

Morrow County Board of Commissioners Meeting Minutes
October 3, 2018
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present

Chair Don Russell

Commissioner Jim Doherty

Commissioner Melissa Lindsay

Darrell J. Green, Administrator

Kate Knop, Finance Director

Justin Nelson, County Counsel

Karmen Carlson, Human Resources Director

Roberta Lutcher, Executive Assistant

Call to Order and Pledge of Allegiance: 9:02 a.m.

City and Citizen Comments: No comments

Open Agenda: A discussion regarding the permitting process for work in the County right-of-way will be added.

Consent Calendar

Commissioner Doherty moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable dated October 4th in the amount of \$116,873.95; Three Payroll Payables, Immediates & Electronic: dated September 11th in the amount of \$157,538.67; dated September 25th in the amount of \$159,336.27; HRA VEBA dated September 12th in the amount of \$2,625*
- 2. Minutes: September 19th*

Commissioner Lindsay seconded. Unanimous approval.

Business Items

2019 Holiday Schedule

Human Resources Director Karmen Carlson presented the proposed 2019 Holiday Schedule.

Commissioner Doherty moved to approve the 2019 Holiday Schedule. Commissioner Lindsay seconded. Unanimous approval.

Boardman Café Cultura Easement

Darrell Green, Administrator

Mr. Green explained Ivonne Navarro presented her business plan to the Board in June that involved locating a mobile coffee trailer in Boardman adjacent to County property. Following that, the County provided a letter to the City of Boardman stating Ms. Navarro could move forward with the City's permitting process but the County would attach conditions through a Use Agreement with her. At that point, the County did not have any further contact with Ms. Navarro until Tuesday, October 2nd when Mr. Green met with her at the site where she located the trailer. They both agreed it was on County property and had to be moved by Friday, October 12th. Discussion. Mr. Green said he would send a letter to Ms. Navarro to reaffirm the need to move the trailer off County property.

Community Counseling Solutions (CCS) Update

Kimberly Lindsay, Executive Director

Ms. Lindsay's presentation touched on the following topics:

- Greater Eastern Oregon Behavioral Health, Inc. (GOBHI) contracts with the Eastern Oregon Coordinated Care Organization (EOCCO) to oversee behavioral health benefits for individuals enrolled in Medicaid in eastern Oregon. Ms. Lindsay reviewed data related to the money GOBHI sends to CCS to administer the behavioral health benefit.
- Ms. Lindsay also reviewed the 2019-21 Oregon Health Authority Proposals/Policy Option Packages regarding possible legislation she is tracking.
- Ms. Lindsay discussed a memorandum of understanding that is being developed between the Association of Oregon Counties and the Association of Oregon Community Mental Health Programs as to how each organization can work in support of each other. She said she hopes to bring it to the Board in January for review and possible support.
- Other miscellaneous items such as the Youth Suicide Response Protocol Plan; Behavioral Classroom; Drug Court (no one from Morrow County enrolled at this time); and goal setting meetings of the Local Public Safety Coordinating Council.

Department Reports

Treasurer's Report

Gayle Gutierrez, Treasurer

Ms. Gutierrez reviewed her report and discussed concerns the Board brought up at its September 5th meeting. (Ms. Gutierrez did not attend that meeting but provided a written report.) On September 5th, the Commissioners expressed concern about \$1,000,000 being invested without their knowledge; that no one else in the administrative structure of the County, other than the Treasurer, has access to some accounts; and which department should be reconciling accounts.

Ms. Gutierrez reminded the Board that each year through an order they authorize the Treasurer to invest funds, most recently in June 2018. Regarding access to accounts, Ms. Gutierrez said Clerk Bobbi Childers also has full access to the State Treasury Pool. However, when the Commissioners asked if they or anyone in County Administration could also have access, she replied anyone can come to her office at any time and she will show them what they want to see. About the reconciling of accounts, Ms. Gutierrez said she didn't care which department did them, as long as they're done in a timely manner.

Administrator's Monthly Report

Darrell Green, Administrator

Mr. Green reviewed his report. He noted the Gilliam-Bisbee Building will be transferred to the Howard & Beth Bryant Foundation on November 1, 2018.

Break: 10:50-11:00 a.m.

Fair Office Quarterly Report

Ann Jones, Fair Secretary

Ms. Jones' report consisted of an overview of the Fair in August. She said the consensus was the Fair was successful. Mr. Green added from his perspective, it went well and Ms. Jones did a good job.

Sheriff's Office Monthly Report

The written report was reviewed.

County Counsel/District Attorney Quarterly Report

Justin Nelson, D.A./County Counsel

After reviewing his report, the discussion turned to the reduced hours at the State Circuit Court Office in the Courthouse (not a part of Mr. Nelson's office). Commissioner Lindsay said she was disappointed they were closing early on Fridays after having been told by Roy Blaine, Trial Court Administrator, it would not happen. In addition, when it did occur, the County received no notification whatsoever, she said. Commissioner Lindsay said she expressed her disappointment to Mr. Blaine.

Correspondence

- Thank you note from the City of Boardman for the Grants to Cities funds from the County (\$122,797)
- Announcement from the Oregon Department of Energy, Energy Facility Siting Council regarding upcoming informational meetings on the Boardman to Hemingway Transmission Line Application for Site Certificate
- ODOE Public Notice: Request for Comments on the Complete Request for Amendment 3 and Draft Proposed Order for the Wheatridge Wind Energy Facility
- The Commissioners discussed departmental hiring practices with Ms. Carlson. They supported her efforts to be involved in all hiring processes, from beginning to end, with all departments.

County Right-of-Way Permitting Process

Chair Russell said when the permit approval process was turned over to the Public Works Director or designee, the Commissioners did not anticipate the amount of work that has taken place by fiber companies. These companies are crossing County roads and installing fiber along easements for many miles. He said he would like requests that are more than just a simple crossing or approach to come before the Board; Commissioner Lindsay agreed. Mr. Green said he would look into this and bring it back as a future agenda item.

Commissioner Reports

- Commissioner Doherty discussed the value of long-term investments by the County and the need to set up the appropriate committee to do so. He also asked that the formation of an audit committee be considered, with Commissioner Lindsay voicing her agreement.
- Commissioner Lindsay discussed the signing of the Order authorizing the Treasurer to invest funds. She said she did so with the understanding the forthcoming investment policy would guide investments. She said she wouldn't have made that approval without

the understanding an investment policy was going to happen and an investment committee would guide million dollar investments. Neither the approval of an investment policy, nor the formation of an investment committee has taken place, she said. Commissioner Doherty acknowledged the Board is at an impasse with the Treasurer regarding the Investment Policy and asked Commissioner Lindsay to work with County Counsel to find a way beyond it. Chair Russell said someone such as the Administrator, Finance Director or Board Chair should to be notified when a million dollars is being invested.

Signing of documents

Adjourned: 12:36 p.m.