

# MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, January 22, 2020 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

**AMENDED**

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
  - a. Accounts Payable dated Jan. 23<sup>rd</sup>; Three Payroll Payables: Jan. 3<sup>rd</sup>, \$1,843.06; Jan. 6<sup>th</sup>, \$5,337.41 & \$1,649.37
  - b. Minutes: November 20, 2019
  - c. Appoint Budget Officer for Fiscal Year 2020-2021
  - d. Support Letter, Boardman to Hemingway, Perpetual Easement on Navy Property
  - e. ~~Surplus vehicle to the City of Irrigon~~
5. **Public Hearing:** Order No. OR-2020-2: In the Matter of Rate Increase for Solid Waste Collection by Miller and Sons Disposal Services LLC (Matt Scrivner, Public Works Director)
6. **Business Items**
  - a. Request to appoint Solid Waste Advisory Committee member (Matt Scrivner)
  - b. Irrigon Building Update (Darrell Green, Administrator)
  - e. ~~Fortis & CIDA Contract Update (Darrell Green)~~
  - d. April Budget Committee Meeting Schedule (Kate Knop, Finance Director)
  - e. Columbia River Enterprise Zone II Board - Funds Distribution (Commissioner Russell)
7. **Department Reports**
  - a. Road Department Monthly Report (Eric Imes, Assistant Road Master)
  - b. Clerk's Quarterly Written Report
  - c. Human Resources Quarterly Report (Karmen Carlson, Director)
  - d. Surveyor's Quarterly Report (Stephen Haddock, Surveyor)
  - e. Public Health Quarterly Report (Sheree Smith, Director)
  - f. Weed Department Quarterly Report (Dave Pranger, Weed Coordinator/Inspector)
  - g. ~~Fair Office Quarterly Report (Ann Jones, Fair Secretary)~~
8. **Correspondence**
9. **Commissioner Reports**
10. **Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
11. **Signing of documents**
12. **Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

**Morrow County Board of Commissioners Meeting Minutes  
November 20, 2019  
Bartholomew Building Upper Conference Room  
Heppner, Oregon**

**Present via telephone from the Association of Oregon Counties Annual Conference in Eugene:**

Chair Jim Doherty  
Commissioner Melissa Lindsay  
Darrell J. Green, Administrator  
Justin Nelson, County Counsel

**Present in Heppner:**

Kate Knop, Finance Director  
Roberta Lutcher, Executive Assistant

**Call to Order & Pledge of Allegiance:** 9:05 a.m.

**City & Citizen Comments:** No comments

**Open Agenda:** A discussion regarding a purchase in last week's Accounts Payable (APs) was requested.

**Consent Calendar**

Ms. Lutcher said Item B in the Consent Calendar (Purchase of Real Property Agreement, Stiffler, LLC) was not ready to move forward as it lacked a legal description.

*Commissioner Lindsay moved to approve the following items in the Consent Calendar:*

1. *Accounts Payable, November 21<sup>st</sup>, \$86,038.94; Retirement Taxes, November 14<sup>th</sup>, \$25,391.80*

*Chair Doherty seconded. Unanimous approval.*

Commissioner Russell joined the meeting in progress.

**Business Items**

Letter to the Base Realignment and Closure Office

Commissioner Russell requested the Board review a letter drafted by Debbie Pedro with the Columbia Development Authority encouraging the Army to close the Section 106 mitigation process and move the land transfer process forward. Discussion.

*Commissioner Russell moved to sign the letter to Thomas Laderle, Chief, Army BRAC Office (Base Realignment and Closure). Commissioner Lindsay seconded. Unanimous approval.*

Intent to Award Design-Build Team

Darrell Green, Administrator

Mr. Green outlined the interview and scoring process of the four finalists. He said the team of Fortis Construction Inc. and CIDA scored the highest during the County's "robust process." Brief discussion.

*Commissioner Russell moved to grant the "Intent to Award" for Project Bid Number 2019-2 to Fortis Construction Inc., and CIDA to construct the Morrow County Government Center in Irrigon. Commissioner Lindsay seconded. Unanimous approval.*

### **Correspondence**

- Preliminary July 2019 Population Estimate for Morrow County by Portland State University's Population Research Center (12,680)

### **Accounts Payable Discussion**

Discussion centered on a purchase by the Sheriff's Office of a women's vest with no Sheriff's Office logos or insignias that did not appear to fall under the criteria for a uniform expense. Commissioner Lindsay said after asking the Finance Department about the purchase, Finance Director Kate Knop forwarded her the IRS guidelines that indicate the purchase is a fringe benefit and not a uniform. Commissioner Lindsay said this is the second time the same type of purchase has been questioned. Commissioner Russell asked that it be researched further. Chair Doherty agreed, and asked Mr. Green and Ms. Knop to look into the matter.

### **Commissioner Reports**

- Commissioner Lindsay discussed a presentation she attended that morning regarding Public Health. She also said updates from Department Directors at BOC Meetings might be better served in a work session or business meeting setting.
- Commissioner Russell said he planned to meet on November 25<sup>th</sup> with the Sheriff and Undersheriff to work out the details for bringing in a car crushing company to several locations in the County to help deal with abandoned vehicles.
- Chair Doherty said he's in discussions with Multnomah County about a visit by their Commissioners to Morrow County.

**Adjourned:** 9:31 a.m.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
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(For BOC Use)
Item #
40

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Darrell Green
Department:
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext):
Requested Agenda Date: 1/15/2020

Nomination of Budget Officer for Fiscal Year 2020-2021

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 5 minutes
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

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## 1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Per 2017 ORS 294.331 - Budget Officer

The governing body of each municipal corporation shall, unless otherwise provided by county or city charter, designate one person to serve as budget officer. The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation, or when no executive officer exists, under the direction of the governing body. (1963 c576 5)

We need to appoint a Budget Officer for the upcoming fiscal year.

## 2. FISCAL IMPACT:

None.

## 3. SUGGESTED ACTION(S)/MOTION(S):

Motion to appoint Finance Director, Kate Knop, as the Budget Officer for the 2020-2021 fiscal year.

Attach additional background documentation as needed.

January 22, 2020

Ralph Sprout  
Realty Specialist  
Naval Facilities Engineering Command Northwest  
1101 Tautog Circle, T-076  
Silverdale, WA 98315

Dear Mr. Sprout,

We are writing to support Idaho Power in its request for the Navy's consideration of a perpetual easement across Naval Weapons Systems Training Facility (NWSTF) Boardman property located in Morrow County. Morrow County feels strongly that it is best for the County's agricultural production economy in the area that this agreement is not limited by a shorter-term expiration.

The Idaho Power request is intended to accommodate the Boardman to Hemingway Transmission Line (B2H) Project which has been deemed a nationally and locally important transmission line project. The Navy has been reluctant to provide a long-term easement, specifically to replace the current perpetual easement with Bonneville Power Administration (BPA).

It is important that we all appreciate the collaborative effort that Morrow County, the Navy and many stakeholders have had in this effort. Landowners, elected officials, interested parties, utilities and agricultural producers have participated on many levels. The Navy's mission has remained a core piece of the discussions. The people of Morrow County have continued to appreciate and respect the military mission since the inception of the NWSTF in Morrow County. With increased pressures for military use in the area, those neighboring the Range accommodate those needs and are economically impacted by the restrictions.

The proposed line Idaho Power is negotiating seems to be an easy answer for the Navy because it allows the Navy to partner and reciprocate with its neighbors in Morrow County by protecting them from future unknowns. The existing line on the Navy property is currently under a perpetual agreement, details lacking, with BPA. The request of Idaho Power would replace the existing line within the existing easement with similar perpetual assurances and commitments to Morrow County neighbors. This proposal takes into consideration the impacts that would occur to the neighboring agricultural producers if at a future date (easement expiration), the project was forced onto agricultural land.

The Umatilla Basin region in Morrow County consists of irreplaceable, highly productive, high-value agricultural land. Many stakeholders worked closely for over a year as members of the Governor's Advisory Committee on Energy and Agriculture in the Umatilla Basin to analyze the

importance of delivering energy while consolidating transmission resources to the maximum extent practical. The outcome was that impacts in the Basin should be thoughtful and consolidated when possible. If the B2H Line were to be moved off Navy property, there would be impacts to the irrigated agricultural land in the region that we are working to protect and sustain.

According to the February 24, 2017 Governor's Committee Report, most of the Umatilla Basin is driven by agriculture. Once this high-value crop land is irrigated, its value and outputs increase exponentially for the region in both crop production and processing capabilities. The study summarized that electrical corridors will allow important and needed energy generation to connect to the grid, while reducing or mitigating the impact. The proposed easement between Idaho Power and the Navy provides the most reasonable route for the B2H Project, taking into consideration the local community needs and economic interests. The new line would replace an existing transmission line on the Navy property owned and operated by BPA under a perpetual agreement, without additional impact. This ask would be status quo.

Morrow County participates actively with the Navy at the Military Economic Advisory Committee meetings and finds a partnership to be the best way to protect all interests in the area. The proposed route and easement for the Project take into account the local community interests and the Navy operational needs using the existing line placement along Bombing Range Road, without adding additional impacts. Putting a time line limitation on the easement merely kicks the can down the road for future negative impacts and costs to all parties involved.

The Navy has shown its ability to work in the perpetual arena in negotiations. Agreements to purchase and protect military airspace rights surrounding the Range currently exist with the same agricultural communities we wish to protect.

The stakeholders who signed the July 8, 2016 letter collaborated well to reach many conclusions including that the B2H Line on Navy property represents the most preferred approach for providing a route to the Longhorn Station and asked that the Navy support this collaborative approach. Further, Morrow and Umatilla Counties have been collaborating under the Governor's support to create permanent energy corridors to protect the irreplaceable high-value and irrigated agricultural land in the area. This work to get to corridors would include the B2H Project and those nearby. This work to collaborate and protect all interests would not be worthwhile if the future is unstable and unknown.

We believe the Navy has the opportunity to work with the County, local utilities and our agricultural community to protect all assets in the region in the long term.

Sincerely,

Melissa Lindsay  
Commissioner

Don Russell  
Commissioner

Jim Doherty  
Commissioner

cc: NWSTF Whidbey Island  
Captain Matthew L. Army



c/o Kim Peacher, N00RM  
3730 North Charles Porter Avenue  
Oak Harbor, WA 98278-3500

Representative Greg Walden  
1211 Washington Avenue  
La Grande, OR 97850

Senator Ron Wyden  
Sac Annex Building  
105 Fir St., Suite 201  
La Grande, OR 97850

Senator Jeff Merkley  
131 N.W. Hawthorne Ave., Suite 208  
Bend, OR 97703

Idaho Power  
Jeff Maffuccio, Facility Siting Coordinator  
P.O. Box 70  
Boise, ID 83707



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Solid Waste South End of County Franchisee, Miller and Son's Disposal Services LLC Had presented an increase of the solid waste rate schedule for their customer base. Following the Solid Waste management Ordinance it is to be presented to the Solid Waste administrator Matt Scrivner and he is to recommend accepting or denying the request to the Solid Waste Advisory committee at their next scheduled meeting. Discussion with Mr. Scrivner and Ryan and Sharon took place at the Solid Waste Advisory meeting held on January 14, 2020 with review by the Solid Waste advisory and Matt Scrivner the administrator recommends the rate increase which is an average of 15% to the Advisory Committee. Mike Jewett Motions to approve the rate increase and take to the Board of Commissioners and Shelley Wight seconds the motion to adopt the rate increase and the motion passes unanimously and recommend to be presented to the Board of Commissioners.

Please find included...

Ordinance Rate Standards 7.050 giving direction.

Miller and Sons Disposal services LLC letter Request for increase.

**2. FISCAL IMPACT:**

This increased Miller and Sons Disposal, Inc. rate of total income from Morrow County in order to provide services for the residence. Public Works impact would be an increase in fee's for hauling the drop boxes. These are covered with G/L Code 101.123.5.20.2215

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to accept the rate increase from Miller and Sons Disposal Services, LLC. and sign order to do so.

Attach additional background documentation as needed.



**MILLER & SONS WELDING, INC.**  
**d.b.a. MILLER & SONS EXCAVATING**  
CCB #072385

Phone: (541) 676-9613  
FAX: (541) 676-5298

61384 Dee Cox Road

P. O. Box 650

Heppner, Oregon 97836

December 10, 2019

Miller & Sons Disposal Services LLC is requesting a rate increase. We have not had a rate increase implemented since 2011. In the preceding years, we have incurred annual wage increases, increased fuel costs, insurance costs, and dump fees. Along with replacement of trucks in that time, we are starting to incur the replacement costs of several of our carts & dumpsters. With the growth of service customers locally & county wide also brings increased mileage on our trucks. We are also proposing a rate differential based on local & rural service rates.

Following is our proposal for increase:

- Rural residential customers will be increased to \$ 25.00 (prior \$20)
- Local Heppner & Lexington (in town) will go to \$ 22.50 (prior \$20)
- Rural dumpsters will be \$ 80.00 (prior \$70)
- Local Business dumpsters will be \$ 80.00 (prior \$70)
- Roll-off truck will be \$100/hr (prior \$85)
- Dump Fees for roll-off will be \$ 25.00/ton (prior \$21)
  - o Daily rental will remain the same of \$ 5/day
- County Transfer Station containers hauled to Finley will be \$175 (prior \$160)
- County Transfer Station containers hauled to Hermiston will be \$ 260 (prior \$240)

In 2011 we had a customer base of 55 county customers, 444 total customers. Today we have a base of 127 county customers and 647 total customers. The estimated revenue increase that will affect our county based customers will increase by approximately \$ 810.00 a month, excluding any roll off revenue. Estimated roll off revenue will increase county customers by \$ 340.00 a month

With the increase of our customer base, comes the increase in mileage on our trucks, affecting both road tax & fuel usage. Our average month in 2011 was 900 in the garbage truck and 1600 in the roll off truck. In 2019 our average has been 2100 and 2400 respectively. Fuel costs have gone up an estimated 7% in that time as well.

Based on current costs & projected cost increases, we are anticipating our costs to increase an average of 15% over the next three years. In years coming, we will be implementing cost increases to our customers based on that percentage. A three year interval pace of increase will better suit our viability as a profitable business to sustain these increases as need arise.

We also will be replacing 2 of our trucks and adding upwards of 6 roll off containers in the future to accommodate the community growth and projects coming into Morrow County. We recently purchased several carts & totes to replace the current receptacles that needed replaced and will continue to replace damaged units as needed. We have had quite a jump in customer numbers and are anticipating the growth to continue.

Thank you for your understanding and cooperation in helping us get through this process. We appreciate your continued support & business opportunity.

Thank you

Ryan Miller  
Miller & Sons Disposal LLC

1. Damage, destruction or failure of equipment due to an act of God;
2. Adverse weather which makes service impossible;
3. Change, restriction or termination of service when required by any public agency, public body or court having jurisdiction;
4. Customer refusal to pay for service in accordance with franchisee's established rates;
5. Transfer of franchises pursuant to this Ordinance;
6. A finding by the Administrator that service at the particular location would jeopardize the safety of the driver of a collection vehicle or of the motoring public, that the customer has not provided reasonable access to the pickup point for the solid waste containers or recyclable materials without hazard or risk to the person providing service, or that weather conditions prevent service to the particular customer;
7. Non compliance with any rule or regulation as outlined in the franchise; and
8. Road closures.

7.050. Rate Standards.

Upon recommendation by the SWAC, the County Court shall be responsible for the determination of rates or the establishment of rates, the adjustment of existing rates, and the adjustment of existing rate differentials by zone. This determination shall be based upon information submitted by the franchisee and shall be determined at a public hearing.

When a franchisee wishes to adjust existing rates, a written request, with justification, shall be made to the Administrator. Before any rate is adjusted, the Administrator shall conduct an investigation and make a recommendation to the Solid Waste Advisory Committee (SWAC) at a regularly scheduled SWAC meeting, who will then make a recommendation to the County Court. The County Court shall consider the matter at a regularly scheduled public hearing. The County Court shall then issue an order, setting forth its findings and the appropriate rates and their effective date.

In consideration of rate adjustment, the SWAC and County Court shall give consideration to, but not be limited to, the following:

1. Current and projected revenues;
2. Current and projected operating expenses;
3. Acquisition and replacement of equipment;
4. Professional and consultant services;
5. Construction and maintenance costs;
6. Research, training, and development;
7. Special services;
8. Recycling costs;
9. Reasonable operating margin; and
10. Other matters as deemed relevant by the Court.

Where no rate has been established for a particular type of service, the County Court may establish an interim rate, pursuant to the factors listed above, and included therein shall be a time limit on the interim rate not to exceed 60 days until a final determination is made by the County Court.

7.060. Renewal of Franchise

The franchise shall begin, at the adoption of the order and shall be considered as a continuing five-year franchise. That is, beginning January 1 of each year, the franchise will be considered renewed for an additional five year term, unless at least ninety (90) days prior to January 1 of

**BEFORE THE BOARD OF COMMISSIONERS FOR  
MORROW COUNTY, OREGON**

In the Matter of Rate Increase for                    )  
Solid Waste Collection by                            )     ORDER No. OR-2020-2  
Miller and Sons Disposal Services LLC         )

**WHEREAS**, ORS 203.035 authorizes Morrow County to exercise authority within the County over matters of County concern; and

**WHEREAS**, Miller and Sons Disposal Services LLC, has proposed to increase its solid waste collection rates in Morrow County; and

**WHEREAS**, the proposed rate increases are as set forth in Exhibit “A” attached hereto; and

**WHEREAS**, Section 7.050 of the Morrow County Solid Waste Management Ordinance sets forth procedures for adjustment of existing rates; and

**WHEREAS**, Matt Scrivner, Morrow County Public Works Director and Solid Waste Administrator, recommended approval of the proposed rate increase by the Solid Waste Advisory Committee; and

**WHEREAS**, the Solid Waste Advisory Committee reviewed and recommends approval of the rate increase proposed by Miller and Sons Disposal Services LLC, effective February 1, 2020; and

**WHEREAS**, the proposal and recommendations were presented to the Morrow County Board of Commissioners on January 22, 2020; and

**WHEREAS**, based on the written request with justification for the rate increase by Miller and Sons Disposal Services LLC, the investigation and recommendation of the Solid Waste Administrator, and the recommendations of the Solid Waste Advisory Committee, the Morrow County Board of Commissioners finds that the proposed rate increase is appropriate; and that the effective date would be February 1, 2020.

**NOW, THEREFORE, IT IS HEREBY ORDERED:**

The Morrow County Board of Commissioners adopts the proposed rate increase for solid waste collection by Miller and Sons Disposal Services LLC, as set forth in Exhibit “A” attached herein; and

The rate increase shall be effective February 1, 2020.

**MORROW COUNTY BOARD OF COMMISSIONERS**

Date: \_\_\_\_\_

\_\_\_\_\_  
Melissa Lindsay, Chair

\_\_\_\_\_  
Don Russell, Commissioner

\_\_\_\_\_  
Jim Doherty, Commissioner

APPROVED AS TO FORM:

\_\_\_\_\_  
County Counsel



## EXHIBIT A

- Rural residential customers: \$ 25.00 (prior \$20)
- Local Heppner & Lexington (in town): \$ 22.50 (prior \$20)
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  - Daily rental: \$ 5/day (remains same)
- County Transfer Station containers hauled to Finley: \$175 (prior \$160)
- County Transfer Station containers hauled to Hermiston: \$ 260 (prior \$240)



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Morrow County Solid Waste advisory has a seven person committee with alternates. Public Works is working to fill in these open spots.

Attached you will find the current listing and the representation,

Position Three, is a representative from an Owner of real propertney near Finley Buttes landfill and this term will be a four year term and commencing on July 1, 2023. This request is from Chris Rauch. Chris has a good understanding of the importance of waste collection and the proper way to do so. He did attend the Solid Waste advisory meeting that was held January 14th he got a good grasp of what is requested from him. I feel he will be a good fit for the committee.

**2. FISCAL IMPACT:**

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to delegate the individual who sent applications for the representation to start with the Solid Waste Advisory Committee.

Attach additional background documentation as needed.

Morrow County Public Works Department

365 W. Highway 74  
P.O. Box 428  
Lexington, OR. 97839  
Phone: (541) 989-9500  
Fax: (541) 989-8352

Matt Scrivner	Eric Imes
Director	Asst. Road Master
Sandi Pointer	Kirsti Cason
Management Asst.	Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 1-13-20

Name: Chris Rauch

Address: 72967 Strawberry Ln

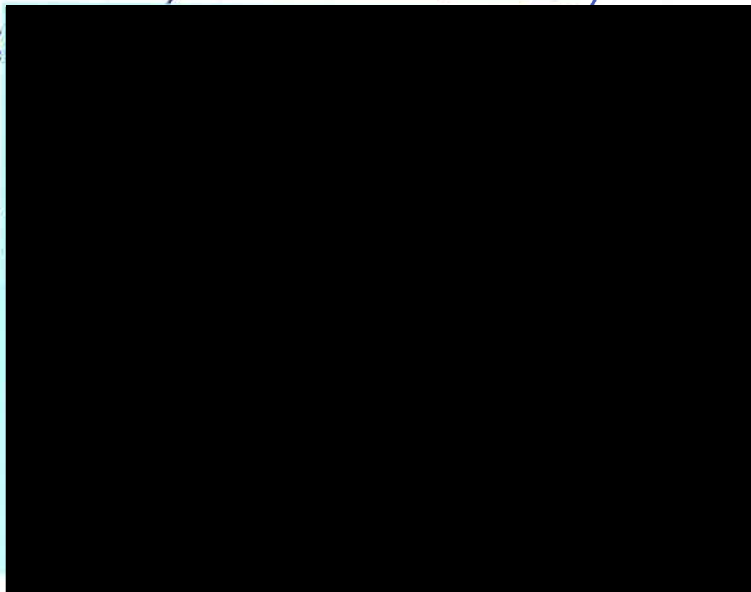
Mailing Address: Same

Lexington, OR 97839

E-mail Address: [Redacted]

Telephone:

Work:  
Cell:  
Home:



NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation: Residing

Finley Buttes Landfill, representation, Residing near/adjacent

Name: Chris Rauch

Owner near Landfill, POM or City, Franchisee, 2 Person at Large County

Occupation: Farmer

Availability: Both except Harvest, Seeding, spraying  
day, evenings or both?

Briefly state why you would like to serve on Morrow County Solid Waste

Advisory Committee: Someone asked

unfortunately I said yes

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

I make garbage  
so I'm an expert

Please list personal and/or professional interest relevant to this Committee:

No Idea yet

**- Solid Waste Advisory Committee Members -**

Representing	Representative	Alternate	Term	Appointment	End Term
<b>Position One</b>	<b>Brian Evola</b>		<b>4 Years</b>	7/1/19	July 1, 2023
<b>Fineley Buttes Landfill</b>		<b>Jeremey Finck</b>	<b>4 Years</b>	7/1/2020	
<b>Position Two</b>	<b>Blain Middleton</b>		<b>4 Years</b>	7/1/2016	July 1, 2020
<b>Residing near /adjacet to FB</b>			<b>4 Years</b>		
<b>Position Three</b>	<b>Chris Rauch</b>		<b>4 Years</b>	7/1/2020	July 1, 2024
<b>Owner of Real Prop. Near FB</b>			<b>4 Years</b>		
<b>Position Four</b>			<b>4 Years</b>		
<b>POM/Incorporated City</b>			<b>4 Years</b>		
<b>Position Five</b>	<b>Mike Jewett</b>		<b>4 years</b>	7/1/2019	July 1, 2023
<b>Franchise collector</b>			<b>4 Years</b>		
<b>Position Six</b>	<b>Ryan Miller</b>		<b>4 years</b>	7/1/2019	July 1, 2023
<b>County at Large</b>		<b>Sharon Miller</b>	<b>4 years</b>	7/1/2019	July 1, 2023
<b>Position Seven</b>	<b>Jeff Wenzholz</b>		<b>4 years</b>	7/1/2017	July 1, 2021
<b>County at Large</b>		<b>Shelley Wight</b>	<b>4 Years</b>	7/1/2019	July 1, 2023

VACANT





AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
lpd

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Kate Knop

Phone Number (Ext): 5302

Department: Finance

Requested Agenda Date: 1/22/2020

Short Title of Agenda Item:

(No acronyms please)

Budget Hearing Date Change

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 10 minutes
Purchase Pre-Authorization
Other

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:

Contractor/Entity Address:

Effective Dates - From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The budget hearing calendar dates are tentatively scheduled for April 14-16th, 2020. I have reached out to all of the committee members and received confirmations from all but one. One of the committee members is not available on the Tuesday, April 14, 2020 but available for the rest of the week. I would like the Board of Commissioner's recommendation on how to proceed with the hearing dates? Below are a few options:

1. The budget committee could conduct the hearings with a quorum of 5 out of the 6 members. The one committee member would be absent on Tuesday, April 14th, 2020 and present for the remaining two days: Wednesday to Thursday, April 15th - 16th, 2020.
2. The hearings could be rescheduled for: Wednesday to Friday, April 15th - 17th, 2020.
3. The hearings could be rescheduled for the week following: Tuesday to Thursday, April 21st to 23rd, 2020.

**2. FISCAL IMPACT:**

N/A

**3. SUGGESTED ACTION(S)/MOTION(S):**

Provide recommendation. No motion needed.

Attach additional background documentation as needed.



# ROAD REPORT JANUARY 2020

**SNOW PLOWING:** Crew members have been plowing snow and de-icing roads where needed.

**JOHNSON GRADE:** We are adding rock on Johnson Grade. Over the years the one inch minus has disappeared.

**MORTER LANE:** Rock has been added where needed.

**WILLOW CREEK RD:** We have been building up shoulders on Willow Creek. Due to winter weather conditions we will have to finish in the spring.

**FALL BLADING:** Our blade operators continue blading our gravel road system. Dry fall conditions have made it necessary to re-blade trouble spots around the county.

**ROAD SIGN REPAIR:** Crew members continue making sign repairs around the county as needed.

**LARGE PROJECT UPDATE:** Wheatridge / UEC Wheatridge line / Columbia Improvement District / Orchard winds / Caithness Shepard flats /

**PERMITS:** Following are the permits approved for the month of January.

<u>OPD</u>	559	Homestead Lane	Umatilla Electric Co-Op	Utility	Wheatridge 230Kv	12/16/2019	01/15/2020
<u>253/253</u> <u>a</u>	C - Pub. Ac.	Cougar Lane	Mitchell Bloecher	Approach		10/22/2019	01/15/2020



PO Box 338-- Heppner, Oregon 97836  
 (541) 676-5604 FAX (541) 676-9876

## County Clerk

Bobbi A. Childers Ext. 5601

Quarterly Report/ County Clerk (January 22, 2020 meeting)

Dear Commissioners,

I am in the process of receiving candidate filings for the May Primary Election. I am ordering new return envelopes. In the last legislative session, a bill passed to have the State of Oregon pay for return service on all elections in the State. I had a stock of 13,050 and those will have to be destroyed as I can't use them. The other bill that passed is that if a County Clerk's name is on the ballot their name can not be on the mailing envelope. I have a stock of envelopes that have Bobbi Childers, Morrow County Clerk on them. Currently I am not on the Primary Ballot, so I will be able to use some of that stock up. At the November General Election, I plan on using white-out over my name on the stock I have until it's gone. When I run out of envelopes that have my name on them, I'll order ones that say "Morrow County Clerk" only.

I just did my required January pull of Jury candidates for the Justice of the Peace's office. The pull of electors is done one time a year for that office. The State Court Jury pull does it through the State Elections office.

My office currently has the following filed candidates;

Commissioner Position 1- Joseph B Armato and Jim Doherty

Clerk - Bobbi Childers

Justice of the Peace - Theresa Crawford and Glen G Diehl

Sheriff - Kenneth W Matlack and Mark Pratt

Treasurer – Gayle L Gutierrez (Amanda Rea) Withdrawn due to budget questions that are not answered.

As you can see in the filed candidates, Theresa from my office has filed for Justice of the Peace. I wish her well in her endeavor as I know that she is a hard worker, I supported and encouraged her in this, as she received her degree in criminal justice, while working full time in my office.

We currently have 6561 registered voters in Morrow County and 149 pending. The pending numbers are anyone under 18 years of age. Those pending voters are confidential.

The current 6561 voters that live in 3826 households countywide. Boardman precinct has 1,943 electors living in 1,434 households. Irrigon precinct has 2,409 electors living in 1,753 households. Lexington precinct has 431 electors living in 306 households. Ione has 443 electors living in 333 households. Heppner has 1,335 electors living in 1036 households.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bobbi A Childers".

Bobbi Childers  
 Morrow County Clerk



**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Quarterly Report - See Attached

**2. FISCAL IMPACT:**

None

**3. SUGGESTED ACTION(S)/MOTION(S):**

None

Attach additional background documentation as needed.

# Human Resources Quarterly Report

1. Job Openings last quarter
  - a. Legal Secretary - filled
  - b. Victims Advocate - filled
  - c. School/Education Nurse - empty
  - d. Community Development Director - filled
  - e. Planning Manager - open
  - f. Working Foreman - filled
  - g. Senior Maintenance Specialist – interviewed
  - h. Home Visiting Nurse - open
  - i. Transportation Coordinator - open
  - j. Justice of the Peace - filled
  - k. Work Crew Foreman - filled
  - l. Dispatcher - open
2. Wellness Lunches starting up again later this month
3. Remodel complete
  - a. Furniture
4. Safety Committee Meetings
  - a. Total Worker Health
5. Veteran's department
6. Leadership TEAM
7. Negotiations with Union on Retirement
8. Entering into negotiations for Teamster's contract soon

Keeping very busy with all of the movement in positions in the County. Through this process, I hope to see some great growth and changes in personnel that help us improve our processes and support for each other as co-workers. It is always fun to see people take on new challenges.

Excited for the next quarter and to see our employees accomplishing great things in their departments.

Ronda and I will be going to the CIS conference in late February to learn about the Legislative changes and newest "best practices" as well as what is in store for our insurances the next fiscal year.

We are looking into ways to streamline our department to best serve the employees. Always happy to hear questions and know that employees are comfortable with HR.

Karmen Carlson

**MORROW COUNTY SURVEYOR**

STEPHEN K. HADDOCK, PLS, CFedS

P.O. BOX G

PILOT ROCK, OREGON 97868

(541) 443-2922 ph.

To: Morrow County Commission  
COURT HOUSE  
Heppner, OR 97836

January 22nd, 2020

Re: County Surveyor's report fourth quarter 2020.

Dear Morrow County Commissioners,

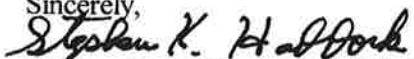
For the past several years I have been a member of OACES. This group has been a valuable asset to me as the Morrow County Surveyor because of the twice yearly educational conferences and the ability to interact with other county surveyors concerning the application of the laws. It has also been a real benefit when dealing with unusual survey situations. This past year OACES raised the dues for belonging to the group as an individual member from \$40 to \$80. They also started a special fund to be able to work on special education projects that need a little more than volunteer time. The fee for the new program is based on the size of the county surveyor's staff and budget which, for Morrow County would result in a fee \$50. It is my hope that the Morrow County Commissioners will see the value of this association and will allow the budget increase when presented for this coming fiscal year.

The number of partitions recorded during the 2019 calendar year almost broke the record. We finished the year with 18 partitions recorded which is one less than the 19 plats recorded in 2011. We might have broken the record except that there were two partitions (that have been recorded already this year) that ended up with some delays in the final approval process.

In Oregon there are 11 of the 36 counties that do not have full time county surveyors. Of those 11 the majority run their own private business as the normal method of making a living. This past year a private surveyor filed an ethics complaint against the Grant County Surveyor stating that he used his county surveyor position to benefit his own private business. This complaint stemmed from the fact that the county surveyor is charged by the statutes to perform public land corner preservation, establishment, reestablishment and remonumentation. As you are aware, there is a dedicated fund set up by the state for performing this function which is under the authority and discretion of the county surveyor. This circumstance sets up a potential ethics violation in that the county surveyor is supposed to perform this work but, in these smaller counties they apparently can be fined for doing the work if they do the work via their private business. The OGEC investigation was completed on November 22, 2019 with a decision to issue a letter of education concerning how this situation should be properly handled. That letter was sent to Mr. Rob Bovett, the attorney for AOC and it is my understanding that this will be a topic of discussion at the spring OACES conference. I have forwarded a copy of the letter to Mr. Darrell Green and to Mr. Justin Nelson for consideration of how that situation might impact Morrow County. In the mean time, I cancelled any remonumentation work I planned to do last summer and will do the same this year until the situation is understood and a method for compliance obtained.

With the departure of Carla McLane from the planning department, the review and update of the subdivision ordinance has been put on hold. I would request that Mr. Gorman and I be allowed to pursue the single change to require title reports for partitions.

Sincerely,



Stephen K. Haddock, PLS, CFedS

Morrow County Surveyor

**Morrow County Health Dept.  
Quarterly Update  
01/22/20**

**Communicable Disease Update**

Influenza – 1<sup>st</sup> County in the state to identify lab confirmed Influenza B strain prior to Thanksgiving on the North end of the County. Dec began seeing lab confirmed B and have also had a few Influenza A cases. Anticipating higher levels of Influenza A will be identified in next few months.

**Public Health Emergency Preparedness (PHEP) Update**

Opportunity to send Public Health staff to Disaster Related Exposure Assessment and Monitoring (DREAM) Pilot course will be running Pilot course March 22-27, 2020 in Alabama. FEMA would provide funding for all related training/travel costs (with the exception of salary). Application submitted and if approved will submit for travel approval.

**Public Health Modernization**

Continue to work closely with the Eastern Oregon Modernization Collaborative. Monthly Phone Calls with Executive Committee to address work accomplished and discussion.

**EOCCO Update**

EOCCO representatives (Sean Jessup and Kevin Campbell) continue committed to monthly Conf calls, next scheduled Monday Jan 27<sup>th</sup>. . Changes in Public Health Grant funds will allow for funding towards the purchase of an EHR. The full details have not yet been discussed. We are in the process of scheduling a call with the Grant Application Reviewers to provide clarification of grant guidelines and allowable expenses. Grants are due in March and award notifications would be within a few weeks.

Evening Community Event took place at the SAGE Center on Nov 7<sup>th</sup> at 5:30 and was well supported by LCAC members. Community participants included consumers, but was less overall than anticipated. We utilized translation headsets borrowed from OCDC for Spanish speaking only, participants.

**Immunization**

- Flu Clinics were provided throughout the county and in the schools. Vaccine continues to be available at all regularly scheduled clinics – It is not Too Late to be vaccinated against the Flu

**Tobacco Education Prevention Program (TPEP)**

We have received one ICAA (In Door Clean Air Act) involving the allowance of smoking within a facility. TPEP Staff has followed up the Management to ensure education and resolution of the concern.

### **Reproductive Health (RH) Update**

- Outreach regarding services available – presented to January LCAC
- Services focused on Equity and awareness of services offered
- Presentations to be scheduled for Health District and Columbia River providers
- Funding to support Food for presentations, signage, advertisement of RH services, etc

### **Triennial Review Report**

Danna Drum will be presenting the Triennial Review Report, Wednesday Feb 5<sup>th</sup> here at the Bartholomew Building at 1:30 PM.

### **Staffing**

Current Nursing Vacancies (2)

- CARE RN – at 3 days per week
- Home Visiting RN – Full Time

### **CLHO Coalition Legislative Committee**

- February 2020 Legislative Recommendations (included)





January 9, 2020

COALITION OF LOCAL HEALTH OFFICIALS

To: Coalition Board of Directors  
Fr: Coalition Legislative Committee  
  
Re: February 2020 Legislative recommendations

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During the January meeting of the CLHO legislative committee the following bills were discussed and the committee has the following recommendations to the Oregon Coalition of Local Health Officials for review and approval.

**E-cigarette flavor ban –**

Background – there will be an e-cigarette flavor ban introduced this session and the committee has the following recommendation for the position.

Committee recommendation – support a comprehensive tobacco/ nicotine flavor ban that includes mint and menthol and is inclusive of e-cigarette and combustible products. Also supportive of including marijuana products.

**Healthy Teeth Bright Futures – Oral health**

Background – the Oregon Community Foundation has been funding local coordinators to connect oral health with schools and this bill would be an incremental step to continue that work.

Committee recommendation – endorse the “healthy teeth, bright futures” concept that includes 1. Including oral health in the next update of health curriculum for DoE; 2. Encourage the OHA to submit grants to place coordinators across the state; and 3. Allow CCOs and public health to continue doing good work that is happening right now.

**Online & Telephonic E-Cigarette Sales ban -**

Background - Representative Marsh introduced this topic last session but it didn't make it through with the attention on the tobacco/ e-cigarette tax increase.

Committee recommendation – support the language that includes “inhalant delivery systems” in the current ban of telephone and internet sales with tobacco products.

**Safe Gun Storage -**

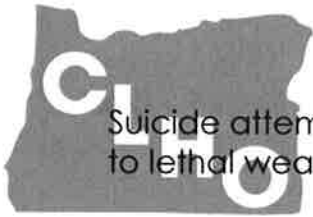
Background – Similar to a bill introduced in the 2019 legislative session this bill would only require firearms to be in locked (trigger lock or cable lock).



Public Health  
Prevent. Promote. Protect

For more information please contact Morgan Cowling, Executive Director  
morgan@oregonclho.org | 503-329-6923 | oregonclho.org





Suicide attempts in children are more successful when children have access to lethal weapons

COALITION OF LOCAL HEALTH OFFICIALS

**Committee recommendation – Support of the safe gun storage concept from the public health perspective of preventing children accessing firearms and suicide prevention.**

### **Student Health Survey**

Background – The Oregon Health Authority has been pulling together resources to release surveys on student health. This bill would codify this survey in statute, require the engagement of youth in the development and the department of education in engaging schools.

Committee recommendation – support the legislation. CLHO staff will work with the drafters to more meaningfully include LPHAs in the survey process.

### **Protect Food Assistance from Federal Cuts-**

Background – Proposed federal rules would take away food assistance (SNAP/ School meals) from families in every corner of Oregon.

Committee recommendation – support the concept as part of the Children's Agenda.

### **Long-Term Rental Assistance for Low Income Oregonians –**

Background – Creates a state long term rent assistance program for households in Oregon with low incomes who are at risk of homelessness including families with children. Provide access to long term assistance paying the rent every month.

Committee recommendation – support the concept as part of the Children's Agenda.

### **Enhance Early Childhood Facilities –**

Background - Invest state bond dollars in preschool and infant toddler facilities to increase access to high quality early learning for low-income children.

Committee recommendation – support the concept as part of the Children's Agenda.

### **Clean Energy Jobs –**

Background – there is a public health impact with climate change.

Committee recommendation – watch the legislation.



For more information please contact Morgan Cowling, Executive Director  
morgan@oregonclho.org | 503-329-6923 | oregonclho.org





# 2020 Eastern Oregon Economic Summit

# SAVE THE DATE

**July 23 | Regional Industry and Issue Tours**

**July 24 | General Session and Breakout Discussions**



**Hermiston, Oregon**

Hermiston High School  
600 S. First St.  
Hermiston, OR 97838

**Industry and Issue Field Tours**

\$30 Early Bird Registration - or- \$50 Regular Registration

**General Session and Breakout Discussions**

\$25 Early Bird Registration -or- \$35 Regular/Same-day Registration



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