

**Morrow County Board of Commissioners Meeting Minutes**  
**June 19, 2019**  
**Port of Morrow Riverfront Center**  
**Boardman, Oregon**

**Present**

Chair Jim Doherty

Commissioner Melissa Lindsay

Commissioner Don Russell

Kate Knop, Finance Director

Richard Tovey, County Counsel

Roberta Lutcher, Executive Assistant

**Call to Order & Pledge of Allegiance:** 9:02 a.m.

**City & Citizen Comments:** None

**Open Agenda:** No items

**Consent Calendar**

Commissioner Lindsay requested to remove two items for discussion: Owner's Representative Agreement with Hill International and the Fence Construction Services Contract with Farm City Fence.

*Commissioner Russell moved to approve the remaining items in the Consent Calendar:*

- 1. Accounts Payable, June 20<sup>th</sup>, \$116,670.61; Payroll Payables: May 31<sup>st</sup>, \$190,065.57, June 4<sup>th</sup>, \$3,125 & \$165,467.67.*
- 2. Oregon Department of Water Resources, Intergovernmental Agreement, Umatilla Basin Assistant Watermaster Program; to provide Watermaster services; term of agreement shall be July 1, 2019 to June 30, 2020; amount shall be \$12,220.*
- 3. Amendment #3 to Oregon Department of Transportation Rail & Public Transit Division Grant Agreement #31435; extending the agreement to purchase a 14-passenger bus originally ordered March 2017 from Schetky Northwest but never fulfilled. Bids have been solicited from two alternate vendors. New expiration date: June 30, 2020.*
- 4. Amendment to Agreement for Engineering Aviation Project Services with Century West Engineering Corporation, adding the following: "This agreement shall begin on May 22, 2019 and shall terminate on May 21, 2024, unless terminated earlier."*
- 5. Contract Agreement with Gordon's Electric to install new 50kw back-up generator system tied into existing utility system with automatic transfer switch at the Boardman Public Health Department Clinic; \$42,278.*
- 6. Create Code Enforcement Task Force in support of the Code Enforcement program and appoint the following members: Carla McLane, Planning Director; Sheriff Ken Matlack; Undersheriff John Bowles; Patrol Sergeant Nathan Braun; Patrol Deputy Oscar Madrigal; Shelly Wight, Public Health Department; Sandra Pointer, Public Works; Glenn McIntire, Building Official; Dave Pranger, Weed Coordinator; Shambra Cooper, Planning Department; Richard Tovey, County Counsel; Ann Spicer, Justice of the Peace; Commissioner Russell; and Joe Fiumara, Director, Umatilla County Public Health.*

7. *Resolution No. R-2019-13 – In the Matter of Adopting the Budget, Making Appropriations, Imposing the Tax, Categorizing the Tax and the Excluded from Limitations as required by Oregon Budget Law for Morrow County’s Budget Fiscal Year 2019-2020 in the amount of \$43,618,361.*
8. *Professional Services Contract with Helion Software, Inc., for Assessment and Taxation Computer Software Services; effective July 1, 2019, expiring on June 30, 2020; maximum not-to-exceed amount \$49,861. (Sole Source Procurement)*

*Commissioner Lindsay seconded. Unanimous approval.*

Owner’s Representative Agreement with Hill International  
Fence Construction Services

Commissioner Lindsay posed several questions about both agreements, which were answered by County Counsel, Richard Tovey.

*Commissioner Lindsay moved to approve the Project Management and Owner’s Representative Services Professional Services Agreement with Hill International, Inc., associated with progressive design-build procurement, contract award, design and construction for the new Morrow County Administration Building in Irrigon; not-to-exceed amount \$165,000.*

*Commissioner Russell seconded. Unanimous approval.*

*Commissioner Lindsay moved to approve the Morrow County Personal/Professional Services Contract with Farm City Fence, LLC for fence construction services, effective when fully executed, June 19, 2019, and expiring three years from the execution of this agreement.*

*[Discussion: Chair Doherty asked about the status of the access into the new Public Works property in Boardman.] Commissioner Russell seconded. Unanimous approval.*

**Public Hearing:** Supplemental Budget Resolution No. R-2019-12, Parks Fund

Chair Doherty called for abstentions and conflicts of interest. Hearing none, he described how to offer testimony and then called for the staff report.

Finance Director Kate Knop said the supplemental budget action would increase the Parks Fund in the amount of \$181,000 for fiscal year 2018-19. She explained it in greater detail (Park’s Beginning Fund Balance was higher than estimated because of unspent appropriations in fiscal year 2017-18, and the revenue in Charges for Services was also higher than anticipated. The increase in expenditures from Materials & Services was to support a fire at the OHV Park and to complete a Capital Outlay project at Cutsforth Park). The adjustments, she said will make the Parks Fund compliant with Oregon Budget Law.

**Closed Public Hearing**

*Commissioner Russell moved to approve Resolution No. R-2019-12 – In the Matter of Appropriations for Fiscal Year beginning July 1, 2018. Commissioner Lindsay seconded. Unanimous approval.*

**Public Hearing: Supplemental Budget Resolution No. R-2019-14**

Ms. Knop said the supplemental budget proposal for fiscal year 2018-19 will increase total appropriations by \$1,090,000, bringing the total adopted budget to \$39,870.392. She discussed changes needed within the six funds (Airport, County School, Ione School, Willow Creek Wind Fees, Shepherds Flat Fees and PGE/Carty). After a brief discussion, she added that according to Oregon Budget Law, when a fund increases or decreases by 10%, a public hearing process becomes necessary. She said because some funds are so small, it doesn't take much to trigger that requirement.

**Closed Public Hearing**

*Commissioner Russell moved to approve Resolution No. R-2019-14 – In the Matter of Appropriations for Fiscal Year beginning July 1, 2018. Commissioner Lindsay seconded. Unanimous approval.*

**Legislative Updates**

- The Commissioners discussed House Bill 2020, Cap and Trade, and efforts by Democrats to prevent it from going to a vote of the people by use of an emergency clause. Chair Doherty added farmers and cattlemen were headed to Salem today to put pressure on legislators.
- Commissioner Russell reported HB 2408 died, which according to the Oregon Legislative Information System, sought to “require prevailing wage rate be paid on projects in enterprise zones in which a property tax exemption has or will be received and in which total project cost is at least \$20 million.” He said there are plans to form a workgroup and bring it up again in the next session. The workgroup will concentrate on Strategic Investment Program Agreements (SIPs) and Enterprise Zone Agreements for windfarms and data centers. They want to single-out Morrow and Gilliam Counties, and people are nervous it will tip our world upside down, he said.
- Commissioner Lindsay said the funding for county fairs did not come through, however, it did for FFA.

**Business Items****Potential SIP Agreement – Orchard Wind Project**

Commissioner Lindsay said wind project developer Bob Guertin, who is a regular participant in the Military Economic Advisory Committee (MEAC) meetings, inquired as to how the County's tax abatement programs work. He is the developer for the owners of the 40-megawatt Orchard Wind Project, D.E. Shaw Renewable Investments, L.L.C. (DESRI).

After discussion, Commissioner Lindsay proposed the entire Board negotiate the agreement, if a request comes forward; Chair Doherty and Commissioner Russell agreed. It was also agreed Commissioner Lindsay will initiate conversations with the parties. Assessor/Tax Collector Mike Gorman was asked to research various scenarios.

### Irrigon Building Project Update

Darrell Green, Administrator

Mr. Green discussed the agenda for the next day's project kick-off meeting with consultant Robynne Thaxton Parkinson and the County's owner's representative, Hill International. The request for proposals/quotes for the contractor will be discussed, as will project goals, he said.

### Evaluation Committee for Selection of Progressive Design-Build Contractor

At a prior meeting, three members were agreed upon, Commissioner Russell, Mr. Green and Mark Patton, Chief Operations Office for the Port of Morrow. This left one position vacant. It was decided to designate the County's General Maintenance Supervisor, Tony Clement.

### Juvenile Director Interview Team

The Board agreed the team will include Commissioner Lindsay, Mr. Green and County Counsel/Deputy District Attorney Richard Tovey. The position announcement closes June 24<sup>th</sup>.

### Eastern Oregon Workforce Board Discussion

Commissioner Lindsay brought forth the final documents for consideration reviewed at the June 5<sup>th</sup> BOC Meeting regarding the formation of a new Workforce Development Area with Umatilla County. The Commissioners decided to move forward with the request, understanding it could be denied at the State level. Commissioner Lindsay explained the necessary Resolution will be set for next week's agenda.

*Commissioner Russell moved to approve signing the Local Workforce Development Area Designation Request Form; the accompanying letter in support of the request; and the Workforce Innovation and Opportunity Act Policy. Commissioner Lindsay seconded. Unanimous approval.*

### **Correspondence**

- Email from Steve Cherry, Oregon Department of Fish & Wildlife Biologist, to the members of the Wolf Depredation Advisory Committee that ODFW formalized an Area of Known Wolf Activity (AKWA) in the Heppner unit "in response to the increased wolf activity..." Chair Doherty mentioned a picture he captured on a game camera of a black wolf, which he forward to Mr. Cherry. He went on to emphasize the importance of forwarding any images/photos to Mr. Cherry.
- Copy of letter in support of the Behavioral Health Justice Reinvestment Initiative grant program called "Improving People's Access to Community-Based Treatment, Support and Services (IMPACTS)" which multiple counties and entities supported, including Morrow County.

### **Commissioner Reports**

- Commissioner Russell Co-Chaired the Association of Oregon Counties' Committee on Transportation & Community Development with Columbia County Commissioner Henry Heimuller. He said he found it ironic that he was stuck in traffic for the portion of the

trip that encompassed the west side of the State. Commissioner Russell said he, Mr. Green and Ms. Knop attended a meeting with the Vice President of Human Resources at Oregon Health & Science University to discuss how they transitioned from a defined-benefit retirement plan to defined-contribution plan. He said this was one of the final information gathering steps prior to updating the Board with what a proposed new plan would look like.

- Chair Doherty brought up the need to make the minutes of Columbia River Enterprise Zone II Board meetings more readily available to the public since a quorum of the Board of Commissioners attends; Commissioners Lindsay and Russell agreed. Chair Doherty said the AOC District 3 Meeting will be held in Morrow County. Commissioner Russell said Wasco County hosted last year's luncheon held in that County and proposed Morrow County do the same using the Board's Discretionary Funds.

### **Signing of documents**

**Adjourned:** 11:05 a.m.