

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, March 18, 2020 at 9:00 a.m.

~~Port of Morrow Riverfront Center, Boardman
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon~~
AMENDED

1. **Call to Order and Pledge of Allegiance: 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Accounts Payable March 19th; Manual Check, March 12th, \$1,214; Void Check, March 15th, \$212.83; Three Payroll Payables: February 20th, \$3,000; February 25th, \$161,630.05; March 4th, \$196,061.02
 - b. Minutes: February 5th
 - c. ~~Public Works Culvert Purchase~~
5. **Business Items**
 - a. ~~Update from Waste Connections, Inc. (Brian Evola, District Manager)~~
 - b. COVID-19 Update
 - c. **Order No. OR-2020-3: An Order Declaring a Local State of Emergency**
 - d. Board of Commissioners Meeting location rotation
 - e. Legislative Updates
 - f. Sheriff's Office Request to purchase a new dispatch recording system (Undersheriff John Bowles; Communications Lieutenant Kristen Bowles)
 - g. Purchase Pre-Authorization Request, Public Works, Grader (Matt Scrivner, Public Works Director)
 - h. Irrigon Building Update (Darrell Green, Administrator)
 - i. **Appoint Representative to the Hermiston Agricultural Research and Extension Center Advisory Committee**
 - j. Discussion in advance of the Work Session with the school districts regarding the Wheatridge Project Strategic Investment Program Agreement
6. **Department Reports – None Scheduled**
7. **Correspondence**
8. **Commissioner Reports**
9. **Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
10. **Sign documents**
11. **Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets are also available the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the

media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the

Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

**Morrow County Board of Commissioners Meeting Minutes
February 5, 2020
Bartholomew Building Upper Conference Room
Heppner, Oregon**

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Darrell J. Green, Administrator

Kate Knop, Finance Director
Justin Nelson, County Counsel
Karmen Carlson, Human Resources Director
Roberta Lutcher, Executive Assistant

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar

Chair Lindsay requested to remove the Surplus Vehicle/Equipment Request to Business Items.

Commissioner Doherty moved to approve the following items in the Consent Calendar:

1. *Accounts Payable, January 30th, \$258,285.09 & February 6th, \$135,813.62; Manual Check, January 24th, \$101*
2. *Minutes: November 27, 2019, December 4, 2019*

Commissioner Russell seconded. Unanimous approval.

Business ItemsSurplus Vehicle/Equipment to the City of Irrigon

Discussion took place on whether or not to ask for payment from another entity for equipment being surplussed. Commissioners and staff agreed the first step when surplussing equipment should be to establish fair market value, since that would be important for tracking the value exchanging between entities (which did take place in this case). The decision was to move forward since it had been agreed to earlier with the City.

Commissioner Russell moved to approve the surplus of a 1995 Ford Pickup (Vehicle Identification Number 2FDKF38F8SCA9611), Pickup Sander #556, Pickup Sander #FA1436 and a Five-Yard Sander #558 to the City of Irrigon for the amount of \$4,5000. Commissioner Doherty seconded. Unanimous approval.

Legislative Updates

- Notice of Legislative video conference updates available at chambers of commerce in Morrow and Umatilla Counties, Tuesday mornings starting at 7:00 a.m.
- Commissioner Russell said he had a scheduled call this afternoon with Representative Greg Smith regarding the bill he's sponsoring on prevailing wage for enterprise zones.

Business ItemsCommunity Counseling Solutions Update

Kimberly Lindsay, Executive Director

Ms. Lindsay provided an update and discussed the following handouts:

- Governor’s Behavioral Health Advisory Council Meeting Notes and Summary: Ms. Lindsay is one of 30 members on this council.
- Transformation Community Benefit Initiative Grant Application: CCS is requesting funding to provide comprehensive case management to individuals who have a mental illness and are high utilizers of emergency department services.
- CCS customer survey results from the four counties it serves.

Chair Lindsay asked if CCS’ updates could include a breakdown of where the funds passed from Morrow County to CCS are allocated.

Ms. Lindsay said the dollars are listed in the contract and they go to what the State says they have to go to. She then listed the categories, such as Mental Health Services, Crisis, Children’s Mental Health/Indigent Services, etc.

Chair Lindsay said having the numbers available might lead to a larger conversation on a particular category of service and what that looks like in Morrow County.

Ms. Lindsay said she will work with the County Finance Department to pull together a report for the next update.

The Landing Request for Proposals

Greg Close, Parks General Manager

Mr. Close requested permission to advertise a Request for Proposals for a contract to provide food service at The Landing at the OHV Park. Discussion.

Commissioner Doherty moved to approve the request to advertise the RFP for The Landing for the upcoming 2020 season. Commissioner Russell seconded. Unanimous approval.

Port of Morrow – Paterson Ferry – Zone Change & Swap, Second Reading & Adoption, Ordinance No. ORD-2020-1

Stephen Wrecsics, GIS Planning Tech

Mr. Wrecsics provided the second reading by title:

“An Ordinance Amending the Morrow County Comprehensive Plan to Change the Designation of Approximately 89.6 Acres of Real Property on Bombing Range Road from Industrial to Agricultural, and Changing the Zoning Map from General Industrial to Exclusive Farm Use, and Amending the Morrow County Comprehensive Plan Taking an Exception to Goals 3, 11 and 14, Changing the Comprehensive Plan Designation of Approximately 89.6 Acres of Real Property on Paterson Ferry Road from Agricultural to Industrial, and Changing the Zoning Map from Exclusive Farm Use to Port Industrial and Applying the Limited Use Overlay to the Subject Property”

Commissioner Russell moved to approve Ordinance No. ORD-2020-1: An Ordinance Amending the Morrow County Comprehensive Plan to Change the Designation of Approximately 89.6 Acres of Real Property on Bombing Range Road from Industrial to Agricultural, and Changing

the Zoning Map from General Industrial to Exclusive Farm Use, and Amending the Morrow County Comprehensive Plan Taking an Exception to Goals 3, 11 and 14, Changing the Comprehensive Plan Designation of Approximately 89.6 Acres of Real Property on Paterson Ferry Road from Agricultural to Industrial, and Changing the Zoning Map from Exclusive Farm Use to Port Industrial and Applying the Limited Use Overlay to the Subject Property; and authorizing it to be effective May 5, 2020. Commissioner Doherty seconded. Vote: Unanimous approval.

Compensation Board Packet Discussion

Karmen Carlson, Human Resources Director

Ms. Carlson reviewed the packet of information that will be sent to the Compensation Board members prior to its meeting on February 13th. She said she planned to present the Compensation Board recommendations to the Board of Commissioners on February 19th.

Presidential Initiative - Association of Oregon Counties (AOC)

Commissioner Jim Doherty

Commissioner Doherty said he chose “Arts, Culture & Community” as his Presidential Initiative for the year as he serves as President of AOC. He said some people might scoff at it a bit, but in real dollars, it’s amazing what the arts and entertainment industries bring in. It can be among the highest incomes for counties and states when you look at the data. AOC asked each county to submit an event that best represents arts, culture and community. He said the response has been “wonderful,” with some counties submitting multiple events. Commissioner Doherty said one of his goals is to get people travelling to other counties to see what is unique about each county. AOC staff will try to coordinate some of its meetings to coincide with some of the events that have been submitted, such as the Oregon Shakespeare Festival in Ashland. AOC will add all the submitted events to a calendar that will also list county fairs. Chair Lindsay and Commissioner Russell offered some suggestions for Morrow County and Commissioner Doherty asked them to submit them to AOC. Commissioner Doherty said another reason for his choice was to have something a little lighter after coming through a year of not knowing whether the organization would hold together and more recent Presidential Initiatives that were on serious topics, like housing and the Stepping Up Initiative. It was time to decompress a little, he said.

Plans for the June AOC retreat that will be held in Morrow County were discussed.

AOC Membership Dues Invoice

Commissioner Russell moved to approve the payment of the invoice to AOC, withholding the \$180.90 PERS (Public Employees Retirement System) voluntary dues, making the total to be paid \$11,870.79. Commissioner Doherty seconded. Unanimous approval.

Irrigon Building Update

Darrell Green, Administrator

Mr. Green said the contract with Fortis was signed last week and the County is waiting for the performance bond and certificate of insurance. When those have been received, the County will issue a notice to proceed. Mr. Green said after contracts are finalized, the timeline will be about 400 days to complete the building and hand the keys to the County.

Department Reports

Administrator's Monthly Report

Mr. Green reviewed his written report.

Sheriff's Office Monthly Report

Administrative Lieutenant Melissa Ross reviewed the Sheriff's Office statistics for January and the report on Notable Accomplishments of 2019.

Break: 10:46-10:55 a.m.

Assessment & Tax Quarterly Report

The Commissioners reviewed Assessor/Tax Collector Mike Gorman's written report in his absence. (Mr. Gorman arrived later in the meeting and answered a few questions.)

Finance Quarterly Report

Finance Director Kate Knop reviewed her report.

Treasurer's Monthly Report

The Treasurer's Report was postponed.

Correspondence

- Letter from the Columbia River Enterprise Zone II Manager, Greg Sweek, regarding the funding awarded to various County entities.
- Letter from Captain M.L. Arny, Commanding Officer, Naval Air Station Whidbey Island, following-up on the September 17, 2019 Work Session held with the Board of Commissioners. As summarized by the Commissioners, the Navy responded with a "no" to each of the County's requests and then invited us to Whidbey Island to discuss it further. Commissioner Doherty said the one thing that might come to fruition is some road work (straightening out a road and taking it to Tower Road).
- Flyer on Community Paths Grants from the Oregon Department of Transportation.
- Memo from Sheriff Ken Matlack to the Board of Commissioners regarding an adjustment to his salary that will be necessary when a subordinate's pay exceeds his.
- Map from the Oregon Department of Fish & Wildlife of Areas of Known Wolf Activity (AKWA) in south Morrow County.

Commissioner Reports

- The Commissioners discussed various legislation being proposed and upcoming meetings.

11:57 a.m. Executive Session: Pursuant to ORS 192.660(2)(d) - To conduct deliberations with persons designated by the governing body to carry on labor negotiations

12:22 p.m. Closed Executive Session

Signing of documents

Adjourned: 12:35 p.m.

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

An Order Declaring a) **Order No. OR-2020-3**
Local State of Emergency)

WHEREAS, ORS 401.305 provides authority for the Board of County Commissioners for Morrow County (hereinafter, the "Board") to act as an emergency management agency, including authority to establish policies and protocols for defining and directing responsibilities during time of emergency; and

WHEREAS, ORS 401.309 authorizes the Board to declare that a state of emergency exists in Morrow County and to establish procedures to prepare for and carry out any activity to prevent, minimize, respond to or recover from an emergency; and

WHEREAS, the following conditions have resulted in the need for a local state of emergency: (a) Emergency orders from the Governor restricting gatherings, closing schools and encouraging social distancing and remote business operations; (b) COVID-19 is a highly contagious and novel Coronavirus for which there is no vaccine, and the public is at risk for contracting the disease; (c) Oregon announced its first presumptive case of COVID-19 on February 28, 2020; and

WHEREAS, the presence of COVID-19 constitutes a high potential threat to public health, to wit, infectious Coronavirus (COVID-19) which is known to spread person-to-person through coughing, sneezing and close personal contact; and

WHEREAS, on March 8, 2020, Governor Kate Brown signed Executive Order No. 20-03, declaring a statewide emergency due to COVID-19 outbreak in Oregon; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak as a pandemic; and

WHEREAS, on March 16, 2020, the Governor ordered several new statewide restrictions that may cause significant economic strain to Morrow County, including (a) Restaurants, bars and other establishments that offer food or beverages for sale are restricted to carry-out and

delivery only; (b) Cancellation of all events and gatherings larger than 25 people, (c) Urging citizens to avoid being around more than 10 people at a time; and

WHEREAS, the following disruption of important services, damage to life, or damage to property can be expected in association with COVID-19: (a) COVID-19 is expanding world-wide including a declared global pandemic and a declared outbreak in Oregon; (b) County resources will be needed to respond to this threat to keep the public as safe as possible; (c) Resources related to contact tracing, disease investigation and prevention, continuity of operations, public information, and funding are expected to be exhausted; now therefore,

**THE BOARD OF COUNTY COMMISSIONERS OF MORROW COUNTY, OREGON,
hereby ORDERS as follows:**

- Section 1.** Pursuant to ORS 401.309, the Board of Commissioners for Morrow County formally declares a state of emergency for Morrow County, effective on this 18th day of March 2020 and continuing for ninety (90) days from the date of this Order, unless extended or terminated earlier by the Board of Commissioners.
- Section 2.** Upon this declaration of a state of emergency, the Board of Commissioners (and/or designees) shall be authorized to take and/or direct such actions and issue such orders as are determined to be necessary to protect the public and property and to efficiently conduct activities that minimize or mitigate the effect of the emergency as authorized by ORS.
- Section 3.** The County Commissioners, County Administrator, Local Public Health Administrator and Emergency Manager shall take all necessary steps authorized by law to coordinate response and recovery from this emergency including, but not limited to, coordinating with the State of Oregon and the federal government in order to qualify Morrow County for all available state and federal emergency assistance, not limited to use of shared resources, assistance from state and federal agencies, and financial assistance and reimbursements.
- Section 4.** Emergency procurements of goods and services are authorized pursuant to ORS 279B.080, ORS 279C.335(6), ORS 279.380(4), and Morrow County contracting rules.
- Section 5.** With regard to county employees, the Board of Commissioners may authorize modification(s) to relevant personnel leave, payroll processes, and workplace requirements/designations as deemed necessary by the Board of Commissioners to address impacts associated with COVID-19.

Section 6. The scope of this declaration is in support of the COVID-19 public health response being overseen and directed by the State of Oregon; the residents of Morrow County are encouraged to follow standard hygiene protocols and stay at home when ill, but otherwise, where reasonable and safe, go on with daily life.

Section 7. This Order is effective upon signing.

Adopted this 18th day of March 2020

MORROW COUNTY BOARD OF COMMISSIONERS

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5f

**Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)**

Presenter at BOC: Lt. Kristen Bowles/Undersheriff Bowles Phone Number (Ext): 5130
Department: Morrow County Sheriff's Office Requested Agenda Date: 3/18/2020
Short Title of Agenda Item:
(No acronyms please) **Purchase of new logging/recording system**

This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input checked="" type="checkbox"/> Purchase Pre-Authorization
<input checked="" type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: **To be announced after funding - see attached**

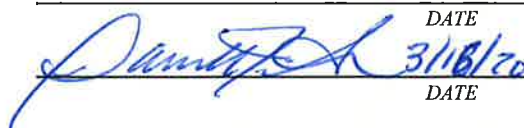
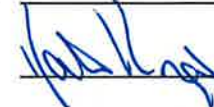
Contractor/Entity Address:

Effective Dates – From: Through:

Total Contract Amount: **\$42,242.79** Budget Line: **207-113-5-40-4411**

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

_____	DATE	Department Director	Required for all BOC meetings
	3/18/20	Administrator	Required for all BOC meetings
_____	DATE	County Counsel	*Required for all legal documents
	3/13/20	Finance Office	*Required for all contracts; other items as appropriate.
_____	DATE	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

MCSO and UCSO Dispatch will need a new recording system to operate on the new radio system.

We anticipated purchase in the next fiscal year, however we need to have the system operational during the current fiscal cycle. Therefore we did not have the system purchase in our current budget.

We sent our RFQ and received 4 quotes from different vendors. The lowest quote will be disregarded due to not being able to connect to radio system using the desired specifications. Our next choice was the 2nd lowest bid, this company met all of our requirements.

Total cost for the project is \$84,485.57 which will be split with Umatilla County Dispatch. MCSO cost of \$42,242.79 is on the GSA buying contract.

This purchase will be made and implemented in 2019-2020

2. FISCAL IMPACT:

The estimated cost to purchase the new recording/ logging system is \$42,242.79 . There are appropriations available in the operating contingency.

This purchase will utilize the cash carried forward and will be purchased in fiscal year 2019-2020 budget code 207-113-5-40-4411

3. SUGGESTED ACTION(S)/MOTION(S):

Move to propose a budget resolution to move the dollars from operations contingency to capital outlay. 207-113-5-50-5999 to 207-113-5-40-4411

Move to approve and accept the bid to purchase the system.

☒ Attach additional background documentation as needed.

REQUEST FOR QUOTES
FOR THE
ACQUISITION OF A RECORDING SYSTEM FOR
COMMUNICATIONS CENTERS AT UMATILLA COUNTY
AND MORROW COUNTY

The Umatilla County (UCSO) and Morrow County (MCSO) are in the process of evaluating vendors to supply a call and radio recording system. The following details the specifications for the system:

Recording System shall consist of a core at the Umatilla County site with the ability of connecting and access from and the Morrow County site. Addresses are:

UCSO, 4700 NW Pioneer Place, Pendleton, OR 97801;

MCSO, 325 Willowview Dr, Heppner, OR 97836;

Recording Solution:

- Shall be capable of recording calls as follows:
 - UCSO: Six 911 phone trunk lines with four phone lines through PBX and two Dedicated Lines
 - MCSO: Four 911 phone trunk lines with eight dedicated lines

- Shall be capable of Recording Radio transmissions as follows:
 - Avtec Scout Consoles for UCSO 6 positions
 - Avtec Scout Consoles for MCSO 4 positions
 - Radio Talk Groups via Tait TN 9400, P25 Phase II/TDMA– 60 up to 100 talk groups
 - Conventional System to Record: 20 at UCSO and 14 at MCSO
 - Ability to record audio that has been encrypted with 256 bit AES or DES encryption. The encrypted audio will be P25 Phase 2.

- Must have a recorder Retrieval interface that is capable of:
 - Search by date, time, duration, ANI/ALI, flags or user defined fields.
 - Play multiple recording synchronization, redactions and duplication and save in multiple formats
 - Dashboards

- Real Time Monitoring
- Reporting on any data set that is being recorded, ability to schedule/send reports
- Must have centralized management with robust security controls:
 - Control User Access
 - Administrative control from any workstation
 - Audit log for any interaction
 - Agency defined privileges and access
- Must have a Quality Dispatcher Evaluation:
 - Agency defined grading criteria with customization
 - Agency Custom reports and scoring data
 - Agency Random call evaluation selection
- Must be capable of segregating each agency separate from the other within the same system:
 - Umatilla County Communications
 - Morrow County Communications

Pricing:

Pricing must be based on a contract awarded through another government procurement process, including other counties and agencies. Any exceptions to meeting the above specifications through the government contract must be specifically noted.

Warranty/Maintenance:

Pricing must include one-year maintenance with option for year 2-5.

Installation:

Pricing must include complete install of the system.

Training:

Pricing must include training for both Administration and end users.

Company Background:

Proposer shall provide a brief background of the company.

Indemnification:

The proposer will be expected to indemnify and hold harmless the government agencies from any claims arising out of use of the system by the agencies.

Quotes Due:

February 25, 2020

Send to:

Attention: Captain Kathy Lieuallen

Umatilla County Sheriff's Office

4700 NW Pioneer Place

Pendleton, OR 97801

Fax: 541-278-5496

Email: kathy.lieuallen@umatillacounty.net

We have prepared a quote for you

**Eventide quote-Avtec and Tait recording
SINGLE SITE* GSA Pricing**

Quote #010263 v1

Prepared for
Umatilla County Sheriff's Office

Prepared by
Shaun Andrews

Monday, February 24, 2020

Umatilla County Sheriff's Office
Kathy Lieuallen
4700 NW Pioneer Pl
Pendleton, OR 97801
kathy.lieuallen@umatillacounty.net

Dear Kathy,

This proposal ASSUMES all voice traffic (Radio & Phone) can be delivered to UCSO, for centralized recording of UCSO and MCSO traffic. The server configured in this quote can record analog trunks and conventional radio too, in one server. If MCSO has analog trunks at their site, which are required to be recorded, a server will be required on site. The system will be equipped for recording, as described below.

IP-Up to 100 licenses for

- Avtec position radio-10 total(combined sites)
- Tait P25 (80 total combined sites)
- Vesta 10 total combined positions

24 analog channels for miscellaneous audio(trunks, admime, etc.)

*****TAIT OTAR-** Goserco was advised OTAR is not being used today but may be used in the future. OTAR was not added to my current quote, to save both agencies money, since it's not being used right now. If OTAR is added, there will be an additional licensing cost required, for the Eventide at around \$16,000. **Please inquire about the cost, at the time OTAR is added.**

Eventide GSA contract pricing used. This is the same contract Umatilla Tribal Police was quoted and purchased from.

Eventide GSA#

GS-35F-0415V

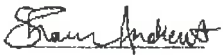
Extended warranty/support pricing, for years 2-5 is listed below but will also be delivered on a separate quote.

IF you pre-pay the 4 years:

Subtotal	\$50,529.60
5% Discount	- \$ 2,526.48
Discounted Total	\$48,003.12

IF they don't pre-pay:

Year #2	\$12,632.40
Year #3	\$13,264.02
Year #4	\$13,927.22
Year #5	\$14,623.58



Shaun Andrews
Sales Account Manager
Goserco HQ



Centralized Eventide NexLog Hardware		Price	Qty	Ext. Price
CE-740-NexLog740	NexLog 740 base system: 3U rack-mount, Intel Core2 Quad CPU, Dual NIC, Embedded Linux, NexLog base software, web-based configuration manager, and 1st year warranty.	\$6,475.95	1	\$6,475.95
	Display Options			
CE-740-FP-105301	Integrated Front Panel with 7" Touchscreen NexLog740	\$1,048.95	1	\$1,048.95
	Removable Archive Options			
CE-740-AD-105321	Equip with 1 Multi-Drive for DVD-RAM (standard)	\$0.00	1	\$0.00
	Internal Storage Options			
CE-740-ST-105314	Upgrade to 4 x 1TB Hot Swap h/w-RAID5 = 3TB storage	\$2,332.80	1	\$2,332.80
	Rack Slide Options			
CE-740-RM-324430	Rack Mount Slides - 4 Post, 3U (for NexLog 740)	\$291.60	1	\$291.60
	Record Boards-Conventional Tait recording and 911 trunks			
CE-AUD-324712	Dual Port 100/1000 PCI-X Network Card (for NexLog 740 or NexLog 840; Max QTY 1)	\$291.60	1	\$291.60
	Dual Port 100/1000 PCI-X Network Card (for NexLog 740 or NexLog 840; Max QTY 1)			
CE-AUD-105284-024	24-Channel Analog Card, 24 Ch. Licenses	\$4,860.00	1	\$4,860.00
CE-CBL-264242-003	9 ft. Connector Cable for Analog or Digital PBX card 9 ft. Connector Cable for Analog or Digital PBX card	\$74.52	1	\$74.52
	Long term storage for archiving			
CA-NAS-RMRPNAS8TB	RP Rackmount NAS 8TB, 1U w/ 4x4TB SATA HDD (RAID5 + Hot Spare) and Rail Kit RP Rackmount NAS 8TB, 1U w/ 4x4TB SATA HDD (RAID5 + Hot Spare) and Rail Kit	\$2,500.00	1	\$2,500.00
		Subtotal:		\$17,875.42

Eventide Software		Price	Qty	Ext. Price
CE-SW-115021	Enhanced Reporting Package Enhanced Reporting Package	\$805.95	1	\$805.95
CE-SW-271109	Eventide SSL Enabler option Eventide SSL Enabler option	\$0.00	1	\$0.00
CE-INT-209029 ✓	NENA ANI/ALI CAD Spill Integration or SMDR NENA ANI/ALI CAD Spill Integration or SMDR	\$2,830.95	1	\$2,830.95
CE-SW-271083	MediaWorks PLUS: Concurrent Access for 8 Users	\$805.95	1	\$805.95
	Quality Factor			
CE-QF-271077	Quality Factor: 20 Agents (Requires MediaWorks PLUS)	\$2,025.00	1	\$2,025.00
CE-QF-271082	Quality Factor: add-on for 20 Agents	\$1,611.90	1	\$1,611.90
	PSAP Controller Integrations-Avtec			
	VoIP-TAIT(up to 80 talk paths) ,AVTEC(10 combined positions) , Vesta (10 combined positions)			
CE-INT-209157	Metadata Integration for Dispatch, RoIP, and Other Systems-AVTEC Metadata Integration for Dispatch, RoIP, and Other Systems	\$2,830.95	1	\$2,830.95
CE-VIN-271052	Internal IP Recorder with First 8 G.711 Channels	\$3,118.50	1	\$3,118.50
CE-VIN-271035	Add-on License Pack (Internal IP Recorder) with 8 Channel Licenses for G.711	\$1,417.50	12	\$17,010.00
	Tait integration items			
CE-INT-209214	Integration to P25 trunked system via ISSI Integration to P25 trunked system via ISSI	\$7,285.95	1	\$7,285.95
CE-INT-209270	P25 Encryption Key Management Option (non-OTAR) P25 Encryption Key Management Option (non-OTAR)	\$1,615.95	1	\$1,615.95
CE-DVS-1173-000	4-Concurrent Decoder Unit for P25, NXDN, DMR, and others	\$8,100.00	1	\$8,100.00
CE-INT-115015	Mandatory Remote Install Prep for P25 NON-DISCOUNTABLE Mandatory Remote Install Prep for ASTRO 25/AIS; NON-DISCOUNTABLE	\$3,500.00	1	\$3,500.00
Subtotal:				\$51,541.10

Professional Services		Price	Qty	Ext. Price
	Services cost is for both sites-MCSO and UCSO, assuming the installs will be done on the same trip			
CG-SVC-Implementation Pkg	Comprehensive installation package: includes all project management, installation, configuration, and testing, all travel time and expenses, and 1st year support (M-F 8am-5pm) Comprehensive installation package: includes all project management, installation, configuration, and testing, all travel time and expenses, and 1st year support (M-F 8am-5pm)	\$17,900.00	1	\$17,900.00
		Subtotal:		\$17,900.00

Eventide quote-Avtec and Tait recording SINGLE SITE* GSA Pricing

Quote Information:

Quote #: 010263
 Version: 1
 Delivery Date: 02/24/2020
 Expiration Date: 04/13/2020

Prepared for:

Umatilla County Sheriff's Office
 4700 NW Pioneer Pl
 Pendleton, OR 97801
 Kathy Lieuallen
 kathy.lieuallen@umatillacounty.net
 541-966-3608

Prepared by:

Goserco HQ
 Shaun Andrews
 480-964-8911 x 5117
 Fax 480-964-8912
 sandrews@goserco.com



Quote Summary		Amount
Centralized Eventide NexLog Hardware		\$17,875.42
Eventide Software		\$51,541.10
Professional Services		\$17,900.00
	Total	\$87,316.52

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Project Scope Detail

Comprehensive installation package: includes all project management, installation, configuration, and testing, all travel time and expenses, and 1st year support (M-F 8am-5pm)

Project Scope Detail

- Pre-installation build, configuration, and ground shipping to site
- Remote project management, planning, and documentation
- On-site system installation, configuration, and recording testing during business hours
- Deployment of search/playback/export client environment
- Configuration of network archival to customer-furnished network-attached storage
- Configuration of access security per customer-furnished information
- Configuration of NTP time synchronization, and system e-mail notifications
- End-user system administrator and supervisor client training
- All travel time and expenses included
- 1st year on-site warranty repair service, with unlimited remote support to M-F 8am-5pm

Statement of Work

Umatilla County Sheriff's Office

Communications Recording Solution Upgrade or Implementation

Prepared for: Umatilla County Sheriff's Office ("the customer")

Prepared by: Goserco, Inc. ("Goserco")

Project: Communications Recording Solution (Upgrade or Implementation)

Statement of Work (SOW) and Statement of Purpose

Goserco, Inc. is pleased to submit this statement of work to Umatilla County Sheriff's Office for services to deliver: the applicable installation, configuration, testing, training, and the relevant project management, for a new or upgrade communications recording solution. This document outlines, the services that Goserco, Inc. will provide, as well as those expected to be provided by Umatilla County Sheriff's Office, or its relevant vendors, in planning for and implementing this project. It may also describe specific services to be customized to your environment. Specifically, this SOW is only for the applicable installation, configuration, testing, training, and the relevant project management, for a communications recording solution.

In the event of overlap, any specific terms and conditions agreed to by Goserco by other device (contract, RFP response, or other written agreement) shall take precedence over this statement of work. With authorized signature by both parties, and in the absence of such an outside agreement, the terms and conditions specified in this statement of work shall apply, and constitute agreement to such terms and conditions by both parties.

Changes to this Statement of Work will be processed in accordance with the procedures described in "Appendix B. Project Change Control Procedure". A Change Authorization must be approved and accepted by both parties to initiate scope changes under this agreement. The investigation and the implementation of changes may result in modifications to any aspect of the project schedule, pricing/invoiced charges, and/or other terms of this agreement. Without signatures of acceptance, specific pricing (if any) in this Statement of Work expires 60 days following the date of its preparation.

Project Scope

The scope – the customized and detailed list of specific items that define what will be considered "in-scope" for this project, is written in a separate section that follows titled, "Project Scope Detail". The Project Scope Detail is considered part of this statement of work.

Assumptions

General

- The customer will provide a single point of contact that will act as the project owner and who will be the primary individual to sign off on the project phases at completion
- All work under this statement of work will occur Monday-Friday between the hours of 8:00 am and 5:00 pm; no installations, configuration, moves, site visits, or other related work will be scheduled over weekends, evenings, or Goserco, Inc.-declared holidays, without mutual agreement in advance from the Goserco, Inc. project manager and the customer project manager
- Goserco, Inc. and the customer will jointly create any project documentation, where customer involvement is required. The customer must approve the final installation schedule and final versions of project documentation to ensure it coincides with all expectations

- Goserco, Inc. and the customer will jointly create any special requirements for defining "project acceptance" in writing, and with mutual agreement to such requirements, those requirements will become part of a written cutover plan (or installation checklist)
- "Project acceptance" (via a signed installation service ticket or other written acknowledgement) should follow (within 24 hours) completion of the written project plan, and a successful support turnover call, and Goserco's delivery to the customer of "as-built" system configuration documentation

Premises Work

- The customer will be responsible for all carpentry or mechanical work not explicitly detailed in this proposal
- The customer location does not require the use of union labor
- The customer assumes all responsibility for compliance with local and federal laws and regulations as they relate to recording telephone, radio, and other electronic or audio conversations, as well as other electronic communications (including visual) such as desktop screen recording and application usage tracking, etc.
- Cabling or termination of telecom, Ethernet, or electrical supply wiring, is not included in this SOW. Additional information follows in the section titled, "Specific Technical and Other Provisions"
- Hours spent troubleshooting problems outside of the project scope of in this SOW will be billed at \$150 per hour (via remote access) or \$225 per hour (on-site). The project managers will be contacted and will approve any additional charges prior to execution of any work that could result in additional charges

Shipping Management and or Special Requirements

- In general, all shipments for this project will be via local delivery or "UPS Ground"
- Any expedited shipping charges that result from customer request or customer delay will be passed on to the customer at actual cost

Deposits, Invoicing, and Scheduling

- Order Deposit – Unless other contractual arrangements or quoted payment terms exist (within this proposal package), whether governmental or private sector, a deposit equal to 50% of all hardware and software is due at the time the order is placed, and required to begin implementation project management. Services are invoiced at project completion
- Invoicing – Invoices for equipment and software (or for remaining balance on any equipment and software) to be installed as part of this implementation, will be generated when the equipment and software is delivered to the customer site(s). Invoices for services will be generated at the completion of those services (based on either a specific project milestone invoicing schedule or at general "project acceptance")
- Payment - for all invoices is due with 30 days of invoice date (NET 30), and the customer may take a 2% discount (of invoice total) for any invoice paid within 10 days of invoice date (NET 10)
- Postponement/Project Schedule Delay - If the project schedule is postponed or delayed by the customer after any equipment has been ordered, the customer agrees to pay any balance due (less services not performed) within 30 days of the originally scheduled (a mutually agreed upon) installation date
- On-site Cancellation/Postponement Charges - If the installation is cancelled or postponed for reasons beyond the control of Goserco, Inc. once a technician is on-site, the cost of taking the technician out of service at \$150 per hour (for actual time out of service), and related travel expenses (at cost) will be passed on to the customer
- On-site Project Delay - If the project is unreasonably delayed while a technician is on-site for reasons such as, but not limited to: access to appropriate buildings or specific areas within buildings, lack of access to, or unavailability of assigned or appropriate customer personnel, delay due to a third party, waiting, etc. the cost of the technician being out of service at \$150 per hour (for actual time out of service), will be passed on to the customer

Goserco, Inc. Team Responsibilities

Pilot System

- If a pilot system is required (for multi-site installations only), it will be coordinated through the project planning process

Project Management

- The Goserco, Inc. project manager (or designated backup) will work with the customer for the life of the project. He or she will manage each phase of the project to include shipping, installation, training and all other contacts regarding this project
- The Goserco, Inc. project manager will handle escalation of problem solving within Goserco, Inc. internal teams as well as contacts within the Customer organization
- The Goserco, Inc. project manager should be the first point of contact for any project issue
- The Goserco, Inc. project manager will handle communication issues regarding equipment procurement and/or transportation within Goserco, Inc
- The Goserco, Inc. project manager will review all documentation
- The Goserco, Inc. project manager will maintain a project schedule and tasks list

Installation Services

- All services under this statement of work will occur between 8:00 a.m. and 5:00 p.m. local time, Monday through Friday, or on otherwise suitable days and times as mutually agreed to by the customer project manager and the Goserco, Inc. project manager
- All installation teams will consist of 1-2 Goserco, Inc. technicians
- Installation and training is for Eventide NexLog recording equipment and client software as quoted/described
- Each technician will bring appropriate tools to complete their assigned tasks
- Any issues that may delay, or prevent the completion of the installation, will be escalated to the Goserco, Inc. project manager for resolution. Every effort will be made to overcome any issues while the technician is on-site
- All work areas will be neat, and free of recording system installation materials and packaging prior to leaving the site
- Goserco, Inc. is not responsible for any pre-existing network conditions that prevent normal operation, or delay the installation process (i.e., network configuration, network viruses, domain restrictions, IP address assignments/changes, PBX configuration/changes, etc.

Training Services

- All services under this statement of work will occur between 8:00 a.m. and 5:00 p.m. local time, Monday through Friday, or on otherwise suitable days and times as mutually agreed to by the customer project manager and the Goserco, Inc. project manager
- Training content is dictated by the stated project scope
- Training scheduling will be mutually agreed upon by the customer and Goserco, Inc. project manager. Although the customer is responsible for coordination of classroom facilities (where applicable), scheduling and attendance of appropriate participants, and production of any printed materials (from electronic documentation provided by Goserco, Inc.), the Goserco, Inc. project manager will assist in the organization and planning with the customer project manager.

Goserco, Inc. Contacts

- Project Manager: TBA
- Backup Project Manager: TBA
- Lead Technician: TBA
- Account Rep: TBA
- Other technicians and personnel, as assigned: Office 480-964-8911 Option 1

Customer Responsibilities

General

The responsibilities listed in this section are in addition to those responsibilities specified in any Goserco, Inc. quoted sales terms and all services by the customer are to be provided at no charge to Goserco, Inc. Goserco, Inc.'s performance is predicated upon the following responsibilities being fulfilled by the customer

Project Management

Prior to the beginning any work in the project calendar or plan, the customer will designate a Project Manager to whom all Goserco, Inc. communications will be addressed and who has the authority to act for the customer within the terms of this agreement. The Customer's project manager will be the focal point for the following activities:

- Serve as the communications interface between Goserco, Inc. and all Customer departments participating in this project.
- Coordinate and ensure the provision of all required customer information (as needed for proper implementation) and delivery of requirements (hardware, technical support, and services) as needed to perform this Statement of Work. Answers and information should be provided within three working days of Goserco, Inc. request, unless the Customer and Goserco, Inc. mutually agree to an extended response time
- Assignment of personnel to the project to be on-site at the time of equipment delivery and installation for verification and acceptance. Goserco, Inc. will coordinate the schedule with the Customer Project Manager
- Help resolve and escalate as needed project issues and problems within the customer staff
- Administer Project Change Control in conjunction with the Goserco, Inc. Project Manager
- Receive, review, and maintain Goserco, Inc.-prepared documentation
- Accept responsibility for the security of all equipment shipped to the Customer's location(s)
- Arrange for any security clearances required for all Goserco, Inc. personnel
- Arrange for payment of deposits and invoices

Customer Contacts

- Project manager: TBA
- Customer telephony contact: TBA
- Customer 911 telephony contact: N/A
- Customer radio contact: TBA
- Customer I.T. servers/network contact: TBA
- Customer I.T. desktop contact: TBA
- Customer operations (site) contact: TBA

Specific Technical Services and Other Provisions

Equipment -Environment

- Customer will ensure adequate UPS power and power distribution for all servers to be installed
- Customer will ensure adequate rack mounting space and proper environmental control where any equipment is to be installed - standard 19" 4-post rack rail hardware is typically supplied with new systems purchased from Goserco, Inc., however in cases where the standard supplied rack rail hardware will not accommodate a proper installation, the customer will provide and install suitable rack shelving or other mounting hardware as may be required by local building/equipment installation codes
- Each server must be located within Ethernet standard distances of the switch it connects to, and have a minimum of two available ports for network access - one dedicated for network traffic (CTI connection, client connections, and CAS server upload), and one for IP recording capture (or spare)

Operating System and Anti-Virus Software

- For Windows-based systems only, Operating System Critical Updates are the responsibility of the customer for Microsoft Windows-based systems (Manufacturer -tested update levels will be provided by Goserco, Inc. on regular basis, as QA'd and released by the manufacturer – typically semi-monthly)
- Anti-virus software (and proper configuration thereof) for the server(s) are the responsibility of the customer and are required – note: there may be mandatory file extension type exclusions for Windows-based servers (including any that are virtualized).

Equipment Access and Remote Access

- Customer will ensure access to any locked facilities (i.e.: equipment rooms) so as to prevent a technician from experiencing any delays on-site while attempting to access an installation location
- The customer will provide uninterrupted remote access to all Goserco, Inc.-installed servers (and potentially relevant clients) during any period in which Goserco, Inc. provides installation or configuration services, technical support or maintenance/extended warranty services

Networking, Clients, and Desktop Installations

- All server systems will require network connectivity with static IP addresses, valid subnet, gateway, and DNS addresses, as well as an NTP
- Network administrative configuration of the recording servers is the responsibility of the customer – Note: there may be specific network environment requirements for the system(s) and it is advised that the customer check with Goserco, Inc. prior implementation of configuration or changes – e.g. Audiolog servers are typically required to be joined to the domain in a separate OU with no policies pushed (including any servers that are virtualized), and a domain Audiolog administrative user account with local administrator privilege on the Audiolog is required for application services. While Eventide servers are Linux-based, there may be specific required network configuration
- Any new client user PC's must meet the minimum requirements listed in the system documentation CD
- An appropriate customer network technician will be on-hand and available (on installation and testing days) to assist with installation and client software installation as needed, as well as produce client software load procedure documentation in conjunction with a Goserco, Inc. technician at the installation
- All network configuration required to produce a successful implementation is the responsibility of the customer, and will be provided to Goserco, Inc. free of charge. A successful implementation includes both server connectivity and client pc network connectivity and configuration. Additionally, it is the responsibility of the customer to provide and ensure LAN/WAN connectivity and configuration that will allow for proper client access from within, or off-site, if applicable (including firewall configuration where necessary)
- Customer will provide a list of client pc's, AD user names, actual user names, and a seating chart (to include desired channel-level security restrictions) if Goserco, Inc. is to perform any installation of client software and restrict access to the system on a per-user basis

Telephone/PBX, Radio System, and or IP Dispatch Console Integration and Requested Configuration Information

- For integrated recording of any telephone/PBX, digital radio, or IP dispatch console communications system, the customer will provide or otherwise arrange for purchase, installation, and configuration of all telephone/PBX, digital radio, and or IP dispatch console hardware and software (including any required licensing that may be necessary to support recording in the customer environment). The customer will provide or otherwise arrange for purchase, installation, and configuration of any and all related/required network infrastructure (such as switches, firewalls, communications circuits, etc.). The customer will provide or otherwise arrange for purchase of all telephone/PBX, digital radio, and or IP dispatch console configuration, testing, and troubleshooting services, as well as any required network configuration (including SPAN ports if required), testing, and troubleshooting necessary to establish or support proper recording connectivity and communications to the telephone/PBX, digital radio, and or IP dispatch consoles, and the customer network
- Customer will provide a complete list of requested telephone/PBX, digital radio, and or IP dispatch console information: including, but not limited to, hardware and software versions, IP addresses, protocols, etc. as well as details that may be needed to ensure a successful integration and proper recording such as: agents, extensions,

device identifying information, channels, talk groups, and frequency ID's and or names, etc.

Wiring

Traditional Device Monitoring, and Other Wiring Notes

- In general, Goserco, Inc. will provide a demarcation point (typically 1 or more 66 blocks) and cable connection from this demarcation point to the recorder(s). The customer is responsible to provide feed wiring for any and all audio sources to be recorded, and cross-connect to the provided demarcation point
- For direct digital station tapping, the customer is responsible to provide feed wiring for any extension to be recorded. This is typically accomplished (for supported handset models), by passing the cross-connect wiring from the designated PBX output pair, through the provided recording demarcation point (punch without cut/termination), and on to the designated premise wiring/jack pair for the phone to be recorded. Goserco will re-cross connect existing phones so that they pass through the recording demark in cases where the customer can identify all phones to be recorded (e.g. produce a list of devices required to be recorded) and identify and mark existing extension punch down locations for at least one side of the existing cross connects of phones to be recorded (PBX port pair, or premise wiring pair)
- For analog recording (full-time or record-on-demand) of digital or VoIP phones via logger patch, analog feed wiring in the form of a CAT5 cable home run from within 5' of phone (terminated as an RJ11), to recorder demarcation block (non-terminated) is to be provided to Goserco, Inc. at no charge for each phone to be recorded. Goserco, Inc. will typically provide and install the required analog logger patches – note: a standard 110V AC power outlet within 5' of the phone is also required
- Intrado/Positron: For analog recording of LIFELINE100 and VIPER systems, CCB/SONIC analog feed wiring for position audio and E911 CAMA trunks (if applicable) is to be provided to Goserco, Inc. at no charge. If ANI/ALI integration is included, a standard DB9M serial connector (providing standard CDR from the Viper system) is required, and will be provided to Goserco, Inc. at no charge.
- Airbus/Cassidian: For analog recording of VESTA and systems, ACU/SAM analog feed wiring for position audio and E911 CAMA trunks (if applicable) is to be provided to Goserco, Inc. at no charge. If ANI/ALI integration is included, a standard DB9M serial connector (providing the ANI/ALI CAD spill) is required, and will be provided to Goserco, Inc. at no charge.
- For analog recording of radio, the customer is responsible to provide feed wiring that provides combined transmit/receive audio for any channel, frequency, or console to be recorded to Goserco, Inc. at no charge
- Signal strength (when audio is present) for analog VOX recording is typically optimal for recording in a range of -10dBm to 0dBm

Pricing

Pricing Per Quotation

Pricing for the services listed in this statement of work is as "a fixed amount, complete package".

APPENDIX A - Deliverable Guidelines

Status Reports

Purpose: The Goserco, Inc. project manager will typically provide weekly project plans or status reports via e-mail, advising the customer project team of the progress and status of Goserco, Inc. related activities. The report will outline and describe the status of tasks worked on during that period and document significant accomplishments, milestones, and problems identified

Content: The report may consist of the following, as appropriate for the project:

- A regularly updated project schedule, noting key events, planned travel, and training schedules

- Activities performed during the week/month
- Activities planned for the next week/month
- Issues or concerns about activities, which occurred in the previous week/month
- Recommendations relating to problems or issues
- Any other items that Goserco, Inc. reasonably anticipates may have an effect on the schedule or otherwise materially impact on the project
- Billing information if needed
- Project change control summary (See "Appendix B. Project Change Control Procedures" in Appendix B for details.)

Installation Checklist/Cutover Plan (if applicable)

Purpose: An installation checklist/cutover plan document will provide a detailed plan for cutover and contingency planning and or back-out procedures for the installation services. The installation checklist/cutover plan document will also provide a brief outline/timeline of expected activities for on-site time, and will require customer approval prior to installation. The combination of a completed customer-approved installation checklist and a completed service ticket by the installing technician will be presented to the customer for signature, and customer signature will constitute project acceptance. Minor exceptions, deviations, and other changes noted in the installation checklist shall not delay project acceptance if follow-up support or resolution has been initiated and communicated in writing, and such deviations do not materially impact the primary use and functions of the deployed system(s).

Copies of All System Software and Documentation

One copy of all system software and documentation will be provided for each site. In most cases documentation is provided in .PDF format on CD or DVD. Customers are responsible for the safe-keeping of software and documentation

Other Project Documentation

Other project documentation will be delivered as deemed beneficial to the project and may include such items as: specific technical documentation, specific project planning documentation, and specific site-specific configuration details documentation

Administrator and End-User Training

System administrator and end-user training sessions will be scheduled and provided, as dictated by the scope of the project. A training plan that details the training content, formats, and relevant audience(s) will be provided prior to training

APPENDIX B - Project Change Control

Procedures

The following provides a detailed process to follow if a change to the scope or directly from the Customer to this Statement of Work is required:

A Project Change Request (PCR) will be the vehicle for communicating change (to be completed by Goserco, Inc. at customer or Goserco, Inc. request)

- The Project Change Request must describe the rationale for the change and the affect the change will have on the project
- The Customer and Goserco, Inc. Project Managers will review the proposed change and approve it or revise it as required. Goserco, Inc. will specify any charges for such change. If the Customer Project Manager authorizes the change, in writing, this constitutes approval for the change charge(s). Goserco, Inc. will invoice the Customer for any such charges. The Customer will be responsible for the affect that the change will have on price, schedule, and other terms and conditions of the Agreement

- A written Project Change Request must be signed by the Customer and Goserco, Inc. to authorize implementation for the changes

APPENDIX C – Legal Agreements

Invoices and Payment

Unless otherwise specified in a Sales or Services Agreement or other contract, you agree to pay Goserco, Inc. the Purchase Price for Products and/or Services and the license fee(s) for Licensed Software, less any deposit paid previously, within thirty (30) days of the delivery of any Products or Licensed Software and/or the provision of any Service. You also agree to pay Goserco, Inc. amounts equal to any applicable sales, use, property, value-added, or any other taxes, except income tax, resulting from any transaction under this Agreement or any Sales or Services Agreements. Any applicable tax will be based on those taxes imposed by the taxing authorities in the jurisdiction to which you request the Products or Licensed Software delivered or in which Services are performed. Unless otherwise agreed and indicated on documentation provided by Goserco, Inc. to you, such as an invoice, or otherwise provided herein, you will pay all shipping costs for Equipment, Product or Licensed Software you purchase from Goserco, Inc. In the event you dispute any amount on an invoice, you must provide written notification of the dispute to Goserco, Inc. within ten (10) days after you receive the disputed invoice. Goserco, Inc. agrees to provide supporting documentation concerning any disputed amount or invoice within ten (10) days after written notification of the dispute to Goserco, Inc. Both parties agree to use their best efforts to resolve such dispute within thirty (30) days after you provide written notification of the dispute. You shall have no obligation during the thirty (30) day period specified above to pay any amount that you reasonably dispute hereunder, but you agree to pay the undisputed portion of the invoice.

Shipping; Risk of Loss

All risk of loss or damage to the Products shall be the responsibility of the party upon whose premises the Products are located at the time of such loss or damage. In the event the loss or damage occurs during shipping or delivery, the party in charge of arranging for such shipping or delivery shall bear the responsibility for the loss or damage. You agree, upon delivery of Equipment or Products, and prior to the transfer of title and/or license rights to you, to insure such Equipment or Products with a conventional commercial insurance policy sufficient to protect Goserco, Inc.'s interest in such Equipment or Products and to provide Goserco, Inc. evidence of such insurance upon its reasonable request.

Non-Solicitation

Each party recognizes that the other party's employees are critical to the business operations of the other party. For the term of this Agreement and for six (6) months after its termination, each party agrees that it and any parent company, subsidiary, partner, limited partner, joint venture, or any entity related in any manner to it by common ownership ("Related Entities"), will not employ, hire, or compensate in any manner or capacity, including as an employee or independent contractor ("Employ") any employee of the other party that it was introduced to by, and who was directly connected with, such party's performance under this agreement. Each party further agrees not to employ any former employee of the other party unless the employer-employee relationship has been terminated for not less than one hundred eighty (180) days. In the event of breach of this provision by a party or any Related Entities, such party shall be liable to the other party for the principal sum of Twenty Five Thousand and No/100 Dollars (\$25,000.00) as liquidated damages, and not as a penalty for said breach.

Confidentiality

All documentation and information which are either designated as confidential or proprietary or would reasonably be considered to be confidential or proprietary, including without limitation, drawings, listings, techniques, algorithms, processes and technical and marketing information, business data and employee information which are transferred between the parties in connection with this agreement ("Proprietary Information") (other than documentation and information intended for general distribution to third parties) shall be held in strict confidence by the parties, and shall not be disclosed or used in any fashion other than pursuant to the terms of this agreement without the other party's prior written consent. Each party's proprietary information and all other items related thereto, including, without limitation, programs, methods of processing, specific design

and structure of individual programs and their interaction, and the unique programming techniques employed therein, and all enhancements, modifications, updates, and derivative works thereof are and shall remain the sole and exclusive property of such party and shall not be sold, revealed, used, disclosed, transmitted or otherwise communicated, directly or indirectly, by the other party except as expressly provided for in this Agreement. Each party agrees to protect the others' proprietary Information with the same standard of care and procedures that it uses to protect its own trade secrets and Proprietary Information of a confidential nature.

Force Majeure

Neither party shall be deemed to be in default or to have breached any provision of this Agreement as a result of any delay, failure in performance or interruption of service resulting directly or indirectly from acts due to events of nature, acts of civil or military authorities, civil disturbances, wars, strikes or other labor disputes, fires, transportation contingencies, laws, regulations, acts or orders of any government or agency or officials thereof, other catastrophes or any other similar occurrences beyond such party's reasonable control. In every case, the delay or failure in performance or interruption of service must be without fault or negligence of the party claiming excusable delay and the party claiming excusable delay must promptly notify the other party of such delay. Performance time under this Agreement shall be considered extended for a period of time equivalent to the time lost because of any delay, which is excusable under this paragraph, provided, however, that if any such delay continues for a period of more than sixty (60) days, the party not claiming excusable delay shall have the option of terminating the order or service upon written notice to the party claiming excusable delay.

APPENDIX D - Signatures**Umatilla County Sheriff's Office**

Communications Recording Solution Upgrade or Implementation

Document prepared for signature on February 24, 2020

We, the undersigned representatives of Umatilla County Sheriff's Office and Goserco, Inc. have read and understand this statement of work and the details contained herein. We agree to this Statement of Work as attached, the services to be provided as detailed in project scope detail, as well as the terms, conditions, specific responsibilities, provisions, and appendices:

Umatilla County Sheriff's Office**Goserco, Inc.**

Signature of authorized customer representative

Signature of authorized Goserco, Inc. representative

Printed Name

Printed Name

Title

Title

Date: (MM/DD/YYYY)

Date: (MM/DD/YYYY)

\$!!



**REQUEST FOR QUOTES
FOR THE
ACQUISITION OF A RECORDING SYSTEM FOR
COMMUNICATIONS CENTERS AT UMATILLA COUNTY
AND MORROW COUNTY**



Issue Date: February 4, 2020

Due Date: February 25, 2020

Submitted by Exacom Inc.,

National Sales Manager
Bill Harris

Bill.Harris@exacom.com

Cell: 630-921-2964

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ATTACHMENTS:

EARS Remote Mobile Logging Recorder Datasheet

Hindsight 4 Multi-Media Recorder Datasheet

Installation Process and Expectations

Q-2020-EXA-0231 Umatilla_Morrow County OR Recorder Quote 02242020.pdf

EXACOM Web Site; www.EXACOM.com



EXACOM, Inc. Corporate Summary

EXACOM, Inc., was founded in 1986 for the purpose of providing telecommunication technology research and product development services. Since then, EXACOM has grown to become a leading manufacturer of microprocessor-based telecommunications products and systems with focus on Mission Critical Multimedia Recording Systems for Public Safety, Homeland Security, Department of Defense, Utilities, Transportation and Commercial applications. EXACOM is actively engaged as a solutions provider in support of APCO-P25 and NENA NG911 i3 initiatives. EXACOM has been an Employee Owned Company since 2014 and is headquartered in Concord, New Hampshire, USA.

EXACOM™, HINDSIGHT™, EARS™ and ExaCare™ are trademarks of EXACOM, Inc.

In the Digital Multi-Media Recording system product area EXACOM has supplied several hundred recording systems to Police, Fire, 911, EMS, Military and other federal, state and local agencies. This is a sample of our North American recorder projects:

- County of Fairfax, VA
- Sarasota County, FL
- Roosevelt County, MT
- Hayward, CA
- Idaho National Laboratory
- National Geospatial Intelligence Agency
- NASA Goddard Space Center
- Florida Statewide Department of Law Enforcement Program
- City and County of Honolulu, HI
- Nevada Statewide D.O.T. and Highway Patrol Program
- Pentagon Force Protection
- LCRA and Affiliated remote locations



- City of Aurora, CO
- National Capitol Region, Washington DC
- City of Chicago, OEMC (Radio, 911 and 311)
- City of Irving, TX
- New Hampshire Statewide State Police
- New Hampshire 911 Primary and Backup Centers
- Portsmouth NH Joint Police/Fire Primary and Backup Center
- Fort Leavenworth - P25 Recording
- More ... (We have shipped thousands of channels of IRR and Logging Recorders over the past 20 Years)

EXACOM has regional personnel based in Dover, DE, Chicago, IL, Dallas, TX, Chico, CA, Melbourne, FL, Tampa, FL, Wilmington, NC, and Montreal, Canada.

The EXACOM corporate culture is one of high intensity and responsiveness with an ongoing commitment to meeting the needs of our customers through our vision of "Automating Communications Today for Tomorrow".

Please visit www.EXACOM.com for more information on the EXACOM corporation.

EXACOM Project Experience:

EXACOM has been supporting Public Safety and Government Mission critical communications recording projects since our inception in 1986, with a deep commitment to seamlessly working with the project/contractor personnel and customers to provide Best In Class products as well as support and customer service. Large deployments of note: Florida SLERS/FHP, State of Maine, National Capital Region, LCRA in TX with many shared public safety entities, City of Chicago, City of Honolulu, HI, City of Aurora, CO, Salt River, U.S. DoD – Army, Marines, Airforce, Navy, etc., U.S. Department of Energy. Both the Honolulu and LCRA projects have complex, distributed topologies that allows for all radio recordings

Page 4



from the radio systems to be shared with other public safety entities as they are shared users of the trunked radio systems. Please see reference information details for further details.

Project Sales Contact:

Bill Harris

EXACOM, Inc.

Chicago, IL 60614

Phone: 630-921-2964

Fax: 603-228-0254

Design Project Technical Contact:

Mark Woody

EXACOM, Inc.

99 Airport Road

Concord, NH 03301

Phone: 603-228-0706 x529

Fax: 603-228-0254

EXACOM Project Team and Responsibilities

- Project Manager: Project management and team coordination responsibilities for all project personnel
 - Technical Support Manager: Coordinating all support for implementation and any necessary follow up
 - Regional Support Specialists: On-site technical resource for local installation and follow up support
 - Training Manager: Delivering end user training
 - Project Engineer: Responsible for system design and monitoring/approving any and all changes as well as an escalation resource for the deployment process and technical support
 - Production: Production Manager and Production Technician will install all EXACOM software, recording interface cards on to customer supplied hardware at the EXACOM manufacturing facility and will ship the completed systems to the appropriate customer locations
- * Product Management, Sales Management and Executive oversight (President and Director of Operations will be participating and monitoring the progress of this project.

Team Participation and Collaboration:

The EXACOM team internally will be working through and supporting the Project Manager to provide support of all major disciplines from the company: Technical Support, Engineering, Sales, Production and Executive. The EXACOM team will be reviewing and participating all aspects and milestones of the project from beginning to end, commissioning to acceptance. EXACOM internal change management and governance process will be utilized throughout the project and will flow out through the Project Manager to support the customer processes in a collaborative way. The Project Manager will document all EXACOM processes to be provided to the customer as well as track all requests, changes, action items for the EXACOM team.

EXACOM Proposed System Overview and Solution:

- 1) A full description and schematic layout of the proposed equipment including information and detail of all proposed software.
 - a. Customer is requesting multi-media recording platforms that consist of a primary server at the Umatilla County site; UCSO at 4700 NW Pioneer Place, Pendleton, OR 97801, which will have the ability of connecting and access from and the Morrow County site; MCSO at 325 Willowview Dr, Heppner, OR 97836.
 - b. Site 1; UCSO; will record 44 Tait Trunked AES encrypted P25/Phase 2 simultaneous radio talk paths (that has been encrypted with 256 bit AES encryption. The encrypted audio will be P25 Phase 2), 34 (20 from UCSO + 14 from MCSO) conventional radio talk paths and 10 console positions (6 positions from UCSO and 4 positions from MCSO) via the Avtec Scout. The UCSO will also record 12 Analog phone lines (6-911 trunk lines, 4 PBX & 2 dedicated lines).
 - c. Site 2; MCSO; There will be a 16-channel recorder located at MCSO which will locally record 12 Analog Phone lines (4-911 trunk lines & 8 dedicated lines).
 - d. Both sites will be provisioned with an ANI/ALI serial interface card.
 - e. The EXACOM recorder / server located at UCSO will be the primary point of interface for all user interaction, including two licenses of QA; Quality Assurance.

EXACOM RFQ Responses:

- 2) The system shall have the capability to record multiple types of input. Radio traffic and all associated channels, phone traffic including analog and VOIP. System must have a recorder retrieval interface that is capable of:
 - a. Search by date, time, duration, ANI/ALI, flags or user defined fields.
 - b. Play multiple recording synchronization, redactions and duplication and save in multiple formats
 - c. Dashboards
 - d. Real Time Monitoring
 - e. Reporting on any data set that is being recorded, ability to schedule/send reports
 - f. RESPONSE: The EXACOM Hindsight H4 recording platform will have the capability to perform all the above functions and features. See attached EXACOM web site and Hindsight H4 product guide PDF. EXACOM is also prepared to demonstrate these capabilities via a WEB meeting where your supervisors and end users can see the platform in a production mode.

- 3) Must have centralized management with robust security controls:
 - a. Control User Access
 - b. Administrative control from any workstation
 - c. Audit log for any interaction
 - d. Agency defined privileges and access
 - e. RESPONSE: The EXACOM Hindsight H4 recording platform will have the capability to perform all the above functions and features. See attached EXACOM web site and Hindsight H4 product guide PDFs. EXACOM is also prepared to demonstrate these capabilities via a WEB meeting where your supervisors and end users can see the platform in a production mode.

- 4) Must have a Quality Dispatcher Evaluation:
 - a. Agency defined grading criteria with customization
 - b. Agency Custom reports and scoring data
 - c. Agency Random call evaluation selection
 - d. RESPONSE: The EXACOM Hindsight H4 recording platform will have the capability to perform all the above functions and features. See attached EXACOM web site and Hindsight H4 product PDFs. EXACOM is also prepared to demonstrate these capabilities via a WEB meeting where your supervisors and end users can see the platform in a production mode.

- 5) Must be capable of segregating each agency separate from the other within the same system: Umatilla & Morrow County Communications
 - a. Response: The EXACOM Hindsight H4 recording platform has the capability to segregate systems, users, departments and administrators.

- 6) IN ADDITION TO THE ABOVE RFQ QUESTIONS, THE EXACOM HINDSIGHT RECORDING PLATFORM CAN ALSO ADDRESS THE FOLLOWING IMPORTANT CAPABILITIES:

- 7) The system will be capable of using VPN technology for troubleshooting and system upgrades.
 - a. The EXACOM is windows and can perform troubleshooting via a VPN connection provided it is provided / available via the client.

- 8) A detailed plan of action will be provided to install the equipment and software, including a coordinated cut over to the new system via detailed SOW; scope of work.

EXACOM's installation process includes a details SOW that will outline the project start to finish. The Project Manager will generate this and get the customers' acceptance of the steps before the installation begins. A sample of this plan timeline is included in attachment; Installation Process and Expectations.

- a. .
- 9) Recommended training for administration and end users.
- a. EXACOM will provide administration and end user training at the time of system turnover which would be one class for up to 10 students. If more advanced training is required, we will work with you to identify the curriculum, number of individuals, number of classes required and associated costs.
- 10) Below are additional benefits, values and features of the EXACOM Hindsight recording platform that you may not be aware of:
- i. Multi-Media Recording: Your communications, systems, and staff are widespread; shouldn't you have a recording system that works that way too? Our recording solution leverages a modular infrastructure to allow you to record and access recordings anywhere. You can also secure/allow access by user, team, department, or agency.
 - ii. Quality Assurance; QA; the need for mission critical call centers to evaluate dispatcher skills, on-call knowledge, process/procedure protocols, training, coaching / mentoring, etc. is handled with EXACOM's QA optional software. We build score sheets that are specific to your needs using our powerful form builder. Score sheets can be created from scratch or copied based on an existing sheet, and they are editable at any time. Questions and responses can both be weighted. Quickly generate reports on Evaluation History, Agents, and Assessors within the same interface. Information can easily be saved in a variety of formats, emailed, or exported into Excel to perform custom analytics. Call-taking agents can be organized into Departments, Groups, and Users so that you can create a group structure that reflects your organization. Agencies can be set up with multiple departments, with different score sheets assigned to different agencies. Create/edit scoresheets, review records/calls and agent screen activity, score call-takers, and generate reports all within the main window. Our Quality Assurance module does not rely on additional software installations, extensions, or windows.
 - iii. The need to monitor recordings on mobile command vehicles, SWAT trucks, small / external communication posts, emergency response aircraft and/or marine vessels are collected and managed by EXACOM's EARs unit. A small

- device / footprint that collect these recordings for review at the same location, WiFi streamed back to a central location, downloaded onto a memory device (i.e. USB) or for immediate review on a smart device is critical in today's ever mobile society. See attached EARs product guide for more details.
- iv. The EXACOM Hindsight recording platform has the fastest and most flexible ways to search and filter for recordings, using one of our 14 different methods. Dispatcher can use chain, repeat, and variable speed for seamless examination. Tag records for easy grouping. Bookmark records by timestamp to come back to later. Export, download, save, and email records quickly. Redact sensitive information, without compromising the integrity of recordings. Quickly access and replay current/recent activity across all channels, system wide. Unlike some other loggers, our Instant Recall features are built right into our main software window. Recordings are automatically backed up to a secondary storage location. Real-time fault monitoring alerts you if something goes wrong. Recorders can be set up in redundant or geo-diverse redundant configurations for 24/7/365 up-time.
 - v. EXACOM provides a Geo-Location Mapping feature for incoming calls with longitude and latitude coordinates. Geo - Mapping allows dispatcher to see the location of the calls geospatially and filtering for specific calls in each geospatial area. It can also be used to show a heatmap of recordings showing concentrations of traffic. Bing, Google Maps, and ESRI are supported providers for mapping allowing you to leverage what you already have.
 - vi. ExaCare is EXACOM's industry-leading annual service and support offering that provides product warranty, software assurance, and 7/24/365 service. ExaCare acts as protection for your mission-critical applications to ensure they're never at risk. We work to mitigate downstream issues to maximize up-time. Because of our strict security procedures, ExaCare is the ONLY way we can support and maintain your systems. Easily create a ticket or check status with our cloud-based/online ticketing support portal. Talk to highly trained Tier 1, 2 & 3 support & field techs, located throughout North America. Protect your hardware with any applicable warranties. Enjoy our 98% Customer Satisfaction support level.
- 11) Special abilities of the proposed system which will provide you with a better recording system for Public Safety and your mission critical operations.
- a. EXACOM is an industry leading recording platform due to the following product / company differentiators:

- i. EXACOM is a member of the national NG911 committee which keeps us actively aware of changes in recording standards and prepared for future product enhancements to stay abreast of mission critical requirements
- ii. EXACOM has a deployed base of thousands of customers ranging from a small 4 channel analog office to the entire City of Chicago, IL. Our depth of knowledge to plan, design and install these wide-ranging configurations gives EXACOM the unique expertise to be very successful with all our customer nuances.
- iii. Our unique Distributed Recording infrastructure allows you to record nearly every kind of data at any location. Record at your central location, remote locations, and even in command vehicles, so that nothing gets missed. And best of all, every piece of data can get centralized into a single database. EXACOM supports physical, hosted and virtual Logging Recorder platform. For IT-intensive customers building out Virtual environments, this option provides the desired flexibility, scalability, control, and cost advantages. New technology ensures organizations are cloud-ready
- iv. EXACOM leads the way in building solid integration partners in the communications industry. We capture more metadata with every recording that takes place, compliments of our tight integrations. We spot communications issues upstream, before they affect your systems. We work directly with integrators to solve issues on your behalf.
- v. The HindSight™4 audio studio allows for detailed audio review and redaction to recording files prior to distribution. The studio will allow users to load recordings into the Studio, make redactions, save the new recording and how to securely share the recording with vital members of your team and/or investigation units.

12) How does EXACOM handle upgrades to the software, what additional charges might you incur and are they covered by the annual maintenance plan.

- a. All updates and minor upgrades are included with ExaCare; EXACOM's annual maintenance program. Major releases of software will have a discounted cost for customers under ExaCare. Any software updates are coordinated with end users to ensure controlled deployments with no unexpected impacts to recordings or users.

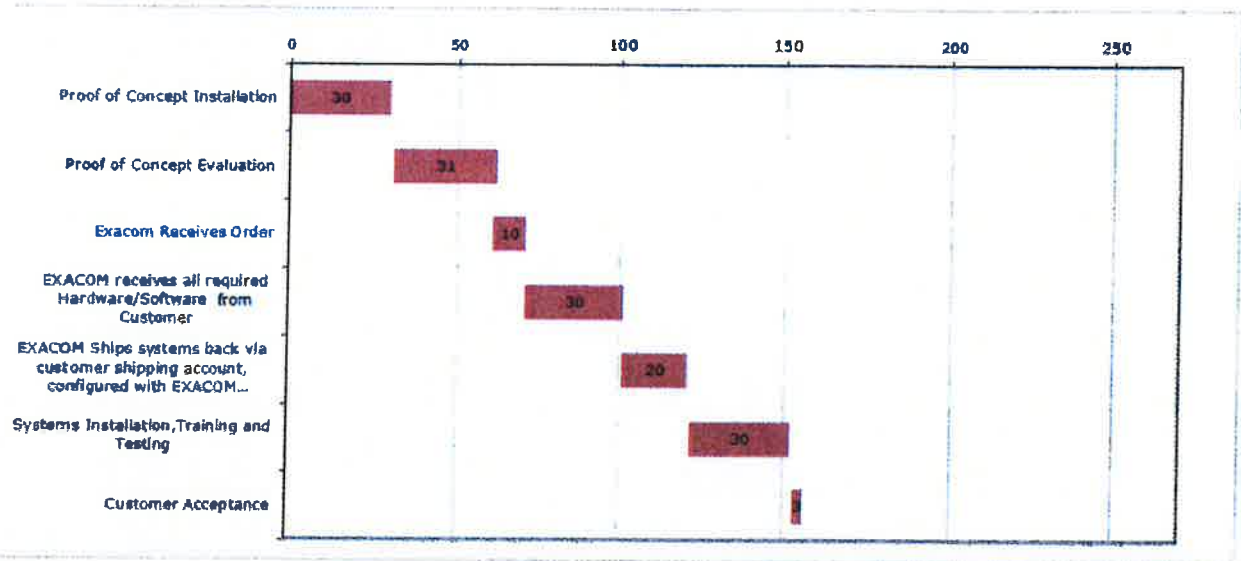
13) Software upgrades including the number and types of upgrades to the system.

- a. Software updates for the various components in the recording solution each have their own lifecycle and update scheme. The base components of all recorders typically have 1 to 4 releases per year. The most updated/upgraded component is the client software for searching and access to recordings. These range from feature additions to bug fixes.

EXACOM Samples of Planning Deliverables

Estimates based on Calendar Days

Event / Name	Start	Duration	Expected Month
Proof of Concept Installation	0	30	March
Proof of Concept Evaluation	31	31	April
Exacom Receives Order	61	10	May
EXACOM receives all required Hardware/Software from Customer	71	30	May
EXACOM Ships systems back via customer shipping account, configured with EXACOM elements to Customer	101	20	June
Systems Installation, Training and Testing	122	30	July
Customer Acceptance	153	3	August



ALSO see attachment; Installation Process and Expectations PDF.



Customer References:

Robert Greer

City of Aurora
Senior Business Systems Coordinator
Information Technology

Aurora, CO Police Department

Ofc: 303-917-8243

rgreer@auroragov.org

Leonard Spomer

Denver International Airport

IT Manager / RF Systems

Ofc: 303-342-2879

leonard.spomer@flydenver.com

Thalia Burns

City and County of Honolulu

Police Communications Supervisor

808-723-3116

tburns@honolulu.gov



EXACOM Pricing:

See attached EXACOM pricing summary which include the following RFQ provisions designated by the Umatilla and Morrow County RFQ:

Pricing must be based on a contract awarded through another government procurement process, including other counties and agencies.

Warranty/Maintenance:

Pricing must include one-year maintenance with option for year 2-5.

Installation:

Pricing must include complete install of the system.

Training:

Pricing must include training for both Administration and end users.

Indemnification:

The proposer will be expected to indemnify and hold harmless the government agencies from any claims arising out of use of the system by the agencies.

Quotes Due: February 25, 2020

RESPONSE: See EXACOM's pricing submission attachment labelled:

Q-2020-EXA-0231 Umatilla_Morrow County OR Recorder Quote 02242020.pdf

QUOTATION

Quote No: Q-2020-EXA-0231

Date: 2/24/2020

**"Hindsight H4" Fault-Tolerant Digital Logging Recorder System
For: Umatilla Morrow Radio & Data District**

Purchaser: Kathy Lieuallen
Captain/911 Manager
Umatilla Morrow Radio & Data District
4700 NW Pioneer Place | Pendleton, OR 97801
kathy.lieuallen@umatillacounty.net
Tel: 541.966.3608

Exacom Customer: Kathy Lieuallen
Captain/911 Manager
Umatilla Morrow Radio & Data District
4700 NW Pioneer Place | Pendleton, OR 97801
kathy.lieuallen@umatillacounty.net
Tel: 541.966.3608

End Customer:

Customer Requirements:

Customer is requesting multi-media recording platforms that consist of a primary server at the Umatilla County site; UCSO at 4700 NW Pioneer Place, Pendleton, OR 97801, which will have the ability of connecting and access from and the Morrow County site; MCSO at 325 Willowview Dr, Heppner, OR 97836.

Site 1; UCSO; will record 44 Tait Trunked AES encrypted P25/Phase 2 simultaneous radio talk paths (that has been encrypted with 256 bit AES encryption. The encrypted audio will be P25 Phase 2), 34 (20 from UCSO + 14 from MCSO) conventional radio talk paths and 10 console positions (6 positions from UCSO and 4 positions from MCSO) via the Avtec Scout. The UCSO will also record 12 Analog phone lines (6-911 trunk lines, 4 PBX & 2 dedicated lines).

Site 2; MCSO; There will be a 16 channel recorder located at MCSO which will locally record 12 Analog Phone lines (4-911 trunk lines & 8 dedicated lines).

Both sites will be provisioned with an ANI/ALI serial interface card.

The EXACOM recorder / server located at UCSO will be the primary point of interface for all user interaction, including two licenses of QA; Quality Assurance.

This quote assumes all wiring and network connectivity will be delivered to the recorder by the customer.

EXACOM Proposed Solution (Site 1; UCSO):

Qty	Part No:	Model No:	Description	Unit Price	Qty Sub-Total
1	9000101-02	HSX-601	HindSight 600 Series Multi Media Recording Platform - Dual Proc (includes HindSight Core Software, Dual Processor, 16GB RAM, 4-1TB Drives - 3TB RAID 5, Dual Hot Swap Pwr Sply, Windows Server 2019, Microsoft SQL Server 2019 Std, D/DVD/KB/Mouse, 19" Monitor w/ Spkrs)	\$ 18,800.00	\$ 18,800.00
1	9000512	HS-LX-BU3	HindSight 300/600 series Storage Backup (NAS) Solution w/ HS Backup Software - 3TB RAID 5	\$ 6,995.00	\$ 6,995.00
2	9000320	HSX-MO	HSX/60X 8GB Memory Upgrade	\$ 780.00	\$ 1,560.00
1	9000352	HSX-R10A	RAID 10 OS/SQL Performance Package	\$ 1,995.00	\$ 1,995.00
1	9000701	HS-Analog-16	HindSight 16-Channel Analog Card	\$ 5,000.00	\$ 5,000.00
1	9000710	HS-Q-Nic	Quad NIC	\$ 735.00	\$ 735.00
1	9000712	HS-D-Serial	Dual Serial Card	\$ 125.00	\$ 125.00
1	9002200	HS-I-ANI-ALI	HindSight ANI/ALI Serial Interface Card	\$ 2,495.00	\$ 2,495.00
1	9002216	HS-I-Avtec	HindSight Avtec Scout Console System Integration	\$ 4,995.00	\$ 4,995.00
1	9002236	HS-I-T-P25-2	HindSight Tait P25 Interface Module - Phase 2	\$ 29,995.00	\$ 29,995.00
88	9002602	HS-P25CL	HindSight Single-Channel P25-RoIP License	\$ 600.00	\$ 52,800.00
16	9002600	HS-AD-CL	HindSight Single-Channel A/D SW License (e/w 4 spare)	\$ 250.00	\$ 4,000.00
1	9002001	HS-QA	HindSight Quality Assurance SW Package	\$ 9,995.00	\$ 9,995.00
2	9002415	HS-H4-QAA	HindSight H4 Quality Assurance Per Seat Assessor License	\$ 395.00	\$ 790.00
1	9002238	HS-I-E-T-P25-1	HindSight AES Encryption for Tait	\$ 19,995.00	\$ 19,995.00
10	9002412	HS-CUL	HindSight Concurrent User Client License	\$ 695.00	\$ 6,950.00
1	9002288	ExaHealth	HINDSIGHT health and monitoring service. Supports SNMP and Email notifications.	Included	\$ -

1	9002289	ExaBackup	Backup software for HINDSIGHT.	Included	\$ -
				Equipment List Price	\$167,225.00
				Government Discount:	(\$41,806.25)
				Equipment Sub-Total:	\$125,418.75
				Installation, Configuration and Training:	\$6,500.00
1	9004000	HS-SUP-E	HW/SW Warranty/Service Year 1 (Remote support - Essentials):		\$21,739.25
				Ext-Warranty HW & SW Support -per year for years 2-6 automatically renewable at annual rate of:	\$21,739.25
				Solution Total:	\$153,658.00

EXACOM Proposed Solution (Site 2; MCSO):

Qty	Part No:	Model No:	Description	Unit Price	Qty Sub-Total
1	9000201-01	HSA-LT-16	HindSight LT Series 16-Ch Analog Bundle (includes HindSight Core Software, 4GB RAM, Windows 10 Enterprise, Microsoft SQL Server 2019 Std, CD/DVD/KB/Mouse)	\$ 10,000.00	\$ 10,000.00
1	9000512	HS-LX-BU3	HindSight 300/600 series Storage Backup (NAS) Solution w/ HS Backup Software - 3TB RAID 5	\$ 6,995.00	\$ 6,995.00
1	9000709	HS-D-Nic	Dual NIC Card	\$ 390.00	\$ 390.00
1	9000712	HS-D-Serial	Dual Serial Card	\$ 125.00	\$ 125.00
1	9002200	HS-I-ANI-ALI	HindSight ANI/ALI Serial Interface	\$ 2,495.00	\$ 2,495.00
3	9002413	HS-CUL-Lite	HindSight Lite Concurrent User Client License	\$ 395.00	\$ 1,185.00
1	9002288	ExaHealth	HINDSIGHT health and monitoring service. Supports SNMP and Email notifications.	Included	\$ -
1	9002289	ExaBackup	Backup software for HINDSIGHT.	Included	\$ -
				Equipment List Price	\$21,190.00
				Government Discount:	(\$5,297.50)
				Equipment Sub-Total:	\$15,892.50
				Installation, Configuration and Training:	\$5,000.00
1	9004000	HS-SUP-E	HW/SW Warranty/Service Year 1 (Remote support - Essentials):		\$2,754.70
				Ext-Warranty HW & SW Support -per year for years 2-6 automatically renewable at annual rate of:	\$2,754.70
				Solution Total:	\$23,647.20

Total Solution Cost for 2 sites: \$177,305.20

Submitted By: *Bill Harris* Date: 2/24/2020

Bill Harris- EXACOM, Inc.

Approved By: Signature: Date:

Signature of Authorized Personnel

Printed Name and Title

General Notes:

1. Prices are in US dollars at list, FOB Concord, NH
2. Shipping charges will be prepaid by EXACOM and added as a separate line item on your invoice unless otherwise indicated in MPA. Customer is responsible for all customs and duties.
3. Quotation is valid for 45 days.
4. This warranty will auto-renew annually until the end of the sixth year. Please indicate this on PO.
5. Software patches and minor releases are only available with current and up-to-date support contract.
6. The hardware/software refresh at year 7 is necessary to continue with the EXACOM support program.
7. HW/SW Refresh is only available when year's 2-6 Extended Warranty is purchased by the customer.
8. HW/SW Support is delivered remotely, only, via telephone, email and vpn, if available.
9. Coverage Period: 12 months, starting at ship date.

Payment Terms: Net 30, Unless MPA on File

Ship Date: 30-45 Days ARO

Extended warranty plans for years 2 – 6:

Qty	Part No:	Model No:	Description	Unit Price	Qty Sub-Total
1	9004000	HS-SUP-E	EXACOM/1-Year Ext-Warranty Hardware and Software Maintenance - Support per year for years 2-6	-----	\$24,493.95

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LIMITATION OF LIABILITY

EXACOM will not be liable for any damages, including any lost profits, lost savings or other incidental or consequential damages arising out of the use or inability to use this product even if EXACOM or its authorized reseller has been advised of the possibility of such damages or for any claim by any other party. EXACOM will have its liability limited to the repair or replacement of the supplied original program diskette, associated publication and any part or parts of the product or system for the period of the warranty.

no



Does not meet requirements

SOLUTION PROPOSAL

Prepared for:

Umatilla Morrow Radio & Data District

Next Generation
capture911TM
incident reconstruction

Prepared by:

Andrew Sayko

Direct:

E-mail: asayko@higherground.com

Delivered: February 20, 2020



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Payment Terms and Delivery	4
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SOLUTION SUMMARY & PRICING

The proposed HigherGround Capture911 solution includes two (2) 4U Recording Servers with 850GB RAID 1 storage configured for 100% recording of:

- 12 Analog Channels at Umatilla County.
- 12 Analog Channels at Morrow County.
- 10 Avtec Scout Consoles via Avtec VPGate
- 60 Tait Radio via Avtec VPGate.- TN9460
- 34 Conventional Radio via VPGate.

Qty		Price
2	NextGen Capture911 Solution	\$55,220
	Voice Recorder 4U Rack Mountable Server 2x 1TB Hard Drive (RAID 1) On-line Storage 128 Channels (24 Analog & 104 Avtec) Monitor, Keyboard and Mouse NextGen Capture911 Core Software Solutions Interaction Retrieval, Real-Time Monitor, Reporting & Manage Unlimited Software Access Licenses Dispatcher Evaluation	
1	Professional Services	\$14,040
	Remote Project Management On-Site Installation Remote Web Based Training	
	Shipping	\$684
	Total Investment	\$69,944

*If you prefer to provide server hardware the price will be \$64,263.60.

**Customer to provide 1 Windows Server at each site if providing own Hardware:

- Windows 2016 or 2019
- 16GB RAM
- 1 TB Hard Drive
- 1 available PCIe slot

***"The HigherGround solution will record Tait radio with P25 AMBE+2 codec if the traffic is spanned to the recorder. HigherGround does not have CSSI or ISSI connection to Tait."

ALL PRICING IS BASED UPON THE REVISED SPECS PROVIDED IN THE RFQ, NOT THE SITE SURVEY NOR FROM PREVIOUS DISCUSSIONS



ANNUAL SOFTWARE/HARDWARE SUPPORT AND MAINTENANCE

- First Year Remote Software/Hardware Support and Maintenance (M-F, 8a-6p local time) is included in purchase price.
- Second Year Remote Software/Hardware Support and Maintenance (M-F, 8a-6p local time): \$11,037.20

PAYMENT TERMS AND DELIVERY

Payment Terms

- 50% of the Purchase Price is due after order is fully executed and upon invoice.
- 50% of the Purchase Price is due 30 days after installation, testing and client acceptance of the products and services.

Delivery

- Normal delivery is thirty-five (35) business days after receipt of completed order (signed Purchase Agreement and Purchase Order).



COMPANY BACKGROUND

HigherGround, Inc. is a developer of recording, data integration and reporting tools that provide actionable insight to 911 center operations. Since 1973, HigherGround has provided organizations with the ability to monitor interactions, optimize center resources, and obtain a comprehensive view of the center performance.

HigherGround's comprehensive suite of recording, quality assurance, and reporting tools assist organizations of all sizes respond to and manage incidents. You can reliably record every call and radio interaction including associated data – time, date, ANI/ALI, radio ID, alias, talkgroup ID, etc. The NextGen Capture911 system captures 100% of audio from any combination of traditional or trunked radio and circuit-switched or VoIP telephone systems across multiple locations. It also provides the option for capture of PC screens.

Public safety call takers, dispatchers, and supervisors can instantly play back recent or archived interactions from any desktop using an advanced search interface with more than a dozen search options and powerful filters for easy retrieval of data, regardless of the number of channels, recording servers, or sites involved. HigherGround offers an unlimited user access license so customers are not faced with hidden additional per-seat charges.

HigherGround's seasoned management team brings a breadth of experience in business, telecommunications, consulting, technology and service to a market that continues to look for new ways of achieving economies of scale while providing the utmost in customer care and service to its constituents. Managing and monitoring telecommunications and contact center resources is no trivial task and, for many businesses and organizations, is among the top priorities to increasing revenues and achieving profitability.

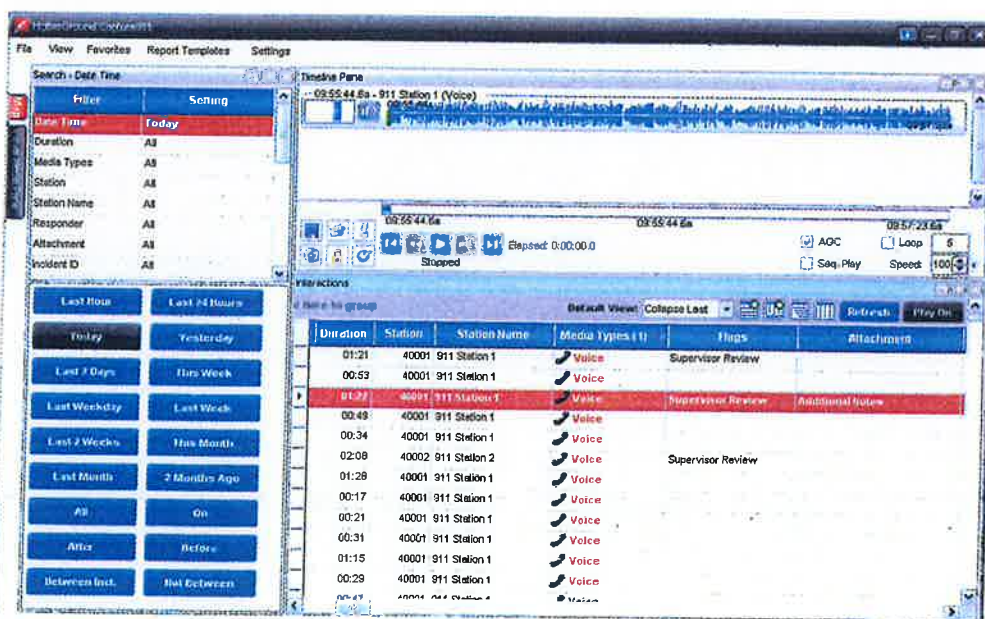
NEXT GENERATION CAPTURE911 SOLUTION OVERVIEW

NextGen Capture911 solutions range from the very basic of systems to those that have the ability to collect and consolidate diverse multimedia data from disparate sources into a single platform. The collected information is integrated and presented in a chronological manner with an easy-to-use interface. NextGen Capture911 virtually re-creates an entire incident and provides public safety and government organizations with increased efficiency in incident reconstruction and investigation analysis. NextGen Capture911 provides instant and archived playback.

Customizable dashboards allow the end user to monitor key performance indicators. NextGen Capture911 comes with a comprehensive, yet easy to use, reporting tool. Reports can be printed, emailed, exported to file and scheduled to run.

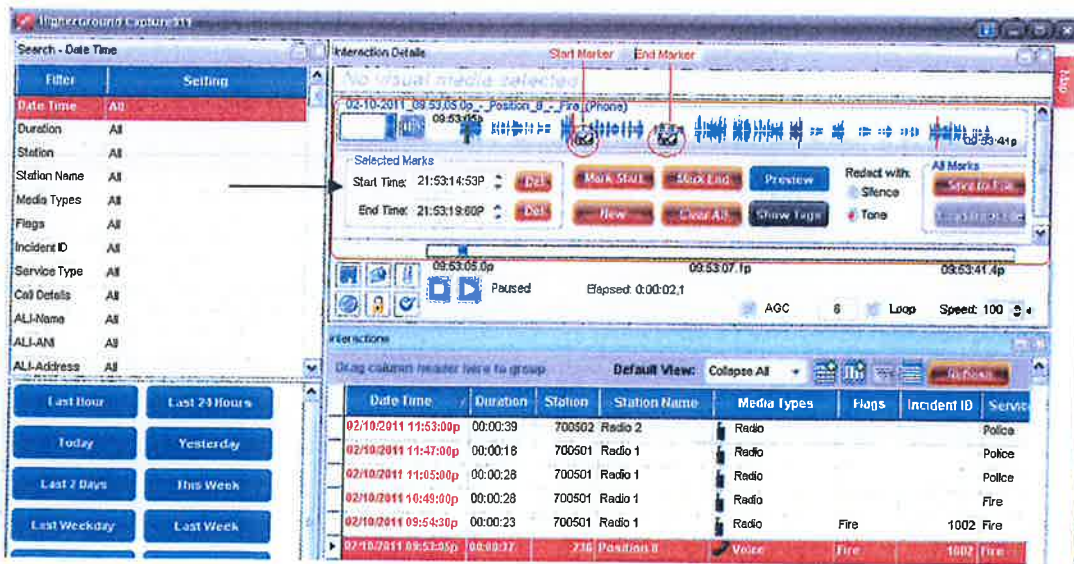
Interaction Retrieval Interface

- Find and play recordings instantly using a variety of one click filters & sorts.
- Synchronize multiple recordings for playback to accurately re-create an incident.
- Search for recorded calls by date, time, duration, ANI/ALI, flag and user-defined fields.
- Docking panes can be resized, moved, undocked, or hidden in order to fit the specific needs
- Redaction: mark portions of a recording to be replaced with either a tone or silence
- Save to CD Stand-Alone: recorded incidents and playback software can be burned on portable CD/DVD



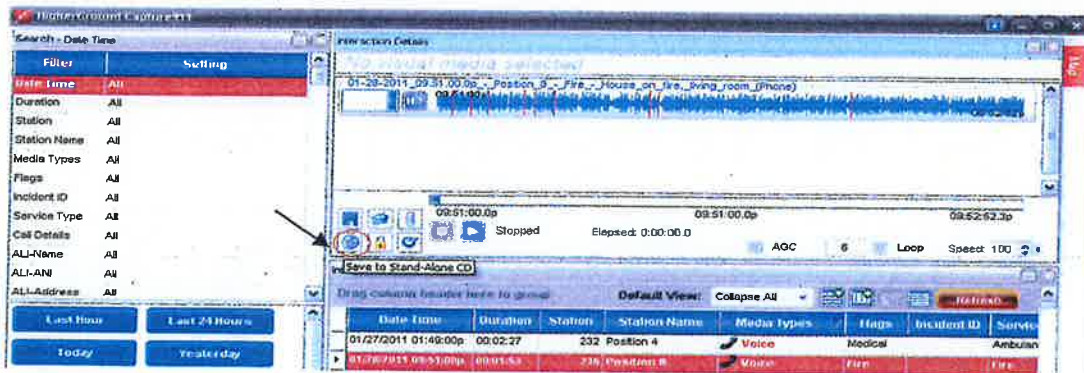
Redaction

- Allows you to mark portions of a recording to be replaced with either a tone or silence when the recording is played back via the application, saved to CD or copied to a WAV file.
- This is useful for removing protected information before releasing a recording



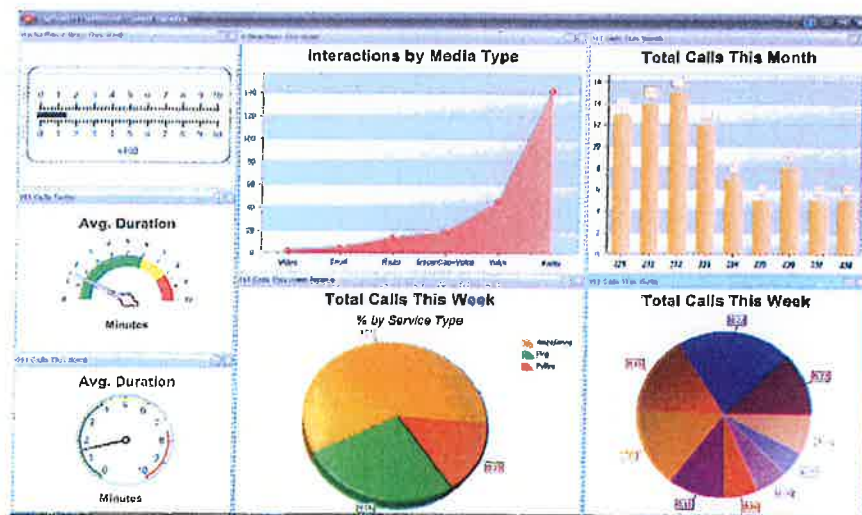
Save to CD Stand-Alone

- Recorded incidents and playback software can be burned on portable CD
- Securely locks the recordings on the CD with permissions, flags and tags
- Playback from any PC after permissions have been accepted



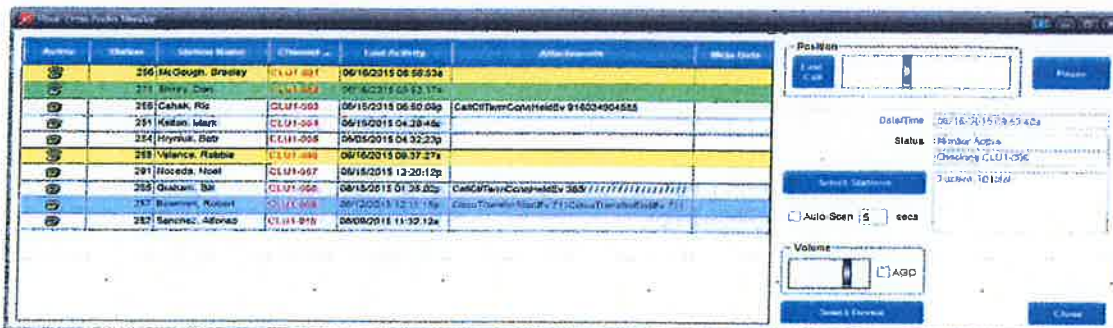
Dashboards

- Open the dashboard and get automatic, immediate up to the minute information
- Customizable gages that can be set up to monitor various user-defined KPIs on the system
- Interface is divided into several docking panes that each display a Chart, Gauge, or Grid
- Monitored data is refreshed at a user-defined interval so the data displayed is kept current
- Docking panes can be resized, moved around, hidden, or dragged off to be a separate window



Real-Time Monitoring

- Monitor from your desktop in Real-Time, providing you with the ability to scan between dispatchers.
- Playback "Last Call" and 2nd to "Last Call" (up to last 10 minutes).



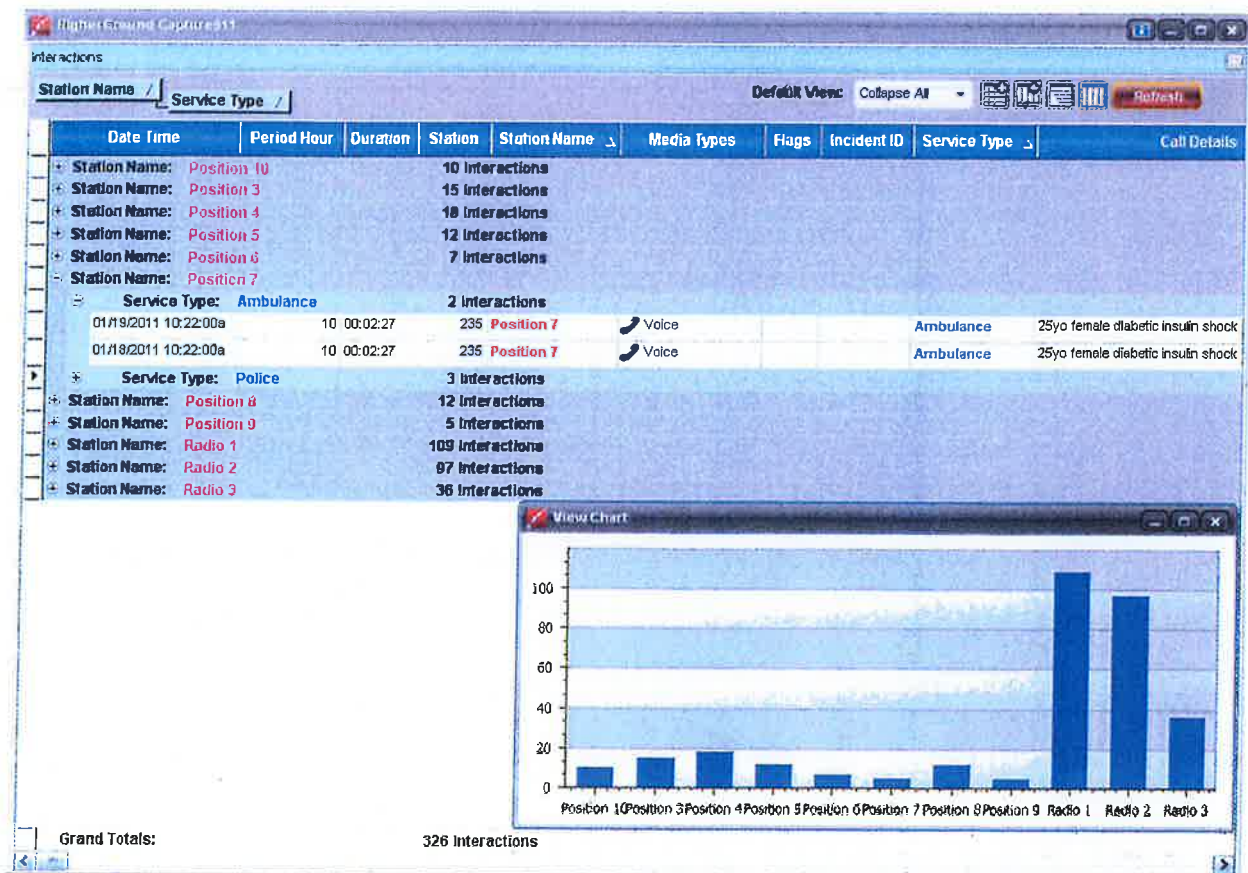
The Real-Time Monitoring interface displays a table of active calls and a control panel for playback and scanning.

Active	Station	Dispatch Name	Channel	Last Activity	Address	Notes
	256	MacCough, Bradley	CLU1-591	06/16/2018 06:58:53a		
	271	Berry, Dan	CLU1-592	06/16/2018 08:22:17a		
	259	Cahak, Ric	CLU1-593	06/15/2018 06:50:04p	CallCenterComms@9110034004588	
	251	Keston, Mark	CLU1-594	06/15/2018 04:28:46a		
	254	Hoyak, Bob	CLU1-595	06/05/2018 04:32:23p		
	258	Vlance, Robbie	CLU1-596	06/16/2018 08:37:27a		
	291	Hoceda, Noel	CLU1-597	06/15/2018 12:20:12p		
	253	Quaham, Ian	CLU1-598	06/15/2018 01:35:02p	CallCenterComms@9110034004588	
	257	Bassment, Robert	CLU1-599	06/12/2018 12:11:15p	CallCenterComms@9110034004588	
	282	Sanchez, Adrian	CLU1-600	06/08/2018 11:32:12a		

The control panel includes fields for "Position" (0), "DateTime" (06/16/2018 6:51:42a), "Status" (Monitor Active), "Check Station" button, "Auto Scan" (5 secs), "Volume" (AGP), "Scan & Playback" button, and "Change" button.

Reporting

- Simple to build and store comprehensive reports
- Drag and drop columns for different views of reports
- Reports can be saved, printed, emailed, exported and/or scheduled to run
- Expand and collapse items to reveal another group or the interactions listed under a specific grouping
- Customizable charts: Bar, Pie, Area, and 3D styles with rotation



Manage

- Centralized management with robust security controls.
- Administrative control to manage your system, manage recordings from designated workstations.
- Control access to confidential information.
- Define user privileges: grant full or partial access to data for individuals, departments or specific groups. Users only see the information you want them to see and are allowed to perform only those tasks for which they have permissions.
- All call records, recordings and other information regarding a user are hidden and invisible without the appropriate permissions.
- Audit usage: access a complete log of recording, retrieval and system activity.

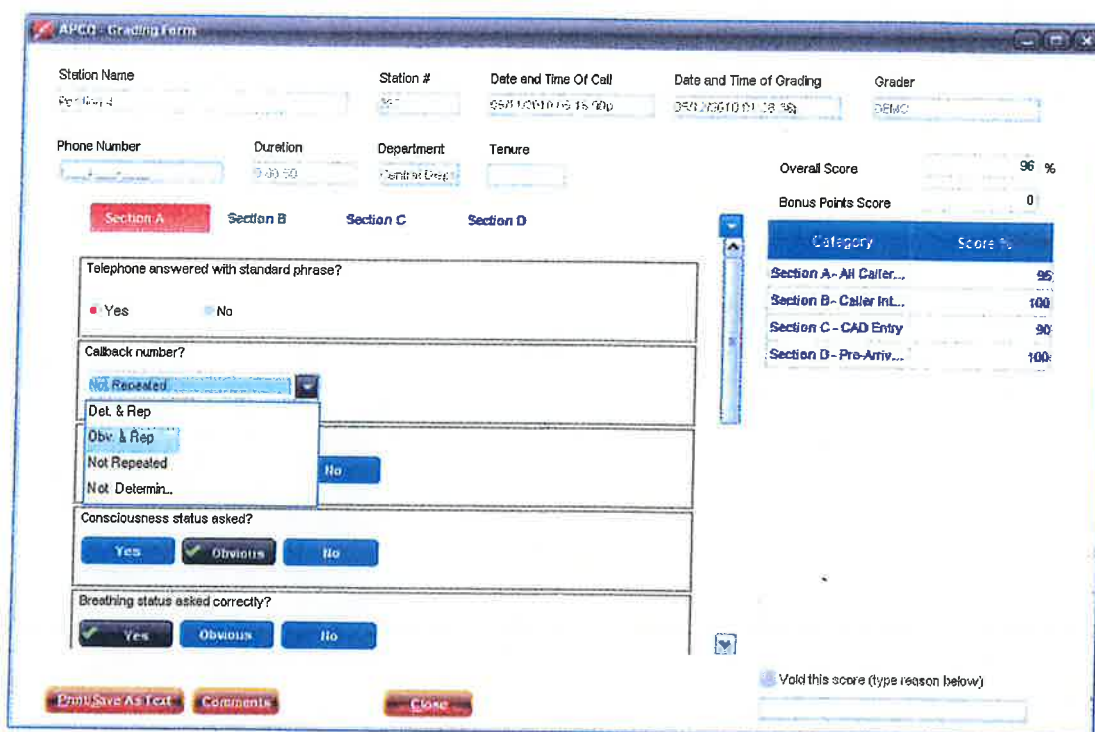
<p>Identification</p> <p>Record Type: Interactive User</p> <p>User Name: USER40003 Password: [REDACTED]</p> <p>Last Active: [REDACTED] System ID: MHALLWELL</p> <p>Station: 40003 Picker: 40003</p> <p>Station Name: 911 Station 3</p> <p>Department: 100 911 Lines</p> <p>Division: 1000 County 911</p> <p>Email: [REDACTED]</p> <p>Last Login: [REDACTED]</p> <p><input type="checkbox"/> Credentials Never Expire</p>	<p>Security</p> <p>User Level: Station Only</p> <p>Admin Type: None</p> <p>Allowed Metadata: [REDACTED]</p> <p>User Level Extra List: N/A</p>
<p>Retrieval</p> <p><input checked="" type="checkbox"/> Can Play Schedule: All</p> <p>Play Last N Hours: 0</p> <p><input type="checkbox"/> Can Monitor <input checked="" type="checkbox"/> Can View Screen Capture</p> <p><input type="checkbox"/> Can View Real-Time <input checked="" type="checkbox"/> Can Save Index</p> <p><input checked="" type="checkbox"/> Can Flag <input checked="" type="checkbox"/> Can Save Or Send</p> <p><input checked="" type="checkbox"/> Can Tag <input type="checkbox"/> Can Delete</p> <p>Can Save/Send Until: [REDACTED]</p>	<p>Permissions</p> <p><input checked="" type="checkbox"/> Can Send Popup Message <input checked="" type="checkbox"/> Can Change Design</p> <p><input type="checkbox"/> Can Post-Call Flex <input type="checkbox"/> Schedule Only</p> <p><input type="checkbox"/> Can Override Privacy <input checked="" type="checkbox"/> Can See Account</p> <p><input type="checkbox"/> Can See Wages <input type="checkbox"/> View Only Redacted</p> <p><input checked="" type="checkbox"/> Can View Attachments</p> <p><input type="checkbox"/> Can View Only Graded Interactions</p> <p><input type="checkbox"/> Can Test Grading Forms</p> <p>Grading Form Permission: None</p> <p>Grading Input Permission: None</p> <p>Grading View Permission: None</p> <p>Can Grade Until: [REDACTED]</p>
<p>Recording</p> <p><input type="checkbox"/> Distributed Recording Schedule: All</p> <p><input type="checkbox"/> Save Real-Time Audio Group: Automatic</p> <p><input type="checkbox"/> Monitor Only Distributed Trigger: Default</p> <p><input checked="" type="checkbox"/> Can R.O.D. Distributed VOX Level: 0</p> <p><input type="checkbox"/> Can R.O.D. CLU</p> <p><input type="checkbox"/> Can D.N.R.</p>	<p>Screen Capture</p> <p><input type="checkbox"/> Screen Capture Schedule: All</p> <p><input type="checkbox"/> Can Be Viewed Group: Automatic</p> <p><input type="checkbox"/> Can Capture On Demand</p> <p><input type="checkbox"/> Capture When Not Recording</p> <p><input type="checkbox"/> Log Window Titles</p> <p><input type="checkbox"/> Hide Tray Icon</p>

Quality911 Dispatcher Evaluation (Optional - \$1,020)

Maximize service quality and help ensure compliance with the latest regulatory standards by assessing and improving the skills of call takers and dispatchers through periodic evaluations of recorded interactions. Gain valuable insight into call taker performance and enhance quality assurance with NextGen Quality911 form-based evaluations and customizable scorecards.

NextGen Quality911 also provides the same comprehensive, dynamic reporting capabilities as Capture911.

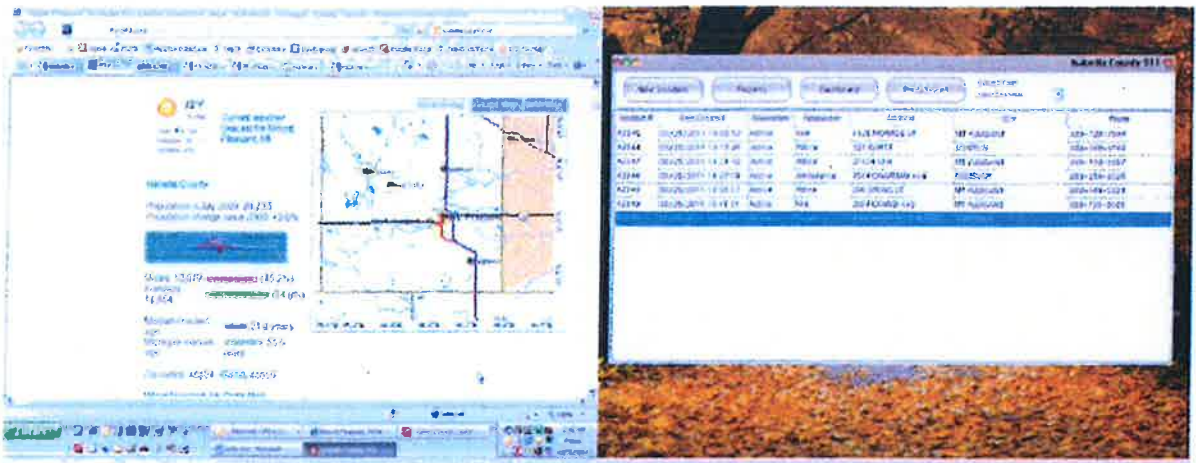
- Define your own grading criteria with customizable evaluation
- Score at your convenience: Score dispatcher performance on live or recorded calls
- Allow multiple managers to score a single call using the same or varied criteria
- Customized reports with scoring data and/or question level data



The screenshot shows the 'APCQ: Grading Form' interface. At the top, there are fields for Station Name, Station #, Date and Time of Call, Date and Time of Grading, and Grader. Below these are fields for Phone Number, Duration, Department, and Tenure. The main evaluation area is divided into four sections: Section A, Section B, Section C, and Section D. Section A contains questions like 'Telephone answered with standard phrase?' and 'Callback number?'. Section B contains 'Det. & Rep' and 'Obs. & Rep'. Section C contains 'Consciousness status asked?' and 'Breathing status asked correctly?'. On the right side, there is a summary table showing the Overall Score (96%), Bonus Points Score (0), and a list of section scores: Section A - All Caller... (95%), Section B - Caller InL... (100%), Section C - CAD Entry (90%), and Section D - Pre-Arriv... (100%). At the bottom, there are buttons for 'Print/Save As Text', 'Comments', and 'Close', along with a checkbox for 'Void this score (type reason below)'.

Workstation Screen Recording (Optional - \$150 per Workstation)

- Synchronized playback of recorded voice & workstation screen
- Play both voice and screen recording in Real-Time Monitor
- Post call capture continues capturing screens for a designated number of seconds after a call has been completed
- Record multiple monitors per workstation



- Reports on each user's Windows activity

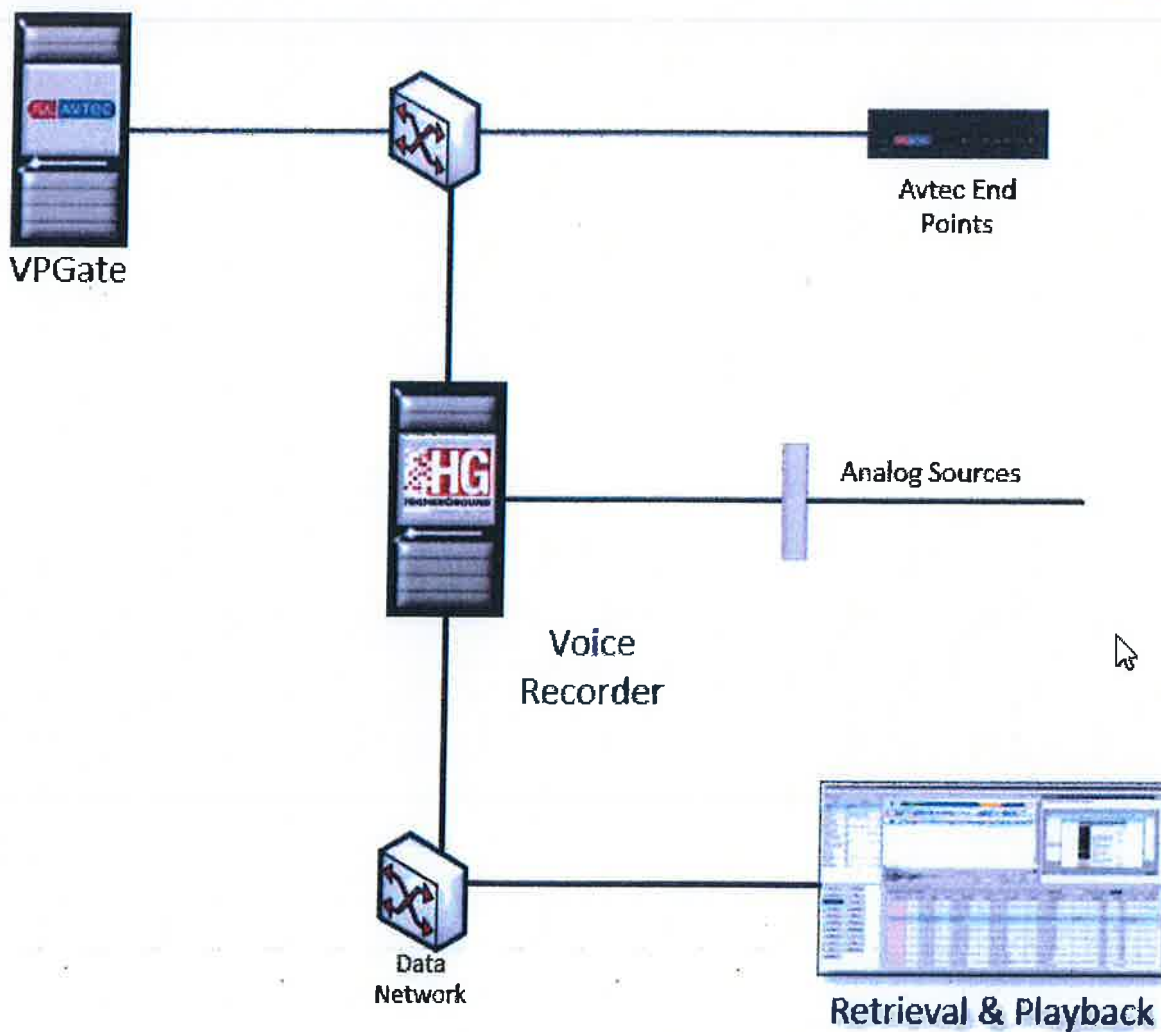
Window Title Log				
Drag column header here to group				
User Name (1)	Date Time (2)	Duration	Computer	Title
dkuperman	10/07/2012 08:00:31a	14	TECH4	Dell StartPage - Windows Internet Explorer
dkuperman	10/07/2012 08:12:36a	19	TECH4	HigherGround In & Out Log
dkuperman	10/07/2012 08:18:44a	3	TECH4	HigherGround In & Out Log
dkuperman	10/07/2012 08:18:59a	3	TECH4	Microsoft Outlook
dkuperman	10/07/2012 08:17:04a	51	TECH4	Inbox - Microsoft Outlook
dkuperman	10/07/2012 08:17:55a	5	TECH4	1 Reminder
dkuperman	10/07/2012 08:18:00a	3	TECH4	Inbox - Microsoft Outlook
dkuperman	10/07/2012 08:18:15a	9	TECH4	Inbox - Microsoft Outlook
dkuperman	10/07/2012 08:18:30a	9	TECH4	Mozilla Firefox
dkuperman	10/07/2012 08:18:39a	169	TECH4	Inbox - Microsoft Outlook
dkuperman	10/07/2012 08:21:24a	3	TECH4	Inbox - Microsoft Outlook
dkuperman	10/07/2012 08:24:27a	54	TECH4	startpage.srch.es - Google Maps - Mozilla Firefox

NEXT GENERATION CAPTURE911 RECORDING SERVER

- 4U rack mountable chassis
- Intel Pentium Processor
- 16GB RAM
- Windows 2016 Server
- 1 TB RAID Hard Drive



CONNECTION DIAGRAM





SERVICE AGREEMENT

HigherGround offers different maintenance plans to fit the needs of our clients. Our standard maintenance plan states that our contractual obligation is a one-hour remote response time during normal business hours (8am - 6pm) and optional 24/7 support with a 4-hour remote response time after normal business hours which includes weekends and holidays for software issues.

The HigherGround maintenance agreement includes:

- **Alarm monitoring.** Your system automatically identifies hard-to-detect, suspicious activity or system outages that threaten uptime and sends alerts to you or HigherGround. It's your choice. Over 150 software and hardware alarm items are monitored to detect problems with outages, phone networks, hardware and/or software.
- **I'm Alive notification service.** This unique feature calls HigherGround nightly to say "I'm Alive." If your system doesn't call, we call into your system, contact the designated onsite manager, or send out a technician, and in most cases, we fix the problem before you know there is one.
- **Software updates.** Software updates which include new features and enhancements as they come available will be provided at no charge to customers under warranty or on an active maintenance agreement.
- **Voice support** with access to our certified technicians for troubleshooting and consultation on telephone systems, software systems, and integration issues. HigherGround is committed to helping you achieve the highest efficiencies from your telecommunications investment. And, if necessary, HigherGround will make our own program engineers available to answer any questions you have. Our mission is to keep you up, running and efficient.
- **Software Remote Access:** During the contracted hours (Business Day or 24 Hour), HigherGround will respond to alarms, missed "I'm Alive" notifications and trouble reports opened via phone or e-mail. We will respond by either connecting to your system remotely or speaking with you as appropriate. We will perform routine software maintenance and scheduled software updates during the Business Day. We will perform emergency software maintenance or repair during the contracted hours. We require that you provide remote access to your system using a modem or the internet and that you enable the delivery of alarms to HigherGround via modem or e-mail in order to facilitate software support.
- **Hardware Advanced Replacement:** HigherGround will provide advanced RMA replacement of defective or failed hardware from your original recording system or subsequent upgrade to your system. We will ship replacement hardware within 1 business day of determining the original hardware is defective. We will work with you remotely during the contracted hours to install and configure the replacement hardware. You will be responsible for returning defective hardware within 10 days to avoid being billed for the replacement.



DELIVERY OF HIGHERGROUND SOLUTION

The delivery of the NextGen Capture911 solution will be managed through the Professional Services Department. A Project Manager from HigherGround will provide a complete Project Plan, that incorporates the following:

Project Methodology

The project management process is critical to the success of any call center project that involves the integration of any number of system components from both the telephony and computer networks industries. HigherGround views the point at which the contract is awarded as the start of a close liaison between the customer's project team and HigherGround's project management team. At the start of every project, HigherGround appoints a project manager whose goal is to ensure the smooth and successful implementation of the project to the satisfaction of the customer.

Project Planning

The first activity is to prepare a project plan with activities and milestones for the elements of the project. This project plan is the "road map" that the project teams use throughout the installation and implementation of your HigherGround system.

Customization

Should your project require some customization of the software to support your client interface specifications, the project manager will coordinate the software engineering resources assigned to the development of these integrations.

Installation and Testing

The period of system installation and testing covers the installation, loading, and configuring of the HigherGround products and customized integrations. The project manager will administer the test plan. The test plan validates that the installation process has been successful and covers both module and end-to-end testing.

Acceptance and Sign-off

Once the system has been installed and tested, the system undergoes acceptance testing (performed by the customer). At the completion of acceptance testing, the customer's project team signs off that the system is ready for use.



TRAINING: REMOTE WEB BASED

Standard training includes both system administration and end-user training.

The target audience for **system administration training** would be the personnel responsible for maintaining the database and user access to the system after installation.

The target audience for **end-user training** would be the supervisors and managers who will be using the system to monitor or play back agent contacts, perform evaluations or create and generate reports.

Training is tailored to the specific applications installed at each location and to the specific requirements as indicated by the customer during the pre-implementation cycle. HigherGround uses only well-trained and qualified trainers. The trainers monitor the classes assessing the progress of each individual and adjusting their presentation as necessary.

By keeping the ratio of attendees to trainers low (1:8), HigherGround trainers can respond to individual needs. Following the completion of a course the attendees are given the opportunity to provide anonymous feedback on the quality of the course. A brief outline for each course follows:

- **Introduction to Next Generation Capure911**
This course gives the student the skills and understanding needed to utilize the HigherGround applications to productively manage the recordings and data captured by the system. Trainees will acquire the ability to search for and playback recordings, monitor calls in real-time, generate reports on telecommunications data and schedule reports to run or print automatically.
- **Introduction to Next Generation Capure911 Administration**
This course gives system administrators the skills and understanding needed to configure, manage and maintain the HigherGround system. Students will acquire the ability to add and delete users, configure recording groups, define recording triggers and manage archives.
- **Introduction to Quality911 Dispatcher Evaluation (optional)**
This course provides students with the skills and understanding needed to utilize HigherGround's Quality911 application to productively monitor and evaluate dispatcher performance. Students will learn to design and utilize grading forms reflective of their business environment.

\$!!

February 15, 2020

Attention: Captain Kathy Lieuallen
Umatilla County Sheriff's Office
4700 NW Pioneer Place
Pendleton, OR 97801
Email: kathy.lieuallen@umatillacounty.net

Dear Kathy:

It was a pleasure to see you in person on Thursday, February 13. I think it was helpful to both us when we reviewed your NICE brand Inform system to see what you are recording today and by what method. Because of what we saw and how it compares to the new Tait Radios and Avtec Consoles you are acquiring along with continuing use of your VESTA 911 phone system, you will see that I have offered more than one configuration and associated price for you to consider.

A review of your NICE brand recording and playback system as it exists today showed us:

- 6 ea. 911 positions being recorded via analog audio signal on a recorder at Umatilla County Sheriff Office.
- 4 ea. 911 positions being recorded via analog audio signal on a recorder at Morrow County Sheriff Office.
- 113 named channels of Motorola MCC7500 IP radio being recorded via radio and console (MCC7500 Elite) equipment located at both Umatilla County Sheriff Office and at Morrow County Sheriff Office but via a single Motorola IP Logger (recorder) at UCSO.

Added information and pricing is on following pages. Please be sure to contact me if you have further questions or discussion points.

Yours sincerely,

Della

Della Mauler | della@firstline-online.com | 360-695-3138



Communication
Recording



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Communications Centers
Umatilla County and Morrow County
February 15, 2020

Configuration Overview:

NICE Inform Multimedia Incident Management with Recording
Analog Recording of Positions
Analog Recording – Provided for Conventional Radio if elect this instead of IP via Avtec
IP Recording via Avtec Scout/VPGate of all TAIT Radios (as done with Motorola today)

HGAC Buy Pricing – Umatilla County is shown as End User (already enrolled)

List of HGACBuy End Users

Umatilla County (OR)

Select a State to See a List of End Users From That State

Oregon

Channel Count:

- 100 Talk Groups as identified in RFQ document (possible record talk paths vs. talk groups)
- 34 Conventional Radio as identified in RFQ document
- 10 Dispatch positions a identified in RFQ document

144 total possible recording channels. Count used as basis for pricing.

- Final channel count and configuration identified if Umatilla/Morrow Counties move to next step with NICE/Firstline recording solution. Detailed Terms and Conditions reviewed based on options selected and final configuration.
 - ✓ Quoted: All radio recording via Avtec Consoles, both P25 and Conventional. (As recorded today.)
 - ✓ Quoted: Record of P25 TAIT Radios via ISSI/CSSI. Trial/Development with NICE Systems required.
 - ✓ Note: Typical direct P25 TAIT Radio recording creates a dynamic channel allocation. Recording via the Avtec Console would create a consistent recording channel location for the associated radio traffic.
 - ✓ Quoted: Analog recording of VESTA 911 Positions, each site. (As exists today)
 - ✓ Quoted: Capacity on Analog boards to record some or all Conventional Radio via Analog signal.



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As stated earlier, final channel count may be lower. This quote assumes IP recording via Avtec consoles plus analog signal as needed to recorder. This recording configuration matches the Motorola/VESTA Position recording today.

NICE Inform Pro 9 w NIR9 - HGAC Price Quote, Radio all Avtec IP and/or analog	Qty	Price each	Quote
AA NPS-INF-PROF-1CH - 1 Primary Inform Professional Audio channel license, including Inform Professional applications site license, User Registration application, Record-on-Demand application, CTD, telephony CDR, CTI and ANI/ALI support.	144	\$ 423.00	\$ 60,912.00
NPS-SQL2016-64-CAL-SVR MS SQL 2016 64 bit Server CAL	1	\$ 200.00	\$ 200.00
NPS-SQL2016-64-CAL-USR MS SQL 2016 64 bit Device CAL	5	\$ 200.00	\$ 1,000.00
MySQL Server license (Standard Edition)	2	\$ 220.00	\$ 440.00
NPS-INF-ADT-FULL Audio Recording Board PCI-E (no cable)	3	\$ 1,300.00	\$ 3,900.00
NPS-NR-ANA-DIG-CABLE-10 Audio Recording Cable 10 m	2	\$ 89.00	\$ 178.00
NPS-CSTRCK-SNMP3 Public Safety SNMP solution	1	\$ 2,400.00	\$ 2,400.00
NPS-INFRM-QAPACK-PPC QA PACK (Evaluator & Reporter) - QA PACK. Adds Evaluator and Reporter.	144	\$ 130.00	\$ 18,720.00
Subtotal BEFORE Options Offered			\$ 87,750.00
OPTION(S) OFFERED			
NPS-NR-CTC Contact closure board for up to 96 recording channels including first 24 channel terminal card and cable OPTION	2	\$ 699.00	\$ 1,398.00
SUBTOTAL System WITH OPTIONS			\$ 89,148.00
Server to house Recorder			
Servers via Aberdeen Umatilla (Non-HGAC item)	2	\$ 6,000.00	\$ 12,000.00
Servers via Aberdeen Morrow (Non-HGAC item)	1	\$ 6,000.00	\$ 6,000.00
Castle Rock PC-Workstation (Non-HGAC item)	1	\$ 1,500.00	\$ 1,500.00
SUBTOTAL Servers etc.			\$ 19,500.00
SUBTOTAL NICE without options with Server			\$ 107,250.00
Project Management and Installation			
Stage and Install 2 Sites, 3 recorders, Inform to Workstations, Work Days	4	\$ 1,100.00	\$ 4,400.00
Non HGAC Item			\$ -
SUBTOTAL Project Management and Installation			\$ 4,400.00
SUBTOTAL Hardware, Software, Installation			\$ 111,650.00
Annual Support: HW Repair/Replace, SW with Major Version Upgrades			
NICE Annual Support-Bus Partner to End User Ofc Hrs	1	\$ 6,950.00	\$ 6,950.00
NICE Software Assurance, per year	1	\$ 15,270.00	\$ 15,270.00
TOTAL Annual Support 1 year			\$ 22,220.00
TOTAL FIRSTLINE/NICE PROVIDED ITEMS			\$ 133,870.00



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Avtec Integration Information

Switch Parameters	Name & Model	Versions	Interface Type	Recording Method	Integration Type
	Avtec Scout (VPGate and Consoles)	3.3, 3.4, 4.1 - 4.7	RTP (Audio) TCP/IP (Metadata)	Passive VoIP forwarded audio, vox triggered with metadata feed	CDR

Additional Logger CTI Fields		
Custom Field Reference	Name	Remarks
CVSC00	Endpoint name	Name of an audio endpoint such as a radio base station or a telephone line.
CVSC01	User Login Name	Login Name of the User who has logged on to the Console.
CVSC02	Console ID Source ID1	IP address of the Scout console.
CVSC03	Console ID Source ID2	Not used
CVSC04	Audio Direction	Direction of the Audio whether inbound or outbound.
CVSC05	Endpoint State	The state in which the endpoint is placed, on the console by the Dispatcher (Select, Unselect, Mute...)
CVSC06	Frequency	Frequency on which transmission takes place
CVSC07	Talkgroup	Talkgroup of the Radio
CVSC08	ANI	ANI of the Caller
CVSC09	Call Type	Type of the call. Whether it is a Unit call or a group call.
CVSC10	Dialed Number	The Dialed Number from the Dialer, when an outbound call is made.
CVSC11	RX NAC	P25 Network Access Code of the endpoint(Radios)
CVSC12	Emergency	Emergency state of the endpoint.
CVSC13	Call Priority	Emergency state of the call.
CVSC14	Talkers List	Identifies the consoles that are transmitting audio toward the endpoint.
CVSC15	Listeners List	Identifies the endpoints that are receiving audio from the console.
CVSC16	Entity ID	ID of the entity
CVSC17	Call State	Identifies the state of a call.
CVSC18	RX Encrypt State	Indicates that the audio received from the field is encrypted.
CVSC19	TX Encrypt State	Indicates that the endpoint is encrypting audio transmitted to the field.
CVSC20	Key State	Indicates that a console is keying the radio.

Switch / Integration specific features	
Name	Remarks
Avtec Scout configuration	<ol style="list-style-type: none"> Each Avtec Scout device must be configured to send audio and call information to the NICE Recording system Configure the IP address to send data to Configure the port number that the device will be recorded on Each Avtec Scout device must use a different port number from the configured ports in the Avtec Scout Integration



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TAIT P25 Recording. Offered as a trial development. Contingent upon successful recording.

NICE Inform Pro 9 w NIR9 - P25 w Encrypt HGAC Price Quote	Qty	Price each	Quote
AA NPS-INF-PROF-1CH - 1 Primary Inform Professional Audio channel license, including Inform Professional applications site license, User Registration application, Record-on-Demand application, CTD, telephony CDR, CTI and ANI/ALI support.	144	\$ 423.00	\$ 60,912.00
NPS-SQL2016-64-CAL-SVR MS SQL 2016 64 bit Server CAL	1	\$ 200.00	\$ 200.00
NPS-SQL2016-64-CAL-USR MS SQL 2016 64 bit Device CAL	5	\$ 200.00	\$ 1,000.00
MySQL Server license (Standard Edition)	2	\$ 220.00	\$ 440.00
NPS-INF-ADT-FULL Audio Recording Board PCI-E (no cable)	3	\$ 1,300.00	\$ 3,900.00
NPS-NR-ANA-DIG-CABLE-10 Audio Recording Cable 10 m	2	\$ 89.00	\$ 178.00
NPS-INF-CH-P25 APCO P25 TR Channel Premium - Additional channel premium for a P25 TR channel	100	\$ 130.00	\$ 13,000.00
NPS-APCOP25-CRYPT New Phase One/Two Encrypted System, ISSI-G Keylock Dongle Phase One/Two c/w 200 streams enabled	1	\$ 18,800.00	\$ 18,800.00
NPS-CSTRCK-SNMP3 Public Safety SNMP solution	1	\$ 2,400.00	\$ 2,400.00
NPS-INFRM-QAPACK-PPC QA PACK (Evaluator & Reporter) - QA PACK. Adds Evaluator and Reporter.	144	\$ 130.00	\$ 18,720.00
Subtotal BEFORE Options Offered			\$ 119,550.00
OPTION(S) OFFERED			
NPS-NR-CTC Contact closure board for up to 96 recording channels including first 24 channel terminal card and cable OPTION	2	\$ 699.00	\$ 1,398.00
SUBTOTAL System WITH OPTIONS			\$ 120,948.00
Server to house Recorder			
Servers via Aberdeen Umatilla	3	\$ 6,000.00	\$ 18,000.00
Servers via Aberdeen Morrow	1	\$ 6,000.00	\$ 6,000.00
Castle Rock PC-Workstation (Non-HGAC item)	1	\$ 1,500.00	\$ 1,500.00
SUBTOTAL Servers etc.			\$ 25,500.00
SUBTOTAL NICE without options with Server			\$ 145,050.00



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Continued – Trial Development – TAIT P25 Recording

Project Management and Installation			
Stage and Install 2 Sites, 3 recorders, Inform to Workstations, Work Days	12	\$ 1,100.00	\$ 13,200.00
			\$ -
SUBTOTAL Project Management and Installation			\$ 13,200.00
SUBTOTAL Hardware, Software, Installation			\$ 158,250.00
Annual Support: HW Repair/Replace, SW with Major Version Upgrades			
NICE Annual Support-Bus Partner to End User Ofc Hrs	1	\$ 6,950.00	\$ 6,950.00
NICE Software Assurance, per year	1	\$ 15,270.00	\$ 15,270.00
TOTAL Annual Support 1 year			\$ 22,220.00
TOTAL FIRSTLINE/NICE PROVIDED ITEMS			\$ 180,470.00

Continued Description Following Page



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NICE and Firstline to work with Umatilla/Morrow County to test and complete this method of recording TAIT Radios. Conditionally offered. Successful recording required as end result.

This Integration is compatible with the P25 Inter RF Subsystem Interface (ISSI) & Console Subsystem Interface (CSSI) standards.

Recording Method	Rules Based Recording	Dynamic Channels	Free Seating		
Digital Extension Side	x	x	x		
VoIP Extension side	√	√	√		
Trunk Side	x	x	x		

Target Type	Extension ID	Agent ID	Notes
Talkgroup calls	x	√	Talkgroups are configured as targets
Individual / Private calls	x	x	Individual calls are not recorded

Additional Logger CTI Fields		
Custom Field Reference	Name	Remarks
CVSC05	Emergency	Identifies that the call is an emergency transmission
CVSC17	Priority	Assigned priority value of the transmitter
CVSC41	P25 Calling Unit/Console ID	The P25 Unit ID of the transmitting unit or console
CVSC42	P25 Called Group ID	The P25 Group ID of the talk group on which the transmission is occurring
CVSC44	Subscriber Unit Alias	Textual alias name of the transmitter
CVSC43	Talkgroup Alias	Textual alias name of the talk group
CVSC46	Received Algorithm	Algorithm used to encrypt the original audio
CVSC45	Received Encrypted	A flag to indicate if the original audio was encrypted

CTI features		
CTI feature	Remarks	Supported
Passive Trunk Recording		x
Passive Set Recording		x
Active Recording	Records all conversations on registered talkgroups (Individual calls / conversations are not recorded)	√
Extension Based Recording		x
Agent Based Recording		x
Encryption Phones		x
Encryption Recording	Records all AES or DES-OFB encrypted talk group traffic. Specify Encrypted-system dongle from the Price list. (Encrypted system dongle also permits Clear-system recording)	√



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Price offered to Existing NICE Customers Only – UPGRADE of Existing System
 Assumes all P25 Radio Recording via Avtec Consoles (as with Motorola recording today)

NICE Inform Pro 9w NIR9 - UPG Price Quote, Radio all Avtec IP and/or analog	Qty	Price each	Quote
AA NPS-INF-PROF-1CH - 1 Primary Inform Professional Audio channel license, including Inform Professional applications site license, User Registration application, Record-on-Demand application, CTD, telephony CDR, CTI and ANI/ALI support.	144	\$ 398.00	\$ 57,312.00
NPS-SQL2016-64-CAL-SVR MS SQL 2016 64 bit Server CAL (2017)	1	\$ 200.00	\$ 200.00
NPS-SQL2016-64-CAL-USR MS SQL 2016 64 bit Device CAL (2017)	5	\$ 200.00	\$ 1,000.00
MySQL Server license (Standard Edition)	2	\$ 220.00	\$ 440.00
NPS-INF-ADT-FULL Audio Recording Board PCI-E (no cable)	3	\$ 1,500.00	\$ 4,500.00
NPS-NR-ANA-DIG-CABLE-10 Audio Recording Cable 10 m	3	\$ 178.00	\$ 534.00
NPS-CSTRCK-SNMP3 Public Safety SNMP solution	1	\$ 2,400.00	\$ 2,400.00
NPS-INFRM-QAPACK-PPC Site License to add Quality Assurance to Inform Professional. Applications: Evaluator and QA Reports. - New	144	\$ 150.00	\$ 21,600.00
Subtotal BEFORE Options Offered			\$ 87,986.00
OPTION(S) OFFERED			
NPS-NR-CTC Contact closure board for up to 96 recording channels including first 24 channel terminal card and cable OPTION	2	\$ 1,075.00	\$ 2,150.00
SUBTOTAL System WITH OPTIONS			\$ 90,136.00
Server to house Recorder			
Servers via Aberdeen Umatilla	2	\$ 6,000.00	\$ 12,000.00
Servers via Aberdeen Morrow	1	\$ 6,000.00	\$ 6,000.00
Castle Rock PC-Workstation	1	\$ 1,500.00	\$ 1,500.00
SUBTOTAL Servers etc.			\$ 19,500.00
SUBTOTAL NICE without options with Server			\$ 107,486.00
Project Management and Installation			
Stage and Install 2 Sites, 3 recorders, Inform to Workstations, Work Days	4	\$ 1,100.00	\$ 4,400.00
SUBTOTAL Project Management and Installation			\$ 4,400.00
SUBTOTAL Hardware, Software, Installation			\$ 111,886.00
Annual Support: HW Repair/Replace, SW with Major Version Upgrades			
NICE Annual Support-Bus Partner to End User Ofc Hrs	1	\$ 6,950.00	\$ 6,950.00
NICE Software Assurance, per year	1	\$ 15,270.00	\$ 15,270.00
TOTAL Annual Support 1 year			\$ 22,220.00
TOTAL FIRSTLINE/NICE PROVIDED ITEMS			\$ 134,106.00



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Responses to Requirements within the Text of the Request for Quotes copied here:

REQUEST FOR QUOTES
FOR THE
ACQUISITION OF A RECORDING SYSTEM FOR
COMMUNICATIONS CENTERS AT UMATILLA COUNTY
AND MORROW COUNTY

The Umatilla County (UCSO) and Morrow County (MCSO) are in the process of evaluating vendors to supply a call and radio recording system. The following details the specifications for the system:

Firstline Agrees

Recording System shall consist of a core at the Umatilla County site with the ability of connecting and access from and the Morrow County site. Addresses are:

UCSO, 4700 NW Pioneer Place, Pendleton, OR 97801;

MCSO, 325 Willowview Dr, Heppner, OR 97836;

Recording Solution:

Firstline: Following Onsite Review, replicate current recording:

6 Positions of VESTA 911 Phone System via analog

4 Positions of VESTA 911 Phone System via analog

- Shall be capable of recording calls as follows:
 - UCSO: Six 911 phone trunk lines with four phone lines through PBX and two Dedicated Lines
 - MCSO: Four 911 phone trunk lines with eight dedicated lines

Firstline:

Alternatives are offered related to Radio Recording. Each option accomplishes the goal of recording the Avtec Scout Consoles at each location for the corresponding number of positions, recordings the Tait TN9400 P25 Phase II/TDMA radios up to 100 talk groups, ability to record audio that has been encrypted as described and the conventional radios per the count and locations described immediately below.



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- Shall be capable of Recording Radio transmissions as follows:
 - Avtec Scout Consoles for UCSO 6 positions
 - Avtec Scout Consoles for MCSO 4 positions
 - Radio Talk Groups via Tait TN 9400, P25 Phase II/TDMA– 60 up to 100 talk groups
 - Conventional System to Record: 20 at UCSO and 14 at MCSO
 - Ability to record audio that has been encrypted with 256 bit AES or DES encryption. The encrypted audio will be P25 Phase 2.

NICE has an existing Avtec Recording integration used in many locations including locations in the Pacific Northwest.

Firstline recommends that, as is done today, Umatilla/Morrow Counties strongly consider feeding all radio traffic through the Avtec Consoles for output to recorder. Further discussion of benefits to this available. They include P25 recording cost savings up front and reduced integration maintenance costs into the future. Analog radio recording costs savings available via this recommendation also.

NICE/Firstline offers P25 recording as described above via trial/development with NICE Systems. Core recording mechanism already exists but not yet used with TAIT radios.

- Must have a recorder Retrieval interface that is capable of:
 - Search by date, time, duration, ANI/ALI, flags or user defined fields. **YES, each of them.**
 - Play multiple recording synchronization, redactions and duplication and save in multiple formats. **YES, each item.**
 - Dashboards. **YES, Dashboard.**
 - Real Time Monitoring. **YES.**
 - Reporting on any data set that is being recorded, ability to schedule/send reports. **YES report on any recorded channel, NO pre schedule reports to run then send.**



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- Must have centralized management with robust security controls:
 - Control User Access. **YES and easy to execute.**
 - Administrative control from any workstation. **YES, based on User Login and associated privilege.**
 - Audit log for any interaction. **YES with excellent detail.**
 - Agency defined privileges and access. **YES.**
- Must have a Quality Dispatcher Evaluation: **YES, included in pricing**
 - Agency defined grading criteria with customization. **YES**
 - Agency Custom reports and scoring data. **YES by Agency.**
 - Agency Random call evaluation selection. **YES by Agency.**
- Must be capable of segregating each agency separate from the other within the same system: **YES, capable of configurable degree of segregation.**
 - Umatilla County Communications
 - Morrow County Communications

Pricing:

Pricing must be based on a contract awarded through another government procurement process, including other counties and agencies. Any exceptions to meeting the above specifications through the government contract must be specifically noted.

HGAC Pricing is offered. Umatilla County is already an End User within this Purchasing Contract. Additionally, for your consideration, price is shown for upgrade to an existing NICE customer. Upgrade pricing is unique to existing customers.

Specific Terms and Conditions of purchase and payment reviewed upon selection of Firstline/NICE as the vendor of choice. Configuration changes and channel count changes will change the prices shown.



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Warranty/Maintenance:

Pricing must include one-year maintenance with option for year 2-5. **YES**

Installation:

Pricing must include complete install of the system. **YES**

Training:

Pricing must include training for both Administration and end users. **YES**

Company Background:

Proposer shall provide a brief background of the company.

Firstline Business Systems, Inc. is headquartered in Vancouver WA. It is an independent dealership representing products manufactured by others. We are known for high quality products and high quality service. We are highly vested in mutual understanding and clear expectations to assure that we deliver what you, the end user, expected. This is why we made the effort to come onsite and perform a review of the existing system. To assure that we understand what is recorded today and by what method. Additionally this provides an opportunity for Capt. Lieuallen to clarify the goals and requirements of the next generation system.

Firstline Business Systems, Inc. has existed since 1984, over 35 years, under the same owner. It is a company that has been in continuous operation since 1913 with Mark Hundley being the fourth owner. It has always specialized in professional, enterprise grade products serving mission critical purposes.

We have been engaged in communications recording since 1996. Our experience began with Racal Recorders when they invented the first VHS tape recorder that could record 32 channels on a single recorder for a 24 hour period, then, automatically change to the next VHS tape in the second deck, providing continuous recording coverage and a huge reduction in storage space and media costs. We have evolved with the technology and continuously offered exceptionally reliable products. Today we offer NICE Systems Inform Multimedia Incident Management with Recording system. We also provide interview room recording systems to law enforcement. We cover all of Oregon and Washington. We have existing systems in the Pendleton area that bring us to your neighborhood for check-in visits. We are accustomed to mission critical support.

NICE Systems, Inc. is an international company that is publicly traded. Its Public Safety Division is focused on product development for use within the mission critical Public Safety environment and holds the largest share of installations. NICE Systems Public Safety is committed to NENA i3 standards and optimizing the use of its long-standing multimedia ready user interface called Inform. Today's product and support environment readily provides for software and hardware upgrades that keep the system current through the years. Paid Annual Support through Firstline required in order to receive said In-Version and Major Version upgrades.



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Indemnification:

The proposer will be expected to indemnify and hold harmless the government agencies from any claims arising out of use of the system by the agencies.

Firstline requests clarification of this expectation as part of final review if selected to proceed. Thank you.



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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
59

**Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)**

Presenter at BOC: Matt Scrivner
Department: Public Works / Road
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-989-9500
Requested Agenda Date: 3/18/2020

Purchase Pre-Authorization request for Grader



This Item Involves: (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input checked="" type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Other

N/A Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: **Pape Machinery**
Contractor/Entity Address: **1925 E James Street Pasco, Washington 99301**
Effective Dates -- From: **Current** Through: **3/10/2027**
Total Contract Amount: **\$ 330,445.00** Budget Line: **201-220-5-40-4401**
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

 _____	<u>3/16/2020</u> DATE	Department Director	Required for all BOC meetings
 _____	<u>3/16/20</u> DATE	Administrator	Required for all BOC meetings
_____	DATE	County Counsel	*Required for all legal documents
_____	DATE	Finance Office	*Required for all contracts; other items as appropriate.
_____	DATE	Human Resources	*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Public Works has inquired with local suppliers to replace another grader in our fleet as planned in our equip[ment replacement plan. Below is the breakdown of the two quotes. A third inquired, but after a couple weeks has not submitted as they do not offer a All Wheel drive grade at this time. Both Machines are equipped with All Wheel drive, WR75 Walk and Roll, 12'/66" Benching wing, 12' Folding vee front plow with lift group.

Pape Machinery - 2018 John Deere 772G with 870 hours and 60 month/5,000 hour warranty
\$ 330,445.00

Western States Caterpillar - 2019 Caterpillar 140M3 with 121 hours and 36 month/5,000 hour warranty \$ 361,825.54

*The documents show a trade-in of a 1984 130G Caterpillar that is not calculated in the above figures. The Parks department would like to transfer the trade in value of \$26,000 to the Road replacement fund on July 1st 2020 to purchase the grader for the parks department.

2. FISCAL IMPACT:

Fiscal impact would be from the Road Equipment replacement budget 201-220-5-40-4401 that has a current budget of \$ 843,543.84. This budget we will be charging \$68,093.44 and making payments of \$42,093.44 each year through the 2026-2027 budget season.

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to approve the Purchase of a 2018 772GP John Deere Grader in the amount of \$ 330,445.00 from Pape Machinery.

Attach additional background documentation as needed.



Quote Id: 21112323

Prepared For:
MORROW COUNTY RD DEPT



Prepared By: **RALPH GOODWIN**

Pape Machinery, Inc.
1925 E James Street
Pasco, WA 99301

Tel: 509-547-8813
Mobile Phone: 509-995-4706
Fax: 509-547-7959
Email: rgoodwin@papemachinery.com

Offer Expires: 14 February 2020

Confidential



MACHINERY

Quote Summary

Prepared For:
MORROW COUNTY RD DEPT
Po Box 428
Lexington, OR 97839

Prepared By:
RALPH GOODWIN
Pape Machinery, Inc.
1925 E James Street
Pasco, WA 99301
Phone: 509-547-8813
Mobile: 509-995-4706
rgoodwin@papemachinery.com

Quote Id: 21112323

Expiration Date: 14 February 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2018 JOHN DEERE 772G MOTOR GRADER with 6WD - 1DW772GPJJF690591		\$ 554,770.35 X	1 =	\$ 554,770.35
2020 WALK-N-ROLL WR75 SERIES 3	\$ 22,645.00	\$ 22,645.00 X	1 =	\$ 22,645.00
SOURCEWELL 45% OFF LIST DISCOUNT		\$ -246,970.35 X	1 =	\$ (246,970.35)
Equipment Total				\$ 330,445.00

Trade In Summary	Qty	Each	Extended
1984 CATERPILLAR 130-G - 74V02108	1	\$ 26,000.00	\$ 26,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 26,000.00
Trade In Total			\$ 26,000.00

Quote Summary	
Equipment Total	\$ 330,445.00
Trade In	\$ (26,000.00)
Federal Excise Tax	\$ 0.00
Licensing Fee	\$ 0.00
CA Tire Recycling Fee	\$ 0.00
Doc Fee	\$ 0.00
Rental Services Fee	\$ 0.00
CAT Tax	\$ 0.00
SubTotal	\$ 304,445.00
Total	\$ 304,445.00
Down Payment	(0.00)
Rental Applied	(0.00)

Salesperson : X _____

Accepted By : X _____



Balance Due

\$ 304,445.00

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment



MACHINERY

Quote Id: 21112323

Customer: MORROW COUNTY RD DEPT

2018 JOHN DEERE 772G MOTOR GRADER with 6WD - 1DW772GPJF690591

Hours: 870
Stock Number: JF690591

Selling Price
\$ 554,770.35

Code	Description	Qty	Unit	Extended
8470T	772G MOTOR GRADER	1	\$ 548,823.00	\$ 548,823.00
Standard Options - Per Unit				
170C	JDLINK ULT 5 YEAR SERVICE	1	\$ 0.00	\$ 0.00
1020	ELECTRO HYDRAULIC CONTROLS	1	\$ 0.00	\$ 0.00
1140	9.0L ENG,EPA FINAL TIER IV	1	\$ 0.00	\$ 0.00
1240	ALTERNATOR 200 AMP	1	\$ 0.00	\$ 0.00
1310	QUICK SERVICE GROUP	1	\$ 0.00	\$ 0.00
1410	STANDARD FUEL LINES	1	\$ 0.00	\$ 0.00
1610	HYDRAULIC PUMP DISCONNECT	1	\$ 0.00	\$ 0.00
1840	CHROME EXHAUST STACK IT4 ENG	1	\$ 0.00	\$ 0.00
1910	BLADE IMPACT ABSORPTION SYST	1	\$ 0.00	\$ 0.00
2070	14'X27"X1" MB (8" CEX5/8")	1	\$ 0.00	\$ 0.00
2500	TOPCON READY	1	\$ 0.00	\$ 0.00
2605	ENGLISH LABELS & DECALS	1	\$ 0.00	\$ 0.00
2775	NO TOPCON RADIO INSTALLATION	1	\$ 0.00	\$ 0.00
2840	DUAL INPUT W/ SLIP CLUTCH	1	\$ 0.00	\$ 0.00
4626	17.5R25 G3/L3 1*MICH 3PC RIM	1	\$ 0.00	\$ 0.00
5060	EH LOW CAB W/ WINDOWS	1	\$ 0.00	\$ 0.00
5510	AUTOSHIFT TRANSMISSION	1	\$ 0.00	\$ 0.00
5710	TRANS VALVE SOLENOID GUARD	1	\$ 0.00	\$ 0.00
5815	HYDRAU-GREASE,OIL,FUEL,COOLN	1	\$ 0.00	\$ 0.00
6010	CAB PRECLEANER	1	\$ 0.00	\$ 0.00
6140	PREM POST/CONT FAB EH CNTRLS	1	\$ 0.00	\$ 0.00
6585	EH FRT W 1AUX/MID W 1AUX	1	\$ 0.00	\$ 0.00
6650	EH PLACE HOLDER	1	\$ 0.00	\$ 0.00
6710	FRONT PUSH BLOCK	1	\$ 0.00	\$ 0.00
6810	REAR RIPPER/SCARIFIER COMBO	1	\$ 0.00	\$ 0.00
7160	DLX LIGHTING PKG W/HAL +8XTR	1	\$ 0.00	\$ 0.00
7820	NO FRONT FENDERS	1	\$ 0.00	\$ 0.00
8120	CONVERTER, 25 AMP 24V TO 12V	1	\$ 0.00	\$ 0.00
8220	MIRRORS, EXTERNAL HEATED	1	\$ 0.00	\$ 0.00
8310	LOWER FRONT INT WIPER/WASHER	1	\$ 0.00	\$ 0.00
8410	RADIO AM/FM/WB	1	\$ 0.00	\$ 0.00
8510	A/C - CHARGE	1	\$ 0.00	\$ 0.00
8730	NO SOUND ABSORPTION PKG	1	\$ 0.00	\$ 0.00
8810	REAR CAMERA	1	\$ 0.00	\$ 0.00



Selling Equipment



Quote Id: 21112323

Customer: MORROW COUNTY RD DEPT

9130	REAR RETRACTABLE SUNSHADE	1	\$ 0.00	\$ 0.00
9200	CORROSION PREVENTION PKG	1	\$ 0.00	\$ 0.00
9210	PEDAL DECELERATOR	1	\$ 0.00	\$ 0.00
9220	FIRE EXTINGUISHER	1	\$ 0.00	\$ 0.00
ENG S/N	RG6090U059319	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Dealer Attachments				
HENKE AHW12	12' SNOW WING W/ 66" BENCHING HEIGHT	1	\$ 15,450.00	\$ 15,450.00
HENKE 12FV	12' FOLDING VEE PLOW	1	\$ 16,900.00	\$ 16,900.00
PAPE	BALDERSON FRONT LIFT GROUP	1	\$ 7,650.00	\$ 7,650.00
PAPE	ADD'L 4 EH AUX HYD. VALVES	1	\$ 5,800.00	\$ 5,800.00
PAPE	INSTALL LABOR/ HOSES	1	\$ 3,500.00	\$ 3,500.00
HENKE	INCOMING FREIGHT	1	\$ 3,000.00	\$ 3,000.00
PAPE	BOOKS	1	\$ 600.00	\$ 600.00
PAPE	DELIVERY	1	\$ 900.00	\$ 900.00
DEERE	60 MO/5,000 POWERTRAIN & HYDRAULIC EXTENDED WARRANTY	1	\$ 4,500.00	\$ 4,500.00
PAPE	ADD'L DISCOUNT IF ALL ITEMS SELECTED	1	\$ -52,352.65	\$ -52,352.65
Dealer Attachments Total				\$ 5,947.35
Value Added Services Total				\$ 0.00
Suggested Price				\$ 554,770.35
Customer Discounts				
Customer Discounts Total				\$ 0.00
Total Selling Price				\$ 554,770.35

2020 WALK-N-ROLL WR75 SERIES 3				
Hours:	0			Suggested List
Stock Number:				\$ 22,645.00
				Selling Price
				\$ 22,645.00
Code	Description	Qty	Unit	Extended
LYCOX	WR75 SERIES 3 WALK & ROLL PACKER/ROLLER	1	\$ 21,850.00	\$ 21,850.00
Standard Options - Per Unit				
LYCOX	QUICK ATTACH	1	\$ 0.00	\$ 0.00
LYCOX	JOHN DEERE SPACER	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Dealer Attachments				



Selling Equipment



Quote Id: 21112323

Customer: MORROW COUNTY RD DEPT

OPTIONAL	PICK UP TOWING HITCH	1	\$ 795.00	\$ 795.00
Dealer Attachments Total				\$ 795.00
Suggested Price				\$ 22,645.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 22,645.00

SOURCEWELL 45% OFF LIST DISCOUNT				
Hours:		0		
Stock Number:				
				Selling Price
				\$ -246,970.35
Code	Description	Qty	Unit	Extended
SOURCEWELL	CONTRACT 032515-JDC 45% DISCOUNT	1	\$ -246,970.35	\$ -246,970.35
Suggested Price				\$ -246,970.35
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ -246,970.35



Trade In



Quote Id: 21112323

Customer: MORROW COUNTY RD DEPT

1984 CATERPILLAR 130-G SN# 74V02108	
Machine Details	
Description	Net Trade Value
1984 CATERPILLAR 130-G SN# 74V02108 Your Trade In Description	\$ 26,000.00
Total	\$ 26,000.00

TERMS AND CONDITIONS OF SALE

TERMS AND CONDITIONS OF SALE: Sales Orders are based on the terms and conditions stated herein. Unless otherwise provided on the face hereof, offers are good for acceptance for a period of 30 days from the date hereof. An order by the Buyer shall constitute an acceptance of the terms and conditions herein proposed. If, and only if, no offer of sale is issued by Seller, then the invoice shall be deemed: an acceptance of the Buyer's order; a written confirmation; and a final, complete, and exclusive written expression of the agreement between Seller and Buyer. Buyer is hereby notified that additional or different terms from those contained herein are objectionable.

1. **Taxes.** Buyer shall pay all local, state, and federal taxes arising from or related to any sale or lease to which this document relates, except for taxes upon or measured by net income of Seller.

2. **Delivery.** Stated or promised delivery dates are estimates only based upon Seller's best judgment and Seller shall not be responsible for deliveries later than promised regardless of the cause. Delivery periods are projected from the date of receipt of any order by Seller, but if equipment to be furnished by Seller is to be manufactured specifically to fill a particular order, delivery periods will be projected from the date of Seller's receipt of complete manufacturing information. If the furnishing of equipment on orders accepted by Seller is hindered or prevented by public authority or by the existence of war or other contingencies, including, but not limited to, shortage of materials, fires, labor difficulties, accidents, delays in manufacture or transportation, acts of God, embargoes, inability to ship, inability to insure against war risks or substantially increased prices or freight rates, or other causes beyond Seller's control, the obligation to fill or complete such orders shall be excused by Seller's option.

3. **Transportation and Claims.** Prices quoted are net F.O.B. point designated in writing by Seller. When no F.O.B. point is designated in writing by Seller, prices for new equipment shall be deemed to be net F.O.B. point of manufacture and prices for all other equipment shall be deemed to be F.O.B. Seller's place of business at which the order for the equipment is accepted. When transportation is allowed, the price charged will be adjusted to reflect the lowest transportation rates in effect at the time of shipment even though such rates may differ from those quoted by Seller. Seller's responsibility for the equipment shall cease and all risk of loss shall become the Buyer's upon delivery of the equipment to the first carrier for shipment to the Buyer or his consignee, even though such delivery shall be made prior to the arrival of the equipment at the F.O.B. point designated, and any and all claims for shortages, deliveries, damages or non-delivery must be made by the Buyer or his consignee to the carrier. Seller shall in no event be responsible for shortages in shipments unless notice of such shortage is given in writing to Seller within 15 days after receipt of shipment.

4. **Payment and Security.** Buyer agrees to pay in full for the equipment at time of delivery. Buyer agrees to pay the late charge on any past due balance at the rate of 18% per annum. The signator warrants that he/she has authority to execute this order on behalf of any party for whom he/she signs, and that such party has the power to enter into this agreement and perform its terms. As security for all of Buyer's obligations to Seller, Buyer grants to Seller a security interest in the equipment and authorizes Seller to file all documents necessary to perfect Seller's security interest. The security interest granted hereunder is in addition to any other rights available to Seller, and Seller shall have all of the rights and remedies available to a secured party under the Uniform Commercial Code, all of which are cumulative. Throughout the duration of Seller's security interest, Buyer shall keep the equipment fully insured against theft and loss or damage by fire and other casualty as Seller may from time to time require in accordance with such terms as Seller may require.

5. **Buyer to Furnish.** Performance by Seller is subject to the Buyer furnishing a satisfactory credit rating certificate, letter of credit, evidence of financing, or any other similar papers necessary for the satisfactory completion of such order.

6. **Laws Governing.** All orders will be governed by the laws of the State of Oregon.

7. **Assignment.** The right to any monies due or to become due hereunder may be assigned by Seller, and Buyer, upon receiving notice of such assignment, shall make payment as directed.

8. **Limitations of Warranties.** If "NEW" warranty is indicated on the reverse side or if new equipment is purchased hereunder, all warranties are strictly given only by the manufacturer. Copies of manufacturer's warranty can be obtained from Seller. If "USED" warranty is indicated on the reverse side, Seller hereby warrants to Buyer that the equipment or components thereof designated on the reverse side, shall be free under normal use and service from defects in material and workmanship for the period shown, commencing on the date of delivery. Buyer's exclusive remedy for breach of the limited warranty shall be the repair or replacement of the warranted equipment without charge to Buyer when returned at Buyer's expense to the Seller's facility where the equipment was purchased, with proof of purchase. Buyer must give notice of any warranty claim not later than 7 days after the expiration of the warranty period and must return the equipment to Seller for repair or replacement no later than 30 days after expiration of the warranty period. Any action against Seller for breach of the limited warranty must be commenced within one year after the date of delivery of the equipment. Seller's warranty does not extend to any defect, claim, or damage attributable to the failure to operate and/or maintain the equipment in accordance with the manufacturer's specifications, or due to the failure to operate or maintain the equipment in accordance with any recommendations of Seller. If "AS IS" is indicated on the reverse side, no warranty of any kind is being given and the equipment is being sold with all faults. THE WARRANTIES IN THIS PARAGRAPH AND ON THE REVERSE SIDE ARE THE EXCLUSIVE WARRANTIES GIVEN BY SELLER AND SUPERSEDE ANY PRIOR, CONTRARY, OR ADDITIONAL REPRESENTATIONS, WHETHER ORAL OR WRITTEN. SELLER HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTIES OTHERWISE ARISING FROM COURSE OF DEALING OR USAGE OF TRADE. SELLER SHALL NOT BE LIABLE FOR ANY LOSS, INJURY, OR DAMAGE TO PERSONS OR PROPERTY RESULTING FROM THE FAILURE OR DEFECTIVE OPERATION OF THE EQUIPMENT; NOR WILL SELLER BE LIABLE FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND SUSTAINED FROM ANY CAUSE. This exclusion applies regardless of whether such damages are sought for breach of warranty, breach of contract, negligence, or strict liability in tort or under any other legal theory.

9. **Rental Purchase Option.** If rental purchase option (RPO) is granted in any addendum, the purchase price shall be tendered to Seller coincidentally with the exercise of the purchase option provided that Buyer is not then in default in performing all of the terms and conditions of lease with Seller.

10. **Notice.** This paragraph shall serve as notice that The Pape Group, Inc. has assigned its rights to sell its rental equipment (as may be described in this sales order) and its rights to sales proceeds (including "trade-in assets" related thereto) to North Star Deferred Exchange as part of an IRC Sec. 1031 exchange.

11. **Attorneys Fees.** In the event suit or action is instituted against Buyer on account of or in connection with or based upon the terms hereof, the Buyer agrees to pay, in addition to the costs and disbursements provided by law, such sum as the court may adjudge reasonable attorney's fees in both the trial and appellate courts, or in connection with any bankruptcy proceeding.

12. **Entire Agreement.** The foregoing and any addendum shall constitute the complete and exclusive agreement between the parties, and it is expressly understood and agreed that no promises, provisions, terms, warranties, conditions, guarantees, or obligations whatsoever, either expressed or implied, other than as herein set forth or provided for shall be binding on either party. Each party may transmit its signature by facsimile to the other party and such facsimile signatures shall have the same force and effect as an original signature.

MORROW COUNTY 772GP 7 YRS. IN ADVANCE W 130G TRADE

Compound Period: Monthly

Nominal Annual Rate: 2.950 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1	Loan	03/10/2020	304,445.00	1	
2	Payment	03/10/2020	42,093.44	8	Annual 03/10/2027
3	Payment	03/10/2027	1.00	1	

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	03/10/2020				304,445.00
1	03/10/2020	42,093.44	0.00	42,093.44	262,351.56
2020 Totals		42,093.44	0.00	42,093.44	
2	03/10/2021	42,093.44	7,844.88	34,248.56	228,103.00
2021 Totals		42,093.44	7,844.88	34,248.56	
3	03/10/2022	42,093.44	6,820.77	35,272.67	192,830.33
2022 Totals		42,093.44	6,820.77	35,272.67	
4	03/10/2023	42,093.44	5,766.04	36,327.40	156,502.93
2023 Totals		42,093.44	5,766.04	36,327.40	
5	03/10/2024	42,093.44	4,679.77	37,413.67	119,089.26
2024 Totals		42,093.44	4,679.77	37,413.67	
6	03/10/2025	42,093.44	3,561.03	38,532.41	80,556.85
2025 Totals		42,093.44	3,561.03	38,532.41	
7	03/10/2026	42,093.44	2,408.82	39,684.62	40,872.23
2026 Totals		42,093.44	2,408.82	39,684.62	
8	03/10/2027	42,093.44	1,222.17	40,871.27	0.96
9	03/10/2027	1.00	0.04	0.96	0.00
2027 Totals		42,094.44	1,222.21	40,872.23	
Grand Totals		336,748.52	32,303.52	304,445.00	

Last interest amount increased by 0.04 due to rounding.



Morrow County Sourcewell

Morrow County Sourcewell ID:
130316

Caterpillar 2019 140M3 Motor Grader

	Name	Price
3845805	140M3 AWD MOTOR GRADER	\$435,910.00
2495516	HEATER, ENGINE COOLANT, 120V	\$245.00
3089371	HEADLIGHTS,FRONT, HIGH,HALOGEN	\$640.00
3240889	RIPPER/SCARIFIER	\$20,380.00
3245328	DRAIN, GRAVITY, ENGINE OIL	\$0.00
3440984	MIRRORS, OUTSIDE HEATED 24V	\$670.00
3493048	MOLDBOARD, 14' PLUS	\$2,710.00
3589338	ACCUMULATORS, BLADE LIFT	\$4,665.00
3593925	LIFT GROUP, FRONT MOUNTING	\$442.00
3662459	GUARD, TRANSMISSION	\$3,400.00
3686239	ARTICULATION GUARD	\$1,260.00
3803070	LIGHTS, SERVICE, INTERNAL	\$193.00
3806775	PRECLEANER, SY-KLONE	\$750.00
3858099	BASE + 4 (WM,WT-FLOAT,FL,RIP)	\$8,960.00
3859297	GLOBAL ARRANGEMENT,LOW AMBIENT	\$0.00
3859554	CAB, PLUS (STANDARD GLASS)	\$1,105.00
3861254	LANGUAGE, ENGLISH	\$0.00
3909182	MOUNT,SNOW WING,FRAME RDY HAL	\$2,295.00
3941492	SEAT BELT	\$0.00
3944524	COLD WEATHER PLUS PACKAGE AWD	\$3,765.00
3951967	LIGHTS, WORKING, PLUS, HALOGEN	\$1,035.00
3953547	STARTER, ELEC, EXTREME DUTY	\$408.00
3961966	SNOW ARRANGEMENT	\$6,460.00
3963921	CAMERA, REAR VISION	\$2,535.00
3977457	CAB, PLUS (INTERIOR)	\$3,010.00
4217810	LIGHTS, ROADING, HALOGEN	\$0.00
4429940	DECALS, ENGLISH (U.S.)	\$0.00
4646442	PRODUCT LINK, CELLULAR PLE641	\$0.00
4698160	COOLANT, 60/40, -51C (-60F)	\$245.00
4923595	CONTROLS, PERFORMANCE BUNDLE	\$15,560.00
5402373	TANK, FUEL, STANDARD	\$0.00
5424660	FAN, STANDARD	\$0.00
2497845	TIRES,14.0R24 MX XSNO+ * G2 MP	\$14,890.00
0P1939	ANTIFREEZE WINDSHIELD WASHER	\$0.00
0P3978	FUEL ANTIFREEZE, -25C (-13F)	\$0.00
0P2265	ROLL ON-ROLL OFF	\$304.00



OP9002

LANE 2 ORDER

\$0.00

Total List Price	\$531,837.00
Sourcewell Discount (30%)	\$159,551.10
Sourcewell Pricing	\$372,285.90
WSECO Valued Customer Program Discount	\$81,940.69
Morrow County Price	\$290,345.21

Delivered Price Includes the following:

- 1) New Caterpillar 140 Motor Grader
- 2) 36 mo 5,000 hrs - POWERTRAIN + HYDRAULICS + TECH
- 3) Factory Freight
- 4) Transport To Morrow County

**QUALITY,
VALUE AND
EXCELLENCE
IN ALL WE DO**



Pasco
2100 Frontier Loop Pasco, WA 99301
509.547.9541

SOLD TO:
Morrow County
PO Box 428
Lexington, OR 97839-0428

SHIP TO:
Office
PO Box 428
Lexington, OR 97839-0428

SALES AGREEMENT

AGREEMENT: Q000176716-5
AGREEMENT DATE: 2/17/2020
AGREEMENT EXPIRES: 3/4/2020
WAREHOUSE: Pasco Machine Sales
CUSTOMER NO.: 6040800
CUSTOMER PO:
SALESMAN: Austin T Berry

Austin.Berry@wseco.com

ITEM DESCRIPTION	PRICE
2019 Caterpillar 140M3 AWD Motor Grader S/N: N9J01031 SMU: 121 hrs ID:E0044699	\$290,345.21
<ul style="list-style-type: none"> ● Delivery Freight ● New Warranty - 36 mo 5,000 hrs - POWERTRAIN + HYDRAULICS + TECH 	
Caterpillar HEN AHW12 HYDRAULIC SNOW WING S/N: TBD	\$21,150.00
Caterpillar HENKE 12' FOLDING V-PLOW S/N: TBD	\$20,477.28
Caterpillar WR75-3 Packer/Roller S/N: TBD	\$22,339.72
Caterpillar PARALLEL LIFT GROUP S/N: TBD - HENKE PARALLEL LIFT GROUP	\$7,513.33

TRADE PROPOSAL

2001 Caterpillar 140H S/N: 2ZK06568 SMU: 0 hrs

~~(\$62,500.00)~~

The trade proposal offered is based on the information you have provided and is contingent on a final inspection before the Agreement is accepted by both parties. If the proposed trade equipment hours increase by 200 hours over what has been specified herein or the inspection reveals an unexpected change in the equipment operation or the equipment, the trade proposal valuation will become invalid. The Trade Proposal will become final upon the execution of this Agreement by WSECO.

361,825.54

Notes		
	Before Tax Balance	\$299,325.54
	Sales Tax	\$0.00
	Trade Payoff	\$0.00
	Downpayment	\$0.00
	Net Due	\$299,325.54

Western States Equipment

Order Received by _____
Title Regional Sales Manager Date _____

Morrow County

Approved and Accepted by _____
Title _____ Date _____
Warranty Document Received (initial) _____

Trade Ins. All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.
Warranty: By initiaing above the customer acknowledges that they have received a copy of the Western States Co/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.



SALES AGREEMENT

NO.: Q000176716-5

EQUIPMENT DETAILS

3845805 140M3 AWD MOTOR GRADER	2495516 HEATER, ENGINE COOLANT, 120V
3089371 HEADLIGHTS,FRONT, HIGH,HALOGEN	3240889 RIPPER/SCARIFIER
3245328 DRAIN, GRAVITY, ENGINE OIL	3440984 MIRRORS, OUTSIDE HEATED 24V
3493048 MOLDBOARD, 14' PLUS	3589338 ACCUMULATORS, BLADE LIFT
3593925 LIFT GROUP, FRONT MOUNTING	3662459 GUARD, TRANSMISSION
3686239 ARTICULATION GUARD	3803070 LIGHTS, SERVICE, INTERNAL
3806775 PRECLEANER, SY-KLONE	3858099 BASE + 4 (WM,WT-FLOAT,FL,RIP)
3859297 GLOBAL ARRANGEMENT,LOW AMBIENT	3859554 CAB, PLUS (STANDARD GLASS)
3861254 LANGUAGE, ENGLISH	3909182 MOUNT,SNOW WING,FRAME RDY HAL
3941492 SEAT BELT	3944524 COLD WEATHER PLUS PACKAGE AWD
3951967 LIGHTS, WORKING, PLUS, HALOGEN	3953547 STARTER, ELEC, EXTREME DUTY
3961966 SNOW ARRANGEMENT	3963921 CAMERA, REAR VISION
3977457 CAB, PLUS (INTERIOR)	4217810 LIGHTS, ROADING, HALOGEN
4429940 DECALS, ENGLISH (U.S.)	4646442 PRODUCT LINK, CELLULAR PLE641
4698160 COOLANT, 60/40, -51C (-60F)	4923595 CONTROLS, PERFORMANCE BUNDLE
5402373 TANK, FUEL, STANDARD	5424660 FAN, STANDARD
2497845 TIRES,14.0R24 MX XSNO+ * G2 MP	0P1939 ANTIFREEZE WINDSHIELD WASHER
0P3978 FUEL ANTIFREEZE, -25C (-13F)	0P2265 ROLL ON-ROLL OFF
0P9002 LANE 2 ORDER	

Darrell Green

From: Lutcher, Larry <larry.lutcher@oregonstate.edu>
Sent: Friday, March 6, 2020 11:54 AM
To: Darrell Green
Subject: FW: Morrow County Commissioners?

STOP and VERIFY - This message came from outside of Morrow County Government.

Hi Darrell. Forwarding this to you.

From: Carr, Peggy <Peggy.Carr@oregonstate.edu>
Sent: Thursday, March 5, 2020 12:30 PM
To: Lutcher, Larry <larry.lutcher@oregonstate.edu>
Subject: Morrow County Commissioners?

Larry:

Clive Kaiser, our new Interim Director at HAREC would like to ask one of the Morrow County Commissioners if they would like to be part of our Advisory Committee at HAREC. Would you be able to give me a recommendation as to which of the commissioners might be willing to serve on our committee? Thanks, Peggy



Pacific Northwest Region
Umatilla National Forest
72510 Coyote Rd
Pendleton, OR 97801
www.fs.usda.gov/umatilla

NEWS RELEASE

Contact: Darcy Weseman (541) 278-3722

March 11, 2020

Heppner Ranger District offers summer job opportunities for local youth

PENDLETON, Ore. – The Heppner Ranger District is recruiting four students between the ages of 15 and 18 for summer employment in the Youth Conservation Corps (YCC). Work can include noxious weed removal, fence removal and construction, trail maintenance, meadow restoration, campground maintenance, slash piling, marking timber, removal of tubing from tree seedlings, and fireline construction around logged units on the Heppner Ranger District.

The program will last six weeks beginning June 22, 2020. Youth are paid the Oregon minimum wage rate of \$11.25 per hour (effective July 1, 2020, the wage rate will increase to \$11.50 per hour). No previous experience is required.

To apply, all interested candidates must complete and submit a signed application. Hardcopy applications can be picked up at Forest Service offices in Heppner and Pendleton and at local high schools. Additionally, the application is available online at <https://www.fs.fed.us/sites/default/files/ycc-application-english-v2-exp-1-31-2020.pdf>. Applications will be accepted from March 16, 2020, until 2 p.m. on April 15, 2020. Completed applications can be emailed to rebecca.weseman@usda.gov or turned in to the Heppner Ranger District office via mail or hand delivery at 117 S Main St., Heppner, OR 97836.

Applicants must:

- Be at least 15 years old on the start date of May 1, 2020, and not reach the age of 19 during the term of employment in the program,
- Have a social security number, or have made application to obtain one, and
- Obtain parental or legal guardian consent to enroll in the program.

NEWS RELEASE, continued

Selections will be made based on a review of applications. All applicants will be notified by mail of their selection status no later than April 22, 2020.

For more information about the YCC program, please contact the Heppner Ranger District at 541-676-9187. For more information about the Umatilla National Forest please visit www.fs.usda.gov/umatilla/.

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United States Department of Agriculture



**Pacific Northwest Region
Malheur National Forest**
431 Patterson Bridge Rd.
John Day, OR 97845
www.fs.usda.gov/malheur

**Pacific Northwest Region
Umatilla National Forest**
72510 Coyote Rd
Pendleton, OR 97801
www.fs.usda.gov/umatilla

**Pacific Northwest Region
Wallowa-Whitman National Forest**
1550 Dewey Ave.
Baker City, OR 97814
www.fs.usda.gov/wallowa-whitman

NEWS RELEASE

Contact: Angelina Rios (541) 575-3144
Darcy Weseman (541) 278-3722
Peter Fargo (541) 523-1231

March 12, 2020

Northeast Oregon Forests seeking members for Resource Advisory Committee

JOHN DAY, PENDLETON, and BAKER CITY, Ore. – The Northeast Oregon Forests Resource Advisory Committee is seeking nominees for new members to serve on a vital Resource Advisory Committee (RAC). The committee is tasked with recommending projects to improve forest health, watersheds, roads and facilities around Malheur, Umatilla and Wallowa-Whitman National Forests.

The projects that are funded through the RAC are important to the communities of Northeast Oregon and are varied in focus and scope, ranging from fish passage restoration to constructing new trails. Beyond getting important work done, projects have also utilized youth crews which provide young people with unique opportunities to develop a love of the outdoors while gaining valuable hands-on work experience.

RAC committee members are officially appointed by the Secretary of Agriculture for a term of 2 years, and although they cannot be compensated for their work, members can get reimbursed for travel expenses to, during and from meetings. In order to ensure that the group can accomplish its goals, members are expected to participate in two full-day meetings each year. Residents of Baker, Crook, Grant, Harney, Malheur, Morrow, Union, Wallowa, and Wheeler Counties are particularly encouraged to submit applications although others may apply.

RACs have been found to work best when many interests and industries are represented by their members. Recreation groups, environmental groups, industry leaders and employees, tribal representatives, elected officials and local residents are all needed to provide a balanced and diverse group.

USDA is an equal opportunity provider, employer, and lender.

NEWS RELEASE, continued

The three categories of committee members needed are: A) Industry professionals with experience in forest products, recreation, mining, grazing, or timber, B) environmental groups and individuals connected to groups interested in wild horses, archeology, and dispersed recreation, and C) elected officials, American Indian tribal representatives, school officials or teachers.

Nominations will be accepted until September 30, 2020.

Nominations must contain a completed application packet that includes the nominee's name, resume, and completed Form AD-755 (Advisory Committee or Research and Promotion Background Information). The package must be sent to.

Malheur National Forest:

Prairie City Ranger District

Attention: SRS RAC

P.O. Box 337

Prairie City, OR 97869

The Form AD- 755 may be obtained from the following SRS RAC website:

<http://www.fs.usda.gov/main/pts/specialprojects/racs>

If you are interested in serving on the Northeast Oregon Forests RAC, or would like more information about the responsibilities of the RAC, contact Ed Guzman, Northeast Oregon Forests Designated Federal Official (541) 820-3801 or by email at: edward.r.guzman@usda.gov

###



Oregon

Kate Brown, Governor

Water Resources Department

Watermaster

116 S.E. Dorion Avenue

Pendleton, OR 97801

Phone (541) 278-5456

Fax (541) 278-0287

March 6, 2020

Morrow County Commissioners

PO BOX 788

Heppner, Oregon 97836

Re: Umatilla Basin Watermasters Office Intergovernmental Agreement Contract Summary Report

Dear Chairman Lindsay,

During the 2019-20 Fiscal Year, the \$12,200 contributed to the Assistant Watermaster program has been greatly appreciated. Per the contract agreement, this summary report documents efforts put forth by the District 5 Watermasters office from March 1, 2019 – February 28, 2020. This information will also be presented at an upcoming Commissioners meeting.

Primary duties to-date within Morrow County have included the landownership transition from Lost Valley Farms to Easterday Farms, Port of Morrow development, Ordnance Gaging Station operation and maintenance, Butter Creek Gaging Station operation and maintenance, monitoring the Ordnance/Hansell Well recharge site and reading Morrow County groundwater flowmeters.

For the remainder of the contract March-June, we always estimate that the Butter Creek Management Plan will take up the primary responsibilities every year. It is weather dependent, making it challenging to identify a firm time commitment as it varies annually. These tasks entail working with Butter Creek landowners on a daily basis, multiple trips a week to inspect flowmeters, water use accounting and estimating the longevity of the irrigation season. The Assistant Watermaster will also continue reading the gage stations and wells on a monthly basis in addition to the Butter Creek Management Plan work.

If any questions arise, I am available at (541)278-5456 or Greg.M.Silbernagel@Oregon.gov

Sincerely,

Greg Silbernagel
District 5 Watermaster

Attachment: "Morrow County Time" Spreadsheet for 3/1/2019 - 2/28/2020

Cc: Chris Kowitz, North Central Region Manager

**Morrow County Time
2019/2020**

Party	Area	Date	Start Time	End Time	Total hrs.	Lunch	Miles	Activities
Jered	Butter Creek gaging station	3/1/2019	10:30	2:00	3.5	0	80	Stream flow measurement and site inspection @ Butter Creek gaing station nr. Pine City, OR.
Jered	Ordnance Recharge Canal	3/13/2019	8:30	12:30	4	0	80	Stream flow measurement and site inspection @ Ordnance Recharge Canal.
Jered/Kate	Butter Creek gaging station	3/21/2019	1:30	4:30	3	0	80	High flow stream flow measurement using ADCP & site inspection @ Butter Creek gaging station nr Pine City.
Jered/Kate	Butter Creek gaging station	4/9/2019	10:30	1:30	3	0	80	High flow stream flow measurement using ADCP & site inspection @ Butter Creek gaging staion nr. Pine City, OR.
Jered	Ordnance Recharge Canal	4/19/2019	8:00	11:30	3.5	0	80	Stream flow measurement and site inspection @ Ordnance Recharge Canal.
Jered	Butter Creek gaging station	5/8/2019	8:30	12:30	4	0	80	Stream flow measurement and site inspection @ Butter Creek gaing station nr. Pine City, OR.
Jered/Doug	Five Mile Creek Gaging Station	5/20/2019	10:30	4:00	5	0.5	130	Gage Station setup and start-up for 2019 irrigation season. Closed headgate to John Day Basin. Conducted site inspection and stream flow measurement.
Jered	Ordnance Recharge Canal	5/22/2019	8:30	12:30	4	0	80	Stream flow measurement and site inspection @ Ordnance Recharge Canal.
Jered	Butter Creek	6/10/2019	9:00	4:30	6.5	1	40	Reading flowmeters to obtain a "start" reading for Butter Creek Accumulation Rotation.
Greg	Butter Creek	6/11/2019	1:00	3:30	2.5	0	40	Butter Creek Accumulation start-up. Checking use.
Jered	Butter Creek	6/12/2019	12:30	4:00	3.5	0	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek	6/13/2019	9:30	2:00	4.5	0	40	Checking use/compliance, making necessary use changes as needed.
Kate F.	Five Mile Creek Gaging Station	6/13/2019	10:00	1:30	3.5	0	130	Stream flow measurement and site inspection.
Jered	Butter Creek	6/14/2019	9:30	2:30	5	0	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek	6/17/2019	9:00	2:00	5	0	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek	6/19/2019	11:00	3:30	4	0.5	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek	6/21/2019	9:30	2:30	5	0	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek	6/24/2019	10:00	3:00	4	1	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek	6/28/2019	8:30	2:30	5	1	40	Checking use/compliance, making necessary use changes as needed.
Jered	Butter Creek/Ordnance Recharge Canal	7/1/2019	9:30	4:00	5.5	1	40	Checking use/compliance, making necessary use changes as needed. Ordnance Recharge Canal monthly measurement and site inspection.

**Morrow County Time
2019/2020**

									Reading flowmeters to obtain a "end" reading for Butter
Jered	Butter Creek	7/3/2019	9:00	3:30	6	0.5	40		Creek Accumulation Rotation which ends on July 4th, 2019
Jered	Five Mile Creek Gaging Station	7/8/2019	9:30	1:00	3.5	0	130		Stream flow measurement and site inspections
Jered	Five Mile Creek Gaging Station	7/15/2019	10:00	3:00	4	1	130		Shut down and pulled equipment from gaging station for season. Opened headgate to John Day basin. Stream flow measurement and site inspection @ Butter
Jered/Doug	Butter Creek/Rhea Creek Stations	7/23/2019	7:30	1:00	5.5	0	150		Creek. Gaging Station maintenance @ Rhea Creek.
Jered	Ordnance Recharge Canal	8/13/2019	10:00	11:00	1	0	40		Zero flow measurement & site inspection.
Jered	Butter Creek Gaging Station	8/21/2019	8:30	11:30	3	0	80		Stream flow measurement & site inspection @ Butter Creek gaging station near Pine City, OR
Jered	Butter Creek/Ordnance gaging station	9/25/2019	9:00	2:00	4	1	80		Stream flow measurement & site inspections
Jered	Butter Creek/Ordnance gaging station	10/22/2019	8:30	1:30	4	1	80		Stream flow measurement & site inspections
Jered	Butter Creek gaging station	11/4/2019	12:00	3:30	3.5	0	80		Site inspection
Jered	Butter Creek gaging station	11/18/2019	8:30	12:30	4	0	80		Stream flow measurement & site inspection
Jered	Butter Creek/Ordnance gaging station	12/4/2019	10:00	3:30	5	0.5	80		Stream flow measurements & site inspections
Jasmine	Reviewing Butter Cr. Management Plan	1/22/2020	1:00	4:00	3	0	0		Reviewing Butter Cr. Management Plan and notes from previous years
Jasmine/Greg	Ordnance/Butter Cr. Gaging stations	1/23/2020	9:00	2:30	5	0.5	80		Stream flow measurements & site inspections
Jasmine	Reviewing Butter Cr. Management Plan	1/27/2020	9:00	11:00	2	0	0		Reviewing Butter Cr. Management Plan and notes from previous years
Jasmine/Curtis	Ordnance Gaging station	2/3/2020	12:00	3:00	3	0	80		Stream flow measurement & site inspection
Jasmine/Curtis	Butter Creek Station & meeting users	3/2/2020	10:00	3:00	5	0	100		Stream flow measurement & site inspection, meeting Butter Creek users and locating pumps/flowmeters
							145.5	2490	