

# MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, February 7, 2018 at 9:00 a.m.  
Bartholomew Building Upper Conference Room  
110 N. Court St., Heppner, OR

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City and Citizen Comments** – This is the time provided for individuals seeking to address the Board regarding issues that are not already on the agenda.
3. **Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
4. **Consent Calendar**
  - a. Accounts Payable dated February 1<sup>st</sup> in the amount of \$89,756.93; Accounts Payable dated February 8<sup>th</sup>; Manual Check to Power Motors in the amount of \$68,184.23; 2017 Q4 SUTA/WBF Quarterly Payment dated January 31<sup>st</sup> in the amount of \$8,982.19; Payroll Payables, Immediates & Electronic dated January 17<sup>th</sup> in the amount of \$147,838.81; Payroll Payables, Monthlies dated January 19<sup>th</sup> in the amount of \$176,584.47
  - b. Minutes: January 10<sup>th</sup> & 17<sup>th</sup>; Corrected Minutes December 13<sup>th</sup>
  - c. Contribution to the Morrow County Trust (Kate Knop, Finance Director)
5. **Department Reports**
  - a. Treasurer’s Monthly Report (Gayle Gutierrez, Treasurer)
6. **Business Items**
  - a. Presentation from Howard & Beth Bryant Foundation regarding the Gilliam-Bisbee Building (Kim Cutsforth, Executive Director, Howard & Beth Bryant Foundation)
  - b. Road Committee Appointment Requests (Matt Scrivner, Public Works Director)
  - c. Solid Waste Advisory Committee Appointment Requests (Matt Scrivner, Public Works Director)
  - d. Review Fuel Contract bids; Award bid (Matt Scrivner, Public Works Director)
  - e. Review Airport asphalt bids; Award bid (Sandi Pointer, Public Works Management Assistant)
  - f. Resolution No. R-2018-4 – Local Government Grant from Oregon Parks and Recreation Department for Campground Power Upgrades at OHV Park (Greg Close, Parks General Manager)
  - g. Review Parks Fire Consultant Solicitation Results; Award (Greg Close, Parks General Manager)
  - h. Review Responses to Budget Committee Vacancy Announcement (Kate Knop, Finance Director)
  - i. Review Morrow County Goals for North County Facilities from Crow Engineering (Darrell Green, Administrator)
  - j. Fiscal Year 2018/2019 Cost of Living Adjustment (Karen Wolff, Human Resources Director)
  - k. Surplus Property Disposition (Karen Wolff, Human Resources Director)
7. **Department Reports, continued**
  - a. Finance Department Quarterly Report (Kate Knop, Finance Director)
  - b. Assessment & Tax Quarterly Report (Mike Gorman, Assessor/Tax Collector)

c. Administrator's Monthly Report (Darrell Green, Administrator)

**8. Correspondence**

**9. Commissioner Reports**

**10. Signing of documents**

**11. Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.