

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, May 27, 2020 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

See Electronic Meeting Information on Page 2

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Approve Accounts Payable and Payroll Payables
 - b. Minutes: April 1st
 - c. Barnett & Moro Audit Engagement Letter
5. **Business Items**
 - a. Morrow County Government Command Center Update
 - b. Reopening Plan Criteria Benchmarks
 - c. Resolution No. R-2020-9 – Designating an Enterprise Zone
 - d. Request to move The Loop Dispatcher Salary and Benefits to the STF Budget (Katie Imes, Coordinator, The Loop)
 - e. CARES Act Funding Update
 - f. Equity Fund Loans
 - g. Irrigon Building Update (Darrell Green, Administrator)
6. **Department Reports - Written**
 - a. Road Department Monthly Report
7. **Correspondence**
8. **Commissioner Reports**
9. **Signing of documents**
10. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

Electronic Meeting Information

Morrow County Board of Commissioners is inviting you to a scheduled Zoom meeting. Join Zoom Meeting

<https://zoom.us/j/5416762546>

Meeting ID: 541-676-2546

Zoom Call-In Numbers for Audio Only:

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

Meeting ID: 541-676-2546

Find your local number: <https://zoom.us/u/abD3eWKYVW>

Morrow County Board of Commissioners Meeting Minutes
Wednesday, April 1, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Melissa Lindsay
 Commissioner Don Russell
 Commissioner Jim Doherty
 Darrell J. Green, Administrator
 Diane Kilkenny, Interim Health Director
 Justin Nelson, County Counsel
 Karmen Carlson, Human Resources Director
 Roberta Lutchter, Executive Assistant
 Greg Sweek, Enterprise Zone Manager

Electronic Means

Mike Gorman, Assessor/Tax Collector
 Jerry Healy, Port of Morrow
 Stan Hutchison, Oregon Military Dept.
 Kate Knop, Finance Director
 Kimberly Lindsay, CCS
 Lisa Mittelsdorf, Port of Morrow
 Ryan Neal, Port of Morrow
 Aaron Palmquist, Irrigon City Manager
 Matt Scrivner, Public Works Director
 Linda Skendzel, Veterans Services Officer

Call to Order & Pledge of Allegiance: 9:02 a.m.

City & Citizen Comments: None

Open Agenda: The Commissioners agreed to add the minutes of March 24th & 27th.

Consent Calendar

Commissioner Russell moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, April 2nd, \$412,762.83; Void Check, March 26th, \$650; Three Payroll Payables, March 10th, \$166,043.85 & \$3,000; March 24th, \$168,870.08*
2. *Minutes: March 24th & March 27th*
3. *Seventh Amendment to Oregon Health Authority Intergovernmental Agreement #159175 for the Financing of Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services; and authorize Chair Lindsay to sign on behalf of the County*
4. *Amendment A to Oregon Youth Authority Juvenile Crime Prevention Basic Services IGA #14287; and authorize Chair Lindsay to sign on behalf of the County*
5. *Applications #OPR & #OPS from CenturyLink to Build on the Right-of-Way near the intersection of Bombing Range Road and Strawberry Lane, Fiber Optic Cable*

Commissioner Doherty seconded. Unanimous approval.

Business Items**Community Counseling Solutions Quarterly Update**

Kimberly Lindsay, Executive Director

Ms. Lindsay opted to depart from her traditional update and instead provide information about the impact of the pandemic.

- There has not been an uptick in crisis activities, which was not what she expected.
- The doors are locked at all of CCS' residential facilities in order to protect residents from exposure. CCS has been making sure there are enough supplies for residents and staff. When asked about Personal Protective Equipment (PPE), she said they currently have enough but would like additional masks for the crisis response team.

- The biggest problem right now is the ability for someone who has been hospitalized to be transferred to a facility for care, such as Juniper Ridge. If someone cannot be transferred out of the hospital, it leads to other issues, such as insurance coverage.
- Developmental Disabilities – All activities were moved to video interactions. The state put waivers in place to allow this change, so most staff members are working from home.
- Behavioral Health – Most out-patient activities were moved to video, as well. However, some face-to-face contacts are still being required for federal funding.
- Counseling Services through the School Based Health Center – Staff members are working from home and attempting to have regular contacts with the people they had seen prior to the pandemic.
- While there hasn't been an increase in crisis and paranoia, she predicted cases of depression as a result of current events will “be huge...for a very long time.”

Eastern Oregon Coordinated Care Organization: Community Benefit Initiative Reinvestment Program Agreement – Bridge to Healthy Families

Diane Kilkenny, Interim Public Health Director

Ms. Kilkenny explained the Local Community Advisory Council (LCAC) permitted this grant for the creation of the CARE Team in 2015. It focuses on programs to help those who are most vulnerable and is not based on an ability to pay. The funds support a Nurse Case Manager position (\$30,000) and a peer counseling program at CCS (\$19,614).

Commissioner Russell moved to approve the Eastern Oregon Coordinated Care Organization's Community Benefit Initiative Reinvestment Program Agreement – Bridges to Healthy Families; effective March 16, 2020 – March 15, 2021; total grant amount \$49,614; and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Review Working Out-of-Class Request – Interim Public Health Department Director

Karmen Carlson, Human Resources Director

Ms. Carlson reviewed the request for Diane Kilkenny to work out-of-class. Ms. Kilkenny has taken on the duties of Interim Public Health Director because the current Director is out for an unspecified amount of time. Brief discussion to understand the fiscal impact.

Commissioner Russell moved to designate Diane Kilkenny to work out-of-class due to the absence of the Public Health Director, and to be compensated with a one-step increase, beginning March 23, 2020 until such time as our Public Health Director is able to return to her duties. Commissioner Doherty seconded. Unanimous approval.

COVID-19 Emergency Leave Policy

Karmen Carlson, HR Director

Ms. Carlson referred to U.S. House Resolution 6201 – Families First Coronavirus Response Act, and the addition of a new emergency paid sick leave law within the Family Medical Leave Act (FMLA). She explained that CityCounty Insurance Services (CIS) recommended its member counties issue a stand-alone temporary policy to educate employees about the Act. Ms. Carlson reviewed the policy and answered questions pertaining to the 80 hours of COVID-19 Paid Sick Leave.

Commissioner Russell moved to approve the Novel Coronavirus/COVID-19 Emergency Leave Policy, effective April 2, 2020 and ending on December 31, 2020, unless Morrow County announces a continuation in writing. Commissioner Doherty seconded. Unanimous approval.

Discussion: Enterprise Zone Application, Port of Morrow Recommendation

The Board of Commissioners held a Work Session on March 25th and discussed options for designating a new enterprise zone. The Port of Morrow Commission held a Special Meeting on March 26th where the following motion was made (excerpt from the meeting minutes posted on the POM website):

- “Jerry moved to request that we (1) set up a city/county/port meeting as soon as possible, preferably in the next week; (2) have staff complete the discussed timeline of deadlines; and (3) move forward with a Port of Morrow application as zone sponsor, if needed to comply with those dates. Marv seconded the motion. No further discussion was had, and the motion passed unanimously.”

After a wide-ranging discussion with multiple participants, the Board of Commissioners opted to take time to consider the alternatives put forth today and to meet again next Wednesday, if not sooner. There was disagreement over whether the new Enterprise Zone should consist of the previous zone’s three sponsors, (County, Port and City of Boardman), or consist of the two county-wide entities (County and Port).

Irrigon Building Update

Darrell Green, Administrator

Mr. Green discussed the most recent stakeholders meeting. He also said conversations have begun with the City of Irrigon and the architect regarding the alleyway off the property.

COVID-19 Incident Command Center

Chair Lindsay explained the Incident Command Center Team meets every Tuesday morning and one of yesterday’s topics was public meetings. The Team discussed ways to ensure members of the public have access to County meetings. Justin Nelson, County Counsel, said the public does not have to be physically in the meeting room, but must have the ability to participate electronically from a location provided by the County. The Commissioners and Finance Director Kate Knop then discussed the upcoming Budget Committee meetings and the changes to accommodate social distancing while still allowing presenters and the public to participate. Chair Lindsay also said the Team was working on a continuity of government plan.

Department Reports

Written Department Reports were acknowledged from the following: Administrator, Sheriff’s Office, Treasurer, Fair Office and County Counsel/District Attorney.

Correspondence

- Oregon State Police, Emergency Declaration Frequently Asked Questions

Commissioner Reports

Brief reports of activity were provided by the Commissioners.

12:35 p.m. Executive Session: Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

12:41 p.m. Closed Executive Session

12:41 p.m. Executive Session: Pursuant to ORS 192.660(2)(d) - To conduct deliberations with persons designated by the governing body to carry on labor negotiations

1:10 p.m. Closed Executive Session

Business Items, continued

Olson Road & Wilson Lane Intersection

Commissioner Russell moved to move forward with the design on Olson Road and Wilson Lane that fits with the existing right-of-way and to notify the Catholic Church of the County's plans. Commissioner Doherty seconded. Unanimous approval.

Signing of documents

Adjourned: 1:16 p.m.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
40

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Darrell Green/Kate Knop
Department: County Administrator/Finance
Short Title of Agenda Item: Barnett & Moro, P.C. - Audit Engagement Letter
(No acronyms please)
Phone Number (Ext): 5302
Requested Agenda Date: 5/27/2020

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate
*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Attached is the engagement letter and associated audit contract. This is the second year of a three year contract with Barnett & Moro, P.C.

2. FISCAL IMPACT:

The estimated audit fee for year ending June 30, 2020 is \$35,700. If Morrow County, Oregon is not subject to a single audit, the fee will be decreased by \$1,500.

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approved the Barnett & Moro, P.C. audit engagement letter for fiscal year ending June 30, 2020.

Attach additional background documentation as needed.

BARNETT & MORO, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

495 E. Main
Hermiston, OR 97838
(541) 567-5215
(541) 567-0497 Fax

DENNIS L. BARNETT, C.P.A.
KRISTIE L. SHASTEEN, C.P.A.
CAMERON W. ANDERSON, C.P.A.
RICHARD L. STODDARD, C.P.A.
BETSY J. BENNETT, C.P.A.
PAUL A. BARNETT, C.P.A.
REBECCA K. RAMOS BAUTISTA, C.P.A.
MITCHELL L. BOYLAN, C.P.A.
.....
GERALD J. MORO, C.P.A. EMERITUS

May 8, 2020

Darrell Green, County Administrator
and County Commissioners
Morrow County, Oregon
P.O. Box 867
Heppner, OR 97836

Darrell and Commissioners:

Enclosed are two copies of the engagement letter for the audit for the year ended June 30, 2020. Engagement letters are required to be updated each year of the contract. Please sign one copy of the engagement letter and return it to our office.

If the commissioners would like to meet with me prior to the start of the audit to review the audit process, please let us know and we can try and set up a conference call.

Thank you for your continued confidence and trust in Barnett & Moro, P.C. Please contact me if you have questions or concerns.

Sincerely,



Cameron W. Anderson, CPA

Enclosures

BARNETT & MORO, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

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GERALD J. MORO, C.P.A. EMERITUS

May 8, 2020

Darrell Green, County Administrator
and County Commissioners
Morrow County, Oregon
P.O. Box 867
Heppner, OR 97836

We are pleased to confirm our understanding of the services we are to provide Morrow County, Oregon for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Morrow County, Oregon as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Morrow County, Oregon's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Morrow County, Oregon's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Pension Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies Morrow County, Oregon's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it

in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards.
- 2) Combining and individual non-major fund financial statements.
- 3) Other Schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the County Commissioners of Morrow County, Oregon. We cannot provide assurance that unmodified opinions will be expressed.

Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Morrow County, Oregon's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Morrow County, Oregon's major programs. For federal programs that are included in the 2019 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2019 Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Morrow County, Oregon's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Morrow County, Oregon in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related party and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period

presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such

changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to Morrow County, Oregon; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Morrow County, Oregon
Page 8
May 8, 2020

The audit documentation for this engagement is the property of Barnett & Moro, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to State of Oregon or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barnett & Moro, PC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

It is our policy to keep records related to this engagement for seven years. However, Barnett & Moro, P.C. does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

Cameron W. Anderson is the engagement shareholder and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee is based upon the scope of the services stated in this letter. If the scope of our work changes because of a request from you or from unusual circumstances that arise, a change in our fee will be mutually agreed to before we proceed. Our fee is also based on the fact that your records will be ready for audit by September 30 of each year. If your records are not ready for audit by September 30, an additional fee of \$1,000 will be incurred.

Our fee for your audit for the year ending June 30, 2020 will be \$35,700. If Morrow County, Oregon is not subject to a single audit, the fee will be decreased by \$1,500.

Either party may cancel this contract by giving written notice prior to March 1 of the year to be audited.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2017 peer review was provided with our proposal to provide audit services dated May 17, 2019.

We appreciate the opportunity to be of service to Morrow County, Oregon and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Morrow County, Oregon
Page 9
May 8, 2020

Barnett & Moro, P.C.



Cameron W. Anderson

RESPONSE:

This letter correctly sets forth the understanding of Morrow County, Oregon.

Signature: _____

Title: _____

Date: _____

Signature: _____

Title: _____

Date: _____



**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

A RESOLUTION TO JOINTLY)
SPONSOR BETWEEN THE PORT)
OF MORROW AND MORROW) RESOLUTION NO. R-2020-9
COUNTY AN APPLICATION)
FOR DESIGNATION OF AN)
ENTERPRISE ZONE)

WHEREAS, the Port of Morrow and Morrow County are jointly sponsoring an application for designation of an enterprise zone; and

WHEREAS, the Port of Morrow and Morrow County are interested in an enterprise zone to encourage new business investment, job creation, higher incomes for local residents, and greater diversity of economic activity; and

WHEREAS, the proposed enterprise zone has a current total area of approximately 13 square miles and it meets other statutory limitations on size and configuration; it is depicted on the drawn-to-scale map (Exhibit A) and described in (Exhibit A); and

WHEREAS, the proposed enterprise zone contains significant land that is reserved for industrial use, as indicated by land use zoning map(s) with the application, consistent with Comprehensive Plan(s) acknowledged by the State of Oregon Land Conservation and Development Commission (LCDC), such industrial sites are accessible, serviced or serviceable, and otherwise ready for use and further development; and

WHEREAS, the designation of an enterprise zone does not grant or imply permission to develop land within the zone without complying with prevailing zoning, regulatory and permitting processes and restrictions for applicable jurisdictions; nor does it indicate any intent to modify those processes or restrictions, except as otherwise in accordance with Comprehensive Plans; and

WHEREAS, the Port of Morrow and Morrow County appreciate the impacts that a designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein, as governed by Oregon Revised Statutes (ORS) Chapter 285C and other provisions of Oregon Law; and

WHEREAS, all of the other municipal corporations, school districts, special service districts and so forth, other than the sponsoring governments, that receive operating revenue through the levying of *ad valorem* taxes on real and personal property in any area of the

proposed enterprise zone were sent notice and invited to a public meeting regarding this proposal, in order for these sponsoring governments to effectively consult with these other local taxing districts of the proposed enterprise zone's designation; and

WHEREAS, the Port of Morrow and Morrow County appreciate the impacts that an enterprise zone project may have on utilities and infrastructure in an adjacent or nearby city or community; and

WHEREAS, the Port of Morrow and Morrow County appreciate the impacts that the designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein.

NOW THEREFORE BE IT RESOLVED that the Port of Morrow (two voting members) and Morrow County (two voting members) propose and apply as joint sponsors and will include Port of Morrow with two voting members, Morrow County with two voting members, for an Oregon enterprise zone to be named: The Columbia River Enterprise Zone III, and request that the director of the Oregon Business Development Department (OBDD) order the designation of this enterprise zone.

BE IT FURTHER RESOLVED that the current Enterprise Zone Manager is authorized to submit the enterprise zone application to OBDD on behalf of the Port of Morrow and Morrow County for purposes of a positive determination in favor under ORS 285C.074.

BE IT FURTHER RESOLVED, the Port of Morrow and Morrow County commit, upon designation, to jointly appoint a local Enterprise Zone Manager within 90 days.

BE IT FURTHER RESOLVED, Port of Morrow and Morrow County will jointly comply with the requirements and provisions of ORS 285C.105 and otherwise fulfill their duties under ORS 285C.050 to 285C.250.

BE IT FURTHER RESOLVED, the Port of Morrow and Morrow County jointly commit to implement and to confirm for the department their fulfillment of such duties, as specified in OAR 123-065-0210, including but not limited to, preparation of a list or map of local lands and buildings owned by the state or by municipal corporations within the enterprise zone that are not being used or designated for a public purpose and that have appropriate land use zoning, and to efforts for making such real property available for lease or purchase by authorized business firms under ORS 285C.110.

BE IT FURTHER RESOLVED, the Port of Morrow and Morrow County jointly request that the Director of OBDD waive the distance maximum of 25 miles overall and/or of 15 miles between separate areas within the proposed enterprise zone pursuant to this application for designation.

BE IT FURTHER RESOLVED, the Port of Morrow and Morrow County as sponsors of the proposed Columbia River Enterprise Zone exercise their option herewith under ORS 285C.070 that qualified property of and operated by a qualified business firm as a hotel, motel or

destination resort may receive a property tax exemption in the zone, and that such business firms are eligible for purposes of authorization upon the effective designation of the zone.

BE IT FURTHER RESOLVED, that said boundaries for determining any specific and local municipality involvement or voting authority may be determined at later date after reaching agreement of a “zone of influence” for each municipality by Port of Morrow and Morrow County.

BE IT FURTHER RESOLVED, that the Columbia River Enterprise Zone III designates the following as key priorities for any disbursement of funds received, of which are not prioritized: Infrastructure, Education, Public Safety, Housing, and Community Enhancement. These may be modified in the future to benefit economic and community development.

BE IT FURTHER RESOLVED, that more specific Intergovernmental Agreements and mapping may be developed between the sponsors and local municipalities on the siting of a potential project(s), the disbursement of potential funds, and the process to ensure full community support and inclusiveness.

BE IT FURTHER RESOLVED, that any disbursement of funds will be developed and agreed to through the Intergovernmental Agreements, using the Portland State University (PSU) population numbers as means for disbursement of any specific funds to jurisdictions for taxing organizations.

Morrow County

DATED this _____ day of May 2020

Chair – Melissa Lindsay

Commissioner – Don Russell

Commissioner – Jim Doherty

Port of Morrow

DATED this _____ day of May 2020

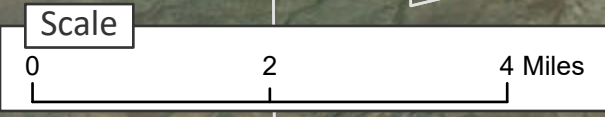
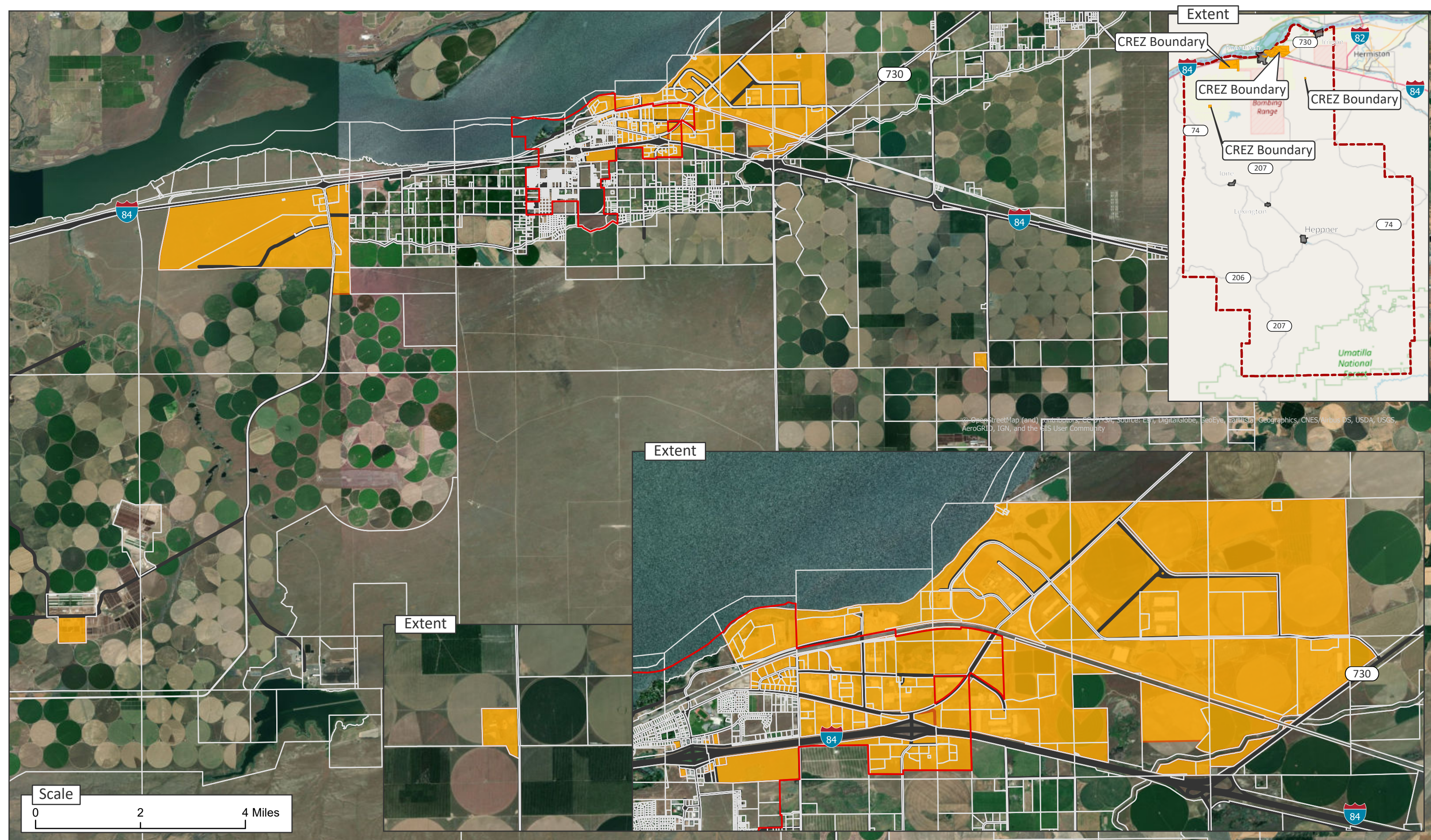
President – Rick Stokoe

Vice President – Marv Padberg

Commissioner – Jerry Healy

Commissioner – John Murray

Secretary – Joe Taylor




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CREZ Boundaries


Legend

- City Limits
- Tax Lots
- 2020 CREZ Boundary



Date Saved: 3/3/2020 10:07 AM

Cartography By: Stephen Wrecsics
 Morrow County Planning Department
 Coordinate System: NAD83 Oregon GIC Lambert ft
 Datum: North American 1983
 Projection: Lambert Conformal Conic



RESOLUTION NO. ____-2020

(PORT OF MORROW)

DRAFT

DRAFT

DRAFT

A RESOLUTION TO JOINTLY SPONSOR BETWEEN THE PORT OF MORROW AND MORROW COUNTY AN APPLICATION FOR DESIGNATION OF AN ENTERPRISE ZONE

WHEREAS, the Port of Morrow and Morrow County are jointly sponsoring an application for designation of an enterprise zone; and

WHEREAS, the Port of Morrow and Morrow County are interested in an enterprise zone to encourage new business investment, job creation, higher incomes for local residents, and greater diversity of economic activity; and

WHEREAS, the proposed enterprise zone has a current total area of approx. 13 square miles and it meets other statutory limitations on size and configuration; it is depicted on the drawn-to-scale map (Exhibit A) and described in (Exhibit A); and

WHEREAS, the proposed enterprise zone contains significant land that is reserved for industrial use, as indicated by land use zoning map(s) with the application, consistent with Comprehensive Plan(s) acknowledged by the State of Oregon Land Conservation and Development Commission (LCDC), such industrial sites are accessible, serviced or serviceable, and otherwise ready for use and further development; and

WHEREAS, the designation of an enterprise zone does not grant or imply permission to develop land within the zone without complying with prevailing zoning, regulatory and permitting processes and restrictions for applicable jurisdictions; nor does it indicate any intent to modify those processes or restrictions, except as otherwise in accordance with Comprehensive Plans; and

WHEREAS, the Port of Morrow and Morrow County appreciate the impacts that a designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein, as governed by Oregon Revised Statutes (ORS) Chapter 285C and other provisions of Oregon Law; and

WHEREAS, all of the other municipal corporations, school districts, special service districts and so forth, other than the sponsoring governments, that receive operating revenue through the levying of *ad valorem* taxes on real and personal property in any area of the proposed enterprise zone were sent notice and invited to a public meeting regarding this proposal, in order for these sponsoring governments to effectively consult with these other local taxing districts of the proposed enterprise zone's designation; and

WHEREAS, the Port of Morrow and Morrow County appreciate the impacts that the designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein.

NOW THEREFORE BE IT RESOLVED that the Port of Morrow (2 voting members), and Morrow County (2 voting members) proposes and applies as joint sponsors and will include Port of Morrow with 2 voting members, Morrow County with 2 voting members, and will include an additional 2 voting members from a city if project is located in that city's area of influence as defined in the map attached as Exhibit B, for an Oregon enterprise zone to be named: The Columbia River Enterprise Zone III, and request that the director of the Oregon Business Development Department (OBDD) order the designation of this enterprise zone.

BE IT FURTHER RESOLVED that the current Enterprise Zone Manager is authorized to submit the enterprise zone application to OBDD on behalf of the Port of Morrow and Morrow County for purposes of a positive determination in favor under ORS 285C.074.

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BE IT FURTHER RESOLVED, the Port of Morrow and Morrow County jointly requests that the Director of OBDD waive the distance maximum of 25 miles overall and/or of 15 miles between separate areas within the proposed enterprise zone pursuant to this application for designation.

BE IT FURTHER RESOLVED, the Port of Morrow and Morrow County as a sponsor of the proposed Columbia River Enterprise Zone exercises its option herewith under ORS 285C.070 that qualified property of and operated by a qualified business firm as a hotel, motel or destination resort may receive a property tax exemption in the Zone, and that such business firms are eligible for purposes of authorization upon the effective designation of the Zone.

BE IT FURTHER RESOLVED, that said boundaries for determining any specific and local municipality support will be determined by a designated area of influence around each city in Morrow County, of which all entities are in Morrow County described in (Exhibit B).

BE IT FURTHER RESOLVED, that if and when a business or project to be cited/developed in a specific boundary, as noted above, that that local municipality will be seated at the negotiating table to determine and agree to such impact and support.

BE IT FURTHER RESOLVED, that the Columbia Enterprise Zone III designate the following as key priorities for any disbursement of funds received, of which are not prioritized; Infrastructure, Education, Public Safety, Housing, and Community Enhancement. These may be modified in the future to benefit economic and community development.

BE IT FURTHER RESOLVED, that more specific Intergovernmental Agreements and mapping will be developed between the sponsors and local municipalities on the citing of a potential project(s), the disbursement of potential funds, and the process to ensure full community support and inclusiveness.

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DATED this _____ day of May, 2020.

MORROW COUNTY

PORT OF MORROW

Chair – Melissa Lindsay

President – Rick Stokoe

Commissioner – Don Russell

Vice President – Marv Padberg

Commissioner – Jim Doherty

Commissioner – Jerry Healy

Commissioner – John Murray

Secretary – Joe Taylor

RESOLUTION NO. 2020-06

A RESOLUTION TO JOINTLY SPONSOR BETWEEN THE PORT OF MORROW AND MORROW COUNTY AN APPLICATION FOR DESIGNATION OF AN ENTERPRISE ZONE

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WHEREAS, the Port of Morrow and Morrow County are interested in an enterprise zone to encourage new business investment, job creation, higher incomes for local residents, and greater diversity of economic activity; and

WHEREAS, the proposed enterprise zone has a current total area of approx. ____ square miles and it meets other statutory limitations on size and configuration; it is depicted on the drawn-to-scale map (Exhibit A) and described in (Exhibit A); and

WHEREAS, the proposed enterprise zone contains significant land that is reserved for industrial use, as indicated by land use zoning map(s) with the application, consistent with Comprehensive Plan(s) acknowledged by the State of Oregon Land Conservation and Development Commission (LCDC), such industrial sites are accessible, serviced or serviceable, and otherwise ready for use and further development; and

WHEREAS, the designation of an enterprise zone does not grant or imply permission to develop land within the zone without complying with prevailing zoning, regulatory and permitting processes and restrictions for applicable jurisdictions; nor does it indicate any intent to modify those processes or restrictions, except as otherwise in accordance with Comprehensive Plans; and

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WHEREAS, all of the other municipal corporations, school districts, special service districts and so forth, other than the sponsoring governments, that receive operating revenue through the levying of *ad valorem* taxes on real and personal property in any area of the proposed enterprise zone were sent notice and invited to a public meeting regarding this proposal, in order for these sponsoring governments to effectively consult with these other local taxing districts of the proposed enterprise zone's designation; and

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DATED this 13th day of May, 2020.

MORROW COUNTY

Chair – Melissa Lindsay


Commissioner – Don Russell

Commissioner – Jim Doherty


PORT OF MORROW




President – Rick Stokoe



Vice President – Marv Padberg



Commissioner – Jerry Healy



Commissioner – John Murray



Secretary – Joe Taylor



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Katie Imes
Department: The Loop
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-676-5667
Requested Agenda Date: May 27th 2020

Budget Request to move Dispatcher Salary & Benefits to #216

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
[Signature] 5/22/20 Department Director Required for all BOC meetings
[Signature] 5/22/20 Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
[Signature] 5/22/20 Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Dispatcher Salary and Benefits

The Salary and Benefits are currently split nineteen hours in the 504-5310 FTA grant budget and twenty-one hours in the 216 STF budget

ODOT Agreement #32881 expiring June 30th, 2020 has funded nineteen hours of the Dispatchers Salary and Benefits since July 1st, 2018.

The Statewide Transportation Improvement Plan Project 2 - Full time Dispatcher / Mobility Manager was allocated \$166,500 to support The Loop Dispatcher Salary and Benefits.

Project #2 was established to fund the Full Time Dispatcher Salary and Benefits since the ODOT agreement #32881 was expiring.

2. FISCAL IMPACT:

Move the approved budget Personnel Dispatcher #504-5310 FTA Grant Fund estimated \$33,371 to #216-Special Transportation Fund.

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to move 100% of the Dispatchers Salary and Benefits to 216-STF budget.

Attach additional background documentation as needed.

From: Gina Nikkel <gnikkel@oregoncounties.org>

Sent: Wednesday, May 27, 2020 5:45 AM

To: Commissioners and Judges <commissionersjudges@oregoncounties.org>; County Administrators <administrators@oregoncounties.org>

Cc: countylobbyists@oregoncounties.org

Subject: Fwd: Letter from Governor Brown and Legislative Leadership

STOP and VERIFY - This message came from outside of Morrow County Government.

Commissioners, Judges, Chairs, and Administrators,

I know that several of you are in the middle of writing letters to your legislators and Governor Brown regarding allocation of CARES Act funding. As you know our work can move slowly or rather quickly. I wanted you to be aware of the letter I received late yesterday from Senator Courtney's office signed by Governor Brown, Senate President Courtney, and House Speaker Kotek. It may affect the content of the letters you write.

While this invitation doesn't affect the whole \$400 M designated by the Eboard to Counties, Cities, and Special Districts. it does give us an opportunity to affect how the remainder of the \$200 M (after May 29th reimbursements) gets allocated.

As I go to the negotiating table I would be interested in your input. I will use the attached May 22nd framework as a guideline in addition to population data. One of the key factors will be to see how many dollars are left on the table after the May 29th reimbursements.

In the letter you will see that Senator Hansell and Senator Golden have also been appointed to the committee. Both have experience as County Commissioners. This is the time for us to come together and recommend an equitable distribution solution.

While this is only one piece of the puzzle we are asking for, it is a start. I am honored to be your Executive Director and I look forward to your input.

Best,

Gina

Gina Firman Nikkel, Ph.D

Executive Director

Association of Oregon Counties

Local Government Center

1201 Court Street NE, Ste. 300, Salem, OR 97301

Direct: (503) 400-3238 | Mobile: (503) 930-0349

gnikkel@oregoncounties.org

www.oregoncounties.org--

To unsubscribe from this gr



May 26, 2020

Gina Nikkel, Executive Director
Associations of Oregon Counties
1201 Court St NE, Suite 300
Salem, OR 97301

Mike Cully, Executive Director
League of Oregon Cities
1201 Court St NE, Suite 200
Salem, OR 97301

Frank Stratton, Executive Director
Special Districts Association of Oregon
PO Box 12613
Salem, OR 97309

Dear Executive Director Nikkel, Executive Director Cully, and Executive Director Stratton,

As you know, the Emergency Board allocated \$200 million for direct support to local governments at the last Emergency Board meeting. Applications for the first phase of reimbursements are due on May 29th. While those applications are being reviewed, we are committed to moving swiftly in to the second phase of funding for local governments.

Thank you, Directors Nikkel and Cully, for your letter to legislators on May 22nd regarding a proposal for CARES Act funding to cities and counties. As the lead organizations representing Oregon's cities, counties and special districts, we believe you are in the best position to help lead the development of a plan for the remaining funds.

Please engage in a collaborative process that includes legislative involvement from members of both the House and the Senate and includes representation from Democratic and Republican members to develop a framework for CRF distribution to cities, counties and special districts that includes all eligible expenses in accordance with Treasury Guidelines.

Senator Golden and Senator Hansell will be representing the Senate in the development of the framework process. Please contact Lindsey O'Brien in the House Speaker's office to coordinate which House legislators will work with you to develop this framework.

Part of the process will need to include a requirement that each recipient of the funds attest to following the Treasury Guidelines. Because of auditing requirements, the state will make final decisions regarding interpretation of Treasury Guidelines.

Please report back to the Governor and legislative leadership with your plan by June 5th.

Sincerely,

Governor Kate Brown

Senate President Peter Courtney

House Speaker Tina Kotek



Logic Model for CARES Act funding to Cities and Counties

- During the course of the [revenue forecast hearing](#) on May 20, the State economists repeatedly emphasized that:
 - (1) The biggest risk of permanent damage to the Oregon economy is firm closures - businesses that go out of business permanently; and
 - (2) Keeping firms afloat during the pandemic is vital.
- Title V of The CARES Act provided the State of Oregon with roughly \$1.6 billion. Fifty-five percent of that amount is intended for use by the state government itself. Up to forty-five percent is intended for use by cities and counties, after deduction of direct allocations to eligible local governments with a population of over 500,000 (in Oregon, that was the City of Portland, Multnomah County, and Washington County).
- Based on US Treasury [Guidance](#) and an [FAQ](#), it is clear that expenses associated with the provision of economic support for small businesses is not only allowed, it is one of the primary intended purposes of CARES Act Title V funds.
- However, thus far the State has only set up a reimbursement scheme for certain local governments to access CARES Act funding for limited purposes. Such a scheme is not required by the CARES Act. Further, this State imposed scheme precludes Oregon's cities and counties from doing what they need to be doing right now, namely providing economic relief to small businesses to keep them alive while our economy is in hibernation due to the pandemic.
- Therefore, the Oregon legislature should take immediate action to directly allocate at least \$500 million of its CARES Act funding to the 240 cities and 34 counties that did not already receive a direct CARES Act allocation. The allocation should work in this manner, as already agreed upon by both the Association of Oregon Counties (AOC) and the League of Oregon Cities (LOC):
 - Split 60 percent to counties and 40 percent to cities, with distribution based on population, with a minimum allocation of \$250,000 to each county and \$50,000 to each city.
 - Those funds could be used for any purpose allowed by the CARES Act and US Treasury Guidance, including economic relief for small businesses.
 - Each city and county would be required to execute an intergovernmental agreement (IGA) with the State requiring use of CARES Act funds be in accordance with the Act and US Treasury Guidance, as well as a claw back provision in the event that any of those funds are not used in that manner (this is a standard clause used by the State in many of its current IGAs with cities and counties).

Contact info: [Rob Bovett](#), AOC Legislative Director
[Jim McCauley](#), LOC Legislative Director



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
59

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Darrell Green
Department: Administration
Short Title of Agenda Item:

Phone Number (Ext):
Requested Agenda Date: 5/27/2020

(No acronyms please) North Morrow County Building

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 10 minutes
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Darrell Green 5/22/2020 Administrator Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Our Progressive Design Build Team held three Stakeholder meetings with Morrow County, March 13th, April 21st and May 5th to gather and incorporate feedback on the Bubble Diagram and Site Plan.

Included in this packet for the North Morrow County building are the final drafts of the Bubble Diagram/building foot print, Concept Massing, Site Plan and Building Elevations.

The Concept Massing and Building Elevations are designed to give our building a 21st century style while still incorporating the overall style of Irrigon. The roofs are pitched to allow for solar panels to achieve our 1.5+% of Green Energy requirements.

The Site Plan is designed to maximize the use of the property and meet code requirements.

We are moving forward with a metal building to increase efficiency, flexibility and possibly save time and money.

The Progressive Design Build Team will use these diagrams to begin the process of building our budget.

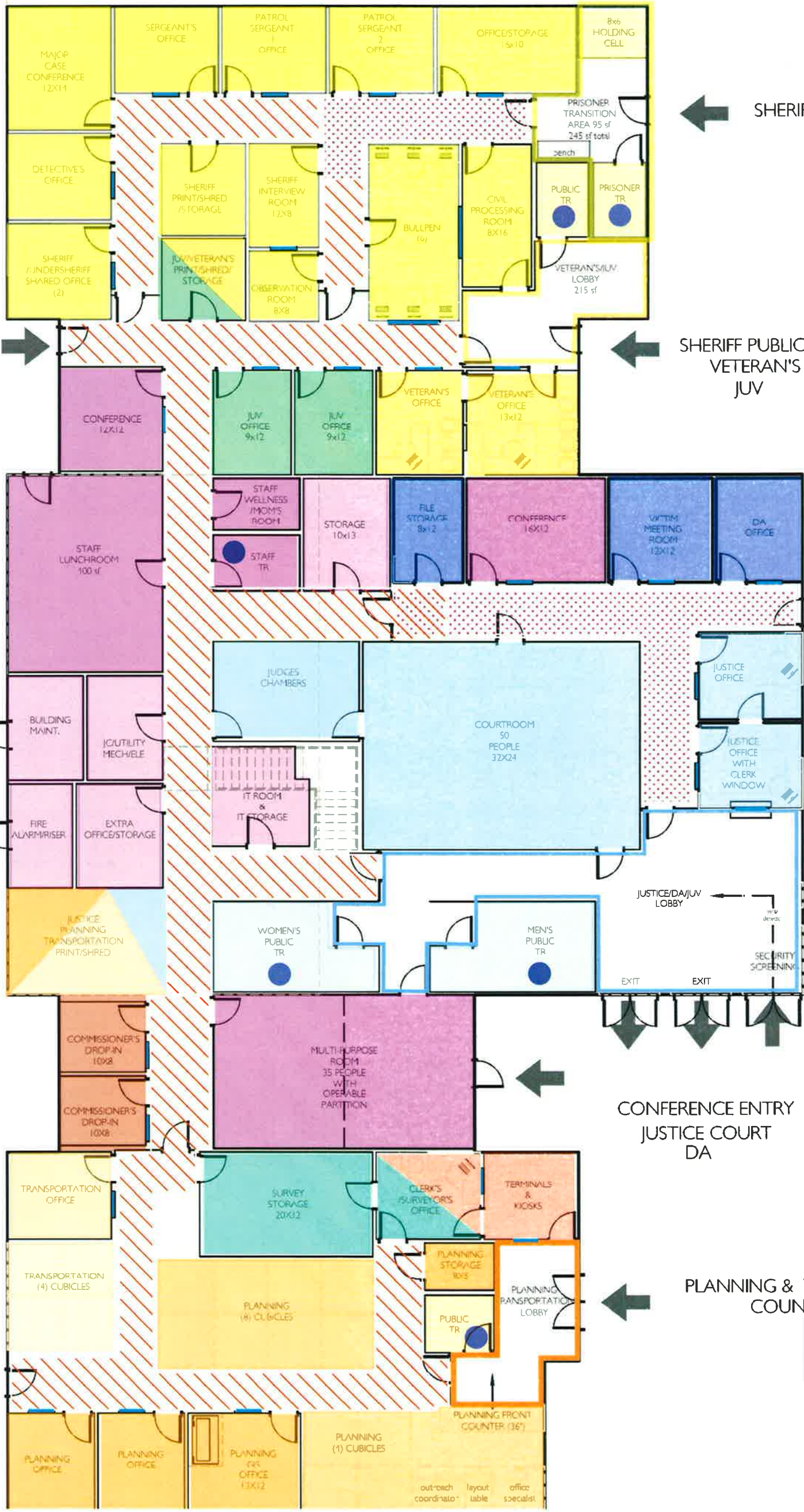
Also included is our Design-Build Flow Chart and Master Schedule.

2. FISCAL IMPACT:

3. SUGGESTED ACTION(S)/MOTION(S):

Feedback and questions about diagrams

Attach additional background documentation as needed.



SHERIFF

SHERIFF PUBLIC ACCESS
VETERAN'S
JUV

STAFF

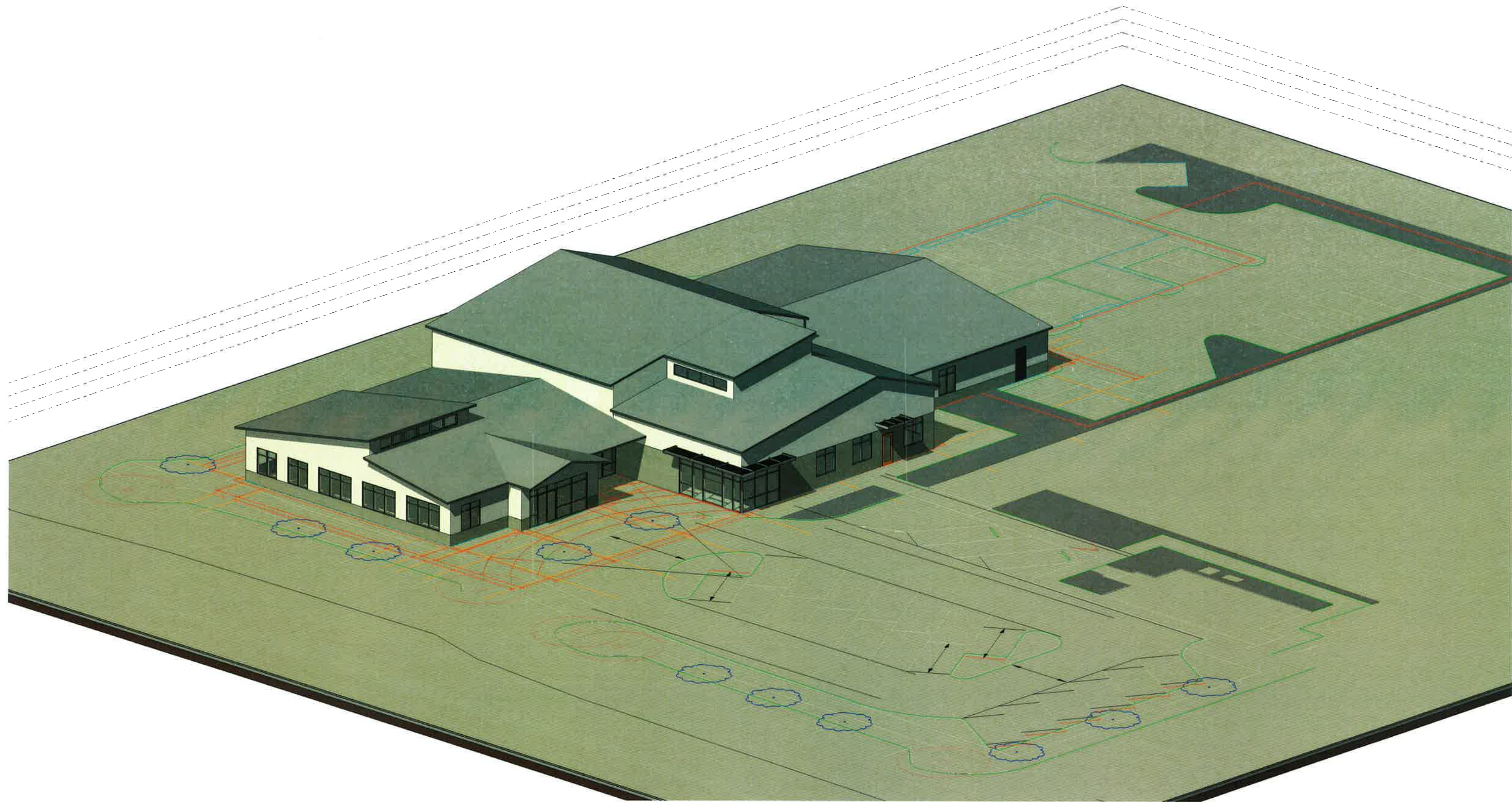
CONFERENCE ENTRY
JUSTICE COURT
DA

PLANNING & TRANSPORTATION
COUNTY CLERK

STAFF

STAFF

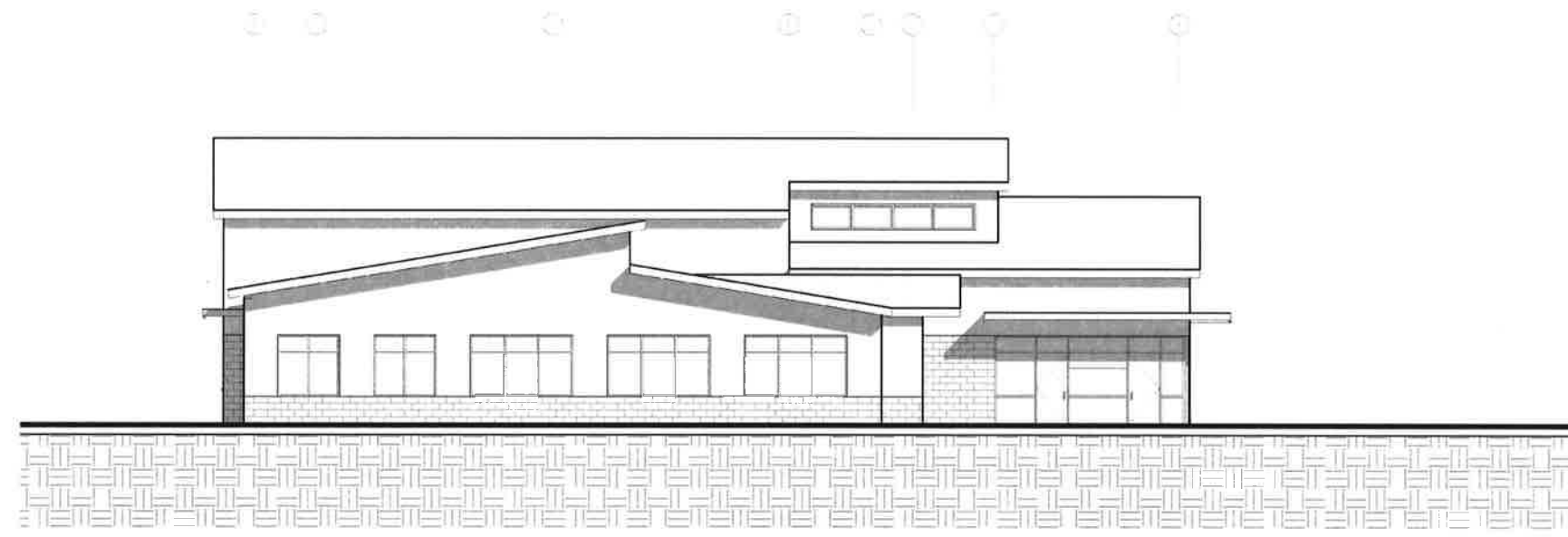
out-reach
coordinator
layout
table
office
specialist



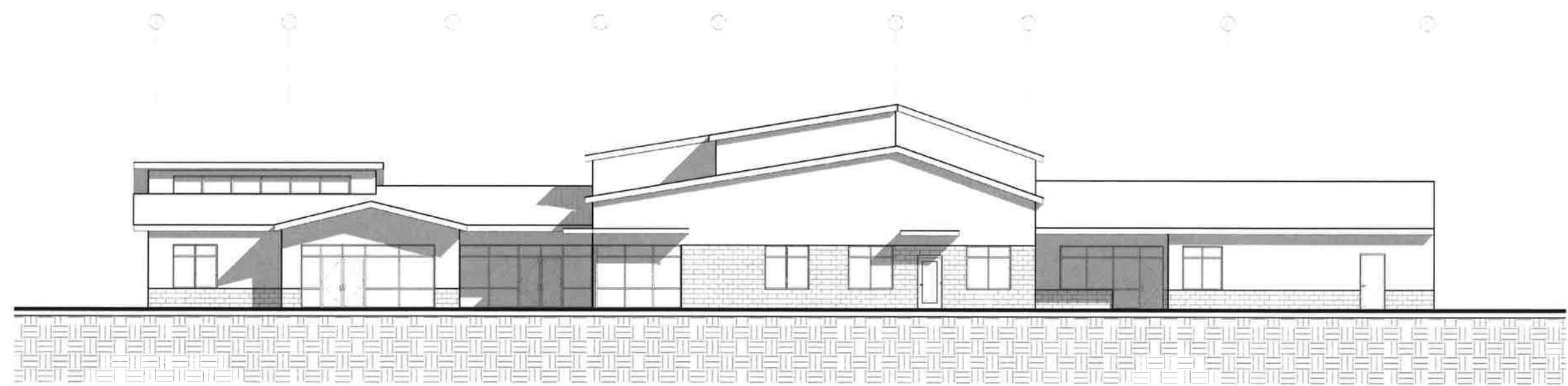
CONCEPT MASSING

PRELIMINARY
PLAN
ONLY-NOT
FOR
CONSTRUCTION

ISSUE DATE



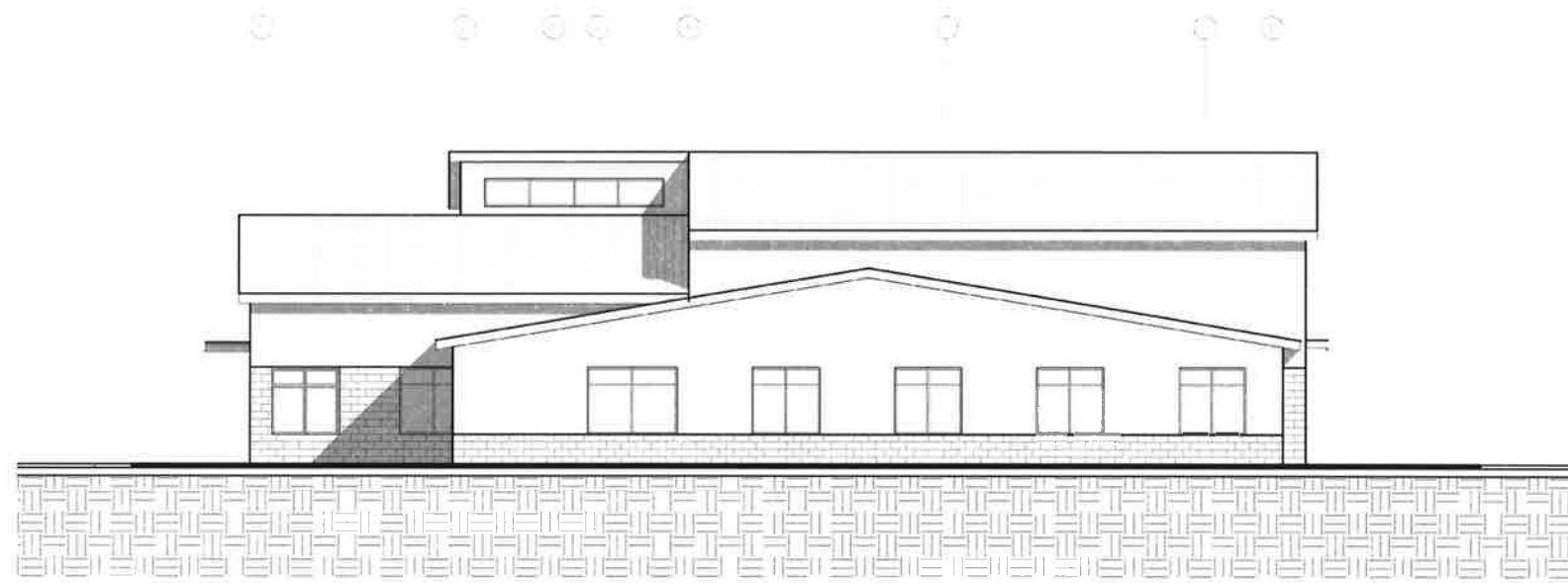
1 BUILDING ELEVATION - SOUTH
A2.1 3/4" = 1'-0"



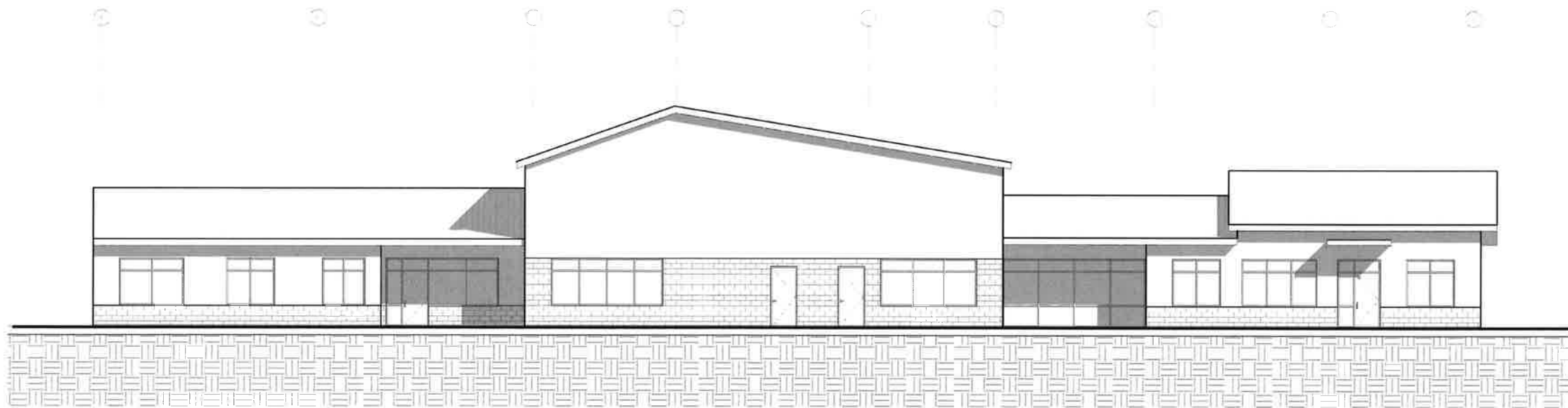
2 BUILDING ELEVATION - EAST
A2.1 3/4" = 1'-0"

CIDA
ARCHITECTURE
ENGINEERING
PLANNING
INTERIOR
LANDSCAPE
15895 SW 72ND AVE SUITE 2
PORTLAND, OREGON 97224
TEL: 503.228.1288
FAX: 503.228.1877
WWW.CIDAINC.COM

Morrow County Admin Building
NE Second St. & NE Main Ave
Irrigon, OR 97844



2 BUILDING ELEVATION - NORTH
A2.2 1/8" = 1'-0"



1 BUILDING ELEVATION - WEST
A2.2 1/8" = 1'-0"

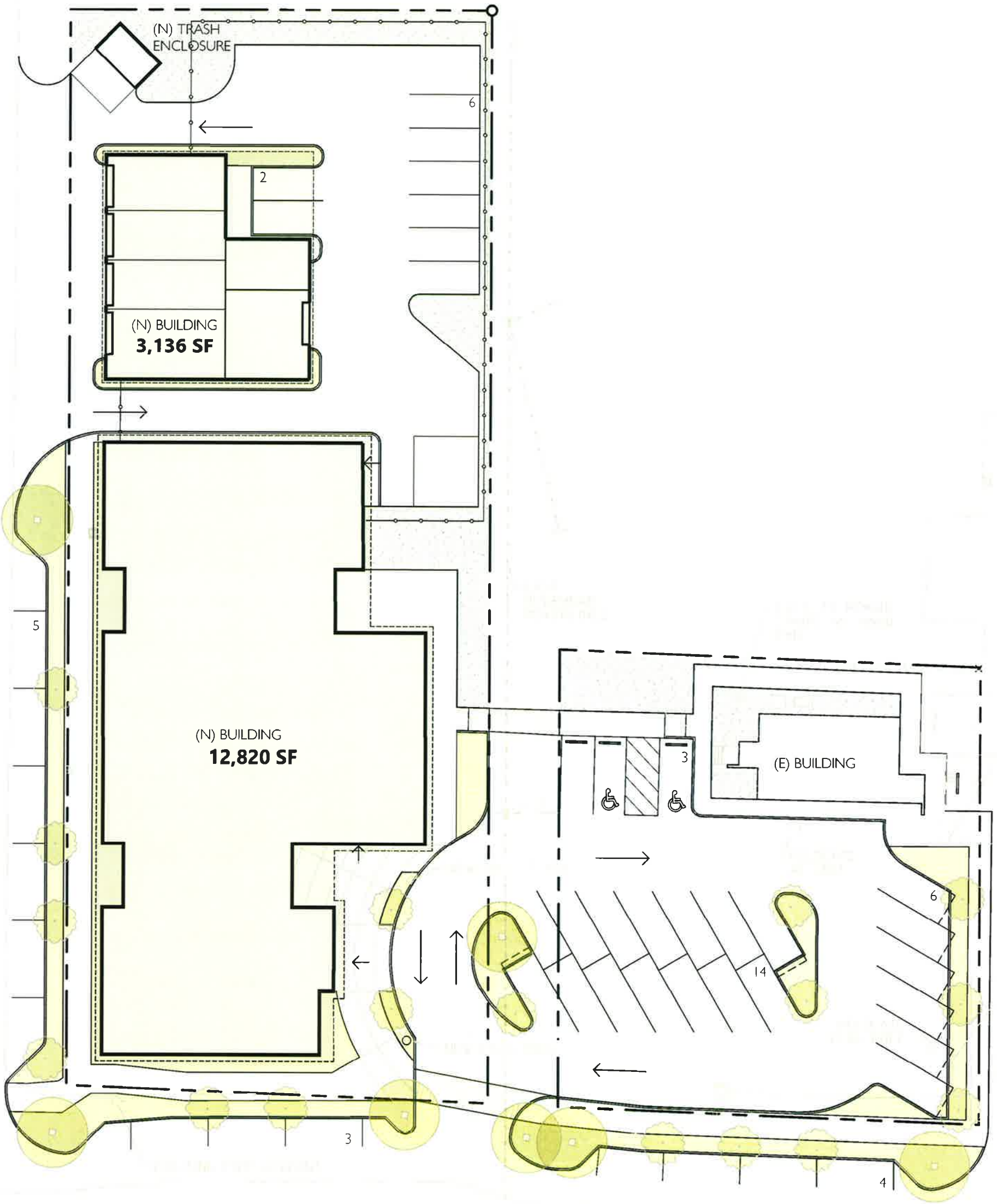
PRELIMINARY
PLAN
ONLY-NOT
FOR
CONSTRUCTION

ISSUE DATE

CIDA
ARCHITECTURAL
ENGINEERING
PLANNING
INTERIOR
LANDSCAPE
15885 SW 72ND AVE SUITE 2
PORTLAND, OREGON 97224
TEL: 503.226.1244
FAX: 503.226.1811
WWW.CIDAINC.COM

Morrow County Admin Building
NE Second St. & NE Main Ave
Irrigon, OR 97844

NE. 2ND ST.



MORROW COUNTY ADMIN BLDG IRRIGON, OREGON

15895 SW 72ND AVE SUITE 200
PORTLAND, OREGON 97224
TEL: 503.226.1285
FAX: 503.226.1670



SCHEMATIC SITE PLAN

05/15/2020
SAT

1" = 30'
190331.01

Morrow County Administration Building

Design-Build Flow Chart - Phase 1

CONCEPT PHASE			SCHEMATIC DESIGN PHASE			DESIGN DEVELOPMENT PHASE											
PROJECT KICK-OFF & ESTABLISH TEAM (CORE TEAM IN RED)			BOD VALIDATION & SITE INVESTIGATIONS			SCHEMATIC DESIGN - 0% TO 50%			SCHEMATIC DESIGN - 50% TO 100%			DESIGN DEVELOPMENT - 0% TO 60%			DESIGN DEVELOPMENT - 60% TO 100%		
Morrow Co Stakeholders / Design-Build Team	Action Items	Outputs	Action Items	Outputs	Action Items	Outputs	Action Items	Outputs	Action Items	Output	Action Items	Output	Action Items	Output			
Morrow County Program Manager	Confirm contacts for stakeholders and coordinate attendance at design kick-off meeting.	Core Team Member Assigned for Morrow Co, Darrell Green	Help coordinate access to stakeholders and site for interviews and investigation.	Confirm project schedule, budget & goals are being met. Provide feedback as necessary.	Provide real-time feedback on potential design solutions.	Confirm project schedule, budget & goals are being met. Provide feedback as necessary.	Provide real-time feedback on potential design solutions. Help make budget / schedule decisions.	Confirm project schedule, budget & goals are being met. Provide feedback as necessary.	Provide real-time feedback on potential design solutions. Help make budget / schedule decisions.	Confirm project schedule, budget & goals are being met. Provide feedback as necessary.	Provide real-time feedback on potential design solutions. Help make budget / schedule decisions.	Confirm project schedule, budget & goals are being met. Provide feedback as necessary.	Provide real-time feedback on potential design solutions. Help make budget / schedule decisions.	Confirm project schedule, budget & goals are being met. Provide feedback as necessary.			
Design-Build Contractor	Run Core Team Design Kick-Off Meeting and Pull Plan Session	Core Team Member Assigned for Fortis Construction, Jim Maher. Design schedule & process established.	Conduct site investigations, conceptual estimating.	Initial site investigations complete, preliminary GMP SOV established.	Support potential design solutions with cost studies and constructability reviews.	Schedule & Budget Update in Concert with Design Progress	Support potential design solutions with cost studies and constructability reviews.	100% SD budget and schedule. Additional deliverables as required per contract.	Subcontractor outreach, identify long-lead items and refine procurement strategy.	Finalize procurement plan. Budget and schedule updates in concert with design.	Potential on-boarding of long-lead subs or suppliers. Draft bid packages for early work. Prep Phase 2 GMP proposal.	Phase 2 proposal with requirements outlined in contract.	Phase 2 proposal with requirements outlined in contract.	Phase 2 proposal with requirements outlined in contract.			
Architecture and Structural Engineer	Required participation in Design Kick-Off Meeting and Pull Plan Session	Core Team Member Assigned for CIDA, Leslie Jones	Conduct interviews with stakeholders to verify space needs from crowd report.	Consolidate feedback, confirm site conditions and compare to existing basis of design.	Study & present potential solutions for building type, site layout, and test fits.	50% Schematic Design concepts for Morrow Co Review & Comment. Draft site and space plans.	Advance Schematic Design Documents via test fits with real-time feedback from team.	100% SD Package - Site plan and building type / footprint established.	Advance design with real-time feedback from team.	Frozen site plan, building footprint, and floor plan. Building massing w/ first pass façade materials.	Advance design towards phase 1 deliverable, coordinate early work bid / permit sets.	Phase 2 proposal with requirements outlined in contract.	Phase 2 proposal with requirements outlined in contract.	Phase 2 proposal with requirements outlined in contract.			
Mechanical, Electrical, Plumbing Engineering	Required Participation in Design Kick-Off	Contact Assigned for R&W, Ed Carlisle	Energy Planning Session		Provide space requirements for MEP for incorporation into building layout. SEED Kick-Off.		Block layout of major equipment, establish exterior space needs. Develop BOD for MEP systems.	Major equipment located and basis of design complete for MEP systems.	Advance design and incorporate user feedback. SEED Review Session.	60% design progress set published.	Generate permit set work to be used for MEP trade buy-out.	Publish permit set to be incorporated into 100% DD deliverable.	Publish permit set to be incorporated into 100% DD deliverable.	Publish permit set to be incorporated into 100% DD deliverable.			
Civil Engineering & Landscaping	Required Participation in Design Kick-Off	Contact Assigned for AAI, Craig Harris	Review of existing conditions and coordination with new survey.		Provide site considerations for incorporation into site layout.		Begin drafting site grading plan with roads, parking, and stormwater elements.	Rough grading plan with major hardscape elements defined.	Advance design and incorporate user feedback.	60% design progress set published.	Generate permit set to be used for site trade buy-out	Publish permit set to be incorporated into 100% DD deliverable.	Publish permit set to be incorporated into 100% DD deliverable.	Publish permit set to be incorporated into 100% DD deliverable.			
Morrow Planning Department	Optional Participation in Design Kick-Off	Contact Assigned: Carla McLane	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Justice Court	Optional Participation in Design Kick-Off	Contact Assigned: Ann Spicer	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Parole & Probation	Optional Participation in Design Kick-Off	Contact Assigned: Dan Robinson	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Sheriff Department	Optional Participation in Design Kick-Off	Contact Assigned: Ken Matlack	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Veterans Services	Optional Participation in Design Kick-Off	Contact Assigned: Linda Skendzel	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow County Clerk	Optional Participation in Design Kick-Off	Contact Assigned: Bobbi A. Childers	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Public Health	Optional Participation in Design Kick-Off	Contact Assigned: Sheree Smith	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Juvenile Department	Optional Participation in Design Kick-Off	Contact Assigned: Tom Meier	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Public Health	Optional Participation in Design Kick-Off	Contact Assigned: Sheree Smith	Confirm if staying in current space	Confirm staying in current space			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow Facilities Department	Optional Participation in Design Kick-Off	Assigned:	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
Morrow County IT	Optional Participation in Design Kick-Off	Assigned:	Confirm needs via interview / meetings	Finalize space need request.			Review/feedback on 50% SD Deliverable.		Review 100% SD Deliverable.	Written feedback on 100% SD Deliverable							
SCHEDULE	WEEKS 2	DATE 3/6/2020	WEEKS 6	DATE 4/17/2020	WEEKS 4	DATE 5/15/2020	WEEKS 3	DATE 6/8/2020	WEEKS 4	DATE 7/6/2020	WEEKS 5	DATE 8/11/2020					

GATE #1 - CORE TEAM ASSIGNED, DESIGN KICK-OFF MEETING COMPLETE

GATE #2 - CONCEPT PHASE COMPLETE

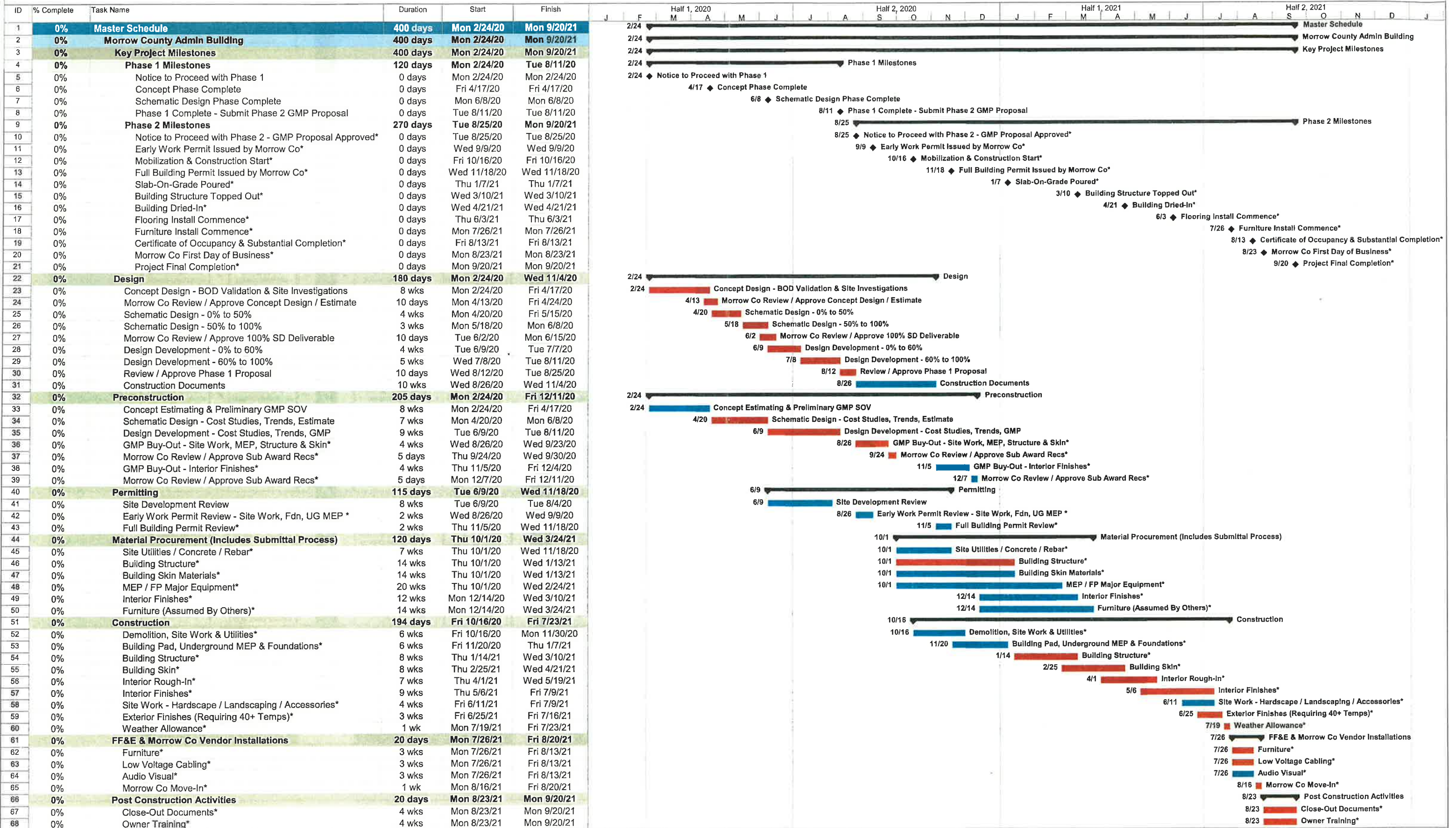
GATE #3 - 50% SCHEMATIC DESIGN COMPLETE

GATE #4 - 100% SCHEMATIC DESIGN COMPLETE

GATE #5 - 50% DESIGN DEVELOPMENT COMPLETE

GATE #6 - PHASE 1 COMPLETE - SUBMIT PHASE 2 PROPOSAL

Morrow County Administration Building
Master Project Schedule
Updated February 21, 2020



*= Phase 2 task, duration & logic to be confirmed during phase 1

ROAD REPORT MAY 2020

RIETMANN LANE: The failed asphalt has been reclaimed to gravel at the east end of Rietmann Lane.

RAIN STORM EVENT: Crew members have been responding to road and shoulder damage caused by recent rain storms. Those that do not pose safety issues will be repaired after paving and placement of shoulder rock.

ELLA IONE-BOARDMAN INTERSECTION: Paving has begun on Ella. We should finish Thursday the 28th.

LEXINGTON YARD: We are nearing completion of the culvert containment bunks. Space is being made in preparation of the sand shed erection project.

SPRING BLADING: Spring blading continues around the county.

HOMESTEAD LN: Paving has been completed on Homestead between Bombing range and Pole line rd. The new bridge, guard rails, and fill project approaching both sides of the bridge have proven to make travel much safer in the area. Shoulder rock will be placed sometime in June.

ROAD SIGN REPAIR: Crew members continue making sign repairs around the county as needed. The stop ahead and stop sign at the intersection of Laurel and Wilson have been moved north for proper viewing.

PERMITS: No permits are showing approved in the system for the month of May. Matt and I have approved a few approach permits but are not showing in the system to date. They will show up in next month's road report.



Logic Model for CARES Act funding to Cities and Counties

- During the course of the [revenue forecast hearing](#) on May 20, the State economists repeatedly emphasized that:
 - (1) The biggest risk of permanent damage to the Oregon economy is firm closures - businesses that go out of business permanently; and
 - (2) Keeping firms afloat during the pandemic is vital.
- Title V of The CARES Act provided the State of Oregon with roughly \$1.6 billion. Fifty-five percent of that amount is intended for use by the state government itself. Up to forty-five percent is intended for use by cities and counties, after deduction of direct allocations to eligible local governments with a population of over 500,000 (in Oregon, that was the City of Portland, Multnomah County, and Washington County).
- Based on US Treasury [Guidance](#) and an [FAQ](#), it is clear that expenses associated with the provision of economic support for small businesses is not only allowed, it is one of the primary intended purposes of CARES Act Title V funds.
- However, thus far the State has only set up a reimbursement scheme for certain local governments to access CARES Act funding for limited purposes. Such a scheme is not required by the CARES Act. Further, this State imposed scheme precludes Oregon's cities and counties from doing what they need to be doing right now, namely providing economic relief to small businesses to keep them alive while our economy is in hibernation due to the pandemic.
- Therefore, the Oregon legislature should take immediate action to directly allocate at least \$500 million of its CARES Act funding to the 240 cities and 34 counties that did not already receive a direct CARES Act allocation. The allocation should work in this manner, as already agreed upon by both the Association of Oregon Counties (AOC) and the League of Oregon Cities (LOC):
 - Split 60 percent to counties and 40 percent to cities, with distribution based on population, with a minimum allocation of \$250,000 to each county and \$50,000 to each city.
 - Those funds could be used for any purpose allowed by the CARES Act and US Treasury Guidance, including economic relief for small businesses.
 - Each city and county would be required to execute an intergovernmental agreement (IGA) with the State requiring use of CARES Act funds be in accordance with the Act and US Treasury Guidance, as well as a claw back provision in the event that any of those funds are not used in that manner (this is a standard clause used by the State in many of its current IGAs with cities and counties).

Contact info: [Rob Bovett](#), AOC Legislative Director
[Jim McCauley](#), LOC Legislative Director

To Whom It May Concern,

My name is Alexandra Hobbs. I am an educator, mother and recipient of a bachelor's degree in political science from Oregon State University. In addition to these monikers, I am also the wife of a business owner whose property is set to be condemned. The purpose of this letter is to state my unequivocal opposition to the condemnation of private property at the behest of Umatilla Electric Cooperative for the benefit of a private corporation. The reason for this opposition is clear: The Fifth Amendment of the United States Constitution.

The Fifth Amendment states that, "No person shall... be deprived of life, liberty or property, without due process of law; nor shall private property be taken for public use, without just compensation."

Although the Fifth Amendment has been adjudicated over the years, and precedent has been set, it possesses—without question—a public requirement. The condemnation in question is unconstitutional as it clearly *does not* meet this requirement. There are multiple reasons for this. First, Vadata is not a public entity and through tax deferrals will offer no increased tax revenue to Morrow County. I do not believe any other monetary contributions (i.e. philanthropy in the form of a community fund) in lieu of taxes should count towards Amazon or Vadata being called a public entity. In addition to failing to meet the first criterion, the immediate beneficiaries of the powerlines will be a singular private entity, not the greater public. To be sure, UEC will attempt to misrepresent this aspect but it is clear this powerline is being constructed to serve Vadata first and foremost.

In the Supreme Court Case *Kelo v. City of New London (2005)*, the respondents argued that their use of eminent domain was constitutional because the city had a compelling interest to condemn private property due to deteriorating economic conditions. This is pertinent to mention because even before the construction of the data centers, Morrow County had a labor shortage problem. In other words, any sort of argument which hinges upon these powerlines through the planned route as being crucial to economic development is farcical.

With these reasons in mind, the Fifth Amendment rights of citizens and business owners are absolutely being infringed upon. This happened when a few select individuals plopped giant concrete bunkers in their community's backyard without public input or infrastructure to support them.

I will close with a quote from Justice Antonin Scalia in his dissenting opinion in the aforementioned case. He writes, "The beneficiaries are likely to be those citizens with disproportionate influence and power in the political process, including large corporations and development firms. As for the victims, the government has now license to transfer property from those with fewer resources to those with more. The Founders cannot have intended this perverse result."

With Sincere Thanks,
Alexandra C. Hobbs



May 19, 2020

Dirk Dirksen, Morrow County School District
Dr. Mark Mulvihill, Intermountain ESD
Dennis Baily-Fougner, Blue Mountain Community College
Darrell Green, Morrow County Commissioners Office
Marta Barajas, Boardman Urban Renewal
Shawn Halsey, Umatilla-Morrow Radio District
Bob Houser, Morrow County Health District
Ryan Neal, Port of Morrow
Karen Pettigrew, City of Boardman
Michael Hughes, Boardman Rural Fire District
Lisa Mittelsdorf, Riverview Cemetery
Ted Lieurance, Boardman Parks and Recreation
Cyde Estes, Unified Recreation District
Greg Barron, Vector Control
Kathy Street, Oregon Trail Library

Subject: Designation of Columbia River Enterprise Zone III Enterprise Zone

Dear Local Taxing Districts:

This letter is to inform you that the City of Boardman and Port of Morrow are proposing to [re-]designate the Columbia River Enterprise Zone III. We will submit documentation to Business Oregon (state Business Development Department) for it to determine that the enterprise zone satisfies statutory requirements.

Notice and Invitation to Public Meeting

Your district is being notified of this designation because the enterprise zone as proposed would include all or parts of one or more tax code areas, in which your district levies taxes on property value. In an enterprise zone, certain types of businesses that create new jobs may receive exemptions of limited duration on qualified new property that they invest in the zone.

In particular, we are asking every such local taxing district to send one or more representatives to a special public meeting to discuss the enterprise zone. At the meeting, there will be a proposed map of the zone boundary and other information for presentation and review.

The meeting will be on June 9, 2020, from 6:00 p.m. to 8:00 p.m. A preliminary agenda is enclosed. Due to COVID-19 restrictions, this electronic meeting will

take place via Zoom. Electronic Meeting Information is attached.

Besides sending participants to this meeting, your district's board is welcome to submit written comments. For questions or providing commentary:

- Contact: Karen Pettigrew, City Manager
- Email: kpettigrew@cityofboardman.com
- Phone: (541) 481-9252

Resolutions

Not less than seven days after this meeting, the sponsoring governments would adopt the requisite resolutions to designate the enterprise zone. The following are anticipated times and dates for consideration of these resolutions:

- Boardman City Council, on June 16 at 6 p.m.
- Port of Morrow on June 16 at 9 a.m.

An Enterprise Zone and Property Tax Abatement

These zones in Oregon are discrete areas up to 12 or 15 square miles in size and have been in existence since the mid-1980s. Each designation lasts up to 11 years. State law no longer sets a limit or cap on how many may be designated statewide with local government sponsorship.

They are intended to induce additional investment and employment by non-retail businesses in areas meeting certain measures of economic hardship. They have proven to be Oregon's key offering in the pursuit of business growth and expansion. Their effectiveness is due to a typically short-term but immediate benefit for the business project's cash flow.

General information is available online at: www.oregon4biz.com/Oregon-Business/Tax-Incentives/Enterprise-Zones/.

This proposed enterprise zone would consist of about 4.5 square miles, encompassing area in City of Boardman, including the [underutilized] industrial sites Port of Morrow, within the city's Urban Growth Boundary.

An Oregon enterprise zone exempts only new property that an eligible business might build or install in the zone at some future time. A qualifying investment under the standard exemption program entails the creation of new full-time employment in the zone— greater of one new job or a 10 percent increase.

A standard enterprise zone exemption is temporary, usually lasting only three years, after which time the property induced by these incentives is available for assessment, possibly for decades. Extensions of the exemption period to four or five years in total (or even longer under a different rural facility program) are possible, subject to written agreement with the governments sponsoring the zone, higher compensation for new employees, and possibly additional local requirements.

These property tax exemptions are not available to just any business. Most commercial or retail operations that compete locally are ineligible. Rather, the primary recipients of enterprise zone benefits are manufacturing and other types of facilities serving other business operations.

Policy and Economic Reasons for Seeking Enterprise Zone

The sponsoring governments have decided to pursue an enterprise zone designation to encourage new business investment, job creation, higher incomes

for local residents, and greater diversity of economic activity. The enterprise zone will encompass the City of Boardman boundaries.

I have requested the enterprise zone also include the City of Boardman's Urban Growth Boundary. I have provided a copy of a map of the City of Boardman boundary and the Urban Growth Boundary. As you are aware, this application will proceed for designation if no agreement is made between the Port of Morrow and Morrow County for CREZ continuation. I encourage you to approve the Boardman Urban Growth Boundary in this zone boundary.

Encl.: Preliminary Agenda

C: Morrow County Assessor

C: Special Districts Association of Oregon

LEGEND

- CITY LIMITS
- INTERCHANGE AREA MANAGEMENT PLAN BOUNDARIES
- URBAN BROWN BOUNDARY
- CENTRAL URBAN RESIDENTIAL DISTRICT
- PUBLIC/OPEN SPACE
- WEST URBAN RESIDENTIAL DISTRICT
- EAST COLUMBIA AVE. MULTI-FAMILY OVERLAY DISTRICT

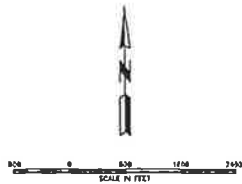
PLANNING COMMISSION CHAIR _____ DATE _____

CITY ZONING

- | | |
|---|--|
| COMMERCIAL | RESIDENTIAL |
| COMMERCIAL - INT'L SUB DISTRICT | RESIDENTIAL (SHORELINE TERRACE SUB DISTRICT) |
| LIGHT INDUSTRIAL | RESIDENTIAL (DEFAULT SUB DISTRICT) |
| GENERAL INDUSTRIAL | RESIDENTIAL (MANUFACTURED HOME SUB DISTRICT) |
| BPA TRANSMISSION LINE EASEMENT SUB DISTRICT | FUTURE URBAN |
| SERVICE CENTER | |

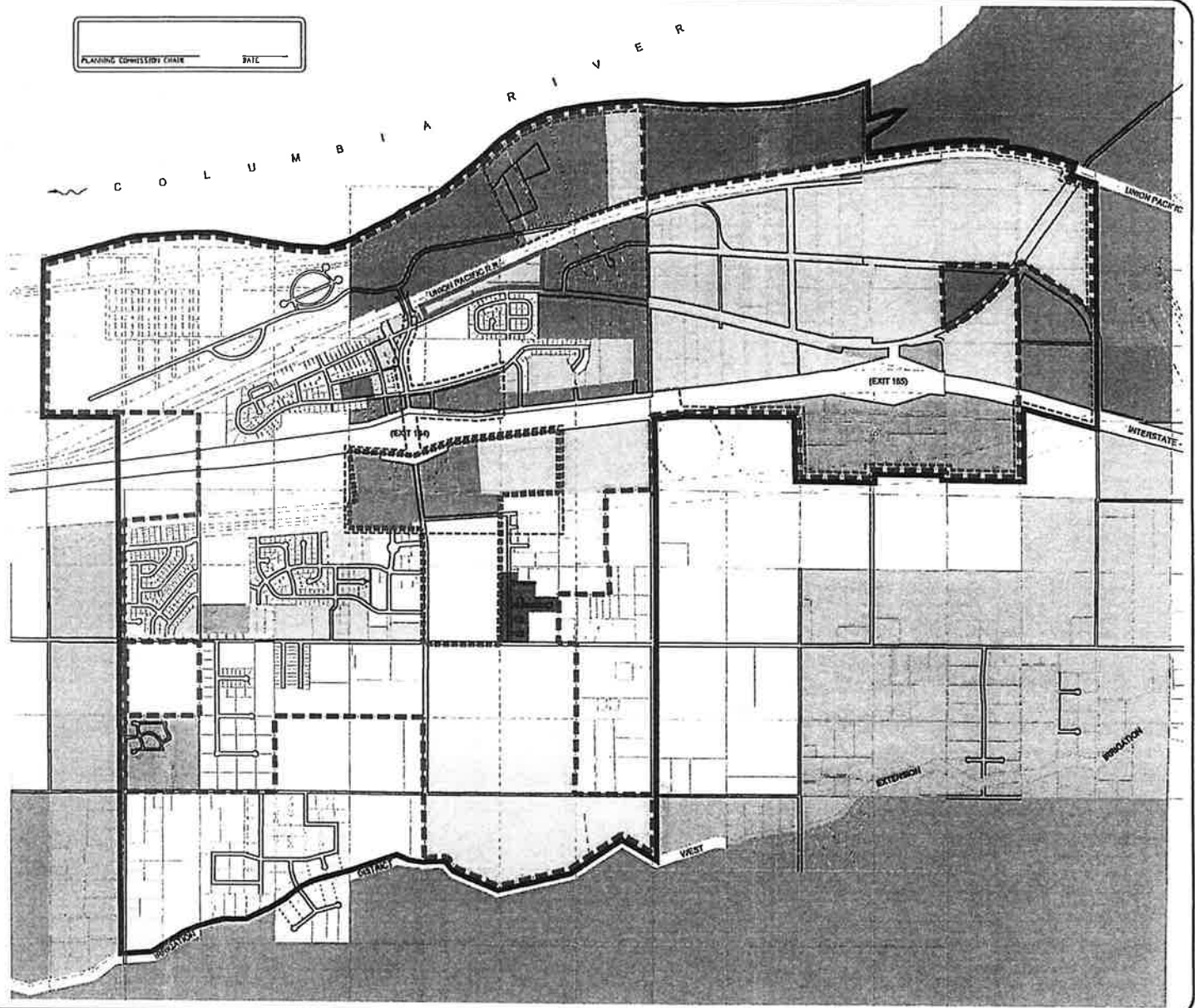
COUNTY ZONING

- | | |
|--|--------------------------------|
| GENERAL INDUSTRIAL - COUNTY | SMALL FARM (40 ACRES) - COUNTY |
| SUBURBAN RESIDENTIAL (1 ACRE) - COUNTY | EXCLUSIVE FARM USE - COUNTY |
| FARM RESIDENTIAL (2 ACRES) - COUNTY | PORT INDUSTRIAL |



BOARDMAN, OREGON ZONING MAP

UPDATED OCTOBER 2018



**PRELIMINARY AGENDA
CITY OF BOARDMAN
JOINT CITY AND BOARDMAN SPECIAL TAXING DISTRICTS MEETING
6:00 PM
June 9, 2020**

- **CALL TO ORDER**
- **FLAG SALUTE**
- **ROLL CALL/EXCUSED ABSENCES**
- **ACTION ITEMS**
 - **OTHER BUSINESS**
 - Discussion regarding City of Boardman forming a new Enterprise Zone
- **ADJOURNMENT**

ZOOM MEETING INVITATION:

Topic: City of Boardman and Special Taxing Districts Meeting
Time: Jun 9, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/2860039400>

Meeting ID: 286 003 9400

One tap mobile

+12532158782,,2860039400# US (Tacoma)

+13462487799,,2860039400# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

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