

**Morrow County Board of Commissioners Meeting Minutes  
September 18, 2019  
Port of Morrow Riverfront Center, Port Commission Room  
Boardman, Oregon**

**Present**

Chair Jim Doherty

Commissioner Melissa Lindsay

Commissioner Don Russell

Darrell J. Green, Administrator

Kate Knop, Finance Director

Richard Tovey, County Counsel

Karmen Carlson, Human Resources Director

Roberta Lutcher, Executive Assistant

**Call to Order & Pledge of Allegiance:** 9:02 a.m.

**City & Citizen Comments:** None

**Open Agenda:** Mr. Green requested to add a discussion regarding the Progressive Design-Build evaluation team for the Irrigon building project.

**Consent Calendar**

*Commissioner Russell moved to approve the following items in the Consent Calendar:*

- 1. Accounts Payable, September 19<sup>th</sup>, \$743,829.62; 2019 Fair Premiums, September 12<sup>th</sup>, \$817*
- 2. Minutes: August 21, 2019*
- 3. Order No. OR-2019-12: In the Matter of Authorizing the County Treasurer to Invest Funds*
- 4. Intergovernmental Agreement with Oregon State University and its Extension Service for the provision and delivery of OSU educational programs to the citizens of Morrow County; effective when signed by all parties and will expire on June 30, 2024*
- 5. First Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement #159824 for the Financing of Public Health Services (changes to the Maternal Child Health Program Elements); and authorize Chair Doherty to sign on behalf of the County*
- 6. ResNexus Subscription Agreement (Parks reservation system) between Conboyant LLC and Morrow County; Agreement will automatically continue until Subscriber adjusts or terminates the Agreement*
- 7. Complete Merchant Solutions (CMS) Contract related to ResNexus Subscription Agreement (Parks reservation system); term of agreement shall be five years with automatic renewals for additional terms of one year unless notified; and authorize Chair Doherty to sign on behalf of the County*

*Commissioner Lindsay seconded. Unanimous approval.*

**Business Items**

Discussion - Oregon Department of Transportation Rail & Public Transit Division Agreement #33779

Anita Pranger, Coordinator, The Loop

Ms. Pranger said she will bring the agreement forward on September 25<sup>th</sup> but wanted to provide an update and receive feedback on the fixed route being planned using the funds from this agreement. The route would be between the Port of Morrow and Hermiston and will have paid drivers, instead of volunteers. All three Commissioners expressed support for the route. Commissioner Lindsay asked that a route linking north and south County be considered. She said some south County residents are not able to get to the employment base in north County. Ms. Pranger said such a route was within the list of approved projects, but had a lower priority.

Resolution No. R-2019-19 – Adjusted Revenue from Oregon Department of Veterans’ Affairs  
Kate Knop, Finance Director

Ms. Knop explained the Resolution would authorize an increase in the Veteran’s Department (General Fund) in the amount of \$10,211. Additional detail was provided.

*Commissioner Lindsay moved to approve Resolution No. R-2019-19: In the Matter of Appropriations for Fiscal Year beginning July 1, 2019. Commissioner Russell seconded. Unanimous approval.*

Review County Application for Oregon Department of Veterans’ Affairs Funds  
Karmen Carlson, Human Resources Director

Ms. Carlson explained the application was approved at last week’s meeting, authorizing the Chair to sign when corrections were made to reflect the grand totals of funds contributed by both the State and County. The application has been corrected and she requested it be signed by Chair Doherty.

*Commissioner Lindsay moved to approve Chair Doherty signing the revised application. Commissioner Russell seconded. Unanimous approval.*

Irrigon Building Update

Darrell Green, Administrator

Mr. Green said nine companies responded to the County’s Request for Qualifications for the Progressive Design-Build Team. He and the Commissioners agreed the response was “excellent.” The responses will be scored and a “short list” of four respondents will be created. Following that, he said, the four companies will receive the Request for Proposals. Mr. Green said one member of the team evaluating the nine responses, Mark Patton (Port of Morrow, Chief Operations Officer), will be unavailable for the consensus scoring and suggested he be replaced so all Evaluation Team members will be involved in every step of the process. He suggested Jacob Cain (Port of Morrow, Project Engineer) and there were no objections by the Board.

Mr. Green reported the Irrigon Annex contains asbestos and the abatement will cost around \$50,000, if the bid is accepted. Commissioner Lindsay offered to see if there were any licensed asbestos removal contractors in-County.

On another topic, Mr. Green said he was looking into adding a special section or box to the home page of the website for news and events. It would be a good way to keep the public informed on the progress of the construction project, he said. More detailed information will be provided in the near future.

### **Correspondence**

- Business Oregon Commission Meeting Agenda, September 20<sup>th</sup>, Pendleton. It included an item regarding the Strategic Investment Program project eligibility approval for the Orchard Wind Project

### **Commissioner Reports**

- Commissioner Lindsay met with State Circuit Court personnel who serve both Morrow and Umatilla Counties as discussions continue on the use of the second floor of the Courthouse. She also briefly discussed the ICABO Meeting (Ione Community Agri-Business Organization), as well as two resignations on the Fair Board (Pat Tolar and Ray Deloe). She said both are to be thanked for their “immense amount of volunteerism.”
- Commissioner Russell discussed the Columbia Development Authority’s efforts to transfer the Umatilla Army Depot land to the five entities. He said he met with an official with the Office of Economic Adjustment, which is under the Department of Defense and oversees the handover of defense facilities. Commissioner Russell also met with Kevin Green, District Manager at Waste Connections. Mr. Green was promoted and introduced his replacement.
- Chair Doherty discussed recent and upcoming meetings with school district administrators about the anticipated funds from the Wheatridge Project for the STEAM Program (Science, Technology, Engineering, Arts & Mathematics). He also discussed Safe Routes to Schools with the principals.

**Break:** 10:37-10:49 a.m.

**Postponed: Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

**10:49 a.m. Executive Session:** Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations

**11:27 a.m. Closed Executive Session:** No decisions

**Signing of documents**

**Adjourned:** 11:40 a.m.