

Morrow County Court
November 12, 2015
Heppner, Oregon
Bartholomew Building Upper Conference Room

Present

Judge Terry Tallman
Commissioner Leann Rea
Commissioner Don Russell
Karen Wolff, Human Resources Director

Excused

Roberta Lutcher, Court Executive Assistant

Audience

Gayle Gutierrez, Treasurer
Bobbi Childers, Clerk
Greg Sweek, Heppner

Judge Tallman called the meeting to order at 9:00 a.m.

City and Citizen Comments – Heppner

No comments

Open Agenda

Undersheriff Steve Myren

Undersheriff Myren requested action on a title. He explained when the City of Irrigon or Heppner, for example, purchase a vehicle for use by the Sheriff's Department, and that vehicle is rotated out of use, it is then turned back over to the purchasing entity.

Commissioner Rea moved to approve Karen Wolff signing the title on behalf of the County for the 2002 Jeep Cherokee. Commissioner Russell seconded. Unanimous approval.

Undersheriff Myren explained he was asked to compare prices at Les Schwab Tire Center in Heppner the next time tires were purchased. He said the price Sergeant Randy Rayburn was quoted was \$229 more than Commercial Tire in Hermiston. Because Undersheriff Myren was unsure whether Sgt. Rayburn actually spoke to the manager, Commissioner Rea asked that the manager be specifically contacted. Undersheriff Myren said he would be happy to do so next time, and would purchase from them if the quote was reasonably close.

Department Reports

Finance Department – Timekeeping Software

Rick Worden, Finance Department Director

Mr. Worden reviewed the project summary from DataPro Solutions Inc. for NOVAtime 5000 SaaS Labor Cost Management.

Commissioner Rea moved to approve the NOVAtime 5000 SaaS Software to be set up one department at a time. Commissioner Russell seconded. Unanimous approval.

Mr. Worden also reviewed the proposal from National Payment Corporation (NATPAY) for Online Pay Stub and W-2 Solutions.

Commissioner Rea moved to approve NATPAY DOCULIVERY Online Document Solutions, including the ability to adjust the address, number of dependents and banking information. Commissioner Russell seconded. Unanimous approval.

Mr. Worden said he would forward the contracts to County Counsel for review.

Assessor's Office – Personal Property Tax Cancellation

Mike Gorman, Assessor/Tax Collector

Commissioner Rea moved to approve the Application for Refund No. 15-24 for Tax Years 2012-2014, on Account #11341 (Oregon Hay Holdings, LLC), in the amount of \$5,731.60. Commissioner Russell seconded. Unanimous approval.

Commissioner Rea moved to approve the Application for Refund No. 15-24 for Tax Years 2010-2011, on Account #9847 (Oregon Hay Holdings, LLC), in the amount of \$1,929.51. Commissioner Russell seconded. Unanimous approval.

Cancellation of Personal Property Taxes

Mr. Gorman explained the owners of a mobile home park went through the proper procedures to take possession of a mobile home abandoned by the owner (Anna M. Arney). He said in such cases, statute states the property taxes owed by the previous owner can be written off by the County, and that is the request before the Court.

Commissioner Russell moved to approve "In the Matter of Cancellation of Personal Property taxes," Order No. OR-2015-9. Commissioner Rea seconded. Unanimous approval.

Commissioner Rea left to attend another meeting via telephone conference.

New Business

Sheriff's Department Personal Watercraft Bid Documents

Ms. Wolff explained grant funding from the State of Oregon is anticipated by the Sheriff's Department for the purchase of two personal watercraft. The bid packet provided by Sgt. Rayburn was reviewed.

Commissioner Russell moved to allow the Sheriff's Department to move forward with the low bid for two personal watercraft from Power Yamaha Motorsports, Sublimity, Oregon. Judge Tallman seconded. Unanimous approval.

Claims

Commissioner Russell moved to approve the Payroll Payables, Immediate & Electronic, dated October 27th; and October 20th – Employee Final; November 2015 Retirement Taxes, dated November 5th; and the Accounts Payable, dated November 13th in the amount of \$201,234.96. Judge Tallman seconded. Unanimous approval.

Commissioner Reports

- Commissioner Russell said he attended the Morrow Soil & Water Conservation District meeting, where they reviewed the financial statement.
- Judge Tallman discussed the progress of the new heating and cooling system installation at the Museum/Library building in Heppner, as well as, maintenance items being addressed at the Fairgrounds.

Miscellaneous

- Ms. Wolff reminded the Commissioners that tomorrow is the grand opening for the Irrigon Branch of the Oregon Trail Library District.
- Ms. Wolff asked the Commissioners about purchasing a Christmas tree for the Bartholomew Building. The Commissioners decided to mirror the practice at the Courthouse – with the County purchasing the tree and employees providing the decorations.
- Ms. Wolff said staff with the Health Department asked about the possibility of a vending machine in the Bartholomew Building. After discussion, it was decided to approve the request if the staff in that department will be responsible for managing it.
- A discussion then transpired on whether or not the County should purchase coffee pots, and coffee for the new building. Mr. Sweek and Mr. Worden said the practice in the County buildings in which they've worked has always been that employees paid for the coffee themselves. However, said Mr. Worden, the County pays for the coffee in the Sheriff's Department. During the discussion, Commissioner Russell said more than once he does not want the County purchasing coffee. He said each department should figure out how to pay for coffee themselves. Judge Tallman and Commissioner Russell decided that for community members attending meetings in the Upper Conference Room, it would be convenient to provide a coffee pot and disposable cups.
- Ms. Wolff said she would look into the cost of providing cardboard coasters and laptop protectors for the tables in the conference rooms.

Comments Prior to Executive Session

Ms. Wolff stated no decisions are expected outside of Executive Session.

10:30 a.m. Executive Session

ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

11:04 a.m. – Closed Executive Session

No decisions

New Business

Union Contract Annual Increases

Responding to Commissioner Russell's question, Ms. Wolff provided the following:

- General and Road received three percent per year, for three years
- Teamsters received 2.25% in the first and second years and 2.5% in the third year

Ms. Wolff noted the County is still paying for the 33% increase in health insurance coverage in the Sheriff's Department that occurred two contracts ago within two weeks of signing the collective bargaining agreement. She also said a wage comparison for deputies shows they are well paid and place near the top when compared to other counties. Commissioner Russell said the unions should be happy because Morrow County has not cut any positions, which is the case in other counties.

Ms. Wolff said the County Court passed a resolution and made it clear that money from energy projects will not be used for salaries or operations. Those funds are to be used for capital improvements, she said.

Brief discussion on the County's real market value, Strategic Investment Program funds, and Enterprise Zone funds.

Adjourned: 11:10 a.m.