

**Agenda**  
**Morrow County Department Heads, Board of Commissioners,**  
**and Elected Officials Meeting**  
**Tuesday, September 19, 2017 at 2:00 PM**  
**Bartholomew Building; Upper Level Conference Room**  
**110 N. Court Street, Heppner, OR 97836**

- 1. Call to Order and Pledge of Allegiance**
- 2. Open Agenda**
- 3. Review Agenda Item Cover Sheet procedures**
- 4. Department Updates**

Please note quarterly building inspections are due by September 30<sup>th</sup>. The Inspection Form can be found on the “S” Drive/Shared Documents/Safety Committee. Completed forms must be sent via email to:

- 1.) Safety Committee Chairman Bob Gates
- 2.) Tony Clement
- 3.) Burke O’Brien
- 4.) Department Head occupying the building inspected

- 5. Schedule next meeting (November 7<sup>th</sup> – tentative)**
- 6. Adjournment**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher, 541-676-5613.

This is a public meeting. This agenda includes a list of the principal subjects anticipated to be considered at the meeting, but additional subjects may be considered as well. If you have any questions about items listed on the agenda, please contact Kim Cutsforth, Interim Administrative Officer at 541-676-2529.