

Morrow County Board of Commissioners Meeting Minutes
June 23, 2021
Bartholomew Building Upper Conference Room
Heppner, Oregon

Present In-Person

Chair Don Russell, Commissioner Jim Doherty, Commissioner Melissa Lindsay, Darrell J. Green, Katie Imes, Kate Knop, Roberta Lucher, Justin Nelson

Present Via Zoom

Staff: SaBrina Bailey Cave, Bobbi Childers, Mike Gorman, Lindsay Grogan, Christy Kenny, Tamra Mabbott, Ian Murray, Linda Skendzel, Vickie Turrell; Non-Staff: Sheryll Bates, Torrie Griggs, JoAnna Lamb, Karen Pettigrew, David Sykes

Call to Order, Pledge of Allegiance & Roll Call: 9:00 a.m.

City & Citizen Comments: None

Open Agenda: No items

Consent Calendar

Commissioner Doherty moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable and Payroll Payables*
- 2. Minutes: May 12th & 19th*
- 3. OpenGov Budgeting and Planning Software Services Agreement and Order Form; five-year contract, July 1, 2021 through June 30, 2026; amount \$220,782; and authorize Chair Russell to sign on behalf of the County*
- 4. Barnett & Moro, Certified Public Accountants, Audit Engagement Letter for Fiscal Year 2020-2021; \$36,400*
- 5. Third Amendment to Oregon Health Authority (OHA) 2021 Intergovernmental Agreement (IGA) #166052 for the Financing of Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services; and authorize Administrator Darrell Green to sign on behalf of the County*
- 6. Department of Revenue Intergovernmental Services Agreement #DOR-305-21 for Map Maintenance and Cartographic Activities; effective July 1, 2021 to June 30, 2022; total cost \$22,000*
- 7. Kayak Public Transit Purchase Service Agreement; effective July 1, 2021 through June 30, 2023; \$12,000 per year*
- 8. Oregon Records Management Solution (ORMS) Subscription Services Contract #ORMS-371 with Chaves Consulting, Inc.; effective June 4, 2021; \$370.20 per month for 10 users; and authorize the Administrator to sign on behalf of the County*
- 9. Comment Letter to the Department of Energy on the Amended Notice of Intent submitted by Wheatridge East Wind, LLC for the Wagon Trail Solar Project*

Commissioner Lindsay seconded. Unanimous approval.

Legislative Updates

Planning Director Tamra Mabbott provided a recap of land use related bills.

Business Items

Interlocal Agreement between Valley Transit and The Loop

Katie Imes, Coordinator, The Loop

Ms. Imes requested approval of the agreement to purchase a real-time passenger information system for the 14 passenger buses in The Loop's vehicle fleet. The system will allow users to access bus routes, times, locations, and connections, as well as assist employees in The Loop with a variety of tasks, including dispatching.

Commissioner Lindsay moved to approve the Interlocal Agreement with Valley Transit, and the quote from Connexionz in the amount of \$14,380. Commissioner Doherty seconded. Unanimous approval.

Oregon Department of Transportation (ODOT), Public Transit Division, Agreement #35133, FTA Section 5310

Katie Imes, Coordinator, The Loop

Ms. Imes explained the requirement of the federal grant funds to update the Coordinated Human Services Plan every five years. This agreement will assist with the expenses for a professional planning service to update that Plan (\$20,000 plus a \$5,000 match from the County).

Commissioner Doherty moved to sign ODOT Agreement #35133; effective July 1, 2021-June 30, 2023; not-to-exceed \$20,000 for the project. Commissioner Lindsay seconded. Discussion took place on information coming back to the Board, especially from a policy perspective. Unanimous approval.

OHA 2021-2023 IGA #169524 for the Financing of Public Health Services

Nazario Rivera, Public Health Director

Mr. Rivera said this IGA helps fund the costs to implement the programs in the Public Health Department during normal operations (non-COVID). Brief discussion by the Commissioners on bringing back the tobacco education program.

Commissioner Lindsay moved to approve the OHA 2021-2023 IGA #169524 for the Financing of Public Health Services; effective July 1, 2021 to June 30, 2023; and authorize Chair Russell to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Resolution No. R-2021-16: Adopting the Fiscal Year 2021-2022 Budget

Kate Knop, Finance Director

Ms. Knop requested approval of the Resolution to adopt the Morrow County Budget for FY 2021-22, in the amount of \$60,760,485. She said the minor changes after the April Budget Committee Meetings were for changes to the Sheriff's salary and two capital projects in Public Works, General Maintenance. She said Contingency dollars were used to make the adjustments and the net total remained the same.

Commissioner Doherty moved to approve Resolution No. R-2021-16: "In the Matter of Adopting the Budget, Making Appropriations, Imposing and Categorizing the Taxes..." Commissioner Lindsay seconded. Unanimous approval.

Caithness Energy, L.L.C. – Shepherds Flat Strategic Investment Program (SIP) Agreement Exemption Correction

Mike Gorman, Assessor/Tax Collector

Mr. Gorman explained Caithness sold the Shepherds Flat Wind project to Brookfield Renewables earlier this year. Following the transition, Mr. Gorman became aware of a calculation error that resulted in an over-billing to Caithness of \$172,000. He reviewed the calculations and timeframes in greater detail for the Commissioners. He apologized for the error and explained the new procedures implemented in his office to avoid a similar situation from occurring in the future.

Commissioner Doherty moved to refund \$172,000 to Caithness Energy, L.L.C. Commissioner Lindsay seconded. Discussion: Commissioner Doherty asked about impacts to the just-approved budget. Ms. Knop said she included this request in next week's Supplemental Budget Resolution and the check will have to go out before June 30th. She added the Shepherds Flat Fund will have the dollars to cover the refund if the \$200,000 transfer from the Shepherds Flat Fund to the General Fund for the Grants to Cities program is pulled back. Unanimous approval.

Surveyor Position Discussion

Darrell Green, Administrator

Mr. Green said the current Surveyor, Matt Kenny, resigned effective July 1st but offered to work part-time under contract to fulfill the minimum statutory requirements of the County Surveyor. The Commissioners agreed by consensus to contract with Mr. Kenny and advertise for a full-time Surveyor. The Commissioners also agreed to have Chair Russell be part of the interview team.

Host Agreement, Lead for America Fellowship Program

Darrell Green, Administrator

Mr. Green said the Fellow would provide assistance and support to the Morrow County Broadband Task Force. He said the scope of work was yet to be finalized but asked for authorization to sign the agreement. Interviews for the position will take place June 28th, he said.

Commissioner Lindsay thanked Boardman Chamber of Commerce Executive Director, Torrie Griggs, for bringing the information about this opportunity to the County.

Commissioner Lindsay moved to authorize the County Administrator to sign the Host Agreement, Lead for America Fellowship Program, once the Fellowship Project Scope has been approved. Commissioner Doherty seconded. Discussion: Commissioner Lindsay said if it brings the comfort level up on this to move expeditiously, there has been a policy person involved from the beginning. Chair Russell said if infrastructure passes at the federal level, there will be funds available for broadband and those with shovel-ready projects will be the beneficiary. There need to be shovel-ready projects in Morrow County, he added. Commissioner Lindsay said every single person on the Broadband Task Force was in favor of this Fellowship idea. Ms. Griggs said this was a great opportunity for Morrow County to achieve the goal of conquering the digital divide. It will give Windwave Communications time to catch up and be ready to go when funds come, and she said she was excited to be part of the program. Vote: Unanimous approval.

Building Project Updates

Darrell Green, Administrator

Mr. Green said he would bring the Add Alternates list back for review soon, but there were several items to consider for the North Morrow Government Center Building:

1. Generator/back-up power to the Sheriff's area - \$11,565.
2. Upgrade three street lights - \$25,293. Mr. Green said this was required by the City of Irriagon's Development Code.
3. Electric vehicle charging stations – run conduit for installation at a later date or do everything now? The Board opted to run conduit and continue to explore funding opportunities for completion of the charging station at a later date.

Mr. Green also reviewed the newly developed audio/visual ideas for the courtroom and large conference room in the new building.

Department Reports

- The written Road Department Monthly Report was reviewed.

Correspondence

- Mercer Advisors/McGee Wealth Management Quarterly Review Prepared for Morrow County

Commissioner Reports

Brief reports were provided by the Commissioners.

Signing of documents

Adjourned: 10:35 a.m.