

**Morrow County Board of Commissioners Meeting Minutes**  
**May 9, 2018**  
**Irrigon Branch of the Oregon Trail Library District, Community Room**  
**Irrigon, Oregon**

**Present**

Chair Don Russell  
Commissioner Jim Doherty  
Commissioner Melissa Lindsay  
Darrell Green, Administrator  
Kate Knop, Finance Director  
Richard Tovey, County Counsel  
Karen Wolff, Human Resources Director  
Roberta Lutchter, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:01 a.m.

**City and Citizen Comments:** Irrigon City Manager Aaron Palmquist provided a brief update regarding the City of Irrigon.

**Open Agenda:** No items

**Consent Calendar**

*Commissioner Doherty moved to approve the following items in the Consent Calendar:*

- 1. Accounts Payable dated May 10<sup>th</sup> in the amount of \$66,493.42; May Retirement Taxes dated May 3<sup>rd</sup> in the amount of \$18,767.41; Void check dated April 26<sup>th</sup> in the amount of \$8,236.99; Manual check dated April 30<sup>th</sup> in the amount of \$189,997.60 – Bartholomew Building loan payment to Community Bank; Manual check dated April 30<sup>th</sup> in the amount of \$800 – Oregon Department of Environmental Quality; Four Payroll Payables: Monthlies dated May 1<sup>st</sup> in the amount of \$182,007.43; Immediates & Electronic dated April 11<sup>th</sup> (\$150,021.56) & 24<sup>th</sup> (\$151,631.83); HRA VEBA dated April 12<sup>th</sup> in the amount of \$2,875*
- 2. Minutes: April 18<sup>th</sup> & 25<sup>th</sup>*

*Commissioner Lindsay seconded. Unanimous approval.*

**Public Hearing**

Supplemental Budget Resolution No. R-2018-8, Parks Fund – Purchase of Cabins at County Parks

Finance Director Kate Knop explained the supplemental budget action would authorize an increase in Parks Beginning Fund Balance and Capital Outlay Expenditures, thus allowing the purchase of 10 cabins located at two County Parks. Brief discussion.

*Commissioner Lindsay moved to approve Parks Supplemental Budget Resolution No. R-2018-8, In the Matter of Appropriations for Fiscal Year Beginning July 1, 2017, increasing the Park*

*Fund Beginning Fund Balance by \$60,000 and increasing the Park Fund Capital Outlay Appropriations by \$60,000. Commissioner Doherty seconded. Unanimous approval.*

## **9:28 Closed Public Hearing**

### **Business Items**

#### Budget Resolution No. R-2018-9 – Community Corrections

Ms. Knop discussed the previous decision by the Board that approved a Temporary Probation Support position in Parole & Probation (Community Corrections). That decision necessitated this budget resolution transfer of appropriations from Other Requirement – Contingency in the amount of \$10,000 to Personnel Services, she said.

*Commissioner Doherty moved to approve Budget Resolution No. R-2018-9 – In the Matter of Transferring Appropriations within Community Corrections Fund, Pursuant to ORS 294.463(1); transferring appropriations from Contingency in the amount of \$10,000 to Personnel Services to support the approval of the Temporary Probation Support position. Commissioner Lindsay seconded. Unanimous approval.*

#### Veterans Office Assistant Position Motion

Karen Wolff, Human Resources Director

Ms. Wolff said verbal approval was received to make the Veterans Office Assistant position a permanent position but she was unable to find an official motion in the minutes.

*Commissioner Lindsay moved to approve making the current Temporary Veterans Office Assistant position a Permanent position, 16-19 hours per week. Commissioner Doherty seconded. Unanimous approval.*

#### Disposition of Furnishings in the Gilliam-Bisbee Building

Darrell Green, Administrator

Mr. Green said Community Counseling Solutions will vacate the building by June 30<sup>th</sup> and plans to give away its furnishings left in the building to south County businesses and organizations. Following that process, CCS will donate any remaining items to the Neighborhood Center of South Morrow County or Agape House.

He reminded the Commissioners the County has furnishings stored on the first floor and asked their preference for disposition of those items prior to the building being handed over to the Howard & Beth Bryant Foundation. Discussion - it was suggested Department Directors be asked if they have a current need for the items on the first floor, and to hold some items for the new facility in Irrigon (Planning Director Carla McLane stated she previously reserved a conference table for the new building).

*Commissioner Lindsay moved to collaborate with Community Counseling Solutions to offer County furnishings, at no cost, to Departments, County businesses and other organizations, as the Administrator deems appropriate, with the balance going to the Neighborhood Center or*

*Agape House, again as the Administrator deems appropriate. Commissioner Doherty seconded. Unanimous approval.*

Schedule BOC Meeting at OHV Park – tentatively June 6<sup>th</sup>

The Board agreed by consensus to hold a BOC Meeting at the OHV Park on Wednesday, June 6<sup>th</sup>.

**Department Reports**

Monthly and quarterly reports were presented by Finance Director Kate Knop, Veterans Services Officer Linda Skendzel, and Planning Director Carla McLane.

**Correspondence**

- Email correspondence between Mr. Green and a resident in Irrigon concerned about Rand Road and Pleasant View Road. The resident thanked Mr. Green and the Road Department for the “great” response.
- Request for funding to support the InterMountain Education Service District, Early Intervention/Early Childhood Special Education Fall Summit.
- Volunteer opportunity for the Selective Service System.

**Commissioner Reports**

The Commissioners discussed: holding a Work Session in the near future to talk about the County’s options for the Justice Court after Judge Ann Spicer retires; drafting a resolution in support of the Second Amendment; and requested an upcoming agenda item on how to divide up the Grants to Cities funds.

**Signing of documents**

**Break:** 11:13 a.m.    **Resumed:** 11:20 a.m.

**11:21 a.m. Executive Session:** Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations

**11:56 a.m. Closed Executive Session:** No decisions

**Adjourned: 11:56 a.m.**