

**Morrow County Board of Commissioners Meeting Minutes
October 10, 2018
Port of Morrow Riverfront Center, Upstairs Board Room
Boardman, Oregon**

Present

Commissioner Jim Doherty
Commissioner Melissa Lindsay
Darrell Green, Administrator
Richard Tovey, County Counsel
Karmen Carlson, Human Resources Director
Roberta Lutchter, Executive Assistant

Excused

Chair Don Russell

Call to Order: 1:30 p.m.

City & Citizen Comments: No comments

Open Agenda: Add an update from the City of Boardman regarding Grants to Cities funds.

Consent Calendar: Commissioner Lindsay requested to move the Board of Property Tax Appeals (BOPTA) appointments and accompanying resolution to Business Items.

Commissioner Lindsay moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable dated October 11th in the amount of \$464,593.53; Employee Final dated September 21st in the amount of \$1,258.44*
- 2. Minutes: September 26th*
- 3. Intergovernmental Agreement between Gilliam and Morrow Counties for reciprocal independent assessment services to assist each County's Board of Property Tax Appeals in the performance of its function. Either party may terminate the agreement upon 30 days' written notice.*

Commissioner Doherty seconded. Unanimous approval.

Business Items

BOPTA Appointments

Commissioner Lindsay explained the Commissioners have been asking that vacancies on boards and committees be advertised to cast a wider area of interest from citizens. She said the appointees recommended by Clerk Bobbi Childers are well qualified, but asked if others had been made aware of the opportunity.

Administrator Darrell Green said he spoke to Ms. Childers about the current process for appointments and she then provided additional information to the Agenda Coversheet which explained she asked the prospective appointees and they accepted.

Commissioner Lindsay said since this involves the appointment of a Commissioner to a board, it should be discussed again when committee and board assignments are determined in December.

Commissioner Doherty suggested the Board be consistent in its appointment process, but agreed BOPTA is unique in that it requires the appointment of an elected official.

Commissioner Lindsay moved to approve Order No. OR-2018-15 - In the Matter of Appointing Members to the Morrow County Board of Property Tax Appeals, as follows: Don Russell as a member of the County Governing Body pool; Ed Rollins and Dean Kegler as members of the non-office-holding pool and the Chairperson pool; and that Don Russell be appointed as the Chairperson. Terms to be October 15, 2018 until June 30, 2019. Commissioner Doherty seconded. Unanimous approval.

Update from the City of Boardman Regarding Grants to Cities Funds

Karen Pettigrew, Manager

Ms. Pettigrew explained the \$122,796 received from the County will, in part, pay for the paving of Olson Road. The bid for that project was \$212,560, so the City plans to use Small Cities Allotment funds and pull from its Street Reserve, she said. Ms. Pettigrew thanked the Board for the funds and went on to discuss other anticipated road improvement projects for the City of Boardman.

Contract with U.S. Army Corps of Engineers for Enhanced Law Enforcement Services

Sheriff Ken Matlack

The contract is for regular patrols of the following Army Corps of Engineers properties in Morrow County:

1. Willow Creek Project areas – Willow Creek Project Office Building and compound, fishing access, wildlife management area and Willow Creek Dam
2. Quesnel Park/Threemile Canyon area
3. Paterson Ferry Landing
4. Irrigon area – Columbia River frontage between the Irrigon Marina west to the Irrigon Fish Hatchery, including road access areas at North 1st Street, 2nd Street West, Washington Lane and West 8th Road

Commissioner Lindsay moved to approve the Performance Work Statement for Enhanced Law Enforcement Services, John Day-Willow Creek Project with the U.S. Army Corps of Engineers and Morrow County; contract from April 2019 to October 2019 in the amount of \$11,999.96; and authorize Commissioner Doherty to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Purchase Pre-Authorization Request, Parks, 2014 Polaris Ranger

Greg Close, Parks General Manager

Mr. Close explained the requested Ranger would replace an older one, which has been primarily dedicated to fire suppression activities.

Commissioner Lindsay moved to approve the trade-in of the 2003 Ranger and the purchase of the 2014 Ranger from Morrow County Grain Growers, total cost with trade-in - \$10,000, and authorize Commissioner Doherty to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Purchase Pre-Authorization Request, Parks, 2019 Ranger

Mr. Close

Commissioner Lindsay asked if the addition of the 2019 Ranger provides the necessary core firefighting equipment at the Park. Mr. Close said this would bring equipment up to the level of prior years and added grant applications will be made for additional firefighting equipment, such as slide-in tanks.

Commissioner Lindsay moved to approve the Purchase Pre-Authorization Request for a 2019 Polaris Ranger from John Day Polaris in the amount of \$23,899.87 and authorize Commissioner Doherty to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Purchase Pre-Authorization Request, Parks, Wood/Lumber Processor

Mr. Close

After discussion concerning the quotes provided, County Counsel Justin Nelson recommended the request not be considered today. He said he would meet with Mr. Close to determine how to move forward with a revised request.

Purchase Pre-Authorization Request, Public Works – Roads, 2007 Ford Diesel Pickup

Matt Scrivner, Public Works Director

Mr. Scrivner said the requested vehicle would replace a 1998 Chevrolet gasoline engine pickup with 198,000 miles. He added he will return in the near future with a request to surplus some items.

Commissioner Lindsay moved to approve the Purchase Pre-Authorization Request for a 2007 Ford one-ton diesel pickup from Oregon State Surplus in the amount of \$12,000, and authorize Commissioner Doherty to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Support Letter for Critical Oregon Airport Relief (COAR) Program Grant Application

Sandi Pointer, Public Works Management Assistant

Ms. Pointer explained the current hangar has a long-standing waiting list and there is interest in constructing a new 54'x204' hangar at the Lexington Airport to house seven more units. The estimated cost is approximately \$350,000 and she said she is in the process of applying for a \$150,000 COAR grant from the Oregon Department of Aviation. She mentioned she applied to the Wildhorse Foundation for a \$15,000 grant, as well. Discussion took place on the importance of rural airports to surrounding communities and to economic development. Ms. Pointer also presented several letters of support from pilots who utilize the Airport.

Commissioner Doherty moved to approve signing the letter in support of the grant application to the COAR Program for a new hangar facility at the Lexington Airport. Commissioner Lindsay seconded. Unanimous approval.

Granting of 21 Road Easement to Morrow County by the U.S. Forest Service

Mr. Scrivner

Mr. Scrivner explained that by adding this 16-mile easement, the County Road System will be linked together on the south end of the County from Highway 207 at the OHV Park through the mountains, and back to the intersection with Willow Creek Road at Highway 206 in Heppner.

Mr. Scrivner said when the previous Public Works Director brought the proposal to the Board on October 4, 2017, the motion authorized drafting documents “to acquire the entire 21 Road and incorporate it into the County Road System...and for the ability to use U.S. Forest Service rock sources.” The Forest Service will not include that in the easement, said Mr. Scrivner, but they will guarantee 10-year contracts in several areas.

Commissioner Lindsay moved to approve the 21 Road easement (Old Western Route, 2100 Road). Commissioner Doherty seconded. Unanimous approval.

Department Reports

Planning Department Monthly Report

Carla McLane, Planning Director

Ms. McLane’s report covered the current status of Code Enforcement activity; the Buildable Lands Inventory and Housing Analysis; Solar Rulemaking and Development; Energy Facility Siting Council – current actions; Community Wildfire Protection Plan; potential amendments to the Subdivision Ordinance; possible video conference with the new Captain at Naval Air Station Whidbey Island, which uses the Naval Weapons Systems Training Facility Boardman (Bombing Range); and lastly, the lack of basic cellular service in much of Morrow County while the Federal Communications Commission moves forward with “rolling out” 5G service.

Correspondence

- Thank you note from the Oregon State University/Morrow County Extension Office (Erin Heideman and Larry Lutchter) for the opportunity to speak at the September 26th Board Meeting.

Commissioner Reports

The Commissioners discussed scheduling a Business Meeting in the near future, and the topics covered at the first meeting of the Travel Policy TEAM.

Signing of documents

Adjourned: 4:00 p.m.