

**Morrow County Board of Commissioners Business Meeting Minutes
December 18, 2018 at 7:30 AM
Port of Morrow Riverfront Center, Wells Springs Room
Boardman, Oregon**

Present

Chair Don Russell

Darrell Green, Administrator

Commissioner Jim Doherty

Kate Knop, Finance Director

Commissioner Melissa Lindsay

Richard Tovey, County Counsel

Call to Order and Pledge of Allegiance: 7:30 a.m.

Open Agenda: Introduction to County Branding

Facilities Projects – Update *Darrell Green, Administrator*

Darrell Green presented an overview of the design-build and design-bid-build options for a Request for Proposals (RFP) for the new construction building proposed in Irrigon. Discussion of understanding the two options. The uniqueness of the Morrow County facility encompassing Safety, Sheriff, Justice and office space was discussed. Further reading and research will be needed.

RFP action plan idea handout and project flow operations chart was discussed regarding roles, goals and how to move forward. An action plan will be created for the new facility for decision by the Board at regularly scheduled meeting. A public notice need was discussed and will be the first step to drafting a resolution to move forward with the process. This will be brought to a Board of Commissioners meeting.

Mr. Green advised that he had signed up as a member of DBIA (Design-Build Institute of America) for research assistance in the process. Further discussion was held; possible RFP consulting or owners representation needs and Commissioner mixed desired level of involvement. A brief discussion of engaging a process for naming building was held with Mr. Green to come forward with some ideas on how to engage that process.

County Branding – *Darrell Green Administrator*

“Who Are You” handout from County News was discussed. Brief discussion of the opportunity to create a vision, plan, action plan and involve directors for guidance in moving our team leadership work into creating a Morrow County Brand. Discussion around how and if. Further discussion will continue at Directors meetings and move forward to future Board of Commissioners meeting.

Adjourned: 8:45 a.m.