

**Morrow County Court  
July 8, 2015  
Boardman, Oregon**

**Present**

Judge Terry Tallman  
Commissioner Leann Rea  
Commissioner Don Russell  
Karen Wolff, Human Resources Director  
Richard Tovey, County Counsel/Deputy District Attorney  
Roberta Lutcher, Court Executive Assistant

Judge Tallman called the meeting to order at 9:05 a.m.

**City and Citizen Comments – Irrigon**

No comments

**Open Agenda**

No items

**New Business**

Discretionary Fund Request – Irrigon Cemetery District (ICD)

John Wenholz, ICD Board Member

On behalf of ICD, Mr. Wenholz requested up to \$2,500 from the Court Discretionary Fund for the purchase of a lawn mower. Brief discussion.

*Commissioner Russell moved to approve an amount up to \$2,500 from the Court's Discretionary Fund for the Irrigon Cemetery District to purchase a new lawn mower. Commissioner Rea seconded. Unanimous approval.*

Requested Appointment to the Special Transportation Fund Advisory Committee (STF-AC)

Mr. Wenholz requested he and his wife, Jeanette, be appointed to STF-AC. Judge Tallman explained the committee has 11 members, which is the limit according to its bylaws. He also said their names could be added to a list for future consideration; Mr. Wenholz said he would appreciate that.

**Contracts**

Morrow County Fair Contracts

*Commissioner Rea moved to approve the following Personal and Professional Services Agreements for the Morrow County Fair and authorize Judge Tallman to sign on behalf of the County:*

- 1. Jean Collins, Creative Writing judge, flat rate \$150*
- 2. Joyce Hughes, Photography judge, flat rate \$250*

*Commissioner Russell seconded. Unanimous approval.*

### Juvenile Crime Prevention Basic Services Intergovernmental Agreement

*Commissioner Russell moved to approve Agreement #13233 with the State of Oregon acting by and through its Oregon Youth Authority to focus on the Oregon Benchmark – Preventing and Reducing Juvenile Crime; effective dates July 1, 2015 through June 30, 2017; not to exceed amount \$34,418; and authorize Judge Tallman to sign on behalf of the County. Commissioner Rea seconded. Unanimous approval.*

### **Department Report**

#### Veterans' Representative Quarterly Update

Linda Skendzel, Veterans' Representative

Ms. Skendzel said she did not have her usual quarterly report prepared because she has been overwhelmed with other tasks, but she did provide a brief overview for the Court. She then asked the Commissioners if they were open to her bringing in someone through the Work-Study Program. Judge Tallman said they were interested, but she should present something in writing.

Ms. Skendzel asked about the possibility of hiring a part-time, temporary person in her office. After various funding options were discussed, Ms. Wolff said Ms. Skendzel should write a job description and talk to the Finance Department about the amount needed to fund such a position.

#### Planning Update

Carla McLane, Planning Director

Ms. McLane provided the following information:

- Lower Umatilla Basin Groundwater Management Area has a new chairperson and the group is working on a second Action Plan. Ms. McLane is co-chair of the Residential and Open & Green Spaces Subcommittee.
- Planning Commission will meet Tuesday, July 28<sup>th</sup>, 6:00 p.m., Heppner City Hall Conference Room. There will be no action items. Instead, a workshop will take place with energy sector representatives (Columbia Basin Electric Cooperative, Umatilla Electric Cooperative, PGE, Idaho Power, and other renewable energy interests).
- Boardman to Hemingway – Ms. McLane said she thinks there is a local supported option for the route but there continues to be “disgruntlement” on the line throughout Oregon.
- The Marijuana Taskforce will be re-engaged mid to late July to discuss the local “opt-out” portion of the legislation.
- Portland State University Population Research Center is now responsible for assisting the State and Counties with population forecasting. She said Region 1 has been completed, and Region 2 (eastern Oregon) will commence in October.
- Columbia River Enterprise Zone II Board will meet Friday, July 10<sup>th</sup>. The Board recently received about \$83,000 and has a request from the Willow Creek Valley Economic Development Group for a portion of it.

#### Planning Department Job Descriptions and Request to Fill Position

Ms. Wolff stated the Court looked favorably upon Ms. McLane's previous idea to establish a professional progression within the Planning Department, similar to what took place in the District Attorney's Office. She said Ms. McLane developed the job descriptions and is seeking Court approval.

*Commissioner Rea moved to approve the job descriptions for Geographic Information System (GIS)/Planning Technician, Planner I, Planner II, and Senior Planner, in order to create an advancement progression in the Planning Department. Commissioner Russell seconded. Unanimous approval.*

*Commissioner Rea moved to approve the GIS/Planning Technician at Pay Range 13; Planner I at Pay Range 12; Planner II at Pay Range 15; and Senior Planner at Pay Range 19. Commissioner Russell seconded. Unanimous approval.*

*Commissioner Rea moved to approve filling the GIS/Planning Technician position. Commissioner Russell seconded. Unanimous approval.*

### **Correspondence Reviewed:**

- Morrow County Weed Control Notes for June 2015.
- Postcard from the Heppner High School Future Business Leaders of America members who attended the FBLA National Conference in Chicago. The note thanked the Court for its monetary support.
- Invitation from Port of Morrow Warehousing to the ribbon cutting ceremony this afternoon.

### **Commissioner Reports**

Judge Tallman discussed the three-week look ahead schedule for the Bartholomew Building construction. He said there will be Courthouse parking lot closures in July and August for paving. He also said the County is working with the contractors to develop a barrier between Gilmore Street and the new parking area. Ms. Wolff said she contacted Public Works about using five of their six-foot concrete barriers.

### **Minutes**

*Commissioner Russell moved to approve the minutes of July 1<sup>st</sup>, as presented. Commissioner Rea seconded. Unanimous approval.*

*Commissioner Russell moved to approve the Executive Session minutes of July 1<sup>st</sup>, as presented. Commissioner Rea seconded. Unanimous approval.*

### **Claims**

The Commissioners questioned multiple late fees and interest charges from several departments, among them were the Road Department and County Court.

*Commissioner Rea moved to approve the Accounts Payable, dated July 9<sup>th</sup>, in the amount of \$173,432.70. Commissioner Russell seconded. Unanimous approval.*

**Adjourned: 11:15 a.m.**