

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, September 2, 2020 at 9:00 a.m.

Bartholomew Building Upper Conference Room

Heppner, Oregon

Zoom Meeting Info on Page 2

1. **Call to Order and Pledge of Allegiance:** 9:00 a.m.
2. **City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
3. **Open Agenda:** The Board may introduce subjects not on the agenda
4. **Consent Calendar**
 - a. Accounts Payable and Payroll Payables
 - b. Minutes: August 12th
 - c. Oregon Liquor Control Commission, Liquor License Application, Marker 40 Golf Club/Port of Morrow
5. **Business Items**
 - a. Contract with Morrow County Health District, School Based Health Center 2020-2023 (Diane Kilkenny, Interim Public Health Director)
 - b. Sheriff's Office Request to Purchase Communication Console (Undersheriff John Bowles)
 - c. Irrigon Building Update/Guaranteed Maximum Price (Darrell Green, Administrator)
 - d. County Needs Assessment Questionnaire on COVID-19
 - e. Morrow County Government Command Center Update
 - i. Letter to the Governor Requesting Phase II Opening
 - f. UEC Easement Request Update (Justin Nelson, County Counsel)
6. **Department Reports - Written**
 - a. Administrator's Monthly Report
 - b. Sheriff's Office Monthly Report
 - c. Treasurer's Monthly Report
7. **Correspondence**
8. **Commissioner Reports**
9. **Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
10. **Signing of documents**
11. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and

the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

Zoom Meeting Information

Morrow County Board of Commissioners is inviting you to a scheduled Zoom meeting. Join Zoom Meeting: <https://zoom.us/j/5416762546>

PASSWORD: 97836 **Meeting ID: 541-676-2546**

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

Meeting ID: 541-676-2546

Find your local number: <https://zoom.us/u/abD3eWKYVW>

Morrow County Board of Commissioners Meeting Minutes
August 12, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell; Staff: Darrell J. Green, Justin Nelson, Katie Imes

Present Via Zoom

Commissioner Jim Doherty; Staff: SaBrina Bailey Cave, Gayle Gutierrez, Deanne Irving, Christy Kenny, Diane Kilkenny, Roberta Lucher, Matt Scrivner, Linda Skendzel, Vickie Turrell, LeAnn Wright, Gregg Zody; Non-Staff: Sheryll Bates, Torrie Griggs, Leah Harris, Rollie Marshall, Lisa Mittelsdorf, Kathy Street, Dave Sykes

Call to Order & Pledge of Allegiance: 9:01, followed by roll call

City & Citizen Comments: None

Open Agenda: Commissioner Russell said PGE representatives would like a virtual meeting with the County and Port of Morrow to provide an update on the closure of the Boardman Coal Fire Plant and the Wheatridge Project. The proposed date of Wednesday, September 23rd at 6:00 p.m. was agreeable to the Commissioners.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, August 13th - \$571,085.61 & Visa APs \$16,160.97; Five Payroll Payables: July 2nd - \$3,125; July 29th - \$18,390.97 & \$1,478.28; July 31st - \$198,399.61 & \$1,658.21*
2. *Minutes: June 10th, June 17th, June 24th, June 29th, July 1st, July 8th, July 15th*
3. *Budget Committee Member – Approval to Recruit for Position #3*
4. *Budget Calendar for Fiscal Year 2021-2022*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Wilson Lane/Olson Road Reconstruction Project – Award Bid

Matt Scrivner, Public Works Director

Mr. Scrivner said the three bids were very competitive and he recommended the low bidder, Silver Creek Contracting, LLC. The improvements will be paid under the Road Use Agreement with Vadata, he added.

Commissioner Russell moved to award the bid to Silver Creek Contracting, LLC in the amount of \$1,085,591.94. Commissioner Doherty seconded. Discussion: Mr. Scrivner said he would sign the Notice of Intent and added Silver Creek was planning a mid-September start date on the project. Commissioner Russell added to the original motion to authorize the Public Works Director to sign the contract on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Purchase Pre-Authorization Request, Public Works/Parks, Polaris Ranger

Matt Scrivner, Public Works Director

Mr. Scrivner said three quotes were obtained and he recommended John Day Polaris in the amount of \$30,015. He said the Road Department planned to buy the Parks Department's electric Ranger that is being replaced, at the trade-in value of \$4,850.

Commissioner Russell moved to approve the Purchase Request for a Polaris Ranger XP 1000 in the amount of \$30,015. Commissioner Doherty seconded. Discussion: Commissioner Doherty stated these were Parks funds, which are a "separate bucket" and not General Fund dollars. The Parks Department lives on its own resources, yes? Mr. Scrivner replied, "Correct." Chair Lindsay said she wanted to make sure the quotes were "apples to apples" because it always seemed to land on John Day Polaris. Mr. Scrivner said he compared them line-by-line. Vote: Unanimous approval.

Memorandum of Understanding (MOU) with Umatilla County and the Confederated Tribes of the Umatilla Indian Reservation for Fixed Route Planning Services

Katie Imes, Coordinator, The Loop

Ms. Imes said the three entities plan to collaborate on a new fixed route service for the Hermiston-Boardman Connector and the Port of Morrow Circulator. She then reviewed both routes in detail. She explained the MOU also allows for a Request for Proposals in order to hire a transit planning firm to research and prepare the routes and schedules. Discussion.

Commissioner Doherty moved to approve the MOU with Umatilla County and the Confederated Tribes of the Umatilla Indian Reservation and authorize Chair Lindsay to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Update from Morrow County School District Superintendent on the Status of Schools Reopening

Dirk Dirksen, MCSD Superintendent

Mr. Dirksen said he interpreted the latest information from the State as MCSD being able to do small groups (1:10 ratio) in school two hours each day starting on September 8th. One of the "hardships" that allowed this was poor internet access but the logistics of such a schedule have not been worked out. He explained the COVID rate that must be achieved for this to happen – less than 30 with COVID over a three-week period, or 10 per week, but in the third week, the number has to be less than five. He said this was achievable but would require work. He went on to review the district's "Operational Blueprint for School Reentry 2020-21." Mr. Dirksen requested a letter acknowledging the plan was presented to the Board as the Local Public Health Authority. He said the deadline was Saturday, August 15th.

Rollie Marshall, Ione School District Superintendent, discussed his district's intention to approach the Oregon Department of Education with a request to be considered on an individual basis. He too requested a letter from the Board. Chair Lindsay asked if the district's plans changed since they were presented to the Board. Mr. Marshall reviewed the changes and said he would forward the latest version.

Chair Lindsay said a Special Meeting would be needed to approve the letters before the deadline and asked if the other Commissioners were available on Friday, August 14th at 9:00 a.m. Both Commissioners replied in the affirmative.

Break: 10:22-10:29 a.m.

Morrow County Government Command Center Update

- Efforts continue on getting the message out as to how to slow the spread of the virus. Health Department staff met with representatives of community-based organizations and the Latinx community to exchange information and ideas.
- Chair Lindsay continues to ask the State about resources for counties on the watch list since she hasn't seen resources being provided to Morrow County, the #1 county on that list. She mentioned the State provided an epidemiologist for Umatilla County.
- During the BOC meeting, Mr. Green showed a short video produced by the Williston Area Chamber of Commerce, North Dakota, in an effort to inspire and motivate people to work together to overcome COVID-19 and its impacts. The Boardman Chamber of Commerce planned to do something similar and asked the County to participate; the Commissioners supported the idea.

Local Government Reimbursable Expenses from Coronavirus Relief Fund – Summaries by County, City and Special Districts

Commissioner Doherty reviewed the amount received by the State in Federal Coronavirus Relief Funds (\$600 million) intended to be passed on to cities and counties, but only a portion made its way to the local level (\$200 million). Of the \$200 million distributed to cities, counties and special districts, those entities in Morrow County have spent just under \$700,000 of the almost \$2,000,000 received. He explained that the Association of Oregon Counties (AOC) was working on an intergovernmental agreement that entities could use to consolidate funds for agreed upon uses. In the meantime, he said he would put together a list detailing how the entities have used the funds and would reach out to special district representatives about a possible joint work session. Commissioner Doherty explained funding requests are approved at the county level, by county counsels, who are to determine if Federal guidelines have been met.

Census 2020 Update

Chair Lindsay reviewed the current response rates for cities and towns in the County and noted they were all lower than the overall State response rate. She said it's been difficult to figure out how to go door-to-door during the pandemic. Various ideas were discussed.

Video Recording of BOC Meeting Update

Darrell Green, Administrator

Mr. Green said the main hold-up continues to be the process to upload to YouTube and making sure recordings are branded as the County's.

Eastern Oregon Counties Association Intergovernmental Agreement

Commissioner Doherty provided an overview of the revisions in the updated IGA, including its expanded membership list. He then recommended the County adopt the IGA.

Commissioner Russell moved to approve the Eastern Oregon Counties Association Intergovernmental Agreement, effective July 1, 2020 and shall terminate on June 30, 2022 unless extended by amendment; and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Sheriff's Station 2 Replacement

Darrell Green, Administrator

Mr. Green said Engineering Northwest, LLC was engaged to determine an estimated construction cost for a similar structure being vacated by the Sheriff's Office due to the sale of the leased space. The letter from ENW's Pat Woodcock, Professional Engineer, had the estimated cost at \$549,000. Mr. Green asked to move forward with a Request for Proposals.

Commissioner Russell asked Sheriff Ken Matlack if the placement of the storage structure in south County was still the proper location for that facility.

Sheriff Matlack replied south County has been a logical place and has worked well for the department.

Discussion ensued, including ideas on how to fund the building.

Commissioner Doherty moved to approve a Request for Proposals to select a contractor to build Station 2 on the proposed site. Chair Lindsay said and to bring back the RFP and budget solution. Commissioner Russell seconded. Discussion continued and various directions were given to staff. Commissioner Doherty said he was no longer clear on the motion and asked that it be read back. Following the read-back, he said to note he agreed with his original motion and it should not be a mixed motion. Vote: Unanimous approval.

Irrigon Building Update

Darrell Green, Administrator

Mr. Green provided a budget update and said there will be some unanticipated additional expenses, such as the City of Irrigon requirement to replace more sidewalks than expected. He also said the team hoped to select subcontractors within the week.

Department Reports

The following written reports were reviewed:

- Administrator's Monthly Report submitted by Mr. Green
- Community Development Department Monthly Report submitted by Gregg Zody, Director
- Planning Department Monthly Report submitted by Stephanie Case, Interim Director

Correspondence

- Oregon Veterans News Magazine, Summer 2020 – Article about former Morrow County Sheriff Roy Drago

Commissioner Reports

Brief reports of activity were provided.

Signing of Documents

Adjourned: 12:05 p.m.



MORROW COUNTY SHERIFF

325 Willow View Drive -:- P.O. Box 159
Heppner, Oregon 97836
Phone: (541) 676-5317
Fax: (541) 676-5577

Kenneth W. Matlack, Sheriff
John A. Bowles, Undersheriff

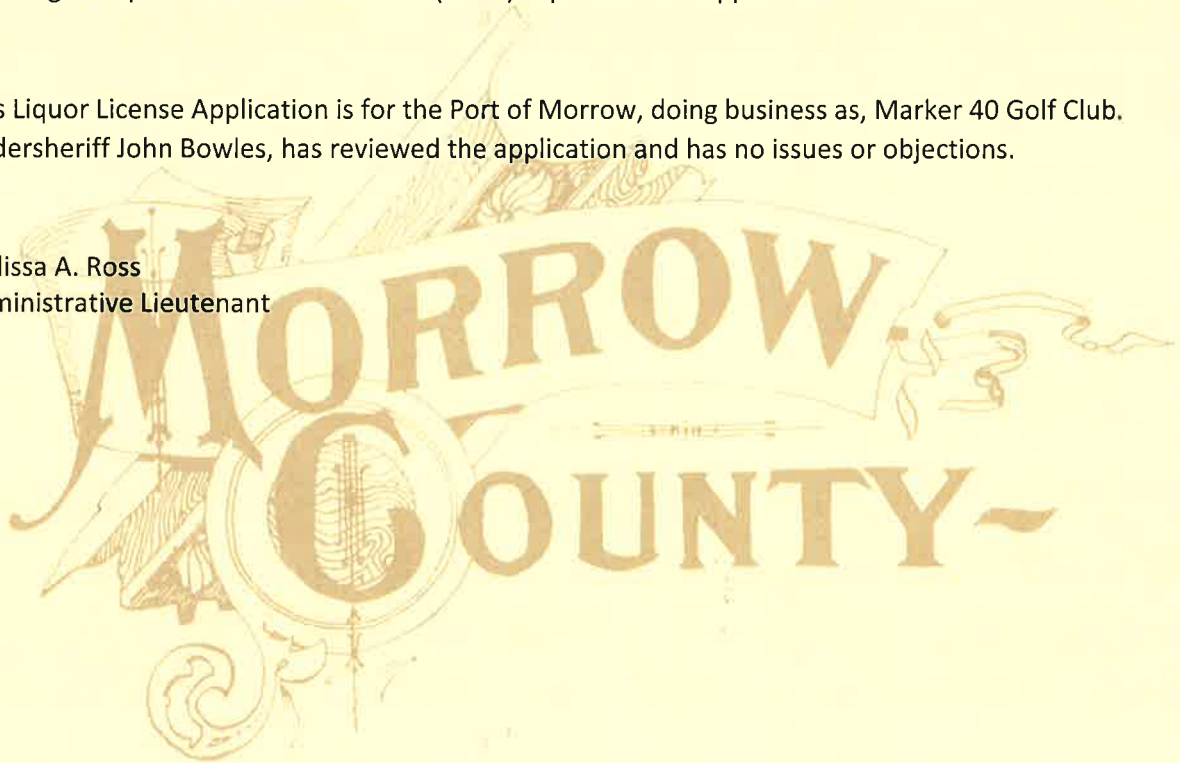
August 31, 2020

Roberta Lutcher
For Morrow County BOC

RE: Oregon Liquor Control Commission (OLCC) Liquor License Application

This Liquor License Application is for the Port of Morrow, doing business as, Marker 40 Golf Club. Undersheriff John Bowles, has reviewed the application and has no issues or objections.

Melissa A. Ross
Administrative Lieutenant





OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

Instructions

1. Complete and sign this application.
2. Combine this completed application with the other required application materials to make one application packet.
3. Submit the application packet to your local OLCC office.
4. Do not include any OLCC fees with your application packet (the license fee will be collected at a later time). When it's time to pay the license fee you must pay the full yearly fee for the current license year (the license fee will not be prorated). If you pay in the last quarter of your license year you must also pay the yearly fee for the next license year.

Identify the Applicant(s) Applying for the License(s)

Any individual person that is not part of an entity and any entity (like a corporation or limited liability company) that will own or control the business must be listed as an applicant. This includes:

- Any person or entity, other than an employee acting under the direction of the owner, that exercises control over, or is entitled to exercise control over, the business;
- Any person or entity, other than an employee acting under the direction of the owner, that incurs, or is entitled to incur, debt or similar obligations on behalf of the business;
- Any person or entity, other than an employee acting under the direction of the owner, that enters into, or is entitled to enter into, a contract or similar obligations on behalf of the business; or
- Any person or entity identified as the lessee of the premises proposed to be licensed.

Business Address

This is the street address of the location that will have the liquor license.

Applicant Signature(s)

- Each individual person listed in Section 2 (entity or individuals applying for the license) must sign the application.
- If an applicant in Section 2 is an entity (such as a corporation or limited liability company) at least one person who is authorized to sign for the entity must sign the application.
- A person with authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power or attorney) may sign the application. The OLCC will likely require proof of such authority.



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1st Location	Date application received and/or date stamp:
<input type="checkbox"/> Brewery 2nd Location	
<input type="checkbox"/> Brewery 3rd Location	Name of City or County:
<input type="checkbox"/> Brewery-Public House 1st Location	
<input type="checkbox"/> Brewery-Public House 2nd Location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Brewery-Public House 3rd Location	
<input type="checkbox"/> Distillery	By: _____
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	Date: _____
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	<p style="text-align: center;">OLCC USE ONLY</p> Date application received: <p style="text-align: center;">08/07/2020</p>
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	By: <u>MHargis</u>
<input type="checkbox"/> Grower Sales Privilege 1st Location	
<input type="checkbox"/> Grower Sales Privilege 2nd Location	License Action(s): C/O, C/TN, A/PRIV
<input type="checkbox"/> Grower Sales Privilege 3rd Location	
<input checked="" type="checkbox"/> Limited On-Premises	
<input checked="" type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1st Location	
<input type="checkbox"/> Winery 2nd Location	
<input type="checkbox"/> Winery 3rd Location	
<input type="checkbox"/> Winery 4th Location	
<input type="checkbox"/> Winery 5th Location	

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

Port of Morrow

(Applicant #1)

(Applicant #2)

(Applicant #3)

(Applicant #4)

3. Trade Name of the Business (Name Customers Will See)

Marker 40 Golf Club

4. Business Address (Number and Street Address of the Location that will have the liquor license)

78873 Toms Camp Rd

City Boardman	County Morrow	Zip Code 97818
------------------	------------------	-------------------



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) Marker 40 Golf Club			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) PO BOX 200			
City Boardman	State OR	Zip Code 97818	
9. Phone Number of the Business Location 541-481-4381		10. Email Contact for this Application andreao@portofmorrow.com	
11. Contact Person for this Application Andrea Orcutt		Phone Number 541-481-7243	
Contact Person's Mailing Address (if different)	City	State	Zip Code

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

Applicant Signature(s)

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.



 (Applicant#1)

 (Applicant#2)

 (Applicant#3)

 (Applicant#4)



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: Port of Morrow Phone: 541-481-4381

Trade Name (dba): Marker 40 Golf Club

Business Location Address: 78873 Toms Camp Rd

City: Boardman ZIP Code: 97818

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 7am to 7pm
Monday 7am to 7pm
Tuesday 7am to 7pm
Wednesday 7am to 7pm
Thursday 7am to 7pm
Friday 7am to 7pm
Saturday 7am to 7pm

Outdoor Area Hours:

Sunday 7am to 7pm
Monday 7am to 7pm
Tuesday 7am to 7pm
Wednesday 7am to 7pm
Thursday 7am to 7pm
Friday 7am to 7pm
Saturday 7am to 7pm

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how fence

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: golf course

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: _____
Lounge: _____ Other (explain): golf course
Banquet: _____ Total Seating: _____

OLCC USE ONLY
Investigator Verified Seating: _____(Y) _____(N)
Investigator Initials: _____
Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 7-28-20



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
50a

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Diane Kilkenny
Department: Health
Short Title of Agenda Item: School Based Health Center - Morrow County Health District
Phone Number (Ext): 5212
Requested Agenda Date: 09/02/2020

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

Contractor/Entity: Morrow County Health District
Contractor/Entity Address: 564 East Pioneer Drive Heppner OR 97836
Effective Dates - From: 07/01/2020 Through: 06/30/2023
Total Contract Amount: Pass through Budget Line: 101-114-3--30-3455
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Diane Kilkenny 08/11/2020 Department Director Required for all BOC meetings
Justin Nelson email 8-11-20 County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Health Dept receives OHA Program Funding for the SBHC and pays Morrow County Health District for services provided at the Ione Community Health Clinic.

2. FISCAL IMPACT:

The new language includes that the County will withhold a 10% administration fee from the funds to partially cover the Morrow County Health Department expenses beginning July 1, 2020.

3. SUGGESTED ACTION(S)/MOTION(S):

Request the BOC review, approve and sign the amendment as presented.

Attach additional background documentation as needed.

**CONTRACT BETWEEN
MORROW COUNTY
AND
MORROW COUNTY HEALTH DISTRICT
2020-2023**

This Contract, made and entered into by and between **MORROW COUNTY**, a political subdivision of the State of Oregon by and through the **MORROW COUNTY HEALTH DEPARTMENT**, as the Local Public Health Authority "LPHA," hereinafter referred to as "County," and **MORROW COUNTY HEALTH DISTRICT**, hereinafter referred to as "Provider."

WHEREAS, County desires to provide effective public health services for the citizens of Morrow County; and

WHEREAS, County is the Local Public Health Authority and is thereby responsible to provide basic local public health services which promote and preserve the health of the citizens of Morrow County, and

WHEREAS, County has entered into 2020-2023 Intergovernmental Agreement for the Financing of Public Health Services No. 159824 with the Oregon Health Authority (OHA) to receive funding to provide necessary public health services, which includes contracting with a provider for said services; and

WHEREAS, Provider has available, or can cause to be made available, staff and other resources required for the performance of said services; now, therefore,

IT IS HEREBY AGREED by and between the parties above mentioned, for and in consideration of the mutual promises hereinafter stated, as follows:

A. PROVIDER REPRESENTATIONS

1. **Non-Discrimination**: Provider will not discriminate against any person because of age, gender, race, color, creed, national origin, marital status, or physical/mental disabilities.
2. **Other Contracts**: Provider may contract with corporations or individuals it determines will enable it to execute the conditions of this contract. Provider will monitor any such contracts to assure compliance with applicable laws, rules and regulations; and to assure adequacy of services.
3. **Proof of Certification**: Provider shall submit proof to County that it possesses all necessary licenses, certificates and letters of approval relating to Provider's qualifications to perform the services which are to be provided under the terms of this Contract.
4. **Compliance with Regulations**: Both parties shall comply with laws, regulations and executive orders to which they are subject and which are applicable to the Agreement or to the delivery of Program Element services. Without limiting the generality of the foregoing, both parties expressly agree to comply with the following laws, rules, regulations and executive orders to the extent they are applicable to the Agreement: (a)

OAR 943-005-0000 through 943-005-0007, prohibiting discrimination against individuals with disabilities, as may be revised, and all applicable requirements of state civil rights and rehabilitation statutes, rules and regulations;

5. **Independent Contractor:** Provider agrees that it is an Independent Contractor and not an agent of the State of Oregon or the County of Morrow. Provider shall be responsible for any and all claims, demands, suits and causes of action alleging any injury or death, property damage or other claim caused by the negligence of Provider, its agents and employees, and arising directly or indirectly from the activities or operations of Provider, its agents or employees, and agrees to hold harmless the State of Oregon and the County of Morrow, there-from.
6. **Lack of Funds:** Any claim for injury, illness or death to any person due to a lack, or withdrawal of funds by the State of Oregon, Department or County, which Provider could reasonably have relied upon, and when said funds were withheld, withdrawn or otherwise made unavailable to Provider, and such injury, illness or death was a direct result of such lack or withdrawal of funds, shall not be the responsibility of Provider.
7. **Insurance:** Provider shall obtain insurance, at Provider's expense and maintain in effect with respect to all occurrences taking place during the term of this agreement,
8. **Certificate of Insurance:** Copies of certificates of insurance on all policies shall be forwarded to County, showing that the insurance company issuing the policy is authorized to do business in the State of Oregon, and that in the event of a policy cancellation, a 30-day cancellation notice will be issued to each named insured, and shall be included within the terms of the issued policy or policies. Provider shall immediately notify County orally of any notice of cancellation it may receive from any insurance company. Oral notice will be followed by written notice within three (3) days.

B. PROVIDER COVENANTS

1. **Scope of Services:** Subject to availability of funds from the State of Oregon, Morrow County, or other funding entities, Provider agrees to provide public health services pursuant to the current biennial contract between OHA and Morrow County (see Exhibit 1) and all subsequent amendments, which shall include the following programs except for governance functions as defined in OAR 333-014-0580:
 - A. PE 44-01 School Based Health Center (SBHC) for Physical and Preventive Health Services
 - B. To include: A Clinician for a minimum of ten (10) hours per week in Ione providing primary medical services and a Clinic Coordinator (office assistant) at fifteen (15) hours per week.
2. **Contract Administration:** Provider shall execute this Contract as required by law or the parties. County shall have the right, at its expense, to audit the financial and/or other performance by Provider under this contract. Contract administration and oversight will be done in accordance with all applicable Federal, State and County policies and procedures.

3. **Other Activities:** Provider shall carry out such other activities as are necessary and proper for the maintenance and operation of the public health services program as outlined in PE 44-01 SBHC as it relates to physical and preventive health services.
4. Public records, as defined in ORS 192.005, which are developed for the performance of this contract, shall be disposed in accordance with state regulations.
5. Permit authorized representatives of the County to make such review of its records as may be required to satisfy program evaluation or other legal requirements.
6. Prepare and furnish reports as required to comply with state or federal public health requirements and furnish copies of the same upon request to the County or OHA.
7. Provide the County with quarterly financial reports
8. Meet regularly or as requested with the LPHA to report on Provider activities related to public health.

C. COUNTY COVENANTS

1. **Contract Administration:** County, as the Local Public Health Authority, is contracting with Provider to provide public health services in Morrow County, except with respect to governance as defined in OAR 333-014-0580.
2. **Amount of Funds:** Funds will be disbursed by County to Provider in a manner consistent with Financial Agreement No. 159824 for 2020-2023 between OHA and County, so as to maximize public health service delivery in Morrow County.
 - A. Upon receipt of invoices, County will reimburse Provider for those expenses by check, up to the amount of the approved budget. Invoices are to be submitted on a quarterly basis for services provided within the previous quarter of the grant period. All Invoices must be received prior to the close of the fiscal year budget (Invoices received after the close of the fiscal year budget, cannot be paid).
 - B. County will withhold a 10% administration fee from the funds to partially cover Morrow County Health Department expenses beginning July 1, 2020.
3. **Maintenance of Effort:** Subject to review and to the procedures contained herein for the refining of the arrangements hereby made for providing public health services to the citizens of Morrow County, County declares its intention to maintain funding of public health services to the Provider, subject to availability of Federal, State, and County funds.
4. County shall appoint, or act as, the public health advisory board.
5. Local Public Health Authority Governance (OAR 333-014-0580)
 - A. As provided in ORS 431.413(3) and ORS 190.110, a local public health authority may contract or enter into an agreement with an entity to perform public health services or activities but that entity may not perform any function, duty or power of the local public health authority related to governance.

6. For programs that have an on-site OHA review with the subcontractor, LPHA shall participate with OHA representatives in the review process and monitor compliance with review findings in addition to the LPHA's programmatic reviews.
7. At the discretion of the County, County may perform on-site financial review of expenses submitted and payroll allocation by Program Element.

D. TERMINATION

1. **Termination:** All or part of this Contract may be terminated by mutual consent of both parties within sixty (60) days' written notice.
2. **County Termination:** County may terminate all or part of the Contract for cause as follows:
 - (A) With sixty (60) days' notice, if Federal or State regulations are modified or changed in such a way as to make impossible the performance of provisions of this Contract by County or Provider.
 - (B) Upon notice of denial, revocation, or non-renewal of any letter of approval, license, or certificate required by law or regulation to be held by the Provider as a prerequisite to provide the services specified under this Contract.
 - (C) With 60 days' notice, if Provider fails to provide services, or substantially fails to meet any performance standard as specified in this Contract, or subsequent modifications which may be made to this Contract, within a reasonable the time.
 - (D) Upon notice, if County has evidence that the Provider has endangered or is endangering the health and safety of clients, staff or the public.
3. **Time for Remedy:** Prior to termination of this Contract, Provider shall be given a reasonable opportunity to defend itself and to gather evidence to refute the allegations against it, and/or to correct the problem within a reasonable time.
4. **Recovery of Property:** In the event this Contract is terminated, Provider shall return all property that has been conveyed by County to Provider that is still in good function and acquired by funds allocated by the State for public health services in Morrow County, unless County authorizes in writing some other disposition. Such property shall be conveyed in its as-is condition and not subject to any warranty by Provider.

E. GENERAL PROVISIONS

1. **Effective Date:** This Contract is effective July 1, 2020 and services hereunder shall commence on July 1, 2020. This Contract shall expire on June 30, 2023.
2. **Renewal of Contract:** It is agreed between the parties that in the event Provider substantially performs as determined by County the provisions contained in this Contract, or any amendments hereto, that County agrees to renew this Contract with Provider upon its expiration on June 30, 2023.

3. **Assignment:** No portion of this Contract shall be assigned by Provider without the prior written consent of County, provided, however, that this restriction shall not prevent Provider from contracting with other individuals and corporations as provided for herein.
4. **Settlement of Disputes:** Differences between Provider and County, or between providers, will be resolved when possible at appropriate management levels, followed by consultation between boards, if necessary. The Provider's Executive Director will have ultimate responsibility for resolution of disputes among subcontract agencies.
5. **Attorneys' Fees:** In the event any suit or action is filed alleging a breach of any covenant of the Contract herein, each party shall be responsible for its own attorney's fees, expenses, costs and disbursements on account of such suit or action, including any such fees or costs on appeal.
6. **Indemnification:** The parties hereto mutually agree to indemnify, defend and hold each other harmless against any and all claims, demands, liabilities, and costs incurred by the other party, including attorney's fees, which are due to the sole and exclusive negligence of the indemnifying party arising out of or in connection with the performance or failure to perform any service pursuant to this Agreement, or any other act of omission in performance of this Agreement.

MORROW COUNTY HEALTH DISTRICT

By: _____ Title: _____ Date: _____

Printed Name: _____

MORROW COUNTY BOARD OF COMMISSIONERS

Date: _____

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

APPROVED AS TO FORM:

County Counsel



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use) Item # 56

**Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)**

Presenter at BOC: Lt. Kristen Bowles/Undersheriff Bowles
Department: Morrow County Sheriff's Office
Short Title of Agenda Item:

Phone Number (Ext): 5130
Requested Agenda Date: 9/2/20

(No acronyms please) Purchase of 4th Radio Console for Communications Center

This Item Involves: (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution <input type="checkbox"/> Ordinance/Public Hearing: <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Public Comment Anticipated: Estimated Time: <input type="checkbox"/> Document Recording Required <input checked="" type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Appointments <input type="checkbox"/> Update on Project/Committee <input type="checkbox"/> Consent Agenda Eligible <input type="checkbox"/> Discussion & Action Estimated Time: <input checked="" type="checkbox"/> Purchase Pre-Authorization <input type="checkbox"/> Other

<input type="checkbox"/> N/A	<u>Purchase Pre-Authorizations, Contracts & Agreements</u>
Contractor/Entity: Racom	
Contractor/Entity Address: Marshalltown, IA	
Effective Dates – From:	Through:
Total Contract Amount: \$19,329	Budget Line: 207-13-5-40-4412
Does the contract amount exceed \$5,000? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Reviewed By:

<u>John A. Bowles</u> 8/25/20 <small>DATE</small>	Department Director	Required for all BOC meetings
<u>[Signature]</u> 8/31/20 <small>DATE</small>	Administrator	Required for all BOC meetings
_____ _____ <small>DATE</small>	County Counsel	*Required for all legal documents
<u>[Signature]</u> 8/31/20 <small>DATE</small>	Finance Office	*Required for all contracts; other items as appropriate.
_____ _____ <small>DATE</small>	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Dispatch Center has a fourth partial station with only phones and CAD. There is no radio at this station. This station would be very beneficial in the day-to-day running of the Sheriff's Office as well as major events. There is no way to communicate with the Deputies from this station.

Background: CSEPP had purchased a radio console for the Umatilla County Chemical Depot drills, this radio was for our dispatchers to use if something were to happen at the Depot. When we moved our dispatch center and received radio console updates we thought the 4th console was part of package. After install of the updated consoles and the dispatch center move we were advised that the 4th console was not included in the update. We contacted Motorola and requested pricing.

The final price tag for 1 console was @ \$79,000. This purchase price was for the hardware as well as the surveying and topographical researcher that had to be done. We asked if they could use the research from the previous install, they advised that that was not an option. We postponed the purchase at that point. Last year we were advised that Umatilla Morrow Radio Data District was shopping for a new radio system and that all of the topographical and surveying research would already be completed for Umatilla and Morrow County. We asked if we could "piggy-back" off this project and get the 4th console for the hardware price only. The cost for Morrow County would only be for the console.

2. FISCAL IMPACT:

The estimated cost to purchase the new radio console \$19,329 . There are appropriations in Capital Outlay/ Equipment Replacement line in anticipation of this purchase.

3. SUGGESTED ACTION(S)/MOTION(S):

Move to approve and accept to purchase the console.

Attach additional background documentation as needed.



201 West State Street
 Marshalltown, IA 50158
 800-722-6643
 Fax 641-752-0674
 www.racom.net

Proposal Prepared for: Morrow County Dispatch
 Address _____
 City Heppner
 State & Zip Code OR, 97836
 County _____
 Phone/FAX _____
 Contact Name Krystal Bowels
 Contact E-mail kbowels@co.morrow.or.us

UMRDD - Morrow County Dispatch

UMRDD Buy

ITEM	QTY	PART NO.	DESCRIPTION	UNIT	EXTENDED
1	1		Dispatch Console Package	\$19,329.40	\$ 19,329.40
			Package Includes		
	1	T2-SCOUT-PLUS	Tier 2 Scout Plus Hardware Audio Package Console.		
	1	ACC-CPU-DT-WIN10	PC Small form factor, dual NICs and a solid state hard drive for Console Position		
	1	ACC-LED-22WS	LED Display, 22" Widescreen VGA input (non-touch)		
	1	ACCPLUS-MIC-DESK	PTT Desk Microphone, Scout Media Workstation Plus		
	1	ACCPLUS-SPK-DUAL	Dual Speaker Kit, Scout Media Workstation Plus		
	1	ACCPLUS-SPK-SING	Single Speaker Kit, Scout Media Workstation Plus		
	1	ACCPLUS-FSW-WIDE	Wide treadle PTT footswitch, Scout Media Workstation Plus		
	1	ACCPLUS-HJB	Headset/handset jack box (single jack), Scout Media		
			The info RACOM needs to set up a new customer:		
			Agency Name, Address and any Contact information		
			Address for invoicing		
			Email address to send the invoice – RACOM emails all invoices		
			Address for shipping equipment		
			Taxable status – NA for OR Customers		
				Total Equipment Price	\$ 19,329

Terms of Purchase:

Harris/RACOM's standard terms and conditions of sale apply Per contract.
 Payment terms are on pre-approved account or payment with order.
 This quote is valid and open for acceptance for 30 days, thereafter subject to confirmation
 Taxes or other local fees are not included or part of this quote if required
 Shipping cost may be added as applicable
 This quote is for equipment only and only services listed above are being provided

MORROW COUNTY, OREGON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 20TH, 2020

207-911 EMERGENCY FUND
 SHERIFF'S DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES					
=====					
GRANT REVENUE					
207-113-3-30-3575 EMERGENCY COMM-COUNTY	356,665.00	0.00	0.00	356,665.00	0.00
207-113-3-30-3576 EMERGENCY COMM-BOARDMA	25,014.00	0.00	0.00	25,014.00	0.00
207-113-3-30-3577 EMERGENCY COMM-HEPPNER	8,776.00	0.00	0.00	8,776.00	0.00
207-113-3-30-3578 EMERGENCY COMM-IONE	2,237.00	0.00	0.00	2,237.00	0.00
207-113-3-30-3579 EMERGENCY COMM-LEXINGT	1,796.00	0.00	0.00	1,796.00	0.00
207-113-3-30-3583 EMERGENCY COMM IRRIGON	13,490.00	0.00	0.00	13,490.00	0.00
TOTAL GRANT REVENUE	407,978.00	0.00	0.00	407,978.00	0.00
REIMBURSEMENTS					
207-113-3-80-7075 REIMBURSED ITEMS	0.00	0.00	0.00	0.00	0.00
TOTAL REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	407,978.00	0.00	0.00	407,978.00	0.00
EXPENDITURES					
=====					
PERSONNEL SERVICES					
207-113-5-10-1006 DISPATCHER #1	23,954.00	895.20	3,558.96	20,395.04	14.86
207-113-5-10-1008 COMM. LT. 50%	44,306.00	1,704.08	6,348.75	37,957.25	14.33
207-113-5-10-1009 DISPATCHER #6	23,372.00	895.20	1,790.94	21,581.06	7.66
207-113-5-10-1026 COMM. SGT. 50%	31,288.00	1,401.99	5,398.53	25,889.47	17.25
207-113-5-10-1027 DISPATCHER	0.00	0.00	0.00	0.00	0.00
207-113-5-10-1029 DISPATCHER	26,951.00	647.85	1,111.40	25,839.60	4.12
207-113-5-10-1210 OVERTIME	1,900.00	43.29	177.65	1,722.35	9.35
207-113-5-10-1301 FICA	10,047.00	328.86	1,129.79	8,917.21	11.25
207-113-5-10-1302 WORKERS COMP	8,179.00	0.00	4.36	8,174.64	0.05
207-113-5-10-1303 PACIFIC MUTUAL	40,187.00	1,385.73	4,712.29	35,474.71	11.73
207-113-5-10-1305 AOC - MEDICAL	45,798.00	106.70	2,976.77	42,821.23	6.50
207-113-5-10-1306 DENTAL INSURANCE	3,154.00	0.00	109.00	3,045.00	3.46
207-113-5-10-1307 HRA/VEBA CONTRIBUTION	2,250.00	163.57	303.25	1,946.75	13.48
207-113-5-10-1309 UNEMPLOYMENT INSURANCE	1,772.00	0.00	90.79	1,681.21	5.12
207-113-5-10-1316 PRINCIPAL FINANCIAL GR	205.00	0.00	8.21	196.79	4.00
207-113-5-10-1317 UNITED HERITAGE LIFE	142.00	0.00	6.80	135.20	4.79
207-113-5-10-1320 VACATION ACCRUALS	6,591.00	0.00	0.00	6,591.00	0.00
207-113-5-10-1321 MANDATED MEDICARE	2,350.00	76.89	264.20	2,085.80	11.24
207-113-5-10-1323 HOLIDAY PAY	9,274.00	0.00	0.00	9,274.00	0.00
207-113-5-10-1324 SHIFT DIFFERENTIAL	1,000.00	0.00	0.00	1,000.00	0.00
207-113-5-10-1325 TRAINING INCENTIVE	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	282,720.00	7,649.36	27,991.69	254,728.31	9.90

MORROW COUNTY, OREGON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 20TH, 2020

207-911 EMERGENCY FUND
 SHERIFF'S DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MATERIALS & SERVICES					
207-113-5-20-2110 OFFICE SUPPLIES	10,000.00	93.03	1,080.80	8,919.20	10.81
207-113-5-20-2114 OTHER SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
207-113-5-20-2251 GASOLINE	1,000.00	0.00	0.00	1,000.00	0.00
207-113-5-20-2478 UNIFORM EXPENSE	4,000.00	0.00	0.00	4,000.00	0.00
207-113-5-20-3134 EVALUATIONS	1,000.00	0.00	0.00	1,000.00	0.00
207-113-5-20-3210 EDUCA/PROMO MAT	2,500.00	0.00	0.00	2,500.00	0.00
207-113-5-20-3211 RURAL ADDR CONTRACT	1,500.00	0.00	0.00	1,500.00	0.00
207-113-5-20-3212 ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
207-113-5-20-3240 TELEPHONE - CURRENT LI	2,500.00	0.00	472.58	2,027.42	18.90
207-113-5-20-3242 MOBILE MODEMS	10,000.00	0.00	0.00	10,000.00	0.00
207-113-5-20-3250 SCHOOL EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
207-113-5-20-3311 LODGING & MEALS	3,000.00	0.00	0.00	3,000.00	0.00
207-113-5-20-3317 TRAINING-OTHER	1,500.00	0.00	0.00	1,500.00	0.00
207-113-5-20-3323 MILEAGE	200.00	0.00	0.00	200.00	0.00
207-113-5-20-3457 MAINTENANCE AGREEMENT	10,000.00	0.00	0.00	10,000.00	0.00
207-113-5-20-3473 ENHANCED 911	0.00	0.00	0.00	0.00	0.00
207-113-5-20-3475 REPAIR & MTN PHONE EQU	1,500.00	0.00	0.00	1,500.00	0.00
207-113-5-20-3476 CAD MAINTENANCE FEES	8,000.00	0.00	7,465.09	534.91	93.31
207-113-5-20-3531 UTILITIES EXPENSE	0.00	0.00	0.00	0.00	0.00
207-113-5-20-3711 VEHICLE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL MATERIALS & SERVICES	61,700.00	93.03	9,018.47	52,681.53	14.62
CAPITAL OUTLAY					
207-113-5-40-4411 MISC EQUIPMENT & INSTA	50,000.00	0.00	0.00	50,000.00	0.00
207-113-5-40-4412 EQUIPMENT REPLACEMENT	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL CAPITAL OUTLAY	100,000.00	0.00	0.00	100,000.00	0.00
OTHER REQUIREMENTS					
207-113-5-50-5354 TRANS TO GF-INDIRECT C	0.00	0.00	0.00	0.00	0.00
207-113-5-50-5999 OPERATING CONTINGENCY	224,804.00	0.00	0.00	224,804.00	0.00
TOTAL OTHER REQUIREMENTS	224,804.00	0.00	0.00	224,804.00	0.00
ENDING FUND BALANCE					
207-113-5-90-9002 UNAPPROPRIATED ENDING	200,000.00	0.00	0.00	200,000.00	0.00
TOTAL ENDING FUND BALANCE	200,000.00	0.00	0.00	200,000.00	0.00
<hr/>					
TOTAL EXPENDITURES	869,224.00	7,742.39	37,010.16	832,213.84	4.26
REVENUE OVER/(UNDER) EXPENDITURES (461,246.00) (7,742.39) (37,010.16) (424,235.84)	8.02
REVENUE OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

MORROW COUNTY, OREGON
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 20TH, 2020

207-911 EMERGENCY FUND
 SHERIFF'S DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
BEGINNING FUND EQUITY	457,246.00		279,282.96		
FUND TOTAL REVENUES	411,978.00	0.00	252.25	411,725.75	0.06
FUND TOTAL EXPENDITURES	869,224.00	7,742.39	37,010.16	832,213.84	4.26
REVENUES OVER/(UNDER) EXPENDITURES	(457,246.00)	(7,742.39)	(36,757.91)	(420,488.09)	8.04
PROJECTED ENDING FUND EQUITY	0.00		242,525.05		

*** END OF REPORT ***

From: Jeff Butler <Jeff.Butler@fortisconstruction.com>

Sent: Monday, August 31, 2020 5:23 PM

To: Darrell Green <dgreen@co.morrow.or.us>; Don Russell <drussell@co.morrow.or.us>; Blankenship, Becky <BeckyBlankenship@hillintl.com>; Anthony Clement <aclement@co.morrow.or.us>

Cc: Lowell Weller <Lowell.Weller@fortisconstruction.com>; Mya Paluch <myap@cidainc.com>; Leslie Jones <lesliej@cidainc.com>; Jim Maher <Jim.Maher@fortisconstruction.com>; Dan Smith <Dan.Smith@fortisconstruction.com>; Jennifer Beattie (jenniferb@cidainc.com) <jenniferb@cidainc.com>

Subject: Morrow Co Admin Bldg. - Ph2 GMP Proposal

STOP and VERIFY - This message came from outside of Morrow County Government.

Morrow County team – Attached is our Phase 2 GMP proposal for the Morrow County Administration Building. We've come a long way over the last couple of months. Thank you all for your help and input getting us this far. Obviously we are very hopeful to complete the design and kick off construction of your new space later this year.

Due to the size of the design documents we have linked to them here: [100% DD Project Documents](#)

Should you have any questions regarding the attached proposal or project design documents please let us know. We have also been successful reviewing the budget deliverables as a group in the past. If available we could do this again during our standard Thursday OAC time slot. If this is of value please just let us know.

Thanks for the opportunity and relationship,

Jeff Butler | LEED® AP | Fortis Construction, Inc. | 503 849 9013 c | fortisconstruction.com

Morrow County Administration Building

Phase 2 GMP Proposal Submitted to Morrow County

August 31, 2020 - Estimate 4 Rev 0



FORTIS
CONSTRUCTION INC.

Morrow County Administration Building

Phase 2 GMP Proposal

Estimate No. 4
 Revision No. 0
 Estimate Date: August 31, 2020
 Documents dated August 24, 2020

Client: Morrow County
 Architect: CIDA
 Precon Manager: Jeff Butler
 jeff.butler@fortisconstruction.com

Project Location: Irrigon, Or
 Project Duration: 50 weeks
 Project Size: 13,262 sf



COST

\$6,800,000

Construction Costs	\$ 512.74 /sf	\$ 6,800,000
Total	\$ 512.74 /sf	\$ 6,800,000

Exhibit E Form Phase 2 Amendment

a. Proposed GMP itemized amounts

- i. Design Builder's Lump Sum Fee: \$272,419
- ii. Cost of work: \$5,503,408
- iii. Lump Sum General Conditions: \$1,024,173
- iv. Allowances: None
- v. Cost of Work Contingency:
 - a. Cost of Work Contingency \$62,035
 - a. Design Builder's Contingency \$132,604
- vi. Incentive Payment to the Design Builder: None
- vii. In support of the GMP
 - a. Not to Exceed Amounts: N/A
 - b. Lump Sums: Fortis will utilize lump sub subcontracts for all scopes included within the Cost of Work
 - c. Assumptions and Clarifications: See Bases of Estimate
 - d. Material changes from Initial Basis of Design: No deviations from Basis of Design documents.

Scope Description:

Construction of a new 13,262 SF building to house a variety of co-located Morrow County functions, including the Planning Department, Justice Court, District Attorney, Sheriff, Veterans Services, and Juvenile Department.



FORTIS
CONSTRUCTION INC.

Morrow County Administration Building

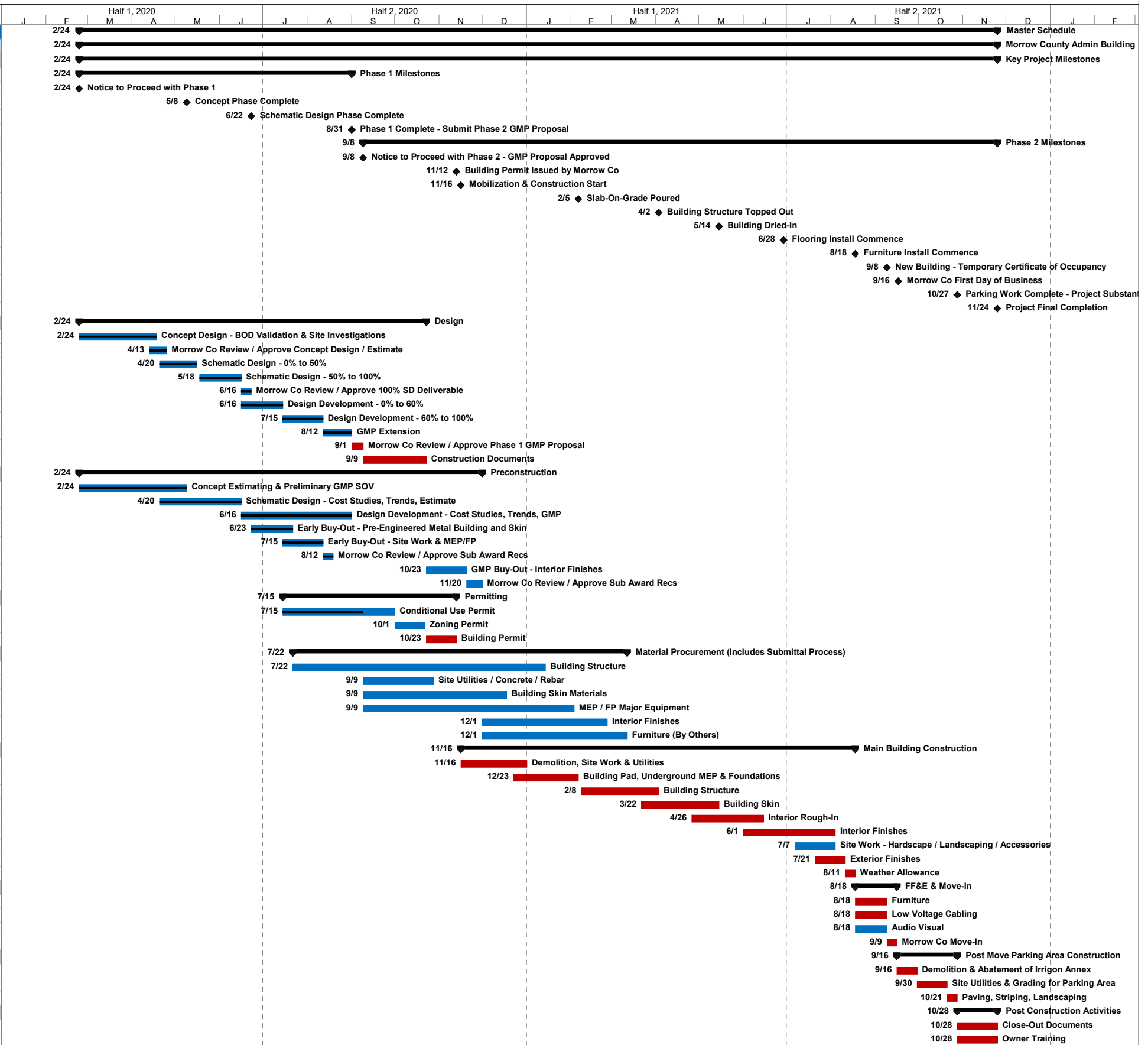
c. Project Schedule

Morrow County Administration Building

Master Project Schedule

Updated August 31, 2020

ID	% Complete	Task Name	Duration	Start	Finish
1	29%	Master Schedule	447 days	Mon 2/24/20	Wed 11/24/21
2	29%	Morrow County Admin Building	447 days	Mon 2/24/20	Wed 11/24/21
3	0%	Key Project Milestones	447 days	Mon 2/24/20	Wed 11/24/21
4	100%	Phase 1 Milestones	134 days	Mon 2/24/20	Mon 8/31/20
5	100%	Notice to Proceed with Phase 1	0 days	Mon 2/24/20	Mon 2/24/20
6	100%	Concept Phase Complete	0 days	Fri 5/8/20	Fri 5/8/20
7	100%	Schematic Design Phase Complete	0 days	Mon 6/22/20	Mon 6/22/20
8	100%	Phase 1 Complete - Submit Phase 2 GMP Proposal	0 days	Mon 8/31/20	Mon 8/31/20
9	0%	Phase 2 Milestones	308 days	Tue 9/8/20	Wed 11/24/21
10	0%	Notice to Proceed with Phase 2 - GMP Proposal Approved	0 days	Tue 9/8/20	Tue 9/8/20
11	0%	Building Permit Issued by City of Irrigon	0 days	Thu 11/12/20	Thu 11/12/20
12	0%	Mobilization & Construction Start	0 days	Mon 11/16/20	Mon 11/16/20
13	0%	Slab-On-Grade Poured	0 days	Fri 2/5/21	Fri 2/5/21
14	0%	Building Structure Topped Out	0 days	Fri 4/2/21	Fri 4/2/21
15	0%	Building Dried-In	0 days	Fri 5/14/21	Fri 5/14/21
16	0%	Flooring Install Commence	0 days	Mon 6/28/21	Mon 6/28/21
17	0%	Furniture Install Commence	0 days	Wed 8/18/21	Wed 8/18/21
18	0%	New Building - Temporary Certificate of Occupancy	0 days	Wed 9/8/21	Wed 9/8/21
19	0%	Morrow Co First Day of Business	0 days	Thu 9/16/21	Thu 9/16/21
20	0%	Parking Work Complete - Project Substantial Completion	0 days	Wed 10/27/21	Wed 10/27/21
21	0%	Project Final Completion	0 days	Wed 11/24/21	Wed 11/24/21
22	80%	Design	171 days	Mon 2/24/20	Thu 10/22/20
23	100%	Concept Design - BOD Validation & Site Investigations	8 wks	Mon 2/24/20	Fri 4/17/20
24	100%	Morrow Co Review / Approve Concept Design / Estimate	10 days	Mon 4/13/20	Fri 4/24/20
25	100%	Schematic Design - 0% to 50%	4 wks	Mon 4/20/20	Fri 5/15/20
26	100%	Schematic Design - 50% to 100%	4 wks	Mon 5/18/20	Mon 6/15/20
27	100%	Morrow Co Review / Approve 100% SD Deliverable	5 days	Tue 6/16/20	Mon 6/22/20
28	100%	Design Development - 0% to 60%	4 wks	Tue 6/16/20	Tue 7/14/20
29	100%	Design Development - 60% to 100%	4 wks	Wed 7/15/20	Tue 8/11/20
30	100%	GMP Extension	14 days	Wed 8/12/20	Mon 8/31/20
31	0%	Morrow Co Review / Approve Phase 1 GMP Proposal	5 days	Tue 9/1/20	Tue 9/8/20
32	0%	Construction Documents	32 days	Wed 9/9/20	Thu 10/22/20
33	89%	Preconstruction	196 days	Mon 2/24/20	Mon 11/30/20
34	100%	Concept Estimating & Preliminary GMP SOV	11 wks	Mon 2/24/20	Fri 5/8/20
35	100%	Schematic Design - Cost Studies, Trends, Estimate	8 wks	Mon 4/20/20	Mon 6/15/20
36	100%	Design Development - Cost Studies, Trends, GMP	54 days	Tue 6/16/20	Mon 8/31/20
37	100%	Early Buy-Out - Pre-Engineered Metal Building and Skin	4 wks	Tue 6/23/20	Tue 7/21/20
38	100%	Early Buy-Out - Site Work & MEP/FP	4 wks	Wed 7/15/20	Tue 8/11/20
39	100%	Morrow Co Review / Approve Sub Award Recs	5 days	Wed 8/12/20	Tue 8/18/20
40	0%	GMP Buy-Out - Interior Finishes	4 wks	Fri 10/23/20	Thu 11/19/20
41	0%	Morrow Co Review / Approve Sub Award Recs	5 days	Fri 11/20/20	Mon 11/30/20
42	45%	Permitting	86 days	Wed 7/15/20	Thu 11/12/20
43	70%	Conditional Use Permit	11 wks	Wed 7/15/20	Wed 9/30/20
44	0%	Zoning Permit	3 wks	Thu 10/1/20	Wed 10/21/20
45	0%	Building Permit	3 wks	Fri 10/23/20	Thu 11/12/20
46	0%	Material Procurement (Includes Submittal Process)	161 days	Wed 7/22/20	Thu 3/11/21
47	0%	Building Structure	24 wks	Wed 7/22/20	Wed 1/13/21
48	0%	Site Utilities / Concrete / Rebar	7 wks	Wed 9/9/20	Tue 10/27/20
49	0%	Building Skin Materials	14 wks	Wed 9/9/20	Thu 12/17/20
50	0%	MEP / FP Major Equipment	20 wks	Wed 9/9/20	Tue 2/2/21
51	0%	Interior Finishes	12 wks	Tue 12/1/20	Thu 2/25/21
52	0%	Furniture (By Others)	14 wks	Tue 12/1/20	Thu 3/11/21
53	0%	Main Building Construction	190 days	Mon 11/16/20	Tue 8/17/21
54	0%	Demolition, Site Work & Utilities	6 wks	Mon 11/16/20	Thu 12/31/20
55	0%	Building Pad, Underground MEP & Foundations	6 wks	Wed 12/23/20	Fri 2/5/21
56	0%	Building Structure	8 wks	Mon 2/8/21	Fri 4/2/21
57	0%	Building Skin	8 wks	Mon 3/22/21	Fri 5/14/21
58	0%	Interior Rough-In	7 wks	Mon 4/26/21	Mon 6/14/21
59	0%	Interior Finishes	9 wks	Tue 6/1/21	Tue 8/3/21
60	0%	Site Work - Hardscape / Landscaping / Accessories	4 wks	Wed 7/7/21	Tue 8/3/21
61	0%	Exterior Finishes	3 wks	Wed 7/21/21	Tue 8/10/21
62	0%	Weather Allowance	1 wk	Wed 8/11/21	Tue 8/17/21
63	0%	FF&E & Move-In	20 days	Wed 8/18/21	Wed 9/15/21
64	0%	Furniture	3 wks	Wed 8/18/21	Wed 9/8/21
65	0%	Low Voltage Cabling	3 wks	Wed 8/18/21	Wed 9/8/21
66	0%	Audio Visual	3 wks	Wed 8/18/21	Wed 9/8/21
67	0%	Morrow Co Move-In	1 wk	Thu 9/9/21	Wed 9/15/21
68	0%	Post Move Parking Area Construction	30 days	Thu 9/16/21	Wed 10/27/21
69	0%	Demolition & Abatement of Irrigon Annex	2 wks	Thu 9/16/21	Wed 9/29/21
70	0%	Site Utilities & Grading for Parking Area	3 wks	Thu 9/30/21	Wed 10/20/21
71	0%	Paving, Striping, Landscaping	1 wk	Thu 10/21/21	Wed 10/27/21
72	0%	Post Construction Activities	20 days	Thu 10/28/21	Wed 11/24/21
73	0%	Close-Out Documents	4 wks	Thu 10/28/21	Wed 11/24/21
74	0%	Owner Training	4 wks	Thu 10/28/21	Wed 11/24/21



d. Systems Summary - Schedule of Values



Morrow County Administration Building

Phase 2 GMP Proposal

Date

Version

Based on Documents dated August 24, 2020

August 31, 2020

Estimate No. 4, Rev. 0

EST. No: 4, Rev. 0
31-Aug-20
13,262 sf

Description		Total	\$/sf
01	DEMOLITION	\$ 81,252	\$6.13
02	SITWORK	\$ 747,204	\$56.34
03	FOUNDATIONS	\$ 275,394	\$20.77
05	SUPERSTRUCTURE	\$ 866,400	\$65.33
06	EXTERIOR SKIN	\$ 353,503	\$26.66
08	INTERIOR CONSTRUCTION	\$ 1,129,195	\$85.15
11	PLUMBING/PROCESS PIPING	\$ 91,455	\$6.90
12	FIRE PROTECTION	\$ 55,778	\$4.21
13	MECHANICAL	\$ 393,218	\$29.65
14	ELECTRICAL	\$ 579,686	\$43.71
15	JOBSITE MANAGEMENT	\$ -	\$0.00
16	SITE REQUIREMENTS & PERMIT	\$ 98,295	\$7.41
17	DESIGN SERVICES	\$ 699,423	\$52.74
19	DESIGN-BUILDER'S CONTINGENCY	\$ 132,604	\$10.00
SUBTOTAL Cost of Work		\$ 5,503,408	\$414.98
General Conditions Cost (LS)		\$ 1,024,173	\$77.23
Design-Builder's Fee (LS)		\$ 272,419	\$20.54
TOTAL CURRENT ESTIMATE		\$ 6,800,000	\$512.74

Morrow County Administration Building

Phase 2 GMP Proposal

Estimate No. 4 Rev. 0

August 31, 2020

Project Understanding

- a. This budget was generated from documents created by CIDA dated August 24, 2020
- b. Documents are titled "100% Design Development"
- c. Project budget is based upon all work completed during regular work hours.
- d. Revised building areas of 13,262sf for the submission of this package. See Alternates Log for costs to restore building area and other add alternates.
- e. In the event of conflict or discrepancy in the drawings and specifications, the drawings shall take priority in interpretation.

Allowance

- a. Allowances are considered to be an allotted sum of money included for a particular system or scope of work for which sufficient detail is not available to determine a definitive cost. These Allowances are included to project a final cost to include labor, materials, equipment, and any subcontractor costs. A reasonable estimate for an assumed scope and quality is included as a placeholder only. If Contractor's actual costs of the work associated with listed allowances are more than or less than the allowance amount, the GMP shall be adjusted accordingly by change order in accordance with the terms of the Construction contract. Only the following Allowances' have been included in the GMP.
 - i. None

Contingency

- a. Cost of Work Contingency per contract documents.
- b. Design-Builder's Contingency per contract documents.

c. Schedule

- a. Preliminary estimated construction schedule is 50 weeks weeks from start of work on site.
- b. The schedule has been arranged to account for long lead items. We have adjusted our start date to provide the most cost efficient approach.
- c. Master project schedule updated August 31, 2020

vii - c. Basis of Estimate

a. Demo

Irrigon Annex hazardous material abatement estimate based on Good Faith Asbestos Survey dated 9/16/2019 by Tektoniks Corporation.

We assume existing Irrigon Annex concrete slab to be no more than 5" thick on average

b. Site

Per 100% Design Development Set

3rd street improvements have been incorporated into the design and GMP budget.

Landscape design assumes the value driven design adjustments as detailed in the landscaping documents will be approvable both at the City & County

c. Foundation

Per 100% Design Development Set

We assume a 4" slab on grade thickness

e. Superstructure

Per 100% Design Development Set

f. Exterior Skin

Per 100% Design Development Set

Morrow County Administration Building

Phase 2 GMP Proposal

Estimate No. 4 Rev. 0

August 31, 2020

g. Roofing

Per 100% Design Development Set

h. Interiors

Per 100% Design Development Set

Plywood decking for storage at attic is not included. Area and storage weight requirements to be determined cost and construction can begin.

i. Conveying

N/A

j. Special Construction

N/A

k. Plumbing

All waste and vents to be completed in PVC/DWV. Water piping will be piped with copper main lines and wirsbo in the walls.

Pressure assist figured at water closets and urinals. See Alternates Log for automatic flush feature options.

All lav sinks will be fed wit instant hot heaters mounted under sinks.

l. Fire Protection

Wet system at office building and a dry system at covered parking area.

All sprinklers in areas with ceilings are white semi-recessed quick response and located in quarter or center points in ceiling tiles.

m. HVAC & Controls

Building controls to be by manufacture. No direct digital control system is needed or included in this budget.

n. Electrical & Low Voltage

Building assumes a 600A / 208V / 3PH service . The current overhead utility is only single phase and assume that Umatilla Electric Cooperative would be responsible to upgrade the OH line to bring 3PH to the site.

There is no A/V (TV cabling, speakers, microphones, speaker wiring etc. in this quote). There are raceways to an accessible space for the conference room TV's. See Alternates Log for added scope of work.

Standard battery back up power has been included for the building including the Sherriff area. An add alternate is provided to utilized the existing generator if required.

An electric or glycol snow melt system has been excluded at this time. See add alternate log for added scope

Exclusions

- a. Appliances, furniture or fixtures or relocation of existing appliances, furniture or fixtures unless specifically noted
- b. Active electronics
- c. Audio visual cabling and equipment
- d. Commissioning agent services
- e. Consumption costs for power & water.
- f. Any items that come up as a result of the planning or building review processes that has occurred after August 31, 2020.
- g. design and construction for interim or overflow parking located off site.

e. BIM Model and Execution Plan

- a. Due to the relatively simple MEP/FP systems and large open ceiling cavities, we do not propose the use of BIM on this project and have excluded all BIM costs in our Phase 2 proposal.

Morrow County Administration Building

Phase 2 GMP Proposal

Estimate No. 4 Rev. 0

August 31, 2020

f. Subcontractor procurement procedure

Fortis has worked collaboratively with Morrow County to procure most of the major trades on this project. As of this GMP deliverable, we have issued and been approved on the following subcontractor award recommendations:

- Demolition – Elder Demolition
- Site Work, Utilities, Concrete, Paving – James Challis Construction
- Superstructure / Roofing / Skin – Erector's Inc.
- Plumbing – Blue Mountain Plumbing
- Fire Protection – Cascade Fire
- HVAC – Thew's Mechanical
- Electrical - Gordon's Electric

Our remaining procurement plan will be to continue working collaboratively with Morrow County to reconcile these existing subs with the completed design documents, as well as on-board new subcontractors for any remaining trades using a similar process.

j. Small Business Participation/Outreach Plan

Considering the remote location of this project site, our focus has been to recruit local subs whenever possible. Of the award recommendations noted above, all but one (metal building supplier) is located with the eastern Oregon or Tri-City region. We achieved this by leveraging existing relationships from past eastern Oregon project as well as working with the Morrow Co project team to perform additional outreach and involve new subcontractors such as Blue Mountain Plumbing. We will continue this trend with all of our remaining buy-out to try and further increase the local subcontractor community participation in this project.

i. Permit Strategy Plan

We are currently in for the conditional use permitting process and are anticipating a full approval by 9/30/2020. At that time, we will immediately apply for the zoning permit and anticipate zoning approval within 3 weeks, or by 10/20/2020. At that time, we will immediately submit for the building permit, anticipating approval to proceed with construction by 11/12/2020. Our master schedule and design process reflect this approach, and we will continue to work collaboratively with Morrow County to keep the permitting process on-course.

l. Contract Close-Out Plan

Fortis to coordinate the acquisition and organization of all closeout documentation and materials to provide to Morrow County. These documents can be saved in ShareFile, on CD or thumb drive, or printed and organized as a hard-copy in a 3-ring binder in accordance with Morrow County's preferences.

Throughout the construction process, Fortis will coordinate with each of the sub-contractors to collect all necessary closeout documentation and materials. As substantial completion nears, Fortis will organize the documentation in a clear and understandable manner.

Documentation/materials to include:

- Operation & Maintenance information
- Product Warranties
- Workmanship Warranties – to be tied to substantial completion date
- Permits
- Submittals
- RFIs
- Architectural Bulletins
- Specifications
- Attic Stock

m. Differing Site Conditions Report

a. n/a

Morrow County Administration Building

Phase 2 GMP Proposal

Estimate No. 4 Rev. 0

August 31, 2020

5. Phase 2 Commercial Terms:

Guaranteed Maximum Price	\$6,800,000.00
Cost of Work	\$5,503,408.00
Design-Builder's Lump Sum Fee	\$272,419.00
Lump Sum General Conditions Cost	\$1,024,173.00
Substantial Completion Date (Milestone Dates)	10/27/2021
Final Completion Date	11/24/2021

Morrow County Administration Building

Phase 2 GMP Proposal

Date

Version

Based on Documents dated August 24, 2020

8/21/2020 R6

Estimate No. three Rev. 03REV00

ESTIMATE - PROJECTED COST	
Current Estimate - Estimate No. 4 Rev. 0	\$ 6,800,000
Potential Owner Accepted Alternates	\$ 138,651
Updated Estimate with Additive Alternates	\$ 6,938,651

BUDGET - TARGET	
Project Budget	\$ 6,800,000
Total Project Budget	\$ 6,800,000
Current Variance	\$ 138,651

** Items provided at 100% SD budget

Includes Accepted VE

Item#	System Alternate Description	Pending \$ Value	Team Recommendation				Owner Decision			Comments / Action Required	Action Date	
			Design Team	Adjust Estimate Assumption	Not Recommended	Further Study Needed	Recommended	Owner	Accepted			Rejected
				Reconcile	No	Maybe	Yes		Yes			No
1.0	Restore building footprint to 13,420sf at the Planning Department area, southside	\$ 49,498	--	--	--	--	--	--	--			
2.0	Decrease masonry quantity by 431sf at center mass to below window line	\$ (9,482)	--	--	--	--	--	--	--	Further options regarding stucco, hardi plank, or metal panel could bring larger reduction but require further study		
3.0	Reduce glazing quantity by 74sf - 2 windows at Sherriff parking area for sighting at covered parking	\$ (3,400)	--	--	--	--	--	--	--			
4.0	Install carpet or VCT in lieu of ceramic tile at Court room Lobby 120 and Planning Lobby 001	\$ (10,912)	--	--	--	--	--	--	--			
5.0	Install epoxy paint flooring in lieu of exposed concrete at Evidence garage area	\$ 7,440	--	--	--	--	--	--	--			
6.0	Provide cabling and equipment pertaining to the AV system - TBD by owner	TBD	--	--	--	--	--	--	--	Exact requirement and locations to be defined		
7.0	Upgrade Sherriff/Holding Cell room to a premanufactured steel bar enclosure	\$ 13,100	--	--	--	--	--	--	--	Current design includes impact resistant with plywood walls and steel bar entry wall and door		
8.0	Add battery operated automatic bathroom amenities (soap, paper towel, etc.)	\$ 3,130	--	--	--	--	--	--	--			
9.0	Add electrical hard-wired automatic bathroom amenities (soap, paper towel, etc.)	\$ 5,165	--	--	--	--	--	--	--			
10.0	Add battery operated automatic plumbing fixtures	\$ 8,636	--	--	--	--	--	--	--			
11.0	Add electrical hard-wired automatic plumbing fixtures	\$ 20,536	--	--	--	--	--	--	--			
12.0	Provide generator (existing) backup power to Sherriff area in lieu of standard building battery backup	\$ 11,565	--	--	--	--	--	--	--	Base estimate includes standard battery backup only		
13.0	Add electric snow melt at Court and Veterans entrances - 750sf	\$ 21,459	--	--	--	--	--	--	--	Further study regarding glycol or electric system to be conducted		
Subtotal		\$ 116,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Pro-Rata Adjustments for Margins												
General Conditions Cost (LS)		21,916	-	-	-	-	-	-	-			
Design-Builder's Fee (LS)		-	-	-	-	-	-	-	-			
TOTAL		\$ 138,651	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			



FORTIS
CONSTRUCTION INC.

Morrow County Administration Building

g. Project Safety and Job Site Hazard Analysis



FORTIS

CONSTRUCTION INC.

Fortis Construction, Inc

Safety and Jobsite

Hazard Analysis

MORROW COUNTY ADMINISTRATION BUILDING

NE. Second St. and NE Main Ave.

Irrigon, OR. 97844

Table of Contents

- I. Fortis Philosophy
- II. Location and Leadership
- III. Logistics and Training
- IV. Fall Protection Plan
- V. Drug and Alcohol Program
- VI. Emergency Response
 - a. Response Flow Chart
 - b. Contact List
 - c. Emergency Vehicle Access
 - d. Map and Directions to Medical Clinic
 - e. Fortis Information for Occupational Medicine Clinic
 - f. Evacuation Procedures
 - g. Point of Contact Signs
 - h. Project Address Signs
- VII. Project Personal Protective Equipment (PPE) Requirements
- VIII. Fortis Site Specific Orientation

Introduction

Fortis Philosophy

It is the philosophy of Fortis Construction, Inc. to protect the safety and health of employees, subcontractors, and visitors at every jobsite and home office. It is our belief that all injuries and accidents are preventable. It is unconscionable to think that we have not done everything we can to assure that every worker returns home at the end of the workday as healthy as they left. Fortis Construction, Inc. has established an Environmental Health and Safety Plan (EHSP) and this Site Specific Safety Plan to help us create injury free environments (IFE) and prevent injury and illness due to hazards. It is a requirement for employment at Fortis that you share our commitment to safety. A Safety Committee has been established to promote IFE. This committee will assist Fortis Construction, Inc. in championing safety at all our sites and making recommendations for ongoing improvements.

Management

Senior Management is committed to fostering and promoting the *mission* of an IFE on our jobsites. This calls for the elimination of unsafe acts, unsafe conditions, and the elimination of near-miss incidents. This is to be accomplished with:

- Collaboration between the Owner, Fortis, and subcontractors
- Personal commitment and leadership by all Fortis employees at eachsite
- Ownership by all craft workers

Supervision

It is Fortis' policy to not sacrifice safety for any reason. To effectively encourage and enforce safe work practices, we require all Superintendents, Project Managers, Project Engineers, and Safety Coordinators to become familiar with our policy. Our Supervisors have the authority and responsibility to take immediate action to correct hazardous conditions and practices without concern for the costs. All subcontractors, tiered subcontractors, and supervisory personnel are responsible for maintaining safe and healthy working conditions in their areas

of responsibility and for enforcing all safety and health rules and regulations. It is understood that all contractors working at the site will subscribe to the Fortis Construction, Inc. EHSP in addition to their own plan.

Site Specific Plan

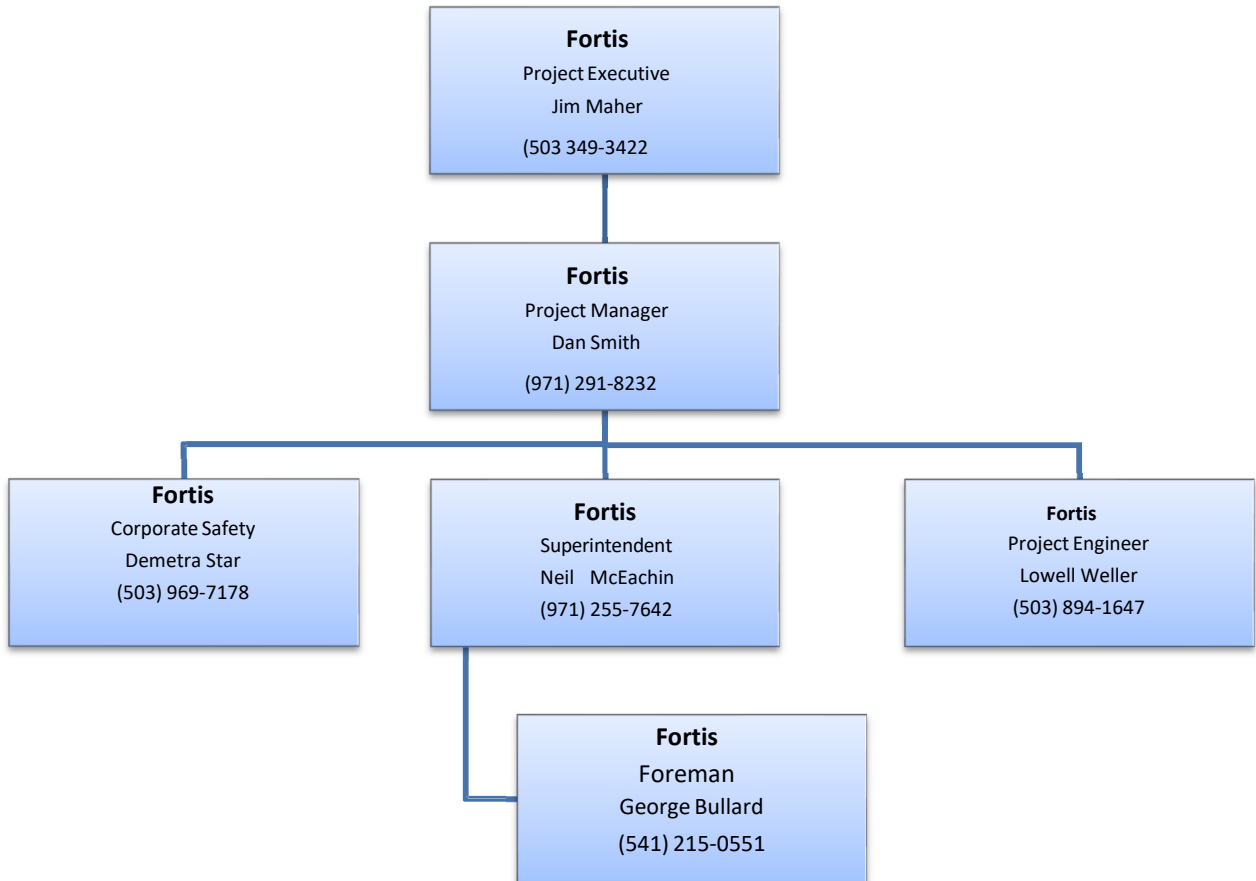
This plan has been developed specifically for this project by the project team. It is our attempt to customize our safety approach to the specific challenges of this project. Program elements may be added to or removed from this site specific plan as the particular project has the need or as it changes. All items not addressed in this specific plan are covered by the Fortis EHSP. All Fortis subcontractors, owner personnel, owner contractors, vendors, visitors, inspectors, third party contractors and manufacturer's reps will abide by the requirements outlined in this Site Specific Safety Plan, Fortis EHSP, and any project changes that are initiated by the project team throughout the project in response to incidents, improvements, innovations and safety programs that are deemed necessary to enhance the safety on the project.

Location and Leadership

Project Address

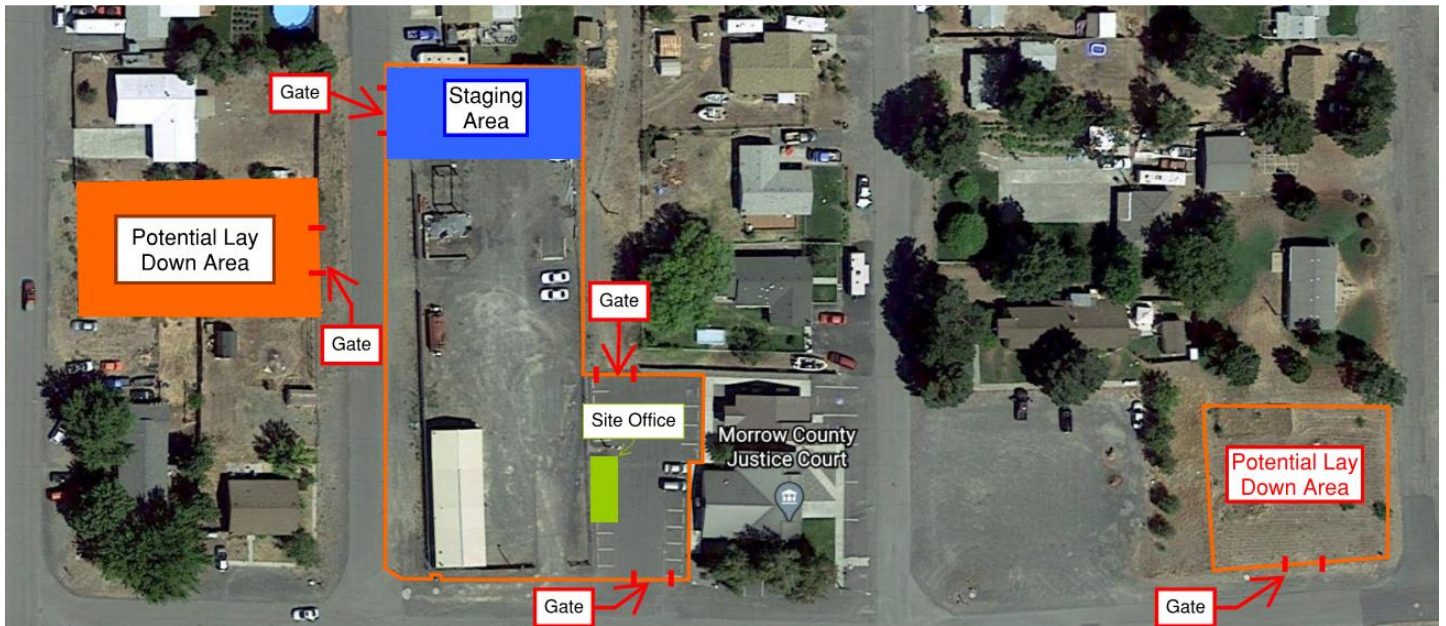
NE. Second St. and NE Main Ave.
Irrigon, OR. 97844

Fortis Project Team



Site Logistics

Fortis will maintain its own jobsite office. Meetings and site orientations will be held inside this office space. Access to this area will be off NE Main Ave. Signs will be posted for direction to the area.



Training

All Fortis personnel and subcontractors must be trained in Fall Protection, Scissor lift, Boom lift, Forklift, Powder Actuated Tools, Laser Use, Scaffolds User, CPR/First Aid/AED (foreman level and above), LO/TO, excavation competent persons, Scaffold Erectors and Emergency Procedures if relevant for their scope of activities/responsibilities and the training shall be provided by the employer shortly after arrival on site and prior to any anticipated activity requiring this training.

Training Cont.

Proof of training must be provided to Fortis by the contractor at the time of Site Specific Orientation or periodically after the training has occurred over the course of the project.

Fall Protection Plan

General Plan

Fortis requires that all subcontractors will comply with the Fortis Site Specific Fall Protection policy and with OR-OSHA regulations for falls and falling objects, however in addition to these requirements the project requires that all fall exposures of **6 ft or greater** must be mitigated with fall protection. Furthermore, stair landings, loading docks and steps with 4 or more risers must be protected with guardrails/stair rails. Holes greater than 2" with fall exposures must be protected with labeled and secured hole covers able to withstand 2X the intended load.

A six foot lanyards (such as DBI SALA ShockWave2), retractable personal lanyards and full Body harnesses must be utilized in boom lifts and other personal fall arrest applications.

100% Tie-off is required on the roof within 10ft of low parapets and any other fall exposures of 6ft or greater (such as ductwork penetrations in the pre-cast panels whose "sill" is located below 39" from the top of the roof). When working on roofs with fall exposures, Fortis or the contractor will establish a warning line in accordance with OR-OSHA using delineators, yellow plastic chain marked every 6 ft with signage and will require 100% fall protection tie-off beyond the warning line. OSHA exceptions given to roofers for utilizing safety monitors will not be honored on this project, meaning that all personnel including roofers must have 100% fall protection (such as guardrails, hole covers or fall protection tie off) for all fall exposures on roofs.

OSHA exceptions given to ironworkers for control decking zones and heights that require fall protection will not be honored on this project; meaning that all personnel, including ironworkers, must maintain 100% tie off or be otherwise protection from falls of 6ft or greater.

Fortis requires that all subcontractors devise written fall protection plans for all activity that involves or anticipates fall exposures that are specific to this project and the contractor’s scope of work. The written plan will be outlined on the Pre-Task Plan which will be reviewed and signed by all personnel in the crew.

Equipment

Fall protection equipment will be inspected daily by the user and annually by a competent person (i.e. Safety Coordinator). The annual inspection will be documented on the equipment itself and on a log. Any fall protection equipment that does not pass inspection will be removed immediately from service to be repaired by the manufacturer (if serviceable) or disposed of (if not).

General Plan for Specific Areas of Fall Exposure on

Applicable?	Hazard Type	General Location	Fall Protection Method
✓	Fall from elevation: roof	Precast duct opening, Low Parapet areas	Utilize temporary roof anchors installed as per manufacturer specification into precast panels or utilize cross arm strap installed between pre-cast openings, parapet anchors, horizontal lifelines with Self Retracting Lanyard (SRL) or rope grab system, SRL, or warning line (Plastic chain with delineators and signs) with 100% tie off beyond line.

✓	Fall from elevation: working from aerial lifts, boom lifts or scissor lifts	All areas	Maintain 100% tie off in boomlifts, utilize guardrails as fall prevention in scissor lifts, all personnel transitioning from lift when elevated will utilize harness and lanyard and be anchored to rated anchor point on structure prior to feet leaving platform. All gates will be closed during use and bump guards will be used to alert operators of areas of steep slope or drops
✓	Fall from elevation: ladders	All areas	Exposures of 6ft or greater will require fall arrest. Will utilize full body harness, 6ft shock absorbing lanyard or self retracting lanyard with cross arm strap or beam clamp anchored to a point rated at 5000lbs within the structure. Fall protection will be positioned such that there is no swing

✓	Fall from elevation: Scaffolds	Roof, all floors, Penthouse	Rolling scaffold will be erected in compliance with OSHA, wheels will be locked while in use, scaffold will be inspected daily prior to use and documented, scaffold will be accessible by fix ladder. Baker scaffold whose platform is above 6ft will be installed with guardrails, if at 2 nd stage, the scaffold will have outriggers or be secured to prevent tipping. Scaffold in high wind area or in icy conditions will not be use and scaffold will be secure to prevent tipping
---	-----------------------------------	--------------------------------	--

Drug and Alcohol Program

Fortis is enrolled in the Construction Industry Drug Free Workplace Drug and Alcohol Program. All Fortis personnel are in compliance with this program and will be able to provide a Drug Free Workplace card to this effect. All future hires will either be enrolled in the program when dispatched or shall be enrolled in the Walls and Ceilings Drug and Alcohol Program.

In addition to the pre-employment and random drug testing components to the Fortis internal program, Fortis requires a Drug and Alcohol test for reasonable suspicion, random and post accident (i.e. whenever personnel are injured to such a degree that off site medical is necessary) for the project.

Fortis Construction, Inc Drug and Alcohol Policy

General Policy

Fortis Construction, Inc. prohibits the use, possession or distribution on its premises, facilities or work places of any of the following:

- Alcoholic beverages
- Intoxicants and narcotics
- Illegal or unauthorized drugs (including marijuana)
- "Look-alike" (simulated) drugs
- Related drug paraphernalia.

Fortis Construction, Inc. employees and subcontractors must not report for duty under the influence of any drug, alcoholic beverage, intoxicant or narcotic or other substance (including legally prescribed drugs and medicines) which will in any way adversely affect their working ability, alertness, coordination, response, or adversely affect the safety of others on the job.

Fortis Construction, Inc. has the right, in its discretion, to report to law enforcement officials the use, possession or distribution of any substance named in the first paragraph of this policy to law enforcement officials and to turn over to the custody of law enforcement officials any such substances on company property.

Substance abuse testing will be conducted for random, probable cause or suspicion and post incident/accident.

Substance Abuse Testing

Random Testing

Five personnel will be randomly selected each month by Fortis to undergo a drug and alcohol screening. The participants will be randomly selected from the attendance sheet collected at the weekly All-Hands safety meeting or Sign-up sheets. Fortis will notify an employer via letter and in person of the selectees the same day that the testing is due. Selectees will be required to submit to a drug and alcohol test the same day of selection. Contractors with a union or company Drug and Alcohol program will be exempt from random testing but must have a current drug card.

Fortis requires that a contractor supervisory personnel escort the selectee to the clinic. A copy of the chain of custody paperwork issued at the collection clinic shall be provided to Fortis as proof that the testing has occurred and has occurred within the time limitations. Failure to submit to the test will be considered a positive test.

Worker Testing

Each controlling employer will certify that they have a drug, alcohol and other prohibited articles policy that incorporates as a minimum the following requirements:

- When an applicant submits to random testing, post accident or reasonable suspicion and passes the required test, he/she will be eligible for continued access to the project. If the applicant fails the required test, he/she will be removed from the project and he/she may reapply for access considerations to the project after a period of no less than one year has elapsed. This one year waiting period may be waived if the applicant completes an acceptable drug/alcohol rehabilitation program and presents acceptable proof of completion of the program to the controlling employer's personnel/safety office. An applicant who fails the second test will not be considered for employment at the project premises for a period of no less than one year.
- All workers who refuse to submit to a drug and alcohol test, or who fail to pass a drug and alcohol test will be removed from the project premises by the controlling employer and will be referred to their personnel management for disciplinary action.

Financial Obligation of the Controlling Employer

The contractors' employer will bear the cost of time, transportation, and the actual testing for workers who are being given random, post accident and reasonable suspicion drug and breathe alcohol tests.

Testing Criteria- Substances for Urine-analysis and Cut off levels:

	Initial Cutoff	Confirm Cutoff
Ethanol Alcohol	0.03 g/dl	0.03 g/dl
Amphetamines	1000 ng/ml	500 ng/ml
Methamphetamines	1000 ng/ml	500 ng/ml
Barbiturates	300 ng/ml	200 ng/ml
Cocaine	300 ng/ml	150 ng/ml
Opiates	2000 ng/ml	2000 ng/ml
THC (Marijuana)	50 ng/ml	15 ng/ml

Invalid Specimens

When invalid samples are collected are outside the temperature limits individuals will be given one other opportunity to give a specimen within **ONE HOUR, but must not leave the testing facility during that waiting period.** Adulterated or tampered-with samples will be considered invalid.

When a post-employment test produces an invalid sample, refusal to submit a new valid specimen or failure to cooperate with the screening test will result in the individual being ineligible to work on the premises and/or projects for a period of one year.

If the new sample tests **NEGATIVE**, the individual is considered to be eligible for employment.

If the new sample tests **POSITIVE** or is again **INVALID**, the individual is deemed to have **FAILED THE TEST** and will be considered ineligible to perform work on the project.

Confidentiality

Fortis Construction, Inc. will take appropriate and reasonable steps to maintain the confidentiality of information generated by the implementation and enforcement of this policy and these procedures. Disclosure will be made only in appropriate circumstances. The controlling employer will be responsible for maintaining the confidentiality of all information generated by the implementation and enforcement of this policy and these procedures for their own workers. Fortis will have the right to audit compliance with this policy and these procedures by the controlling employer, which will include access to this confidential information.

Training

The Project Superintendent will take the necessary steps to assure that supervisors and management personnel are trained to recognize appropriate symptoms and to administer this policy in a consistent, confidential, and intelligent manner.

Subcontractors and Suppliers

Fortis Construction, Inc. and all subcontractors will include the provisions of this policy and these procedures, or another program acceptable to Fortis, in their contracts with tiered subcontractors, suppliers, consultants, agents, and others involved in providing goods or services on the project premises, and will require that they do the same with respect to their lower-tier tiered subcontractors, suppliers, etc.

POSTING AND DISTRIBUTION

Significant sections of this policy and these procedures will be posted in conspicuous locations on the project premises and will be given to each applicant and worker. Fortis may revise and amend this policy and these procedures as required.

PROCEDURES FOR EXAMINATION - POST-ACCIDENT SCREENING

An employer's supervisor/safety will be required to accompany their injured worker(s) to the medical facility. Employers will certify any worker(s) involved in an accident or incident tested negative for drugs and alcohol prior to allowing them to return to the project premises.

The controlling employer's supervisor will see that the worker and the physician sign and complete the verification and consent form. One copy will be attached to the field accident report submitted by the supervisor to Fortis Construction, Inc. The worker or his/her supervisor will present the treating physician, clinic or medical facility with the remaining copies. The physician will verify that the samples were collected by signing the form and returning it to the supervisor. A copy will be retained by the physician, clinic or medical facility, giving a copy to the worker. The doctor will sign all chain-of-custody documents and ship any specimens to the designated laboratory system.

If the worker refuses to give a specimen of body fluid, the supervisor is to call Fortis Project Management. Fortis Project Management are to advise the worker again that the refusal to submit to drug screening is a violation of the Fortis Project Safety Plan's Drug, Alcohol and Other Prohibited Articles Policy and that refusal will result in termination.

If the injured worker continues to refuse to submit to drug screening, the doctor or clinic will be advised to treat the worker for his/her injuries. The supervisor will return to the project, meet with the Fortis Project Management to prepare appropriate termination forms. Cause for termination will state - "Worker refuses to comply with written Fortis Construction, Inc. Project Safety Plan." A copy of this termination form will be included in the worker's file. The doctor will sign all chain-of-custody documents and ship any specimens to the designated laboratory system.

Emergency Response

Emergency Response Flow Chart

Contact List in Case of Emergency Morrow County Admin Bldg

Crisis Team Leader	Neil McEachin	Mobile	(971) 255-7642
Corporate Spokesperson	Jim Maher	Mobile	(503) 349-3422
Project Spokesperson	Dan Smith	Mobile	(971) 291-8232
Project Spokesperson	Lowell Weller	Mobile	(503) 894-1647
Corporate Safety	Demetra Star	Mobile	503-969-7178



Emergency Call

911

Project Address:

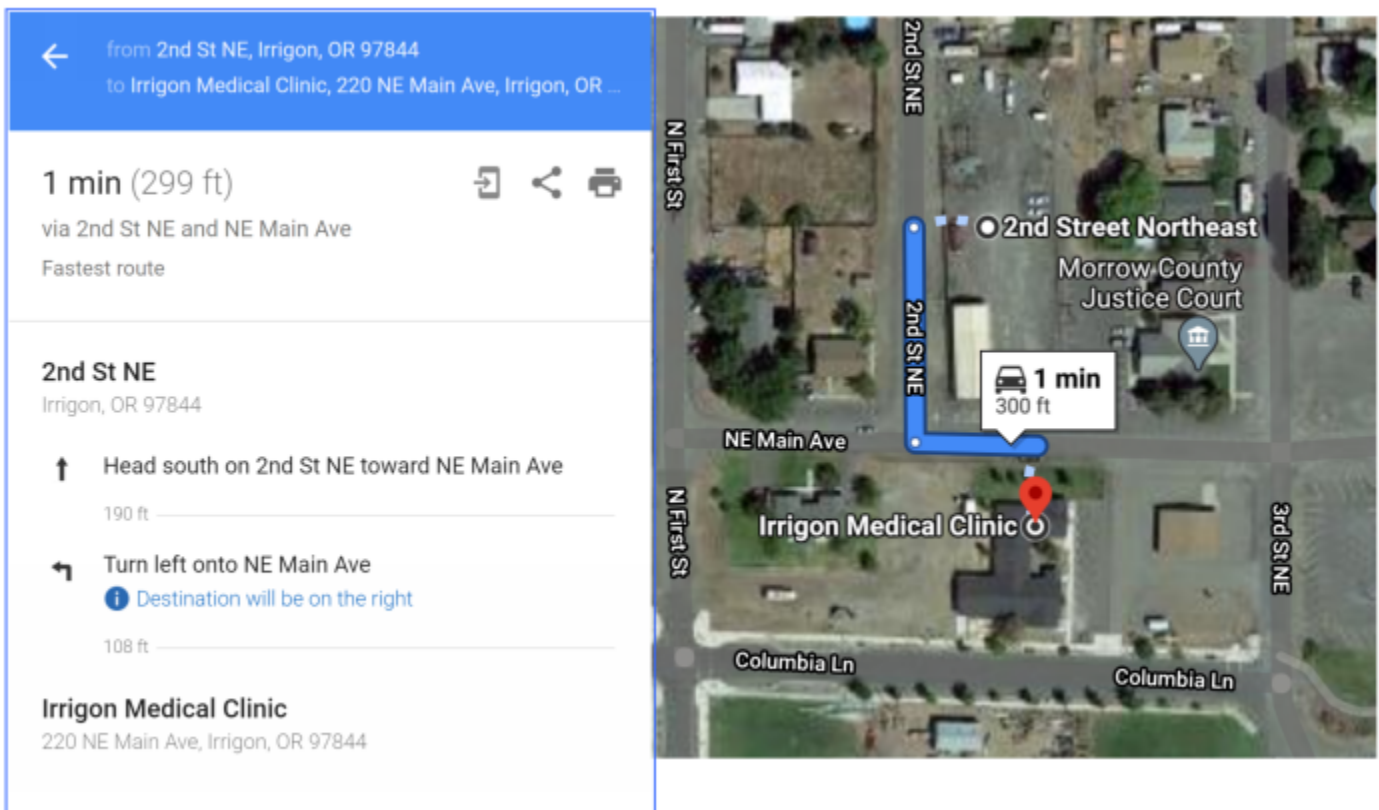
NE. Second St. and NE Main Ave.

Irrigon, OR. 97844

Service	Provider	Contact No.
External:		
Ambulance	911	911
Police/SHERIFF	911	911
Fire	911	911
Hazardous Waste		
OSHA	OSHA	(503) 378-3272
Utility Locate Service	The Utility Notification Center	811-(800) 332-2344
Trailer const power	Umatilla Electric Co-Op	(541) 567.6414
Light & Power Co.	Umatilla Electric Co-Op	(541) 567.6414
Sewer	City of Irrigon, Water/Sewer	(541) 922.3047
Gas Company	Cascade Natural Gas	(541) 276.1611
Water	City of Irrigon, Water/Sewer	(541) 922.3047
Weather	Fortis – Superintendent	
Internal:		
Project Manager	Dan Smith	(971) 291-8232
Regional EHS	Demetra Star	(503)-969-7178
Project Superintendent	Neil McEachin	(971)-255-7642
Project Engineer	Lowell Weller	(503) 894-1647
Project Safety Manager	Tom Sowa	(503) 309-3031

Map and Directions to Occupational Medicine Clinic and ER

Every effort will be made to prevent injuries; however should one occur, Fortis is committed to providing the best possible care to the injured employee. When injury is not urgent in nature (such as for back strains, knee strains, bumps, small lacerations, eye injuries and such) Fortis will utilize and recommend to subcontractors, The Irrigon Occupational Medicine Clinic at 220 NE Main Ave, in order to best manage the severity of the injury. In addition, any injury requiring outside medical care, will be treated in a timely fashion and the injured employee will undergo a urinalysis and breathalyzer test for drugs and alcohol.



**Fortis Information for Occupational Clinic or ER
(Present this form to the Clinic)**

Injured Employee Information:

Name of Injured Employee _____
Craft (Trade) _____
Date/Time of Injury _____ / _____ / _____ AM/PM
Body Part _____
Type of Injury _____

Company Information: Fortis Construction, Inc
1705 SW Taylor Avenue, Suite 200
Portland, OR 97054
(503) 459-4477
(503) 459-4478 fax

Drug and Alcohol Program: Construction Industry Drug Free Workplace
(A Drug and Alcohol Test is Required, post injury)

Return to Work Program: We are able to accommodate various tasks and have a Return-to-Work program. Please provide us a detailed description of limitations and recommendations with your assessment.

On-site First Aid: We have ice, bandages and ibuprofen available on site. Please consider over-the-counter options for treatment when making recommendations.

Corporate Safety Contact: Demetra Star
(503) 969-7178
demetras@fortisconstruct.com

Workmen's Compensation: SAIF (State Accident Insurance Fund)
400 High St. SE, Salem, OR 97312
1-800-285-8525
Insurance Policy: 750512



Evacuation Procedures and Assembly Area

The notice to evacuate the project will be signaled with an air horn in a repeating pattern of three blasts, followed by a short pause. The evacuation marshalling area is located [near the contractor's lunch trailers/Parking lot]. All contractors are expected to check in with their foremen who will report to the Fortis superintendent. No one is to return to the building or leave site until the "All Clear" is given by the appropriate authorities or by the Fortis superintendent or representative.

Emergency Evacuation
Signaled with Air-horn (3 Blasts,
pause, 3 Blasts)
Assembly Area: Fortis Jobsite Trailer

"Man-down" Emergency
Call 911 Address:
NE. Second St. and NE Main Ave.
Irrigon, OR. 97844
to Initiate Emergency Response

Project Personal Protective Equipment (PPE) Requirements

All personnel in all construction zones on the [project name] project will be required to wear the following PPE: Hardhat, safety glasses meeting ANSI z87.1 (prescription safety glasses must provide adequate coverage to meet this standard (i.e. side-shields, or protected with OTG safety glasses)), high visibility, ANSI Class 2 vest or shirt or jacket (fluorescent yellow/lime or orange, no red or hunter green), shirt with a minimum of 4" sleeve, long pants (no sweatpants or shorts), and substantial work boots (above ankles). Gloves must be worn when needed when hands are at risk and must be specific to the task.

As the project progresses into spring and summer, the project team may deem the lighting and vehicle traffic to be such that the ANSI Class 2 Reflective Vest requirement can be downgraded to just a high visibility vest, shirt or jacket(i.e. no longer require a Class 2 outer-garment).

A form of double eye protection (safety glasses & face shield/hood) or goggles or spect-a-goggles must be worn when personnel are drilling, cutting, grinding, welding or rotohammering at or over the shoulder level.



FORTIS
CONSTRUCTION INC.

Morrow County Administration Building

h. Project Phasing/Staging Plan



Gate

Staging Area

Potential Lay Down Area

Gate

Gate

Site Office

Morrow County Justice Court

Potential Lay Down Area

Gate

Gate



FORTIS
CONSTRUCTION INC.

Morrow County Administration Building

k. OQ/QC Plan

MORROW COUNTY GOV. CENTER Internal Quality Control Kick-off Meeting Agenda & Status Report

Meeting Date & Time:

Meeting Location: Fortis Job Site Construction Office

Project Address: NE 2nd./Main Street, Irrigon, OR.

Invited (Fortis):				
Role	Name	Email	Phone	Present?
Superintendent	Neil McEachin		971.255.7642	N or Y
Foreman	George Bullard		541.215.0551	N or Y
Project Manager	Dan Smith		971.291.8232	N or Y
Project Engineer	Lowell Weller		503.894.1647	N or Y
Other				
Other				
Other				
Other				

Check boxes below when item has been addressed, confirmed, or completed. "X" will turn box green. Update monthly at minimum.

Agenda:				
00 - General, 01 - Preconstruction QC Measures, 02 - Construction QC Measures, 03 - Miscellaneous Items				

Goal of Meeting:				
All projects are different, and should therefore have a customized quality control program. The goal of this meeting is to discuss the specifics of this project, and assign action items to ensure a quality result.				

00 - General				
00-01	General - QC Discussion			<u>Check Box</u>
	Is there any reason why this project should NOT have a customized quality control plan? If the answer to this is "Yes", than explain this in the "comments" section below and proceed no further.	NO		
	Comments:			
00-02	General - Quality Champion	<u>Name</u>		<u>Check Box</u>
	Identify team member that will take the lead on the follow-through of this quality control program. This person will need to make sure all action items assigned in this meeting are completed throughout the course of the project. (Typically Project Superintendent)	Neil McEachin/Lowell Weller		

01 - Precon QC Measures				
<u>Item #</u>	<u>Description</u>			
01-01	Precon QC Measures - Preconstruction Meetings			
	Discuss as a group which trades should have preconstruction meetings prior to mobilization and fill out the below table for this project:			
<u>Meeting #</u>	<u>Trade/Subcontractor</u>	<u>Responsible to Schedule & Run Meeting</u>	<u>Meeting Date</u>	<u>Check Box</u>
1	Civil/Site Work	Neil/Lowell	11/12/2020	
2	Foundatitons / Concrete	Neil/Lowell	12/3/2020	
3	Underslab MEP	Neil/Lowell	12/4/2020	

4	Steel Erectors / Crane Operator	Neil/Lowell	2/2/2021	
5	Roofers	Neil/Lowell	3/16/2021	
6	Weather Barrier	Neil/Lowell	3/16/2021	
7	Masonry	Neil/Lowell	3/23/2021	
8	Storefronts	Neil/Lowell	3/23/2021	
9				
10				

01-02 Precon QC Measures - Mock-ups / First in Place Inspections

Discuss as a group which items should have first in place inspections, and whether any stand alone mock-ups should be done. Fill out the below table for this project:

<u>Item #</u>	<u>Description</u>	<u>Who will take lead?</u>	<u>Target Date for Inspection or Stand Alone Mock-Up</u>	<u>Check Box</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

01-03 Precon QC Measures - Envelope Coordination Consultant

Discuss the envelope of the building and how the risk can be mitigated. Is there an option/need to hire a 3rd party consultant? Discuss as group and implement prior to scheduling Envelope Coordination Meeting. Yes

Comments: Window Testing, QED Consultants

Check Box

01-04 Precon QC Measures - Envelope Coordination Meeting

Discuss as a group when the appropriate time is to hold an envelope coordination meeting and schedule the meeting below.

<u>Meeting #</u>	<u>Subject</u>	<u>Responsible to Schedule & Run Meeting</u>	<u>Meeting Date</u>	<u>Check Box</u>
1	Envelope Coordination meeting	Neil/Lowell	3/17/2021	

01-05 Precon QC Measures - Other Quality-Critical Components

Are there any other building components that are quality-critical for success of the project (ie owner hot-button, architectural center-piece, etc.)? How will the team ensure quality for this component? No

Check Box

Comments:

01-06 Precon QC Measures - Contract Language

Has anything been purchased from trades above and beyond standard contract language in terms of quality control? Discuss as group.

No

Comments:

Check Box

01-07 Precon QC Measures - Submittal Review

Any special submittal review requirements, such as 'C,D & E (comply, deviate, exception) Review'? Discuss as group.

No

Comments:

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

Check Box

02 - Construction QC Measures

Item # Description

02-01 Construction QC Measures - Accessibility of Current Documents

Has the public folder been set-up on Sharefile and a process established for keeping contract documents (dwgs, specs, RFIs, submittals, etc) updated and easily accessible? Who is the document control champion for this project?

Name

Lowell

Comments: Yes, Folder is in place.

Check Box

02-02 Construction QC Measures - Zero Punch List Program

How is this project going to minimize punch list? Is a Rolling Completion log going to be utilized? CxAlloy? Who is taking the lead on this? If CxAlloy is to be utilized, reference CxAlloy Guide and Project Set-up Form.

Name

Neil/Lowell

Rolling Completion Log will be utilized.

Check Box

02-03 Construction QC Measures - Quality Control Walks

Should this project hold regular "quality control only" walk-throughs? How often should they be (weekly? Quantity in place?) Should they include any parties other than Fortis? Provide name(s) of Fortis/CIDA representatives responsible to schedule/lead these walks and hold sub/team accountable. May be multiple people by trade)

Name

Leslie/Neil/Lowell

Comments: Architect of Record will make Site Walk approximately monthly. Architecture (Shell) - 6 Visits. TI (Interior) - 4 Visits. All remaining trades, up to 1 site visit each.

Leslie/Neil

Check Box

02-04 Construction QC Measures - Commissioning

Has a commissioning agent been hired for this project? If not, how will the team ensure MEP systems are functional? (Utilize Cx Checklist in this case)

Name

Morrow County

Check Box

Comments: This Action Item is an Owner Allowance

02-05 Construction QC Measures - Commissioning Kick-off Meeting

Discuss as a group when the appropriate time is to hold an commissioning kick-off meeting and schedule the meeting below.

<u>Meeting #</u>	<u>Subject</u>	<u>Responsible to Schedule & Run Meeting</u>	<u>Meeting Date</u>	<u>Check Box</u>
1	Commissioning Kick-off meeting	Morrow County	TBD	<input type="checkbox"/>

03 - Miscellaneous Items

Item # Description

03-01 Miscellaneous Items - Technology

Is there any new or existing technology that can be utilized to help with the implementation of this program?

Comments:

Check Box

03-02 Miscellaneous Items - Lessons Learned

Discuss as a group positive and negative quality control experiences from past projects, and how those lessons learned can be applied to this project.

Comments:

Check Box

03-03 Miscellaneous Items - Meeting Minutes

Who will type minutes from this meeting and distribute to all team members for reference throughout the project?

Name

Lowell

Check Box

END



P.O. Box 788 • Heppner, OR 97836
541-676-5613
www.co.morrow.or.us

Board of Commissioners

Commissioner Melissa Lindsay, Chair
Commissioner Don Russell
Commissioner Jim Doherty

August 31, 2020

The Honorable Governor Kate Brown
900 Court St. N.E., Suite 254
Salem, OR 97301-4047

RE: Letter of Request to Reenter Phase II of Reopening

Dear Governor Brown,

Morrow County thanks you for your communications, as through partnership and collaboration we are stronger in our efforts to slow the spread of COVID-19 and open our schools and economies. Like you we are in a new environment and navigating to the best of our abilities to protect our citizen in many ways.

Morrow County respectfully requests to reenter Phase II of Reopening by Friday September 4, 2020

We appreciate your willingness to see Morrow County and its unique and independent efforts. We have formed crucial partnerships with the team work of our Emergency Command Team and Board of Commissioners. We actively stood up our Emergency Operations Center (EOC) on March 3, 2020 and continue to actively meet weekly to seek additional ways to slow the spread and compliment OHA efforts. As described in the "A Safe and Strong Oregon" Executive Order, Morrow County remains prepared to move into Phase II safely. We continue to meet criteria outlined in the letter to County Leaders, May 28, 2020, specifically in the areas of COVID-19 Emergency Department (ED) visits, hospitalizations and percent of cases traced. Our Public Health Department has done an outstanding job in contact tracing and working to isolate cases. We have exceeded the recommended number of contact tracers and CD Investigators and have a strong focus on bilingual and bicultural support to our Latinx demographics in tracing, monitoring and wrap around services.

Morrow County continues to do great work with our COVID-19 efforts. We are looking at our County data to determine who is at risk in our County and are honing our message and efforts into those demographics. Our efforts continue to be rural, granular and culturally appropriate.

We have been strategic in our focus and look closely at how our communities are directly impacted. We have partnered with our agricultural producers and processing plants to overcome threats of COVID-19 and are seeing our efforts paying off in recent weeks, see attached Onset Graphics/Case Count.

Morrow County is working on and committed to focusing on a direct campaign toward promoting, educating and empowering personal responsibility in wearing masks and physical distancing. We realize these are behavior changes that will take direct effort to protect our vulnerable populations, business communities, and the ability of students to return to school. We have teamed up with our behavioral health specialists to support these efforts throughout our communities by inviting more leadership to the table.

Our Morrow County Emergency Operations Team, which includes our Public Health Director, behavior health provider and Emergency Manager, has taken a close analysis of the request to step back into Phase II of Reopening and did not find a correlation between positive testing and the economies that would benefit from a shift back into Phase II. Keeping a positive momentum forward will allow us to continue to work and focus on encouraging mask use, physical distancing and educating best practices. We continue to promote mitigation processes within our County by partnering with embedded community-based organizations and helping our main streets and essential industries to reduce risk.

We continue to attest to, based upon available information, the following;

- Morrow County's first responders have sufficient Personal Protective Equipment (PPE) and testing capabilities.
- Morrow County consistently contacts with follow-up within 24 hours for all cases at above 95%.
- Morrow County currently has seven trained contact tracers, including three bilingual, in excess of the OHA recommendation based on the population of Morrow County and is currently training an additional tracer with bilingual/bicultural capabilities.
- Morrow County is well below the indicator percent ED visits for symptoms at 0.4%.
- Morrow County has seen a notable improvement in percent new cases in the most recent three weeks and into this fourth week's data collection.

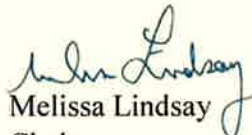
Morrow County has been successful in its efforts and is confident in its Public Health Department and EOC Team. We believe a return to Phase II will not have a negative impact on our citizens' continued efforts to slow the spread. Morrow County citizens will continue to do their part to slow the spread by wearing masks, physical distancing and best practices with hand washing and disinfecting.

Again, we request that you allow Morrow County to return to Phase II Reopening and ask that we be given the opportunity to discuss this matter with you directly, in detail, should any further questions or concerns arise before action is taken otherwise.


Thank you for your consideration and please do not hesitate to contact Chair Melissa Lindsay, (541) 561-0234, or email mlindsay@co.morrow.or.us.

We look forward to working closely with you and the State in our continued efforts.

Sincerely,


Melissa Lindsay
Chair


Don Russell
Commissioner


Jim Doherty
Commissioner

Attachment: Onset Graphics/Case Count



Disease Coronavirus

Epilinks

Sex

Race

Age

Age Rates

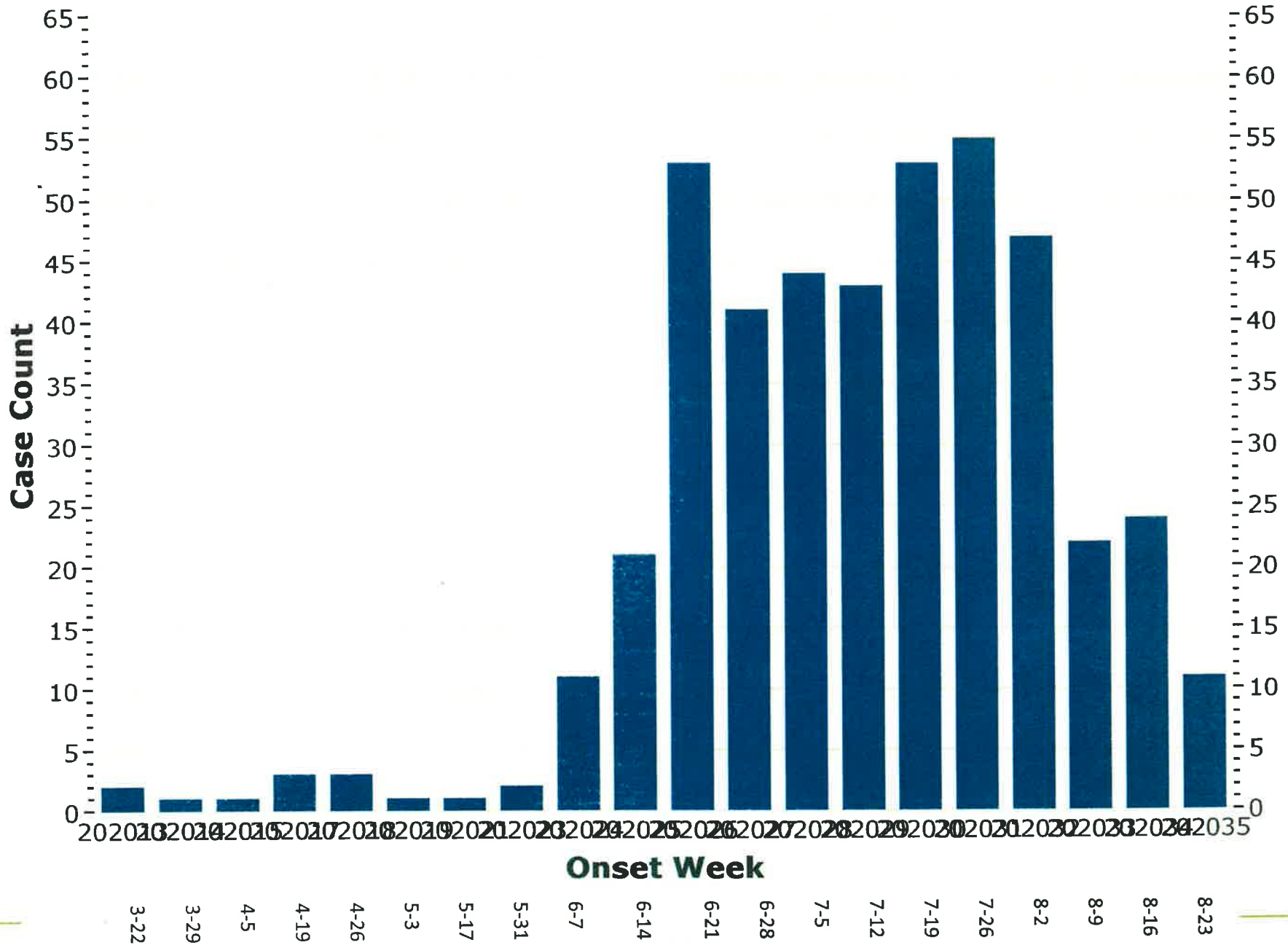
By Onset Year

By Month

By Week

By Day

Reports by Week





P.O. Box 788 • Heppner OR 97836
 (541) 676-2529 Fax (541) 676-5619

Administration

Darrell Green
 County Administrator
 dgreen@co.morrow.or.us

TO: Board of Commissioners

FROM: Darrell Green, County Administrator

DATE: August 31, 2020

RE: Administrator Monthly Report for August 2020

Below are the highlights for the month of August.

1. North County Government Building update:
 - a) We are continuing our work to get the Irrigon building down to our budget of 6.8 million. Our GMP, Guaranteed Maximum Price, was delayed for one week to gather more input from our subcontractors to determine how we will lower the budget by approximately \$160,000. We expect the GMP to be delivered on September 1, 2020.
 - b) On August 18th, our Progressive Design Build Team reviewed our exterior and interior building design, with a focus on floor coverings and types of doors.
 - c) The City of Irrigon Planning Commission will meet on September 2nd to review our Conditional Use Permit.
2. On August 3rd, I met with Dale Bates and his business partner Dennis to review what types of upgrades we could make to the Audio/Visual in the Bartholomew Upper Conference Room. I hope to have a quote in September.
3. The Morrow County Government Command Center Team meets weekly to discuss what action(s) the county should take in the event COVID-19 levels off/subsides or if it gets worse.
 - a) We held a Listening Session on August 20th to hear questions and concerns from employees who may be impacted due to the local schools having to provide Distance Learning. Our HR Department is engaging those employees to develop a plan.
4. Kate issued our Defined Contribution Plan RFQ on August 14th. We anticipate selecting a vendor on September 8th.
5. Leadership TEAM meeting was cancelled in August due to other competing time sensitive priorities.

6. We finalized our search for a Planning Manager by offering Tamra Mabbott the position. Her anticipated start date is September 28th.
7. Other projects or activities;
 - a) Surveyor job description
 - b) Videoing and uploading Board of Commissioner meetings to our website
 - c) Sheriff Station 2 building

Sincerely,

A handwritten signature in blue ink, appearing to read 'Darrell J Green', written in a cursive style.

Darrell J Green



Morrow County Sheriff's Office - Monthly Stats 2020

Incident	July	August	Sept	October	Nov	Dec
Alarms	9	6				
Animal Complaint	39	25				
Agency Assist	21	20				
Assaults	8	0				
Burglary	3	0				
CHL	35	30				
Citizen Assist	20	15				
Civil Service	43	68				
County Code Calls	24	30				
Heppner area	0	0				
Irrigon area	11	8				
Bdmn area	11	22				
lone/Lex area	2	0				
Death Investigation	0	1				
Disturbance	13	15				
Dog	78	82				
Driving Complaints	102	93				
Drunk/Impaired Driver	4	1				
EMS	13	22				
Hit & Run	4	4				
Juvenile Complaints	9	6				
Motor Vehicle Crashes	6	1				
RV Code	1	1				
Suicidal	6	4				
Suspicious Activity	41	38				
Theft	15	15				
Trespass	9	14				
Traffic Stops - Cite	75	73				
Total Traffic Stops	219	150				
UUMV-Stolen vehicle	3	1				
Welfare Check	17	17				
		73				
Totals	817	805				
Other Misc. Incidents	881	637				
Total # of Incidents	1698	1442				
Felony Arrests	16	15				
Total # of Arrests	37	33				



Morrow County Sheriff's Office - Monthly Stats 2020

Incident	Jan	Feb	Mar	April	May	June
Alarms	8	8	6	3	8	12
Animal Complaint	14	23	13	29	31	20
Agency Assist	17	10	10	20	1	24
Assaults	4	1	5	1	13	5
Burglary	4	8	0	2	2	4
CHL	29	11	17	13	18	4
Citizen Assist	18	16	10	17	18	19
Civil Service	69	54	56	16	28	52
County Code Calls	44	34	31	23	16	11
Heppner area	3	1	2	0	2	1
Irrigon area	23	27	15	9	8	4
Bdmn area	17	5	16	13	6	6
Ione/Lex area	0	1	1	1	0	0
Death Investigation	1	0	1	0	1	0
Disturbance	9	10	23	16	12	17
Dog	52	50	52	39	64	49
Driving Complaints	102	124	150	95	82	101
Drunk/Impaired Driver	4	1	4	3	1	1
EMS	15	14	16	12	19	23
Hit & Run	4	3	4	2	2	0
Juvenile Complaints	12	30	17	4	21	11
Motor Vehicle Crashes	24	7	7	4	4	6
RV Code	0	0	0	0	0	0
Suicidal	6	6	1	4	4	5
Suspicious Activity	49	33	25	38	42	41
Theft	15	10	11	7	15	13
Trespass	13	10	6	17	9	7
Traffic Stops - Cite	63	49	64	41	112	90
Total Traffic Stops	201	197	228	105	240	212
UUMV-Stolen vehicle	1	0	1	2	2	3
Welfare Check	12	12	14	11	14	12
Totals	790	721	772	483	779	742
Other Misc. Incidents	594	622	624	729	739	821
Total # of Incidents	1384	1343	1396	1212	1518	1563
Felony Arrests	25	19	12	7	12	11
Total # of Arrests	50	36	30	24	28	29



TREASURER

Gayle L. Gutierrez

100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

09/02/2020

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in.

The interest rate in June for the Local Government Investment Pool was 1.21%.

The interest rate for the Bank of Eastern Oregon is .05%.

The interest rate for Community Bank is .02%.

Outstanding checks as of July 31, 2020 was \$951,162.29.

The statement for the LGIP is also included.



Account Statement - Transaction Summary

For the Month Ending July 31, 2020

MORROW CO - MORROW COUNTY - 4206

Oregon LGIP	
Opening Balance	19,646,978.63
Purchases	827,195.19
Redemptions	(1,826,165.97)
<hr/>	
Closing Balance	\$18,648,007.85
Dividends	19,954.90

Asset Summary		
	July 31, 2020	June 30, 2020
Oregon LGIP	18,648,007.85	19,646,978.63
Total	\$18,648,007.85	\$19,646,978.63



Account Statement

For the Month Ending July 31, 2020

MORROW CO - MORROW COUNTY - 4206

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					19,646,978.63
07/01/20	07/01/20	SFMS Fr:Liquor Control Commission,Oregon OLCC Tax (Liquor)	1.00	7,589.75	19,654,568.38
07/01/20	07/01/20	LGIP Fees - ACH Redemption (6 @ \$0.05 - From 4206) - June 2020	1.00	(0.30)	19,654,568.08
07/01/20	07/01/20	LGIP Fees - Wire Transfer Redemption (1 @ \$10.00 - From 4206) - June 2020	1.00	(10.00)	19,654,558.08
07/01/20	07/01/20	LGIP Fees - Received ACH (2 @ \$0.10 - From 4206) - June 2020	1.00	(0.20)	19,654,557.88
07/03/20	07/03/20	SFMS Fr:Oregon Health Authority Mental Health Tax	1.00	882.00	19,655,439.88
07/07/20	07/07/20	Redemption - ACH Redemption	1.00	(110.00)	19,655,329.88
07/08/20	07/08/20	Transfer to Blue Mountain Community College - BLUE MOUNTAIN COMMUNITY COLLEGE	1.00	(15,240.02)	19,640,089.86
07/08/20	07/08/20	Transfer to Boardman, City of - BOARDMAN CITY OF / CENTRAL URA	1.00	(538.29)	19,639,551.57
07/08/20	07/08/20	Transfer to Boardman, City of - BOARDMAN CITY OF/ WEST URA	1.00	(427.44)	19,639,124.13
07/08/20	07/08/20	Transfer to Boardman Park and Recreation - BOARDMAN PARK AND RECREATION	1.00	(2,640.52)	19,636,483.61
07/08/20	07/08/20	Transfer to Boardman Park and Recreation - BOARDMAN PARK & REC/RECREATION CENTER	1.00	(6,347.03)	19,630,136.58
07/08/20	07/08/20	Transfer to Boardman, City of - BOARDMAN CITY OF	1.00	(18,890.00)	19,611,246.58
07/08/20	07/08/20	Transfer to Morrow County School District #1 - MORROW COUNTY SCHOOL DISTRICT #1	1.00	(63,901.60)	19,547,344.98
07/08/20	07/08/20	Transfer to InterMountain Education Service Dis - INTERMOUNTAIN ESD	1.00	(10,560.60)	19,536,784.38
07/08/20	07/08/20	Transfer to Ione School District #2 - IONE SCHOOL DISTRICT #2	1.00	(7,456.90)	19,529,327.48
07/09/20	07/09/20	Redemption - ACH Redemption	1.00	(43.07)	19,529,284.41
07/14/20	07/14/20	SFMS Fr:Oregon Health Authority Oregon Contraceptive Care (CCare)	1.00	266.73	19,529,551.14
07/15/20	07/15/20	SFMS Fr:Oregon Health Authority CFAA Monthly Allotment	1.00	101,881.87	19,631,433.01



Account Statement

For the Month Ending July 31, 2020

MORROW CO - MORROW COUNTY - 4206

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
07/15/20	07/15/20	Redemption - ACH Redemption	1.00	(700,000.00)	18,931,433.01
07/16/20	07/16/20	ODOT - ODOT PYMNT	1.00	108,074.00	19,039,507.01
07/17/20	07/17/20	ODOT - ODOT PYMNT	1.00	68,411.48	19,107,918.49
07/17/20	07/17/20	SFMS Fr:Oregon Health Authority CFAA Special Payments	1.00	198,152.00	19,306,070.49
07/20/20	07/20/20	ODOT - ODOT PYMNT	1.00	27,049.86	19,333,120.35
07/21/20	07/21/20	SFMS Fr:Administrative Services, Dept of Amusement Tax	1.00	227.91	19,333,348.26
07/22/20	07/22/20	SFMS Fr:Oregon Health Authority CFAA Special Payments	1.00	711.60	19,334,059.86
07/24/20	07/24/20	SFMS Fr:Oregon Health Authority OHA public Health Program	1.00	111,948.00	19,446,007.86
07/27/20	07/27/20	SFMS Fr:Military Dept 911 Tax	1.00	108,381.74	19,554,389.60
07/28/20	07/28/20	OR REV CAFFA - DORACHDISB	1.00	50,059.07	19,604,448.67
07/29/20	07/29/20	SFMS Fr:Oregon Health Authority OHA public Health Program	1.00	22,876.09	19,627,324.76
07/30/20	07/30/20	SFMS Fr:Administrative Services, Dept of County Cigarette Tax	1.00	728.19	19,628,052.95
07/30/20	07/30/20	Redemption - ACH Redemption	1.00	(1,000,000.00)	18,628,052.95
07/31/20	08/03/20	Accrual Income Div Reinvestment - Distributions	1.00	19,954.90	18,648,007.85



OREGON
STATE
TREASURY

Account Statement

For the Month Ending July 31, 2020

MORROW CO - MORROW COUNTY - 4206

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Closing Balance					18,648,007.85
		Month of July	Fiscal YTD July-July		
Opening Balance		19,646,978.63	19,646,978.63	Closing Balance	18,648,007.85
Purchases		827,195.19	827,195.19	Average Monthly Balance	19,416,628.81
Redemptions		(1,826,165.97)	(1,826,165.97)	Monthly Distribution Yield	1.21%
Closing Balance		18,648,007.85	18,648,007.85		
Dividends		19,954.90	19,954.90		

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500		GENERAL FC W/TREASURER	6,981,387.67	(906,206.78)	6,075,180.89
200-100-1-10-1500		HERITAGE TRAIL FC W/TREAS	17,866.13	18.40	17,884.53
201-100-1-10-1500		ROAD EQUIP FC W/TREASURER	1,019,164.11	(5,184.46)	1,013,979.65
202-100-1-10-1500		ROAD FC W/TREASURER	2,291,040.46	(819,125.43)	1,471,915.03
203-100-1-10-1500		FINLEY BUTTES FC W/TREASURER	940,550.41	37,436.29	977,986.70
204-100-1-10-1500		YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92
205-100-1-10-1500		AIRPORT FC W/TREASURER	38,691.73	206.17	38,897.90
206-100-1-10-1500		LAW LIBRARY FC W/TREASURER	30,800.81	(516.42)	30,284.39
207-100-1-10-1500		911 FC W/TREASURER	251,792.93	93,522.52	345,315.45
208-100-1-10-1500		SURVEYOR PRES FC/TREASURER	242,272.52	1,808.34	244,080.86
209-100-1-10-1500		CSEPP FC W/TREASURER	0.00	0.00	0.00
210-100-1-10-1500		FINLEY BUTTES LIC. FC W/TREAS	930,744.62	142,873.96	1,073,618.58
211-100-1-10-1500		MCSO CO SCHOOL FC W/TREAS	217.37	(158.34)	59.03
212-100-1-10-1500		ISD COMMON SCH FC W/TREASURER	21.17	(15.42)	5.75
214-100-1-10-1500		FAIR FC W/TREASURER	265,199.14	(3,990.29)	261,208.85
215-100-1-10-1500		COMP EQUIP FC W/TREASURER	46,274.47	47.67	46,322.14
216-100-1-10-1500		STF FC W/TREASURER	425,267.59	95,901.36	521,168.95
217-100-1-10-1500		PROGRAMMING RES FC W/TREASURER	1,011.00	1.04	1,012.04
218-100-1-10-1500		ENFORCEMENT FC W/TREAS	23,891.97	24.61	23,916.58
219-100-1-10-1500		VIDEO LOTTERY FC W/TREAS	45,099.03	46.46	45,145.49
220-100-1-10-1500		VICTIM/WITNESS FC W/TREAS	25,833.14	(4,894.15)	20,938.99
222-100-1-10-1500		WILLOW CREEK FEES FC W/TREAS	47,709.95	49.14	47,759.09
223-100-1-10-1500		CAMI GRANT FC W/TREAS	31,104.34	(4,447.51)	26,656.83
224-100-1-10-1500		WEED EQUIP RES. FC W/TREAS	15,648.71	16.12	15,664.83
225-100-1-10-1500		STF VEHICLE FC W/TREAS	22,454.44	23.13	22,477.57
226-100-1-10-1500		FAIR ROOF FC W/TREAS	22,715.23	23.40	22,738.63
227-100-1-10-1500		HEPPNER ADMIN BLDG FC W/TREAS	37,755.47	38.89	37,794.36
228-100-1-10-1500		SAFETY COMMITTEE FC W/TREAS	17,265.85	(3,052.39)	14,213.46
229-100-1-10-1500		BLEACHER RESERVE FC W/TREAS	25,620.67	26.39	25,647.06
230-100-1-10-1500		RODEO FC W/TREAS	0.00	0.00	0.00
231-100-1-10-1500		JUSTICE COURT FC W/TREAS	61,093.44	5,689.50	66,782.94
233-100-1-10-1500		CLERKS RECORD FC W/TREAS	22,119.03	207.79	22,326.82
234-100-1-10-1500		DUII IMPACT FC W/TREAS	30,047.53	(598.59)	29,448.94
236-100-1-10-1500		FAIR IMPROV. FUND FC W/TREAS	16,056.79	16.54	16,073.33
237-100-1-10-1500		BUILDING PERMIT FC W/TREAS	914,558.15	44,789.98	959,348.13
238-100-1-10-1500		PARK FC W/TREAS	115,897.20	(907.68)	114,989.52
240-100-1-10-1500		EQUITY FC W/TREAS	252,035.66	(11,482.40)	240,553.26
241-100-1-10-1500		BUILDING RESERVE FC W/TREAS	792,601.14	816.44	793,417.58
243-100-1-10-1500		LIQUOR CONTROL FC W/TREAS	866.72	0.89	867.61
245-100-1-10-1500		WPF FC W/TREASURER	6,257.73	0.00	6,257.73
321-100-1-10-1500		FOREST SERVICE FC W/TREAS	76,845.99	79.16	76,925.15
322-100-1-10-1500		COURT SECURITY FC W/TREAS	113,230.89	740.67	113,971.56
500-100-1-10-1500		ECHO WINDS FC W/TREAS	7,136.96	7.35	7,144.31
501-100-1-10-1500		SHEPHERDS FLAT FC W/TREAS	119,279.97	122.87	119,402.84
502-100-1-10-1500		MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00
504-100-1-10-1500		STO FC W/TREAS	15,917.27	29,944.10	45,861.37
505-100-1-10-1500		IONE/LEX CEM-IRRIG FC W/TREAS	7,897.90	5,011.46	12,909.36
510-100-1-10-1500		P & P FC W/TREAS	353,183.20	64,480.22	417,663.42
514-100-1-10-1500		IONE SD B & I FC W/TREAS	1,613.50	(1,176.60)	436.90

POOLED CASH REPORT (FUND 999)

AS OF: JULY 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500	BOARDMN URB REN FC W/TREAS		538.29 (409.17)	129.12
516-100-1-10-1500	RADIO DIST FC W/TREAS		2,935.85 (2,137.52)	798.33
519-100-1-10-1500	WEST BOARDMN URA FC W/TREAS		427.44 (328.58)	98.86
521-100-1-10-1500	PGE CARTY FC W/TREAS		66,047.48	68.03	66,115.51
522-100-1-10-1500	SHERIFF RES FUND/TREAS		14,833.70	15.28	14,848.98
617-100-1-10-1500	MO CO HEALTH DIST FC W/TREAS		15,771.39 (11,483.05)	4,288.34
618-100-1-10-1500	IRRIGON SEWER FC W/TREAS		0.00	0.00	0.00
619-100-1-10-1500	WEST EXTENSION FC W/TREAS		0.00	0.00	0.00
620-100-1-10-1500	BLACK MNT FC W/TREAS		0.07	0.00	0.07
621-100-1-10-1500	CITY OF BOARDMAN B & I FC W/TR		3,130.87 (2,210.46)	920.41
622-100-1-10-1500	CITY OF HEPPNER B & I FC W/TRE		0.50 (0.50)	0.00
623-100-1-10-1500	CITY OF IRRIGON B & I FC W/TRE		1,682.67 (1,189.97)	492.70
624-100-1-10-1500	CITY OF LEXINGTON B & I FC W/T		16,573.38	46.37	16,619.75
625-100-1-10-1500	BOARDMAN PARK & REC B & I		0.00	0.00	0.00
626-100-1-10-1500	MAN. STRUCTURE OMBUDSMAN		43.07 (30.85)	12.22
628-100-1-10-1500	WILLOW CREEK PARK B & I FC W/T		3,564.83	3.90	3,568.73
629-100-1-10-1500	PORT OF MORROW B & I FC W/TREA		0.00	0.00	0.00
630-100-1-10-1500	PORT OF MORROW FC W/TREAS		1,454.30 (1,059.30)	395.00
631-100-1-10-1500	CITY OF BOARDMAN FC W/TREAS		15,759.13 (11,684.35)	4,074.78
632-100-1-10-1500	CITY OF HEPPNER FC W/TREAS		3,136.09 (2,294.03)	842.06
633-100-1-10-1500	CITY OF IONE FC W/TREAS		500.12 (364.20)	135.92
634-100-1-10-1500	CITY OF IRRIGON FC W/TREAS		1,594.46 (1,167.45)	427.01
635-100-1-10-1500	CITY OF LEXINGTON FC W/TREAS		313.12 (228.89)	84.23
636-100-1-10-1500	BOARDMAN RFPD FC W/TREAS		9,785.30 (7,120.20)	2,665.10
638-100-1-10-1500	HEPPNER RFPD FC W/TREAS		498.66 (365.68)	132.98
639-100-1-10-1500	IRRIGON RFPD FC W/TREAS		923.73 (676.06)	247.67
640-100-1-10-1500	IONE RFPD FC W/TREAS		747,835.39 (11,225.27)	736,610.12
641-100-1-10-1500	S GILLIAM RFPD FC W/TREAS		122.31 (122.03)	0.28
642-100-1-10-1500	BOARDMAN CEMETERY FC W/TREAS		250.25 (192.90)	57.35
643-100-1-10-1500	HEPPNER CEMETERY FC W/TREAS		413.92 (303.25)	110.67
644-100-1-10-1500	IONE-LEX CEMETERY FC W/TREAS		114,862.11 (29,754.83)	85,107.28
645-100-1-10-1500	IRRIGON CEMETERY FC W/TREAS		171.01 (125.93)	45.08
646-100-1-10-1500	WILLOW CREEK PARK FC W/TREAS		1,222.71 (893.89)	328.82
647-100-1-10-1500	BOARDMAN PARK FC W/TREAS		2,640.52 (2,035.06)	605.46
648-100-1-10-1500	IRRIGON PARK FC W/TREAS		679.47 (500.33)	179.14
649-100-1-10-1500	BOARDMAN PK B&I FC W/TREASURER		6,347.03 (4,889.95)	1,457.08
650-100-1-10-1500	MO CO UNIFIED REC FC W/TREAS		493,141.95	2,647.37	495,789.32
651-100-1-10-1500	HEPPNER WATER CONTROL FC W/TRE		76.99 (56.36)	20.63
652-100-1-10-1500	MO CO SCHOOL DIST FC W/TREAS		63,684.23 (46,049.66)	17,634.57
653-100-1-10-1500	MO CO SCHOOL B & I FC W/TREAS		33,186.51	2,347.33	35,533.84
654-100-1-10-1500	UMATILLA-MORROW ESD FC W/TREAS		10,560.60 (7,696.74)	2,863.86
655-100-1-10-1500	CHAPLAINCY PROG FC W/TREAS		14.34	0.01	14.35
656-100-1-10-1500	IONE-LEX CEM PERP FC W/TREAS		26,159.25	0.00	26,159.25
657-100-1-10-1500	IONE-LEX CEM EQUIP FC W/TREAS		7,321.73	20,020.83	27,342.56
658-100-1-10-1500	BMCC FC W/TREASURER		11,342.47 (8,266.98)	3,075.49
659-100-1-10-1500	BMCC B & I FC W/TREASURER		3,897.55 (2,862.36)	1,035.19
660-100-1-10-1500	NORTH MO VECTOR CONT FC W/TREA		3,746.61 (2,725.26)	1,021.35
662-100-1-10-1500	IONE LIBRARY DIST FC W/TREAS		370.17 (270.30)	99.87
663-100-1-10-1500	OREGON TRAIL LIB FC W/TREAS		3,780.93 (2,752.61)	1,028.32
665-100-1-10-1500	STATE & FED WILDLIFE FC W/TREA		0.00	0.00	0.00
666-100-1-10-1500	STATE FIRE PATROL FC W/TREAS		1,475.19 (1,043.73)	431.46

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: JULY 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
667-100-1-10-1500	EOTT FC W/TREASURER		0.00	0.00	0.00
668-100-1-10-1500	TAX APPEALS FC W/TREAS		0.00	0.00	0.00
669-100-1-10-1500	SCHOLARSHIP TRUST FC W/TREAS		10,915.48	11.24	10,926.72
670-100-1-10-1500	ADV COLL 04-05 FC W/TREAS		0.00	0.00	0.00
671-100-1-10-1500	ADV COLL 03-04 FC W/TREAS		2,240.70	3,204.97	5,445.67
672-100-1-10-1500	ADV COLL 05-06 FC W/TREAS		0.00	0.00	0.00
673-100-1-10-1500	PREPAID TAX FC W/TREAS		0.00	0.00	0.00
674-100-1-10-1500	SALE OF CO LAND FC W/TREAS		0.00	0.00	0.00
675-100-1-10-1500	TREASURER TRUST FC W/TREAS		1,151.03	1.19	1,152.22
676-100-1-10-1500	IONE RFPD RESERVE FC W/TREAS		118,299.68	121.86	118,421.54
678-100-1-10-1500	STATE ADMIN CONT FC W/TREAS		0.00	0.00	0.00
680-100-1-10-1500	PERSONAL PROPERTY SALES FC W/T		0.00	0.00	0.00
681-100-1-10-1500	COUNTY A & T FC W/TREAS		25,242.26	(15,235.76)	10,006.50
682-100-1-10-1500	STATE FIRE FC W/TREAS		0.00	0.00	0.00
683-100-1-10-1500	PILOT ROCK RFPD FC W/TREAS		2,003.42	(1,998.89)	4.53
684-100-1-10-1500	FINLEY BUTTES CLOSURE FC W/TRE		1,262,382.02	1,303.88	1,263,685.90
685-100-1-10-1500	STATE HOUSING FC W/TREAS		22,369.92	(12,215.95)	10,153.97
686-100-1-10-1500	IONE LIBRARY BLDG FC W/TREAS		89,344.27	92.03	89,436.30
687-100-1-10-1500	FINLEY BUTTES TRUST FC W/TREAS		0.00	0.00	0.00
688-100-1-10-1500	IONE SCHOOL DIST FC W/TREAS		5,822.23	(4,250.10)	1,572.13
690-100-1-10-1500	HEPPNER RURAL FIRE DIST BOND		256.40	(182.91)	73.49
691-100-1-10-1500	CITY OF HEPPNER BND FC W/TREAS		370.43	(263.09)	107.34
693-100-1-10-1500	IRRIGON TIPPAGE FC W/TREAS		0.00	0.00	0.00
695-100-1-10-1500	M.C. RET. PLAN TR. FC W/TREAS		0.00	22,564.59	22,564.59
697-100-1-10-1500	UNSEG TAX INT FC W/TREAS		0.00	0.00	0.00
698-100-1-10-1500	INTEREST EARNED FC W/TREAS		0.00	0.00	0.00
699-100-1-10-1500	UNSEGREGATED TAX FC W/TREAS		0.00	0.00	0.00
TOTAL CLAIM ON CASH			20,003,413.45	(1,384,001.12)	18,619,412.33

CASH IN BANK - POOLED CASH

999-100-1-10-1501	AP POOLED BEO		343,783.60	(385,031.92)	(41,248.32)
999-100-1-10-1502	PAYROLL BEO		184,572.27	(172,855.70)	11,716.57
999-100-1-10-1503	STATE TREASURY POOL		19,646,978.63	(998,970.78)	18,648,007.85
999-100-1-10-1504	CERTIFICATES OF DEPOSIT		0.00	0.00	0.00
999-100-1-10-1505	WELLS FARGO INVESTMENTS		0.00	0.00	0.00
999-100-1-10-1506	UNION BANK OF CALIFORNIA		0.00	0.00	0.00
999-100-1-10-1507	COMMUNITY BANK		100.18	0.00	100.18
999-100-1-10-1508	US BANK		3.53	0.00	3.53
SUBTOTAL CASH IN BANK - POOLED CASH			20,175,438.21	(1,556,858.40)	18,618,579.81

WAGES PAYABLE

999-100-2-60-6001	WAGES PAYABLE		47,955.56	(47,955.56)	0.00
SUBTOTAL WAGES PAYABLE			47,955.56	(47,955.56)	0.00

TOTAL CASH IN BANK - POOLED CASH			20,127,482.65	(1,508,902.84)	18,618,579.81
----------------------------------	--	--	---------------	-----------------	---------------

Capital Chatter: Oregon's ironic pandemic response

Dick Hughes/ For the Oregon Capital Insider Aug 27, 2020 0

Local officials across Oregon got a verbal spanking from the governor last week.

It didn't sit well. County leaders responded by saying the governor and the state should do their jobs instead of complaining that local governments needed to be more aggressive in combating COVID-19.

There is irony that local officials are upset with Democratic Gov. Kate Brown and the Democratic legislative leadership in the same way that Brown is irritated with Republican President Donald Trump and Congress regarding the federal coronavirus response.

Talking with reporters last week, House Speaker Tina Kotek repeatedly said the federal government needed to step up to help Oregonians. Meanwhile, county and city officials, especially ones outside the Portland metro area, contend that Brown and the Legislature are hogging the federal aid.

At Friday's telephone and YouTube press conference, Brown said more must be done to slow the transmission of the coronavirus. Otherwise, public schools might not reopen for at least six months. She called on local officials to lead by example, to educate people about why the state's COVID-19 protocols matter and to enforce her executive orders.

"We know that the tools that we have in place are working," Brown said. "But we don't know specifically the impact of each tool — the percentage decrease that results in reduction in virus transmission."

In other words, health officials can't quantify the individual impact of each regulation or health practice that has been put in place.

But if community leaders didn't step up their game, Brown said, she might have to further close businesses and/or impose quarantines on travelers from out of state. According to the governor, not enough is being done in some counties to monitor physical distancing and wearing of face masks and to deter people from holding large social gatherings. She also said some law enforcement officers refuse to wear masks while on duty.

Brown did not identify the counties with these perceived failures or whether they had resulted in specific outbreaks of COVID-19.

The Association of Oregon Counties responded with a 700-word statement, expressing surprise and consternation at Brown's remarks. Among the comments was one reminiscent of Brown's criticism of the Trump administration: The association said the state continues to waver on the metrics for "reopening."

"A one-size-fits-all approach will not work as well as community-based responses."

— Association of Oregon Counties statement

“A one-size-fits-all approach will not work as well as community-based responses. Unfortunately, with continued changes in standards, it becomes challenging to ‘educate’ related to enforcement measures,” the association said.

“Additionally, the primary source of COVID-19 outbreaks in many Oregon communities has not been a failure of businesses to follow mandates and guidance. The primary source is family and other social gatherings that are not capable of being prevented by enforcement. Retail businesses should not be penalized in an already economically devastating time, when they are not the source of spread.”

During a telephone press conference this week, Oregon Health Authority officials gave examples — apparently from earlier this summer — of how social gatherings may have resulted in significant coronavirus transmissions to family members, coworkers and others who were not at those initial gatherings.

Association of Oregon Counties Executive Director Gina Firman Nikkel said that achieving Brown’s increased expectations would “require additional resources that the State has yet to distribute.”

According to the association, Oregon received \$1.389 billion in coronavirus relief funds through the federal CARES Act, with 45 percent to go to counties and local governments. That portion would be \$624.8 million, but the state has distributed merely \$200 million and only on a reimbursement basis. The League of Oregon Cities and business groups have sided with the Association of Oregon Counties.

“The decision of the State to withhold, and ultimately spend resources intended for counties and local government response efforts makes it even more difficult for counties to effectively respond to the governor’s call for more assistance from counties,” the association said.

Practically everyone keeps saying, “We’re all in this together.” Between Oregon’s state and local officials, that togetherness is not always evident.

Hmm. Practically everyone keeps saying, “We’re all in this together.” Between Oregon’s state and local officials, that togetherness is not always evident.

That was quick: Last Friday’s Capital Chatter highlighted the \$500 checks newly available for any Oregonian who could claim severe economic distress due to Brown’s executive orders. Within hours of the column being published, the money was used up — \$35 million spread among 70,000 people.

Kotek and Senate President Peter Courtney had conceived of the program as a means to help unemployed Oregonians who had waited months for their jobless benefits, but Kotek and Courtney are not tracking how many recipients actually were in that category. Still, the legislative leaders lauded the money giveaway as a tremendously successful innovation.

Some legislators were frustrated that the program did not ensure that the \$500 payments went to Oregonians who had waited the longest for unemployment benefits. Rather, the money was dispensed on a first-come, first-serve basis at more than 150 credit union and bank branches. Some people waited in line at least six hours, arriving as early as 2 a.m. Other locations took appointments until all the slots were filled.

Kotek stressed that the setup was beneficial to people who lacked online access and would have been unable to apply online.

Irony, again. The Oregon Capitol was closed to the public during the two special legislative sessions this summer dealing with the pandemic. No public hearings were held during the 15-hour session on Aug. 11, where a dozen bills were considered. Courtney, and especially Kotek, had noted that the public could watch online, view the proceedings on monitors set up outside the Capitol, and submit written testimony by email. What about those Oregonians who are not online?

Speaking of online: The Legislature, which does have an informative website, is moving to a new, “modern” — that is, no Internet Explorer — online service for videos of committee meetings, floor sessions and other events. It was scheduled to go live Thursday.

The Legislature’s IT staff described it this way: “The new streaming service will provide a cleaner interface, improved security, and ensure reliable public access.”

Really.

Dick Hughes, who writes the weekly Capital Chatter column, has been covering the Oregon political scene since 1976. Contact him at TheHughesisms@Gmail.com , [Facebook.com/Hughesisms](https://www.facebook.com/Hughesisms), [YouTube.com/DickHughes](https://www.youtube.com/DickHughes) or [Twitter.com/DickHughes](https://twitter.com/DickHughes).

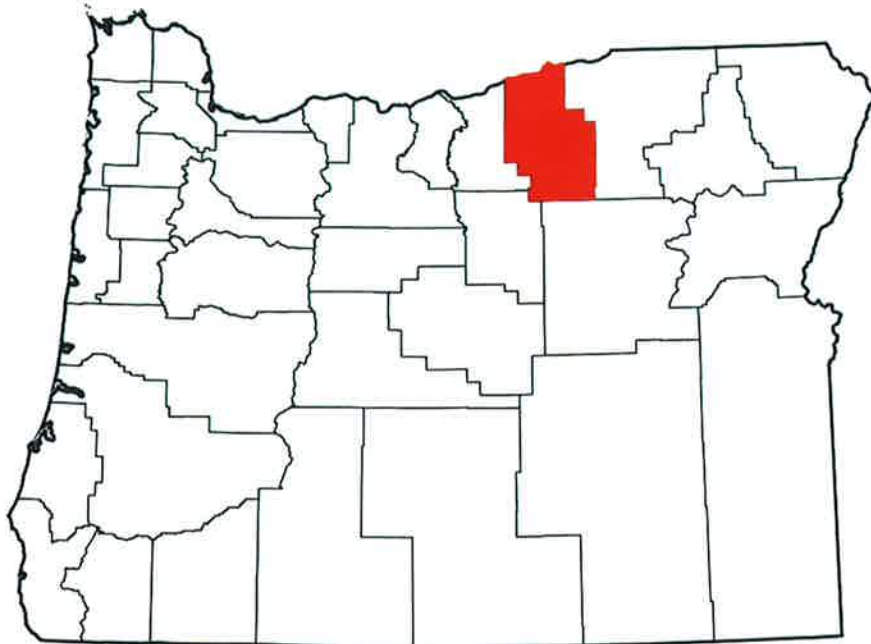
Make Morrow County Count!

**** 2020 Census Opportunity ****

**Census Takers will set-up in Heppner
Thursday, Sept. 3rd & Friday, Sept. 4th
10:00 a.m.-2:00 p.m.**

**Murray's Garden – between Sage Clothing and Kuhn Law
Office on Main Street**

**Need transportation to the location?
Call The Loop for times and availability:
1-844-676-5667 or 541-676-5667**



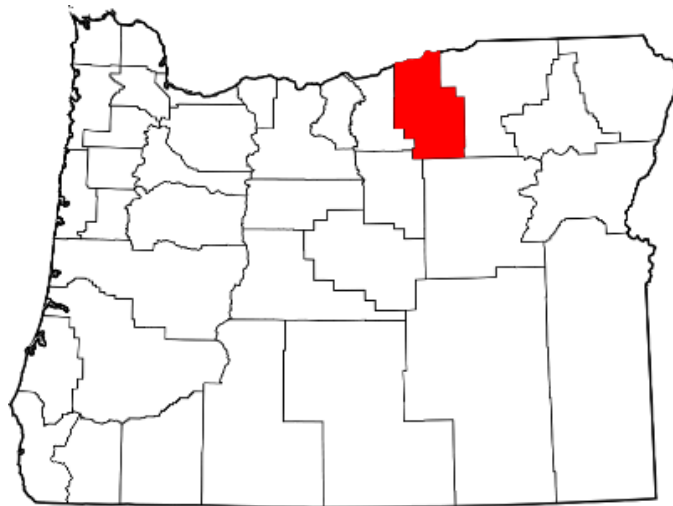
Make Morrow County Count!

**** 2020 Census Opportunity ****

**Census Takers will set-up in Heppner
Thursday, Sept. 3rd & Friday, Sept. 4th
10:00 a.m.-2:00 p.m.**

**Murray's Garden – between Sage Clothing and Kuhn Law
Office on Main Street**

**Need transportation to the location?
Call The Loop for times and availability:
1-844-676-5667 or 541-676-5667**



Todos cuentan en el condado de Morrow!

**** Oportunidad de censo 2020 ****

**Los tomadores del censo estaran en Heppner
Murray's Garden – entre Sage Clothing y Kuhn Law Office
Jueves 3 y Viernes 4 de Septiembre
10:00 a.m. – 2:00 p.m.**

**Si necesita transporte a la locasion
Llame a The Loop para el horario desponible:
1-844-676- 5667 o 541-676-5667**