

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, October 2, 2019 at 9:00 a.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, Oregon

- 1. Call to Order and Pledge of Allegiance:** 9:00 a.m.
- 2. City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
- 3. Open Agenda:** The Board may introduce subjects not on the agenda
- 4. Consent Calendar**
 - a. Accounts Payable October 3rd; Void Checks, September 27th, \$1,236.38
 - b. Minutes: August 28th
- 5. Business Items**
 - a. Community Counseling Solutions Quarterly Update (Kimberly Lindsay, Executive Director)
 - b. OR-2019-13 – Appointing Members to the Board of Property Tax Appeals (Bobbi Childers, Clerk)
 - c. Intergovernmental Agreement with Gilliam County for the Exchange of Appraiser Services for Board of Property Tax Appeals (Bobbi Childers, Clerk)
 - d. Discussion - Compensation Board Appointments (Karmen Carlson, Human Resources Director)
 - e. Discussion – Airport Advisory Committee Appointments (Sandi Pointer, Public Works)
 - f. Award Bid for Surveying and Engineering Services for Areas in the County Right-of-Way (Matt Scrivner, Public Works Director)
 - g. Acceptance of Right-of-Way Dedication in the Irrigon area, applicant Billy Griffin (Carla McLane, Planning Director)
 - h. Discuss plans for the Association of Oregon Counties Annual Conference in November (Darrell Green, Administrator)
 - i. Road Use Agreement with NextEra Energy, Inc. (Matt Scrivner, Public Works Director)
 - j. Irrigon Building Update (Darrell Green)
- 6. Department Reports**
 - a. Administrator’s Monthly Report (Darrell Green)
 - b. Fair Office Quarterly Report (Ann Jones, Fair Secretary)
 - c. Sheriff’s Office Monthly Report (Undersheriff John Bowles)
 - d. District Attorney/County Counsel Quarterly Report (Justin Nelson)
 - e. Treasurer’s Monthly Report (Gayle Gutierrez)
- 7. Correspondence**
- 8. Commissioner Reports**
- 9. Executive Session** – Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions
- 10. Signing of documents**
- 11. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

**Morrow County Board of Commissioners Meeting Minutes
August 28, 2019
Bartholomew Building Upper Conference Room
Heppner, Oregon**

Present

Chair Jim Doherty

Commissioner Melissa Lindsay

Commissioner Don Russell

Darrell J. Green, Administrator

Kate Knop, Finance Director

Justin Nelson, County Counsel

Roberta Lutchter, Executive Assistant

Call to Order & Pledge of Allegiance: 9:00 a.m.

City & Citizen Comments:

Greg Sweek, Manager, Columbia River Enterprise Zone (CREZ) II

Mr. Sweek spoke to the Board regarding the meeting minutes of August 7th which stated CREZ minutes had not yet been provided to the Board's Executive Assistant for publication on the County website. In the minutes, Chair Doherty reiterated CREZ meetings were public, and as such, should be available on the County website, pending release by Mr. Sweek.

Mr. Sweek said he previously provided minutes to the County's representatives on the CREZ Board but the most recent meeting minutes had not been approved by CREZ. Discussion took place on the fact that draft minutes can be released.

Chair Doherty apologized for any misunderstanding and Mr. Sweek said he would make the draft minutes available. There was additional discussion about how to provide the minutes through the County website as CREZ is not a County entity, per se. It was suggested CREZ create its own website and provide them by that means.

Additional discussion took place on the expiration of CREZ II on June 30, 2020 and the process to renew it, which is the intent of the current CREZ II Board.

Open Agenda:

- Commissioner Lindsay requested a discussion about Federal funding available for the airport.
- Commissioner Russell said the Board recently discussed the need to update the intergovernmental agreement with the City of Boardman for Building Inspector services. He asked if any progress had been made.

Commissioner Lindsay said Boardman's City Manager has been out on medical leave and she was hesitant to pursue the topic with the acting City Manager.

It was decided to discuss this at greater length after the Executive Session.

Consent Calendar

Commissioner Lindsay requested to remove the Vehicle Purchase for the Planning Department.

Commissioner Russell moved to approve the remaining items in the Consent Calendar:

- 1. Accounts Payable, August 29th, \$178,661.21*
- 2. Minutes: August 7th*
- 3. Eleventh Amendment to Oregon Health Authority 2017-2019 Intergovernmental Agreement #153133 for the Financing of Mental Health, Substance Use Disorders and Problem Gambling Services (related to Residential Treatment Services for one client at Columbia River Ranch); and authorize Chair Doherty to sign on behalf of the County.*

Commissioner Lindsay seconded. Discussion: Commissioner Lindsay said the correspondence provided within the agenda coversheet packet for the OHA agreement indicated Community Counseling Solutions had not yet responded to the request to review the amendment. She asked that the minutes reflect her conversation this morning with Kimberly Lindsay, CCS Executive Director, verifying she reviewed it subsequent to Monday's submission of the agenda coversheet information. Unanimous approval.

Public Hearing: Strategic Investment Program (SIP) Agreement, Orchard Wind Project
Chair Doherty informed audience member of the sign-in sheets near the entry. He then called for abstentions or conflicts of interest; hearing none, he called for the Staff Report.

County Counsel Justin Nelson said the agreement for consideration involved a 40 megawatt wind project that included 16 wind towers and two landowners. He said the SIP agreement itself mirrored the agreement for the Wheatridge Project with NextEra Energy. In particular, the requirement of Aircraft Detection Lighting Systems so lights on wind turbines only flash at night when an aircraft is detected, rather than constantly.

Assessor Mike Gorman explained the Orchard Wind representatives had a compressed timeline that the County tried its best to accommodate.

Chair Doherty asked if the County could earmark funds for specific projects after signing the agreement. He said Commissioner Lindsay recently asked the Board to consider options for funding the LPSCC Coordinator position (Local Public Safety Coordinating Council).

After discussing a few options, Mr. Nelson agreed an addendum could be made to the agreement.

Commissioner Russell said a significant amount comes in over the 15 years of the agreement. As he would no longer be a Commissioner when the agreement expired, he questioned whether he should earmark how the funds will be spent, adding he didn't think it was his duty to spend the money before it was received. Continuing, he said the current Board shouldn't saddle future administrations in that way, and some companies might not survive the length of an agreement.

Mr. Nelson said this agreement was definitely back loaded in the last three or four years.

Commissioner Russell said back loading was not unusual and it was part of the Carty and Tillamook (enterprise zone) agreements.

Mr. Gorman said the payment structure for this wind project was different than some of the others since this project was much smaller. This was a way to help guarantee the County some money and guarantee the developer had a structured payment schedule. The project was on the verge of not qualifying for a SIP project, he added.

Chair Doherty called for proponents to speak.

Bob Guertin, Developer, Orchard Wind Farms

Mr. Guertin said he has been working in Morrow County for thirteen years, including the Echo Wind Project, which was in the same vicinity. He said it takes a long time to develop one of these projects and they work closely with the landowners. He mentioned past projects they've developed, citing examples in Baker County and Idaho. He said they find the wind, obtain land easements and permits to get the project built and then find an investor. In this case, he said DESRI (D.E. Shaw Renewable Investments) was the buyer who will sign the contract with the County. It's important to them to have this in place because they have to finance it and the financial institutions look for definitive limits on expenses and definitive incomes so they know what the income will be and the electricity rates for the next 15 years. Part of the reason the payments were back loaded, he said, was because electricity will be low for the first few years and then increase over time so that the cash flow to the project is low at the front end and back loaded for the owners of the project. He said the County will receive income in taxes and through the SIP, but it was important to note the landowners will receive substantial income from these projects that stays in the County by the landowners expanding their operations or buying additional land. There will be continuing income to the County from ongoing operations and income after the expiration of the SIP. These projects are expected to last 35-40 years with the equipment installed now. It's a long term investment in the community for a project, he said.

Commissioner Russell asked Mr. Guertin if the impending sunset of the tax credits for wind projects would create a "lull" in wind projects.

Mr. Guertin said it changes every four years but he's been in the wind business with his two partners for 30 years and it's been very cyclical. He said they expect with the State level mandates that there will be a lot more renewables in Oregon. Solar is looking more possible, we'll shift to solar, he said. If the State follows through, more wind and solar will get built and Morrow County is a more promising area for wind and solar too. It's a positive horizon there will be more, he said.

Chair Doherty called for opponents to speak. Hearing none, he called for neutral parties. Again hearing none, he closed the Public Hearing at 9:46 a.m. to deliberate.

Commissioner Lindsay said it was important to note the dollar amounts in the SIP Agreement, Section 4.2 (\$400,250 in payments over 15 years) don't reflect the additional funds that will come to the County for special districts, etc., and those additional funds were an important part of the decision-making process, as well.

Mr. Gorman said there will be taxes on \$25,000,000; Commissioner Russell said that's roughly \$350,000. Mr. Gorman continued there will be a calculation to establish the Community Service Fee (CSF), and because it's a small project it has not been capped at the \$2,500,000 CSF, it will be less than that, but those monies will be distributed when the special districts meet to vote on the distribution.

Commissioner Russell discussed the fluctuations from year-to-year and said it will translate to about \$600,000-700,000 additional revenue that comes into the taxing districts in Morrow County.

Chair Doherty asked how the County protects itself if a company were to fail to make payments and abandon a project.

Mr. Gorman said the State statute cited in the agreement states the County can disqualify them from the program and collect the difference between the full taxes and what they actually paid.

Mr. Nelson commented the best agreement is one that front loads in the first years.

Commissioner Russell said the project is on farm ground where the farm probably pays about \$10,000 in farm deferred property taxes and that will remain the same after the project goes in. Whereas, the \$600,000-700,000 in the SIP agreement is new money in the County. If special districts are impacted by the project, those funds cover the negative impacts. He said he did not believe there would be much impact by wind towers on the interests of the special districts.

Commissioner Lindsay said the Board's stance has been to encourage developers to do everything local. She said the hope is our local providers, for example concrete and rock companies, will be the first ones called in order to keep dollars in Morrow County. She said the Willow Creek Valley Economic Development Group continues to hold meetings with NextEra to discuss community involvement and she hoped Mr. Guertin shares that message that we want to do this because we want these dollars to support Morrow County.

Commissioner Russell moved to approve the Oregon Strategic Investment Program Agreement, "Orchard Wind Project" as presented. Commissioner Lindsay seconded. Unanimous approval.

Business Items

Irrigon Building Update

Darrell Green, Administrator

Mr. Green said the Request for Proposals was advertised on Monday and he responded to three initial inquiries. He said the process had officially started, which was exciting.

Commissioner Russell said for over 100 years, Morrow County has had a nice Courthouse in Heppner and made-do with existing buildings, until the opening of the Bartholomew Building. Having the ability to construct a new building in north County is something we should all be proud of, he said.

Chair Doherty agreed, adding there has been a great deal of deferred maintenance on County facilities.

Vehicle Purchase – Planning Department

Commissioner Lindsay asked if the vehicle was approved during last spring's budget process; Finance Director Kate Knop confirmed it was. Discussion then took place about reviewing the vehicle fleet inventory for the County.

Commissioner Russell moved to approve the Planning Department request to purchase a 2019 Subaru Crosstrek 2.0i Premium from Harley Swain Subaru, Hermiston, \$24,730 plus \$122 for Department of Motor Vehicle Title and Registration fees; with funding to be from the Building Permit Funds that were specified for the purchase of a new vehicle. Commissioner Lindsay seconded. Unanimous approval.

Housing Strategies Report – Review & Discussion Leading to Adoption by Resolution

Carla McLane, Planning Director

The Planning Department contracted with Angelo Planning Group to develop a Housing Study for the County and its five communities (Boardman, Ione, Irrigon, Heppner, Lexington). The resulting Housing Strategies Report provided details as to how the County and communities can meet the identified housing needs. As outlined in the Angelo Planning Group memorandum, each jurisdiction first needs to update the Housing Chapter of its Comprehensive Plan.

Commissioner Russell asked if this solved the lack of rural residential ground in south County.

Ms. McLane explained smaller parcels, for example 10 acres, require an amendment to Goal 10. That process will be undertaken in phase two of the Buildable Lands/Housing Analysis study, which requires a new Request for Proposals. She estimated the cost for a consultant to perform that analysis will be around \$40,000. Various discussions.

Commissioner Lindsay moved to adopt the Housing Strategies Report and directed staff to prepare the adoption Resolution for next week's Consent Calendar. Commissioner Russell seconded. Unanimous approval.

Second Amendment to Oregon Health Authority Intergovernmental Agreement #154659, Environmental Health Services

Sheree Smith, Public Health Director

Shelley Wight, Emergency Preparedness/Communicable Diseases

Ms. Smith said the amendment represents a change to the Environmental Health Program remittance costs (17.4% of Licensing Fees to be paid back to the State). Umatilla County contracts with Morrow County to perform that function. Fees will not increase at this time, but could in the future, she said. Ms. Smith also said she planned to bring forth addendums to the School Based Health Center and the Environmental Health Program contracts.

Commissioner Lindsay moved to approve the Second Amendment to Oregon Health Authority Intergovernmental Agreement #154659 for Environmental Health Services, and authorize Chair Doherty to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Memorandum of Understanding between Pharmacies and Local Public Health Authorities

Ms. Smith explained the MOU provides the framework for timely, effective pharmacy response to public health incidents. Murray's Pharmacy already signed an MOU, and Ms. Smith said she will pursue the same with Columbia River Pharmacy.

Commissioner Lindsay moved to approve the Oregon Statewide Pharmacy – Local Public Health Authority Memorandum of Understanding; effective immediately upon execution by one Pharmacy and one Local Public Health Authority and shall remain in effect as long as one Pharmacy and one Local Public Health Authority remain; and authorize Chair Doherty to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Federal Funding Available for the Lexington Airport

Matt Scrivner, Public Works Director

Sandi Pointer, Public Works Management Assistant

Mr. Scrivner said the documents from the Federal Aviation Administration were received several weeks ago but he first wanted to present them to the Airport Advisory Committee. The documents pertain to future projects at the Lexington Airport that if not submitted before the end of the month deadline, will be ineligible for funding consideration.

Discussions took place about the proper process for submitting agenda items, whether the projects were budgeted, how they might impact Long Range Planning, and the need to revive the Airport Advisory Committee, after which the Commissioners approved submitting the projects to the FAA.

Department Reports

Road Department Monthly Report

Mr. Scrivner

The Road Report for August was reviewed.

Chair Doherty asked Mr. Scrivner when the east end of Wilson Lane will look like the west end of Wilson Lane following the installation of fiber in that area by Pioneer Construction as the subcontractor for Windwave.

Mr. Scrivner said he spoke to the paving contractor yesterday about the asphalt patching, which wasn't completed as anticipated. He said the outside edge was jagged and the joint was put back in the middle of the driver's travel path, which also wasn't straight.

Commissioner Reports

- Commissioner Russell provided reports on the Code Enforcement Task Force meeting, Eastern Oregon Counties Association (EOCA) meeting in Pendleton, and the Airport Advisory Committee meeting. Chair Doherty said dues were discussed at the EOCA meeting and he requested they be listed on next week's agenda.

Break: 11:32-11:43 a.m.

11:44 a.m. Executive Session – Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

12:35 p.m. Closed Executive Session

Signing of Documents

Adjourned: 12:45 p.m.

Roberta Lutcher

From: Kimberly Lindsay <kimberly@ccsemail.org>
Sent: Sunday, September 29, 2019 4:54 PM
To: Roberta Lutcher; Kristie Bingaman
Subject: documents for Wednesday
Attachments: Zero Suicide Presentation.pptx; Mend article for newsletter (1).docx; CCS Wasco Sub-acute PRTS proposal.docx; Consumer Survey 08-27-19.pptx

STOP and VERIFY - This message came from outside of Morrow County Government.

Hi Roberta,

Thanks for your patience with me getting these docs to you.

In order, we will start with the document that I sent you several months ago. The rest of the documents are in order, with one document missing. Will come back to that.

1. Zero Suicide PPT
2. Question Persuade Refer (missing)
3. MEND document
4. Kids Diversion proposal to state

The Question Persuade Refer document is at the office. Kristie – can you please scan the document in and send to Roberta tomorrow morning before noon?

I have other items that I intend to discuss, but some do not have documents. Here is my agenda

1. Caseload growth formula discussion (include historical document on proposed hospital beds in Morrow Co)
2. Zero Suicide (include PPT pages and Question Persuade Refer document)
3. MEND overview
4. Consumer Survey
5. Additional school based counseling funding
6. Kids Diversion project (document entitled CCS Wasco Sub-acute PRTS proposal)

I don't know if we will have enough time to get through everything. If not I will move to agenda for next time I meet with the commissioners.

Thanks Roberta

GILLIAM, WHEELER, MORROW COUNTY

INPATIENT TREATMENT FACILITY

JUSTIFICATION

The Counties of Morrow, Gilliam and Wheeler are situated in northeast Oregon and comprise approximately 5,000 square miles¹ of land with a current population of 9,320². The economic base of the area is primarily agriculture and timber, with a large amount of agriculture related business being developed in the northern ends of Morrow and Gilliam Counties.

The geographic isolation, sparse and widely scattered population, low tax base and generally poor road system have created barriers to health delivery services.

The most critical component of health care presently lacking is the capability to provide inpatient psychiatric treatment to citizens of the area. Currently, acutely disturbed patients, alcoholics and drug abusers must be transported from 65 to 150 miles³ over very winding roads to Pendleton for such care.

To compound the current situation, the northern ends of both Morrow and Gilliam Counties are experiencing a rapid influx of transient construction workers that are placing an additional strain on the already overburned mental health delivery system.

The proposed expansion of Pioneer Memorial Hospital in Heppner, which is the approximate geographic center of the tri-county area, is one of critical need.

-
- 1. Appendix A.*
 - 2. Appendix B.*
 - 3. Appendix C.*

As was previously mentioned, it is necessary to transport all patients out of the area that require hospitalization for mental or emotional illness, with the average length of stay per patient being five to seven weeks. This length of stay is necessitated due to the involved admission, evaluation, treatment and discharge policies of the State Hospital.

In 1974-75, forty individuals were hospitalized from Wheeler, Gilliam and Morrow Counties. This translates out to 1,400 patient days. In 1975-76, this has more than doubled with only one-half of the year gone. Wheeler and Gilliam Counties have admitted eleven. It must be noted that not all patients treated were hospitalized, only the most critical. A majority of the additional patients encountered could possibly have benefited by being taken out of their immediate environment and placed in a hospital environment, but because of the long travel distance this type of care is impractical. With the increase in the transient population, which has been noted as a high population for mental, as well as alcoholic problems, this utilization of services will expand, as will the need for additional hospitalization.

One of the major problems of hospitalizing all individuals is not only the long distances necessary for such travel, but additionally the long separation from family and friends. It has been noted that, if an individual can be separated from the current crisis and treated, their return to normal conditions is expedited. By being able to utilize Pioneer Memorial Hospital, such treatment can be rendered without going through the long and involved process of being admitted to the State Hospital. If, after consultation from the local mental health people and area physicians, additional treatment is necessary, then transfer arrangements can be made to the appropriate facility.

A great fear of many individuals which may cause a barrier to these individuals seeking mental health services, is that of community reaction. However, if somehow this fear is removed, access to a community inpatient treatment facility will be advanced.

It is realized that the number of patient days is low, but if one was to extend that out to the amount of population, it would be as high or higher than a metropolitan area.

One two-bed ward will be utilized for acutely disturbed patients and will be so equipped. This ward, as the other, will be monitored by a closed circuit television system at the nurse's station.

Two two-bed wards are necessary in order to accommodate individuals of different sexes at the same time. The Board of Trustees of the hospital has agreed to and is aware of the fact that these beds must have first priority for mental health. The acquisition of additional beds within our patient services area will greatly enhance our health care capabilities.

An additional fact that must be considered is that at the present time, a great deal of consideration is being given to the closing of the State Hospital as a mental health facility. If this closure does come about, then the tri-county area will be without adequate treatment facilities.

The most obvious benefit is that for the first time a complete array of mental health services will be available within this isolated area of Oregon.

Adequate staff and training will be made available so as to provide the best health care attainable.

We believe that adequate justification is available and has been presented to demonstrate the need and utilization of two two-bed mental health units at Pioneer Memorial Hospital.

GILLIAM, WHEELER, MORROW COUNTY

INPATIENT TREATMENT FACILITY
Pioneer Memorial Hospital
Heppner, Oregon

ENVIRONMENTAL ANALYSIS

A. OBJECTIVE OF THE PROPOSED ACTION

The objective of this proposal is to construct one four-bed ward for acutely disturbed psychiatric patients, alcoholics and drug abusers for the residents of the tri-county area. A definite need has been demonstrated for such a facility at a community level.

1. Currently all inpatient treatment must, of necessity, be received from the Eastern Oregon State Hospital in Pendleton.
2. Upon approval of the application, construction¹ will be completed by the winter of 1976 at a cost not to exceed \$60,000. It will be on property owned by Morrow County.

B. DESCRIPTION OF THE ENVIRONMENT TO BE AFFECTED

1. Inpacts: The proposed site is within the service boudaries of the city of Heppner, within close proximity to the city center and located just off the main transportation route.
2. Wildlife: The proposed site is located near the city center and as such should have no affect on the wildlife.
3. Air: The proposed site is on the highest hill overlooking the city and as such will encouter no air movement problems.

1. See Construction Schedule.

4. Water: The water quality and quantity of the area has just been upgraded. The proposed site is serviced by its own reservoir and has been checked by the Health Division of the Human Resources Department and found to be well within the limits.
5. Population: The population of the services area is currently 9,320 with increasing construction workers and families arriving daily.
6. Economics: The economic base of the area is primarily timber and agriculture with the northern end of Morrow County becoming industrialized with the construction of a coal fire generating plant and several prepared food processing plants.
7. Environmental Concerns: At the present time, the County and Cities therein are working to formalize the area's environmental concerns through the East Central Oregon Association of Counties, District 14, Pendleton.

C. PROBABLE ENVIRONMENTAL EFFECTS OF THE PROPOSED PROJECT

1. The property to be utilized is in the city of Heppner. The land to be used has served as a discharge point for patients or individuals going to the hospital and there is no construction of any form on it.
2. The area surrounding the proposal is primarily residential with physicians' offices located a short distance away. The land is zoned residential .
3. Underground services (sewage and water) are already in existence and the proposal will be tied into them.

4. A flood plan map of the city of Heppner, dated June 1974, by the Army Corps of Engineers, shows that the proposed addition is well out of the existing flood plan.
5. The facility will not extend above the current roof line of the hospital.
6. No air pollutants will be introduced as a result of the proposed construction. Trash will be collected by a private garbage disposal service.
7. Adequate parking is already available in the existing hospital parking area and additional space will not be necessary.
8. No introduction or increase of water or sewage systems, beyond normal usage, is anticipated in the facility.
9. No additional audible sounds will be created by the facility other than sounds associated with the normal functioning of a human population.
10. No external lights will be utilized.
11. The proposed facility will have no effect on existing wind patterns.
12. No contaminants will be stored in the facility.
13. No temporary residents will move into the area as a result of construction.
14. It is anticipated that staff, consultants and visitors will not introduce more than fifteen persons to the area.

15. *As this is an urban area, within a rural area, no animals will be affected by the proposed facility other than an occasional stray cat.*
16. *No disruption in existing health services is contemplated from the proposed addition.*
17. *No residences or buildings of any kind will be destroyed by this construction.*
18. *The new facility will provide inpatient mental health services to the residents of the tri-county area. Such services will include the entire scope of inpatient treatment.*
19. *This facility will enhance services to most clients of the tri-county area. Care for the aged will be benefited by providing inpatient care near to home. Children will be able to be treated in a better environment and without having to be removed from the community.*
20. *The major type of transportation to the proposed facility will be by automobile or ambulance. There is not public transportation available in the area at the present time.*
21. *There are not sites within one mile which are historic landmarks.*
22. *The primary street that will be affected will be Pioneer Drive and Thompson Street. The affected increase is expected to be minimal.*
23. *No known historical activity occurred at this location nor is there any facility that will be altered or destroyed.*
24. *There is no known archeological site which will be affected by this construction.*

25. *There are no known endangered species within five miles of the proposed site.*
26. *The proposed construction will not violate or require a variance from any federal, state or local law.*
27. *The facility will not disrupt the cultural harmony of the community or neighborhood. As of this date, no resident has objected to the project.*

ASSURANCES

The affiliated Pioneer Memorial Hospital has legal title to the proposed construction and building site hereby agrees to comply with all of the assurances on page _____, grant number _____, Eastern Oregon Comprehensive Community Mental Health Center Construction and Equipment application.

The Hospital understand that the facility will be used for the purpose for which it is constructed for not less than twenty years after the completion of the construction.

J.D. Bray, M.D.
Administrator
Mental Health Division

Date

Hazel Mahoney
Hazel Mahoney
President
Board of Trustees


May 26, 1976
Date

ASSURANCES

The affiliated County Morrow has legal title to the proposed construction and building site, hereby agrees to comply with all of the assurances on page _____, grant number _____, Eastern Oregon Comprehensive Community Mental Health Center Construction and Equipment application.

The County understand that the facility will be used for the purpose for which it is constructed, for not less than twenty years after the completion of the construction.

J.D. Bray, M.D.
Administrator
Mental Health Division



Paul W. Jones
Chairman
County Commission

Date

Date

Can Suicide Be A Never Event?

Kimberly Lindsay

Executive Director

Community Counseling Solutions

September 5, 2019



ZEROSuicide

IN HEALTH AND BEHAVIORAL HEALTH CARE

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People At Risk For Suicide Are Falling Through the Cracks in Our Health Care System

In the month before their death by suicide:

- Half saw a general practitioner
- 30% saw a mental health professional

In the 60 days before their death by suicide:

- 10% were seen in an emergency department



ZEROSuicide

IN HEALTH AND BEHAVIORAL HEALTH CARE

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“Suicide represents a worst case failure in mental health care. We must work to make it a ‘never event’ in our programs and systems of care.”

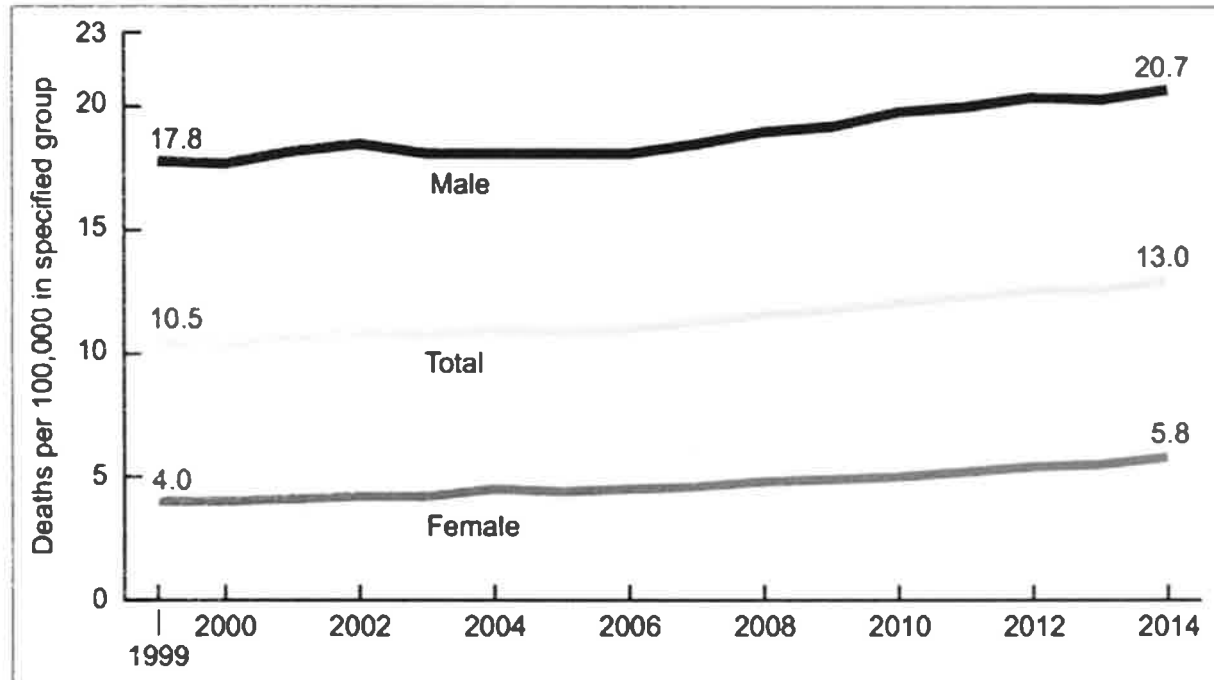
*Dr. Mike Hogan
NY Office of Mental Health*



Suicide rates increased from 1999 through 2014, with greater annual percent increases after 2006.

- The age-adjusted suicide rate in 2014, 13.0 per 100,000 population, was

Figure 1. Age-adjusted suicide rates, by sex: United States, 1999–2014



NOTES: Suicide deaths are identified with codes U03, X60–X84, and Y87.0 from the *International Statistical Classification of Diseases and Related Health Problems, Tenth Revision*. Access data for Figure 1 at: http://www.cdc.gov/nchs/data/data-briefs/db241_table.pdf#1.

SOURCE: NCHS, National Vital Statistics System, Mortality.



ZEROSuicide

IN HEALTH AND BEHAVIORAL HEALTH CARE

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- ❖ Oregon has seen a 28.2% increase from 1999 to 2016.
- ❖ CDC says that more than half of the people who die by suicide do not have a known mental health condition, which likely means they were not getting the help or support they needed.



Suicide Facts & Figures:

Oregon 2018*



On average, one person dies by suicide every 11 hours in the state.

More than six times as many people die by suicide in Oregon annually than by homicide.

The total deaths to suicide reflect a total of 13,945 years of potential life lost (YPLL) before age 65.



Suicide cost Oregon a total of **\$740,356,000** of combined lifetime medical and work loss cost in 2010, or an average of **\$1,080,811 per suicide death**.

*Based on most recent 2016 data from CDC. Learn more at afsp.org/statistics.



8th leading cause of death in Oregon

2nd leading

cause of death for ages 15-34

3rd leading

cause of death for ages 35-44

5th leading

cause of death for ages 45-54

8th leading

cause of death for ages 55-64

15th leading

cause of death for ages 65 & older

Suicide Death Rates

	Number of Deaths by Suicide	Rate per 100,000 Population	State Rank
Oregon	772	17.79	16
Nationally	44,695	13.42	



Suicide Care in Behavioral Health Care Settings

- Suicide prevention is a core responsibility for behavioral health care systems
- Many licensed clinicians are not prepared
 - 39% report they don't have the skills to engage and assist those at risk for suicide
 - 44% report they don't have the training



ZEROSuicide

IN HEALTH AND BEHAVIORAL HEALTH CARE

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“Over the decades, individual (mental health) clinicians have made heroic efforts to save lives... but systems of care have done very little.”

Dr. Richard McKeon
SAMHSA



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What is Zero Suicide?

- *A priority* of the National Action Alliance for Suicide Prevention
- *A goal* of the National Strategy for Suicide Prevention
- *A project* of the Suicide Prevention Resource Center
- *A framework* for systematic, clinical suicide prevention in behavioral health and health care systems
- *A focus* on safety and error reduction in healthcare
- *A set of best practices* and tools for health systems and providers



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“It is critically important to design for zero even when it may not be theoretically possible...It’s about purposefully aiming for a higher level of performance.”

Thomas Priselac
President and CEO of Cedars-Sinai Medical Center



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Better Approaches to Suicide Care Are Available, Effective, and Fill The Cracks in Our Health Care System



Zero Suicide Core Components

- Leadership commitment
- Standardized screening and risk assessment
- Suicide care management plan
- Workforce development and training
- Effective, evidence-based treatment
- Follow-up during care transitions
- Ongoing quality improvement and data collection



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Zero Suicide Is Feasible

Health and behavioral health care organizations have found:

- It's feasible—without additional funding.
- It's working—lives are being saved.

For resources and additional information:

www.ZeroSuicide.com



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[CONTACT](#)



[. \(HTTPS://WWW.FACEBOOK.COM/PAGES/QPR-INSTITUTE/143415219037361\)](https://www.facebook.com/pages/qpr-institute/143415219037361)

[LOGIN](#)



(2)

What is QPR?

Our Mission

To save lives and reduce suicidal behaviors by providing innovative, practical and proven suicide prevention training. We believe that quality education empowers all people, regardless of their background, to make a positive difference in the life of someone they know.

What does QPR mean?



Question



Persuade



Refer

QPR stands for Question, Persuade, and Refer – the 3 simple steps anyone can learn to help save a life from suicide.

Just as people trained in CPR and the Heimlich Maneuver help save thousands of lives each year, people trained in QPR learn how to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help. Each year thousands of Americans, like you, are saying "Yes" to saving the life of a friend, colleague, sibling, or neighbor.

QPR can be learned in our Gatekeeper course in as little as one hour.

What is a Gatekeeper?

According to the Surgeon General's National Strategy for Suicide Prevention (2001), a gatekeeper is someone in a position to recognize a crisis and the warning signs that someone may be contemplating suicide.

Gatekeepers can be anyone, but include parents, friends, neighbors, teachers, ministers, doctors, nurses, office supervisors, squad leaders, foremen, police officers, advisors, caseworkers, firefighters, and many others who are strategically positioned to recognize and refer someone at risk of suicide.

As a QPR-trained Gatekeeper you will learn to:

- **Recognize the warning signs of suicide**
- **Know how to offer hope**
- **Know how to get help and save a life**

How is QPR like CPR?

Much of the world is familiar with CPR – short for cardiopulmonary resuscitation – an **emergency medical intervention** created in 1957 by Peter Safar. The process is designed to stabilize people who aren't breathing or breathing intermittently and who may be in cardiac arrest until the person can reach a hospital or other care.

Similarly, QPR is an **emergency mental health intervention** for suicidal persons created in 1995 by Paul Quinnett. An abbreviation for **Question, Persuade and Refer**, the intent is also to identify and interrupt the crisis and direct that person to the proper care.

Both are part of a "Chain of Survival"

Both CPR and QPR are part of systems designed to increase the chance of survival in the event of a crisis.

In the Chain of Survival model of emergency cardiac care, the likelihood that a victim will survive a cardiac arrest increases when each of the following four links is connected:

- **Early Recognition and Early access** | The sooner 9-1-1 or your local emergency number is called the sooner early advanced life support arrives.
- **Early CPR** | This helps maintain blood flow to the vital organs.
- **External Defibrillator** | A device ready for use when advanced medical personnel arrive.
- **Early Advanced Life Support** | Administered by trained medical personnel who provide further care and transport to hospital facilities.

Similarly, with QPR, the following Chain of Survival elements must also be in place:

- **Early Recognition of suicide** | The sooner warning signs are detected and help sought, the better the outcome of a suicidal crisis will be.
- **Early QPR** | Asking someone about the presence of suicidal thoughts and feelings opens up a conversation that may lead to a referral for help.
- **Early intervention and referral** | Referral to local resources or calling 1-800-Suicide for evaluation and possible referral is critical.
- **Early Advanced Life Support** | As with any illness, early detection and treatment results in better outcomes.

Early Recognition

We cannot overemphasize the need for early recognition of suicide warning signs.

A well-executed, strong and positive response to the early warning signs of a pending suicide event may render subsequent links in the Chain of Survival unnecessary. Most people thinking about suicide are suffering from an undiagnosed and/or untreated mental illness or substance abuse disorder for which excellent treatments exist.

The prompt recognition of the scream of a smoke detector can eliminate the need to suppress a raging fire. In just that way, by recognizing early the warning signs of suicide, opening a supporting dialogue with a suicidal person and securing consultation a professional may prevent the need for an emergency room visit or psychiatric hospitalization.

Often times, the simple offering of hope and social and spiritual support can avert a suicide attempt entirely.

Different Crisis, Different Warning Signs

In CPR the general public is educated about the classic signs of a heart attack: pressure, fullness, squeezing and pain in the center of the chest, sweating, and other symptoms, and then taught how to respond.

In QPR the general public is educated about the known warning signs of a suicide crisis: expressions of hopelessness, depression, giving away prized possessions, talking of suicide, securing lethal means, and then taught how to respond.

Who needs training?

In short, the more people trained in QPR, the more lives saved.

The city of Seattle, Washington and surrounding King County has trained more citizens in CPR per capita than any other region in the country. As result, CPR-trained citizens are more likely to respond to perceived medical emergencies in Seattle than in any other city in the United States, which leads to more favorable survival rates.

According to Sanddal and his colleagues (Sanddal, 2003), "In the Seattle cardiac care system it is estimated that one in four persons has been exposed to CPR training. One can conjecture that the recognition of, and survival from, an acute suicide event would be more likely if one in four persons were trained as a suicide lay gatekeeper."

At the end of 2009, an estimated one million American citizens have been trained in QPR by Certified QPR Instructors. Because of the nature of suicidal warning signs, and who is most likely to recognize and respond to them, we at the QPR Institute strongly concur with the goal of one in four persons trained a basic gatekeeper role for suicide

prevention in the United States and in other countries. **Because suicides happen in families** - where emergency interventions are more likely to take place – **we believe that at least one person per family unit should be trained in QPR.**

How did QPR Institute begin?

Following a productive, three-year joint effort between Spokane Mental Health and the founder to launch a national suicide prevention training program, the Institute became an independent organization in July of 1999. In the early and developmental years, the QPR concept and associated training program that eventually lead to the founding of the Institute enjoyed considerable support and input from a wide variety of organizations and professional colleagues.

We wish to acknowledge Spokane Mental Health for their participation, funding and support, and also:

- The Washington Institute for Mental Illness Research and Training
- The State of Washington Department of Health
- The Spokane County Health Department
- The Intercollegiate School for Nursing Education
- Sacred Heart Medical Center
- Eastern Washington University School of Social Work

and many other fine organizations who have contributed ideas, staff time, research consultation and data collection services to our shared mission of suicide prevention.

For moral support in the early going, we especially wish to honor, thank and recognize two groups of very special people who share our vision and mission. Both grassroots survivor of suicide organizations, Suicide Awareness\Voices of Education (SA\VE) and the Suicide Prevention Advocacy Network (SPAN USA) provided that all essential spark of encouragement that keeps hope alive and all of us working even harder to bring about the reality of preventing suicide.

We also wish to thank members of the American Association of Suicidology for their contributions to the ideas, research and development of our suicide risk reduction tools and protocols.

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REMOTE COUNSELING VIA MEND

In the era of smartphones and tablets, most patients still find themselves required to physically travel to clinics for behavioral health care services. Community Counseling Solutions (CCS) has been looking to buck that trend. A couple of years ago through our strategic planning process, CCS recognized the need to improve patient access and to keep up with rapidly evolving technology. We began researching ways to accomplish that.

Luckily around the same time, CCS's administrative organization — Greater Oregon Behavioral Health, Inc. (GOBHI) — was awarded a three-year federal Health and Human Services grant to expand tele-behavioral health services through GOBHI's Community Mental Health Programs (CMHPs), and directly to patients' homes. GOBHI purchased software called Mend, which is now available for CCS use. Mend's secure video connection can share files, send messages, and collect any forms, photos, or data from a patient from a smartphone, tablet, or computer. In short, this allows patients to be seen remotely for many sessions which traditionally would have been done in office.

Currently, CCS requires on-site intake and assessment but sessions thereafter can be facilitated remotely via this platform, if appropriate. A number of our clinical staff already use the Mend system with patients and all other outpatient clinical staff are slated to test the platform with patients as well. Patients under 18 must currently have guardian permission. A group feature will soon be available.

In the future, CCS and GOBHI will be comparing access rates and outcomes for those patients using Mend versus those who don't. This information will help guide our decisions and processes going forward. Please spread the word about Mend and the fact we offer remote counseling. Should you have any questions, please feel free to contact me or a local CCS clinical supervisor.

Thanks.....Thad Labhart, CCS Clinical Director

COMMUNITY COUNSELING SOLUTIONS SUB-ACUTE/PRTF PROGRAM

Overview

Community Counseling Solutions (CCS) proposes to open and operate a combined BRS PRTF focused on the care of younger children, located in Wasco, Oregon. The proposed facility will perform all its functions in compliance with OAR 309 022 0100 – 0230. The PF will complete a thorough evaluation of each child's needs and safely provide a full array of treatment services with a capacity for 14 children. CCS will use an array of milieu based and clinical methods to stabilize and treat adverse behaviors in the least restrictive manner possible. Throughout the length of stay CCS will provide intensive case management services, collaborating with families, allied agencies and community-based resources to create safe and effective transition plans.

Secure residential treatment of children age six to eleven involves special challenges. These years are not as sensitive to separation from attachment figures as are the neonatal and early childhood periods, but every young child who is living for weeks or months in a situation where loving and being loved is not possible is going to be traumatized by that fact. Strangers, no matter how professional, how expert, or how much they care cannot substitute for attachment figures. This means that a secure facility, no matter how well staffed and operated, must be a traumatic experience for young children who are in fact forced to reside there for extended periods with shift workers.

In our facility there will be many whose role it is to diagnose and treat signs and symptoms of illness. The licensed staff will attach clinical labels to pathological behavior and treat according to best practices. Education will occur according to rule. Staff will be trained in the best methods of adverse behavior management tactics available. Even so, we can and will make every child's time with us as fun as we possibly can. If the children in our program aren't exhausted by all the fun they're having every day, we will need to try harder.

It is everyone's job in the program to find the good in these children and develop their skill sets. Our educational programs will emphasize the unity of a healthy mind and body. We will teach kids how to teach one another, how to lead and follow and respect one another. Boundaries, proper distance, how to pause and reflect, manners, all these things will be best learned in the context of having fun. We are going to be serious about fun and make being serious fun. Through good days and bad days but always days full of adventure, we will see character development. We are looking for an age level maturation of the parts of personality that when formed we call resilience, to help our children ready themselves for the return to their real world.

Program Goals

The overarching goals of CCS are to ensure child safety while performing comprehensive assessments, delivering a variety of treatment services and providing everyone with an auspicious disposition. CCS will:

- 1) Provide all services in a trauma-informed, therapeutic environment.

- 2) Ensure the physical and emotional safety of youth in the CCS' care.
- 3) Identify individual needs and service levels within 5-days of admission.
- 4) Ensure rapid referral response and entry.
- 5) Ensure timely transitions through close working relationships with wraparound teams, families and all the many stakeholders specified in the OAR.
- 6) The length of stay shall be determined by the assessment and individual service plan in full compliance with OAR 309-022-0140.

Staffing

CCS will follow all staffing requirements in Division 22, OAR 309-022-0100 through 309-022-0230. Specifically, CCS will provide all services necessary to meet the round the clock treatment needs of children enrolled, including:

- 24/7 on call psychiatric coverage
- 24/7 QMHP coverage to provide CESIS services, family therapy/group/individual therapy, clinical supervision, etc., understanding that there needs to be at least 1 QMHP per 12 enrolled children.
- Licensed QMHP services to provide and/or sign off on mental health assessments, services plans, provide clinical supervision, etc.
- Certified teacher and/or educational services that are overseen by a certified teacher
- Nursing coverage at least 16 hours/day
- Ability to accept referrals 24/7
- During the day and evening shifts, there will always be at least one program staff for every three children. There will be at least one QMHP/A for every three program staff during same shift.
- Overnight program shifts will have at least one program staff for every six children.
- All staff will have current First Aid/CPR certification.

See attached draft facility shift schedule. Additionally, we will have contract for vocational rehab, nutrition, speech and recreational therapy services.

Documentation

There are numerous places in OAR 309-022-0100 through 309-022-0230 that speak to documentation requirements. CCS will meet documentation standards of the rule, including documentation of all required policies, training, restraint practices, supervision, as well as clinical service documentation. Additionally, we will also follow internal documentation requirements (i.e. all services will be documented within 24 hours of the delivery of the service).

Training and Supervision

CCS will follow all training and supervision requirements as indicated in OAR 309-022-0100 through 309-022-0230 as well as CCS' internal training requirements.

A. Required trainings will include:

- Fraud, waste and abuse policies
- Confidentiality
- Ethics and compliance
- Abuse reporting
- Clinical documentation
- Crisis prevention procedures
- Individual rights
- Emergency procedures
- Care coordination procedures
- Positive Behavior Support
- CESIS, as well as other identified staff, will annually complete an approved emergency safety intervention program

B. Required supervision will include:

- 1) Monthly, at least two hours of clinical supervision to unlicensed QMHP staff of which one hour will be face to face
- 2) Quarterly, at least two hours of supervision to licensed QMHP staff of which one hour will be face to face
- 3) Monthly, at least two hours of clinical supervision to QMHA staff of which one hour will be face to face.

Entry and Age Range

CCS will accept referrals for Entry in full compliance with OAR 309-022-0135 with the following stipulations:

- 1) As a function of its location, entry priority will be for children residing on the East side of the state.
- 2) The clinical program and residential milieu will be designed for children with an age range of 6 to 12 years old.
- 3) The age range for entry may flex under special circumstances, at the discretion of the facilities Medical Director.
- 4) The age range of most of the residential population will be selected to have no greater than a 5-year age difference between the oldest and youngest child.

Behavior Support Services

A. At entry and assessment, CCS will:

- 1) Begin the management of aggressive behavior upon completion of the diagnosis process and during the treatment of any underlying psychiatric illnesses;
- 2) Evaluate Youth including reviewing past aggressive behavior, triggers, warning signs, repetitive behaviors and past response to treatment;
- 3) Note any cognitive limitations, neurological deficits, and learning disabilities during the intake and referral review and
- 4) Conduct a medical evaluation to further identify factors that may require

modification of typical behavior management approaches and result in a more individualized approach for Youth.

- B. As indicated, all services will be individualized, as well as being proactive, recovery oriented and thoughtful about looking for alternatives to challenging behavior. CCS will document strategies and track progress both individual and programmatically to evaluate effectiveness as well as reducing the use of emergent interventions and increasing positive behavior. It will be imperative that our approach to behavior modification, and supporting proactive approaches to modifying challenging behavior, be consistently modeled by all program staff. CCS will obtain parental/guardian consent in accordance with rule/law. Additionally, CCS will annually evaluate our behavior support policies.

Service Delivery

- A. CCS will create and maintain a standardized daily program schedule for the milieu:

- 1) CCS will establish and structure a daily schedule. The schedule may be modified to meet the individual needs of any child that does not respond well to the structure.
- 2) Staff will be trained to recognize when a child is not responding well to the structured program and establish an individualized program schedule for these individuals.
- 3) Staff will ensure that children are allowed and enabled to spend time both with and apart from peers as individual needs and their own preferences indicate.

- B. Entry and Assessment

CCS will follow all entry requirements as specified in 309-022-135, including:

- 1) Non discrimination
- 2) Timely services
- 3) Informed consent
- 4) Entering data into appropriate systems
- 5) Information on HIPAA
- 6) Written program orientation inclusive of requirements stated in rule
- 7) Policies on how children will be prioritized for entry into the program

Assessments will be completed by a QMHP and include information sufficient to justify diagnosis and medically appropriate services, contain documentation on suicide potential and appropriate follow up actions, screening for co-occurring disorders and presence of symptoms related to physical or physiological trauma and document need for additional services/supports. Assessments will be updated as needed or at least once per year by a licensed medical provider.

- C. Service Plan

CCS will ensure that qualified staff develop a collaborative, individualized service plan prior to the commencement of services that has family participation and contains objectives that are measurable, reflective of the assessment, and contain frequency and duration of the service delivery as well as a plan for re-evaluating the service delivery. If not included in the service plan, each individual will have a behavior support plan and documentation of proactive safety and crisis planning.

D. Service Notes

All services delivered will be document in a note that includes information on the service rendered, the objective being met (from the service plan), the date, time and length of the service, where the services were rendered and credentials.

Services will include, but are not limited to:

- Psychiatry and medication management
- Individualized Assessment
- Family therapy
- Skill building
- Daily physical activities
- Educational instruction
- Health promotion and education
- Daily nursing coverage
- Daily Psychiatric/Medical coverage
- Recreation
- Case management and connection to after-care services
- Participation as invited in community events and activities as allowed
- Drug and alcohol assessment, education and intervention, if needed
- Speech therapy, if needed
- Vocational services, as needed
- Transportation as needed to medical appointments

E. Transfer and Continuity of Care

The treatment team will meet daily, providing thoughtful and deliberate planning on all decisions around transfers of coordination of care. The parent/guardian will be included/consulted to the maximum extent possible. If a child requires an acute care stay, the child will continue to be enrolled at our facility.

Prior to transfer, and in addition to transfer planning being integrated into ongoing treatment planning at the time of entry, CCS will coordinate and provide the following: appropriate medical referrals, coordinate recovery and ongoing support services, complete a transfer summary, document outreach if the child is absent, document outreach efforts to all involved partners in the child's care, notify legal guardian/parent of transfer dates, include peer support when requested, finalize the transition plan prior to transfer, coordinate education services, and provide a written transition plan to the parent/legal guardian.

Additionally, CCS will complete a transfer summary that will include the following: reason and date of the transfer, summary of services and efficacy, plan for personal wellness and resilience, identification of resources to assist the individual and family in assessing recovery and resiliency services. If the individual is transferred to another provider, CCS will transfer records in accordance with established rules and timelines.

Restraint and Seclusion

Used only in emergent situations, personal restraint and seclusion shall be used only to prevent immediate injury to a child who is at risk of harming themselves/others. If used, personal restraint or seclusion will respect the dignity and rights of the child, and will not be used as punishment, discipline or for the convenience of staff. All requirements of OAR 309-022-0175, including orders, notification of parent/guardian, oversight by medical provider, review of alternatives, review of clinical records, documentation of length/time/date, use of approved training, presence of trained staff, review of precipitating events and response, review of the documentation, assessment of appropriateness and of the individual, etc. CCS will have a seclusion room that meets all requirements of 309-022-0175(5)(a) through 309-022-0175(5)(l).

Quality Improvement and Emergency Safety Interventions Committee (QI/ESIC)

CCS will develop a QI and Emergency Safety Interventions committee who will meet monthly. The composition of this committee will safety the requirements of OAR 309-022-0170(5) and OAR 309-022-0185(2)

A. Quality Improvement

CCS will develop a solid process to assess, monitor and improve the quality and effectiveness of services provided. A QI committee will be established that meets at least quarterly and will have customer/family representation. QI functions of the QI/ESIC will be to identify and assess:

- 1) Access to services
- 2) Outcomes of services
- 3) Systems integration and coordination of services
- 4) Review incident reports, emergency safety documentation, grievances and other policies/process
- 5) Identify measurable and time specific performance objectives
- 6) Recommend policy and operational changes necessary to achieve performance objectives
- 7) Reassess and revise objectives and methods to measure performance
- 8) Develop an annual performance improvement plan that includes performance objectives and strategies to meet objectives.

B. Emergency Safety Intervention

CCS will develop policies and procedures for emergency safety interventions that is in keeping with our trauma informed policies. We will inform and obtain written acknowledgement from parents and guardians of our policies on personal restraint. We will not use any mechanical or chemical restraint. ESIC functions of the QI/ESIC committee will include:

- 1) Monitoring the use of emergency safety interventions
- 2) Analyzing emergency safety interventions to evaluate for opportunities to

prevent their use, increase use of alternatives, improve the quality of care and safety of individuals and recommend follow up action

- 3) Review emergency safety intervention policies
- 4) Review all incidents of personal restraint and seclusion
- 5) Report incidents to the division as indicated in rule

Children's Emergency Safety Intervention Specialist Licensure and Scope

CCS will have a QMHP on staff 24/7 who is a licensed CESIS as indicated in 309-022-0195 and who will not operate out of their scope of work as a CESIS as indicated in 309-022-0200.

Grievances and Appeals

CCS will have a grievance and appeal process as indicated in OAR 309-022-0190.

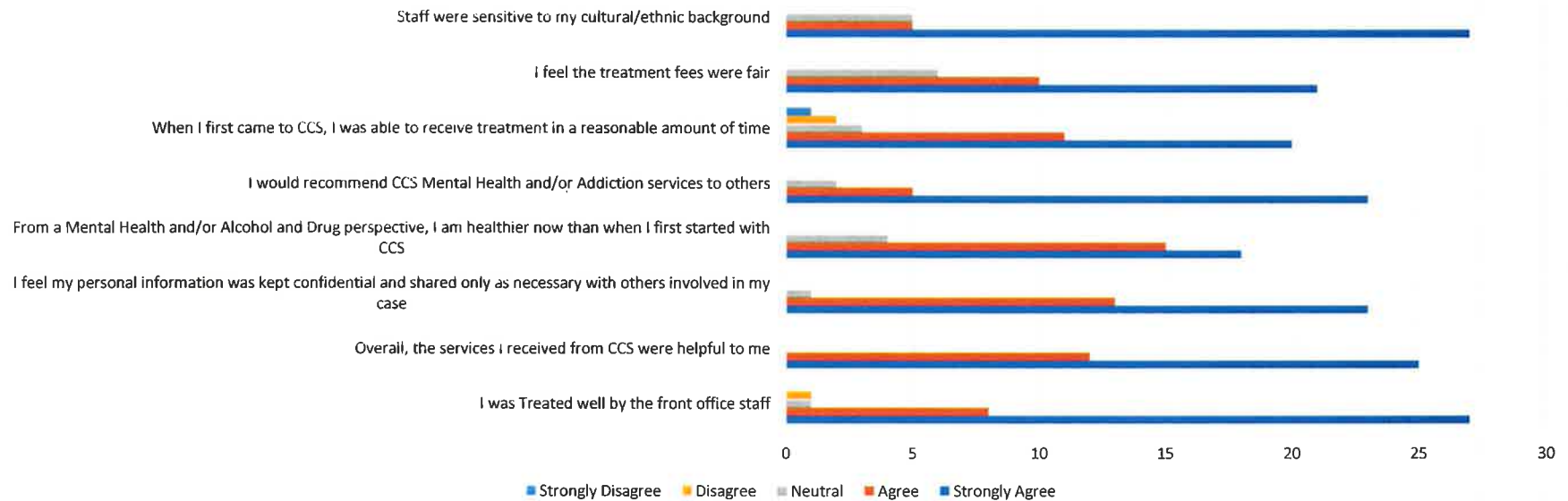
Community Counseling Solutions



Changing Lives

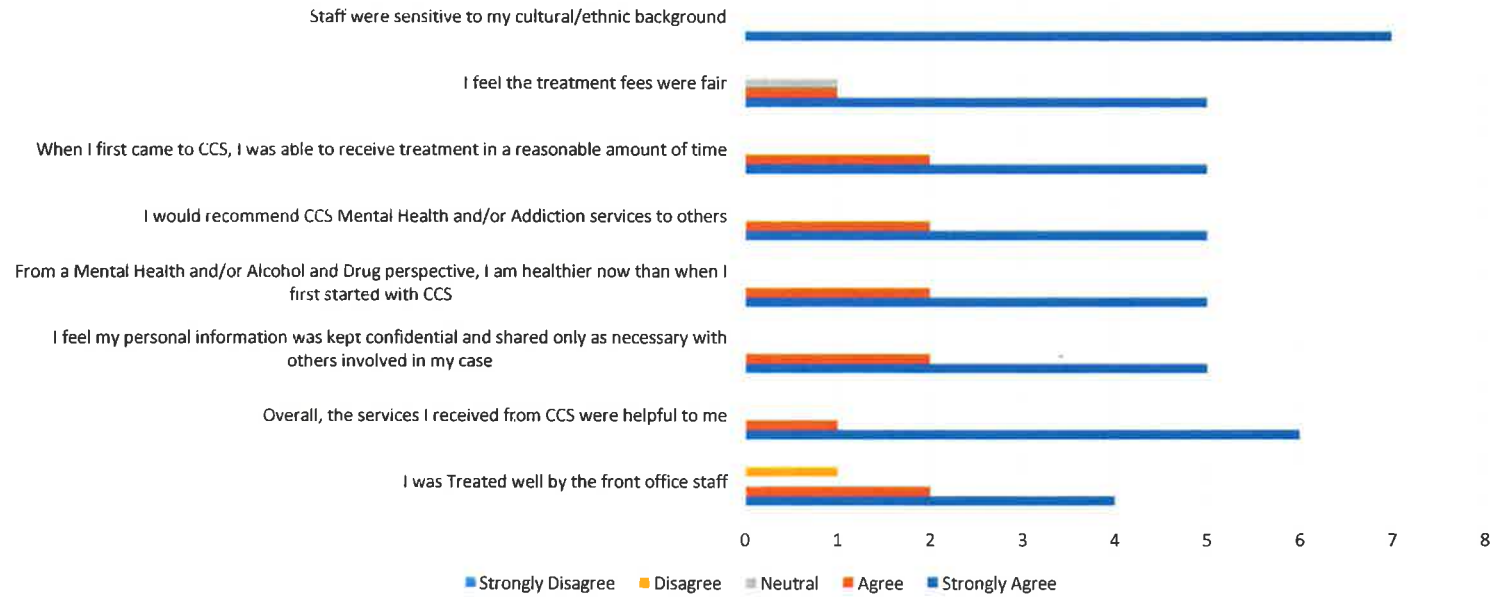
Agency Combined Consumer Survey Results

Agency Combined



Grant County

Grant County

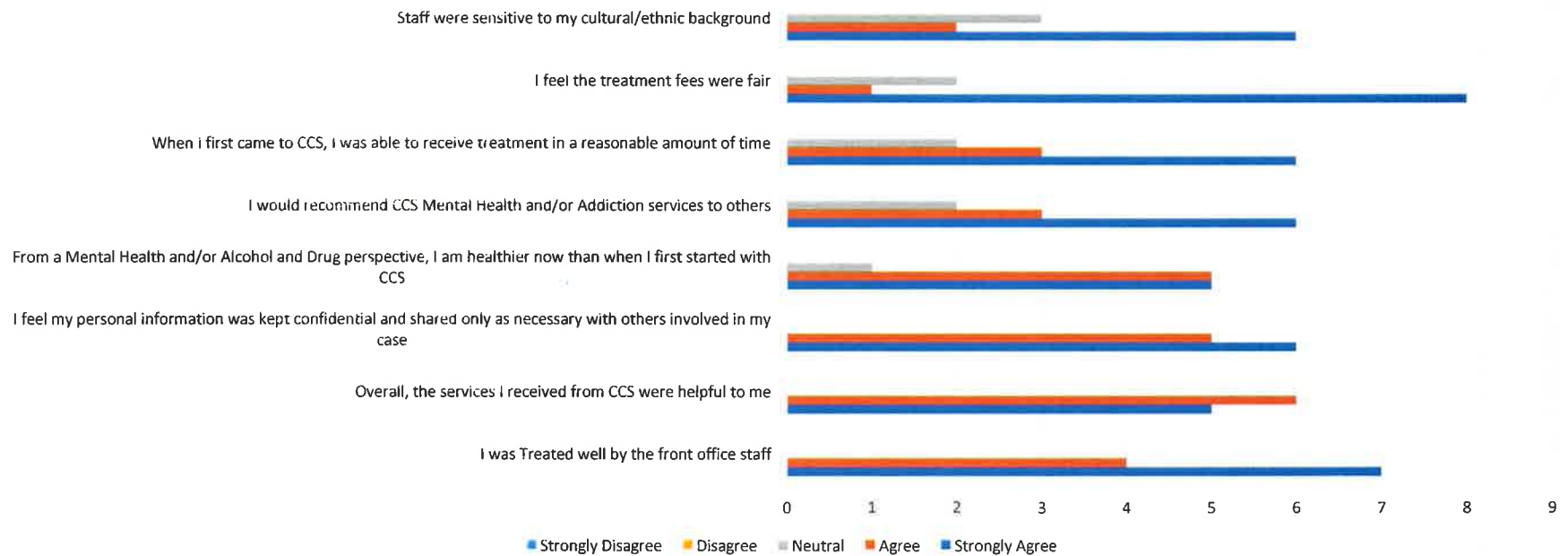


Grant County Comments

- “I already have recommended your services to others”
- “I quit coming because I feel better and don’t need to talk to a counselor anymore”
- “Text message reminders would be helpful”

Wheeler / Gilliam County

Wheeler/Gilliam County

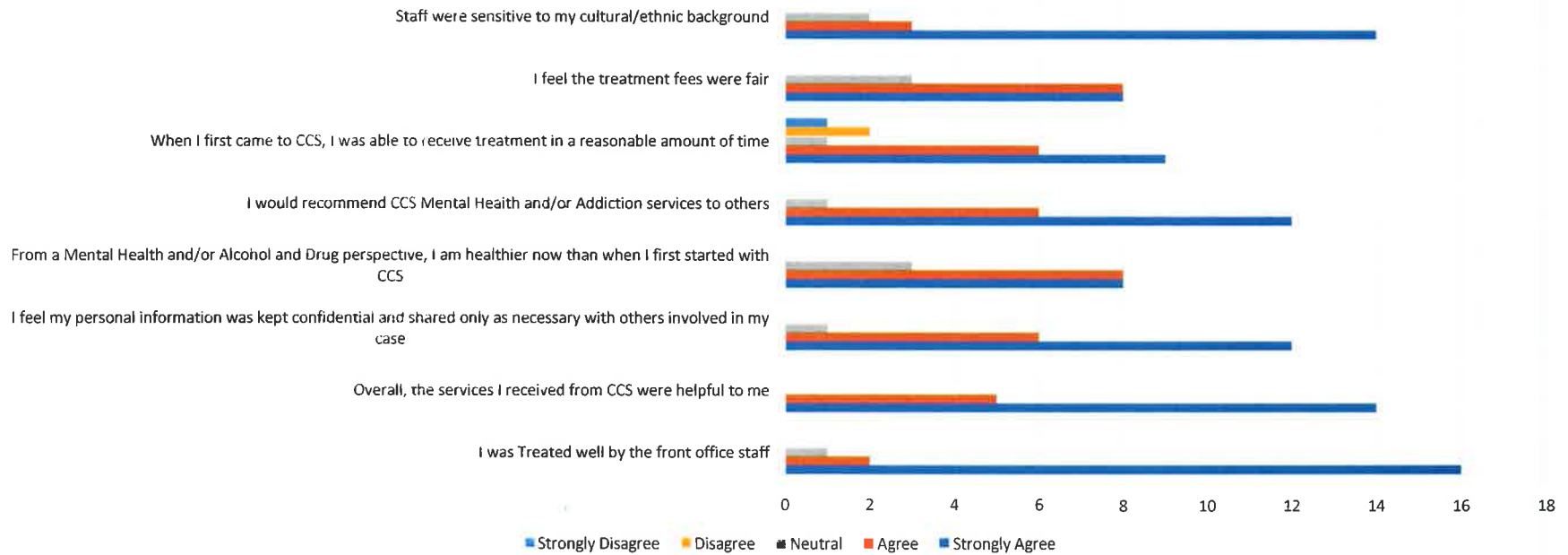


Wheeler / Gilliam County Comments

- “I would stop coming because I’m not depressed”
- “Thank you for your time”
- “It has helped me so much”

Morrow County

Morrow County



Morrow County Comments

- “The only time we quit was when we moved away, but we love being back”
- “Thank you all for being so great!”
- “Not quitting”
- “Volunteer for treatment and continue to come. It helps a lot”
- “Helping me well and I wish they could help me find a job and right meds, but we are working on that”
- “ I feel I am able to talk about anything with my counselor without judgement quite easily. I look forward to my weekly meetings and I thank you”
- “God bless CCS!”
- “1st time was medication problems, now has been solved. Crisis team 2 calls and never came to my house”

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

I need to have an Order appointing members for the 2019-2020 Board of Property Tax Appeal Board. This is a mandatory requirement by DOR and must be done prior to October 15, 2019.

Agreement: This is an Intergovernmental agreement that we do in case the county needs an appraiser to fulfill the obligations of a citizen appealing their value and we can't come to an agreement with our Assessor.

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Please Sign and Return to the County Clerk

Attach additional background documentation as needed.

Intergovernmental Agreement Morrow

This agreement made in the month of October 2019, by and between Morrow County, a political subdivision of the State of Oregon (Morrow) and Gilliam County, a political subdivision of the State of Oregon (Gilliam);

WITNESSETH:

That whereas, each of the parties has established a Board of Property Tax Appeals in order to perform the appropriate function regarding property tax appeals; and

Whereas, the duly elected Tax Assessor of each county is fully qualified to perform the appraisal services required; and

Whereas, the Gilliam County Tax Assessor qualifies as an independent appraiser for property situated within Morrow County; and the Morrow County Tax Assessor qualifies as an independent appraiser for property situated within Gilliam County;

NOW THEREFORE, the parties are agreed upon the following terms and conditions:

1. Upon request by the Gilliam County Court, the Morrow County Tax Assessor shall be available to provide the independent assessment services necessary to assist the Gilliam County Board of Property Tax Appeals in the performance of its function.

2. Upon request by the Morrow County Board of Commissioners, the Gilliam County Tax Assessor shall be available to provide the independent assessment services necessary to assist the Morrow County Board of Property Tax Appeals in the performance of its function.

3. Notwithstanding any other provision herein, neither the Gilliam County Tax Assessor nor the Morrow County Tax Assessor shall be required to perform the services necessary to assist the Morrow County Board of Property Tax Appeals or the Gilliam County Board of Tax Appeals in the performance of its function.

4. The incidental expenses associated with the performance of the services described above, including, but not limited to, travel and meals, shall be submitted as a regular claim for reimbursement upon the county for whom the services were performed.

Either party may terminate this agreement upon thirty days written notice to the other;

IN WITNESS WHEREOF, the parties have set their hands on this October ____, 2019 date.

GILLIAM COUNTY COURT

MORROW COUNTY COMMISSIONERS

Elizabeth Farrar, Date
Gilliam County Judge

Jim Doherty, Date
Morrow County Chair

Leslie Wetherell, Date
Gilliam County Commissioner

Melissa Lindsay, Date
Morrow County Commissioner

Sherrie Wilkins, Date
Gilliam County Commissioner

Don Russell, Date
Morrow County Commissioner

Chet Wilkins, Date
Gilliam County Assessor

Mike Gorman, Date
Morrow County, Assessor

Attest:

Attest:

Ellen Wagenaar,
Gilliam County Clerk

Bobbi Childers,
Morrow County Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Gilliam County Counsel

Morrow County Counsel

Intergovernmental Agreement Gilliam

This agreement made in the month of October 2019, by and between Morrow County, a political subdivision of the State of Oregon (Morrow) and Gilliam County, a political subdivision of the State of Oregon (Gilliam);

WITNESSETH:

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Whereas, the duly elected Tax Assessor of each county is fully qualified to perform the appraisal services required; and

Whereas, the Gilliam County Tax Assessor qualifies as an independent appraiser for property situated within Morrow County; and the Morrow County Tax Assessor qualifies as an independent appraiser for property situated within Gilliam County;

NOW THEREFORE, the parties are agreed upon the following terms and conditions:

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2. Upon request by the Morrow County Board of Commissioners, the Gilliam County Tax Assessor shall be available to provide the independent assessment services necessary to assist the Morrow County Board of Property Tax Appeals in the performance of its function.

3. Notwithstanding any other provision herein, neither the Gilliam County Tax Assessor nor the Morrow County Tax Assessor shall be required to perform the services necessary to assist the Morrow County Board of Property Tax Appeals or the Gilliam County Board of Tax Appeals in the performance of its function.

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Either party may terminate this agreement upon thirty days written notice to the other;

IN WITNESS WHEREOF, the parties have set their hands on this October ___, 2019 date.

GILLIAM COUNTY COURT

MORROW COUNTY COMMISSIONERS

Elizabeth Farrar, Date
Gilliam County Judge

Jim Doherty, Date
Morrow County Chair

Leslie Wetherell, Date
Gilliam County Commissioner

Melissa Lindsay, Date
Morrow County Commissioner

Sherrie Wilkins, Date
Gilliam County Commissioner

Don Russell, Date
Morrow County Commissioner

Chet Wilkins, Date
Gilliam County Assessor

Mike Gorman, Date
Morrow County, Assessor

Attest:

Attest:

Ellen Wagenaar,
Gilliam County Clerk

Bobbi Childers,
Morrow County Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Gilliam County Counsel

Morrow County Counsel

Past Appointments

BEFORE THE BOARD OF COMMISSIONERS

FOR MORROW COUNTY, OREGON

In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)


ORDER NO:
OR-9-2010

This matter came before the Morrow County Board of Commissioners at its regular public meeting on December 1, 2010 to consider the appointment of members to the Morrow County Board of Property Tax Appeals; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Dwayne Carroll and Sharon Timms are non office-holding residents of Morrow County; and Ed Rollins as Governing body representative; now, therefore,

IT IS ORDERED that Ed Rollins be appointed a member of the County Governing Body pool, Dwayne Carroll and Sharon Timms be appointed members of the non office-holding pool for the Morrow County Board of Property Tax Appeals. The term shall begin on December 1, 2010 and end June 30, 2011, or until their successors shall be appointed by the Board of Commissioners; and further that Ed Rollins is appointed Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2011.

Heppner, Oregon, this 1st day of December 2010.



Judge Terry Tallman



Commissioner Ken Grieb




Commissioner Leann Rea



Approved as to form: 

County Counsel

Attest: 

Morrow County Clerk
Bob Childers by
Deputy Clerk

BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON

In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)

ORDER NO: **OR-13-2011**

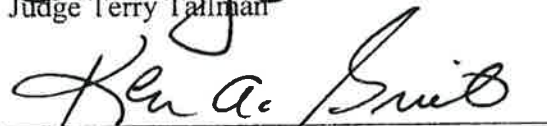
This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 19, 2011 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2011-2012; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Dwayne Carroll, Sharon Timms and John Qualls are non office-holding residents of Morrow County; and Ed Rollins as Governing body representative; now, therefore,

IT IS ORDERED that **Ed Rollins** be appointed a member of the County **Governing Body pool**, **John Qualls, Sharon Timms and Dwayne Carroll** be appointed members of the **non office-holding pool** for the Morrow County Board of Property Tax Appeals. The term shall begin on **October 19, 2011** and end **June 30, 2012**, or until their successors shall be appointed by the Board of Commissioners; and further that Ed Rollins is appointed Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2010.

Boardman, Oregon, this 19st day of October 2011.


Judge Terry Tallman


Commissioner Ken Grieb


Commissioner Leann Rea

Approved as to form: _____
County Counsel

Attest: 
Morrow County Clerk



BEFORE THE BOARD OF COMMISSIONERS

FOR MORROW COUNTY, OREGON

In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)

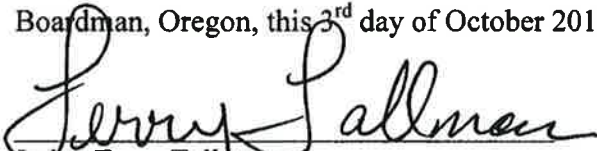
ORDER NO: **OR-8-12**

This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 3, 2012 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2012-2013; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Sharon Timms and John Qualls are non office-holding residents of Morrow County; and Ed Rollins as Governing body representative; now, therefore,

IT IS ORDERED that Ed Rollins be appointed a member of the County Governing Body pool, John Qualls, Sharon Timms and Dwayne Carroll be appointed members of the non office-holding pool for the Morrow County Board of Property Tax Appeals. The term shall begin on October 15, 2012 and end June 30, 2013, or until their successors shall be appointed by the Board of Commissioners; and further that Ed Rollins is appointed Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2013.

Boardman, Oregon, this 3rd day of October 2012.




Judge Terry Tallman



Commissioner Ken Grieb



Commissioner Leann Rea

Approved as to form: 

County Counsel

Attest: 

Morrow County Clerk

MORROW COUNTY, OREGON **CJ2012-0124**
Commissioners' Journal **10/08/2012 02:05:22 PM**



2012-0124

I, Bobbi Childers, County Clerk for Morrow County, Oregon, certify that the instrument identified herein was recorded in the Clerk records.

Bobbi Childers - County Clerk



BEFORE THE BOARD OF COMMISSIONERS

FOR MORROW COUNTY, OREGON

In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)

ORDER NO:

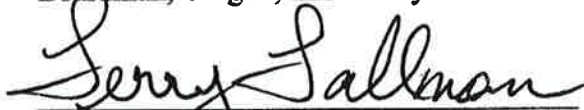
OR-9-2013

This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 9, 2013 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2013-2014; and

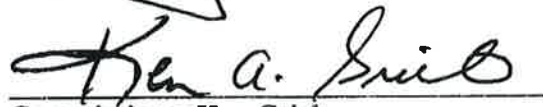
IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Sharon Timms and John Qualls are non office-holding residents of Morrow County; and Ed Rollins as Governing body representative; now, therefore,

IT IS ORDERED that Ed Rollins be appointed a member of the County Governing Body pool, John Qualls and Sharon Timms be appointed members of the non office-holding pool for the Morrow County Board of Property Tax Appeals. The term shall begin on October 15, 2013 and end June 30, 2014, or until their successors shall be appointed by the Board of Commissioners; and further that Ed Rollins is appointed Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2014.

Boardman, Oregon, this 9th day of October 2013.



Judge Terry Tallman



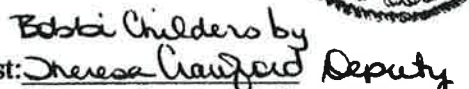
Commissioner Ken Grieb



Commissioner Leann Rea

Approved as to form: 

County Counsel

Attest: 

Deputy Clerk
Bobbi Childers by
Morrow County Clerk



BEFORE THE BOARD OF COMMISSIONERS

FOR MORROW COUNTY, OREGON

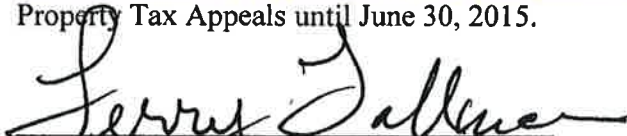
In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)

ORDER NO: OR 2014-8


This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 1, 2014 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2014-2015; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Ed Rollins and John Qualls are non office-holding residents of Morrow County; and Don Russell as the Governing body representative; now, therefore,

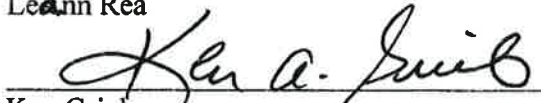
IT IS ORDERED that Don Russell be appointed as a member of the County Governing Body pool. Ed Rollins, John Qualls to be appointed as members of the non-office-holding pool, and the Chairperson pool. In the Matter of Morrow County Board of Property Tax Appeals. The terms shall begin on October 15, 2014 and end June 30, 2015, or until their successors shall be appointed by the Board of Commissioners; and further that Don Russell is appointed as the Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2015.



Judge Terry Tallman



Leann Rea



Ken Grieb

Attest: 

Morrow County Clerk



BEFORE THE BOARD OF COMMISSIONERS

FOR MORROW COUNTY, OREGON

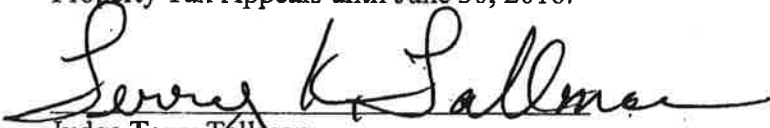
In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)

ORDER NO: OR -2015-7

This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 7, 2015 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2015-2016; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Ed Rollins and John Qualls are non office-holding residents of Morrow County; and Don Russell as the Governing body representative; now, therefore,

IT IS ORDERED that Don Russell be appointed as a member of the County Governing Body pool. Ed Rollins, John Qualls to be appointed as members of the non-office-holding pool, and the Chairperson pool. In the Matter of Morrow County Board of Property Tax Appeals. The terms shall begin on October 15, 2015 and end June 30, 2016, or until their successors shall be appointed by the Board of Commissioners; and further that Don Russell is appointed as the Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2016.



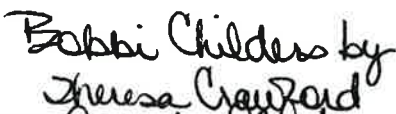
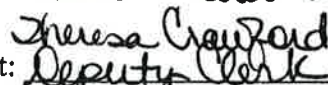
Judge Terry Tallman



Commissioner LeAnn Rea



Commissioner Don Russell

Attest: 

Deputy Clerk
Morrow County Clerk



MORROW COUNTY, OREGON **CJ2015-0087**
Commissioners' Journal 10/08/2015 1:19:18 PM



I, Bobbi Childers, County Clerk for Morrow County, Oregon, certify that the instrument identified herein was recorded in the Clerk records.

Bobbi Childers - County Clerk



BEFORE THE BOARD OF COMMISSIONERS

FOR MORROW COUNTY, OREGON


In the Matter of Appointing)
Members to the Morrow County)
Board of Property Tax Appeals)

ORDER NO: OR-2016-11

This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 5, 2016 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2016-2017; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Ed Rollins and John Qualls are non office-holding residents of Morrow County; and Don Russell as the Governing body representative; now, therefore,

IT IS ORDERED that Don Russell be appointed as a member of the County Governing Body pool. Ed Rollins, John Qualls to be appointed as members of the non-office-holding pool, and the Chairperson pool. In the Matter of Morrow County Board of Property Tax Appeals. The terms shall begin on October 15, 2016 and end June 30, 2017, or until their successors shall be appointed by the Board of Commissioners; and further that Don Russell is appointed as the Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2017.


Judge Terry Tallman


Commissioner Leann Rea


Commissioner Don Russell

MORROW COUNTY, OREGON CJ2016-0115
Commissioners' Journal 10/10/2016 2:00:25 PM



I, Bobbi Childers, County Clerk for Morrow County, Oregon, certify that the Instrument identified herein was recorded in the Clerk records.

Bobbi Childers - County Clerk



Attest:  Bobbi Childers by  Theresa Crawford
Morrow County Clerk Deputy Clerk



**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF APPOINTING MEMBERS) ORDER NO. OR-2017-8
TO THE MORROW COUNTY BOARD OF)
PROPERTY TAX APPEALS)

This matter came before the Morrow County Board of Commissioners at its regular public meeting on September 27, 2017 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2017-2018; and

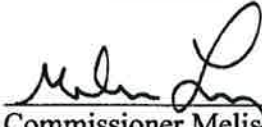
IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Ed Rollins and John Qualls are non office-holding residents of Morrow County; and Don Russell as the Governing body representative; now, therefore,

IT IS ORDERED that Don Russell be appointed as a member of the County Governing Body pool. Ed Rollins, John Qualls to be appointed as members of the non-office-holding pool, and the Chairperson pool. The terms shall begin on October 15, 2017 and end June 30, 2018, or until their successors shall be appointed by the Board of Commissioners; and further that Don Russell is appointed as the Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2018.


Dated this 27th day of September, 2017.

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**





Commissioner Melissa Lindsay



Commissioner Don Russell



Commissioner Jim Doherty

Attest:  Deputy Clerk
Morrow County Clerk

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF APPOINTING MEMBERS) ORDER NO. OR-2018-15
TO THE MORROW COUNTY BOARD OF)
PROPERTY TAX APPEALS)

This matter came before the Morrow County Board of Commissioners at its regular public meeting on October 10, 2018 to consider the appointment of members to the Morrow County Board of Property Tax Appeals 2018-2019; and

IT APPEARING to the Board that it is authorized by ORS 309.067 to appoint persons to the pool of members for the Morrow County Board of Property Tax Appeals and to appoint the Chairperson for the board, and that appears that Ed Rollins and Dean Kegler are non-office-holding residents of Morrow County; and Don Russell as the Governing body representative; now, therefore,

IT IS ORDERED that Don Russell be appointed as a member of the County Governing Body pool. Ed Rollins, Dean Kegler to be appointed as members of the non-office-holding pool, and the Chairperson pool. The terms shall begin on October 15, 2018 and end June 30, 2019, or until their successors shall be appointed by the Board of Commissioners; and further that Don Russell is appointed as the Chairperson of the Morrow County Board of Property Tax Appeals until June 30, 2019.

Dated this 10th day of October 2018.

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

Absent

Chair Don Russell

[Signature]

Commissioner Jim Doherty

[Signature]

Commissioner Melissa Lindsay

MORROW COUNTY, OREGON **CJ2018-0156**
Commissioners' Journal 10/12/2018 10:00:38 AM



I, Bobbi Childers, County Clerk for Morrow County, Oregon, certify that the instrument identified herein was recorded in the Clerk records.

Bobbi Childers - County Clerk



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Discussion regarding the appointments of the Compensation Committee and the process for filling open positions for 2020.

ATTACHED:

ORS regarding Compensation Board
Compensation Board Members
Letter from Andy Fletcher
Letter to Lianne Currin
Draft for Newspaper / Chamber Advertisement

2. FISCAL IMPACT:

None

3. SUGGESTED ACTION(S)/MOTION(S):

Request for recommendations of process for filling 2 open positions for the Compensation Committee.

Attach additional background documentation as needed.

Chapter 204 — County Officers

2015 EDITION

COUNTY OFFICERS

COUNTIES AND COUNTY OFFICERS

COMPENSATION OF COUNTY OFFICERS, DEPUTIES AND OTHER EMPLOYEES

204.112 County compensation board; members; compensation review and recommendations. (1) Each county governing body shall appoint a county compensation board. A county compensation board shall consist of from three to five members, who are knowledgeable in personnel and compensation management.

(2) The county compensation board shall annually recommend a compensation schedule for the county elective officers mentioned in ORS 204.005.

(3) The county compensation board shall annually review the compensation paid to persons comparably employed by the State of Oregon, local public bodies and private businesses within a labor market deemed appropriate by the board for each elective officer. The county compensation board shall take into account such factors as the number of employees supervised and the size of the budget administered by each elective officer, the duties and responsibilities of each elective officer, and the compensation paid to subordinates and other appointed employees who serve in positions of comparable management responsibility. The county compensation board shall prepare and approve by majority vote a recommended compensation schedule for the elective officers and shall submit the recommended compensation schedule to the county governing body.

(4) Notwithstanding subsections (1) to (3) of this section, the sheriff's salary shall be fixed in an amount which is not less than that for any member of the sheriff's department. [1989 c.941 §1]

204.116 Governing body to fix compensation of county officers, deputies and employees; disposition of fees. (1) Except as otherwise provided by law, the governing body of each county shall fix the compensation of its own members and of every other county officer, deputy and employee when the compensation of such individuals is paid from county funds.

(2) Any commission, fees or other moneys received by a county officer, deputy or employee for services rendered in the course of that individual's office or employment may not be allowed to or retained by that individual, but shall promptly be paid into the county treasury except:

(a) For compensation fixed under subsection (1) of this section;

(b) As otherwise determined by the governing body of the county; or

(c) As otherwise provided by ORS 106.120 or 205.320 (1)(f). [1981 c.48 §2; 1997 c.253 §2; 1997 c.424 §2; 1999 c.776 §4; 2001 c.501 §8; 2015 c.27 §21]

204.121 Compensation and appointment of officers, deputies and employees in counties subject to county civil service law. It is the intent of the Legislative Assembly that no provision of ORS 204.112, 204.116, 204.126 or 204.601 shall supersede any provision of the county civil service law, and when any conflict arises between any provision of ORS 204.112, 204.116, 204.126 or 204.601 and any provision of the county civil service law, then the county civil service law shall prevail. [1953 c.306 §10; 1981 c.48 §4; 1989 c.941 §2]

204.126 Change in compensation of elective officers. (1) The compensation of any elective county officer shall remain in effect unless changed with the approval of the county budget committee or tax supervising and conservation commission.

(2) Before any change in the compensation of an elective county officer is effective, it must be submitted to and approved by the county budget committee or tax supervising and conservation commission at a regular meeting or at a special meeting called for that purpose. [1981 c.48 §3]

COMPENSATION BOARD MEMBERSHIP 2020

COMMITTEE MEMBERS

APPOINTMENT

Lisanne Currin, MCGG

350 North Main Street

Lexington, OR 97839

541-989-8221 ext 212

lcurren@mcgg.net

Oct-08

Jan-15

Four year term expiring 12/2019

Four year term expiring 12/2023

Andy Fletcher, Columbia Basin Electric

PO BOX 398

Heppner, OR 97836

541-676-9146

andy@columbiabasin.cc

Jan-15

Four year term expiring 12/2019

Declined new appointment

Eileen Hendricks, POM

2 Marine Dr

Boardman, OR 97818

541-481-7678

eileenh@portofmorrow.com

Feb-17

Four year term expires 12/2021

Kevin Ince, Lamb Weston

600 NE Columbia Ave

Boardman, OR 97818

541-481-8217

kein.ince@lambweston.com

Jan-18

Four year term expires 12/2022

Requested to be removed prior

to end of appointment

September 24, 2019

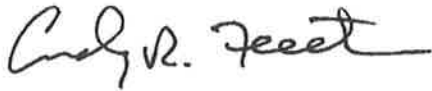
Karmen Carlson
P.O. Box 593
Heppner, Oregon 97836

In Re: Morrow County Compensation Committee.

Dear Karmen:

I would like to inform you that I will no longer be able to sit on the Morrow County Compensation Committee.

Sincerely,

A handwritten signature in cursive script that reads "Andy R. Fletcher". The signature is written in black ink and is positioned above the printed name.

Andy Fletcher



P.O. Box 593 • Heppner OR 97836
(541) 676-5620 Fax (541) 676-5621

PERSONNEL

Karmen Carlson
Personnel Director
kcarlson@co.morrow.or.us

September 25, 2019

Lisanne Currin, MCGG
350 N Main St
Lexington, OR 97839

RE: Morrow County Compensation Committee

Dear Lisanne Currin:

I would like to thank you for continuing your service to Morrow County for another four-year term on the Morrow County Compensation Committee.

This four-year term of office will expire on December 31 of 2023. This Committee generally meets once or twice per year. You will be notified of the meeting dates and locations as soon as they are scheduled.

Thank you again for your continued service on this important committee. Morrow County would not be able to adequately serve its citizen's without the active participation of volunteers such as yourself.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Karmen Carlson".

Karmen Carlson
Human Resources Director

Morrow County currently has two openings on our Compensation Committee. Committee members must be County Residence who are knowledgeable in personnel and compensation management. The appointment is a four-year commitment and the Committee meets once per year to discuss Elected Officials Compensation and make recommendations to the Board of Commissioners during the budget process. If you are interested in Morrow County government and can meet the requirements of the appointment, please contact Human Resources at 5471-676-5620 or email kcarlson@co.morrow.or.us.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Lexington Airport has been operating with a limited advisory committee and Bylaws aren't available. Meeting on August 29, 2019 it was decided to develop a strong committee and Bylaws for this committee. Discussion on the positions that need to have representation were discussed with a seven (7) individual representation from Emergency Management, Economic Development, Tenant/Pilot, Public Works staff, Business Owner which uses the airport and two Members at Large. Please find documents listing these. I advertised in North Morrow Times, Heppner Gazette, Website and Sent letters to businesses along with Tenants of our hangars.

This committee will help formulate and recommend priorities for the capital improvement projects. Airport planning is a systematic process used to establish guidelines for the efficient development of airports that is consistent with local, state and national goals. A key objective is to assure the effective use of airport resources in order to satisfy aviation demand and promote economic development, in a financially feasible manner. Committee members shall become familiar with the operations, standards and financing needs of the Airport. Committee members shall provide advisory recommendations only to the Morrow County Board of Commissioners and Public Works Director. These recommendations shall follow all County policies and consider all budgetary needs. Requests for appointment shall be presented to Public Works in writing by the candidate on the form presented. Members shall reside or own property within Morrow County.

2. FISCAL IMPACT:

N/A

3. SUGGESTED ACTION(S)/MOTION(S):

Motion to delegate/decide the individuals who sent letters to develop the representation to start committee.

Attach additional background documentation as needed.

- Airport Advisory Committee Members -

Representing	Representative	Alternate	Term	Appointment	End Term
Emergency Management					
Economic Development					
Tenant/Pilot					
Business User					
Public Works Rep.					
Member @ Large Co.					
Member @ Large Co.					

VACANT

Thomas F. Wolff
Certified Public Accountant

September 22, 2019

Morrow County Public Works
Airport Advisory Committee
P.O. Box 428
Lexington, Oregon 97839-0428

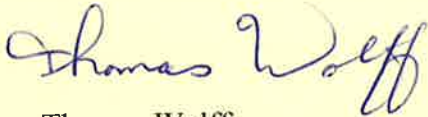
IN RE: Application to serve on the Morrow County Airport Advisory Committee.

Hello Matt, Sandi, and Morrow County Officials:

Please review the attached application materials, and consider my interest in serving on the **Morrow County Airport Advisory Committee.**

I will make myself available to answer any additional questions or concerns you may have.

Most Sincerely,

A handwritten signature in blue ink that reads "Thomas Wolff". The signature is written in a cursive style with a large, looped "W".

Thomas Wolff,
Certified Public Accountant

Thomas Wolff

Morrow County Public Works Department

365 W. Highway 74

P.O. Box 428

Lexington, OR. 97839

Phone: (541) 989-9500

Fax: (541) 989-8352

Matt Scrivner

Director

Eric Imes

Asst. Road Master

Sandi Pointer

Management Asst.

Kirsti Cason

Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 09-22-19

Name: Thomas Wolff

Address: [Redacted] Heppner, Oregon 97836

Mailing Address: [Redacted]

E-mail Address: [Redacted]

Telephone: [Redacted]

Work: [Redacted]

Cell: [Redacted]

Home: [Redacted]

NOTE: *Information on this page is considered public record and may be available upon request.*

Name: Thomas Wolff

Occupation: CEO/General Manager - Columbia Basin Electric Cooperative

Availability: Immediately

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:

Please see attached statement.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

Please see attached statement.

Please list personal and/or professional interest relevant to this Committee:

Please see attached statement.

Thomas F. Wolff
Certified Public Accountant



Application to serve on the Morrow County Airport Advisory Committee.

Statement #1 – Why do I want to serve on the Committee?:

As a pilot, former aircraft owner, business manager, and entrepreneur, I hold a passion and personal interest in the operation and success of the Morrow County Airport in Lexington. I believe the airport is and can be an economic development tool, beckoning commerce and employment as its property is developed with proper planning and systematic improvements.

Statement #2 – A list of qualifications and skills to assist me in my appointment:

Private Pilot license.	Former aircraft owner.	Business manager and entrepreneur.
Public entity Budget Committee experience.		Hanger construction & development.
FBO Relationships.		Grant evaluation and submission.
FAA Certified Drone Operator.		

Statement #3 – Personal and professional interests relevant to this Committee:

I have experience in working with the McMinnville Airport Commission and FBO in housing and flying my own personal aircraft, and in the leasing of airport ground and construction of a commercial aircraft hangar at that airport. I believe I can bring a perspective and ideas from another larger successful airport (McMinnville) to the operation and development of our airport, as well as maintaining the local control and management for which it is known.

Morrow County Public Works Department

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97839
Phone: (541) 989-9500
Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: September 16/2019

Name: John A. Bowles

Address: 325 Willow View Drive, Heppner, OR. 97836

Mailing Address: P.O. Box 159

E-mail Address: jbowles@co.morrow.or.us

Telephone:
Work: 541-676-5317
Cell: _____
Home: _____



NOTE: Information on this page is considered public record and may be available upon request.

Area of Representation: Emergency Management
Morrow Co. At Large/Citizen, Emerg. Mgmt.
Economic Dev., Pilot/Tenant, Business User

Name: John A. Bowles

Occupation: Undersheriff / Emergency Manager

Availability: Both, Evenings work better.
day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:

I'm the County Emergency Manager
and I think it will be good for
public safety and security to be
involved with the Advisory Committee.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

2-25-2002 - Present Law Enforcement
3-2-2016 - Undersheriff / Emergency Manager
Trained in and attended many CIS/FEMA
Classes. Been involved with many emergency
incidents. Continue to up to date on
Emergency Management training. I also
train and give presentations to the public.

Please list personal and/or professional interest relevant to this Committee:

Public Safety and Security number 1.
I have a working knowledge of
budgets and process experience. This
is another way I can get involved
and help serve our County.

RECEIVED SEP 19 2019
RECEIVED SEP 19 2019

Morrow County Public Works Department

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97839
Phone: (541) 989-9500
Fax: (541) 989-8352

Matt Scrivner Director	Eric Imes Asst. Road Master
Sandi Pointer Management Asst.	Kirsti Cason Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 9/16/19

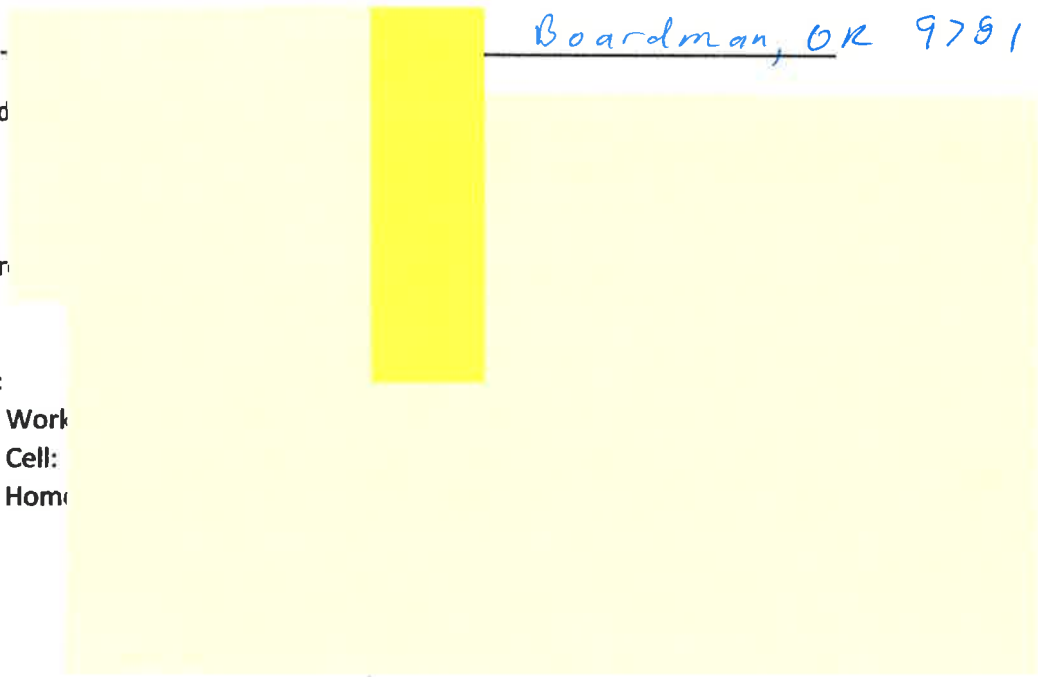
Name: Ragna TenEyck

Address: Boardman, OR 97818

Mailing Address: [Redacted]

E-mail Address: [Redacted]

Telephone:
Work
Cell:
Home



NOTE: Information on this page is considered public record and may be available upon request.

Name: Ragna TenEyck

Occupation: Retired Attorney

Availability: Immediately

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:

I feel this is a good fit for me since I have been flying since I was 15 years old. I was active in Civil Air Pilot several years ago and would like to help on the Airport Advisory Committee.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

I am a Private Pilot. I was legal counsel for Northwest Insurance Group, an insurance broker specializing in aviation insurance. I represented several airports and flying clubs. I served on the Oregon State Bar Aviation Committee.

Please list personal and/or professional interest relevant to this Committee:

I have always liked to hang out at the airport. As a legal professional I was always interested in this specialty area of law. I have been looking into the use of drones and the FAA requirements for their use in agriculture.

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Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 8-29-19

Name: BARBARA VAN ARSDALE

Address: [Redacted]

Mailing Address: [Redacted]
LEXINGTON OR 97839

E-mail Address: [Redacted]

Telephone:
Work: _____
Cell: _____
Home: _____

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation:

Pilot, OPERATOR, TENANT
Morrow Co. At Large/Citizen, Commissioner

Emerg. Mgmt., Economic Dev., Town of Lex., Pilot/Tennat, Business User

Name:

BARBARA VAN ARSDALE

Occupation:

Retired

Availability:

Both

day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport

Advisory Committee:

I'm interested in promoting aviation airport development.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

Pilot ATP
135 OPERATOR
mechanic
Inspector
AIRCRAFT OWNER

Please list personal and/or professional interest relevant to this Committee:

Morrow County Public Works Department

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P.O. Box 428
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Phone: (541) 989-9500
Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master
Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 8/30/2019

Name: Don Russell

Address: _____

Mailing Address: _____

E-mail Address: drussell@co.morrow.or.us

Telephone:
Work: _____
Cell: 541 377-2389
Home: _____

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation: Commissioner
Morrow Co. At Large/Citizen, Commissioner
Emerg. Mgmt., Economic Dev., Town of Lex., Pilot/Tennat, Business User

Name: Don Russell

Occupation: Commissioner

Availability: both
day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:

Would like to help with
managed growth of our airport

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

have been a pilot for 30 years
was commissioner in charge of
airport committee for Port of Morrow

Please list personal and/or professional interest relevant to this Committee:

I am a pilot
Interested in controlled growth
and opportunity for the airport

Morrow County Public Works Department

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Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: Aug 29 2019

Name: Wayne Scitz

Address: [Redacted]

Mailing Address: Heppner OR 97836

E-mail Address: [Redacted]

Telephone:
Work: [Redacted]
Cell: [Redacted]
Home: [Redacted]

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation:

Morrow Co. At Large/Citizen, Commissioner
Emerg. Mgmt., Economic Dev., Town of Lex., Pilot/Tennat, Business User

Name:

Wayne Seite

Occupation:

Self Seite Aviation

Availability:

day, ~~even~~
day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:

I am on the Morrow
County Planning Comm. ~~II~~

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

34+ years flying Commercial
As

Please list personal and/or professional interest relevant to this Committee:

I like where the airport
is going and would like to see
it continue.

Morrow County Public Works Department

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Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 9/6/19

Name: Sheryll Bates - Heppner Chamber - Willow Creek Valley Economic Development Group (WCVEDG)

Address: [Redacted]

Mailing Address: [Redacted]
Heppner, OR 97836

E-mail Address: heppnerchamber@centurytel.net

Telephone: Work: 541-676-5536

Cell: [Redacted]

Home: [Redacted]

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation: Economic Development Representative
Morrow Co. At Large/Citizen, Emerg. Mgmt.
Economic Dev., Pilot/Tenant, Business User

Name: Sheryll Bates
Occupation: Executive Director - Heppner Chamber
Project Mgr. - WCVEDB

Availability: _____
day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:
Representation is needed from
Economic Development perspective

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.
I am current Project mgr for WCVEDB
which is responsible for ED for South
Morrow County

Please list personal and/or professional interest relevant to this Committee:

Morrow County Public Works Department

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97839
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Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 9-18-19

Name: JOHN BOYER

Address: [Redacted]

Mailing Address: Lexington, OR 97839

E-mail Address: [Redacted] .com

Telephone:
Work: _____
Cell: _____
Home: _____

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation: PILOT/TENNAT
Morrow Co. At Large/Citizen, Commissioner

Emerg. Mgmt., Economic Dev., Town of Lex., Pilot/Tennat, Business User

Name: John Boyer

Occupation: PILOT

Availability: BOTH
day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:
ADJACENT LANDOWNER
PILOT/TENNAT

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

HAVE LIVED ON OR NEXT
TO AIRPORT FOR 55 YEARS.
BEGAN FLYING IN 1965

Please list personal and/or professional interest relevant to this Committee:

Morrow County Public Works Department

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97839
Phone: (541) 989-9500
Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 09-11-2019

Name: Sean Wood

Address: [Redacted] 97836

Mailing Address: [Redacted]

Heppner, OR

E-mail Address: [Redacted]

Telephone: [Redacted]

Work: [Redacted]

Cell: [Redacted]

Home: [Redacted]

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation: Pilot/Tenant
Morrow Co. At Large/Citizen, Emerg. Mgmt.
Economic Dev., Pilot/Tenant, Business User

Name: Sean Wood

Occupation: Airline Pilot

Availability: Both
day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport Advisory Committee:

I aim to ensure the long-term viability and success of our airport as well as educating the general public as to the benefits of a thriving local airport.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

Thirteen years of general aviation experience in addition to eight years of professional aviation employment.

Please list personal and/or professional interest relevant to this Committee:

Current aircraft owner/pilot as well as a current airline pilot.

Morrow County Public Works Department

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97839
Phone: (541) 989-9500
Fax: (541) 989-8352

Matt Scrivner Eric Imes
Director Asst. Road Master

Sandi Pointer Kirsti Cason
Management Asst. Administrative Asst.



Application for Morrow County Committee

Application will remain active for six months after it is received.

Date: 9-24-19

Name: Steven Purtenney, Ph.D., Corsair Angus Ranch

Address: [Redacted] 13

Mailing Address: [Redacted]
Lone, OR 97843

E-mail Address: [Redacted]

Telephone:
Work: _____
Cell: _____
Home: _____

NOTE: Information on this page is considered public record and may be available up on request.

Area of Representation:

Business User or Pilot Tenant

Morrow Co. At Large/Citizen, Emerg. Mgmt.

Economic Dev., Pilot/Tenant, Business User

Name:

Steven Puntenney

Occupation:

Rancher

Availability:

both

day, evenings or both?

Briefly state why you would like to serve on Morrow County Airport

Advisory Committee:

The instrument approaches to 459 are critical to emergency services to the community and businesses in Morrow County. They need to be protected with a higher level of interest than the FAA typically responds to.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position.

Ph.D. from Oregon State University
Minor in Ag. Economics
Prior Owner & Founder of OmniGen Research
Past President of Malina Chapter of Oregon Pilots Association
Delta, CO Search & Rescue
Past Regional Vice President of Oregon Cattlemen's Association
Oregon Dept. of Energy EFS Rulemaking Advisory Committee

Please list personal and/or professional interest relevant to this Committee:

I use my aircraft extensively for locating cattle on 4 ranches, and my aircraft insurance company requires the aircraft to be hangered. GA airport closings due to economic constraints is a concern to me.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5f

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Matt Scrivner
Department: Morrow County Public Works
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-989-9500
Requested Agenda Date: 10/2/2019

Notice of award for Surveying and Engineering Professional Services Proposal.

This Item Involves: (Check all that apply for this meeting.)

- Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other Award

N/A

Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Handwritten signatures and dates for Department Director, Administrator, County Council, Finance Office, and Human Resources.

Required for all BOC meetings

Required for all BOC meetings

*Required for all legal documents

*Required for all contracts; other items as appropriate.

*If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

Morrow County Public Works had a request for Proposals (RFP) out for Surveying and Engineering Services for areas in the County ROW and other areas necessary to keep detailed accuracy in performing tasks and keeping our projects sufficient and complete. The request for the Engineering Service proposals were due on August 1, 2019. Only one proposal was turned in at that time. Public Works had a panel of five(5) individuals review the proposal from Anderson Perry and Associates, Inc. Some clarifications had been asked and the panel had reached out and had received the acceptable answers. You will find these in this submission. After review and discussion the panel recommends unanimously the approval of this contractor. This will be a five year contract.

2. FISCAL IMPACT:

The G/L line item that primarily all costs will need to come out of is 202.220.5.20.3120 Cost will be various as projects are finalized.

3. SUGGESTED ACTION(S)/MOTION(S):

Board of Commissioners recommend award to the firm Anderson Perry and Associates, inc. for Morrow Counties public works needs.

Attach additional background documentation as needed.

Sandra Pointer

From: Kate Knop
Sent: Monday, September 23, 2019 4:17 PM
To: Sandra Pointer; Justin Nelson; Richard Tovey; Roberta Lutcher; Darrell Green
Cc: Matt Scrivner
Subject: RE: Agenda items for 10/02

I don't have any concerns.

Kate Knop
Finance Director
Morrow County
P.O. Box 867
Heppner, OR 97836
541-676-5615 or x5302
kknop@co.morrow.or.us

-----Original Message-----

From: Sandra Pointer
Sent: Monday, September 23, 2019 1:46 PM
To: Justin Nelson <jnelson@co.morrow.or.us>; Richard Tovey <rtovey@co.morrow.or.us>; Roberta Lutcher <rlutcher@co.morrow.or.us>; Darrell Green <dgreen@co.morrow.or.us>; Kate Knop <kknop@co.morrow.or.us>
Cc: Matt Scrivner <mscrivner@co.morrow.or.us>
Subject: Agenda items for 10/02

Hello all,

I would like to get this award on the agenda for 10/02 if at all possible. Justin and Richard I do believe you have been reviewing the Contract for this service. Please let me know if approve/accepted.

\

Morrow County Public Works
Sandi Pointer
Management Assistant
365 W. Hwy 74, P.O. Box 428
Lexington, OR. 97839
541-240-1761 Cell Phone
541-989-8166 Office
541-989-8352 Fax
spointer@co.morrow.or.us
Road,Airport,Waste Management,Parks and General Maintenance Visit us on the web www.co.morrow.or.us

Your message is ready to be sent with the following file or link attachments:

Agenda items for award.pdf

Sandra Pointer

From: Richard Tovey
Sent: Monday, September 23, 2019 4:42 PM
To: Sandra Pointer; Justin Nelson; Roberta Lutcher; Darrell Green; Kate Knop
Cc: Matt Scrivner
Subject: RE: Agenda items for 10/02

Sandi-

I have reviewed the attached proposal and request to award and have no issues with this going to the BoC for review.

Thanks-

Rich

Richard S. Tovey
Deputy District Attorney/County Counsel
Morrow County District Attorney's Office P.O. Box 664 Heppner, OR 97836
(541) 676-5626

-----Original Message-----

From: Sandra Pointer
Sent: Monday, September 23, 2019 1:46 PM
To: Justin Nelson <jnelson@co.morrow.or.us>; Richard Tovey <rtovey@co.morrow.or.us>; Roberta Lutcher <rlutcher@co.morrow.or.us>; Darrell Green <dgreen@co.morrow.or.us>; Kate Knop <kknop@co.morrow.or.us>
Cc: Matt Scrivner <mscrivner@co.morrow.or.us>
Subject: Agenda items for 10/02

Hello all,

I would like to get this award on the agenda for 10/02 if at all possible. Justin and Richard I do believe you have been reviewing the Contract for this service. Please let me know if approve/accepted.

\

Morrow County Public Works
Sandi Pointer
Management Assistant
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Lexington, OR. 97839
541-240-1761 Cell Phone
541-989-8166 Office
541-989-8352 Fax
spointer@co.morrow.or.us
Road,Airport,Waste Management,Parks and General Maintenance Visit us on the web www.co.morrow.or.us

Your message is ready to be sent with the following file or link attachments:

Agenda items for award.pdf

On-Call Surveying and Engineering Consulting Services

Submitted: August 1, 2019

PROFESSIONAL SERVICES PROPOSAL



SUBMITTED TO

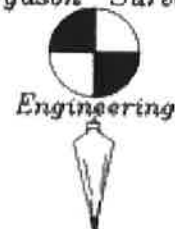
Morrow County

SUBMITTED BY

**ap anderson
perry**
& associates, inc.

IN ASSOCIATION WITH

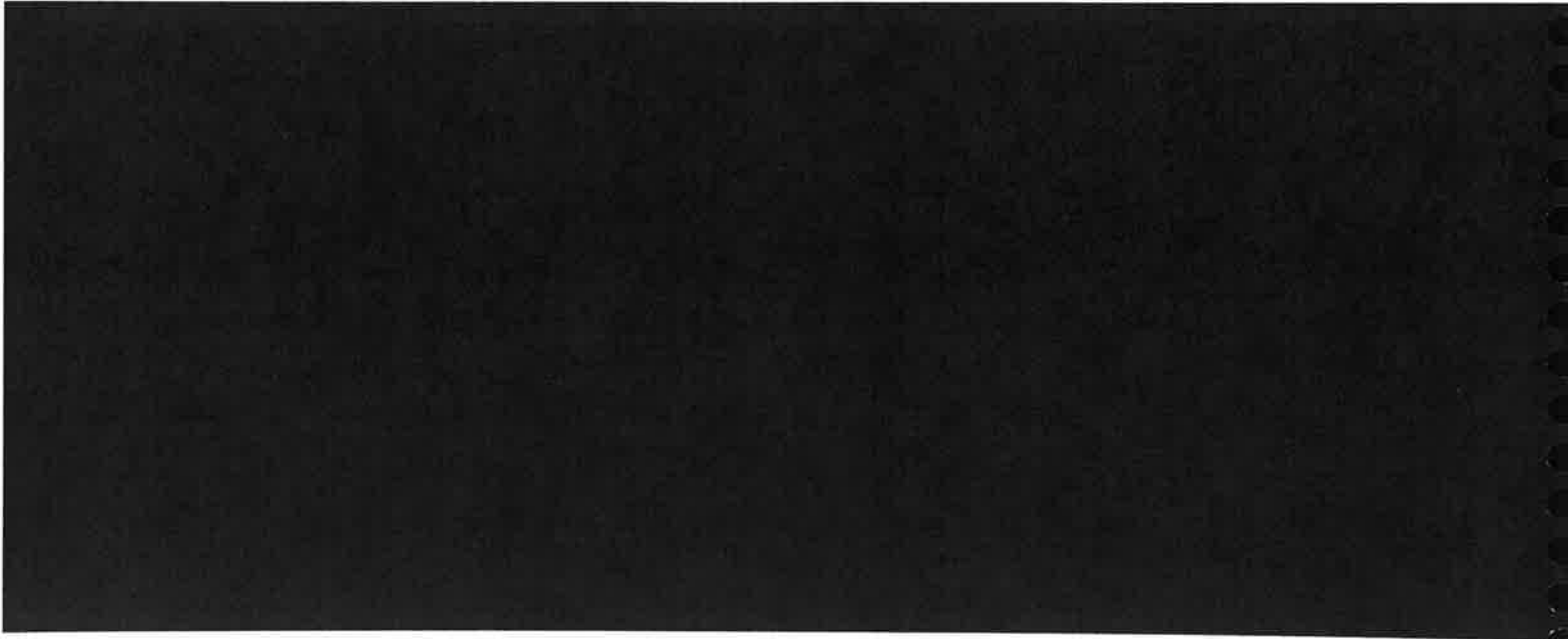
Ferguson Surveying



CONTACT INFO

BRAD BAIRD, P.E.
1901 N FIR STREET
LA GRANDE, OR 97850
(541) 963-8309

BBAIRD@ANDERSONPERRY.COM



“One of the greatest benefits to working with AP is the peace of mind that comes with knowing that they have always kept the County’s best interests in mind. In addition, they pay attention to the small details so that we don’t have to and we can rest assured that nothing will be missed.”

- Tom Fellows, Public Works



July 30, 2019

Morrow County
Attn: Sandi Pointer
365 W. Highway 74
Lexington, Oregon 97839

RE: Request for Proposals for Surveying and Engineering Services

Dear Sandi and Selection Committee:

We understand that Morrow County is seeking to hire a consulting firm to provide engineering and surveying support for County road, bridge, and public works projects. Anderson Perry & Associates, Inc. (AP) and Ferguson Surveying & Engineering (Ferguson) have joined forces to offer the County a full service team with a deep bench of technical resources to meet your needs. With this arrangement, the County will still work with the knowledgeable and familiar Doug Ferguson but will now have easy access to AP's additional resources and expertise to help keep your daily operations and projects moving forward quickly and cost efficiently. The following points highlight our team's qualifications for providing Morrow County with convenient, responsive engineering services:

- ***Familiarity with Morrow County.*** Ferguson has provided most of Morrow County's engineering and surveying services for the past 25 years on multiple projects. Additionally, AP has completed dozens of projects in Morrow County and the surrounding area over the last 45 years. Our team's familiarity with the existing infrastructure, local soils, climate, agricultural cycles, contractors, and other aspects of Morrow County and its principal communities will allow us to provide a high level of engineering efficiency on each project, resulting in direct cost savings to the County.
- ***Experience Providing Similar Services to Multiple Oregon Counties.*** AP currently serves in a similar role for other central and eastern Oregon counties including Crook, Harney, Union, Wallowa, Baker, Umatilla, and Gilliam. We have also provided engineering services for other Oregon counties. We know how to work closely and integrate with County staff and crews, which will prove to be beneficial to Morrow County.
- ***A Single Team to Meet All Your Technical Needs.*** Working with the AP/Ferguson team will give Morrow County the benefit of having an array of technical resources at your disposal. With a team of nearly 90 professionals, you can be confident your needs will be met quickly and by an experienced staff member.

Sandi Pointer
July 30, 2019
Page 2

- ***A Cost-Sensitive Partner.*** AP has a history of maintaining a high degree of cost sensitivity and we will always strategize with the County to provide the most cost-effective and efficient services. We will not “nickel and dime” you. Often, simple phone calls and requests from County staff are not billed and we do not require a retainer. Additionally, we avoid developing complicated agreements.

We are confident that you will find AP very easy to do business with and, as your engineering resource, we will commit not only to provide responsive technical advice and engineering services, but also to work tirelessly with you, your constituents, and regulatory/funding agencies to help the County meet your goals and objectives. We appreciate your consideration of our proposal and we look forward to developing a close working relationship with Morrow County. Please let us know if you have any questions or would like additional information.

Sincerely,

ANDERSON PERRY & ASSOCIATES, INC.

By Brad D. Baird

Brad D. Baird, P.E., President



FEE SCHEDULE 1

CAPABILITIES, EXPERIENCE, AND REFERENCES 2

 ABOUT AP 2

Rural Focus..... 2

 FERGUSON SURVEYING & ENGINEERING 3

 DEMONSTRATED KNOWLEDGE 3

ODOT Qualified Consultant..... 3

Bridge Design 3

Roadway Design 3

General Public Works Projects 4

Construction Inspection 4

Surveying..... 4

GIS..... 5

Environmental/Permitting 5

Cultural Resources 5

Funding Assistance..... 5

Working with Regulatory Agencies..... 5

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Parrish Lane and Houston Lake Road Bridge Replacements – Crook County 6

Ellis Road Bridge – Union County..... 6

Juntura Cutoff Road Improvements – Harney County 7

Highland Avenue Bicycle/Pedestrian Path – City of Hermiston 7

Izee Paulina Highway – Grant County..... 8

Keene and Snyder Bridge Widening – Morrow County..... 8

Wilson-Olson Roads Design – Morrow County 8

LABOR/EQUIPMENT AVAILABILITY..... 9

 STAFF AVAILABILITY TO PERFORM THE WORK 9

 SPECIALIZED EQUIPMENT 9

Computer Equipment..... 9

Surveying Equipment 9

Vehicles 10

RESPONSE TIME 10

 SUPPORT AND RESPONSIVENESS..... 10

 PROXIMITY TO MORROW COUNTY 10

PROJECT TEAM..... 11

 KEY TEAM MEMBER OVERVIEW 11

Doug Ferguson, P.E., P.L.S. – Senior Engineer..... 11

Andy Lindsey, P.E. – Lead Roadway Engineer 11

Liesl Keenan, P.E. – Lead Bridge Engineer..... 11

Mike Posada, P.L.S. – Survey Manager..... 11

Kenneth Delano, P.L.S. – Project Surveyor 11

 KEY STAFF EXPERIENCE OVERVIEW 12



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UNDERSTANDING OF REQUESTED SERVICES	13
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<i>Bridge Projects</i>	13
<i>Road Projects</i>	14
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PROCESS TO DELIVER REQUESTS	15
METHOD OF FILE SHARING.....	16
PROCESS OF PROJECT CLOSEOUT	16



FEE SCHEDULE

Our fee schedule for 2019 is as follows.

TECHNICIANS	ENGINEERING	ARCHAEOLOGY
Technician \$ 50.00	Engineering Technician I \$ 95.00	Archaeological Intern\$ 50.00
Technician I..... \$ 55.00	Engineering Technician II \$100.00	Archaeologist Technician I\$ 60.00
Technician II \$ 60.00	Engineering Technician III \$105.00	Archaeologist Technician II\$ 65.00
Technician III..... \$ 70.00	Engineering Technician IV \$110.00	Archaeologist Technician III\$ 70.00
Technician IV \$ 80.00	Engineering Technician V \$115.00	Senior Archaeologist I\$ 90.00
Technician V \$ 85.00	Engineering Technician VI..... \$130.00	Senior Archaeologist II\$105.00
Technician VI \$ 90.00	Staff Engineer I \$100.00	Senior Archaeologist III\$110.00
Technician VII \$ 95.00	Staff Engineer II \$105.00	
Senior Technician I \$100.00	Staff Engineer III \$115.00	PROJECT REPRESENTATIVES
Senior Technician II \$105.00	Project Engineer I \$120.00	Project Representative I\$ 95.00
Senior Technician III \$110.00	Project Engineer II \$125.00	Project Representative II\$100.00
Senior Technician IV \$115.00	Project Engineer III \$130.00	Project Representative III\$105.00
Senior Technician V \$120.00	Project Engineer IV \$140.00	Project Representative IV.....\$110.00
Senior Technician VI \$130.00	Senior Engineer I \$150.00	
Senior Technician VII \$155.00	Senior Engineer II \$155.00	PLANNING
Senior Technician VIII \$175.00	Senior Engineer III \$160.00	Senior Planer\$125.00
	Senior Engineer IV \$170.00	
	Senior Engineer V \$175.00	OVERTIME
	Senior Engineer VI \$180.00	Overtime Surcharge\$ 35.00
	Senior Engineer VII..... \$185.00	
	Senior Engineer VIII..... \$200.00	
 SURVEYORS AND CREWS		
Survey Technician I \$ 65.00	Survey Crew Chief III \$115.00	GPS Total Station\$ 40.00
Survey Technician II \$ 75.00	Professional Land Surveyor I \$120.00	Robotic Survey Station\$ 30.00
Survey Technician III \$ 80.00	Professional Land Surveyor II ... \$125.00	Total Station\$ 23.00
Survey Technician IV..... \$ 85.00	Professional Land Surveyor III .. \$135.00	ATV (4-hour minimum)\$ 30.00
Survey Crew Chief I \$ 90.00	Professional Land Surveyor IV .. \$155.00	Electro-Fisher\$ 25.00
Survey Crew Chief II \$100.00	Professional Land Surveyor V ... \$165.00	UAS\$ 45.00



CAPABILITIES, EXPERIENCE, AND REFERENCES



About AP

Anderson Perry & Associates, Inc. (AP) is a full-service civil engineering, surveying, GIS, planning, and natural resources firm with nearly 100 employees and offices in La Grande, Redmond, and Hermiston, Oregon, and Walla Walla, Washington. AP is the trusted local resource that many public entities depend on for reliable, cost-effective answers to their everyday engineering questions. Founded in 1975, we specialize in assisting eastern and central Oregon communities and organizations with planning, funding, surveying, engineering design, environmental/ permitting, construction administration, and construction engineering on a variety of public works projects including:

- General public works engineering
- Roadways
- Bridges
- Drinking water systems
- Wastewater systems
- Stormwater/drainage facilities
- Pedestrian facilities
- Levee evaluation, repair, and certification
- Floodplain mapping
- Site civil development and associated reviews
- Irrigation systems
- River and stream engineering
- Land surveying

- GIS mapping and GIS systems
- Environmental permitting/National Environmental Policy Act (NEPA) clearances
- Archaeological investigations and permitting
- Utility rate studies

Rural Focus

AP was founded in La Grande because the founding partners wanted to live in the rural Northwest. Since then, our focus has been on providing quality engineering services to the rural communities in the less populated regions of our state at a lower expense than larger west-side firms. Being based in rural eastern and central Oregon communities, we understand the needs of rural cities and counties, are familiar with the regulatory agency personnel who will be involved with your projects, and know how to effectively communicate with stakeholders and the general public.

"Harney County Road Department has partnered with the engineers, surveyors, biologists, and construction administrators of AP to complete nearly 10 bridge replacement projects during recent years. Our experience with AP's professional staff reflects the firm's commitment to providing for the unique needs of county governments in rural areas with highly competent, cost-effective services. AP effectively coordinates and communicates with the project stakeholders throughout the project process, from cradle to grave."

- Eric Drushella, Roadmaster, Harney County



Ferguson Surveying & Engineering

For this contract, AP has teamed with Ferguson Surveying & Engineering (Ferguson). Over the past several years, Ferguson and AP have partnered on a number of successful projects to provide efficient, high quality, and cost-effective engineering services to clients in eastern Oregon. Founded in 1974, Ferguson provides engineering and surveying services for a variety of projects, including street reconstruction, water systems, wastewater systems, storm drainage improvements, and private development and land boundaries. The firm comprises one professional engineer, two professional land surveyors, and a licensed surveying intern, who is also a highly experienced field party chief and construction inspector.

Over the past 25 years, Ferguson has provided most of the on-call engineering for Morrow County. Through this work history, Doug Ferguson has developed excellent relationships with County staff as well as local contractors.

Demonstrated Knowledge

ODOT Qualified Consultant

The Oregon Department of Transportation (ODOT) continues to select AP as a qualified consultant to be eligible to propose on and perform federally funded ODOT and Local Public Agency work. Most recently, AP was the only consultant selected with a home office east of the Cascade Mountains. Furthermore, AP has been on ODOT's qualified consultant list and has held price agreements with the agency since 2001. AP has worked with ODOT and Local Public Agencies on dozens of state and federal aid projects and understands the unique and complex requirements of these agencies. The total project budgets for transportation projects in Regions 4 and 5 for which AP has provided services over the past 10 years exceed \$100 million. Should Morrow County receive funding from ODOT for projects, you can be assured that AP can help you navigate the complexity of designing and delivering an ODOT-funded project. AP has an impressive record for assisting counties in submitting applications for and receiving ODOT and

Federal Highway Administration funding for county bridges and roadway projects.

Bridge Design

AP has provided civil-related engineering services on bridge projects since 1975. AP has been involved with permitting, designing, and constructing more than 150 bridges in Oregon and southeast Washington. The majority of these were built with precast prestressed concrete slabs, and about 20 of these are 120- to 200-foot single-span and multi-span precast prestressed concrete deck bulb tee girder structures. Our bridge services include:

- Permitting/environmental clearances
- Geotechnical investigations, reports, designs
- Hydrologic/hydraulic studies and reports
- Bridge condition inspections
- New bridge designs
- Bridge rehabilitation and repair designs
- Bridge load ratings
- Earth retaining wall designs

Roadway Design

AP's road design experience includes many miles of state highways, county roads, and city streets. ODOT has demonstrated confidence in AP by repeatedly selecting our firm to provide roadway design services. Our experience with road work covers all aspects of projects, from studies and planning efforts to permitting, surveying, design, and construction engineering for new construction, reconstruction, rehabilitation, realignment, repair, and stormwater improvements. AP also regularly provides engineering services for sidewalks and multi-use bicycle/pedestrian paths and bridges. Our roadway services include:

- New roadways and roadway improvements
- Geotechnical investigations and reports
- Pavement design
- Storm drainage improvements
- Construction staging and signing
- Temporary traffic control
- Utility relocations and coordination

- Permanent traffic signing and striping
- Roadway illumination
- Sidewalks, bicycle lanes, pedestrian projects
- ADA compliance

General Public Works Projects

Over 90 percent of our projects involve public works components. We have provided general engineering services for many cities and counties in eastern Oregon over the past 45 years including utility, storm sewer, and drainage improvements, industrial parks, roadways, bridges, and joint city/county/state projects. Our experience and commitment to delivering projects on time and under budget is key to our positive, ongoing relationships with clients.

Construction Inspection

AP has certified staff with experience and qualifications to provide Morrow County with construction engineering and inspection services that take away worry and provide properly functioning facilities that meet state, federal, and local standards. Many of our construction staff have worked for contractors on construction crews and/or on ODOT or other public agency engineering crews, which helps them understand the process and effectively work with contractors to administer contracts. Our clients benefit from the peace of mind that comes from knowing that projects will be built to specifications and that their best interests are paramount. Our construction inspection services include:

- Observe and report that the contractor’s work is progressing as scheduled and is completed according to the contract plans/specifications
- Draft change orders
- Prepare punch lists
- Ensure that materials to be incorporated into the work meet contract quality requirements
- Ensure the contractor has properly performed all required testing
- Review all quality control materials and test reports
- Field-testing and inspection of material



ODOT has repeatedly demonstrated confidence in AP by selecting our firm to provide on-call consulting engineering services for transportation projects. In ODOT’s most recent solicitation for construction administration/construction engineering and inspection services, AP was ranked second out of all firms statewide that submitted a proposal.

- Project closeout

Surveying

AP routinely completes all facets of surveying for municipal projects. The AP team includes eight seasoned surveyors, including four registered professional land surveyors, with extensive experience performing various surveying services in the Pacific Northwest. AP’s survey team has performed hundreds of surveys in central and eastern Oregon for a variety of federal, state, local, and private entities on a very wide variety of projects. Our multiple survey crews use the latest technology to satisfy clients’ requirements in a timely and accurate manner. AP’s surveying services include:

- Design, route, and location surveys
- Boundary, subdivision, and ALTA surveys
- Right-of-way research, determination, and acquisition
- GIS mapping
- Federal Emergency Management Agency flood hazard mapping
- River/stream hydraulic surveys
- Construction staking



- Structural as-built/heavy construction
- Scanning
- Small Unmanned Aerial System (SUAS) (Drone) aerial photography and mapping

GIS

AP is a proud member of the Esri® Partner Network, delivering successful GIS implementations and low-cost repeatable solutions for municipalities, counties, and special districts. When combined with our ArcGIS Online Specialty Designation and a core competency in ArcGIS Online, AP has reshaped GIS into a low-cost self-service offering aimed at helping clients easily discover, use, make, and share GIS data from any device, anywhere, any time. While our services are ideally tailored to small to mid-sized organizations, AP continues to offer traditional project-based services across a wide range of industries and disciplines. AP currently provides ongoing GIS support for Union County and Wallowa County in addition to numerous municipalities.

Environmental/Permitting

AP offers a suite of environmental services to help our clients understand and successfully navigate increasingly complex regulatory requirements and permitting processes. Our agency relationships and experience in the rural Northwest have allowed us to streamline the compliance process, helping clients achieve both environmental responsibility and project success. The experts at AP are able to identify, resolve, and even avoid environmental issues and permitting problems that can delay project progress.

Cultural Resources

AP offers cultural resources management services to help clients execute projects while meeting federal and state requirements. Our staff has proven experience conducting archaeological investigations and preparing the necessary reports to meet the compliance regulations of Section 106 of the National Historic Preservation Act (NHPA). Our record shows that we are committed to using practical, high quality, and cost-effective analysis to balance state and federal

requirements with project goals while protecting historic properties. By offering this service, AP can meet state and federal permitting requirements much quicker than consultants who rely on external subconsultant relationships to provide this service.

Funding Assistance

AP has prepared hundreds of funding applications for Oregon and Washington Local Public Agencies. We understand what information is required to complete a comprehensive application that will be attractive to funding agencies. AP has a reputation for producing funding applications that are regularly approved by agencies with little to no revisions required.



AP helped Union County complete a letter of interest for the first cycle of the Oregon Water Resources Department’s new Place-Based Integrated Water Resources Planning Pilot Program. AP obtained letters of support and completed a pre-application meeting. The goal of this project is for the County to convene a place-based integrated water resources planning effort for the Upper Grande Ronde River watershed, which includes most of Union County. Of the 15 applications accepted statewide, Union County’s application was ranked first and they received a \$197,000 grant.

Working with Regulatory Agencies

Through our work on past and current projects, our team has developed excellent working relationships with local regulatory agency personnel. We routinely work with local representatives of ODOT, the U.S. Fish and Wildlife Service, National Marine Fisheries Service, U.S. Army Corps of Engineers, Oregon Department of



Environmental Quality, Oregon Department of Fish and Wildlife, Oregon Department of State Lands, and others. These well-established relationships allow for smoother reviews of design plans, which allows for timelier and more cost-effective delivery of designs to our clients. We often meet with these regulatory agency staff during the planning stages of projects to ensure their concerns are being addressed and they are in agreement with proposed improvement options. It is far easier to be aware of agency concerns and requirements ahead of time versus “after the fact.” This often results in more efficient agency review of the final planning documents and permit applications and allows the reviews to be completed without delays.

Project Examples/References

Following are examples of projects designed by AP along with client references who can attest to the quality of AP’s work, dedication to long-term relationships, and history of keeping commitments. We encourage members of the selection committee to contact these people to verify the information we have included in this proposal.

Parrish Lane and Houston Lake Road Bridge Replacements – Crook County



Preconstruction photo

In 2017, AP provided surveying and design engineering services for replacement of three bridges on Parrish Lane and Houston Lake Road for Crook County. AP prepared drawings, technical specifications, and construction cost estimates for each bridge to be bid separately and some work to be performed by County

forces, if desired. The proposed improvements included three-sided precast box culvert structures for ease of construction and minimal traffic disruption, along with approach roadway and guardrail to meet AASHTO and County standards. All three bridges span Central Oregon Irrigation District canals and required coordination of maximum potential flows in the canals. The design was delivered on time and within budget.

Reference

Bob O’Neal, Roadmaster
541-447-4644
bob.oneal@co.crook.or.us

Ellis Road Bridge – Union County



Post-construction photo

Originally constructed in 1947, the Ellis Road Bridge carries residential, agricultural, and recreational traffic between the Anthony Lakes Highway and River Road near the City of North Powder. Deficiencies with the existing bridge included extensive concrete cracking and spalling, substandard bridge rail and approach guardrail, and load restrictions. AP provided project management, surveying, design engineering, environmental review and permitting, hydraulic and geotechnical studies, construction staking, and construction engineering services to replace the structurally deficient three-span concrete bridge. This project included complete removal of the existing bridge and construction of a new single-span precast prestressed concrete slab bridge in the same location. A construction contractor drove the piling and constructed the new bridge and railing, while the road approaches at each end of the new bridge

were constructed by the Union and Baker County Road Departments, joint owners of the bridge.

Reference

Doug Wright, Public Works Director
541-963-1016
dwright@union-county.org

Juntura Cutoff Road Improvements – Harney County



Preconstruction photo

Juntura Cutoff Road is a two-lane county road that connects Altnow Reservoir, Beulah Reservoir, and the EP Minerals Celatom (EPM) mining site to U.S. Highway 20. It was designed as a rural road, not to accommodate continuous heavy freight or traffic. The road is actively used by mining trucks traveling to and from the EPM mine and by citizens accessing recreation opportunities on public lands and at nearby reservoirs. The current road surface was deteriorating due to a combination of material and drainage failures and was not able to withstand continued or increased heavy traffic. Road failures had led to cracking, numerous potholes, and a rough and uneven surface, causing safety, equipment, and efficiency issues for vehicles. Harney County hired the AP/Ferguson team to design a road replacement project that stretches 7.5 miles between U.S. Highway 20 and the EPM site to improve the current drainage system and replace the road. The design includes a realignment of the connection with U.S. Highway 20 to provide a perpendicular and safe intersection, as well as lengthening a crest vertical curve to provide sight distance adequate to 35-mile-per-hour geometry.

Reference

Eric Drushella, Roadmaster
541-573-6232
eric.drushella@co.harney.or.us

Highland Avenue Bicycle/Pedestrian Path – City of Hermiston



Post-construction photo

The City of Hermiston received ODOT Enhance funding for this project to connect Riverfront Park with Steelhead Park and lead up from both parks to Southwest 11th Street. The 10-foot wide pedestrian/bicycle trail runs parallel to Highland Avenue from Southwest 15th Place to the Umatilla River Bridge, then cuts over to the more developed Riverfront Park and the wilder Steelhead Park along the Umatilla River. The City recently acquired Steelhead Park to run the trail under the bridge instead of having pedestrians try to cross the road. The project also included sidewalk with curb and gutter infill between Southwest 11th Street and Southwest 14th Place. The new trail and sidewalk infill allows users to make one large loop that runs from the parks to the hospital. The design included stop control for bicyclists on the path and Americans with Disabilities Act (ADA)-compliant curb ramps.

Reference

Mark Morgan, Assistant City Manager
541-567-5521
mmorgan@hermiston.or.us

Izee Paulina Highway – Grant County



Construction photo

Ferguson provided design engineering, contract plans and documents, cost estimates, bidding assistance, and contract award assistance, construction surveying, and construction inspection on the reconstruction of 17.5 miles of highway in Grant County. The project consisted of some minor realignment, with most of the project conforming closely to the existing alignment requiring only minor slope shaping, ditch cleaning, and ditch shaping. Major improvements were made to the roadway drainage by replacing and adding many culvert pipes throughout the project. Since Ferguson was familiar with the existing surfacing section and knew that an adequate thickness of aggregate base underlaid the various layers of asphalt, they elected to reuse all the existing aggregate/asphalt surfacing material in the project. This was accomplished by pulverizing and mixing the existing aggregate base and asphalt into a homogenous asphalt treated aggregate base course. This method saved the project more than \$3,000,000 in aggregate base production and construction.

Reference

Mark Hensley, Former Roadmaster
541-820-4229

Keene and Snyder Bridge Widening – Morrow County

This project was innovative in that the foundation and existing support structure were left in place, the existing deck, rail, and surfacing were removed, and additional beams were added to each bridge in order to provide needed widening. Steel corrugated decking was installed, and a new bridge rail system and guardrail transitions were constructed. In addition, reshaping and grading of the bridge approaches were constructed and finally new pavement placed over the approaches and new steel deck. This retrofit work was equivalent to providing two new bridges at a fraction of the cost.

Reference

Matt Scrivner, Public Works Director
541-989-9500
mscrivner@co.morrow.or.us

Wilson-Olson Roads Design – Morrow County

Due to Amazon's construction of a large depot facility in Boardman, improvements to Wilson and Olson Roads are required. Ferguson has completed the design and preparation of plans and contract documents for that project and is ready to advertise to solicit bids from qualified contractors. This project requires the construction of a channelized intersection on Wilson Road leading to Olson Road and reconstruction of Olson Road, a project length of over one mile.

Reference

Matt Scrivner, Public Works Director
541-989-9500
mscrivner@co.morrow.or.us



LABOR/EQUIPMENT AVAILABILITY

Staff Availability to Perform the Work

AP has ample resources and diversity to initiate and undertake multiple work orders for Morrow County for the time frame mentioned in your Request for Proposals (RFP). The AP team includes 88 employees available to assist in the performance of roadway, bridge, and general public works projects. In addition to our engineering staff, our team includes surveyors, biologists, environmental permitting specialists, archaeologists, GIS technicians, drafters, project construction representatives, and other support staff with extensive experience in various project support roles. This gives us a great deal of flexibility in assimilating new project work as it becomes available. To the extent needed, we can adjust workloads to accomplish high priority and short time frame projects.

The table below summarizes AP’s personnel by expertise and illustrates AP has a variety of professionals and technical staff resources available to Morrow County.

Discipline	Staff
Civil Engineers	24
Surveyors	8
Environmental	7
Engineering Technicians	9
Drafting Technicians	7
Project Representatives	10
GIS Specialists	3
Planning	1
Administration	17
Other	2
Total	88

Specialized Equipment

In addition to having available and experienced staff, it is critical to have the technical resources, in terms of computers, software, and specialized surveying equipment, available to our surveying and design

professionals. AP utilizes cutting-edge robotic instruments, laser measurements, network GPS, remote sensing using an SUAS (Drone), fixed position, and mobile systems. We strive to advance to new technology as it becomes a realistic way to improve service to our clients. The following provides a summary of the equipment and software available to our surveying professionals.

Computer Equipment

- 15 CADD Work Stations (IBM compatible)
- 3 Hewlett Packard Design Jet A-E Size Color Plotters
- 3 A-E Size Large Format Laser Printers and Scanners
- Computer Survey and Design Software
- AutoCAD Civil 3D 2016 (COGO, DTM, Earthwork, Advanced Design) (12 stations)
- MicroStation with InRoads (Running on a Network Server)
- Carlson 2017 Field to Finish Survey Software (Running on a Network Server)
- Trimble Business Center and Trimble Access Field Software
- GIS Software - Esri ArcGIS, ArcMap, and ArcCollector
- Starnet - Least Squares Adjustment Package and Topcon Tools

Surveying Equipment

- 1 Topcon GB 500 Dual Frequency Base Receiver
- 5 Topcon Hiper and Hiper Plus Dual Frequency Receivers Configurable as Real-time Kinematic (RTK) Base or Rover Units
- 2 Repeater Radios for Long Distance RTK
- 2 Topcon GR-3 Base/Rover Units with RTK Capability
- 2 Topcon Hiper II Base/Rover Units with RTK Capability
- 4 Trimble R-10 Base/Rover Units with RTK Capability



- 2 Trimble R-8 Base/Rover Units with RTK Capability
- 1 Topcon GRS I - CORS
- 4 Trimble S6 Robotic Total Stations
- 6 TSC 2/TSC 3 Data Collectors with Survey Pro Software
- 4 TSC 2/TSC 3 Data Collectors with Trimble Access Software
- DJI Matric 210 SUAS (Drone)

Vehicles

- 4 Custom GPS Configured Four-Wheel Drive Trucks with Cellular Telephones and Laptop Computers for Data Transmission
- 2 Custom GPS-configured All-terrain Vehicles

RESPONSE TIME

Support and Responsiveness

AP has a long history of meeting or exceeding performance schedules with public and private entities. Having qualified, experienced, and available staff will be key to responding to work orders with quick turnaround times. Often, work order time frames are compressed and more time is simply not available. Because we have a deep pool of qualified resources, we are able to adjust staffing assignments as necessary to meet performance schedules. Having team on multiple projects with Ferguson, we have fine-tuned our working partnership procedures to better serve our mutual clients.

Prior to beginning a work order, AP’s project manager will meet with the project team to review the performance schedule and scope of work. Communicating these critical commitments helps the team meet these deadlines. AP’s time keeping system and regular team communication help to track progress and enable the project manager to make adjustments early to ensure performance schedules are met.

Proximity to Morrow County

AP’s main office is located in La Grande, which is less than two hours from Morrow County offices. Ferguson’s

office is located in Mt. Vernon, approximately 2.5 hours from Lexington. Because of our large rural service area, we have learned several cost-effective methods to serve our clients. AP routinely serves clients that are two to three hours driving time from our home office. We are confident we can do the same for Morrow County while also being cost competitive.

We routinely cost-share travel expenses and time, coordinating each trip to serve multiple projects, if possible. All our proposed key staff, including Doug Ferguson, Andy Lindsey, and Liesl Keenan, have active projects in the area, so they will be able to coordinate trips to save on travel time and expense. We currently have ongoing projects in Umatilla, Boardman, Heppner, Hermiston, Camp Umatilla, Pilot Rock, Pendleton, and Lone. The fact that we are currently providing engineering for many nearby communities means we are regularly in your area, which will help to keep your engineering costs down while still providing you with regular face-to-face interaction with our staff.

“The City of Hermiston began utilizing AP as our general services engineering firm in early 2015 after utilizing a large Portland-based firm for many years. We are very happy with the change because we have gotten a much higher level of service out of AP, and our public works staff is much more likely to call on AP when they need assistance. AP has been very good about having staff on-the-ground in Hermiston so that they are available, and since it’s only 1.5 hours away, I think everyone’s time is simply used more productively when the AP staff is in town.”

- Mark Morgan, Assistant City Manager, City of Hermiston



PROJECT TEAM

Key Team Member Overview

Doug Ferguson, P.E., P.L.S. – Senior Engineer

Doug will serve as the senior engineer and the County's primary point of contact for this contract. Doug is a senior project engineer and principal owner of Ferguson. During the past 40+ years, Doug has been involved with a wide variety of engineering projects such as roadway improvements, water system improvements, and wastewater system improvements. He has served as City/County Engineer for many communities and counties in eastern Oregon, including the cities of Burns, Hines, Heppner, La Grande, Dayville, Mt. Vernon, and Prairie City, and Morrow, Grant, and Harney Counties. His critical insights on design alternatives, construction costs, and long-term impacts of each alternative are derived from many years of engineering design experience in eastern Oregon.

As he has in the past, Doug will continue to be the County's primary contact and "go-to guy," and he will have a team of engineers, surveyors, and environmental experts from AP that he can utilize to best fit the County's needs.

Andy Lindsey, P.E. – Lead Roadway Engineer

Andy is a firm principal and has spent most of his 18-year career working on ODOT and Local Public Agency transportation projects in eastern and central Oregon. He has experience with all phases of project development, including preliminary planning, preliminary engineering and design, utility coordination, specification writing, cost estimating, and construction administration and engineering. His background includes roadway projects involving roadway design, traffic control, asphalt paving, intersection improvements, stormwater management, utilities coordination, etc. Andy has experience working with ODOT on state and federal aid projects and is well versed in ODOT technical specifications and drawing preparation.

Liesl Keenan, P.E. – Lead Bridge Engineer

Liesl is a senior engineer and bridge designer with 16 years of experience. Since joining AP in 2003, Liesl has been designing Local Public Agency bridge projects and has managed over three dozen federally funded projects for Local Public Agencies. Replacement bridge types have included steel girder bridges, prestressed concrete girder bridges, and steel truss pedestrian and bicycle path bridges. She has also completed many bridge load ratings and repair projects. She is familiar with ODOT processes for bridge projects and attends the ODOT Bridge Design Conference annually. Her experience designing multiple ODOT bridge projects, detailed understanding of project delivery needs, and proactive approach will enable her to keep designs on scope, schedule, and budget.

Mike Posada, P.L.S. – Survey Manager

Mike is a Professional Land Surveyor and firm principal with 30 years of experience, 20 of those with AP. Mike manages the project surveyors and survey staff and oversees the daily activities of the Survey Department. Mike is also responsible for the quality control process that is an integral part of every AP survey project. He coordinates with individual project surveyors to ensure the timely completion of a variety of survey projects, from design/location surveys and boundary/right-of-way determinations to construction surveys. Mike has been responsible for coordinating logistics of remote and challenging boundary and mapping projects. He has led survey efforts for transportation, water resources, site development, and many other types of projects.

Kenneth Delano, P.L.S. – Project Surveyor

Kenny is a registered professional land surveyor in the state of Oregon and serves as the staff surveyor for Ferguson along with managing and operating the firm's extensive computer systems. Kenny has been with the firm for 37 years and is a principal partner. Kenny is skilled in all phases of boundary and construction surveying.



Key Staff Experience Overview

Our team has been compiled to provide the full spectrum of professional services that may be required by Morrow County for road, bridge, surveying, or other general public works projects. The following table illustrates the depth of experience in various disciplines of our key staff members.

Team Member	Education/Years of Experience	Areas of Expertise
Eric Zitterkopf, P.E.	B.S., Civil Engineering <i>21 Years of Experience</i>	Bridge repair and replacement, bridge condition inspection, load ratings, bridge calculations, roadway improvements, pavement design, pedestrian design (sidewalks, multi-use paths, and pedestrian bridges)
Adam Schmidtgal, P.E.	B.S., Civil Engineering <i>12 Years of Experience</i>	Roadway improvements, pedestrian design (sidewalks, multi-use paths, and pedestrian bridges), bridge design, stormwater systems, site civil development, detention basin modeling
Bill Vixie, P.E.	B.S., Civil Engineering <i>17 Years of Experience</i>	Roadway design, underground utilities, ADA improvements, pedestrian improvements, funding applications, stormwater systems, site civil development
Dana Wright	B.S., General Studies <i>22 Years of Experience</i>	Contract administration, processing applications for payment and contractor change orders, quality control documentation, construction oversight, construction-related reporting, ODOT processes, ODOT certification, laboratory and field testing
Jeff Madsen, P.L.S.	B.S., Surveying, A.S., Civil Engineering Technology <i>20 Years of Experience</i>	Boundary surveying, cadastral surveying, topographic surveying, utility corridor surveying, site surveying, route surveying, construction staking, reduction and office computations in support of surveying and engineering projects
Erik Green, P.L.S.	A.A.S, Surveying Engineering <i>22 Years of Experience</i>	Design, route, and location surveys; boundary and ALTA surveys; right-of-way research and determination; GIS mapping; construction staking; structural as-built/heavy construction
Andrew Robinson, P.E.	B.S., Civil Engineering <i>20 Years of Experience</i>	Geotechnical engineering, sampling and analytical tools for pavement design, soils investigations, report preparation, engineering analysis and design, construction administration, laboratory and field testing
Chas Hutchins, P.E.	B.S., Civil Engineering <i>14 Years of Experience</i>	Stormwater conveyance and treatment systems, stormwater program assessment, water distribution and pumping systems, wastewater collection/treatment facilities, roadway design
Bill Searles	M.A., Community and Regional Planning B.S., Community Service <i>23 Years of Experience</i>	Municipal land use planning (current and long-range), public engagement, project management, grant writing and grant administration for planning projects and related work
Sue Brady	M.S., Marine Biology B.S., Environmental Studies <i>23 Years of Experience</i>	Environmental review, permitting, and mitigation; permit and report writing; biological assessments; wetland delineations and mitigation plans; protected species surveys; Endangered Species Act documentation
Rusty Merritt	B.S., Natural Resources <i>24 Years of Experience</i>	Aligning, designing, and implementing Esri-based solutions, geodatabase design, geometric networks, ArcGIS Online, ArcGIS Server, ArcGIS Desktop, mobile GIS, project management, product development
Stephanie O'Brien, R.P.A.	M.A., Social Sciences B.A., Anthropology <i>7 Years of Experience</i>	Archaeological surveying, testing, excavation, and monitoring projects in compliance with NEPA and NHPA (Section 106) standards



METHOD OF APPROACH

Understanding of Requested Services

We have carefully reviewed and understand the general work statement and consultant’s responsibilities listed in Section 3.1 and 3.2 of the County’s RFP. Our firm is currently providing similar engineering services to Union County, Crook County, Harney County, Umatilla County, Wallowa County, and Jefferson County. Ferguson has worked with Morrow County on several road and bridge improvement projects over the past three decades. While working with the County on these projects, we have developed a good working relationship and understand the County’s needs.

"In my experience, AP has demonstrated an ability to complete large and small rural transportation projects time after time, I would highly recommend AP to any rural county or local agency."

- Tom Fellows, Public Works Director, Umatilla County

Having worked with several county roadmasters and crews over our 45-year history, AP understands that county crews often complete portions or all of the construction work for a project. When working with counties, we customize our design effort to fit the construction situation, varying from county crew construction to full public bid construction. Often, less design effort can be completed if county crews are handling construction, which helps save project funds. AP is flexible and will adjust our effort to best match the County’s needs and approach.

General Approach

We understand Morrow County desires to hire a consulting firm to provide on-call technical assistance on a variety of transportation-related projects. In providing similar services for many counties and other public entities, we have found the following approach to be successful:

- Assign an experienced Contract Manager (Doug Ferguson) as the single point of contact for Morrow County, thereby making it easy for the County to know whom to contact when assistance is needed. Andy Lindsey will serve as a backup contact to assist Doug, if needed.
- Develop an initial price agreement with Morrow County, where after work orders can be easily developed for specific tasks. This helps streamline and simplify the agreement process and allows our staff to begin work on specific tasks more quickly.
- Develop clear work scopes for each work order with fee estimates to help eliminate surprises to the County relating to the service, deliverable, or final fee.
- AP’s Contract Manager will assign the most qualified staff members to specific work orders so the County has access to the most qualified staff member for a specific need. This helps ensure the work order can be completed in a cost-effective manner.
- Conduct regular performance reviews with Morrow County and AP’s leadership team to learn how we may better meet the County’s on-call engineering needs and quickly address any concerns.

Bridge Projects

Several critical path tasks must be accomplished on most bridge projects to avoid project delays. One of the most important is the environmental and permitting process, such as defining in-stream work periods and construction constraints. It is critical to coordinate with agencies such as the Oregon Department of State Lands, the U.S. Army Corps of Engineers, the Oregon Department of Fish and Wildlife, and the National Marine Fisheries Service. As necessary, our Natural Resources Group manager would prepare permit applications, environmental evaluations, erosion control plans, channel stabilization plans, and streambank restoration plans early enough to ensure permits are ready prior to the in-water work window. Once the applications are submitted, our Natural Resources



Group would work closely with agencies and the County to answer any questions they may have and provide requested information to avoid unnecessary delays in the issuance of the necessary permits.

In addition, most bridge projects require a Type-Size-Location Report. This information defines the bridge length and width, foundation type, and other basic design features. Before the Type-Size-Location Report can be prepared, a foundation investigation would need to be completed, including the drilling of test holes. In addition, a bridge hydraulic analysis must be prepared to determine the proper size of the bridge opening. Early in the process we would work closely with Morrow County to define the basic design parameters to be implemented (type of guardrail, bridge width, etc.). A third critical factor in the process would be defining what in-kind work would be performed by County crews and what work would be put out to public bid.

Road Projects

Our typical approach to roadway and street projects begins with defining a clear scope and understanding of the project goals and constraints. We also evaluate the proposed improvements relative to permitting and land acquisition needs to determine if it would be possible to modify the improvements to minimize these requirements, saving both time and budget. Our approach typically involves the following tasks:

- Developing a preliminary estimated project cost and budget
- Establishing a list of basic design objectives and standards
- Identifying early in the project the environmental and permit requirements
- Identifying right-of-way needs and limits
- Establishing a detailed project schedule
- Evaluating project funding requirements
- Developing a public outreach plan to address communications and concerns
- Exploring needs for utilities coordination
- Developing an understanding of the geotechnical conditions

- Documenting understanding of external agency requirements
- Evaluating options and restrictions for traffic control and management
- Evaluating options for surface water management and control

“The City of Boardman has had a 30+ year history with AP. The City has worked with many of the staff members and have always appreciated their professionalism and knowledge of any project we needed to complete. The City of Boardman is reassured in knowing that AP is available to provide expertise and technical information for any project that we have planned.”

- Karen Pettigrew, City Manager, City of Boardman

Work Quality and Cost Control

Work Quality

Producing high quality work is at the core of AP’s governing values. We have a reputation among our clients and area contractors for producing high quality, detailed plans and specifications and accurate cost estimates. AP’s commitment to delivering quality products and meeting our clients’ expectations and needs supersedes all other internal business practices. AP’s long and successful record of delivering projects in eastern Oregon reflects our ability to deliver quality products in a way that sustains a financially stable company.

Cost Control

Our approach to project cost control begins with developing a well-defined scope and work expectations with our clients. Then we develop an approach to complete the work in a timely and efficient manner that involves breaking large task items into subtasks with specific budgets and schedules. AP utilizes a customized timekeeping software system where all personnel track their time spent on each task in real time, which updates project billing and progress reports instantly.



This allows the project manager to evaluate and monitor the project budget daily. Careful tracking of the costs versus work completed ensures the services are provided within the scope, budget, and schedule.

AP's experience designing hundreds of roadway and bridge projects in rural areas allows us to efficiently design projects that meet your needs while staying within the available funding. Our established relationships with agencies streamline the permitting and review process, saving our clients time and money. Additionally, our ongoing work throughout Morrow County allows us to efficiently coordinate site visits, which reduces costs.

Understanding of Local Area Factors

Our team has had the privilege of working on projects in Morrow County for over 40 years, providing engineering services to the County and each of the principal communities within the County. By working in the region for more than four decades, we have gained a great deal of experience with many of the items that could "make or break" a successful project.

Local conditions for which we have knowledge and experience are:

- How local weather conditions affect construction activities
- The goals and priorities of the local people and communities
- The local materials resources and their quality
- Contractors and suppliers who work in the area
- Each of the communities' infrastructure
- The local regulatory and permitting agencies and their personnel
- Understanding of local agricultural needs
- Working relationships with local utility companies that could be affected by potential projects
- Local survey records and requirements
- Working relationships with local ODOT Regions 4 and 5 personnel

- Morrow County Public Works Department construction capabilities

PROCESS TO DELIVER REQUESTS

Our process to deliver design, engineering, and survey work to the Morrow County Public Works Department will follow the work order process outlined in the Method of Approach section of your RFP. For example, if the Public Works Department has a need to have some survey work completed on a section of road the County wants to replace, your Public Works staff would contact Doug Ferguson, either by phone or email, to make him aware of the need. Within 24 business hours, Doug or a project manager from AP would respond to the staff member who made the request. Our team would then develop a work order that would include a detailed scope of work, schedule, and associated fee for the survey work needed. We would assign a senior project manager to oversee the work order and interface with the County's Public Works staff. The scope of work would be sent to your Public Works staff who made the request for the County's approval. We typically develop a draft work order within one week of receiving the request, and many times this can be accomplished in a shorter time frame if needed.

Once the work order is approved, our project manager would finalize the schedule and make resource assignments and plans for delivering the work. Our project manager would then schedule a kickoff meeting, if required, that would include Public Works staff and key team members assigned to the work order.

Once work commences, progress would be reported to the County's Public Works staff as outlined in the work order, and any deliverables would undergo a quality control check as outlined in our quality control process before being delivered to the County.



METHOD OF FILE SHARING

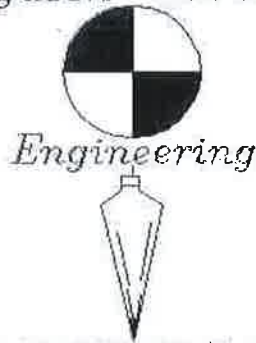
The AP/Ferguson team can share files in several ways:

1. Small files can be shared via email.
2. Larger files may be shared via a secure File Transfer Protocol (FTP) server.
3. Larger projects may be set up on a SharePoint Cloud Service to allow for more collaborative access to the County staff for multiple small and larger files.

PROCESS OF PROJECT CLOSEOUT

Prior to project closeout, the work order project manager would contact the appropriate County staff to confirm that all work order deliverables have met expectations. Any final hard copies or electronic files would be sent to the County, and a final invoice would be prepared. Depending on the work order type, state or federal agencies may need to be consulted prior to closing out a specific work order.

Ferguson Surveying



P.O. Box 519, 210 E. Main
MT. VERNON, OR 97865
PHONE (541)932-4520
FAX (541)932-4430
EMAIL djse@ortelco.net

FEE SCHEDULE AND HOURLY RATES

Fee will be actual cost based on the time and other expenses as outlined below for the work performed.

Revised August 26, 2019

Professional Engineer or Land Surveyor	\$120.00
Engineer/Survey Technician	\$95.00
GPS Party Chief	\$150.00
Survey Party Chief	\$95.00
Survey Field Tech	\$50.00
Construction Inspector/Project Management	\$95.00
Cad Drafting	\$95.00
Clerical	\$50.00

Mileage	\$.585 per mile
Overnight Lodging	Attached receipt amount
Per Diem	\$40.00 per day, per person only when overnight stay is required
Equipment & Supplies	All normal equipment, including surveying equipment, instruments, computers, software, and normal incidentals are included in the above hourly rates.
Special Equipment & Supplies	If specific equipment or supplies are required, they will be charged to the client at the actual cost plus 15%.
Billing Policy	Billing will be on a thirty (30) day basis and any invoice not paid in full within thirty (30) days will be charged an additional 1% per billing cycle on the total balance owed.

August 23, 2019

Morrow County
Attn: Sandi Pointer
365 W. Highway 74
Lexington, Oregon 97839

RE: Request for Proposal Clarification

Dear Sandi:

We appreciate the opportunity to answer your questions and clarify our proposal. It is very common for different firms to establish a teaming relationship for a specific opportunity to offer a client more capabilities than a single firm can provide. This is the approach that Anderson Perry & Associates, Inc. (AP) and Ferguson Surveying and Engineering (FSE) have taken to meet your engineering needs. After considering your questions, we feel it is important to propose several key changes to the approach presented to simplify our working arrangement with you while providing a high level of service. While our answers to your questions reflect these changes, we are happy to make additional modifications to best meet the County's needs.

Fee Schedule: Comparable cost, Which fee item would Doug, Kenny and Mitch with their supporting team from Ferguson Surveying and Engineering come in on the Anderson Perry Fee Schedule? And for clarity will all invoicing be from AP?

Doug, Kenny, Mitch, and other support staff from FSE would bill at their FSE rates with no markups from AP. FSE will be providing the County with their current rates in a separate document to follow this letter.

For this agreement, we propose that AP will take the lead and responsibility for all invoicing. We understand this is what you prefer, and we also believe this approach will allow the County to receive invoices in a timely and consistent manner.

Contact information: Ferguson is referenced as main contact on the proposal, Will Anderson Perry be utilized at all with any projects? What information, if any, can we have about what is the legal arrangement with FSE and AP? On page 13 it is listing contact Andy Lindsay as secondary; the review committee would like direction on process if Doug is not available or time is crucial who is contact?

While our proposal did list Doug Ferguson as the main contact, upon further consideration we feel it would work best for the County for AP's Project Manager, Andy Lindsey, to be the main point of contact and serve as the Contract Manager for Morrow County. We also propose that Brett Moore be the secondary point of contact if Andy is unable to respond and time is crucial. Furthermore, AP's president, Brad Baird, will be available to provide additional support as needed.

Sandi Pointer
August 23, 2019
Page 2

Upon receipt of a request from the County for assistance, Andy would work with the County to determine the best approach for utilizing either FSE staff, AP staff, or a combination thereof. Andy will be responsible for developing scopes of work and associated fee estimates as well as overseeing work performed by either FSE or AP and will ensure invoices and deliverables are timely and accurate. As work orders are developed, we anticipate there will be times County staff will be working directly with other FSE or AP staff as necessary.

For this contract, FSE will be working under a subconsultant agreement with AP. There is no formal partnership. FSE and AP have agreed to work together cooperatively to best serve the County. AP would be happy to provide you a copy of our subconsultant agreement with FSE.

How or what is determined what level of team is used, I know before work is done it looks as though there will be a cost estimate (Page 13, third bullet on General Approach) We would like to know what determines this cost level?

Andy Lindsey will work with the County to establish the level of effort needed on a task and determine the best team members to be used for the request. We typically develop a task fee and scope for any request that will exceed \$2,000 and will seek approval from the County before proceeding. This approach helps to avoid any misunderstandings on what we believe we are to be doing and what the estimated fee will be. We will proceed with work as soon as possible on smaller requests that will be billed under our *General Engineering Services* line item and invoiced with appropriate detail. The \$2,000 amount can be adjusted to any amount desired by the County. Additionally, we can modify this approach if you desire.

The cost for a task is largely determined by the type of staff required and our estimate of the number of hours required to complete the task based on discussions with you.

This will be a five-year contract with Anderson Perry and what is your process with the Fee Schedule and if any cost of living increase or something to be aware?

Once a year, each April, AP makes minor adjustments to our Hourly Fee Schedule to accommodate cost-of-living increases. Annual adjustments to fee schedules are common in the industry to cover expenses, etc.

Didn't notice lodging, meals and travel expenses. I would assume the fee schedule is incorporating these costs but would like clarification.

Our hourly fees do not include travel costs (mileage, lodging, meals). Mileage is billed at federal rates while lodging and meals are invoiced at actual costs if an overnight stay is required, which is typically rare. Equipment costs may also be billed as required by tasks. Other costs, such as printing, postage, and support staff time, are included in the hourly rates and are not billed separately. We have attached a current Hourly Fee Schedule for your review.

Request for Proposals Surveying and Engineering Services

RFP Score Sheet

8/26/2019

Proposer

Total score

SNP
#1

KK
#2

DG
#3

EI
#4

MS

TOTAL

Proposer	SNP #1	KK #2	DG #3	EI #4	MS	TOTAL
AndersonPerry & Associate, inc.	73	93	88	89	67	410

73 93 88 89

#1 Sandi Putman, MC Management Assistant

#2 Kate Knop, MC Finance Director

#3 Darrell Green, MC Administrator

#4 Eric Imes, Assistant Road Master

#5 Matt Scrivner, MC Public Works Director

Request for Proposals
Surveying and Engineering Services

Evaluation Criteria Score Sheet

Proposer: Anderson Perry

<u>Criteria</u>	<u>Maximum</u>	<u>Score</u>
A. Fee Schedule	15	<u>12</u>
B. Consultant's Capabilities/ Experience/References	15	<u>13</u>
C. Labor & Equipment Availability	10	<u>9</u>
D. Method of Approach	10	<u>9</u>
E. Response time to requests	10	<u>10</u>
F. Process to deliver requests	15	<u>13</u>
G. Method of file sharing	10	<u>9</u>
H. Process of project closeout	15	<u>13</u>

Scored by: Darrell J Green
(Please Print Name)

Signed: 

Date: 8/26/2019

FB

Request for Proposals
Surveying and Engineering Services

Evaluation Criteria Score Sheet

Proposer: Anderson Perry-

<u>Criteria</u>	<u>Maximum</u>	<u>Score</u>
A. Fee Schedule	15	<u>10</u>
B. Consultant's Capabilities/ Experience/References	15	<u>10</u>
C. Labor & Equipment Availability	10	<u>8</u>
D. Method of Approach	10	<u>8</u>
E. Response time to requests	10	<u>8</u>
F. Process to deliver requests	15	<u>11</u>
G. Method of file sharing	10	<u>8</u>
H. Process of project closeout	15	<u>10</u>

will stay w/ - FSE -

up to 2000

73-

Lisina Dove
 Main Contact -
 Wanting AP
 Contact too

Scored by: Jani Pointer
 (Please Print Name)

Signed: [Signature]

Date: 8/26/19 -

Request for Proposals
Surveying and Engineering Services

Evaluation Criteria Score Sheet

Proposer: Anderson Perry & Associates Inc

<u>Criteria</u>	<u>Maximum</u>	<u>Score</u>
A. Fee Schedule	15	<u>15</u> (Ferguson Fee Schedule)
B. Consultant's Capabilities/ Experience/References	15	<u>15</u>
C. Labor & Equipment Availability	10	<u>8</u>
D. Method of Approach	10	<u>10</u>
E. Response time to requests	10	<u>10</u>
F. Process to deliver requests	15	<u>15</u>
G. Method of file sharing	10	<u>10</u>
H. Process of project closeout	15	<u>10</u>

93

Scored by: Kate Knop
(Please Print Name)

Signed: Kate Knop

Date: 8/26/19

Request for Proposals
Surveying and Engineering Services

Evaluation Criteria Score Sheet

Proposer: Anderson Percy & Associates, Inc

<u>Criteria</u>	<u>Maximum</u>	<u>Score</u>
A. Fee Schedule	15	<u>10</u>
B. Consultant's Capabilities/ Experience/References	15	<u>15</u>
C. Labor & Equipment Availability	10	<u>8</u>
D. Method of Approach	10	<u>8</u>
E. Response time to requests	10	<u>8</u>
F. Process to deliver requests	15	<u>13</u>
G. Method of file sharing	10	<u>7</u>
H. Process of project closeout	15	<u>12</u>

Scored by: MATTHEW B. SCRIVNER
(Please Print Name)

Signed: 

Date: 8/26/19

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Request for Proposals
Surveying and Engineering Services

Evaluation Criteria Score Sheet

Proposer: Anderson Perry & Associates, inc.

<u>Criteria</u>	<u>Maximum</u>	<u>Score</u>
A. Fee Schedule	15	<u>12</u>
B. Consultant's Capabilities/ Experience/References	15	<u>14</u>
C. Labor & Equipment Availability	10	<u>10</u>
D. Method of Approach	10	<u>8</u>
E. Response time to requests	10	<u>8</u>
F. Process to deliver requests	15	<u>13</u>
G. Method of file sharing	10	<u>10</u>
H. Process of project closeout	15	<u>14</u>

Scored by: ERIC IMES
(Please Print Name)

Signed: Eric L. Imes

Date: 9/4/2019

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AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
59

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Carla McLane
Department: Planning
Short Title of Agenda Item: Billy Griffin Jr.
(No acronyms please)

Phone Number (Ext): 5055
Requested Agenda Date: 10-02-2019

Easement Dedication

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 15 Minutes
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Carla McLane 09302019 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel *Required for all legal documents
Finance Office *Required for all contracts; other items as appropriate.
Human Resources *If appropriate

*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

At their regular meeting on October 24, 2017 the Morrow County Planning Commission unanimously approved Land Partition LP-N-462. Conditions of Approval included that the existing 30' easement be converted to a 30' dedicated public right-of-way. The preliminary plat submitted by the Surveyor of Record, CK3, has been reviewed and approved by the Morrow County Surveyor, Morrow County Assessor's Office, and Morrow County Planning Department.

2. FISCAL IMPACT:

None.

3. SUGGESTED ACTION(S)/MOTION(S):

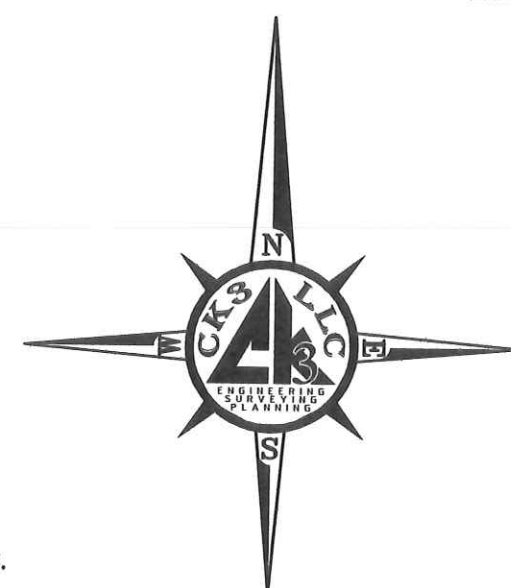
"I move acceptance of the road right-of-way dedication over the existing easement as shown on the Partition Plat submitted as required by Land Partition LP-N-462."

Attach additional background documentation as needed.

LEGEND

- PARTITION BOUNDARY
- NEW PARTITION LINE
- SECTIONAL LINE (SEC.)
- RIGHT-OF-WAY (ROW)
- TAX LOT LINES
- EASEMENT
- EX. OVERHEAD POWERLINE
- EX. SANITARY SEWER
- EX. BUILDING
- NEW EASEMENT BEING DEDICATED
- () DATA OF RECORD
- [] CALCULATED DISTANCE
- MONUMENT AS NOTED
- SET 5/8"x30" REBAR WITH RED PLASTIC CAP MARKED PLS 61420
- FND. 5/8 IRON BAR AS NOTED
- CALCULATED POINT
- FND IRON PIPE AS NOTED

PARTITION PLAT 2019-
within the NW1/4, Section 26,
Township 5 N., Range 26 E., W.M.,
Morrow County, Oregon



ROAD / RIGHT OF WAY NOTE:
WEST 8TH ROAD (30' RIGHT OF WAY) EXISTING:
THE EAST 20' OF RIGHT-OF-WAY ADJACENT TO THE NW1/4 IS PER JOURNAL D, PAGE 399, 421-422. THE ADDITIONAL 10' OF RIGHT-OF-WAY IS AS PER MICROFILM NO. M-32877.

NEW ROAD (30' RIGHT OF WAY) NEW:
AN EXISTING 30' INGRESS/EGRESS EASEMENT AS PER DEED INST. NO. M-54286 AND BEING USED BY ADJOINING PROPERTY TO THE NORTH AND EAST AS DRIVEWAY ACCESS. REQUIRED BY MORROW COUNTY PLANNING AS PART OF THIS PLAT, THE 30' IS DEDICATED AS PUBLIC RIGHT OF WAY.

SURVEYOR'S NARRATIVE & CERTIFICATE

THIS SURVEY WAS MADE AT THE REQUEST OF BILLY GRIFFIN, FOR THE PURPOSE OF PARTITIONING A PARCEL OF LAND AS DESCRIBED IN TRUST DEED INSTRUMENT NO. 2007-19262, CREATING A 2.16 ACRE PARCEL, A 3.67 ACRE PARCEL, AND A 2.59 ACRE PARCEL, AS APPROVED BY THE MORROW COUNTY PLANNING DEPARTMENT.

CONTROL FOR THIS SURVEY IS FROM FOUND MONUMENTS AS SHOWN ON THE MAP. THE BASIS OF BEARING FOR THIS SURVEY IS ALONG THE WEST SECTION LINE OF THE NORTHWEST 1/4 OF SECTION 26, TOWNSHIP 5 NORTH, RANGE 26, EAST OF THE WILLAMETTE MERIDIAN, MORROW COUNTY, OREGON AS SHOWN. DURING THE COURSE OF THIS SURVEY SURFACE MONUMENTS PLACED AT THE SECTION CORNER AND ONE QUARTER CORNER TO RAISE THEM TO ROAD GRADE BECAUSE OF THEIR DEEP LOCATION IN THE EXISTING ROADWAY.

THE EXISTING BOUNDARY WAS RETRACED BY HOLDING THE RECORD DEED CALL FROM THE NORTHWEST CORNER OF SECTION 26, SOUTH ALONG THE WEST BOUNDARY OF SECTION 26, 1475.00 FEET AS SHOWN, THIS DIMENSION AGREES WITH MULTIPLE DEEDS IN THE AREA AND MORE IMPORTANTLY FITS THE EXISTING USAGE / FENCE LINE BETWEEN THIS PARCEL AND THE PARCEL TO THE SOUTH, NO MONUMENT WAS RECOVERED AT THIS LOCATION OR AT THE OTHER ROAD RIGHT OF WAY WIDTHS USED IN THE AREA, A NEW MONUMENT WAS PLACED AT THE POINT OF BEGINNING AND ON THE 30 FOOT RIGHT OF WAY AS SHOWN.

THE SOUTH LINE WAS RETRACED BETWEEN THE ESTABLISHED SOUTHWEST CORNER AND THE FOUND 3/4" GALVANIZED IRON PIPE WITH A 90° ELBOW, THIS MONUMENT WAS REMOVED AND AN ADDITIONAL SEARCH WAS CONDUCTED, I FOUND NO OTHER MONUMENT AT THIS LOCATION AND RESET THE PIPE AS I FOUND IT. IT IS MOST LIKELY A MONUMENT SET BY LOCAL LAND OWNER, THE MONUMENT IS DIRECTLY AGAINST AN EXISTING RAIL ROAD TIE FENCE POST AND WAS HELD AS AN ACCEPTED BOUNDARY MONUMENT.

THE EAST LINE WAS RETRACED BETWEEN THE FOUND 3/4" IRON PIPE AND THE FOUND 5/8" REBAR AS SET IN (R7) THE EXISTING FENCE LINE ALONG THIS LINE AGREES WITH THESE MONUMENTS.

THE NORTH LINE WAS RETRACED BETWEEN THE FOUND 5/8" REBAR AS SET IN (R7) AND THE FOUND 5/8" REBAR SET IN (R1) AT THE 20 FOOT RIGHT OF WAY LINE, WHICH MEASURED 20.10'. AN EXISTING ROAD / DRIVE WAY IS ALONG THIS LINE AS INDICATED IN THE 30' INGRESS AND EGRESS EASEMENT INST. NO. M-54286. THE MONUMENT AT THE NORTHWEST CORNER OF THIS PARCEL INTERSECTING THE 30 FOOT ROAD RIGHT OF WAY ALONG WEST 8TH ROAD COULD NOT BE SET, A TELEPHONE PEDESTAL OCCUPIES ITS LOCATION. NEW MONUMENTS WERE SET ALONG THE NORTH LINE OF THIS PARCEL ON THE NEWLY DEDICATED 30 FOOT ROAD RIGHT OF WAY AS SHOWN.

I LANCE C. KING, A REGISTERED PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT I HAVE CORRECTLY SURVEYED AND FOUND OR MONUMENTED THE BOUNDARIES OF PARCELS 1, 2, AND 3 IN ACCORDANCE WITH ORS CHAPTER 92, THAT THE POINT OF BEGINNING IS AS SHOWN ON THE MAP AND IS WITHIN THE REQUIREMENTS OF ORS 92.060(1). I CERTIFY THAT THE FIRST MONUMENT ESTABLISHING OR REESTABLISHING A BOUNDARY MONUMENT WAS PLACED ON 8/22/2019, THAT THE ADJOINING PROPERTY AND ALL PROPERTY ACCESSED IN THIS SURVEY WAS DONE IN ACCORDANCE WITH ORS 672.047, THAT THE SURVEY WAS MADE BY ME OR UNDER MY DIRECTION, THAT THE MONUMENTS ARE AS SHOWN AND THAT THIS MAP IS A TRUE AND ACCURATE REPRESENTATION OF SAID SURVEY.

THE LAND BEING PARTITIONED IS DESCRIBED AS FOLLOWS:
A PARCEL OF LAND LOCATED IN SECTION 26, TOWNSHIP 5 NORTH, RANGE 26, EAST OF THE WILLAMETTE MERIDIAN, IN THE COUNTY OF MORROW AND STATE OF OREGON, DESCRIBED AS FOLLOWS:
BEGINNING AT THE NORTHWEST CORNER OF SECTION 26; THENCE SOUTH 00°20'40" EAST A DISTANCE OF 1,475.00 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 89°42'36" EAST A DISTANCE OF 868.05 FEET; THENCE NORTH 00°20'34" WEST A DISTANCE OF 468.22 FEET; THENCE SOUTH 89°41'46" WEST A DISTANCE OF 868.07 FEET, SAID POINT BEING THE WEST LINE OF SECTION 26; THENCE SOUTH A DISTANCE OF 468.00 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPTING THEREFROM THAT PORTION CONVEYED TO MORROW COUNTY BY DEED RECORDED APRIL 28, 1989 AS MICROFILM NO. M-32877, MORROW COUNTY MICROFILM RECORDS.

OWNER'S DECLARATION:

KNOW ALL MEN BY THESE PRESENTS:
THAT I, THE UNDERSIGNED, AM THE OWNER OF THE LANDS AS SHOWN AND DESCRIBED ON THIS PLAT, AND HAVE CAUSED THE SAME TO BE PLATTED AND SURVEYED IN ACCORDANCE WITH ORS CHAPTER 92.
I HEREBY DEDICATE AN 30 FOOT BY 30 FOOT WIDE INGRESS-EGRESS AND UTILITY EASEMENT PERTAINING TO PARCELS 1 AND 2 AS SHOWN.
I HEREBY DEDICATE TO THE PUBLIC, FOR ROADWAY AND UTILITY PURPOSES THE NORTHERLY 30 FEET OF PARCELS 1, 2 AND 3 OF THE EXISTING 30' INGRESS AND EGRESS EASEMENT BEING THE SAME LOCATION AS DESCRIBED IN SPECIAL WARRANTY DEED INSTRUMENT NO. M-54286.
I ACKNOWLEDGE THE FOLLOWING EASEMENTS AS PROVIDED IN PRELIMINARY TITLE REPORT NO. 2745491AM, DATED 1/8/2019 AS SHOWN IN REFERENCE DOCUMENTS:

- 1 BLANKET EASEMENT TO UMATILLA ELECTRIC COOPERATIVE ASSOCIATION, BOOK 45, PAGE 52, MORROW COUNTY RECORDS
- 2 EASEMENT TO BUREAU OF RECLAMATION, IRRIGATION PIPELINE ABANDONED; EASEMENT IS NOT LISTED IN THE TITLE REPORT, (NO INQUIRY WAS MADE) LOCATION SHOWN ON R4 AND WEST EXTENSION IRRIGATION DISTRICT MAP NO WIDTH STATED, EASEMENT IS COVERED UNDER A BLANKET IRRIGATION EASEMENT.

Billy Dewayne Griffin Jr.
BILLY DEWAYNE GRIFFIN JR.
} s.s.

STATE OF OREGON
COUNTY OF UMATILLA
BEFORE ME THIS 17 DAY OF September, 2019 APPEARED
THE OWNER AND ACKNOWLEDGED THE FOREGOING DECLARATION.

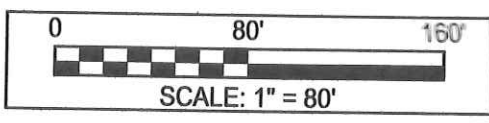
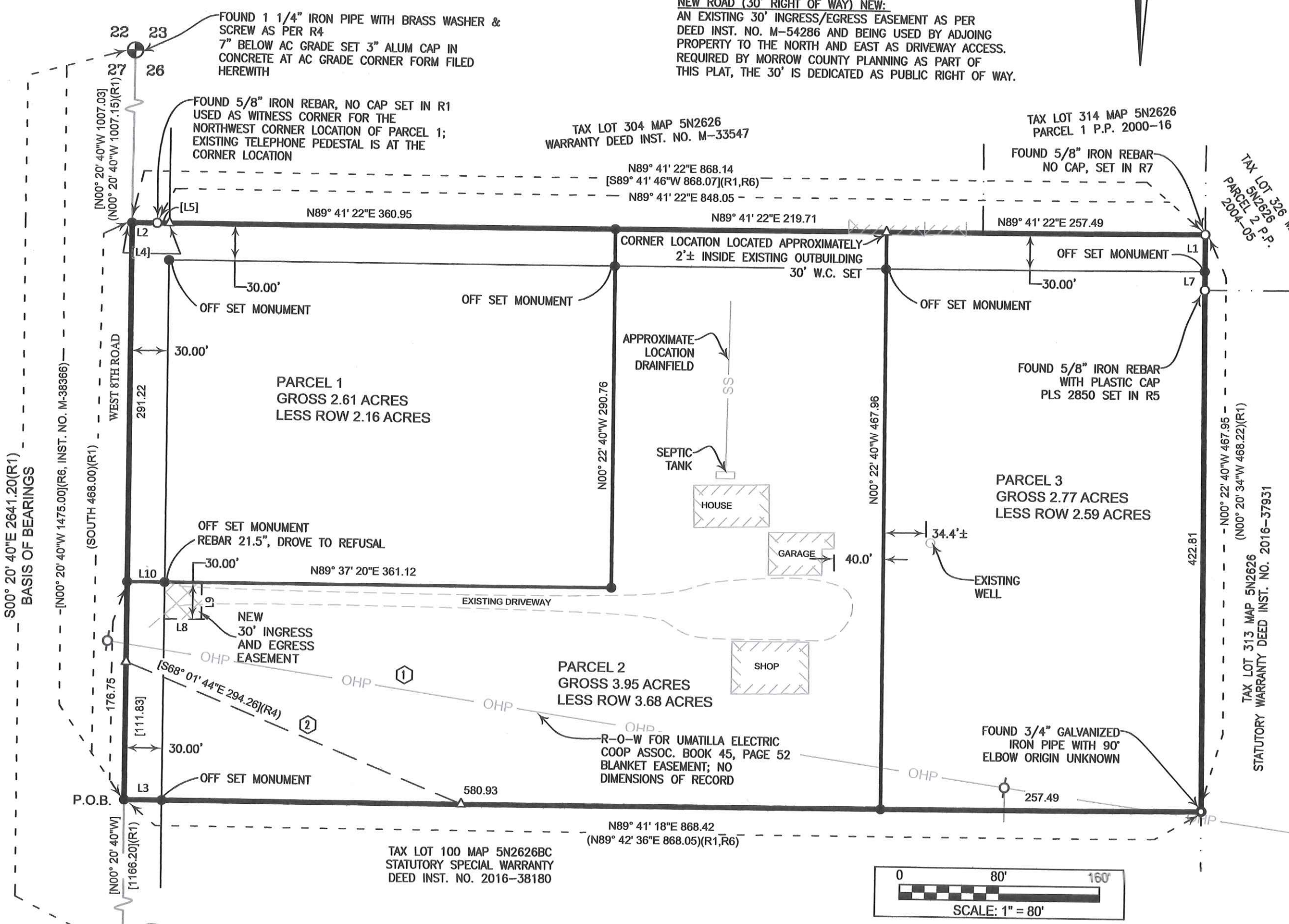
Hanna Kae Dobson
NOTARY PUBLIC FOR OREGON
Hanna Kae Dobson
PRINTED NAME
COMMISSION NO. 954811
MY COMMISSION EXPIRES 10/03/20

THIS IS AN EXACT COPY:
Lance Clark King
LANCE CLARK KING

REGISTERED PROFESSIONAL LAND SURVEYOR

Lance Clark King
OREGON
MAY 10, 2011
LANCE CLARK KING
61420

RENEWS: 6/30/2021
OFFICE OF COUNTY RECORDS



REFERENCE TABLE

- R1 RECORD OF SURVEY FOR ROBERT GILLET DATED 7/15/1983 BY MING, SURVEY NO. B-630-K.
- R2 PARTITION PLAT FOR EMILIO & LEONE LUNA DATED 9/29/2005 BY COPPOCK, PLAT NO. 2005-8.
- R3 PARTITION PLAT FOR EMILIO LUNA DATED 4/27/1999 BY COPPOCK, PLAT NO. 1999-14.
- R4 PARTITION PLAT FOR RAMON JUAREZ DATED 11/17/2006 BY EDWARDS, PLAT NO. 2006-11.
- R5 PARTITION PLAT FOR WILLIAM HILL DATED 10/9/2000 BY COPPOCK, PLAT NO. 2000-16.
- R6 DEEDS OF RECORD. QUITCLAIM DEED NO. M-38366, STATUTORY SPECIAL WARRANTY DEED NO. 2016-38180, STATUTORY WARRANTY DEED NO. 2016-37931.
- R7 RECORD OF SURVEY FOR ROBERT GILLET DATED 3/7/1984 BY MING, SURVEY NO. B-656-K.
- R8 TITLE REPORT NO. 2745491AM DATED 1/8/2019, FROM AMERTITLE PENDLETON, OR. WITH TRUST DEED INSTRUMENT NO. 2007-19262

NOTE:
1 BLANKET EASEMENT TO UMATILLA ELECTRIC COOPERATIVE ASSOCIATION, BOOK 45, PAGE 52, MORROW COUNTY RECORDS, EXISTS ON THIS PROPERTY.

APPROVALS:

MORROW COUNTY SURVEYOR
APPROVED THIS 20th DAY OF September, 2019
Stacy K. Hallock
MORROW COUNTY SURVEYOR

WEST EXTENSION IRRIGATION DISTRICT
APPROVED THIS 18th DAY OF Sept, 2019
Bernadette Bidgen
WEST EXTENSION IRRIGATION DISTRICT MANAGER

MORROW COUNTY PLANNING DEPARTMENT
APPROVED THIS _____ DAY OF _____, 2019

MORROW COUNTY PLANNING DIRECTOR

MORROW COUNTY BOARD OF COMMISSIONERS

WE HEREBY ACCEPT THE MORROW COUNTY ROAD RIGHT OF WAY BEING DEDICATED ON THIS PLAT OVER THE EXISTING EASEMENT.

APPROVED THIS _____ DAY OF _____, 2019

CHAIR _____

COMMISSIONER _____

COMMISSIONER _____

MORROW COUNTY TAX COLLECTOR/ASSESSOR

TAXES ARE PAID IN FULL

APPROVED THIS _____ DAY OF _____, 2019

MORROW COUNTY TAX COLLECTOR

LINE TABLE		
LINE No.	LENGTH	BEARING
L1(R5)	45.14(45.00)	N0° 22' 40"W
L2(R1)	20.10(20.00)	N89° 41' 22"E
L3	30.00	N89° 41' 18"E
[L4]	30.00	N89° 41' 22"E
L5	9.90	N89° 41' 22"E
L6	30.00	N0° 20' 40"W
L7	15.14	S0° 22' 40"E
L8	30.00	N89° 37' 20"E
L9	30.00	N0° 22' 40"W
L10	30.00	N89° 37' 20"E

SURVEY FOR:
BILLY GRIFFIN

CK3, LLC
CIVIL-STRUCTURAL-ELECTRICAL ENGINEERING, SURVEYING & PLANNING

ONTARIO HERMISTON
368 SW 5TH AVE. 945 W. ORCHARD AVE.
ONTARIO, OR 97914 HERMISTON, OR 97838
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CHECKED BY: LCK	FIELDBOOK No.: 0-327	PAGE(S): 7-9
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APPROVED BY: LCK	FILENAME: V018032.dwg	JOB No.: V0-18032
DATE: 9/16/2019	DATE REVISED:	SHEET: 1 of 1



P.O. Box 788 • Heppner OR 97836
 (541) 676-2529 Fax (541) 676-5619

Administration

Darrell Green
 County Administrator
 dgreen@co.morrow.or.us

TO: Board of Commissioners

FROM: Darrell Green, County Administrator

DATE: September 30th, 2019

RE: Administrator Monthly Report for September 2019

Below are the highlights for the month of September:

1. North County Government Building update:
 - a) On September 17th we opened RFQ proposals and we had a total of nine Design Build Teams respond to our RFQ!
 - b) I expect to publish the short list of proposers on October 1st or 2nd.
 - c) We are working on the RFP with anticipation it will be issued on October 4, 2019.
 - d) A 'Site Walk' of the project with proposers will be on October 10, 2019 starting at 10 am.
 - e) The demolition of the Public Works Shop behind the Irrigon Annex is scheduled for the week of October 14th.
 - f) I will be engaging ORPIN about procuring furniture in the next couple of weeks.
2. Bartholomew Lower Level remodel- Construction will start on October 9th. We anticipate moving the October 23rd Board of Commissioners meeting to the Port of Morrow due to construction noise.
3. Retirement Plan- We held three meetings with employees to review the Retirement Presentation that was given at the August 28th Board of Commissioners meeting.
4. Orchard Winds SIP- The SIP agreement was approved by Business Oregon on September 27, 2019
5. NextEra Road Use Agreement is in final draft.
6. Director's meeting- Janie McCollister from CIS gave a presentation on legislative updates related to Human Resources. We also reviewed the Travel Policy and gave due dates and forms for FTE, Reclass and budget requests.
7. County College- I attended my last County College class, September 19-21. We had speakers from CIS, Road Directors, Senator Hansell and wrapped up on Saturday with Dave Rabiner.
8. I attended the AOC District 3 meeting on September 26th. It was well attended. Roberta did an excellent job with coordinating the room, food and refreshments.

9. Other projects or activities

- a) Census 2020-working to create a Complete County Committee
- b) Long Range Planning- we had our first work session on September 25th. We started forecasting for the next 1, 3 and 5 years.
- c) Courthouse- reviewing space needs for Circuit Court.
- d) Vadata- had a meeting on September 26th to provide updates and keep communication at a high level.

Sincerely,

A handwritten signature in blue ink, appearing to read "Darrell J Green", written in a cursive style.

Darrell J Green

10/2/19

Morrow County Fair Report:

Fair week started out on Monday August 12th with 179 open class exhibitors bringing in 1021 entries which is an increase from last year in both exhibitors and entries. 4-H/FFA had 179 exhibitors.

With the free gate admission this year there seemed to be a steady flow of people throughout the entire day.

With the increase in numbers in the small animal barn and the sheep/goat barn we moved the showring to the grass area to the east side of the sheep barn which worked out nicely.

Our Wednesday night dinner and music went great we had roughly 250 turn out for dinner.

Thursday was a busy day with the free ice cream social (which again we ran out of). Music Thursday afternoon was well received and enjoyed by many. Red Cross was busy at the blood drive as was the beer & wine tasting that night.

Friday, we sold out of most of our R.E.D. shirts. Murrays Country Rose & Breaking Grounds Coffee came out and held a "frappes & flowers" event for kids and they took home a cute little treasure chest of flowers. Music during the afternoon was a nice addition to the day.

We had a great selection of food vendors this year at fair which we heard lots of great things about. We heard that a lot of people liked being able to come down for lunch and dinner with their family and have a variety of choices. Having free gate admission helped families to come down every day and enjoy all the options.

The board was very appreciative of the general maintenance crew as they were there anytime they were needed.

Overall we feel that we had a very successful fair and are looking forward to next year.

Fair Dates for 2020: August 19-22



Morrow County Sheriff's Office - Monthly Stats

2019 *Partial Month

Incident	July	August	Sept*	October	Nov	Dec
Alarms	20	16	19			
Animal Complaint	33	39	39			
Agency Assist	26	16	14			
Assaults	2	4	4			
Burglary	6	2	5			
CHL	24	24	16			
Citizen Assist	19	17	15			
Civil Service	85	64	52			
Code Calls	57	33	38			
Hepnr area			2			
Irrigon area			12			
Bdmn area			15			
lone/Lex			6			
County			3			
Death Investigation	0	1	0			
Disturbance	14	15	8			
Dog	69	46	49			
Driving Complaints	93	90	98			
Drunk/Impaired Driver	5	4	3			
EMS	29	36	16			
Hit & Run	3	2	4			
Juvenile Complaints	12	7	13			
Motor Vehicle Crashes	9	5	10			
RV Code	1	0	0			
Suicidal	4	2	1			
Suspicious Activity	45	44	31			
Theft	14	16	9			
Trespass	18	15	19			
Traffic Stops - Cite	95	134	79			
Total Traffic Stops	277	341	225			
UUMV-Stolen vehicle	3	4	1			
Welfare Check	10	9	15			
Totals	973	986	704			
Other Misc. Incidents	870	736	701			
Total # of Incidents	1843	1722	1405			
Felony Arrests	15	25	25			
Total # of Arrests	34	55	54			



MORROW COUNTY DISTRICT ATTORNEY

P.O. Box 664, Heppner, Oregon 97836
 Telephone: (541) 676-5626
 Facsimile: (541) 676-5660

Justin Nelson: District Attorney
 Richard Tovey: Deputy District Attorney
 Cynthia M. Greenup: Office Manager
 Deona Siex: Victim Assistance Director
 Debbie Peck: Support Enforcement

September 30, 2019

TO: Morrow County Board of Commissioners

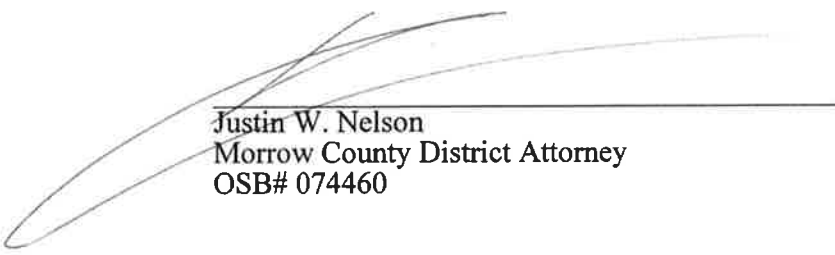
FROM: Justin Nelson
 Morrow County District Attorney
 Morrow County Counsel

RE: Quarterly Report

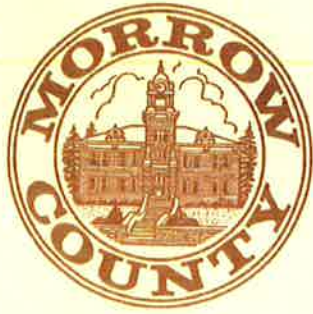
- Office Staff Update:
 - Current Victim Assistant Deona Siex was selected as the next Officer Manager
 - We had 14 applicants for the Victim Assistant position, plan to interview 5 individuals this Friday. We have added Chief Deputy District Attorney Jaclyn Jenkins from Umatilla County on our hiring committee to review the applicants.
- Older case finally resolved- Deng Makuey
 - Robbery case from June 23, 2018 in Boardman at the Sinclair gas station. Was in the jail since his arrest on June 23, 2018.
 - Defendant plead guilty to the Robbery charge and received the measure 11 sentence.
 - Have another old case with a defendant still in the jail- Antonio Fernandez Frias- shooting case in Boardman. Defendant has been in-custody since 10/22/2018.
- Tyler Allen Christian
 - Plead Guilty to three counts of Encouraging Sex Abuse 1- Possession of child pornography.
 - Case is set for open sentencing.
 - Sentencing hearing was scheduled for 9/6/2019. Judge Temple presided over the sentencing hearing. The hearing was set over to November 1 at the request of the defendant to allow time for the defense to try and find treatment options that may be available for him vs. going to prison.
 - Good work by Deputy DA Richard Tovey working with the Department of Justice detectives on this case. Had a detective testify to the type of photos defendant had in his possession.
 - One unique aspect that I heard brought-up when I sat in at the hearing- trying to compare cases from other counties in Oregon.
 - It really should not matter what sentence a judge in Multnomah County handed out in a case.
- Death Penalty Legislative Changes
 - I am extremely disappointed that there was not a special session called.
 - When you can point to specific statements from the co-signers of the bill- Jennifer

Williamson and Floyd Prozanski- This bill would not apply to anyone currently on death row- only new cases going forward.

- The DA's raised concerns. We testified that we did not believe that was correct- but we were told we were just trying to "Scare" the public.
- As soon as the bill is passed, we have a memo agreeing with us, that the bill could still apply to people on death row.
- I will give credit to Senator Prozanski- he stepped up to the plate right away and said we need a special session to fix this.
- Sheriff Office Drug Bust
 - 9/19 drug case out of Love's Truck Stock in Boardman.
 - Store has done a great job reporting suspicious situations- we had a forgery and drug case several months back based upon a keen eye by the employees.
 - Located around 20 grams of heroin.
 - No local connections- on the way from Portland back to Idaho.
 - Another example on why county population really does not matter when considering case load- we have a major highway that goes through our area, with many people arrested who have no connection to County.
- District Attorney Turnover
 - Baker County District Attorney Matt Shirtcliff recently appointed to the Circuit Court.
 - Made me look back through and see how many of the 35 District Attorneys are the same as when I started back in 2010.
 - Appears that there are only 12 of the same DA's still in office.



Justin W. Nelson
Morrow County District Attorney
OSB# 074460



TREASURER

100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

Gayle L. Gutierrez

10/1/19

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in.

The interest rate for the Local Government Investment Pool is 2.60%. Due to the Feds lowering interest rates the LGIP interest was cut to 2.45% as of 9/24/19.

The interest rate for the Bank of Eastern Oregon is .05%.

The interest rate for Community Bank is .02%.

The interest rate for US Bank is .01694%.

Investment in US Bank is 2.539%. The State Pool was at 2.25% at the time the investment was made.

Outstanding checks as of August 30, 2019 total is \$359,859.53.

The statement for the LGIP is also included.

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: AUGUST 31ST, 2019

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500		GENERAL FC W/TREASURER	4,254,423.64 (359,080.05)	3,895,343.59
200-100-1-10-1500		HERITAGE TRAIL FC W/TREAS	17,532.25	39.18	17,571.43
201-100-1-10-1500		ROAD EQUIP FC W/TREASURER	343,561.98	869.47	344,431.45
202-100-1-10-1500		ROAD FC W/TREASURER	1,708,017.55 (288,577.92)	1,419,439.63
203-100-1-10-1500		FINLEY BUTTES FC W/TREASURER	570,800.29	37,194.77	607,995.06
204-100-1-10-1500		YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92
205-100-1-10-1500		AIRPORT FC W/TREASURER	39,690.78	671.76	40,362.54
206-100-1-10-1500		LAW LIBRARY FC W/TREASURER	30,196.32	5,614.20	35,810.52
207-100-1-10-1500		911 FC W/TREASURER	274,757.35 (14,870.58)	259,886.77
208-100-1-10-1500		SURVEYOR PRES FC/TREASURER	224,052.02	1,860.71	225,912.73
209-100-1-10-1500		CSEPP FC W/TREASURER	0.00	0.00	0.00
210-100-1-10-1500		FINLEY BUTTES LIC. FC W/TREAS	1,335,926.99	146,830.88	1,482,757.87
211-100-1-10-1500		MCSO CO SCHOOL FC W/TREAS	66.78 (6.99)	59.79
212-100-1-10-1500		ISD COMMON SCH FC W/TREASURER	6.50 (0.67)	5.83
214-100-1-10-1500		FAIR FC W/TREASURER	227,408.14 (43,096.99)	184,311.15
215-100-1-10-1500		COMP EQUIP FC W/TREASURER	25,632.87	57.29	25,690.16
216-100-1-10-1500		STF FC W/TREASURER	160,378.23	9,918.60	170,296.83
217-100-1-10-1500		PROGRAMMING RES FC W/TREASURER	71,863.04	160.61	72,023.65
218-100-1-10-1500		ENFORCEMENT FC W/TREAS	23,326.41	52.13	23,378.54
219-100-1-10-1500		VIDEO LOTTERY FC W/TREAS	86,845.77 (34,830.06)	52,015.71
220-100-1-10-1500		VICTIM/WITNESS FC W/TREAS	2,402.70	6,777.12	9,179.82
222-100-1-10-1500		WILLOW CREEK FEES FC W/TREAS	39,911.15	100.85	40,012.00
223-100-1-10-1500		CAMI GRANT FC W/TREAS	27,625.06	585.10	28,210.16
224-100-1-10-1500		WEED EQUIP RES. FC W/TREAS	10,404.08	23.25	10,427.33
225-100-1-10-1500		STF VEHICLE FC W/TREAS	142,086.79	317.55	142,404.34
226-100-1-10-1500		FAIR ROOF FC W/TREAS	20,316.09	45.40	20,361.49
227-100-1-10-1500		HEPPNER ADMIN BLDG FC W/TREAS	15,627.38	34.93	15,662.31
228-100-1-10-1500		SAFETY COMMITTEE FC W/TREAS	17,700.53	1,047.12	18,747.65
229-100-1-10-1500		BLEACHER RESERVE FC W/TREAS	10,295.57	23.01	10,318.58
230-100-1-10-1500		RODEO FC W/TREAS	18,978.59	43.86	19,022.45
231-100-1-10-1500		JUSTICE COURT FC W/TREAS	73,373.33	41,850.91	115,224.24
233-100-1-10-1500		CLERKS RECORD FC W/TREAS	20,024.62	211.44	20,236.06
234-100-1-10-1500		DUII IMPACT FC W/TREAS	29,486.01	65.90	29,551.91
236-100-1-10-1500		FAIR IMPROV. FUND FC W/TREAS	10,820.09	24.18	10,844.27
237-100-1-10-1500		BUILDING PERMIT FC W/TREAS	765,373.49	4,775.58	770,149.07
238-100-1-10-1500		PARK FC W/TREAS	169,104.81	313,315.60	482,420.41
240-100-1-10-1500		EQUITY FC W/TREAS	172,142.62	384.72	172,527.34
241-100-1-10-1500		BUILDING RESERVE FC W/TREAS	275,601.86	615.94	276,217.80
243-100-1-10-1500		LIQUOR CONTROL FC W/TREAS	850.53	1.90	852.43
245-100-1-10-1500		WPF FC W/TREASURER	6,257.73	0.00	6,257.73
321-100-1-10-1500		FOREST SERVICE FC W/TREAS	68,592.84	153.30	68,746.14
322-100-1-10-1500		COURT SECURITY FC W/TREAS	154,912.00 (19,954.16)	134,957.84
500-100-1-10-1500		ECHO WINDS FC W/TREAS	6,920.11	29.63	6,949.74
501-100-1-10-1500		SHEPHERDS FLAT FC W/TREAS	16,034.37	84.07	16,118.44
502-100-1-10-1500		MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00
504-100-1-10-1500		STO FC W/TREAS	21,220.22	47,481.09	68,701.31
505-100-1-10-1500		IONE/LEX CEM-IRRIG FC W/TREAS	11,120.79	24.85	11,145.64
510-100-1-10-1500		P & P FC W/TREAS	420,488.81 (22,708.36)	397,780.45
514-100-1-10-1500		IONE SD B & I FC W/TREAS	2,496.37 (53.28)	2,443.09

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: AUGUST 31ST, 2019

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500		BOARDMN URB REN FC W/TREAS	141.46	(14.64)	126.82
516-100-1-10-1500		RADIO DIST FC W/TREAS	6,024.56	(97.15)	5,927.41
519-100-1-10-1500		WEST BOARDMN URA FC W/TREAS	104.00	(14.17)	89.83
521-100-1-10-1500		PGE CARTY FC W/TREAS	15,294.26	265.63	15,559.89
617-100-1-10-1500		MO CO HEALTH DIST FC W/TREAS	37,534.00	(512.24)	37,021.76
618-100-1-10-1500		IRRIGON SEWER FC W/TREAS	0.00	0.00	0.00
619-100-1-10-1500		WEST EXTENSION FC W/TREAS	0.00	0.00	0.00
620-100-1-10-1500		BLACK MNT FC W/TREAS	0.07	0.00	0.07
621-100-1-10-1500		CITY OF BOARDMAN B & I FC W/TR	1,187.61	(112.54)	1,075.07
622-100-1-10-1500		CITY OF HEPPNER B & I FC W/TRE	0.00	0.00	0.00
623-100-1-10-1500		CITY OF IRRIGON B & I FC W/TRE	596.10	(64.65)	531.45
624-100-1-10-1500		CITY OF LEXINGTON B & I FC W/T	15,637.22	67.29	15,704.51
625-100-1-10-1500		BOARDMAN PARK & REC B & I	0.00	0.00	0.00
626-100-1-10-1500		MAN. STRUCTURE OMBUDSMAN	12.17	(1.21)	10.96
628-100-1-10-1500		WILLOW CREEK PARK B & I FC W/T	3,470.01	20.73	3,490.74
629-100-1-10-1500		PORT OF MORROW B & I FC W/TREA	0.00	0.00	0.00
630-100-1-10-1500		PORT OF MORROW FC W/TREAS	3,210.75	(46.97)	3,163.78
631-100-1-10-1500		CITY OF BOARDMAN FC W/TREAS	4,783.97	(462.87)	4,321.10
632-100-1-10-1500		CITY OF HEPPNER FC W/TREAS	997.70	(99.44)	898.26
633-100-1-10-1500		CITY OF IONE FC W/TREAS	159.88	(16.16)	143.72
634-100-1-10-1500		CITY OF IRRIGON FC W/TREAS	506.51	(50.93)	455.58
635-100-1-10-1500		CITY OF LEXINGTON FC W/TREAS	100.79	(10.11)	90.68
636-100-1-10-1500		BOARDMAN RFPD FC W/TREAS	26,170.81	(317.51)	25,853.30
638-100-1-10-1500		HEPPNER RFPD FC W/TREAS	156.91	(15.89)	141.02
639-100-1-10-1500		IRRIGON RFPD FC W/TREAS	291.52	(29.23)	262.29
640-100-1-10-1500		IONE RFPD FC W/TREAS	674,122.46	(11,177.92)	662,944.54
641-100-1-10-1500		S GILLIAM RFPD FC W/TREAS	0.35	0.26	0.61
642-100-1-10-1500		BOARDMAN CEMETERY FC W/TREAS	61.43	(6.10)	55.33
643-100-1-10-1500		HEPPNER CEMETERY FC W/TREAS	130.59	(13.04)	117.55
644-100-1-10-1500		IONE-LEX CEMETERY FC W/TREAS	89,454.06	(4,628.97)	84,825.09
645-100-1-10-1500		IRRIGON CEMETERY FC W/TREAS	52.35	(5.34)	47.01
646-100-1-10-1500		WILLOW CREEK PARK FC W/TREAS	1,976.22	(38.36)	1,937.86
647-100-1-10-1500		BOARDMAN PARK FC W/TREAS	649.19	(64.71)	584.48
648-100-1-10-1500		IRRIGON PARK FC W/TREAS	207.94	(20.59)	187.35
649-100-1-10-1500		BOARDMAN PK B&I FC W/TREASURER	2,172.98	(348.81)	1,824.17
650-100-1-10-1500		MO CO UNIFIED REC FC W/TREAS	450,730.68	3,141.27	453,871.95
651-100-1-10-1500		HEPPNER WATER CONTROL FC W/TRE	24.45	(2.98)	21.47
652-100-1-10-1500		MO CO SCHOOL DIST FC W/TREAS	20,136.02	(2,077.14)	18,058.88
653-100-1-10-1500		MO CO SCHOOL B & I FC W/TREAS	79,219.89	4,491.79	83,711.68
654-100-1-10-1500		UMATILLA-MORROW ESD FC W/TREAS	29,286.86	(339.49)	28,947.37
655-100-1-10-1500		CHAPLAINCY PROG FC W/TREAS	14.06	0.03	14.09
656-100-1-10-1500		IONE-LEX CEM PERP FC W/TREAS	26,031.75	0.00	26,031.75
657-100-1-10-1500		IONE-LEX CEM EQUIP FC W/TREAS	2,211.26	4.94	2,216.20
658-100-1-10-1500		BMCC FC W/TREASURER	4,677.84	(363.68)	4,314.16
659-100-1-10-1500		BMCC B & I FC W/TREASURER	1,608.43	(162.74)	1,445.69
660-100-1-10-1500		NORTH MO VECTOR CONT FC W/TREA	9,459.18	(122.63)	9,336.55
662-100-1-10-1500		IONE LIBRARY DIST FC W/TREAS	473.77	(11.84)	461.93
663-100-1-10-1500		OREGON TRAIL LIB FC W/TREAS	1,159.64	(122.74)	1,036.90
665-100-1-10-1500		STATE & FED WILDLIFE FC W/TREA	0.00	0.00	0.00
666-100-1-10-1500		STATE FIRE PATROL FC W/TREAS	526.86	(57.29)	469.57
667-100-1-10-1500		EOTT FC W/TREASURER	0.00	0.00	0.00

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: AUGUST 31ST, 2019

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
668-100-1-10-1500		TAX APPEALS FC W/TREAS	0.00	0.00	0.00
669-100-1-10-1500		SCHOLARSHIP TRUST FC W/TREAS	10,711.50	23.94	10,735.44
670-100-1-10-1500		ADV COLL 04-05 FC W/TREAS	75,504.74	5,612.17	81,116.91
671-100-1-10-1500		ADV COLL 03-04 FC W/TREAS	0.00	0.00	0.00
672-100-1-10-1500		ADV COLL 05-06 FC W/TREAS	0.00	0.00	0.00
673-100-1-10-1500		PREPAID TAX FC W/TREAS	0.00	0.00	0.00
674-100-1-10-1500		SALE OF CO LAND FC W/TREAS	0.00	0.00	0.00
675-100-1-10-1500		TREASURER TRUST FC W/TREAS	1,129.53	2.52	1,132.05
676-100-1-10-1500		IONE RFPD RESERVE FC W/TREAS	93,599.37	209.19	93,808.56
678-100-1-10-1500		STATE ADMIN CONT FC W/TREAS	0.00	0.00	0.00
680-100-1-10-1500		PERSONAL PROPERTY SALES FC W/T	0.00	0.00	0.00
681-100-1-10-1500		COUNTY A & T FC W/TREAS	11,254.90	10,405.32	21,660.22
682-100-1-10-1500		STATE FIRE FC W/TREAS	0.00	0.00	0.00
683-100-1-10-1500		PILOT ROCK RFPD FC W/TREAS	4.85	3.55	8.40
684-100-1-10-1500		FINLEY BUTTES CLOSURE FC W/TRE	1,212,937.33	474.78	1,213,412.11
685-100-1-10-1500		STATE HOUSING FC W/TREAS	8,484.16	9,148.91	17,633.07
686-100-1-10-1500		IONE LIBRARY BLDG FC W/TREAS	72,928.60	162.99	73,091.59
687-100-1-10-1500		FINLEY BUTTES TRUST FC W/TREAS	0.00	0.00	0.00
688-100-1-10-1500		IONE SCHOOL DIST FC W/TREAS	9,052.55	179.17	8,873.38
690-100-1-10-1500		HEPPNER RURAL FIRE DIST BOND	45.33	5.79	39.54
691-100-1-10-1500		CITY OF HEPPNER BND FC W/TREAS	64.05	8.15	55.90
693-100-1-10-1500		IRRIGON TIPPAGE FC W/TREAS	0.00	0.00	0.00
695-100-1-10-1500		M.C. RET. PLAN TR. FC W/TREAS	0.00	20,563.41	20,563.41
697-100-1-10-1500		UNSEG TAX INT FC W/TREAS	0.00	0.00	0.00
698-100-1-10-1500		INTEREST EARNED FC W/TREAS	0.01	0.01	0.00
699-100-1-10-1500		UNSEGREGATED TAX FC W/TREAS	0.00	0.00	0.00
TOTAL CLAIM ON CASH			14,997,298.85	(128,916.64)	14,868,382.21

CASH IN BANK - POOLED CASH

999-100-1-10-1501		AP POOLED BEO	121,569.87	(24,936.46)	96,633.41
999-100-1-10-1502		PAYROLL BEO	184,395.24	(172,694.10)	11,701.14
999-100-1-10-1503		STATE TREASURY POOL	13,862,539.10	(103,981.68)	13,758,557.42
999-100-1-10-1504		CERTIFICATES OF DEPOSIT	0.00	0.00	0.00
999-100-1-10-1505		WELLS FARGO INVESTMENTS	0.00	0.00	0.00
999-100-1-10-1506		UNION BANK OF CALIFORNIA	0.00	0.00	0.00
999-100-1-10-1507		COMMUNITY BANK	100.16	0.00	100.16
999-100-1-10-1508		US BANK	<u>1,000,502.84</u>	<u>0.00</u>	<u>1,000,502.84</u>
SUBTOTAL CASH IN BANK - POOLED CASH			15,169,107.21	(301,612.24)	14,867,494.97

WAGES PAYABLE

999-100-2-60-6001		WAGES PAYABLE	<u>172,695.60</u>	(<u>172,695.60</u>)	<u>0.00</u>
SUBTOTAL WAGES PAYABLE			<u>172,695.60</u>	(<u>172,695.60</u>)	<u>0.00</u>

TOTAL CASH IN BANK - POOLED CASH			14,996,411.61	(128,916.64)	14,867,494.97
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OREGON
STATE
TREASURY

Account Statement - Transaction Summary

For the Month Ending **August 31, 2019**

MORROW CO - MORROW COUNTY - 4206

Oregon LGIP	
Opening Balance	13,862,539.10
Purchases	335,694.85
Redemptions	(439,676.53)
<hr/>	
Closing Balance	\$13,758,557.42
Dividends	30,633.02

Asset Summary		
	August 31, 2019	July 31, 2019
Oregon LGIP	13,758,557.42	13,862,539.10
Total	\$13,758,557.42	\$13,862,539.10



Account Statement

For the Month Ending **August 31, 2019**

MORROW CO - MORROW COUNTY - 4206

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,862,539.10
08/01/19	08/01/19	LGIP Fees - ACH Redemption (7 @ \$0.05 - From 4206) - July 2019	1.00	(0.35)	13,862,538.75
08/01/19	08/01/19	LGIP Fees - Wire Transfer Redemption (1 @ \$10.00 - From 4206) - July 2019	1.00	(10.00)	13,862,528.75
08/01/19	08/01/19	LGIP Fees - Received ACH (4 @ \$0.10 - From 4206) - July 2019	1.00	(0.40)	13,862,528.35
08/05/19	08/05/19	SFMS Fr:Liquor Control Commission,Oregon OLCC Tax (Liquor)	1.00	6,345.55	13,868,873.90
08/06/19	08/06/19	SFMS Fr:Administrative Services, Dept of Amusement Tax	1.00	1,702.02	13,870,575.92
08/07/19	08/07/19	Transfer to Boardman, City of - BOARDMAN CITY OF / CENTRAL URA	1.00	(141.46)	13,870,434.46
08/07/19	08/07/19	Transfer to Boardman, City of - BOARDMAN CITY OF/ WEST URA	1.00	(104.00)	13,870,330.46
08/07/19	08/07/19	Transfer to Boardman Park and Recreation - BOARDMAN PARK & REC/RECREATION CENTER	1.00	(2,172.98)	13,868,157.48
08/07/19	08/07/19	Transfer to Blue Mountain Community College - BLUE MOUNTAIN COMMUNITY COLLEGE	1.00	(4,711.96)	13,863,445.52
08/07/19	08/07/19	Transfer to Boardman Park and Recreation - BOARDMAN PARK AND RECREATION	1.00	(649.19)	13,862,796.33
08/07/19	08/07/19	Transfer to Morrow County School District #1 - MORROW COUNTY SCHOOL DISTRICT #1	1.00	(20,202.80)	13,842,593.53
08/07/19	08/07/19	Transfer to Boardman, City of - BOARDMAN CITY OF	1.00	(5,971.58)	13,836,621.95
08/07/19	08/07/19	Transfer to InterMountain Education Service Dis - INTERMOUNTAIN ESD	1.00	(3,247.94)	13,833,374.01
08/07/19	08/07/19	Transfer to Ione School District #2 - IONE SCHOOL DISTRICT #2	1.00	(2,341.70)	13,831,032.31
08/08/19	08/08/19	SFMS Fr:Oregon Health Authority Mental Health Tax	1.00	907.10	13,831,939.41
08/08/19	08/08/19	Redemption - ACH Redemption	1.00	(12.17)	13,831,927.24
08/08/19	08/08/19	Redemption - ACH Redemption	1.00	(200,000.00)	13,631,927.24
08/13/19	08/13/19	Redemption - ACH Redemption	1.00	(55.00)	13,631,872.24



Account Statement

For the Month Ending **August 31, 2019**

MORROW CO - MORROW COUNTY - 4206

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
08/14/19	08/14/19	Redemption - ACH Redemption	1.00	(200,000.00)	13,431,872.24
08/15/19	08/15/19	REV EOSTF - DORACHDISB	1.00	281.50	13,432,153.74
08/19/19	08/19/19	ODOT - ODOT PYMNT	1.00	74,206.08	13,506,359.82
08/19/19	08/19/19	SFMS Fr:Youth Authority, Oregon Juvenile Basic	1.00	720.00	13,507,079.82
08/20/19	08/20/19	ODOT - ODOT PYMNT	1.00	27,274.37	13,534,354.19
08/22/19	08/22/19	SFMS Fr:Oregon Health Authority OHA public Health Program	1.00	21,021.01	13,555,375.20
08/22/19	08/22/19	SFMS Fr:Oregon Health Authority Oregon Contraceptive Care (CCare)	1.00	903.97	13,556,279.17
08/22/19	08/22/19	SFMS Fr:Oregon Health Authority Oregon Contraceptive Care (CCare)	1.00	321.95	13,556,601.12
08/23/19	08/23/19	SFMS Fr:Oregon Health Authority CFAA Monthly Allotment	1.00	171,378.28	13,727,979.40
08/28/19	08/28/19	Redemption - ACH Redemption	1.00	(55.00)	13,727,924.40
08/30/19	09/03/19	Accrual Income Div Reinvestment - Distributions	1.00	30,633.02	13,758,557.42



Account Statement

For the Month Ending **August 31, 2019**

MORROW CO - MORROW COUNTY - 4206

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Closing Balance					13,758,557.42
		Month of August	Fiscal YTD July-August		
Opening Balance		13,862,539.10	15,281,267.90	Closing Balance	13,758,557.42
Purchases		335,694.85	848,729.52	Average Monthly Balance	13,668,317.46
Redemptions		(439,676.53)	(2,371,440.00)	Monthly Distribution Yield	2.64%
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Closing Balance		13,758,557.42	13,758,557.42		
Dividends		30,633.02	62,970.02		



OREGON
STATE
TREASURY

Daily Confirmation of Activity

as of August 30, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,727,924.40
08/30/19	09/03/19	Accrual Income Div Reinvestment - Distributions	1.00	30,633.02	13,758,557.42
Closing Balance					13,758,557.42



OREGON
STATE
TREASURY

Daily Confirmation of Activity
as of August 23, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,556,601.12
08/23/19	08/23/19	SFMS Fr:Oregon Health Authority CFAA Monthly Allotment	1.00	171,378.28	13,727,979.40
Closing Balance					13,727,979.40



OREGON
STATE
TREASURY

Daily Confirmation of Activity
as of August 22, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,534,354.19
08/22/19	08/22/19	SFMS Fr:Oregon Health Authority OHA public Health Program	1.00	21,021.01	13,555,375.20
08/22/19	08/22/19	SFMS Fr:Oregon Health Authority Oregon Contraceptive Care (CCare)	1.00	903.97	13,556,279.17
08/22/19	08/22/19	SFMS Fr:Oregon Health Authority Oregon Contraceptive Care (CCare)	1.00	321.95	13,556,601.12
Closing Balance					13,556,601.12



Daily Confirmation of Activity
as of August 20, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,507,079.82
08/20/19	08/20/19	ODOT - ODOT PYMNT	1.00	27,274.37	13,534,354.19
Closing Balance					13,534,354.19



Daily Confirmation of Activity
as of August 19, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,432,153.74
08/19/19	08/19/19	ODOT - ODOT PYMNT	1.00	74,206.08	13,506,359.82
08/19/19	08/19/19	SFMS Fr:Youth Authority, Oregon Juvenile Basic	1.00	720.00	13,507,079.82
Closing Balance					13,507,079.82



OREGON
STATE
TREASURY

Daily Confirmation of Activity
as of August 15, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,431,872.24
08/15/19	08/15/19	REV EOSTF - DORACHDISB	1.00	281.50	13,432,153.74
Closing Balance					13,432,153.74



OREGON
STATE
TREASURY

Daily Confirmation of Activity
as of August 14, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,631,872.24
08/14/19	08/14/19	Redemption - ACH Redemption	1.00	(200,000.00)	13,431,872.24
Closing Balance					13,431,872.24



OREGON
STATE
TREASURY

Daily Confirmation of Activity
as of August 13, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,631,927.24
08/13/19	08/13/19	Redemption - ACH Redemption	1.00	(55.00)	13,631,872.24
Closing Balance					13,631,872.24



Daily Confirmation of Activity
as of August 8, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					
					13,831,032.31
08/08/19	08/08/19	Redemption - ACH Redemption	1.00	(12.17)	13,831,020.14
08/08/19	08/08/19	Redemption - ACH Redemption	1.00	(200,000.00)	13,631,020.14
08/08/19	08/08/19	SFMS Fr:Oregon Health Authority Mental Health Tax	1.00	907.10	13,631,927.24
Closing Balance					
					13,631,927.24



Daily Confirmation of Activity
as of August 7, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					0.00
08/07/19	08/07/19	Transfer to Blue Mountain Community College - BLUE MOUNTAIN COMMUNITY COLLEGE	1.00	(4,711.96) ✓	(4,711.96)
08/07/19	08/07/19	Transfer to Boardman Park and Recreation - BOARDMAN PARK & REC/RECREATION CENTER	1.00	(2,172.98) ✓	(6,884.94)
08/07/19	08/07/19	Transfer to Boardman Park and Recreation - BOARDMAN PARK AND RECREATION	1.00	(649.19) ✓	(7,534.13)
08/07/19	08/07/19	Transfer to Boardman, City of - BOARDMAN CITY OF	1.00	(5,971.58) ✓	(13,505.71)
08/07/19	08/07/19	Transfer to Boardman, City of - BOARDMAN CITY OF / CENTRAL URA	1.00	(141.46) ✓	(13,647.17)
08/07/19	08/07/19	Transfer to Boardman, City of - BOARDMAN CITY OF/ WEST URA	1.00	(104.00) ✓	(13,751.17)
08/07/19	08/07/19	Transfer to InterMountain Education Service Dis - INTERMOUNTAIN ESD	1.00	(3,247.94) ✓	(16,999.11)
08/07/19	08/07/19	Transfer to Ione School District #2 - IONE SCHOOL DISTRICT #2	1.00	(2,341.70) ✓	(19,340.81)
08/07/19	08/07/19	Transfer to Morrow County School District #1 - MORROW COUNTY SCHOOL DISTRICT #1	1.00	(20,202.80) ✓	(39,543.61)
Closing Balance					(39,543.61)



Daily Confirmation of Activity
as of August 6, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					
08/06/19	08/06/19	SFMS Fr:Administrative Services, Dept of Amusement Tax	1.00	1,702.02 ✓	13,868,873.90
Closing Balance					13,870,575.92



Daily Confirmation of Activity
as of August 5, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					
08/05/19	08/05/19	SFMS Fr:Liquor Control Commission,Oregon OLCC Tax (Liquor)	1.00	6,345.55	13,862,528.35
Closing Balance					
					13,868,873.90



Daily Confirmation of Activity
as of August 1, 2019

Account # 4206
Account Activity

MORROW CO
MORROW COUNTY

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					13,862,539.10
08/01/19	08/01/19	LGIP Fees - ACH Redemption (7 @ \$0.05 - From 4206) - July 2019	1.00	(0.35) ✓	13,862,538.75
08/01/19	08/01/19	LGIP Fees - Received ACH (4 @ \$0.10 - From 4206) - July 2019	1.00	(0.40) ✓	13,862,538.35
08/01/19	08/01/19	LGIP Fees - Wire Transfer Redemption (1 @ \$10.00 - From 4206) - July 2019	1.00	(10.00) ✓	13,862,528.35
Closing Balance					13,862,528.35

DEPARTMENT OF DEFENSE

Department of the Navy

Record of Decision for Department of the Navy Real Estate Actions in Support of the Boardman-to-Hemingway Transmission Line Project at Naval Weapons Systems Training Facility Boardman, Oregon

AGENCY: Department of the Navy, DoD.

ACTION: Record of Decision

SUMMARY: The United States (U.S.) Department of the Navy (Navy), after carefully weighing the strategic, operational, and environmental consequences of the proposed action, announces its decision to grant an easement to Idaho Power Company (IPC) to allow for construction of a portion of the Boardman to Hemingway Transmission Line Project (B2H Project) on Naval Weapons Systems Training Facility (NWSTF) Boardman, Oregon, in exchange for the termination of an existing land use agreement and removal of transmission infrastructure held by Bonneville Power Administration (BPA) that currently occupies the same right-of-way. The Navy is a cooperating agency on the U.S. Bureau of Land Management (BLM) B2H Project Final Environmental Impact Statement (EIS), and has adopted the BLM Final EIS to satisfy the Navy's obligations under the National Environmental Policy Act (NEPA) and associated laws and regulations.

FOR FURTHER INFORMATION, CONTACT: Jackie Queen, Environmental Planner, Naval Facilities Engineering Command Northwest, 3730 Charles Porter Avenue, WA 98277, 360-257-3852.

A. SUPPLEMENTARY INFORMATION: Pursuant to section 102(2)(c) of NEPA of 1969, Sections 4321 et seq. of Title 42 United States Code, Council on Environmental Quality regulations (Parts 1500-1508 of Title 40 Code of Federal Regulations [CFR]), and Navy regulations (Part 775 of 32 CFR), the Navy announces its decision to grant an easement to IPC to allow for construction of a portion of the B2H Project on NWSTF Boardman, Oregon, in exchange for the termination of an existing land use agreement and removal of transmission infrastructure held by BPA that currently occupies the same right-of-way. This decision enables the Navy to respond to the IPC

application filed for an easement on the NWSTF Boardman in support of the B2H Project and ensures that the Proposed Action is compatible with environmental compliance requirements as well as mission, operations, safety, and security of military training assets on land and associated military Special Use Airspace utilized by the Navy.

The Navy has conducted a careful and independent review and evaluation of the BLM B2H Project Final EIS, and concludes that current circumstances have not significantly changed since completion of the Final EIS. The BLM Final EIS adequately and accurately analyzed the potential environmental impacts associated with the Navy's real estate actions in support of the B2H Project and adequately addressed the Navy's comments and suggestions.

B. BACKGROUND AND ISSUES: The BLM, as lead agency, in coordination with cooperating agencies, prepared an EIS analyzing IPC's plan for and the potential environmental impacts of constructing, operating, and maintaining the B2H Project (IPC is herein referred to as the Applicant). The B2H Project includes the construction of a 293-mile, single circuit 500-kiloVolt (kV) alternating current transmission system. The B2H Project will connect the northern terminus, the Longhorn Substation proposed by BPA approximately 4 miles east of the city of Boardman in Morrow County, Oregon, to the existing Hemingway Substation, near the city of Melba in Owyhee County, Idaho.

The Agency Preferred Alternative route exits the proposed Longhorn Substation to the south, crosses the boundary of NWSTF Boardman at the northeastern corner and parallels the eastern boundary of NWSTF Boardman along the west side of Bombing Range Road for approximately 7.1 miles. At that point, the route crosses over Bombing Range Road to the east (exiting Federal property), thereby avoiding the Resource Natural Area B; a Washington ground squirrel Resource Management Area; and traditional cultural properties on NWSTF Boardman. The route proceeds across the road for approximately 350 feet where it intersects with and then parallels the east side of Bombing Range Road to the south for approximately 3.6 miles. Map 2-12 in the BLM Final EIS shows this portion of the alternative route.

The 7.1-mile portion proposed on NWSTF Boardman of the Agency Preferred Alternative would repurpose an existing use area currently occupied by the BPA 69-kV transmission line on

NWSTF Boardman (on the west side of and parallel to Bombing Range Road), but also requires the construction of an additional 230-kV transmission line by Umatilla Electric Cooperative (UEC) on the east side of Bombing Range Road and a sub-station southeast of NWSTF Boardman to re-route power from the displaced 69-kV line.

Considerations leading to the selection of this alternative include: (1) it avoids airspace conflicts by complying with the Navy's requested 100-foot height restriction for transmission lines within the restricted airspace of R-5701, (2) it avoids and/or minimizes effects on high-value agricultural lands, (3) it was developed through collaboration with Morrow and Umatilla counties and local stakeholders to support the "Green transmission corridor" concept proposed by Morrow County to provide a 230-kV interconnect transmission line for proposed and future energy development in southern Morrow county, and (4) it avoids impacts to important natural, cultural, and historic resources on NWSTF Boardman.

The impacts of this action were analyzed in the BLM Final EIS for the B2H Project (published in the Federal Register on November 28, 2016). The Deputy Assistant Secretary (under the authority of the Assistant Secretary), Land and Minerals Management, signed a Record of Decision (ROD) for the BLM Final EIS on Nov 17, 2017.

The Navy proposes to undertake the following real estate actions:

- Terminate Use Agreement NFR 9617 with BPA and facilitate the removal of the entire BPA infrastructure from NWSTF Boardman.
- If the UEC 230-kV line and sub-station are not fully constructed south of the proposed B2H road crossing point by the time B2H begins construction, modify the existing BPA Land Use Agreement to relocate the northern portion of BPA's transmission line across Bombing Range Road onto UEC's 230-kV infrastructure and include a 10-year occupancy provision, after which BPA must fully vacate NWSTF Boardman.
- Draft a 7.1-mile by 90-foot right-of-way easement granting the Applicant permission to construct and operate a portion of the B2H transmission line within the vacated BPA right-of-way on NWSTF Boardman.

Purpose and Need

The B2H Project has been recognized as a nationally important transmission project. In October 2009, the Department of Energy and eight other federal agencies entered into a Memorandum of Understanding (MOU) to improve coordination among project applicants, federal agencies, states, and tribes involved in the siting and permitting process for electric transmission facilities on federal land and recognizing that “[e]xpanding and modernizing the transmission grid by siting proposed electric transmission facilities will help to accommodate additional electrical generation capacity over the next several decades, including renewable generation as well as improve reliability and reduce congestion” (MOU Regarding Coordination in Federal Agency Review of Electric Transmission Facilities on Federal Land [October 23, 2009]). The other eight agencies include the Department of Agriculture, Department of Commerce, Department of Defense, Council on Environmental Quality, Advisory Council on Historic Preservation, Department of the Interior, U.S. Environmental Protection Agency (EPA), and the Federal Energy Regulatory Commission. In October 2011, the President formed the Rapid Response Team for Transmission, composed of the nine agencies that signed the 2009 MOU, to prioritize and expedite the development of seven transmission projects. The B2H Project is one of those priority projects, which the President determined would help increase electric reliability, integrate new renewable energy into the grid, and save money for consumers. The federal agencies are guided further by the Energy Policy Act of 2005 and Executive Order 13604, which recognized the need to improve domestic energy production, to develop renewable-energy sources, and to improve infrastructure for collection and distribution of energy resources.

The Navy’s need is to consider the application filed for an easement on NWSTF Boardman and ensure that the Proposed Action is compatible with environmental compliance requirements as well as mission, operations, safety, and security of military training assets on land and associated military Special Use Airspace utilized by the Navy.

Public Involvement

To reach as many community members as possible, the BLM used a variety of tools and techniques to encourage participation by the public and other agencies. Initiation of the EIS process and the notice of public scoping meetings were announced through the Federal

Register, notification letters, media announcements, community calendar notifications, and the B2H Project website. Agencies and organizations having jurisdiction and/or specific interest in the B2H Project were contacted at the beginning of scoping, during resource inventory, and before the publication of the BLM Draft EIS. During the comment period for the Draft EIS, BLM received 382 comment submittals from various Federal, state, and local agencies; various special interest groups; and individuals. Chapter 4 of the BLM Final EIS describes the consultations and coordination with agencies, tribal governments, and stakeholders; the scoping process; public review of the BLM Draft EIS; open-house meetings; and preparation of the BLM Final EIS (including interim review by the cooperating agencies).

Comments on the BLM Draft EIS submitted by local businesses and landowners, local governments, the Oregon Department of Land Conservation and Development, Oregon Department of Agriculture, and Columbia-Snake River Irrigators Association (Final EIS Section 2.1.1.3) criticized both the Longhorn Alternative and the Longhorn Variation (East of Bombing Range Road Alternative in the Final EIS), expressing concern about the potential effects on irrigated agriculture and related economic effects. A number of commenters advocated for a route-variation option on the west side of Bombing Range Road on Federal land withdrawn for military use by the Navy (BLM Final EIS Section 2.1.1). In response, the BLM and the Applicant coordinated with local stakeholders and the Navy to develop the West of Bombing Range Road alternative variation.

Between the Draft EIS and Final EIS, the BLM reviewed the alternative route variations with the Tribes and cooperating agencies (both state and local government agencies) and, because of the compelling preference for a variation west of Bombing Range Road by the stakeholders who would be affected most directly by the alternative routes and variations in Segment 1, extensive additional collaboration was conducted. This collaboration with the cooperating agencies resulted in further refinements to the West of Bombing Range Road alternative variation to develop a solution acceptable to the stakeholders. The BLM and the Applicant coordinated with local stakeholders, local and state government, and the Navy to develop the alternative variation to: (1) repurpose the existing use area currently occupied by the BPA 69-kV transmission line on NWSTF Boardman; (2) avoid airspace conflicts by complying

with the Navy's 100-foot height restriction for transmission lines; (3) avoid environmentally and culturally sensitive areas within NWSTF Boardman (i.e., Resource Natural Area B, Washington ground squirrel Resource Management Area, and traditional cultural properties); and (4) avoid crossing private lands and agricultural operations east of Bombing Range Road for approximately 7.1 of the 11 miles along the NWSTF Boardman boundary.

Based on the comments on the BLM Draft EIS, the following alternative route variations were developed: (1) one that would repurpose approximately 7.1 miles of an existing utility corridor on Federal land, thereby reducing the amount of private lands crossed and avoiding potential effects on existing agricultural operations, and (2) one that would cross lands already disturbed by development, thereby avoiding or minimizing effects on sensitive environmental resources, though still crossing private lands and avoiding agricultural operations to the extent practicable. Because of the compelling preference for a variation west of Bombing Range Road by the stakeholders who would be affected most directly by the alternative routes and variations in Segment 1 and because a high percentage of the lands in Segment 1 are private, the West of Bombing Range Road alternative variation was identified as the Agency Preferred Alternative.

Alternatives Considered

The B2H Project area is organized into six segments based on similar geography, natural features, drainages, resources, and/or land uses. Each segment begins and ends where the alternative routes meet and intersect at a common point, or segment node. The route variations analyzed in the BLM Final EIS adjacent to and on NWSTF Boardman property are located in Segment 1 and begin at the planned Longhorn Substation in Morrow County and end west of La Grande in Union County on the Wallowa-Whitman National Forest. The seven alternative routes and two areas of local variations in Segment 1 are shown in Map 2-7a of the BLM Final EIS.

- **Applicant's Proposed Action.** Comments on the BLM Draft EIS from the Applicant indicated a change in the Applicant's Proposed Action from using the Grassland or Horn Butte Substation to using the proposed Longhorn Substation. The Longhorn Substation

was addressed in the BLM Draft EIS; however, the Applicant's Proposed Action Alternative route now exits the Longhorn Substation and heads south on the west side of Bombing Range Road to a point where the route variation turns to the east and then continues along the Applicant's Proposed Action Alternative described in the BLM Draft EIS.

- **East of Bombing Range Road.** The East of Bombing Range Road Alternative was addressed in the BLM Draft EIS as the Longhorn Variation. It differs from the Applicant's Proposed Action Alternative only in that it parallels Bombing Range Road on the east side rather than on the west side of the road. The route was developed to address concerns (1) raised by the Navy regarding encroachment on military airspace in the vicinity of NWSTF Boardman, (2) to minimize effects on tree farms and dairies in the area, and (3) to align with an existing transmission corridor. Although closer to the NWSTF Boardman property, the alternative route parallels the existing UEC 115-kV transmission line (located on the east side of Bombing Range Road) and the BPA 69-kV line (located on the west side of Bombing Range Road). The right-of-way along the northern portion of this alternative would be immediately adjacent to but would not extend over the eastern boundary of the NWSTF Boardman property.
- **Applicant's Proposed Action – Southern Route.** This alternative was not addressed as such in the BLM Draft EIS and is the result of incorporating a route-variation option recommended in comments since the BLM Draft EIS was released for public review. It is the same as the Applicant's Proposed Action through Link 1-61 where it turns south. The north-south portion that passes to the west of Pilot Rock was proposed by the Department of Natural Resources (DNR) of the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) to connect with the southern route alternative proposed by Morrow and Umatilla counties.
- **West of Bombing Range Road – Southern Route.** This alternative was not addressed in the BLM Draft EIS and is the result of a route-variation option recommended in comments since the BLM Draft EIS was released for public review. It was proposed by Morrow and Umatilla counties to avoid agricultural areas and areas of potential

windfarm development. The north-south portion of the alternative route south of the Longhorn Substation is the same alignment as the Applicant's Proposed Action Alternative and the Applicant's Proposed Action – Southern Route Alternative. It exits the planned Longhorn Substation to the south, crossing the intersection of Interstate 84 and U.S. Highway 730, where the transmission line would then cross to the west side of Bombing Range Road. The alternative route continues along the west side of Bombing Range Road for approximately 12 miles, within a 90-foot-wide use area, currently occupied by a 69-kV transmission line owned by BPA, on NWSTF Boardman, before crossing the road and continuing an additional 5 miles to the south.

- **Longhorn.** The Longhorn Alternative was addressed in the BLM Draft EIS. Except for the initial north-south portion of the route Links 1-5, 1-9, 1-15, the Longhorn Alternative is the same as the Applicant's Proposed Action Alternative.
- **Interstate 84.** The Interstate 84 Alternative was not addressed in the BLM Draft EIS and is the result of a route variation option recommended in comments on the BLM Draft EIS; comments received from Umatilla County; WildLands Defense; a letter from a consortium of the Oregon-California Trails Association, Hells Canyon Preservation Council, Oregon Wild, and WildEarth Guardians; and several individuals. The intent was to consolidate the proposed transmission line with other linear facilities and in areas already disturbed.
- **Interstate 84 – Southern Route.** This alternative was not addressed in the BLM Draft EIS and is the result of a route-variation option recommended by the CTUIR DNR. The CTUIR DNR preferred routing along Interstate 84 where there is existing disturbance, but suggested extending the north-south portion (Link 1-49) farther south to connect with the southern route, thereby avoiding a cultural landscape in the McKay Creek area.

Environmental Impacts

Environmental impacts associated with the B2H Project are documented in the BLM Final EIS. The BLM Final EIS concluded that the Agency Preferred Alternative for the B2H Project would not result in significant impacts to the following resources: geologic hazards; soils; minerals; paleontological resources; surface water; groundwater; wetlands; vegetation

communities; federally listed and other sensitive plant species; wildlife habitat; federally proposed, endangered, threatened, and candidate species; migratory birds, including raptors; special status species; big game; fish; land use; agriculture; recreation; transportation; and land with wilderness characteristics. The Navy has independently reviewed the BLM Final EIS and is in agreement with the conclusions made regarding the impacts and effects of the B2H Project as they relate to Navy actions and on Navy-owned property.

Additional Navy Actions since the BLM Final EIS:

Cultural Resources: The Navy consulted under Section 106 of the National Historic Preservation Act independently of other federal agencies cooperating under NEPA and determined there would be no adverse effect to historic properties. Communication between the Navy and the Oregon State Historic Preservation Officer (SHPO) occurred via e-mail, phone calls, and official correspondence throughout the consultation process (Case No. 18-1813). As stated in the SHPO's August 27, 2019 letter, "We (SHPO) have reviewed your report (SHPO Report# 30541) and agree that the project activities, as described in your report, will likely have no adverse effect on any known sites, including segments of the Oregon Trail. Given that all segments of the Oregon Trail are to be avoided by the proposed project, our office concurs that the project will result in no adverse effect." The CTUIR agreed that the project was not likely to result in significant adverse impacts to historic, religious, or cultural resources on 19 April 2019.

Special Status Species/Wildlife Habitat: There are no known species on NWSTF Boardman listed under the Endangered Species Act. The Integrated Natural Resources Management Plan (INRMP) for NWSTF Boardman requires mitigation for activities that result in temporary and permanent effects to Washington ground squirrel habitat. To meet the requirement, the Applicant will execute a native vegetation restoration project that meets the expectations of the INRMP requirement. Details regarding the area, location, monitoring, and success criteria will be included in the Navy's real estate agreement with the Applicant. A full explanation of the ecology and habitat needs of the Washington ground squirrel can be found in the BLM Final EIS at page 3-442.

Cumulative Impacts: The cumulative effects analysis in Section 3.3 of the BLM Final EIS includes evaluation of planned extensions to the B2H Project and the effects of past, present, and reasonably foreseeable future projects in the study corridor. Cumulative impacts would be greatest within the flat to rolling dry farmlands in Segment 1. The B2H Project, in combination with proposed wind facilities, would result in relatively high cumulative impacts to the following resources:

- Cultural Resources and Native American Concerns
- National Historic Trails and Trails under Study for Congressional Designation
- Air Quality and Climate Change
- Socioeconomics and Environmental Justice
- Public Health and Safety

Cumulative impacts from the proposed B2H Project could include the creation of a utility corridor through existing land uses and NWSTF Boardman. Cumulative impacts also may occur in the vicinity of the utility project and on military training activities due to the increase in above-ground utility projects that may represent a hazard for aviators to avoid and could pose a compatibility issue with regards to airspace use.

Agency Consultation and Coordination

The BLM, as lead agency, in coordination with cooperating agencies, prepared an EIS analyzing the Applicant's plan for and the potential environmental impacts of constructing, operating, and maintaining the B2H Project. In accordance with NEPA, agencies, non-governmental groups and the public were engaged throughout the planning process for the B2H Project. Government agencies that had an interest in and/or regulatory authority regarding the B2H Project were actively engaged. As a cooperating agency, the Navy provided comments on both the BLM Draft and Final EIS.

Mitigation Measures

Rules implementing NEPA expressly require that an EIS identify and address appropriate mitigation measures in its discussion of environmental consequences and that the associated ROD state whether all practicable means to avoid or minimize environmental harm from the

selected alternative have been adopted, and if not, why not. Mitigation and monitoring measures were developed through the NEPA process to avoid, minimize, rectify over time, or compensate for resource impacts. A Mitigation Framework was included in the BLM Final EIS that describes requirements of a comprehensive mitigation plan, including compensatory mitigation obligations, consistent with requirements of NEPA and its implementing regulations at 40 CFR § 1508.20, as well as BLM's statutory obligations under the Federal Land Policy and Management Act, prior to any surface-disturbing activity associated with construction of the transmission line being permitted. All mitigation requirements and commitments are summarized in Appendix B, Mitigation and Monitoring Requirements, of the BLM ROD and include (1) greater sage grouse mitigation to achieve a net conservation benefit, (2) historic property management (including a monitoring plan), and (3) protection of the Oregon National Historic Trail. Also, consistent with those requirements, mitigation and monitoring measures were included by the Applicant in the draft Plan of Development (POD). The B2H Project includes the following measures, terms, and conditions:

- Design features of the Proposed Action for environmental protection and agency required mitigation measures outlined in Chapter 2 (Table 2-7 and 2-13, respectively) and Section 4 of the draft POD (Appendix D of the BLM ROD);
- Terms and conditions in the NHPA Section 106 Programmatic Agreement (Appendix E of the BLM ROD);
- Conservation measures in the Biological Assessments and Opinions (Appendix F of the BLM ROD);
- Additional mitigation and monitoring for the greater sage-grouse (Appendix B of the BLM ROD); and
- Standard terms, conditions, and stipulations (43 CFR Part 2800).

As discussed under Special Status Species/Wildlife Habitat, the INRMP for NWSTF Boardman requires mitigation for activities that result in temporary and permanent effects to Washington ground squirrel habitat. To meet the requirement, the Applicant will execute a native vegetation restoration project that meets the expectations of the INRMP. Details

regarding the area, location, monitoring, and success criteria will be included in the Navy's real estate agreement with the Applicant.

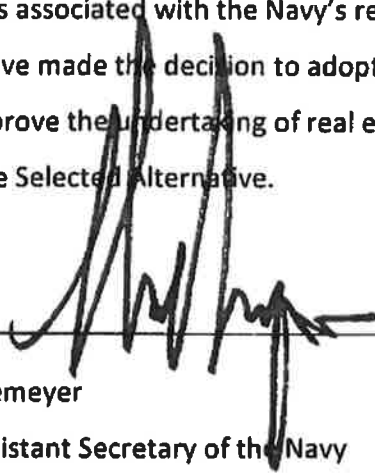
Responses to Comments Received on the BLM Final EIS

BLM received one comment from the EPA during the 30-day review period for the BLM Final EIS. This comment letter is included in Appendix A of the BLM ROD and was addressed to the extent practicable by the BLM in their description of the Agency Preferred Alternative.

C. CONCLUSIONS: As the agency with jurisdiction over NWSTF Boardman, the Navy is a formal cooperating agency under 40 CFR § 1501.6. As provided in 40 CFR § 1506.3, a cooperating agency may adopt without recirculating the EIS of a lead agency when, after an independent review of the EIS, the cooperating agency concludes that its comments and suggestions have been satisfied. The Navy participated with the BLM and the Applicant in the development of the B2H Project Final EIS and its comments and suggestions on the document were fully satisfied. The Navy has conducted a careful and independent review and evaluation of that document, concluding that current circumstances have not significantly changed since completion of the Final EIS, and that the BLM Final EIS adequately and accurately analyzed the potential environmental impacts associated with the Navy's real estate actions in support of the B2H Project. Therefore, I have made the decision to adopt the B2H Project Final EIS prepared by the BLM and to approve the undertaking of real estate actions in support of the proposed action as set out in the Selected Alternative.

SEP 25, 2019

Date



Lucian Niemeyer
Acting Assistant Secretary of the Navy
(Energy, Installations & Environment)