

**Board of Commissioners Meeting Minutes**  
**April 11, 2018**  
**Irrigon Branch of the Oregon Trail Library District, Community Room**  
**Irrigon, Oregon**

**Present**

Chair Don Russell  
Commissioner Jim Doherty  
Commissioner Melissa Lindsay  
Darrell Green, Administrator  
Richard Tovey, County Counsel  
Karen Wolff, Human Resources Director  
Roberta Lutcher, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:11 a.m.

**City and Citizen Comments:**

Irrigon City Manager Aaron Palmquist said many projects will come together in the year 2020 for Irrigon, adding it will be a major construction year.

Irrigon resident Barb Huwe thanked the Board for moving forward with the plans for a new building in Irrigon and said the facility should be built with future growth in mind.

**Open Agenda:** No items

**Consent Calendar**

Request to postpone review of March 28<sup>th</sup> Regular Meeting and Work Session Minutes.

**Consent Calendar**

*Commissioner Lindsay moved to approve the following items in the Consent Calendar:*

- 1. Accounts Payable dated April 12<sup>th</sup> in the amount of \$78,900.78; Two Payroll Payables: Immediates & Electronic dated March 27<sup>th</sup> in the amount of \$152,256.47 and Monthlies dated March 29<sup>th</sup> in the amount of \$181,506.23; April 2018 One-Time Retirement Tax Payment dated April 3<sup>rd</sup> in the amount of \$446.19; April 2018 Retirement Taxes dated April 3<sup>rd</sup> in the amount of \$18,486.16; Void Check to Oregon Festival & Events Association in the amount of \$649*
- 2. February 14<sup>th</sup> Work Session Minutes; March 29<sup>th</sup> Continuation of March 28<sup>th</sup> Regular Meeting Minutes*
- 3. Military Economic Advisory Committee Appointments: Roy Swafford as the Primary Oregon Military Department representative; Stan Hutchinson as the Alternate Oregon Military Department representative; Alec Shiebel as the Primary Umatilla Electric Cooperative representative; Retain Steve Meyers as the Alternate Umatilla Electric Cooperative representative*

*Commissioner Doherty seconded. Unanimous approval.*

## **Business Items**

### Request to Surplus Vehicle

Sandi Pointer, Public Works Management Assistant

Ms. Pointer explained the communication error that led to this vehicle not being declared surplus prior to it being sold at State Surplus.

*Commissioner Lindsay moved to declare as surplus: 2004 Ford Expedition, Vehicle Identification Number 1FMPU16214LA92102, license plate number E245614. Commissioner Doherty seconded. Unanimous approval.*

### Collective Bargaining Negotiating Team Members Discussion and Possible Appointment

Karen Wolff, Human Resources Director

Ms. Wolff said the American Federation of State, County and Municipal Employees (AFSCME) “General Employee” and “Road Employee” contracts expire June 30, 2018. AFSCME would like to bargain subsequent contracts and Ms. Wolff recommended appointing negotiating teams for each unit.

*Commissioner Doherty moved to appoint the following to the Road Bargaining Team: Morrow County Labor Counsel, Human Resources, County Administrator, and a Road Management Representative. Commissioner Lindsay requested the motion be amended to allow for a Finance Department Representative to be present as a resource. Commissioner Doherty amended his motion to allow for a Finance Department Representative to be present as a resource. Commissioner Lindsay seconded. Unanimous approval.*

*Commissioner Doherty moved to appoint Matt Scrivner, Public Works Director, as the Road Management Representative on the Road Bargaining Team. Commissioner Lindsay seconded. Unanimous approval.*

*Commissioner Doherty moved to appoint the following to the General Employee Bargaining Team: Morrow County Labor Counsel, Human Resources, County Administrator and a Finance Department Representative as a resource. Commissioner Lindsay seconded. Unanimous approval.*

## **Department Reports**

### Juvenile Department Quarterly Report

Tom Meier

Mr. Meier reviewed his report of statistics for January 1, 2018-March 31, 2018. At the Board’s request, he also took time to explain the philosophical approaches of the Juvenile Department, Oregon Youth Authority and the Department of Human Services.

### Justice Court Report

Judge Ann Spicer

Judge Spicer said she did not have a written report but levels have not changed. She said truancy issues are taking up a lot of her time.

**Break:** 10:39 a.m.    **Resumed:** 10:50 a.m.

#### Planning Department Monthly Report

Carla McLane, Planning Director

Ms. McLane discussed two items:

- Lower Umatilla Basin Ground Water Management Area (LUBGWMA) – Phil Hamm, Oregon State University Extension, is building a collaborative group to identify information needed to help manage and/or reduce the ground nitrate problem in the Basin. Ms. McLane requested a budget amendment to the Water Fund of \$1,000 in this fiscal year and the next to assist OSU in support of the research. The Board agreed by consensus. Ms. McLane said she will work with the Finance Director on a supplemental budget action for this fiscal year, as well as reflect the same in the budget for the next fiscal year.
- Request for Cooperating Agency Status on the Mid-Columbia River Master Plan – Army Corps of Engineers staff have agreed to an informal Cooperating Agency relationship, which Ms. McLane said means Morrow County will be “fully at the table.” She added she is comfortable with the arrangement.

#### Natural Hazard Mitigation Plan/Community Wildfire Protection Plan Update

Stephen Wrecsics, GIS Planning Tech

Mr. Wrecsics provided updates on activities of both the Natural Hazard Mitigation Plan (NHMP) Steering Committee and the Community Wildfire Protection Plan Stakeholders Meeting. He noted the NHMP tabletop exercise is scheduled for May 10<sup>th</sup> in the Bartholomew Building Upper Conference Room. In attendance will be representatives from local Emergency Management agencies, State and Federal agencies, and local leaders. The exercise will simulate a wildfire located in the Blake Ranch area of Morrow County.

#### **Correspondence**

- Letter from Oregon Water Resources Department to Willow Creek Dairy issuing a stop use order on the well until a workable, totalizing flow meter is installed and operating properly.
- Table listing the U.S. Forest Service Secure Rural School funding to counties in Oregon for the Federal Fiscal Year 2017 Extension.
- Letter from Irrigon City Manager Aaron Palmquist thanking the County for the \$30,380 Irrigon received from the County as part of last year’s Grants to Cities program. In addition, Mr. Palmquist asked that Irrigon’s allocation be increased to a minimum of \$100,000 this year.

#### **Commissioner Reports**

- Commissioner Doherty discussed outreach to Commissioners statewide on several topics of mutual interest, and said he attended the North East Area Commission on Transportation meeting in La Grande last week.
- Commissioner Lindsay continues to be closely involved in the Local Public Safety Coordinating Council activities, and meetings involving the Navy, Bonneville Power Administration, and others regarding transmission lines. She is also exploring funding opportunities for improvements to the Morrow County Courthouse.
- Chair Russell attended the Association of Oregon Counties legislative meetings in Salem where preparations for the next legislative session are already underway. He reported he will be back in Salem Thursday for his first Oregon Parks and Recreation Department Committee meeting after having been appointed as the Representative for Counties East of the Cascades. The Committee establishes a funding priority list for the Land and Water Conservation Fund Grant Program. He said he plans to inform other entities and the various Park Districts in the area of this grant program opportunity.

### **Signing of documents**

**Adjourned:** 12:02 p.m.