

Morrow County Court
February 25, 2015
Heppner, Oregon
Finance Office Conference Room

Present

Judge Terry Tallman
Commissioner Leann Rea
Commissioner Don Russell
Karen Wolff, Executive Secretary/Personnel Director
Roberta Lutcher, Court Executive Assistant

Excused

Ryan Swinburnson, County Counsel

Audience

Bobbi Childers, Clerk
Gayle Gutierrez, Treasurer
Mike Gorman, Assessor/Tax Collector
Sandi Putman, Public Works Management Assistant

Judge Tallman called the meeting to order at 9:00 a.m.

City and Citizen Comments – Ione/Lexington

No comments

Open Agenda

Ms. Wolff said she would like to include a Personnel Update under New Business. The Commissioners said they will include their information under Commissioner Reports.

Pooled Cash Report

Gayle Gutierrez, Treasurer

Ms. Gutierrez referred to her Pooled Cash Report as of February 28, 2015, and noted the Heppner Administration Building Fund is down to \$4,928.65; I assume we'll be getting our loan money. Judge Tallman said we can ask Finance Director, Rick Worden, later today.

Ms. Gutierrez next mentioned the Treasurer Trust Fund, which has had no recent activity, other than interest accrual, and contains \$1,045.91. She said she met with Mr. Worden about this fund but they are unsure as to its original purpose. She then requested these funds be used to purchase a new refrigerator for the break room in the Courthouse basement. Ms. Wolff said she could solve the refrigerator problem because the County received several refrigerators in the lot of miscellaneous furnishings purchased from federal surplus. Judge Tallman requested Ms. Gutierrez continue to investigate the Treasurer Trust Fund. Commissioner Rea asked her to determine if there are any restrictions on the fund.

Department Report

Surveyor Update

Steve Haddock, County Surveyor

Mr. Haddock said at his last update he raised some issues with the Surveyor page of the County website, such as updates he submitted not being performed. I met with Webmaster, David Sykes and we revamped the whole thing and all updates have been taken care of. He worked on it quickly and even went above and beyond what was necessary. He also fixed all the dial-up issues so people using that can access the site now. When future updates are needed, I will provide them on a USB flash drive to Mr. Sykes. I'm very pleased, Mr. Sykes was very helpful in the whole process.

Mr. Haddock said he will attend a chapter meeting of his professional society this week and will discuss scheduling another work party to complete the inventory of the handwritten Road Books, and research a method to scan copies into the electronic record.

Mr. Haddock said last week's sewer problems at the Courthouse, which resulted in water damage to the Assessor's Office and the basement of the Courthouse, were not all bad because it brought to light some railroad records I'd been looking for. During the process of relocating records, they were discovered. If I can get a complete set of railroad records, then we're getting close to the maintenance phase of the records and I will just work on new records as they come in.

Judge Tallman asked Mr. Haddock to be thinking of items or projects to request in the upcoming budget cycle; he said he would do some brain-storming.

Public Health Department

Sheree Smith, Director, Public Health

Electronic Health Records – Ms. Smith said eventually Public Health Departments will be required to have them, but the cost has been prohibitive. Umatilla County is purchasing a \$54,000 Ahlers program and asked if Morrow County wants to be added to their contract. The cost would be \$4,500-5,000 for the program and a monthly fee of \$650. Ms. Smith said she applied for an \$8,000 grant recently and if awarded, it could go toward the initial expenses. However, does the County want to commit to a monthly fee of \$650? Commissioner Rea asked Ms. Smith to find out if having a system like this would make the County eligible for a reimbursement from Medicaid or Medicare. Ms. Smith said she would follow up on that question and then asked the Commissioners to take this under consideration until the time the amendment/contract would come through for signature and you would show your support, or not, at that time.

Public Health Department Contracts

Blue Mountain Early Learning HUB (BMELH) Contractor Services

Ms. Smith's memo states the fiscal agent for BMELH is the InterMountain Education Service District (IMESD). Therefore, this contract represents BMELH and Morrow County Health

Department for the allocation of the remaining biennium Great Start funds to support the Healthy Families Program.

Ms. Smith said these are dollars from the former Commission on Children and Families, \$5,580 to support preschool kids, age zero-five, and their families. In the past, the Commission provided funds for Heppner Day Care, but that program ended December 2014. Kim Carnine, former Director for Morrow County's Commission on Children and Families, lined out where these dollars would go before her employment ended. This is a straight pass-through for the last six months of the biennium and the dollars will flow through BMELH.

Discussion took place concerning the fund for the Commission on Children and Families and how it appears unspent money is sitting there. Ms. Smith said in reality, the money was spent from the County General Fund...it's not Commission dollars unspent, they were spent and reported to the State, the whole process is weird. This money has not come through the Early Learning HUB yet.

Ms. Childers asked if Heppner Day Care lost its funding. Ms. Smith said yes, but it still looks like that money is sitting there and it isn't. Ms. Childers said she was presented with the idea the County took it away. Ms. Smith said that's because the money was taken away from the County. Judge Tallman said Governor Kitzhaber was for this and was the one who did away with the Commission...we're finally getting to the point of catching up. Ms. Carnine did us a great service by setting this up as she did before she left; the other Commissioners agreed.

Commissioner Rea said she didn't like the fact that this contract and the next contract don't have a number or date or any other way to specifically identify them. Judge Tallman asked Ms. Smith to pass that information on to IMESD. Ms. Childers offered to provide reference numbers from the Clerk's Office, which she did.

Commissioner Rea moved to approve the contract between Blue Mountain Early Learning HUB and Morrow County Public Health's Healthy Families with the money to be received in the amount of \$5,580, with the identifying number provided by the County Clerk of CJ2015-0011 (to be recorded in the Commissioners' Journal), and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Morrow County – Oregon Health Authority Immunization Initiative

Ms. Smith's memo states this represents a partnership between Providence Health Plan and the Oregon Health Authority in a statewide effort to increase community access to immunization services.

Commissioner Rea moved to approve the agreement with Providence Health Plan and Providence Health Assurance to enable the Morrow County Public Health Department to be reimbursed for the immunization program, with the identifying number provided by the County Clerk of CJ2015-0012 (to be recorded in the Commissioners' Journal), and authorize Judge Tallman to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Morrow County Community Advisory Council (CAC) Membership Appointment Recommendation to the County Court

Ms. Smith explained the County Court appoints members to the CAC and the Eastern Oregon Community Care Organization (EOCCO) Board also gives its blessing. The Court approved a list of agencies on January 16, 2013, but we've had multiple changes in representatives of those entities, as well as additions of new agencies. The Local CAC recently reviewed its charter, which states 51% of the membership should be comprised of consumers or agencies representing consumers. We'd like the reappointment of the initial agencies, with the addition of the new agencies and unlimited terms be specified. In order for consumers to be reimbursed for expenses, they need to be specifically named. Dan Daltoso, who already sits on the CAC as a representative of Umatilla Morrow Head Start, Inc., agreed to represent consumers because his children are on the Oregon Health Plan. He is not requesting reimbursement Ms. Smith noted. Amy Sandy is willing to be a Consumer Representative and Donna Eppenbach will be a Community Representative.

Commissioner Rea moved to approve the following Morrow County Community Advisory Council Membership Appointment Recommendations and to establish unlimited terms:

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| 1. <i>Morrow County Court</i> | 11. <i>Umatilla Morrow Head Start, Inc.</i> |
| 2. <i>Good Shepherd Pharmacy</i> | 12. <i>Morrow County Community Health Improvement Partnership (CHIP)</i> |
| 3. <i>Morrow County Health District</i> | 13. <i>Morrow County School District</i> |
| 4. <i>Morrow County Public Health</i> | 14. <i>Ione School District</i> |
| 5. <i>Columbia River Community Health Services</i> | 15. <i>Morrow County Veterans</i> |
| 6. <i>Community Counseling Solutions</i> | 16. <i>Veterans Administration</i> |
| 7. <i>Advantage Dental</i> | 17. <i>Community Representative:
Donna Eppenbach</i> |
| 8. <i>Murray's Drug</i> | 18. <i>Oregon Child Development Coalition</i> |
| 9. <i>Morrow County Department of Human Services (DHS)</i> | 19. <i>Consumer Representatives:
Dan Daltoso
Amy Sandy</i> |
| 10. <i>DHS – State of Oregon – Administration</i> | |

Commissioner Russell seconded. Unanimous approval.

Requests related to Heppner's "A Wee Bit O'Ireland" Celebration

Bobbi Childers, Clerk

Ms. Childers distributed copies of a flyer for the St. Patrick's Day Walk & 5k Run to benefit the South Morrow County Fire & Ambulance Fund. She asked everyone to please pass on the information.

Ms. Childers also requested permission to hang flags appropriate to the celebration on the display poles in front of the Courthouse. She said she would take care of the cost.

Commissioner Rea said, "Absolutely...dress up the Courthouse!" They all agreed by consensus.

Requirement to Produce Ballots in English and Spanish

Ms. Childers wanted to inform the Commissioners of an upcoming impact to her budget. She said she will be required to produce the 2016 ballots and all associated materials in English and Spanish. This is due to Morrow County reaching the percent threshold of Hispanic residents which triggers such a requirement. She said she will be scheduling a meeting with members of the Hispanic community for their input but is not interested in meeting with special interest groups. Commissioner Rea asked if this is another unfunded State mandate; Ms. Childers said it's federal.

Department Report

Finance Department – Audit Report

Rick Worden, Finance Director

Mr. Worden reviewed the *Morrow County, Oregon, Financial Statements and Independent Auditors' Report, June 30, 2014* prepared by Barnett & Moro, P.C., Certified Public Accountants. He began with page six noting the process undertaken and responsibilities of management and the auditor. Page seven stated the opinion of the auditors – our financial statements received a “clean” opinion with no significant issues...that's the big take-away. This means nothing would cause problems when applying for grants and there aren't any weaknesses in reporting.

Page 13 offers a comparison with the prior year. I'd describe it as “business as usual” for us. We were similar in activity as last year. The significant difference was this was the first year receiving considerable revenue from the Shepherds Flat Project. Cash & Receivables were up a bit and we've seen more property tax revenue than budgeted for and haven't done anything with them – they've been rolling over mostly to the General Fund.

Page 14 is a comparison of Revenue & Expenses by program, and in total. Mr. Worden reviewed each line.

Page 15 shows a graph representation of Revenues by Source and a bar graph of Expenses and Program Revenues, which shows expenses higher than revenue in each program (General Government, Public Safety, Highways & Streets, Culture & Recreation, Education, Health).

Page 27 – General Fund, Statement of Revenues, Expenditures and Changes in Fund Balances – on the first line, Property Taxes, we did a few Supplemental Budget Actions to utilize some of that...we received almost \$700,000 more in the General Fund than what was budgeted. Continuing on Page 28, for the most part, we've been ahead on Property Taxes and the Ending Fund Balance is up, it's now close to \$4,000,000. We've been rolling over our Ending Fund Balance...we'll touch on this at Budget time on where's a good place to be. Nobody wants to see us sit on money. Commissioner Rea said we need to sit on some because of the Coal Fire Plant shutting down in 2020.

Page 29 – General Road Fund – Fiscal year (FY) 2012-2013 was the first year we hit \$1,000,000 Ending Fund Balance in the Road Fund. We'd been budgeting and hit it last year. We maintained it for FY 2013-2014; it's even up a bit, which makes me happy.

Page 30 – Finley Buttes License Fee Fund – we had a little trouble with them paying on time the last few months. Ms. Gutierrez said she believes they have caught up now. Mr. Worden said this was a major fund this year because we had a large receivable, but they were two months behind at the end of the year. For the last few years in this fund, nothing’s really changed; it’s up a little, but not considerably. We transfer all of this to Road, for the most part.

Page 39 – Compliance – It’s always the goal to not have any budget overexpenditures, but we did have one with the Commission on Children & Families Fund. It’s very confusing, but in August, which was too late to do a Supplemental Budget, a quarterly payment/disbursement had to be made and the revenue that came with it. Commissioner Rea commented this program was “up in the air” at that time. Judge Tallman agreed by saying, that department didn’t know if it was coming or going. Mr. Worden concurred but said we’re not supposed to have any. In addition, the Victim-Witness Assistance Fund had a deficit balance at the end of the year, \$1,563. The revenues for this fund come from two grants (Page 82). One funds 33% of her salary, and another 30%; the General Fund picks up the rest of it. We talk about this every year that we end up funding more and more of this. The transfer into the fund for the prior year was \$30,000 and for 2014-2015 we bumped it up to about \$40,000.

Page 44 – Interfund Transactions – there was a large receivable in the Finley Buttes License Fee Fund and the General Road Fund also had a receivable. This was a unique item from fund-to-fund.

Page 47 – Mr. Worden commented on Note 15 – Contribution of Capital Assets – this concerns the office furnishing purchased from Federal Surplus through the State of Oregon. The estimated fair market value was \$685,942; the cost to the County was an administrative fee to the State of Oregon of \$10,000.

Page 50 – Defined Benefit Pension Plan –We had a period of time when we made less than what was recommended by the actuaries...but now we’re making the recommended contribution and we could consider making a larger contribution to catch this back up. In FY 2013-2014, the recommended contribution was 17.7% and we did that. For FY 2014-2015, it was recommended the rate increase to 18.7%, which we are making at this time. Mr. Gorman asked if the increase is because more people are retiring. Mr. Worden said that’s part of it, but also in 2008 when the markets went bad, we lost a lot of value and we’re trying to make up for that loss. I have some good information I’ll bring at Budget time. Milliman (our actuaries), would like to talk to us to make sure we understand if we choose to go another route. Ms. Wolff said defined contribution rather than defined benefit. Commissioner Rea said we’d end up with two different systems.

Page 128 – Single Audit section, or the audit over our expenditures of Federal Awards – the letter indicates no issues. We’re consistent from year to year with these federal grants. Page 130 recognizes no issues with the federal grant programs that would keep us from applying again; a lot of grants applied for need this section included in the applications.

Claims

Eastern Oregon Counties Association (EOCA) Invoice

Judge Tallman explained EOCA is attempting to get PILT (Payments in Lieu of Taxes) payments on a permanent basis. Of the approximately \$450,000,000 available, Morrow County could get \$300,000-400,000 per year. In addition, the Bureau of Land Management (BLM) payment could be up to \$500,000. Taking this into consideration, I think it's worth it to pay this invoice (\$11,317).

Commissioner Rea questioned a postage machine late fee and finance charge of \$56.58. It was noted the payment was received two days after the due date; the invoice did not indicate from which department this originated.

Commissioner Rea moved to approve the Payroll Payables, Immediate & Electronic, dated February 18th; and February 5th; and the Accounts Payable, dated February 26th, with an Add-On of \$11,317 for the invoice from EOCA, bringing the total amount to \$88,862.35.

Commissioner Russell seconded. Unanimous approval.

Miscellaneous

Ms. Gutierrez asked if the Compensation Committee had met. Judge Tallman said that would be discussed later in the meeting during Ms. Wolff's update.

Bid Award – Diesel, Aviation Fuel, Lubricants and Gasoline

Sandi Putman, Public Works Management Assistant

Ms. Putman said Public Works recommends awarding the Diesel, Aviation and Gasoline contracts to Devin Oil Co., Inc., and the Lubricants contract to Hattenhauer Energy Co. Commissioner Rea asked Ms. Putman if she doubled checked the specification for aviation fuel; she said she did and all numbers were verified. Commissioner Rea remarked these are just standard contracts.

Commissioner Rea moved to award the following contracts:

- 1. Diesel Fuel to Devin Oil Co., Inc.*
- 2. Aviation Fuel to Devin Oil Co., Inc.*
- 3. Lubricants to Hattenhauer Energy Co.*
- 4. Unleaded Gasoline to Devin Oil Co., Inc.*

Commissioner Russell seconded. Unanimous approval.

The Commissioners decided to sign the contracts today since they are standard, boiler plate contracts.

Commissioner Rea moved to approve the Contract for Materials and Supplies – Diesel, with Devin Oil Co., LLC, for a three year period beginning February 25, 2015 and ending February 25, 2018. Commissioner Russell seconded. Unanimous approval.

Commissioner Rea moved to approve the Contract for Materials and Supplies – Aviation Fuel, with Devin Oil Co., Inc., for a three year period beginning February 25, 2015 and ending February 25, 2018. Commissioner Russell seconded. Unanimous approval.

Commissioner Rea moved to approve the Contract for Materials and Supplies – Lubricants, with Hattenhauer Energy Co., LLC, for a three year period beginning February 25, 2015 and ending February 25, 2018. Commissioner Russell seconded. Unanimous approval.

Commissioner Rea moved to approve the Contract for Materials and Supplies – Unleaded and Grade 89 Octane Gasoline, with Devin Oil Co., for a three year period beginning February 25, 2015 and ending February 25, 2018. Commissioner Russell seconded. Unanimous approval.

Contract for 2015 Herbicides

Commissioner Russell moved to approve the Contract for Materials and Supplies – Herbicides, with Wilbur-Ellis Company, for a one year period beginning February 25, 2015 and ending January 25, 2016, for a total amount of \$39,502.70. Commissioner Rea seconded. Unanimous approval.

Request for County Court meeting to discuss Boardman to Hemingway (B2H) Transmission Line

Carla McLane, Planning Director, via telephone conference

Ms. McLane said she received a request from John Luciani asking the Morrow County Court to hold a meeting similar to one recently held by the Umatilla County Board of Commissioner to solicit feedback on the B2H Line prior to commenting to the BLM. I told Mr. Luciani we did have a meeting about two weeks ago with the County Court, BLM and other State agencies and anyone could have attended. Discussion. Ms. McLane said Mr. Luciani did attend one of the BLM Open Houses. Commissioner Rea said he has had the opportunity to make comment. Discussion. Commissioner Rea asked Ms. McLane to send Mr. Luciani the information on where to send a comment letter, but the County Court is of the opinion we've had adequate meetings; thank him for wanting to make comment and tell him the County will be making comment covering issues on a County-wide basis. Judge Tallman said that's our consensus at this time. Ms. McLane said she would send a letter and e-mail to Mr. Luciani right away.

First Reading – Adopting Ordinance – Regarding Medical Marijuana Dispensaries

Ms. McLane provided the first reading by title:

“An Ordinance amending the Morrow County Zoning Ordinance, Article 1, Section 1.030, Definitions, and Article 3, Section 3.060, General Commercial, in response to State Legislation concerned with Medical Marijuana Dispensaries.”

Miscellaneous Planning Information

Ms. McLane said the Planning Commission approved a Conditional Use Permit for Love's Travel Stops; the appeal deadline is March 11, 2015. Commissioner Russell asked if it included a turn lane on Tower Road; Ms. McLane replied it did.

Lunch Break – 12:10 p.m.

Resume – 1:15 p.m.

New Business

Request to Sell Surplus Properties

Ms. Wolff said she was hoping County Counsel, Ryan Swinburnson, would be here today to provide information on one of the Boardman properties. Discussion. The Commissioners decided to postpone any action on the foreclosed properties until County Counsel is present.

Courthouse Insurance Claim

Background information from Ms. Wolff's memo to the Commissioners:

“As you are aware, the Courthouse suffered a sewage backup on February 19, 2015 during the noon hour. The toilet on the main floor, by the back door, kept running, which resulted in water backing up from a plug in the sewer line near the clean out at the back corner of the Courthouse. I am not sure if the line had been plugged for some time and it just had not been a problem until all that water was running, or, if something more malicious was at work.

The result was sewer water backing up in the main restroom by the back door of the Courthouse and water backing up through the drain in the Assessor's Office. The water from the main restroom ran into the basement and extended from the back wall towards the front of the Courthouse about 15-20 feet. The water from the Assessor's drain ran along the north wall into the area occupied by the Appraisers.”

Ms. Wolff said the Assessor's Office employees jumped right in to remove items from the offices. Maintenance Supervisor, Anthony Clement did an awesome job too. Jordan Standley, IT Services, was the one who found the leak and waded through the muck to turn off the toilet; he also had to run through the water dripping from the ceiling in the basement. Silver Creek Contracting pumped the sewer line and O So Kleen was called in to clean the mess. A wad of paper towels was found in the line. This is the second time it's happened and it's usually on Thursdays. An insurance claim has been filed with Citycounty Insurance Services (CIS) and a representative will be here Monday, March 2nd. We are still waiting on an estimate from O So Kleen. In the meantime, Mr. Gorman took the initiative and asked Rod Wilson, County Contractor for Construction Services, to provide several estimates for varying degrees of work. Commissioner Rea said the Courthouse Renovation fund was budgeted \$100,000 for this year.

Mr. Gorman discussed Mr. Wilson's bids, saying the first bid of \$3,900 is to repair the water damage. The second bid of \$9,500 is to make some long-needed improvements, such as removing the paneling and replacing with sheetrock, and spraying a sealant above the drop ceiling tiles to eliminate dust and grit which rains down on all surfaces, especially when the wind blows. Mr. Gorman said the current bathroom fan vents into his office and remedying that would be appreciated. Ms. Wolff said this is our opportunity to make some changes while the employees are temporarily relocated to other offices in the Courthouse...when we know what we'll get from insurance, we can make plans going forward. This pushes some things to the forefront we hadn't anticipated, but while we're there, let's fix it. Also, the materials for the airlock at the back entrance of the Courthouse were purchased last fiscal year, we need to get it put together. Mr. Gorman said Mr. Wilson could start the repairs in two weeks, it should be a

priority. Commissioner Rea suggested Mr. Gorman take some time now to think about the most efficient arrangement for his office.

Judge Tallman said, "I think we're ready to do this." The other Commissioners agreed. Ms. Wolff said our Building Maintenance line has money in this last budget year for the airlock and other things. We have money and we haven't spent any yet. Commissioner Russell said, "This is absolutely the right time to do it." Judge Tallman asked if we charge Mr. Gorman with going ahead. Ms. Wolff said Mr. Gorman needs to come up with a plan so the Court knows how much money might be spent. Judge Tallman asked if the work needs to go out to bid. Ms. Wolff said not if we're using Mr. Wilson, he's our contractor. Mr. Gorman said he would meet with Mr. Wilson and Mr. Clement this week.

Compensation Committee

Ms. Wolff said the committee met January 21st and made recommendations for everyone except the sheriff. The holdup is the sheriff has to, by statute, earn more than anyone else in his department. The committee questioned if they were to evaluate the undersheriff wage for what pertains to the undersheriff duties or include his emergency management duties as well; they asked me to check with LGPI (Local Government Personnel Institute) for direction. LGPI has undergone some personnel changes and an attorney wasn't available until very recently. My plan is to talk with the attorney, Pierre Robert, on March 2nd.

Ms. Gutierrez asked what the committee recommended for the others. Ms. Wolff said three percent for elected officials, except the sheriff. I anticipate the committee will determine the sheriff should be paid a specific wage. Ms. Gutierrez asked if the others have to wait for a determination for the sheriff. Ms. Wolff said it's up to the Commissioners. Brief discussion. Ms. Wolff said she would prepare a memo today.

Commissioner Rea moved to request Ms. Wolff prepare a memo to the elected officials of Morrow County stating the recommendation of the Compensation Committee is a three percent Cost of Living Adjustment, with the exception of the Sheriff, which is still being evaluated. In addition, the Commissioners direct Payroll to make the adjustment retroactive to July 1, 2014. Commissioner Russell seconded. Unanimous approval.

Old Business

Noise Complaint

Ms. Wolff said she spent last Thursday morning in the Court Room listening to the noise level from the construction next door of the new Administration Building. I was quite pleased with the result because the barriers over the windows installed by W.C. Construction worked well. The construction workers were cutting concrete and the noise was manageable. During a meeting with Circuit Court representatives, including Judge Roy Blaine, they indicated the most sensitive portion of the day on Thursdays is from 8:15-8:45 a.m., so I asked Pat Post, W.C. Construction, to do tasks that generate the least amount of noise during that time frame. He said he would try. Ms. Wolff said she did not know the cost of installing the noise barriers. Ms. Gutierrez asked if Circuit Court will be sharing in the cost. Commissioner Rea said we do have a Court Security Fund. Judge Tallman said he will talk to Judge Blaine about that.

Minutes

Commissioner Rea moved to approve the minutes of February 18th, as presented. Commissioner Russell seconded. Unanimous approval.

Commissioner Rea moved to approve the Executive Session minutes of February 18th, as presented. Commissioner Russell seconded. Unanimous approval.

Commissioner Russell moved to approve the February 4th minutes as presented (second review and approval of amended minutes). Commissioner Rea seconded. Unanimous approval.

Commissioner Russell moved to approve the Executive Session minutes of February 4th, as presented. Commissioner Rea seconded. Unanimous approval.

Commissioner Reports

Commissioner Rea asked if staff to the Court would research the minutes for 2013 to find the last time GEODC (Greater Eastern Oregon Development Corporation) provided a report to County Court on the Equity Fund. The Commissioners discussed whether or not an invoice needs to be sent to Morrow Development Corporation for their loan coming due. Judge Tallman said he would call Greg Smith and write a memo. Commissioner Rea said she and Commissioner Russell have been invited to a GEODC meeting on March 13th in Ontario.

Commissioner Rea asked if the County could get an advertisement ready for the Special Transportation Fund (STF) coordinator position. Ms. Wolff said she hasn't seen a proposed job description yet. Commissioner Rea said STF Advisory Committee member, George Nairns, has a copy. Judge Tallman said he may have a copy. Ms. Wolff said she would be happy to work on the proposed job description and craft it to meet Morrow County requirements, she just needs a copy and will then bring the revised description to the Court for approval. Judge Tallman asked if the position will be full time or part time. Discussion ensued with Commissioners Rea suggesting a three or four month trial period with one person doing scheduling duties for half the day and coordinator duties for the other half of the day.

Commissioner Rea said she would like to bring up the subject of legal counsel. From listening to department heads and with the inability to sign some contracts today because County Counsel wasn't here...Judge Tallman then said it's not that there aren't issues, I'd like to tell him we need to make major changes here...but what would we do about the Love's Travel Stops case? Commissioner Rea said keep him on a contract for that item only. Mr. Gorman said that and the Jacquez property. Ms. Wolff said we don't have an exclusive agreement with him so we can have him finish those out. Commissioner Rea said if you put a new attorney on the Love's issue, you'd have to pay the attorney for at least two weeks to read through the appeals. Judge Tallman said his question is what would happen if he chooses not to be involved. Ms. Wolff said then your decision is made for you. Judge Tallman asked the other Commissioners if that would be a problem. Both replied, no. Ms. Wolff asked Judge Tallman if he had talked to any other attorneys. He said Will Carey and our District Attorney, Justin Nelson...I told them we were in a mode to make some changes and didn't promise any hire, just asked if they would like us to consider their name. Mr. Nelson said the Assistant D.A. would be the appropriate person and Mr. Carey said he and another attorney from his firm could talk to us. Mr. Gorman asked if

department heads could be involved in any meetings with prospective candidates. Judge Tallman said yes, but the Court reserves the right to make the decision. Discussion. Ms. Wolff asked the Commissioners how they'd like to proceed. Judge Tallman said he would talk to Mr. Swinburnson today and possibly meet with him tomorrow. Commissioner Rea said it would be a good idea to have Assistant D.A. Richard Tovey meet with the Court and department heads. It was decided to ask him to meet with department heads on Tuesday, March 3rd at 1:00, just prior to the 2:00 Department Heads and Elected Officials meeting. Ms. Wolff said she would see about scheduling Mr. Carey for the County Court meeting on March 4th.

Adjourned: 2:40 p.m.