

**Morrow County Board of Commissioners  
Special Meeting Minutes  
Wednesday, December 21, 2022  
Bartholomew Building Upper Conference Room  
Heppner, Oregon**

**Present In-Person**

Commissioner Melissa Lindsay, Justin Nelson

**Present Via Zoom**

Chair Jim Doherty, Commissioner Don Russell, Kevin Ince

**Call to Order & Pledge of Allegiance:** 3:45 p.m.

Commissioner Lindsay asked County Counsel, Justin Nelson, to summarize the item on the agenda.

Mr. Nelson said the request was forwarded to him from Commissioner Russell about a week ago regarding the need for funds to be paid to the Army for the sale of certain property, or funds to be reimbursed. The issue was the need for the funds upfront and a letter of credit. Columbia Development Authority (CDA) Project Manager, Greg Smith, worked to bring things together with the Bank of Eastern Oregon. They asked for an order or resolution approving it, he said.

The Umatilla County Board of Commissioners approved its Order on December 14<sup>th</sup>, according to Mr. Nelson, and since the CDA will hold a meeting in the next few days, they needed the same from Morrow County. Mr. Nelson said Morrow County's Order basically mirrored Umatilla County's. He said Morrow County has used electronic signatures when Commissioners have attended via Zoom, but since this document was for the bank, original signatures would be best. As Commissioner Lindsay was the only Commissioner attending in-person, he said he drafted the document with her signature line only, subject to Board approval. The credit document was included as an attachment to the Order, he explained. Mr. Nelson briefly reviewed his revisions to Sections 4 and 5.

*Chair Doherty said his motion was going to be In the Matter of Authorizing the letter of Credit for Purchase of the Umatilla Army Depot and accept Order No. OR-2022-13 with the noted amendments on the screen. Mr. Nelson said that's Section 4 and 5 and those were highlighted and the signature line that just has Commissioner Lindsay since she's here in-person and able to sign. Commissioner Russell seconded. Discussion: Chair Doherty said, as the Chair of the CDA and the County's representative to the CDA, he apologized for not having gotten this to the Board earlier. He said he appreciated Commissioner Russell reaching out to Umatilla County and getting this and for County Counsel stepping in and to Lindsay Grogan for assisting. Commissioner Lindsay asked Finance Director, Kevin Ince, if he wanted to weigh in. Mr. Ince said he had the opportunity to look it over, it was pretty straight forward and he had no concerns. Vote: Unanimous approval.*

Adjourned: 3:55 p.m.