

Morrow County Court
June 24, 2015
Heppner, Oregon
Pioneer Annex Conference Room

Present

Judge Terry Tallman
Commissioner Leann Rea
Commissioner Don Russell
Karen Wolff, Personnel Director
Justin Nelson, County Counsel/District Attorney
Roberta Lutcher, Court Executive Assistant

Judge Tallman called the meeting to order at 9:00 a.m.

City and Citizen Comments – Ione/Lexington

No comments

Open Agenda

Ms. Wolff provided a report on an incident this past weekend at the Bartholomew Building construction site. She said a driver, apparently under the influence, veered from Gilmore Street into the construction site, and got stuck in the fence. The driver was issued a citation. Ms. Wolff said this brings up the need for further discussion about a barrier between Gilmore St. and the parking lot to prevent future accidents, such as during icy roads.

Ms. Wolff said Rod Wilson, County Contractor for Construction Services, will provide an update on the Courthouse clock.

Department Report

Surveyor Update

Stephen Haddock, County Surveyor

- The Blue Mountain Chapter of the Professional Land Surveyors of Oregon held a work party on June 13th and completed the final indexing and sorting of missing maps. The County's Survey Records are up to a basic maintenance level now.
- The electronic copy of railroad maps received from the Department of Revenue is somewhat incomplete. Mr. Haddock said he will work with Clerk, Bobbi Childers, to review the microfilm record for the missing maps.
- The Public Land Corner Remonumentation project is getting underway in Lexington. The same project will continue in Boardman and Irrigon, at a later date.

Mr. Haddock explained the fee changes he is requesting in order to cover his time and/or fuel:

1. Surveyor's Subdivision Review Fee: \$300 plus \$10 per lot (previously \$150 plus \$10 per lot)
2. Surveyor's Partition Review Fee: \$200 (previously \$75)

New Business

Courthouse Clock Update

Rod Wilson, County Contractor for Construction Services

Mr. Wilson said the clock was running well for about three months and then stopped. He said he believes the problem is related to resistance in the shaft going to the hands of the three clock faces. Mr. Wilson said Master Clockmaker, Gary Kopperud, will be on-site Friday to work with him and Tony Clement, General Maintenance Supervisor.

Department Report

Special Transportation Fund (STF)

Anita Pranger, Coordinator

Ms. Pranger reported the STF Advisory Committee recommended the amount provided to volunteer drivers per day to cover a meal and beverage be \$25 rather than \$20. She added the Committee would like the increase retroactive to May 1, 2015.

Commissioner Rea moved to approve the Per Diem paid to STF Drivers be set at \$25 and be made retroactive to May 1, 2015. Commissioner Russell seconded. Unanimous approval.

Ms. Pranger provided a report on the expenses associated with the Highly Rural Transportation Grant from the Oregon Department of Veterans' Affairs, which now has \$11,428.81 remaining to expend before September 30th.

Ms. Pranger said Robin Jones has been hired as the new Accounting Clerk, starting July 6th, at which time Ms. Pranger will move the STF Office to the Gilliam-Bisbee Building.

New Business

Review Wage for Flaggers

Burke O'Brien, Public Works Director

Ms. Wolff discussed the February e-mail from Mr. O'Brien which relayed his concern about the wages for temporary employees. She said it's taken until now to move this forward.

Mr. O'Brien said their best flagger is now working for the Oregon Department of Transportation (ODOT) because it pays better than the County. He said flagging is a very serious job, and he doesn't have a problem paying appropriately. ODOT pays flaggers \$14 per hour and the County pays \$10 per hour, he explained. He said he also requested a review of the wage for other part time employees - Park Laborers and Transfer Station Attendants.

Ms. Wolff said her JobMeasTM evaluation resulted in the following recommendations:

- Flaggers at Pay Range 5 (\$14.01/hour)
- Park Laborer at Pay Range 6 (\$14.72/hour)
- Transfer Station Attendant at Pay Range 2 (\$12.11/hour)

Commissioner Rea said the wage for flaggers should be equal to, or higher than, the wage for the Park Laborer; Mr. O'Brien agreed. Ms. Wolff reassessed some of the JobMeasTM categories and suggested \$14.72 per hour for Flaggers.

Commissioner Rea moved to assign the following Pay Ranges, effective July 1, 2015:

- 1. Transfer Station Attendant – Pay Range 2*
- 2. Flaggers – Pay Range 6*
- 3. Park Laborers – Pay Range 6*

Commissioner Russell seconded. Unanimous approval.

Masonry Request for Proposals Award

Mr. Nelson said only one proposal was received, and he reviewed this contract and made a few changes.

Commissioner Rea moved to approve the Morrow County Personal/Professional Services Contract with T.O. Farwell Mason Construction Inc., effective date to be the date signed and duration to be when the County accepts the Contractor's completed performance.

Commissioner Russell seconded. Unanimous approval.

Old Business

Ditch Agreement with Tom Price, Sr. (Butter Creek Road)

Mr. O'Brien said Tom Price, Sr. is not willing to sign the Ditch Agreement signed by the Court last week. Mr. O'Brien said, per Oregon Revised Statute, the County will proceed with correcting the safety hazard in its Right of Way. Mr. Nelson said since Mr. Price refused to sign the Ditch Agreement, it now has no value.

New Business

Supplemental Budget 2014-2015 Fiscal Year

Rick Worden, Finance Director

Mr. Worden provided a detailed review of the changes which necessitated the Supplemental Budget action.

Commissioner Rea moved to approve In the Matter of Adopting the Supplemental Budget and Making the Corresponding Appropriations, Resolution Number R-2015-8, as outlined by the Finance Director. Commissioner Russell seconded. Unanimous approval.

Mr. Worden explained the Transfer Appropriations contained in the Resolution.

Commissioner Russell moved to approve In the Matter of Transferring Appropriations within the Morrow County General Fund, Airport, 911 Emergency Management, CAMI Grant, Heppner Administrative Building, and Community Corrections Fund, Pursuant to ORS 294.463(1), Resolution Number R-2015-9. Commissioner Rea seconded. Unanimous approval.

11:00 a.m. – Assessor Mike Gorman arrived

Purchasing Pre-Authorization Request – Fair

Mr. Worden explained the Fair is requesting authorization to purchase bleachers. It was noted they were budgeted for the 2015-2016 fiscal year and should be ordered and dated appropriately.

Commissioner Rea moved to approve the Purchasing Pre-Authorization Request for the Morrow County Fair to purchase four five-row bleachers and one transport kit in the amount of \$17,988.80 and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Miscellaneous

Mr. Worden said he just received a request from Sheree Smith, Health Department Director, for an Add-On to the Accounts Payable (AP). After discussion, it was decided the request can go through the proper channels and be processed with next week's APs.

Mr. Worden wanted to remind people the cut-off date for APs and receivables is the end of August.

Boardman to Hemingway (B2H) Cooperative Solutions Support Letter

Carla McLane, Planning Director, via telephone conference

Jerry Rietmann, Wheatridge Wind Energy, LLC, Ione

The Commissioners agreed by consensus to add the Morrow County Court to the list of supporters in the B2H Cooperative Solutions Support Letter. That letter is addressed to the Commanding Officer of the Naval Air Station Whidbey Island, and Administrators within the Bureau of Land Management, Vale, Oregon, and states, in part:

“The B2H transmission line project is proposing to connect to the proposed Longhorn Station near Boardman, Oregon. The Draft Environmental Impact Statement (EIS) for the B2H Project considered two alternative routes that terminated at the Longhorn Station. In its comments on the Draft EIS, Idaho Power requested the BLM consider in the forthcoming Final EIS a third route leading to the Longhorn Station – i.e., the West of Bombing Range Road Route Variation, which would run along the west side of Bombing Range Road and on the Naval Weapons Systems Training Facility (NWSTF) Boardman property subject to an easement from the Navy.

The entities signing this letter are writing to support the West of Bombing Range Road Route Variation in the B2H Project's National Environmental Policy Act process and Idaho Power's application for an easement from the Navy...”

Intergovernmental Agreement (IGA) with the Oregon Department of Energy

Commissioner Rea moved to approve IGA #15-054 between the State of Oregon acting by and through its Department of Energy and Morrow County to perform services related to the review of Energy Facility Siting Council project-related documents, and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Fair Board Bylaws Update

Commissioner Rea moved to approve the Revised Bylaws of the Morrow County Fair Board, 2015, which incorporated the recommended changes and supersedes any previous Fair Board Bylaws. Commissioner Russell seconded. Unanimous approval.

Fee Schedule Order

Ms. Wolff reviewed the requested changes to the Fee Schedule, coming from two Departments – the Surveyor and the Health Department.

Commissioner Rea moved to approve In the Matter of Adopting a Fee Schedule for Morrow County, Order Number OR-2015-5, as outlined by Ms. Wolff. Commissioner Russell seconded. Unanimous approval.

Contracts

School-Based Health Center Services Agreement

Commissioner Rea moved to approve the School-Based Health Center Services Agreement, as outlined, and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Morrow County Fair Contracts

Commissioner Rea moved to approve the following Morrow County Fair Contracts:

Judges:

- 1. T.J. Colson, Swine Judge, flat rate \$600*
- 2. Kim McCullough, Quick & Easy Ground Beef Measuring Contest Judge, flat rate \$150*
- 3. Ty Klienes, Beef Judge, flat rate \$600*
- 4. Robert Aycock, Horse Judge, flat rate \$250*
- 5. Sherry Nantz, Fashion Review Judge, flat rate \$250*
- 6. Sherry Nantz, Clothing Construction Judge, flat rate \$250*
- 7. Rhonda Conlee, Food Preparation Judge, flat rate \$500*
- 8. Rhonda Conlee, Food Exhibits Judge, flat rate \$250*
- 9. Charlene Hadden, Presentations Judge, flat rate \$250*
- 10. Charlene Hadden, Needle Work, Quilts & Clothing Judge, flat rate \$300*

Service Contracts:

- 1. Drion Donner, Fairgrounds cleaning, flat rate \$600*
- 2. Drion Donner, Fairgrounds garbage clean-up, flat rate \$500*

Entertainment Contracts:

- 1. Michele Drey & Branded Band, \$3,000 plus four rooms*
- 2. Luke Basile, flat rate \$600*

And authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Correspondence Reviewed:

- Morrow County Planning Commission member resignation letter from Gerald Breazeale, which was accepted by the Court.
- Parole and Probation Report of May 1, 2015.
- Form ASR 18-1, Secure Rural Schools Act, Titles I, II and III Report which shows each participating county's share of the state payment and the percentages and dollar amounts allocated. Judge Tallman said he confirmed with Treasurer Gayle Gutierrez that Morrow County recently received approximately \$155,000. He said the County's portion to pay a lobbyist was about \$15,000.
- Weekly Update on the progress of the Bartholomew Building construction.

Safety Committee Appointment

Commissioner Russell moved to appoint Torri Lovgren, Assessment Clerk, as General Employee Representative on the Safety Committee. Commissioner Rea seconded. Unanimous approval.

Commissioner Reports

Commissioner Russell:

- Attended a B2H Stakeholders meeting with Ms. McLane last week.
- Met with Justice of the Peace, Ann Spicer, to discuss the Juvenile Justice System in Morrow County. Also toured Morrow County's Irrigon building which houses Justice Court, Planning, Juvenile Court, and Parole & Probation.
- Attended County College in Corvallis.
- Attended the Willow Creek Valley Economic Development Group meeting this morning, which is working through the Community Enhancement portion of the grant it received from the Columbia River Enterprise Zone II Board.

Commissioner Rea:

- Reported on the Eastern Oregon Workforce Investment Board meeting she attended in La Grande. She said Bill Rosholt has been hired as the Executive Director.

Judge Tallman:

- Attended the Eastern Oregon Coordinate Care Organization Regional Board meeting in La Grande on Monday.

Minutes

Commissioner Rea moved to approve the June 17th minutes, with corrections. Commissioner Russell seconded. Unanimous approval.

Commissioner Russell moved to approve the Executive Session minutes of June 17th, with corrections. Commissioner Rea seconded. Unanimous approval.

Claims

Commissioner Rea moved to approve the Accounts Payable, dated June 25th, in the amount of \$163,208.16. Commissioner Russell seconded. Unanimous approval.

Adjourned: 12:10 p.m.