

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, November 1, 2017 at 9:00 a.m.
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, OR

1. **Call to Order and Pledge of Allegiance – 9:00 a.m.**
2. **City & Citizen Comments** – Individuals may address the Board on issues not on agenda
3. **Open Agenda** – Board may introduce subjects not already on the agenda
4. **Consent Calendar**
 - a. Accounts Payable dated November 2nd; Payroll Payables, Immediates & Electronic dated October 25th
 - b. Minutes: October 11th and 18th
 - c. CareVan Good Shepherd Purchase Service Agreement (Anita Pranger, Coordinator, The Loop)
 - d. ODS Community Health, Inc. Participating Provider Agreement (Sheree Smith, Public Health Director)
 - e. Resolution No. R-2017-29: Transferring Appropriations within the Road Fund (Kate Knop, Finance Director)
 - f. Resolution No. R-2017-30: Policy Regarding Retirement Benefit Estimate Options (Kate Knop, Finance Director)
 - g. Personal and Professional Services Contracts: Plumbing Services; Electrical Services (Sandi Pointer, Public Works Management Assistant)
 - h. ODOT Fund Exchange Agreement (Sandi Pointer, Public Works)
5. **Public Hearing**
 - a. Resolution No. R-2017-28: Supplemental Budget Action - Victim Witness Fund (Kate Knop, Finance Director)
6. **Business Items**
 - a. Review End Dump Trailer Bids; Award Bid (Matt Scrivner, Assistant Road Master)
 - b. Review Purchase Pre-Authorization Request for End Dump Trailers (Matt Scrivner, Assistant Road Master)
 - c. Review Bids to Remove/Add Dirt at the Wilkinson Arena; Award Bid (Sandi Pointer, Public Works Management Assistant)
 - d. Discussion - Surveyor Compensation (Karen Wolff, Human Resources Director)
 - e. Discussion - Public Works Structure (Karen Wolff, H.R. Director; Burke O'Brien, Public Works Director)
 - f. BOC November Meeting Schedule (Kim Cutsforth, Interim Administrative Officer)
7. **Department Reports**
 - a. Administrative Officer Monthly Report (Kim Cutsforth, Interim A.O.)
 - b. Treasurer's Monthly Report (Gayle Gutierrez, Treasurer)
 - c. Finance Department Quarterly Report (Kate Knop, Finance Director)
 - d. Assessment & Tax Quarterly Report (Mike Gorman, Assessor/Tax Collector)
 - e. Surveyor's Quarterly Report (Steve Haddock, Surveyor)
8. **Recess for lunch**
9. **1:30 p.m. - Site Visit and Tour, Morrow County Museum, 444 N. Main St., Heppner**

10. 3:45 p.m. - Executive Session: Pursuant to ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member of individual agent

11. Adjournment

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Kim Cutsforth, Interim Administrative Officer at (541) 676-2529.