

**Board of Commissioners Meeting Minutes**  
**November 20, 2018**  
**Port of Morrow Riverfront Center, Wells Springs Room**  
**Boardman, Oregon**

**Present**

Chair Don Russell	Darrell Green, Administrator
Commissioner Jim Doherty	Richard Tovey, County Counsel
Commissioner Melissa Lindsay	Roberta Lutcher, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:02 a.m.

**City and Citizen Comments:** None

**Open Agenda Items:** None

**Consent Calendar**

Commissioner Lindsay requested to remove the October 24<sup>th</sup> minutes for discussion.

*Commissioner Lindsay moved to approve the following items in the Consent Calendar:*

- 1. Accounts Payable dated November 21<sup>st</sup>: \$134,384.34; Two Payroll Payables Immediates & Electronic dated November 7<sup>th</sup>: \$159,355.67 and HRA VEBA \$3,000*
- 2. Minutes: October 31<sup>st</sup>; November 7<sup>th</sup> Business & Regular Meetings; November 14<sup>th</sup>*
- 3. NEC Financial Services Municipal Lease and Option Agreement for NEC SV9100 Phone System Equipment and authorize Chair Russell to sign on behalf of the County*
- 4. Application for Refund to Lereta LLC in the amount of \$4,654.74 due to double payment of taxes*

*Commissioner Doherty seconded. Unanimous approval.*

**Minutes**

There were several changes requested to the October 24<sup>th</sup> minutes; they will be revised and brought back for review.

**Business Items**

Planning Commission Renewable Energy Scope of Work/Contract

Stephanie Case, Planner 1

Ms. Case explained the contract with ABD Engineering & Design is to bring in an expert on wind energy modeling and noise impacts for a presentation to the Planning Commission. The not-to-exceed amount is \$4,000, however she said it will more likely be around \$2,000 for a professional engineer to conduct a Planning Commission work session early in 2019.

*Commissioner Lindsay moved to approve the Acoustical Engineering Proposal with ABD Engineering & Design, amount not-to-exceed \$4,000, and authorize Chair Russell to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

Association of Oregon Counties (AOC) Special Assessment Invoice

AOC needs to reimburse its Road Fund after funds were moved from there to its General Fund for operating expenses. Each member-county received an invoice for this one-time special assessment.

Mr. Green explained this expense, as well as a few other unanticipated expenses, will require a budget resolution in the near future. After a brief discussion, he added the County might see an increase in dues in fiscal year 2019/2020 and will need to budget accordingly.

*Commissioner Doherty moved to approve the invoice from AOC for a one-time assessment of \$8,331.58. Chair Russell seconded. Unanimous approval.*

### **Correspondence**

- Letter from Molly G. Smith of Sandy, Oregon, praising multiple Morrow County employees during a recent stay at Cutsforth Park and outing to the Courthouse. She commended the “accommodating” person who took her park reservation, the “efficient” Park host, and the employees in the Clerk’s Office who were “so gracious and willing to help.” Mr. Green said he planned to forward the letter to all County employees.
- Letter from Heppner District Ranger Brandon Houck and North Fork John Day District Ranger Paula Guenther to Reviewers of the Ellis Integrated Vegetation Project (Ellis Project) outlining how to make comment on the project.

### **Commissioner Reports**

- Commissioner Lindsay discussed the Oregon School Boards Association convention she attended in Portland. Because of significant interest in Morrow County’s wrap-around services program, School District Superintendent Dirk Dirksen presented on that topic. Commissioner Lindsay listed other meetings she attended, such as the County’s Travel Policy Team and a meeting with the Forest Service and members of the snowmobile club to discuss the use of Coal Mine Hill. She also discussed sessions she attended at the AOC Annual Conference last week, particularly the Community Renewable Energy Association (CREA) meeting and another regarding mental health programs. She said she felt the mental health presentation had a negative tone and an apology is due to the mental health professionals who attended. Commissioner Doherty said Morrow County needs to stand behind “these folks.” He went on to encourage Commissioner Lindsay to attend the next AOC meeting and take her concerns directly to the appropriate committee.
- Chair Russell said he and Mr. Green attended the Columbia River Enterprise Zone II Board meeting where there is verbal agreement for a new project with a data center company. There are a few details yet to be worked out, he said, such as issues regarding the use of a County road for the primary access point. Chair Russell said the AOC session on Cap & Trade that he and Coos County Commissioner Melissa Cribbins moderated went very well.

### **Signing of documents**

**Adjourned:** 10:09 a.m.