

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, August 12, 2020 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

See Electronic Meeting Information on Page 2

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
 2. **City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
 3. **Open Agenda:** The Board may introduce subjects not on the agenda
 4. **Consent Calendar**
 - a. Approve Accounts Payable and Payroll Payables
 - b. Minutes: June 10th, June 17th, June 24th, June 29th, July 1st, July 8th; July 15th
 - c. Budget Committee Member – Recruitment Notice
 - d. Budget Calendar for Fiscal Year 2020-2021
 5. **Business Items**
 - a. Update from Morrow County School District Superintendent on the Status of Schools Reopening (Dirk Dirksen)
 - b. Regional Committee – Adjustments to School Opening Matrix (Commissioners)
 - c. Wilson Lane/Olson Road Reconstruction Project – Award Bid (Matt Scrivner, Public Works Director)
 - d. Purchase Pre-Authorization Request, Public Works/Parks, Polaris Ranger (Greg Close, Parks General Manager)
 - e. Memorandum of Understanding with Umatilla County and the Confederated Tribes of the Umatilla Indian Reservation for Fixed Route Planning Services (Katie Imes, The Loop Coordinator)
 - f. Morrow County Government Command Center Update
 - g. Local Government Reimbursable Expenses from Coronavirus Relief Fund – Summaries by County, City and Special Districts (Commissioner Doherty)
 - h. Census 2020 Update (Chair Lindsay)
 - i. Video Recording of BOC Meetings Update (Darrell Green, Administrator)
 - j. Eastern Oregon Counties Association Intergovernmental Agreement (Commissioner Doherty)
 - k. Sheriff's Station 2 Replacement (Darrell Green)
 - l. Irrigon Building Update (Darrell Green)
 6. **Department Reports - Written**
 - a. Administrator's Monthly Report
 - b. Community Development Department Monthly Report
 - c. Planning Department Monthly Report
 7. **Correspondence**
 8. **Commissioner Reports**
 9. **Signing of documents**
 10. **Adjournment**
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Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

Electronic Meeting Information

Morrow County Board of Commissioners is inviting you to a scheduled Zoom meeting. Join Zoom Meeting

<https://zoom.us/j/5416762546>

PASSWORD: 97836

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

Meeting ID: 541-676-2546

Find your local number: <https://zoom.us/u/abD3eWKYVW>

Morrow County Board of Commissioners Meeting Minutes
June 10, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell, Commissioner Jim Doherty, Finance Director Kate Knop, Executive Assistant Roberta Lutcher, County Counsel Justin Nelson, Kristen Bowles, Sheriff Ken Matlack, Dave Sykes (Heppner Gazette)

Via Electronic Means

Mike Gorman, Bobbi Childers, Gayle Gutierrez, Linda Skendzel, Vickie Turrell, Sherry Wright, Gregg Zody, Sheryll Bates, John Murray

Excused

Administrator Darrell J. Green

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: Heppner City Manager Kraig Cutsforth asked to address the Board regarding the potential donation of a piece of property to the County. Chair Lindsay scheduled the discussion as the first Business Item.

Open Agenda: Discussion with Heppner City Manager, as referenced above.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, June 11th, \$318,682.95 & Visa APs, \$7,694.89; Manual Check, June 9th, \$8,756.46; Retirement Taxes, June 4th, \$24,429.26. Payroll Payables, May 27th, \$407.58; May 28th, \$191,766.76; May 21st, \$1,514.38; May 5th, \$174,998.39*
2. *Minutes: April 8th, with correction*
3. *Personal/Professional Services Contract, Local Public Safety Coordinating Council (LPSCC) Services, between the County and Jessica L. Rose to provide professional service work and coordination for the Morrow County LPSCC; effective April 1-September 30, 2020; \$24,060.10; and authorize Chair Lindsay to sign on behalf of the County*

Chair Lindsay seconded. Unanimous approval.

Business Items

City of Heppner – Donation of Parcel/Property

Kraig Cutsforth, Heppner City Manager

Mr. Cutsforth said he recently learned of the County's need for a piece of property to locate a storage facility for the Sheriff's Office. He said the City owns a one-quarter acre lot by the Fire Hall and the City Council was willing to offer it to the County with one caveat. The caveat would be, if after the building was constructed and the County decided to surplus the property, the City wanted the first right to purchase and the first right of refusal. He then handed out maps with the location highlighted and explained the relevant easements.

Commissioner Doherty asked that this be brought forward as an official agenda item.

Commissioner Russell said a few things would first need to fall into place, such as the Port of Morrow authorizing the sale of the current Sheriff's Station 2 at the former mill site, and the County then exercising its first right of refusal.

Chair Lindsay thanked Mr. Cutsforth and the City for the offer and said there was a process still to be worked through with the three government entities.

North Morrow Vector Control District Update

Greg Barron, Manager

Mr. Barron provided a brief history of the Vector Control District, followed by an update of staff activities.

Request to Approve Appointments to the North Morrow Vector Control District

Mr. Barron presented the request to appoint Irrigon resident, Pat Tolar.

Commissioner Russell moved to approve the appointment of Pat Tolar to the North Morrow Vector Control District Board of Trustees, serving out the remainder of the term for Board Trustee Position 1, which ends June 21, 2023. Commissioner Doherty seconded. Unanimous approval.

Discussion – Umatilla Police Department Request for Dispatching Services from Morrow County

Sheriff Ken Matlack & Communications Lieutenant Kristen Bowles

Umatilla Police Chief Darla Huxell, Umatilla City Manager Dave Stockdale, Umatilla Finance & Administrative Service Director Melissa Ince

The City of Umatilla representatives proposed a contract with Morrow County to take on the City's 911 calls and dispatching service. The City currently provides its own dispatch service during the day and contracts the remaining time with Umatilla County. It was explained that 911 funds follow where the dispatch center goes, so those funds would transition to Morrow County. In addition, the City would pay Morrow County the equivalent of one full-time dispatcher position (including benefits), as well as pay to bring an unused dispatch console into use (about \$20,000-25,000). Discussion.

Commissioners Russell and Doherty expressed a willingness to move forward with the concept. However, a draft contract would need to be submitted by the City for review by Morrow County's Finance Director and County Counsel.

Government Command Center Update

- There were formerly two separate weekly meetings of the Morrow County Government Command Center and the Emergency Operations Center that have now been consolidated into a joint weekly meeting.
- Research continues on housing options for people in quarantine who can't quarantine at home or are homeless.
- General Maintenance Department installed plexiglass dividers for multiple staff members.
- The negative impact to County-wide businesses was discussed.

Public Utility Commission – Discussion Regarding Petition to Intervene, Case No. PCN 4

Justin Nelson, County Counsel

During the June 3rd BOC Meeting, the Commissioners discussed whether to request intervener status but postponed a decision until today. This pertains to Umatilla Electric Cooperative's request to the PUC to allow them to condemn private property in the Boardman area for a transmission line to service Amazon data centers, among others. Mr. Nelson said he did not see an issue with the County joining as an intervener to the process.

During the ensuing discussion, Commissioner Russell cautioned against the County appearing to take sides and said he didn't see the purpose when all the information was public. He said he would hate to see the County be disqualified from supporting or overriding a decision of the Planning Department because the Board potentially took sides on something ahead of time. Discussion continued.

Commissioner Doherty moved to have County Counsel submit Morrow County as an intervener in the Public Utility Commission process. Commissioner Russell seconded. Discussion: Commissioner Doherty said this should be used as an example that routes need to be fully vetted. Even now, they are looking at a potentially different route. He cautioned against boxing the Planning Department in to a use-allowed and a desk decision if it's a transmission line, adding there was still a major question as to whether it's a distribution line, which goes through a completely different process. Vote: Aye: Chair Lindsay, Commissioner Doherty. Nay: Commissioner Russell. Motion carried.

Census 2020 Update

- The Boardman and Heppner Chambers of Commerce will host a Facebook Live event on Thursday at 6:00 p.m. The purpose will be to inform people about the distribution of federal funds based on census figures, such as school funding, and funding after a natural disaster, etc. The presentations will be translated into Spanish.

Budget Resolution No. R-2020-11

Kate Knop, Finance Director

Ms. Knop reviewed the increases needed in various departments for unforeseen increases in appropriations, which resulted in an increase to budget appropriations in the General Fund in the amount of \$285,800.

Commissioner Russell moved to approve Resolution No. R-2020-11: In the Matter of Appropriations for Fiscal Year Beginning July 1, 2019. Commissioner Doherty seconded. Unanimous approval.

Agenda Building for June 17th Joint Meeting with Grant County at the OHV Park

Chair Lindsay said Grant County Judge Scott Myers will be the only representative from Grant County who can attend. The current agenda includes updates from Forest Service personnel and Morrow County Parks personnel. She said the County will hold a short Business Meeting at 8:00 a.m. at the Bartholomew Building to deal with routine business items before leaving for the meeting at the Park. That agenda will be light as there will be no ability to attend electronically and space will be limited.

Commissioner Doherty suggested there be a discussion about fire resiliency or lessons learned from previous fires, while Commissioner Russell suggested the annual youth elk hunt at the park also be discussed.

Department Reports – Written

The following written reports were reviewed:

- Community Development Department Monthly Report, submitted by Gregg Zody
- Planning Department Monthly Report, submitted by Stephanie Case

Correspondence

- Letter from the President of Move Oregon's Border, Mike McCarter, requesting a non-binding advisory question to the ballot.
- Notice from the Port of Morrow of closure of the gun range on Port property due to misuse of rifles that caused damage to equipment for emergency communications and a UEC substation.
- Letter from The Blanc Firm, LLC, to the PUC requesting intervener status for Gary and Casey Frederickson, Case No. PCN 4.

Commissioner Reports

The Commissioners provided reports on a variety of meetings attended, primarily via Zoom.

Signing of documents

Adjourned: 11:48 a.m.

Morrow County Board of Commissioners Meeting Minutes
June 17, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Darrell J. Green, Administrator
Diane Kilkenny, Interim Health Director
Kate Knop, Finance Director
LeAnn Wright, Juvenile Dept./Minutes
Dave Sykes, Heppner Gazette; Larry Hurst,
Greg Sweek

Present Via Electronic Means

Matt Scrivner, Public Works Director
Linda Skendzel, Veterans Services
Sheryll Bates, Erika Lasater, Lisa
Mittelsdorf, Ryan Neal, Aaron Palmquist

Excused

Roberta Lutcher, Executive Assistant

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: The Commissioners agreed to add the request from the Association of Oregon Counties, District 3, to assign a county liaison to the Governor's Office COVID-19 phone call meetings.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, June 18th, \$131,342.37; Void Check, June 12th, \$14.99; Payroll Payables, June 3rd, \$3,000*
2. *Disposition of Assets – Title Transfer, Sheriff's Office vehicle, 2018 Dodge Charger, Vehicle Identification Number 2C3CDXKT3JH140028, Oregon license plate number E274942*
3. *Department of Revenue Intergovernmental Services Agreement for Mapping Services, Contract #DOR-136-20 for fiscal year July 1, 2020-June 30, 2021; \$19,800*
4. *Resolution No. R-2020-12: In the Matter of Adopting the Budget, Making Appropriations, Imposing and Categorizing the Taxes. Be it Resolved that the Board of Commissioners hereby adopts the budget for fiscal year 2020-2021 in the sum of \$50,299.189.*
5. *Tax Refund to Lamb Weston, Inc., in the amount of \$5,298.88 (2018-19 & 2019-20 tax years)*

Commissioner Doherty seconded. Unanimous approval.

Public Hearing – Supplemental Budget for Road, Resolution No. R-2020-3

- Chair Lindsay called for abstentions or conflicts of interest, there were none.
- Finance Director Kate Knop presented the Staff Report and summary of budget increases for the NextEra and Wheatridge energy project.
- Public Works Director Matt Scrivner commented regarding the administrative cost increase of 10% that will be covered by NextEra.

- Chair Lindsay called for proponents, there were none. She called for opponents, there were none. The Public Hearing was then closed for deliberations.

Commissioner Doherty moved to approve Resolution No. R-2020-3: In the Matter of Appropriations for Fiscal Year beginning July 1, 2019 – to increase the Road Fund revenue and expenditures by \$1,052,702 for the NextEra/Wheatridge Road Use Agreement within fiscal year 2019-2020. Commissioner Russell seconded. Unanimous approval.

Business Items

Year-End Budget Transfer Resolution No. R-2020-13

Kate Knop, Finance Director

Ms. Knop presented the Resolution and asked for questions and comments. Brief discussion to understand why only three months in this fiscal and three in the next fiscal year.

Commissioner Russell moved to approve Resolution No. R-2020-13: In the Matter of Appropriations for Fiscal Year Beginning July 1, 2019. (Net zero fiscal impact in the General Fund and 911 Emergency Fund due to re-allocation of appropriations. The Programming Fund will increase appropriations in the amount of \$25,000 and the Community Corrections Fund will increase in the amount of \$12,030. Revised total appropriations budgeted for Fiscal Year 2019-2020 is \$45,601,627.) Commissioner Doherty seconded. Unanimous approval.

Morrow County Government Command Center Update

- Mr. Green said there were updates on COVID-19 cases and reopening procedures. There are signs that need to be placed at the Fair buildings, some supplies are still needed and there will be a monthly handout of supplies.
- Justin Nelson, County Counsel, addressed the uptick in cases in Union County and concerns on how to address the situation if it occurs in Morrow County relating to housing availability.
- Commissioner Doherty requested an update on the progress of COVID-19 reimbursement. Ms. Knop said she will be getting further information.
- Reopening Phase III was discussed.
- Boardman Mayor Sandy Toms voiced concerns on the lack of communication between the County and the Governor and the frustrations.

Irrigon Building Update

- Commissioner Russell said the team will be going over the budget later today.
- Mr. Green said there will be a furniture presentation next week starting at 1:30 p.m. and each presenter will have up to 90 minutes each. There still needs to be discussions on security.
- Commissioner Doherty will be meeting with Moose Lodge representatives on Saturday to discuss their plans for that property.

Federal Lands Access Program Update on Morrow County Road 847

Mr. Scrivner gave a brief update and said it looked like it should be moving forward and has been moved to the 2020-2021 budget.

AOC District 3 Appointment

Chair Lindsay said AOC District 3 would like to assign a liaison to the AOC Governor's Office phone call meetings. There was a brief discussion and it was agreed this will be a position for the County Chair. The meetings will be a weekly call with the Governor in regards to COVID-19.

U.S. Forest Service Collaboration

Brandon Houck, Heppner District Ranger, gave an update on employee and family safety during COVID-19, recreational site openings, firewood cutting, timber sales of fire salvage, the Youth Conservation Corps program, Incident Management procedures, and drought conditions.

Paula Guenther, North Fork John Day District Ranger, was introduced and advised their district is moving forward in the same areas as Heppner District with some differences in employee housing situations regarding COVID-19. There was further discussion on the salvage work and progress of the Resource Advisory Committee.

Department Reports

None Scheduled

Correspondence

- The Hanford Site Notice – Public Comment Period – Draft Waste Incidental to Reprocessing Evaluation for Vitrified Low-Activity Waste Disposed of Onsite at the Hanford Site, Washington
- Notice from State of Washington Department of Ecology, Closure Units at T-Plant & Central Waste Complex

Commissioner Reports

Brief reports of activity were provided by the Commissioners.

Signing of documents

Adjourned: 11:08 a.m.

Morrow County Board of Commissioners Meeting Minutes
June 24, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell, Commissioner Jim Doherty, Administrator Darrell J. Green, Finance Director Kate Knop, Executive Assistant Roberta Lutchter, County Counsel Richard Tovey, Treasurer Gayle Gutierrez, Gazette Times Editor Dave Sykes, Greg Sweek

Via Electronic Means

County Counsel Justin Nelson, Assessor/Tax Collector Mike Gorman, Public Works Management Assistant Sandi Pointer, Torrie Griggs, Lisa Mittelsdorf, Karen Pettigrew, unidentified callers

Call to Order & Pledge of Allegiance: 9:00 a.m., followed by roll call

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable, June 25th, \$60,043.75*
- 2. Personal/Professional Services Contract, Trucking Services, Andy Ashbeck Trucking LLC; effective June 24, 2020 for three years*
- 3. Intergovernmental Agreement #WRD 20-055, Oregon Water Resources Department, Umatilla Basin Assistant Watermaster Program; effective July 1, 2020 to June 30, 2021; \$12,220; and authorize Chair Lindsay to sign on behalf of the County*
- 4. Amendment #10 to Oregon Health Authority Intergovernmental Agreement #159824 for the Financing of Public Health Services; increase of \$111,948 specific to COVID-19 response; and authorize Chair Lindsay to sign on behalf of the County*
- 5. Amendment #13 to OHA IGA #159824 for the Financing of Public Health Services; modifies all Program Elements for the mid-biennium; overall increase from fiscal year 2020 is \$51,174; and authorize Chair Lindsay to sign on behalf of the County*
- 6. Professional Services Contract with Helion Software, Inc. to provide Assessment and Taxation Computer Software Services; effective July 1, 2020 and shall expire on June 30, 2021; not-to-exceed amount \$51,855; and authorize Assessor/Tax Collector Mike Gorman to sign on behalf of the County*
- 7. State of Oregon Department of Administrative Services Grant Agreement No. 1025 – Coronavirus Aid, Relief and Economic Security (CARES) Act; effective when fully signed for a grant funding start date as of March 1, 2020 and will expire on December 30, 2020; a not-to-exceed amount will be provided for eligible costs for the project, as outlined in Exhibit A; appointing Finance Director Kate Knop as the Grantee Grant Manager; and authorize Chair Lindsay to sign on behalf of the County*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Order No. OR-2020-5: Authorizing the Treasurer to Invest Funds

Discussion took place on the length of the Order being less than the traditional one year. Chair Lindsay said doing so allowed for a transition time for the new Treasurer after the election, particularly in regards to the development of an Investment Policy.

Commissioner Doherty moved to approve Order No. OR-2020-5: In the Matter of Authorizing the County Treasurer to Invest Funds. Commissioner Russell offered an amendment that the timeframe for the Order was July 1, 2020 until January 29, 2021, unless amended earlier by the Board of Commissioners. He then seconded the motion. Unanimous approval.

Morrow County Mental Health Advisory Board Appointments

Justin Nelson, County Counsel

Mr. Nelson explained that in his role as District Attorney, he serves on this advisory board. He said according to the bylaws, appointments must be approved by the Board of Commissioners. He went on to discuss the importance of County involvement on Community Counseling Solutions' Advisory Board. This advisory board focuses on mental health issues in Morrow County and policy changes for CCS, but does not get into specifics about patients, due to confidentiality, he added. Mr. Nelson then reviewed the recommended appointments.

Commissioner Russell moved to appoint Linda Skendzel and Marissa Turner as Advisory Board members. Commissioner Doherty seconded. Unanimous approval.

Insurance Renewals – General Liability, Automobile and Property; Workers' Compensation and Pollution Policy

Kate Knop, Finance Director

Ms. Knop reviewed the upcoming insurance renewal information for the Board. She explained some of the reasons for increases – three vehicles totaled in the last 18 months, the five year appraisal of buildings took place, and there were two large Workers' Compensation claims.

Equity Fund – Loan Review Committee and Policy & Procedures

Kate Knop, Finance Director

Ms. Knop said an Equity Fund loan request was received by GEODC (Greater Eastern Oregon Development Corporation). The next step would be for the Equity Fund Loan Review Committee to review the request, but the County first needs to update the committee list. She said the Community Bank representative needs to be removed because they no longer have a presence in the County. Brief discussion.

Commissioner Russell moved to remove Community Bank as a member of the Equity Fund Loan Review Committee since they no longer have a presence in Morrow County. Commissioner Doherty seconded. Unanimous approval.

Resolution Discussion – First Addendum to 2017 Vadata Enterprise Zone Agreement

Commissioner Russell said typically these were just an acknowledgement that the agreement has taken place and that was how it has worked for a lot of years. He said the CREZ (Columbia River Enterprise Zone II Board) met in May and approve an addendum to an existing enterprise zone agreement for Amazon/Vadata. Commissioner Russell said his understanding after

reviewing the intergovernmental agreement between the three entities (Morrow County, Port of Morrow and City of Boardman) was it gave the enterprise zone committee the authority to enter into binding contracts and the County should have done this (resolution) a long time ago.

Commissioner Doherty suggested skipping to the next agenda item then.

Enterprise Zone Manager Greg Sweek urged the County to move forward with a resolution as Business Oregon would probably reject the addendum for lack of a resolution from the County.

Commissioner Doherty asked Mr. Sweek if the application noted the need for a resolution from the sponsoring entities.

Mr. Sweek replied yes, by statute, and added the City and County but not all the zone sponsors.

Commissioner Doherty said he didn't think the County could write a local IGA that circumvented an ORS (Oregon Revised Statute).

Mr. Sweek said there was a reading that the authority could reside with the CREZ Board but there hadn't been a discussion with Business Oregon's Business Incentives Coordinator, Art Fish.

Commissioner Doherty suggested slowing the process down until County Counsel could look into it and possibly reach out to the legislature. Perhaps the County didn't need to be involved in this, he added.

Mr. Sweek again encouraged the Board to pass the resolution and said there was the potential that the current enterprise zone might not expire June 30th, depending on what happens in the Special Session.

Commissioner Doherty asked if any of the sponsoring entities requested that legislation be put in.

Mr. Sweek said not to his knowledge.

Commissioner Doherty said he looked into this yesterday and learned the legislation will affect one county only – Morrow County. He said we've discerned no sponsoring entity was aware of this and the legislation was moving through without anyone being aware of it. How did this come to pass, he asked. He said he could possibly be in favor of it, "but this was not how to bake the sausage."

Chair Lindsay asked Port of Morrow Economic Development Director Lisa Mittelsdorf if she was aware of the legislation; no response.

When Chair Lindsay and Commissioner Doherty pressed to know the origination of the legislation, Mr. Sweek said he thought it would have come through the Association of Oregon Counties.

Commissioner Doherty, who is also President of AOC, said AOC supported a lot of things and maybe would have even supported this, but people can't do these back room things and slide legislation into bills. He said when he and Chair Lindsay ran for office, one of their platforms was government transparency and this was not transparent.

Extensive discussion took place on this resolution and another that will be considered very soon that further amends the agreement; the changing size of the Amazon buildings and the payments already negotiated according to size, and the need for additional time for the County to analyze different aspects, such as valuation, etc.

Commissioner Doherty moved to table the resolution. Commissioner Russell seconded. Unanimous approval.

Morrow County Government Command Center Update

- Administrator Darrell Green said distribution of Personal Protective Equipment (PPE) was still a topic of discussion as some things are harder to obtain, such as hand sanitizer stands for the few remaining events that will take place at the Fair.
- Community Development Director Gregg Zody will serve as the contact person for inquiries from private businesses about PPE.

Order No. OR-2020-6: An Order Declaring a Local State of Emergency (COVID-19)

Chair Lindsay explained it was important to maintain the declaration and extend the earlier declaration an additional 180 days.

Commissioner Russell moved to approve Order No. OR-2020-6: An Order Declaring a Local State of Emergency, effective June 24, 2020 and continuing for 180 days from the date of this Order, unless extended or terminated earlier by the Board of Commissioners. Commissioner Doherty seconded. Unanimous approval.

Irrigon Building Update

Darrell Green, Administrator

- The presentations by furniture vendors will take place this afternoon.
- Work continues on the budget and the scope of the building.
- Interior and exterior building security has been discussed at the weekly meetings.

Department Reports, Written

The Board reviewed the Road Department Monthly Report, as submitted by Eric Imes, Assistant Road Master.

Correspondence

- Letter from Governor Kate Brown to the Association of Oregon Counties and the League of Oregon Cities in response to their joint letter of June 5th on the allocation of Coronavirus Relief Funds.
- Letter to Governor Kate Brown from the Jackson County Board of Commissioners asking that school kids be allowed to engage in sports programs.

- Public Notice from the Oregon Department of Energy on the Wheatridge Renewable Energy Facility I Request for Comments on the Request to Transfer Site Certificate.

Commissioner Reports

Reports were provided of meetings, primarily having to do with COVID-19 issues.

Signing of documents

Adjourned: 11:15 a.m.

DRAFT

Special Meeting of Morrow County Board of Commissioners
Minutes
June 29, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell, Commissioner Jim Doherty, Administrator Darrell J. Green, Executive Assistant Roberta Lutchter, County Counsel Justin Nelson, Heppner Gazette Editor Dave Sykes, Port Commissioner John Murray, Enterprise Zone Manager Greg Sweek

Present Via Electronic Means

Clerk Bobbi Childers, Assessor Mike Gorman, Treasurer Gayle Gutierrez, Public Works staff, Community Development Director Gregg Zody, Torrie Griggs, Heppner Chamber of Commerce staff, Erica Lasater, Lisa Mittelsdorf, Karen Pettigrew

Call to Order & Pledge of Allegiance: 2:01 p.m., followed by roll call

City & Citizen Comments: None

Open Agenda: Request to add a discussion at the end of the meeting on the letter from Governor Kate Brown regarding face coverings.

Consent Calendar

Commissioner Russell moved to approve the following item in the Consent Calendar:

1. *Oregon Public Service Retirement Plan Coverage Agreement; effective July 1, 2020 the County will participate for its Eligible Employees (Sheriff's Office employees represented by Teamsters Local 223 hired on or after July 1, 2020) in the Public Employees Retirement System and the Oregon Public Service Retirement Plan Pension Program and Individual Account Program; and authorize Chair Lindsay to sign on behalf of the County*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Resolution No. R-2020-14: First Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (December 4, 2017)

Resolution No. R-2020-15: Second Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (December 4, 2017)

Resolution No. R-2020-16: First Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (December 12, 2018)

Resolution No. R-2020-17: First Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (April 17, 2020)

Justin Nelson, County Counsel, reviewed the Resolutions, which was followed by a brief question and answer exchange.

Commissioner Doherty moved to approve the following Resolutions:

- 1. Resolution No. R-2020-14: First Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (December 4, 2017): In the Matter of Approving an Addendum to Agreement Between the Sponsors of the Columbia River Enterprise Zone and Vadata Inc.*
- 2. Resolution No. R-2020-15: Second Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (December 4, 2017): In the Matter of Approving an Addendum to Agreement Between the Sponsors of the Columbia River Enterprise Zone and Vadata Inc.*
- 3. Resolution No. R-2020-16: First Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (December 12, 2018): In the Matter of Approving an Addendum to Agreement Between the Sponsors of the Columbia River Enterprise Zone and Vadata Inc.*
- 4. Resolution No. R-2020-17: First Amendment to Amazon Long-Term Rural Enterprise Zone Agreement (April 17, 2020): In the Matter of Approving an Addendum to Agreement Between the Sponsors of the Columbia River Enterprise Zone and Amazon Data Services, Inc.*

Commissioner Russell stated he had a potential conflict of interest so he wouldn't participate. Chair Lindsay seconded. Vote: Aye: Chair Lindsay, Commissioner Doherty. Abstained: Commissioner Russell. Motion carried.

Resolution No. R-2020-18: Klean Industries Boardman LLC Application for Long-Term Rural Enterprise Zone Exemption

Chair Lindsay asked if there were any conflicts of interest to declare; Commissioner Russell replied, no.

Enterprise Zone Manager Greg Sweek explained the agreement for the tire recycling facility was signed last week and it passed most of the conditions people had.

Commissioner Russell added it will employ 45 people, including both the plant and sales force employees.

Commissioner Doherty moved to approve Resolution No. R-2020-18: Klean Industries Boardman LLC Application for Long-Term Rural Enterprise Zone Exemption: In the Matter of Approving an Agreement between the Sponsors of the Columbia River Enterprise Zone and Klean Industries Boardman LLC. Commissioner Russell seconded. Unanimous approval.

Resolution No. R-2020-19: Morrow County and Port of Morrow Joint Sponsorship of an Application for Designation of an Enterprise Zone

Justin Nelson, County Counsel

Mr. Nelson said the resolution passed last week by the Port of Morrow mirrored the County's Resolution being considered today. He said this does not complete the process as there was still a process through Business Oregon to create the new zone. In addition, intergovernmental agreements would be needed with each city/town. Brief discussion.

Commissioner Doherty moved to approve Resolution No. R-2020-19: A Resolution to Jointly Sponsor Between the Port of Morrow and Morrow County an Application for Designation of an Enterprise Zone. Commissioner Russell seconded. Unanimous approval.

Morrow County Professional Services Contract, “CREZ Manager – Short-Term”

Chair Lindsay said there was a need for someone to follow through on the enterprise zone application with Business Oregon, and at a recent meeting with the Port, it was agreed the County would take the lead and draft a contract with Greg Sweek. Brief discussion.

Commissioner Doherty moved to approve the Professional Services Contract, CREZ Manager – Short-Term, with Greg Sweek, for administering the State of Oregon application process for the creation of CREZ III; effective July 1, 2020 to September 1, 2020; hourly rate \$50.

Commissioner Russell offered an amendment to Section 3c that would include a not-to-exceed amount of \$2,000. Commissioner Doherty moved to accept the amendment. Commissioner Russell seconded. Unanimous approval.

Pat and Silvia Suter Partition Plat

Mike Gorman, Assessor/Tax Collector

Mr. Gorman said Pat Suter was partitioning his property located southwest of Boardman on Toms Camp Road. During that process, it was determined Toms Camp Road, going south, does not continue through to the West Extension main irrigation canal, meaning he and several other landowners in the area have no public access to their properties. He said the County has maintained the southern portion of Toms Camp Road for many years under the assumption it was a County road. Mr. Gorman said after consultation with the County Surveyor and Public Works, it was decided if the owner would provide a road right-of-way, the County would accept it and make that portion of Toms Camp Road a County road. Mr. Gorman said he would work on getting the rights-of-way from the other landowners, as well.

Commissioner Russell moved to sign and accept the Right-of-Way on the Plat referred to as Toms Camp Road. Commissioner Doherty seconded. Unanimous approval.

Letter from Governor Brown Extending Face Covering Requirement Statewide

Chair Lindsay said she just became aware of the press release, effective July 1st. She asked County Counsel to review it for the impact to County meetings, which Mr. Nelson agreed to do prior to the July 1st BOC Meeting.

Comments Prior to Executive Session

Chair Lindsay said the Executive Session was needed to inform the Commissioners about the public health emergency and would include confidential information, according to HIPPA (Health Insurance Portability and Accountability Act). She said no decisions would be made following the Executive Session.

2:53 p.m. Executive Session: Pursuant to ORS 192.660(f) – To consider information or records that are exempt by law from public inspection

3:15 p.m. Closed Executive Session

Signing of documents

Adjourned: 3:30 p.m.

Morrow County Board of Commissioners Meeting Minutes
July 1, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell, Commissioner Jim Doherty, Administrator Darrell J. Green, Human Resources Manager Lindsay Grogan, Finance Director Kate Knop, Executive Assistant Roberta Lutcher, County Counsel Justin Nelson

Present Via Electronic Means

Interim Planning Director Stephanie Case, Assessor Mike Gorman, Treasurer Gayle Gutierrez, Fair Secretary Ann Jones, Juvenile Director Christy Kenny, Public Works staff, Veterans Services Officer Linda Skendzel, Juvenile Department Office Support Specialist LeAnn Wright, Community Development Director Gregg Zody, Heppner Chamber staff – Sheryll Bates & Lori Roach

Call to Order & Pledge of Allegiance: 9:00 a.m., followed by roll call. Chair Lindsay welcomed the County's new HR Manager, Lindsay Grogan.

City & Citizen Comments: Sheryll Bates with the Heppner Chamber of Commerce introduced her replacement, Lori Roach as the new Executive Director.

Open Agenda: No items

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable, July 2nd, \$60,465.29*
- 2. First Amendment to Oregon Department of Corrections Intergovernmental Agreement #5854; reducing Inmate Welfare Release Subsidy Fund by \$1,362.52; and authorize Chair Lindsay to sign on behalf of the County*
- 3. United States Department of Agriculture, Animal & Plant Health Inspection Services – Wildlife Services Agreement No. 20-7341-5126-RA, Work and Financial Plan; \$60,000; effective dates July 1, 2020-June 30, 2021; and authorize Chair Lindsay to sign on behalf of the County*
- 4. Amended Physician Assistant-Certified Agreement; adding an additional PA-C, Amanda Fabian; commencing June 24, 2020 and continuing until the agreement is terminated*
- 5. Disposition of Asset – Title Transfer, 2017 Dodge Charger; Vehicle Identification Number 2C3CDXKT7HH621300; Oregon license plate number E270697*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Resolution No. R-2020-20: In the Matter of Declaring a State of Drought Emergency

Chair Lindsay explained Umatilla County was designated by the U.S. Department of Agriculture as a primary natural disaster area due to a recent drought. Being contiguous to Umatilla County, this opened the door for a similar designation for Morrow County, she said. The federal and state designations could mean additional assistance to those affected and this Resolution would be the first step, she added.

Commissioner Russell moved to approve Resolution No. R-2020-20: In the Matter of Declaring a State of Drought Emergency in Morrow County. Commissioner Doherty seconded. Unanimous approval.

Letter to Oregon Water Resources Department and Oregon Office of Emergency Management Requesting an Executive Order from the Governor Declaring a Drought in Morrow County

Commissioner Russell moved to approve signing the letter dated July 1, 2020 addressed to Ken Stahr, OWRD, and Traci Naile, OEM, regarding a drought declaration for Morrow County. Commissioner Doherty seconded. Unanimous approval.

Morrow County Government Command Center Update

- Governor's Executive Order regarding masks: County Counsel Justin Nelson said he and Administrator Darrell Green have reviewed it to understand all the nuances. Mr. Green sent guidance to staff based upon the Executive Order, but fully understanding the Order was still a work in progress, he said.
- Discussion took place on the short timeframe between the Order and its implementation; the lack of clear guidance from the State regarding what to do in the event someone refuses to wear a mask at a County facility, i.e., enforcement mechanism, if any; and the fact that business owners/managers were already contacting Commissioners to ask how to interpret the Order.
- Mr. Nelson said if a person refuses to wear a mask, the County could arrange to serve the person elsewhere, such as outside or in a larger room.
- The County will contract through Express Personnel for Contact Tracers. Discussion on the increased demand on Public Health Department staff, who are still required to maintain normal services, per State contracts. Mr. Green talked about the need for another position in Public Health to assist at a higher level than a Contact Tracer, that could be needed for up to two years and would not be a contracted position. He said something needed to be in place in the next 72 hours. Finance Director Kate Knop said there were currently two Full-Time Equivalent (FTE) positions open in the Public Health Department and appropriations were available to contract with Express Personnel. She suggested the Command Center Team redefine the FTEs.

Commissioner Doherty moved to allow the Administrator the flexibility to change those job descriptions and hire someone, as needed, for a temporary/permanent position. Unanimous approval.

- Chair Lindsay said Undersheriff John Bowles was researching options to house quarantined individuals who have no place to do so, for instance, in travel trailers. She said the Director of the Office of Emergency Management has said this was not a county responsibility, but rather the responsibility of the State's Department of Human Services, the Red Cross, and other organizations. Chair Lindsay said the County can't default to the State, as we've seen. She added that her understanding of the Government Command Center was, in order to be nimble, it had the authority to obtain travel trailers for this purpose and bring that information back to the next Board meeting.

State Courts Reopening Update

Justin Nelson, District Attorney/County Counsel

State Courts reopened last week and Mr. Nelson said the new requirements issued by the judge have basically been no different from what was already being done, as far as cleaning, social-distancing, etc. He said there was the potential that a jury trial could go on for an extended period of time, which would mean the Bartholomew Building Upper Conference Room would be needed to accommodate the jury.

Chair Lindsay said the BOC would then need to hold its meetings elsewhere because it was important that Circuit Court trials be held in Morrow County. She asked if the other Commissioners agreed, Commissioner Russell replied in the affirmative.

Community Counseling Solutions Quarterly Report

Kimberly Lindsay, Executive Director

Ms. Lindsay provided an update of activities at CCS. She also requested the Commissioners consider signing the “Morrow County Pledge for Zero Suicide,” which she said involved no commitment other than promoting the work of CCS and sharing the pledge with other counties. She added it could be beneficial in some application processes.

Commissioner Doherty moved to accept and sign the Morrow County Pledge for Zero Suicide and have Ms. Lindsay work with County staff to prepare the document. Commissioner Russell seconded. Unanimous approval.

Morrow County Equity Fund Loan Request

Jeff Bailey, Equity Fund Loan Committee Chair/Bank of Eastern Oregon President

Kate Knop, Finance Director

Ms. Knop summarized the Equity Fund Loan Committee Meeting of June 26th that considered an application from Patricia Rill to purchase a food truck and launch Upper Place Concessions. The Committee recommended the Board approve a five-year loan in the amount of \$11,735, she said.

Commissioner Russell asked Mr. Bailey for a suggested interest rate on the loan, which he deferred to the Board. However, he did go on to discuss rates for commercial loans. He said 4.5-6.5% on a five-year equipment loan for a situation such as this. He listed other rates, saying they were at historic lows with prime at 3.25%, and 10-year Treasury around 70 basis points. A case could be made for just about any rate on this, he said. Discussion.

Commissioner Russell moved to approve the loan to Patricia Rill, with a five-year term and 2% interest rate. Commissioner Doherty seconded. Unanimous approval.

Irrigon Building Update

Darrell Green, Administrator

- Mr. Green will meet tomorrow with a CIDA representative (architecture and engineering design firm) on the recommendation to the Board for a furniture vendor.
- The names of subcontractors in the County were forwarded on for review by Fortis and the subcontractors who made the list should be available next week.
- Work continues to bring the budget closer to \$6,800,000.

Department Reports

The following written reports were reviewed:

- Administrator's Monthly Report, submitted by Mr. Green
- Sheriff's Office Monthly Report, submitted by Administrative Lieutenant Melissa Ross
- Treasurer's Monthly Report, submitted by Gayle Gutierrez
- Fair Office Quarterly Report, submitted by Ann Jones, Fair Secretary

Correspondence

- Letter from the Department of Environmental Quality thanking communities for continuing to provide essential services, such as garbage and recycling collection.
- Letter from the Association of Oregon Counties to Governor Kate Brown requesting Coronavirus Relief Fund allocations to local governments be made in accordance with U.S. Department of Treasury guidance, signed by AOC President and Morrow County Commissioner Jim Doherty.
- Email from Treasurer Gayle Gutierrez notifying the Commissioners and the Finance Department that the County was reimbursed \$192,236 from the Coronavirus Relief Fund.
- Notice to wheat producers from Oregon State University Extension's Christina Hagerty and Larry Lutcher about Fusarium crown rot in the area.
- PowerPoint presentation from the Governor's Office on "Maximizing Cost-Effective Mitigation Measures to Avoid Further Economic Impacts," dated June 30, 2020.

Commissioner Reports

Commissioner Doherty mentioned a call from a constituent experiencing internet outages and Commissioner Russell then briefly discussed Boardman's efforts toward its internet broadband project.

Signing of documents

Adjourned: 11:15 a.m.

Morrow County Board of Commissioners Meeting Minutes
July 8, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell, Commissioner Jim Doherty, Administrator Darrell J. Green, Human Resources Manager Lindsay Grogan, Executive Assistant Roberta Lucher, County Counsel Richard Tovey, Greg Sweek, Barb Huwe

Present Via Electronic Means

Stephanie Case, Bobbi Childers, Mike Gorman, Gayle Gutierrez, Christy Kenny, Diane Kilkenny, Public Works staff, Vickie Turrell, Gregg Zody, Sheryll Bates, Torrie Griggs, Leah Harris, Erika Lasater, Aaron Palmquist

Call to Order & Pledge of Allegiance: 9:01 a.m., followed by roll call.

City & Citizen Comments: No comments

Open Agenda: Chair Lindsay added a discussion about a possible grant partnership with Tillamook Creamery.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable, July 9th, \$264,336.33; Retirement Taxes, July 6th, \$24,429.26*
- 2. Minutes: April 15th*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Right of First Refusal – Sheriff’s Station 2 Building

Darrell Green, Administrator

Mr. Green said the Port of Morrow provided the County with a copy of a bonified offer to purchase the building at the former mill site. This invoked the Right of First Refusal in the lease agreement, therefore the County has 30 days to decide to purchase or not.

Commissioner Russell moved to decline on the Right of First Refusal. Commissioner Doherty seconded. Unanimous approval.

Morrow County Government Command Center Update & Reopening Plans

- Mr. Green said a great deal of discussion took place at the weekly meeting on the new requirement to wear masks. He said he sent an email to staff recommending people wear masks in the buildings (hallways, public areas, etc.) and take personal responsibility outside of work. He said, according to Interim Public Health Department Director Diane Kilkenny, the majority of new cares are community acquired through gatherings such as BBQs, where it then spreads to the workplace. He said he put signs up today about the mask requirement and will distribute signs to the rest of the departments. Personal Protective Equipment (PPE) was being distributed to cities and chambers of commerce to disburse to businesses. The County is in good shape for PPE but Undersheriff John Bowles will continue to make sure the supply levels are maintained.

- Commissioner Russell commented on the updates from the Sheriff's Office Public Information Officer that no longer contain the same amount of detail. Chair Lindsay said some statistics, such as number of people recovered or isolated take a lot of work to track and staff doesn't have the time to gather those details because of the extensive amount of time taken for contact tracing. She agreed that the statistic regarding people recovered would be good to know and said she would bring it up at the next Emergency Operations Center meeting. She also mentioned that a variety of statistics continue to be available through the Oregon Health Authority website.
- Chair Lindsay said the Command team talked about the scenario if the County is downgraded by the Governor. The group decided a letter should be sent to the Governor requesting that not happen and it was sent under the signatures of the Chair, the Interim Public Health Director and the Emergency Manager.

Irrigon Building Update

Darrell Green, Administrator

- A decision regarding a furniture vendor is anticipated early next week.
- Work continues on the site plan and should be wrapped up this week or next.
- A ground-breaking ceremony could take place late September or early October.

Letter to the Governor Regarding Federal Funds for Counties

Commissioner Doherty said the Governor and her administration have been reluctant to let go of the CARES dollars that belong to counties. In May, the County sent a joint letter with Umatilla County to the Governor, as did the Association of Oregon Counties in June. At this point, he said, another letter probably wouldn't make a difference.

Tillamook County Creamery Association Grant Application

Chair Lindsay requested approval from the other Commissioners to move forward with a grant application and return at another meeting with additional details. She reviewed the process, as she understood it, since information was still forthcoming. She said the funds would likely be used to assist main street businesses suffering the impacts of COVID-19. Commissioners Russell and Doherty had no objections.

Department Reports

The following written reports were reviewed:

- Community Development Department Monthly Report, as submitted by Director Gregg Zody
- Planning Department Monthly Report, as submitted by Interim Director Stephanie Case
- Justice Court Quarterly Report, as submitted by Judge Glen Diehl
- Veterans Services Quarterly Report, as submitted by Veterans Services Officer Linda Skendzel

Correspondence

- U.S. Forest Service News Release: Northeast Oregon Forests seeking members for Resource Advisory Committee. Assessor/Tax Collector Mike Gorman voiced his interest in being nominated for this committee. Chair Lindsay said she also had an interest and

would continue to promote this notice and also prepare a letter of support for an upcoming agenda.

Commissioner Reports

The Commissioners discussed recent and upcoming meetings.

Signing of documents

Adjourned: 10:10 a.m.

DRAFT

Morrow County Board of Commissioners Meeting Minutes
July 15, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay, Commissioner Don Russell, Commissioner Jim Doherty, Administrator Darrell J. Green, The Loop Coordinator Katie Imes, Juvenile Director Christy Kenny, Finance Director Kate Knop, Executive Assistant Roberta Lutchter, County Counsel Justin Nelson, David Sykes

Present Via Electronic Means

Stephanie Case, Bobbi Childers, Lindsay Grogan, Mike Gorman, Gayle Gutierrez, Public Works staff, Linda Skendzel, Gregg Zody, Heppner Chamber, Torrie Griggs, Erika Lasater, Lisa Mittelsdorf, Aaron Palmquist, Karen Pettigrew, Rick Stokoe

Call to Order & Pledge of Allegiance: 9:01 a.m., followed by roll call. Chair Lindsay noted while not everyone in the room was wearing a mask, everyone was social-distanced. She said the County's understanding was masks could be removed during the meeting but needed to be in place when moving about the room or other parts of the building.

City & Citizen Comments: No comments

Open Agenda: Commissioner Russell requested a discussion about the status of minutes and recording the Zoom meetings, and Commissioner Doherty requested a discussion on the Interchange Area Management Plan. They were added to Business Items.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar (removing the item on the Northeast Oregon Forests Resource Advisory Committee Nominees):

- 1. Accounts Payable, July 16th, \$273,766.62 & \$10,720.89 (Visa)*
- 2. Minutes: May 28th Joint meeting with the Umatilla County Board of Commissioners (as prepared by Umatilla County), April 22nd, April 29th*

Commissioner Doherty seconded. Unanimous approval.

Business Items

Minutes & Zoom Meetings Discussion

Commissioner Russell pointed out the lag time on completion of minutes and asked about recording the Zoom meetings and posting them on the County website; the other Commissioners voiced support of that idea.

Administrator Darrell Green outlined the process necessary to have video recordings available on the website and indicated even though this was brought up in the past, there were still questions not yet resolved. Discussion ensued. Mr. Green said he would continue his research and report back to the Board.

Morrow County Government Command Center Update

- Mr. Green said the Command Team discussed staffing and decided to enlist the help of community partners to assist with such things as distribution of Personal Protective

Equipment (PPE), and assistance with messaging on how to slow the spread, etc. He also said strides were made in staffing for the Public Health Department.

- Chair Lindsay said there had been a push on social media for more statistics, particularly the number of people recovered. This was one of the reasons the Team discussed the idea of bringing someone in to gather all the relevant statistics into one document but decided it needed further vetting. She said the Public Health Department was already experiencing difficulties with the State's database called ORPHEUS (Oregon Public Health Epidemiologists' User System) and now the State is rolling out two new platforms. These factors have slowed down staff's ability to input contact tracing information, she said. Chair Lindsay went on to discuss budget impacts and said the County might have to pull back funds from departments such as Criminal Justice Commission funds, lottery dollars, as well as look at the Grants to Cities program. These topics will come to a BOC meeting in the near future, she said.

Tillamook County Creamery Association/Business Oregon Grant Application Update

Chair Lindsay discussed the efforts she and Gregg Zody, Community Development Director, undertook to get the application ready in a short timeframe (joint application with Tillamook County to the Tillamook County Creamery Association). Chair Lindsay said it could still be withdrawn, if the other Commissioners objected. She said as the County's match for the grant, she proposed using \$50,000 of the funds approved during Budget Committee meetings for economic resiliency, and combine it with \$100,000 from Tillamook County, meaning the potential total amount award could be \$300,000.

Commissioner Doherty then suggested the County put in \$100,000 as the match, to which Commissioner Russell agreed. After discussion, the Commissioners agreed if the application was successful and the terms were not what was expected, the County would not move forward.

Irrigon Building Update

Darrell Green, Administrator

- Work continued on the site plan and furniture vendor selection.
- Permit applications to the City of Irrigon were nearly ready for submission.
- Subcontractor selection will be known tomorrow.

BOC Meeting Schedule

The following dates are fifth Wednesdays of the month so BOC Meeting are not currently scheduled: July 29th, September 30th and December 30th.

5310 Discretionary Grant Agreement #34261 – Two-Way Cameras for Special Transportation Vehicles

Katie Imes, Coordinator, The Loop

Ms. Imes said The Loop was awarded the grant for the cameras and the funds will be available in October, according to the agreement presented today.

Commissioner Doherty moved to approve the Rail and Public Transit Division, Oregon Department of Transportation Agreement No. 34261; effective July 1, 2020 – June 30, 2022; \$27,000, with the \$13,500 match coming from Fund #216 (Statewide Transportation

Improvement Fund, Plan Project One, Mobile Data Transmitters Project). Commissioner Russell seconded. Unanimous approval.

Made to Thrive Program Update

Christy Kenny, Juvenile Department Director

Ms. Kenny said the County was awarded a Juvenile Crime Prevention grant from the State in the amount of \$60,000, with the majority then going to the Made to Thrive Program. This program is based in Umatilla County but continues to serve more kids in Morrow County. She explained that while the record showed a total of 10 kids served in two quarters, it wasn't reflective of the true number of people served because of the limit to the 10-17 age group. When someone starts working with one youth, it ultimately ends up being the whole family, she said. COVID-19 impacted the program, causing a shift in focus, she said. They are now helping kids and families with such things as obtaining cleaning supplies, sport equipment items, gymnastics lessons, taekwon do lessons and summer camp fees. She said the County hasn't spent a lot of the money from this grant yet and more volunteers were needed. She said the program has done "great work" for the kids they've been able to reach.

Department Reports

The following written reports were reviewed:

- Juvenile Department Quarterly Report, submitted by Ms. Kenny
- The Loop Quarterly Report, submitted by Ms. Imes
- Parole & Probation Semi-Annual Report, submitted by Corrections Lieutenant Dan Robbins
- Emergency Management Quarterly Report, submitted by Undersheriff John Bowles

Interchange Are Management Plan Discussion

Commissioner Doherty talked about the unresolved issues impeding the progress on amending the IAMP, such as the route for the Umatilla Electric Cooperative 230-kV line and the locations of the loop roads. Various discussions ensued. Port representatives and the Commissioners agreed meetings need to take place to move the processes forward, sooner rather than later.

Correspondence

- Letter from the Oregon Dairy and Nutrition Council touting a local winner of the 2020 U.S. Dairy Sustainability Award – Threemile Canyon Farms. The award was given to only three dairies nationwide.
- Sixth Judicial District, Amended Presiding Judge Order No. 20-005, COVID-19 Phased Response – Operations, Phase 2: Masks are Required in the Courthouses as of July 1, 2020.
- Oregon Employment Department, Labor Market Information for Morrow and Umatilla Counties.

Commissioner Reports

The Commissioners provided updates on meetings attended, etc.

Signing of documents followed by Adjournment at 10:45 a.m.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Morrow County Budget Committee Position #3, held by Jeff Wenholz, recently expired on June 30, 2020. The attached notice for Position #3 reflects the new term date effective July 1, 2020 through June 30, 2023 and letters of interest to be accepted through August 28, 2020. The governing body will be presented with the letters of interest at the September 2, 2020 Board of Commissioner public meeting in Heppner, Oregon.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve the Morrow County Budget Committee recruitment for Position #3.

Attach additional background documentation as needed.

The governing body of Morrow County is seeking letters of interest to serve on its budget committee, as a member, for a three-year term, effective July 1, 2020 to June 30, 2023. The governing body, per ORS 294.414, shall establish a budget committee that consists of the members of the governing body and a number, equal to the number of members of the governing body. The members of the budget committee shall receive no compensation for their services as members of such committee. Appointive members of the budget committee may not be officers, agents or employees of Morrow County. If you are interested in serving as a member of the Morrow County budget committee, submit a letter of interest no later than August 28, 2020 to the Finance Department, PO Box 867 Heppner, OR 97836 or by email to kknop@co.morrow.or.us. The governing body will be presented with the letters of interest at the September 2, 2020 Board of Commissioners public meeting in Heppner, OR. If you have any questions please contact Kate Knop, Finance Director, at 541-676-5615.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The proposed Budget Calendar for Fiscal Year 2021 - 2022 is attached for the Board's review, discussion, and approval. This calendar may work in conjunction with the current fiscal year budget 2020-2021 budget work sessions due to COVID - 19.

Note: the proposed "Budget Committee Meetings" are April 13th - 15th, 2021, in Heppner, Oregon.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve Budget Calendar for fiscal year 2021-2022.

Attach additional background documentation as needed.

Budget Calendar for FY 2021-22

September 15 th	Director's Meeting – Budget Timeline Discussion <ul style="list-style-type: none">• FTE/Reclass Ask<ul style="list-style-type: none">○ October 1-31, 2020• Decision Package Ask<ul style="list-style-type: none">○ November 1 – 30, 2020
September 23 rd	<u>Long Range Planning – Work Session (Heppner/Zoom)</u>
October 1 – 31 st	FTE/Reclass Ask
October 14 th	<u>Long Range Planning – Work Session (TBD/Zoom)</u>
November 1 – 30 th	Decision Package Ask (>10% or >\$5k)
November 4 th	<u>Long Range Planning – Work Session (Heppner/Zoom)</u>
December 16 th	<u>Long Range Planning – Work Session (TBD/Zoom)</u>
January 20 nd	<u>Long Range Planning - (Forecast Only) (Heppner)</u> <ul style="list-style-type: none">• General financial position overview: Kate<ul style="list-style-type: none">○ Beginning and ending fund balance• Revenue Forecast• Long range objectives
January 22 nd	Budget worksheets, instructions, and calendars sent out
February 19 th	Budget Requests due back to Finance Department <ul style="list-style-type: none">• Budget preparation-Kate
March 8-19 th	Department Meetings to Discuss Budget Requests <ul style="list-style-type: none">• 15 minutes each. Darrell and Kate• Kate and Darrell discussion and decisions on which decision packets to include• Creation of spreadsheet that lists all decision package requests. This should denote what is included and not included in the recommended budget.• Background Documentation/Narrative<ul style="list-style-type: none">○ Revenue – Kate directed○ Charts and Graphs – Kate
March 22 nd	Publish 1st Budget Comm. Meeting Notice Publish Budget Comm. Meeting Notice to County Website

April 13-15th

Budget Committee Meetings

(Tentative, not confirmed with Committee)

May 3rd

Publish Budget Financial Summary and Notice of Hearing

May 12th

Public Hearing on Budget

June 16th

Adopt Budget

July 2nd

File Budget with County Assessor

September 30th

File copy of budget with County Clerk



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OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Under ODE's **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school's plan to the local school board and make the plans available to the public. This form is to be used to document a district's, school's or program's plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Riverside Jr/Sr High School
Key Contact Person for this Plan	David Norton
Phone Number of this Person	541-481-2525
Email Address of this Person	david.norton@morrow.k12.or.us
Sectors and position titles of those who informed the plan	John Christy – Assistant Principal Sam Cornelius – Language Arts Teacher Robin Graff – CTE Teacher Charlene Baker – Special Education Teacher Clair Costello – PE Teacher / Athletic Director Tracy Gordanier – Educational Assistant Elizabeth Rosen – Counselor Alena Davis – IMESD Nurse
Local public health office(s) or officers(s)	Morrow County Public Health Nurse Diane Kilkenny IMESD Nurse Alena Davis
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	David Norton - Principal
Intended Effective Dates for this Plan	August 31,2020 – June 10, 2021
ESD Region	InterMountain Educational Service District

¹ For the purposes of this guidance: "school" refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, "school" will be used inclusively to reference all of these settings.

² For the purposes of this guidance: "district" refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

3. Indicate which instructional model will be used.

Select One:

- On-Site Learning Hybrid Learning Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-14 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 15, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning.
Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school’s Instructional Model for the effective dates of this plan.

[Complete after June 30, 2020 when Comprehensive Distance Learning Guidance is released by ODE.] Describe how your school’s model aligns to the Comprehensive Distance Learning Guidance.

Describe the school’s plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.



1. Public Health Protocols

1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Implement measures to limit the spreads of COVID-19 within the school setting. <input type="checkbox"/> Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. <input type="checkbox"/> Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA. <input type="checkbox"/> Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan. <input type="checkbox"/> Process and procedures to train all staff in sections 1 - 3 of the <i>Ready Schools, Safe Learners</i> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained. <input type="checkbox"/> Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff.	<p>Morrow County School District Communicable Disease Plan. See Attached.</p> <p>Administer and/or staff appointed by the administer will be designated as the person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance.</p> <p>School nurse Alena Davis RN and LPHA Diane Kilkenny with the support of OHA provide support and resources to the district policies and plans. Reviewing relevant local, state and national evidence for planning.</p> <p>Alena Davis RN will be training all staff on Health procedures and policies in sections 1-3 of the Ready Schools, Safe Learners guidance. We are considering virtual training where appropriate to ensure physical distancing is maintained.</p>

- Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas.
- Process to report to the LPHA any cluster of any illness among staff or students.
- Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner.
- Protocol for screening students and staff for symptoms (see section 1f of the **Ready Schools, Safe Learners** guidance).
- Protocol to isolate any ill or exposed persons from physical contact with others.
- Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the **Ready Schools, Safe Learners** guidance).
- Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official.
 - If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the **Ready Schools, Safe Learners** guidance), the daily log may be maintained for the cohort.
 - If a student(s) is not part of a stable cohort, then an individual student log must be maintained.
- Required components of individual daily student/cohort logs include:
 - Child's name
 - Drop off/pick up time
 - Parent/guardian name and emergency contact information
 - All staff (including itinerant staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student
- Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.
- Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.
- Protocol to respond to potential outbreaks (see section 3 of the **Ready Schools, Safe Learners** guidance).

Alena Davis RN school nurse and LPHA Diane Kilkenny RN have worked together on a procedure for notifying the LPHA of any confirmed COVID-19 cases among students or staff. As well as the policy to report to the LPHA any clusters of any illness among staff or students. **See Attached**

Each night the custodial staff will be disinfecting high traffic areas (bathrooms, door handles, office space, etc). Teachers will spray student desks at the end of each day, students will use their individual towel to wipe it clean.

School Nurse Alena Davis RN has assembled a procedure for cooperating with our LPHA recommendation and provide all logs and information in a timely manner. **See Attached**

Administration or designated staff will be in charge of visually screening staff members.

Isolation location will be in the current health room and medication and treatments will be moved to a room in the front office. Isolation room is 141 sq. feet, with room for more than 1 student and a staff member for supervision. **See Attached for Isolation Procedure.**

Administers and the superintendent will communicate potential COVID-19 cases to school community and other stakeholders. Letters are established for communicating with students, parents and staff who may have become in close contact with a confirmed case. **See Attached.**

A system for each staff member of a stable cohorts and arternary staff has been created and will be maintained by each teacher on a daily basis within the classroom. This system has been developed by the school nurse Alena Davis RN in collaboration with LPHA Diane Kilkenny RN. Procedure for recording/keeping of daily logs for a minimum of four weeks. Included in this system is to ensure that school reports are sent for consultation with our LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19. **See Attached.**

See Attached for procedure for responding to potential outbreaks.

1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models. Medically Fragile, Complex and Nursing-Dependent Student Requirements <input type="checkbox"/> All districts must account for students who have health conditions that require additional nursing services. Oregon law (ORS 336.201) defines three levels of severity related to required nursing services: <ol style="list-style-type: none"> 1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services. 2. Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services. 	<p>All staff and students are given the opportunity to self-identify as vulnerable or living with a vulnerable family member.</p> <p>Staff</p> <p>*Plan includes all staff self-identifying as vulnerable or part of a vulnerable household.</p> <ul style="list-style-type: none"> ● Redeployed options could include: <ul style="list-style-type: none"> *On-line instructions and support *Maintenance projects, custodial work, office work without student/staff contact. ● Staff could consider all leave options as well.

<p>3. Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services.</p> <p><input type="checkbox"/> Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> ● Communicate with parents and health care providers to determine return to school status and current needs of the student. ● Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services. ● Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations. ● The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association. ● Service provision should consider health and safety as well as legal standards. ● Work with an interdisciplinary team to meet requirements of ADA and FAPE. ● High-risk individuals may meet criteria for exclusion during a local health crisis. ● Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> ○ US Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020. ○ ODE guidance updates for Special Education. Example from March 11, 2020. ○ OAR 581-015-2000 Special Education, requires districts to provide ‘school health services and school nurse services’ as part of the ‘related services’ in order ‘to assist a child with a disability to benefit from special education’. ○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion. 	<p>Students</p> <ul style="list-style-type: none"> ● All students identified as vulnerable, either by physician or parent/guardian notification, will be enrolled in online instruction with weekly check-ins. ● Students who experience disabilities will continue to receive specially designed instructions. As per ORS 336.201 ● Students with language services will continue to receive English Language Development. <p>School Nurse, counselor, sped teacher and administer will continue to address individual student needs as we previously have done per ODE guidance and state law.</p> <p>School nurse will maintain communication with parents and health care providers to determine return to school status and current needs of the student.</p> <p>Health Management Plans, Care Plans IEP’s and 504’s will be updated to address current health care considerations as indicated.</p> <p>School nurse and interdisciplinary team will continue to meet requirements of ADA and FAPE</p> <p>Visitors/Volunteers</p> <p>Visitors/Volunteers will be unable to work in schools, or complete other volunteer activities that require in-person interaction, at this time. Adults in schools are limited to essential personnel only.</p>
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1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation.</p> <p><input type="checkbox"/> Support physical distancing in all daily activities and instruction, striving to maintain at least six feet between individuals.</p> <p><input type="checkbox"/> Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</p>	<p>Rm 100 Baker – 837sq ft Rm 101 Simpson – 896 sq ft Rm 102 Baker – 837 sq ft Rm 103 Reynolds – 864 sq ft Rm 104 King – 837 sq ft Rm 106 Davis – 837 sq ft Rm 107 Alvarez – 837 sq ft Rm 108 Mittelsdorf – 837 sq ft Room 109 R. Boor – 837 sq ft</p>

- Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).
- Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.

Rm 110 Mangione – 837 sq ft
 Rm 112 Vanderpaas – 1165 sq ft
 Rm 113 Orcutt – 756 sq ft
 Rm 114 Beard – 1147 sq ft
 Rm 200 D. Booar – 1259 sq ft
 Rm 201 Dunlap – 4644 sq ft
 Rm 202 Birt – 899 sq ft
 Rm 205 Fox-Brennan – 1120 sq ft
 Library Costello – 5323 sq ft
 Rm 207 Kuchenbecker – 898 sq ft
 Rm 208 Ashby – 773 sq ft
 Rm 209 Landis – 961 sq ft
 Rm 210 G. Shimer – 524 sq ft
 Rm 211 Callow/Renfro – 2812 sq ft
 Rm 300 Jordan – 750 sq ft
 Rm 301 Cornelius – 840 sq ft
 Rm 302 Kirk – 750 sq ft
 Rm 303 Pullen – 840 sq ft
 Rm 402 Hynes – 1015 sq ft
 Rm 403 Graff – 986 sq ft
 Old Commons – 6930 sq ft
 New Commons – 6522 sq ft
 Gym – 4025 sq ft

6ft markings will be placed on surfaces to assist students and staff in maintain appropriate distance. Markings on walls and floors for one-way traffic flow will placed in hallways and cafeteria lunch lines for visual instruction of appropriate spacing.

Staggering schedules are being implanted as to keep single cohorts in a hall at transitioning time for the least amount of cross contaminating.

Plexiglass shields will be in place for individual supports such as speech and articulation as well as PT and OT services that can be done at a distance. When hands on is needed appropriate PPE's will be available and used.

1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> ● The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases. <input type="checkbox"/> Each school must have a system for daily logs to ensure contract tracing among the cohort (see section 1a of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms. <input type="checkbox"/> Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort. <input type="checkbox"/> Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers. <input type="checkbox"/> Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts. 	<p>Below are the identified stable cohorts to ensure capability of contact tracing.</p> <ol style="list-style-type: none"> 1) Transportation Cohort <ul style="list-style-type: none"> ● This is a stable group of students each day. ● Stable groups can be varied by AM/PM routes ● Updated contact tracing logs are required for each run of a route. See Attached 2) Grade 7th through 12th Grade Classroom Cohorts <ul style="list-style-type: none"> ● These grade-level cohorts are maintained throughout the year and for each special area. (ie PE, Music). 3) Speech and Language, ELL Cohorts <ul style="list-style-type: none"> ● This is a stable group is maintained as much as possible. <p>In the event the stable cohort is changed, SLP will need to update the contract-tracing log.</p> <p>ELL and Special Education staff push into cohorts for service.</p> <ul style="list-style-type: none"> ● To the extent possible, students receiving supports beyond core instruction (e.g., ELL, Special Education and Related Services) will receive these supports within their advisory cohort.

- When student needs or administrative logistics require a student to be pulled from a advisory cohort to receive support, it creates a new cohort and additional contact tracing log requirements.

Advisory Instructional Cohorts

- All students will be placed into their grade level advisory classroom for their cohort. These cohorts will be arranged appropriately based on the allowable square footage of classrooms. The cohorts will be 20-21 students in size. The advisory cohorts are grade level based (e.g. 7th graders together, 8th graders together, etc).
- Students will stay in these classrooms with the same teacher all day. Instruction will be delivered online in a flipped classroom model. If students need help from a specific teacher they will go to the helpdesk outside the given teacher’s classroom. Anytime students leave the classroom this will be documented for contact tracing.

Breakfast and Lunches

- All meals will be delivered to classrooms by educational assistants and cooks.

1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Develop a letter or communication to staff to be shared at the start of on-site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <ul style="list-style-type: none"> • Consider sharing school protocols themselves. <input type="checkbox"/> Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> • Consult with your LPHA on what meets the definition of “close contact.” <input type="checkbox"/> Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding. <input type="checkbox"/> Provide all information in languages and formats accessible to the school community.	<ul style="list-style-type: none"> • The district/school safety committee (including the school nurse) will develop communication to staff, students and families on the infection control measures being implemented to prevent spread of disease (See communicable disease plan) • The districtschool safety committee (including the school nurse) will develop procedures for communicating with anyone who has come into with a confirmed case or when a new close/sustained contact with a confirmed case or when a new case has been confirmed and how the district is responding. See Attached. <p>The district/school safety committee (including the school nurse) will update communicable disease plan with communication protocols.</p>

1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> • Primary symptoms of concern: cough, fever or chills, shortness of breath, or difficulty breathing. • Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19, but are not enough in isolation 	<p>Screening Students:</p> <ul style="list-style-type: none"> ○ Entrances will be limited to 2 areas with staff member present, as well as each classroom teacher will conduct visual screening for appearance of symptoms. ○ When screening indicates that a student may be symptomatic, the student is directed to the office. *Follow established procedure from CDP (see section 1a). ○ Hand sanitizer will be placed by each entrance and classroom and is required to be used upon arrival or student will utilize

<p>to deny entry. More information about COVID-19 symptoms is available from CDC.</p> <ul style="list-style-type: none"> ● Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> ○ Trouble breathing ○ Persistent pain or pressure in the chest ○ New confusion or inability to awaken ○ Bluish lips or face ○ Other severe symptoms <p><input type="checkbox"/> Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian.</p> <ul style="list-style-type: none"> ● Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the Ready Schools, Safe Learners guidance) and sent home as soon as possible. ● They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving. <p><input type="checkbox"/> Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</p> <p><input type="checkbox"/> Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p><input type="checkbox"/> Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>	<p>classroom sink to wash hands if unable to utilize hand sanitizer due to medical issues.</p> <ul style="list-style-type: none"> ○ There are transportation specific screening procedure that must be followed. See section 2i for more information <p>Screening Staff:</p> <ul style="list-style-type: none"> ○ Staff are required to report when they may be exposed to COVID-19. Staff are required to report when they have symptoms related to COVID-19. ○ Staff members are not responsible for screening other staff members for symptoms. <p>Ongoing:</p> <p>Weekly letters/emails: As reminders to parents to report actual symptoms when calling students in sick in part of communication disease surveillance. Any students or staff known to have been exposed to COVID-19 shall not be allowed on campus until the passage of 14 days after exposure or until symptoms (ie fever, cough, shortness of breath, sore throat, headache) have recovered without use of medication.</p> <p>Do not exclude staff or students who have a cough that is not a new onset or worsening cough (eg, asthma, allergies, etc) from school. When in question consult with school nurse. Exclusion of students is ultimately the discussion of the administrator of the school in collaboration with the school nurse.</p> <p>Parents/guardians can provide information regarding existing conditions that cause coughing to be utilized for the purpose of screening, as previously existing coughs that are not worsening are not considered symptomatic of COVID-19. School nurse Alena Davis RN may inquire of health providers records if further investigation is necessary.</p>
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1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Restrict non-essential visitors. Only allow visitors if six feet of physical distance between all people can be maintained. <input type="checkbox"/> Visitors must wash or sanitize their hands upon entry and exit. <input type="checkbox"/> Visitors must wear face coverings in accordance with local public health authority and CDC guidelines. <input type="checkbox"/> Screen all visitors for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days. 	<p>Visitors/Volunteers will be unable to work in schools, or complete other volunteer activities that require in person interaction, at this time. Adults in schools are limited to essential personnel only.</p>

1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Face coverings or face shields for: <ul style="list-style-type: none"> ● Staff who are regularly within six feet of students and/or staff <ul style="list-style-type: none"> ○ This can include staff who support personal care, feeding, or instruction requiring direct physical contact. ○ Staff who will sustain close contact and interactions with students. ● Bus drivers. ● Staff preparing and/or serving meals. <input type="checkbox"/> Face shields or clear plastic barriers for: 	<p>Face shields or Face Masks are Required for:</p> <ul style="list-style-type: none"> ● Bus Drivers ● Staff who are regularly within six feet of students and/or other staff. ● Staff preparing and/or serving food. ● For school nurses or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurse and staff supervising the isolation room will also wear appropriate Personal Protective Equipment

<ul style="list-style-type: none"> ● Speech Language Pathologists, Speech Language Pathology Assistants, or other adults providing articulation therapy. ● Front office staff. <p><input type="checkbox"/> Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role.</p> <p><input type="checkbox"/> Students who choose not to wear face coverings must be provided access to instruction.</p> <p><input type="checkbox"/> ADA accommodations: If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</p>	<p>(ie: gown, gloves, mask and shield) while supervising the isolation room.</p> <p>Face shields or clear plastic barriers for:</p> <ul style="list-style-type: none"> ● Speech Language Pathologists, Speech Language Pathologist Assistants, or other adults providing articulation therapy ● Front office staff. <p>Students will be encouraged to wear a mask (which will be provided) but will continue to receive access to instruction if they choose not to wear one.</p> <p>ADA accommodations: Staff members that requires an accommodation for the face mask/shield requirements, the district and schools will work with the staff members. Proximity to students and other staff to the extent possible to minimize exposure.</p>
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1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Protocols for surveillance COVID-19 testing of students and staff, as well as exclusion and isolation protocols for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</p> <p><input type="checkbox"/> Protocols for assessment of students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day.</p> <ul style="list-style-type: none"> ● Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. ● Consider required physical arrangements to reduce risk of disease transmission. ● Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness. <p><input type="checkbox"/> Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.</p> <p><input type="checkbox"/> Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.</p> <p><input type="checkbox"/> Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms.</p> <ul style="list-style-type: none"> ● Symptomatic staff or students should seek COVID-19 testing from their regular physician or through the local public health authority. ● If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. <ul style="list-style-type: none"> ○ Alternatively, a person who had a positive viral test may return to school when they have received two subsequent negative COVID-19 viral tests at least 24 hours apart and 72 hours have passed since fever is gone, without use of fever reducing medicine, and other symptoms are improving 	<p>Isolation procedure for surveillance of COVID-19 testing of students and staff as well as exclusion procedure for sick/staff as well as tracing are in place. See Attached</p> <p>Procedure for assessing students as well as isolation and exclusion are in place. See Attached.</p> <ul style="list-style-type: none"> ● Principal has worked with Alena Davis RN, school nurse, to determine necessary modification to areas where staff/students will be isolated. ● Have considered required physical arrangements to reduce risk of disease transmission. ● Principal, Alena Davis RN and office staff have a plan in place for the needs of generally well students who need medication or routine treatment. This will be done in the health room located in the front office. <p>Designated isolation area within the school has been determined and is adequate for space and staff supervision and symptom monitoring by the school nurse or school staff until they are able to go home. Appropriate PPE's are determined and will be available for personnel supervising isolation room. All determined PPE's are a requirement and staff will be trained on appropriately putting on and off to not contaminate supervising staff as well as hand washing prior to the start of school.</p> <p>School policy for safely transporting anyone who is sick to their home or health care facility. See Attached.</p> <p>Daily logs will be maintained containing the following:</p> <ul style="list-style-type: none"> ● Staff will maintain student confidentiality as appropriate. ● Daily logs must be maintained containing the following: Name of student sent home for illness, cause of illness, time of onset as per designated communicable disease surveillance logs and name of students visiting the office for illness symptoms, even if not sent home as per routine health logs.

<ul style="list-style-type: none"> ● If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. ● If they do not undergo COVID-19 testing, the person should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. <p><input type="checkbox"/> Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).</p> <p><input type="checkbox"/> Record and monitor the students and staff being isolated or sent home for the LPHA review.</p>	<ul style="list-style-type: none"> ● Staff and students with known or suspected COVID-19 cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. In no case can they return until: <ol style="list-style-type: none"> 1) The passage of 14 calendar days after exposure; and 2) Symptoms have been resolved for 72 hours without the use of anti-fever medications. <p>Maintain all logs for review by school nurse Alena Davis RN and LPHA. Policy for maintaining logs and sending to LPHA in place. See Attached</p>
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2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the *Ready Schools, Safe Learners* guidance).

2a. ENROLLMENT

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Enroll all students following the standard Oregon Department of Education guidelines.</p> <p><input type="checkbox"/> Do not disenroll students for non-attendance if they meet the following conditions:</p> <ul style="list-style-type: none"> ● Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or ● Have COVID-19 symptoms for 10 consecutive school days or longer. <p><input type="checkbox"/> Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.</p>	<ul style="list-style-type: none"> ● All students will be enrolled following the Oregon Department of Education guidelines. No student will be dropped for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> ○ Are identified as vulnerable, or otherwise considered to be part of a population vulnerable to infection with COVID-19 ○ Have COVID-19 symptoms for the past 14 days ○ CARE will communicate with students and families who are absent from school.

2b. ATTENDANCE

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> On-Site school students: Full-time and part-time students follow normal reporting policy and procedures.</p> <p><input type="checkbox"/> Full-Time Online and/or Hybrid school students: Full-time students who are enrolled in school and taking online and/or hybrid courses only are reported on an FTE basis using a standard record (ADMProgTypCd = 01) as identified in the Oregon Cumulative Average Daily Membership (ADM) Manual. This is an existing policy previously used in the online setting. As such, there should not be any need to reprogram student information systems to accommodate for this change and the addition of the hybrid setting.</p> <ul style="list-style-type: none"> ● Note: Because the students in the online and/or hybrid setting do not regularly attend classes at the district facilities, the standard procedures for recording student days present and days absent cannot be effectively applied 	<ul style="list-style-type: none"> ● Attendance will be taken daily for students who are in attendance in person. ● Attendance will be taken twice per week following ODE guidance for students who are doing work online from alternate locations. ● Attendance policies and plans will encourage staff and students to stay home if someone in their house is sick. ● Teachers will notify the principal when the absence rate has increased by 20% or more. <ul style="list-style-type: none"> ○ Wrap around services will be coordinated with family to ensure the student is making adequate progress. ● The principal will report this increase to the RN. ● Teachers will use the Respiratory Surveillance spreadsheet to document students with respiratory illness.

to those students. This will reduce accuracy of attendance data for the state while this is in effect.

- For the purposes of this section, please use the following definition and clarification: **Online and/or Hybrid Check-in:** The responsibility of taking attendance must be performed by the teacher of record. “Check-ins” with appropriately licensed instructional staff are two-way communications between the student and the teacher. A check-in does not include a student leaving a message on an answering machine or sending an email that does not receive a response from the appropriately licensed instructional staff by the end of the next school day.
- The student must check-in **at least** twice a week with their teacher(s) of record on **at least** two separate weekdays in order to be counted as present for all five days of that week.
- If the student only checks in once during the week, the student must be counted as absent for half of the scheduled week (2.5 days, if there are 5 days scheduled in the week).
- The student must be counted as absent for the entire week (5 days, if there are 5 days scheduled in the week) if they do not report in at all during the week.
- Note: If a district schedule is based on a 4-day school week, the student would still need to check in twice a week as described above in order to be counted as present for the entire week (4 days) and once a week to be counted as present for half of the week (2 days).
- Days in attendance may not be claimed for days in which the student did not have access to appropriately licensed instructional staff. The purpose of the rule regarding checking in with the teacher of record is to assure that the teacher can evaluate whether the student is making adequate progress in the course and the student has additional guaranteed opportunities to engage with a teacher. The responsibility of taking attendance must be performed by the teacher of record, not another staff member (e.g., the registrar or school secretary).

Part-time students receiving online and/or hybrid instruction (not college courses): Students who are not enrolled full-time and are taking online and/or hybrid courses offered by the school district or charter school are reported as large group instruction (program type 4), unless they are an ESD-registered homeschooled or private school student receiving supplemental coursework in public school, which are reported as shared time (program type 9). The district may count up to 1 hour per day per course taken, provided appropriately licensed teachers for the coursework taken, are available and accessible to the student during regular business hours on each school day to be claimed. Because this is online and/or hybrid instruction, attendance is based on check-ins with the student’s appropriately licensed teacher(s) of record at least two times (on different days) during the school week.

2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Update procedures for district-owned devices to match cleaning requirements (see section 2d of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.	<ul style="list-style-type: none"> ● Clean and sanitize each device brought in for updates, repair, return, inventory, or redistribution. ● Continue Google Classroom work to facilitate continuous learning experiences that occur on-site and in a distance learning setting (off-site); include options for digital learning

	<p>and provision for non digital distance learning where internet and computers will not be available.</p> <ul style="list-style-type: none"> ● All students will be given their own individual chromebook to use. <ul style="list-style-type: none"> ○ They will be sanitized daily. ● Helpdesk will be available to families, students and staff to help with technology issues.
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2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Handwashing: All people on campus should be advised and encouraged to wash their hands frequently. <input type="checkbox"/> Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use. <input type="checkbox"/> Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing. <input type="checkbox"/> Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings. <input type="checkbox"/> Personal Property: Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner. 	<ul style="list-style-type: none"> ● Handwashing: Provide age appropriate hand washing education, define appropriate times to wash hands, and provide hand sanitizer when hand washing is not available. ● Equipment: All classroom supplies and PE equipment will be cleaned and sanitized before use by another student or cohort group. ● Safety Drills: During fire drills (and all other safety drills), all cohort classes will be physically distanced during exit, recovery, and reentry procedures. ● Events: Field trips will be designed virtually for the school year. All assemblies, athletic events, special performances, schoolwide parent meetings and other large gatherings will be held in a virtual format until further notice. ● Transitions/Hallways: Hallway traffic direction marked to show travel flow. ● Classroom line up: students line up in cohort classes outside and in the gym in designated areas, keeping more than 6 feet between cohort groups. <ul style="list-style-type: none"> ○ Line up areas are to be marked with visual cues to indicate adequate physical distance. ● Personal Property: Each classroom will have a limit on the number of personal items brought in to school. A full list will be sent home prior to class starting with allowable items (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). ● Restrooms: Each cohort will have designated restroom schedules alleviating waiting and large groups. If this cannot be maintained, the restrooms will be cleaned multiple times throughout the day.

2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures. <input type="checkbox"/> Create schedule(s) and communicate staggered arrival and/or dismissal times. <input type="checkbox"/> Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the Ready Schools, Safe Learners guidance). <input type="checkbox"/> Develop sign-in/sign-out protocol to help facilitate contact tracing: <ul style="list-style-type: none"> ● Eliminate shared pen and paper sign-in/sign-out sheets. 	<ul style="list-style-type: none"> ● Students will not be able to enter the building until they have been cleared. ● Students will have staggered drop-off and pick-up times by cohort and grade level. <ul style="list-style-type: none"> ○ For families with multiple children in different cohorts, outdoor spaces will be utilized to maintain cohort groups and ensure student supervision. ● Each teacher will use a sign-in/sign-out protocol to help facilitate contact tracing.

- Ensure hand sanitizer is available if signing children in or out on an electronic device.
- Install hand sanitizer dispensers near all entry doors and other high-traffic areas.
- Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.

- Staff will fill in the information and not allow a shared pen/paper.
 - Hand sanitizer will be available at reception to use in conjunction with arrival/dismissal and sign-in/sign-out.
- Handwashing stations or hand sanitizer dispensers will be placed near all entry doors and other high-traffic areas.
 - Share with families the need to keep drop-off/pick-up interactions as brief as possible.
 - Mark specific areas and designate one-way traffic flow for transitions of traffic for vehicles and on-foot.

2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Seating: Rearrange student desks and other seat spaces to at least six feet apart; assign seating so students are in the same seat at all times.</p> <p><input type="checkbox"/> Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.</p> <p><input type="checkbox"/> Handwashing: Remind students through signage and regular reminders from staff of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of and hands washed or sanitized immediately.</p> <ul style="list-style-type: none"> ● Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. 	<ul style="list-style-type: none"> ● Seating: Rearrange student desks and tables to at least six feet apart; assign seating so students are in the same seat at all times. ● Materials: Each classroom will limit sharing of community supplies when possible (e.g., scissors, pencils, etc.). If needed to share, these items will be cleaned frequently. Hand sanitizer and tissues will be available for use by students and staff. ● Hand Washing: Post age appropriate signage and provide regular reminders for hand washing. ● Classroom Procedures: All students will have an assigned location in their homeroom for their belongings. ● Seating: Each class and hallway will have visual aids (e.g., painter's tape, stickers, etc.) to illustrate traffic flow, appropriate spacing, assigned seating areas. ● Environment: When possible, windows will be open in the classroom before students arrive and after students leave.

2g. PLAYGROUNDS, FIELDS, RECESS, AND BREAKS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's Specific Guidance for Outdoor Recreation Organizations).</p> <p><input type="checkbox"/> Students must wash hands before and after using playground equipment.</p> <p><input type="checkbox"/> Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect between sessions and between each group's use.</p> <p><input type="checkbox"/> Cleaning requirements must be maintained (see section 2j of the Ready Schools, Safe Learners guidance).</p> <p><input type="checkbox"/> Maintain physical distancing requirements, stable cohorts, and square footage requirements.</p> <p><input type="checkbox"/> Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).</p> <p><input type="checkbox"/> Design recess activities that allow for physical distancing and maintenance of stable cohorts.</p> <p><input type="checkbox"/> Clean all outdoor equipment between cohorts.</p>	<ul style="list-style-type: none"> ● Cleaning requirements must be maintained; refer to section 3j. ● Recess activities will be planned to support physical distancing and maintain stable cohorts. This can include limiting the number of students on one piece of equipment, at one game, etc. ● Given the lessened capacity for equipment use due to cohorting and physical distancing requirements, teachers will need to set expectations for shared use of equipment by students and may need to support students with schedules for when specific equipment can be used. ● Students will be given daily breaks within their homeroom cohort to go outside together.

2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Include meal services/nutrition staff in planning for school reentry.</p>	<ul style="list-style-type: none"> ● All meals will be delivered to the classroom by school staff.

- Staff serving meals must wear face shields or face covering (see section 1h of the **Ready Schools, Safe Learners** guidance).
- Students must wash hands before meals and should be encouraged to do so after.
- Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed.
- Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.
- Adequate cleaning of tables between meal periods.

- All meals will be eaten in the classroom.
- All students must wash hands prior to meals. If possible, students will wash hands in the classroom. If not, follow hallway and restroom procedures above.
- Students will not share utensils or other items during meals.
- Each table/desk will be cleaned prior to meals being consumed and after.

2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Include transportation departments (and associated contracted providers, if used) in planning for return to service. <input type="checkbox"/> Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the Ready Schools, Safe Learners guidance). <input type="checkbox"/> Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. <ul style="list-style-type: none"> ● If a student displays symptoms, provide a face shield or face covering and keep student at least six feet away from others. Continue transporting the student. <ul style="list-style-type: none"> ○ If arriving at school, notify staff to begin isolation measures. ○ If transporting for dismissal and the student displays an onset of symptoms, notify the school. <input type="checkbox"/> Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service. <input type="checkbox"/> Drivers wear face shields or face coverings. <input type="checkbox"/> Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings). 	<ul style="list-style-type: none"> ● Each bus driver will be required to: <ul style="list-style-type: none"> ○ Visually screen students for illness ○ Maintain logs for contact-tracing ● Whenever Possible each bus will have: <ul style="list-style-type: none"> ○ three (3) feet of physical distance between passengers ○ six (6) feet of physical distance between the driver and passengers (except during boarding and in assisting those with mobility devices); reinforce this requirement by cordoning off seats as appropriate. ● Use visual cues (e.g., floor decals, colored tape or signs) to discourage students from standing and sitting within three (3) feet of other passengers, drivers and other transit employees on the bus. ● Clean and sanitize buses between cohort routes. ● Meet with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.

2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings, restrooms, and playgrounds. <input type="checkbox"/> Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students. <input type="checkbox"/> Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. Do not use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air. <input type="checkbox"/> Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments. 	<ul style="list-style-type: none"> ● All frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned between uses. ● Ventilation systems will be checked and maintained monthly by maintenance staff.

- Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see [CDC's guidance on disinfecting public spaces](#)).
- Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see [CDC's guidance on ventilation and filtration](#) and [American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance](#)).

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2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. <input type="checkbox"/> Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC). <input type="checkbox"/> Prioritize immunizations and other needed health services for students, including behavioral health and reproductive health services. 	<ul style="list-style-type: none"> ● Each school will provide age appropriate hand hygiene and respiratory etiquette education to endorse prevention. This includes website, newsletter and signage in the school setting for health promotion. ● Schools will practice appropriate communicable disease isolation and exclusion measures. ● Staff will participate in required health services related training to maintain health services practices in the school setting. ● COVID-19 specific infection control practices for staff and students will be communicated. ● Review of 504 and IEP accommodations and IHP's will be advised to address vulnerable populations. ● Immunization processes will be addressed as per routine timeline, which prioritizes the beginning of the year and new students. Information for immunization clinics will be provided to families. ● Continuity of existing health management issues will have a plan for sustaining operations alongside COVID-19 specific planning (i.e. medication administration, diabetic care).



3. Response to Outbreak

3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level. <input type="checkbox"/> Establish a specific emergency response framework with key stakeholders. <input type="checkbox"/> When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts. 	<ul style="list-style-type: none"> ● Coordinate communication with the Local Public Health Department (LPHD) ● If the region impacted is in Morrow County the LPHD will provide school-centered communication and will potentially host conference calls. ● When cases are identified in the local region, a response team should be assembled within the school district with clearly defined roles and communication structures that work in close cooperation with the LHD. The main communicators between these two entities from the school district will be Erin Stocker (Human Resources), and Marie Shimer (Educational Services). ● LPHD will advise on OHA guidelines for contacts, which will be communicated to Erin Stocker or Marie Shimer ● Identify baseline absentee rates to determine if rates have increased by 20% or more. ● Modify, postpone, or cancel large school events as coordinated with LPHD. ● Work with LPHD to establish timely communication with staff and families. ● If school closure is advised by the local public health department, consultation should occur between legal, union,

and district administration to ensure processes are consistent with legal preparedness process.

3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Follow the district's or school's outbreak response protocol. Coordinate with the LPHA for any outbreak response. <input type="checkbox"/> If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure. <input type="checkbox"/> Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students. <input type="checkbox"/> When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district. <input type="checkbox"/> Modify, postpone, or cancel large school events as coordinated with the LPHA. <input type="checkbox"/> If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students. <input type="checkbox"/> Continue to provide meals for students. <input type="checkbox"/> Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.	See District Communicable Disease Plan <ul style="list-style-type: none"> • In the event of a closure, the district will initiate the Distance Learning Model and schedule. • The district safety committee (w/school nurse) will develop clear communication on the criteria that must be met in order for on-site instruction to resume and relevant timelines with staff, students and families.

3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Plan instructional models that support all learners in Comprehensive Distance Learning. <input type="checkbox"/> Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds. <input type="checkbox"/> Communicate with families about options and efforts to support returning to On-Site instruction. <input type="checkbox"/> Follow the LPHA guidance to begin bringing students back into On-Site instruction. <ul style="list-style-type: none"> • Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools. 	See District Communicable Disease Plan



ASSURANCES

This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.

This section does not apply to private schools.

- We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and

addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.

- 
4. Equity
- 
5. Instruction
- 
6. Family and Community Engagement
- 
7. Mental, Social, and Emotional Health
- 
8. Staffing and Personnel

Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>
Not applicable - we have met all requirements	Not applicable - we have met all requirements.



Communicable Disease Management Plan

Updated: July 2020

A. Regulations

Oregon laws outline responsibilities for communicable disease control in the school setting.

OAR 581-022-2220 (excerpted)

- 1) The school district shall maintain a prevention-oriented health services program for all students which provides:
 - (b) Communicable disease control, as provided in Oregon Revised Statutes; and
 - (g) Compliance with Oregon-OSHA Bloodborne Pathogens standard (Div. 2/Z 1910.1030) for all persons who are assigned to job tasks that may put them at risk for exposure to blood or other potentially infectious materials (OPIM) (ORS 191.103)
- 2) School districts shall adopt policies and procedures which consider admission, placement and supervision of students with communicable diseases, including but not limited to Hepatitis B (HBV), Human Immunodeficiency Virus (HIV), and Acquired Immune Deficiency Syndrome (AIDS).

ORS 333-019-0010 (excerpted)

- 2) To protect the public health, an individual who attends or works at a school or child care facility, or who works at a health care facility or food service facility may not attend or work at a school or facility while in a communicable stage of a restrictable disease, unless otherwise authorized to do so under these rules.
- 3) A susceptible child or employee in a school or children's facility who has been exposed to a restrictable disease that is also a reportable disease for which an immunization is required under OAR 333-050-0050 must be excluded by the school administrator, unless the local health officer determines, in accordance with section (4) of this rule, that exclusion is not necessary to protect the public's health.

B. Overview

Communicable diseases can be transmitted from person to person by various routes. A basic understanding of how these diseases are transmitted and common prevention measures can help decrease the spread of infections. Early identification of signs and symptoms of communicable disease is of paramount importance to maintain the health of the school population and decrease school absenteeism.

C. Background

Prevention and Transmission Routes

In the school environment, communicable diseases can be transmitted from one individual to another. This can occur between students, school staff, and visitors. Effective prevention measures include education, avoidance of risk factors, sanitation, vaccination, early recognition of symptoms, health assessment, prompt diagnosis and appropriate isolation or treatment.

Oregon public health law (see Appendix I) mandates that persons who work in or attend school who are diagnosed with certain diseases or conditions be excluded from school until no longer contagious. However, diagnosis often presumes a physician visit and specific testing, and schools must often make decisions regarding exclusion based on non-diagnostic but readily identifiable signs or symptoms (see pages 10-11).

The chart included in the Procedures section (15-25), entitled “Recommended School Action When a Person Exhibits Symptoms of a Communicable Disease or a Health Care Provider Has Diagnosed a Specific Communicable Disease,” lists information regarding specific communicable diseases and includes control measures, which school nurses and administrators may employ to protect both students, school staff and visitors. Local school boards may wish to adopt the recommendations from this source as a basis for policy regarding school-restrictable diseases.

Prevention: Hand Washing is the most important action

Frequent and thorough **hand washing is the primary prevention measure against the spread of communicable diseases**. When done correctly, hand washing will help students, school staff and visitors avoid spreading and receiving disease-causing bacteria and viruses.

Effective Hand Washing (<http://www.cdc.gov/Features/HandWashing>)

- Use plenty of soap and water.
- Scrub vigorously wrists, tops of hands, between fingers, under and around rings, palms and fingernails for 20 seconds.
- Rinse well.
- Dry.
- Turn off the faucet with a paper towel so clean hands stay clean.

The soap and rubbing action of handwashing helps dislodge and remove germs. When soap and water is not available, hand sanitizer can be used to help reduce the spread of germs.

Hand sanitizers may kill germs, but do not effectively remove particles, such as dirt or body fluids. **Visibly dirty hands should always be washed with soap and water.** Some bacteria and viruses are not killed by hand sanitizers. Check product labels for specific organisms killed. For greatest protection against the spread of disease, **hands should be washed thoroughly with soap and water.**

It is important to wash hands:

- After blowing nose, coughing, or sneezing (even if you use a tissue!)
- After changing a diaper
- After handling animals or animal waste
- After recess or gym
- After touching garbage
- After using the bathroom or assisting another person in the bathroom
- Before and after caring for someone who is sick
- Before and after treating a cut or wound
- Before eating
- Before, during and after preparing food
- When hands are dirty

Prevention: Exposure Avoidance

All staff and students need to maintain strict adherence to body fluid exposure precautions. Report all body fluid contacts with broken skin, mucous membranes (in the nose, mouth or eyes) or through puncture wounds (such as human bites and needle stick injuries) to your school's school nurse and/or administrator.

Surfaces or objects commonly touched by students or staff (such as desk tops, toys, wrestling mats) should be cleaned at least daily. Surfaces or objects soiled with blood or other body fluids should be cleaned and disinfected using gloves and any other precautions needed to avoid coming into contact with the fluid. Remove the spill, then clean and disinfect the surface.

Communicable Disease Transmission Routes

Airborne

Infection via airborne transmission routes can occur when the germ from an infected person becomes suspended in the air and is then inhaled by another person.

Examples of airborne diseases

tuberculosis, measles, chickenpox; less common diseases like smallpox and SARS

Prevention of airborne transmission diseases

- If you haven't had measles or chickenpox, you should be vaccinated against them.
- Isolate persons with these diseases from public places until they are no longer infectious.

Respiratory Droplet

Infection can occur when the germ from an infected person's nose or throat comes into contact with the mucous membranes (the eyes, nose or mouth) of another person by coughing, sneezing or spitting. Such transfers occur only at distances of less than 6 feet.

Examples of respiratory droplet diseases

Common cold, influenza (flu), whooping cough (pertussis), meningococcal disease

Prevention of respiratory droplet diseases

- Cover mouth and nose when coughing and sneezing.
- Use tissues when coughing and sneezing. Do not reuse handkerchiefs or tissues.
- Discard tissues promptly in an appropriate waste container. Wash hands after discarding tissue.
- If tissues are not available, cough or sneeze into one's sleeve, not into one's hands.
- Stay up-to-date on vaccinations (flu, pertussis, meningococcal)

Direct or Indirect Contact

Direct contact: Infections can spread from person to person by either skin-to-skin contact or skin-to-mucous membrane contact. (Germs that can be spread by respiratory droplet are often spread by this route as well.)

Indirect contact: Infections can spread from contaminated object to person.

Examples of diseases spread by contact

Fungal infections (such as "ringworm"), herpes virus, mononucleosis, skin infections (such as Staph and Strep), influenza (flu), common cold

Prevention of diseases spread by contact

- Wash hands thoroughly and often. (<http://www.cdc.gov/Features/HandWashing/>).
- Always follow work practice controls as required by the Oregon-OSHA Bloodborne Pathogens standard and described in the school district exposure control plan (SDEP) when handling potentially infectious materials or other body fluids (see watermark Appendix I).
- Cover sores and open areas on skin with a bandage which completely covers the affected area. Make sure that no fluids can leak from the bandage.
- Wash items contaminated with body fluids, such as saliva, blood, urine, feces, nasal secretions and vomit, following OR-OSHA and CDC Guidelines and District protocol
- Appropriately clean frequently touched objects in the environment (door knobs, phones)
- Stay up-to-date on flu vaccination

Fecal – Oral

Infection can spread from the stool or fecal matter of an infected person to another person, usually by contaminated hand-to-mouth contact, or by way of contaminated objects, when effective hand washing is not done after toileting or through poor personal hygiene.

Examples of fecal-oral diseases

Diarrheal illnesses, Hepatitis A, pinworms

Prevention of fecal-oral diseases

- Wash hands thoroughly and often. (<http://www.cdc.gov/Features/HandWashing/>):
 - After using the toilet;
 - After assisting with toileting or diapering;
 - Before eating, handling, or preparing all foods; and
 - After touching animals.
- Provide training for all students and staff who work in direct student care, food preparation, food service and cleaning.
- Wash toys or other objects with soap or detergent before and after use, followed by an EPA and district approved disinfectant
- Stay up-to-date on Hepatitis A vaccination

Foodborne

Foodborne illnesses occur as a result of eating food that has been improperly handled, prepared or stored.

Examples of foodborne illnesses

Diarrheal diseases, Hepatitis A

Prevention of foodborne illnesses

- Practice effective hand washing before touching foods (<http://www.cdc.gov/Features/HandWashing/>).
- Prohibit any ill student or staff from working in the cafeteria, kitchen or around food preparation, service or clean-up.
- Store food appropriately; keep cold foods cold and hot foods hot.
- Only commercially prepared and packaged foods can be brought to school for classroom parties.
- All food preparation and service must be done according to Food Service guidelines and local school district policies.
- A Hepatitis A vaccine is available

Waterborne

Waterborne illnesses are spread by consumption or exposure to water that has been contaminated with infectious germs. The contaminated water may be swallowed or come into contact with the person's skin or mucous membranes.

Examples of waterborne illnesses

Diarrheal diseases, skin infections, Hepatitis A

Prevention of waterborne illnesses

- Make effective hand washing mandatory before preparing water for student activity, and after conclusion of the activity and activity clean up (<http://www.cdc.gov/Features/HandWashing/>).
- Fill and disinfect ‘water tables’ or activity area immediately before play period with a chlorine bleach solution of 1 teaspoon per gallon of water, freshly mixed each day per district procedure.
- Wash toys or other objects with soap or detergent before and after use, followed by an EPA and district approved disinfectant.
- Prohibit ill students and staff from participating in water related activities.
- Showering after exposure to potentially infectious water can reduce the amount of germs on the skin.
- Hepatitis A vaccine is available

Bloodborne

Bloodborne illnesses are spread through very specific and close contact with an infected person’s body fluids, such as unprotected sexual contact, sharing needles or drug paraphernalia, by a pregnant mother to her unborn child, blood transfusions (rarely), tattooing or piercing in unlicensed establishments and puncture wounds (needle-stick injuries).

In the school setting, risk for infections can occur when infected body fluids come into contact with a person’s broken skin, mucous membranes or through a puncture wound (e.g. needle-stick injury, sharp objects, human bite or fight).

Examples of blood-borne illnesses

Hepatitis B, C, and D; HIV/AIDS

Prevention of blood-borne illnesses

- Wash hands thoroughly and often. (<http://www.cdc.gov/Features/HandWashing/>).
- Provide continuing education to students and staff regarding risk factors and behaviors.
- Ensure compliance with the OSHA Bloodborne Pathogen Standard for school districts and employees.
- Use Standard Precautions for students, school staff and visitors: Assume that all body fluids of all persons have a potential for the spread of infections.
- Have body fluid clean-up kits available for trained staff to utilize
- Hepatitis B vaccine is available

Sexual Transmission

Sexually transmitted infections are spread from person to person through sexual intercourse (including oral and anal sex). Some diseases, such as HIV, and Hepatitis B and C, can be transmitted both by bloodborne and sexual routes.

Examples of sexually transmitted infections

Gonorrhea, Chlamydia, Syphilis, Herpes, Genital warts (human papillomavirus)

Prevention of sexually transmitted infections

- Provide Oregon’s comprehensive sexuality curriculum so that students will be aware of safety issues in this area. [Sexuality Education and Risk Behavior Prevention](#)
- HPV vaccine is available

Communicable Disease Control – Resources and Support

School Health Resources

Health policy and procedures in the school setting should be developed in collaboration with those trained and/or licensed in the health field. Consider utilizing the resources listed below.

- School nurse; registered nurse practicing in the school setting
- Local public health authority (see Appendix 2)
- School-Based Health Centers
- Community health care providers
- Oregon Occupational Health and Safety Administration (OSHA)
- Oregon Health Authority, Public Health Division (PHD)

Whole School Support

School health is a shared responsibility. The Centers for Disease Control’s *Whole School, Whole Community, Whole Child* model highlights ways that individuals from different disciplines can contribute together to a healthier school community, including actions such as those described below. <https://www.cdc.gov/healthyschools/wsc/index.htm>

Roles and Responsibilities

Health education and support for students, school staff and parents is an essential component in the prevention and control of communicable diseases.

Health Education

Develop and use K-12 developmentally appropriate curricula that addresses the prevention of communicable diseases. For example, teach effective hand washing in K-3, provide parent information on recognizing signs and symptoms of communicable illness and when to keep ill children home, teach appropriate sexuality education to prevent the spread of sexually transmitted infections and encourage age-appropriate hygiene for all levels.

Physical Education

Develop and promote K-12 programs that ensure communicable disease prevention in all physical education and sport areas. For example, develop school district policies regarding body-contact sports or activities when open or draining wounds are present, provide proper cleaning and hand-washing equipment at all events and provide staff training regarding safe practices.

Health Services

Provide school-based or school-linked access (school nurses, school-based health centers) to communicable disease prevention services, referrals to health care providers, and training to assess, coordinate and report to local health departments.

Nutrition Services

Healthy students require balanced and nutritious diets to strengthen the immune system to fight illness. Safety measures must be followed to ensure that all food, food areas and utensils are prepared and cleaned in accordance with public health guidelines to prevent outbreaks of foodborne illness.

School Counseling, Psychological and Social Services

Work collaboratively with Health Services personnel to minimize fear and confusion for students and staff that often occur with communicable disease incidents or outbreaks. Make appropriate referrals of students to Health Services personnel. Act as a liaison to Health Services in following the district policy regarding the reporting of communicable diseases when information is made available from other staff, students and parents and assist in giving accurate information as permitted by confidentiality policies.

Healthy Schools Environment

Develop policies and procedures that align with Oregon Public Health law regarding exclusion of ill students and staff with specified communicable diseases and conditions (see page 10). Health Services should provide information and education on communicable diseases common in the school population. Develop, implement and review on an annual basis the Exposure Control Plan for Bloodborne Pathogens in the school setting per the OR-OSHA rule. Update when necessary to reflect new or modified tasks and procedures which affect occupational exposure and to reflect new or revised employee positions with occupational exposure.

Health Promotion for Staff

Encourage a healthy lifestyle that reduces communicable disease risks for staff. For example, complete up-to-date immunizations, practice and model effective hand washing, and offer training in communicable disease recognition and prevention.

Family and Community Involvement

Promote meaningful partnerships among schools, families and communities to enhance the prevention of communicable disease in youth. For example, circulate newsletters on current communicable disease issues and sponsor PTA information programs to include communicable disease topics of interest to the school-age population.

D. Procedures

Communicable Disease Control Measures – Guidelines for Exclusion

Part 1: EXPANDED GUIDELINES FOR SCHOOL STAFF

Symptoms described in the EXPANDED GUIDELINES FOR SCHOOL STAFF should be considered reasons for exclusion until symptoms are resolved for the length of time indicated below OR until the student has been cleared by a licensed healthcare provider, unless otherwise noted.

School personnel considering a student exclusion should also consider the following:

- Only a licensed health care provider can determine a diagnosis or prescribe treatment.
- The school administrator has the authority to enforce exclusion. [[OAR 333-019-0010](#)]
- The registered nurse (RN) or school nurse* can be a valuable resource. Collaboration with the RN may be legally required, especially if health issues relate to a student’s chronic condition.
 - “A registered nurse or school nurse is responsible for coordinating the school nursing services provided to an individual student.” [[ORS 336.201](#)]
 - A RN is licensed to provide “services for students who are medically fragile or have special health care needs” [[OAR 581-022-2220](#); ORS 336.201].
 - *School nurse: an RN certified by the Teacher Standards and Practices Commission to conduct and coordinate school health services. [[ORS 342.455](#)]
- Messages about health should be created in collaboration with those licensed or trained in the health field. The registered nurse practicing in the school setting or the local public health authority should be consulted regarding notifying parents/guardians about health concerns, including describing risks and control measures.
- During times of increased concern about a specific communicable disease, such as a local flu outbreak or another emergent disease, changes to this guidance may be warranted. School administrators should work with local public health authorities regarding screening for illness, reporting of illness, and length of exclusion related to specific symptoms of concern.

Communicable Disease Control Measures – Guidelines for Exclusion

EXPANDED GUIDELINES FOR SCHOOL STAFF

Students and school staff who are diagnosed with a school-restrictable disease must be excluded from work or attendance. Susceptible students and school staff may also be excluded following exposure to selected diseases, per instructions to the school administrator from the local public health authority or per OHA state-wide posted notices. [OAR 333-019-0010; 333-019-0100]

Students should also be excluded from school if they exhibit:

- 1) **Fever**: a measured oral temperature of 100.4°F, with or without the symptoms below.
 - 2) Stay home until temperature is below 100.4°F for 72 hours WITHOUT the use of fever-reducing medication such as ibuprofen (Advil), acetaminophen (Tylenol), aspirin.
- 2) **Skin rash or sores**: **ANY** new rash if not previously diagnosed by a health care provider **OR** if rash is increasing in size **OR** if new sores or wounds are developing day-to-day **OR** if rash, sores or wounds are draining and cannot be completely covered with a bandage.
 - 2) Stay home until rash is resolved **OR** until sores and wounds are dry or can be completely covered with a bandage **OR** until diagnosis and clearance are provided by a licensed healthcare provider.
- 3) **Difficulty breathing or shortness of breath** not explained by situation such as exercise: feeling unable to catch their breath, gasping for air, breathing too fast or too shallowly, breathing with extra effort such as using muscles of the stomach, chest, or neck.
 - 2) Seek medical attention; return to school when advised by a licensed healthcare provider.
- 4) **Concerning cough**: persistent cough that is not yet diagnosed and cleared by a licensed healthcare provider **OR** any acute (non-chronic) cough illness **OR** cough that is frequent or severe enough to interfere with active participation in usual school activities.
 - 2) Stay home until 72 hours after cough resolves.
 - 3) If pertussis (“whooping cough”) is diagnosed by a licensed healthcare provider, student must be excluded from school until completion of a 5-day course of prescribed antibiotics or until cleared for return by the local public health authority. If COVID-19 is diagnosed, exclude until cleared for return by the local public health authority.
- 5) **Diarrhea**: three or more watery or loose stools in 24 hours **OR** sudden onset of loose stools **OR** student unable to control bowel function when previously able to do so
 - 2) Stay home until 48 hours after diarrhea resolves.
- 6) **Vomiting**: at least 1 episode that is unexplained
 - 2) Stay home until 48 hours after last episode

...continues

EXPANDED GUIDELINES FOR SCHOOL STAFF, *continued*

- 7) **Headache with a stiff neck and fever OR headache with recent head injury** not yet seen and cleared by licensed health provider.
 - 2) Recent head injury: consider [ODE concussion guidance](#).
- 8) **Jaundice:** yellowing of the eyes or skin (new or uncharacteristic)
 - 2) Must be seen by a licensed prescriber and cleared before return to school
- 9) **Concerning eye symptoms:** colored drainage from the eyes **OR** unexplained redness of one or both eyes **OR** eye irritation accompanied by vision changes **OR** symptoms such as eye irritation, pain, redness, swelling or excessive tear production that prevent active participation in usual school activities.
 - 2) Students with eye symptoms who have been seen and cleared by a licensed prescriber may remain in school after indicated therapy has been started.
- 10) **Behavior change:** unexplained uncharacteristic irritability, lethargy, decreased alertness, or increased confusion **OR** any unexplained behavior change accompanied by recent head injury not yet assessed and cleared by a licensed healthcare provider.
 - 2) In case of head injury, consider [ODE concussion guidance](#).
- 11) **Major health event:** may include an illness lasting more than 2 weeks; a surgical procedure with potential to affect vital signs or active participation in school activities; or a new or changed health condition for which school staff is not adequately informed, trained, or licensed to provide care.
 - 2) Student should not be at school until health and safety are addressed.
 - 3) School staff should follow appropriate process to address reasonable accommodations and school health service provision in accordance with applicable federal and state laws.
- 12) **Student requiring more care than school staff can safely provide**
 - a) Student should not be at school until health and safety are addressed.
 - b) School staff should follow appropriate process to address reasonable accommodations and school health service provision in accordance with applicable federal and state laws.

Communicable Disease Control Measures – Guidelines for Exclusion

Part 2: SIMPLIFIED GUIDELINES: SAMPLE LETTER TO SCHOOL COMMUNITY

BEGIN LETTER PAGE 1

Dear Parent/Guardian:

DO NOT SEND AN ILL STUDENT TO SCHOOL.

Please call the school office to notify us if your student is ill. The box on the back of this page gives examples of when your student should not be in school.

If your student’s symptoms are related to a chronic condition, contact the school and follow school policies for chronic condition management.

Please contact your health care provider about serious illness, including any fever of 103°F or higher. If you need help in finding a health care provider, you may contact your local health department.

Notify school staff if your student requires medication during school hours. Follow school protocols for medication at school. Unless otherwise instructed, if your student’s illness requires antibiotics, the student must have been on antibiotics for 24 hours before returning to school. Antibiotics are not effective for viral illnesses.

To help protect all students, please notify the school if your child is diagnosed with any of these diseases: *chickenpox, COVID-19, diphtheria, E. coli diarrhea, hepatitis, measles, mumps, pertussis, rubella, Salmonella, scabies, shigellosis, tuberculosis, or another disease as requested.* The school will protect your private information as required by law. [OAR 333-019-0010]

With consent, the school nurse may consult with your doctor about your student’s health in order to keep your student safe, healthy, and ready to learn.

END LETTER PAGE 1

When Should I Keep My Student Home?

NOTE: These are school instructions, not medical advice. Please contact your doctor with health concerns.

Student's Symptoms or Illness	Student May Return to School When*
Fever: temperature by mouth greater than 100.4 degrees	No fever for at least 72 hours without the use of fever-reducing medicine.
Skin rash or open sores	Rash is gone; sores are dry or can be completely covered by a bandage; or with orders from doctor to school nurse.
New Cough illness	In general, when symptom-free for 72 hours. If pertussis (whooping cough) is diagnosed, after taking 5-day course of prescribed antibiotics, or when cleared for return by local public health authority. If COVID-19 is diagnosed, with orders from local public health authority.
Diarrhea: 3 loose or watery stools in one day OR newly not able to control bowel movements	Symptom-free for 48 hours.
Vomiting	Symptom-free for 48 hours.
Headache with stiff neck and fever; OR with recent head injury	Symptom-free or with orders from doctor to school nurse.
Jaundice: (new) yellow color in eyes or skin	After orders from doctor or local public health authority to school nurse.
Red eyes or eye discharge: yellow or brown drainage from eyes	Redness and discharge is gone OR with orders from doctor to school nurse.
Acting different without a reason: unusually sleepy or grumpy OR acting differently after a head injury	After return to normal behavior OR with orders from doctor to school nurse.
Major health event, like surgery OR an illness lasting 2 or more weeks	After orders from doctor to school nurse.
Student's health condition requires more care than school staff can safely provide	After measures are in place for student's safety.

To notify the school about your student's illness, please call **(541) 481-2525**.

To contact the school nurse or health office please call **(541) 966-**

3218 or email: alena.davis@imesd.k12.or.us END LETTER PAGE 2.

Recommended School Action When a Person Exhibits Symptoms of a Communicable Disease or a Health Care Provider Has Diagnosed a Specific Communicable Disease

If you become aware the child has any of the following diseases, then clearance by the local health department is required before the child returns to school: Chickenpox, COVID-19, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis (whooping cough), rubella, *Salmonella enterica* serotype Typhi infection, scabies, Shiga-toxicogenic *E. coli* (STEC) infection (O157 and others), shigellosis, and infectious tuberculosis. Call your local public health authority with questions.

Children with any of the symptoms listed on pages 10–11 should be excluded from school until the symptoms are no longer present, or until the student is cleared to return by a licensed physician or by the school nurse.

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>AIDS (Acquired Immune Deficiency Syndrome)</p> <ul style="list-style-type: none"> AIDS is a later stage of an infection caused by the Human Immunodeficiency Virus (HIV). Swollen lymph nodes, loss of appetite, chronic diarrhea, weight loss, fever or fatigue, cancers and other infections 	<p>Exclude: NO</p> <p>Restriction: NO – See Communicable Disease Appendix IV, “Guidelines for Schools with Children who have Bloodborne Infections” for further information</p> <p>Report: YES – call CD coordinator at Local Health Department</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with potentially infectious blood to broken skin, mucous membranes or through puncture wounds <p>Communicable:</p> <ul style="list-style-type: none"> Lifetime infection after initial infection with virus 	<ul style="list-style-type: none"> Strict adherence to standard precautions when handling body fluids Report, to school nurse or administrator, all accidental body fluid exposures to broken skin, mucous membranes or puncture wounds (e.g., bites, needle stick injuries)
<p>ATHLETE’S FOOT</p> <ul style="list-style-type: none"> Dry scaling and/or cracking blisters and itching, especially between toes and bottoms of feet 	<p>Exclude: NO</p> <p>Restriction: NO</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with infectious areas Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> Until treated 	<ul style="list-style-type: none"> Restrict walking barefoot, sharing towels, socks & shoes Encourage use of sandals in shower Routine disinfection of showers and locker room floors with approved agents

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>BOILS – (See Also STAPH SKIN INFECTION)</p> <ul style="list-style-type: none"> • Large pimple-like sore, swollen, red, tender may be crusted or draining • Headache, fever may be present 	<p>Exclude: Exclusion status may vary according to the state of the lesion in question. Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider permission, or lesion is dry and crusted with no drainage</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Direct contact with drainage from sores or nasal secretions from carrier • Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> • As long as sores drain if untreated 	<ul style="list-style-type: none"> • Standard precautions • Wash hands thoroughly and often • No cafeteria duty while lesions present • Good personal hygiene
<p>CHICKENPOX (Varicella)</p> <ul style="list-style-type: none"> • Malaise, slight fever, blister-like rash, or red rash, usually beginning on trunk, blisters, scab over 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: Exclude until chickenpox lesions have crusted or dried with no further drainage (minimum of 5 days after rash appears)</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Airborne droplets from coughing • Direct contact with drainage from blisters or nasal secretions • Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> • 2 days before to 5 days after rash appears 	<ul style="list-style-type: none"> • Immunization required – see website for current information: Immunization Requirements for School and Child Care Getting Immunized • Exclude exposed, susceptible persons from school • Wash hands thoroughly and often. • Cover mouth and nose if coughing or sneezing • Encourage safe disposal of used tissues • Contact school nurse regarding possible earlier return to school if lesions are crusted/dried before 5th day after rash appears • Staff and students with impaired immune responses should consult their health care provider, if exposure to a confirmed or suspected case has occurred.

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>CMV (Cytomegalovirus)</p> <ul style="list-style-type: none"> • Caused by a human herpes virus • Most severe form of the disease occurs to infants infected from mother during pregnancy, premature infants, and the immunocompromised. • A variety of symptoms can occur 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> NO</p> <p><u>Report:</u> NO</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> • Direct mucosal contact with infected tissues, secretions and excretions (urine, saliva, breast milk, cervical secretion and semen) • Indirect contact with infected articles <p><u>Communicable:</u></p> <ul style="list-style-type: none"> • Virus is secreted in urine and saliva for many months and may persist or be episodic for several years after initial infection. 	<ul style="list-style-type: none"> • Wash hands thoroughly and often. • Strict adherence to standard precautions when handling body fluids. • Take care when handling diapers or toileting children • Women of childbearing age or immunocompromised individuals should consult with their medical provider regarding risks when caring for children identified as carriers of CMV.
<p>COMMON COLD (Upper Respiratory Infection)</p> <ul style="list-style-type: none"> • Runny nose and eyes, cough, sneezing, possible sore throat, fever uncommon 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> NO</p> <p><u>Report:</u> NO</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> • Direct contact with nose and throat secretions • Droplets from coughing or sneezing • Indirect contact with infected articles <p><u>Communicable:</u></p> <ul style="list-style-type: none"> • 1 day before onset of symptoms until 5 days after 	<ul style="list-style-type: none"> • Wash hands thoroughly and often • Cover mouth, nose if coughing or sneezing • Encourage appropriate disposal of used tissues

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>COVID-19 VIRUS</p> <ul style="list-style-type: none"> Symptoms include fever, cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, and loss of taste or smell 	<p>Exclude: Consult with Local Health Department for guidelines on exclusion.</p> <p>Restriction: In accordance with Local Public Health Guidelines.</p> <p>Report: YES</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Respiratory droplets <p>Communicable:</p> <ul style="list-style-type: none"> Highly 	<ul style="list-style-type: none"> Immunization being developed at this time
<p>DIARRHEAL DISEASES</p> <ul style="list-style-type: none"> Loose, frequent stools, sometimes with pus or blood Vomiting, headaches, abdominal cramping or fever may be present 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: Exclude students with acute diarrhea; see to Exclusion Guidelines on pages 10-11.</p> <p>Report: Not usually; depends on diagnosis; Report cluster outbreaks to local health department.</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with feces Consumption of water or food contaminated with feces <p>Communicable:</p> <ul style="list-style-type: none"> Varies from hours to several days 	<ul style="list-style-type: none"> Wash hands thoroughly and often, especially after using bathroom or diapering/toileting children No food handling/preparation No cafeteria duty
<p>FIFTH DISEASE</p> <ul style="list-style-type: none"> Bright red cheeks, blotchy, lace appearing rash on extremities that fades and recurs, runny nose, loss of appetite, sore throat, low grade fever, headache 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider permission or when no rash or signs of illness are present</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Droplets from coughing or sneezing <p>Communicable:</p> <ul style="list-style-type: none"> Greatest before onset of rash when illness symptoms occur No longer contagious after rash appears 	<ul style="list-style-type: none"> Wash hands thoroughly and often Encourage student to cover mouth/nose when coughing/sneezing Encourage safe disposal of used tissues Contact school nurse for recommendations for pregnant females / immunocompromised persons exposed by suspected/confirmed case Contact local health department for

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>HAND, FOOT & MOUTH DISEASE</p> <ul style="list-style-type: none"> Sudden onset fever, sore throat and lesions in mouth Blistered lesions on palm, fingers and soles 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider permission or when blisters are gone</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with nose and throat discharges or feces <p>Communicable:</p> <ul style="list-style-type: none"> During acute stage of illness and potentially for several weeks after in stool 	<ul style="list-style-type: none"> Wash hands thoroughly and often Good personal hygiene especially following bathroom use Reinforce use of standard precautions
<p>HEAD LICE</p> <ul style="list-style-type: none"> Itching of scalp Lice or nits (small grayish brown eggs) in the hair <p>*See additional ODE guidance document on Head Lice</p>	<p>Exclude: If required by school policy</p> <p>Restriction: NO</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with infected person Indirect contact with infected articles (rarely) <p>Communicable:</p> <ul style="list-style-type: none"> Only when live bugs present 	<ul style="list-style-type: none"> Refer to CDC guidance on head lice. Check siblings/close contacts for symptoms Avoid sharing/touching clothing, head gear, combs/brushes Contact school nurse or local medical provider for further treatment information.
<p>HEPATITIS A</p> <ul style="list-style-type: none"> Sudden onset with loss of appetite, fever, nausea, right upper abdominal discomfort Later student may have jaundice (yellow color to skin and eyes), dark urine, or clay-colored stools May have mild or no symptoms 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restricted: May attend only with local health department permission.</p> <p>Report: YES</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with feces Consumption of water or food contaminated with feces <p>Communicable:</p> <ul style="list-style-type: none"> Two weeks before symptoms until two weeks after onset 	<ul style="list-style-type: none"> Wash hands thoroughly and often No food handling or sharing School restrictions on home prepared foods for parties Immunization required - see website for current information: Immunization Requirements for School and Child Care Getting Immunized Exclude exposed, susceptible persons from school

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>HEPATITIS B & C</p> <ul style="list-style-type: none"> Fever, headache, fatigue, vomiting, aching, loss of appetite, dark urine, abdominal pain, clay- colored stools and jaundice 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: NO – See Communicable Disease Appendix IV, “Guidelines for Schools with Children who have Bloodborne Infections” for further information.</p> <p>Report: YES</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Infectious body fluids (blood, saliva, semen) getting under the skin (e.g., through needles) or into the eyes; or through sexual contact; or mother to baby transmission. <p>Communicable:</p> <ul style="list-style-type: none"> One month prior to symptoms to 4 to 6 months or longer after jaundice Some individuals have no symptoms 	<ul style="list-style-type: none"> Strict adherence to standard precautions when handling body fluids Report all body fluid contact that penetrates the skin such as bites, scratches and needle sticks to the health consultant. Immunization required for Hepatitis B - see website for current information: Immunization Requirements for School and Child Care Getting
<p>HIV Disease (Human Immunodeficiency Virus Disease)</p> <ul style="list-style-type: none"> May have acute flu-like illness Most often, no symptoms present in early stages of infection AIDS is a later stage of HIV infection (See AIDS). 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: NO – See Communicable Disease Appendix IV, “Guidelines for Schools with Children who have Bloodborne Infections” for further information.</p> <p>Report: YES</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Blood getting under the skin (e.g., through needles); or through sexual contact Some individuals have no symptoms but can spread the disease. <p>Communicable:</p> <ul style="list-style-type: none"> Lifetime infectivity after initial infection with virus 	<ul style="list-style-type: none"> Strict adherence to standard precautions when handling body fluids Report all body fluid contact that penetrates the skin such as bites, scratches and needle sticks to the school nurse.
<p>IMPETIGO (See also Staph Skin Infections)</p> <ul style="list-style-type: none"> Blister-like sores (often around the mouth and nose), crusted, draining and “itching” 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider permission, or when lesions are dry and crusted with no drainage.</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with drainage from sores <p>Communicable:</p> <ul style="list-style-type: none"> As long as sore drains if untreated 	<ul style="list-style-type: none"> Wash hands thoroughly and often No cafeteria duty while sores present Avoid scratching or touching sores Cover sores if draining No sharing personal items when lesions are present No contact sports (wrestling) if drainage cannot be contained.

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>INFLUENZA (flu)</p> <ul style="list-style-type: none"> • Abrupt onset, fever chills, headache, muscle aches, cough 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: NO</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Droplets from coughing or sneezing <p>Communicable:</p> <ul style="list-style-type: none"> • 1-2 days before onset of symptoms, up to 5 days or more following the onset of illness 	<ul style="list-style-type: none"> • Vaccination: recommended annually for all persons ≥ 6 months of age • Wash hands thoroughly and often • Cover mouth/nose when coughing or sneezing • Encourage appropriate disposal of used tissues • See website for up-to-date information: http://flu.oregon.gov/Pages/Learn.aspx
<p>MEASLES</p> <ul style="list-style-type: none"> • Fever, eye redness, runny nose, a very harsh cough • 3–7 days later dusky red rash (starts at hairline and spreads down); white spots in mouth 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with local health department permission</p> <p>Report: YES - Highly Communicable</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Airborne droplets from coughing <p>Communicable:</p> <ul style="list-style-type: none"> • 4 days before rash until 4 days after rash begins • Most contagious 4 days before rash appears 	<ul style="list-style-type: none"> • Contact school nurse or health department immediately for direction • School nurse or health department will identify population at risk and assist with parent notification • Immunization required – see website for current information: Immunization Requirements for School and Child Care Getting Immunized

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>MENINGOCOCCAL DISEASE</p> <ul style="list-style-type: none"> Sudden onset of high fever, nausea, vomiting, headache, stiff neck, lethargy May have blotchy, purplish, non-blanching rash 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: None necessary. Patients are not contagious after treatment.</p> <p>Report: YES</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with nose and throat secretions Droplets from coughing or sneezing <p>Communicable:</p> <ul style="list-style-type: none"> Until bacteria are no longer present in discharges from nose and mouth Cases and contacts usually no longer infectious after 24 hours on antibiotics 	<ul style="list-style-type: none"> Wash hands thoroughly and often Cover mouth/nose when coughing or sneezing and practice safe disposal of used tissues No sharing food, drink or eating utensils Meningococcal vaccine recommended for students 11–18 years of age See County Health Department CD Specialist for further information
<p>MONONUCLEOSIS</p> <ul style="list-style-type: none"> Fever, sore throat, swollen lymph nodes, fatigue and abdominal pain 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restrictions: NO – Bed rest for a time and withdrawal from PE/Athletic activities are encouraged until student has recovered fully or with licensed health care provider permission.</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with saliva <p>Communicable:</p> <ul style="list-style-type: none"> May be infectious for several months 	<ul style="list-style-type: none"> Wash and disinfect shared items/toys which may be mouthed or in settings with children who drool No sharing food, drink or eating utensils

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
MUMPS <ul style="list-style-type: none"> Painful swelling of neck and facial glands, fever and possible abdominal pain 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with local health department permission.</p> <p>Report: YES</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with nose and throat secretions Droplets from coughing or sneezing <p>Communicable:</p> <ul style="list-style-type: none"> 2 days before onset until 5 days after onset of symptoms. 	<ul style="list-style-type: none"> Wash hands thoroughly and often Report to school nurse No sharing of personal items Immunization required - see website for current information: Immunization Requirements for School and Child Care Getting Immunized Exclude exposed, susceptible persons
PINK EYE (Conjunctivitis) <ul style="list-style-type: none"> Eyes tearing, irritated and red, sensitive to light Eye lids puffy, may have yellow discharge 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider/school nurse permission or symptoms are gone</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with infectious saliva or eye secretions Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> As long as drainage is present 	<ul style="list-style-type: none"> Wash hands thoroughly No sharing of personal items Consult with school nurse or licensed medical provider
PINWORMS <ul style="list-style-type: none"> Nervousness, irritability, itching of anus, abdominal pain Sometimes no symptoms are present 	<p>Exclude: NO</p> <p>Restriction: Restriction may be necessary in situations where students are unable to control bowel function, otherwise No.</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> Direct contact with infectious eggs by hand from anus to mouth of infected person Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> As long as female worms are discharging eggs in the anal area Eggs remain infective in an outdoor area for about 2 weeks 	<ul style="list-style-type: none"> Wash hands thoroughly Good personal hygiene Consult with school nurse or licensed medical provider

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>RINGWORM – SCALP</p> <ul style="list-style-type: none"> • Patchy areas of scaling with mild to extensive hair loss • May have round areas of “stubs” of broken hair 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> May attend with licensed health care provider or school nurse permission or when symptoms are gone.</p> <p><u>Report:</u> NO</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> • Direct contact with infectious areas • Indirect contact with infectious areas <p><u>Communicable:</u></p> <ul style="list-style-type: none"> • Until treated 	<ul style="list-style-type: none"> • Wash hands thoroughly • No sharing of personal items, especially combs, brushes, hats, etc. • It is not necessary to shave the student’s head.
<p>RINGWORM – SKIN</p> <ul style="list-style-type: none"> • Ring-shaped red sores with blistered or scaly border • “Itching” common 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> May attend with licensed health care provider or School Nurse permission or when symptoms are gone.</p> <p><u>Report:</u> NO</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> • Direct contact with infectious areas • Indirect contact with infectious areas <p><u>Communicable:</u></p> <ul style="list-style-type: none"> • Until treated 	<ul style="list-style-type: none"> • Wash hands thoroughly • No sharing of personal items • Special attention to cleaning and disinfecting, with approved anti- fungal agent, gym/locker areas • No sport activity until lesions disappear

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>SCABIES</p> <ul style="list-style-type: none"> • Intense itching, raised small red or pus-filled sores • Common between fingers, behind knees, around waist, inside of wrists, on arms 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider/school nurse permission</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Direct skin contact • Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> • Until treated 	<ul style="list-style-type: none"> • Wash hands thoroughly • Screen close contacts/siblings for symptoms • No sharing of personal items
<p>SHINGLES (Herpes Zoster)</p> <ul style="list-style-type: none"> • Painful skin lesions which are a result of the same virus that causes chicken pox • Lesions may appear in crops • May occur in immune-compromised children • Usually on trunk, may be accompanied by pain, itching or burning of affected area 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider permission and if lesions can be covered with dressing or when lesions are scabbed/dried</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Direct contact with draining skin areas <p>Communicable:</p> <ul style="list-style-type: none"> • As long as lesions are draining 	<ul style="list-style-type: none"> • Keep lesions covered with dressings. If lesions are on area of body where dressing cannot be secured (e.g., face, hand), consult with school nurse if available or local health department. • Contact school nurse or local health department for recommendations for pregnant females/Immunocompromised person if exposure occurs at school.
<p>STAPH SKIN INFECTIONS</p> <ul style="list-style-type: none"> • Draining sores, slight fever, aches and headache • Affected area may be red, warm and/or tender 	<p>Exclude: Refer to Exclusion Guidelines on pages 10-11.</p> <p>Restriction: May attend with licensed health care provider permission or when lesions are dry/crusted or gone</p> <p>Report: NO</p>	<p>Spread by:</p> <ul style="list-style-type: none"> • Direct contact with drainage from sores • Indirect contact with infected articles <p>Communicable:</p> <ul style="list-style-type: none"> • As long as sores are draining 	<ul style="list-style-type: none"> • Wash hands thoroughly • Good personal hygiene • No sharing towels, clothing or personal items • No food handling • No contact sports until lesions are gone

DISEASE/SYMPTOMS	SCHOOL EXCLUSION/ SCHOOL RESTRICTION and REPORTING TO LOCAL HEALTH DEPARTMENT	TRANSMISSION/ COMMUNICABILITY	RECOMMENDED SCHOOL CONTROL MEASURES
<p>STREP THROAT – SCARLET FEVER (streptococcal infections)</p> <ul style="list-style-type: none"> • <u>Strep throat:</u> Sore throat, fever, swollen, red tonsils, tender neck glands, headache, bad breath, abdominal pain or nausea • <u>Scarlet Fever:</u> Same as strep throat with a red blotchy, sandpappy rash on trunk and a “strawberry” tongue 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> May attend with licensed health care provider/school nurse permission.</p> <p><u>Report:</u> NO</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> • Direct contact with nose and throat secretions <p><u>Communicable:</u></p> <ul style="list-style-type: none"> • Greatest during symptoms of illness. Some individuals are carriers without symptoms and may be infectious for weeks or months. • Treated cases are no longer infectious after 24 hours on antibiotics unless fever persists 	<ul style="list-style-type: none"> • Wash hands thoroughly • Encourage covering mouth & nose when coughing & sneezing • Encourage appropriate disposal of used tissues
<p>TUBERCULOSIS (infectious/active)</p> <ul style="list-style-type: none"> • Fatigue, weight loss, fever, night sweats, cough, chest pain, hoarseness & coughing up blood in later stages of disease 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> May attend only with local health department permission</p> <p><u>Report:</u> YES</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> • Primarily by airborne droplets from infected person through coughing, sneezing or singing <p><u>Communicable:</u></p> <ul style="list-style-type: none"> • As long as living bacteria are discharged through coughing. Specific drug therapy usually diminishes communicability within weeks 	<ul style="list-style-type: none"> • Observe TB rule compliance: CDC - Tuberculosis (TB) • Report to school nurse or consult with county health department

<p>WHOOPING COUGH (Pertussis)</p> <ul style="list-style-type: none"> Begins with mild “cold” symptoms and progresses to violent fits of coughing spells that may end in a whooping sound (infants & toddlers) or vomiting (older children & adults) Slight or no fever 	<p><u>Exclude:</u> Refer to Exclusion Guidelines on pages 10-11.</p> <p><u>Restriction:</u> May attend only with local health department permission</p> <p><u>Report:</u> YES</p>	<p><u>Spread by:</u></p> <ul style="list-style-type: none"> Direct contact nose and throat secretions Droplets from coughing or sneezing <p><u>Communicable:</u></p> <ul style="list-style-type: none"> Greatest just before and during “cold” symptoms to about 3 weeks without treatment. If treated with antibiotics, infected person is communicable 5 days 	<ul style="list-style-type: none"> Immunization required - see website for current information: Immunization Requirements for School and Child Care Getting Immunized Exclusion of exposed, susceptible persons from school may be required; consult with local public health authority
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Communicable Disease Control Measures: References

Centers for Disease Control and Prevention. *Definitions of Symptoms for Reportable Illnesses*. <https://www.cdc.gov/quarantine/air/reporting-deaths-illness/definitions-symptoms-reportable-illnesses.html>. Published June 30, 2017.

Centers for Disease Control and Prevention. *Type of Duration of Precautions Recommended for Selected Infections and Conditions*. <https://www.cdc.gov/infectioncontrol/guidelines/isolation/appendix/type-duration-precautions.html>. Published July 22, 2019.

Communicable Disease Appendices

Appendix I

Oregon Public Health Law: Oregon Administrative Rule 333-019-0010

Appendix II

Communicable Disease Control Measures: Recommendations for School Attendance Restrictions and Reporting

Appendix III

Communicable Disease Control Measures: Guidelines for Handling Body Fluids

Appendix IV

Communicable Disease Control Measures: Guidelines for Schools with Children Who Have Bloodborne Infections such as HIV, Hepatitis B and C

Appendix I

Oregon Public Health Law: Oregon Administrative Rule 333-019-0010

Disease Related to School, Child Care, and Worksite Restrictions: Imposition of Restrictions

(1) For purposes of this rule:

(a) "Restrictable disease":

(A) As applied to food service facilities includes but is not limited to diphtheria, hepatitis A, hepatitis E, measles, Salmonella enterica serotype Typhi infection, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis, infectious tuberculosis, open or draining skin lesions infected with Staphylococcus aureus or Streptococcus pyogenes, and any illness accompanied by diarrhea or vomiting.

(B) As applied to schools, children's facilities, and health care facilities, includes but is not limited to chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis, and infectious tuberculosis and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the child poses an unusually high risk to other children (for example, exhibits uncontrollable biting or spitting).

(C) Includes any other communicable disease identified in an order issued by the Authority or a local public health administrator as posing a danger to the public's health. [*]

(b) "Susceptible" means being at risk of contracting a restrictable disease by virtue of being in one or more of the following categories:

(A) Not being complete on the immunizations required by OAR chapter 333, division 50;

(B) Possessing a medical exemption from any of the vaccines required by OAR chapter 333, division 50 due to a specific medical diagnosis based on a specific medical contraindication; or

(C) Possessing a nonmedical exemption for any of the vaccines required by OAR chapter 333, division 50.

(c) "Reportable disease" means a human reportable disease, infection, microorganism, or condition specified by OAR chapter 333, division 18.

(2) To protect the public health, an individual who attends or works at a school or child care facility, or who works at a health care facility or food service facility may not attend or work at a school or facility while in a communicable stage of a restrictable disease, unless otherwise authorized to do so under these rules.

(3) A susceptible child or employee in a school or children's facility who has been exposed to a restrictable disease that is also a reportable disease for which an immunization is required under OAR

333-050-0050 must be excluded by the school administrator, unless the local health officer determines, in accordance with section (4) of this rule, that exclusion is not necessary to protect the public's health.

(4) A school administrator may request that the local health officer determine whether an exclusion under section (3) of this rule is necessary. In making such a determination the local health officer may, in consultation as needed with the Authority, consider factors including but not limited to the following:

- (a) The severity of the disease;
- (b) The means of transmission of the disease;
- (c) The intensity of the child's or employee's exposure; and
- (d) The exposed child's or employee's susceptibility to the disease, as indicated by:
 - (A) A previous occurrence of the disease;
 - (B) Vaccination records;
 - (C) Evidence of immunity as indicated by laboratory testing;
 - (D) Year of birth; or
 - (E) History of geographic residence and the prevalence of the disease in those areas.

(5) The length of exclusion under section (3) of this rule is one incubation period following the child or employee's most recent exposure to the disease.

(6) A susceptible child or employee may be excluded under this rule notwithstanding any claim of exemption under ORS 433.267(1).

(7) Nothing in these rules prohibits a school or children's facility from adopting more stringent exclusion standards under ORS 433.284.

(8) The infection control committee at all health care facilities shall adopt policies to restrict the work of employees with restrictable diseases in accordance with recognized principles of infection control. Nothing in these rules prohibits health care facilities or the local public health authority from adopting additional or more stringent rules for exclusion from these facilities.

Statutory/Other Authority: 624.005, ORS 413.042, 431.110, 433.004, 433.255, 433.260, 433.284, 433.329, 433.332 & 616.750

Statutes/Other Implemented: ORS 433.255, 433.260, 433.407, 433.411 & 433.419

History:

[PH 17-2020, amend filed 03/26/2020, effective 04/06/2020](#); [PH 21-2017, amend filed 12/21/2017, effective 01/01/2018](#); PH 24-2016, f. 8-8-16, cert. ef. 8-16-16; PH 10-2015, f. 7-2-15, cert. ef. 7-3-15; PH 1-2015(Temp), f. & cert. ef. 1-7-15 thru 7-5-15; PH 16-2013, f. 12-26-13, cert. ef. 1-1-14; PH 7-2011, f. & cert. ef. 8-19-11; PH 11-2005, f. 6-30-05, cert. ef. 7-5-05; OHD 4-2002, f. & cert. ef. 3-4-02; HD 15-1981, f. 8-13-81, ef. 8-15-81

**At time of writing COVID-19 is included per temporary rule ORS 333-019-0100, with anticipated permanent inclusion.*

Appendix II

Communicable Disease Control Measures: Recommendations for School Attendance Restrictions and Reporting

Oregon Administrative Rules identify some communicable diseases as “reportable” or as “school restrictable.” Some communicable diseases may be in both categories.

“Reportable” diseases are to be reported to the local health department by the diagnosing health care practitioner. A school administrator may receive information from a parent or other source regarding a student’s possible diagnosis with a “reportable” disease. The school administrator should refer that information to the school nurse if available or to the county health department, with appropriate consent. The health department will provide directions regarding the student’s return to school and any action necessary to prevent the spread of disease to others.

“School-restrictable” diseases are communicable diseases for which the school administrator is required by Oregon law to exclude a child. When the administrator has reasonable cause to believe that the child has a school-restrictable disease, the child must be excluded until no longer infectious to others, as determined by the local public health authority, a licensed physician or school nurse, depending on the child’s illness or condition.

After a student has been diagnosed by a *licensed health care provider* as having a communicable disease, the information in pages 15–25 of this document will assist school administrators regarding student attendance and restrictions.

If a school nurse is not available, contact the local health department for reporting concerns or questions.

Appendix III

Communicable Disease Control Measures: Guidelines for Handling Body Fluids

The Oregon **Occupational Safety and Health Administration Bloodborne Pathogens standard Div. 2/Z (1910.1030)** outlines specific engineering and work practice controls employers must implement to eliminate or minimize employee occupational exposure to the blood and other potentially infectious materials of others. To comply with this regulation, districts must develop an exposure control plan as outlined in the standards.

Standard Precautions

“Standard Precautions” refer to a system of infectious disease control, which assumes the body fluids of all persons are infectious. Standard Precautions are designed to reduce the risk of transmission of all communicable diseases, whether a person exhibits symptoms of illness or not. Standard Precautions refer to the use of barriers or protective measures when dealing with the following:

- Blood;
- All body fluids, secretions and excretions, except sweat, regardless of whether they contain visible blood;
- Non-intact skin; and
- Mucous membranes

Strict adherence to Standard Precautions and the appropriate use of personal protective equipment will decrease the risk of infection from bloodborne microorganisms as well as the transmission of all communicable diseases.

Only employees who have been trained as described in the Oregon OSHA Bloodborne Pathogens rule should render first aid, offer assistance for ill or injured students, or be assigned other tasks that involve the potential risk of body fluid contact (e.g., feeding, diapering or delegated nursing tasks such as gastrostomy tube feedings or blood glucose monitoring). Other employees should be given information about avoidance measures. Peer tutors and volunteers in the school must also receive general information about avoidance measures and **cannot be assigned any task or offer assistance with tasks where there is expected contact with body fluids.**

Appendix IV

Communicable Disease Control Measures: Guidelines for Schools with Children Who Have Bloodborne Infections such as HIV, Hepatitis B and C

These guidelines were prepared as recommendations for school administrators developing policies and procedures for providing education safely to children infected with hepatitis B virus (HBV), hepatitis C virus (HCV) or Human Immunodeficiency Virus (HIV – the virus that causes the Acquired Immunodeficiency Syndrome [AIDS]).

I. Background

A. General

HBV and HIV cause serious illnesses and are spread from one person to another, primarily through blood, semen or vaginal fluids. HBV infections are much more common in Oregon school children than HIV infections. The risk of spread of either disease in the school setting is extremely low. Since the basic measures to reduce this low risk even further are similar for the two diseases, the guidelines for both are presented.

B. Hepatitis B

The Illness

Some persons infected with HBV develop no illness, but older children and adults are typically ill for several weeks and then recover completely. Symptoms include general malaise, abdominal discomfort, nausea and jaundice. Most persons are infectious for a few weeks or months. Occasionally, long-term complications may occur, including liver failure and cancer.

Carriers

About 5% to 10% of adults and 25% to 95% of infants infected with HBV will continue to harbor the virus in their blood for life (carriers). Carriers are infectious to other persons and may develop serious liver disease.

Transmission

HBV is not spread by ordinary social contact. Transmission occurs only when a body fluid such as blood, semen, vaginal fluids and, rarely, saliva from an infected person is introduced through broken skin, or onto the mucus membrane of the eye, mouth, vagina or rectum. HBV does not penetrate intact skin. Specifically, HBV can be spread from an infected person to an uninfected person by sexual contact, by needle sharing, by contact with infected blood or saliva through a cut in the skin or splash into the mouth or eye or from an infected woman to her child.

No significant risk of HBV transmission has been documented in the usual school setting. Any risk is limited to persons exposed to infected students who exhibit aggressive behaviors such as biting, scratching or spitting, and to persons who provide first aid to students with injuries involving blood or body fluids.

Vaccine

An effective vaccine is available to protect against HBV infection; it is required for school attendance in Oregon. Hepatitis B vaccine is given in three doses over a six-month period. It is a safe vaccine. A sore arm occurs frequently at the injection site, but more serious side effects have not been documented. Since 1991, health authorities have recommended that all children be immunized against HBV as part of the usual childhood immunization schedule. Persons who could reasonably anticipate occupational exposures to blood or other body fluids, such as those who are designated to provide first aid to injured persons must be offered the hepatitis B vaccine and vaccination series in accordance with the OR-OSHA Bloodborne Pathogen standard.

Specific Recommendations for Hepatitis B

Standard precautions should always be followed.

Consult your school health expert/local health department/health care provider with questions.

See OR-OSHA Div. 2/Z (1910.1030(f)) Hepatitis B Vaccination and Post-Exposure Evaluation and Follow-up for guidelines that may affect your workplace.

1. Screening for HBV Carriers

Hepatitis B is not a school-restricted disease under OAR 333-019-0010. Attempts to specifically identify carrier children are generally discouraged. The exceptions to this are the previously institutionalized individuals who are subject to frequent injuries, who have frequent visible bleeding from the gums or have aggressive or self-destructive behaviors (biting, scratching, etc.) that may lead to bleeding injuries. Such an individual should be referred to a health care provider who, with their consent, can determine whether the person is infected with HBV.

2. HBV Carriers

If a student is an identified Hepatitis B carrier, the local health department should be consulted for individual special precautions to be incorporated into the educational program for that child. Such precautions may include restricting contacts with other students and assuring that the teaching staff is immunized when appropriate.

3. Immunizing Staff

School staff members who provide direct personal care to students who lack control of their body secretions or who display behavior such as biting, spitting or scratching should be offered Hepatitis B vaccine and encouraged to consult with the health department and with their personal physician.

4. Immunizing Parents or Residential Caretakers

The parents or residential caretakers of students who are likely to have ongoing classroom or household contact with students who lack control of their body secretions or who display behavior such as biting, spitting or scratching should be offered Hepatitis B vaccine and encouraged to consult with their personal physician or health department for information about it.

C. Hepatitis C Virus (HCV)

Hepatitis C is a liver disease caused by the Hepatitis C Virus (HCV), which is found in the blood of persons who have this disease. The infection is spread by contact with the blood of an infected person. Almost four million Americans have been infected with the Hepatitis C Virus. Most people who get Hepatitis C carry the virus for the rest of their lives. Most of these people have some liver damage, but many do not feel sick. Hepatitis C may cause cirrhosis (scarring) of the liver and liver failure.

HCV is spread primarily by exposure to human blood. Risk factors may be:

- Injecting street drugs (even once or years ago).
- Receiving blood products before 1987.
- Receiving a blood transfusion or solid organ transplant (e.g. kidney, liver and heart) from an infected donor, especially prior to 1992.
- Long- term kidney dialysis.
- Health care workers who have frequent contact with blood in the work place, especially accidental needle sticks.
- Being born to a mother infected with Hepatitis C.
- Sex with a person infected with HCV.
- Living with someone who was infected with HCV and sharing items such as razors or toothbrushes that may have had blood on them.

There is no vaccine for Hepatitis C. Antiviral drugs given for 24–48 weeks can cure some people of chronic Hepatitis C.

D. HIV/AIDS – Specific Recommendations

1. General Considerations

Oregon school districts shall strive to protect the safety and health of children and youth in their care, as well as their families, school employees and the general public. Staff members shall cooperate with public health authorities to promote these goals.

2. About HIV

HIV can be spread by semen or vaginal fluids during sexual intercourse and by blood or blood products during transfusion or by using infected needles. Infected children most commonly acquire HIV from an infected mother before or during birth, or during breastfeeding. Children may also become infected as a result of sexual abuse.

Transmission may also occur if infected blood is introduced through broken skin or onto the mucous membranes such as in the eyes or mouth. HIV may be present in very low concentrations in saliva and tears, feces and urine of infected persons, but such fluids have never been known to transmit the virus.

3. School Attendance

A student with HIV infection has the same right to attend school and receive services as any other student and will be subject to the same rules and policies. HIV infection shall not factor into decisions concerning class assignments, privileges or participation in any school sponsored activity.

4. Placement

School authorities will determine the educational placement of a student known to be infected with HIV on a case-by-case basis by following established policies and procedures for students with chronic health problems or students with disabilities. Decision makers must consult with the student's physician and parent or guardian; respect the student's and family's privacy rights; and reassess the placement if there is a change in the student's need for accommodations or services.

5. Legal/Privacy

Under Oregon law, cases of HIV infection in children and adults of any age must be confidentially reported to the local health department by the health care provider. When a case of HIV infection in a child is reported, the HIV Program in Oregon State Public Health or the local health department contacts the physician or parent(s) or guardian(s) to collect public health related information on the case, provide information on disease transmission and ensure that the patient and the family are aware of available health services.

Students or staff members are not required to disclose HIV infection status to anyone in the education system. Every employee has a duty to treat as highly confidential any knowledge or speculation concerning the HIV status of a student or other staff member.

Violation of medical privacy is cause for disciplinary action, criminal prosecution and/or personal liability for a civil suit. No information regarding a person's HIV status shall be divulged to any individual or organization without a court order or the informed, written, signed and dated consent of the person with HIV infection (or the parent or guardian of a legal minor). The written consent must specify the name of the recipient of the information and the purpose for disclosure.

All health records, notes and other documents that reference a person's HIV status will be kept under lock and key. Access to these confidential records is limited to those named in written permission from the person (or parent or guardian) and to emergency medical personnel. Information regarding HIV status will not be added to a student's permanent educational or health record without written consent.

6. Infection Control

All school employees shall consistently follow infection control guidelines in all settings and at all times, including playgrounds and school buses. Schools shall follow standard precautions promulgated by the U.S. Occupational Safety and Health Administration for the prevention of bloodborne infections (CFR 1910.1030) and adopted by reference in Oregon Revised Statute (ORS 437, Division 2). (See also page 5 and Appendix 1 of this document). Equipment and supplies needed to comply with the infection control guidelines will be maintained and kept reasonably accessible. School district designees shall implement the precautions and investigate, correct, and report on instances of failure to comply.

7. HIV and Athletics

The privilege of participating in physical education classes, athletic programs, competitive sports and recess is not conditional on a person's HIV status. School authorities will make reasonable accommodations to allow students living with HIV infection to participate in school-sponsored physical activities.

All employees must consistently adhere to infection control guidelines in locker rooms and all play and athletic settings. Rulebooks will reflect these guidelines. First aid kits must be on hand at every athletic event.

8. Employee Education and Training

School personnel and the general public should receive education about bloodborne infections and standard precautions regularly. The Oregon Health Authority Public Health Division, local health departments, Oregon Department of Education, education service districts and local school districts should cooperate to deliver this education.

All school staff members including teachers, instructional assistants, support staff, administrators, custodians, bus drivers and secretaries should be fully informed of these recommendations and basic prevention measures including personal hygiene and immunizations as part of annual in-service training.

E. Human Immunodeficiency Virus (HIV) Infection

HIV infection results in a broad range of clinical illness ranging from no symptoms to the life-threatening condition of AIDS. Most, if not all, people infected with HIV will eventually become ill, sometimes months, but usually years after they become infected. HIV infection causes failure of a person's immune system and, as a result, that person is prone to many infections that others would normally fight off.

Carriers

Persons who become infected with HIV continue to carry the virus in their blood and are infectious for the rest of their lives.

Transmission

HIV is not spread from one person to another by casual contact. HIV is more fragile than the HBV. Consequently, the risk of transmission is very low in school situations. HIV can be spread by semen or vaginal fluids during sexual intercourse and by blood or blood products during transfusion or by sharing injection needles. Children may acquire HIV from their infected mothers before or during birth or during breastfeeding. Transmission may also occur if infected blood is introduced through broken skin or onto the mucous membranes such as in the eyes or mouth. HIV may be present in very low concentrations in the saliva, tears, feces and urine of infected persons, but such fluids have never been known to transmit the virus.

If any risk of spread in the school setting exists, it is limited to situations where an uninfected person is exposed to blood from an infected person through open skin lesions, mucous membranes or needle sharing.

F. Legal Issues

Among the legal issues to be considered in forming policies for the education of children with bloodborne infections are confidentiality, the responsibility of the school district to provide a safe and healthy environment for students and employees, the civil rights aspect of public school attendance and protection for children with disabilities. Oregon law requires health care providers to report any person diagnosed with hepatitis B, hepatitis C or HIV infection to the local health department ([Oregon County Department Directory](#)).

G. Confidentiality Issues

School personnel, parents and others involved in the education of children with HBV or HIV infections should be aware of the laws regarding student confidentiality and potential for social isolation should the child's condition become known to others. Information from student educational records is confidential and cannot be released without written parental consent. Local school board hearings on matters pertaining to or examination of confidential medical records of a student must be held in executive session, and the name of the student, the issue, the board members' discussion and their decision cannot be made public. Results of an HIV antibody test and the identity of a person receiving the test are confidential and may not be released without specific written consent from the child's parent(s) or guardian(s). No person in Oregon may be tested for HIV without his/her informed consent or, in the case of a child, the consent of the child's parents(s) or legal guardian(s).

II. Recommendations

B. General

1. Education

School personnel and the general public should receive intensive education about bloodborne infections on a regular basis. This education should emphasize information about how the infections are spread and how they are not spread. It should be done before problems arise in individual schools. The Oregon Public Health Division, local health departments, Oregon Department of Education, education service districts and local school districts should cooperate to deliver this education.

2. Training

All school staff members, including teachers, instructional assistants, support staff, administrators, custodians, bus drivers and secretaries should be fully informed of these recommendations and basic prevention measures including personal hygiene and immunizations as part of annual in-service training. Adopted procedures should be carried out in all school situations.

3. Standard Precautions

Because of the risk of bloodborne transmission from infected persons, and because most infected students will not be identifiable, standard precautions should be observed by persons in all situations involving exposure to blood, body fluids or excrement. Routine care involving exposure to all children's body fluids and excrement, such as feeding and diaper changing, should be performed by persons who are aware of the

modes of possible disease transmission.

In any setting, good hand washing after exposure to blood and body fluids and before caring for another child should be observed and gloves should be worn.

Any open lesions on the caregiver's hands should be covered. These precautions must be used for all children, not just those known or suspected to be infected:

- 1) Wear disposable gloves when providing first aid for bleeding injuries.
- 2) Wash your hands immediately after completing the first aid with soap and running water for at least 20 seconds (<http://www.cdc.gov/Features/HandWashing/>).
- 3) Avoid skin, mouth or eye contact with the blood from an injured child. If such an exposure occurs, wash skin with soap and water and rinse eyes or mouth thoroughly with water.
- 4) Clean up any spilled blood with absorbent material and clean with soap and water, followed by disinfectant for 10 minutes. Use germicidal products with an EPA number or a freshly made solution of 1 part bleach to 9 parts water.
- 5) Blood-contaminated items such as gloves, bandages and paper towels should be disposed of properly. Please consult your district policy for proper disposal of these items.
- 6) Report the first aid situation to your supervisor.

4. Additional Precautions

The following additional precautions should be applied in all school settings. These procedures will help prevent transmission of many infections in addition to bloodborne infections. These include:

- 1.) A sink with soap, hot and cold running water and disposable towels should be available close to the classroom.
- 2.) Sharing of personal toilet articles, such as toothbrushes and razors should not be permitted.
- 3.) Skin lesions that may ooze blood or serum should be kept covered with a dressing.
- 4.) Exchange of saliva by kissing on the mouth, by sharing items that have been mouthed and by putting fingers in others' mouths should be discouraged.
- 5.) Environmental surfaces and toys that may be regularly contaminated by student's saliva or other body fluids should be washed with soap and water and disinfected daily, or anytime they are soiled. Changing tables should be cleaned and disinfected.

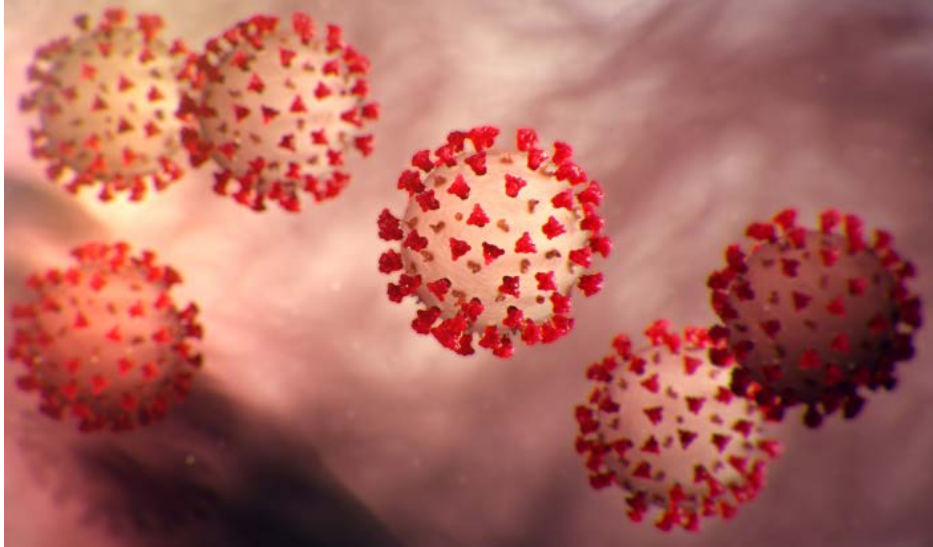
5. Confidentiality

Strict confidentiality should be maintained in accordance with state and federal laws and local school district policies. Knowledge of the child's condition should be shared with others only if the school superintendent determines it is necessary to do so after receiving recommendations from the team. Written consent from the parents or guardians of the AIDS-diagnosed or HIV-infected child is required before a child is identified by name to team members or to others. Oregon rules guide confidentiality, reporting and informed consent.

Provided by Oregon Department of Education in conjunction with the Oregon Health Authority, Public Health Division, and Oregon-OSHA.
Revised April 2020

If alternate format is needed or questions occur, please contact:

Sasha Grenier, MPH, CHES (she/her/hers)
Sexuality Education and School Health Specialist
Standards and Instructional Supports
Office of Teaching, Learning, and Assessment
503-947-5689 sasha.grenier@state.or.us |



COVID-19

Staff Guidance and Training

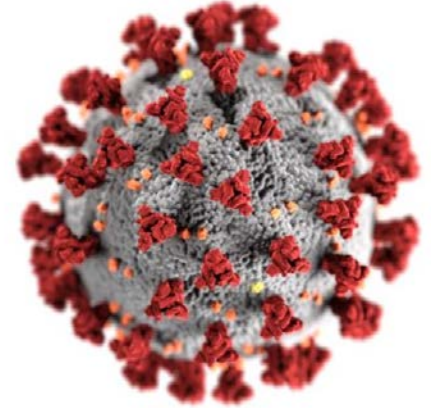
Students and other staff will look to you



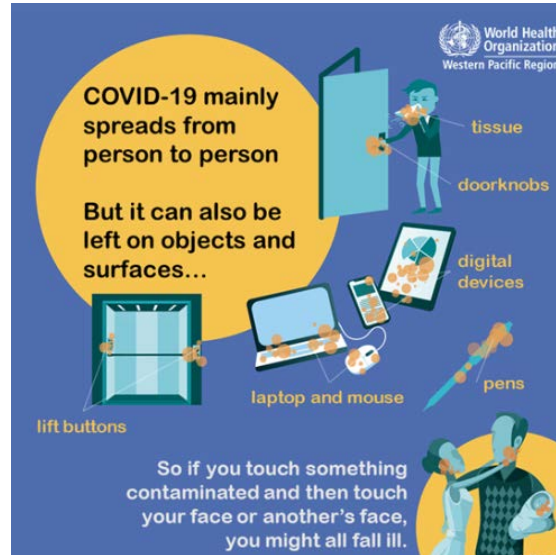
- ★ Model, teach and reinforce healthy hygiene, face coverings, and physical (social) distancing with kindness and grace.
- ★ The more students and other staff see you following the guidelines, the more they will follow suit!

Key Components

- How COVID-19 is spread from person to person
- Tools to help prevent the spread of COVID19
 - 1. Monitoring for COVID -19 symptoms
 - 2. Physical (Social) Distancing
 - 3. Face Coverings
 - 4. Back to the Basics: Healthy Hygiene Practices
- Daily Health Screening



How COVID-19 is spread from person to person



What about aerosolized/airborne transmission?

Some virus may spread in very small particles. At the current time, it does not change the guidance to follow.

Tools to stop the spread COVID - 19

CDC [Stop the Spread of Germs \(COVID-19\)](#)
English

CDC [Stop the Spread of Germs \(COVID-19\)](#)
Spanish

Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.



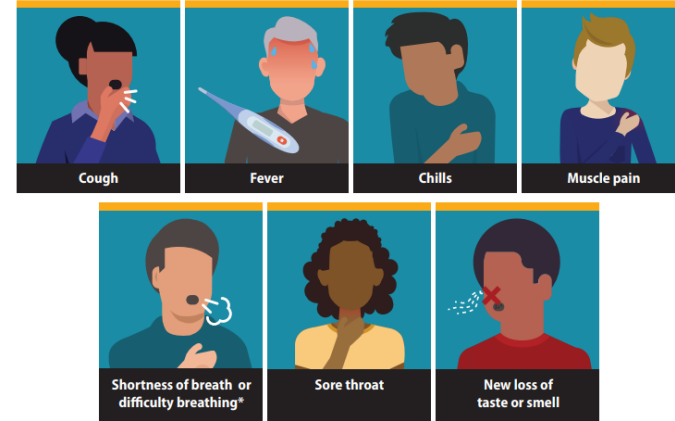
cdc.gov/coronavirus

3/10/21 4 May 11, 2020 11:08 AM

Tool 1: Monitoring: Know the Symptoms of COVID -19

- **Primary symptoms of concern:**
 - Fever or chills, Cough, Shortness of breath or difficulty breathing
- **Other symptoms:** muscle pain, headache, sore throat, new loss of taste or smell, nausea, nasal congestion, runny nose, diarrhea, and vomiting (with the exception of diarrhea and vomiting, these symptoms alone do not warrant denial of entry to school).
- **Emergency signs that require immediate medical attention**: trouble breathing, persistent pain or pressure in chest, new confusion or inability to awaken, lips or face appear bluish (light skin) or dusky (dark skin)

Know the symptoms of COVID-19, which can include the following:



Symptoms can range from mild to severe illness, and appear 2-14 days after you are exposed to the virus that causes COVID-19.

Tool 1, continued: Monitor Yourself

- **Know if you are considered high risk**
 - CDC [people who are at increased risk for severe illness](#)
- **Stay home when you are sick.**
 - If you have an illness with a fever or cough, consult your healthcare provider. If there is a more likely diagnosis other that COVID-19, you must stay home until 72 hours after your fever is gone, without the use of fever reducing medicine.
 - If you have a positive COVID19 test, you must remain home for at least 10 days after illness onset **OR** you have had two negative COVID19 tests at least 24 hours apart.
 - You must also remain fever free for 72 hours, without the use of fever reducing medicine, and
 - Your COVID-19 symptoms must be improving.



CDC Handout to go home with ill students or staff

[10 things you can do to manage your health at home](#) English [10 things you can do to manage your health at home](#) Spanish

Tool 1, continued: Monitor Students and Staff



- **Students and Staff must be screened upon arrival to school.**
 - Staff may be screened by another staff member, or they may fill out the Staff Health Screening form on the computer.
 - If a student is feeling ill or showing signs of illness, contact the school office. MAINTAIN PRIVACY.
 - If you are feeling ill, contact your supervisor or district nurse.
 - When school is in session, school office will direct ill person to isolation room. At isolation room, designated staff member are to put on a face mask and face shield. If they are touching the person or must be within 6 feet, they are to put on gloves and gown.

Tool 1, continued: Monitor Others

- **If you have been exposed to someone with COVID-19:**
 - Exposed means you have been within 6 feet of the person for 15 minutes or more.
 - Stay home and contact your supervisor.
 - Monitor yourself closely for symptoms.
- **If someone in your home or community living space has symptoms of COVID-19, but has not been tested:**
 - Stay home and contact your supervisor.
 - Monitor yourself closely for symptoms.
 - Encourage the symptomatic person to be tested.



Tool 2: Physical (Social) Distancing

Physical Distancing is one of the strongest tools we have to combat the spread of COVID-19

- Stay at least 6 feet apart from others whenever possible.
- Avoid the sharing of food, utensils, and other supplies.
 - Shared items and high touch surfaces should be cleaned and disinfected between uses.
- Ensure students keep their belongings separated from others' (no hanging coats next to each other, piling of athletic gear, etc).
- Restrict all non-essential visitors and volunteers (including family) .
- Maintain physical distancing in staff work rooms.
- Do not congregate in the staff break room. Wear a face covering or face shield whenever possible. Maintain at least 6 feet physical distancing. Contact your supervisor about lunch staggering options.
- Open windows, increase ventilation whenever possible and safe.
- OHA guidance on [Physical Distancing](#)



Tool 3: Face coverings and face shields



Face covering: A cloth, paper, or disposable face covering that covers the nose and the mouth; may or may not be medical grade.



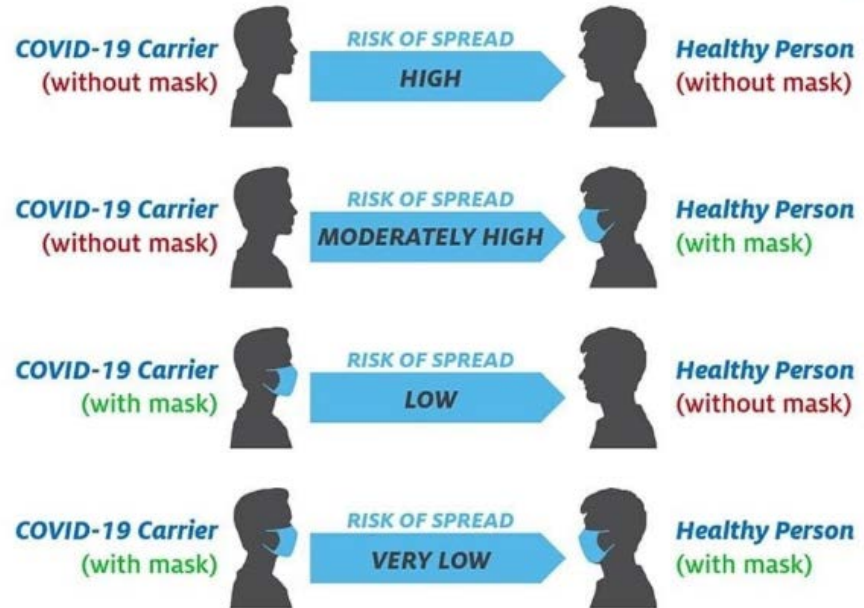
Face shield: A clear plastic shield that covers the forehead, extends below the chin, and wraps around the sides of the face.

- **School staff are required to wear a face covering or face shield if regularly within 6 feet of students and/or staff .**
 - Wear face covering correctly .
 - Use the face covering to help protect others in case you are infected but don't have symptoms.
 - **Take off your face covering carefully.** Wash cloth face coverings after use every day. Clean face shields after use every day according to manufacturer's instructions. If you are wearing a disposable face mask, after use you may bag it for 7 days (this is being very cautious, some guidelines may say 2 days) , and then reuse it. Do not reuse if soiled or no longer provides a snug fit.
- **Students 5 and up will be required to wear face coverings.**
 - Children of any age should not wear a face covering if they have a medical condition that makes it difficult for them to breathe, if they experience a disability that prevents them from wearing a face covering, if they are unable to remove a face covering independently, or while sleeping.
- CDC [How to Wear a Face Covering](#)

Tool 3,
continued: Face
coverings and
face shields

When social distancing isn't possible...

WEAR A MASK TO PROTECT YOURSELF AND OTHERS



Tool 3, continued: Face coverings and face shields

- Cloth face coverings and 3ply disposable masks do not significantly restrict oxygen or increase carbon dioxide, but some can get hot and uncomfortable over time. Try different masks to see what works for you. Take mask breaks outside or away from others.
- CDC [Considerations when wearing face coverings](#)



Face masks 101

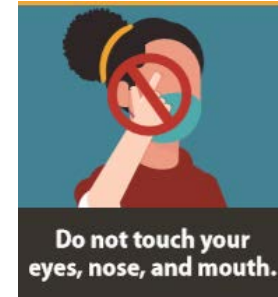
According to the FDA, there are two main types of masks, N95 respirators and surgical masks. Both are tested for fluid resistance and filtration efficiency.

- N95 masks are more tightly fitted, making them more likely to inhibit the breathing of the wearer if worn for a prolonged period of time.
- Surgical masks, which are disposable, and other types of cloth face masks are looser fitting, making it **highly unlikely** that wearers would see significant depletions in their oxygen intake. Non-N95 masks also are porous, allowing air to flow in and out and permitting normal respiratory functions, while limiting the release of respiratory droplets.

Tool 4: Back to the Basics Healthy Hygiene Practices

Teach and Reinforce

- Cover coughs and sneezes (throw tissue in trash can right away and wash/sanitize hands).
- Wash hands or use hand sanitizer:
 - Before and after meals, after coming inside the building, after using the restroom, after sneezing, blowing your nose, or coughing.
 - Proper hand washing technique ([Washing your hands: The purple paint demonstration](#))
 - 20 seconds with warm soap and water is preferred; hand sanitizer with 60-95% alcohol can be used as an alternative.
- Avoid touching face .
- Clean and disinfect frequently touched objects and surfaces.



OHA [How to Protect Yourself and Others](#)

Daily health screening



- Complete the **Staff Health Screening Form** when you arrive at work every day . If you are in multiple buildings, you will need to complete this form when you arrive at each building.
- **Screening questions:**
 - Name (Last name, First name)? Please use legal name.
 - What building are you in right now?
 - Do you or someone in your home (or community living space) have COVID-19 or have any primary symptoms of COVID-19: FEVER (Temperature over 100.4) or CHILLS, COUGH, SHORTNESS OF BREATH or DIFFICULTY BREATHING?
 - Have you been exposed to someone with COVID-19 within the past 14 days?
 - Do you have any of these communicable disease symptoms: DIARRHEA, VOMITING, JAUNDICE (new yellow color in eyes or skin), EYE ILLNESS (unexplained redness, pain, swelling, vision changes; or yellow/brown drainage), RASH or OPEN SORES (new or spreading; or draining and cannot be completely covered with a bandage) ?

Quick Tips:

1. Imagine that you are carrying the virus, use all the tools provided to help protect others.

2. Leave your desk, wear a mask.



3. If you do not remember when you last cleaned your hands, do it now.



4. Fresh air is better.



5. Think you are 6 feet away? Now take two more steps back.



6. If you have the option, choose to eat in a location away from others.





**Contact a school district nurse with
any questions or concerns.**

**Alena Davis RN
(541) 379-3031**



Student Presents to Health Room for Screening

Designated Staff screen for 1-3

1
Student has fever/chills $\geq 100.4^{\circ}\text{F}$

2
Student has shortness of breath or coughing not explained by an underlying condition and not relieved by their inhaler**

3
Student has: new onset of loss of taste or smell; vomiting; diarrhea; lethargy or unexplained behavior change; or other symptoms of illness

**Nebulizers should not be used in enclosed spaces within the school during a respiratory pandemic

Student reports household member is sick and being tested for COVID-19, OR child has been identified by the health department as a positive case of COVID-19; OR student has been in *close contact with a positive COVID-19 case

Verify with parent

Student is appropriately logged in to health room and CD logs

Student is offered a face covering

Student is taken to designated isolation space. Student is dismissed to home.

Student wears mask if feasible, student is supervised until parents arrive. Staff wears PPE. Distancing is maintained.

Students must be free of fever or cough for 72 hours (or vomiting and diarrhea for 48 hours) without the use of fever reducing medications prior to returning to school. Student must remain home for the duration of home isolation assigned by public health if they have been diagnosed with or in contact with a confirmed case of COVID-19.

Student has symptoms of illness

No

Yes

Dismiss to home

Student may come to school when their healthcare provider or the health department have told them it is safe to return

*Close contact = within 6 ft for at least 15 minutes



MORROW CO SCHOOL DISTRICT

Procedure for notifying MCPHD

Alena Davis RN & Diane Kilkenny RN still need to meet and determine when LPHA would like reports/logs sent to them as well as the best way to communicate any confirmed cases or clusters of illness that the school is seeing.

This will be completed prior to students returning to school.

Sincerely, Alena Davis RN

We have recently met and determined the needs of the MCPHD, Procedure is in the works and will follow. Alena Davis RN





ISOLATION ROOM PROCEDURE:

1. STUDENT PRESENTING WITH SYMPTOMS, USE HEALTH ROOM SCREENING ALGORITHM TO DECIDE IF STUDENT SHOULD GO TO DESIGNATED ISOLATION ROOM. BE SURE TO NOTIFY ADMINISTRATOR AND SCHOOL NURSE IMMEDIATELY.
2. ENSURE THAT SUPERVISING STAFF MEMBER WEARS APPROPRIATE PPE PRIOR TO ENTERING ISOLATION ROOM. THIS INCLUDES: GOWN, GLOVES, GOGGLES, N95 MASK AND FACE SHIELD.
3. ENCOURAGE SYMPTOMATIC STUDENT TO WEAR FACE COVERING WHEN STAFF MEMBER ENTERS ISOLATION ROOM, IF ABLE TO DO SO SAFELY.
4. MONITOR STUDENT FOR COMFORT AND PROVIDE CLEAR EXPLANATION OF PROCEDURES.
5. FILL OUT ISOLATION ROOM LOG, WHILE A STAFF MEMBER IN THE OFFICE CALLS STUDENTS PARENTS/GUARDIANS TO PICK UP STUDENT AS SOON AS POSSIBLE.
6. REPEAT TEMPURATURE CHECK EVERY HOUR AND DOCUMENT WHILE STUDENT IS IN ISOLATION ROOM. MONITOR FOR EMERGENCY SYMPTOMS SUCH AS DIFFICULTY BREATHING OR UNRESPONSIVENESS. CALL 911 IF ANY EMERGENCY SYMPTOMS ARE NOTED.
7. IF PARENTS/GUARDIANS HAVE NO CAR TO TRANSPORT STUDENT, TALK TO ADMINISTRATOR ABOUT OPTIONS FOR TRANSPORTING STUDENT.
8. CLEAN AND SANITIZE ISOLATION ROOM AS SOON AS STUDENT GOES HOME.
9. DOCUMENT TIME OF DEPARTURE ON ISOLATION LOG.

Morrow County Schools, in partnership with families and communities, provide each student the opportunity to develop values, knowledge, skills and self-confidence to become life-long learners and responsible citizens.

Morrow County School District prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, religion, color, national or ethnic origin, mental or physical disability, marital status, age, sex, sexual orientation, age, pregnancy, familial status, economic status, veterans' status or genetic information in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act; and the Americans with Disabilities Act Amendments Act of 2008, Title II of the Genetic Information Nondiscrimination act of 2008.



Dirk.Dirksen@morrow.k12.or.us
Erin.Stocker@morrow.k12.or.us
Aaron.Gosiak@imesd.k12.or.us
Marie.Shimer@morrow.k12.or.us

Morrow County School District

Serving the Families of Boardman, Heppner, and Irrigon in Northeastern Oregon

Dirk Dirksen
Superintendent

Erin Stocker
Human Resources

Aaron Gosiak
Business Manager

Marie Shimer
Educational Services



P.O. Box 100
Heppner, OR 97836
<http://www.morrow.k12.or.us>

Phone: 541-676-9128
Fax: 541-676-5742

What If There Is An Outbreak of COVID-19 At My School?

Preventative Measures

Morrow County School District will continue to emphasize the daily preventative measure we can all take to keep students and staff safe:

1. **Practice Social Distancing:** The CDC defines a “close contact” as contact within 6ft for over 15 minutes. As the local public health authority completes contact tracing, they will focus on students that have had “close contact” with infected students or staff.
2. **Practice Good Hygiene:** Frequent washing with soap and water or use hand sanitizer helps lower risk of contracting COVID-19.
3. **Wear Protective Equipment:** We require staff and students to use face shields, face masks, and other tools to limit spread of the virus.
4. **Environmental Cleaning and Disinfection:** Students and staff will regularly clean high touch surfaces throughout the school day. The district has purchased cleaners and equipment that has proven to kill COVID-19 both in the short and long-term as surfaces are repeatedly touched.
5. **Cohorting:** The district will work to minimize student’s exposure to other students throughout the day. Various schedules and systems have been developed to maximize the benefits of cohorting.
6. **Stay Home If You’re Sick:** We encourage any students or staff that have COVID-19 symptoms or feel sick to stay home and limit their exposure to others until symptoms have subsided.

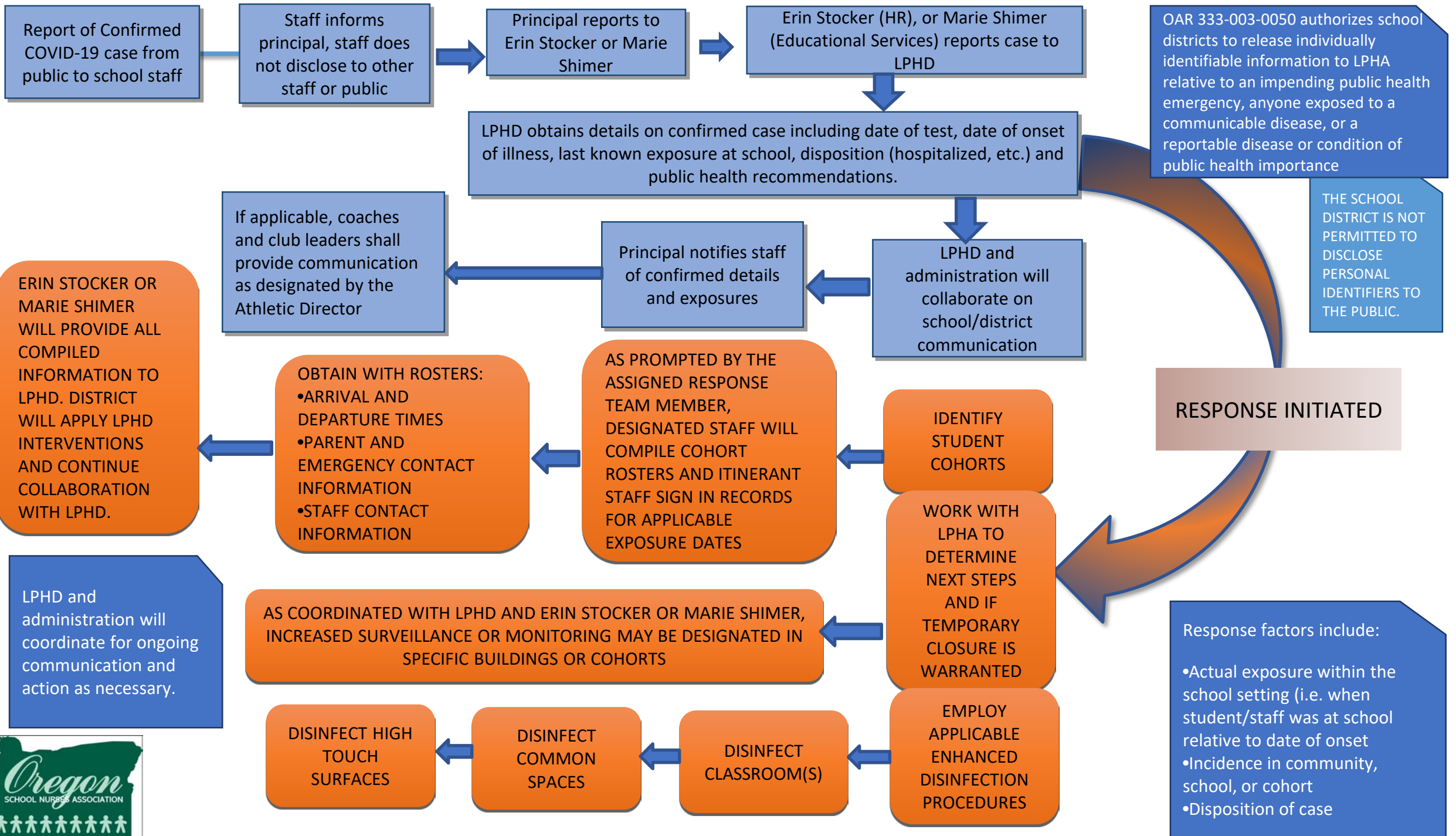
Outbreak Response

Morrow County School District recognizes that it is likely that individual cases or outbreaks of COVID-19 will continue to occur in the community and impact our schools. Our response to COVID-19 individual cases or outbreak are:

1. Student will be visually screened daily when entering school. Student that look sick or exhibit symptoms will have a follow-up screening that will include a temperature check. Staff will also be screened daily with temperature check when they arrive at schools.
2. Student that visually look, have fever, or describe feeling sick will be isolated in identified spaces and parents called to pick-up their student.
3. Parents will be encouraged to seek medical attention if symptoms are COVID-19 related.
4. **Local Public Health Department (LPHD)** will communicate immediately with the district if there is a student or staff with a confirmed case of COVID-19.
5. **LPHD** will conduct contact tracing and notify parents if their student has been identified, needs testing or additional steps.
6. School and district administration in partnership with **LPHD** will determine whether a student, classroom, school, or district needs to engage distance learning and for what duration depending on the scale of the outbreak.
7. MCSD will communicate with students, staff, and families regarding the outbreak and impact on classrooms, school, or the district. MCSD or public health will not release names of students that are isolated, test positive, or are contact traced the local health authority for COVID-19 to the public.
8. MCSD has developed short-term online programming using Google Classroom to continue to provide educational services when students or classes cannot attend school. MCSD also has a formal virtual online program for students and families that want a long-term online solution for their students during COVID-19. Go to <https://mec.morrow.k12.or.us/school-at-home> for more information.

Post-Outbreak Follow-up

*Morrow County School District and **Morrow County Public Health Department** will continue to communicate regarding the outbreak and impact to school programming after the outbreak. Information will regularly be released on the district’s website and Facebook pages to keep students, staff, and families updated. Parents or staff are welcome to contact **Morrow County Health Department** if they are ever concerned that their child may be exposed to COVID-19.*



Report of Confirmed COVID-19 case from public to school staff

Staff informs principal, staff does not disclose to other staff or public

Principal reports to Erin Stocker or Marie Shimer

Erin Stocker (HR), or Marie Shimer (Educational Services) reports case to LPHD

LPHD obtains details on confirmed case including date of test, date of onset of illness, last known exposure at school, disposition (hospitalized, etc.) and public health recommendations.

OAR 333-003-0050 authorizes school districts to release individually identifiable information to LPHA relative to an impending public health emergency, anyone exposed to a communicable disease, or a reportable disease or condition of public health importance

If applicable, coaches and club leaders shall provide communication as designated by the Athletic Director

Principal notifies staff of confirmed details and exposures

LPHD and administration will collaborate on school/district communication

THE SCHOOL DISTRICT IS NOT PERMITTED TO DISCLOSE PERSONAL IDENTIFIERS TO THE PUBLIC.

ERIN STOCKER OR MARIE SHIMER WILL PROVIDE ALL COMPILED INFORMATION TO LPHD. DISTRICT WILL APPLY LPHD INTERVENTIONS AND CONTINUE COLLABORATION WITH LPHD.

OBTAIN WITH ROSTERS:
 •ARRIVAL AND DEPARTURE TIMES
 •PARENT AND EMERGENCY CONTACT INFORMATION
 •STAFF CONTACT INFORMATION

AS PROMPTED BY THE ASSIGNED RESPONSE TEAM MEMBER, DESIGNATED STAFF WILL COMPILE COHORT ROSTERS AND ITINERANT STAFF SIGN IN RECORDS FOR APPLICABLE EXPOSURE DATES

IDENTIFY STUDENT COHORTS

RESPONSE INITIATED

WORK WITH LPHA TO DETERMINE NEXT STEPS AND IF TEMPORARY CLOSURE IS WARRANTED

AS COORDINATED WITH LPHD AND ERIN STOCKER OR MARIE SHIMER, INCREASED SURVEILLANCE OR MONITORING MAY BE DESIGNATED IN SPECIFIC BUILDINGS OR COHORTS

LPHD and administration will coordinate for ongoing communication and action as necessary.

Response factors include:
 •Actual exposure within the school setting (i.e. when student/staff was at school relative to date of onset
 •Incidence in community, school, or cohort
 •Disposition of case

DISINFECT HIGH TOUCH SURFACES

DISINFECT COMMON SPACES

DISINFECT CLASSROOM(S)

EMPLOY APPLICABLE ENHANCED DISINFECTION PROCEDURES



Staff and Visitor Sign in Sheet

BUS COLOR

Irrigon Elementary Transportation Log

DATE	STUDENT'S NAME	VISUAL SYMPTOMS	ISOLATION??

TEACHER ARRIVAL LOG

MORROW CO SCHOOL DISTRICT

Procedure for Transporting students home

Procedure for CARE Team members transporting isolation students home in development. Including legal aspects and current policy.

If student are in need of going home due to sickness and the parents/guardians are home but have no transportation our CARE members and a 2nd staff will give them a ride.

Upon return of staff vehicle must be cleaned per Covid-19 cleaning instructions.

Procedure to follow prior to students coming back to school.

Sincerely, Alena Davis RN





Dirk Dirksen
Superintendent

Erin Stocker
Human Resources

Aaron Gosiak
Business Manager

Marie Shimer
Educational Services

Phone: 541-676-5705
Fax: 541-676-5742

Estimado padre/tutor:

NO ENVÍE A UN ESTUDIANTE ENFERMO A LA ESCUELA.

Por favor, llame a la oficina de la escuela para notificarnos si el estudiante está enfermo. El cuadro en la parte posterior de esta página da ejemplos de cuando su estudiante no debería estar en la escuela.

Si los síntomas del estudiante están relacionados con una condición crónica, comuníquese con la escuela y siga las políticas de la escuela para el manejo de la condición crónica.

Por favor, póngase en contacto con su proveedor de atención médica sobre enfermedades graves, incluyendo cualquier fiebre de 103°F o más. Si necesita ayuda para encontrar un proveedor de atención médica, puede ponerse en contacto con el departamento de salud local.

Notifique al personal de la escuela si el estudiante requiere medicamentos durante el horario escolar. Siga los protocolos de la escuela para la medicación en la escuela. A menos que se indique lo contrario, si la enfermedad de su estudiante requiere antibióticos, el estudiante debe haber tomado antibióticos durante 24 horas antes de poder regresar a la escuela. Los antibióticos no son eficaces para enfermedades virales.

Para ayudar a proteger a todos los estudiantes, por favor notifique a la escuela si su hijo es diagnosticado con alguna de estas enfermedades: *varicela, COVID-19, difteria, diarrea, E. coli, hepatitis, sarampión, paperas, tos ferina, rubéola, salmonela, sarna, shigellosis o disentería, tuberculosis, u otra enfermedad según se solicite*. La escuela protegerá su información privada como exige la ley. [OAR 333-019-0010]

Con el consentimiento, la enfermera de la escuela puede consultar con su médico sobre la salud de su estudiante para mantenerlo seguro, saludable y listo para aprender.

Morrow County Schools, in partnership with families and communities, provide each student the opportunity to develop values, knowledge, skills and self-confidence to become life-long learners and responsible citizens.

Morrow County School District prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, religion, color, national or ethnic origin, mental or physical disability, marital status, age, sex, sexual orientation, age, pregnancy, familial status, economic status, veterans' status or genetic information in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act; and the Americans with Disabilities Act Amendments Act of 2008, Title II of the Genetic Information Nondiscrimination act of 2008.



Dirk.Dirksen@morrow.k12.or.us
Erin.Stocker@morrow.k12.or.us
Aaron.Gosiak@imesd.k12.or.us
Marie.Shimer@morrow.k12.or.us

Morrow County School District

Serving the Families of Boardman, Heppner, and Irrigon in Northeastern Oregon



P.O. Box 100
Heppner, OR 97836
<http://www.morrow.k12.or.us>

Dirk Dirksen
Superintendent

Erin Stocker
Human Resources

Aaron Gosiak
Business Manager

Marie Shimer
Educational Services

Phone: 541-676-5705
Fax: 541-676-5742

¿Cuándo debo mantener al estudiante en casa?

NOTA: Estas son instrucciones escolares, no consejos médicos. Por favor, póngase en contacto con su médico si tiene alguna duda de salud.

Síntomas o enfermedad del estudiante	El estudiante puede volver a la escuela cuando*
Fiebre: temperatura por boca superior a 100,4 grados	Sin fiebre por al menos 72 horas sin usar medicamentos para reducir la fiebre.
Erupción cutánea o llagas abiertas	El sarpullido o erupción ha desaparecido; las llagas están secas o pueden ser cubiertas completamente con venda; o con órdenes del médico a la enfermera de la escuela.
Enfermedad de tos nueva	En general, cuando no hay síntomas por 72 horas. Si se diagnostica tos ferina, después de tomar un curso de cinco días de antibióticos prescritos, o cuando la autoridad local de salud pública lo autorice. Si se diagnostica COVID-19, con órdenes de la autoridad de salud pública local.
Diarrea: 3 heces flojas o acuosas en un día O que no pueda controlar las evacuaciones intestinales desde hace poco	Sin síntomas por 48 horas.
Vómitos	Sin síntomas por 48 horas.
Dolor de cabeza con rigidez de cuello y fiebre; O con una reciente lesión en la cabeza	Sin síntomas o con órdenes del médico a la enfermera de la escuela.
Ictericia: (nuevo) color amarillo en los ojos o en la piel	Después de las órdenes del médico o de la autoridad local de salud pública a la enfermera de la escuela.
Ojos rojos o secreción de los ojos: secreción amarilla o marrón de los ojos	El enrojecimiento y la secreción desaparecen O con órdenes del médico a la enfermera de la escuela.
Actuar de modo distinto sin motivo: inusualmente somnoliento o malhumorado O actuar distinto tras una lesión en la cabeza	Después de volver a la conducta normal O con órdenes del médico a la enfermera de la escuela.
Problema importante de salud, como una cirugía O una enfermedad que dura 2 semanas o más	Después de las órdenes del médico a la enfermera de la escuela.
La condición de salud del estudiante requiere más cuidado del que puede dar el personal de la escuela de modo seguro	Después de que se tomen medidas para la seguridad de los estudiantes.

Para notificar a la escuela sobre la enfermedad del estudiante, por favor llame a___.

Para contactar con la enfermera de la escuela o la oficina de salud, por favor llame al__o envíe un correo electrónico al_.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Matt Scrivner
Department: Public Works
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-989-9500
Requested Agenda Date: 8/12/2020

Bid results of Wilson/Olson road improvements

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 10 minutes
Purchase Pre-Authorization
Other Bid award

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Matt Scrivner 8/6/2020 Department Director

Required for all BOC meetings

[Signature] 8/10/2020 Administrator

Required for all BOC meetings

County Counsel

*Required for all legal documents

Finance Office

*Required for all contracts; other items as appropriate.

Human Resources

*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Bids for the road improvements were received on 8/6/2020 @ 2:00pm. Anderson Perry's bid results are attached.

Three bids were received, the apparent low bidder for the project is Silver Creek Contracting, LLC for the bid price of \$1,085,591.94.

2. FISCAL IMPACT:

These improvements will be paid under road use agreement with VaData. A budget resolution will be needed to include these improvements in the 2020/2021 budget.

3. SUGGESTED ACTION(S)/MOTION(S):

Public Works recommends motion to approve and award Silver Creek as contractor for Olson/Wilson project.

Attach additional background documentation as needed.

August 10, 2020

Matt Scrivner
Morrow County Public Works
P.O. Box 428
Lexington, Oregon 97839

via email: mscrivner@co.morrow.or.us

RE: Wilson Lane and Olson Road Reconstruction - 2020
Award of Construction Contract

Dear Matt:

Bids for the Wilson Lane and Olson Road Reconstruction - 2020 project were received and opened on August 6, 2020. Three bids were received. The apparent low bidder for the project is Silver Creek Contracting, LLC. A bid tabulation of all bids received is attached. The total bid price amounts from the bidders are summarized on the following table.

Bidder	Total Bid Price
Silver Creek Contracting, LLC	\$1,085,591.94
Crestline Construction Company, LLC	\$1,089,080.00
Tapani, Inc.	\$1,239,000.00

The total bid amount for the apparent low bidder is lower than the Engineer's Estimate of \$1,448,100.00. We have reviewed the Bid and the accompanying documents provided in the Bidder's Packet as submitted by Silver Creek Contracting, LLC, and their bid appears to be responsive. We have reviewed the State of Oregon Construction Contractors Board website, and it appears the license held by Silver Creek Contracting, LLC, is in good standing. We see no reason why Silver Creek Contracting, LLC, is not qualified to perform the work called for in the Contract Documents.


One copy of the Notice of Intent to Award and three copies of the Notice of Award are enclosed with this letter. Per Oregon state rules associated with project funding, the Notice of Intent to Award must be sent to contractors that submitted bids for the project, and then a seven-day protest period will begin. If Morrow County desires to award the Contract to Silver Creek Contracting, LLC, please sign and return the Notice of Intent to Award and the Notice of Award and return to me. We will distribute the Notice of Intent to Award to all bidders. Once the required seven-day protest period has expired, if no protests have been filed, we will then forward the Notice of Award, along with the required Contract insurance and bonding forms, to Silver Creek Contracting, LLC, so the Contracts, including Performance and Payment Bonds, can be prepared for the County's review and approval.

Matt Scrivner
August 7, 2020
Page -2-

If you have any questions regarding the bidding and award process or any other project information, please feel free to contact me.

Sincerely,

ANDERSON PERRY & ASSOCIATES, INC.

By  _____
Andy Lindsey, P.E.

AL/jg

Enclosures

cc:

File No. 530-07-55 (w/encl.)

G:\Clients\Morrow County\530-07 Wilson-Olson Intersection\Correspondence\Scrivner - Award Letter.doc

NOTICE OF INTENT TO AWARD CONTRACT

TO: All Bidders for the Project Listed Below

DATE OF NOTICE: August 12, 2020

**PROJECT NAME: Morrow County, Oregon
Wilson Lane and Olson Road Reconstruction - 2020**

NOTICE IS HEREBY GIVEN that Morrow County, Oregon (Owner) intends to award the above-described Contract to the following apparent low Bidder:

Silver Creek Contracting, LLC
P.O. Box 994
Heppner, Oregon 97836

NOTICE IS FURTHER GIVEN that any protest of the Owner's Notice of Intent to Award Contract must be filed with Morrow County, Oregon, P.O. Box 428/365 West Highway 74, Lexington, Oregon 97839 on or before seven calendar days from the date of this Notice. Protests must be in writing stating the basis of the protest in detail as provided by Oregon Law and be physically received at the above address on or before said date.

If no protest is filed on or prior to said date, the Owner will thereafter award the above described Contract to the Bidder named above by issuance of a Notice of Award of Contract to said Bidder.

Dated this 12th day of August, 2020.

Morrow County, Oregon

By _____

NOTICE OF AWARD

Date of Issuance:

Owner: **Morrow County, Oregon**

Engineer: **Anderson Perry & Associates, Inc.**

Project: **Wilson Lane and Olson Road Reconstruction - 2020**

Bidder: **Silver Creek Contracting, LLC**

Bidder's Address: **P.O. Box 994, Heppner, Oregon 97836**

TO BIDDER:

You are notified that Owner has accepted your Bid dated August 6, 2020, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for the Total Bid Price.

The Contract Price of the awarded Contract is: \$1,085,591.94

You must comply with the following conditions within 15 days of the date you receive this Notice of Award.

1. Notice of Award

Acknowledge acceptance of the Project award in the space provided on this Notice of Award form. Be sure to include the date, as well as the signature and title of the person signing the Award form. **Return all 3 copies to the Engineer.**

2. Agreement Between Owner and Contractor

Date and sign all **3** copies of the attached Agreement form. **Return all 3 copies** to the Engineer.

3. Payment and Performance Bonds

Provide the Construction Performance and Payment Bonds. Enclosed are **3** copies of the Payment Bond and **3** copies of the Performance Bond forms. Include an appropriate Power of Attorney which is properly dated with each of the bonds. **Additionally, note that the date shown on the Payment and Performance Bonds must be on or after the date shown on the Agreement.** The date on the Power of Attorney should be the same as shown on the Bond. These Payment and Performance Bond forms must be used, and no others will be accepted. Return **3** completed copies to the Engineer.

4. Certificate of Insurance

Complete the enclosed Certificate of Insurance form. The enclosed Certificate of Insurance form is the only acceptable form to be used for this project. Standard ACORD forms from the insurance company will be required to be attached to this form. Be sure to include Worker's Compensation certificates. Return all **3** copies to the Engineer.

5. Statutory Public Works Bond

The Contractor and applicable Subcontractors must file a Public Works Bond with the Construction Contractor's Board in accordance with Oregon Laws 2005, Chapter 360, Section 2. Verification that this bond has been filed by the Contractor must be submitted to the Engineer.

6. Other requirements

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 20 days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement and Contract Documents.

Morrow County, Oregon
(OWNER)

By: _____
(AUTHORIZED SIGNATURE)

Matt Scrivner
(NAME)

Public Works Director
(TITLE)

ACCEPTANCE OF NOTICE*

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____
_____ this the _____ day of _____, 20____.

By: _____

Name: _____

Title: _____

Copy to Owner

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
P.O. Box 1107
La Grande, Oregon 97850

**PROJECT: Morrow County, Oregon
Wilson Lane and Olson Road Reconstruction - 2020**

OWNER: Morrow County
P.O. Box 428
Lexington, Oregon 97839

Bid Opening: 2:00 p.m., August 6, 2020, Morrow County Public Works
Department, 365 West Highway 74, Lexington, Oregon 97839

BIDDERS

Item	Description	Unit	Amount	Engineer's Estimate		Silver Creek Contracting, LLC		Crestline Construction Company, LLC		Tapani, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization/Demobilization (not to exceed 5% of Total Bid Price)	L.S.	1	\$73,000.00	\$73,000.00	\$40,485.00	\$40,485.00	\$51,000.00	\$51,000.00	\$60,000.00	\$60,000.00
2	Erosion and Sediment Control	L.S.	1	\$20,000.00	\$20,000.00	\$14,681.00	\$14,681.00	\$22,000.00	\$22,000.00	\$20,000.00	\$20,000.00
3	Temporary Protection and Direction of Traffic/Project Safety	L.S.	1	\$75,000.00	\$75,000.00	\$16,800.00	\$16,800.00	\$20,000.00	\$20,000.00	\$70,000.00	\$70,000.00
4	Clearing and Grubbing	L.S.	1	\$20,000.00	\$20,000.00	\$35,753.00	\$35,753.00	\$10,000.00	\$10,000.00	\$50,000.00	\$50,000.00
5	Earthwork	L.S.	1	\$90,000.00	\$90,000.00	\$122,820.00	\$122,820.00	\$147,000.00	\$147,000.00	\$150,000.00	\$150,000.00
6	Subgrade Geotextile Fabric	S.Y.	21,000	\$2.00	\$42,000.00	\$0.95	\$19,950.00	\$0.75	\$15,750.00	\$1.50	\$31,500.00
7	12-inch Ductile Iron Culvert Pipe	L.F.	110	\$60.00	\$6,600.00	\$128.00	\$14,080.00	\$82.00	\$9,020.00	\$90.00	\$9,900.00
8	Aggregate (3/4"-0) Base Rock	Ton	16,000	\$35.00	\$560,000.00	\$19.71	\$315,360.00	\$21.00	\$336,000.00	\$21.00	\$336,000.00
9	Aggregate Shoulder (3/4"-0)	Ton	750	\$30.00	\$22,500.00	\$44.88	\$33,660.00	\$44.00	\$33,000.00	\$40.00	\$30,000.00
10	Level 3, 1/2-inch Asphalt Concrete Pavement Mixture	Ton	4,250	\$100.00	\$425,000.00	\$79.33	\$337,152.50	\$77.00	\$327,250.00	\$80.00	\$340,000.00
11	Extra for Asphalt Approaches	Each	19	\$1,000.00	\$19,000.00	\$550.00	\$10,450.00	\$540.00	\$10,260.00	\$1,500.00	\$28,500.00
12	Type 1-5W Fence	L.F.	1,400	\$25.00	\$35,000.00	\$16.80	\$23,520.00	\$7.00	\$9,800.00	\$17.00	\$23,800.00
13	Pavement Striping, Marking, and Signing	L.S.	1	\$10,000.00	\$10,000.00	\$22,176.00	\$22,176.00	\$24,000.00	\$24,000.00	\$10,000.00	\$10,000.00
14	Irrigation System Modifications	L.S.	1	\$40,000.00	\$40,000.00	\$71,071.00	\$71,071.00	\$56,000.00	\$56,000.00	\$74,300.00	\$74,300.00
15	Surface Restoration	L.S.	1	\$10,000.00	\$10,000.00	\$7,633.44	\$7,633.44	\$18,000.00	\$18,000.00	\$5,000.00	\$5,000.00
			TOTAL BID PRICE		\$1,448,100.00		\$1,085,591.94		\$1,089,080.00		\$1,239,000.00

Indicates math or rounding error.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Greg Close
Department: Morrow County Parks
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-989-9500
Requested Agenda Date: 8/19/2020

Purchase Pre-Authorization for a new Polaris Ranger

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: John Day Polaris
Contractor/Entity Address: 821 Highway 26 John Day, Oregon 97845
Effective Dates - From: One time purchase Through: N/A
Total Contract Amount: \$30,015.00 Budget Line: 238-300-5-40-4103
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director
DATE
Administrator
DATE
County Counsel
DATE
Finance Office
DATE
Human Resources
DATE

Required for all BOC meetings
Required for all BOC meetings
*Required for all legal documents
*Required for all contracts; other items as appropriate.
*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

John Day polaris :1,000 XP ranger \$24,015.00 snowplow and tracks \$6,000.00
Total- \$30,015.00 Trade-in value (\$4,850.00) Net cost \$25,165.00

Morrow County Grain Growers: 1,000 XP Ranger \$23,850.00 snowplow and tracks \$7,431.90
Total- \$31,281.90 Trade-in value (\$3,000.00) Net cost \$28,281.90

Fun Country: 1,000 XP Ranger \$27,538 *Did not quote plow or tracks
Total-\$24,538.00* Trade-in value (\$3,000.00)

Road Department would like to purchase the trade in electric Ranger as a replacement for their current Ranger that is in need of replacement.

2. FISCAL IMPACT:

\$25,165.00 from Parks Department capital outlay 238-300-5-40-4103
\$ 4,850.00 from Road Department capital outlay 202-220-5-40-4509

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve purchase from John-day Polaris for a new XP 1,000 with tracks and snow plow for \$30,015.00

Attach additional background documentation as needed.

John Day Polaris, Inc.

821 Hwy 26
John Day, OR 97845
541-575-0828

Part Quote

Sold To: MORROW COUNTY OHV
PARK

Date: 07/30/2020 6:31 AM

Sold	S/O	Lay	P/U	Part Number	Sup	Description	Ext Price	Bin
1	0	0	0	R20RRE99AP	JD	RGR-20,1000,PS,S.BLU	\$16,900.00	
1	0	0	0	2882912	PO	K-ACCY ROOF POLY PREM,ZS	\$540.00	
1	0	0	0	2882561	PO	K-ACCY,DOOR,FULL,CRANK,ZS	\$2,650.00	
1	0	0	0	2889031	PO	K-ACCY, WNSHLD, TO, GII UPD	\$1,240.00	
1	0	0	0	2879013	PO	LOCK & RIDE PRO-FIT GLASS REAR	\$390.00	up stairs
1	0	0	0	2879969	PO	K-MIRROR,RRVW,CAB,RGT	\$65.00	
1	0	0	0	2882753	PO	K-ACCY,HEATER,ZS	\$1,000.00	
1	0	0	0	2882888	PO	K-ACCY,PREM AUDIO,VISOR,ZS	\$830.00	
1	0	0	0	2882711	PO	K-WINCH,4500 PRO,ZS	\$850.00	
1	0	0	0	2883265	PO	K-ACCY,LIGHT,ORB,ZS	\$240.00	
1	0	0	0	2879354	PO	CHAINSAW PRESS	\$135.00	up
1	0	0	0	2883121	PO	K-LIGHTBAR,10 SPOT	\$270.00	
1	0	0	0	2882209	PO	K-ACCY,HRNS,1LT BR,TTN	\$85.00	
1	0	0	0	2883974	PO	K-ACCY,WIPER,GEN2,RGR	\$520.00	up
-1	0	0	0	REBATE	JD	DEALER REBATE	(\$1,700.00)	
							Subtotal	\$24,015.00
							Sales Tax	\$0.00
							Quote Total	\$24,015.00

QUOTE ON NEW RANGER AS SPECTED

This is Part Quote only. All prices are subject to change.

(This is not an Invoice)

John Day Polaris, Inc.
 821 Hwy 26
 John Day, OR 97845
 541-575-0828

Part Quote
 Sold To: MORROW COUNTY OHV
 PARK
 Date: 08/03/2020 10:52 AM

Sold	S/O	Lay	P/U	Part Number	Sup	Description	Retail	Ext. Price	Bin
1	0	0	0	6522-05-1551	WP	UTV TRACK KIT 4S1	\$5,299.00	\$5,100.00	
1	0	0	0	2882927	PO	K-PLOW FRAME,GHD, FS	\$469.99	\$450.00	
1	0	0	0	2880270	PO	K-BLADE 72",G-PRO	\$469.99	\$450.00	
Subtotal								\$6,238.98	
Less Discount								(\$238.98)	
Sales Tax								\$0.00	
Quote Total								\$6,000.00	

This is Part Quote only. All prices are subject to change.

(This is not an Invoice)

John Day Polaris, Inc.
821 Hwy 26
John Day, OR 97845
541-575-0828

Part Quote

Sold To: MORROW COUNTY OHV
PARK

Date: 08/03/2020 10:55 AM

Sold	S/O	Lay	P/U	Part Number	Sup.	Description	Ext Price	Bin
-1	0	0	0	TRADE IN	JD	USED TRADE IN	(\$4,850.00)	
							Subtotal	(\$4,850.00)
							Sales Tax	\$0.00
							Quote Total	(\$4,850.00)

This is Part Quote only. All prices are subject to change.

(This is not an Invoice)



MORROW CO GRAIN GROWERS *L

HIGHWAY 74
 LEXINGTON, OR 97839
 (541) 989-8221

To: MORROW COUNTY PARKS
 COURT HOUSE
 HEPPNER, OR 97836

Created: August 05, 2020
 Expiration: August 21, 2020
 Prepared By: BAILEY, JUSTIN

Customer #: 42713

Phone # (541) 256-0229

Quote Items:

Make	Model	Description	Serial Number	Unit #	Quantity	Price	Ext. Price
POLARIS	RANGER	XP 1000 WP	MUST ORDER/TRANS		1	\$18,899.00	\$18,899.00
Note: THIS MODEL COMES WITH A HEATER, SEAL KIT, WINCH, AND 900W STATOR INSTALLED FROM THE FACTORY.							
POLARIS GOVERNMENT DISCOUNT							-\$1,559.20
MCGG SALES DISCOUNT							-\$732.30
2882912 Premium roof							\$540.00
	Parts	Parts Discount			10.00%		-\$54.00
2882561 Poly Front Doors							\$2,650.00
	Parts	Parts Discount			10.00%		-\$265.00
2882870-765 Door Accent Panel							\$40.00
	Parts	Parts Discount			10.00%		-\$4.00
2889031 Tip Out Windshield							\$1,240.00
	Parts	Parts Discount			10.00%		-\$124.00
2879013 Glass Rear Panel							\$390.00
	Parts	Parts Discount			10.00%		-\$39.00
2882750 Radio							\$620.00
	Parts	Parts Discount			10.00%		-\$62.00
2883265 LED Work Light							\$240.00
	Parts	Parts Discount			10.00%		-\$24.00
2882904 Roof Bussbar							\$95.00

Quote Items:

Make	Model	Description	Serial Number	Unit #	Quantity	Price	Ext. Price
	Parts	Parts Discount			10.00%		-\$9.50
2882209		Lightbar Harness					\$85.00
	Parts	Parts Discount			10.00%		-\$8.50
2883121		10" Spot LED Lightbar					\$270.00
	Parts	Parts Discount			10.00%		-\$27.00
2879354		Chainsaw Mount					\$135.00
	Parts	Parts Discount			10.00%		-\$13.50
2883974		Wiper Kit					\$520.00
	Parts	Parts Discount			10.00%		-\$52.00
	Labor	MCGG Shop			11	\$100.00	\$1,100.00

Quote Allowances:

Make	Model	Year	Description	Serial Number	Trade Amt	Loan Payout	Cash Value
Polaris	Ranger	14	EV		3,000.00	0.00	\$3,000.00

Special Instructions:

New equipment carries manufacturer warranty.
Used equipment is sold as is, where is.

Total Units:	\$24,532.50
Total Discounts:	-\$682.50
Total Allowances:	-\$3,000.00
Net Price:	\$20,850.00
Sales Tax:	\$0.00
Total Amount:	\$20,850.00
Down Payment:	\$0.00
Amount Due:	\$20,850.00

Terms and Conditions:

Quote is good for 30 days.

Signature:	Date of Acceptance:
------------	---------------------



MORROW CO GRAIN GROWERS *L

HIGHWAY 74
LEXINGTON, OR 97839
(541) 989-8221

To: MORROW COUNTY PARKS
COURT HOUSE
HEPPNER, OR 97836

Created: July 28, 2020
Expiration: August 27, 2020
Prepared By: BAILEY, JUSTIN

Customer #: 42713

Phone # (541) 256-0229

Quote Items:

Make	Model	Description	Serial Number	Unit #	Quantity	Price	Ext. Price
2883255		Plow Frame					\$1,090.00
	Parts	Parts Discount			10.00%		-\$109.00
2879874		Steel Blade					\$470.00
	Parts	Parts Discount			10.00%		-\$47.00
2872726		Plow Marker					\$31.00
	Parts	Parts Discount			10.00%		-\$3.10
2883313		Tracks					\$5,000.00
2882783		Track Mounting Kit					\$500.00
	Labor	MCGG Shop			5	\$100.00	\$500.00

Special Instructions:

New equipment carries manufacturer warranty.
Used equipment is sold as is, where is.

Total Units:	\$7,591.00
Total Discounts:	-\$159.10
Net Price:	\$7,431.90
Sales Tax:	\$0.00
Total Amount:	\$7,431.90
Down Payment:	\$0.00
Amount Due:	\$7,431.90

Terms and Conditions:

Quote is good for 30 days.

Signature:

Date of Acceptance:

Created: 07/28/2020
Printed: 07/28/2020

Quotation Number: JUS5592.00
Page Number: 1

FUN COUNTRY, INC.

1318 W 2nd STREET
 THE DALLES, OR 97058
 541-298-1161 541-298-1580

Part Quote

Sold To: Counter Sale
 Date: 07/29/2020 3:24 PM

Sold	S/O	Lay	P/U	Part Number	Sup	Description	Ext Price	Bin
0	1	0	0	2882912	PO	K-ACCY ROOF POLY PREM,ZS	\$539.99	
0	1	0	0	2882561	PO	K-ACCY,DOOR,FULL,CRANK,ZS	\$2,649.99	LUMPY
1	0	0	0	2882874	PO	K-WNDSHLD,TIPOUT ZS	\$1,239.99	
1	0	0	0	2879013	PO	LOCK & RIDE PRO-FIT GLASS REAR	\$389.99	
1	0	0	0	2882753	PO	K-ACCY,HEATER,ZS	\$999.99	
1	0	0	0	2883974	PO	K-ACCY,WIPER,GEN2,RGR	\$519.99	
0	1	0	0	2883265	PO	K-ACCY,LIGHT,ORB,ZS	\$239.99	
0	1	0	0	2883121	PO	K-LIGHTBAR,10 SPOT	\$269.99	
0	1	0	0	2879354	PO	CHAINSAW PRESS	\$134.99	
0	1	0	0	2882750	PO	K-ACCY,AUDIO,BASE,ZS	\$619.99	
1	0	0	0	2882711	PO	K-WINCH,4500 PRO,ZS	\$849.99	
0	1	0	0	2883230	PO	K-ACCY,LGTBAR,1 LT,ZS	\$84.99	BACK SHELF
1	0	0	0	MISC0		RANGER XP1000	\$16,899.00	
1	0	0	0	MISC1		INSTALL HEATER	\$400.00	
1	0	0	0	MISC2		INSTALL DOORS	\$200.00	
1	0	0	0	MISC3		INSTALL TOP, W/S REAR WINDOW	\$300.00	
1	0	0	0	MISC4		INSTALL WIPER	\$200.00	
1	0	0	0	MISC5		INSTALL WINCH	\$300.00	
1	0	0	0	MISC6		INSTALL LIGHT BAR	\$100.00	
1	0	0	0	MISC7		INSTALL STEREO	\$400.00	
1	0	0	0	MISC8		INSTALL BEACON LIGHT	\$200.00	

Subtotal	\$27,538.88
Sales Tax	\$0.00

Quote Total	\$27,538.88

(This is not an Invoice)



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5e

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Katie Imes
Department: The Loop
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-676-5667
Requested Agenda Date: 8/12/2020

Memorandum of Understanding for Fixed Route Planning Services

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity: Planning Firm - TBA
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: 66,000 Budget Line: 216-320-3-30-3146
Does the contract amount exceed \$5,000? Yes No

Reviewed By: [Signatures]
8/7/20 Department Director Required for all BOC meetings
[Signature] 8/7/20 Administrator Required for all BOC meetings
R. Tovey email 8/7/20 County Counsel *Required for all legal documents
[Signature] 8/7/20 Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County, Umatilla County and CTUIR have joined to collaborate on a new fixed route service for – Hermiston-Boardman Connector and Port of Morrow Circular. The two projects are outlined as follows.

- Project A: The Hermiston Boardman Connector routes connecting the Morrow County Loop Transit Service and the Kayak Service areas.
- Project B: Port of Morrow Circulator projects connecting the City of Boardman and the Port of Morrow by extension The Loop Transit Service area and Kayak Service area.

Project A and B are part of the Morrow/Umatilla County Transit Development Strategy, completed in 2018 and is consistent with Morrow/Umatilla County Coordinated Human Services Plan completed in 2016.

The Memorandum of Understanding will allow the collaboration to move forward with Request for Proposal and hire a transportation/transit planning firm to research and prepare route and schedule.

Compensation for planning services is as follows according to the Morrow County Statewide Transportation Improvement Fund. (STIF)

- Project Four - Kayak: Irrigon to Boardman Planning \$40,000
- Project Three - Port of Morrow Planning \$26,000

2. FISCAL IMPACT:

\$66,000 from STIF Budget Line 216-320-3-30-3146

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to Approve Memorandum of Understanding with Umatilla County and the Confederated Tribe of the Umatilla Indian Reservation and Signature by Chair Commissioner, Melissa Lindsay.

☒ Attach additional background documentation as needed.

MEMORANDUM OF UNDERSTANDING

I. PARTIES. This memorandum of understanding is between CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION (“PROVIDER”), MORROW COUNTY (“Morrow”) and UMATILLA COUNTY (“Umatilla”).

II. TERM. This memorandum shall be effective upon signature of all parties and not to exceed the duration of one year.

III. PURPOSE. CTUIR/Kayak Public Transit will prepare and publish a Request for Proposal and hire a transportation/transit planning firm to research and prepare route and schedule plans for two related projects which are outlined in each County’s respective STIF Plans:

1. Project A: The Hermiston Boardman Connector routes connecting and fulling connecting the Morrow County Loop Transit Service and the Kayak Service area.
2. Project B: Port of Morrow Circulator projects connecting the City of Boardman and the Port of Morrow by extension the Loop Transit Service area and Kayak Transit Service area.

The selected firm will work under the guidance of the Provider’s Planning Director and other assigned staff at the Confederated Tribe of the Umatilla Indian Reservation (CTUIR), during the term of the agreement. The final route and schedule plans will be presented with representatives from Umatilla and Morrow Counties and CTUIR Planning Director and interested members of the public, local governments, social service agencies or business entities.

Umatilla County and Morrow County representatives and Eastern Oregon Business Source Transit Coordinator agrees to work in coordination with CTUIR/Kayak Public Transit and the transportation/transit planning firm to engage city officials, transit agencies and industry leaders. Participation will require attendance to scheduled meetings or events. The benefits of these routes will enhance and improve public transit services for regional access to employment, medical, education and retail.

IV. CONSIDERATION. The parties agree that as consideration for performance by Provider will complete the services described as outlined in the approved Umatilla and Morrow County STIF Plans. Morrow and Umatilla Counties will assist with coordination and engage collaboration with city officials and industry leaders to complete route and schedule plans for the STIF Projects, Hermiston Boardman Connector and Port of Morrow Circulator.

V. COMPENSATION. In 2019, CTUIR/Kayak Public Transit was allocated an amount of \$50,000 in Umatilla County STIF Formula Funds and also allocated an amount \$40,000 from the Morrow County STIF Formula Funds to complete preliminary planning of Project A. These funds will be applied to the proportion of the contract that address Project A.

In addition, Morrow County allocated an amount of \$26,000 in the Morrow County STIF Formula Funds for the completion of Project B. These funds, not to exceed \$26,000, will be applied to the proportion of the contract that addresses Project B.

The process of selection of the firm will require that these monetary limits be strictly followed for each portion of the project.


CTUIR/Kayak Public Transit will complete ODOT quarterly reporting requirements for the STIF Formula Funds as outlined in the STIF Agreement. Total project costs will include the transportation/transit planning firm consultant fees.

DATED this ____ day of _____, 2020.

CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION

N. Kathryn Brigham, BOT Chair

UMATILLA COUNTY



John M. Shafer, Chair
Board of Commissioners



MORROW COUNTY

Melissa Lindsay, Chair
Board of Commissioners

Project A

Morrow County		Umatilla County					
Hermiston-Boardman Connector							
Description:	Add weekday fixed-route bus lines connecting the Cities of Hermiston, Stanfield, Echo, the Westland Road employment cluster, Port of Morrow, Boardman, Irrigon, Umatilla, and McNary. Route A would connect Hermiston to Boardman via the US 395/US 730 corridors. Route B would connect Hermiston to Boardman via the US 395/I-84 corridors.						
Benefit:	Links the Cities of Boardman, Irrigon, Umatilla, Hermiston, Stanfield, and Echo to employment clusters at the Port of Morrow and other employment clusters near the cities of Hermiston and Umatilla.						
Transit Dependent Population Within ½ Mile of Route Stops							
Population Served	Jobs	% In Poverty	% Minority	% Aged 65+	% with Disability	% with No Vehicle	% Youth <18
5,887	3,272	24.2%	48%	8.6%	12%	4.7%	28.7%
Action Items:	<ul style="list-style-type: none"> Integrate with or phase out existing fixed-route service in Hermiston such as the Hermiston Hopper. Work with the Cities of Hermiston, Stanfield, Echo, Port of Morrow, Boardman, Irrigon, and Umatilla to identify specific stop locations that will maximize rider convenience and provide the pedestrian accessibility. Work with Port of Morrow employers and other major employers to identify optimal service times based on employment shift hours. Explore the possibility of a companion shuttle route within the Port of Morrow to provide localized service to major employers. Incorporate planned regional park-n-ride locations as they are implemented. 						
Cost: \$250-\$350k	Time Frame: Near-Term	Priority: High	Consistent with Morrow/Umatilla County Coordinated Human Services Plans?: Yes				
Implementing Agency:	Kayak or other service provider						
Project Partners:	The Loop, City of Hermiston, City of Stanfield City of Echo, Port of Morrow, City of Boardman, City of Irrigon, City of Umatilla, McNary/Port of Umatilla						
Conceptual Route Details:							
Route A Details: - 29-mile one-way - 8 route stops - 14 trips		Route B Details: - 36-mile one-way - 7 route stops - 14 trips					

Project B

Morrow County		Umatilla County
Port of Morrow Circulator		
Description:	Add a shuttle van that will circulate amongst the various business located throughout the Port of Morrow. The shuttle van will complement the regional fixed route transit lines from Arlington, Heppner, and Hemiston/Umatilla County.	
Benefit:	Will provide more localized service to the various Port of Morrow businesses not located within a close or safe walking distance from the regional fixed route transit stop(s).	
Transit Dependent Population Within 1/2 Mile of Route Stops		
Population Served	Jobs	% In Poverty
-	2,000+	-
%	%	%
Minority	Aged 65+	with Disability
-	-	-
%	%	%
Youth <18	with No Vehicle	-
-	-	-
Action Items:	<ul style="list-style-type: none"> Secure funding and infrastructure to accommodate a shuttle van. Work with the Port of Morrow to investigate the need for expanded pedestrian infrastructure. Work interested employers to develop on-site transit stops that are convenient and accessible to business entrances/security gates. 	
Cost: \$150-\$200k	Time Frame: Long-Term	Priority: Low
Consistent with Umatilla County Coordinated Human Services Plan?: Yes		
Implementing Agency:	The Loop, Port of Morrow, or other service provider	
Project Partners:	Morrow County and Port of Morrow Businesses	
Conceptual Route Details:		
Route Details: - 11 miles roundtrip - 34 stops - 56 trips		

From: [Gina Nikkel](#)
To: [Gina Nikkel](#)
Subject: Fwd: Local Government Reimbursable Expenses from Coronavirus Relief Fund - Summary
Date: Wednesday, August 05, 2020 6:32:48 PM

STOP and VERIFY - This message came from outside of Morrow County Government.

Commissioners, Judges, and Chair,

The following document has been posted on OLIS by the State, and it shows what each qualifying jurisdiction has left in it's CARES Act reimbursable allocation from the State after Round 2 payments are made:

<https://olis.oregonlegislature.gov/liz/201911/Downloads/CommitteeMeetingDocument/225234>

The first page is the overall summary. The subsequent pages have the details for each qualifying county, city, and special district.

Please let me know if you have any questions and if you are having a challenge figuring out how to spend your dollars let's talk.

Best,

Gina

--

Gina Firman Nikkel, Ph.D

Executive Director

Association of Oregon Counties

Local Government Center

1201 Court Street NE, Ste. 300, Salem, OR 97301

Direct: (503) 400-3238 | Mobile: (503) 930-0349

gnikkel@oregoncounties.org

www.oregoncounties.org

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To unsubscribe from this group and stop receiving emails from it, send an email to commissionersjudges+unsubscribe@oregoncounties.org.

Local Government Reimbursable Expenses from Coronavirus Relief Fund - Summary

Government Type	Overall DAS CRF	Round 1	Round 2	Total	Award Amount
	Award Amount	Reimbursement (costs through May 15)	Reimbursement (costs through June 30)	Reimbursement	Remaining
County	\$ 108,678,527.92	\$ 28,310,476.11	\$ 14,910,788.11	\$ 43,221,264.22	\$ 65,457,263.70
City	\$ 67,373,164.47	\$ 13,794,463.26	\$ 12,139,011.85	\$ 25,933,475.11	\$ 41,439,689.36
Special District	\$ 23,948,307.61	\$ 3,948,307.61	\$ 3,279,290.48	\$ 7,227,598.09	\$ 16,720,709.52
	<u>\$ 200,000,000.00</u>	<u>\$ 46,053,246.98</u>	<u>\$ 30,329,090.44</u>	<u>\$ 76,382,337.42</u>	<u>\$ 123,617,662.58</u>

Local Government Reimbursable Expenses from Coronavirus Relief Fund - County Detail

County	Round 1		Round 2		Total Reimbursement	Award Amount Remaining
	Overall DAS CRF Award Amount	Reimbursement (costs through May 15)	Reimbursement (costs through June 30)	Reimbursement		
Baker	\$ 1,105,474.05	\$ 627,418.00	\$ 249,939.22	\$ 877,357.22	\$ 228,116.83	
Benton	\$ 3,697,106.00	\$ 1,015,217.22	\$ 874,939.00	\$ 1,890,156.22	\$ 1,806,949.78	
Clackamas	\$ 17,710,167.48	\$ 5,675,774.24	\$ 1,642,628.55	\$ 7,318,402.79	\$ 10,391,764.69	
Clatsop	\$ 1,782,786.59	\$ 664,953.97	\$ 196,469.32	\$ 861,423.29	\$ 921,363.30	
Columbia	\$ 1,867,892.27	\$ 368,638.00	\$ -	\$ 368,638.00	\$ 1,499,254.27	
Coos	\$ 2,728,587.91	\$ 929,767.00	\$ 443,666.00	\$ 1,373,433.00	\$ 1,355,154.91	
Crook	\$ 759,331.60	\$ 93,122.69	\$ 78,257.56	\$ 171,380.25	\$ 587,951.35	
Curry	\$ 817,618.62	\$ 163,915.34	\$ 99,473.16	\$ 263,388.50	\$ 554,230.12	
Deschutes	\$ 6,405,575.21	\$ 920,152.00	\$ 562,375.00	\$ 1,482,527.00	\$ 4,923,048.21	
Douglas	\$ 3,749,471.36	\$ 559,115.11	\$ 206,498.18	\$ 765,613.29	\$ 2,983,858.07	
Gilliam	\$ 304,352.17	\$ 54,352.17	\$ 109,560.00	\$ 163,912.17	\$ 140,440.00	
Grant	\$ 585,199.10	\$ 335,199.10	\$ -	\$ 335,199.10	\$ 250,000.00	
Harney	\$ 339,591.79	\$ 89,591.79	\$ 61,931.80	\$ 151,523.59	\$ 188,068.20	
Hood River	\$ 1,159,305.55	\$ 435,116.00	\$ 57,260.00	\$ 492,376.00	\$ 666,929.55	
Jackson	\$ 7,725,942.01	\$ 1,436,463.76	\$ 938,009.36	\$ 2,374,473.12	\$ 5,351,468.89	
Jefferson	\$ 2,013,848.21	\$ 1,336,270.54	\$ 677,577.67	\$ 2,013,848.21	\$ (0.00)	
Josephine	\$ 4,940,417.49	\$ 2,474,819.23	\$ 749,675.31	\$ 3,224,494.54	\$ 1,715,922.95	
Klamath	\$ 2,068,889.46	\$ 130,801.33	\$ 43,781.63	\$ 174,582.96	\$ 1,894,306.50	
Lake	\$ 268,574.00	\$ 18,574.00	\$ 5,067.00	\$ 23,641.00	\$ 244,933.00	
Lane	\$ 16,084,085.62	\$ 5,315,603.00	\$ 2,178,785.00	\$ 7,494,388.00	\$ 8,589,697.62	
Lincoln	\$ 2,253,979.02	\$ 882,339.00	\$ 628,978.53	\$ 1,511,317.53	\$ 742,661.49	
Linn	\$ 4,307,581.92	\$ 710,792.76	\$ 658,585.00	\$ 1,369,377.76	\$ 2,938,204.16	
Malheur	\$ 1,005,839.15	\$ 95,486.27	\$ 77,014.26	\$ 172,500.53	\$ 833,338.62	
Marion	\$ 11,298,754.66	\$ 1,414,761.00	\$ 2,727,363.01	\$ 4,142,124.01	\$ 7,156,630.65	
Morrow	\$ 552,625.46	\$ 192,236.00	\$ 47,814.00	\$ 240,050.00	\$ 312,575.46	
Polk	\$ 2,860,936.43	\$ 503,625.54	\$ 412,989.83	\$ 916,615.37	\$ 1,944,321.06	
Sherman	\$ 368,666.81	\$ 118,666.81	\$ -	\$ 118,666.81	\$ 250,000.00	
Tillamook	\$ 841,208.42	\$ 88,028.55	\$ 22,497.59	\$ 110,526.14	\$ 730,682.28	
Umatilla	\$ 3,032,577.27	\$ 725,857.33	\$ 406,376.59	\$ 1,132,233.92	\$ 1,900,343.35	
Union	\$ 819,355.27	\$ 56,511.96	\$ 45,203.82	\$ 101,715.78	\$ 717,639.49	
Wallowa	\$ 253,002.00	\$ 3,002.00	\$ -	\$ 3,002.00	\$ 250,000.00	
Wasco	\$ 1,035,067.46	\$ 260,855.40	\$ 171,914.87	\$ 432,770.27	\$ 602,297.19	
Wheeler	\$ 289,563.00	\$ 39,563.00	\$ 3,774.85	\$ 43,337.85	\$ 246,225.15	
Yamhill	\$ 3,645,154.56	\$ 573,886.00	\$ 532,382.00	\$ 1,106,268.00	\$ 2,538,886.56	
34 County Total	\$ 108,678,527.92	\$ 28,310,476.11	\$ 14,910,788.11	\$ 43,221,264.22	\$ 65,457,263.70	

Local Government Reimbursable Expenses from Coronavirus Relief Fund - City Detail

City	Round 1		Round 2		Total Reimbursement	Award Amount Remaining
	Overall DAS CRF Award Amount	Reimbursement (costs through May 15)	Reimbursement (costs through June 30)			
Adair Village	\$ 50,000.00	\$ -	\$ 17,048.63	\$ 17,048.63	\$ 32,951.37	
Adams	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Adrian	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Albany	\$ 2,217,491.74	\$ 626,588.00	\$ 316,625.79	\$ 943,213.79	\$ 1,274,277.95	
Amity	\$ 51,505.00	\$ 1,505.00	\$ 631.10	\$ 2,136.10	\$ 49,368.90	
Antelope	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Arlington	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Ashland	\$ 1,115,691.53	\$ 499,554.38	\$ 203,109.46	\$ 702,663.84	\$ 413,027.69	
Astoria	\$ 384,705.16	\$ 99,859.31	\$ 95,341.90	\$ 195,201.21	\$ 189,503.95	
Athena	\$ 50,000.00	\$ -	\$ 13,000.40	\$ 13,000.40	\$ 36,999.60	
Aumsville	\$ 135,871.97	\$ 14,467.08	\$ -	\$ 14,467.08	\$ 121,404.89	
Aurora	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
Baker City	\$ 292,929.71	\$ -	\$ -	\$ -	\$ 292,929.71	
Bandon	\$ 102,058.66	\$ 7,404.00	\$ -	\$ 7,404.00	\$ 94,654.66	
Barlow	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Bay City	\$ 52,107.00	\$ 2,107.00	\$ -	\$ 2,107.00	\$ 50,000.00	
Bend	\$ 2,909,193.32	\$ 222,853.00	\$ 317,424.00	\$ 540,277.00	\$ 2,368,916.32	
Boardman	\$ 132,428.33	\$ -	\$ -	\$ -	\$ 132,428.33	
Bonanza	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Brookings	\$ 263,417.07	\$ 68,081.61	\$ 195,335.46	\$ 263,417.07	\$ 0.00	
Brownsville	\$ 76,734.87	\$ 26,174.00	\$ 7,047.22	\$ 33,221.22	\$ 43,513.65	
Burns	\$ 83,337.25	\$ -	\$ -	\$ -	\$ 83,337.25	
Butte Falls	\$ 25,729.88	\$ 729.88	\$ -	\$ 729.88	\$ 25,000.00	
Canby	\$ 508,657.76	\$ 10,398.00	\$ 12,812.82	\$ 23,210.82	\$ 485,446.94	
Cannon Beach	\$ 65,853.49	\$ 14,998.66	\$ 50,854.83	\$ 65,853.49	\$ 0.00	
Canyon City	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Canyonville	\$ 58,056.82	\$ -	\$ -	\$ -	\$ 58,056.82	
Carlton	\$ 69,151.59	\$ 2,423.00	\$ 17,674.42	\$ 20,097.42	\$ 49,054.17	
Cascade Locks	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
Cave Junction	\$ 69,148.82	\$ 11,092.00	\$ -	\$ 11,092.00	\$ 58,056.82	
Central Point	\$ 550,024.36	\$ 10,169.46	\$ 3,267.95	\$ 13,437.41	\$ 536,586.95	
Chiloquin	\$ 27,419.55	\$ 2,419.55	\$ -	\$ 2,419.55	\$ 25,000.00	
Clatskanie	\$ 52,177.64	\$ -	\$ -	\$ -	\$ 52,177.64	
Coburg	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
Columbia City	\$ 58,350.77	\$ -	\$ -	\$ -	\$ 58,350.77	
Condon	\$ 25,000.00	\$ -	\$ 8,412.50	\$ 8,412.50	\$ 16,587.50	
Coos Bay	\$ 630,636.80	\$ 139,726.00	\$ 15,017.88	\$ 154,743.88	\$ 475,892.92	
Coquille	\$ 115,231.76	\$ -	\$ -	\$ -	\$ 115,231.76	
Corvallis	\$ 2,254,480.60	\$ 523,505.61	\$ 340,748.31	\$ 864,253.92	\$ 1,390,226.68	
Cottage Grove	\$ 328,944.98	\$ 30,871.00	\$ 54,913.46	\$ 85,784.46	\$ 243,160.52	
Cove	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Creswell	\$ 161,971.17	\$ -	\$ 19,926.33	\$ 19,926.33	\$ 142,044.84	
Culver	\$ 50,286.00	\$ 286.00	\$ -	\$ 286.00	\$ 50,000.00	
Dallas	\$ 638,717.62	\$ 160,741.00	\$ 87,245.00	\$ 247,986.00	\$ 390,731.62	
Dayton	\$ 83,124.88	\$ 2,580.23	\$ 21,612.17	\$ 24,192.40	\$ 58,932.48	
Dayville	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Depoe Bay	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
Detroit	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Donald	\$ 51,903.98	\$ 1,903.98	\$ -	\$ 1,903.98	\$ 50,000.00	
Drain	\$ 57,678.44	\$ 7,678.44	\$ -	\$ 7,678.44	\$ 50,000.00	
Dufur	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	
Dundee	\$ 95,095.59	\$ -	\$ -	\$ -	\$ 95,095.59	
Dunes City	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
Eagle Point	\$ 272,205.63	\$ -	\$ -	\$ -	\$ 272,205.63	

Local Government Reimbursable Expenses from Coronavirus Relief Fund - City Detail

City	Round 1		Round 2		Total Reimbursement	Award Amount Remaining
	Overall DAS CRF Award Amount	Reimbursement (costs through May 15)	Reimbursement (costs through June 30)			
Echo	\$ 27,500.00	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 25,000.00
Elgin	\$ 66,154.86	\$ 15,300.03	\$ 16,972.20	\$ -	\$ 32,272.23	\$ 33,882.63
Elkton	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Enterprise	\$ 58,350.77	\$ -	\$ -	\$ -	\$ -	\$ 58,350.77
Estacada	\$ 116,926.94	\$ 7,427.38	\$ 16,193.15	\$ -	\$ 23,620.53	\$ 93,306.41
Eugene	\$ 7,861,905.56	\$ 2,829,041.02	\$ 893,994.53	\$ -	\$ 3,723,035.55	\$ 4,138,870.01
Falls City	\$ 50,000.00	\$ -	\$ 7,330.00	\$ -	\$ 7,330.00	\$ 42,670.00
Florence	\$ 316,255.33	\$ 56,102.00	\$ 25,265.73	\$ -	\$ 81,367.73	\$ 234,887.60
Fossil	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Garibaldi	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Gates	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Gearhart	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Gervais	\$ 79,255.58	\$ 2,385.42	\$ -	\$ -	\$ 2,385.42	\$ 76,870.16
Gladstone	\$ 383,313.67	\$ 33,356.00	\$ 12,769.51	\$ -	\$ 46,125.51	\$ 337,188.16
Glendale	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Gold Beach	\$ 87,205.67	\$ 19,889.16	\$ 22,331.78	\$ -	\$ 42,220.94	\$ 44,984.73
Gold Hill	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Granite	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Grants Pass	\$ 1,202,172.67	\$ 100,269.00	\$ 766,407.39	\$ -	\$ 866,676.39	\$ 335,496.28
Grass Valley	\$ 26,800.00	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	\$ 25,000.00
Greenhorn	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Haines	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Halfway	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Halsey	\$ 50,000.00	\$ -	\$ 3,625.44	\$ -	\$ 3,625.44	\$ 46,374.56
Happy Valley	\$ 1,086,313.49	\$ 448,423.41	\$ 628,714.07	\$ -	\$ 1,077,137.48	\$ 9,176.01
Harrisburg	\$ 109,147.75	\$ 971.00	\$ 19,476.80	\$ -	\$ 20,447.80	\$ 88,699.95
Helix	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Heppner	\$ 50,000.00	\$ -	\$ 3,141.16	\$ -	\$ 3,141.16	\$ 46,858.84
Hermiston	\$ 621,651.67	\$ 80,326.98	\$ -	\$ -	\$ 80,326.98	\$ 541,324.69
Hines	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Hood River	\$ 299,632.59	\$ 55,500.00	\$ 41,892.00	\$ -	\$ 97,392.00	\$ 202,240.59
Hubbard	\$ 114,710.07	\$ 17,556.77	\$ -	\$ -	\$ 17,556.77	\$ 97,153.30
Huntington	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Idanha	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Imbler	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Independence	\$ 891,498.72	\$ 611,356.21	\$ -	\$ -	\$ 611,356.21	\$ 280,142.51
Ione	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Irrigon	\$ 59,673.59	\$ -	\$ -	\$ -	\$ -	\$ 59,673.59
Island City	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Jacksonville	\$ 102,512.51	\$ 13,884.00	\$ 902.57	\$ -	\$ 14,786.57	\$ 87,725.94
Jefferson	\$ 100,926.47	\$ 4,949.00	\$ -	\$ -	\$ 4,949.00	\$ 95,977.47
John Day	\$ 52,796.81	\$ 1,795.00	\$ 5,029.08	\$ -	\$ 6,824.08	\$ 45,972.73
Johnson City	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Jordan Valley	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Joseph	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Junction City	\$ 283,118.20	\$ 101,745.77	\$ 181,372.43	\$ -	\$ 283,118.20	\$ 0.00
Keizer	\$ 1,151,914.13	\$ 17,822.00	\$ 21,805.77	\$ -	\$ 39,627.77	\$ 1,112,286.36
Klamath Falls	\$ 656,130.84	\$ 9,422.00	\$ 67,485.98	\$ -	\$ 76,907.98	\$ 579,222.86
La Grande	\$ 406,703.93	\$ 16,033.00	\$ 10,362.75	\$ -	\$ 26,395.75	\$ 380,308.18
La Pine	\$ 55,852.13	\$ -	\$ -	\$ -	\$ -	\$ 55,852.13
Lafayette	\$ 124,923.91	\$ 3,666.00	\$ -	\$ -	\$ 3,666.00	\$ 121,257.91
Lake Oswego	\$ 1,271,025.91	\$ 121,207.00	\$ 360,953.00	\$ -	\$ 482,160.00	\$ 788,865.91
Lakeside	\$ 51,442.75	\$ -	\$ -	\$ -	\$ -	\$ 51,442.75
Lakeview	\$ 67,610.47	\$ -	\$ -	\$ -	\$ -	\$ 67,610.47

Local Government Reimbursable Expenses from Coronavirus Relief Fund - City Detail

City	Overall DAS CRF		Round 1	Round 2	Total		Award Amount	
	Award Amount		Reimbursement (costs through May 15)	Reimbursement (costs through June 30)	Reimbursement		Remaining	
Lebanon	\$ 597,518.05	\$	\$ 93,820.05	\$	\$ 32,728.14	\$	\$ 126,548.19	\$ 470,969.86
Lexington	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Lincoln City	\$ 401,900.25	\$	\$ 143,363.69	\$	\$ 108,979.31	\$	\$ 252,343.00	\$ 149,557.25
Lonerock	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Long Creek	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Lostine	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Lowell	\$ 50,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 50,000.00
Lyons	\$ 50,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 50,000.00
Madras	\$ 200,459.19	\$	\$ 12,913.63	\$	\$ 187,545.56	\$	\$ 200,459.19	\$ 0.00
Malin	\$ 50,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 50,000.00
Manzanita	\$ 25,000.00	\$	\$ -	\$	\$ 25,000.00	\$	\$ 25,000.00	\$ -
Maupin	\$ 32,900.00	\$	\$ 7,900.00	\$	\$ -	\$	\$ 7,900.00	\$ 25,000.00
McMinnville	\$ 1,433,743.56	\$	\$ 436,342.16	\$	\$ 271,573.93	\$	\$ 707,916.09	\$ 725,827.47
Medford	\$ 2,583,932.42	\$	\$ 189,199.00	\$	\$ 2,394,733.42	\$	\$ 2,583,932.42	\$ 0.00
Merrill	\$ 50,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 50,000.00
Metolius	\$ 50,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 50,000.00
Mill City	\$ 55,264.21	\$	\$ -	\$	\$ -	\$	\$ -	\$ 55,264.21
Millersburg	\$ 86,285.36	\$	\$ 9,415.20	\$	\$ -	\$	\$ 9,415.20	\$ 76,870.16
Milton-Freewater	\$ 210,033.39	\$	\$ -	\$	\$ -	\$	\$ -	\$ 210,033.39
Milwaukie	\$ 1,026,854.91	\$	\$ 423,211.00	\$	\$ 374,221.82	\$	\$ 797,432.82	\$ 229,422.09
Mitchell	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Molalla	\$ 328,631.65	\$	\$ 38,053.61	\$	\$ 48,858.04	\$	\$ 86,911.65	\$ 241,720.00
Monmouth	\$ 405,118.82	\$	\$ 113,511.93	\$	\$ 49,782.54	\$	\$ 163,294.47	\$ 241,824.35
Monroe	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Monument	\$ 26,104.57	\$	\$ 1,104.57	\$	\$ -	\$	\$ 1,104.57	\$ 25,000.00
Moro	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Mosier	\$ 25,000.00	\$	\$ -	\$	\$ 15,022.56	\$	\$ 15,022.56	\$ 9,977.44
Mt. Angel	\$ 105,837.59	\$	\$ 3,980.95	\$	\$ 898.46	\$	\$ 4,879.41	\$ 100,958.18
Mt. Vernon	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Myrtle Creek	\$ 102,591.54	\$	\$ -	\$	\$ 1,958.82	\$	\$ 1,958.82	\$ 100,632.72
Myrtle Point	\$ 74,518.50	\$	\$ -	\$	\$ 21,981.95	\$	\$ 21,981.95	\$ 52,536.55
Nehalem	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Newberg	\$ 859,245.99	\$	\$ 152,422.63	\$	\$ 170,933.47	\$	\$ 323,356.10	\$ 535,889.89
Newport	\$ 447,653.38	\$	\$ 145,317.00	\$	\$ 185,310.00	\$	\$ 330,627.00	\$ 117,026.38
North Bend	\$ 305,219.77	\$	\$ 13,465.90	\$	\$ -	\$	\$ 13,465.90	\$ 291,753.87
North Powder	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Nyssa	\$ 98,356.24	\$	\$ 762.00	\$	\$ -	\$	\$ 762.00	\$ 97,594.24
Oakland	\$ 67,474.00	\$	\$ 17,474.00	\$	\$ 8,725.03	\$	\$ 26,199.03	\$ 41,274.97
Oakridge	\$ 100,344.30	\$	\$ 3,191.00	\$	\$ 2,185.40	\$	\$ 5,376.40	\$ 94,967.90
Ontario	\$ 338,502.41	\$	\$ 891.00	\$	\$ 2,545.41	\$	\$ 3,436.41	\$ 335,066.00
Oregon City	\$ 1,352,959.78	\$	\$ 307,349.18	\$	\$ 330,496.09	\$	\$ 637,845.27	\$ 715,114.51
Paisley	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Pendleton	\$ 507,624.45	\$	\$ 7,306.98	\$	\$ 85,834.44	\$	\$ 93,141.42	\$ 414,483.03
Philomath	\$ 144,039.70	\$	\$ -	\$	\$ -	\$	\$ -	\$ 144,039.70
Phoenix	\$ 141,508.12	\$	\$ 4,817.39	\$	\$ -	\$	\$ 4,817.39	\$ 136,690.73
Pilot Rock	\$ 50,000.00	\$	\$ -	\$	\$ 1,230.00	\$	\$ 1,230.00	\$ 48,770.00
Port Orford	\$ 57,197.00	\$	\$ 7,197.00	\$	\$ -	\$	\$ 7,197.00	\$ 50,000.00
Powers	\$ 34,376.97	\$	\$ 9,376.97	\$	\$ -	\$	\$ 9,376.97	\$ 25,000.00
Prairie City	\$ 50,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 50,000.00
Prescott	\$ 25,000.00	\$	\$ -	\$	\$ -	\$	\$ -	\$ 25,000.00
Prineville	\$ 365,210.65	\$	\$ 64,785.00	\$	\$ 9,444.95	\$	\$ 74,229.95	\$ 290,980.70
Rainier	\$ 57,027.96	\$	\$ -	\$	\$ -	\$	\$ -	\$ 57,027.96
Redmond	\$ 1,261,927.75	\$	\$ 362,414.55	\$	\$ 281,254.57	\$	\$ 643,669.12	\$ 618,258.63
Reedsport	\$ 123,903.53	\$	\$ -	\$	\$ -	\$	\$ -	\$ 123,903.53

Local Government Reimbursable Expenses from Coronavirus Relief Fund - City Detail

City	Round 1		Round 2		Total Reimbursement	Award Amount Remaining
	Overall DAS CRF Award Amount	Reimbursement (costs through May 15)	Reimbursement (costs through June 30)			
Richland	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Riddle	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Rivergrove	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Rockaway Beach	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Rogue River	\$ 102,430.74	\$ 36,731.00	\$ 49,622.49	\$ 86,353.49	\$ 16,077.25	\$ 16,077.25
Roseburg	\$ 771,520.24	\$ 39,857.38	\$ 32,207.86	\$ 72,065.24	\$ 699,455.00	\$ 699,455.00
Rufus	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Salem	\$ 7,176,808.32	\$ 2,255,942.00	\$ 729,268.78	\$ 2,985,210.78	\$ 4,191,597.54	\$ 4,191,597.54
Sandy	\$ 349,342.11	\$ 23,783.00	\$ 108,055.72	\$ 131,838.72	\$ 217,503.39	\$ 217,503.39
Scappoose	\$ 213,707.87	\$ -	\$ -	\$ -	\$ 213,707.87	\$ 213,707.87
Scio	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00
Scotts Mills	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Seaside	\$ 561,108.83	\$ 367,537.12	\$ 193,571.71	\$ 561,108.83	\$ 0.00	\$ 0.00
Seneca	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Shady Cove	\$ 99,951.14	\$ 7,501.17	\$ -	\$ 7,501.17	\$ 92,449.97	\$ 92,449.97
Shaniko	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Sheridan	\$ 188,446.35	\$ 6,045.06	\$ 1,733.04	\$ 7,778.10	\$ 180,668.25	\$ 180,668.25
Siletz	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00
Silverton	\$ 318,067.31	\$ 12,938.32	\$ 15,587.45	\$ 28,525.77	\$ 289,541.54	\$ 289,541.54
Sisters	\$ 105,945.78	\$ 18,199.15	\$ 8,180.85	\$ 26,380.00	\$ 79,565.78	\$ 79,565.78
Sodaville	\$ 30,181.74	\$ 5,181.74	\$ 3,906.00	\$ 9,087.74	\$ 21,094.00	\$ 21,094.00
Spray	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Springfield	\$ 2,441,312.95	\$ 637,730.19	\$ 453,328.58	\$ 1,091,058.77	\$ 1,350,254.18	\$ 1,350,254.18
St. Helens	\$ 424,048.43	\$ 29,850.00	\$ 64,380.20	\$ 94,230.20	\$ 329,818.23	\$ 329,818.23
St. Paul	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Stanfield	\$ 65,993.70	\$ -	\$ -	\$ -	\$ 65,993.70	\$ 65,993.70
Stayton	\$ 265,471.51	\$ 34,126.12	\$ 37,323.18	\$ 71,449.30	\$ 194,022.21	\$ 194,022.21
Sublimity	\$ 87,305.69	\$ -	\$ -	\$ -	\$ 87,305.69	\$ 87,305.69
Summerville	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Sumpter	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Sutherlin	\$ 242,074.88	\$ -	\$ -	\$ -	\$ 242,074.88	\$ 242,074.88
Sweet Home	\$ 326,851.73	\$ 52,294.43	\$ -	\$ 52,294.43	\$ 274,557.30	\$ 274,557.30
Talent	\$ 191,715.87	\$ 1,671.66	\$ 38,538.58	\$ 40,210.24	\$ 151,505.63	\$ 151,505.63
Tangent	\$ 50,000.00	\$ -	\$ 878.11	\$ 878.11	\$ 49,121.89	\$ 49,121.89
The Dalles	\$ 442,970.59	\$ 7,324.00	\$ 40,771.10	\$ 48,095.10	\$ 394,875.49	\$ 394,875.49
Tillamook	\$ 156,059.55	\$ 10,991.00	\$ -	\$ 10,991.00	\$ 145,068.55	\$ 145,068.55
Toledo	\$ 142,765.02	\$ 40,173.48	\$ 22,277.40	\$ 62,450.88	\$ 80,314.14	\$ 80,314.14
Turner	\$ 78,925.16	\$ 13,813.34	\$ 16,902.47	\$ 30,715.81	\$ 48,209.35	\$ 48,209.35
Ukiah	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Umatilla	\$ 222,459.05	\$ 2,872.00	\$ -	\$ 2,872.00	\$ 219,587.05	\$ 219,587.05
Union	\$ 103,009.23	\$ 39,220.22	\$ 42,997.83	\$ 82,218.05	\$ 20,791.18	\$ 20,791.18
Unity	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Vale	\$ 55,117.23	\$ -	\$ -	\$ -	\$ 55,117.23	\$ 55,117.23
Veneta	\$ 141,100.11	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 138,100.11	\$ 138,100.11
Vernonia	\$ 61,584.32	\$ -	\$ -	\$ -	\$ 61,584.32	\$ 61,584.32
Waldport	\$ 66,769.26	\$ 4,744.00	\$ 42,038.00	\$ 46,782.00	\$ 19,987.26	\$ 19,987.26
Wallowa	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00
Warrenton	\$ 170,664.53	\$ 14,278.58	\$ 1,133.98	\$ 15,412.56	\$ 155,251.97	\$ 155,251.97
Wasco	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Waterloo	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
West Linn	\$ 836,014.65	\$ 74,515.00	\$ 61,291.50	\$ 135,806.50	\$ 700,208.15	\$ 700,208.15
Westfir	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Weston	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
Wheeler	\$ 39,295.00	\$ 14,295.00	\$ -	\$ 14,295.00	\$ 25,000.00	\$ 25,000.00

Local Government Reimbursable Expenses from Coronavirus Relief Fund - City Detail

City	Overall DAS CRF	Round 1	Round 2	Total	Award Amount
	Award Amount	Reimbursement (costs through May 15)	Reimbursement (costs through June 30)	Reimbursement	Remaining
Willamina	\$ 75,100.68	\$ 8,960.00	\$ 4,340.19	\$ 13,300.19	\$ 61,800.49
Wilsonville	\$ 1,090,511.85	\$ 336,949.08	\$ 583,033.00	\$ 919,982.08	\$ 170,529.77
Winston	\$ 183,446.00	\$ 20,299.00	\$ 18,574.00	\$ 38,873.00	\$ 144,573.00
Woodburn	\$ 761,788.33	\$ 22,923.49	\$ 50,750.95	\$ 73,674.44	\$ 688,113.89
Yachats	\$ 73,286.00	\$ 23,286.00	\$ -	\$ 23,286.00	\$ 50,000.00
Yamhill	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00
Yoncalla	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00
223 City Total	\$ 67,373,164.47	\$ 13,794,463.26	\$ 12,139,011.85	\$ 25,933,475.11	\$ 41,439,689.36

Local Government Reimbursable Expenses from Coronavirus Relief Fund - Special District Detail

Special District	Overall DAS CRF Award Amount	Round 1	Round 2	Total Reimbursement	Award Amount Remaining
		Reimbursement (costs through May 15)	Reimbursement (costs through June 30)		
Applegate Valley Rural Fire Protection District #9	\$ 251,396.50	\$ 1,396.50	\$ -	\$ 1,396.50	\$ 250,000.00
Arch Cape Sanitary District	\$ 254,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 250,000.00
Arnold Irrigation District	\$ 251,866.00	\$ 1,866.00	\$ -	\$ 1,866.00	\$ 250,000.00
Aurora Fire District	\$ 254,213.13	\$ 4,213.13	\$ -	\$ 4,213.13	\$ 250,000.00
Baker County Library District	\$ 264,912.00	\$ 14,912.00	\$ 7,514.00	\$ 22,426.00	\$ 242,486.00
Bend Parks & Recreation District	\$ 321,482.00	\$ 71,482.00	\$ 250,000.00	\$ 321,482.00	\$ -
Benton Soil and Water Conservation District	\$ 250,000.00	\$ -	\$ 4,264.58	\$ 4,264.58	\$ 245,735.42
Blue Mountain Translator District	\$ 278,425.93	\$ 28,425.93	\$ -	\$ 28,425.93	\$ 250,000.00
Boardman Park & Recreation District	\$ 285,145.00	\$ 35,145.00	\$ 55,052.85	\$ 90,197.85	\$ 194,947.15
Canby Rural Fire Protection District #62	\$ 373,627.00	\$ 123,627.00	\$ -	\$ 123,627.00	\$ 250,000.00
Canby Utility Board	\$ 255,919.00	\$ 5,919.00	\$ -	\$ 5,919.00	\$ 250,000.00
Cannon Beach Fire & Rescue	\$ 266,351.00	\$ 16,351.00	\$ 11,942.99	\$ 28,293.99	\$ 238,057.01
Cape Ferrello Rural Fire Protection District	\$ 253,800.00	\$ 3,800.00	\$ -	\$ 3,800.00	\$ 250,000.00
Central Lincoln Peoples Utility District	\$ 333,783.00	\$ 83,783.00	\$ 29,592.09	\$ 113,375.09	\$ 220,407.91
Charleston Sanitary District	\$ 252,400.00	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 250,000.00
Chehalem Parks and Recreation District	\$ 276,797.46	\$ 26,797.46	\$ -	\$ 26,797.46	\$ 250,000.00
Chemult Rural Fire Protection District	\$ 252,086.00	\$ 2,086.00	\$ -	\$ 2,086.00	\$ 250,000.00
Chiloquin Agency Lake Rural Fire Protection District	\$ 274,306.00	\$ 24,306.00	\$ 29,598.23	\$ 53,904.23	\$ 220,401.77
Clackamas County Fire District #1	\$ 308,755.00	\$ 58,755.00	\$ 96,397.33	\$ 155,152.33	\$ 153,602.67
Clackamas River Water	\$ 298,507.82	\$ 48,507.82	\$ 34,130.32	\$ 82,638.14	\$ 215,869.68
Clackamas Soil and Water District	\$ 257,201.00	\$ 7,201.00	\$ 4,048.00	\$ 11,249.00	\$ 245,952.00
Clatskanie Library District	\$ 257,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 250,000.00
Clatskanie Park & Recreation District	\$ 253,471.16	\$ 3,471.16	\$ 6,892.21	\$ 10,363.37	\$ 243,107.79
Clatskanie PUD	\$ 250,000.00	\$ -	\$ 13,538.05	\$ 13,538.05	\$ 236,461.95
Clatskanie Rural Fire Protection District	\$ 260,118.80	\$ 10,118.80	\$ -	\$ 10,118.80	\$ 250,000.00
Clatsop SWCD	\$ 250,000.00	\$ -	\$ 1,746.08	\$ 1,746.08	\$ 248,253.92
Coburg Rural Fire Protection District	\$ 258,725.00	\$ 8,725.00	\$ -	\$ 8,725.00	\$ 250,000.00
Colton Rural Fire Protection District #70	\$ 259,266.00	\$ 9,266.00	\$ -	\$ 9,266.00	\$ 250,000.00
Columbia River Fire & Rescue	\$ 316,294.89	\$ 66,294.89	\$ 13,454.04	\$ 79,748.93	\$ 236,545.96
Columbia River PUD	\$ 273,314.47	\$ 23,314.47	\$ 14,153.21	\$ 37,467.68	\$ 235,846.79
Crescent Rural Fire Protection District	\$ 250,000.00	\$ -	\$ 23,886.20	\$ 23,886.20	\$ 226,113.80
Crook County Parks and Recreation District	\$ 265,394.00	\$ 15,394.00	\$ -	\$ 15,394.00	\$ 250,000.00
Crooked River Ranch Fire and Rescue	\$ 250,870.00	\$ 870.00	\$ -	\$ 870.00	\$ 250,000.00
Curry Soil and Water Conservation District	\$ 250,000.00	\$ -	\$ 1,625.62	\$ 1,625.62	\$ 248,374.38
Depoe Bay Rural Fire Protection District	\$ 258,729.00	\$ 8,729.00	\$ 19,503.73	\$ 28,232.73	\$ 230,496.27
Deschutes Public Library	\$ 278,482.00	\$ 28,482.00	\$ -	\$ 28,482.00	\$ 250,000.00
Deschutes Soil and Water Conservation District	\$ 250,000.00	\$ -	\$ 15,500.00	\$ 15,500.00	\$ 234,500.00
Douglas County Fire District #2	\$ 273,230.58	\$ 23,230.58	\$ -	\$ 23,230.58	\$ 250,000.00
East Umatilla County Area Ambulance Health District	\$ 250,394.53	\$ 394.53	\$ -	\$ 394.53	\$ 250,000.00
Emerald People's Utility District	\$ 574,040.00	\$ 324,040.00	\$ 28,882.15	\$ 352,922.15	\$ 221,117.85
Greater St. Helens Aquatic District	\$ 251,367.00	\$ 1,367.00	\$ 704.04	\$ 2,071.04	\$ 249,295.96
Greater Toledo Pool Recreation District	\$ 289,926.00	\$ 39,926.00	\$ 21,355.42	\$ 61,281.42	\$ 228,644.58
Harney Soil and Water Conservation District	\$ 250,925.97	\$ 925.97	\$ -	\$ 925.97	\$ 250,000.00
Harrisburg Fire & Rescue	\$ 250,000.00	\$ -	\$ 4,829.69	\$ 4,829.69	\$ 245,170.31
Hood River Valley Parks and Recreation District	\$ 257,397.57	\$ 7,397.57	\$ -	\$ 7,397.57	\$ 250,000.00
Hoodland Fire District	\$ 251,789.00	\$ 1,789.00	\$ -	\$ 1,789.00	\$ 250,000.00
Hubbard Fire District	\$ 250,523.00	\$ 523.00	\$ -	\$ 523.00	\$ 250,000.00
Idanha-Detroit Rural Fire Protection District	\$ 251,875.00	\$ 1,875.00	\$ -	\$ 1,875.00	\$ 250,000.00
Illinois Valley Rural Fire Protection District	\$ 251,449.00	\$ 1,449.00	\$ -	\$ 1,449.00	\$ 250,000.00
Jackson County Fire District No. 3	\$ 257,071.00	\$ 7,071.00	\$ 76,488.74	\$ 83,559.74	\$ 173,511.26
Jackson County Fire District No. 5	\$ 294,847.52	\$ 44,847.52	\$ 6,597.02	\$ 51,444.54	\$ 243,402.98
Jackson County Library District	\$ 255,294.86	\$ 5,294.86	\$ 6,869.92	\$ 12,164.78	\$ 243,130.08
Jefferson County Rural Fire Protection District #1	\$ 250,000.00	\$ -	\$ 144,065.38	\$ 144,065.38	\$ 105,934.62
Jefferson Rural Fire Protection District	\$ 250,000.00	\$ -	\$ 8,181.57	\$ 8,181.57	\$ 241,818.43
Josephine Community Library District	\$ 256,561.77	\$ 6,561.77	\$ 13,504.98	\$ 20,066.75	\$ 236,495.02
Keizer Rural Fire Protection District	\$ 261,838.00	\$ 11,838.00	\$ 2,347.72	\$ 14,185.72	\$ 247,652.28
Keno Rural Fire Protection District	\$ 266,600.00	\$ 16,600.00	\$ -	\$ 16,600.00	\$ 250,000.00
Klamath 911 Emergency Communication District	\$ 253,694.00	\$ 3,694.00	\$ -	\$ 3,694.00	\$ 250,000.00
Klamath County Library Service District	\$ 266,789.36	\$ 16,789.36	\$ -	\$ 16,789.36	\$ 250,000.00
Klamath Drainage District	\$ 256,174.00	\$ 6,174.00	\$ -	\$ 6,174.00	\$ 250,000.00
Klamath Irrigation District	\$ 251,249.00	\$ 1,249.00	\$ 1,906.04	\$ 3,155.04	\$ 248,093.96
Klamath Vector Control District	\$ 261,182.33	\$ 11,182.33	\$ -	\$ 11,182.33	\$ 250,000.00
La Pine Park and Recreation District	\$ 251,141.00	\$ 1,141.00	\$ 5,512.57	\$ 6,653.57	\$ 244,487.43
La Pine Rural Fire Protection District	\$ 260,254.16	\$ 10,254.16	\$ 5,542.50	\$ 15,796.66	\$ 244,457.50
Lake County Library District	\$ 254,033.00	\$ 4,033.00	\$ -	\$ 4,033.00	\$ 250,000.00
Lakeside Water District	\$ 250,000.00	\$ -	\$ 373.64	\$ 373.64	\$ 249,626.36
Lane Fire Authority	\$ 280,431.00	\$ 30,431.00	\$ -	\$ 30,431.00	\$ 250,000.00
Lewis & Clark Fire	\$ 250,000.00	\$ -	\$ 26,180.00	\$ 26,180.00	\$ 223,820.00
Lower Umpqua Hospital District	\$ 421,472.00	\$ 171,472.00	\$ 78,528.00	\$ 250,000.00	\$ 171,472.00
Madras Recreation District	\$ 278,659.00	\$ 28,659.00	\$ 45,285.99	\$ 73,944.99	\$ 204,714.01
Marion County Fire District #1	\$ 312,780.75	\$ 62,780.75	\$ 24,003.06	\$ 86,783.81	\$ 225,996.94
Marion Soil and Water Conservation District	\$ 250,000.00	\$ -	\$ 1,227.16	\$ 1,227.16	\$ 248,772.84
McKenzie Fire & Rescue	\$ 250,000.00	\$ -	\$ 7,105.15	\$ 7,105.15	\$ 242,894.85
Mid Columbia Fire and Rescue	\$ 253,687.00	\$ 3,687.00	\$ -	\$ 3,687.00	\$ 250,000.00
Mohawk Valley Rural Fire District	\$ 250,000.00	\$ -	\$ 2,992.08	\$ 2,992.08	\$ 247,007.92

Local Government Reimbursable Expenses from Coronavirus Relief Fund - Special District Detail

Special District	Overall DAS CRF Award Amount	Round 1		Round 2		Total Reimbursement	Award Amount Remaining
		Reimbursement (costs through May 15)	Reimbursement (costs through June 30)	Reimbursement	Reimbursement		
Molalla Aquatic District	\$ 260,625.00	\$ 10,625.00	\$ 16,430.71	\$ 27,055.71	\$ 233,569.29		
Molalla Rural Fire Protection District #73	\$ 309,769.04	\$ 59,769.04	\$ 14,372.51	\$ 74,141.55	\$ 235,627.49		
Monroe Fire Protection District	\$ 256,419.25	\$ 6,419.25	\$ -	\$ 6,419.25	\$ 250,000.00		
Monument SWCD	\$ 253,434.00	\$ 3,434.00	\$ -	\$ 3,434.00	\$ 250,000.00		
Nehalem Bay Fire & Rescue District	\$ 266,830.00	\$ 16,830.00	\$ -	\$ 16,830.00	\$ 250,000.00		
Neskowin Regional Water District	\$ 253,842.82	\$ 3,842.82	\$ -	\$ 3,842.82	\$ 250,000.00		
Netarts-Oceanside Sanitary District	\$ 255,539.87	\$ 5,539.87	\$ 2,370.19	\$ 7,910.06	\$ 247,629.81		
North County Recreation District	\$ 302,114.84	\$ 52,114.84	\$ 50,007.59	\$ 102,122.43	\$ 199,992.41		
North Gilliam County Health District	\$ 270,041.77	\$ 20,041.77	\$ -	\$ 20,041.77	\$ 250,000.00		
North Lincoln Fire and Rescue District #1	\$ 250,822.00	\$ 822.00	\$ 19,581.80	\$ 20,403.80	\$ 230,418.20		
Northern Wasco County Parks and Recreation District	\$ 273,583.00	\$ 23,583.00	\$ 9,946.00	\$ 33,529.00	\$ 240,054.00		
Northern Wasco County PUD	\$ 252,703.57	\$ 2,703.57	\$ 250,000.00	\$ 252,703.57	\$ -		
Oak Lodge Water Services District	\$ 281,414.50	\$ 31,414.50	\$ -	\$ 31,414.50	\$ 250,000.00		
Ochoco Irrigation District	\$ 250,604.00	\$ 604.00	\$ -	\$ 604.00	\$ 250,000.00		
Oregon Trail Library District	\$ 253,004.00	\$ 3,004.00	\$ -	\$ 3,004.00	\$ 250,000.00		
Philomath Fire & Rescue	\$ 256,907.11	\$ 6,907.11	\$ -	\$ 6,907.11	\$ 250,000.00		
Pleasant Hill Goshen Fire & Rescue	\$ 253,688.00	\$ 3,688.00	\$ 30,647.97	\$ 34,335.97	\$ 219,352.03		
Polk County Fire District #1	\$ 281,250.55	\$ 31,250.55	\$ 27,173.15	\$ 58,423.70	\$ 222,826.85		
Port of Astoria	\$ 270,169.76	\$ 20,169.76	\$ 19,527.39	\$ 39,697.15	\$ 230,472.61		
Port of Bandon	\$ 251,617.00	\$ 1,617.00	\$ 2,102.06	\$ 3,719.06	\$ 247,897.94		
Port of Brookings Harbor	\$ 253,057.47	\$ 3,057.47	\$ -	\$ 3,057.47	\$ 250,000.00		
Port of Cascade Locks	\$ 327,536.00	\$ 77,536.00	\$ -	\$ 77,536.00	\$ 250,000.00		
Port of Coos Bay	\$ 253,492.00	\$ 3,492.00	\$ 790.48	\$ 4,282.48	\$ 249,209.52		
Port of Garibaldi	\$ 287,149.43	\$ 37,149.43	\$ 46,303.79	\$ 83,453.22	\$ 203,696.21		
Port of Hood River	\$ 322,552.00	\$ 72,552.00	\$ -	\$ 72,552.00	\$ 250,000.00		
Port of Morrow	\$ 610,345.00	\$ 360,345.00	\$ -	\$ 360,345.00	\$ 250,000.00		
Port of Newport	\$ 257,048.00	\$ 7,048.00	\$ 4,884.72	\$ 11,932.72	\$ 245,115.28		
Port Orford Public Library District	\$ 255,175.00	\$ 5,175.00	\$ -	\$ 5,175.00	\$ 250,000.00		
Redmond Area Park & Recreation District	\$ 250,000.00	\$ -	\$ 12,055.51	\$ 12,055.51	\$ 237,944.49		
Redmond Fire & Rescue	\$ 262,212.65	\$ 12,212.65	\$ -	\$ 12,212.65	\$ 250,000.00		
River Road Park & Recreation District	\$ 354,246.00	\$ 104,246.00	\$ 102,282.25	\$ 206,528.25	\$ 147,717.75		
Rogue Valley Sewer Services	\$ 304,760.00	\$ 54,760.00	\$ 2,361.16	\$ 57,121.16	\$ 247,638.84		
Salem Area Mass Transit District	\$ 250,000.00	\$ -	\$ 199,895.14	\$ 199,895.14	\$ 50,104.86		
Santiam Water Control District	\$ 257,593.00	\$ 7,593.00	\$ -	\$ 7,593.00	\$ 250,000.00		
Scappoose Public Library District	\$ 250,932.19	\$ 932.19	\$ 929.31	\$ 1,861.50	\$ 249,070.69		
Scio Rural Fire Protection District	\$ 267,188.00	\$ 17,188.00	\$ 5,939.64	\$ 23,127.64	\$ 244,060.36		
Sheridan Fire District	\$ 271,041.00	\$ 21,041.00	\$ 250,000.00	\$ 271,041.00	\$ -		
Silver Falls Library District	\$ 251,915.00	\$ 1,915.00	\$ 3,262.58	\$ 5,177.58	\$ 246,737.42		
Silverton Fire District	\$ 277,062.56	\$ 27,062.56	\$ -	\$ 27,062.56	\$ 250,000.00		
Sisters Park & Recreation District	\$ 251,293.61	\$ 1,293.61	\$ 35,918.29	\$ 37,211.90	\$ 214,081.71		
Siuslaw Public Library District	\$ 260,415.77	\$ 10,415.77	\$ -	\$ 10,415.77	\$ 250,000.00		
South Fork Water Board	\$ 259,401.64	\$ 9,401.64	\$ 173.30	\$ 9,574.94	\$ 249,826.70		
South Suburban Sanitary District	\$ 302,144.50	\$ 52,144.50	\$ 37,045.93	\$ 89,190.43	\$ 212,954.07		
Southwest Polk Rural Fire Protection District	\$ 250,000.00	\$ -	\$ 31,571.93	\$ 31,571.93	\$ 218,428.07		
Springfield Utility Board	\$ 661,236.00	\$ 411,236.00	\$ 250,000.00	\$ 661,236.00	\$ -		
Sublimity Rural Fire District	\$ 250,000.00	\$ -	\$ 9,497.16	\$ 9,497.16	\$ 240,502.84		
Sunset Empire Park and Recreation District	\$ 418,895.77	\$ 168,895.77	\$ 95,981.64	\$ 264,877.41	\$ 154,018.36		
Sweet Home Fire and Ambulance District	\$ 250,000.00	\$ -	\$ 78,093.78	\$ 78,093.78	\$ 171,906.22		
Tangent Rural Fire Protection District	\$ 252,317.47	\$ 2,317.47	\$ 7,913.68	\$ 10,231.15	\$ 242,086.32		
Tillamook County Emergency Communications District	\$ 250,000.00	\$ -	\$ 4,073.56	\$ 4,073.56	\$ 245,926.44		
Tillamook Peoples Utility District	\$ 427,814.62	\$ 177,814.62	\$ 138,406.24	\$ 316,220.86	\$ 111,593.76		
Turner Rural Fire Protection District	\$ 254,250.92	\$ 4,250.92	\$ 5,377.75	\$ 9,628.67	\$ 244,622.25		
Umatilla County Fire District #1	\$ 281,515.87	\$ 31,515.87	\$ -	\$ 31,515.87	\$ 250,000.00		
Upper McKenzie Rural Fire District	\$ 281,463.00	\$ 31,463.00	\$ 31,000.00	\$ 62,463.00	\$ 219,000.00		
West Valley Fire District	\$ 261,875.00	\$ 11,875.00	\$ 178,947.96	\$ 190,822.96	\$ 71,052.04		
White River Health District dba Deschutes Rim Health	\$ 260,778.00	\$ 10,778.00	\$ -	\$ 10,778.00	\$ 250,000.00		
Willamalane Park and Recreation District	\$ 559,517.03	\$ 309,517.03	\$ 159,102.96	\$ 468,619.99	\$ 90,897.04		
Winchuck Rural Fire Protection District	\$ 250,063.52	\$ 63.52	\$ -	\$ 63.52	\$ 250,000.00		
Woodburn Rural Fire Protection District	\$ 253,601.45	\$ 3,601.45	\$ -	\$ 3,601.45	\$ 250,000.00		
Yamhill FPD	\$ 250,721.50	\$ 721.50	\$ -	\$ 721.50	\$ 250,000.00		
135 Special District Total	\$ 37,698,307.61	\$ 3,948,307.61	\$ 3,279,290.48	\$ 7,227,598.09			
Adjustment to maximum award*	\$ (13,750,000.00)						
Maximum CRF awarded to all special districts	\$ 23,948,307.61						
Less: total reimbursement requests	\$ (7,227,598.09)						
Special district CRF award amount remaining	<u>\$ 16,720,709.52</u>						

* = Conversations with SDAO established a maximum special district award amount for Round 2 through the end of the CRF award period of \$250,000 per special district, with a cap for special districts of \$20 million. This necessitated an adjustment to the maximum award amount, which is calculated as as Round 1 reimbursements plus \$20 million.

**Together, we can ensure
that our community receives the
resources it needs.**



Learn more at 2020census.gov.

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is closer than you think!
Here's a quick refresher of what it is and why it's essential that everyone is counted.

Everyone counts.

The census counts every person living in the United States once, only once, and in the right place.

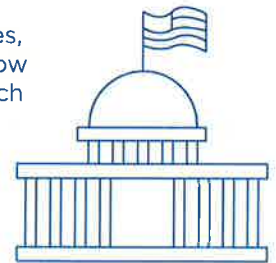


It's in the Constitution.

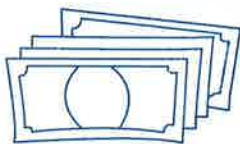
The U.S. Constitution mandates that everyone in the country be counted every 10 years. The first census was in 1790.

It's about fair representation.

Every 10 years, the results of the census are used to reapportion the House of Representatives, determining how many seats each state gets.

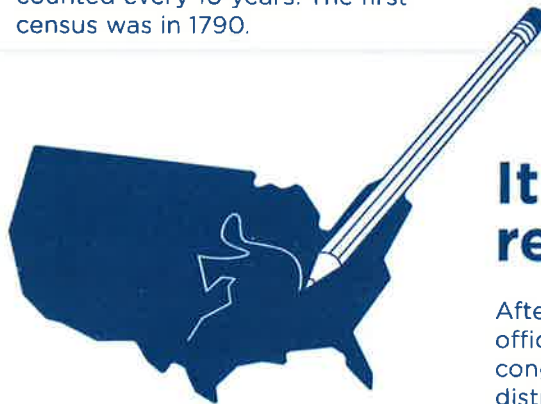


It's about \$675 billion.



The distribution of more than \$675 billion in federal funds, grants, and support to states, counties, and communities are based on census data.

That money is spent on schools, hospitals, roads, public works, and other vital programs.



It's about redistricting.

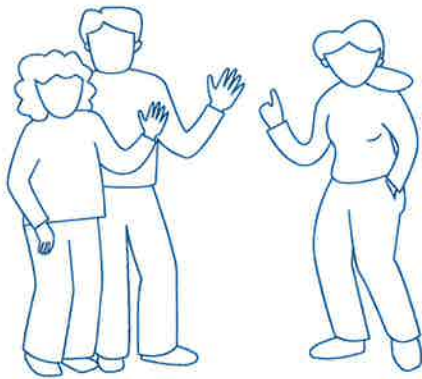
After each decade's census, state officials redraw the boundaries of the congressional and state legislative districts in their states to account for population shifts.

Taking part is your civic duty.

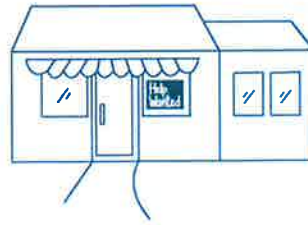
Completing the census is mandatory: it's a way to participate in our democracy and say "I COUNT!"



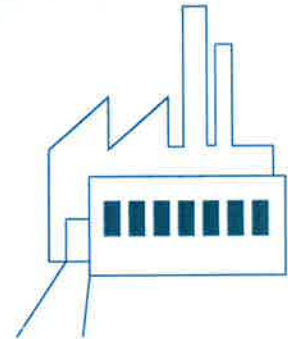
Census data are being used all around you.



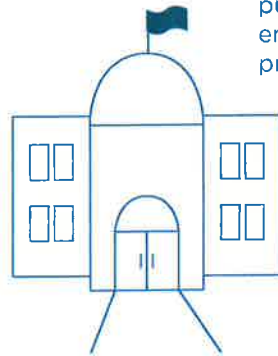
Residents use the census to support community initiatives involving legislation, quality-of-life, and consumer advocacy.



Businesses use census data to decide where to build factories, offices, and stores, which create jobs.



Local governments use the census for public safety and emergency preparedness.



Real estate developers use the census to build new homes and revitalize old neighborhoods.



Your privacy is protected.

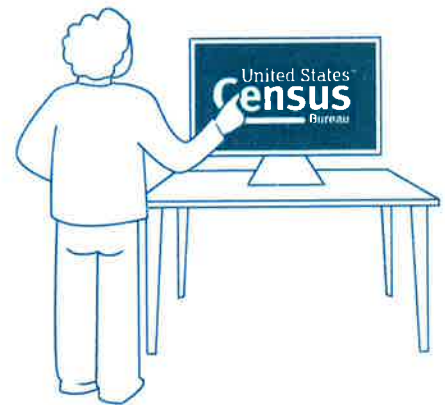
It's against the law for the Census Bureau to publicly release your responses in any way that could identify you or your household.

By law, your responses cannot be used against you and can only be used to produce statistics.



2020 will be easier than ever.

In 2020, you will be able to respond to the census online.



You can help.

You are the expert—we need your ideas on the best way to make sure everyone in your community gets counted.

INFORMACIÓN BÁSICA SOBRE EL CENSO: LO QUE USTED NECESITA SABER

¡El Censo del 2020 está más cerca de lo que usted cree!
Esto es un repaso rápido de lo que es y de por qué es esencial
que todos sean contados.

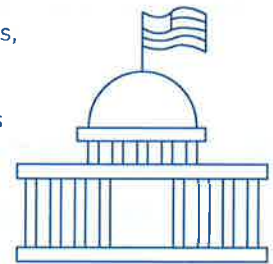
Todos cuentan.

El censo cuenta a todas las personas que viven en los Estados Unidos una vez, solo una vez y en el lugar correcto.



Se trata de una representación justa.

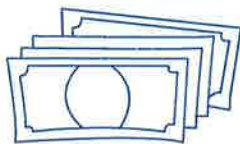
Cada 10 años, los resultados del censo se usan para llevar a cabo la redistribución proporcional de la Cámara de Representantes, determinando cuántos representantes recibe cada estado.



Está en la Constitución.

La Constitución de los EE. UU. ordena que cada 10 años se cuente a todas las personas que están en el país. El primer censo se llevó a cabo en 1790.

Se trata de \$675 mil millones.



La distribución de más de \$675 mil millones de fondos federales, subsidios y apoyo a los estados, condados y comunidades se basa en los datos del censo.

Ese dinero se usa para escuelas, hospitales, carreteras, obras públicas y otros programas vitales.



Se trata de la redistribución legislativa.

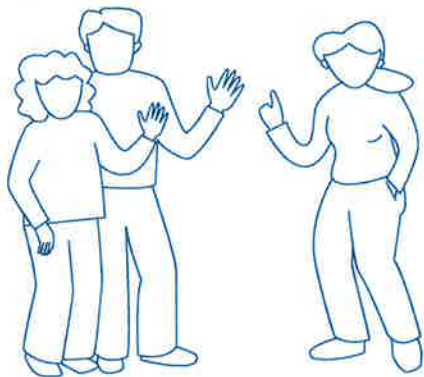
Luego del censo de cada década, los funcionarios estatales redefinen los límites de los distritos legislativos congresionales y estatales en sus estados para reflejar los cambios en la población.

Participar es su deber cívico.

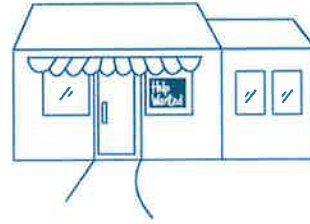
Completar el censo es obligatorio. Es una manera de participar en nuestra democracia y decir "¡YO CUENTO!".



Los datos del censo se usan en todas partes.

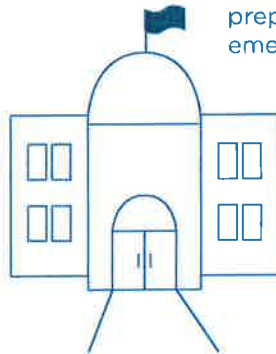
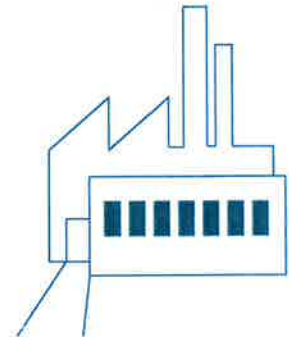


Los residentes usan los datos del censo para apoyar iniciativas comunitarias relacionadas con la legislación, la calidad de vida y la defensa del consumidor.



Las empresas usan los datos del censo para decidir dónde construir fábricas, oficinas y tiendas, lo cual crea empleos.

Los gobiernos locales usan el censo para la seguridad pública y la preparación para emergencias.



Los constructores de propiedades inmobiliarias usan los datos del censo para construir casas nuevas y revitalizar vecindarios viejos.



Su privacidad está protegida.

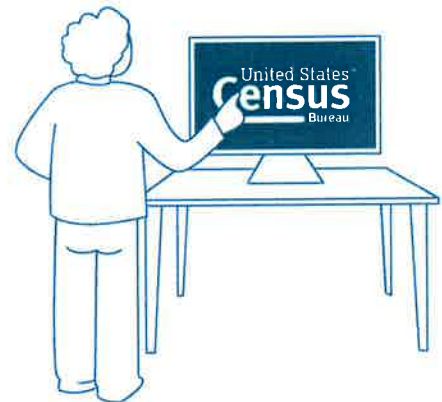
Es contra la ley que la Oficina del Censo divulgue públicamente sus respuestas de cualquier manera que pudiera identificarle a usted o a su hogar.

Por ley, sus respuestas no pueden ser usadas en su contra y solo pueden ser usadas para producir estadísticas.



El 2020 será más fácil que nunca.

En el 2020, usted podrá responder al censo por internet.



Usted puede ayudar.

Su opinión es muy importante—necesitamos sus ideas sobre la mejor forma de asegurarnos que se cuenten a todas las personas en su comunidad.



Importance of the Data

The 2020 Census will determine congressional representation, inform hundreds of billions in federal funding every year, and provide data that will impact communities for the next decade.



The 2020 Census will provide a snapshot of our nation—who we are, where we live, and so much more.

The results of this once-a-decade count determine the number of seats each state has in the House of Representatives. They are also used to draw congressional and state legislative districts.

Over the next decade, lawmakers, business owners, and many others will use 2020 Census data to make critical decisions. The results will show where communities need new schools, new clinics, new roads, and more services for families, older adults, and children.

The results will also inform how hundreds of billions of dollars in federal funding are allocated to more than 100 programs, including Medicaid, Head Start, block grants for community mental health services, and the Supplemental Nutrition Assistance Program, also known as SNAP.



DID YOU KNOW...

Each year, Census data informs federal funding for more than 100 programs, including school lunches, highway construction, and education.



Redistricting

The U.S. Constitution mandates that the country count its population once every 10 years. The results are used to adjust or redraw electoral districts, based on where populations have increased or decreased.

State legislatures or independent bipartisan commissions are responsible for redrawing congressional districts. The U.S. Census Bureau provides states with population counts [for this purpose](#) -.

Federal Funding

The results of the 2020 Census will inform decisions about allocating hundreds of billions of dollars in federal funding to communities across the country—for hospitals, fire departments, school lunch programs, and other critical programs and services.

Learn more about how census results [can have an impact on your community](#).

Business Decisions

The 2020 Census will be valuable to businesses, as the results will provide a rich set of data on the communities they serve, including population trends and growth projections.

Business owners rely on census results to make decisions, such as where to open new stores, restaurants, factories, or offices, where to expand operations, where to recruit employees, and which products and services to offer -.

Ready to get started?

You May Be Interested In ...

Impact in Your Community

School lunches. Plans for highways. Support for firefighters and families in need. Census results affect your community every day.

Questions Asked on the Form

Responding to the 2020 Census is easy. Learn more about the questions that are asked and how your answers will be used.

Spread the Word

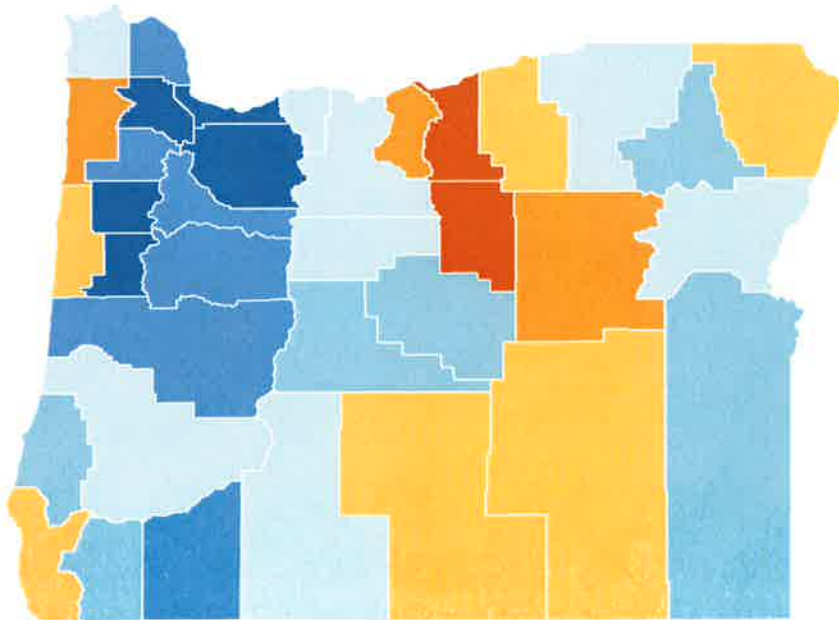
Everyone can play a part in ensuring a complete and accurate count in 2020 by spreading the word on social media.

Self-Response by County

This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Oregon
Self-Response
65.8%

Baker
Self-Response
54.8%



© 2020 Mapbox © OpenStreetMap



Baker, Oregon Self-Response Rate



Email us at responseratemap@census.gov
Responses received as of 8/10/2020.
[Click here for technical details](#)



Select Mode
Total

Select State
Oregon

Select County
All

Geographies

Return to State

County

Census Tract

City

Congressional
District

Town and..

Tribal Area



Operational
Updates



Historical
Data

Shape
your future
START HERE >

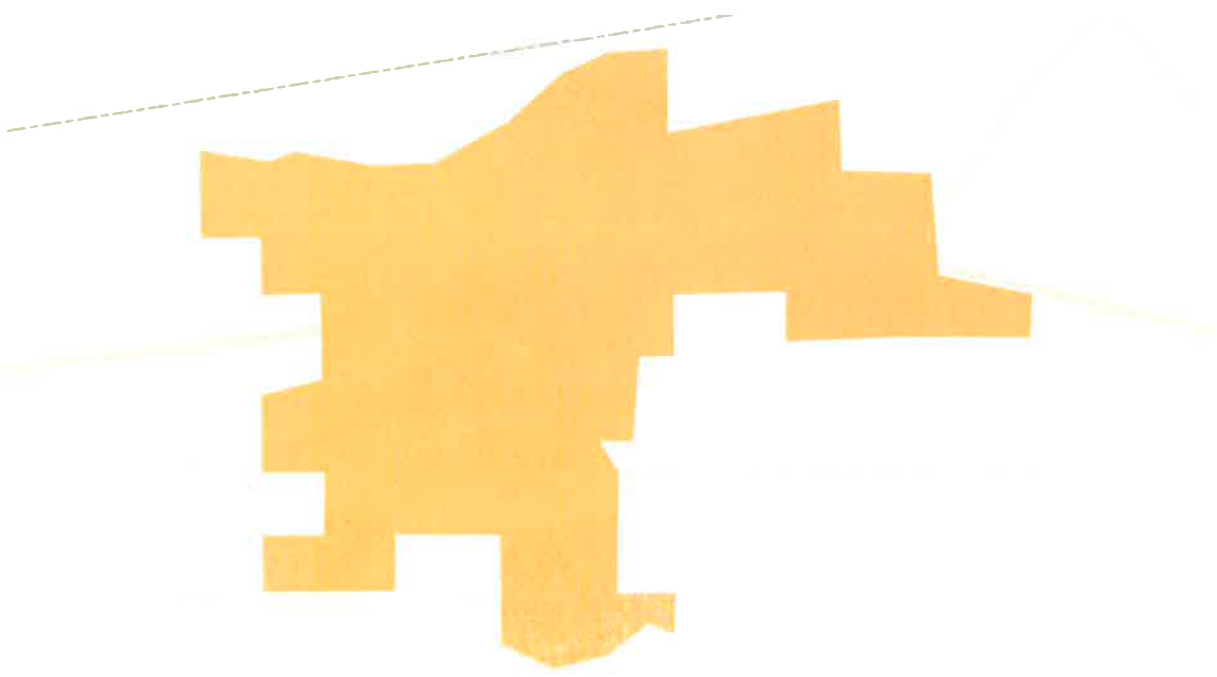
United States
Census
2020

Self-Response by City

This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Oregon
Self-Response
65.8%

Boardman
Self-Response
41.9%



Select Mode
Total

Select State
Oregon

Select City
Boardman

Geographies

Return to State

County

City

Census Tract

Congressional District

Town and Township

Tribal Area



Operational Updates



Historical Data



Total **41.9%**

Internet **33.5%**

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Shape your future
START HERE > | United States[®]
Census 2020

Self-Response by City

This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Oregon
Self-Response
65.8%

Irrigon
Self-Response
49.4%



Select Mode
Total

Select State
Oregon

Select City
Irrigon

Geographies

Return to State

County

City

Census Tract

Congressional District

Town and Township

Tribal Area



Operational Updates



Historical Data



Irrigon, Oregon Self-Response Rate

Total **49.4%**

Internet **41.4%**

Email us at responseratemap@census.gov

Responses received as of 8/10/2020.

[Click here for technical details](#)

Shape
your future
START HERE >

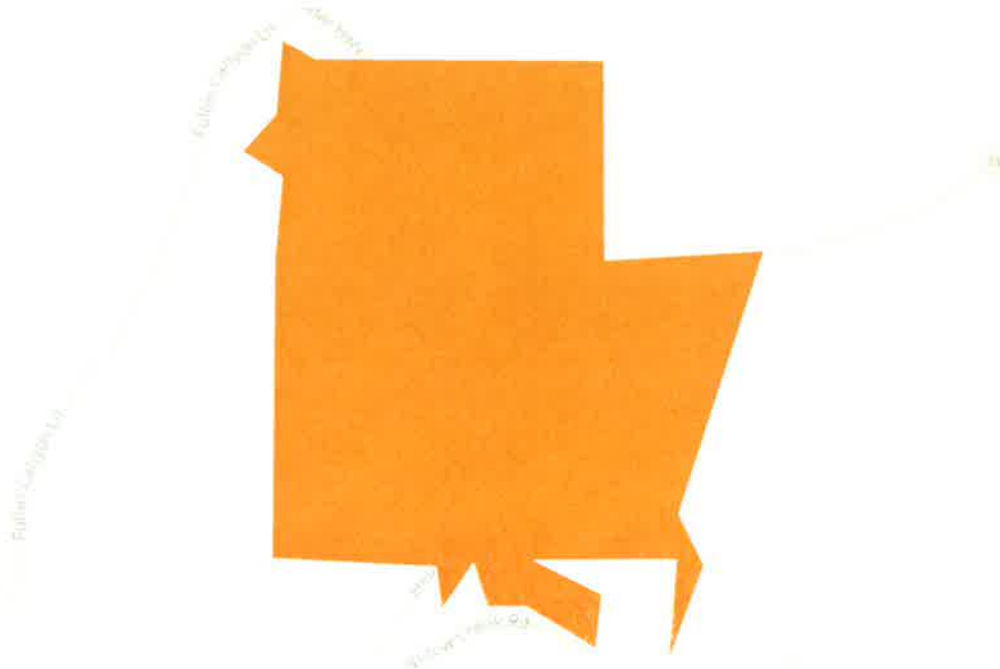
United States
Census
2020

Self-Response by City

This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Oregon
Self-Response
65.8%

Heppner
Self-Response
33.0%



Select Mode
Total

Select State
Oregon

Select City
Heppner

Geographies

Return to State

County

City

Census Tract

Congressional District

Town and Township

Tribal Area



Operational Updates



Historical Data



Heppner, Oregon Self-Response Rate



Email us at responseratemap@census.gov
Responses received as of 8/10/2020.
[Click here for technical details](#)

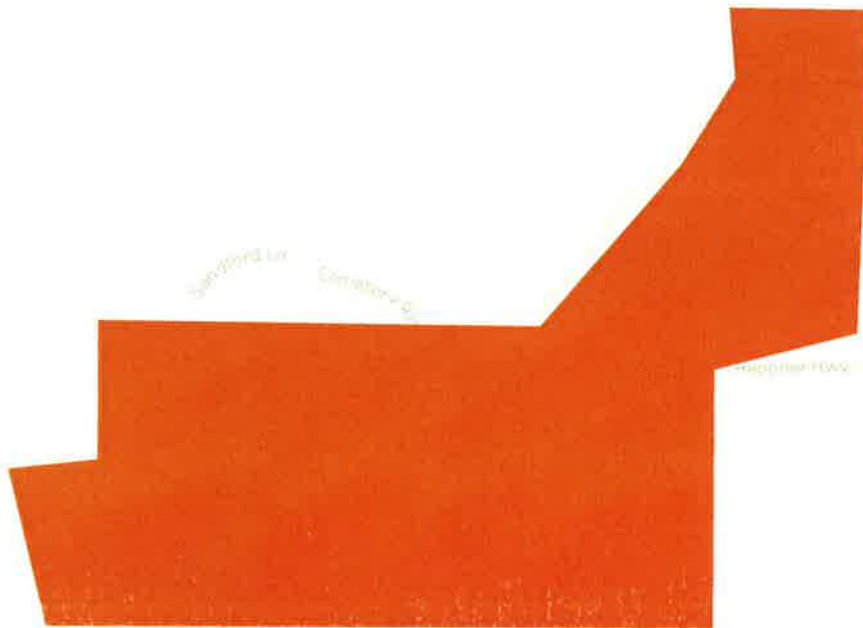
Shape your future
START HERE > | United States
Census 2020

Self-Response by City

This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Oregon
Self-Response
65.8%

Ione
Self-Response
23.3%



Select Mode
Total

Select State
Oregon

Select City
Ione

Geographies

Return to State

County

City

Census Tract

Congressional District

Town and Township

Tribal Area



Operational Updates



Historical Data



Ione, Oregon Self-Response Rate

Total **23.3%**

Internet **22.2%**

Email us at responseratemap@census.gov

Responses received as of 8/10/2020.

[Click here for technical details](#)

Shape
your future
START HERE >

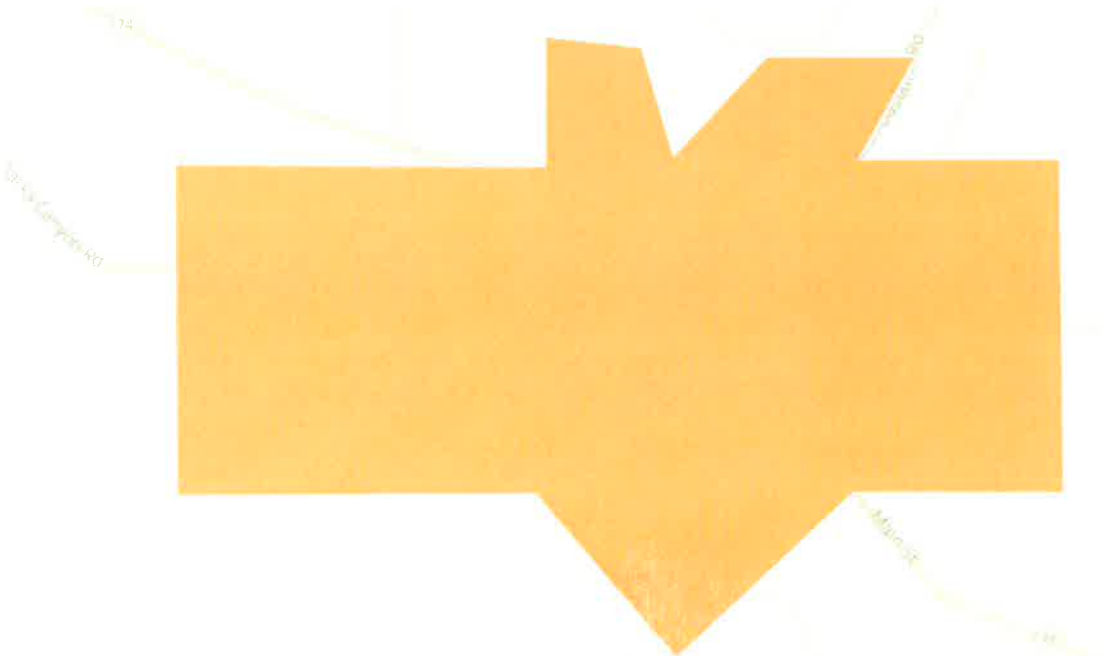
United States
**Census
2020**

Self-Response by City

This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Oregon
Self-Response
65.8%

Lexington
Self-Response
42.4%



Select Mode
Total

Select State
Oregon

Select City
Lexington

Geographies

Return to State

County

City

Census Tract

Congressional District

Town and Township

Tribal Area



Operational Updates



Historical Data



Lexington, Oregon Self-Response Rate

Total **42.4%**

Internet **25.8%**

Email us at responseratemap@census.gov

Responses received as of 8/10/2020.

[Click here for technical details](#)

Shape
your future
START HERE >

United States
Census
2020

Responding to the Census

The 2020 Census is happening now. You can complete your questionnaire online, by phone, or by mail.

The 2020 Census asks a few simple questions about you and everyone who was living with you on April 1, 2020.

It's not too late to complete your 2020 Census.

Please complete your form online, by phone, or by mail when your invitation to respond arrives. Visit my2020census.gov (<https://my2020census.gov/>) to begin.

Find out more about each of these methods below:



How to Respond Online



How to Respond by Phone

How to Respond by Mail



Please note that if you are responding online, you must complete the census in one sitting, as you don't have the ability to save your progress. You can see [the questions the census asked](#).

Even if you did not receive an invitation to respond from the Census Bureau, you may respond online or visit our [Contact Us](#) page to call our phone line.

The Census Bureau began mailing paper questionnaires in mid-April to homes that had not yet responded. If you have not already responded, please complete and [mail back](#) your form as soon as you receive it. And if you prefer, you still have the option of [responding online](#) or by phone instead.

Who Should Respond

The 2020 Census counts everyone living in the United States and its five territories ([Puerto Rico](#), [American Samoa](#), [the Commonwealth of the Northern Mariana Islands](#), [Guam](#), and [the U.S. Virgin Islands](#)).

One person should respond for each home. That person must be at least 15 years old. They should live in the home or place of residence themselves and know general information about each person living there. (For more information, visit [Questions Asked](#).)

Everyone Counts

The Census Bureau has specific operations and processes in place to count everyone, including those in group living situations such as college dorms, nursing homes, military barracks, and prisons.

Who Should Be Counted and Where?

You should be counted where you were living and sleeping most of the time as of April 1, 2020. If you are responding for your home, count everyone who was living and sleeping there most of the time as of April 1, 2020. This includes young children, foster children, roommates, and any family members or friends who are living with you, even temporarily.

Please note that if someone was staying with you temporarily on April 1 due to the COVID-19 situation, they should be counted where they usually live. This includes college students -, who should still be counted at school, even if they are home early because of the COVID-19 situation. If they live in student housing, the college will count them. If they live off campus, they should complete the census for their off-campus address and include any roommates or other people living there.

If someone is staying with you on April 1 who doesn't have a usual home elsewhere, please include them in your response.

People in some living situations—including students, service members, and people in health care facilities—may have questions about how to respond or where they should count themselves. You may also have questions if you recently moved, have multiple residences, or have no permanent address.

For more information, please visit [Who to Count](#).

Language Support

You can complete the census online or by phone in 13 different languages: English, Spanish, [Chinese](#), [Vietnamese](#), [Korean](#), [Russian](#), [Arabic](#), [Tagalog](#), [Polish](#), [French](#), [Haitian Creole](#), [Portuguese](#), and [Japanese](#).

In addition, bilingual invitations and paper questionnaires in English and Spanish will be sent to select areas of the country.

To help you respond, the Census Bureau also offers webpages and guides in 59 non-English languages, including American Sign Language, as well as guides in Braille and large print. Visit [Language Support](#) to learn more.

Need Help?

Contact Us

There are several ways to connect with the U.S. Census Bureau.

Language Support

The Census Bureau offers resources in English and 59 other languages to ensure that everyone can respond to the 2020 Census.

Help & FAQs

We want to make sure you have answers to all of your questions about the 2020 Census.

Responding by Phone

The 2020 Census is happening now. You can now respond online, by phone, or by mail.

Getting Started

The 2020 Census asks a few simple questions about you and everyone who was living with you on April 1, 2020. To see an image of the questionnaire, and for more information on answering each question, please visit [Questions Asked](#).

You have the option of completing the questionnaire by phone. To begin, call [844-330-2020](tel:844-330-2020), or call the number associated with your preferred language below.

Language Support

The 2020 Census can be completed by phone in the below languages.

English and Spanish Language Hours of Operation: Customer Service Representatives are available every day from 7am to 2am Eastern Time on the following phone lines:

- English (for 50 states and Washington, D.C.): 844-330-2020
- Spanish (for 50 states and Washington, D.C.): 844-468-2020
- English (for Puerto Rico residents): 844-418-2020
- Spanish (for Puerto Rico residents): 844-426-2020
- TDD (Telephone Display Device): 844-467-2020

Non-English and Non-Spanish Language Hours of Operation: Customer Service Representatives are available Monday through Friday from 8am to 10 pm Eastern Time on the following phone lines:

- Chinese (Mandarin): 844-391-2020

- Chinese (Cantonese): 844-398-2020
- Vietnamese: 844-461-2020
- Korean: 844-392-2020
- Russian: 844-417-2020
- Arabic: 844-416-2020
- Tagalog: 844-478-2020
- Polish: 844-479-2020
- French: 844-494-2020
- Haitian Creole: 844-477-2020
- Portuguese: 844-474-2020
- Japanese: 844-460-2020

To help you respond, the Census Bureau also offers web pages and guides in 59 non-English languages, including American Sign Language, as well as guides in Braille and large print.

Visit [Language Support](#) to learn more.

Request a Callback

The Census Bureau is offering a callback option to better respond to requests during periods of high call volume.

When the callback option is presented, simply provide your preferred phone number and time of day for a return call, and an official census representative will call you back to collect your response to the 2020 Census.

Calls From the Census Bureau

In addition to requesting a callback before you respond, after you have responded to the 2020 Census you may receive a short call from the Census Bureau to the number you provided, beginning April 22, 2020.

Census workers will occasionally follow up with homes to ask questions about their responses. The goal is to ensure that no person is left out of the census or counted in more than one place. We review your responses in order to ensure that we have a complete and accurate 2020 Census.

All responses are kept confidential. The 2020 Census caller will not ask about your financial information or Social Security number. They will only review the responses that you previously provided.

If you think you missed a call from the Census Bureau (or actually received one) but want to confirm the legitimacy of the call, call [844-809-7717](tel:844-809-7717) (English) or [844-809-7718](tel:844-809-7718) (Spanish) to speak with a local Census Bureau representative. Our business hours are 7:00am to 12:00am Eastern Time, Monday through Sunday.

You can choose to respond to the census online, by phone, or by mail. Click the button to respond online.

Frequently Asked Questions

EXPAND ALL

COLLAPSE ALL

- I already completed my 2020 Census, but I still got a phone call from the Census Bureau. Why did this happen?
- I got a phone call from the Census Bureau, but it was listed as a "marketing" call on my caller ID. What should I do?
- Why is the Census ID in my voicemail message different than the one in my letter?

Need Help?

Contact Us

There are several ways to connect with the U.S. Census Bureau.

Language Support

The Census Bureau offers resources in English and 59 other languages to ensure that everyone can respond to the 2020 Census.

Help & FAQs

We want to make sure you have answers to all of your questions about the 2020 Census.

Responding by Mail

To respond to the census, you can mail back the paper questionnaire sent to your home. You can also respond online or by phone.

Getting Started

Most households received their invitation to respond to the 2020 Census in March. These official Census Bureau mailings included detailed information and a Census ID for completing the census online.

In mid-April, the Census Bureau began mailing paper questionnaires to homes that have not yet responded online or by phone.

To see a sample copy of the paper questionnaire, and for more information on answering each question, please visit [Questions Asked](#).

When responding, use blue or black ink to fill in the questionnaire. Do not use a pencil.

When finished, return the questionnaire in the envelope we provided. If you have lost your return envelope, please mail your completed questionnaire to:

U.S. Census Bureau
National Processing Center
1201 E 10th Street
Jeffersonville, IN 47132

Verifying Your Questionnaire

There are several ways you can confirm that the 2020 Census questionnaire you received is legitimate:

- The outer envelope's return address will say "**U.S. Census Bureau**" and "**U.S. Department of Commerce,**" which is the Census Bureau's parent agency.
- The return address will also show:

**U.S. Census Bureau
National Processing Center
100 Logistics Avenue
Jeffersonville, IN 47144**

- The enclosed envelope for mailing the completed paper questionnaire will be addressed to either **Jeffersonville, IN**, or **Phoenix, AZ**, where the Census Bureau has mail processing centers.

When in doubt, you can review sample copies of all official Census Bureau mailings for the 2020 Census.

The Census Bureau will never ask you for:

- Your full Social Security number.
- Your bank account or credit card numbers.
- Anything on behalf of a political party.
- Money or donations.

In addition, the Census Bureau will not contact you on behalf of a political party. To learn more, visit [Avoiding Fraud and Scams](#).

Language Support

Bilingual invitations and paper questionnaires in English and Spanish will be sent to select areas of the country.

To help you respond, the Census Bureau also offers webpages and guides in 59 non-English languages, including American Sign Language, as well as guides in Braille and large print. Visit [Language Support](#) to learn more.

EASTERN OREGON COUNTIES ASSOCIATION
INTERGOVERNMENTAL AGREEMENT

This Agreement, effective July 1st, 2020, is made and entered into among Eligible Member Counties; Baker, Crook, Deschutes, Gilliam, Grant, Harney, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla, Union, Wallowa, Wasco and Wheeler.

Hereinafter collectively referred to as “Member Counties” or the “parties” and individually referred to as a “party” or “Member County” or each “County”. Each County must sign the agreement to be a member of EOCA.

1. Authority

The Eastern Oregon Counties Association (EOCA) is established by this Agreement among its Member Counties and under authority of ORS 190.003 through ORS 190.118.

2. Purpose

EOCA will represent the common concerns of its Member Counties with respect to Federal and State policies; covering a wide array of issues and regulations and federally managed lands. Each County will retain all coordination rights granted by law.

3. Structure of the Board

- A. The EOCA Board shall be represented by Commissioners and Judges of all Member Counties.
- B. The Board shall meet and elect a Chair and Vice Chair. The Chair and Vice Chair positions will be elected annually by the majority of the Board, each serving a one year term. The Chair shall have the authority to call and preside over Board meetings. In the absence of the Chair, the Vice-Chair will preside.
- C. The Board shall meet regularly as determined by the Board but not less than four times per year. The Board shall be subject to the requirements of the Public Meetings Law, Public Records Law, Public Contracting Code, and Oregon Government Ethics Laws of the State of Oregon as they may apply.

A quorum is defined as a majority of the total member Counties.
- D. A majority vote of the total members of the Board in attendance; in person, by phone or video is required to make decisions.
- E. The Board may adopt by-laws for any additional operational rules and procedures. By-laws and any amendments to by-laws shall require the approval of a majority of Board members.

4. Powers and Responsibilities

- A. The Board may adopt all rules necessary to carry out its powers and responsibilities under this Agreement.
- B. The Board shall be responsible for complying with all federal, state and local laws, ordinances and regulations applicable to this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon.

5. Funding

- A. The administration and related costs of the EOCA shall be the responsibility of EOCA. The Eastern Oregon Counties Association will contribute to the financing of the EOCA Coordinator, in conjunction with Union County.
- B. Each county shall be responsible for paying its Board member's cost and expenses, such as travel and per diem, to participate in EOCA as determined in the sole discretion of each county.
- C. The Board shall ensure that all funds of the EOCA are placed in a separate account or segregated fund and discrete accounting records for expenditure and revenues under this Agreement are maintained. The Board shall ensure that accounting policies, practices, and procedures are maintained which are consistent with generally accepted accounting principles and in accordance with applicable statutes and regulations.
- D. Each County's dues shall be in accordance with the dues schedule adopted April 2020.

6. Responsibilities of Counties

- A. To the extent permitted by the Oregon Constitution, the Oregon Tort Claims Act, and Oregon Law, each county agrees to indemnify, defend and hold harmless its appointed elected officials from all claims, lawsuits and actions of whatever nature brought against the elected official which arise from the elected official's good faith activities undertaken pursuant to the performance of this Agreement.
- B. Each Member County will specify EOCA as an Additional Insured on its liability insurance coverages.
- C. EOCA shall not be responsible for providing legal counsel, costs or fees regarding any legal issues or legal proceedings taken against any individual Board member appointed by that county related to activities undertaken pursuant to the performance of this Agreement. Such counsel, costs and fees shall be handled through the individual Member Counties.
- D. With respect to a Third Party Claim for which all or of some of the Member Counties are jointly liable, the cost of providing legal counsel and expenses (including judgments, fines, amounts paid in settlement costs) for any legal issues or legal

proceedings pertaining to EOCA related activities undertaken pursuant to the performance of this Agreement shall be shared between the Member Counties in the same manner as other costs, fees and expenses are shared as set forth in policies adopted by the EOCA Board which may include in direct proportion to the funds paid to EOCA in paragraph 5D of this Agreement excepting that if less than all Member Counties have voted to proceed on an initiative or issue, only those Member Counties who voted to proceed with the initiative or issue requiring legal counsel, costs and fees will share in said cost, fees, and expenses. The contribution amount for any party in any instances is capped to the same extent it would have been capped under Oregon law if such party had sole liability in the proceeding.

- E. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act, each County shall defend, save, hold harmless and indemnify the other Member Counties who are parties to this Agreement, their officers, employers, agents and members from all claims, misuse, omissions, or negligence of its respective County, officers, employees, agents and members, excepting that if less than all of the Member Counties have voted to proceed on an initiative or issue, only those Counties who had voted to proceed with the issue or initiative will be subject to the obligations of this paragraph.

7. Severability

The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

8. Termination

- A. This Agreement shall terminate June 30, 2022 unless extended by amendment.
- B. This Agreement may be terminated by written mutual consent of all parties to the Agreement. The written termination shall specify the termination date of the Agreement.
- C. Upon termination, any debts, liabilities and obligations of EOCA shall be assumed as follows:
 - a. Notwithstanding any grant requirements set forth in any grant documents, unperformed grant award contracts shall be assigned to the County in which the project was located at the time the grant was awarded. Projects, in more than one County, shall be shared equally by all Member Counties where the project is located.
 - b. Notwithstanding any grant requirements set forth in any grant documents any litigation relating to the nonperformance of the grant award contracts shall be the responsibility of the county in which the project was located at the time the grant was awarded. Projects, in more than one County, shall

be shared proportionately by all Member Counties where the project is located.

- c. All other debts, liabilities and obligations of the Board shall be, jointly and severally, the debts, liabilities and obligations of the parties to the Agreement.
- D. Upon termination, any assets of EOCA shall be returned to the County that contributed the asset minus any expense shared by any or all of the Member Counties.
- E. Notwithstanding the foregoing, any individual County may withdraw from this Agreement upon ninety (90) days written notice to all Member Counties. The withdrawing County shall be responsible for all ongoing debts, liabilities, or obligations associated with any project currently ongoing at the time of withdrawal as if it had continued as a Member County. The withdrawing County shall also be responsible for an equal share of any debts, liabilities or obligations not specifically associated with a particular project. Withdrawal of an individual County shall not invalidate any portion of this Agreement with respect to the remaining member parties.

9. Amendments

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written instrument signed by all parties to this Agreement. There are no understandings, agreements, or representations, oral or written, regarding this Agreement except as specified or referenced herein.

10. Dispute Resolution and Attorney's Fees

- A. Any dispute among the parties to this Agreement arising from the terms of implementation of this Agreement, or any claim by any party for breach or enforcement of this Agreement shall be submitted first to mediation and then, if unresolved, to binding arbitration.
- B. In the event an action, lawsuit, or proceeding, including appeal therefrom, is brought for failure to observe any of the terms of this Agreement, each party shall bear its own attorney fees, expenses, cost, and disbursements for said action, lawsuit, proceeding, or appeal.

BY THE SIGNATURE OF THEIR AUTHORIZED REPRESENTATIVES BELOW, THE PARTIES TO THIS AGREEMENT ACKNOWLEDGE THAT THEY HAVE READ THIS AGREEMENT, UNDERSTAND IT, AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS.

By: _____ Date: _____



AGENDA ITEM COVER SHEET
 Morrow County Board of Commissioners
 (Page 1 of 2)

(For BOC Use)
 Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
 (See notations at bottom of form)

Presenter at BOC: Darrell Green
 Department: Administration
 Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext):
 Requested Agenda Date: 08/12/2020

Sheriff's Station 2 Replacement

This Item Involves: (Check all that apply for this meeting.)	
<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input checked="" type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time: 10 minutes
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

<input type="checkbox"/> N/A	<u>Purchase Pre-Authorizations, Contracts & Agreements</u>
Contractor/Entity:	
Contractor/Entity Address:	
Effective Dates – From:	Through:
Total Contract Amount:	Budget Line:
Does the contract amount exceed \$5,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Reviewed By:

_____	Department Director	Required for all BOC meetings
<i>DATE</i>		
Darrell Green	Administrator	Required for all BOC meetings
08/07/20		
<i>DATE</i>		
_____	County Counsel	*Required for all legal documents
<i>DATE</i>		
_____	Finance Office	*Required for all contracts; other items as appropriate.
<i>DATE</i>		
_____	Human Resources	*If appropriate
<i>DATE</i>		

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Port of Morrow received an offer to purchase the building the Sheriff's Office has at the Heppner Mill Site, Station 2. At our July 8, 2020 Board of Commissioner meeting, decided to not exercise our Right of First Refusal.

The County needs to find a new location to house the equipment and supplies located at Station 2.

Northwest Engineering was engaged to review the proposed site near the Heppner Fire Station and give Morrow County an estimate for construction cost. Enclosed you will find a letter from Pat Woodcock with Northwest Engineering along with a site plan and a proposed building.

The site is being donated by the City of Heppner.

2. FISCAL IMPACT:

Northwest Engineering estimate- \$549,000.00

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve an RFP to select a contractor to build Station 2 on the proposed site.

Attach additional background documentation as needed.



August 10, 2020

RE: Construction Cost Estimate
60'x80' Sheriff's Station #2
Heppner, Oregon

To Whom It May Concern:

Engineering Northwest, LLC has prepared a construction cost estimate for the proposed new 60'x80' wood structure, using square foot costs with RS Means Data 2017. The following is a break down of the construction costs:

Perimeter Foundation & Concrete Slab -	\$139,000.00
Exterior Walls & Roof -	\$299,000.00
Interior Walls & Finish	\$23,000.00
Restroom -	\$8,000.00
Mezzanine -	\$10,000.00
HVAC, Electrical & Plumbing -	<u>\$70,000.00</u>
	\$549,000.00

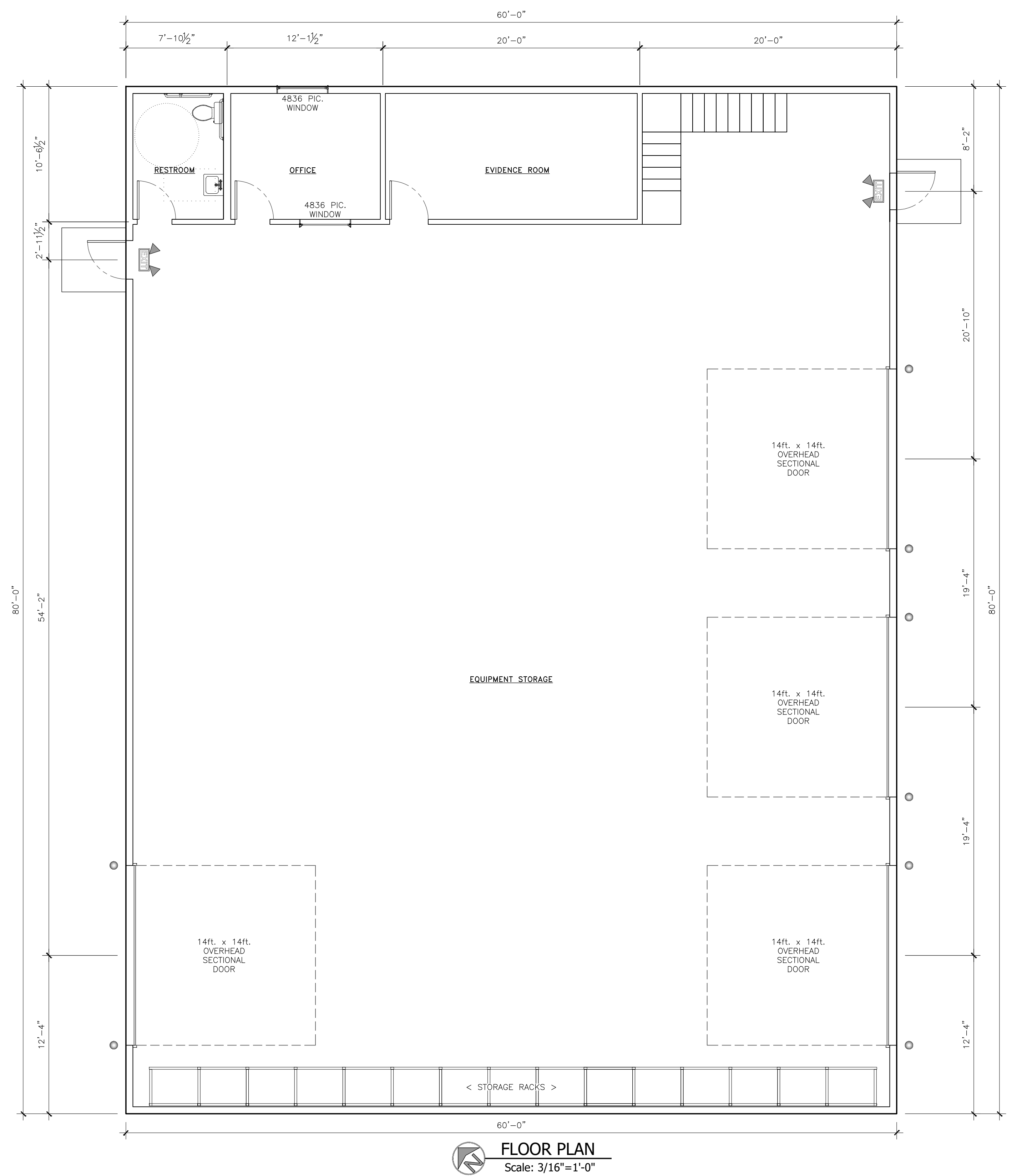
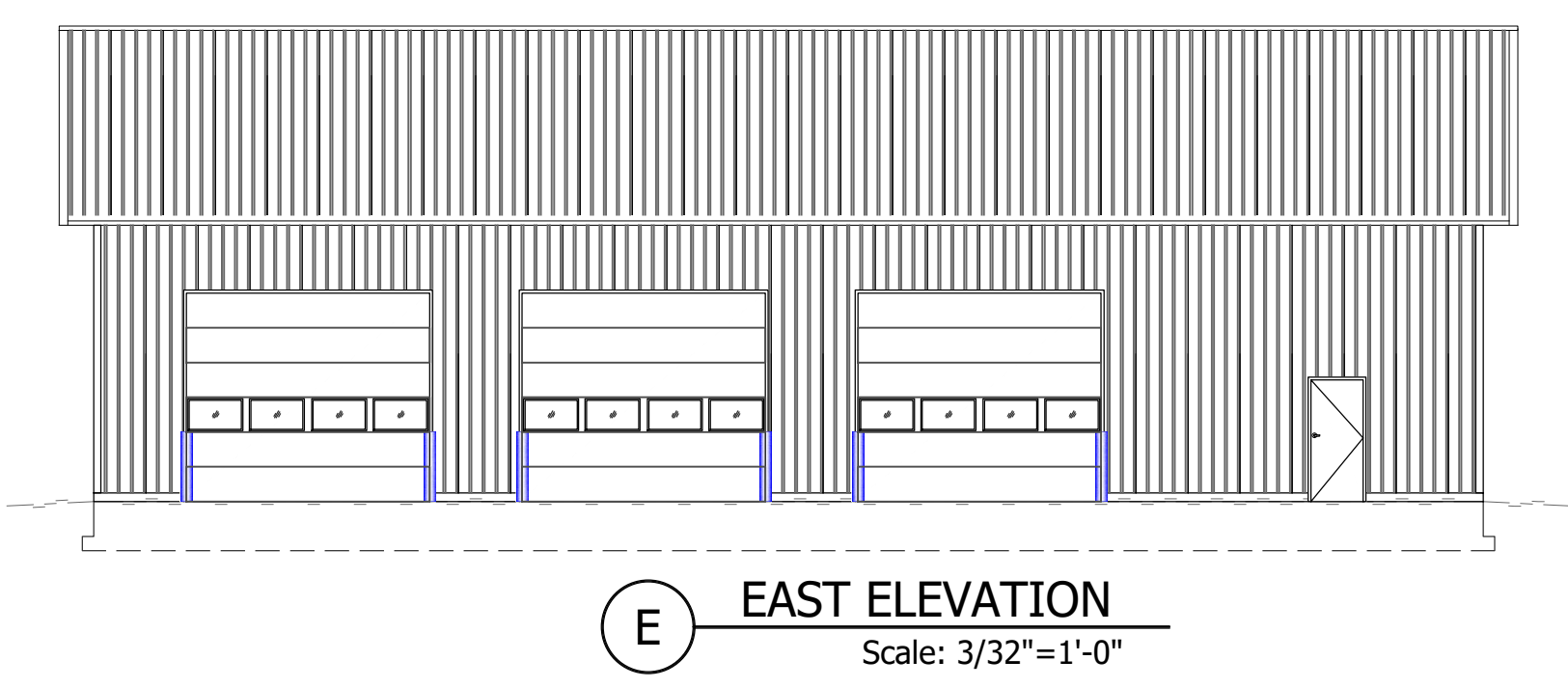
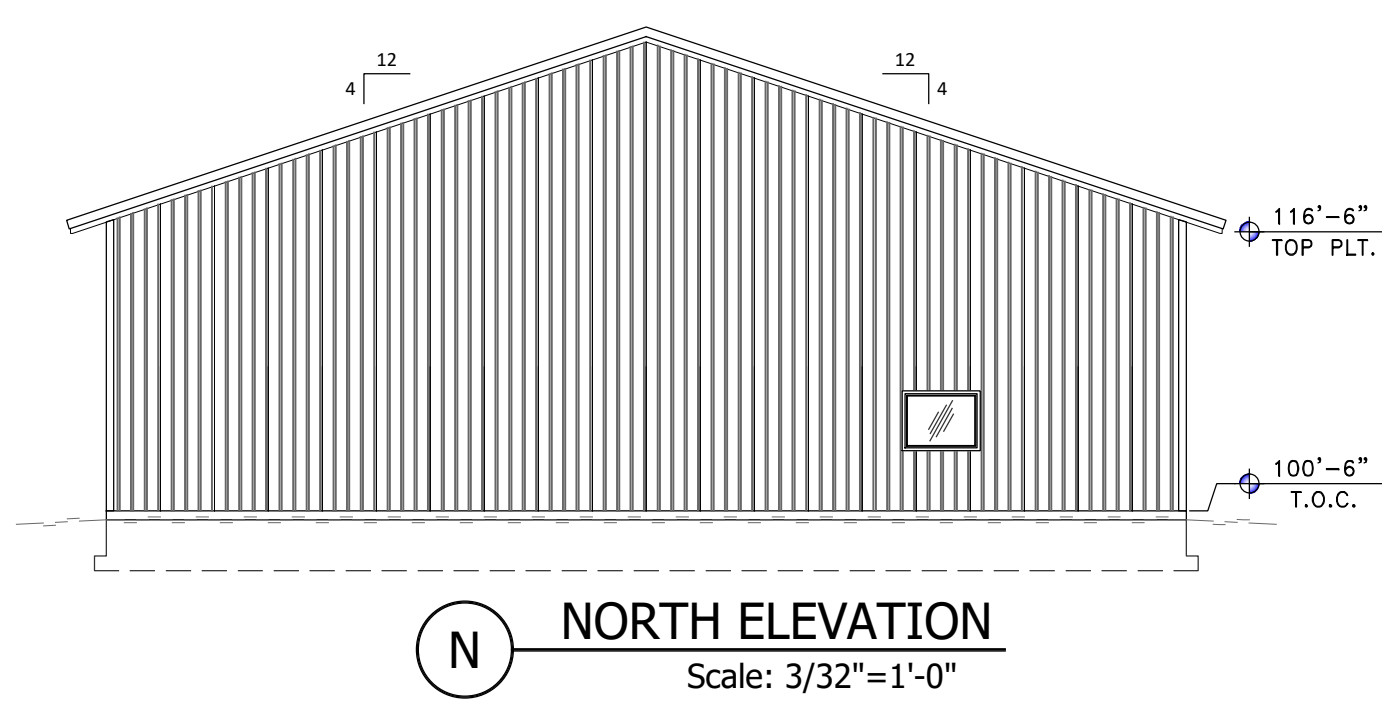
Please note that this estimate was prepared based on a limited amount of RS Means data, and that the actual construction price may vary based on a wide variety of factors including specialty items, project location, etc. Miscellaneous site work including mobilization, building pad preparation, and utility extensions/services, etc. were not considered in the preparation of this estimate.

If you have any questions or concerns, please feel free to contact me at (541) 889-4432 or via email: patwoodcockpe@gmail.com

Respectfully,

Pat J. Woodcock, PE

Phone: 541.889.4432 11 NW 9th Street. Ontario, Oregon 97914 Email: patwoodcockpe@gmail.com



ENGINEERING NORTHWEST, LLC
11 NW 9th Street
Ontario, Oregon 97914
www.engineeringnw.com (541)889-4432

NEW STATION #2 for the Morrow County Sheriff's Office
Heppner, Oregon
MORROW COUNTY SHERIFFS OFFICE
325 WILLOW VIEW DRIVE
HEPPNER, OREGON 97836

REGISTERED PROFESSIONAL ENGINEER
8538
OREGON
MARCH 8, 2019
RENEWS 6/30/2022
PAT J. WOODCOCK

NO.	DATE	REVISION DESCRIPTION

Reviewed By: PAT J. WOODCOCK
Drawn By: PH
Approved By: PAT J. WOODCOCK
Print Date: JULY 30, 2020
DWG. Scale: AS SHOWN

IF THIS BAR SCALE DOES NOT MEASURE 1" THEN THIS DRAWING IS NOT TO SCALE

X1B

SHEET NO. 1 OF 1
DWG NO. 20045.dwg
JOB NO. 20-045



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC:
Department:
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext):
Requested Agenda Date:

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Council, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Attach additional background documentation as needed.

Morrow County Administration Building

50% Design Development SOV

Based on Documents dated June 15, 2020

Date

8/6/2020 R4

Version

Estimate No. three Rev. 03REV00

ESTIMATE - PROJECTED COST	
Current Estimate - Estimate No. 3 Rev. 0	\$ 7,112,427
VE - Estimate Reconciliation	\$ -
VE - Owner Accepted Items	\$ (347,802)
Updated Estimate with VE	\$ 6,764,626

BUDGET - TARGET	
Project Budget	\$ 6,800,000
Other Budget	\$ -
Total Project Budget	\$ 6,800,000
Current Variance Over Budget	\$ (35,374)

** Items provided at 100% SD budget

Includes Accepted VE

Item#	System VE Description	Pending \$ROM Value	Team Recommendation				Owner Decision			Comments / Action Required	Action Date	
			Design Team	Adjust Estimate Assumption Reconcile	Not Recommended No	Further Study Needed Maybe	Recommended Yes	Owner	Accepted Yes			Rejected No
A - STRUCTURE												
A 1.0	** Remove clearstory roof features	\$ (30,000)	Yes	--	--	--	\$ (30,000)	Yes	\$ (30,000)	--	Remove 1 (1/2 saving of 60k)	Q3 - 2020
A 2.0	** Remove architectural alcoves at (4) building entrances	\$ (45,000)	No	--	\$ (45,000)	--	--	No	--	\$ (45,000)	Building code will not allow	Q3 - 2020
A 3.0	Remove eaves around roof line	\$ (15,000)	no	--	\$ (15,000)	--	--	No	--	\$ (15,000)	Provided by subcontractor	Q3 - 2020
A 7.0	Massing options/efficiencies	Pending	Yes	--	--	--	Pending	Yes	Pending	--	CIDA is exploring options	Q3 - 2020
A 8.0	Building footprint options	\$ -	--	--	--	--	--	--	--	--	CIDA is exploring options	Q3 - 2020
A 9.0	Target Structure Reduction	\$ (60,000)	Yes	--	--	--	\$ (60,000)	Yes	\$ (60,000)	--	8/5/20 Permit docs with updated design	Q3 - 2020
B - SHELL												
B 1.0	** Reduce masonry quantity by 15%	\$ (9,482)	Yes	--	--	--	\$ (9,482)	Yes	\$ (9,482)	--	Est3Rev0 budget \$60,300	Q4 - 2020
B 2.0	** Reduce glazing quantity by 13%	\$ (15,000)	Yes	--	--	--	\$ (15,000)	Yes	\$ (15,000)	--	Est3Rev0 budget \$110,000	Q3 - 2020
B 3.0	** Reduce exterior wall panel premium by 50%	\$ (15,000)	Yes	--	--	--	\$ (15,000)	Yes	\$ (15,000)	--	Est3Rev0 budget \$33,000	Q4 - 2020
C - INTERIORS												
C 1.0	** Reduce acoustic wall paneling by 50%	\$ (22,500)	Yes	--	--	--	\$ (22,500)	Yes	\$ (22,500)	--	Est3Rev0 budget \$45,000	Q2 - 2021
C 2.0	Markerboards to be covered in owner FF&E budget	\$ (8,000)	No	--	\$ (8,000)	--	--	no	--	\$ (8,000)		Q2 - 2021
C 3.0	Target flooring budget reductions 5%	\$ (4,500)	Yes	--	--	--	\$ (4,500)	Yes	\$ (4,500)	--	Fortis to provide % value	Q2 - 2021
C 4.0	Reduce ceramic tile at bathrooms to wet walls only	\$ (5,000)	Yes	--	--	--	\$ (5,000)	yes	\$ (5,000)	--	Provide add alternate at bid time	Q2 - 2021
C 5.0	Reduce quantity of casework budget by 10%	\$ (8,500)	Maybe	--	--	\$ (8,500)	--	--	--	--	Est3Rev0 budget \$85,000	Q2 - 2021
C 6.0	Reduce quantity of closed offices in lieu of more open office		No	--	\$ -	--	--	No	--	\$ -		

Item#	System VE Description	Pending \$ROM Value	Team Recommendation					Owner Decision			Comments / Action Required	Action Date
			Design Team	Adjust Estimate Assumption	Not Recommended	Further Study Needed	Recommended	Owner	Accepted	Rejected		
				Reconcile	No	Maybe	Yes		Yes	No		
c 7.0	Target Interior Reduction	\$ (15,000)	Yes	--	--	--	\$ (15,000)	Yes	\$ (15,000)	--		
D - SERVICES - MEP												
D 1.0	D - Mechanical HVAC											
D 2.0	** Boiler heat pump system	\$ (25,000)	No	--	\$ (25,000)	--	--	No	--	\$ (25,000)	SEED requirements make this not a good option	Q3 - 2020
D 3.0	Reduce number of HVAC zones by 2	\$ (20,000)	Yes	--	--	--	\$ (20,000)	yes	\$ (20,000)	--	26 zones to 24 zones	Q4 - 2020
D 6.0	Target Mechanical Reduction by 8%	\$ (15,000)	Yes	--	--	--	\$ (15,000)	Yes	\$ (15,000)	--	Est3Rev0 budget \$487,000	
D 6.0	D - Plumbing											
D 7.0	** Reduce single use bathroom count	\$ (10,000)	No	--	\$ (10,000)	--	--	No	--	\$ (10,000)		Q4 - 2020
D 15.0	Target Plumbing Reduction by 10%	\$ (10,000)	Yes	--	--	--	\$ (10,000)	Yes	\$ (10,000)	--	Est3Rev0 budget \$100,000	
D 15.0	D - Electrical & Low Voltage											
D 16.0	** Lighting fixture buyout allowance	\$ (10,000)	Yes	--	--	--	\$ (10,000)	Yes	\$ (10,000)	--		Q4 - 2020
D 18.0	Eliminate existing generator tie-in	\$ (20,000)	Maybe	--	--	\$ (20,000)	--	--	--	--	Battery backup only	???
D 19.0	Reduce access control target budget	\$ (10,000)	Maybe	--	--	\$ (10,000)	--	--	--	--	Eliminate 2-3 card readers (budget to 30k)	Q1 - 2021
D 20.0	Reduce Audio Visual target budget	\$ (15,000)	Maybe	--	--	\$ (15,000)	--	--	--	--	Budget to 25k	Q1 - 2021
D 21.0	Eliminate CCTV system	\$ (30,000)	Maybe	--	--	\$ (30,000)	--	--	--	--		Q1 - 2021
D 22.0	Target Electrical Reduction by 7.5%	\$ (40,000)	Yes	--	--	--	\$ (40,000)	Yes	\$ (40,000)	--	Est3Rev0 budget \$681,000	
G - SITEWORK												
G 1.0	** Trash enclosure target reduction	\$ (5,000)	Yes	--	--	--	\$ (5,000)	Yes	\$ (5,000)	--		Q2 - 2021
G 2.0	** Site lighting target reduction	\$ (15,000)	Yes	--	--	--	\$ (15,000)	Yes	\$ (15,000)	--		Q4 - 2020
G 3.0	Reduce Sheriff secure parking area by 20%	\$ (15,000)	No	--	\$ (15,000)	--	--	no	--	\$ (15,000)		Q4 - 2020
G 4.0	Reduce Landscaping budget by 15%	\$ (13,500)	Yes	--	--	--	\$ (13,500)	Yes	\$ (13,500)	--	Est3Rev0 budget \$90,000	Q2 - 2021
G 5.0	Added scope at 3rd street	Pending	Yes	--	--	--	Pending	Yes	Pending	--		
G 8.0	Target Sitework Reduction by 6%	\$ (51,000)	yes	--	--	--	\$ (51,000)	yes	\$ (51,000)	--	Est3Rev0 budget \$850,000	
Z - GENERAL												
Z 1.0	** SEED requirements - lessen goals	\$ (30,000)	No	--	\$ (30,000)	--	--	no	--	\$ (30,000)	Further discussion with Engineering required to define goals and savings (Reduce ceiling and wall insulation option)	Q3 - 2020
Z 2.0	Eliminate Commissioning Agent owner allowance	\$ (15,000)	Yes	--	--	--	\$ (15,000)	yes	\$ (15,000)	--		Q1 - 2021

Item#	System VE Description	Pending \$ROM Value	Team Recommendation					Owner Decision			Comments / Action Required	Action Date
			Design Team	Adjust Estimate Assumption	Not Recommended	Further Study Needed	Recommended	Owner	Accepted	Rejected		
				Reconcile	No	Maybe	Yes		Yes	No		
z 3.0	Demo Annex upfront with site (Swing space provided by owner)	\$ (66,000)	no	-	\$ (66,000)	-	-	no	-	\$ (66,000)		Q3 - 2020
Subtotal		\$ (972,165)		\$ -	\$ (547,683)	\$ (83,500)	\$ (340,982)		\$ (340,982)	\$ (547,683)		
Pro-Rata Adjustments for Margins Design-Builder's Contingency Permits and Fees		(19,443)		-	(10,954)	(1,670)	(6,820)		(6,820)	(10,954)		
TOTAL		\$ (991,608)		\$ -	\$ (558,637)	\$ (85,170)	\$ (347,802)		\$ (347,802)	\$ (558,637)		



Administration

P.O. Box 788 • Heppner OR 97836
(541) 676-2529 Fax (541) 676-5619

Darrell Green
County Administrator
dgreen@co.morrow.or.us

TO: Board of Commissioners
FROM: Darrell Green, County Administrator
DATE: August 7, 2020
RE: Administrator Monthly Report for July 2020

Below are the highlights for the month of July.

1. North County Government Building update:
 - a) We are continuing our work to get the Irrigon building down to our budget of 6.8 million. At our weekly OAC meetings, we review the Value-Engineering logs which help us identify opportunities where we may save some money.
 - b) Our GMP (Guaranteed Maximum Price) is scheduled for August 25, 2020.
 - c) We chose Hyphn+ as our furniture vendor. They had an excellent presentation, great references and have worked with Fortis on a few projects.
 - d) We submitted our plans for our CUP to the City of Irrigon, for their Planning Commission to review at their next meeting in September.
 - e) Commissioner Russell is leading the efforts to name the North County Government building.
2. We held our Director's meeting on July 14th. Jordan Standley gave us an update on KnowBe4 and we are doing an excellent job avoiding scam emails. We also discussed COVID-19 expenses, PPE and other updates.
3. Our recruitment efforts through Prothman has provided 11 applications for us to review. Tamara Mabbott, our regional representative with DLCD, will be joining our interview panel.
4. Sheriff Matlack, Emergency Manager John Bowles and I met Elizabeth Schultz who would like to do an Emergency Manager internship through the SkillBridge program. SkillBridge is a military internship program to help military personnel transition out of the military.
5. The Morrow County Government Command Center Team meets weekly to discuss what action(s) the county should take in the event COVID-19 levels off/subsides or if it gets worse.

6. Leadership TEAM met on July 9th to discuss our County Value- Engaged.
7. Other projects or activities;
 - a) Surveyor job description
 - b) Videoing and uploading Board of Commissioner meetings to our website
 - c) Upgrading the Upper Conference room with speakers, mics and cameras.
 - d) Sheriff Station 2 building

Sincerely,



Darrell J Green



MEMORANDUM

TO: Board of Commissioners
THROUGH: Darrell Green, County Administrator
FROM: Gregg Zody *GZ*
SUBJECT: Community Development Monthly Report for July/Early August, 2020
DATE: August 7, 2020

Fair Board

1. The Fair will be a virtual event this year. My understanding is that the Fairgrounds will only be used for setting up pens to hold the animals after the auction. More detail will be forthcoming after the August 12, 2020 meeting.

Loop

1. Hired a Dispatcher who will start on August 17, 2020;
2. Working with the Coordinator on moving forward with fixed routes, an MOU and IGA with Kayak and Umatilla County.

Planning

1. 10 Acre zoning

Had a very productive Planning Commission work session at their regularly scheduled meeting on July 28, 2020. The members provided excellent guidance to staff as we move forward to better define the design and dimensional standards based on review of other Counties' standards where RR10 is enacted. I am currently working on a spreadsheet containing the standards of every County in the State that has RR10 zoning. Once my research is complete, it will go back to the Planning Commission at their August 25th meeting.

2. Planning Manager Search

We are currently reviewing the applications received to date and will hopefully start interviewing the third or fourth week of August.

Broadband Task Force

1. Held our kick-off meeting on July 30th which created two sub-groups: 1) Immediate Education Needs; and 2) Long-Range Needs to serve all residents with internet service.
2. The August 6th meeting led to a discussion between the participating ISP providers and local school district officials about the former using their resources to provide internet connectivity to students within 45 days. A meeting with limited attendance was scheduled for Monday, August 10th. Staff will schedule a follow-up meeting following the Monday meeting for the whole Education sub-group.

3. The Long-Range Needs group will be held on August 11th to discuss long-term strategies for providing broadband services to all County residents.

Port of Morrow

1. Attended joint BOC/POM CREZ meeting on August 6, 2020.

Localities

1. Attended Lexington Town Council meeting on July 14th and offered my assistance for any projects in the future. They changed the start time of their meeting to 6:00 pm.;
2. Participated in the Boardman City Council meeting on August 6th and offered my assistance. Their next meeting is tentatively scheduled for 7:00 pm on September 10th.

Tillamook Creamery Grant

1. Currently working with Chair Lindsay on developing a marketing strategy to ensure that the targeted recipients (minority and women – owned firms) are able to apply for grants funds to help sustain their businesses. Outreach will include bilingual information using print and social media platforms.

Northwest Training Range Complex

1. Met with Kimberly Peacher on August 7th regarding the Range Air Installations Compatible Use Zone (RAICUZ) roll-out in the near future.

Project Management and Strategic Plan

1. I am working with the County Administrator to develop a strategic plan for my Department by identifying current projects and developing strategies, stakeholders, timelines, to ensure their successful completion.
2. Once we have developed a current plan of action, I would like to schedule a work session with the Commissioners to develop a guiding vision and develop realistic, long-range goals, for Community Development.



PLANNING DEPARTMENT

PO Box 40 • 205 Third Street NE
Irrigon, Oregon 97844
(541) 922-4624

MEMORANDUM

To: Morrow County Board of Commissioners
From: Stephanie Case, Interim Planning Director
Date: August 10, 2020
RE: Planning Update

For the month of July, permit application numbers continued to increase. Over 20 applications were processed in July, and the Planning Commission held a work session. The following represents current work and anticipated actions in the Planning Department:

Energy Development Activities:

Activity continues on the following energy facilities in Morrow County: Wheatridge, Orchard Wind, Shepherds Flat and Boardman-to-Hemingway.

Housing:

This month the Planning Commission held a work session for a 10-acre Residential Zone on July 28, 2020 and requested to continue discussion in work session format on August 25, 2020.

Code Enforcement:

As usual with the warmer weather, we have seen an increase in Code Enforcement complaints and continue to facilitate the program coordinating with the Sheriff's Department.

Port of Morrow IAMP:

The next meeting for the Port of Morrow IAMP has been scheduled for August 11, 2020 and the discussion will be around concept development and evaluation and next steps.

Continued Operations:

We are working diligently to provide the best service to the public during the pandemic, handling much of the work over the phone and online. We continue to update the website for ease of services and public information, especially during this difficult time. We currently have the most frequently requested applications available on the website and we hope to get them put in fillable form soon. We also hope to soon have an interactive Zoning map with information available for clients to access while completing their applications.

We will continue to have Planning Commission meetings available virtually through Zoom with 2 actions going in front of the Planning Commission this month. The application deadline for the September Planning Commission meeting is August 25, 2020 and one application has already been received.

Stay healthy and safe all!

A handwritten signature in cursive script that reads "Stephanie".

OREGON VETERANS NEWS MAGAZINE

OVN

SUMMER 2020 | ISSUE 7

ONE OF THE BLOODIEST BATTLES IN
AMERICAN HISTORY MARKS ITS

75TH ANNIVERSARY

ONE TOWN IN OREGON WANTS TO
MAKE SURE IT'S NEVER FORGOTTEN

COVID-19 RESOURCE GUIDE

RESOURCES AND UPDATES TO VETERAN
BENEFITS THAT ARE IMPORTANT
DURING THE PANDEMIC PLUS STORIES
TO INFORM AND INSPIRE

ODVA ROLLS OUT A NEW GRANT PROGRAM
TO HELP STUDENT VETERANS

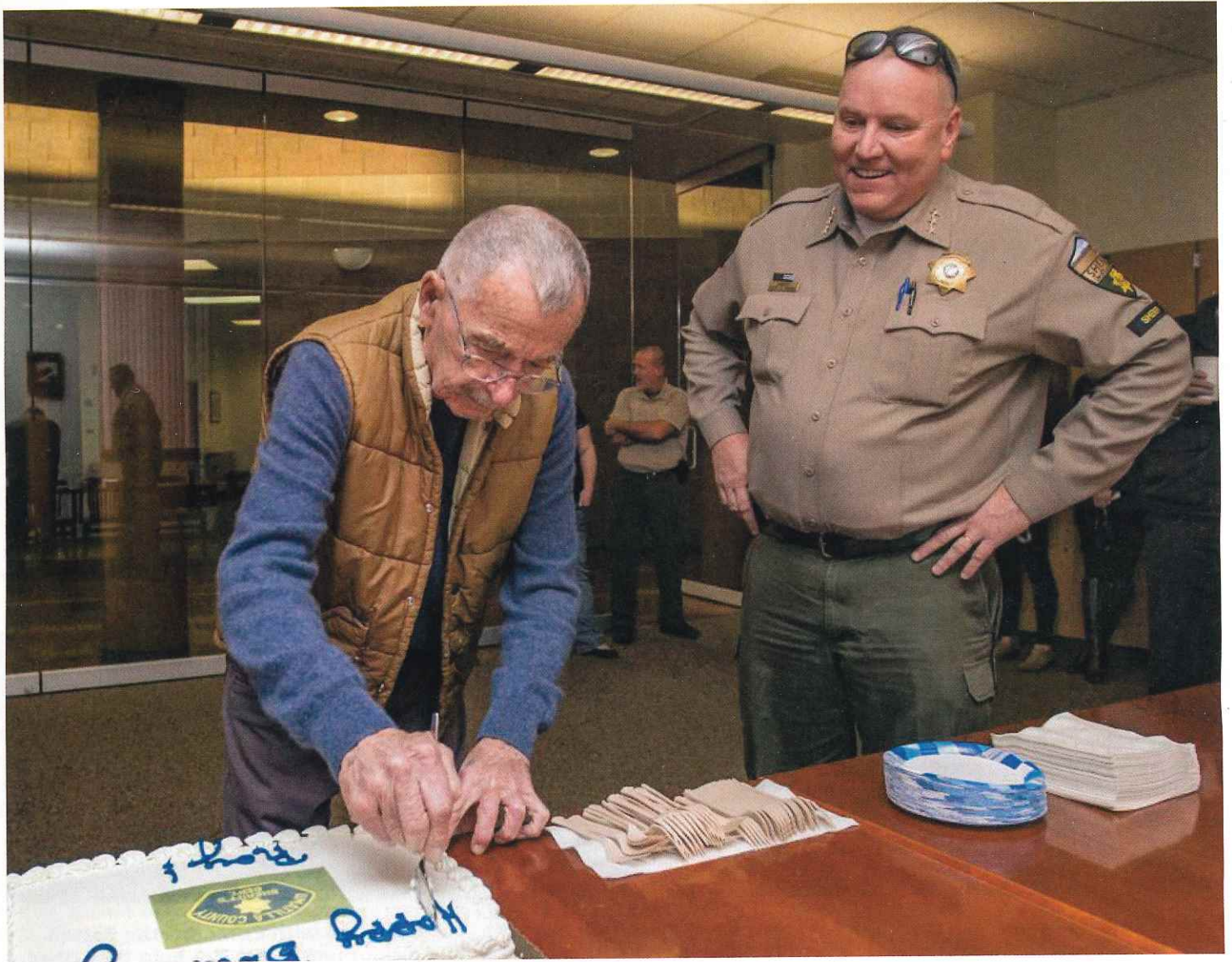
ODVA CELEBRATES
75 YEARS OF SERVICE
TO VETERANS



OREGON DEPARTMENT
of VETERANS' AFFAIRS

Serving Oregon Veterans since 1945

75



90-YEAR-OLD UMATILLA COUNTY DEPUTY IS ONE OF NATION'S OLDEST, ALSO A VETERAN OF THE KOREAN WAR

Umatilla County Sheriff's Deputy Roy Drago, 90, cuts his birthday cake as Sheriff Terry Rowan watches on a party for Drago in December. (Photo by Ben Lonergan, Hermiston Herald.)

The year was 1985. Morrow County Sheriff Roy Drago spotted a white 1966 Plymouth— reportedly stocked with thousands of dollars' worth of stolen Eastern Oregon Bank receipts—heading north on Ella Road.

Drago went in for a high-speed chase, and fired a shot at the vehicle, according to a historical account published by the Oregon Sheriff's Association.

"Rural Oregon then was quite different than rural Oregon today. It was more like the old west days," Drago said.

The chase eventually culminated in the arrest of two escaped prison inmates, including John William Krebs, grandson of the bank's founder. Just two years prior, Krebs pleaded guilty to charges surrounding a robbery of the same bank according to the *Héppner Gazette-Times*. Drago was there for that too.

And while Drago retired from his four-term reign as Morrow County Sheriff in 1999, he's still a staple in the Eastern Oregon law enforcement community.

He celebrated his 90th birthday at the Stafford Hansell Government Center on a Friday afternoon in December 2019 and went back to work the following Monday as a court security deputy for the Umatilla County Sheriff's Office in Hermiston.

"He's one of the oldest active deputies in the U.S.," Sheriff Terry Rowan said. "He's

Wild West Lives On

had quite the career.”

Of course, life is slightly mellower now.

“I don’t do a whole lot anymore,” Drago said.

When he’s not working, he enjoys fishing with his son who lives in Boardman and seeing his grandchildren. He used to hunt but gave up the sport almost three decades ago.

And after a law enforcement career spanning almost 50 years, he’s grappling with the modern era of policing.

“My observations are that the pendulum has swung so far to the left in terms of laws and how criminals are treated. We seem to have lost our perspective on punishment,” he said. “I wouldn’t recommend a law enforcement career for anybody today. That’s not to say we don’t need people.”

Drago explained that, although he’s retired twice, he picked up work with the Umatilla County Sheriff’s Office again to offset retirement savings lost in the stock market. But he also appreciates the sense of community he’s collected over the years.

“I’ve made an awful lot of friends here,” he said. “There are so many people that I know. It’s a pleasure being here.”

Those who listen closely can still hear an East Coast lilt in Drago’s voice. It’s one of the last remaining clues that he was born in Yonkers, New York in 1929.

Upon graduating high school, he came to live and work with his uncle in Oregon until being drafted into the U.S Army during the Cold War.

“I think that set a standard for me to follow the rest of my life,” Drago said. “To be at work on time, to maintain a good relationship with my employer and employees. And I still make my bed every day.”

After being discharged from the military in 1954, Drago landed a job with the Yonkers Police Department, as a patrolman assigned to animal control. But following what he describes as a “nasty” divorce, Drago decided to head back to the west.

“I wasn’t a stranger,” he said.

Drago eventually found himself working for the Eastside Police Department in Coos Bay. When the department merged with the Coos Bay Police Department in 1980, he shipped over to Morrow County and started working for the sheriff’s office.

In 1983, he was appointed sheriff, and it was the beginning of the most challenging part of his career.

“I got appointed to that job not knowing anything about what a sheriff is supposed to do. I knew what a police officer was supposed to do, but not a sheriff,” Drago said. “It’s a political role.”

He retired in 1999 during his fourth term. Then a few years later, Drago took a job with the Umatilla County Sheriff’s Office. He retired there in 2012, but now he’s back.

Drago celebrated 18 years with the Umatilla County Sheriff’s office in January.

The heartbreaks, mishaps, and adventures that pair with his lengthy career are immortalized in a poem written by his co-worker, deputy Tim Gallaher, aptly dubbed “The Ballad of Roy Drago.”

“You’d think his job is done,” it reads. “But Roy still wears a shiny badge and buckles on his gun.” 🤠

SHERIFF DRAGO ON PATROL

By Tim Dees

Burglaries and other thefts were the primary complaints in Morrow County circa 1985, but there were four or five murder cases and two bank robberies during Drago’s stint as Sheriff.

Sheriff Drago was not station-bound. He responded to calls and made some landmark arrests. In one of the murder cases, he apprehended the suspect as he tried to leave the crime scene, carrying a rifle.

Every law enforcement agency has its “frequent flyers” — people who seem to get arrested on a semi-regular basis — but Morrow County’s (population about 300, at the time) frequent flyer of the time made a real name for himself. John Krebs robbed the lone branch of the Bank of Eastern Oregon in 1983. He was more than familiar with the bank. His grandfather founded it. Krebs was convicted and sent to the Oregon State Penitentiary, but he and another inmate escaped in 1985.

Krebs went back to what he knew best. He and his accomplice robbed the same bank, almost two years to the day after his first robbery. Several witnesses outside the bank saw them struggling with their masks, waving their guns around inside, and driving away.

They ditched the first getaway car and took another when Sheriff Drago spotted them and gave chase. They stopped for a moment to yell “F--- you, Drago!” out of the window and tried to back the car over the sheriff. Sheriff Drago fired one shot, and the car took off again. Shortly afterward, an Oregon State Police trooper managed to block their path, and the robbers, along with two women and a baby in the car, were arrested.

Krebs got 30 years in prison but managed to escape again from the sheriff’s car that was taking him to prison. He was recaptured and eventually served his term.

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Coronavirus Relief Fund
Guidance for State, Territorial, Local, and Tribal Governments
Updated June 30, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

¹ This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.

Nonexclusive examples of ineligible expenditures³

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of August 10, 2020¹**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).² Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

A. Eligible Expenditures

1. *Are governments required to submit proposed expenditures to Treasury for approval?*

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

2. *The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?*

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

3. *The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?*

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

¹ On August 10, 2020, these Frequently Asked Questions were revised to add Questions 49–52. The previous revision was made on July 8.

² The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

4. *May a State receiving a payment transfer funds to a local government?*

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

5. *May a unit of local government receiving a Fund payment transfer funds to another unit of government?*

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

6. *Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?*

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

7. *Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?*

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

8. *Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?*

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

9. *Are States permitted to use Fund payments to support state unemployment insurance funds generally?*

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

10. *Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?*

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

11. *The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?*

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

12. *In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?*

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

13. *If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?*

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

14. *May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?*

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

15. *May Fund payments be used for COVID-19 public health emergency recovery planning?*

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

16. *Are expenses associated with contact tracing eligible?*

Yes, expenses associated with contact tracing are eligible.

17. *To what extent may a government use Fund payments to support the operations of private hospitals?*

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

18. *May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?*

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

19. *May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?*

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

20. *Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?*

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

21. *May recipients create a “payroll support program” for public employees?*

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

22. *May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?*

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

23. *May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?*

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

24. *The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?*

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

25. *The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?*

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

26. *May Fund payments be used to assist impacted property owners with the payment of their property taxes?*

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

27. *May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?*

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

28. *Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?*

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

29. *The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?*

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

30. *The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?*

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

31. *May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?*

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

32. *Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?*

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

33. *Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?*

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

34. *May a State impose restrictions on transfers of funds to local governments?*

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

35. *If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?*

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

36. *May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?*

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

37. *Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?*

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

38. *May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?*

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

39. *May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?*

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

40. *May recipients use Fund payments to provide loans?*

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

41. *May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?*

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

42. *May funds be used to satisfy non-federal matching requirements under the Stafford Act?*

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

43. *Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?*

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

44. *May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?*

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

45. *May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?*

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

46. *May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?*

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

47. *The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?*

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

48. *May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?*

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

49. *Are States permitted to use Coronavirus Relief Fund payments to satisfy non-federal matching requirements under the Stafford Act, including “lost wages assistance” authorized by the Presidential Memorandum on Authorizing the Other Needs Assistance Program for Major Disaster Declarations Related to Coronavirus Disease 2019 (August 8, 2020)?*

Yes. As previous guidance has stated, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund’s eligibility criteria and the Stafford Act. States are fully permitted to use payments from the Fund to satisfy 100% of their cost share for lost wages assistance recently made available under the Stafford Act.

50. *At what point would costs be considered to be incurred in the case of a grant made by a State, local, or tribal government to cover interest and principal amounts of a loan, such as might be provided as part of a small business assistance program in which the loan is made by a private institution?*

A grant made to cover interest and principal costs of a loan, including interest and principal due after the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”), will be considered to be incurred during the covered period if (i) the full amount of the loan is advanced to the borrower within the covered period and (ii) the proceeds of the loan are used by the borrower to cover expenses incurred during the covered period. In addition, if these conditions are met, the amount of the grant will be considered to have been used during the covered period for purposes of the requirement that expenses be incurred within the covered period. Such a grant would be analogous to a loan provided by the Fund recipient itself that incorporates similar loan forgiveness provisions. As with any other assistance provided by a Fund recipient, such a grant would need to be determined by the recipient to be necessary due to the public health emergency.

51. *If governments use Fund payments as described in the Guidance to establish a grant program to support businesses, would those funds be considered gross income taxable to a business receiving the grant under the Internal Revenue Code (Code)?*

Please see the answer provided by the Internal Revenue Service (IRS) available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

52. *If governments use Fund payments as described in the Guidance to establish a loan program to support businesses, would those funds be considered gross income taxable to a business receiving the loan under the Code?*

Please see the answer provided by the IRS available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

B. Questions Related to Administration of Fund Payments

1. *Do governments have to return unspent funds to Treasury?*

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

2. *What records must be kept by governments receiving payment?*

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

3. *May recipients deposit Fund payments into interest bearing accounts?*

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

4. *May governments retain assets purchased with payments from the Fund?*

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

5. *What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?*

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

6. *Are Fund payments to State, territorial, local, and tribal governments considered grants?*

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

7. *Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?*

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

8. *Are Fund payments subject to other requirements of the Uniform Guidance?*

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

9. *Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?*

Yes. The CFDA number assigned to the Fund is 21.019.

10. *If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?*

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

11. *Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?*

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

12. *If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?*

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.