	\$0.00	\$3,441.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$8,455.00	\$0.00	\$8,455.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$40,000.00	\$0.00	\$40,000.00
PE46-05	RH Community Participation & Assurance of Access	\$12,470.00	\$0.00	\$12,470.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$32,577.00	\$0.00	\$32,577.00
		\$274,518.00	\$0.00	\$274,518.00

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Morrow County Street: 110 N Court Street City: Heppner State: OR Zip: 97836-7328		2) Issue Date Saturday, August 1, 2020	This Action Amendment FY 2021	
		3) Award Period From July 1, 2020 through June 30, 2021		
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
5) Foot Notes:				
PE42-12	Initial SFY21: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.			
PE42-12	Initial SFY21: Due to COVID-19 pandemic, additional one-time funding was allocated to OMC sites in FY21 to support outreach and service provision efforts.			
PE42-11	Initial SFY21: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.			
6) Comments:				
PE01-01	8/2020: Adding revised PE01 language to all grantees, changes are to align PE language with the current SFY21 template, no changes to award amount.			
PE12	08/2020: Amending to revise PE12 language			
PE13-01				
PE42-03				
PE42-04				
PE42-06				

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Morrow County Street: 110 N Court Street City: Heppner State: OR Zip: 97836-7328	2) Issue Date Saturday, August 1, 2020	This Action Amendment FY 2021		
		3) Award Period From July 1, 2020 through June 30, 2021		
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE42-11				
PE42-12				
PE43-01				
PE44-01				
PE44-02				
PE46-05				
PE51-01				
7) Capital outlay Requested in this action:				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
Program	Item Description	Cost	PROG APPROV	

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

On September 2, 2020 the Morrow County Board of Commissioners made a formal motion to request the City of Irrigon to deed back a parcel of land the County deeded to them on July 27, 1988. On September 9, 2020, the commissioners followed up with a letter to the City of Irrigon requesting the 20 foot wide by 120 feet long, west 10 feet of Lot 5 and east 10 feet of Lot 6 strip of land be deeded back to the County.

On September 16, 2020 Aaron Palmquist, Irrigon City Manager and Daren Strong, Mayor of Irrigon, signed a Bargain and Sale Deed conveying the property stated above, back to Morrow County in the amount as originally deeded, zero dollars.

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Motion for the Board of Commissioners to sign the Bargain and Sale Deed from the City of Irrigon.

Attach additional background documentation as needed.



P.O. Box 788 • Heppner, OR 97836
541-676-5613
www.co.morrow.or.us

Board of Commissioners

Commissioner Melissa Lindsay, Chair
Commissioner Don Russell
Commissioner Jim Doherty

September 9, 2020

City of Irrigon
P.O. Box 428
500 NE Main Avenue
Irrigon, OR 97844

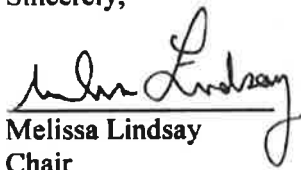
Dear Mr. Aaron Palmquist,


The Morrow County Board of Commissioners made a formal motion on Wednesday, September 2, 2020 to request the City of Irrigon to deed back a parcel of land Morrow County deeded to the City of Irrigon on July 27, 1988. This parcel of land is incorporated into Morrow County's site plan for a new government building.


The parcel of land is situated in the City of Irrigon, Section 24, T.5N, R26, E.W.M., Morrow County, Oregon. This is a 20-foot-wide strip of land 120 feet long, being west 10 feet of Lot 5 and east 10 feet of Lot 6.

Attached is a map of the property and the Quitclaim Deed used to deed the property from Morrow County to the City of Irrigon.

Sincerely,


Melissa Lindsay
Chair


Don Russell
Commissioner


Jim Doherty
Commissioner

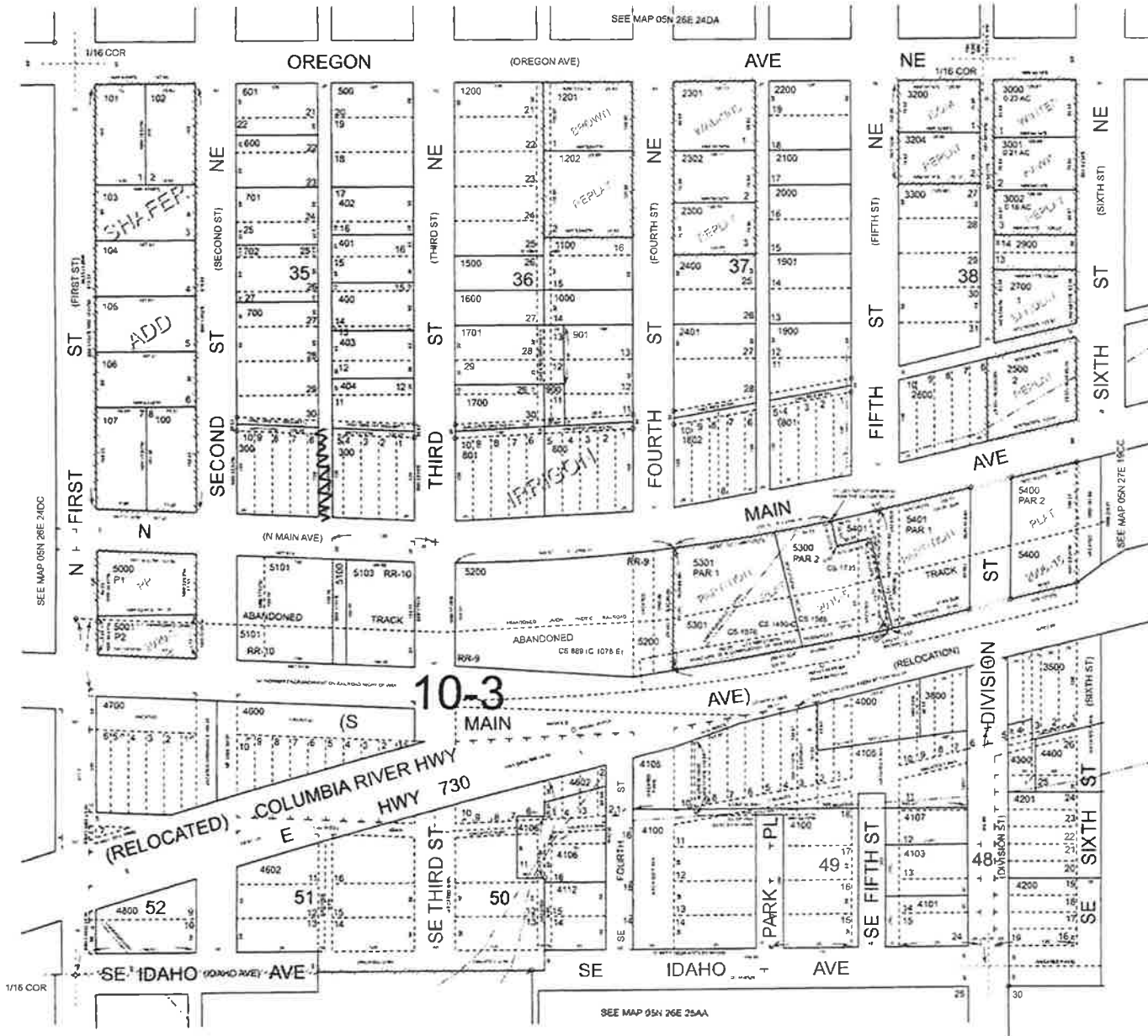
Enclosures: Assessment Map
Quitclaim Deed dated July 27, 1988

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY



S.E. 1/4 S.E. 1/4 SEC. 24 T.5N. R.26E. W.M.
MORROW COUNTY
1" = 100'

05N26E24DD
IRRIGON



- Cancelled
- 301
- 703
- 902
- 1300
- 1400
- 1500
- 1800
- 1803
- 1804
- 2601
- 2800
- 3100
- 3201
- 3202
- 3203
- 3400
- 3600
- 3601
- 3700
- 3800
- 4102
- 4104
- 4108
- 4109
- 4110
- 4111
- 4601
- 4603
- 4800
- 4801
- 5102

Revised EB
05/07/2020

IRRIGON
05N26E24DD

QUITCLAIM DEED

MORROW COUNTY, a political subdivision of the State of Oregon, Grantor, releases and quitclaims to THE CITY OF IRRIGON, a political subdivision of the State of Oregon, Grantee, all right, title and interest in and to the following described real property situated in Morrow County, Oregon, to-wit:

A parcel of land situated in the City of Irrigon, Section 24, T.5N, R26, E.W.M., Morrow County, Oregon, described as follows:

A 20.00 foot wide strip of land 120.00 feet long, being the West 10.00 feet of Lot 5 and the East 10.00 feet of Lot 6, all in Block 35. Containing 2400.00 square feet.

The true consideration for this conveyance is \$0.00.

THIS INSTRUMENT DOES NOT GUARANTEE THAT ANY PARTICULAR USE MAY BE MADE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT. A BUYER SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

Dated this 27 day of July, 1988.

ATTEST:

Debra Bloodworth
County Clerk

Louis A. Carlson
Louis A. Carlson, Judge

Irvin Rauch
Irvin Rauch, Commissioner

G.W. "Jerry" Peck
G.W. "Jerry" Peck, Commissioner

Grantor: County of Morrow, Oregon
Grantee: City of Irrigon, Oregon
P.O. Box 428
Irrigon, Oregon 97844

STATE OF OREGON)
) ss.
County of Morrow)

After recording return to:
City of Irrigon
P.O. Box 428
Irrigon, Oregon 97844

I certify that the within instrument was received for record on the ___ day of ___, 19___, at ___ o'clock ___ M., and recorded in book/reel/volume No. ___ on page ___

All tax statements to be sent to:
City of Irrigon
P.O. Box 428
Irrigon, Oregon 97844

or and fee/file/instrument/microfilm/reception No. _____,
Record of Deeds of said county.

Witness my hand and seal of county affixed.

Name _____ Title _____
By _____ Deputy _____

ACCEPTANCE

The Irrigon City Council, by and on behalf of the people of Irrigon, Oregon, it being in their best interests to do so, hereby accepts title to the above-described property.

Dated this 9th day of August, 1988.

ATTEST:

Quelva Stahl
CITY RECORDER

Donald V. Effenbuck
MAYOR
William M. Carby
COUNCILPERSON
Carl E. [unclear]
COUNCILPERSON
R. J. Judd
Harold [unclear]
Bob [unclear]

STATE OF OREGON } ss. 139167
County of Morrow

I hereby certify that the within instrument was received for record.

on 09-07-88 10:15 am

and assigned No. 31570

in the Microfilm Records of said county

Witness My Hand and Seal of County Affixed

Barbara Bloodsworth
County Clerk

By Shirley M. Carl
Deputy

After recording return to:
Paige Sully PC
213 W. Main St
Enterprise OR 9728

Tax Statements to:
Morrow County
Post Office Box 788
Heppner OR 97836

Bargain and Sale Deed

CITY OF IRRIGON, a municipal corporation, Grantor, conveys to **MORROW COUNTY**, a political subdivision of the State of Oregon, Grantee, the following described real property, located in Morrow County, Oregon:

A parcel of land situated in the City of Irrigon, Section 24, Township 5 North, Range 26 East, of the Willamette Meridian, Morrow County, Oregon, described as:

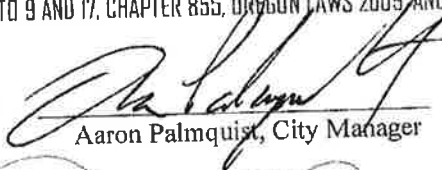
A 20.00 foot wide strip of land 120.0 feet long, being the West 10.00 feet of Lot 5 and the East 10.00 feet of Lot 6, all in Block 35, containing 2400.00 square feet,

For public use as a parking lot and for access to the alley north of said property.

The true and actual consideration for this conveyance is \$0.00 but consists of other property or value that was either part or the whole consideration.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

Grantor:


Aaron Palmquist, City Manager

Date:

9-16-2020

Grantor:


Daren Strong, Mayor

Date:

9-16-2020

STATE OF OREGON)
) ss:
County of Morrow)

This instrument was executed and acknowledged before me by Aaron Palmquist as City Manager for the City of Irrigon on September 16, 2020.



J. J. Evans
Notary Public for Oregon
My commission expires: May 29, 2022

STATE OF OREGON)
) ss:
County of Morrow)

This instrument was executed and acknowledged before me by Daren Strong, as Mayor of the City of Irrigon on September 16, 2020.



J. J. Evans
Notary Public for Oregon
My commission expires: May 29, 2022

ACCEPTANCE

The Board of Commissioners of Morrow County, by and on behalf of the people of the County of Morrow, Oregon, it being in their best interests to do so, hereby accepts title to the above-described property as set forth herein.

Dated this _____ 2020.

Melissa Lindsay, County Commission Chair

Don Russell, County Commissioner

Jim Doherty, County Commissioner

RESOLUTION NO. 20-10

A RESOLUTION DECLARING CERTAIN PROPERTY OWNED BY THE CITY OF IRRIGON, MORROW COUNTY, OREGON, AS SURPLUS PROPERTY AND DEED TO MORROW COUNTY

WHEREAS, the State of Oregon has an established Oregon Revised Statute, ORS 221.725, that regulates the transfer or sale of city property, and

WHEREAS, this parcel of land to ensure clear and consistent alley access, on recorded Quit Claim Deed 1988-31576, deeded by Morrow County to the City of Irrigon, and

WHEREAS, Morrow County will develop a parking lot across the parcel as part of the larger development, maintain access to the alley which runs north of this noted parcel, and

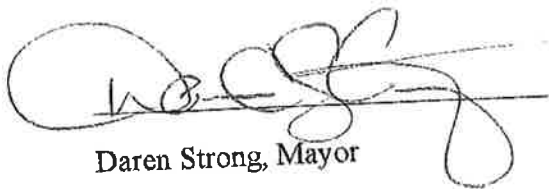
WHEREAS, Morrow County will benefit from this property as part of their new Irrigon Administrative Facility and campus, and

WHEREAS, Morrow County has requested that the City of Irrigon deed the property back to Morrow County for the same amount as originally deeded (zero sum),

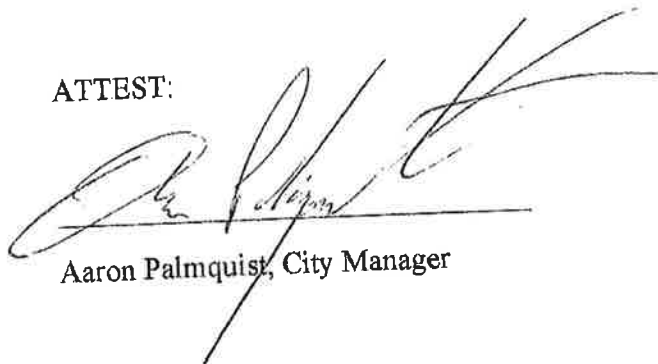
NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF IRRIGON HEREBY DECLARES BY RESOLUTION OF THE IRRIGON CITY COUNCIL, THAT THIS PARCEL NOTED IN DEED RECORDED UNDER MORROW COUNTY 1988-31576 TO BE DECLARED EXCESS TO THE CITY OF IRRIGON AND DISPOSAL BY DEED TO MORROW COUNTY.

This Resolution adopted and passed by the Common Council of the City of Irrigon and signed by the Mayor on this 15th day of September 2020.

SIGNED:


Daren Strong, Mayor

ATTEST:


Aaron Palmquist, City Manager

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

On September 2, 2020, the Board of Commissioners approved the Boardman Food Pantry contribution in the amount of \$100,000.

A budget transfer resolution is needed to increase the general fund, non-departmental budget, within the other requirements category in the amount of \$100,000 per Oregon Budget Law ORS 294.463(2) - Transfers of appropriations within fund or between funds.

ORS 294.463

(2) of this section, transfers of appropriations may be made within a fund when authorized by ordinance or resolution of the governing body of a municipal corporation. The ordinance or resolution must state the need for the transfer, the purpose for the authorized expenditure and the amount transferred.

2. FISCAL IMPACT:

Increase appropriations in general fund, non-departmental, other requirements in the amount of \$100,000 (101-199-5-50-5003),

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approved R-2020-22 budget transfer resolution to increase general fund, non-departmental, other requirements in the amount of \$100,000 for the Boardman Food Pantry contribution.

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

IN THE MATTER OF)
 APPROPRIATIONS FOR FISCAL)
 YEAR BEGINNING JULY 1, 2020)

RESOLUTION NO. R-2020-22

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, for the following purposes:

WHEREAS, the Morrow County General Fund – Non-Department, Other Requirement, will be incurring expenditures, resulting in a payment to a non-profit not previously budgeted, it is necessary to increase appropriations within the fund.

	<u>Current Appropriations</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>GENERAL FUND</u>			
Non-Departmental	\$ 7,075,812	\$ 100,000	\$ 7,175,812
Total Increase/(Decrease) General Fund	\$ 20,511,158	\$ 100,000	\$ 20,611,158
		Total APPROPRIATIONS, All Funds	\$ 43,463,406
		Total Unappropriation and Reserve Amounts, All Funds	\$ 6,935,783
		TOTAL ADOPTED BUDGET	\$ 50,399,189

Dated this 23rd day of September 2020.

**MORROW COUNTY BOARD OF
COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Approved as to Form:

Morrow County Counsel



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5a

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Lindsay Grogan
Department: Human Resources
Short Title of Agenda Item:

Phone Number (Ext): 5620
Requested Agenda Date: 9/23/2020

(No acronyms please) PERS Reporting Official Assignment

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 5 mins or less
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Lindsay Grogan 09/18/2020 Human Resources *If appropriate

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

For the new PERS plan effective July 1, 2020. A Reporting Official needs to be selected for the new plan in order to proceed with the application process. Typically, the Reporting Official is someone with the financial authority to execute on behalf of the organization. The Reporting Official will assign a Web Administrator to manage all reporting and communications, from PERS, through the Online reporting system (EDX). The Reporting Official will not have access to EDX. Any type of financial or organizational sign off, beyond any authority granted to the Web Administrator, will need to come from the Reporting Official. This could include signatures, approvals, change in ACH information, or changes to any of the initial information provided, etc. Any communications however, will typically be directed from PERS through the Web Administrator to the Reporting Official. As the Reporting Official does not have access to the reporting system, it is imperative that this role is separate from the Web Administrator.

I would like to recommend an approval for the Web Administrator position to be assigned to Ronda Fox and Lindsay Grogan.

In addition, I would like to recommend either Kate Knop or Darrell Green as the Reporting Official.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

1. Motion to assign the Web Administrator position to Ronda Fox and Lindsay Grogan.
2. Motion to assign _____ as the Reporting Official.

Attach additional background documentation as needed.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The second review date for the PH Director is set for October 2, 2020. I would like to assemble an interview panel for this position consisting of the following:

1. County Administrator - Darrell Green
2. HR Manager - Lindsay Grogan
3. Juvenile Director - Christy Kenny
4. Public Health - Diane Kilkenny
5. County Commissioner - _____

Based on rotating Commissioner schedule:
Commissioner Russell - HR Director 2018
Commissioner Lindsay - Juvenile Director 2019
Commissioner Doherty - Planning Director 2019
Commissioner Russell - HR Director 2020
Commissioner Doherty - Planning Manager 2020
Commissioner _____ - PH Director 2020

Tentative dates for interviews: Oct. 5th - Oct. 9th

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Suggest the following people participate on the Interview team:

1. County Administrator - Darrell Green
2. HR Manager - Lindsay Grogan
3. Juvenile Director - Christy Kenny
4. Public Health - Diane Kilkenny
5. County Commissioner - _____

Attach additional background documentation as needed.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
50

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Lindsay Grogan
Department: Human Resources
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 5620
Requested Agenda Date: 9/23/2020

County Surveyor Job Description Approval and Interview Team Panel

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 5 minutes
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Lindsay Grogan 9/18/2020 Human Resources *If appropriate

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

A. Please see attached for County Surveyor Job Description.

B. Time-line for County Surveyor recruitment:

Post position by: September 28th

Review Date: October 16th

Interviews: Oct. 19th - 30th

C. I would like to assemble an interview panel for this position consisting of the following:

1. Darrell Green, County Administrator
2. Lindsay Grogan, Human Resources
3. Matt Scrivner, Public Works Director
4. Mike Gorman, County Assessor
5. County Commissioner _____

Based on rotating Commissioner schedule:

Commissioner Lindsay - Juvenile Director 2019

Commissioner Doherty - Planning Director 2019

Commissioner Russell - HR Director 2020

Commissioner Doherty - Planning Manager 2020

Commissioner _____ - PH Director 2020

Commissioner _____ - County Surveyor 2020

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

A. Motion to approve final draft of County Surveyor job description.

B. Suggest the following people participate on the interview team:

1. Darrell Green, County Administrator
2. Lindsay Grogan, Human Resources
3. Matt Scrivner, Public Works Director
4. Mike Gorman, Assessor
5. County Commissioner _____

Attach additional background documentation as needed.



MORROW COUNTY JOB DESCRIPTION

Date Prepared: September 2020

Position Title: County Surveyor

Department: County Surveyor

Supervisor: County Administrator

Position Summary: The County Surveyor, under the limited supervision of the County Administrator, is responsible for performing the professional land surveying duties related to the office of County Surveyor, see ORS 204.005 (2). The County Surveyor must possess intellectual, technical, and functional expertise in land surveying to perform a full range of complex duties without instruction or assistance. Ensures that County and other survey work done by Land Surveyors conforms to survey map standards, Oregon Revised Statutes and Oregon Administrative Rules.

Supervisory Responsibilities: The County Surveyor may be expected to provide supervision to subordinate staff; however, supervisory responsibilities are ancillary to the main intent and focus.

Qualifications:

- Education: Must be a graduate of a 4-year program in land surveying or civil engineering.
- Experience: Must have 4 years of professional land surveying experience specifically dealing with the interpretation of complex and inter-related deeds, historic boundary determinations, and restoration of public land corners; beyond the 4 years of professional-level work experience required to become a licensed land surveyor in Oregon.
- Must be a registered professional land surveyor in the State of Oregon, per ORS 209.115.

Skills/Abilities:

- Must understand and be able to utilize Geographic Information Systems and other digital data in various formats.

- Must understand and be able to operate a wide variety of technologically advanced survey equipment, including Global Positioning System equipment, and be able to adapt to unforeseen evolving technologies.
- Must be licensed to drive a motor vehicle in the state of Oregon.
- Office equipment used: Personal computer, telephone, copy machine, fax machine, personal electronic devices and other office equipment, automobile.
- Proficient with Microsoft Office, including Microsoft Excel, Outlook, Word, email, and other software applications as required.
- The Surveyor must possess intellectual, technical, and functional expertise in right of way research, right of way survey work, permitting of utilities, access permits, permitting program and documentation storage.

Job Duties/Responsibilities:

- Acts as the primary professional land surveyor in the county, offering consultation with other land surveyors practicing in the county, and seeking consultation with other county surveyors and private surveyors regarding unusual or complex cases.
- Keep a fair and correct record of all surveys received for filing in the county, in accordance with ORS 209.070 (1) and (2) and ORS 209.250, in county facilities designated by the county governing body, ORS 209.270.
- Provide public access to all surveys and plats by maintaining consistent office hours, telephone access, email access, and on-line records access.
- Assist the general public, county departments, and other governmental entities with locating property surveys, historical research, general survey questions, determining land boundaries, and interpreting legal descriptions.
- Review and index all surveys submitted for filing to ensure they comply with ORS 209.250 (1), (2), and (3); forward non-compliant maps to Oregon State Board of Examiners for Engineering and Land Surveying for action, as provided in ORS 209.250 (11).
- Review and approve all subdivision plats and partition plats in accordance with ORS 92.050 to 92.190.
- Review and approve all condominium plats or supplemental plats in accordance with ORS 100.
- Provide professional land surveying services to county departments and other public entities, if directed by the county Board of Commissioners.
- Establish or reestablish and maintain all public land survey corners and keep a separate record of the corners, in accordance with ORS 209.070 (4), (5), and (6).

- Budget for and authorize expenses incurred in the establishment, reestablishment and maintenance of corners of government surveys, in accordance with ORS 203.148 Public Land Corner Preservation Fund.
- In the establishment or reestablishment of a public land survey corner, the county surveyor shall set a monument of durable quality, witnessed by references, in accordance with ORS 209.130.
- When maintaining or reestablishing survey corners, establish coordinates on public land survey corners using an Oregon Coordinate System, in accordance with ORS 209.130 (3), and pursuant to ORS 93.320.
- Ensure that prior to the removal or destruction of any monument of record in the office of the county surveyor provisions are made to replace or reference said monument in accordance with ORS 209.140 to 209.155.
- Works on the execution and completion of road right-of-way surveys, road legalization, right-of-way acquisition, and road vacations.
- Execute all orders directed to the surveyor by any court of record or county court for surveying roads, or surveying or resurveying any tract of land the title to which is in dispute before such court, pursuant to ORS 209.020
- File copies of plats and field notes of United States surveys and resurveys of public lands of townships, sections, Donation Land Claims, mineral claims, homesteads, meander lines, or other similar surveys, in accordance with ORS 209.090.
- Administer oaths or affirmations necessary to the legal establishment of roads and other surveys, and to take the evidence of any person who may be produced to prove any point material to such survey, per ORS 209.100.
- Administer the oath or affirmation from each employee to faithfully and impartially execute the duties of employment, in accordance with ORS 209.220.
- Procure at the expense of the county materials and requisites for carrying into effect ORS 209.100 to 209.230.
- Prepare and monitor the annual budget for the County Surveyor's office and the Land Corner Preservation Fund.
- Review and file affidavits of correction, noting corrections and the recorder's filing information with permanent ink upon:
 - the original survey or narrative, pursuant to ORS.255, or
 - the county surveyor's copy of a recorded plat, pursuant to ORS 92.170.
- Utilize a wide range of survey equipment and instruments, as well as a computer and other general office equipment.
- Follow all safety rules and procedures. Comply with all county policies and procedures.
- Maintain a clean and orderly office and stockroom.

- Maintain a clean and operable survey vehicle.
- Any other duties which may be necessary or desirable and for which the surveyor is qualified.

Essential Job Functions:

Working Environment: While a majority of the time is spent in an office setting, a substantial amount of time is spent outdoors in all seasons.

Physical:

- Ability to sit for extended periods of time while viewing a computer monitor and operating a keyboard.
- Other physical requirements include hiking, operating a motorized four-wheeler, climbing steep and rocky slopes, digging, bending, and lifting, as necessary to establish, reestablish, or maintain survey monuments.

Mental:

- This position is regularly required to use written and oral communication skills; observe and interpret situations; read and interpret data, information and documents; analyze and solve complex problems; use math and mathematical reasoning; perform highly detailed work under challenging, intensive deadlines, on multiple concurrent tasks; work with constant interruptions; and interact with officials and the public.

ADA Statement:

Ability to perform the essential functions of this position with or without reasonable accommodation.

X

Signed and Approved

Essential Functions, Physical Demands, and Work Environment Checklist:
Position: County Surveyor

BODY MOVEMENTS	Never 0%	Rare 1-5%	Occas. 6- 33%	Freq. 34-66%	Cont. 67-100%
Bend/Stoop			X		
Crouch/Squat		X			
Kneel		X			
Twist			X		
Crawl		X			
Balancing				X	
Walk-Level Surfaces				X	
Walk-Uneven Surfaces				X	
Working at Heights			X		
Climb-Ladder		X			
Climb-Stairs/Inclines				X	
<i>Additional Comments: Conducted in field and office</i>					
MATERIALS HANDLING	Never 0%	Rare 1-5%	Occas. 6- 33%	Freq. 34-66%	Cont. 67-100%
Lift					
Up to 10 lbs.				X	
11-25 lbs.				X	
26-50 lbs.			X		
51-75 lbs.			X		
Over 75 lbs.		X			
<i>Additional Comments: lifting field equipment</i>					
Carry					
Up to 10 lbs.				X	
11-25 lbs.				X	
26-50 lbs.			X		
51-75 lbs.		X			
Over 75 lbs.		X			
<i>Additional Comments: carrying field equipment and supplies, sometimes for long distances and up steep slopes</i>					
Push					
Up to 10 lbs.				X	
11-25 lbs.				X	
26-50 lbs.			X		
51-75 lbs.		X			
Over 75 lbs.		X			
<i>Additional Comments: Pushing embedded stone monuments</i>					
Pull					
Up to 10 lbs.				X	
11-25 lbs.				X	
26-50 lbs.			X		
51-75 lbs.		X			
Over 75 lbs.		X			

PHYSICAL ENDURANCE	Hours /Day	Comments
Sit	6-8	
Stand	2-4	
Walk	4-6	On irregular surfaces
Stand / Walk	6-8	On irregular surfaces
Overall Job Strength:	Physically demanding	

COMMUNICATION	(Mark "X" if critical for job).	
Hearing	X	In field and office
Vision	X	In field and office
Talking	X	In field and office
Writing	X	Write legibly

Additional Comments:

ENVIRONMENT AND EXPOSURES	(Mark "X" if critical for job).	
General Office	X	
Noise Level	X	
Weather Conditions	X	
Airborne Exposures	X	
Bloodborne Pathogens		
1 st Aid/CPR Certificate	X	

OTHER JOB DEMANDS	Yes/ No	Comments
Independent Judgment	Yes	professional judgment required
Analytical Ability	Yes	regularly
Active Listening	Yes	often
Problem Solving	Yes	regularly
Self Accountability	Yes	constantly
Conflict Resolution	Yes	often
Positive Regard for Others	Yes	constantly – dealing with peoples' land
Flexibility/Adaptability	Yes	occasionally
Public Relations	Yes	regularly
Attention to Detail	Yes	constantly
Time Management	Yes	constantly
Objectivity	Yes	constantly
Leadership Skills	Yes	often
Frequent Interruptions	Yes	occasionally
Study/Apply New Skills	Yes	regularly
Computer Usage	Yes	constantly
Driving	Yes	regularly
CDL Licensure	No	

<i>Additional Comments:</i> Pushing/Pulling field equipment or embedded stone monuments					
Upper Extremities					
Use of Hands					X
Grasp/Grip					X
Pinch/Squeeze				X	
Reach – Overhead				X	
Reach – Shoulder Level				X	
Use of Office Tools				X	
Computer Usage					X
<i>Additional Comments:</i> Conducted in field and office					

<i>Additional Comments:</i>	
Analyzed By:	Supervisor's Name, Title
Date Reviewed:	

FTE Ask Executive Summary

Morrow County Oregon

A. Position Description & Dept. County Surveyor
 (Attach Job Description)

Pay Scale and Pay Range Pay Scale 19 Pay Range \$5376-\$7,564 (\$64,512- \$90,768)

B. What is the TOTAL cost to Morrow County?

CHART OF ANNUAL EXPENSES PER FTE

	<u>WAGES</u>	<u>BENEFITS</u>	<u>MATERIALS & SERVICE COSTS</u>	<u>CAPITAL EXPENSE</u>	<u>TOTAL COST</u>
<u>CURRENT COST</u>	Step A \$64,512	\$47,377	\$12,800	\$99,000	\$223,689
<u>PROJECTED COST</u>	① 66,445	\$47,141		\$90,000	\$216,386
<u>DIFFERENCE</u>					

c. FTE History for the last three (3) years. (Example: FY 16/17 5.25 FTE)

<u>YEAR</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>FTE</u>			

Personnel Services History for the last three (3) years.
 (Example: FY 16/17 \$264,707; FY 15/16 \$244,544; FY14/15 \$235,602)

<u>YEAR</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>FTE</u>			

① STEP A FY 20-21 \$ 66,445

FTE Ask Executive Summary

Morrow County Oregon

D. How will this position be funded? Grants _____ Fees _____ General Fund X Other _____
If other, please explain:

E. Where will the position be located physically? Is there space for them?

North Building when completed. Public Works office?

F. Quantify what has occurred in your department to request an FTE?

The current County Surveyor position will become an appointed position effective January 1st, 2021

G. What is the benefit to Morrow County? And the citizens of Morrow County?

PROPOSED BUDGET WORKSHEET

AS OF: DECEMBER 31ST, 2019

101-GENERAL FUND
SURVEYOR'S DEPARTMENT

(----- 2019-2020 -----) (----- 2020-2021 -----)

	2017-2018	2018-2019	CURRENT	Y-T-D	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

REVENUES

CHARGES FOR SERVICES

101-118-3-40-4014 PART. PLAT CHECK	2,200	0	1,500	0	1,500	
101-118-3-40-4044 SURVEYOR FILING FEES	125	325	300	25	300	
101-118-3-40-4186 PHOTO COPY FEES	0	0	0	0	0	
101-118-3-40-4187 SUBDIVISION PLAT CHECK	1,030	0	1,000	0	1,000	
101-118-3-40-4194 VACATION FEES	0	0	0	0	0	
TOTAL CHARGES FOR SERVICES	3,355	325	2,800	25	2,800	

MISCELLANEOUS REVENUE

101-118-3-60-4187 MISC REVENUE	0	0	0	0	0	
TOTAL MISCELLANEOUS REVENUE	0	0	0	0	0	

TOTAL REVENUES	3,355	325	2,800	25	2,800	
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EXPENDITURES

PERSONNEL SERVICES

101-118-5-10-1001 SURVEYOR	0	0	0	0	33,223	
101-118-5-10-1301 FICA	0	0	0	0	2,060	
101-118-5-10-1302 WORKERS' COMP	0	0	0	0	58	
101-118-5-10-1303 PACIFIC MUTUAL	0	0	0	0	8,239	
101-118-5-10-1305 MEDICAL INSURANCE	0	0	0	0	11,593	
101-118-5-10-1306 DENTAL INSURANCE	0	0	0	0	831	
101-118-5-10-1309 UNEMPLOYMENT INSURANCE	0	0	0	0	253	
101-118-5-10-1316 DISABILITY INSURANCE	0	0	0	0	31	
101-118-5-10-1317 LIFE INSURANCE	0	0	0	0	26	
101-118-5-10-1320 VACATION ACCRUAL	0	0	0	0	0	
101-118-5-10-1321 MANDATED MEDICARE	0	0	0	0	482	
TOTAL PERSONNEL SERVICES	0	0	0	0	56,796	

MATERIALS & SERVICES

101-118-5-20-2110 OFFICE SUPPLIES	0	0	100	0	50	
101-118-5-20-2285 SMALL TOOLS	0	0	0	0	1,000	
101-118-5-20-2375 MISC SUPPLIES	0	0	0	0	2,000	
101-118-5-20-3121 PROFESSIONAL SURVEYOR	18,750	3,000	3,000	1,500	1,500	
101-118-5-20-3135 MICROFILM SERVICE	0	146	400	66	200	
101-118-5-20-3314 OACES DUES & EXPENSES	40	0	40	0	40	
101-118-5-20-3318 TRAINING	0	0	0	0	5,000	
101-118-5-20-3420 SUBDIVISION PLAT CHECK	1,030	0	1,000	0	500	
101-118-5-20-3421 PLAT CHECKS	1,600	0	1,500	0	750	
101-118-5-20-3425 SURVEYOR CONTRACT	8,250	33,000	33,000	16,500	16,500	
101-118-5-20-3531 SOFTWARE	0	0	0	0	4,800	
TOTAL MATERIALS & SERVICES	29,670	36,146	39,040	18,066	32,340	

MORROW COUNTY, OREGON
 PROPOSED BUDGET WORKSHEET
 AS OF: DECEMBER 31ST, 2019

101-GENERAL FUND
 SURVEYOR'S DEPARTMENT

			{----- 2019-2020 -----}		{----- 2020-2021 -----}	
	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL OUTLAY</u>						
101-118-5-40-4105 COUNTY VEHICLES	0	0	0	0	40,000	
101-118-5-40-4401 OFFICE FURNITURE	0	0	0	0	0	
101-118-5-40-4402 OFFICE EQUIPMENT	0	0	0	0	50,000	
TOTAL CAPITAL OUTLAY	0	0	0	0	90,000	
<hr/>						
TOTAL EXPENDITURES	29,670	36,146	39,040	18,066	179,136	
REVENUE OVER/(UNDER) EXPENDITURES (26,315)	(35,821)	(36,240)	(18,041)	(176,336)	

FUND-DEPT	FTE	SPLIT	2019-2020	2020-2021	SUTA	MEDICAL	DENTAL		
J1-118	FTE	SPLIT	2019-2020	2020-2021	SUTA	MEDICAL	DENTAL		
SURVEYOR	100%		1001	66,445	505	390	23,185	210	1,661
OVERTIME				0					
FICA			1301	4,120					
WORKER'S COMP			1302	115					
RETIREMENT			1303	16,478					
MEDICAL			1305	23,185					
DENTAL			1306	1,661					
VEBA CONTRIBUTION			1308	0					
UNEMPLOYMENT			1309	505					
DISABILITY			1316	62					
LIFE INSURANCE			1317	52					
VACATION ACCRUALS			1320	0					
MANDATED MEDICARE			1321	963					
TOTAL				113,587					

From Payroll

FTE Ask Executive Summary

Morrow County Oregon

A. Position Description & Dept. County Surveyor
 (Attach Job Description)

Pay Scale and Pay Range Pay Scale 19 Pay Range \$5376-\$7,564 (\$64,512- \$90,768)

B. What is the TOTAL cost to Morrow County?

CHART OF ANNUAL EXPENSES PER FTE

	<u>WAGES</u>	<u>BENEFITS</u>	<u>MATERIALS & SERVICE COSTS</u>	<u>CAPITAL EXPENSE</u>	<u>TOTAL COST</u>
CURRENT COST	<u>Step A</u> \$64,512	\$47,377	\$12,800	\$99,000	\$223,689
PROJECTED COST					
REFERENCE					

Commented [DG1]: I think this has the potential to go beyond A to a D or more as Surveyors are in high demand and supply is low

c. FTE History for the last three (3) years. (Example: FY 16/17 5.25 FTE)

<u>YEAR</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>FTE</u>			

Personnel Services History for the last three (3) years.
 (Example: FY 16/17 \$264,707; FY 15/16 \$244,544; FY14/15 \$235,602)

<u>YEAR</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>FTE</u>			

FTE Ask Executive Summary

Morrow County Oregon

D. How will this position be funded? Grants _____ Fees _____ General Fund X Other _____
If other, please explain:

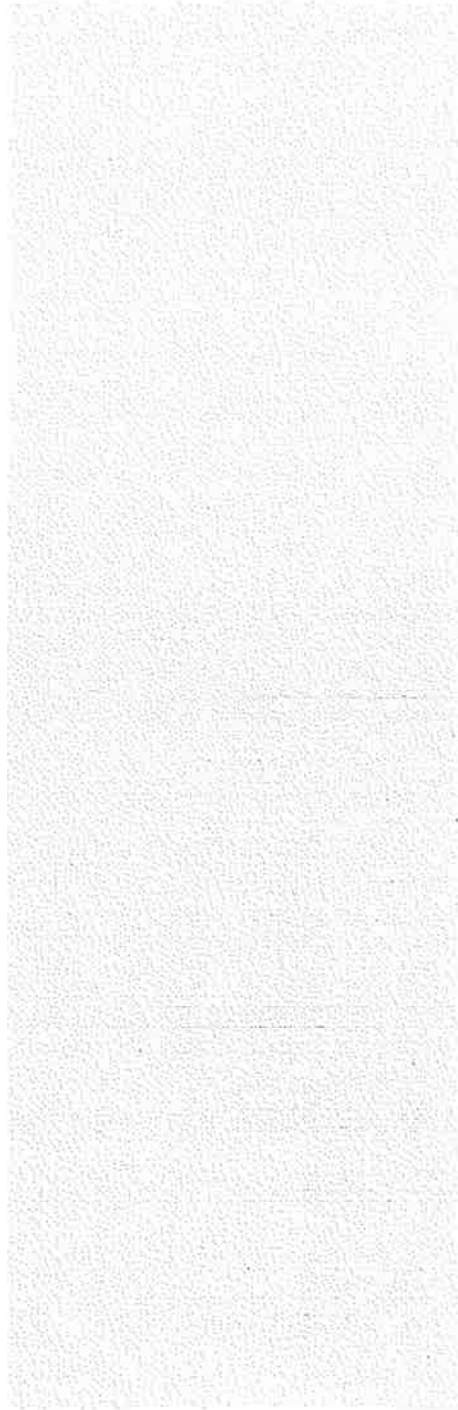
E. Where will the position be located physically? Is there space for them?

North Building when completed. Public Works office?

F. Quantify what has occurred in your department to request an FTE?

The current County Surveyor position will become an appointed position effective January 1st, 2021

G. What is the benefit to Morrow County? And the citizens of Morrow County?



A

19A SURVEYOR FY 19-20

YR. SALARY	\$64,512.00
HEALTH&DENTAL	\$24,845.28
FICA	\$3,999.74
RETIRE	\$15,998.98
UNEMP	\$505.20
DISAB.	\$62.00
LIFE	\$52.00
W.C.	\$928.97
MEDICARE	\$935.42
AIRLIFE	\$50.00
TOTAL	\$47,377.59
OVERHEAD	\$22.78
AVG HR COST	\$31.02
AVG OT COST	\$46.52
TOTAL COST	\$53.79
TOTAL COST W/OT	\$69.30
YEARLY SAL. PLUS BENEFITS	\$111,889.59

D

19D SURVEYOR FY 19-20	
YR.SALARY	\$74,676.00
HEALTH&DENTAL	\$24,845.28
FICA	\$4,629.91
RETIRE	\$18,519.65
UNEMP	\$505.20
DISAB.	\$62.00
LIFE	\$52.00
W.C.	\$1,075.33
MEDICARE	\$1,082.80
AIRLIFE	\$50.00
TOTAL	\$50,822.17
OVERHEAD	\$24.43
AVG HR COST	\$35.90
AVG OT COST	\$53.85
TOTAL COST	\$60.34
TOTAL COST W/OT	\$78.29
YEARLY SAL. PLUS BENEFITS	\$125,498.17

H

19H SURVEYOR FY 19-20

YR.SALARY	\$90,768.00
HEALTH&DENTAL	\$24,845.28
FICA	\$5,627.62
RETIRE	\$22,510.46
UNEMP	\$505.20
DISAB.	\$62.00
LIFE	\$52.00
W.C.	\$1,307.06
MEDICARE	\$1,316.14
AIRLIFE	\$50.00
TOTAL	\$56,275.76
OVERHEAD	\$27.08
AVG HR COST	\$43.64
AVG OT COST	\$65.46
TOTAL COST	\$70.69
TOTAL COST W/OT	\$92.51
YEARLY SAL. PLUS BENEFITS	\$147,043.76

Darrell Green

From: Bradley Cross <bradleyc@co.wasco.or.us>
Sent: Thursday, February 27, 2020 12:50 PM
To: Darrell Green
Subject: Re: Appointed County Surveyor

STOP and VERIFY - This message came from outside of Morrow County Government.

Hi Darrell,

Good to hear you are considering an appointed County Surveyor. I believe this is a better solution for the public than electing this important public official. To answer the approximate costs of equipment and software, I'll give you a run down of what I believe it should be, but keep in mind that the individual you hire will likely have some specific preferences that will dictate the cost.

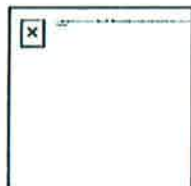
1. GPS surveying system with software: \$25,000
2. Robotic Total Station with software: \$25,000
3. A bipod, tripod and trlbrach: \$1,000
4. AutoCAD software: Autocad has gone to a very expensive subscription service, I use an alternative that costs about \$2,000
5. GIS Software: We have a GIS department so I don't budget for this.

Computer - \$2,500
Truck - \$40,000

The equipment typically has a useful life of about 8 years and the associated software usually has an annual maintenance cost of about \$300.

We have an annual budget of \$2,000 for field supplies, but you may need to allocate a little extra in the first year to get started to include safety vests, tapes, hammers etc.

Good luck in your search for a surveyor, I would be happy to help how I can with your selection process.



Bradley Cross | County Surveyor
PUBLIC WORKS

bradleyc@co.wasco.or.us | www.co.wasco.or.us
541-506-2644 | Fax 541-506-2641
2705 East Second Street | The Dalles, OR 97058

MIS 7,800
+ 5,000 unknown
12,800

Capital \$90,000
90,000

On Thu, Feb 27, 2020 at 11:28 AM Darrell Green <dgreen@co.morrow.or.us> wrote:

Good morning Brad,

Training/Conferences?

Below, Nichole recommended for me to reach out to you for some additional information. Morrow County will move from an elected Surveyor to an appointed Surveyor. I am looking to get a list of equipment a surveyor would need to properly do their job and a ballpark estimate on cost.

Here is a list that I have put together;

1. GPS surveying system with software
2. Robotic Total Station with software

3. A bipod, tripod and tribrach
4. AutoCAD software
5. GIS Software

Additional equipment we are considering would be hand tools, pick up truck, safety clothing and supplies.

Are we missing anything?

When you get a chance and without spending too much time and effort, would you be able to give me a cost estimate or range on the GPS, Total Station, AutoCad and GIS equipment and software you use? We are headed into budget for next fiscal year and I want to plug a ballpark number in for this position.

I appreciate your feedback!

Thank you,

Darrell J. Green

Morrow County Administrator

(541) 676-2529

P.O. Box 788

110 N. Court St.

Heppner, OR 97836

Email: dgreen@co.morrow.or.us



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Public Works was authorized on October 16th 2019 by resolution #R-2019-20 to apply for an All-Terrain vehicle grant to purchase a backhoe and portable sawmill. Public works applied and presented the grant application to Oregon State parks in early 2020. The grant selection committee approved the grant.

On August 11th, Public Works was given the signed and fully executed agreement and the notice to proceed with this grant. The backhoe is available on Sourcewell price agreement and is the process with the county to be purchased. The sawmill is not available for Sourcewell pricing and was advertised for quotes. Those bids were due September 10th at 4:00pm. The advertisement, contact list, bid information and review sheets are attached.

The backhoe came in at \$135,355.74 under estimated cost of \$140,000 difference of (\$4,644.26). Recommended Portable Sawmill came in over estimated cost at \$55,067.89 difference of \$8,067.89. State Parks has ok'ed the monies not used on backhoe to offset the overage on the sawmill. Leaving a difference of \$3,423.63 that parks would have to pay in addition to the grant match.

Reason/s for recommending TimberKing(TK) sawmill vs. Wood-Mizer(WM)

1. Straight Hydraulic (TK) vs. Electric over Hydraulic (WM)
This is a simpler system to maintain and less components to due routine maintenance on. Easier to trouble shoot issues.
2. Heavier frame solid welded together frame (TK) vs. Lighter bolted together frame (WM)
Solid frame less wear and tear on main components due to welded and not bolted together
Heavier frame structure permits handling of heavier logs with less stress on equipment
3. Ability to handle larger log diameter (TK)
While not an abundance of larger material in forest useful when have larger logs to process. These larger logs when processed produce more lumber and can make excellent structural beams that could be used in stream crossings.

This is 80% funded by grant funds and 20% through parks funds. This was presented during the budget process with revenue showing in grant revenues and expenditures in capital outlay.

2. FISCAL IMPACT:

Funds are available through grant funding and parks FY 20/21 budget

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve purchase of TimberKing Portable Sawmill package in the amount of \$55,067.89 from TimberKing.

Attach additional background documentation as needed.

From: [CALDWELL Ian * OPRD](#)
To: [Kirsti Cason](#); [LAW Mike * OPRD](#)
Subject: RE: Morrow County - Equipment Grant ATV 20-11
Date: Tuesday, September 15, 2020 9:22:43 AM

STOP and VERIFY - This message came from outside of Morrow County Government.

Yes. This is fine. Since at the end of the day you are will end up with all the items in the scope of work and you will have the correct match.

Thanks for asking. In the future if you have changes like this, it is best to check with us, like you did here.



Ian Caldwell | Grants & Community Programs Representative

Oregon Parks and Recreation Department

10260 NE Crooked River Drive, Terrebonne, Oregon 97760

541 410-5512

www.oregonstateparks.org

From: Kirsti Cason <kcason@co.morrow.or.us>
Sent: Tuesday, September 15, 2020 8:35 AM
To: LAW Mike * OPRD <Mike.Law@oregon.gov>
Cc: CALDWELL Ian * OPRD <Ian.Caldwell@oregon.gov>
Subject: Morrow County - Equipment Grant ATV 20-11
Importance: High

Mike/Ian,

We are in the stages of finalizing purchasing of the equipment in the ATV Equipment Grant ATV 20-11. I know in past if one piece of equipment came in lower than expected and the other higher we were allowed to use funds to help off set the cost of pricing difference.

Example: Quad grant price listed as \$10,000 but was actually \$8,000 – \$2,000 less than expected

Motorcycle listed at \$2,000 but was actually \$4,500 - \$2,500 over than expected

We were allowed to use the \$2,000 from quad for motorcycle and then come up with the remaining \$500 what is above and beyond what put into grant. (yes this includes match and all that good stuff)

In this case the backhoe is coming in under (\$4,644.26) and the portable sawmill over (\$8,067.89). -- Could we use the money for the backhoe towards the sawmill and we come up with the cash (\$3,423.63) for the remaining in addition to the match included in the grant so that can purchase both items in grant?

~Kirsti

Kirsti Cason

Administrative Assistant

Morrow County Public Works Dept.

Road Dept. - Gen. Maint. - Airport

Transfer Station - Parks

P.O. Box 428

Lexington, Oregon 97839

Phone: 541-989-9500

Cell: 541-256-0186

Fax: 541-989-8352

Park Reservations: 541-989-8214

E-mail: kcason@co.morrow.or.us

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Morrow County Parks Department Portable Sawmill - Request for Bid Review

REQUEST FOR BID REVIEW SHEET

Thank you for your time and assistance with reviewing the Portable Sawmill Bids.

Below you will find the Request for Bid information that was sent to multiple portable sawmill companies. This same document was placed in the East Oregonian and Heppner Gazette Times.

Please review the attached documentation for the Portable Sawmill and complete the information below where indicated.

REQUEST FOR BID

Morrow County Public Works – Parks Department is accepting bids for the purchase of a portable sawmill with a 35.9HP diesel engine; towable trailer kit; debarker; saw blade guide and lube system; hydraulic clutching system; hydraulic bi-plane log clamp; hydraulic loading arms, side supports & log turners, hydraulic roller toeboard; powered board return; stationary operator station with saw set works allowing for manual operating mode, multiple preset and programable auto settings for lower and raising saw-head, diagnostics that monitors operation, and bypass to allow for manual adjustments when needed or desired; Hydraulic, spare nine degree sawblades; spare seven degree satellite tipped blades & covers for carriage, operating console and engine. Delivery of all aforementioned components and onsite hands-on operation training of sawmill at the location of 71000 East Morphine Lane (AKA USFS 21 Road), Heppner, Oregon 97836.

Bids must be received at the Morrow County Public Works office, P.O. Box 428, 365 West Highway 74, Lexington, Oregon 97839 by Thursday, September 10, 2020 at 4:00pm (pacific time). Bids must be in a sealed envelope clearly marked "Portable Sawmill". Bids will also be accepted by email to kcason@co.morrow.or.us. Bids will be opened on Thursday, September 10, 2020 at 4:15pm (pacific time) at the Morrow County Public Works Conference room located at 365 West Highway 74, Lexington, Oregon 97839. For additional information contact Morrow County Public Works at 541-989-9500.

Morrow County reserves the right to reject any and all bids and/or to postpone the award of bids for thirty (30) days from the date of opening.

Morrow County does not discriminate on the basis of age, religion, race national origin, sex or handicapped status in hiring or the provision of services.

BID REVIEW NOTES - INFORMATION

Date: 9/10/2020 REVIEWER NAME: Judi Pointer

	Company Name	Bid Amount	Notes:
1	<u>Wood Miser</u>	<u>50,336.50</u>	<u>Repeat width 28" - Electric</u>
2	<u>Wood Miser</u>	<u>52,291.50</u>	<u>34" - Electric</u>
3	<u>Timber King</u>	<u>55,067.99</u>	<u>38" (will handle a bigger log) - Hydraulic better machine for processing</u>
4			<u>Heavyframe - less trouble starting (handle bigger log)</u>
5			

I recommend Timber King Machine - Stronger machine + handle the larger log - Hydraulic is a much better to trouble shoot END

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BID REVIEW NOTES - INFORMATION

Date: 09-10-2020

REVIEWER NAME: Firsti Cason 

	Company Name	Bid Amount	Notes:
1	<u>Wood-Mizer LT40HD</u>	<u>50,336.50</u> ^{sale}	<u>max cut 28" - support 21' 36" diam</u> <u>elec over hydraulic</u>
2	<u>Wood-Mizer LT40HD</u>	<u>59,281.50</u> ^{sale}	<u>max cut 34" - support 21' 36" diam</u> <u>elec over hydraulic</u>
3	<u>Timbuking</u>	<u>58,067.89</u>	<u>max cut 38"</u> <u>Support 21' long 38" diam</u> <u>straight hydraulic</u>
4	_____	_____	_____
5	_____	_____	_____

Recommend: Timbuking - straight hydraulic - less maintenance
handles larger log so heavier frame support
- with out sale machine pricing comparable

Morrow County Parks Department Portable Sawmill - Request for Bid Review

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BID REVIEW NOTES - INFORMATION

Date: 9-10-2020 **REVIEWER NAME:** Greg Close

Company Name	Bid Amount	Notes:
1 <u>wood mizer</u>	<u>50,336.⁵⁰</u>	<u>Smaller For The money</u> <u>Electric over Hydraulic</u>
2 <u>wood mizer</u>	<u>52,281.⁵⁰</u>	<u>Smaller Log Size -</u>
3 <u>Timber King</u>	<u>55,067.⁸⁹</u>	<u>Larger Throat - Solid Steel Frame -</u> <u>True Hydraulic on all parts</u>
4 _____	_____	_____
5 _____	_____	_____

Recommend Timber King - a stronger Built machine
Price difference mainly in shipping & sale price.

Morrow County Parks Department Portable Sawmill - Request for Bid Review

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BID REVIEW NOTES - INFORMATION

Date: _____ **REVIEWER NAME:** _____

	Company Name	Bid Amount	Notes:
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____

**Requested for Bid
Portable Sawmill
Morrow County Parks Department**

Thursday, September 10, 2020

At the time of the bid request closing, 4:00pm, Thursday, September 10, 2020 there were a total of three (3) bids received for the portable sawmill. Which were all received via email.

These bids were compiled and placed in a packed for review with documentation. Bids are scheduled to be reviewed at 4:15pm (pacific time), Thursday, September 10, 2020 at the Morrow county Public Works Conference room located at 365 West Highway 74, Lexington, Oregon 97839.



Kirsti Cason

Administrative Assistant

Applicant DUNS Number

10741189

Project Contact

Kirstl Cason

Address

Kirstl Cason
365 West HWY 74
P.O. Box 428
Lexington, Oregon 97839
kcason@co.morrow.or.us
541-989-9500

Reimbursement Contact

Kirstl Cason

Financial Information

Requested Amount

\$149,600.00

Match Amount

\$37,400.00

Total Project Cost

\$187,000.00

Grant %

80 %

Match %

20 %

Project Budget Worksheet

Description	Qty	Unit	\$/Unit	Cost	Match	Request	Source of Funding
Backhoe	1	unit	\$140,000.00	\$140,000.00	\$28,000.00	\$112,000.00	Cash Match
Lumber Processor Sawmil	1	Unit	\$47,000.00	\$47,000.00	\$9,400.00	\$37,600.00	Cash Match
Totals				\$187,000.00	\$37,400.00	\$149,600.00	

Total Project Cost

\$187,000.00

Total Match from Sponsor

\$37,400.00

Grant Funds Requested

\$149,600.00

Request for Bid – Portable Sawmill – Sent to List/Contact List

Emailed 08.18.2020 to:

Newspapers:

Heppner Gazette Times

editor@rapidsolve.net

david@rapidsolve.net

East Oregonian

classifieds@eastoregonian.com

editor@eastoregonian.com

Portable Sawmill Contact List

Wood-Mizer

info@farwestforest.com – Alyssa

Phone: 530-633-4316

blottman@woodmizer.com – Brett

Phone: 503-661-1939

TimberKing

jzcranley@gmail.com – John (Oregon Sales Rep)

Phone: 541-913-1311

wjohnson@timberking.com – Matt (quotes) Headquarters – Kansas City

Phone: 816-483-1007

mattm@timberking.com – Will (quotes) Headquarters – Kansas City

Phone: 816-483-1007

Timberly Portable Sawmills

info@heicor.com – no answered phone call 08.18.2020 (Oregon Sales Rep.)

info@farwestforest.com - Alyssa

Phone: 530-633-4316

Logosol

baileys@logosol.us – no one answered phone call 08.18.2020

Phone: 800-322-4539

Norwood Sawmills

info@norwoodsawmills.com – no one answered phone call 08.18.2020

Phone: 800-567-0404

Hud-Son Forest Equipment

brian@maxxforestry.com – no one answered phone call 08.18.2020

Phone: 719-499-5993

REQUEST FOR BID

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From: [Kirsti Cason](mailto:Kirsti.Cason)
To: [Kirsti Cason](mailto:Kirsti.Cason)
Cc: ["info@farwestforest.com"](mailto:info@farwestforest.com); ["blottman@woodmizer.com"](mailto:blottman@woodmizer.com); ["jzcranley@gmail.com"](mailto:jzcranley@gmail.com); ["wjohnson@timberking.com"](mailto:wjohnson@timberking.com); ["mattm@timberking.com"](mailto:mattm@timberking.com); ["info@timberking.com"](mailto:info@timberking.com); ["info@heircor.com"](mailto:info@heircor.com); ["baileys@logosol.us"](mailto:baileys@logosol.us); ["info@norwoodsawmills.com"](mailto:info@norwoodsawmills.com); ["brian@maxxforestry.com"](mailto:brian@maxxforestry.com)
Subject: Portable Sawmill Request for Bid - Morrow County Parks
Date: Tuesday, August 18, 2020 4:36:44 PM
Attachments: [Portable Sawmill REQUEST FOR BID.pdf](#)
Importance: High

Hello All,

I spoke with some of you on the phone today, thank you for your time. For those I was unable to contact and to learn more about your product specifications, sorry, and hope that we can talk in the future about what you may have to offer.

Morrow County Parks Department was recently awarded a grant and are inviting/requesting a bid from you for a portable sawmill. Attached you should find a "Request For Bid" document with specifications for the portable sawmill we are seeking. We understand not everything is constructed equally nor do they operate the same way.

Should you wish to participate in this process please use the specifications in the request for bid document and provide us with an ITIMIZED BID with INDIVIDUAL LINE ITEM COSTS and a TOTAL PACKAGE COST.

If you choose not to participate we thank you for your time; and humbly ask that you reply to this email so that we have documentation that it was received.

Thank you for your time and I look forward to hearing from everyone soon.

~Kirsti

Kirsti Cason

Administrative Assistant
Morrow County Public Works Dept.
Road Dept. - Gen. Maint. - Airport
Transfer Station - Parks
P.O. Box 428
Lexington, Oregon 97839
Phone: 541-989-9500
Cell: 541-256-0186
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From: [Kirsti Cason](#)
To: [Heppner Gazette Times](#); [David-HeppnerGazette](#)
Cc: ["classifieds@eastoregonian.com"](#); ["editor@eastoregonian.com"](#)
Subject: Legal Notice - Morrow County Parks - Portable Sawmill
Date: Tuesday, August 18, 2020 3:32:41 PM
Attachments: [Portable Sawmill REQUEST FOR BID.docx](#)
Importance: High

Attached you should find a Legal notice for Morrow County Public Works – Parks Department for a Portable Sawmill. Please run this Legal Notice in the paper Starting on Monday, August 24, 2020 with the last day of notice being published on Thursday, September 10, 2020. We understand that some dates there are no daily publications, please run notice accordingly so public may see publication during the starting and ending dates of notice requested.

PLEASE REPLY to this email so that we have documentation that this request was received.

Bill to:
Purchase Order#170-ATV20.11
Morrow County Public Works
P.O. Box 428
Lexington, Oregon 97839

Should you have any questions please call or reply to Kirsti Cason (see contact information below)

Thank you

[Kirsti](#)

[Kirsti Cason](#)

Administrative Assistant
Morrow County Public Works Dept.
Road Dept. - Gen. Maint. - Airport
Transfer Station - Parks
P.O. Box 428
Lexington, Oregon 97839
Phone: 541-989-9500
Cell: 541-256-0186
Fax: 541-989-8352
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Portable Sawmill – Contact List

Wood-Mizer

Far West Forest Products
6980 Camp Far West Road
Sheridan, CA 95681
530-633-4316
info@farwestforest.com

Wood-Mizer Portland
Attn: Brett Lottman
24435 N.E. Sandy Blvd
Wood village, Oregon 97060
503.661.1939
blottman@woodmizer.com

World Headquarters
81080 W 10th Street
Indianapolis, IN 46214
800-553-0182

TimberKing, Inc.

Attn: John Cranley
1700 Old Homestead Dr
Oakland, Oregon 97462
541-913-1311
jzcranley@gmail.com

Home Office
1431 N. Topping Ave.
Kansas City, MO 64120
800-942-4406
816-483-1007
info@timberking.com

Timberly Portable Sawmills

Timberly West
Monmouth, Oregon
971-271-8070
info@heicor.com

Far West Forest Products
6980 Camp Far West Road
Sheridan, CA 95681
530-633-4316
info@farwestforest.com

Logosol

Bailey's
1210 Commerce Ave., Suite 8
Woodland, CA 9577
800-322-4539
baileys@logosol.us

Norwood Sawmills

Norwood Sawmills (USA) Inc.
730 Young Street, Suite 900
Tonawanda, NY 14150
800-567-0404
info@norwoodsawmills.com

Hud-Son Forest Equipment

Maxx Forestry Equipment Specialists
Attn: Brian Depue
Woodland park, CO 80903
719-499-5993
brian@maxxforestry.com

From: [Brett Lottman](#)
To: [Kirsti Cason](#)
Subject: RE: Portable Sawmill Request for Bid - Morrow County Parks
Date: Wednesday, August 19, 2020 3:35:59 PM
Attachments: [SKM_C3110200819144200.pdf](#)

STOP and VERIFY - This message came from outside of Morrow County Government.

Kirsti,

I attached both quotes, with cutting specs in the notes. The delivery fee is under freight. Let me know if you need me to move that up to a line item.

Thank You

Brett Lottman

Branch Manager | Portland Branch Sales, Wood-Mizer LLC
Wood-Mizer Portland | Tel: 503.661.1939 | Web: woodmizer.com
24435 NE Sandy Blvd. | Fax: 503.667.2961
Wood Village, OR 97060

From: Kirsti Cason <kcason@co.morrow.or.us>
Sent: Wednesday, August 19, 2020 1:05 PM
To: Brett Lottman <blottman@woodmizer.com>
Subject: RE: Portable Sawmill Request for Bid - Morrow County Parks

****External****

Brett,

Thank you for the reply and Quote; could you please note in the quote the maximum diameter and length of log the mill can support with the detail of the maximum cutting width. Example: machine can support a 18' long log that is 21" in diameter with a maximum cutting width of 20"

Could you please also send a Quote for the larger cut machine as well so we have both to compare and review.

I ask this as the last time we presented this we were asked these questions by those who will aid in the decision of purchasing the machine.

Again thank you for your time, and the information.

~Kirsti

Kirsti Cason

Administrative Assistant
Morrow County Public Works Dept.
Road Dept. - Gen. Maint. - Airport
Transfer Station - Parks
P.O. Box 428

Lexington, Oregon 97839
Phone: 541-989-9500
Cell: 541-256-0186
Fax: 541-989-8352
Park Reservations: 541-989-8214
E-mail: kcason@co.morrow.or.us

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From: Brett Lottman <blottman@woodmizer.com>
Sent: Wednesday, August 19, 2020 11:53 AM
To: Kirsti Cason <kcason@co.morrow.or.us>
Subject: RE: Portable Sawmill Request for Bid - Morrow County Parks

STOP and VERIFY - This message came from outside of Morrow County Government.

Hello Kirsti,

Attached is a quote for the specs that you requested in your email. I had talked to some yesterday that mentioned the possibility of the Fine Adjustable Outriggers and possibly widehead option. I didn't see either of those in your specs, so I didn't quote them. I can requote if needed. Let me know if you have any questions.

Thank You

Brett Lottman

Branch Manager Portland	Branch Sales, Wood-Mizer LLC	
Wood-Mizer Portland	Tel: 503.661.1939	Web: woodmizer.com
24435 NE Sandy Blvd.	Fax: 503.667.2961	
Wood Village, OR 97080		

From: Kirsti Cason <kcason@co.morrow.or.us>
Sent: Tuesday, August 18, 2020 4:37 PM
To: Kirsti Cason <kcason@co.morrow.or.us>
Cc: CA ASC <info@FarWestForest.com>; Brett Lottman <blottman@woodmizer.com>; 'jzcranley@gmail.com' <jzcranley@gmail.com>; 'wjohanson@timberking.com' <wjohanson@timberking.com>; 'mattm@timberking.com' <mattm@timberking.com>; 'info@timberking.com' <info@timberking.com>; 'info@heircor.com' <info@heircor.com>; 'baileys@logosol.us' <baileys@logosol.us>; 'info@norwoodsawmills.com'

<info@norwoodsawmills.com>; 'brian@maxxforestry.com' <brian@maxxforestry.com>

Subject: Portable Sawmill Request for Bid - Morrow County Parks

Importance: High

****External****

Hello All,

I spoke with some of you on the phone today, thank you for your time.
For those I was unable to contact and to learn more about your product specifications, sorry, and hope that we can talk in the future about what you may have to offer.

Morrow County Parks Department was recently awarded a grant and are inviting/requesting a bid from you for a portable sawmill.
Attached you should find a "Request For Bid" document with specifications for the portable sawmill we are seeking. We understand not everything is constructed equally nor do they operate the same way.

Should you wish to participate in this process please use the specifications in the request for bid document and provide us with an ITIMIZED BID with INDIVIDUAL LINE ITEM COSTS and a TOTAL PACKAGE COST.

If you choose not to participate we thank you for your time; and humbly ask that you reply to this email so that we have documentation that it was received.

Thank you for your time and I look forward to hearing from everyone soon.

~Kirsti

Kirsti Cason

Administrative Assistant
Morrow County Public Works Dept.
Road Dept. - Gen. Maint. - Airport
Transfer Station - Parks
P.O. Box 428
Lexington, Oregon 97839
Phone: 541-989-9500
Cell: 541-256-0186
Fax: 541-989-8352
Park Reservations: 541-989-8214
E-mail: kcason@co.morrow.or.us

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Print

Email



(<https://woodmizer.com>)

Wood-Mizer
 8180 West 10th Street
 Indianapolis, IN 46214
 Phone 800.553.0182
 woodmizer.com
 (<https://www.woodmizer.com>)

Quote

Quote# Q597266433

Bill To MORROW CONTY PARKS 365 HIGHWAY 74 LEXINGTON, OR 97839 USA	Shipping Address MORROW CONTY PARKS 71000 East Morphine Lane Heppner, OR 97836 USA	Customer# 9269619 Phone 541/240-1741 PO# Salesperson LOTTMAN, BRETT K.	Quote Date 8/19/2020 Taxcode Tax Interface Terms CREDIT CARD Ship Via OR DELIVERY Estimated Ship 8/22/2020 Date
--	--	--	--

Line	Item	Release Date	Description	U/M	QTY Ordered	Shipped	Sale Price	Total Price
1	LT40HDS35-RA		Sawmill, LT40HD 35.9HP Dsl SuperRem ASET	ea	1.00	0.00	48,995.00	48,995.00
2	40STRB		Trailer Kit, LT40/70HD Super Elec w/	ea	1.00	0.00	0.00	0.00
3	110214		Debarker, Installed MKIII Remote	ea	1.00	0.00	1,995.00	1,995.00
4	LMS-HPR		Lube-Mizer High Performance, Remote Inst	ea	1.00	0.00	795.00	795.00
5	006324		HP Kit, LT30/40 Blade Guide, Factory Ins	ea	1.00	0.00	195.00	195.00
6	B3751589S		Blade QTY-15, 0.045x1.25x158;9°	BX	1.00	0.00	322.00	322.00
7	BS3751587S		Blade QTY-5, 0.045x1.25x158;7°	BX	1.00	0.00	345.00	345.00
8	CCW		Cover, Sawmill Carriage WIDE Head	ea	1.00	0.00	313.00	313.00
9	036352		Cover, Console only w/Accuset&Remotes	ea	1.00	0.00	40.00	40.00
10	CED35		Cover, Engine D35	ea	1.00	0.00	150.00	150.00
11	ZDSM		Sawmill Discount	ea	1.00	0.00	-3,300.00	-3,300.00

Notes

*This mill will support a log 21' long that is 36" in diameter with max cut width of 28"

Sub Total:	\$49,850.00
Freight	\$486.50
Sales Tax	\$0.00
Total Price	\$50,336.50
Less Prepayment	\$0.00
Total Price	\$50,336.50

Payment

1. All prices are in US dollars. Prices valid for 30 days from quote date.
2. Buyer is liable for all the applicable sales and use taxes.
3. Date to Ship is subject to change.
4. A 10% deposit is required for ordering sawmills and other finished goods.

Print

Email



(<https://woodmizer.com>)

Wood-Mizer
 8180 West 10th Street
 Indianapolis, IN 46214
 Phone 800.553.0182
 woodmizer.com
 (<https://www.woodmizer.com>)

Quote

Quote# Q597266593

Bill To MORROW CONTY PARKS 365 HIGHWAY 74 LEXINGTON, OR 97839 USA	Shipping Address MORROW CONTY PARKS 71000 East Morphine Lane Heppner, OR 97836 USA	Customer# 9269619 Phone 541/240-1741 PO# SalespersonLOTTMAN, BRETT K.	Quote Date 8/19/2020 Taxcode Tax Interface Terms CASHIERS CHECK Ship Via OR DELIVERY Estimated Ship Date 8/22/2020
--	---	--	--

Line	Item	Release Date	Description	U/M	QTY Ordered	Shipped	Sale Price	Total Price
1	LT40HDS35W-RA		Sawmill, LT40HDWide 35.9HP DslSprRemASET	ea	1.00	0.00	49,790.00	49,790.00
2	40STRB		Trailer Kit, LT40/70HD Super Elec w/	ea	1.00	0.00	0.00	0.00
3	110214		Debarker, Installed MKIII Remote	ea	1.00	0.00	1,995.00	1,995.00
4	LMS-HPR		Lube-Mizer High Performance, Remote Inst	ea	1.00	0.00	795.00	795.00
5	006324		HP Kit, LT30/40 Blade Guide, Factory Ins	ea	1.00	0.00	195.00	195.00
6	FAO-KIT		Kit, Complete Adjustable Leg, Installed,	ea	1.00	0.00	1,095.00	1,095.00
7	B3751719S		Blade QTY-15, 0.045x1.25x171;9°	BX	1.00	0.00	349.00	349.00
8	CCW		Cover, Sawmill Carriage WIDE Head	ea	1.00	0.00	313.00	313.00
9	036352		Cover, Console only w/Accuset&Remotes	ea	1.00	0.00	40.00	40.00
10	CED35		Cover, Engine D35	ea	1.00	0.00	150.00	150.00
11	BS37517110S		Blade QTY-5, 0.045x1.25x171;10°	BX	1.00	0.00	373.00	373.00
12	ZDSM		Sawmill Discount	ea	1.00	0.00	-3,300.00	-3,300.00

Notes

*This mill will support a log 21' long that is 36" in diameter with max cut width of 34"

Sub Total:	\$51,795.00
Freight	\$486.50
Sales Tax	\$0.00
Total Price	\$52,281.50
Less Prepayment	\$0.00
Total Price	\$52,281.50

Payment

1. All prices are in US dollars. Prices valid for 30 days from quote date.
2. Buyer is liable for all the applicable sales and use taxes.
3. Date to Ship is subject to change.
4. A 10% deposit is required for ordering sawmills and other finished goods.

From: noreply@salesforce.com on behalf of [Matt Muehlebach](#)
To: [Kirsti Cason](#)
Cc: jcranley@gmail.com
Subject: Here's the Quote You Requested for the 2020 Sawmill with Diesel
Date: Wednesday, August 19, 2020 8:29:38 AM
Attachments: [Kirsti Carson-2020-QU1_V1.pdf](#)

STOP and VERIFY - This message came from outside of Morrow County Government.

Dear Kirsti:

Thanks again so much for your continuing interest in TimberKing!

I've attached the quote you requested. It will answer a lot of questions but it may also bring new ones to mind. If so please don't hesitate to email me or, even better, give me a call at 1-800-942-4406.

We do appreciate the opportunity to earn your business. If you don't mind I will give you a call in a week or so to touch base and see where things stand with your sawmill decision!

Best Regards,

Matt

TimberKing
Matt Muehlebach
1431 N Topping Ave
Kansas City, MO 64120
800 942-4406
fax 816 483-7203
mattm@timberking.com



1431 N. Topping Ave
 Kansas City, MO 64120
 (800) 942-4406

QUOTE

Prepared By **Matt Muehlebach**
 Bill To Name **Morrow County Public Works**
 P.O. Box 428
 71000 East Morphine Lane
 Lexington, OR 97839
 United States
 Phone **(541) 989-9500**
 Email **kcason@co.morrow.or.us.**

Quote Number **Q#-1029522**
 Ship To Name **Kirsti Carson**
 71000 East Morphine Lane
 (AKA USFS 21 Road)
 Heppner, OR 97836.
 United States
 Created Date **8/19/2020**
 Valid Through **9/18/2020**

QTY	Product Code	Line Item Description	Sales Price	Total Price
1	20-220	2020 Sawmill w/ 37hp Kohler Gas Engine w/ Sawyer's pack. Supports logs up to 39" in diameter, 21' long w/ max cutting width of 38"	\$41,495.00	\$41,495.00
1	upgrade	Remove 37hp Gas Engine Pkg and Add (2107898) 24.8HP KUBOTA TIER 4 ENG. PKG V1505	\$7,995.00	\$7,995.00
1	F-1013	Stationary Operator's Command Post (\$3,495) FREE WITH PURCHASE	\$0.00	\$0.00
1	2109989	Board Drag Back (\$1,295) FREE WITH PURCHASE	\$0.00	\$0.00
1	2101600	DEBARKER PKG (1600/2000/2200)	\$1,895.00	\$1,895.00
1	1748001	BANDMILL COVER-1600/2000	\$104.89	\$104.89
1	F-1012	(12) TimberKing Ultra Blades (7/8" x 1-1/4") - FREE WITH PURCHASE	\$0.00	\$0.00
12	2232112	ULTRA MAX BLADE 7DEG 14'9 1.25 7/8	\$31.00	\$372.00

SUBTOTAL **\$51,861.89**

Freight **\$3,206.00**

Shipping & Handling **\$0.00**

TOTAL **\$55,067.89**

AMOUNT DUE **\$55,067.89**

Comments **mill will ship to the dealer then on to you.**

INCLUDED WITH YOUR PURCHASE ... 2020 Sawmill Package

- Idler Pulley Blade-Drive System • Stationary Swing Type Command Post with Advanced Setworks Package
- Electric Brakes • Bi-Directional Chain Log Turner • Auto Adjustable Guide Roller
- Four (4) Hydraulic Log Stops • Six (6) Fine Adjust Leveling Jacks • Remote Throttle Control
- Dual Duty Hydraulic Dog System • Hydraulic Log Loaders • Hydraulic Raise and Lower • Hydraulic Forward & Reverse • Electric Blade Clutch • Stainless Steel Bedcaps • Upgraded Blade Tension System • Fine Adjust Lube System • Resharp Voucher (\$122.50 value) • TimberKing Camo Hat • Owner's Manual with Operations DVD

OPTIONAL PRODUCTS (ADD-ONS) ... 2020 Sawmill Package

- Kubota 24.8hp Tier 4 Diesel Upgrade (with 60% more Torque than Tier 3) w/ Remote Start Package (\$7,995) • 25/10hp Electric Package 220v 3ph (\$3,500) • Debarker (\$1,895) • Remote Choke / Start Package - Gasoline (\$995) • Detachable Tongue (\$495) • 12' Bed Extension with One Mechanical Stop (\$3,995) • Auto Sharpener (\$995) • Dual Tooth Setter (\$895) • Lap Skidding / Shingle Attachment (\$1,295) • Box of Six (6) 7/8" x 1-1/4 Ultra Blades (\$138) • Box of Six (6) 7/8" x 1-1/4 Ultra Max Blades (\$162) • Rubberized Canvas Carriage Cover (\$104.89) • 30" Aluminum Cant Hook (\$95) • 48" Wood Cant Hook (\$85)

FREIGHT & DELIVERY OPTIONS:

- Customer Pickup in Kansas City • Missouri Sales Tax May Apply, Call For Details
- Delivery - US/Canada - includes On-Site Training (\$2.10 per mile) • Delivery - 12' Extension w/ Mill Delivery (\$400) • Freight To Nearest Dealer - TKNE (\$2,000) • TKNW/TKSW (\$2500) • Freight To Nearest Terminal - United States/Canada (\$TBD) • Outside the United States 40'hc Container to Nearest Port (\$TBD)



1431 N. Topping Ave
Kansas City, MO 64120
(800) 942-4406

QUOTE

TERMS, DELIVERY & SPECIAL INSTRUCTIONS

Quote Terms: All inclusions, specs and prices subject to change without notice.
Payment Terms: Net 30
TKNW dealer John Cranley 541/913-1311
Lead Time: Lead Time is estimated to be approximately 12-14 weeks and is subject to change.
Warranty: 30-Day No-Questions Asked Money-Back Guarantee, 3 Year Limited Warranty, 5 Year Limited Cut Deck Weldment Warranty

Salesman: Austin Berry
Phone: 541-667-7581
Email: Austin.Berry@wseco.co



Western States Equipment Company
607 Airport Rd
Pendleton, OR 97801

Morrow County Parks SourceWell 420-07 IT MP

Morrow County SourceWell ID:
130316

Relation	Name	Price
5427992	420 07A BACKHOE LOADER CFG2	\$ 86,690.00
0P9003	LANE 3 ORDER	\$ -
5434284	STICK, EXTENDABLE, 14FT	\$ 4,825.00
5440930	PT, 4WD/2WS AUTOSHIFT	\$ 13,330.00
5419540	ENGINE, 74.5KW, C3.6 DITA, T4F	\$ 9,550.00
5544188	HYD, MP, 6FCN/8BNK, ST, QC	\$ 6,120.00
5440883	CAB, DELUXE	\$ 8,390.00
5455047	DISPLAY, STANDARD	\$ -
4916734	WORKLIGHTS (8) HALOGEN LAMPS	\$ -
5734525	SEAT, DELUXE FABRIC, HEATED	\$ 1,435.00
2061748	SEAT BELT, 3" SUSPENSION	\$ 144.00
5427810	AIR CONDITIONER, T4F	\$ 2,400.00
5606797	PRODUCT LINK, CELLULAR, PLE643	\$ -
2823855	TIRES, 12.5 80-18/21L-24, FS	\$ 2,605.00
3379696	COUNTERWEIGHT, 1015 LBS	\$ 1,765.00
9R6007	STABILIZER PADS, FLIP-OVER	\$ 336.00
2193387	BUCKET-HD, 24", 6.2 FT3	\$ 1,717.00
4447500	COUPLER, PG, MAN.D.LOCK, BHL	\$ 2,090.00
5590872	INSTRUCTIONS, ANSI	\$ -
4218926	SERIALIZED TECHNICAL MEDIA KIT	\$ -
5516453	RIDE CONTROL	\$ 1,490.00
2825409	THUMB, HYDRAULIC, NO TINE, BHL	\$ 5,500.00
2214283	THUMB, TINE, A 3	\$ 417.00
5481231	LINES, COMBINED AUX, E-STICK	\$ 3,500.00
5402298	RADIO, FM BLUETOOTH	\$ 550.00
5516940	COLD WEATHER PACKAGE, 120V	\$ 780.00
5675090	AUTO-UP STABILIZERS	\$ -
4237607	PLATE GROUP - BOOM WEAR	\$ 216.00
6W8832	CARRIAGE, PALLET, 61", IT	\$ 2,511.00
1956935	FORK TINE, 2" X 5" X 48"	\$ 1,530.00
2511800	BUCKET-GP, 1.31 YD3, IT	\$ 3,682.00
2168840	BUCKET-MP, 1.4 YD3, IT	\$ 7,632.00
9R5320	CUTTING EDGE, TWO PIECE,WIDE	\$ 329.00
9R5321	CUTTING EDGE, TWO PIECE	\$ 331.00
0P0210	PACK, DOMESTIC TRUCK	\$ -
4616839	SHIPPING/STORAGE PROTECTION	\$ 203.00
4621033	RUST PREVENTATIVE APPLICATOR	\$ 108.00



3889668	BUCKET-GRADING, 47", BOCE/PIN	\$ 3,357.00
Total List Price		\$ 173,533.00
SourceWell Discount 22%		\$ 38,177.26
Morrow County Pricing		\$ 135,355.74

Delivered Price Includes the following:

- 1) New Caterpillar 420-07 MP IT Backhoe Loader – Tier 4 Final
- 2) Factory 3 year / 2,000 Hour Powertrain, Hydraulics, and Technology Warranty
- 3) Factory Freight
- 4) Transport to Morrow County
- 5) Pre-Delivery inspection
- 6) Full Tank of Fuel

Austin Berry
Sales Representative
Western States Equipment Co.
austin.berry@wseco.com

Mobile: 541-667-7581



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

COVID-19 is a highly infectious disease and is thought to spread mainly by person to person transmission. COVID-19 is less effective at spreading in outdoor venues while still maintaining a 6 ft distance and using PPE such as masks and face shields. In order to offer our community influenza clinics and mitigate the possibility of COVID-19 transmission to the public and the Morrow County Health Department staff the health department would offer the public drive through influenza clinics. This allows the public to stay in their cars and the health department staff using PPE to limit their exposure to person to person transmission. This plan offers protection to both the public and the health department staff.

Morrow County Health Department 's plan would be to only use the Bartholomew Building North parking lot to provide a drive through influenza clinic on October 2, 2020 from 9-6pm. County cars and employee cars would be using the parking lot behind the elks. This would provide ample parking spaces for people filling out their paperwork and waiting their turn. Morrow County Sheriff has agreed to provide help with traffic flow if this date is accepted. People accessing the outside clinic would enter at the top of the parking lot and exit from the bottom parking lot closest to the building. Check in points would be set up offering paperwork and when completed the RN would administer the flu vaccine allowing the occupants to drive away.

October 9, 2020 9-6pm Morrow County's second drive through Influenza clinic in the Boardman Health Department parking lot. The Juvenile and District Attorney Department's have both agreed to the date and time and using other parking choices. Cars would enter the check in point on the south side of the clinic and drive around the building to the RN to administer the vaccine and then drive away.

2. FISCAL IMPACT:

There will be no fiscal impact.

3. SUGGESTED ACTION(S)/MOTION(S):

After dates is agreed upon then advertisement to local news outlets, Facebook, and chambers.

Attach additional background documentation as needed.



KATE BROWN
Governor

September 18, 2020

Morrow County Board of Commissioners
Melissa Lindsay, Board Chair
110 N. Court St.
Heppner, OR 97836

Chair Lindsay,

On July 30, I announced that Morrow County moved from Phase 2 back to Phase 1 status in order to slow the rapid spread of COVID-19. Your county was also placed on the state's Watch List on July 3 and received additional support from state public health officials.

Morrow County remains on the cusp of a case count low enough to allow moving into Phase 2 of reopening. Phase 2 generally allows the opening of larger facilities and increased capacity in certain sectors, including bowling alleys, movie theatres, and restaurants. Morrow County lacks many of these facilities. Moreover, the restaurants in Morrow County are small enough not to benefit from the Phase 2 occupancy increases due to physical distancing requirements that will remain in place. Finally, I understand that Morrow County's behavioral health provider will not, by policy, allow in-person services until the county is in Phase 2. Given the practical impact of moving to Phase 2 is limited in this county, and vital health care services depend on Phase 2 status, public health and I agree that Morrow County may re-enter Phase 2 on September 18, 2020 under specific consideration.

I want to be very clear that reopening does not come without risks. With every restriction lifted we know transmission of the virus has the potential to increase. If Morrow County's case rate rapidly increases we will be in contact with you to evaluate all options to slow the spread including potentially moving back in reopening phases.

The Oregon Health Authority will also be monitoring the spread of COVID-19 in your county, and throughout the state, and will be ready to work with you if any concerns arise.

Thank you for all of your hard work and vigilance on behalf of Oregonians.

Sincerely,

Governor Kate Brown

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Budget Committee and Board of Commissioners approved appropriations, in the amount of \$500,000, for fiscal year 2020-2021 to be transferred from the General Fund to the Equity Fund for resiliency relief to local businesses.

The resiliency fund dollars total \$450,000 and the fund subcommittee identified as: Commissioner Jim Doherty, County Administrator Darrell Green, Community Development Director Gregg Zody, and Finance Director Kate Knop are seeking the Board of Commissioners direction and approval on how to structure the distribution.

See attached options for discussion.

2. FISCAL IMPACT:

To be determined.

3. SUGGESTED ACTION(S)/MOTION(S):

Implement Option 1 or 2, or recommend additional research by staff for another discussion.

Attach additional background documentation as needed.

Option #1: Distribute funds to our local Chambers for distribution to local businesses

Allow the Chambers to develop the criteria for distribution to local businesses

Option #2: distribute funds as grants to qualifying business

Idea for Criteria:

- Small businesses and sole proprietors that have been impacted by the COVID-19 pandemic, with a current or anticipated revenue decline beginning after March 1, 2020 as a result of those impacts
- The principal business must be located within Morrow County
- A small business is defined as one that employs 25 or fewer FTE (full time equivalent) employees

Qualifying Expenses:

Qualifying expenses for Morrow County Resiliency Grants must relate to either or both of the following:

1) Reimbursement of overhead expenses which the business has difficulty covering due to reduced revenue during the COVID-19 business interruption, such as:

- Payroll and benefits
- Rent
- Mortgage payments
- Utilities
- Insurance

2) Expenses incurred directly responding to new requirements, safety protocols, or consumer interaction realities related to COVID-19, including, for example:

- Purchase of personal protective equipment
- Physical distancing barriers
- Business layout reconfiguration to promote social distancing for employee or customer protection
- Technical changes to move business online to promote safer customer interaction
- Cost of consultants/professional advisors that assist business in making necessary changes to address requirements, safety protocols, or new consumer interaction or financial realities related to COVID-19 pandemic
- Increased payroll expense due to expanded roles to ensure COVID-19 safe operation

Funds will be distributed on a reimbursement basis, upon receipt of qualifying expense documentation.

Grant Awards are available as follows:

- Up to \$X,000 for Sole Proprietor
- Up to \$XX,000 per applicant with less than 5 FTE
- Up to \$XX,000 per applicant with 6-10 FTE
- Up to \$XX,000 per applicant with 12-25 FTE

ROAD REPORT SEPTEMBER 2020

FALL BLADING OPERATIONS: Repairs are being made to gravel roads sustaining damage during the harvest season. Blade operators are reclaiming ditches and removing weeds where needed.

JORDAN GRADE: Chip seal, fog seal, and roadway striping have been completed.

BASELINE: Chip seal, fog seal, and roadway striping have been completed between Jordan Grade and Hwy 74. Shoulder work will be completed this fall.

MARQUARDT: Chip seal, fog seal, and roadway striping have been completed.

RHEA CREEK: Chip seal, fog seal, and roadway striping have been completed between Hwy 74 and the Snyder Bridge. That stretch of road is about 7.7 miles.

TOWN OF IONE: We chip sealed and fog sealed Emert Rd. All residents did a great job keeping the area clear.

LEXINGTON SAND/EQUIPMENT SHED: We paved the floor of the sand shed and have been hauling sanding material in for future winter operations. The Sand shed will be operational by the end of September. Garage doors and electrical will be finished before mid-November. These last items will not prohibit us from utilizing the sand shed in case we are hit with an early freeze or snow.

SHOULDER ROCK MATERIAL: Crew members have been piling rock for shoulder rock operations.

ROAD SIGN REPAIR: Crew members continue making sign repairs around the county as needed.

OLD MILL SITE STORAGE: We have been hauling sand, equipment, and other materials out of the old mill site. We should be vacated from the storage site before the end of October.

STORM EVENT: Following a wind storm on Saturday September 12th, Road Crew members removed fallen trees and limbs out of right of ways around the county. I want to thank the Parks Department for their help on Willow Creek following the storm.

PERMITS: No right of way permits were approved during the month of September.

AOC ASSOCIATION OF OREGON COUNTIES

September 21, 2020

Members of the House Committee on Natural Resources:
900 Court St., NE
Salem, OR 97301

Submitted via electronic mail.

Chair Witt and Members of the House Committee on Natural Resources:

Oregon is in the middle of one of the most devastating wildfire seasons on record coupled with the COVID-19 pandemic an even greater emergency exists, creating one of the most challenging health crises in our history. The 2020 wildfires have spanned the entire state affecting the health, safety, and well-being of Oregonians; properties; the economy; and our environment.

I write to you today to request state leadership on comprehensive wildfire policy, addressing forest management, impacts on the environment, and long term impacts to the health of Oregonians. Oregonians have suffered irreparable harm and without action, we know future wildfire seasons could be even more catastrophic.

During these fire events, thousands of Oregonians have been forced to flee their homes as fires circle densely populated urban, suburban, and rural areas alike. One thing is certain, wildfire knows no bounds and regardless of location, socioeconomic status, or party affiliation, no Oregonian is immune from the impacts of wildfire.

Over the past two weeks our state has seen wildfire devastation beyond comprehension: loss of life; livestock; property; forestland; and has created a blanket of smoke over most of our state. Our air quality has continued to rank the worst in the world amid this crisis. Globally, an estimated 4.2 million premature deaths have been linked to outdoor air pollution primarily from heart disease, stroke, chronic obstructive pulmonary disease, lung cancer, and acute respiratory infections in children.¹

Unfortunately, while the severity and threat to more populous regions of the state from this wildfire season is unprecedented, the devastation caused by wildfire has become a fact of life for many communities. The increasing severity of wildfire season continues to be escalated by environmental conditions and heavy fuel load. Every year, wildfires destroy Oregon forests, wreaking havoc on delicate ecosystems, the environment, agriculture and forest land, wildlife habitat; polluting our air; and endangering rural communities; costing millions of state, federal, and private dollars to fight.

Without comprehensive forest policy, Oregonians will continue to suffer from the impacts of wildfire.

¹ World Health Organization - Air Pollution - Ambient Air Pollution: Health Impacts
<https://www.who.int/airpollution/ambient/health-impacts/en/>

AOC ASSOCIATION OF OREGON COUNTIES

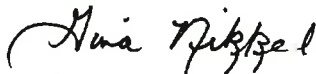
Oregon must adopt a 360-degree approach to forest management that includes landscape recovery and restoration, ongoing mitigation measures, fire suppression, and efforts to create sustainable fire adaptive communities.

Counties, the local public health authority, and providers of critical services understand that the risks of wildfire are not limited to loss of property and economic devastation, Wildfire puts the lives of Oregonians at risk and causes devastating health impacts.

The road ahead will not be easy but taking this crucial step of forest management reform will ensure Oregon is on the right track to preserve lives, property, our economy, and our environment.

We know that when we all come together, we can get this work done.

AOC is prepared to stand with residents, communities, and the State of Oregon to tackle this ongoing threat to life, health, economic stability, and the natural resources of our great state.



Gina Firman Nikkel, Ph.D.
Executive Director
Association of Oregon Counties

CC:
Governor Kate Brown
Members of Oregon State Legislature
Oregon County Commissioners

AOC ASSOCIATION OF OREGON COUNTIES

September 18, 2020

The Honorable Kate
Brown
Governor
900 Court St., NE
Salem, OR 97301

The Honorable Peter
Courtney
Senate President
900 Court St., NE
Salem, OR 97301

The Honorable Tina Kotek
Speaker of the House
900 Court St., NE
Salem, OR 97301

Submitted via electronic mail.

Governor Brown, President Courtney, and Speaker Kotek:

Today, I write to you as a follow up to your request on county needs during the pandemic.

Attached, please find the results of our county needs assessment. This report captures estimated expenses to address the COVID-19 pandemic from August 21, 2020 through December 30, 2020 across 29 of our 36 counties, as well as anticipated lost revenue for that time-period. It should be noted that because the pandemic brings uncertainty for all, the estimates are based on individual county assumptions. Further clarifications are made in the report.

Overall, during this timeframe, counties are expecting a total of \$395 million in expenditures to cover public health and behavioral health needs; economic supports such as grants and infrastructure; community supports including child care and food assistance; additional personnel and equipment across departments; and many others that could be covered by Coronavirus Aid, Relief, and Economic Securities (CARES) Act Coronavirus Relief Fund (CRF).

The identified revenue loss for counties in this short timeframe assessed is \$80.6 million, with a direct loss of \$10.5 million from the State Highway Fund (SHF).

As the local public health authority and the broad safety net providers in Oregon's communities small and large, counties need the State's support to continue to uplift our most vulnerable populations and continue to deliver crucial services to meet the needs of our unique communities.

Since March 27, 2020, the day the CARES Act was signed into law, the Association of Oregon Counties (AOC) and our members have advocated for the counties' share of the CRF resources. These critical resources were intended to support counties in a variety of service areas including public health, behavioral health, economic support, public safety, community

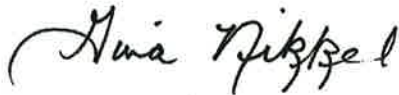
AOC ASSOCIATION OF OREGON COUNTIES

supports, and any other needs within the parameters of federal law and guidance. Having received only \$200 million of the \$624.8 million intended for counties and local government, we want to help you understand the impact of the pandemic on counties, particularly as counties are your partners, delivering services for all Oregonians, through a shared-service model.

We look forward to working with you to ensure counties are delivered the resources they need to provide these crucial services to Oregonians and uplift our most vulnerable populations.

Please do not hesitate to contact me or any of Oregon's 36 counties if you have any questions.

Respectfully,



Gina Firman Nikkel, Ph.D.
Executive Director
Association of Oregon Counties

2020 County COVID-19 Needs Report

Association of Oregon Counties

September 21, 2020

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Gina Firman Nikkel Ph.D.

Executive Director

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Executive Summary

The Association of Oregon Counties (AOC) at the request of legislative leadership and the governor conducted a county needs assessment to determine a general estimate of county needs for expenditures and lost revenue as a result of the COVID-19 pandemic and associated response and recovery efforts.

This request came to AOC following legislative allocations of the Coronavirus Aid, Relief, and Economic Securities (CARES) Act Coronavirus Relief Fund (CRF) resources.

The CRF provided the state \$1.635 billion in total resources, with the State of Oregon receiving \$1.389 billion after direct allocation to three local government bodies with a population base over 500,000. Federal guidance clarified that statutory structure of disbursement to the state was based on the recognition that it is more administratively feasible to rely on states, rather than the federal government, to manage the transfer of funds to smaller local governments. Guidance further asserted “states should transfer funds to local governments with populations of 500,000 or less” and clarified that 45 percent of the State’s share should be distributed to counties and other local government and distribution should be made under a per capita allocation formula. That amount totaled \$624.8 million.

The Legislature allocated \$200 million of the \$624.8 million through a reimbursement process to counties and other local governments. These critical resources were intended to support counties in a variety of service areas including public health, mental health, economic support, public safety, community supports, and any other needs within the parameters of federal law and guidance.

As the local public health authorities and the broad safety net providers in Oregon’s communities small and large, counties continue to respond to the pandemic in addition to providing everyday critical services to Oregonians. Expenditures related to these crucial efforts are rising due to continuation of the pandemic and further exacerbated by other existing challenges, such as the recent windstorm, current catastrophic wildfires, and impending weather conditions. The challenges associated with additional emergency response is compounded by the economic impact of the pandemic on local, state, national, and global economies.

AOC has compiled a report to increase awareness and understanding of the fiscal impact of the pandemic on counties, particularly as counties are partners of the State, delivering services for all Oregonians, through a shared-service model.

The report is based on a survey sent to each county to collect information on predicted expenditures and revenue losses related to COVID-19 and associated response and recovery efforts from August 21 through December 30 of 2020. Of the 36 counties contacted, 29 responded (81 percent), which AOC believes is a representative sample.

This report includes a breakdown of each overarching service area (public health, mental health, economic support, public safety, community supports, and any other areas of significance identified by individual counties), providing a detailed analysis of the estimated \$395 million in total county needs for the period of August 21 through December 30 that would be considered CRF eligible needs.

The report also includes an estimate for lost revenue associated with each county service, which would not otherwise be eligible for CRF resources. The respondents to this survey indicated \$80.6 million is anticipated in lost revenue.

This report only looks forward, and does not account for the fiscal and revenue impacts of the COVID-19 pandemic from its origination to August 20, 2020. AOC recognizes those numbers are significant and should also be assessed. This specific timeline was selected to assume that the allocated funding under the existing State reimbursement model is accounted for and serves as a guidepost to facilitate conversations on State support per the request of legislative leadership. It is important to note, the reimbursement process is conducted in several rounds of reimbursements, and counties are individually planning the use of those resources.

With the impacts of COVID-19 evolving in Oregon through the end of Fiscal Year (FY) 2020, many counties did not have ample information to make budgetary changes for FY 2020-21 that accurately reflect the impacts on county revenues as a result of changed economic status and public behavior. The estimated revenue impacts included in this report are an effort to provide the State context as to the holistic budgetary issues each county is facing, past what they are expected to spend over the next five months.

Finally, the report includes three statewide analyses that are provided as a validity check on the results received through the AOC County Needs Survey. The three analyses cover public health, mental health, and transportation, and use the best available data to estimate future costs of county services. The estimates are not in addition to the results of the AOC County Needs Survey, rather they serve as a comparison for context.

The comparative analyses show that assumptions made in the County Needs Survey are representative of the actual need across the state. For public health, a forecast for future COVID-19 cases is provided using county averages - showing a need between \$21-\$42 million to cover basic per-patient reimbursement excluding any additional county services.

For mental health, an estimate using a modeled 11.8 percent increase in Medicaid patients would require an additional \$17.6 million in county mental health spending to cover the additional patient services. This does not include the additional and extensive needs of current Medicaid patients that are experiencing unprecedented mental health challenges.

For transportation, an estimate using data from the Oregon Department of Transportation was created to forecast changes in State Highway Fund revenue resulting from decreased traffic volumes amounting to an estimated total loss of \$10.5 million to counties.

Further analysis may be conducted based on duration and circumstances related to this public health crisis.

Methodology and Assumptions

AOC County Needs Survey

The estimates included in this report were created using a combination of survey results conducted on August 26, of which AOC received 29 responses, and statewide estimates conducted by staff. A dual approach was used to create consistency since the ongoing and total impacts of the COVID-19 pandemic are not yet known, and the results of the AOC County Needs Survey are based on individual county assumptions. A copy of the survey that was sent to the counties is attached as Appendix A.

The survey was structured to align with how counties currently spend the CARES Act Reimbursement Fund (CRF) to maintain consistency and identify categories with the most need. Each county was asked to provide their expected overall expenditures for the time period of August 21 through December 30, covering response and recovery efforts related to the COVID-19 pandemic. Expenses included both those that could be paid for through CRF resources and those that may not meet that criteria. Additionally, the survey solicited information on lost revenue related to the COVID-19 pandemic. Individual county responses were estimated using the county's own assumptions as to future cost of services and lost revenue related to the COVID-19 pandemic and associated response and recovery efforts.

Statewide Estimates

The following details the two types of statewide estimates that were made as supplementary information to the AOC Needs Survey data. The Turnkey Partnership Acquisition Plan estimate was conducted to estimate the per county need for non-congregate shelter under a comparable model to California. Counties are currently spending thousands of dollars leasing available hotel and motel rooms to provide non-congregate shelter for those impacted by COVID-19 without a safe and satisfactory place to quarantine. The Turnkey Partnership Acquisition Plan offers a unique opportunity for the State and local governments to invest in a permanent solution that could be transitioned into housing for the State's unhoused population moving forward.

Additionally, three comparative analyses for public health, behavioral health, and transportation were conducted to provide context and validity to the survey results. The comparative analyses are not intended to be additional needs, but a secondary check to ensure the results are consistent with statewide data. Each statewide estimate, as detailed below, is included in the report as a secondary source of information to compare the total needs reported by the counties.

Turnkey Partnership Acquisition Plan

The Turnkey Partnership Acquisition Plan is spearheaded by the AOC County Solutions program to help address the need for additional non-congregate shelter across the state. The program would allow for \$65 million to local governments to purchase financially distressed hotels and motels, which are in good physical condition and available for voluntary sale, for non-congregate shelter now, and then convert them into permanent individual housing units for Oregonians experiencing homelessness after the crisis passes.

The program aims to improve operational sustainability by purchasing hotels/motels and freeing up approximately \$18.3 million in yearly leasing costs that is currently being spent by housing shelters. The yearly leasing estimate is based on a conservative unit lease rate of \$50 per night

(this figure is less than what the City of Portland/Multnomah County are currently paying, which has been up to \$79 per night) and applies it to 1,000 rooms that would be purchased by the program through the acquisition of 20 facilities.

The \$65 million in need is based on a similar program in California with a per capita adjustment to reflect the differing market conditions in Oregon. To maintain consistency, the per capita approach was applied to the 12 counties and eight cities that have expressed interest in the program to estimate how the total program funds would be distributed across the state.

The Turnkey Partnership Acquisition Plan calculations are included in Appendix D.

Comparative Analyses

Public Health

The statewide forecasts for anticipated reimbursement related to public health was valued using the Oregon Health Authority's COVID-19 per-case-rate formula, which represents the cost to local public health departments to respond to a positive COVID-19 case. This rate was assessed at \$1,140 per positive case and includes contact tracing, testing, and case investigation. The per-case-rate formula was then applied to a forecasted number of cases for the identified time period between August 21 through December 30.

The forecast includes four different scenarios that were created using different ranges of monthly case averages to account for fluctuations in daily case rates and to test the effects on revenue as the case rate changed. The forecast was applied to each county using the average percent of the total for statewide cases.

The public health calculations are included in Appendix B.

Behavioral Health

The statewide forecasts for anticipated reimbursements related to mental health were created using an estimated increase in Medicaid recipients resulting from job loss due to COVID-19. The model was created by the Health Management Associates organization¹ and assumes a 10 percent unemployment rate and a subsequent 11.8 percent increase in Medicaid recipients, or 149,000 people.

The projected increase in Medicaid recipients was applied to the most recent estimate of per capita behavioral health funding created by the Oregon Health Authority.² The data supplied by OHA encompasses funding for mental health, substance abuse and medication. The estimate, which assumes a yearly per capita cost of service, was then adjusted using a percent to reflect the time period between August 21 and December 30.

The behavioral health calculations are included in Appendix C.

¹ Health Management Associations (April 3, 2020) "COVID-19 Impact on Medicaid, Marketplace, and the Uninsured, by State"

<https://www.healthmanagement.com/wp-content/uploads/HMA-Estimates-of-COVID-Impact-on-Coverage-public-versi-on-for-April-3-830-CT.pdf>

² Oregon Health Authority (2015) Behavioral Health Mapping Reports, https://www.oregon.gov/oha/HSD/AMH/Pages/BH-Mapping.aspx?Paged=TRUE&p_SortBehavior=0&p_FileLeafRef=Lane%20County%20BH%20Profile%2epdf&p_ID=20&PageFirstRow=21&&View=%7BFE268482-34ED-467E-A315-9CB968F88D03%7D

State Highway Fund

The governor's executive order 20-12 "Stay Home, Save Lives"³ and subsequent physical distancing requirements have had a dramatic impact on statewide travel volumes resulting in reduced fuels and weight mile taxes, and reductions in vehicle licensing, registration, and titling fees. In response, AOC in coordination with the Oregon Department of Transportation (ODOT) created a monthly forecast to help counties adapt transportation budgets to the predicted losses.

The monthly county forecast uses the October 2019 State Revenue Forecast⁴ to estimate what monthly State Highway Fund (SHF) revenue would have looked like without COVID-19, and the July, 2020 SHF Forecast⁵ to estimate future apportionments with the impacts of COVID-19. The monthly apportionments are estimated using the average percent of total for each county from previous years. The lost revenue for each month is estimated by comparing the monthly estimates from the October 2019 forecast to the July 2020 forecast.

Forecasting monthly creates additional uncertainty as traffic volumes are influenced by a number of variables, including weather, time of year, and location. The forecast is updated frequently as conditions change and more data becomes available, but the included comparison is a best estimate using the data currently available.

The SHF calculations are included in Appendix E.

³ Office of the Governor (March, 2020) "Executive Order 20-12"
https://www.oregon.gov/gov/admin/Pages/eo_20-12.aspx

⁴ Oregon Department of Transportation (October, 2019) "Transportation Development Division State Revenue Forecast" <https://www.oregon.gov/odot/Data/Documents/October-2019-Revenue-Report.pdf>

⁵ Oregon Department of Transportation (July, 2020) "ODOT State Highway Fund Transportation Revenue Forecast"
<https://www.oregon.gov/odot/Data/Documents/July%202020%20ODOT%20State%20Highway%20Fund%20Revenue%20Forecast%20Report.pdf>

County COVID-19 Needs Survey Results

County COVID-19 Projected Expenditures	Estimated Total Need for August 21 - December 30
Public Health	\$64,342,769.21
Mental Health	\$41,712,679.06
Economic	\$164,354,169.27
Transportation	\$12,171,823.00
Public Safety	\$63,750,995.688
Community Supports	\$6,811,189.18
Other	\$2,994,647.88
Total	\$356,148,273.28

County COVID-19 Projected Lost Revenues	Estimated Total Need for August 21 - December 30
Public Health	\$6,574,979.00
Mental Health	\$3,584,498.00
Economic	\$53,201,008.09
Transportation	\$12,011,686.00
Public Safety	\$2,834,907.00
Community Supports	\$2,335,718.00
Other	\$66,921.00
Total	\$80,644,717.09

Estimated Additional COVID-19 County Needs

Turnkey Partnership Acquisition Plan Needs	Estimated Cost of Project (August 21 - December 30)*
Total Need for the Turnkey Partnership Acquisition Plan (20 Facilities for Counties and Cities)	\$65,000,000
Total County Needs (12 Facilities)	\$39,000,000

*While this one-time apportionment is meant to kick-start this program, overarching program "Turnkey" will sustain through the COVID-19 pandemic and endure through the winter season.

Total County COVID-19 Needs

County COVID-19 Needs Category	Estimated Total Need for August 21 - December 30
Total COVID-19 Expenditures as Reported in the AOC County Needs Survey	\$356,148,273.28
Total County Needs for the Turnkey Partnership Acquisition Plan	\$39,000,000.00
Total CRF Eligible Needs	\$395,148,273.28
Total COVID-19 Lost Revenue as Reported in the AOC County Needs Survey	\$80,644,717.09
Total County Needs	\$475,782,990.37

Summary of Comparative Analysis

COVID-19 Category	Statewide Comparative Analysis Totals	AOC County Needs Survey Results
Public Health	\$21.0 - \$42.9 million	\$64.3 million
Mental Health	\$17.7 million	\$41.7 million
Transportation	\$10.5 million	\$12.2 million

Unestimated Needs

It is the goal of this report to provide an estimate of the existing need from August 21 through December 30 to be incurred by counties for the delivery of critical services during the COVID-19 pandemic mitigation and recovery efforts. With any estimation, there are many unknowns that are not covered by the analysis that may result in an increased need. AOC expects actual county needs will be greater than what is reported above because of the unprecedented impacts the pandemic and mitigation measures have on the overall health and well-being of Oregonians, the economy, and community resources. While this report is a best estimate given the available information, there are a variety of unknowns that are not included described below.

- The survey results represent 29 of the 36 counties in Oregon. The remaining seven counties' needs are not reflected in the report, and due to the economic, health, and other critical service needs, would result in a larger identified need.
- The total impacts on public health from the virus are unknown and counties are adapting to the needs of their communities daily. The statewide reimbursement rate used in the comparative analysis for public health was created to cover contract tracing, testing, and case evaluation, but does not address the needs beyond the initial care a person receives when diagnosed with COVID-19. Those needs are dependent upon the individual case, underlying health conditions, and other individual patient-based needs and could require additional services as the full extent of the impacts are realized.
- Similarly, the most recent behavioral health data is from 2015 and only captures the per capita cost of care for a person on Medicaid. The cost differential between 2015 and 2020 is not accounted for, and neither is the expected increase in patient services required for current Medicare recipients experiencing increased mental health issues resulting from the COVID-19 virus.

Public Health Survey Results

Expenditure	Estimated Total Expenditure for August 21 - December 30	Estimated Lost Revenue for August 21 - December 30
Testing	\$3,430,021.70	\$10,000.00
Contract Tracing	\$8,151,915.39	-
Personal Protective Equipment	\$1,148,969.56	-
Quarantine/Isolation	\$24,438,901.00	-
Medical Expenses	\$442,813.87	-
Payroll for Public Health	\$5,796,144.00	\$2,027,313.00
Payroll for Human Services	\$4,006,930.59	-
Training	\$324,824.00	-
Telehealth Resources	\$359,963.07	-
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19	\$9,193,364.07	-
Equipment Updates/Infrastructure	\$1,678,030.00	-
Building/Capacity Needs	\$4,905,592.96	\$4,252,631.00
Other	\$465,299.00	\$285,035.00
Total	\$64,342,769.21	\$6,574,979.00

Statewide Estimate - Comparative Analysis

The statewide estimate for public health uses the last five months of reported⁶ COVID-19 cases by county to estimate a range of future daily rates of positive cases. The daily rate was then applied to the reimbursement rate of \$1,140 which is currently used by the State to estimate the cost of contact tracing, testing, and case analysis. The results showed that depending on the future rate of COVID-19 cases, counties would need between \$21.0 and \$42.0 million in funds to cover just the basic cost of care included in the reimbursement rate, see Appendix B.

Given the results of the comparative analysis, the \$64.3 million request is valid since the total cost of public health goes beyond what is covered by the reimbursement. Counties are now required to adapt to a myriad of new requirements such as physical distancing, additional cleaning requirements, and modifications to general operations, which adds cost to county public health departments.

⁶ Oregon Health Authority, "Data Dashboard"

https://public.tableau.com/profile/oregon.health.authority.covid.19#/vizhome/OregonHealthAuthorityCOVID-19DataDashboard/COVID-19EPICases?display_count=y&toolbar=n&origin=viz_share_link&showShareOptions=false

Mental Health Survey Results

Expenditure	Estimated Total Expenditure for August 21 - December 30	Estimated Lost Revenue for August 21 - December 30
Payroll for Mental Health	\$34,257,316.00	\$1,799,950.00
Substance Abuse and Prevention Programs	\$3,193,272.00	\$1,264,138.00
Personal Protective Equipment	\$74,400.00	-
Telehealth Resources	\$412,097.85	\$68,750.00
Medical Expenses	\$299,031.00	
Training	\$36,750.00	-
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19	\$1,421,379.00	\$51,660.00
Equipment/Infrastructure Updates	\$205,994.40	-
Building/Capacity Needs	\$210,000.00	-
Other	\$1,602,438.81	\$400,000.00
Total	\$41,712,679.06	\$3,584,498.00

Statewide Estimate - Comparative Analysis

The comparative analysis for mental health services provided by the county uses the per capita cost of behavioral health per Medicaid patient⁷ by county and the estimated increase in Medicaid cases modeled by the Health Management Associates⁸ to determine the cost of additional Medicaid patients resulting from lost employment due to COVID-19. The estimate assumes an 11.8 percent increase in Medicaid patients, which is based on an assumed unemployment rate of 10 percent as a result of COVID-19. Oregon's unemployment rate is currently 10.4 percent.⁹

⁷ Oregon Health Authority (2015) Behavioral Health Mapping Reports, https://www.oregon.gov/oha/HSD/AMH/Pages/BH-Mapping.aspx?Paged=TRUE&p_SortBehavior=0&p_FileLeafRef=Lane%20County%20BH%20Profile%2epdf&p_ID=20&PageFirstRow=21&&View=%7BFE268482-34ED-467E-A315-9CB968F88D03%7D

⁸Health Management Associations (April 3, 2020) "COVID-19 Impact on Medicaid, Marketplace, and the Uninsured, by State" <https://www.healthmanagement.com/wp-content/uploads/HMA-Estimates-of-COVID-Impact-on-Coverage-public-version-for-April-3-830-CT.pdf>

⁹ U.S. Bureau of Labor Statistic "Oregon Economy at a Glance" <https://www.bls.gov/eag/eag.or.htm>

AOC ASSOCIATION OF OREGON COUNTIES

The total estimated need from the comparative analysis is \$17.7 million - see Appendix C. While the results are lower than the \$41.7 million reported by the survey, it still supports the survey results due to the lack of data regarding increased cost of care for current Medicaid patients resulting from the COVID-19 virus. The \$17.7 million is an estimate for the increased cost resulting from additional patients, but does not cover the known adverse mental health impacts on current Medicaid recipients.

Economic Survey Results

Expenditure	Estimated Total Expenditure for August 21 - December 30	Estimated Lost Revenue for August 21 - December 30
Broadband	\$2,404,813.98	-
Economic Support/Grants	\$159,992,823.29	\$51,790,982.09
Personal Protective Equipment	\$140,400.00	-
Training	\$89,009.00	-
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19	\$339,760.00	\$807,310.00
Equipment Updates/Infrastructure	\$842,713.00	-
Building/Capacity Needs	\$544,650.00	\$594,716.00
Other	\$0.00	\$8,000.00
Total	\$164,354,169.27	\$53,201,008.09

Statewide Estimate - Economic Comparative Analysis

Unlike the public health, mental health, and transportation sections, there is not a comparative analysis for the economic section due to a lack of available statewide data to use as a proxy for the impacts of COVID-19. The comparative analyses are used to provide a standard baseline for the cost of service related to the impacts of COVID-19 on the specific service area. The economic support section covers a variety of programs and services that are informed by the individual needs of the county, and do not subscribe to one service model.

Transportation Survey Results

Expenditure	Estimated Total Expenditure for August 21 - December 30	Estimated Lost Revenue for August 21 - December 30
Roads Funding - State Highway Fund (SHF)	\$5,950,390.00	\$8,165,387.00
General Infrastructure	\$5,716,000.00	\$2,909,726.00
Training	\$91,300.00	\$10,000.00
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19	\$379,713.00	\$877,323.00
Other	\$34,420.00	\$84,250.00
Total	\$12,171,823.00	\$12,046,686.00

Statewide Estimate - Comparative Analysis

The statewide comparative analysis was conducted using two ODOT SHF forecasts to compare the projected revenue before and after COVID-19. The first forecast was conducted in October, 2019 (pre-COVID-19)¹⁰ and the second July, 2020 (post-COVID-19)¹¹. In coordination with ODOT, AOC created a monthly forecast to estimate the incremental impacts to the SHF resulting from changes in traffic volumes and capacity restrictions at the Driver and Motor Vehicles (DMV) division of ODOT, which are the main revenue sources for the SHF.

The analysis projects a \$10.5 million decrease in county SHF revenues between August 21 and December 30 of Fiscal Year 2020 (see Appendix E). The estimate supports the conclusions found in the AOC County Needs Survey that estimates the total transportation need to be \$12.2 million in expenditures and \$12.0 million in lost revenue.

The comparative analysis is limited to estimating the impacts to the SHF which makes up 55 percent of county road revenues on average.¹² The remaining 45 percent come from federal fuels taxes and local sources that are not included in the analysis. Because of the restricted focus of the comparative analysis, it is safe to assume that the overall need will be greater than \$10.5 million given the other funding sources that are also impacted by the COVID-19 virus, but are not forecasted in the same manner as the SHF.

¹⁰ Oregon Department of Transportation (October, 2019) "Transportation Development Division State Revenue Forecast" <https://www.oregon.gov/odot/Data/Documents/October-2019-Revenue-Report.pdf>

¹¹ Oregon Department of Transportation (July, 2020) "ODOT State Highway Fund Transportation Revenue Forecast" <https://www.oregon.gov/odot/Data/Documents/July%202020%20ODOT%20State%20Highway%20Fund%20Revenue%20Forecast%20Report.pdf>

¹² Association of Oregon Counties (2019) "2019 Annual Report to the Legislative Assembly: County Road Funds" <https://drive.google.com/file/d/1GITMKuHii7ZZXOwk8SJGU1EXdolxsOF8/view>

Public Safety Survey Results

Expenditure

Payroll for Public Safety	\$53,312,483.00	\$2,072,290.00
Training	\$313,683.40	\$130,000.00
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19	\$8,754,936.28	\$557,617.00
Other - Public Safety Department Expenses	\$1,369,893.00	\$75,000.00
Total	\$63,750,995.68	\$2,834,907.00

Statewide Estimate - Public Safety Comparative Analysis

Unlike the public health, mental health, and transportation sections, there is not a comparative analysis for the public safety section due to a lack of available statewide data to use as a proxy for the impacts of COVID-19. The comparative analyses are used to provide a standard baseline for the cost of service related to the impacts of COVID-19 on the specific service area. The public safety section covers a variety of programs and services that are informed by the individual needs of the county and do not subscribe to one service model.

Community Supports Survey Results

Expenditure	Estimated Total Expenditure for August 21 - December 30	Estimated Lost Revenue for August 21 - December 30
Child Care	\$2,945,925.00	\$757,500.00
Training	\$187,540.00	-
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19	\$3,500,724.18	\$1,578,218.00
Other	\$177,000.00	-
Total	\$6,811,189.18	\$2,335,718.00

Statewide Estimate - Community Support Comparative Analysis

Unlike the public health, mental health, and transportation sections, there is not a comparative analysis for the community support section due to a lack of available statewide data to use as a proxy for the impacts of COVID-19. The comparative analyses are used to provide a standard baseline for the cost of service related to the impacts of COVID-19 on the specific service area. The community support section covers a variety of programs and services that are informed by the individual needs of the county and do not subscribe to one service model.

Other Survey Results

Expenditure	Estimated Total Expenditure for August 21st - December 30th	Estimated Lost Revenue for August 21st - December 30th
Family Medical Leave Act (FMLA)/Paid Leave	\$1,703,494.93	-
Network Upgrades for Remote Work	\$1,279,152.95	-
Maintaining Safe Work Environment	\$12,000.00	-
Other	-	\$66,921.00
Total	\$2,994,647.88	\$66,921.00



Appendix A: County Needs Survey

COUNTY NEEDS ASSESSMENT QUESTIONNAIRE- COVID-19 AUGUST 21, 2020 - DECEMBER 30, 2020

AOC is asking counties to work within their internal process and teams to complete the below questionnaire on estimated need in a variety of areas from now through December 30, 2020.

AOC is seeking information on lost revenue, projected expenditures, and programs needed to help counties through COVID-19. While CARES Act resources have restrictions, AOC asks that counties look beyond those parameters to all county needs, including lost revenue sources such as the State Highway Fund.

The numbers do not need to be exact, rather, a rough estimate of what current projections you believe your county needs to continue to provide regular and pandemic related services for your communities.

*Please note, AOC is compiling this information to share with legislative leadership and the governor to present a case for disbursement of any remaining CARES Act funds and future federal COVID-19 relief packages to counties. This information may also help identify ways to leverage any existing State funding opportunities. AOC staff expect to follow up with additional requests as we know impacts to your budgets and services will endure into the next year and in some circumstances for several years into the future- i.e. roads.

PUBLIC HEALTH

Below, please fill out estimated funding needed to fulfill your county needs for public health related needs. The grid allows for responses for specific items, as well as overall public health needs. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Public Health	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Testing		
Contact Tracing		
Personal Protective Equipment		
Quarantine/Isolation		
Medical Expenses		
Payroll for Public Health		

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Payroll for Human Services		
Training		
Telehealth Resources		
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19		
Equipment Updates/Infrastructure		
Building/Capacity Needs		
Other		

MENTAL HEALTH

Below, please fill out estimated funding needed to fulfill your county needs for mental health related needs. The grid allows for responses for specific items, as well as overall mental health needs. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Mental Health	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Payroll for Mental Health		
Substance Abuse and Prevention Programs		
Personal Protective Equipment		
Telehealth Resources		
Medical Expenses		
Training		
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19		
Equipment/Infrastructure Updates		
Building/Capacity Needs		

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Other		
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ECONOMIC

Below, please fill out estimated funding needed to fulfill your county needs for economic related needs. The grid allows for responses for specific items, as well as overall economic needs. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Economic	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Broadband		
Economic Support/Grants		
Personal Protective Equipment		
Training		
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19		
Equipment Updates/Infrastructure		
Building/Capacity Needs		
Other		

TRANSPORTATION

Below, please fill out estimated funding needed to fulfill your county needs for transportation related needs. The grid allows for responses for specific items, as well as overall transportation needs. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Transportation	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Roads Funding (State Highway Fund Revenue)		
General Infrastructure		

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Training		
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19		
Other		

PUBLIC SAFETY

Below, please fill out estimated funding needed to fulfill your county needs for public safety related needs. The grid allows for responses for specific items, as well as overall public safety needs. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Public Safety	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Payroll for Public Safety		
Training		
Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19		
Other		

COMMUNITY SUPPORTS

Below, please fill out estimated funding needed to fulfill your county needs for community support related needs. The grid allows for responses for specific items, as well as overall community support needs. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Community Supports	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Child Care		
Training		

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Payroll Expenses for Employees Dedicated to Mitigating or Responding to COVID-19		
Other		

OTHER

Below, please fill out estimated funding needed to fulfill any other county needs. The grid allows for you to add specific items. The most important information will be estimated expenditures from August 21 - December 30 of 2020, however, projected loss of revenue will help shape the needs discussion. Please add any items or programs that you believe are resources you need.

Other	Estimated Total Expenditures (08/21/20-12/30/20)	Estimated Lost Revenue (08/21/20-12/30/20)
Other		
Other		
Other		
Other		

Appendix B: Public Health Estimates

Figure 1. Estimated daily positive COVID-19 cases using reported cases per county per month.¹³

	Expense		Period in Days		Cost Per Case							
	131		\$1,140									
	March		April		May		June		July		August	
	Cases	Cases per day	Cases	Cases per day	Cases	Cases per day	Cases	Cases per day	Cases	Cases per day	Cases	Cases per day
Baker County	0.00	0.00	0.00	0.00	1.00	0.03	0.00	0.00	24.00	0.77	41.00	1.37
Benton County	16.00	0.52	13.00	0.43	26.00	0.84	27.00	0.90	47.00	1.52	54.00	2.13
Clackamas County	56.00	1.81	152.00	5.07	104.00	3.35	402.00	13.40	546.00	17.81	638.00	21.27
Clatsop County	3.00	0.10	3.00	0.10	40.00	1.29	3.00	0.07	21.00	0.68	24.00	0.80
Columbia County	2.00	0.06	12.00	0.40	2.00	0.06	9.00	0.30	39.00	1.26	51.00	1.70
Coos County	0.00	0.00	17.00	0.57	12.00	0.39	8.00	0.27	28.00	0.90	24.00	0.80
Crook County	0.00	0.00	1.00	0.03	3.00	0.10	5.00	0.17	23.00	0.74	15.00	0.50
Curry County	1.00	0.03	3.00	0.10	3.00	0.10	0.00	0.00	7.00	0.23	7.00	0.23
Deschutes County	30.00	0.97	45.00	1.50	45.00	1.46	62.00	2.07	326.00	10.52	155.00	5.17
Douglas County	10.00	0.32	14.00	0.47	4.00	0.13	13.00	0.43	79.00	2.56	42.00	1.40
Gilliam County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.13	0.00	0.00
Grant County	1.00	0.03	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.03	6.00	0.20
Harney County	0.00	0.00	0.00	0.00	1.00	0.03	0.00	0.00	9.00	0.29	2.00	0.07
Hood River County	3.00	0.10	4.00	0.13	19.00	0.61	59.00	1.97	51.00	1.67	67.00	2.23
Jackson County	25.00	0.81	24.00	0.80	18.00	0.58	47.00	1.57	154.00	4.97	470.00	15.07
Jefferson County	1.00	0.03	5.00	0.17	37.00	1.19	53.00	1.83	167.00	5.39	168.00	5.60
Josephine County	11.00	0.35	9.00	0.30	1.00	0.03	12.00	0.40	44.00	1.42	53.00	1.83
Klamath County	7.00	0.23	29.00	0.97	6.00	0.19	76.00	2.53	51.00	1.67	90.00	1.67
Lake County	0.00	0.00	0.00	0.00	1.00	0.03	8.00	0.27	14.00	0.45	1.00	0.03
Lane County	21.00	0.68	30.00	1.00	30.00	0.97	78.00	2.60	260.00	8.39	236.00	7.87
Lincoln County	3.00	0.10	3.00	0.07	12.00	0.39	304.00	10.13	56.00	1.81	73.00	2.43
Linn County	40.00	1.29	43.00	1.43	32.00	1.03	34.00	1.13	70.00	2.26	140.00	4.67
Malheur County	1.00	0.03	6.00	0.20	24.00	0.77	97.00	3.23	501.00	16.16	543.00	18.10
Marion County	161.00	5.19	307.00	10.23	492.00	15.87	527.00	17.67	940.00	30.32	1287.00	42.90
Morrow County	1.00	0.03	1.00	0.13	7.00	0.23	56.00	2.20	163.00	5.26	185.00	6.17
Multnomah County	135.00	4.35	542.00	18.07	474.00	15.29	1031.00	34.37	1906.00	61.48	1757.00	58.67
Polk County	20.00	0.65	19.00	0.63	59.00	1.90	48.00	1.60	134.00	3.88	158.00	5.27
Sherman County	0.00	0.00	1.00	0.03	0.00	0.00	0.00	0.00	5.00	0.16	10.00	0.33
Tillamook County	3.00	0.10	3.00	0.10	0.00	0.00	2.00	0.07	15.00	0.52	10.00	0.33
Umatilla County	4.00	0.13	44.00	1.47	79.00	2.35	467.00	15.57	1202.00	38.77	773.00	25.77
Union County	2.00	0.06	2.00	0.07	2.00	0.06	323.00	10.77	25.00	0.81	35.00	1.17
Wallowa County	1.00	0.03	0.00	0.00	1.00	0.03	6.00	0.20	10.00	0.32	4.00	0.13
Wasco County	7.00	0.23	5.00	0.17	13.00	0.42	46.00	1.53	53.00	1.71	55.00	1.83
Washington County	189.00	6.10	292.00	9.73	275.00	8.85	622.00	20.73	1193.00	38.48	1142.00	38.07
Wheeler County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wheeler County	15.00	0.48	23.00	0.77	32.00	1.03	57.00	1.90	172.00	5.55	331.00	11.03
Totals	769.00	24.61	1654.00	55.13	1347.00	59.58	4492.00	149.77	8341.00	269.06	8919.00	287.30

¹³ Oregon Health Authority, "Data Dashboard"

https://public.tableau.com/profile/oregon.health.authority.covid.19#!/vizhome/OregonHealthAuthorityCOVID-19DataDashboard/COVID-19EPICases?:display_count=y&toolbar=n&origin=viz_share_link&showShareOptions=false

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Figure 2. Forecasted cases for the time period between August 21 through December 30 using the estimated daily case rates calculated in Figure 1.

	3 Month Average			3 Month Average			2 Month Average			If the rest of the year resembles August		
	Average Cases Per Day	8/21 - 12/30	Cost	Average Cases Per Day	8/21 - 12/30	Cost	Average Cases Per Day	8/21 - 12/30	Cost	Average Cases Per Day	8/21 - 12/30	Cost
Baker County	0.35	47.45	\$54,088.91	0.71	93.48	\$105,572.02	1.07	140.23	\$159,858.03	1.37	170.03	\$204,068.00
Benton County	1.05	138.37	\$157,743.72	1.52	198.06	\$226,472.24	1.82	239.04	\$272,505.35	2.13	279.47	\$318,592.00
Clatsop County	10.42	1384.75	\$1,555,812.34	17.43	2282.87	\$2,602,479.99	19.44	2548.81	\$2,903,137.48	21.27	2785.93	\$3,175,064.00
Clatsop County	0.51	68.18	\$75,446.14	0.51	67.43	\$76,884.60	0.74	98.77	\$110,318.90	0.35	104.80	\$119,472.00
Columbia County	0.83	32.88	\$94,280.84	1.09	142.27	\$162,186.45	1.46	193.75	\$220,878.68	1.70	222.70	\$253,878.00
Coos County	0.49	63.83	\$72,789.80	0.66	88.02	\$98,061.25	0.85	111.58	\$127,179.87	0.80	104.80	\$119,472.00
Crook County	0.25	33.80	\$38,298.48	0.47	61.51	\$70,120.22	0.82	81.35	\$92,735.32	0.50	65.90	\$74,970.00
Curry County	0.11	15.03	\$17,128.50	0.15	20.05	\$22,855.98	0.23	30.07	\$34,283.97	0.23	30.57	\$34,846.00
Deschutes County	3.81	473.10	\$539,338.88	5.92	775.06	\$883,588.24	7.84	1027.22	\$1,171,034.55	5.17	678.33	\$771,560.00
Douglas County	0.88	115.72	\$131,917.00	1.48	191.34	\$218,122.04	1.97	258.82	\$294,828.08	1.40	183.40	\$209,078.00
Gilliam County	0.02	2.32	\$3,211.81	0.04	5.63	\$6,423.23	0.06	8.45	\$9,834.84	0.00	0.00	\$0.00
Grant County	0.04	5.78	\$6,683.81	0.06	10.14	\$11,561.81	0.12	15.21	\$17,342.71	0.20	28.20	\$32,868.00
Harney County	0.05	8.50	\$9,888.37	0.12	15.59	\$17,770.92	0.18	23.38	\$26,860.39	0.07	8.73	\$9,950.00
Hood River County	1.17	153.07	\$174,497.83	2.08	269.32	\$307,030.19	2.10	275.17	\$313,864.29	2.23	292.57	\$333,528.00
Jackson County	4.08	532.48	\$607,021.80	7.45	960.45	\$1,105,189.55	10.32	1351.55	\$1,640,771.29	15.87	2052.33	\$2,336,880.00
Jefferson County	2.37	310.32	\$353,759.18	4.27	559.83	\$638,201.01	6.49	719.85	\$820,408.82	5.80	733.50	\$838,304.00
Josephine County	0.72	94.75	\$108,017.25	1.22	159.50	\$181,830.82	1.63	215.05	\$242,873.23	1.33	240.17	\$273,790.00
Klamath County	1.25	164.92	\$188,013.17	2.06	269.32	\$307,030.19	1.82	238.05	\$271,381.20	1.67	218.33	\$245,900.00
Lake County	0.13	17.11	\$19,510.55	0.25	32.82	\$37,415.29	0.24	31.76	\$36,210.94	0.33	4.37	\$4,878.00
Lane County	3.88	499.39	\$575,103.24	6.28	823.25	\$938,540.34	8.13	1064.82	\$1,213,888.52	7.87	1030.53	\$1,174,808.00
Lincoln County	2.49	325.33	\$371,449.80	4.79	627.83	\$715,493.83	2.12	277.71	\$318,584.74	2.43	318.77	\$363,394.00
Linn County	1.97	257.94	\$294,049.92	2.89	381.87	\$441,130.45	3.45	453.87	\$517,069.68	4.87	611.33	\$699,920.00
Malheur County	8.42	340.81	\$393,291.78	12.50	1637.27	\$1,886,482.37	17.13	2244.11	\$2,658,280.55	18.10	2371.10	\$2,703,054.00
Marion County	20.35	2665.87	\$3,038,747.84	30.28	3984.48	\$4,519,488.73	38.81	4768.08	\$5,487,530.10	42.90	5616.90	\$6,408,688.00
Morrow County	2.34	308.02	\$348,881.45	4.54	594.95	\$678,239.12	5.71	748.32	\$853,084.88	5.17	807.93	\$920,930.00
Multnomah County	32.02	4184.82	\$4,782,091.81	51.47	6742.88	\$7,888,888.43	80.03	7863.31	\$8,984,173.95	58.57	7672.23	\$8,746,346.00
Polk County	2.29	299.88	\$341,835.32	3.51	460.43	\$524,884.00	4.47	585.34	\$687,854.90	5.27	689.93	\$788,524.00
Sherman County	0.99	11.53	\$13,140.85	0.16	21.80	\$24,922.37	0.25	32.40	\$38,933.55	0.33	43.67	\$49,780.00
Tillamook County	0.19	24.30	\$27,700.18	0.31	40.00	\$45,504.90	0.42	55.84	\$63,420.35	0.33	43.67	\$49,780.00
Umatilla County	14.01	1835.27	\$2,092,205.23	26.70	3498.03	\$3,987,752.89	32.27	4227.43	\$4,819,288.05	25.77	3375.43	\$3,847,994.00
Union County	2.15	282.42	\$321,894.19	4.28	558.30	\$634,188.49	0.99	129.24	\$147,332.74	1.17	152.93	\$174,230.00
Wallowa County	0.12	15.73	\$17,831.51	0.22	28.84	\$32,651.40	0.23	29.88	\$34,043.10	0.13	17.47	\$19,912.00
Wasco County	0.98	128.56	\$146,358.80	1.99	221.87	\$252,700.41	1.77	232.07	\$264,558.61	1.88	240.17	\$273,790.00
Washington County	20.32	2681.93	\$3,034,599.51	32.43	4248.08	\$4,842,781.10	38.28	5014.08	\$5,718,028.65	38.07	4988.73	\$5,884,878.00
Wheeler County	0.00	0.00	\$0.00	0.00	0.00	\$0.00	0.00	0.00	\$0.00	0.00	0.00	\$0.00
Yamhill County	3.45	453.36	\$518,828.81	8.15	807.04	\$920,020.04	8.29	1088.10	\$1,238,187.08	11.03	1445.37	\$1,647,718.00
Totals	140.94	18483.39	\$21,048,258.85	235.35	30834.39	\$35,151,210.23	278.18	36441.88	\$41,543,738.42	287.30	37838.30	\$42,805,382.00

Appendix C: Mental Health Estimates

Figure 3. Reported per capita funding for behavioral health by county.¹⁴

County	Current OHP Members	Percent of OHP Funding	Per Capita OHP Funding	Per Capita Medicaid Funding _Other	Per Capita Rate NonMedicaid Funding_State _Local	Total Per Capita Behavioral Health Funding
Oregon	1,260,860	100.00%	\$140.91	\$73.19	\$52.48	\$279.95
Baker County	5,774	0.46%	\$126.11	\$50.17	\$102.08	\$278.36
Benton County	18,713	1.48%	\$94.98	\$31.96	\$71.37	\$198.31
Clackamas County	94,898	7.53%	\$85.42	\$39.17	\$34.87	\$159.46
Clatsop County	13,850	1.08%	\$149.47	\$49.42	\$30.52	\$229.40
Columbia County	15,002	1.19%	\$128.10	\$69.05	\$69.55	\$264.71
Coos County	25,554	2.03%	\$193.78	\$58.29	\$31.60	\$283.67
Crook County	8,783	0.70%	\$152.00	\$37.76	\$88.33	\$278.09
Curry County	8,151	0.65%	\$161.68	\$48.91	\$164.23	\$374.82
Deschutes County	58,858	4.51%	\$131.84	\$42.83	\$23.26	\$197.93
Douglas County	41,825	3.30%	\$140.42	\$61.24	\$46.16	\$247.81
Gilliam County	551	0.04%	\$73.47	\$25.43	\$97.02	\$195.91
Grant County	2,109	0.17%	\$99.50	\$27.00	\$117.00	\$243.50
Harney County	2,727	0.22%	\$129.93	\$117.30	\$170.35	\$417.58
Hood River County	8,289	0.66%	\$146.26	\$18.40	\$128.51	\$293.18
Jackson County	81,585	6.47%	\$183.14	\$59.09	\$30.94	\$273.16
Jefferson County	11,362	0.90%	\$184.60	\$26.88	\$97.15	\$308.64
Josephine County	37,578	2.98%	\$227.39	\$100.76	\$95.15	\$423.30
Klamath County	27,268	2.16%	\$188.54	\$77.05	\$82.35	\$325.94
Lake County	2,780	0.22%	\$111.81	\$33.23	\$90.70	\$235.74
Lane County	123,682	9.81%	\$244.75	\$63.77	\$45.51	\$354.03
Lincoln County	18,941	1.50%	\$154.28	\$73.19	\$52.48	\$279.95
Linn County	45,774	3.63%	\$143.33	\$56.70	\$118.85	\$318.88
Malheur County	13,413	1.06%	\$151.62	\$90.00	\$105.15	\$346.77
Marion County	124,173	9.85%	\$161.92	\$67.76	\$40.31	\$269.99
Morrow County	4,611	0.37%	\$128.66	\$113.67	\$137.62	\$379.96
Multnomah County	262,052	20.78%	\$134.19	\$57.65	\$80.14	\$271.98
Polk County	24,811	1.97%	\$127.09	\$58.46	\$78.95	\$264.51
Sherman County	544	0.04%	\$90.28	\$33.42	\$159.73	\$283.43
Tillamook County	8,814	0.70%	\$145.08	\$41.42	\$38.29	\$224.78
Umatilla County	28,028	2.22%	\$129.31	\$74.26	\$35.38	\$238.95
Union County	9,009	0.71%	\$121.01	\$57.01	\$59.02	\$237.03
Wallowa County	2,467	0.20%	\$122.65	\$273.69	\$210.34	\$606.67
Wasco County	10,264	0.81%	\$160.59	\$63.63	\$73.39	\$297.60
Washington County	131,725	10.45%	\$84.72	\$30.13	\$31.69	\$146.54
Wheeler County	434	0.03%	\$101.90	\$32.75	\$177.73	\$312.38
Yamhill County	32,363	2.57%	\$136.58	\$52.29	\$50.25	\$239.12
County Totals	1,304,362		\$139.51	\$61.49	\$85.05	\$286.05

¹⁴ Oregon Health Authority (2015) Behavioral Health Mapping Reports, https://www.oregon.gov/oha/HSD/AMH/Pages/BH-Mapping.aspx?Paged=TRUE&p_SortBehavior=0&p_FileLeafRef=Lane%20County%20BH%20Profile%2epdf&p_ID=20&PageFirstRow=21&&View=%7BFE268482-34ED-467E-A315-9CB968F88D03%7D

AOC ASSOCIATION OF OREGON COUNTIES

Figure 4. Estimated cost of additional Medicaid cases using projections modeled by the Health Management Associates.¹⁵

County	Estimated Increase in Medicaid Cases	Total Medicaid Members After Increase	Percent Change	Additional Per Capita OHP Funding	Additional Per Capita Rate_NonMedicaid_Other	Additional Per Capita NonMedicaid Funding_State	Additional Per Capita NonMedicaid Funding_Local	Additional Total Per Capita Behavioral Health Funding	Total Additional Cost/year	Total Additional Cost (8/21 - 12/30)
Oregon	149,000	1,409,860	11.82%	\$157.56	\$81.84	\$58.68	\$313.03	\$46,641,860.11	\$16,739,955.27	
Baker County	882	6,456	11.82%	\$141.01	\$68.10	\$114.14	\$311.25	\$212,379.27	\$76,223.79	
Benton County	2,211	20,924	11.82%	\$108.20	\$55.74	\$79.80	\$221.74	\$490,361.71	\$175,992.83	
Clackamas County	11,214	106,112	11.82%	\$95.51	\$43.80	\$38.59	\$178.30	\$1,999,573.36	\$717,655.10	
Clatsop County	1,813	15,263	11.82%	\$187.13	\$65.28	\$54.13	\$286.51	\$413,763.80	\$148,502.24	
Columbia County	1,773	16,775	11.82%	\$141.00	\$77.21	\$77.77	\$295.99	\$524,744.67	\$188,333.02	
Coos County	3,020	28,574	11.82%	\$218.88	\$85.18	\$55.33	\$317.19	\$957,857.32	\$343,778.93	
Cook County	1,038	9,821	11.82%	\$189.98	\$42.22	\$88.77	\$310.95	\$322,742.96	\$115,833.77	
Curry County	983	9,114	11.82%	\$180.79	\$64.59	\$183.84	\$419.11	\$403,703.18	\$144,890.73	
Deschutes County	8,719	63,577	11.82%	\$147.42	\$47.89	\$28.01	\$221.32	\$1,487,071.08	\$533,715.92	
Douglas County	4,019	46,544	11.82%	\$157.01	\$88.48	\$51.51	\$277.00	\$1,383,018.02	\$489,192.77	
Gilliam County	66	616	11.82%	\$82.15	\$28.44	\$108.49	\$218.08	\$14,263.85	\$5,119.35	
Grant County	249	2,358	11.82%	\$111.25	\$50.19	\$130.83	\$272.28	\$67,858.47	\$24,354.68	
Harney County	322	3,049	11.82%	\$145.28	\$131.16	\$190.48	\$466.93	\$150,471.19	\$54,004.73	
Hood River County	980	9,269	11.82%	\$183.54	\$20.87	\$143.70	\$327.83	\$321,118.26	\$115,250.66	
Jackson County	9,841	91,226	11.82%	\$204.78	\$88.07	\$34.80	\$305.44	\$2,944,800.95	\$1,056,901.16	
Jefferson County	1,343	12,705	11.82%	\$206.41	\$50.08	\$108.63	\$345.11	\$463,378.11	\$166,308.31	
Josephine County	4,441	42,019	11.82%	\$254.26	\$112.87	\$108.39	\$473.32	\$2,101,892.27	\$754,377.77	
Klamath County	3,222	30,490	11.82%	\$136.22	\$88.16	\$82.88	\$304.46	\$1,174,409.27	\$421,500.31	
Lake County	326	3,109	11.82%	\$125.02	\$57.16	\$101.42	\$283.80	\$86,597.75	\$31,080.29	
Lane County	14,616	138,298	11.82%	\$273.87	\$71.31	\$50.89	\$395.87	\$5,785,955.48	\$2,076,603.20	
Lincoln County	2,238	21,179	11.82%	\$172.51	\$81.84	\$68.88	\$313.03	\$700,667.38	\$251,472.40	
Linn County	5,409	51,183	11.82%	\$180.27	\$83.40	\$130.43	\$354.10	\$1,915,437.67	\$687,458.45	
Malheur County	1,585	14,998	11.82%	\$189.54	\$100.84	\$117.88	\$337.75	\$614,604.83	\$220,584.20	
Marion County	14,874	138,847	11.82%	\$181.05	\$75.77	\$45.07	\$301.90	\$4,429,996.42	\$1,589,943.92	
Morrow County	545	5,156	11.82%	\$143.88	\$127.10	\$153.88	\$424.86	\$231,505.61	\$83,888.32	
Multnomah County	30,968	293,020	11.82%	\$150.05	\$84.46	\$89.81	\$324.12	\$9,417,876.07	\$3,380,114.42	
Polk County	2,932	27,743	11.82%	\$142.11	\$85.37	\$88.04	\$293.53	\$860,634.29	\$308,885.18	
Sherman County	84	608	11.82%	\$100.85	\$57.37	\$178.81	\$318.92	\$20,373.86	\$7,312.26	
Tillamook County	1,042	9,856	11.82%	\$182.22	\$48.31	\$42.81	\$251.34	\$261,793.73	\$93,958.84	
Umatilla County	3,312	31,340	11.82%	\$144.59	\$83.04	\$39.58	\$267.19	\$884,968.20	\$317,618.72	
Union County	1,065	10,074	11.82%	\$135.31	\$83.75	\$85.99	\$285.04	\$282,168.43	\$101,271.41	
Wallowa County	292	2,759	11.82%	\$137.14	\$306.03	\$235.20	\$678.38	\$197,765.35	\$70,978.80	
Wasco County	1,213	11,477	11.82%	\$179.57	\$71.15	\$82.06	\$332.77	\$403,625.03	\$144,862.68	
Washington County	15,585	147,291	11.82%	\$84.73	\$33.59	\$35.43	\$183.88	\$2,550,662.03	\$915,443.09	
Wheeler County	51	485	11.82%	\$113.94	\$38.82	\$198.73	\$346.29	\$17,914.37	\$6,429.54	
Yamhill County	3,824	36,187	11.82%	\$152.72	\$68.47	\$68.19	\$287.38	\$1,022,570.36	\$367,004.70	
County Totals	154,141	1,458,503	11.82%	\$158.00	\$88.78	\$95.10	\$319.86	\$49,302,845.71	\$17,694,993.94	

Figure 5. Calculations of percent of year covered between August 21 and December 30 used to convert the costs calculated in Figure 4.

Timeframe Needed (8/21 - 12/30)	131 days
Reported Timeframe	365 days
Percent	35.89%

¹⁵ Health Management Associations (April 3, 2020) "COVID-19 Impact on Medicaid, Marketplace, and the Uninsured, by State" <https://www.healthmanagement.com/wp-content/uploads/HMA-Estimates-of-COVID-Impact-on-Coverage-public-versi-on-for-April-3-830-CT.pdf>

Appendix D. Turnkey Partnership Acquisition Plan Estimates

Figure 6. Calculations disseminating Turnkey Partnership Acquisition Plan program funds to interested counties using each county's percent of total population.

Interested County			Total Program Amount	Amount Per Facility (20)	County Portion (12 Counties)
			\$65,000,000.00	\$3,250,000.00	\$39,000,000.00
OREGON	2018 PSU Population Estimates	Percent of Total Population	Percent of Population in Program	Amount Per Facility Based on Population	
Total	4,195,300		1,073,855		
Baker County	16,765	0.40%			
Benton County	93,590	2.23%	8.72%	\$3,398,978.45	
Clackamas County	419,425	10.00%			
Clatsop County	39,200	0.93%	3.65%	\$1,423,655.89	
Columbia County	51,900	1.24%			
Coos County	63,273	1.51%	5.89%	\$2,298,005.78	
Crook County	22,710	0.54%			
Curry County	22,915	0.55%			
Deschutes County	188,980	4.50%			
Douglas County	111,735	2.66%			
Gilliam County	1,985	0.05%			
Grant County	7,400	0.18%			
Harney County	7,380	0.18%			
Hood River County	25,310	0.60%			
Jackson County	219,200	5.22%			
Jefferson County	23,560	0.56%	2.19%	\$855,646.25	
Josephine County	58,395	2.09%	8.05%	\$3,137,672.22	
Klamath County	67,960	1.62%	8.33%	\$2,468,154.45	
Lake County	8,115	0.19%			
Lane County	375,120	8.94%	34.93%	\$13,623,515.28	
Lincoln County	48,210	1.15%	4.49%	\$1,750,878.84	
Linn County	125,575	2.99%	11.89%	\$4,560,601.76	
Malheur County	31,925	0.76%	2.97%	\$1,159,444.25	
Marion County	344,035	8.20%			
Morrow County	11,855	0.28%	1.11%	\$431,636.49	
Multnomah County	813,300	19.39%			
Polk County	82,100	1.96%			
Sherman County	1,785	0.04%			
Tillamook County	26,395	0.63%	2.46%	\$958,607.07	
Umatilla County	80,765	1.93%	7.52%	\$2,933,203.27	
Union County	26,865	0.64%			
Wallowa County	7,175	0.17%			
Wasco County	27,200	0.65%			
Washington County	606,280	14.45%			
Wheeler County	1,450	0.03%			
Yamhill County	107,415	2.56%			

Appendix E. State Highway Fund Estimates

Figure 7. State Highway Fund estimates using the difference between the Oregon Department of Transportation's October 2019 (pre-COVID-19) State Highway Fund Forecast¹⁶ and actuals for August¹⁷ and July 2020 State Highway Fund Forecast¹⁸ for future months.

County	August Change from Pre-COVID Forecast	Percent Covered By Needs Study	September Change from Pre-COVID Forecast	October Change from Pre-COVID Forecast	November Change from Pre-COVID Forecast	December Change from Pre-COVID Forecast	Total
Baker	-\$35,403.71	-\$28,551.38	-\$32,355.32	\$8,807.64	-\$8,952.83	-\$7,867.71	-\$68,919.60
Benton	-\$116,930.32	-\$94,298.65	-\$104,236.61	\$39,492.89	-\$23,209.97	-\$19,307.35	-\$201,609.69
Clackamas	-\$636,241.12	-\$513,097.88	-\$573,923.89	\$192,205.02	-\$141,135.29	-\$120,821.84	-\$1,156,778.48
Clatsop	-\$62,171.41	-\$50,128.23	-\$54,178.72	\$26,082.02	-\$9,153.00	-\$6,930.67	-\$94,318.60
Columbia	-\$94,358.69	-\$78,496.94	-\$84,601.03	\$32,498.88	-\$18,608.46	-\$15,460.31	-\$162,669.85
Coos	-\$108,130.28	-\$87,201.84	-\$96,066.91	\$38,060.08	-\$20,492.94	-\$16,838.10	-\$182,539.71
Crook	-\$51,123.18	-\$41,228.37	-\$44,815.51	\$20,377.81	-\$6,196.89	-\$6,399.65	-\$80,262.61
Curry	-\$44,083.32	-\$35,551.06	-\$38,752.51	\$17,053.33	-\$7,373.28	-\$5,825.53	-\$70,449.05
Deschutes	-\$236,410.47	-\$271,298.77	-\$296,261.37	\$128,923.99	-\$57,181.00	-\$45,546.30	-\$541,342.45
Douglas	-\$198,200.78	-\$158,228.44	-\$175,792.18	\$63,349.84	-\$40,820.24	-\$34,378.73	-\$345,867.75
Gilliam	-\$5,241.74	-\$4,227.21	-\$4,721.49	\$1,926.67	-\$357.08	-\$681.79	-\$8,560.90
Grant	-\$17,173.51	-\$13,849.80	-\$15,593.31	\$4,807.15	-\$3,985.56	-\$3,444.14	-\$32,065.46
Harney	-\$17,092.09	-\$13,784.19	-\$15,571.79	\$4,815.06	-\$3,913.26	-\$3,372.23	-\$31,826.42
Hood River	-\$46,984.09	-\$37,083.94	-\$41,760.54	\$12,601.56	-\$11,027.51	-\$9,588.52	-\$86,858.96
Jackson	-\$254,080.94	-\$285,549.15	-\$312,844.38	\$132,333.71	-\$62,373.41	-\$50,191.93	-\$578,625.16
Jefferson	-\$41,372.96	-\$33,365.29	-\$38,844.03	\$14,834.71	-\$7,848.70	-\$6,474.88	-\$69,898.17
Josephine	-\$155,013.38	-\$125,010.79	-\$139,225.65	\$48,983.02	-\$32,954.09	-\$27,909.43	-\$276,116.94
Klamath	-\$125,828.76	-\$101,474.81	-\$113,552.80	\$38,955.54	-\$28,418.07	-\$24,379.02	-\$230,869.16
Lake	-\$18,793.41	-\$15,155.98	-\$18,980.64	\$6,458.89	-\$4,227.74	-\$3,921.78	-\$34,527.23
Lane	-\$525,846.16	-\$424,069.48	-\$462,973.28	\$202,331.71	-\$68,527.01	-\$70,218.71	-\$842,861.77
Lincoln	-\$76,927.68	-\$62,038.45	-\$67,225.92	\$31,457.93	-\$11,373.50	-\$9,143.89	-\$118,828.83
Linn	-\$209,765.88	-\$188,748.52	-\$182,471.69	\$78,103.32	-\$35,902.90	-\$28,778.88	-\$335,796.65
Malheur	-\$50,371.67	-\$40,822.31	-\$44,105.56	\$19,663.59	-\$8,325.53	-\$6,544.12	-\$79,934.95
Marion	-\$473,940.74	-\$382,210.27	-\$407,680.64	\$219,941.85	-\$58,279.01	-\$38,723.99	-\$664,952.06
Morrow	-\$22,355.21	-\$18,431.82	-\$20,110.45	\$8,570.22	-\$4,064.58	-\$3,276.47	-\$37,312.90
Multnomah	-\$1,049,876.46	-\$840,513.27	-\$943,731.83	\$326,549.68	-\$228,735.13	-\$192,643.50	-\$1,883,974.07
Polk	-\$117,733.31	-\$94,946.82	-\$104,073.32	\$43,851.83	-\$20,899.80	-\$16,343.88	-\$192,882.49
Sherman	-\$5,295.75	-\$4,270.77	-\$4,857.64	\$1,608.91	-\$1,226.14	-\$1,049.63	-\$8,597.27
Tillamook	-\$49,386.14	-\$39,827.53	-\$43,241.97	\$19,794.74	-\$7,830.30	-\$6,082.74	-\$77,167.80
Umatilla	-\$134,876.02	-\$108,770.98	-\$121,516.46	\$40,923.77	-\$30,144.58	-\$25,782.83	-\$246,191.08
Union	-\$50,035.75	-\$40,351.41	-\$45,403.13	\$13,556.02	-\$11,979.45	-\$10,400.21	-\$94,578.18
Wallowa	-\$18,102.26	-\$14,598.60	-\$16,544.33	\$4,952.40	-\$4,232.76	-\$3,869.70	-\$34,092.99
Wasco	-\$48,122.71	-\$38,208.64	-\$43,456.54	\$14,248.92	-\$10,901.58	-\$9,258.46	-\$88,076.30
Washington	-\$753,577.21	-\$607,723.66	-\$673,304.98	\$250,031.61	-\$152,413.68	-\$127,377.93	-\$1,310,788.52
Wheeler	-\$3,348.29	-\$2,700.23	-\$2,933.14	\$721.90	-\$1,025.23	-\$919.77	-\$6,857.47
Yamhill	-\$158,792.97	-\$128,058.85	-\$140,529.45	\$68,348.36	-\$28,593.69	-\$23,173.98	-\$262,007.31
Total	-\$6,207,788.97	-\$5,008,281.43	-\$5,521,799.51	\$2,182,522.33	-\$1,191,536.16	-\$982,932.04	-\$10,540,026.81

¹⁶ Oregon Department of Transportation (October, 2019) "Transportation Development Division State Revenue Forecast" <https://www.oregon.gov/odot/Data/Documents/October-2019-Revenue-Report.pdf>

¹⁷ Oregon Department of Transportation (2020) "Receipt Distribution for Fiscal Year 2020-21" https://www.oregon.gov/odot/About/Finance/apport_fy21.pdf

¹⁸ Oregon Department of Transportation (July, 2020) "ODOT State Highway Fund Transportation Revenue Forecast" <https://www.oregon.gov/odot/Data/Documents/July%202020%20ODOT%20State%20Highway%20Fund%20Revenue%20Forecast%20Report.pdf>

Figure 8. Calculations for the percent of August that is covered by the study dates (August 21-December 30).

Percent of August covered by the study	80.65%
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MILITARY & FAMILY Readiness Program



The Oregon National Guard Military and Family Readiness Program serves as the foundation of support for the Service Members and Families of the Oregon National Guard.

Our goal is to prepare and empower our Total Military Family to meet the challenges of military and civilian life by providing resources and services to enhance knowledge, life skills, well-being, and retention.

The Military and Family Readiness Specialists (MFRS) coordinate and provide Service Members and Families with a wide variety of services related to:

- Family Readiness Groups
- Crisis Intervention
- Financial Assistance & Literacy
- Employment
- Legal
- Tricare
- Community Information & Outreach
- Exception Family Member Program
- Emergency Family Assistance Center
- ID Cards & Defense Enrollment Eligibility Reporting System (DEERS)

VISION

The Service Member & Family Support (SMFS) branch supports the *ALWAYS READY* operational force through the collaboration of internal resources while seeking external partnerships that directly support and improve the quality of life for our Service Members and Families.

CONNECT

Family Readiness Groups (FRG) are a command-sponsored organization of Service Members, civilian employees, Family members (immediate and extended) and volunteers appointed to a unit. FRGs provide mutual support and assistance, and a network of communications among the Family members, the chain of command, and community resources. FRGs assist unit commanders in meeting military and personal deployment preparedness and enhance the Family Readiness and Resilience.

GET INVOLVED

Contact your local MFRS for information on how to connect with your unit's Family Readiness Group, and for volunteer opportunities!



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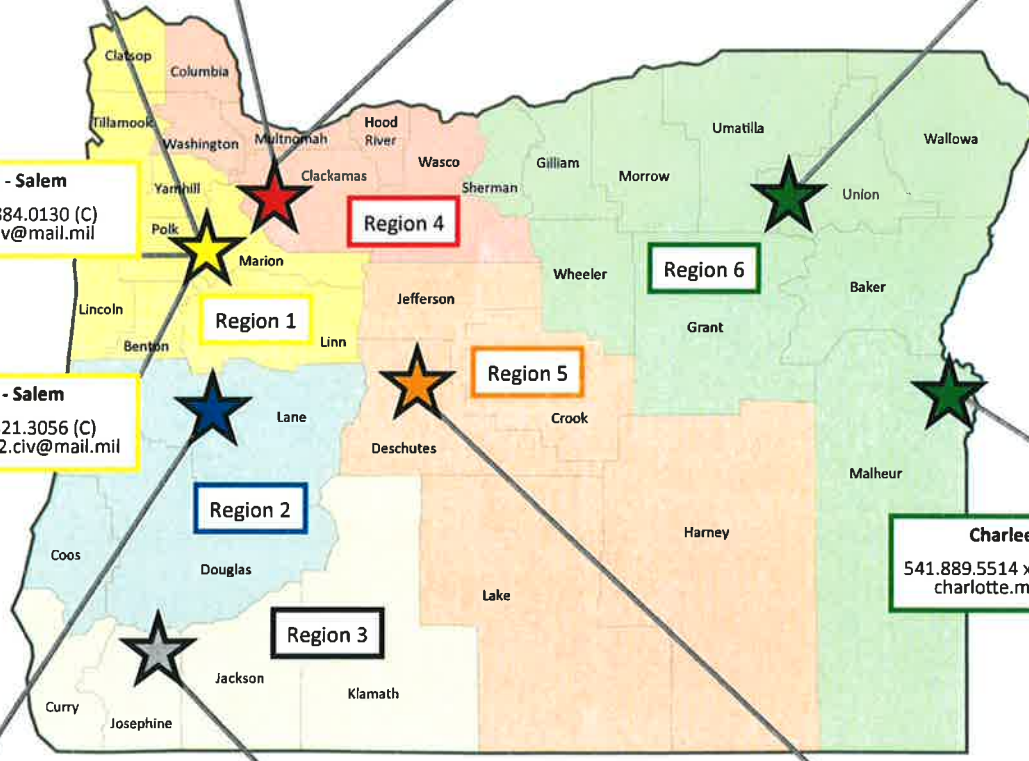
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Our view | A tip of the hat, a kick in the pants

Sep 19, 2020



OUR VIEW

A tip of the hat to everyone involved in launching Boardman's new food pantry this year. While Boardman residents could previously drive the 12 miles to Irrigon's pantry, having emergency food services closer to home — and even willing to deliver — puts that aid in the reach of more people who may have transportation difficulties or need to quarantine.

Organizers say the pantry has experienced a bounty of material support from private industry, nonprofits, individuals and government agencies and as a result the project has been able to serve hundreds of area residents who have been hit with difficult circumstances this year.

A tip of the hat to Umatilla County for beefing up its health department, including a new epidemiologist and an expanded nursing position. As we head into the convergence of the winter flu season with the continuing COVID-19 pandemic, with a COVID-19 vaccine likely on the way, the department will need a proactive approach and plenty of help to handle it all.