

Morrow County Court
July 22, 2015
Heppner, Oregon
CORRECTED

Present

Judge Terry Tallman
Commissioner Leann Rea
Commissioner Don Russell
Karen Wolff, Human Resources Director
Justin Nelson, County Counsel/District Attorney
Roberta Lutcher, Court Executive Assistant

Judge Tallman called the meeting to order at 9:01 a.m.

City and Citizen Comments – Lexington/Ione

No comments

Open Agenda

Ms. Wolff said Undersheriff Steve Myren will be submitting a Purchasing Pre-Authorization request. Judge Tallman suggested Undersheriff Myren present both his scheduled and unscheduled agenda items at this time.

New Business

Sheriff's Office Request to Fill Positions

Undersheriff Steve Myren

Undersheriff Myren explained that one vacancy was created when a detective retired and the other vacancy was created through this year's Budget Hearing process (School Resource Officer). He then requested permission to fill the positions, if suitable applicants are found. He added there may be State funds available for an additional Parole & Probation Officer, therefore, he may return with another request.

Commissioner Rea moved to approve the request by the Undersheriff to fill two vacant positions. Commissioner Russell seconded. Unanimous approval.

Sheriff's Office Purchasing Pre-Authorization Requests

Undersheriff Myren explained the ham radio repeater at Black Mountain needs to be replaced.

Commissioner Rea moved to approve the Purchasing Pre-Authorization request to replace the ham radio repeater at Black Mountain, in the amount of \$1,892 and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Undersheriff Myren said the second purchasing request is to replace four portable VHF radios. Two of the radios will be used at the OHV Park, but the other two are for the Health District.

The Health District would like to take advantage of the Sheriff's Office purchasing access with Motorola. The Health District will reimburse the Sheriff's Office for the funds, he said.

Commissioner Russell moved to approve the Purchasing Pre-Authorization request for four portable radios in the amount of \$5,550.50, with \$2,775.25 to be reimbursed by Morrow County Health District, and authorize Judge Tallman to sign on behalf of the County. Commissioner Rea seconded. Unanimous approval.

Department Report

Surveyor Update

Stephen Haddock, Surveyor

- Requested the County look into the possibility of adding a computer terminal at the sites for viewable survey records – Lexington Public Works and the Planning Department in Irrigon. Judge Tallman said the County would make the initial contact with the two departments. Mr. Haddock would then make subsequent contact, he said.
- Received survey records from the 1970s when a firm bought the records from a retired surveyor. The firm then passed the records on to Morrow County and Mr. Haddock said he did not charge any recording fees since the County benefitted from the receipt of the records.
- In the past, any developers interested in the Kinzua Mill Site, owned by the Port of Morrow, have not been able to follow through with development plans due to the floodway designation by the Federal Emergency Management Agency (FEMA). Mr. Haddock said he's reviewed the appropriate FEMA maps and the actual site and determined their maps are in error. He said to remedy this, a contour map showing the shape of the valley could be made (not by Mr. Haddock) and taken to an engineer who would make the necessary calculations and input the data into the same modeling program used by the federal government. This will show "what it's really supposed to be," he said, and then it would be submitted to FEMA with a Letter of Map Change (LOMC) request. The County needs to decide if this is worth pursuing, he said. Judge Tallman said the County needs to talk to the Port of Morrow and will then get back to Mr. Haddock.

New Business

Morrow County Equity Revolving Loan Fund (MCERLF) Request

Rex Baker, Loan Officer, Greater Eastern Oregon Development Corporation (GEODC)

Mr. Baker reviewed the Loan Application Summary Report for a loan to the Morrow Soil & Water Conservation District to refinance a \$27,500 balloon payment.

Commissioner Rea moved to approve the loan from the Morrow County Equity Revolving Loan Fund to the Morrow Soil & Water Conservation District, in the amount of \$27,500, to be repaid over a five year period at an interest rate of three percent. Commissioner Russell seconded. Unanimous approval.

Mr. Baker reviewed the active loans through MCERLF and said the loan approved in April to the Oregon Trail Library District (OTLD) is still being processed. He said he is waiting on two things - a preliminary title report showing OTLD has its own building (separate from Irrigon

City Hall) and an agreement outlining the responsibilities of the two entities (OTLD and the City of Irrigon). Mr. Baker also reported, as of today, the MCERLF has \$173,771.35 available for relending.

Department Report

Assessor's Update

Mike Gorman, Assessor/Tax Collector

- Reviewed the Summary of Property Tax Collections for Fiscal Year Ending June 30, 2015. The report showed \$324,840.54 uncollected out of just over \$27,000,000, which is very good, said Mr. Gorman.
- Would like to partner with owners of mobile home parks to work out an agreement on mobile homes with back taxes owed. He said his idea is to seize the mobile homes and sell them to the mobile home park owner and forgive the taxes owed. Judge Tallman said the Court is aware of Mr. Gorman's plan and is in full agreement.
- Reviewed the Real Property Accounts with Foreclosure Judgments.
- Discussed the 2015 Foreclosure List, which is made up of properties with four years of delinquent taxes.

Resolution – Inter-Fund Loan – General Fund to Airport Fund

Rick Worden, Finance Director

Because inter-fund loans have been needed in the past for the Airport Fund, Mr. Worden asked the Commissioners to consider a few options for next year's Budget Hearings. He said the Airport Fund could be absorbed into the General Fund, or money could be sent to it from other sources, such as the Finley Buttes Fund or Shepherd Flats Fund. Discussion. The amount of today's inter-fund loan is \$15,000, to be repaid on or before June 30, 2016.

Commissioner Russell moved to approve In the Matter of an Inter-Fund Loan from the General Fund to the Airport Fund, Pursuant to ORS 294.468, Resolution No. R-2015-12. Commissioner Rea seconded. Unanimous approval.

Contracts

Morrow County Fair Contracts

Commissioner Rea moved to approve the following Morrow County Fair Contracts and authorize Judge Tallman to sign on behalf of the County:

Judges:

- 1. Wynona McCurdy, Foods & Canning, flat rate \$300*
- 2. Katie Olson, Fruits and Vegies, flat rate \$150*
- 3. Tammy Malgesini, Photography & Booths, flat rate \$300*

Exhibit Space:

- 1. Bank of Eastern Oregon*
- 2. Senior Health Insurance Benefit Assistance*
- 3. Morrow County Public Works*
- 4. Community Bank*
- 5. Morrow County Historical Society*

Commissioner Russell seconded. Unanimous approval.

Purchasing Pre-Authorization Request – Health Department Vehicle

Commissioner Rea moved to approve the Purchasing Pre-Authorization request from the Health Department for \$20,360.85 to purchase a 2016 Chevrolet Impala, and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Minutes

Commissioner Rea moved to approve the minutes of July 15th, as presented. Commissioner Russell seconded. Unanimous approval.

Claims

Commissioner Rea moved to approve the Payroll Payables, Immediate & Electronic, dated June 3rd, July 1st, July 8th, July 15th; HRA VEBA Payment dated July 15th; Second Quarter 2015 SUTA/WBF Payment, dated July 23rd; and the Accounts Payable, dated July 23rd, in the amount of \$167,881.59. Commissioner Russell seconded. Unanimous approval.

Excel Pivot Tables Demonstration

Mr. Worden demonstrated the capabilities of the Pivot Tables function of the Excel software program. He said he recently attended an educational seminar on the topic. Mr. Worden said it's a way to sort large amounts of data, which can be especially useful to the County during his Finance Department updates, Long Range Planning Sessions, Budget Hearings and for use by Department Heads and Elected Officials to monitor their budgets. The Commissioners were impressed by the demonstration and the potential to provide "live" monetary amounts.

Correspondence Reviewed:

- Special Transportation Fund postcard mailer results
- Oregon Department of Forestry timber and grazing tax rates
- Agenda for the Morrow County Planning Commission meeting, Tuesday, July 28th

Commissioner Reports

Ms. Wolff provided a quote for a 2016 Jeep Cherokee Sport 4x4 for review as a possible replacement vehicle for the 2003 Ford Expedition used by Commissioner Rea.

Judge Tallman discussed the weekly telephone conference with the parties involved in the construction of the Bartholomew Building. He said the most significant item is that water will be shut off to the Courthouse for about one hour on Friday, July 24th, if all goes as planned. If not, and the water is off for an extended period, a decision will have to be made concerning Courthouse personnel, he said.

The Commissioners discussed the furnishings purchased last year for the Bartholomew Building and whether or not older furnishings currently in use by employees will be moved to the new building. Judge Tallman said Wenaha Group's Project Manager, Scott Rogers, suggested the new furnishings be used and recommended the Commissioners implement such a policy. The Commissioners agreed since that is the use for which the furnishings were purchased. However, Ms. Wolff explained, there can be exceptions for specialized equipment. The Commissioners agreed new furnishing will be used in the Bartholomew Building, with exceptions granted by County Court approval.

Courthouse Clock Tower Renovation Pictorial Book

Ms. Wolff said soft-cover versions of the pictorial book arrived, and asked the Commissioners to think about ideas for its distribution.

County Counsel Report

Justin Nelson, County Counsel

Mr. Nelson said there has not been a ruling on the Love's Travel Stops appeal, but he plans to meet with Planning Director, Carla McLane, to discuss this ongoing case. He said Co-County Counsel, Richard Tovey, will be attending the AOC (Association of Oregon Counties) County Counsel Annual Meeting in Bend.

Adjourned: 12:30 p.m.