

Morrow County Board of Commissioners Meeting Minutes
July 28, 2021
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Don Russell, Commissioner Jim Doherty, Commissioner Melissa Lindsay, Darrell J. Green, Paul Gray, Lindsay Grogan, Katie Imes, Roberta Lutcher, Justin Nelson, Dave Pranger

Present Via Zoom

Staff: Lindsay Grogan, Ian Murray, Christy Kenny, Kate Knop, Tamra Mabbott, Linda Skendzel, Heidi Turrell, Vickie Turrell; Non-Staff: JoAnna Lamb, Glenn McIntire, Karen Pettigrew, David Sykes

Call to Order, Pledge of Allegiance & Roll Call: 9:01 a.m.

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar

Commissioner Lindsay moved to approve the following items in the Consent Calendar:

1. *Accounts Payable and Payroll Payables*
2. *Minutes: June 30th*
3. *Intergovernmental Agreement (IGA) #14713 with the Oregon State Lottery Commission to Participate in the Take Your Shot, Oregon! Drawing*

Commissioner Doherty seconded. Unanimous approval.

Business Items

IGA with the State of Oregon – Oregon Alert

Paul Gray, Emergency Manager

Mr. Gray explained the State has gone to a new alert system, Oregon Alert, which is similar to what Morrow County currently uses, AlertSense. However, Oregon Alert will be paid 100% by the State. Mr. Gray said email notifications will go out to ask people to sign-up for the new system. At that point, he said, they can choose what kind of notifications they wish to receive.

Commissioner Doherty moved to approve the Intergovernmental Agreement with the State of Oregon to use the new notification system at no cost to local governments and authorize the Administrator or Chair to sign on behalf of the County. Commissioner Lindsay seconded. Unanimous approval.

Dividend Allocation – SAIF Workers’ Compensation Insurance

Lindsay Grogan, Human Resources Manager

Ms. Grogan reviewed the SAIF dividends paid to the County each year since 2016. This year’s amount, \$62,755, was larger than previous years and she suggested increasing the amount allocated to the Safety Committee for fiscal year 2021-22.

Commissioner Doherty proposed not allocating it until after today’s Executive Session related to labor negotiations. He said it was those folks out there who brought the money back by not having time loss.

Commissioner Doherty moved to table it at this time. Commissioner Lindsay seconded. Unanimous approval.

Request to Purchase Bus Sanitizing Equipment

Katie Imes, Coordinator, The Loop

Ms. Imes said a Request for Quotes was released for sanitizing equipment with three quotes received. She outlined the reasons for recommending the AeroClave Portable Decontamination System from Creative Bus Sales for each of the three bus storage locations in the County. During the discussion, Ms. Imes said the source of funding was CAREs dollars and the portable units could be used by other departments, as well.

Commissioner Doherty moved to approve the purchase of the sanitizing equipment from Creative Bus Sales, in the amount of \$61,299. Commissioner Lindsay seconded. Discussion: Commissioner Lindsay said she wanted a breakdown of all CAREs dollars and where they've gone so the Board knows what's left, adding this body needs to be more in-tune to those expenditures. Ms. Imes said she tracks all of that each month in her department and could include that information in her quarterly reports to the Board. Commissioner Lindsay said the Public Health Department does too but it's just not coming to the Board. She continued, all the departments need to get with Finance so it can be compiled. She said she's asked in the past but hasn't seen it yet. Chair Russell said it would come forward as an agenda item in the near future. Unanimous approval.

Order No. OR-2021-11: Adopting a Fee Schedule

Darrell Green, Administrator

Mr. Green presented the semi-annual update to the Fee Schedule, referenced the pages in the Agenda Packet that spelled out the changes, and said the next scheduled update would take place January 2022. Various discussions.

Commissioner Lindsay moved to approve the update to the Morrow County Fee Schedule, effective July 28, 2021 and the accompanying Order No. OR-2021-11: In the Matter of Adopting a Fee Schedule for Morrow County. Commissioner Doherty seconded. Unanimous approval.

Building Project Updates

Sheriff Station 2 Building: Basically completed except a few lights and doors. Once completed, gravel will be added around the exterior.

Courthouse Feasibility Study, Request for Proposals: About six architect/engineering firms attended an informational meeting last Friday, either in-person or virtually. The deadline to submit a proposal is August 5th.

Morrow County Government Center Building: Street lights will be approved soon; the original choice for some of the flooring has been delayed so a very close substitution was made; drywall going up. Photos of the progress were shared by Mr. Green.

Department Reports

- The written Road Department Monthly Report was reviewed, as submitted by Eric Imes, Assistant Road Master
- The Human Resources Quarterly Report was reviewed by Lindsay Grogan, Director

- The Public Health Department Quarterly Report was reviewed by Nazario Rivera, Director
- The Weed Department Quarterly Report was reviewed by Dave Pranger, Weed Coordinator/Inspector

Correspondence

- Letter from the Town of Lexington thanking the County for the Grants to Cities funds and outlining how they were spent in previous years.
- Email update from William Matthews, Oregon Department of Agriculture, Program Manager, Confined Animal Feeding Operations (CAFO) and Fertilizer Programs, on the status of the Easterday Farms' CAFO permit.

Commissioner Reports

Reports were provided by the Commissioners.

Chair Russell said the Board would take a short break before going into Executive Session. He read the appropriate Executive Session citation and said the Board could come out of Executive Session in approximately 30-40 minutes to make a decision on the SAIF Dividend.

Break: 10:42-10:51 a.m.

10:52 a.m. Executive Session: Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations

11:28 a.m. Closed Executive Session

11:30 a.m. Chair Russell reopened the regular portion of the meeting and said the consensus was the Board needed more clarifying information and will come back next week to take up the motion that was tabled to hear additional information to make an informed decision.

Signing of documents

Adjourned: 11:40 a.m.