

**Morrow County Board of Commissioners Meeting Minutes**  
**Wednesday, April 1, 2020**  
**Bartholomew Building Upper Conference Room**  
**Heppner, Oregon**

**Present In-Person**

Chair Melissa Lindsay  
Commissioner Don Russell  
Commissioner Jim Doherty  
Darrell J. Green, Administrator  
Diane Kilkenny, Interim Health Director  
Justin Nelson, County Counsel  
Karmen Carlson, Human Resources Director  
Roberta Lutcher, Executive Assistant  
Greg Sweek, Enterprise Zone Manager

**Electronic Means**

Mike Gorman, Assessor/Tax Collector  
Jerry Healy, Port of Morrow  
Stan Hutchison, Oregon Military Dept.  
Kate Knop, Finance Director  
Kimberly Lindsay, CCS  
Lisa Mittelsdorf, Port of Morrow  
Ryan Neal, Port of Morrow  
Aaron Palmquist, Irrigon City Manager  
Matt Scrivner, Public Works Director  
Linda Skendzel, Veterans Services Officer

**Call to Order & Pledge of Allegiance:** 9:02 a.m.

**City & Citizen Comments:** None

**Open Agenda:** The Commissioners agreed to add the minutes of March 24<sup>th</sup> & 27<sup>th</sup>.

**Consent Calendar**

*Commissioner Russell moved to approve the following items in the Consent Calendar:*

1. *Accounts Payable, April 2<sup>nd</sup>, \$412,762.83; Void Check, March 26<sup>th</sup>, \$650; Three Payroll Payables, March 10<sup>th</sup>, \$166,043.85 & \$3,000; March 24<sup>th</sup>, \$168,870.08*
2. *Minutes: March 24<sup>th</sup> & March 27<sup>th</sup>*
3. *Seventh Amendment to Oregon Health Authority Intergovernmental Agreement #159175 for the Financing of Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services; and authorize Chair Lindsay to sign on behalf of the County*
4. *Amendment A to Oregon Youth Authority Juvenile Crime Prevention Basic Services IGA #14287; and authorize Chair Lindsay to sign on behalf of the County*
5. *Applications #OPR & #OPS from CenturyLink to Build on the Right-of-Way near the intersection of Bombing Range Road and Strawberry Lane, Fiber Optic Cable*

*Commissioner Doherty seconded. Unanimous approval.*

**Business Items**

Community Counseling Solutions Quarterly Update

Kimberly Lindsay, Executive Director

Ms. Lindsay opted to depart from her traditional update and instead provide information about the impact of the pandemic.

- There has not been an uptick in crisis activities, which was not what she expected.
- The doors are locked at all of CCS' residential facilities in order to protect residents from exposure. CCS has been making sure there are enough supplies for residents and staff. When asked about Personal Protective Equipment (PPE), she said they currently have enough but would like additional masks for the crisis response team.

- The biggest problem right now is the ability for someone who has been hospitalized to be transferred to a facility for care, such as Juniper Ridge. If someone cannot be transferred out of the hospital, it leads to other issues, such as insurance coverage.
- Developmental Disabilities – All activities were moved to video interactions. The state put waivers in place to allow this change, so most staff members are working from home.
- Behavioral Health – Most out-patient activities were moved to video, as well. However, some face-to-face contacts are still being required for federal funding.
- Counseling Services through the School Based Health Center – Staff members are working from home and attempting to have regular contacts with the people they had seen prior to the pandemic.
- While there hasn't been an increase in crisis and paranoia, she predicted cases of depression as a result of current events will “be huge...for a very long time.”

Eastern Oregon Coordinated Care Organization: Community Benefit Initiative Reinvestment Program Agreement – Bridge to Healthy Families

Diane Kilkenny, Interim Public Health Director

Ms. Kilkenny explained the Local Community Advisory Council (LCAC) permitted this grant for the creation of the CARE Team in 2015. It focuses on programs to help those who are most vulnerable and is not based on an ability to pay. The funds support a Nurse Case Manager position (\$30,000) and a peer counseling program at CCS (\$19,614).

*Commissioner Russell moved to approve the Eastern Oregon Coordinated Care Organization's Community Benefit Initiative Reinvestment Program Agreement – Bridges to Healthy Families; effective March 16, 2020 – March 15, 2021; total grant amount \$49,614; and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

Review Working Out-of-Class Request – Interim Public Health Department Director

Karmen Carlson, Human Resources Director

Ms. Carlson reviewed the request for Diane Kilkenny to work out-of-class. Ms. Kilkenny has taken on the duties of Interim Public Health Director because the current Director is out for an unspecified amount of time. Brief discussion to understand the fiscal impact.

*Commissioner Russell moved to designate Diane Kilkenny to work out-of-class due to the absence of the Public Health Director, and to be compensated with a one-step increase, beginning March 23, 2020 until such time as our Public Health Director is able to return to her duties. Commissioner Doherty seconded. Unanimous approval.*

COVID-19 Emergency Leave Policy

Karmen Carlson, HR Director

Ms. Carlson referred to U.S. House Resolution 6201 – Families First Coronavirus Response Act, and the addition of a new emergency paid sick leave law within the Family Medical Leave Act (FMLA). She explained that CityCounty Insurance Services (CIS) recommended its member counties issue a stand-alone temporary policy to educate employees about the Act. Ms. Carlson reviewed the policy and answered questions pertaining to the 80 hours of COVID-19 Paid Sick Leave.

*Commissioner Russell moved to approve the Novel Coronavirus/COVID-19 Emergency Leave Policy, effective April 2, 2020 and ending on December 31, 2020, unless Morrow County announces a continuation in writing. Commissioner Doherty seconded. Unanimous approval.*

#### Discussion: Enterprise Zone Application, Port of Morrow Recommendation

The Board of Commissioners held a Work Session on March 25<sup>th</sup> and discussed options for designating a new enterprise zone. The Port of Morrow Commission held a Special Meeting on March 26<sup>th</sup> where the following motion was made (excerpt from the meeting minutes posted on the POM website):

- “Jerry moved to request that we (1) set up a city/county/port meeting as soon as possible, preferably in the next week; (2) have staff complete the discussed timeline of deadlines; and (3) move forward with a Port of Morrow application as zone sponsor, if needed to comply with those dates. Marv seconded the motion. No further discussion was had, and the motion passed unanimously.”

After a wide-ranging discussion with multiple participants, the Board of Commissioners opted to take time to consider the alternatives put forth today and to meet again next Wednesday, if not sooner. There was disagreement over whether the new Enterprise Zone should consist of the previous zone’s three sponsors, (County, Port and City of Boardman), or consist of the two county-wide entities (County and Port).

#### Irrigon Building Update

Darrell Green, Administrator

Mr. Green discussed the most recent stakeholders meeting. He also said conversations have begun with the City of Irrigon and the architect regarding the alleyway off the property.

#### COVID-19 Incident Command Center

Chair Lindsay explained the Incident Command Center Team meets every Tuesday morning and one of yesterday’s topics was public meetings. The Team discussed ways to ensure members of the public have access to County meetings. Justin Nelson, County Counsel, said the public does not have to be physically in the meeting room, but must have the ability to participate electronically from a location provided by the County. The Commissioners and Finance Director Kate Knop then discussed the upcoming Budget Committee meetings and the changes to accommodate social distancing while still allowing presenters and the public to participate. Chair Lindsay also said the Team was working on a continuity of government plan.

#### **Department Reports**

Written Department Reports were acknowledged from the following: Administrator, Sheriff’s Office, Treasurer, Fair Office and County Counsel/District Attorney.

#### **Correspondence**

- Oregon State Police, Emergency Declaration Frequently Asked Questions

#### **Commissioner Reports**

Brief reports of activity were provided by the Commissioners.

**12:35 p.m. Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

**12:41 p.m. Closed Executive Session**

**12:41 p.m. Executive Session:** Pursuant to ORS 192.660(2)(d) - To conduct deliberations with persons designated by the governing body to carry on labor negotiations

**1:10 p.m. Closed Executive Session**

**Business Items, continued**

Olson Road & Wilson Lane Intersection

*Commissioner Russell moved to move forward with the design on Olson Road and Wilson Lane that fits with the existing right-of-way and to notify the Catholic Church of the County's plans. Commissioner Doherty seconded. Unanimous approval.*

**Signing of documents**

**Adjourned:** 1:16 p.m.