

## AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners (Page 1 of 2)



Please complete for each agenda item submitted for consideration by the Board of Commissioners (See notations at bottom of form)

Staff Contact: Karmen Carlson Department: Human Resources Short Title of Agenda Item: (No acronyms please) Quarterly Department	1 0	r (Ext): 5620 enda Date: 4/24/2019					
This Item Involves: (6  Order or Resolution Ordinance/Public Hearing: 1st Reading Public Comment Anticipated: Estimated Time: Document Recording Required Contract/Agreement	Consent Ag Discussion Estimated	ents Project/Committee genda Eligible & Action					
Contractor/Entity: Contractor/Entity Address: Effective Dates – From: Total Contract Amount:	Through: Budget Line:						
Reviewed By:							
<u>Karmen Carlson</u> 4/19/2019 <u>DATE</u>	epartment Head	Required for all BOC meetings					
A	dmin. Officer/BOC Office	Required for all BOC meetings					
County Counsel		*Required for all legal documents					
	nance Office	*Required for all contracts; other items as appropriate.					
H	uman Resources	*If appropriate					

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

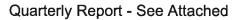
\*Allow I week for review (submit to all simultaneously). When each office has notified the submitting

department of approval, then submit the request to the BOC for placement on the agenda.

# **AGENDA ITEM COVER SHEET**

Morrow County Board of Commissioners (Page 2 of 2)

1.	ISSUES, E	BACKGROUND,	<b>DISCUSSION AND</b>	<b>OPTIONS</b> (	IF ANY):
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## 2. FISCAL IMPACT:

None

# 3. SUGGESTED ACTION(S)/MOTION(S):

None

<sup>\*</sup>Attach additional background documentation as needed.

#### SINCE JANUARY

- 1. I have spent much of my time with the Compensation Committee
- 2. Reclassification Reports and process
- 3. Wellness TEAM has had one meeting and had interest and some great ideas for the year. Very exciting to see so many members of the County interested in Wellness!!
- 4. Safety committee is working towards communicating with all departments. The Annex reached out to say they did not have signage for their AED and within 24 hours it was fixed!!!
- 5. Government Jobs. Com is working very well and between their site and the work source we are getting great feedback for openings.
- 6. Filled the position at the Veterans Office as well as a dispatcher and a Deputy.
- 7. Still working towards the handbook being updated to a point where we can discuss specifics
- 8. Working on Job Descriptions and having these updated
- 9. CIS Convention:
  - a. Attended the CIS Convention and learned about the benefits package for the County
  - b. Some Ideas for training and helping with leadership skills
  - c. HR discussions regarding the difficulties of keeping public employees engaged
  - d. HR Discussions on Case Law and Ethics
  - e. Succession Planning Talk
  - f. FMLA / OFLA
  - g. Cyber Threats

This was a really positive convention and it was great to learn about other counties and cities and how they are dealing with some of the same and some different issues! Great resource for my department.

Continuing to work through the office but really happy to see so many positive comments and processes coming forward.

Thank you

Karmen Carlson

## Morrow County Health Dept. BOC Quarterly Update 04/24/19

#### **Immunization**

- Flu Vaccine continues to be available at all regular clinics.
- Provided On Site Immunization (11 hr) clinics at 3 different Lamb Weston Facilities in the past 2 weeks (Flu, Tetanus, Pneumonia and Hepatitis vaccines).
- Attended a Regional Immunization meeting for Morrow, Umatilla, Union and Baker counties. The discussion was very informative regarding possible changes (in the next 3 years or so) in vaccine acquisition (Universal Purchasing for Private and Public vendors) across the state. Still vetting Pros and Cons of such a change
- Morrow County has one of the highest vaccination rates statewide for the 24 month up to date rates.

### Emergency Preparedness State Wide Exercise (Yersinia Pestis Plague)

- The State will be conducting an Exercise April 30<sup>th</sup> to May 2<sup>nd</sup>, 2019.
- The Health Dept staff will have limited participation
- MRC Activity will include staging of MRC trailer on site, in one of the other regional counties, possibly in Baker.

### **Current Issue Regarding Standing Orders**

The Public Health Dept has long used Standing Orders for the provision of Immunizations, Reproductive Health and Communicable Disease Treatment. The Oregon State Board of Nursing (OSBN) is holding Stakeholder meetings to discuss the issue, as they are questioning if this practice is beyond the Scope of Nursing Practice. A change from current practice would have a major negative impact on services currently provided. – The Stakeholder meeting for our area will be Tuesday May 14<sup>th</sup> at Tamastslikt Cultural Institute from 12:30 PM to 3 PM.

#### **Tobacco Education Prevention Program (TPEP)**

The TPEP Coordinator Myla Kurtz RN, continues to promote community health through Tobacco Education and is participating in the newly formed county Wellness Committee.

### Children's Health Fair

Scheduled for May 23<sup>rd</sup> at the Port of Morrow. The Health Dept plans to participate; providing information regarding services offered, Dental Health Lab (education), assisting Advantage Dental staff regarding screening and also assisting with CarSeat Education and safety checks.

### **Eastern Oregon Public Health Modernization Collaborative**

Purchasing VMSG (Data Dashboard/Platform) for each of the partner county. Further discussion will include the number of users for each site, personalization of info desired and training. More to come....