

Morrow County Court
March 23, 2016
Heppner, Oregon
Bartholomew Building Upper Conference Room, 110 N. Court St.

Present

Judge Terry Tallman
Commissioner Leann Rea
Commissioner Don Russell
Jerry Sorte, Administrative Officer
Richard Tovey, County Counsel/Deputy District Attorney
Roberta Lutcher, Court Executive Assistant

Excused

Karen Wolff, Human Resources Director

Audience

Angie Curtis, Circuit Court, Deputy Trial Court Administrator
Jim Doherty, Boardman
Greg Sweek, Heppner

Call to Order: 9:06 a.m.

City and Citizen Comments – Heppner

No comments

Open Agenda

- Treasurer Gayle Gutierrez provided the Fund Cash Summary which shows the cash on-hand for all County funds. She said the only fund which causes her concern is the 911 Fund with the Sheriff's Office because it will show a negative balance in the near future. Ms. Gutierrez said she is meeting tomorrow with representatives of the Finance Department and Sheriff's Office. Judge Tallman said he will attend the meeting, as well.
- A Local Agency Agreement concerning the Road Department was added to the agenda.

Department Reports

The Loop – Morrow County Transportation

Anita Pranger, Coordinator

Ms. Pranger presented two Purchase Service Agreements with entities that provide transportation services to elderly and handicapped residents in north Morrow County – at no cost to the rider. Both agreements will be funded from the 5310 Grant awarded to the County by the Federal Government, she said.

- Good Shepherd Health Care System (CareVan) – provides public transportation to Good Shepherd Health Care services for Boardman and Irrigon residents.
- Kayak Public Transit – picks up riders in Irrigon and can connect them to multiple locations through their transit routes in the area.

Commissioner Russell moved to approve the CareVan Good Shepherd Purchase Service Agreement for a two-year period, July 1, 2015 through June 30, 2017, at a rate of \$5,500 per year. Commissioner Rea seconded. Unanimous approval.

Commissioner Rea moved to approve the Confederated Tribes of the Umatilla Indian Reservation/Kayak Public Transit Purchase Service Agreement for a two year period, July 1, 2015 through June 30, 2017, at a rate of \$8,000 per year. Commissioner Russell seconded. Unanimous approval.

The Loop Advisory Committee Appointment

Ms. Pranger said Heppner resident, Mike Jones, requested appointment to the Committee to fulfill the remainder of Claudia Silva's term.

Commissioner Rea moved to approve the appointment of Mike Jones, representing seniors, to The Loop – Morrow County Transportation Advisory Committee, with the term to expire December 31, 2016. Commissioner Russell seconded. Unanimous approval.

Old Business

Association of Oregon Counties (AOC) Dues

Jerry Sorte, Administrative Officer

Mr. Sorte asked to delay this until the next Court meeting of April 6th pending the receipt of additional information.

Purchasing Pre-Authorization for Two County Vehicles (to be used by Commissioner Russell and the Administrative Officer)

Mr. Sorte said he obtained the required three bids and recommended purchasing two RAV4 all-wheel-drive sport utility vehicles through Rogers Toyota of Hermiston. He explained a slightly lower bid was submitted by Ron Tonkin Toyota of Portland, but by the time three staff members drive to Portland and back, it makes more sense to purchase in Hermiston. Commissioner Rea said the previous vehicle purchased from Rogers Toyota was delivered to Heppner, perhaps they would do the same in this case.

On the recommendation of the Administrative Officer, Commissioner Rea moved to approve the purchase of two 2016 Toyota RAV4 All-Wheel-Drive Sport Utility Vehicles, in an amount not to exceed \$24,799 per vehicle, from Rogers Toyota of Hermiston; and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Comment Letter: Portland State University (PSU) Population Research Center Statistics for Morrow County

Carla McLane, Planning Department Director

Last week Ms. McLane and the Commissioners discussed a variety of reasons for concern regarding PSU's population estimate for Morrow County. As a result, the Court directed the Planning Department to draft a comment letter. The Court agreed by consensus to sign the letter.

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Circuit Court and Justice Court Facilities Update and Discussion

Mr. Sorte said work continues in an effort to find a solution to several issues raised by Circuit Court, such as:

- Their shared office space with Justice Court
- In-custody defendants, and where to house them in the Courthouse when they are required to be there, and
- Jury panel assembly locations

He referred to letters submitted by District Attorney, Justin Nelson, and Justice of the Peace, Ann Spicer, who offered differing viewpoints. He also said he's started to explore the option of relocating Judge Spicer's office, but no decision has been made. The issue of in-custody defendants still presents some challenges, but the jury assembly location may be resolved by using the conference rooms in the Bartholomew Building. He stressed he is not to the point of making a recommendation on these matters, and continues to explore options.

Public Hearing – To Consider Replacing the Economic Element of the Morrow County Comprehensive Plan

Carla McLane, Planning Department Director

Judge Tallman opened the Public Hearing at 10:03 a.m. and called for abstentions or conflicts of interest. After hearing none, and explaining additional Public Hearing procedures, he called for Ms. McLane's Staff Report.

Ms. McLane stated the Planning Commission began the process to replace the decades-old Economic Element component of the Comprehensive Plan over a year ago. They held Public Hearings in January and February and now recommend adoption by the County Court. Ms. McLane outlined the updated version in greater detail.

Various discussions took place and the hearing was closed at 10:51 a.m. for deliberations. Because there were a few minor grammatical errors in the document, and a request by Judge Tallman for additional time to consider some of the wording, the hearing was continued.

Commissioner Russell moved to continue the Public Hearing until Wednesday, April 6th during the regularly scheduled County Court meeting at 9:00 a.m. in Heppner (Bartholomew Building Upper Conference Room, 110 N. Court St.). Commissioner Rea seconded. Unanimous approval.

New Business

Oregon Department of Transportation (ODOT) Fund Exchange Agreement

Burke O'Brien, Public Works Director

Mr. O'Brien explained this agreement with ODOT takes place every year. It allows for an exchange of federal funds for state funds, with the state taking care of the federal compliance requirements. The exchange rate will be \$94 in state funds for every \$100 in federal funds the County receives for approved chip sealing and/or paving projects.

Commissioner Rea moved to approve Agreement Number 31242, 2016 Fund Exchange Agreement with the State of Oregon, to exchange funds at the rate of \$94 state for \$100 federal. Commissioner Russell seconded. Unanimous approval.

Highway Safety Improvement Program Local Agency Agreement

Mr. O'Brien said this agreement allows ODOT to bring in a contractor for two approved sign replacement projects in the County (Willow Creek Road, and Tower Road).

Commissioner Rea moved to approve Agreement Number 31234, Local Agency Agreement, Highway Safety Improvement Program, Region 5 Local Jurisdiction Sign Upgrades 2016, with the estimated total project cost of \$127,000. Commissioner Russell seconded. Unanimous approval.

Mapping Maintenance Contract Amendment – Department of Revenue

Mike Gorman, Assessor/Tax Collector

Mr. Gorman said the amendment is necessary because the original contract amount of \$13,980 has been used due to increased tax lot map maintenance. The additional \$4,000 to get to the end of the fiscal year will have no impact to his budget, he explained.

Commissioner Rea moved to approve Amendment #1 to Intergovernmental Agreement Contract #3194 with the Department of Revenue, which adds approximately \$4,000 to map maintenance and related activities. Commissioner Russell seconded. Unanimous approval.

Break 11:21 a.m. – 11:26 a.m.

Eastern Oregon Coordinated Care Organization (EOCCO) Transformation Fund Grants Program Agreements

Judge Tallman explained the Morrow County Local Community Advisory Council (LCAC) was awarded \$32,069 in Incentive Measure Funding from the EOCCO. The LCAC, in turn, decided to split the amount four ways between the Morrow County Health Department, Community Counseling Solutions, Columbia River Community Health Services, and the Morrow County Health District.

Commissioner Rea moved to approve the EOCCO Transformation Fund Grants Program Agreement in the amount of \$32,069; grant period from February 1, 2016 to January 31, 2017; with Exhibits A: Project Description, and Exhibits B: Project Budget; and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Judge Tallman discussed the second agreement and what it is to fund (two part-time Nurse Case Managers). He discussed the background of the funding for the Care Coordination team and the verbal agreement with the Morrow County School District. The Commissioners did not question the history or the verbal agreement, but asked that it be put in writing.

Commissioner Rea moved to approve the EOCCO Transformation Fund Grants Program Agreement in the amount of \$50,000 to the County; grant period from February 1, 2016 to

January 31, 2017; and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Administrative Officer Report

Mr. Sorte said he continues to compile County policies into an easily accessible document. He said he will bring it to the Court for approval, but the purpose is to make operations more efficient and convey expectations to staff.

Last week's dedication of the Bartholomew Building went well, and extra effort was made by multiple staff members to pull the event together, he said.

Mr. Sorte said he is working to identify what furnishings should be set aside for future facility needs. One of the furniture storage sites has been sold and the County will have to move some of the inventory. This may require hiring movers or requesting the help of employees. Commissioner Rea asked Mr. Sorte to look into hiring the Parole and Probation work crew.

Claims

Commissioner Rea moved to approve the Accounts Payable, dated March 24th, in the amount of \$67,642.99. Commissioner Russell seconded. Unanimous approval.

Ms. Lutchter asked the Commissioners about an appropriate amount to donate to the Heppner High School Boys Baseball team for their help before, during, and after the Bartholomew Building dedication. The amount of \$150 was agreed upon.

Minutes

Commissioner Rea moved to approve the minutes of March 16th, with correction. Commissioner Russell seconded. Unanimous approval.

Commissioner Reports

- Commissioner Rea noted the County's 2016 Wolf Grant Award from the State of Oregon Department of Agriculture will be \$3,675. She also said she attended this morning's Willow Creek Valley Economic Development Group meeting.

Adjourned: 12:12 p.m.